City of Belton, Texas

Annual Budget
FY 2015

On the Cover:
“Main Street, looking North, Belton, Texas”
Postcard from Belton, circa 1904

Annual Budget
Fiscal Year 2015

City of Belton, Texas

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Belton

Texas

For the Fiscal Year Beginning

October 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Belton, Texas** for its annual budget for the fiscal year beginning **October 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

1. This budget will raise more revenue from property taxes than last year's budget by an amount of $389,042, which is a 7.05 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $238,065.

2. The record vote of each member of the governing body, by name, voting on the adoption of the budget is as follows:

   FOR: Mayor Marion Grayson, Jerri Gauntt, Dan Kirkley, Guy O'Banion, Craig Pearson, Paul Sanderford

   AGAINST:

   ABSENT: Mayor Pro Tem David K. Leigh

3. The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	Proposed/Current Fiscal Year 2015	**Preceding Fiscal Year 2014**
Property Tax Rate	$0.6598	$0.6598
Effective Tax Rate	$0.6402	$0.6472
Effective M&O Tax Rate	$0.5204	$0.5269
Rollback Tax Rate	$0.6793	$0.6880
Debt Rate	$0.1173	$0.1110

4. The total amount of outstanding municipal debt obligations secured by property taxes is:

	Tax Supported	**Self Supported**	**Totals**
Outstanding at 10-01-14:			
Principal	$14,889,588	$5,375,412	$20,265,000
Interest	$4,523,876	$1,154,340	$5,678,216
Total	$19,413,464	$6,529,752	$25,943,216
Due in FY 2015:			
Principal	$733,112	$726,888	$1,460,000
Interest	$529,209	$210,148	$739,357
Total	$1,262,321	$937,036	$2,199,357

Self-supporting debt is currently secured by utility revenues and sales tax. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

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City of Belton

~ Founded 1850 ~

October 1, 2014

To the Honorable Mayor and Members of the City Council
City of Belton
333 Water Street
Belton, Texas 76513

Mayor and Council Members:

We are pleased to submit the budget for the 2015 fiscal year, beginning October 1, 2014 and ending September 30, 2015. The budget is the means of presenting, in financial terms, the overall plan for accomplishing the City's objectives during the coming year.

This budget represents the combined efforts of the City Council, Management, and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government necessary to meet the goals established by the City Council, within the limitations of sound financial policies.

BUDGET THEMES

1. Implement Strategic Plan

First begun in 2000, the Strategic Plan is the City's primary planning document. Each year, the Plan is reviewed, revised and updated as needs and conditions dictate. The revised plan forms the framework upon which the budget is built. Performance of Strategic Plan initiatives are measured using an "implementation scorecard", which is included in the plan document. Additionally, each department measures success and progress by tying both accomplishments for the prior year and goals for the upcoming year to the various Strategic Plan goals and tasks.

In FY 2010, the Council undertook a full-scale strategic plan update, resulting in a refocused and restructured Strategic Plan. The changes involved Council outlining the visions, policies, and objective of each Strategic Plan component, with staff responsible for developing, goals, strategies, and tasks for achievement. The Plan was then reviewed and updated during the budget process in subsequent years. The City's overall Strategic Plan is presented in detail in a separate section of this document. Departmental goals and accomplishments include Plan references, which link department efforts and work plans back to the broader City-wide planning process.

2. Maintain Operations Within a Balanced Budget

The FY 2015 budget is oriented toward sustaining the City's current operating levels while meeting the demands created by growth and the fluctuating national economy. A balanced approach of focusing on improving levels of service and facilities, while remaining fiscally conservative, served as the basis for this budget. The issues impacting achievement of this goal include:

- Serving citizens' needs;
- Limiting budget growth;
- Maintaining the existing ad valorem tax rate;
- Maintaining utility rates and fees;
- Assessing staff workload/personnel;
- Recognizing available funding limitations; and
- Seeking supplemental funding through grants.

In addition to long-range planning, increasing development activity, and scheduled capital projects, there remains the need to perform the day-to-day operations of municipal government. These operations include among other things, maintaining city streets, repairing sewer lines, putting out fires, responding to emergency situations, maintaining park spaces, and providing library services. These operational duties must be performed on a budget, within the constraints of limited resources. The City has adopted financial and budget policies (see City Information Section) which reinforce the principle that we must live within our means.

3. Maintain the Ad Valorem Tax Rate and Responsibly Manage Utility Fees

Due to continuing growth in the ad valorem tax base, the City has been able to maintain, and even lower, the tax rate over the last decade. Despite increasing operating costs, manpower stressors, and the fluctuating economy, the Council made the commitment to maintain the tax rate for FY 2015 at the existing rate of $0.6598.

The completion of the comprehensive water and sewer rate study that began in FY 2014 is scheduled to be completed in early FY 2015. It is anticipated that rates may need to be modified after completion of the study to pay for anticipated infrastructure projects, including construction of an expansion of the Temple-Belton Wastewater Treatment Plant (T-B WWTP).

4. Provide an Ongoing Capital Improvement Plan (CIP)

In 2013, the City established a Capital Improvements Plan committee, consisting of 20 citizens charged with developing and recommending a Capital Improvement Plan to the City Council for their consideration. The process resulted in a $6.825 million Certificates of Obligation issue in late FY 2013. The 2013 CO funds are being used for:

Public Safety projects	$2,900,000
Street projects	$3,500,000
Sidewalk projects	$115,000
Parks projects	$310,000
Total	$6,825,000

Work on these projects began in FY 2014, with the last of these projects expected to be completed in FY 2016. A summary of CIP projects appears in the Capital Outlay Section. City Council felt strongly that new debt issue should impact the tax rate as little as possible. The existing tax rate was maintained for FY 2014 and again in FY 2015 by leveraging use of Debt Service fund balance and rising tax roll values, with a debt structure that takes advantage of future decreases in debt service.

5. Revitalize and Preserve Neighborhoods

The City of Belton was founded in 1850, and the community treasures its rich history. The Strategic Plan reflects that strong sense of community pride through a comprehensive growth management strategy which includes:

- Neighborhood and historic preservation;
- Downtown revitalization;
- Code enforcement; and
- Strategic annexation.

A comprehensive review and revision of design and historic district standards was completed in FY 2009. These standards addressed several important development regulations, and established new design and historic guidelines to assist the City in achieving its goals related to land use, site development, and overall community aesthetics. Following implementation and over two years of practical experience with the guidelines, Council directed staff to review and update the design guidelines, a process completed in FY 2014.

Determined to protect Belton's truly historic properties and establish an appropriate review process for sensitive and high-quality redevelopment, the City engaged a historic preservation consultant to update Belton's historic districts. Existing conditions were analyzed and new historic district boundaries were proposed. City-wide and district meetings were held to explain the issues, purpose, and effect of creating historic district in Belton. A Historic Preservation Commission was appointed by Council, and received training by the preservation consultant. The Historic Preservation Districts, with historic overlay zoning, were established in FY 2013.

The TIRZ fund includes funding for the Downtown Façade Grant Program, which was established to encourage quality exterior rehabilitation in Belton's historic downtown district. Grants are made on a 50/50 basis, with focus on exterior work on storefronts and commercial properties in the district. The effect of this investment has been dramatic, with upgrades to the facades of numerous downtown structures, and has facilitated private investment in the area as well. The TIRZ is scheduled to expire in 2024.

6. Expansion of Citizen Services

In the summer of 2011, the City began a recycling pilot program. Four neighborhoods with approximately 250 households were selected for participation in the project. The pilot involved utilizing a containerized system with weekly recycling pickup. At the end of the initial pilot period, the City conducted a survey of participants, made reports to Council, and held a City-wide public hearing on the expansion of curbside recycling City-wide. As a result of the success of the pilot program, and in response to citizen requests and Council direction, the City of Belton implemented a curbside recycling program in FY 2014. In addition, the existing can and bag based garbage service moved to a cart based system, through a contract with Waste Management. These service

enhancements improved the appearance of the community, and provided citizens with an affordable and convenient recycling solution.

7. Lena Armstrong Public Library Enhancements

As a result of a Library survey conducted by City staff, Library hours were expanded to standardize opening and closing hours, and to expand evening hours on Tuesdays. In FY 2012, the Library obtained grant funding to purchase public access computers and related furniture. The Friends of the Library provided new furniture for the reading area in the main room, which provides a more welcoming area for patrons to read and study. Other improvements to the Library building focused on the exterior of the building. Those improvements will continue in FY 2015, including new signage and completion of landscaping and sidewalk improvements.

8. Update Parks and Recreation Strategic Master Plan

During 2010, the City embarked on an update of the 2004-2009 Parks Master Plan, since most goals had been completed, and new challenges and opportunities were emerging. The result was the Parks and Recreation Strategic Master Plan 2010-2015, a visionary document intended to guide the development of Belton's park system and services.

The Parks Master Plan outlines park priorities in three categories over a ten year period, with obvious budget implications:

- Recreational programming;
- Facility improvements; and
- Parkland acquisition.

As a direct result of the Plan, a new Recreation division was added to the Parks Department in FY 2011. The Harris Center Manager position was expanded to include recreation duties, and re-titled as Recreation and Events Director. A new staff position, Recreation Coordinator was also funded for FY 2011. Recreation programming began with health and wellness programs, as well as other activities for all age groups. The development of the Recreation division is initially utilizing the Harris Community Center and the City's existing outdoor park facilities. FY 2015 recreation initiatives will see continued development of the volunteer program and the Adopt-A-Park program, as well as expanding partnerships within the community to enhance recreational programming and special events.

With the population of Belton quickly approaching the important threshold of 20,000 residents, the Parks and Recreation Strategic Master Plan will serve as a guide to meeting the needs of its citizens in a phased and scheduled manner. Currently, Phase II of the Nolan Creek Hike and Bike Trail is in the final phases of construction and will open in early FY 2015. The proposed Nolan Creek recreation and flood mitigation project was awarded a $100,000 Texas Parks and Wildlife grant in January 2013. Final project funding, including TIRZ contributions and private donations from CGI Inc. and HEB, will result in project construction in FY 2015. As in the past, enhancement of Belton's park facilities will occur as a result of area partnerships, grant funding, and local resources. With the completion of several parks projects, the Parks Master Plan Update is scheduled to get underway in late FY 2015.

9. Provide Tax Increment Reinvestment Zone (TIRZ) Funded Improvements

The FY 2015 TIRZ budget includes funds for a variety of important infrastructure projects including:

- Façade grants in downtown Belton;
- South Main Street water line, from Avenue C to J;
- South Main Sidewalks, from Avenue C to J;
- Additional downtown beautification funding;
- Street improvements in the TIRZ area.

Previous years' TIRZ funding helped jump-start a variety of projects in the area. The Gin project houses several retail ventures and two restaurants, drawing visitors to the downtown area. The Façade Improvement Grants have made a visible impact on the face of downtown, as more business owners take advantage of the 50/50 grant to improve the curb-appeal of their buildings.

The TIRZ Board requested refinement of the TIRZ expenditure policies, focusing resources on projects that will expand and enhance development in the TIRZ area. A formal policy, with specific project funding for FY 2013 was presented and approved by both the Board and the City Council. The FY 2015 budget was developed in accordance with the TIRZ expenditure policy.

10. Belton Economic Development Corporation

In 2012, the Belton Economic Development Corporation (BEDC) landed a development agreement with CGI, a leading independent information and technology business processing firm with locations in over 40 countries. The multi-year agreement will provide up to 400 new jobs in the community, and generate an estimated $61 million of annual economic impact within the first five years of operation. Texas Governor Rick Perry was on hand in April 2012 for the groundbreaking on a 40,000 square-foot, state-of-the-art Onshore IT Services Delivery Center located in the Belton Business Park. CGI occupied its Belton location in 2013, and when fully staffed, this new facility will make CGI the largest private employer in the community.

11. Funding Secured for the MLK (9th)Avenue Extension Over Nolan Creek

Two important grants were awarded in FY 2013, which complete the required funding for the long planned MLK (9th)Avenue extension over Nolan Creek, in combination with a previously awarded federal earmark, City funds and UMHB contributions:

- TxDOT Transportation Enhancement Grant, approved July 2013, will contribute $1,255,800 in funds for the sidewalks and bike lanes along MLK (9th) Avenue from University Drive to Loop 121.

- KTMPO Category 7 Funds were allocated September 2013, and will provide $2,990,610 in funds to complete the MLK (9th) Avenue project.

This project is scheduled to be bid in early FY 2015, and will take about 18 months to construct.

12. Community Partnerships

Through partnerships with the community, Belton will be able to provide additional infrastructure and recreational opportunities to its citizens.

- HEB and CGI have each made $50,000 contributions to help assist in the Nolan Creek project, and Pilkington Homes has committed to donate $5,000 to the project, which will begin construction in FY 2015.
- UMHB has committed to donate $200,000 over a two year period towards the MLK (9th) Avenue Extension over Nolan Creek. This project is scheduled to be bid in early FY 2015.
- UMHB continued its program of federal work study coordination, funding two students at thirteen hours per week for the school year, supplementing important staff needs.
- The Belton Lions Club raised over $130,000 from the community, which will be combined with $50,000 of 2013 CIP funds to purchase and install a state of the art playground at Heritage Park designed to be accessible for children with special needs. The playground is scheduled to be installed in early FY 2015.
- The Belton Independent School District contributed just under $100,000 to help with its share of Wheat Road improvements and adjacent sidewalks. Combined with approximately $1,000,000 in the City's 2013 CIP program, the project was built in FY 2014 and opened for the first day of classes at Chisholm Trail Elementary school in August 2014.
- The Belton Independent School District donated portable building to the Public Works and Police Department. The two buildings received by the Police Department will be used to begin development of a regional public safety facility.
- The Belton Youth Baseball Association contributed $75,000 to match the 2013 CIP allocation towards the construction of an additional baseball field at Heritage Park. The project is scheduled to be completed in early FY 2015.
- The Central Texas Council of Governments committed to multi-year funding to help with the funding of an RUOK? coordinator for Belton Police Department.

BUDGET SUMMARY FY 2015

The combined **FY 2015 expenditures for all City of Belton appropriated funds are $21,274,178**, a decrease of $3,630,808 or 14.58% from the FY 2014 amended budget. The changes in various expenditure categories and funds are discussed in detail below.

The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of long-range fund projections and monthly budget performance review.

Tax Rate:

The FY 2015 budget was formulated on the existing **ad valorem tax rate of $0.6598** per $100 of taxable valuation, the same rate as for FY 2014. The taxable valuation for the City increased $58.96 million or 7.05% from the FY 2014 roll. New property and improvements added $36.7 million to the tax rolls, while increases in the values of existing properties, tempered by increased exemptions, provided the balance of the rising tax roll. Although Belton continues to enjoy increasing property values and tax rolls, the amount of exempt property in the City is fairly high at 30% of market values. This is due to the large amount of school, university, county, church, and other exempt property within the City.

The tax rate is comprised of two components - the debt service portion that is dedicated to the payment of principal, interest, and fees on general obligation debt, and the maintenance and operation (M&O) portion which is utilized in the General Fund for general governmental purposes. The debt service tax rate for FY 2015 is $0.1173, and M&O tax rate is $0.5425. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The total **projected revenues for the General Fund in FY 2015 are $12,351,988,** an increase of $701,904 or 6.02% from the prior year budget. The change in revenues from the prior year budget follows:

Revenue	Increase (Decrease)
Ad valorem taxes	$ 251,275
Sales tax	175,052
Franchise fees	9,000
Permits and licenses	40,320
Municipal court revenues	10,825
Refuse collection revenues and fees	10,000
Ambulance revenues	100,000
Grants and reimbursements	60,046
Interest Income	500

Other revenues	(32,714)
Interfund transfers	77,600
Total increase	$ 701,904

A more detailed discussion of projected revenues and the changes from FY 2014 is contained in the General Fund Section.

General fund proposed expenditures total $12,351,988, a decrease of $691,463 or 5.30% from the prior year. The change in expenditures from the prior year amended budget follows:

Personnel	$ 222,931
Supplies	35,669
Repairs & Maintenance	31,290
Services	67,517
Debt Service	(26,166)
Contingency	61,760
Transfers	(1,182,242)
Contributions	10,778
Capital outlay	71,242
Strategic Plan	15,758
Total decrease	$ (691,463)

The **personnel** budget for FY 2015 increased by 2.87% and includes funding for:

- Addition of a School Resource Officer;
- Addition of a School Resource Officer Sargent position (elevated from existing ranks, no increase in total police staffing);
- Addition of two Police Cadets to be hired mid-year;

The remainder of the increase in personnel costs is the natural growth due to pay plan and step increases, and the related benefits thereon.

The FY 2015 **supplies** budget increased by 6.83% due to increased budgets for fuel (based on recent pricing and historical use patterns) and chemical supplies, partially offset by one-time small equipment purchases in the prior year.

Repairs and maintenance are budgeted to increase 5.60% for funding of additional seal-coating and increased facility and computer system maintenance. These increases were partially offset by decreased vehicle maintenance, resulting from non-recurring repairs related to vehicle accidents in the prior year.

Services are budgeted to increase 2.85%, due to a variety of factors:

- Insurance budgets increased $20,928, due to a change in insurance allocation methods;
- Equipment leasing and rentals increased by $2,635;
- Travel and training budgets increased by $15,026;
- Street and trail lighting decreased by $5,280;
- Belton's allocation of the county-wide communications center increased $7,179;
- Decreased funding of $2,000 for use of the County jail; and
- Increase in Medical Director fees of $2,000.

These increases were partially offset by reductions for consultants and other line item fluctuations.

Debt service in this fund represents repayment of an inter-fund loan from the City's Greathouse Trust for ambulances.

The City Charter provides that the budget shall include a **contingency** amount to be used in case of unforeseen items of expenditures, in an amount not to exceed 3% of total General Fund expenditures. The FY 2015 amount of $100,000 (0.81%) is well within that limit.

Transfers from the General Fund occur when additional funding for capital projects is needed, or when the Council wants to designate funds to be used for a special purpose over a series of years. The FY 2015 budget includes transfers to the Civil Service Fund to set aside funds for appeals and sick leave pay for terminating civil service employees, to the Library Book Fund for collection materials, and a transfer to the Capital Equipment Fund, as discussed below.

Contributions are amounts pledged by the City Council to charitable, non-profit, and quasi-governmental agencies. This year's funding allocations include amounts to the AUSA Scholarship Fund, Bell County Health District, the Senior Citizens' Center, HOP Public Transportation, Heart of Texas Defense Alliance, Belton Christian Youth Center, and Downtown Belton Merchants' Association. Also included in this category is the pass-through funding to BISD for crossing guards.

Capital outlay fluctuates annually depending on the specific needs for equipment replacement and infrastructure requirements. The General Fund budget includes capital outlay for a content management system, GIS printer and workstation, street hot crack sealer, and field groomer in FY 2015. An allocation of $80,000 is in the budget for transfer to the Capital Equipment Fund to be used for equipment needs. However, this transfer will not be made until and unless a mid-year budget review indicates that revenue and expenditures warrant the transfer. A discussion of capital outlay appears in the Capital Outlay Section.

Strategic plan components to be funded from the General Fund total $157,000. A schedule of strategic plan elements in this year's budget appears in the Strategic Plan Section.

Water & Sewer Fund:

The Water and Sewer Fund accounts for all activities related to the provision of water and sewer services to the residents of Belton, including administration, operations, maintenance, debt service on revenue bonds, billing, and collection.

The total **projected revenues for the Water and Sewer Fund in FY 2015 are $5,670,000,** an increase of $29,222 of 7.2% from the prior year budget. A more detailed discussion of projected revenues and the changes from FY 2014 is contained in the Water and Sewer Section.
Water and Sewer Fund proposed expenditures total $5,667,809, a decrease of $301,419 or 5.0% from the prior year. The change in expenditures from the prior year budget is as follows:

Personnel	$ 30,900
Supplies	8,515
Repairs & Maintenance	49,668
Services	(16,398)
Water purchases	84,193
Wastewater treatment	(80,024)
Contingency	15,958
Transfers	(539,291)
Debt service	(168)
Strategic Plan	(32,482)
Capital outlay	177,710
Total decrease	$ (301,419)

Personnel costs for FY 2015 reflect increases due to the natural growth from pay plan increases and the related benefits thereon, and an anticipated increase in health insurance.

Fuel budgets, which compose 50% of the **supplies** budget in this fund, were adjusted to reflect the average cost of fuel over the past year. There was also an increase in safety and small equipment funding for 2015.

Repairs and maintenance are budgeted to increase 30.11%. Facility maintenance increases are due to installation of venting and potable water at lift stations. As a whole maintenance has increased due to higher routine maintenance costs.

The **Services** expenditure category budget decreased by $16,398, due to a variety of factors:

- Decrease of $13,500 from one time purchase of portable buildings in FY 2014;
- Increased travel and training requests of $5,928;
- $2,006 additional for insurance premiums on revised values for buildings and contents; and
- Other small variances spread across line items and departments.

Projected **water purchases** for FY 2015 are based on fixed costs from BCWCID #1 (the District), raw water based on per gallon M&O charges for a normal year water consumption, and election use/option water charges. Fixed costs fluctuate according to the debt requirements for the District.

Wastewater treatment payments are made to the Brazos River Authority (BRA) for Belton's share of the Temple-Belton Wastewater Treatment Plant (T-B WWTP). Each year, the BRA calculates the split of its operating budget based on actual flows from Belton and Temple. Belton's share of the flow decreased this year, from 21.574% to 21.164%, and the overall TBRSS budget decreased by $137,000. The contract decrease was due to a renegotiation with BRA.

Although not required by the City Charter, a small **contingency fund** of $25,000 is budgeted for FY 2015, to absorb unanticipated, minor operating expenses.

Transfers include amounts paid to the General Fund for reimbursement of costs and payment in lieu of franchise fees. The FY 2015 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of budgeted water and sewer sales; and
- Reimbursement transfer to General Fund for 20% of the Maintenance Department budget, and for 50% of the Finance and Utilities building costs.

Other transfers are made to the Water & Sewer Capital Projects fund for water and sewer projects that cross multiple fiscal years.

Debt service on City revenue bonds fluctuates according to the actual debt service payments to be made during the year. Schedules of outstanding water and sewer revenue bonds and debt service requirements appear in the Taxes and Debt Section.

Strategic plan components to be funded from the Water & Sewer Fund for FY 2015 total $60,000. A schedule of strategic plan elements in this year's budget appears in the Strategic Plan Section.

A detailed list of **capital outlay** from operating funds is included in the Capital Outlay Section.

Economic Development Fund:

The Economic Development Fund was created in 1991, pursuant to the ½ percent economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

The budgeted **revenues for FY 2015 are $1,575,988**, an increase of $86,382 or 5.8% from the prior year. A discussion of economic development revenues is included in the Other Funds Section.

Total **expenditures are $754,471,** a decrease of $2,532,921 or 77.05% from the prior year. The change in expenditures from the prior year budget is as follows:

Operations & maintenance	$ 48,224
Debt service	(800)
Transfers to Incentives	(2,580,345)
Capital projects	0
Total decrease	$(2,532,921)

The budget for **operations & maintenance** increased due to the natural growth of salaries and benefits, and increased supplies and consultant fees.

Debt service reflects the interest and principal payments on economic development debt issues (see the Taxes & Debt section of this document). **Incentives** funding reflects current commitments by the BEDC. Beginning in FY 2015, funds for incentives will be budgeted through transfers to the incentive fund. **Capital projects** funding is for infrastructure improvements in the Business Park.

Drainage Fund:

The Drainage Fund made its debut in FY 2009 as the newest budgeted fund in the City's financial structure. The Drainage Fund is operated as a utility fund, with collected revenues used to fund drainage related expenditures and projects.

Budgeted **revenues for FY 2015 of $375,100** are generated by the drainage fee which was effective March 1, 2008. Budgeted **expenditures for FY 2015 total $409,886,** and include two Maintenance Workers, associated operating and capital costs, public education efforts, and debt service on the Drainage Fund portion of the 2008 CO issue.

Hotel/Motel Fund:

The **Hotel/Motel Fund** accounts for the levy and utilization of the hotel/motel room tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

The Hotel/Motel Fund **FY 2015 budgeted revenues are $167,200,** an increase of $9,675 or 6.14% from the prior year. A discussion of Hotel/Motel revenues appears in the Other Funds Section.

The budgeted **expenditures for FY 2015 are $167,200,** an increase of $14,700 or 9.64% from the prior year. The bulk of Hotel/Motel funding is allocated to the Chamber of Commerce, which submits an annual budget request for funding to the City Council. Details of this year's budgeted expenditures appear in the Other Funds Section.

Debt Service Fund:

The **Debt Service Fund** is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. As mentioned earlier in the discussion of the tax rate, the ad valorem rate has a debt service component that is dedicated to the payment of principal, interest, and fees on general obligation debt. The debt service tax rate for FY 2015 is $0.1173 per $100 of taxable valuation. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

TIRZ Fund:

The **TIRZ Fund** is used to account for the accumulation of resources from ad valorem taxes collected on the incremental tax values in the Tax Increment Reinvestment Zone, which was created in 2006. These revenues can only be expended on projects within the TIRZ zone, and are first approved by the TIRZ Board, and then by the City Council.

Fund Balances:

The Drainage Fund and the Debt Service Fund are budgeted to have a decline in fund balance by the end of FY 2015. This is a planned result, and does not result from operating expenditures exceeding available revenues. Fund balance in all other funds will increase or stay at the same level. The

City's policy is to maintain adequate fund balances to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that it is appropriate to expend excess fund balances (amounts above prudent reserves) on non-recurring expenditures and capital outlay projects.

