

Minutes of the  
**Historic Preservation Commission (HPC)**  
City of Belton  
333 Water Street  
Thursday, September 13, 2018

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The Historic Preservation Commission met at 5:00 P.M. in the Wright Room at the Harris Community Center. The following members were present: Chair Sheila Donahue, Dorothy Coppin, Tammie Baggerly, Diane Pressley and Barrett Covington. The following staff members were present: Director of Planning Cheryl Maxwell, Planner and HPC Officer Kelly Atkinson, City Manager Sam Listi, IT Specialist Ryan Brown, and Planning Clerk Laura Livingston.

**1. Call To Order.**

Chair Donohue called the meeting to order at 5:00 p.m.

2. Voting members Shelia, Donahue, Tammie Baggerly and Dorothy Coppin were sworn in.

**3. Minutes from the previous meetings.**

Ms. Baggerly made a motion to approve the minutes from the August 9, 2018 meeting. Ms. Coppin seconded the motion. The minutes were approved unanimously with 5 ayes, 0 nays.

**4. H-18-08 Hold a public hearing and consider a request to demolish a garage structure, 619 North Penelope Street, located in the North Central Belton Historic District, on the southeast corner of North Penelope Street and East 7<sup>th</sup> Avenue.**

Ms. Atkinson presented the staff report (Exhibit A).

Chair Donahue opened the floor for public comment.

Helana Barmore, 619 North Penelope Street, stated her great-great grandfather built the second home in 1959 because her grandmother wanted air conditioning. The property is surrounded by historic homes. She's thankful there is a commission that keeps the integrity of the neighborhood. This request came about from the death of her mother. Her father can no longer live independently and will eventually be coming to live with them. She is hoping to work with the city on being able to find a good solution which is appropriate to their little corner of the neighborhood and they want to keep it consistent with the current structure. Ms. Barmore stated she has found some old pictures of the old house. The photos further supported that this was not an original structure. The photos showed the old house, when it was a painted lady in the Queen Anne style. In the background of the photo you can see the house behind, with no buildings in between the houses. Ms. Barmore offered to give copies of the photos, to the commission for preservation. The current garage only serves as storage and it is falling down. Ms. Barmore thanked the commission for considering their request.

With no one else requesting to speak, Chair Donahue closed the public comment.

With no other questions from the Commission, Chair Donahue entertained a motion. Ms. Baggerly made a motion to approve item H-18-08, a request to demolish a garage structure, 619 North Penelope Street, located in the North Central Belton Historic District, on the southeast corner of

North Penelope Street and East 7<sup>th</sup> Avenue. Mr. Covington seconded the motion. The item was approved with 5 ayes, 0 nays.

- 5. H-18-09 Review a proposal to restore Mount Zion United Methodist Church, 218 Alexander Street, located outside of a designated Belton Historic District but listed on the National Register of Historic Places, on the east side of Alexander Street, south of West 3<sup>rd</sup> Avenue and north of West 2<sup>nd</sup> Avenue.**

Ms. Atkinson presented the staff report (Exhibit B).

Chair Donahue asked if there are any grants or funds available? Ms. Atkinson answered there are no local programs.

Sam Listi, City Manager, stated David K. Leigh and CRW Construction are involved with the project and some work has begun. The city's grant coordinator, Bob Van Til, has identified a grant, that appears to be timely and eligible for the project, the Federal Department of Interior grant identified as African American Civil Rights Preservation Grant. There is a short time frame for submission. Staff has met with the pastor and he has the church's approval. In this particular case the city can be the applicant, or a non-profit or the church can be the applicant. With the short time frame the city has proposed to be the applicant because the city already has everything set up in the computer to submit. The pastor and the church are receptive to the offer. Mr. Listi stated he is not sure of the dollar amount that is going to be requested but the maximum amount is \$500,000, and a minimum of \$75,000. There is 13 million dollars nationally; that's not a ton of money spread across the whole country. This seems like an ideal application for restoration. The church is already on the national register. The city has a huge commitment in the area with the restoration of the Harris Building, the streets, and neighborhood preservation. There was no project from Texas in the last submission, so the city wants to do everything it can to be competitive. City staff will be collecting letters of support from the different boards and commissions, the county, the chamber, and Belton Economic Development Corporation (BEDC). The item will be on the city council September agenda. Mr. Listi would like the historic commission to consider this as an agenda item on the special called HPC meeting later this month. Staff wants to provide as much community support as we can convey, this would be positive and hopefully help our chances. This is an annual program, if for some reason we don't get it we can certainly try again. The church is going to have a big celebration next November for their 125 anniversary of being at this location. It is even longer when you go back to the original congregation that was established. The work that has been done and up to grant submission cannot be counted, except to show community commitment. There are some elements such as windows, doors and roof that could probably wait and we recommend they hold off on those. The grant application is due October 8, 2018 and the award is March 2019. There are things that could wait and then be funded by the grant. We are hopeful to make a good case for the project and get some funding for the church.

No further questions from the Commission.

- 6. Update the Historic Preservation Commission regarding administrative approvals granted by the Historic Preservation Officer.**

Ms. Atkinson presented the staff report (Exhibit C).  
No questions from the Commission.

**7. Update the Historic Preservation Commission regarding the Local Landmark Designation medallion quotes and discuss composing a formal recommendation to Council.**

Ms. Atkinson gave verbal update.

Ms. Baggerly asked what material will be used for the medallion? Ms. Atkinson answered the material will be metal, with the silhouette of the standpipe, highlighting the cornice on top, a tree on the side and the established 1850 City of Belton all together.

No further questions from the Commission.

Chair Donahue stated the HPC is one accord and would like for Ms. Atkinson to move forward with this item, to the city council.

**8. Update the Historic Preservation Commission regarding the Certified Local Government FY19 grant round project submittal.**

Ms. Atkinson gave verbal update.

No questions from the Commission.

Chair Donahue stated that Ms. Atkinson has the HPC blessing to move forward with this item to the city council.

**9. Discuss a date for a Special Meeting in September.**

A special called meeting for HPC on was set for Thursday, September 20, 2018.

With no further business, the regular meeting concluded at 5:40 p.m.

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Chair, Historic Preservation Commission