CONCLUSION

The FY 2015 budget, while continuing prior year commitments to improve services and facilities, reflects a balanced approach to the multi-faceted needs of a growing community. This proposed budget continues to build on the City's successes, moving steadily forward, seeking to meet the dual goal of preserving community character, while prudently planning for future growth.

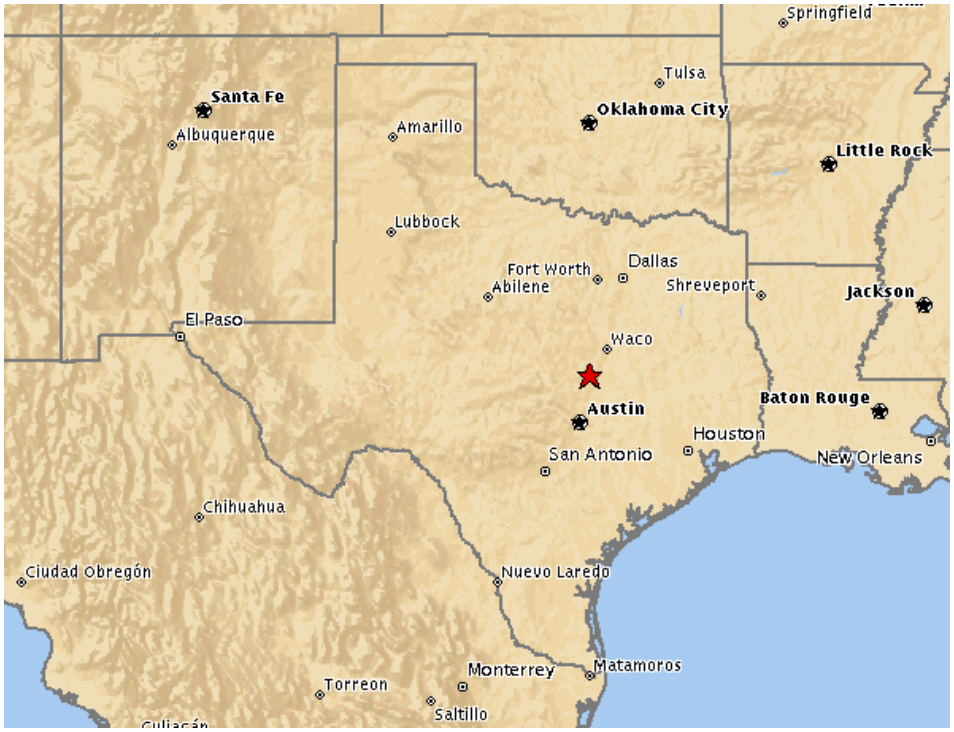
The leadership of the City Council, as well as your time and attention provided during the development of the FY 2015 budget, is greatly appreciated. Thanks also to Department Heads and all the City staff members, for their attention to detail and focus on meeting community public service needs in the development of this year's budget.

Respectfully submitted,

Sam A. Listi
City Manager

Brandon Bozon, CPA
Finance Director

CITY OF BELTON, TEXAS
FOUNDED 1850



Located along the famous Chisholm Trail, Belton is a unique city with friendly people and a rich history. Founded in 1850 on the banks of Nolan Creek, Belton is the Bell County seat, located a short distance from Fort Hood in one of the fastest growing areas of Texas. Belton's recent new residential and commercial growth is complemented by the preservation and restoration of historic properties in the city.

We are proud of our heritage and show it every day to Interstate 35 commuters who pass the 80-foot flag pole at Patriot Plaza, a gateway to Central Avenue and our historic downtown. Our annual Fourth of July celebration includes a parade through the heart of Belton, a stirring God & Country Concert, three exciting days of PRCA rodeo events in air-conditioned comfort at the Bell County Expo, and a festival on Nolan Creek. Over the years, our Fourth of July activities have made state and national top-ten lists for holiday destinations. There is no better event for those who live in this community.

In our historic downtown, the Bell County Courthouse, restored in 1999, is surrounded on the square by new storefronts on historic buildings. Restaurants, the Bell County Museum (housed in the historic Carnegie Library building), Cochran, Blair & Potts (the oldest department store in Texas), as well as numerous antique shops and other retail establishments are all within walking distance. For recreation, the Nolan Creek Hike and Bike Trail is also part of the downtown area.

Belton takes pride in being the home of the University of Mary Hardin-Baylor, which was chartered by the Republic of Texas in 1845 and has recently undertaken a substantial expansion that brought to campus new educational facilities and a football stadium. The public school system here is a state leader in the integration of technology into the classroom, and has new or remodeled schools sprinkled throughout the City. Our many churches continue to grow as the number and variety of quality homes increase.

Lake Belton and Lake Stillhouse Hollow offer opportunities for water sports, camping, or just relaxing on the beach. On Lake Belton, you will find the Miller Springs Nature Center, where you can enjoy walking trails and experience nature with a wide variety of flowers, birds and wildlife. Chalk Ridge Falls Park, located on Lake Stillhouse Hollow, also offers walking trails and a lovely 20-foot waterfall.

While this is just a small part of what Belton has to offer, we take great pride in our city and our citizens, and invite you to visit soon. Y'all come visit us on the Chisholm Trail!

Marion Grayson
Mayor

CITY OF BELTON
Telephone Directory

CITY HALL
Administration

City Manager	933-5819
Assistant City Manager	933-5808
City Clerk	933-5817
Grants & Special Projects Coordinator	933-5813
Public Information Officer	933-5889
Executive Secretary to City Manager	933-5818
Fax	933-5822

Development Services

Planning Director	933-5816
Building Official	933-5815
Assistant Building Official	933-5814
Clerk	933-5812

Information Technology

IT Director	933-5878
IT Support Specialist	933-5879
GIS Technician	933-5890

FINANCE DEPARTMENT 933-5800

Finance Director	933-5808
Human Resources Director	933-5805
Utility Billing Supervisor	933-5809
Ambulance Billing	933-5804
Senior Accountant	933-5810
Staff Accountant	933-5807
Accounting Technician	933-5806
Accounting Technician	933-5803
Cashier	933-5802
Receptionist	933-5800
Fax	933-5859

ECONOMIC DEVELOPMENT 770-2270

Executive Director	770-2271
Director of Business Retention	770-2272
Fax	770-2279

FIRE DEPARTMENT 933-5880

Central Fire Station	933-5828
Fire Station #2	933-5881
Emergency	911
Fire Chief	933-5885
Assistant Fire Chief	933-5884
Central Fire Station Fax	933-5826
Fire Station #2 Fax	933-5887

HARRIS COMMUNITY CENTER

Recreation & Events Director	933-5860
Recreation Coordinator	933-5861
Fax	933-2469

LIBRARY 933-5830

Library Director	933-5832
Fax	933-5831

PUBLIC WORKS 933-5823

Public Works Director	933-5823
Building Maintenance	721-6154
Shop	933-5825
Streets	933-5824
Water & Sewer	933-5823
Fax	933-5811

MUNICIPAL COURT 933-5838

Court Administrator	933-5839
Fax	933-5870

PARKS

Parks Superintendent	933-5834
Fax	933-5833

POLICE DEPARTMENT 933-5840

Emergency	911
Communications Room	933-5846

Administration

Police Chief	933-5845
Administrative Assistant	933-5844
Emergency Operations Center	933-5856
Fax	933-5835

Support Services

Deputy Chief	933-5854
CID Sergeant	933-5853
Code Enforcement Officer	933-5820
Records Clerk	933-5843
Animal Control	933-5840

Operations

Deputy Chief	933-5848
Patrol Sergeants	933-5847
Patrol Sergeants	933-5891
Patrol Office	933-5849

CITY INFORMATION

BUDGET CONTENTS

The City of Belton's annual budget is comprised of twelve sections, which can be grouped into three broad categories.

1. INTRODUCTION AND INFORMATION

Table of Contents: Indicates topic and page number location.

Budget Message: This letter contains information about the City's overall plan for accomplishing the City's objectives during the coming year and accomplishments during the past year.

City Information: Descriptions of the budget, the budget process, and the City organization. Also included is a synopsis of the City of Belton's history that was excerpted from "The Story of Bell County" and was written by the City's librarian, Lena Armstrong. This section also contains City and area demographic information compiled by the Belton Economic Development Corporation. This section is intended to give non-technical users basic information to make the budget more "user-friendly".

Strategic Plan: Includes a description of the Strategic Plan purpose and process, current year budget, multi-year budget, and the full plan itself.

Personnel: Includes the City's organizational chart and listings of the City's elected and appointed officials.

2. FINANCIAL

Budget Summaries: Contains summaries of budget totals for all budgeted Funds of the City.

General Fund, Water & Sewer Fund, & Other Funds: These sections contain detailed budget information for the various Funds, Departments, and Divisions of the City. Descriptions, goals, and performance indicators for the various Departments and Divisions are given where applicable.

Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this section.

Capital Outlay & Improvements: Schedules of the capital outlay (equipment, vehicles, etc.) contained in the operating budget. Also includes schedules of capital outlay and improvements (infrastructure) to be made from capital project funds.

3. SUPPORTING INFORMATION

Reference: Copies of the ordinances generated by the budget process: the ordinance adopting the budget, the ordinance adopting the tax rate, and the ordinance adopting rates for City services which were included in budgeted revenues. Also includes the City's current fee schedule and a glossary of some of the words and acronyms contained in the budget.

THE CITY ORGANIZATION

The City of Belton is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a mayor and six members who are elected by plurality vote from the City at large to serve terms of two years. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Divisions within it, but are subject to the supervision and control of the City Manager. A Director may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In May, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the Department requests form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced; that is departmental requests, personnel costs, and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget from Finance, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate his priorities and work agenda.

A series of City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found in the local media coverage.

The workshops allow the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through these workshops, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 28, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

After adoption of the budget, the City Manager may approve transfers of any unencumbered (unobligated) budget amount or portion thereof between general classifications of expenditures within a Division or Department. At the request of the City Manager and within the last three months of the fiscal year, the Council may by resolution, transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, after the conduction of a public hearing called for such purpose. This year’s budget calendar follows on the next page.

CITY OF BELTON
Budget & Tax Calendar
FY 2015

Date	Event	Requirement/Action
April 7, 2014	Budget Instructions Distributed to Departments	▸ Budget printouts & request forms distributed to departments.
May 5, 2014	Department Budget Requests Due	▸ Departments enter detailed line item requests into budget software & submit other forms electronically
May/June	Budget Preparation	▸ City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budgets.
May/June	Budget meetings with DH	▸ Departments meet with CM, ACM, AFD
June 24, 2014	Regular Council Meeting Budget Workshop	▸ Drainage Fund
June 25, 2014	Special Called BEDC Board Meeting	▸ BEDC draft budget to Board
July 8, 2014	Regular Council Meeting Budget Workshop	▸ Water & Sewer Fund
July 15, 2014	TIRZ Board Meeting	▸ TIRZ draft budget to Board
July 25, 2014	Certified Tax Roll	▸ BCAD delivers certified ad valorem tax values
August	Calculate & Publish Effective and Rollback Tax Rates	▸ By Appraisal District
August 5, 2014	Special Called Meeting Budget Workshop	▸ Ad Valorem Tax Rate, Debt Service Fund ▸ General Fund Revenues and Department Presentations
August 5, 2014	BEDC Board Meeting	▸ 2nd BEDC Board budget workshop
August 12, 2014	Regular Council Meeting Budget Workshop	▸ BEDC, Hotel/Motel Fund, TIRZ Fund ▸ Call for 2 Public Hearings (PH) on Tax Rate (if exceeds effective rate)
August 15, 2014	File proposed budget with City Clerk	▸ Must be at least 30 days before budget adoption (budget may be modified after this date) ▸ Post proposed budget on City website
August 19, 2014	Notice of Public Hearings	▸ Publish in newspaper and on City website notice of PH's on tax rate (if exceeds effective rate - must be at least 7 days before 1st PH)
August 26, 2014	Regular Council Meeting Budget Workshop	▸ 1st PH on tax rate (if exceeds effective rate –at least 3 days before 2nd PH) ▸ Clean-up budget workshop ▸ Call for PH on budget
August 28, 2014	Newspaper Notice	▸ Publish notice of PH on budget (at least 10 days before PH)
September 9, 2014	Regular Council Meeting	▸ 2nd PH on tax rate (if exceeds effective rate - 3 to 14 days before adoption) ▸ PH on budget (at least 15 days after filing with City Clerk) ▸ Council vote to consider budget at Sept 18 meeting ▸ Public input on strategic plan
September 11, 2014	Newspaper Notice	▸ Publish notice of meeting to vote to increase taxes (if exceeds effective rate – must be after both PH's)
September 18, 2014	Special Called Meeting	▸ Adopt strategic plan ▸ Adopt fee schedule ▸ Adopt budget (no less than 5 days after PH on budget) ▸ Adopt tax rate (at least 3 days after 2nd PH on tax rate)

CITY FUNDS

As mentioned previously, the City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. The budgeted funds for the City include:

Governmental Funds:

- General Fund: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Belton contains the Administration (City Manager), Finance, Municipal Court, Police, Fire, Information Technology Systems, Streets, Parks & Recreation, Development Services, Library, Solid Waste, and Maintenance Departments.

- Belton Economic Development Corporation Fund: Accounts for activities related to the ½ percent economic development sales tax approved by voters in 1990.

- Hotel/Motel Tax Fund: Accounts for activities related to the City's 7 percent hotel/motel occupancy tax. These funds can only be used for purposes designated by the State and further designated by the City Council.

- Debt Service Fund: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

- Tax Increment Reinvestment Zone Fund: This fund is used to account for projects financed with tax revenues collected in the City's tax increment and reinvestment zone, created pursuant to the state tax code statutes.

Proprietary Funds:

- Water/Sewer Fund: Accounts for operations related to providing water and sewer service to the citizens of Belton. The Water/Sewer Fund contains the Utility Administration, Water, and Sewer Departments.

- Drainage Fund: Accounts for operations related to providing storm drainage service to the citizens of Belton.

The CAFR does include non-budgeted funds, which are not included in this budget document.

BASIS OF BUDGET & ACCOUNTING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).

- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.

- Capital outlays are recorded as assets on a GAAP basis and expended on a Budget basis.

FINANCIAL AND BUDGET POLICIES

The **General Fund balance** shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance should be at least 90 days of operating expenditures. The projected fund balance at the end of FY 2015 is 127.04 days.

Investments made by the City shall be in conformity with State law and the City of Belton investment policy, adopted by the City Council on February 11, 2014. All investments shall stress safety, liquidity, public trust, and yield - in that order.

An **independent audit** will be conducted annually.

The City will produce **annual financial statements in accordance with** generally accepted accounting procedures **(GAAP)** as outlined by the Governmental Accounting Standards Board **(GASB)**.

The City will produce a Comprehensive Annual Financial Report **(CAFR) which meets the requirements for** the Government Finance Officers Association's **(GFOA) Certificate of Achievement for Excellence in Financial Reporting**. The City has received twenty-eight consecutive Certificates from FY 1986 through FY 2013. We believe the FY 2014 audit will also conform to the standards of the Certificate Program, and it will be submitted it to GFOA for award consideration.

The **budget should be balanced** with current revenues plus available unreserved fund balances equal to or greater than current expenditures. All budgeted funds have balanced budgets for FY 2015.

The **tax rate should be adequate** to produce revenues required to pay for City services as approved by the City Council. The City Council has indicated their desire to avoid increasing the tax rate and has actually decreased the rate 4.52 cents over the last decade.

Sales tax revenue projections should be conservative due to the elastic nature of this economically sensitive revenue source. FY 2015 sales tax revenues were projected at the FY 2014 level, plus a 6% growth factor.

The **General Fund should be compensated by other funds for** general and administrative **services provided**, including management, finance, personnel, and the use of City streets and the City shop. The transfers for FY 2015 are $445,259.The increase in transfers is due to the creation of the TIRZ Retail Development Coordinator position.

The City will **not issue debt to finance current operations**. No debt was issued in FY 2014 to finance current operations.

A **contingency amount** shall be included in the annual budget in an amount not to exceed 3% of total General Fund expenditures, to be used in case of unforeseen items of expenditures. The FY 2015 contingency amount is set at $100,000 or 0.82% of operating expenditures before the contingency amount.

The City will **maintain physical assets** at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The City will produce an **annual budget document that meets the criteria for GFOA's Distinguished Budget Presentation Award**. The City has received the award for twenty-two consecutive years, for FY 1993 through FY 2014.

The City's water and sewer **utilities shall operate on a self-supporting basis** so that user charges for services shall fully cover the cost of providing those services. All water and sewer revenue in the FY 2015 budget is generated from user fees and interest thereon.

The City will **not use property taxes** or other General Fund revenues **to subsidize the utility operations.** The FY 2015 budget does not contain any transfers from the General Fund to the Water & Sewer Fund or the Drainage Fund.

Utility rates shall be reviewed annually to ensure that they will generate revenues adequate to cover operating expenditures, meet bond covenants, and allow for adequate capital replacement. A formal water and sewer rate study was conducted in FY 2002 and FY 2008. Scheduled rate increases were deferred due to the recession and deferment of major capital projects. A full rate study was completed in FY 2014 and the results will be analyzed in FY 2015.

The City's **rate structures for water and sewer services will** (to the greatest extent possible) **be fair and equitable** to all customers. The current water and sewer rates per 1,000 gallons are the same for all customers.

The City will **maintain sufficient net revenues to meet the debt coverage** required by existing revenue bond indentures. The projected coverage for FY 2015 exceeds current debt coverage requirements.

The **utility system will maintain a bond rating** of AA- (Standard & Poor's). The most recent rating is at this level.

The **utility system will operate in the most efficient manner possible** to keep rates as low as possible while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets.

The City will **make timely investment in the expansion of capital assets** to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety, and environmental standards.

The City will **provide timely and accurate billing to customers**, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers.

PERFORMANCE MEASUREMENT

Performance measurement is a management tool that measures both quantitatively and qualitatively the level of service being provided. This tool seeks to answer the question "How well are we doing?" as well as the question "How well should we be doing?"

Generally, government entities collect volumes of data on a wide variety of services and activities. This data is usually available from existing sources such as financial reports, audits, department reports, and studies. However, data to measure efficiency and effectiveness are less available than information on workload and expenditures. For example, data on the number of streets maintained are usually available, but information on the condition of streets is not. Measurable goals and information on citizen satisfaction is often unavailable. Consequently, managers, elected officials, and the public know how much services cost and the levels of service provided, but know little about the productivity, accomplishments, and quality of those services.[1] A performance measurement and management program seeks to provide that information.

The City of Belton has long collected data on workload demands and service levels; however, the City has just begun to identify performance measurements. The following performance measures were developed by staff and management. Some of the information for the measures was already being collected; some was not. These measures will continue to be refined and expanded in FY 2015.

Department	Performance Measure	Goal	Actual FY 2014
Finance	Maintain a GF fund balance of at least 25% of operating expenditures (90 days operation).	25%	33.67%
	Collection rate for current taxes.	97%	98.39%
	Produce an annual budget document that meets GFOA Distinguished Budget criteria.	Yes	Yes
	Produce an annual CAFR that meets GFOA Certificate of Achievement criteria.	Yes	Yes
Police	Average response time to calls for Priority One emergency service within the City.	5 minutes	4.64 minutes
	Percentage of stolen property recovered.	25%	16%
	Percentage of issued Class B and above warrants that are served.	60%	89%

[1] "A Practical Guide for Measuring Program Efficiency and Effectiveness in Local Government", The Innovations Group, Copyright 1992.

Department	Performance Measure	Goal	Actual FY 2014
	Percentage of investigations due to citizen complaint completed within 30 days of receipt.	95%	100%
	Average time for compliance with code.	7 days	7 days
Fire	Respond to fire calls inside the City within 5 minutes.	98%	47.87%
	Contain structural fires to confines of building.	98%	100%
Streets	Repair of utility cuts within 5 days.	95%	85%
	Complete work orders within 5 days.	95%	90%
Planning	Average time to complete review of building plans.	Within 10 days of receipt	10 days
	Average time to issue utility permits.	30 minutes	30 minutes
Inspections	Average time per inspection.	30 minutes	30 minutes
	Percentage of requests for specialty inspections completed within 4 hours of request (during working hours).	95%	95%
	Percentage of requests for building inspections completed within 4 hours of request (during working hours).	90%	90%
Library	Increase circulation each year.	5%	7.14%
	Average turnover rate	2%	2.74%
Utilities	Bad debts written off as a percentage of total billed.	0.50%	0.44%
	Percentage of unaccounted for water loss.	10% or less	15.31%
	Response time to all main breaks.	3 hours or less	3 hours
	Respond to all emergency main breaks within 20 minutes (regular working hours).	100%	100%
Maintenance	Repairs returned for corrective action.	2%	<1%
	Percentage of equipment repairs completed within 2 working days.	90%	95%
	Average downtime for fleet repairs.	2 days or less	95%
	Average response time to service requests.	Within 1 day of receipt	1 day

A HISTORICAL PERSPECTIVE

Lena Armstrong, the City Librarian for 54 years and the unofficial historian of Belton, wrote the following synopsis of Belton's history. She penned a longer version of Belton history, which is included in the two-volume edition of "The Story of Bell County" published in 1988 by the Bell County Historical Commission. Lena retired from the City in December of 1998, and subsequently passed away in January of 1999. She is fondly remembered and sorely missed.

In August 1850, the new pioneer town of Belton (first named Nolandville that was changed to Belton in 1851) was laid out in blocks, streets, and lots with the courthouse public square the center. It was designated County seat for the newly organized Bell County. Incorporated in 1852, it was the only town in the County and was the last place of civilization seen by the pioneers heading West by horseback or wagon train.

Within a month after lots were sold, a post office was established and mail was arriving by horseback. But in 1852, a stagecoach route beginning in Tennessee and ending in Brownsville was stopping weekly in Belton to deliver mail, new arrivals and freight. By now, the first courthouse was in use, a log cabin placed high on blocks as safeguard from devastating floods, provided all too frequently by Nolan Creek running very near the public square. In 1853, a two-story log jail was built followed by a school, hotel, church, saloons, stores and other businesses. Most were log buildings or pole shacks, but with a new surge of people, more permanent buildings were built. Stores were erected using native stone and were two-story with the business on the first floor, family quarters on the second. A number of these stores have survived and are still in use. The A.D. Potts building, built in the late 1860's, not only is still in use but is still owned by the Potts family.

Just prior to the Civil War, Sam Houston stumped the State, urging people to not vote for secession. He made two speeches in downtown Belton, but his talks were not well received. He was booed so loudly on one occasion, he took out his two pistols, laid them on the goods box he was using for a podium, and dared anyone to interrupt him. They did not.

In 1858, the County commissioners built a new courthouse, spending $14,000 for a two-story limestone building replacing the first courthouse which had become completely inadequate for the population the County now served. Bellcountians so opposed the new edifice, they voted out of office every commissioner, replacing them with more conservative men. It was 26 years before a third (and last) courthouse was approved and built.

Over a thousand Bell County and Belton men joined the Confederate Army and Belton women did their part by meeting daily at the courthouse to sew clothing for the soldiers. There was only one sewing machine in Belton, and it saw constant use. As the War progressed, the effects of the War were felt strongly. Supplies and inventories, as well as currency dwindled and many stores were forced to close. War's end, and defeat, saw all elected officials from the Governor to Mayors replaced with Union appointees. Federal troops patrolled the streets of Belton giving little protection to the citizens and their property. Outlaws roamed the area stealing, assaulting

and killing to such an extent that Belton men decided to do something. In the dark of the night, bands of horsemen arrived at the County jail (still standing) where ten prisoners were jailed. The horsemen dismounted, moved into the jail and shot nine men to death. It is said that for decades after, outlaws rode wide around Belton. Sam Bass, on his way to rob a bank, refused to enter Belton, saying "Those Belton men are too tough for me".

The 1870's saw a boom with building, new businesses and new enterprises. A Belton group organized the Belton Telegraph Company that was chartered and extended to Round Rock where it joined Western Union. The telegraph provided daily quotes of the cotton market, necessary for an area where cotton was King. The 1870's also saw the formation of the now famous Belton Woman's Commonwealth, a loosely organized group that in retrospect seems more a battered wives' refuge than a utopian commune.

Belton met its first setback in 1881 when the City fathers, after meeting the demands of Santa Fe railroad representatives and putting up $75,000, found themselves duped out of a railroad in Belton. They sued, but the company built their own town that they named Temple. After many years, the Supreme Court finally ended the case in favor of Belton. Meanwhile, they contracted with the M.K. & T. and by 1882, the Katy's depot was built a block from the courthouse. In the interim, Belton went "modern" with a water system and mains throughout town, an electric and telephone companies, a fire department, lumber yard, flour mill, plus newspapers, and banks. There was also a brand new college - Baylor Female College, now the University of Mary Hardin Baylor. Two beautiful parks, still maintained by the City of Belton, were acquired during these decades: the Confederate Park, donated to the City by citizens honoring the ex-Confederate Veterans; and the Yettie Tobler Polk Park, commemorating Mrs. Polk and her four children who drowned in a devastating flood that inundated Belton in 1913.

Belton got into severe financial difficulties before the Great Depression, but managed to work its way out by the 1970's. World War II and the arrival of Fort Hood to the County brought economic relief and a surge of growth. Two large lakes built during this time provide tourist attractions and IH-35 makes Belton attractive to industries and businesses.

Lena Armstrong

CITY AND AREA DEMOGRAPHICS

LOCATION

Belton is situated along the banks of the Leon River in the rapidly growing Central Corridor of Texas. It is on Interstate 35 near the geographic center of the state, approximately 127 miles south of Dallas/Fort Worth and 60 miles north of Austin. Local topography varies from rolling plains to wooded hills with two large lakes just ten minutes from downtown. Within a 150 mile radius of Belton is a market of over 9.4 million people, including the Dallas/Fort Worth Metroplex, San Antonio, and much of Houston. This region encompasses 55 percent of the population of Texas.

Distance to:

Austin	57 miles	Denver	734 miles
Dallas	127 miles	Atlanta	785 miles
San Antonio	128 miles	Chicago	925 miles
Houston	153 miles	Los Angeles	1,226 miles
El Paso	534 miles	New York	1,468 miles

CLIMATE

Average Winter Temperature	46.7 ° F
Average Summer Temperature	81.5 ° F
Average Annual Precipitation	35.25"
Elevation	525 Feet

POPULATION

	2010	2000	1990
Belton	18,216	14,623	12,476
Bell County	310,235	237,974	191,088
Killeen/Temple MSA (Bell, Coryell Counties)	385,623	312,952	255,301

Population Composition:

Under 18:	33.1%	Female population:	50.9%
18 – 64:	56.0%	Male population:	49.1%
Over 65:	10.9%	Veterans:	1,631

High school graduate or higher, age 25 or older: 82.0%
Bachelor's degree or higher, age 25 or older: 27.1%

According to the U.S. Census Bureau, Belton's population consists of 59.4% White, 29.1% Hispanic or Latino, 8.1% African American, and 3.4% all other ethnicities.

EDUCATION

Belton Independent School District:

- 2 - high schools, 3 - junior high schools, 10 - elementary schools
- Belton High School was recognized in 1991 by the U.S. Department of Education as an exemplary Drug Free School, and was awarded a Silver Medal Recognition in *U.S. News and World Report* in 2012.

Higher Education:

•	Belton:	University of Mary Hardin Baylor
•	Bell County:	Texas A & M College of Medicine, Temple Temple College, Temple Central Texas College, Killeen Texas A&M University Central Texas, Killeen
•	Area Colleges/Universities:	Baylor University, Waco McLennan Community College, Waco Texas State Technical College, Waco Southwestern University, Georgetown The University of Texas, Austin St. Edwards University, Austin Huston-Tillotson College, Austin Concordia University, Austin Austin Community College, Austin Texas A & M University, College Station Texas State College, San Marcos

TRANSPORTATION

Highways:	Interstate 35, US Highway 190, State Highway 317, Loop 121, FM 436, FM 439, FM 93.
Bus Lines:	Greyhound/Trailways and Kerrville Bus Lines - 19 departures daily. The HOP public bus line which runs from Copperas Cove to Temple.
Motor Freight:	Eleven local carriers.
Railroad:	Santa Fe Railroad, Georgetown Railroad, AMTRAK passenger service in Temple.
Air:	Killeen-Fort Hood Regional Airport, Temple Draughton Miller Central Regional Airport, Austin Bergstrom International Airport.

UTILITIES

Electric Power:	
Supplier	Oncor Electric Delivery Numerous retail electric providers
Transmission Lines	Two 138,000 KV lines
Distribution Voltage	12,000 KV
Natural Gas:	
Supplier	Atmos Energy
Transmission Line	Two 10-inch lines & One 6-inch line
Transmission Line Pressure	320 - 380 PSI & 90 PSI
Heating Value	1,015 BTU per cubic foot
Water Supply:	
Purchased Water Supplier	Bell County Water Control & Improvement District No. 1
Water Source	Surface water, Lake Belton
Contracted Capacity	10.0 Million Gallons Daily
Treatment Capacity	8.33 Million Gallons Daily
Average Consumption	3.09 Million Gallons Daily
Sewer System:	
Treatment Plant	Temple-Belton Wastewater Treatment Plant
Operator	Brazos River Authority
Treatment Plant Type	Conventional Activated Sludge
Annual Average Daily Flow Capacity	10.0 Million Gallons Daily
Peak Two-Hour Flow Capacity	20,834 Gallons per Minute
Belton Average Flows	1.50 Million Gallons Daily
Telephone:	
Supplier	Southwestern Bell Numerous long distance and mobile companies
Digital Switching	Yes

INDUSTRIES

Belton's business community is diversified, with various sectors – manufacturing and distribution, retail, education, healthcare, government, and IT business process services.

The industrial sector is represented by companies manufacturing modular home structures, agriculture equipment, wire cable, fiberglass tanks, roofing material, specialty advertising products, corrugated boxes, exercise equipment, school and office furniture, rapid prototypes, and centrifugal alloy castings. Various warehousing and distribution operations handle, industrial gases, snack foods and parcel delivery.

Fort Hood U.S. Army Installation is located 17 miles west of Belton. It is the largest United States Army Training Post, the largest single-site employer in the State of Texas with a force of more than 46,000, and a key economic driver for the area. The Texas Comptroller's office reports that Fort Hood's economic impact to the state will be an estimated $44.49 billion in 2014.

Health care represents the largest single industry in Bell County. Over 15,000 individuals are employed in the medical field. Baylor Scott & White Health, the largest not-for-profit health system in the state of Texas, has a significant presence in Central Texas. This includes Scott & White Memorial Hospital, ranked by U.S. News and World Report as one of the top 10 hospitals in the state of Texas, McLane Children's Hospital, and dozens of primary, urgent, and specialty care clinics staffed by over 800 physicians and 8,000 employees. Other medical facilities also service the area such as: Olin E. Teague Veteran's Center, Cedar Crest Hospital & Clinic, Metroplex Hospital, Seton Medical Harker Heights Center, and Darnall Army Medical Center.

There are five banks and two credit unions represented in Belton with branch offices located throughout Bell County and Central Texas.

MAJOR EMPLOYERS

Employer	Product	Employees
Belton Independent School District	Education	1,600
Bell County	Government	1,180
University of Mary Hardin-Baylor	Education	543
James Construction Group	Construction	380
Super Wal-Mart	Retail/Service	323
HEB Grocery	Grocery	295
CGI	IT/Business Process Services	200
TruMH (a Clayton Homes Company)	Manufacturing/Distribution	176
Cedar Crest Hospital & Clinic	Healthcare	175
Belco Manufacturing	Fiberglass Tanks	173

PROPERTY & TAXES

The top 10 property tax payers within the City limits have a combined taxable value for 2014 of $103,276,644 and are comprised of the following organizations:

Organization	Taxable Value	Top 10 Percentage
Turtle Creek Investments	$ 14,607,408	14.15%
HEB Grocery Company	$ 14,275,402	13.83%
Wal-Mart	$ 14,057,569	13.62%
Oncor Electric Delivery	$ 12,977,722	12.57%
Legacy Landing Group	$ 11,789,562	11.42%
Harvest Technologies	$ 7,902,578	7.66%
Chappell Hill Equity III	$ 7,390,400	7.16%
CMH Manufacturing	$ 7,133,687	6.91%
Bekaert Corporation /Wire Rope Ind.	$ 6,597,786	6.39%
Tarco of Texas	$ 6,544,530	6.34%

The U.S. Census Bureau reported 5,757 households in Belton from 2008 to 2012, with a homeownership rate of 54.4%. In 2012, the median household income was $50,066, and per capita income was $22,563.

COMMUNITY AND RECREATION FACILITIES

Newspaper:	Belton Journal (weekly) Temple Daily Telegram (daily)
Radio:	KUSJ - Country/Western format KTEM - Talk Radio KNCT - Public Broadcasting System KLOVE - Christian Radio KIIZ/KLFX - Classic Rock format KLTD-Classic Hits KWTX-Top 40 KOOC-Hip Hop KYAR-Contemporary Christian
Television:	KCEN-TV Channel 6 - NBC KWTX-TV Channel 10 - CBS KXXV-TV Channel 25 - ABC 31 Cable Channels
Library:	1 Municipal: over 31,000 volumes 1 University - Mary Hardin-Baylor: over 220,000 volumes
Churches:	33 with 12 denominations
Motels:	3 with 158 rooms
Hotels:	1 with 72 rooms
Golf Course:	Within a 10 minute drive: 2 Championship Country Clubs and 1 Public Course
Museums:	Bell County Historical Museum Bell Fine Arts Association

Harris Community Center: This renovated structure is situated gracefully along Nolan Creek and is an ideal setting for meetings, receptions, and reunions. The original building was constructed in 1936 and housed the Harris School, a historic African American school recognized with a state historical marker for its contribution to African American education. The building and grounds were conveyed from the school district to the City of Belton in 2005 for renovation. The Center was dedicated in July 2006 in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion. The Center has already received numerous awards and accolades, and ensures that the legacy, heritage, and contributions of those who came before us will be remembered.

Bell County Expo Center: Central Texas' newest and best entertainment complex, the Expo Center includes a 9,400 seat main arena, a special events room, an assembly hall, an exposition building, and horse barns.

Lakes: Belton Lake (7,400 acres) and Stillhouse Hollow Lake (6,340 acres) offer outdoor recreation, fishing, boating, skiing, boat rentals, launching ramps, picnic grounds, restrooms, restaurants, snack bars, drinking water, camping areas, RV areas, marinas, and nature trails.

Heritage Park: This 62 acre park along the Leon River includes a baseball/softball complex, 4 soccer fields, picnic areas, jogging paths, fishing dock, playscape area, group pavilion, concession stand, and ample lighted parking.

Chisholm Trail Park: This 34 acre park includes a one mile walking trail, 2 softball fields, soccer field, multipurpose field, in-line hockey rink, multipurpose court, volleyball court, playground, horseshoe pits, picnic areas, amphitheater, pavilion, concessions stand, and parking.

Harris Community Park: This park includes a playground, splash pad, and pavilion with restrooms. It is located near the renovated Harris Community Center and overlooks Nolan Creek and the Hike and Bike Trail.

SummerFun USA: A water amusement park along the banks of the Leon River adjacent to Heritage Park. The park includes a swimming pool, giant water slides, children's area, concessions, and picnic area.

Bell County Museum: One of twelve remaining Carnegie Libraries in Texas, this historic building was restored in 1990 and now stands as the major collection of Bell County history. In 1991, the Bell County Museum was awarded the entire collection of artifacts of Miriam "Ma" Ferguson, the first woman governor of Texas and a native of Bell County.

Independence Day Celebration and PRCA Rodeo: The Annual 4th of July Celebration has been celebrated since the late 1800's and attracts crowds from all over Central Texas. The Celebration includes a kick-off barbecue and old time shoot out on the Courthouse lawn, a four day Professional Rodeo Cowboy's Association Rodeo, a family fun carnival, God and Country concert featuring religious and Texas music, July 4th parade and patriotic program, and a day full of activities in Yettie Polk Park. Festivities in Yettie Polk Park include Children's Day in the Park, Old Fiddler's Contest, gospel singing, arts and crafts festival, and food booths. The Celebration is sponsored by the Belton Area Chamber of Commerce.

City of Belton Strategic Plan

FY 2015–2020

October 1, 2014

HISTORY OF STRATEGIC PLANNING IN BELTON, TEXAS

In FY 2000, the City Council began an in-depth strategic, long-range planning project that has continued for nearly fifteen years. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton and to develop and pursue appropriate strategies to address these issues. The process began with two retreats attended by Councilmembers, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals, which were then ranked by Council priority. City staff then conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review the Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the strategic plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the initial adoption of a Strategic Plan for the City of Belton on September 11, 2001. Since that time, a review and update of the Strategic Plan has occurred each year in conjunction with the annual budget process. Periodically, due to Councilmember changes, and as significant tasks identified in the Plan are accomplished, the Council conducts comprehensive updates of the Strategic Plan. A comprehensive review occurred during 2010, recognizing important long term needs, and in conjunction with adoption of the FY 2011 annual budget, with another anticipated in 2015.

The City Council instituted a change in process and focus in development of the FY 2011 Strategic Plan Update, which is continued for FY 2015 and for this FY 2015-2020 Update. The City Council redirected the City's task orientation from the previous Plan, which contained numerous unrelated action items, to identification of desired policies linked by purpose. The Council determined it was appropriate to state its VISION through POLICY STATEMENTS, to outline associated OBJECTIVE STATEMENTS, and then to charge Management with the responsibility for developing a GOAL ACHIEVEMENT PLAN for each prioritized element. Following a comprehensive Strategic Plan Update in 2015, this template will be used for annual updates of the Plan.

The information which follows summarizes the FY 2015-2020 Strategic Plan Definitions and Process.

City of Belton, Texas
Strategic Plan Definitions and Process
2015-2020

Mission Statement: The Mission of the City of Belton is to maintain and enhance the quality of life for our citizens through visionary leadership combined with fiscal responsibility.

Vision Statement: The City's Vision Statement is comprised of a series of six (6) Policy Statements that, when taken together, indicate how Belton City government will function when fully successful.

Policy Statements: The City's six (6) Policy Statements, A-F, were crafted by the City Council during a retreat in 2010 to reflect how the Council wishes to see the City operate. The policy statements were reconfirmed in conjunction with the Strategic Plan Update for FY 2015.

Policy A	The City of Belton provides effective and efficient City Government for its Citizens
Policy B	The City of Belton follows prudent growth management practices
Policy C	The City of Belton seeks to protect and improve our quality of life
Policy D	The City of Belton maintains an active role in economic development
Policy E	The City of Belton maintains an effective level of readiness to anticipate and respond to diverse public safety needs
Policy F	The City of Belton provides quality delivery of essential services

Objectives: Objectives derive from each Policy, and reinforce what the Council identified as needed to achieve the stated Policy. Objective A-1, for example, relates to Policy A.

In 2010, 54 Objectives were developed by the Council. In 2015, the City identified 49 objectives; each objective was rated High or Medium regarding its importance, with the following implications for FY 2015:

H-OK: High, but presently being done satisfactorily; no immediate additional action needed.

H-N: **High, and presently needs more emphasis and immediate action is needed.**

M-OK: Medium, and not a critical emphasis in 2015, until completion of the Strategic Plan Update.

Each High-ranked objective became the focus of this update.

Listed next are Council determined Policy Statements A-F, with associated Objectives. The priority rankings have been updated based on current conditions for FY 2015, **resulting in 10 H-N priority items**.

STRATEGIC PLAN POLICIES, OBJECTIVES, AND 2015 RANKING

A. The City of Belton provides effective & efficient City Government for its Citizens

	RANK	YEAR
Management		
1. **Conducts annual Strategic Plan updates and comprehensive update every five years, next in 2015.**	**H-N**	**1**
2. Provides appropriate education and training for members of Council, Boards and Commissions, and Staff.	**M-OK**	
3. Maximizes City, County, State and National resources, to include grants/federal funds as appropriate.	**M-OK**	
4. Practices sound fiscal management principles and runs financially efficient operations.	**H-OK**	
5. Creates and follows sound management practices in leadership succession and manpower planning.	**H-OK**	
6. Maintains, implements and regularly updates master plans including technology, communications, utility, land use, comprehensive economic development, thoroughfares, library, parks, drainage, finance and public safety in order to prepare for future service delivery.	**H-OK**	
7. **Delivers municipal services with a customer oriented, well trained and properly compensated staff.**	**H-N**	**1**
Communications		
8. Provides effective means for handling critical issues and citizen concerns.	**M-OK**	
9. Encourages elected and appointed officials and staff to communicate and cooperate in the community's best interest.	**H-OK**	
10. Promotes Belton's assets to Citizens, Visitors, and Clients in a variety of communication formats.	**M-OK**	
11. Practices open government with community involvement, making government accessible to all citizens.	**M-OK**	
Leadership		
12. Identifies strategic partnerships to expand available services to our citizens.	**M-OK**	
13. Practices good resource conservation and encourages citizens to follow.	**M-OK**	
14. **Applies new and emerging technologies where appropriate to improve services and reduce costs.**	**H-N**	**1**

STRATEGIC PLAN POLICIES, OBJECTIVES, AND 2015 RANKING

B. The City of Belton Follows Prudent Growth Management Practices

	RANK	YEAR
Land Use/Infrastructure		
1. Creates, maintains and follows a comprehensive land use plan.	**M-OK**	
2. Facilitates quality mixed use development while maintaining Belton's unique character.	**M-OK**	
3. Develops and implements orderly future annexation planning.	**H-N**	**1**
4. Considers emerging technology for infrastructure construction.	**H-N**	**1**
Service/Management		
5. Actively implements thoroughfare planning and traffic management.	**M-OK**	
6. Develops policies to encourage tax base diversity.	**M-OK**	
7. Considers rapidly changing demographics in future planning.	**M-OK**	
8. Establishes and meets essential environmental goals.	**M-OK**	
9. Enhances partnerships for regional growth and sustainable development.	**M-OK**	
10. Balances service and infrastructure expansion and maintenance with available revenues.	**H-N**	**1**

STRATEGIC PLAN POLICIES, OBJECTIVES, AND 2015 RANKING

C. <u>The City of Belton Seeks to Protect and improve our Quality of Life.</u>

The City of Belton views Quality of Life as . . . the beauty, safety, livability, sustainability, natural environment, natural resources, historic preservation, recreation, entertainment connection to heritage, cultural development, premier education, friendly neighborhoods, and quality development character, among other factors.

	RANK	YEAR
1. Measures and reviews how well government initiated actions impact quality of life.	**M-OK**	
2. Seeks to create an atmosphere that will both attract and retain citizens resulting in a friendly, healthy, and vibrant community.	**M-OK**	
3. Promotes a culture which provides young adults with health and wellness opportunities through recreational programming.	**M-OK**	
4. Maintains and enforces appropriate building codes in order to assist in beautifying both public and private property and enhancing public safety.	**M-OK**	
5. Implements an historic and neighborhood preservation plan with an emphasis on Belton's unique heritage.	**M-OK**	
6. Provides and distributes adequate Leisure Services to address the diverse needs of our citizens.	**M-OK**	
7. Ensures cultural opportunities exist for all citizens.	**M-OK**	
8. Seeks to enhance the quality of life for our citizens through strategic partnerships with regional entities.	**M-OK**	

STRATEGIC PLAN POLICIES, OBJECTIVES, AND 2015 RANKING

D. The City of Belton Maintains an Active Role in Economic Development

	RANK	YEAR
1. Supports implementation of the economic development strategic plan.	**M-OK**	
2. Works in partnership with local and regional entities to expand and maximize both retail and commercial economic development in Belton.	**H-N**	**1**
3. Fosters the development of financial resources to facilitate new business investment.	**M-OK**	
4. Investigates opportunities to maintain and improve a skilled labor force, with emphasis on young talent.	**H-OK**	
5. Works in partnership with area educational institutions to enhance training and employment opportunities within Belton.	**M-OK**	
6. Regularly evaluates the effectiveness of the City's economic development efforts.	**M-OK**	
7. Plans for adequate infrastructure to meet the needs of future economic development prospects.	**H-N**	**1**
8. Develops and implements quantifiable thresholds for city participation in private development projects.	**M-OK**	

STRATEGIC PLAN POLICIES, OBJECTIVES, AND 2015 RANKING

E. The City of Belton Maintains an Effective Level of Readiness to Anticipate and Respond to Diverse Public Safety Needs

	RANK	YEAR
1. Reviews staffing, equipment, training, and facilities regularly and addresses deficiencies.	**H-N**	**1**
2. Reviews new public safety technology to evaluate potential benefits.	**M-OK**	
3. Develops and implements public safety initiatives to promote outreach and prevention programs for citizens.	**M-OK**	
4. Utilizes area and regional public safety agencies, private providers, and hospitals to ensure delivery of exemplary public safety services.	**M-OK**	
5. Implements/updates public safety master plans.	**M-OK**	
6. Conducts regular threat assessments to measure disaster preparedness.	**M-OK**	

STRATEGIC PLAN POLICIES, OBJECTIVES, AND 2015 RANKING

F. The City of Belton Provides Quality Delivery of Essential Services

	RANK	YEAR
1. Maintains, implements and regularly updates master plans including technology, communications, utility, land use, comprehensive economic development, thoroughfares, library, parks, drainage, finance and public safety in order to prepare for future service delivery.	**M-OK**	
2. Partners with agencies and service providers to enhance service delivery and assure cost effectiveness for our citizens.	**M-OK**	
3. The City of Belton provides:		
1) Adequate, dependable water supply and delivery infrastructure	**H-N**	**1**
2) Dependable and cost effective wastewater infrastructure and service	**H-N**	**1**
3) On-going maintenance of city streets and planning for future growth	**H-N**	**1**
4) Waste collection services and recycling	**M-OK**	
5) Adequate storm drainage infrastructure	**M-OK**	
6) Pedestrian and bike routes	**M-OK**	
7) Comprehensive and state of the art information technology services.	**M-OK**	

Below are ten (10) H-N 2015 priority- ranked Objectives, and assigned Coordinators for FY 2015.

POLICY REFERENCE	OBJECTIVE	COORDINATOR
A-1	Conduct annual Strategic Plan Updates and comprehensive update every five years, next in 2015.	City Manager
A-7	Delivers municipal services with a customer oriented, well trained, & properly compensated staff.	HR Director
A-14	Applies new and emerging technologies where appropriate to improve services and reduce costs.	IT Director
B-3	Develops and implements orderly future annexation planning.	Planning Director
B-4	Considers emerging technology for infrastructure construction.	PW Director
B-10	Balances service and infrastructure expansion and maintenance with available revenues.	City Manager
D-2	Works in partnership with local and regional entities to expand and maximize both retail and commercial economic development in Belton.	City Manager/ Planning Director
D-7	Plans for adequate infrastructure to meet the needs of future economic development prospects.	City Manager/ BEDC Exec. Dir.
E-1	Reviews staffing, equipment, training, and facilities regularly and addresses deficiencies.	Police/Fire Chiefs Public Works Dir.
F-3 F-3-1 F-3-2 F-3-3	The City of Belton provides: Adequate, dependable water supply/delivery infrastructure Dependable and cost effective wastewater infrastructure and service On-going maintenance of city streets & planning for future growth	 Public Works Dir. Public Works Dir. Public Works Dir.

The ten (10) H-N priority-ranked objectives were then given to Management to develop Goals which would hopefully move each H-N ranked Objective to the H-OK ranking during the next planning horizon.

Goals Statements: City Staff crafted Goals Statements for the H-N ranked Objectives. Staff also outlined Barriers to goal achievement, Strategies to overcome/remove barriers, and Tasks to achieve stated Goals.

Tasks: For each Task, staff identified a time line for implementation, resources and costs for implementation, and likely funding sources to achieve Goal.

Strategic Plan 2015-2020: Finally, Council reviewed and approved the Staff identified Goals and the target schedules and funding for H-N ranked Objectives, as comprising its Strategic Plan focus for the upcoming year, FY 2015.

This process occurs annually to ensure that these elements are coordinated for implementation while anticipating a comprehensive strategic plan update in 2015:

COUNCIL DETERMINES MISSION STATEMENT

↓

COUNCIL DETERMINES VISION/POLICY STATEMENTS

↓

COUNCIL OUTLINES OBJECTIVE STATEMENTS

↓

MANAGEMENT DEVELOPS GOALS/TASKS

↓

GOAL IMPLEMENTATION PROCEEDS

↓

ANNUAL STRATEGIC PLAN UPDATE

City of Belton
Strategic Plan Elements - Multi - Year Implementation Plan

Multi-Year Cost Projection Strategic Plan Element	Actual FY 2013	Actual FY 2014	Proposed FY 2015	Estimated FY 2016
A. Effective and Efficient City Government				
1 Strategic Plan updates	In-House	$ 5,500	$ 65,000	FCL
2 Education & training for Council/staff/boards	$ 164,503	$ 165,138	$ 181,740	$ 190,827
3 Maximizes resources, grants	$ 111,053	$ 1,000	$ 1,000	$ 100,000
4 Fiscal management	$ 294,662	$ 311,962	$ 306,036	$ 321,338
5 Leadership and manpower planning	FCL	FCL	FCL	FCL
6 Implements & updates master plans	See F3	See F3	See F3	See F3
7 Service delivery	$ 32,600	$ 30,000	$ 30,000	$ 31,500
		$ 51,799	$ 154,300	
8 Critical issues & citizen concerns	$ 5,272	$ 31,519	FCL	FCL
9 Elected officials/staff communications	FCL	$ 4,410	FCL	FCL
	FCL	$ 8,300	FCL	FCL
10 Promote Belton using variety of formats	$ 171,114	$ 162,669	$ 174,869	$ 183,612
11 Open government, community involvement				
12 Strategic partnerships	$ -	FCL	FCL	FCL
13 Good energy conservation		FCL	FCL	FCL
14 Applies new & emerging technology	$ 39,650	$ 53,677	FCL	FCL
	FCL	FCL	$ 64,494	FCL
B. Prudent Growth Management				
1 Comprehensive land use plan	FCL	FCL	FCL	FCL
2 Mixed use development, retain character	$ 13,257	$ 21,150	$ 45,000	FCL
3 Annexation planning	$ -	$ 5,000	$ 5,000	FCL
4 Technology in construction	FCL	$ 56,900	FCL	FCL
	FCL	$ 32,270	FCL	FCL
	FCL	$ 5,000	FCL	FCL
5 Thoroughfare planning/traffic management	$ 30,900	$ 14,175	FCL	FCL
6 Tax base diversity	FCL	FCL	FCL	FCL
7 Changing demographics	FCL	FCL	FCL	FCL
8 Essential environmental goals	FCL	FCL	FCL	FCL
9 Partnerships for regional growth	FCL	FCL	FCL	FCL
10 Balance service expansion with revenues	FCL	FCL	FCL	FCL
C. Quality of Life				
1 Government impact on quality of life	FCL	FCL	FCL	FCL
2 Attract & retain citizens	FCL	FCL	FCL	FCL
3 Attract & retain youth/young adults	$ 47,762	FCL	FCL	FCL
4 Appropriate building codes	$ 191,284	$ 203,576	$ 224,389	$ 235,608
5 Historic neighborhood preservation	$ 27,739	$ 36,191	$ 57,500	$ 60,375
6 Adequate leisure services	FCL	$ 9,467	FCL	FCL
7 Cultural opportunities for all citizens	$ 1,073,134	$ 1,158,952	$ 1,177,577	$ 1,236,456
8 Strategic partnerships for quality of life	FCL	FCL	FCL	FCL
D. Economic Development				
1 Economic development strategic plan	FCL	FCL	FCL	FCL
2 Partnerships for economic development	$ 17,331	$ 13,000	$ 90,808	$ 95,348
3 Facilitate new business investment	$ 1,038,256	$ 2,660,345	$ 80,000	$ 80,000
4 Skilled labor force	FCL	FCL	FCL	FCL
5 Enhance training and employment	FCL	FCL	FCL	FCL
6 Evaluate ED efforts	$ 1,650	FCL	FCL	FCL
7 Future infrastructure needs	$ 135,796	$ 100,000	$ 100,000	FCL
8 City participation thresholds	FCL	FCL	FCL	FCL
E. Public Safety				
1 Staffing, training, equipment & facilities	$ 297,487	$ 22,975	$ 94,533	FCL
	FCL	$ 859,536	$ 2,015,427	FCL
2 Public safety technology	FCL	FCL	FCL	FCL
3 Public safety initiatives & outreach	$ 2,927	$ 23,500	$ 24,700	$ 25,935
4 Public safety partnerships	$ 216,072	$ 255,730	$ 289,065	$ 303,518
5 Public safety master plan	FCL	$ -	$ 8,500	FCL
6 Threat assessment	$ 30,178	$ 29,294	$ 29,294	$ 29,294
F. Delivery of Essential Services				
1 Master plans		$ 55,000	FCL	FCL
	$ 11,340	$ 29,660	FCL	
2 Partnerships		FCL	FCL	FCL
3 Service delivery and infrastructure		$ 75,000	$ -	FCL
	$ 2,149,676	$ 5,901,001	$ 7,010,379	FCL
	$ 6,103,643	$ 12,393,696	$ 12,229,611	$ 2,893,812
Strategic Plan Funding	$ 5,272	$ 275,718	$ 219,300	FCL
CIP-Capital Improvments Program	$ 2,280,978	$ 1,103,415	$ 2,015,427	FCL
Imbedded in Operating Budgets	$ 3,817,393	$ 5,200,482	$ 2,984,505	$ 2,893,812

Cost imbedded in operating budgets
CIP - Capital Improvements Program
Strategic Plan line item
Identified by City Council as High Priority & Needing Action

City of Belton
Strategic Plan Summary
Elements Recommended in FY 2015

STRATEGIC PLAN GOAL		FUNDING	ITEM
A1	Strategic Plan Updates	$65,000	Comprehensive Strategic Plan update in 2015
A7	Implement Compensation Study	$154,300	Compensation study implementation
A14	New Technology Application	64,494	Technology system upgrades
B3	Future Annexation Planning	$5,000	Annexation study, surveys
B4	Technology in Construction	TBD	Performance contracting
B10	Balance Expansion & Revenue	TBD	Water/Sewer Line Extension Policy
D2	Retail/Commercial Expansion	$66,200	Add Retail Coordinator
D7	Economic Development Infrastructure	TBD	South IH 35, Rockwool, Business Park
E1	Public Safety Staffing/ Facilities	$94,533	New School Resource Officer and two new Patrol Officers
F3	Water/Wastewater/Street	TBD	Implement Utility Rate Study/Street Maintenance Plan

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. A-1

Policy A	The City of Belton provides effective and efficient City Government for its citizens.
Objective A-1	Conducts annual Strategic Plan Updates and comprehensive update every five years, next in 2015.
Goal	Perform a comprehensive Strategic Plan Update in 2015.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: City Manager **Assisted By**: Council, Department Heads

Barriers to Goal Achievement:

- Allocating time, resources to develop plan
- Assembling stakeholders in development of meaningful plan
- Focus on truly strategic elements affecting Belton's future

Strategies to Overcome or Remove Barriers:

- Development of process schedule by November 1, 2014
- Invite participation by stakeholders by November 15, 2014
- Selection of a facilitator by December 1, 2014

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Organize work teams of stakeholders	FY 2105	$65,000	GF & WS Strategic Plan
Consider citizen survey	FY 2105	TBD	GF & WS Strategic Plan
Contract with facilitator	FY 2105	TBD	GF & WS Strategic Plan

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. A-7

Policy A	The City of Belton provides effective and efficient City Government for its citizens.
Objective A-7	Delivers municipal services with a customer oriented, well trained, and properly compensated staff.
Goal	Create a plan for a customer service oriented workforce that is well trained and properly compensated.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: HR Director **Assisted By**: Department Heads

Barriers to Achievement:

- Variety of personnel, City services, customer service needs – challenging to craft response to Goal
- Variety of job training needs, specific to each department – requires coordination
- Compensation Plan in need of update

Strategies to Overcome or Remove Barriers:

- Conduct new employee orientation
- Provide customer service training, including strategies to handle difficult and irate customers
- Ensure that all staff receives job training on an on-going basis, to provide knowledgeable and excellent service
- Conduct compensation plan review

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Conduct new employee orientation	Quarterly	N/A	N/A
Conduct customer service training with Management, Supervisors, and all employees.	Regularly	N/A	N/A
Develop and implement customer service code	2015	N/A	N/A
Conduct regular department meetings to brainstorm, prioritize and team-build	Regularly	N/A	N/A
Utilize on-line training opportunities	Regularly	N/A	N/A
Implement compensation plan review	2015	$154,300	GF,WS & Drainage

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. A-14

Policy A	The City of Belton provides effective and efficient City Government for its citizens.
Objective A-14	Applies new and emerging technologies where appropriate to improve services and reduce costs.
Goal	Develop Technology Master Plan and implementation schedule.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: IT Director **Assisted By**: Department Heads

Barriers to Goal Achievement:

- Cost for technology enhancements in hardware, software
- Short life for technology hardware, software
- Equipment integration across departments
- Time, resources needed for training

Strategies to Overcome or Remove Barriers:

- Develop a technology master plan to identify improvements and phase implementation
- Investigate cloud solutions minimizing capital expenditures
- Identify/provide needed training to staff
- Work with department heads to schedule training for personnel
- Implement Performance Contracting Assessment

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Develop Technology Plan, outline phased implementation schedule, and update Plan	2015	TBD	All Funds
Explore solutions with long term and flexible life	Annually	TBD	All Funds
Provide funding, time for training	Annually	TBD	All Funds
Implement iPads and train Council, Department Heads	2014	$12,710	GF
Complete Performance Contracting Assessment and implement	2015	TBD	All Funds
Implement Document Management System	2015	$48,464	GF
Implement Online Permitting	2015	$16,030	GF

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. B-3

Policy B	The City of Belton follows prudent growth management practices.
Objective B-3	Develops and implements orderly future annexation planning.
Goal	Prepare a multi-year annexation study.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: Planning Director **Assisted By**: Department Heads

Barriers to Goal Achievement:

- Understanding scope of private development plans in the ETJ (extra territorial jurisdiction)
- Existing water supply corporation constraints due to CCN (Certificates of Convenience and Necessity) boundaries and BISD growth
- Development Agreement requirements under state law
- Projection of municipal services expansion
- Recognition of existing ETJ boundaries
- Current planning development review activity level

Strategies to Overcome or Remove Barriers:

- Review of area ETJ development plans; area city plans
- Analysis of area water CCN's and planned infrastructure extensions, BISD growth
- Assessment of logical growth management strategy and realistic city limit expansion
- Consider ETJ agreements with Temple, Salado

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Map Belton, and area ETJ's, and prospective development	Ongoing	$5,000	GF
Outline jurisdictional issues, such as water CCN's and expansion plans, BISD	2015	N/A	N/A
Develop phased annexation strategy based on growth expectations, especially south along IH 35, west, and southeast	2015	N/A	N/A

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. B-4

Policy B	The City of Belton follows prudent growth management practices.
Objective B-4	Considers emerging technology for infrastructure construction.
Goal	Develop infrastructure plans to maximize emerging technology.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: Public Works Director **Assisted By**: IT Director, Planning Director

Barriers to Achievement:

- Identifying relevant technology applications early in infrastructure construction
- Cost for new technology application
- Integrating new technology into infrastructure construction, plan review

Strategies to Overcome or Remove Barriers:

- Develop a plan for different infrastructure needs
- Update infrastructure construction standards
- Assess utility rates, lease, general funds, and other funding mechanisms
- Coordinate with Time Warner on internet to new, unserved subdivisions

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Infrastructure Strategic Plan	2015	TBD	GF & WS
Fund Design/Construction Standards update	2014	$56,900	GF,WS & Drainage
Implement radio read utility meters	2015	TBD	WS
Amend codes to require conduit to facilitate internet extension	2015	N/A	N/A
Implement Public Works asset management system	2014	37,270	GF & WS

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. B-10

Policy B	The City of Belton follows prudent growth management practices.
Objective B-10	Balances service and infrastructure expansion and maintenance with available revenues.
Goal	Create a plan for ongoing fiscal assessment of projects/programs, systematic infrastructure maintenance and regular Capital Improvement Programming (CIP).

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: City Manager **Assisted By**: Planning/PW/IT Directors

Barriers to Goal Achievement:

- Securing adequate funding for projects
- Disconnect between project needs and implementation
- Previous lack of systematic maintenance program for infrastructure

Strategies to Overcome or Remove Barriers:

- Rely on bond issues for major funding when possible
- Consider impact fee process to enable new development to pay for itself
- Develop fiscal impact analysis for all projects, services and programs
- Develop policy to discourage 'leap frog" development, encouraging infill and use of existing infrastructure for most economical development
- Review all rates for services
- Develop and maintain multi-year CIP
- Implement maintenance software program for operations

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Fiscal impact component added for use in all Council agenda items	Complete. Utilization is ongoing.	N/A	N/A
Review and update rates for all City services annually	Annually	N/A	N/A
Develop a multi-year, ongoing CIP, a schedule for implementation, funding options, and update annually	2015	N/A	N/A
Develop a framework for systematic equipment maintenance program for each component of municipal operations, to provide realistic schedules and budgets for Council review annually	2015	N/A	N/A
Develop impact fee study when appropriate	2015	TBD	All Funds

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. D-2

Policy D	The City of Belton maintains an active role in Economic Development.
Objective D-2	Works in partnership with local and regional entities to expand and maximize both retail and commercial economic development in Belton.
Goal	Fund and hire retail coordinator and implement plan to enhance retail development in TIRZ and City wide.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: City Manager **Assisted By**: Planning Director

Barriers to Achievement:

- Selection of effective retail coordinator
- Outline of expectations for performance
- Downtown, other areas need attention

Strategies to Overcome or Remove Barriers:

- Develop appropriate job description and begin search
- Develop performance metrics
- Address Downtown, north retail area, south IH 35 area

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Hire retail coordinator	2015	$66,200	TIRZ
Monitor performance	2015	N/A	N/A
Develop strategy to address each unique area	2015	N/A	N/A

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. D-7

Policy D	The City of Belton maintains an active role in Economic Development.
Objective D-7	Plans for adequate infrastructure to meet the needs of future economic development prospects.
Goal	Determine priority areas for infrastructure expansion and initiate final site planning.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: BEDC Exec. Director **Assisted By**: City Mgr, Planning/PW Dir.

Barriers to Achievement:

- Finding funds for infrastructure expenditure
- Uncertainty about priority need areas
- Water CCN boundaries may prevent development expansion

Strategies to Overcome or Remove Barriers:

- Sale of BEDC properties will generate funds
- Sales tax revenue rising
- Evaluation of "next" likely development areas – along US 190, So IH 35, former Rockwool area
- Discuss revision to CCN boundaries to allow growth of Business Park, other areas
- Acquisition of other properties
- Strategic investment by BEDC in infrastructure

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Identify needed properties	2015	TBD	BEDC/City
Select priority area(s) and begin planning	2015	TBD	BEDC/City
Convey former Rockwool properties to BEDC for marketing/development	2015	Nominal	BEDC/City
Invest in next area(s)	2015	TBD	BEDC/City
Seek modification of CCN boundaries	2015	TBD	BEDC/City

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. E-1

Policy E	The City of Belton maintains an effective level of readiness to anticipate and respond to diverse public safety needs.
Objective E-1	Review staffing, equipment, training and facilities regularly and address deficiencies.
Goal	Conduct regular assessments of Police and Fire staffing, equipment, training and facility needs, and coordinate with Public Works.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: Police & Fire Chiefs **Assisted By**: Public Works Director

Barriers to Achievement:

- Identifying operating budget funds for capital expenses
- Remaining competitive with other cities for recruitment and retention of personnel
- Fast-paced environment of ever-changing technological advances
- Perception that Belton is small town without major public safety challenges

Strategies to Overcome or Remove Barriers:

- Use bond funds for major project needs
- Research trends in public safety for local application
- Educate the public about public safety challenges and calls for services
- Coordinate public safety and public works response, as well as outside agencies

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Implement compensation study results	2015	TBD	GF
Implement Police Department space needs assessment and build addition	2014-2015	$2.5M	Bond Issue
Acquire Pumper Fire Engine	2015	$375,000	Bond Issue
Assess coordination among Police, Fire, Public Works Departments and outside agencies	Continually	N/A	N/A
Implement Fire Department Strategic Plan	2015	TBD	GF
Use internal committees in the Police and Fire Departments to review existing equipment to determine capabilities and develop replacement and equipment enhancement plans	Annually	Minimal	GF
Assess police and fire training records to insure all state mandated minimum requirements are met and develop a plan to address training deficiencies	Continually	Minimal	GF
Integrate Medical Director for Effectiveness	2015	Nominal	GF
Implement plan to meet Public Safety staffing needs	2015	94,533	

CITY OF BELTON STRATEGIC PLAN HIGH PRIORITIES
GOAL ACHIEVEMENT PLAN
No. F-3-(1-3)

Policy F	The City of Belton provides quality delivery of essential services.
Objectives **F-3-1** **F-3-2** **F-3-3**	The City of Belton provides: Adequate, dependable water supply/delivery infrastructure. Dependable and cost effective wastewater infrastructure and service. Ongoing maintenance of City streets and planning for future growth.
Goal	Analyze water availability and distribution to meet Belton's needs for the future. Plan, coordinate, and deliver a municipal wastewater collection system with expansion opportunities. Establish and implement program to maintain existing streets and expand transportation system.

Year Identified/Revised: 2015 **Priority:** High _X_ Med ___ Low ___

Team Leader/Coordinator: Public Works Director **Assisted By**: Planning Director

Barriers to Goal Achievement:

- On water: water storage tank NW; variety of CNN's; funding
- On wastewater: cost to build new trunks; expand TB-WWTP; funding for needs south
- On streets: cost to implement street rating plan; funding

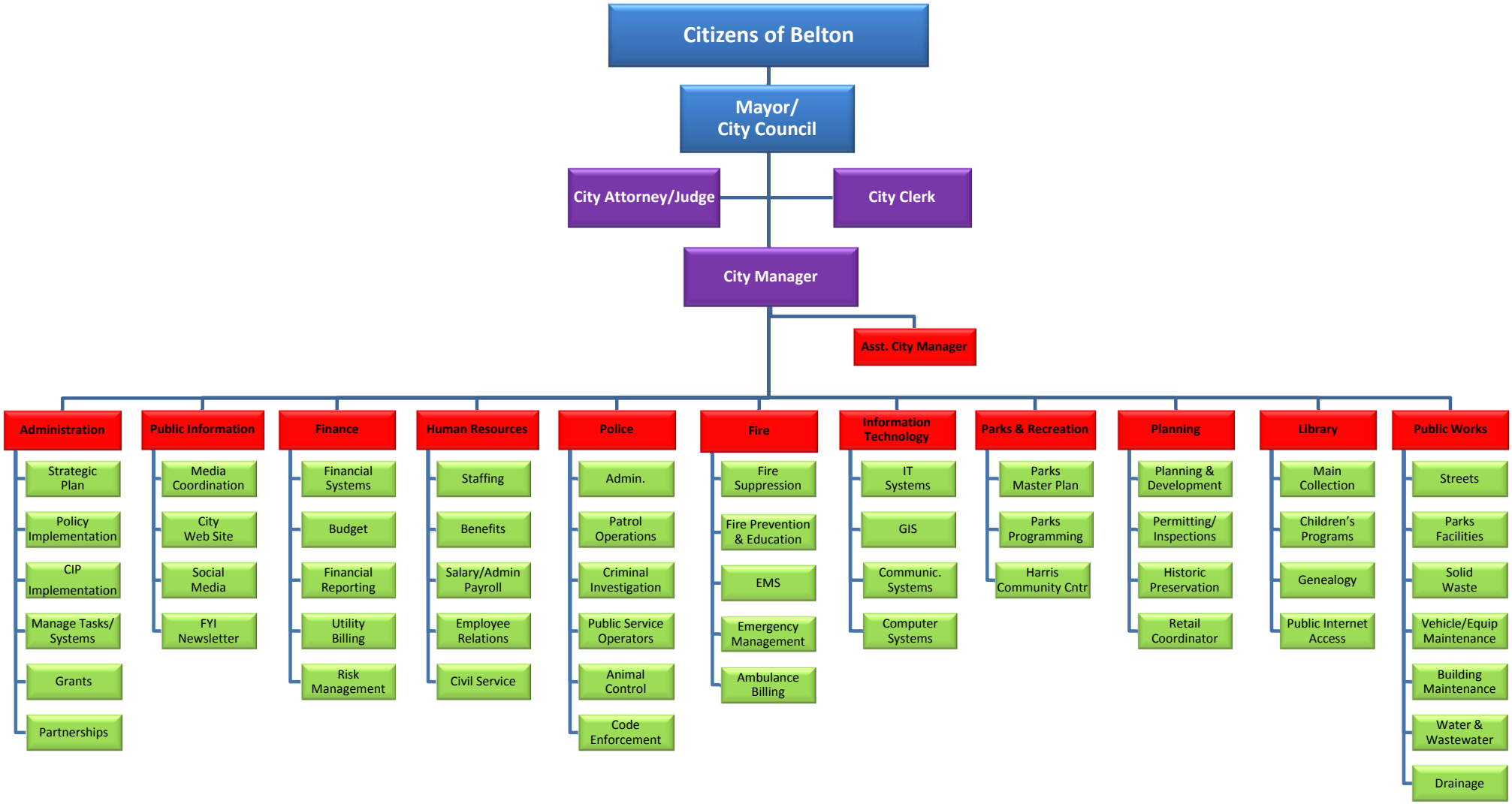
Strategies to Overcome or Remove Barriers:

- On water: consider utility rate adjustments
- On wastewater: consider utility rate adjustments
- On streets: consider alternatives to fund maintenance; new construction

Tasks to Achieve Goal	Timeline/ Implementation	Cost	Funding Source
Complete and implement utility rate study	2014-2015	$25,000	WS Strategic Plan
Prioritize utility projects, and develop plan to implement both a maintenance and new construction plan for water and wastewater services	Continually	TBD	WS
Complete street rating study	2014	$50,000	GF Strategic Plan
Prioritize street projects and needs, and develop plan to implement both a maintenance and new construction plan for streets	Continually		

CITY OF BELTON, TEXAS
FOUNDED 1850

City of Belton Organizational Chart



CITY OF BELTON

- Paid Personnel -
In Full Time Equivalents

Department	FY 2013	FY 2014		FY 2015	
Administration	5	5		5	
Finance	7	8	(a)	8	(c,d)
Legal	2	2		2	
Police	42	42		46	(e,f,g)
Fire	33	33		34	(d)
Information Technology Systems	3	3		3	
Streets	9	9		9	
Parks & Recreation	12	12		12	(h,i)
Planning	4.5	4.5		5.5	(j)
Library	5	5		5	
Solid Waste	1	1		1	
Maintenance	8	8		8	
Utility Administration	9	9		9	
Water	8	8	(b)	8	
Sewer	5	5		5	
Economic Development	2	2		2	
Drainage	2	2		2	
Total	**157.5**	**158.5**		**164.5**	

(a) Addition of Human Resources Clerk
(b) Upgrade Environmental Specialist to Assistant Director of Public Works
(c) Addition of Accounting Technician
(d) Transfer Ambulance Clerk position from Finance to Fire
(e) Addition of School Resource Officer Sergeant
(f) Addition of R U OK Volunteer Coordinator
(g) Addition of two Patrol positions
(h) Deletion of Recreation Coordinator position
(i) Addition of two part time Maintenance Worker positions for Harris Community Center
(j) Addition of Retail Development position

ELECTED OFFICIALS

CITY COUNCIL

Two-Year Terms

NAME	TERM EXPIRES
Marion Grayson, Mayor	May 2016
David K. Leigh, Mayor Pro Tem	May 2015
Guy O'Banion	May 2016
Paul Sanderford	May 2016
Jerri Guantt	May 2015
Dan Kirkley	May 2015
Craig Pearson	May 2015

Belton City Council
2014-2015

Back row: Dan Kirkley, Paul Sanderford,
Mayor Marion Grayson, Craig Pearson, Guy O'Banion
Front row: Mayor Pro Tem David K. Leigh, Jerri Gauntt

APPOINTED OFFICIALS

CITY ADMINISTRATION

POSITION	NAME	DATE APPOINTED
City Manager	Sam Listi	March 12, 2001
City Attorney	John Messer	September 1, 1978
City Clerk	Jana Lewellen	December 12, 2013
Finance Director	Brandon Bozon	March 31, 2014
Grants & Special Projects Coordinator	Aaron Harris	January 2, 2013
Economic Development Corp. Director	Cynthia Hernandez	September 27, 2011
Fire Chief	Francisco Corona	February 28, 2012
Assistant City Manager/Police Chief	Gene Ellis	April 20, 2009
Public Works Director	Mike Huber	April 1, 2013
Library Director	Kim Kroll	October 2, 2000
Planning Director	Erin Newcomer	March 26, 2012
Human Resources Director	Charlotte Walker	October 1, 2010
IT Director	Denny Lassetter	November 15, 2010
Recreation/Events Director	Matt Bates	October 1, 2014
Public Information Officer	Paul Romer	November 1, 2012

BELL COUNTY HEALTH DISTRICT BOARD

Three-Year Terms

NAME	TERM EXPIRES
JoAn Dillard	October 16, 2016
Wayne Carpenter, Alternate	October 16, 2016

BELL COUNTY TAX APPRAISAL DISTRICT

Two-Year Terms

NAME	TERM EXPIRES
Robert Jones	January 1, 2016

BELTON ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Three-Year Terms

Created by Resolution No. 030591-1

NAME	TERM EXPIRES
Barry Harper	November 30, 2016
Griff Lord	November 30, 2014
Joe Shepperd	November 30, 2015
Chris Moore	November 30, 2014
Steve Jones	November 30, 2016

CENTRAL TEXAS HOUSING CONSORTIUM BOARD

Two-Year Terms

NAME	TERM EXPIRES
Rucker Preston	January 28, 2015
Susan Kincannon	January 28, 2015

ELECTRICAL BOARD

Two-Year Terms
Created by Ordinance No. 72881-2

NAME	TERM EXPIRES
Robert Bass	October 23, 2015
Willie Leos (Oncor Rep)	October 23, 2015
Jamie Sanderford	October 23, 2014
V. W. (Bill) Barge	October 23, 2014
Francisco Corona, Fire Chief	Virtue of Position

ETHICS COMMISSION

One-Year Terms
Created by Ordinance No. 2005-47

NAME	TERM EXPIRES
Mike Miller	May 10, 2015
Denise Whitley	May 10, 2015
Mark Fitzwater	May 10, 2015
Robert Jones	May 10, 2015
James Hill	May 10, 2015
Larry Pointer	May 10, 2015
Dr. Craig Hammonds	May 10, 2015

HISTORIC PRESERVATION COMMISSION

Two-Year Terms
Created by Ordinance No. 2012-18

NAME	TERM EXPIRES
Shelia Donahue	September 8, 2016
Larry Guess	September 8, 2016
Tammie Baggerly	September 8, 2016
Randy Stumberg	September 8, 2015
Nelson Hutchinson	September 8, 2015
Erin Newcomer, Historic Preservation Officer	Virtue of position

HOUSING BOARD OF ADJUSTMENTS & APPEALS

Four-Year Terms
Created by Ordinance No. 72881-2

NAME	TERM EXPIRES
Jack Meredith	August 11, 2015
Kevin Canfield	August 11, 2015
James Neeley	August 11, 2016
Arthur Resa	August 11, 2018
Leo Camden, Jr.	August 11, 2016

LAY REPRESENTATIVES TO CENTRAL TEXAS LIBRARY SYSTEM

Two-Year Terms

NAME	TERM EXPIRES
Kim Kroll	September 1, 2017
Mary Ann Clark, Alternate	September 1, 2017

LIBRARY BOARD OF DIRECTORS

Three-Year Terms
Created by Ordinance February 28, 1933

NAME	TERM EXPIRES
Stephanie Covington	November 30. 2015
Lindsay Dubberly	November 30, 2014
Denzel Holmes	November 30, 2015
Michael Kelsey	November 30, 2015
Cindy Meredith	November 30, 2014

MUNICIPAL JUDGE & ASSOCIATE JUDGE

NAME	TERM EXPIRES
Steve Lee	Indefinite
Ted Duffield, Associate	Indefinite

PARKS BOARD

Two-Year Terms
Created by Ordinance No. 51083-3

NAME	TERM EXPIRES
T.R. McLaughlin	June 20, 2015
Josh Pearson, Chair	June 20, 2016
Daniel Bucher	June 20, 2016
Dianer Ring	June 20, 2015
Jason Wolfe	June 20, 2015
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

PLANNING & ZONING COMMISSION

Two-Year Terms
Created by Ordinance No. 52885-1

NAME	TERM EXPIRES
Rae Schmuck	May 28, 2016
Nicholas Rabroker	June 13, 2015
Ben Pamplin	May 28, 2016
Eloise Lundgren	May 28, 2016
Brett Baggerly	May 28, 2016
John Holmes	June 13, 2015
Joel Berryman	May 28, 2016
Matt Naegele	June 13, 2015
Brett Baggerly	May 28, 2016

POLICE & FIRE CIVIL SERVICE COMMISSION

Three-Year Terms
Ordinance No. 96-27

NAME	TERM EXPIRES
Jimmy Rowton	September 24, 2016
Jerry Samu	September 24, 2015
Michael W. Elgin	September 24, 2017

PUBLIC PROPERTY FINANCE CORPORATION BOARD OF DIRECTORS

Six-Year Terms
Created by Ordinance No. 51987-1

NAME	TERM EXPIRES
Bill Holmes	August 12, 2017
Joe Pirtle	August 12, 2017
JoAn Dillard	August 12, 2017

TAX INCREMENT REINVESTMENT ZONE BOARD

Two-Year Terms
Created by Ordinance No. 2004-64

NAME	TERM EXPIRES
David K. Leigh, Chair	December 13, 2014
Craig Pearson	December 13, 2014
Blair Williams	December 13, 2014
Jon Burrows	December 13, 2014
Richard Cortese	December 13, 2014
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

TEXAS DORMITORY FINANCE AUTHORITY, INC.

Two-Year Terms
Created by Ordinance No. 82289-1

NAME	TERM EXPIRES
Bill Holmes	April 26, 2016
Blair Williams	April 26, 2016
Bry Ewan	April 26, 2016
Chuck Douglas	April 26, 2016
Danny Dossman	April 26, 2016
Dr. Andy Crowson	April 26, 2016
Joe Pirtle	April 26, 2016

YOUTH ADVISORY COMMISSION

One-Year Terms
Created by Ordinance No. 2007-20

NAME	TERM EXPIRES
Richard Diers	September 1, 2015
Christina Gaw	September 1, 2015
Manolo Guillen	September 1, 2015
Rush Leigh	September 1, 2015
Meredith Ramba	September 1, 2015
Jade Smith	September 1, 2015
Megan Taylor	September 1, 2015
Nishanth Lavendra	September 1, 2015
Lauren Woodson	September 1, 2015

ZONING BOARD OF ADJUSTMENTS

Two-Year Terms

Created by City Council April 1971

NAME	TERM EXPIRES
David Jarrat	June 25, 2016
Zachary Krueger	August 22, 2015
Luke Potts, Chair	August 22, 2015
Tony Gallagher	June 25, 2016
David Fuller	August 22, 2015
Lewis Simms (Alt.)	August 22, 2015
Ted Smith (Alt.)	August 22, 2015

CITY OF BELTON
Annual Budget
FY 2015

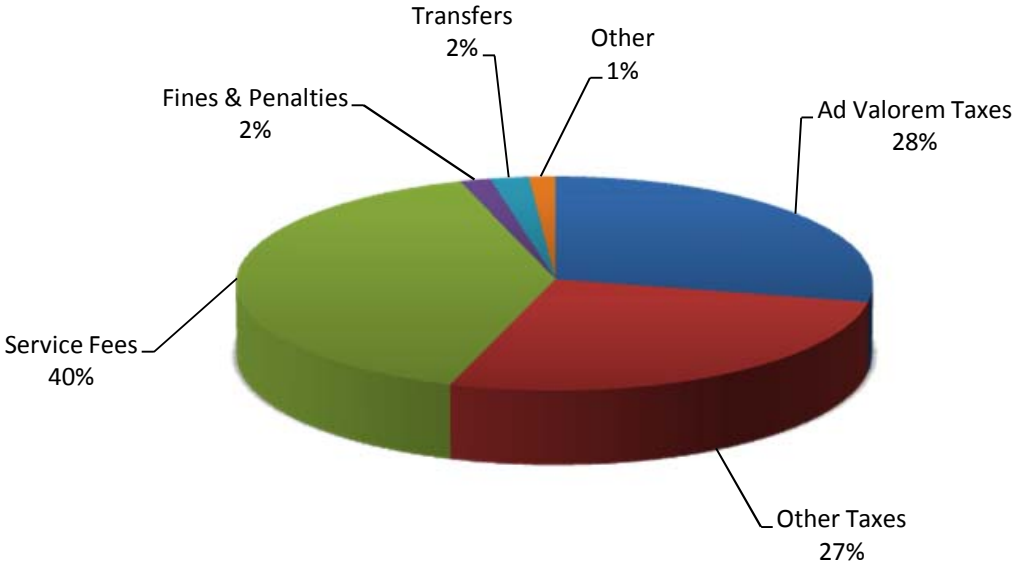
- Summary of Sources and Uses -
All Funds

	General Fund	Water & Sewer Fund	Economic Development	Drainage Fund	Hotel/Motel Fund	Debt Service Fund	TIRZ Fund	Totals
Projected Fund/Cash Balance October 1, 2014	**$ 4,216,534**	**$ 3,763,433**	**$ 2,710,721**	**$ 172,667**	**$ 80,885**	**$ 171,269**	**$ 250,400**	**$ 11,365,909**
Sources								
Ad Valorem Taxes	$ 4,371,288	$ -	$ -	$ -	$ -	$ 944,058	$ 940,216	$ 6,255,562
Other Taxes	$ 4,190,065	$ -	$ 1,531,433	$ -	$ 167,175	$ -	$ -	$ 5,888,673
Service Fees	$ 2,698,380	$ 5,658,500	$ 43,200	$ 375,000	$ -	$ -	$ -	$ 8,775,080
Fines & Penalties	$ 355,350	$ -	$ -	$ -	$ -	$ -	$ -	$ 355,350
Transfers	$ 445,259	$ -	$ -	$ -	$ -	$ -	$ -	$ 445,259
Other	$ 291,646	$ 11,500	$ 1,355	$ 100	$ 25	$ 1,000	$ 300	$ 305,926
Total Sources	**$ 12,351,988**	**$ 5,670,000**	**$ 1,575,988**	**$ 375,100**	**$ 167,200**	**$ 945,058**	**$ 940,516**	**$ 22,025,850**
Total Available Funds	**$ 16,568,522**	**$ 9,433,433**	**$ 4,286,709**	**$ 547,767**	**$ 248,085**	**$ 1,116,327**	**$ 1,190,916**	**$ 33,391,759**
Uses								
Maintenance & Operations	$ 11,589,148	$ 3,929,993	$ 422,085	$ 227,133	$ 167,200	$ -	$ 50,000	$ 16,385,559
Capital Outlay	$ 124,812	$ 311,700	$ 100,000	$ -	$ -	$ -	$ -	$ 536,512
Contingency	$ 100,000	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 125,000
Debt Service	$ 65,500	$ 762,030	$ 152,386	$ 25,453	$ -	$ 982,308	$ 285,482	$ 2,273,159
Strategic Plan	$ 157,000	$ 60,000	$ -	$ 2,300	$ -	$ -	$ -	$ 219,300
Contributions	$ 108,028	$ -	$ -	$ -	$ -	$ -	$ -	$ 108,028
Transfers	$ 207,500	$ 579,086	$ 80,000	$ 155,000	$ -	$ -	$ 605,034	$ 1,626,620
Total Uses	**$ 12,351,988**	**$ 5,667,809**	**$ 754,471**	**$ 409,886**	**$ 167,200**	**$ 982,308**	**$ 940,516**	**$ 21,274,178**
Projected Fund/Cash Balances September 30, 2015	**$ 4,216,534**	**$ 3,765,624**	**$ 3,532,238**	**$ 137,881**	**$ 80,885**	**$ 134,019**	**$ 250,400**	**$ 12,117,581**

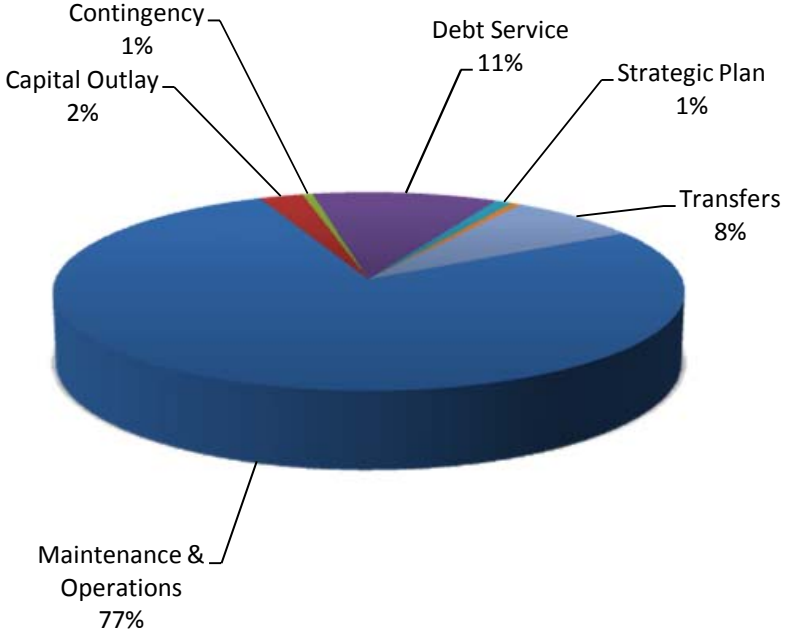
Projected declines in fund and cash balances are an intended result. Instances of expenditures exceeding revenues are the result of major capital projects and non-recurring items, and are not a result of operating expenditures exceeding available revenues.

The City's policy is to maintain adequate fund and cash balances to handle unexpected decreases in revenues plus extraordinary, unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that any excess reserves should occasionally be used for capital outlay and non-recurring expenditures only.

All Funds
FY 2015



Revenues by Source



Expenditures by Character

CITY OF BELTON

Annual Budget

FY 2015

- Budget Summary -

Revenues	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
General Fund	$11,714,591	$ 11,650,084	$ 12,122,199	$ 12,351,988
Water & Sewer Fund	$5,952,709	$ 5,291,409	$ 5,672,909	$ 5,670,000
Development Corporation	$3,770,843	$ 1,489,606	$ 1,488,506	$ 1,575,988
Drainage Fund	$360,363	$ 363,000	$ 368,130	$ 375,100
Hotel/Motel Fund	$163,007	$ 157,525	$ 166,265	$ 167,200
Debt Service Fund	$803,483	$ 836,057	$ 847,242	$ 945,058
TIRZ Fund	$811,429	$ 870,978	$ 905,516	$ 940,516
Total Revenues	**$ 23,576,425**	**$ 20,658,659**	**$ 21,570,767**	**$ 22,025,850**

Expenditures	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
General Fund	$ 11,125,736	$ 13,043,451	$ 13,039,124	$ 12,351,988
Water & Sewer Fund	$ 5,828,650	$ 5,969,228	$ 5,969,201	$ 5,667,809
Development Corporation	$ 1,655,961	$ 3,287,392	$ 3,257,262	$ 754,471
Drainage Fund	$ 225,873	$ 630,700	$ 618,965	$ 409,886
Hotel/Motel Fund	$ 150,772	$ 152,500	$ 152,500	$ 167,200
Debt Service Fund	$ 798,633	$ 950,737	$ 950,737	$ 982,308
TIRZ Fund	$ 755,813	$ 870,978	$ 852,119	$ 940,516
Total Expenditures	**$ 20,541,438**	**$ 24,904,986**	**$ 24,839,908**	**$ 21,274,178**

CITY OF BELTON
Annual Budget
FY 2015

- Department Summary -

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget	% of Fund Budget
General Fund					
City Council	$ 60,224	$ 101,777	$ 104,882	$ 82,619	0.67%
Administration	$ 355,472	$ 464,385	$ 465,408	$ 410,069	3.32%
Finance	$ 416,866	$ 470,642	$ 471,051	$ 459,815	3.72%
Legal	$ 182,794	$ 200,968	$ 200,547	$ 201,908	1.63%
Police	$ 3,151,325	$ 3,307,889	$ 3,310,797	$ 3,355,326	27.16%
Fire	$ 2,555,843	$ 2,604,565	$ 2,604,334	$ 2,674,363	21.65%
Information Tech. Systems	$ 158,992	$ 173,728	$ 173,620	$ 204,376	1.65%
Streets	$ 986,341	$ 1,844,168	$ 1,841,682	$ 1,199,203	9.71%
Parks & Recreation	$ 801,183	$ 863,285	$ 857,757	$ 873,967	7.08%
Planning	$ 355,269	$ 368,362	$ 362,002	$ 477,174	3.86%
Library	$ 274,901	$ 300,454	$ 301,195	$ 303,610	2.46%
Other Costs	$ 391,379	$ 907,467	$ 907,467	$ 685,028	5.55%
Solid Waste	$ 1,038,676	$ 1,027,233	$ 1,027,133	$ 1,007,767	8.16%
Maintenance	$ 396,471	$ 408,528	$ 411,249	$ 416,763	3.37%
General Fund Total	**$ 11,125,736**	**$ 13,043,451**	**$ 13,039,124**	**$ 12,351,988**	**100%**
Water & Sewer Fund					
Utility Administration	$ 982,234	$ 1,067,212	$ 1,067,633	$ 1,015,104	17.91%
Water	$ 2,959,112	$ 2,863,811	$ 2,861,992	$ 2,513,480	44.35%
Sewer	$ 1,152,975	$ 1,144,483	$ 1,145,854	$ 1,257,195	22.18%
Other Costs	$ 734,329	$ 893,722	$ 893,722	$ 882,030	15.56%
Water & Sewer Fund	**$ 5,828,650**	**$ 5,969,228**	**$ 5,969,201**	**$ 5,667,809**	**100%**
Development Corporation					
Operations	$ 1,643,101	$ 3,287,392	$ 3,257,262	$ 754,471	100.00%
Property Management	$ 12,860	$ -	$ -	$ -	0.00%
Development Corporation	**$ 1,655,961**	**$ 3,287,392**	**$ 3,257,262**	**$ 754,471**	**100%**
Drainage Fund	**$ 225,873**	**$ 630,700**	**$ 618,965**	**$ 409,886**	**100%**
Hotel/Motel Fund	**$ 150,772**	**$ 152,500**	**$ 152,500**	**$ 167,200**	**100%**
Debt Service Fund	**$ 798,633**	**$ 950,737**	**$ 950,737**	**$ 982,308**	**100%**
TIRZ Fund	**$ 755,813**	**$ 870,978**	**$ 852,119**	**$ 940,516**	**100%**
Total All Funds	**$ 20,541,438**	**$ 24,904,986**	**$ 24,839,908**	**$ 21,274,178**	

CITY OF BELTON
Annual Budget
FY 2015

Long-Term Forecast

- General Fund -

	FY 2014 Projected	FY 2015 Proposed	FY 2016 Forecasted	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted
Beginning Fund Balance	**$ 5,043,459.00**	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**
Ad Valorem Taxes	$ 4,169,671.00	$ 4,371,288.00	$ 4,524,283.08	$ 4,682,632.99	$ 4,846,525.14	$ 5,016,153.52
Sales Tax	$ 2,917,013.00	$ 3,092,065.00	$ 3,246,668.25	$ 3,409,001.66	$ 3,579,451.75	$ 3,758,424.33
Franchise and Other Revenues	$ 5,035,515.00	$ 4,888,635.00	$ 5,035,294.05	$ 5,186,352.87	$ 5,341,943.46	$ 5,502,201.76
Total Revenue	**$ 12,122,199.00**	**$ 12,351,988.00**	**$ 12,806,245.38**	**$ 13,277,987.52**	**$ 13,767,920.35**	**$ 14,276,779.62**
Personnel	$ 7,778,296.00	$ 8,127,627.00	$ 8,452,732.08	$ 8,790,841.36	$ 9,142,475.02	$ 9,508,174.02
Operating Expenditures	$ 3,449,113.00	$ 3,588,521.00	$ 3,696,176.63	$ 3,807,061.93	$ 3,921,273.79	$ 4,038,912.00
Debt Service	$ 91,666.00	$ 65,500.00	$ 65,500.00	$ 87,000.00	$ 98,000.00	$ 101,000.00
Contingency	$ 50,025.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
Transfers	$ 1,377,957.00	$ 214,215.00	$ 234,215.00	$ 234,215.00	$ 234,215.00	$ 234,215.00
Contributions	$ 97,250.00	$ 108,028.00	$ 108,622.00	$ 108,869.00	$ 108,957.00	$ 109,479.00
Capital	$ 53,575.00	$ 118,097.00	$ 89,000.00	$ 90,000.00	$ 93,000.00	$ 105,000.00
Strategic Plan	$ 141,242.00	$ 30,000.00	$ 59,999.67	$ 60,000.23	$ 69,999.54	$ 79,999.60
Total Expenditures	**$ 13,039,124.00**	**$ 12,351,988.00**	**$ 12,806,245.38**	**$ 13,277,987.52**	**$ 13,767,920.35**	**$ 14,276,779.62**
Fund Balance Impact	**$ (916,925.00)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Ending Fund Balance	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**	**$ 4,126,534.00**
Less: Minimum Balance (3 months O&M Budget)	*$ 3,130,014.25*	*$ 2,967,215.75*	*$ 3,112,155.93*	*$ 3,229,779.57*	*$ 3,348,990.95*	*$ 3,470,575.25*
Forecasted Fund Balance in Excess of Minimum	**$ 996,519.75**	**$ 1,159,318.25**	**$ 1,014,378.07**	**$ 896,754.43**	**$ 777,543.05**	**$ 655,958.75**

Assumptions				
Property Tax Base Growth	3.5%		Personnel Costs Growth	4.0%
M&O Ad Valorem Tax Rate	0.5425		Operating Expense Growth	3.0%
Sales Tax Growth	5.0%		Contingency, Transfers, Contributions, Capital and Strategic Plan	
Franchise & Other Revenue Growth	3.0%		Projected based on forecasted needs	

CITY OF BELTON
Annual Budget
FY 2015

Long-Term Forecast

- Water Sewer Fund -

	FY 2014 Projected	FY 2015 Proposed	FY 2016 Forecasted	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted
Beginning Fund Balance	**$ 4,059,725**	**$ 3,763,433**	**$ 3,765,624**	**$ 3,858,755**	**$ 4,008,128**	**$ 4,202,632**
Water	$ 3,500,000	$ 3,500,000	$ 3,937,713	$ 4,219,872	$ 4,325,127	$ 4,434,504
Sewer	$ 1,900,000	$ 1,900,000	$ 2,289,015	$ 3,246,458	$ 3,308,324	$ 3,381,265
Bulk Water and Other Misc. Income	$ 272,909	$ 270,000	$ 270,000	$ 270,000	$ 270,000	$ 270,000
Total Revenue	**$ 5,672,909**	**$ 5,670,000**	**$ 6,496,728**	**$ 7,736,330**	**$ 7,903,451**	**$ 8,085,769**
Personnel	$ 1,391,577	$ 1,422,477	$ 1,479,376	$ 1,538,551	$ 1,600,093	$ 1,664,097
Supplies	$ 132,460	$ 140,825	$ 145,050	$ 149,401	$ 153,883	$ 158,500
Repairs & Maintenance	$ 165,840	$ 215,267	$ 221,725	$ 228,377	$ 235,228	$ 242,285
Services	$ 276,346	$ 259,867	$ 267,662	$ 275,692	$ 283,963	$ 292,482
Water Purchases	$ 1,336,864	$ 1,421,057	$ 1,467,952	$ 1,516,395	$ 1,566,436	$ 1,618,128
Sewerage Treat	$ 550,524	$ 470,500	$ 484,615	$ 499,153	$ 514,128	$ 529,552
Contingency	$ 9,042	$ 25,000	$ 25,750	$ 26,523	$ 27,318	$ 28,138
Operating Transfers	$ 367,659	$ 379,086	$ 390,459	$ 402,172	$ 414,238	$ 426,665
Strategic Plan	$ 92,482	$ 60,000	$ 61,800	$ 63,654	$ 65,564	$ 67,531
Total Operating Expenditures	**$ 4,322,794**	**$ 4,394,079**	**$ 4,544,389**	**$ 4,699,918**	**$ 4,860,851**	**$ 5,027,376**
Debt Service	$ 762,198	$ 762,030	$ 748,252	$ 656,694	$ 610,531	$ 580,347
Debt Service (Anticipated Issuance)			$ 377,299	$ 1,489,678	$ 1,489,678	$ 1,489,678
Capital Transfers: Capital Projects	$ 750,718	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Capital Transfers: Water Line Extensions			$ 200,000	$ 200,000	$ 200,000	$ 200,000
Capital Transfers: Sewer Line Rehab			$ 100,000	$ 100,000	$ 100,000	$ 100,000
Capital Outlay	$ 133,490	$ 311,700	$ 233,657	$ 240,667	$ 247,887	$ 255,323
Total Expenditures	**$ 5,969,201**	**$ 5,667,809**	**$ 6,403,597**	**$ 7,586,957**	**$ 7,708,946**	**$ 7,852,725**
Fund Balance Impact	**$ (296,292)**	**$ 2,191**	**$ 93,131**	**$ 149,373**	**$ 194,504**	**$ 233,044**
Ending Fund Balance	**$ 3,763,433**	**$ 3,765,624**	**$ 3,858,755**	**$ 4,008,128**	**$ 4,202,632**	**$ 4,435,677**
Less: Minimum Balance (3 months O&M Budget)	*$ 1,080,699*	*$ 1,098,520*	*$ 1,136,097*	*$ 1,174,980*	*$ 1,215,213*	*$ 1,256,844*
Less: Minimum Balance (Debt Service)	*$ 762,030*	*$ 762,030*	*$ 1,125,551*	*$ 2,146,372*	*$ 2,100,209*	*$ 2,070,025*
Projected Fund Balance in Excess of Minimum	**$ 1,920,704**	**$ 1,905,075**	**$ 1,597,107**	**$ 686,776**	**$ 887,211**	**$ 1,108,808**

Assumptions			
Water and Sewer rates as prescribed by the Rate Study conducted in FY 2014		Water Purchases Growth	3.3%
		Personnel Costs Growth	4.0%
Customer Count Growth	3.3%	Operating Expense Growth	3.0%
Other Misc. Income remains constant		Non-Operating Expenses based on forecasted needs and debt service schedule	

CITY OF BELTON
Annual Budget
FY 2015

Long-Term Forecast

- BEDC Fund -

	FY 2014 Projected	FY 2015 Proposed	FY 2016 Forecasted	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted
Beginning Fund Balance	**$ 4,479,477.00**	**$ 2,710,721.00**	**$ 3,532,238.00**	**$ 4,416,018.79**	**$ 5,426,069.76**	**$ 6,595,577.25**
Sales Tax	$ 1,458,506.00	$ 1,531,433.00	$ 1,608,004.65	$ 1,688,404.88	$ 1,772,825.13	$ 1,861,466.38
Rental Income	$ 27,600.00	$ 43,200.00	$ 43,200.00	$ 43,200.00	$ 43,200.00	$ 43,200.00
Sale of Property	$ -	$ -	$ -	$ -	$ -	$ -
Other Misc. Income	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	$ 2,400.00	$ 1,355.00	$ 1,355.00	$ 1,355.00	$ 1,355.00	$ 1,355.00
Total Revenue	**$ 1,488,506.00**	**$ 1,575,988.00**	**$ 1,651,204.65**	**$ 1,731,604.88**	**$ 1,816,025.13**	**$ 1,904,666.38**
Personnel	$ 159,975.00	$ 164,731.00	$ 171,320.24	$ 178,173.05	$ 185,299.97	$ 192,711.97
Supplies	$ 6,000.00	$ 4,000.00	$ 4,120.00	$ 4,243.60	$ 4,370.91	$ 4,502.04
Repairs & Maintenance	$ 31,500.00	$ 62,000.00	$ 63,860.00	$ 65,775.80	$ 67,749.07	$ 69,781.55
Services	$ 146,275.00	$ 191,354.00	$ 197,094.62	$ 203,007.46	$ 209,097.68	$ 215,370.61
Total Operating Expenditures	**$ 343,750.00**	**$ 422,085.00**	**$ 436,394.86**	**$ 451,199.91**	**$ 466,517.64**	**$ 482,366.16**
Debt Service	$ 153,167.00	$ 152,386.00	$ 151,029.00	$ 90,354.00	$ -	$ -
Capital	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
Transfers	$ 2,660,345.00	$ 80,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00
Total Expenditures	**$ 3,257,262.00**	**$ 754,471.00**	**$ 767,423.86**	**$ 721,553.91**	**$ 646,517.64**	**$ 662,366.16**
Fund Balance Impact	**$ (1,768,756.00)**	**$ 821,517.00**	**$ 883,780.79**	**$ 1,010,050.97**	**$ 1,169,507.49**	**$ 1,242,300.22**
Ending Fund Balance	**$ 2,710,721.00**	**$ 3,532,238.00**	**$ 4,416,018.79**	**$ 5,426,069.76**	**$ 6,595,577.25**	**$ 7,837,877.47**
Less: Minimum Balance (3 months O&M Budget)	*$ 105,521.00*	*$ 105,521.25*	*$ 109,098.72*	*$ 112,799.98*	*$ 116,629.41*	*$ 120,591.54*
Less: Minimum Balance (Debt Service)	*$ 153,167.00*	*$ 152,386.00*	*$ 151,029.00*	*$ 90,354.00*	*$ -*	*$ -*
Projected Fund Balance in Excess of Minimum	**$ 2,452,033.00**	**$ 3,274,330.75**	**$ 4,155,891.08**	**$ 5,222,915.79**	**$ 6,478,947.85**	**$ 7,717,285.93**

Assumptions				
Sales Tax Growth	5.0%		Personnel Costs Growth	4.0%
Rental Income remains constant			Operating Expense Growth	3.0%
No future property sales			Non-Operating Expenses based on forecasted needs and debt service schedule	
Other Misc. Income remains constant				

CITY OF BELTON
Annual Budget
FY 2015

Long-Term Forecast

- Drainage Fund -

Drainage Fund	FY 2014 Projected	FY 2015 Proposed	FY 2016 Forecasted	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted
Beginning Fund Balance	**$ 423,502.00**	**$ 172,667.00**	**$ 137,881.00**	**$ 136,813.99**	**$ 140,645.22**	**$ 148,645.11**
Drainage Fees	$ 367,945.00	$ 375,000.00	$ 387,375.00	$ 400,158.38	$ 413,363.60	$ 427,004.60
Other Misc. Income	$ 185.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00
Total Revenue	**$ 368,130.00**	**$ 375,100.00**	**$ 387,475.00**	**$ 400,258.38**	**$ 413,463.60**	**$ 427,104.60**
Personnel	$ 151,444.00	$ 139,196.00	$ 144,763.84	$ 150,554.39	$ 156,576.57	$ 162,839.63
Supplies	$ 19,653.00	$ 18,529.00	$ 19,084.87	$ 19,657.42	$ 20,247.14	$ 20,854.55
Repairs & Maintenance	$ 21,868.00	$ 22,422.00	$ 23,094.66	$ 23,787.50	$ 24,501.12	$ 25,236.16
Services	$ 8,272.00	$ 46,986.00	$ 48,395.58	$ 49,847.45	$ 51,342.87	$ 52,883.16
Strategic Plan	$ 46,000.00	$ 2,300.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 2,500.00
Total Operating Expenditures	**$ 247,237.00**	**$ 229,433.00**	**$ 237,838.95**	**$ 246,346.76**	**$ 255,167.70**	**$ 264,313.50**
Debt Service	$ 25,177.00	$ 25,453.00	$ 25,703.06	$ 25,080.39	$ 25,296.00	$ 25,476.90
Capital	$ 62,525.00	$ -	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00
Transfers	$ 284,026.00	$ 155,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
Total Expenditures	**$ 618,965.00**	**$ 409,886.00**	**$ 388,542.01**	**$ 396,427.15**	**$ 405,463.71**	**$ 414,790.40**
Fund Balance Impact	**$ (250,835.00)**	**$ (34,786.00)**	**$ (1,067.01)**	**$ 3,831.23**	**$ 7,999.89**	**$ 12,314.20**
Ending Fund Balance	**$ 172,667.00**	**$ 137,881.00**	**$ 136,813.99**	**$ 140,645.22**	**$ 148,645.11**	**$ 160,959.31**
Less: Minimum Balance (3 months O&M Budget)	*$ 56,783.00*	*$ 57,358.25*	*$ 59,459.74*	*$ 61,586.69*	*$ 63,791.93*	*$ 66,078.38*
Less: Minimum Balance (Debt Service)	*$ 25,703.00*	*$ 25,703.00*	*$ 25,703.00*	*$ 25,703.00*	*$ 25,703.00*	*$ 25,703.00*
Projected Fund Balance in Excess of Minimum	**$ 90,181.00**	**$ 54,819.75**	**$ 51,651.25**	**$ 53,355.53**	**$ 59,150.18**	**$ 69,177.93**

Assumptions				
Customer Count Growth	3.3%		Personnel Costs Growth	4.0%
Drainage rates remain constant			Operating Expense Growth	3.0%
Other Misc. Income remains constant			Non-Operating Expenses based on forecasted needs and debt service schedule	

CITY OF BELTON

Annual Budget

FY 2015

Long-Term Forecast

- Debt Service Fund -

	FY 2014 Projected	FY 2015 Proposed	FY 2016 Forecasted	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted
Beginning Fund Balance	**$ 274,764.00**	**$ 171,269.00**	**$ 134,019.00**	**$ 117,025.03**	**$ 131,448.56**	**$ 165,643.54**
Ad Valorem Taxes	$ 846,742.00	$ 944,058.00	$ 977,100.03	$ 1,011,298.53	$ 1,046,693.98	$ 1,083,328.27
Interest Revenue	$ 500.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00
Total Revenue	**$ 847,242.00**	**$ 945,058.00**	**$ 978,100.03**	**$ 1,012,298.53**	**$ 1,047,693.98**	**$ 1,084,328.27**
Bond Principal	$ 509,400.00	$ 543,112.00	$ 576,825.00	$ 601,825.00	$ 640,538.00	$ 674,250.00
Bond Interest	$ 436,793.00	$ 434,652.00	$ 413,725.00	$ 391,506.00	$ 368,417.00	$ 343,890.00
Fees	$ 4,544.00	$ 4,544.00	$ 4,544.00	$ 4,544.00	$ 4,544.00	$ 4,544.00
Total Expenditures	**$ 950,737.00**	**$ 982,308.00**	**$ 995,094.00**	**$ 997,875.00**	**$ 1,013,499.00**	**$ 1,022,684.00**
Fund Balance Impact	**$ (103,495.00)**	**$ (37,250.00)**	**$ (16,993.97)**	**$ 14,423.53**	**$ 34,194.98**	**$ 61,644.27**
Ending Fund Balance	**$ 171,269.00**	**$ 134,019.00**	**$ 117,025.03**	**$ 131,448.56**	**$ 165,643.54**	**$ 227,287.81**

Assumptions	
Property Tax Base Growth	3.5%
Debt Service Ad Valorem Tax Rate	0.1173
Debt repaid per debt service schedule	

CITY OF BELTON
Annual Budget
FY 2015

Long-Term Forecast

- TIRZ Fund -

	FY 2014 Projected	FY 2015 Proposed	FY 2016 Forecasted	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted
Beginning Fund Balance	**$ 197,003.00**	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**
Ad Valorem Taxes	$ 905,216.00	$ 940,216.00	$ 973,123.56	$ 1,007,182.88	$ 1,042,434.29	$ 1,078,919.49
Other Misc. Income	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00
Total Revenue	**$ 905,516.00**	**$ 940,516.00**	**$ 973,423.56**	**$ 1,007,482.88**	**$ 1,042,734.29**	**$ 1,079,219.49**
Grants	$ 31,141.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
Debt Service	$ 214,394.00	$ 285,482.00	$ 308,504.75	$ 340,551.33	$ 366,316.77	$ 395,951.10
Transfer To General Fund	$ -	$ 66,173.00	$ 68,819.92	$ 71,572.72	$ 74,435.63	$ 77,413.05
Transfer To Drainage Fund		$ 100,000.00	$ -	$ -	$ -	$ -
Transfer To TIRZ Capital Projects Fund	$ 606,584.00	$ 438,861.00	$ 546,098.89	$ 545,358.84	$ 551,981.89	$ 555,855.34
Total Expenditures	**$ 852,119.00**	**$ 940,516.00**	**$ 973,423.56**	**$ 1,007,482.88**	**$ 1,042,734.29**	**$ 1,079,219.49**
Fund Balance Impact	**$ 53,397.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Ending Fund Balance	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**	**$ 250,400.00**

Assumptions				
Property Tax Base Growth	3.5%		Annual General Fund Transfer Increase	4%
City and County property tax rates remain constant			Grant Expenditures remain constant	
Other Misc. Income remains constant			Non-Operating Expenses based on forecasted needs and debt service schedule.	

City of Belton
Fund Balance Projection
FY 2015

- General Fund -

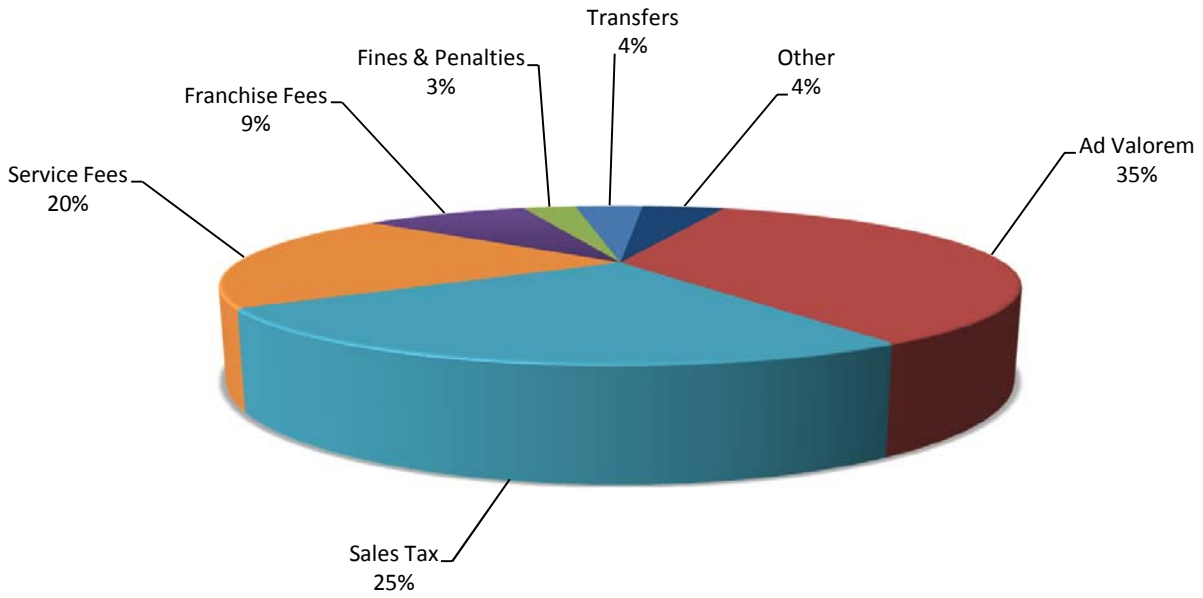
Projected Beginning Fund Balance				**$ 4,216,534**
Budgeted Revenues and Transfers In			$ 12,351,988	
Budgeted Expenditures				
Personnel	$	8,000,627		
Supplies	$	558,162		
Repairs & Maintenance	$	589,767		
Services	$	2,440,592		
Debt Service	$	65,500		
Recurring Capital	$	124,812		
Contingency	$	100,000		
Contributions	$	108,028		
Operating Transfers	$	127,500		
Total Operating & Debt Expenditures			$ (12,114,988)	
Revenues in Excess of O&M & Debt Expenditures			$ 237,000	
Transfer to Capital Equipment Fund			$ (80,000)	
Strategic Plan Elements			$ (157,000)	
Net Impact of Budget on Fund Balance				$ -
Projected Ending Fund Balance				**$ 4,216,534**
Minimum Fund Balance (3 months O&M Budget)				(a) $ (3,028,747)
Projected Fund Balance in Excess of Minimum				**$ 1,187,787**

(a) City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the proposed FY 2015 budget, the minimum fund balance is $3,028,747. The projected fund balance at the end of FY 2015 is 4.18 months of operating expenditures.

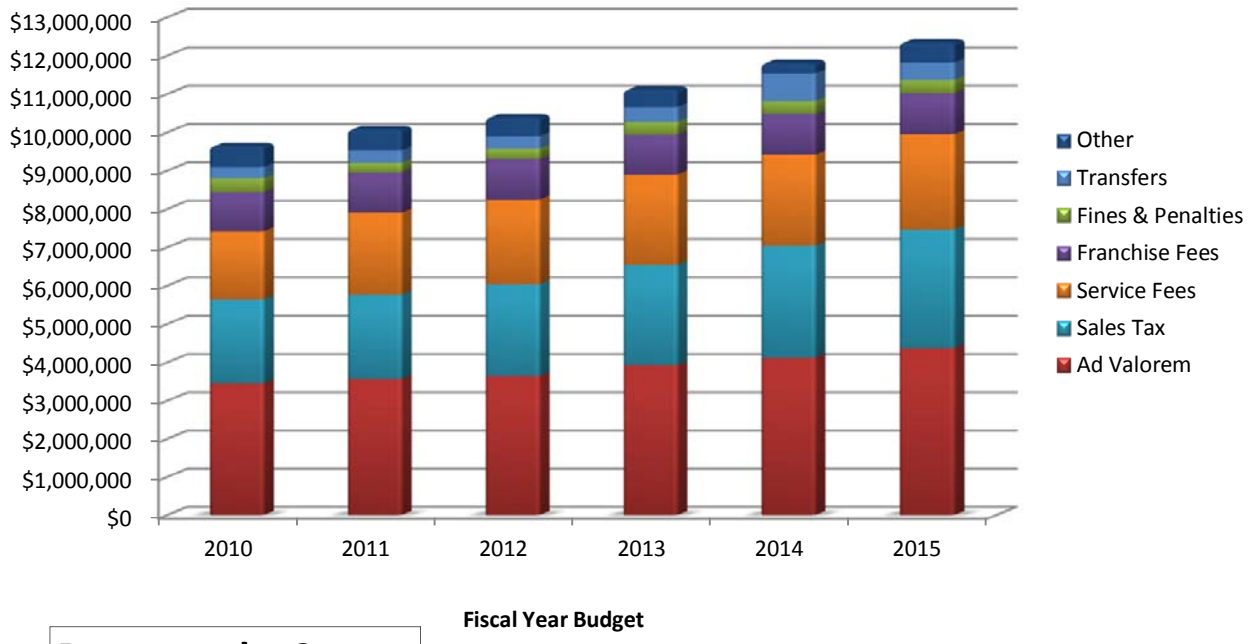
General Fund

- Revenues -

FY 2015

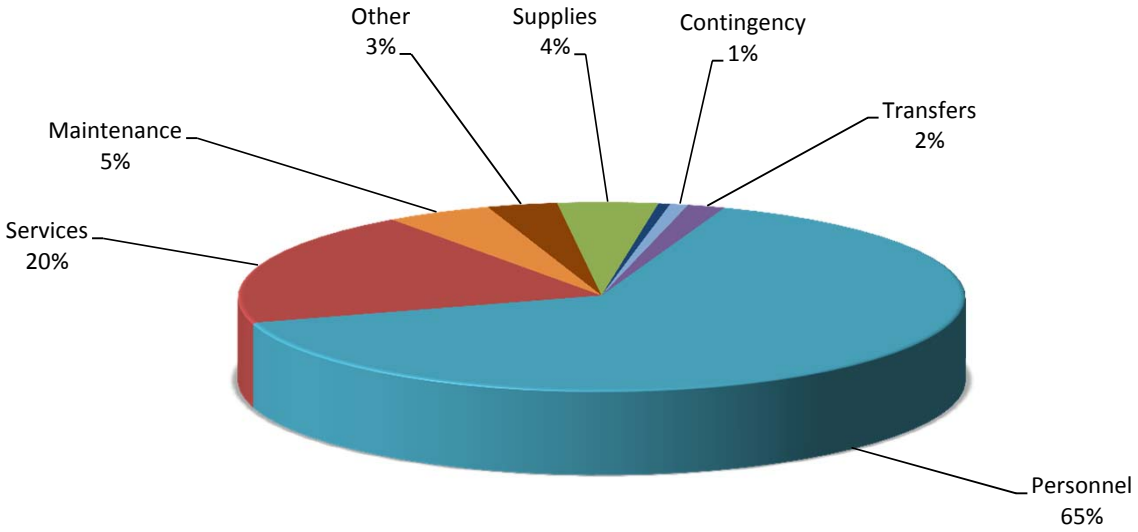


Revenues by Source
FY 2015 Budget

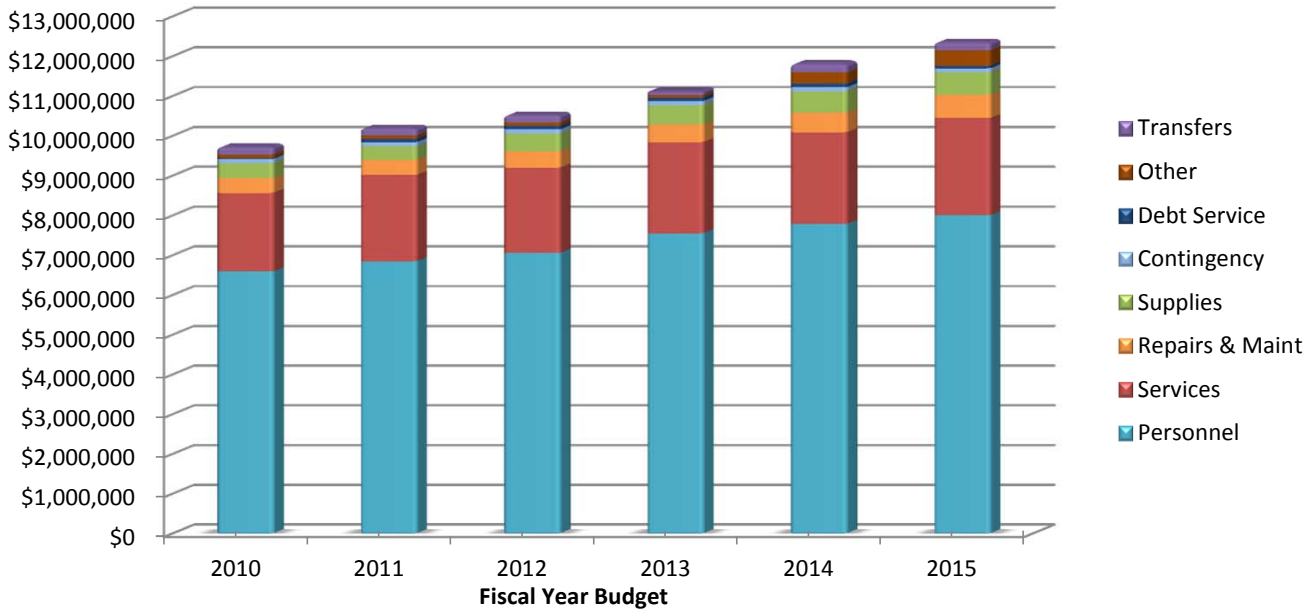


Revenues by Source
Last Six Budgets

General Fund
- Expenditures -
FY 2015



Expenditures by Character
FY 2015 Budget



Expenditures by Character
Last Six Budgets

General Fund Revenues

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-3-1010	Current Ad Valorem Taxes	$ 4,262,690	$ 4,449,786	$ 4,500,000	$ 4,708,986
01-3-1020	Tax Discounts	$ -	$ -	$ -	$ -
01-3-1030	Delinquent Ad Valorem Taxes	$ 62,097	$ 55,000	$ 67,000	$ 69,000
01-3-1040	Penalty & Interest	$ 51,111	$ 52,000	$ 55,000	$ 57,500
01-3-1050	Payment in Lieu of Taxes	$ 6,349	$ 5,500	$ 7,515	$ 7,650
01-3-1060	Ad Valorem to TIRZ	$ (412,211)	$ (442,273)	$ (459,844)	$ (471,848)
	Total Ad Valorem Taxes	**$ 3,970,036**	**$ 4,120,013**	**$ 4,169,671**	**$ 4,371,288**
01-3-1210	Sales Tax	$ 2,874,792	$ 2,917,013	$ 2,917,013	$ 3,092,065
	Total Sales Tax	**$ 2,874,792**	**$ 2,917,013**	**$ 2,917,013**	**$ 3,092,065**
01-3-1310	Electric Franchise	$ 689,844	$ 680,000	$ 710,000	$ 700,000
01-3-1320	Telecomm Line Access Fees	$ 76,482	$ 76,000	$ 72,000	$ 72,000
01-3-1330	Cablevision Franchise	$ 134,137	$ 134,000	$ 124,000	$ 124,000
01-3-1340	Gas Franchise	$ 86,251	$ 90,000	$ 155,750	$ 90,000
01-3-1350	Garbage Franchise	$ 88,739	$ 80,000	$ 80,000	$ 83,000
	Total Franchise & Access Fees	**$ 1,075,454**	**$ 1,060,000**	**$ 1,141,750**	**$ 1,069,000**
01-3-1410	Alcoholic Beverage Tax	$ 31,378	$ 29,000	$ 37,000	$ 29,000
	Total Other Taxes	**$ 31,378**	**$ 29,000**	**$ 37,000**	**$ 29,000**
01-3-3010	Building Permits	$ 114,885	$ 90,000	$ 90,000	$ 93,000
01-3-3020	Electrical Permits	$ 32,383	$ 25,000	$ 45,000	$ 36,000
01-3-3030	Plumbing Permits	$ 34,714	$ 25,000	$ 30,000	$ 30,000
01-3-3040	Mechanical, Heat & A/C Permits	$ 18,744	$ 15,000	$ 25,000	$ 20,000
01-3-3045	Swimming Pool Permits	$ 1,100	$ 1,000	$ 1,000	$ 1,000
01-3-3060	Rezoning Fees	$ 6,418	$ 5,000	$ 6,000	$ 6,000
01-3-3070	Sub-Division Fees	$ 5,341	$ 6,000	$ 7,500	$ 8,000
01-3-3080	Technology Fees	$ -	$ -	$ -	$ 14,330
	Total Building Permits & Licenses	**$ 213,585**	**$ 167,000**	**$ 204,500**	**$ 208,330**
01-3-3130	Beer & Wine Licenses	$ 360	$ 1,260	$ 1,000	$ 750
01-3-3140	Garage Sale Permits	$ 3,390	$ 3,200	$ 3,200	$ 3,200
01-3-3150	Fire Marshall Inspection Fees	$ 6,301	$ 5,500	$ 5,000	$ 5,000
	Total Other Permits & Licenses	**$ 10,051**	**$ 9,960**	**$ 9,200**	**$ 8,950**
01-3-4010	Municipal Court Fines	$ 232,689	$ 225,000	$ 230,000	$ 230,000
01-3-4020	Parking Fines	$ 1,748	$ 825	$ 1,250	$ 1,200
01-3-4030	Court Administrative Fees	$ 40,165	$ 36,000	$ 42,000	$ 42,000
01-3-4040	Local Time Payment Fees	$ 9,851	$ 9,500	$ 9,500	$ 9,500
01-3-4050	Local FTA Fees	$ 2,385	$ 2,700	$ 2,700	$ 2,700
01-3-4060	Defensive Driving Fees	$ 3,040	$ 3,500	$ 3,700	$ 3,700
01-3-4070	Warrant & Arrest Fees	$ 53,466	$ 55,000	$ 55,000	$ 55,000
01-3-4080	Child Safety Fees	$ 1,168	$ 1,500	$ 1,100	$ 750
01-3-4095	Local Judicial Fee	$ 1,450	$ 1,500	$ 1,500	$ 1,500
	Total Municipal Court Revenues	**$ 345,963**	**$ 335,525**	**$ 346,750**	**$ 346,350**

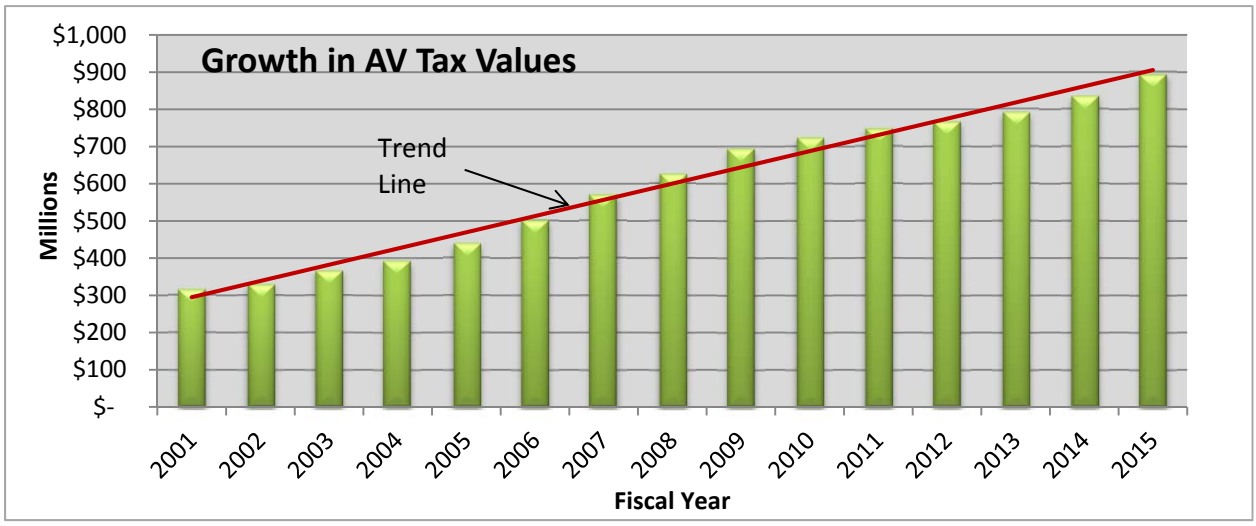
General Fund Revenues Continued

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-3-5010	Refuse Collection Fees	$ 923,085	$ 930,000	$ 930,000	$ 940,000
01-3-5020	Refuse Contract Fees	$ 111,353	$ 111,600	$ 111,600	$ 111,600
01-3-5050	Brush Collection Fees	$ 164,009	$ 168,000	$ 168,000	$ 168,000
01-3-5150	Ambulance Revenues	$ 1,162,780	$ 1,100,000	$ 1,200,000	$ 1,200,000
01-3-5200	Harris Community Center Rental	$ 22,912	$ 25,000	$ 25,000	$ 25,000
01-3-5210	Rental Income	$ 9,900	$ 9,900	$ 10,500	$ -
01-3-5220	PPFC/TDFA Finance Fees	$ 10,000	$ 10,000	$ 10,000	$ 10,000
01-3-5300	Park Permits	$ 4,620	$ 4,500	$ 4,500	$ 4,500
01-3-5310	Recreation Revenue	$ 21,012	$ 22,000	$ 20,000	$ 22,000
01-3-5400	Code Enforcement Revenue	$ -	$ 6,800	$ 6,800	$ 9,000
	Total Services Provided	**$ 2,429,669**	**$ 2,387,800**	**$ 2,486,400**	**$ 2,490,100**
01-3-6010	Grant Revenues	$ 146,747	$ 30,294	$ 30,294	$ 50,294
01-3-6020	School Reimbursements	$ 158,577	$ 145,806	$ 170,000	$ 185,852
01-3-6040	Bell County Child Safety Fund	$ 21,682	$ 21,000	$ 21,557	$ 21,000
01-3-6060	State LEOSE Funding	$ -	$ -	$ 2,645	$ -
01-3-6100	Sale of City Property	$ 5,821	$ 6,650	$ 166,500	$ -
01-3-6170	Insurance Proceeds	$ 12,331	$ 6,864	$ 7,760	$ -
01-3-6310	Developer/Owner Contributions	$ -	$ 10,000	$ 12,000	$ -
	Total Grants & Reimbursements	**$ 345,158**	**$ 220,614**	**$ 410,756**	**$ 257,146**
01-3-7010	Miscellaneous Income	$ 23,284	$ 21,000	$ 21,000	$ 21,000
01-3-7020	Cash Over/Under	$ 182	$ -	$ -	$ -
01-3-7030	Copies	$ 8,132	$ 7,500	$ 6,000	$ 6,000
	Total Miscellaneous Income	**$ 31,597**	**$ 28,500**	**$ 27,000**	**$ 27,000**
01-3-8001	Interfund Transfer-Franchise	$ 291,192	$ 278,031	$ 278,031	$ 281,420
01-3-8002	Interfund Transfer-Reimbursement	$ 89,628	$ 89,628	$ 89,628	$ 97,666
01-3-8003	Interfund Transfer-TIRZ	$ -	$ -	$ -	$ 66,173
	Total Transfers	**$ 380,820**	**$ 367,659**	**$ 367,659**	**$ 445,259**
01-3-9100	Interest Income-Bank	$ 413	$ -	$ -	$ -
01-3-9113	Interest Income-Investment	$ -	$ -	$ -	$ -
01-3-9120	Interest Income-TexPool	$ 2,221	$ 7,000	$ 4,500	$ 7,500
01-3-9121	Interest Income-TexStar	$ 3,454	$ -	$ -	$ -
	Total Interest Income	**$ 6,088**	**$ 7,000**	**$ 4,500**	**$ 7,500**
	Total General Fund Revenues	**$ 11,714,591**	**$ 11,650,084**	**$ 12,122,199**	**$ 12,351,988**

- GENERAL FUND REVENUES -
Revenue Assumptions

01-3-1010	**Current Ad Valorem Taxes**	**$4,708,986**
01-3-1030	**Delinquent Ad Valorem Taxes**	**69,000**
01-3-1040	**Penalty & Interest**	**57,500**
01-3-1050	**Payment in Lieu of Taxes**	**7,650**
01-3-1060	**Payments to TIRZ**	**(471,848)**

Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Belton are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. (A discussion of the development of the tax rate is contained in the "Tax & Bond Information" section of this document.) Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.



The certified 2014 taxable value (for taxation in FY 2015) per the Appraisal District is $894,861,696, an increase of $58,963,669 or 7.06% from the 2013 taxable value. New property and improvements added $36 million to the tax rolls, while increases in the values of existing properties, combined with increased exemptions, provided the balance of the increase. The chart above shows the change in taxable values over time.

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of $0.5425 per $100 of taxable value and a collection rate of 97%. Delinquent tax revenues and penalty and interest are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

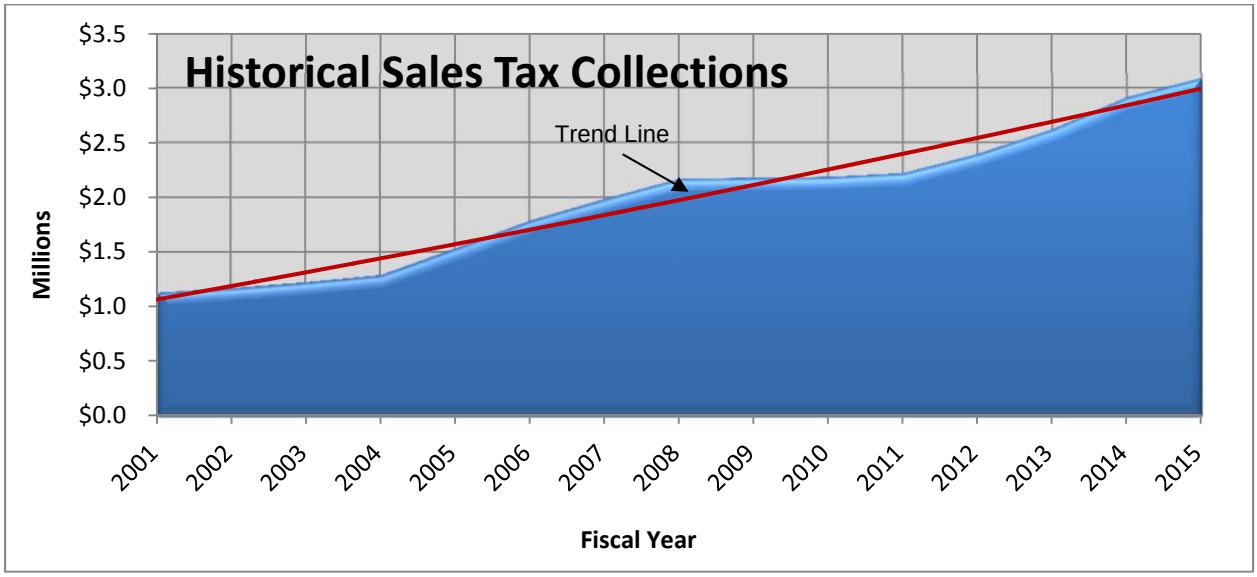
The City of Belton historically offered early payment discounts on ad valorem taxes paid in October (3%), November (2%), and December (1%). The strategy was that early payments would be in the City's coffers longer, thereby earning more investment interest. However, due to the extremely low interest rates over the last several years, this strategy no longer makes financial sense. Therefore, beginning in FY 2013, early discounts were not offered.

Payments in lieu of tax are paid by the Belton Housing Authority, and are calculated as a percentage of annual revenue after utilities for the tax exempt public housing properties owned by the BHA in Belton.

The TIRZ (Tax Increment Reinvestment Zone) was established in 2004, and a base tax value was established based on property values within the TIRZ boundaries at that time. Subsequent increases in property values within the TIRZ are "captured" and retained as TIRZ values. The City and County tax levies on TIRZ values are dedicated for projects and improvements in the TIRZ zone. The payment to the TIRZ zone represents the City's taxes levied on the TIRZ values. See the TIRZ fund section of this document for further information.

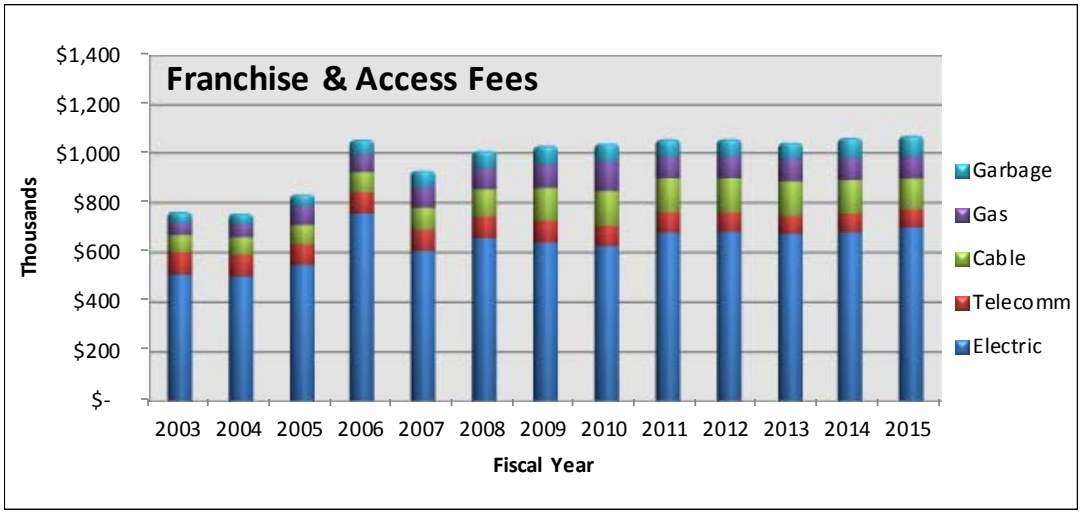
01-3-1210	**Sales Tax**	**$3,092,065**

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues have increased each fiscal year since 1989. The increases range from 0.35% (FY 2009) to 19.11% (FY 2006), and FY 2014 receipts are projected to be up 1.47% from the prior year. FY 2012 actual revenues included a one-time accounting change, which resulted in 13 months of revenue for that year only. FY 2015 revenues were projected using the estimated collections for FY 2014, with 6% growth based on recent historical trends.



01-3-1310	**Electric Franchise**	**$700,000**
01-3-1320	**Telecomm Line Access Fees**	**72,000**
01-3-1330	**Cablevision Franchise**	**124,000**
01-3-1340	**Gas Franchise**	**90,000**
01-3-1350	**Garbage Franchise**	**83,000**

Utility companies that use the City's streets and rights-of-way in the course of conducting their business pay fees to the City for that use. Franchise and access fees are paid by these companies as a percentage of gross receipts collected from their customers within the City of Belton. FY 2015 revenues are projected using FY 2014 receipts as a benchmark. The chart that follows shows that the bulk of these revenues are generated from electric franchise fees.



01-3-3010	**Building Permits**	**$93,000**
01-3-3020	**Electrical Permits**	**36,000**
01-3-3030	**Plumbing Permits**	**30,000**
01-3-3040	**Mechanical, Heat & A/C Permits**	**20,000**
01-3-3045	**Swimming Pool Permits**	**1,000**
01-3-3060	**Rezoning Fees**	**6,000**
01-3-3070	**Sub-Division Fees**	**8,000**
01-3-3080	**Technology Fees**	**14,330**

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. The Central Texas area did not experience housing market difficulties as significantly as other areas of the country. Construction activity has continued, as evidenced by permit numbers and revenues, which increased slightly in FY 2012, and reached an all-time high in FY 2013. The FY 2015 budget is projected based on anticipated construction activity per the Planning Department. Technology fees will be added to permits starting in FY 15. These fees are used to offset the cost of implementing an online permitting process. This new process will streamline and expedite permits.

01-3-4010	**Municipal Court Fines**	**$230,000**
01-3-4020	**Parking Fines**	**1,200**
01-3-4030	**Municipal Court Admin Fees**	**42,000**
01-3-4040	**Local Time Payment Fees**	**9,500**
01-3-4050	**Local FTA Fees**	**2,700**
01-3-4060	**Defensive Driving Fees**	**3,700**
01-3-4070	**Warrant & Arrest Fees**	**55,000**
01-3-4080	**Child Safety Fees**	**750**
01-3-4095	**Local Judicial Fees**	**1,500**

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on municipal fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees.

Court fines and fees are projected using multi-year trend analysis with ticket level and collection activity taken into account. Although the trend for this revenue stream has generally been downward over the last several years, FY 2011 and FY 2012 reversed that trend.

01-3-5010	**Refuse Collection Fees**	**$940,000**
01-3-5020	**Refuse Contract Fees**	**111,600**
01-3-5050	**Brush Collection Fees**	**168,000**

Refuse collection revenue is projected using an average monthly billing amount, computed during the budget process with the latest available information. An average monthly billing of $78,333 was used to project an annual FY 2015 budget amount of $940,000.

The City's contract with the refuse collector provides that the City retains 12% of refuse collection billings as a collection and franchise fee. Based upon the average billings above, the budget amount for FY 2015 is $111,600.

Brush collection revenue is also projected using an average monthly billing amount. An average monthly billing of $14,000 was used to project an annual FY 2015 budget amount of $168,000.

01-3-5150	**Ambulance Revenues**	**$1,200,000**

This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity, and any rate changes.

Since 2008, revenues have increased an average of 4.74% annually, with no rate changes during that time period. However, FY 2014 revenues increased only 2.54% from the prior year. FY 2015 revenues have been projected using those revenues as a benchmark.

01-3-5200	**Harris Center Rentals**	**$25,000**

The Harris Community Center generates revenue from the rental of center facilities for private and public events. The Center is a popular venue for wedding receptions, class reunions, family events, and meeting/training events. FY 2014 revenues increased slightly from the previous year. The target revenue for FY 2015 was budgeted at the same level.

01-3-5300	**Park Permits**	**$ 4,500**
01-3-5310	**Recreation Revenue**	**22,000**

The City's parks generate revenue from the rental of facilities for outdoor events. Revenue for FY 2015 is budgeted at the FY 2014 level.

In 2011, the Recreation department was created to offer recreational programs and events to our citizens. In FY 2013, a new per player recreation fee for league play utilizing City fields was adopted, but implementation was deferred until January 2013. FY 2015 revenue is projected based on a full year of these fees, plus other recreation revenue.

01-3-6010	**Grant Revenues**	**$50,294**

This account includes funding from grant sources and emergency management funds. Budget projections are based on known grant award amounts for FY 2015 as follows:

Grant Project	Funding Agency	Amount
Emergency Management Assistance	FEMA	$29,294
Bulletproof Vest Grant	DOJ	1,000
RUOK? Senior Program	CTCOG	20,000
Total		**$50,294**

The Emergency Management grant reimburses the City for a portion of its manpower costs that are devoted to development of emergency management procedures. Funding under this program must be reapplied for each year.

The Department of Justice has awarded the City a grant in the amount of $1,000 for the purchase of bulletproof vests.

The Central Texas Council of Governments has awarded the City a grant for $20,000 to fund a volunteer coordinator position for the RUOK? Senior Program.

01-3-6020	**School Reimbursements**	**$185,852**
01-3-6040	**Child Safety Funds**	**21,000**

The Belton Independent School District contributes to the cost of School Resource Officers assigned to school campuses in Belton. BISD's contribution for FY 2015 is $185,852, the cost of up to three officers and one sergeant for nine months, plus equipment and training.

Pursuant to the State Transportation Code, Bell County collects an additional $1.50 fee for each vehicle registered in the County, to be used for child safety programs. The City of Belton has chosen to pass on these funds, along with any child safety fees collected on City fines, to BISD to be used in their crossing guard program. (See contributions detail in General Fund department 120.)

01-3-7010	**Miscellaneous Income**	**$21,000**
01-3-7030	**Copies**	**6,000**

Miscellaneous income is generated by items not readily classified to other categories. It includes handling charges for insufficient fund checks written to the City and administrative fees from the Development Corporation. The FY 2015 budget is based on an average amount received as determined by trend analysis.

Copy revenue is generated from fees from providing copies of City documents and records to citizens and other requestors. These fees are established by City ordinance, and pursuant to State open records laws.

01-3-8001	**Interfund Transfer – Franchise**	**$281,420**
01-3-8002	**Interfund Transfer – Reimbursement**	**97,666**
01-3-8003	**Interfund Transfer – TIRZ**	**66,173**

Transfers from the Water and Sewer Fund are for reimbursement of operating costs and payment in lieu of franchise fees. The FY 2015 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of actual water and sewer sales in FY 2013.
- Reimbursement transfer to General Fund for 20% of the Maintenance Department budget, and for 50% of the Finance and Utilities building costs.
- TIRZ transfer to General Fund to cover costs related to Retail Development Coordinator position.

01-3-9120	**Interest Income**	**$7,500**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. While investable cash balances are fairly stable from prior years, interest rates declined sharply in 2009 and have remained low since then. The projected interest earnings for FY 2015 are $7,500, based on these lower interest rates.

Mission

The Mayor and six Council members act as the elected representatives of the citizens of Belton to formulate public policy to meet community needs and assure orderly development in the City.

Description

- Appoints the City Manager, City Attorney, City Clerk, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Adopts the City's annual budget and ad valorem tax rate.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves purchases and contracts as prescribed by the City Charter and State Law.

Accomplishments

- Maintained property tax rate at effective rate of $0.6598 per $100 valuation. (A4)
- Implemented iPad project for Council and Department Heads. (A9, A14)
- Approved Code Restriction on Check Cashing establishments. (A6, C4)
- Revised Parks Ordinance elements. (A6)
- Endorsed Bell County Expo Center expansion, to be funded by legislative action authorizing a guest tax. (B6)
- Began Capital Improvement Plan project implementation with funding through Certificates of Obligation. (A4, D7)
- Utilized revised Street Renaming Policy to change 9th Avenue to MLK Avenue. (C2)
- Focused on Downtown Belton revitalization with several facade improvement grants. (C2, D3)
- Coordinated economic development activities with BEDC. (A9, D1, D2)

Goals

- Prepare a comprehensive Strategic Plan update. (A1)
- Maintain stable property tax rate and leverage local revenues through strategic partnerships. (A4, A12)
- Preserve community character while preparing for future growth through the development of an ongoing growth management strategy and in the implementation of Belton's 2013 Capital Improvement Plan. (B2, B10, C7)
- Continue efforts to revitalize Downtown Belton. (C2, C5)
- Remain vigilant on tracking water resources and continue planning for future wastewater needs through expansion/renovation of the TBWWTP and planning for a new Lampasas Wastewater Treatment Plant. (F2, F3-2)
- Anticipate several major initiatives and determine priorities for implementation including a utility rate study, compensation study, and street inventory. (A6, A7, B5, B10, F3-1, F3-2)

(Strategic Plan Goal #)

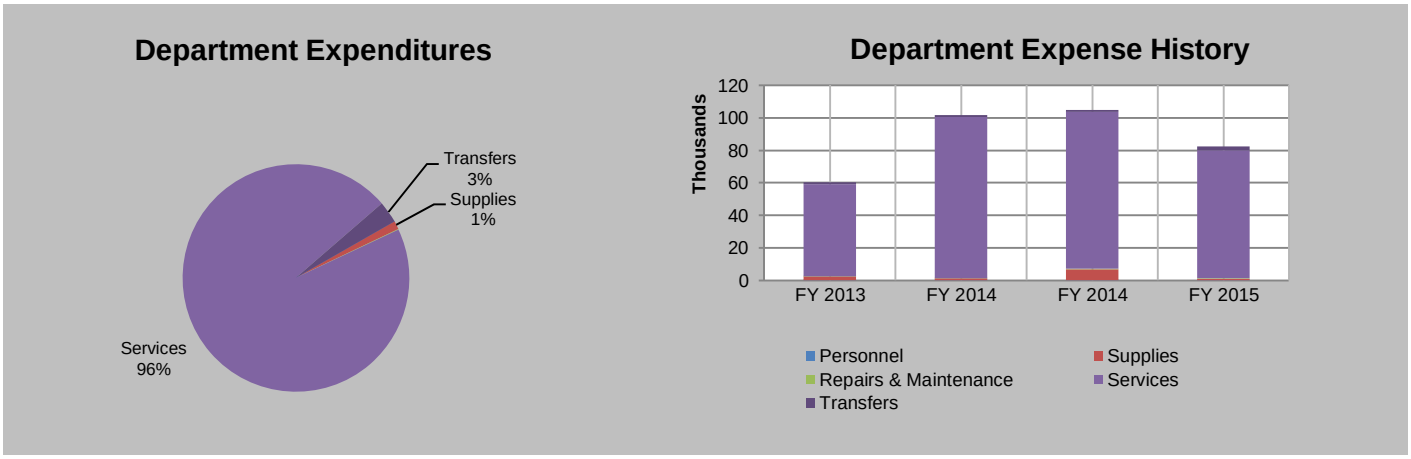
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 16	$ 16	$ 16	$ 16
Supplies	$ 2,265	$ 1,275	$ 6,865	$ 990
Repairs & Maintenance	$ 77	$ 84	$ 84	$ 77
Services	$ 56,866	$ 99,402	$ 96,917	$ 79,036
Transfers	$ 1,000	$ 1,000	$ 1,000	$ 2,500
Total	**$ 60,224**	**$ 101,777**	**$ 104,882**	**$ 82,619**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Mayor *	1	1	1
Council Member *	6	6	6
Total	**7**	**7**	**7**

* Elected, unpaid positions.



City Council

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-010-101	Salaries-Administrative	$ 7	$ 7	$ 7	$ 7
01-4-010-124	Workers' Comp. Insurance	$ 9	$ 9	$ 9	$ 9
	Total Personnel	**$ 16**	**$ 16**	**$ 16**	**$ 16**
01-4-010-201	Office Supplies	$ 452	$ 650	$ 500	$ 500
01-4-010-202	Postage	$ 192	$ 240	$ 305	$ 260
01-4-010-229	Tools & Other Supplies	$ 472	$ 385	$ 250	$ 230
01-4-010-250	Small Equipment	$ 1,150	$ -	$ 5,810	$ -
	Total Supplies	**$ 2,265**	**$ 1,275**	**$ 6,865**	**$ 990**
01-4-010-406	Computer System Maintenance	$ 77	$ 84	$ 84	$ 77
	Total Repairs & Maintenance	**$ 77**	**$ 84**	**$ 84**	**$ 77**
01-4-010-501	Advertising & Public Notices	$ 4,424	$ 2,850	$ 3,700	$ 2,850
01-4-010-510	Dues & Publications	$ 5,567	$ 5,579	$ 5,579	$ 5,948
01-4-010-513	Travel & Training	$ 15,309	$ 21,360	$ 21,360	$ 22,840
01-4-010-561	Legal Services	$ 5,753	$ 32,000	$ 32,000	$ 5,000
01-4-010-562	Professional Services	$ 4,070	$ 5,000	$ 2,500	$ 5,000
01-4-010-570	Special Services	$ 800	$ 4,005	$ 4,005	$ 2,750
01-4-010-571	Election Expenses	$ 3,498	$ 9,108	$ 4,215	$ 5,690
01-4-010-572	Employee Relations	$ 16,511	$ 16,500	$ 19,760	$ 17,550
01-4-010-573	Special Events	$ 935	$ 3,000	$ 3,000	$ 3,200
01-4-010-581	Communication Services	$ -	$ -	$ 798	$ 8,208
	Total Services	**$ 56,866**	**$ 99,402**	**$ 96,917**	**$ 79,036**
01-4-010-904	Transfer to YAC Fund	$ 1,000	$ 1,000	$ 1,000	$ 2,500
	Transfers	**$ 1,000**	**$ 1,000**	**$ 1,000**	**$ 2,500**
	Total City Council	**$ 60,224**	**$ 101,777**	**$ 104,882**	**$ 82,619**

City Council

Account Number	Description			Amount
01-4-010-101	**Salaries - Administrative**			
	- Per the City Charter, Council Members are paid $1 annually for their civic service			$ 7
229	**Tools & Other Supplies**			
	- Meeting supplies	$	50	
	- Nameplates	$	140	
	- Proclamation materials	$	40	$ 230
501	**Advertising & Public Notices**			
	- Chamber of Commerce magazine advertisement	$	350	
	- Legal advertisements and official recordings	$	2,500	$ 2,850
510	**Dues & Publications**			
	- Association of the United States Army	$	75	
	- Belton Chamber of Commerce	$	500	
	- Oncor Cities Steering Committee	$	2,135	
	- Electric Reliability Council of Texas	$	100	
	- Texas Municipal League	$	3,138	$ 5,948
513	**Travel & Training**			
	- Council members - 6	$	4,500	
	- Mayor	$	1,000	
	- AUSA membership meetings	$	240	
	- AUSA conference	$	6,500	
	- AUSA soldier dinner sponsorship	$	1,000	
	- AUSA Board of Governors	$	400	
	- Mayor/Mayor Pro Tem meetings	$	600	
	- US Conference of Maoyors	$	2,000	
	- Council retreat	$	3,500	
	- Council workshops	$	100	
	- New council orientation (TML) - 3	$	3,000	$ 22,840
562	**Professional Services**			
	- Specialized professional services to include surveying of City boundaries and anticipated growth areas, & appraisal services			$ 5,000
570	**Special Services**			
	- Muni Code Ord Link service	$	200	
	- Muni Code web host code of ordinances	$	550	
	- Supplement No. 8 code of ordinances	$	2,000	$ 2,750
571	**Election Expenses**			
	- Election judges and clerks	$	1,200	
	- Election ballots, forms, & supplies	$	200	
	- Election voting equipment & programming	$	4,000	
	- Election law update	$	50	
	- Publication of order	$	200	
	- Lunch for election workers	$	40	$ 5,690
572	**Employee Relations**			
	- Employee benevolence fund	$	200	
	- Employee Christmas party and gift	$	13,000	
	- Employee appreciation barbecues	$	1,500	
	- Awards and plaques	$	1,500	
	- Chamber of Commerce banquet table	$	350	
	- Retirement receptions	$	1,000	$ 17,550
573	**Special Events**			
	- Board Appreciation luncheon	$	1,700	
	- Volunteer Firefighter banquet	$	500	
	- Soldier Support	$	1,000	$ 3,200
950	**Transfer to Youth Advisory Commission Fund**			
	- Transfer to YAC fund			$ 2,500

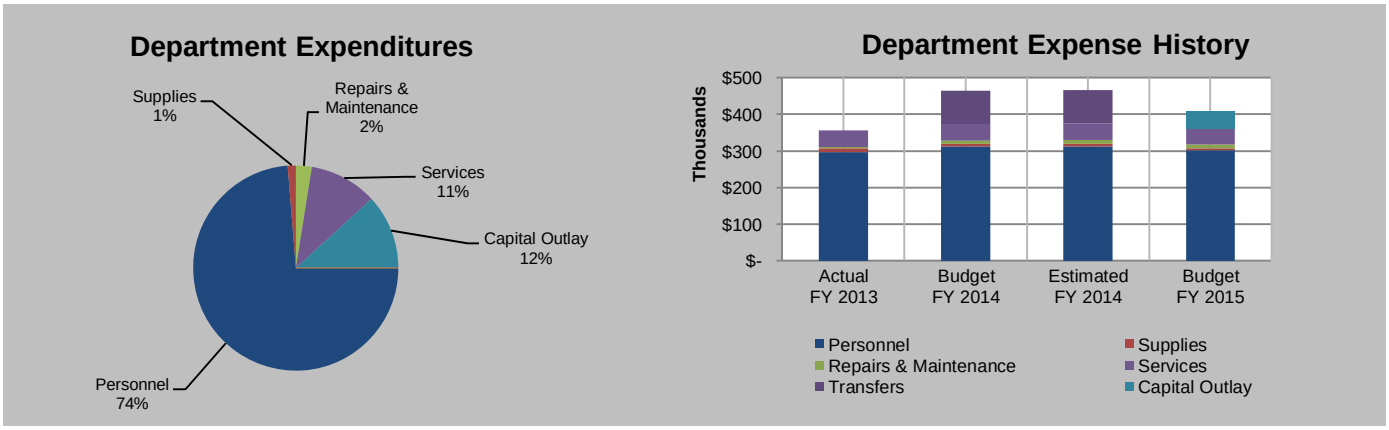
CITY OF BELTON, TEXAS
FOUNDED 1850

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 296,570	$ 312,986	$ 312,986	$ 302,654
Supplies	$ 9,705	$ 5,930	$ 6,578	$ 5,140
Repairs & Maintenance	$ 5,057	$ 9,529	$ 9,608	$ 10,340
Services	$ 44,139	$ 45,585	$ 45,881	$ 43,471
Capital Outlay	$ -	$ -	$ -	$ 48,464
Transfers	$ -	$ 90,355	$ 90,355	$ -
Total	**$ 355,472**	**$ 464,385**	**$ 465,408**	**$ 410,069**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
City Manager	1	1	1
City Clerk	1	1	1
City Manager's Secretary	1	1	1
Grants & Special Projects Coor.	1	1	1
Public Information Officer	0	1	1
Total	**4**	**5**	**5**



Mission

To provide professional management and administration of the City, implementing City Council policy decisions by directing, coordinating, monitoring, and evaluating all City government activities.

Description

- Executes the policies established by the City Council and administers the affairs of the City consistent with the City Charter.
- Assists Council in the formulation of City goals and long-term planning efforts.
- Provides oversight and management direction to all City departments; monitors City operations to ensure compliance with all rules, policies, regulations and laws.
- Prepares and maintains minutes, ordinances, resolutions, and proclamations.
- Conducts City elections.
- Researches various issues and conducts special projects.

Accomplishments

- Worked with HR to select City Clerk and Finance Director. (A5, A7)
- Began implementation of CIP process. (B5, B10)
- Completed design for the 9th Ave Project and sought environmental clearance. (B5, B8)
- Secured $100,000 grant from Texas Parks and Wildlife for Nolan Creek Recreational/Flood Mitigation Project and began final design process. (A3)
- Negotiated development agreements for several business projects. (C8, D2)
- Worked with Lion's Club to leverage funding for a Special Needs Playground at Heritage Park---$75,000 grant from Lion's Club International; $65,000 from Belton's Lion's Club; and $50,000 from Belton's 2013 CIP. (A3, C7)
- Conducted several meetings with TxDOT and Bell County collaborating on several projects including the Lake-to-Lake Road alignment. (B5, F3-3)
- Acquired several ROW parcels for projects. (B1, B3)
- Recommended sale of several surplus parcels of property. (A4, B1, B10)
- Coordinated City Council Retreat for new Council. (A2)

Goals

- Coordinate TBRSS expansion with Temple and the Brazos River Authority. (B10, F3-2)
- Finalize Phase II of Nolan Creek Hike and Bike Trail Project. (F3-6)
- Implement Nolan Creek Recreation/Flood Mitigation Improvements. (B1, B8)
- Implement 2013 CIP of projects. (B5, B10)
- Bid and begin construction of the 9th Avenue project. (A4, B5)
- Convey former Rockwool property to BEDC for redevelopment. (D1, D2, D3)
- Continue discussions with area water supply companies in Belton's growth path. (F2, F3-1)
- Enhance customer service through training of personnel. (A2, A7)
- Implement compensation study. (A7)
- Implement Document Management System. (A14)
- Implement Utility Rate Study. (A6,F3-1, F3-2)

(Strategic Plan Goal #)

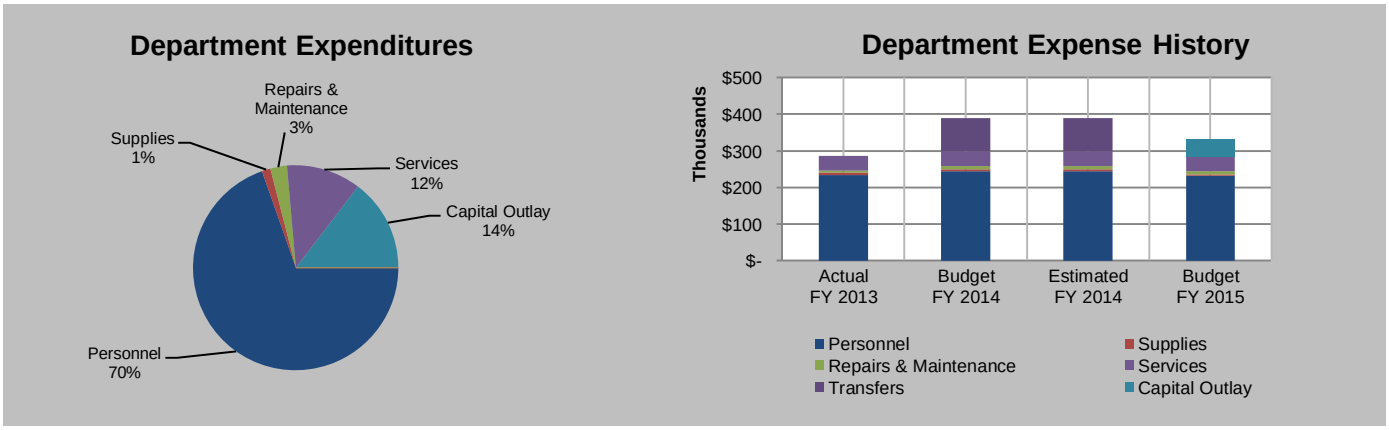
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 234,589	$ 244,940	$ 244,940	$ 231,710
Supplies	$ 5,808	$ 4,030	$ 4,400	$ 4,260
Repairs & Maintenance	$ 5,034	$ 9,393	$ 9,608	$ 8,793
Services	$ 39,938	$ 39,675	$ 39,835	$ 39,203
Capital Outlay	$ -	$ -	$ -	$ 48,464
Transfers	$ -	$ 90,355	$ 90,355	$ -
Total	**$ 285,369**	**$ 388,393**	**$ 389,138**	**$ 332,430**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Formal Council Meetings	24	24	24
Special Council Meetings	4	3	4
Council Work Sessions	16	14	20
Elections	1	1	1
Proclamations	20	20	20
Official Documents Indexed	222	200	250
Permits	*1	22	*2
Open Records Requests	25	25	50

* Beer and wine permits are issued every two years beginning January 2012.



Administration

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-021-101	Salaries - Administrative	$ 39,722	$ 39,603	$ 39,603	$ 39,400
01-4-021-102	Salaries - Professional	$ 87,966	$ 93,781	$ 93,781	$ 81,535
01-4-021-104	Salaries - Operations	$ 48,543	$ 49,427	$ 49,427	$ 51,549
01-4-021-114	Allowances	$ 9,975	$ 10,500	$ 10,500	$ 10,500
01-4-021-121	TMRS	$ 12,286	$ 13,165	$ 13,165	$ 13,051
01-4-021-122	FICA	$ 12,323	$ 14,742	$ 14,742	$ 13,952
01-4-021-123	Employee Insurance	$ 17,742	$ 17,166	$ 17,166	$ 14,991
01-4-021-124	Workers' Comp. Insurance	$ 425	$ 451	$ 451	$ 427
01-4-021-125	Unemployment Compensation	$ 24	$ 705	$ 705	$ 705
01-4-021-126	Contributions to CM 457(f)	$ 5,583	$ 5,400	$ 5,400	$ 5,600
01-4-021-150	New Personnel Requests	$ -	$ -	$ -	$ -
	Total Personnel	**$ 234,589**	**$ 244,940**	**$ 244,940**	**$ 231,710**
01-4-021-201	Office Supplies	$ 2,131	$ 2,000	$ 2,000	$ 2,100
01-4-021-202	Postage	$ 578	$ 530	$ 800	$ 560
01-4-021-227	Janitorial Supplies	$ 653	$ 700	$ 1,000	$ 700
01-4-021-229	Tools & Other Supplies	$ 865	$ 800	$ 600	$ 900
01-4-021-250	Small Equipment	$ 1,581	$ -	$ -	$ -
	Total Supplies	**$ 5,808**	**$ 4,030**	**$ 4,400**	**$ 4,260**
01-4-021-301	Building Maintenance	$ 4,689	$ 5,185	$ 4,500	$ 5,935
01-4-021-302	Heat & A/C Maintenance	$ 140	$ 4,100	$ 5,000	$ 1,000
	Total Facility Maintenance	**$ 4,829**	**$ 9,285**	**$ 9,500**	**$ 6,935**
01-4-021-406	Computer System Maintenance	$ 205	$ 108	$ 108	$ 1,858
	Total Repairs & Maintenance	**$ 205**	**$ 108**	**$ 108**	**$ 1,858**
01-4-021-501	Advertising & Public Notices	$ 540	$ 524	$ 700	$ 524
01-4-021-510	Dues & Publications	$ 3,473	$ 3,316	$ 3,316	$ 3,642
01-4-021-513	Travel & Training	$ 8,528	$ 6,473	$ 6,473	$ 6,725
01-4-021-521	Equipment Lease	$ 10,543	$ 10,300	$ 10,000	$ 8,140
01-4-021-550	Insurance - General Liability	$ 199	$ 227	$ 296	$ 330
01-4-021-551	Insurance - Errors & Omissions	$ 435	$ 497	$ 691	$ 760
01-4-021-556	Insurance - Real Property	$ 1,488	$ 2,068	$ 2,089	$ 2,300
01-4-021-570	Special Services	$ 500	$ 600	$ 600	$ 600
01-4-021-581	Communication Services	$ 3,318	$ 3,620	$ 3,620	$ 3,402
01-4-021-583	Electric Service	$ 10,914	$ 12,050	$ 12,050	$ 12,780
	Total Services	**$ 39,938**	**$ 39,675**	**$ 39,835**	**$ 39,203**
01-4-021-806	Computer Equipment	$ -	$ -	$ -	$ 48,464
	Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 48,464**
01-4-021-904	Transfer to Capital Equipment Fund	$ -	$ 90,355	$ 90,355	$ -
	Transfers	**$ -**	**$ 90,355**	**$ 90,355**	**$ -**
	Total Administration - City Manager	**$ 285,369**	**$ 388,393**	**$ 389,138**	**$ 332,430**

Administration

Account Number	Description			Amount
01-4-021-201	**Office Supplies**			
	- Department share of copy paper	$	400	
	- Letterhead, envelopes, & business cards	$	500	
	- Printer cartridges	$	1,000	
	- General office supplies	$	200	**$ 2,100**
229	**Tools & Other Supplies**			
	- Kitchen supplies/coffee	$	600	
	- Other operating supplies	$	300	**$ 900**
301	**Building Maintenance**			
	- Pest control	$	340	
	- Floor service	$	1,270	
	- 4th of July window painting	$	75	
	- Door Access Controller	$	2,250	
	- General maintenance	$	2,000	**$ 5,935**
406	**Computer System Maintenance**			
	- TWC computer system support - 10%	$	1,536	
	- Anti-spam & virus software	$	322	**$ 1,858**
501	**Advertising & Public Notices**			
	- Holiday advertisements	$	140	
	- Phone directory listing charges	$	384	**$ 524**
510	**Dues & Publications**			
	- ICMA dues	$	1,121	
	- TCMA dues & Region 7 dues	$	375	
	- TMCA dues	$	85	
	- TABA dues	$	450	
	- Newspaper subscriptions	$	163	
	- Texas State Directory	$	45	
	- APA dues	$	450	
	- AUSA dues	$	75	
	- Local community organization dues	$	420	
	- Local Government Code update	$	53	
	- Texas Downtown Association	$	75	
	- Preservation Texas membership	$	75	
	- Cen-Tex Chapter Municipal Clerks dues	$	25	
	- TMCCP certification	$	50	
	- 13th COSCOM association	$	30	
	- Miscellaneous publications	$	150	**$ 3,642**
513	**Travel & Training**			
	- Online student center	$	165	
	- TML conference - 2	$	2,000	
	- TMCA	$	1,000	
	- TCMA conference	$	1,000	
	- ICMA conference	$	2,000	
	- AUSA membership meetings	$	60	
	- Other department travel	$	500	**$ 6,725**
570	**Special Services**			
	- Document shredding			**$ 600**
806	**Computer Equipment**			
	- Tyler Content Manager		$41,529	
	- Annual Fee		$5,125	
	- Travel/setup and training		$1,810	**$48,464**

Mission

To foster an environment of open and honest communication with the goal of establishing and maintaining trust and credibility.

Description

- Administers City website.
- Manages City social media accounts.
- Communicates and coordinates press coverage with media professionals.
- Generates press releases for newsworthy items.
- Facilitates communication with community stakeholders.

Accomplishments

- Received the 2013 Public Safety Municipal Excellence Award for the Nolan Creek Early Flood Warning System. (A10)
- Managed and promoted the City's social media platform; Twitter: 750 followers, Facebook: 1,030 likes. (A10, A11, A14)
- Documented progress of CIP projects. (A10)
- Managed increasingly interactive website with addition of searchable news items, links to social media, E-watch, R-U-OK, recycling reminders, emergency notifications, and holiday trash banners. (A8, A10, A11)
- Coordinated emergency communication response for multiple water main breaks and a police shooting. (A8)
- Promoted City functions, including Movie in the Park, Christmas on the Chisholm Trail, and Nolan Creek Trout Drop. (A14)

Goals

- Establish a daily media log to keep Council/Staff updated on potential news stories. (A14)
- Produce a monthly report to track social media and website statistics. (A14)
- Craft a communications handbook to guide internal and external communications for all formal city interactions. (A2, A8, A11)
- Develop three-year communications plan and supporting policies. (A2)
- Enhance online options on website. (A8)

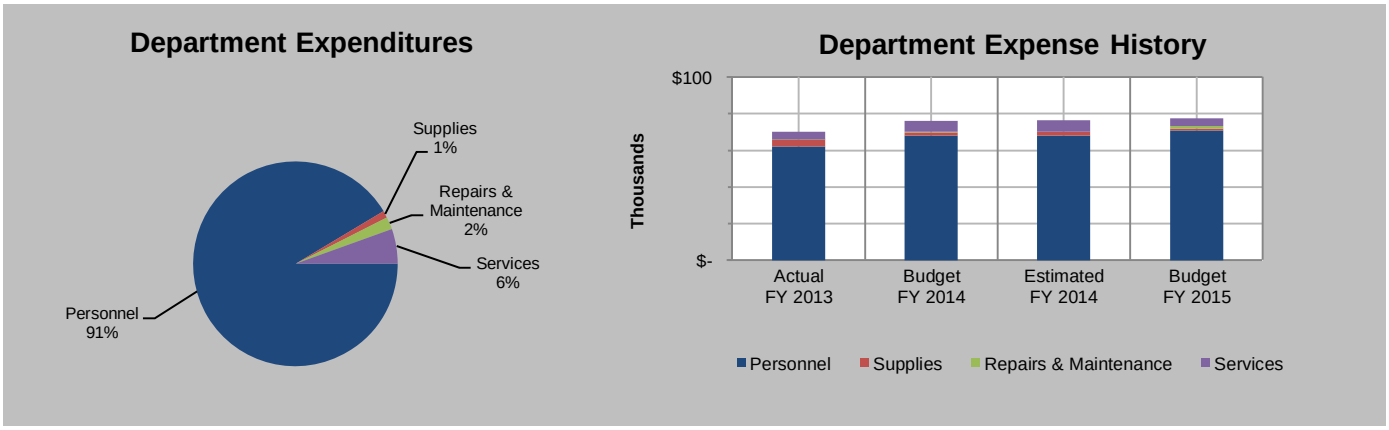
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 61,981	$ 68,046	$ 68,046	$ 70,944
Supplies	$ 3,897	$ 1,900	$ 2,178	$ 880
Repairs & Maintenance	$ 23	$ 136	$ -	$ 1,547
Services	$ 4,202	$ 5,910	$ 6,046	$ 4,268
Total	**$ 70,103**	**$ 75,992**	**$ 76,270**	**$ 77,639**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Website Visits	144,286	170,000	195,000
Website Pageviews	365,618	335,000	370,000
Press Releases	41	105	120
Facebook Likes	390	515	550
Twitter Followers	319	400	500
Article Submissions	1	0	1



Administration - Public Information

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-022-101	Salaries-Administrative	$ -	$ -	$ -	$ -
01-4-022-102	Salaries-Professional	$ 45,988	$ 49,999	$ 49,999	$ 53,069
01-4-022-104	Salaries-Operations	$ -	$ -	$ -	$ -
01-4-022-107	Salaries - Overtime	$ -	$ -	$ -	$ -
01-4-022-114	Allowances	$ 3,514	$ 3,600	$ 3,600	$ 3,600
01-4-022-121	TMRS	$ 3,381	$ 3,650	$ 3,650	$ 4,042
01-4-022-122	FICA	$ 3,449	$ 4,054	$ 4,054	$ 4,289
01-4-022-123	Employee Insurance	$ 5,331	$ 6,358	$ 6,358	$ 5,552
01-4-022-124	Workers' Comp. Insurance	$ 113	$ 124	$ 124	$ 131
01-4-022-125	Unemployment Compensation	$ 205	$ 261	$ 261	$ 261
	Total Personnel	**$ 61,981**	**$ 68,046**	**$ 68,046**	**$ 70,944**
01-4-022-201	Office Supplies	$ 439	$ 500	$ 500	$ 500
01-4-022-202	Postage	$ 57	$ 50	$ 50	$ 50
01-4-022-229	Tools & Other Supplies	$ 635	$ 250	$ 250	$ 330
01-4-022-250	Small Equipment	$ 2,765	$ 1,100	$ 1,378	$ -
	Total Supplies	**$ 3,897**	**$ 1,900**	**$ 2,178**	**$ 880**
01-4-022-406	Computer System Maintenance	$ 23	$ 136	$ -	$ 1,547
	Total Repairs & Maintenance	**$ 23**	**$ 136**	**$ -**	**$ 1,547**
01-4-022-501	Advertising & Public Notices	$ -	$ 250	$ 250	$ 250
01-4-022-510	Dues & Publications	$ 208	$ 1,729	$ 1,935	$ 1,892
01-4-022-513	Travel & Training	$ 3,631	$ 3,461	$ 3,461	$ 1,842
01-4-022-581	Communication Services	$ 364	$ 470	$ 400	$ 284
	Total Services	**$ 4,202**	**$ 5,910**	**$ 6,046**	**$ 4,268**
	Total Administration - Public Information	**$ 70,103**	**$ 75,992**	**$ 76,270**	**$ 77,639**
	Total Administration	**$ 355,472**	**$ 464,385**	**$ 465,408**	**$ 410,069**

Administration - Public Information

Account Number	Description			Amount
01-4-022-201	**Office Supplies**			
	- Ink cartidges	$	400	
	- Other office supplies	$	100	**$ 500**
406	**Computer System Maintenance**			
	- Anti-spam and virus software	$	79	
	- TWC computer system suppport - 5%	$	768	
	- Adobe Creative Cloud	$	600	
	- Other	$	100	**$ 1,547**
501	**Advertising & Public Notices**			
	- Social media advertising			**$ 250**
510	**Dues & Publications**			
	- TAMIO dues	$	90	
	- City-County Communication & Marketing Association	$	400	
	- Applications, books, and ebooks	$	150	
	- TML award application	$	100	
	- Belton Rotary	$	1,152	**$ 1,892**
513	**Travel & Training**			
	- Online student center	$	42	
	- TML Conference	$	650	
	- TAMIO Conference	$	650	
	- TAMIO Judging	$	100	
	- Media Outreach	$	100	
	- Other travel and training	$	300	**$ 1,842**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Finance department is comprised of two divisions:

1. Operations
2. Human Resources

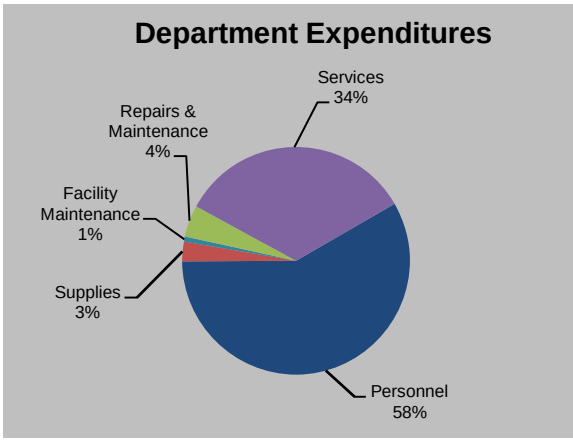
The details of these divisions follow.

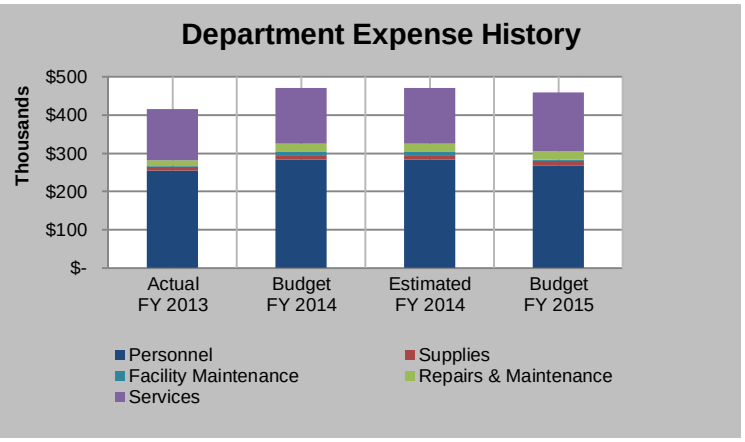
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 255,558	$ 283,357	$ 283,357	$ 267,844
Supplies	$ 10,236	$ 12,299	$ 11,789	$ 12,684
Facility Maintenance	$ 3,229	$ 8,770	$ 9,000	$ 3,590
Repairs & Maintenance	$ 13,099	$ 21,528	$ 21,528	$ 20,694
Services	$ 134,744	$ 144,688	$ 145,377	$ 155,003
Total	**$ 416,866**	**$ 470,642**	**$ 471,051**	**$ 459,815**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Finance Director	1	1	1
Assistant Finance Director	1	1	0
Senior Accountant	0	0	1
Human Resource Director	1	1	1
Human Resource Clerk	0	1	1
Staff Accountant	1	1	1
Accounting Technician	1	1	2
Ambulance Billing Clerk	1	1	0
Receptionist	1	1	1
Total	**7**	**8**	**8**





Mission

To administer the financial affairs of the City.

Description

- Assists City Manager in the oversight of City operations.
- Provides guidance, assistance and support to Department Heads in the performance of their missions.
- Responsible for the collection, investment, disbursement & documentation of all City funds.
- Prepares and publishes the City's annual budget document and annual comprehensive financial report (audit).
- Monitors and approves all City purchases and expenditures.
- Manages CIP and special project funding.
- Responsible for all banking and investment transactions.
- Prepares information and forecasts for the budget process and drafts annual budget for City Council approval.
- Monitors budget appropriations and manages budget compliance
- Prepares reports, analysis and information as needed by the City Manager, City Council and other departments.
- Provides oversight/management of risk management services, and designs and implements internal controls
- Provides oversight for Utility billing and collection.
- Utilizes online resources to sell inactive and obsolete City property.

Accomplishments

- Prepared FY 2014 budget document that received the City's 22nd consecutive GFOA Distinguished Budget Presentation Award. (A4)
- Received 28th consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting for the City's FY 2013 Comprehensive Annual Financial Report. (A4)
- Drafted balanced budget for FY 2015. (A4, B10)
- Received FY 2014 Silver Leadership Circle Award from the Texas Comptroller's Leadership Circle Program for the 5th consecutive year. (A4)

Goals

- Receive GFOA awards for budget and CAFR documents. (A4)
- Issue and implement a new purchasing policy and asset tracking system. (A4, A9)
- Provide financial analysis for several major initiatives including a utility rate study, performance contracting, compensation study, and street inventory. (A6, A7, B5, B10, F3-1,F3-2)

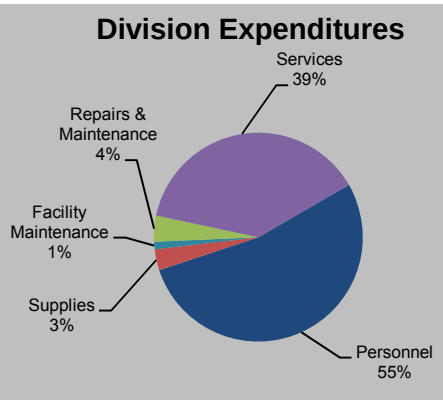
(Strategic Plan Goal #)

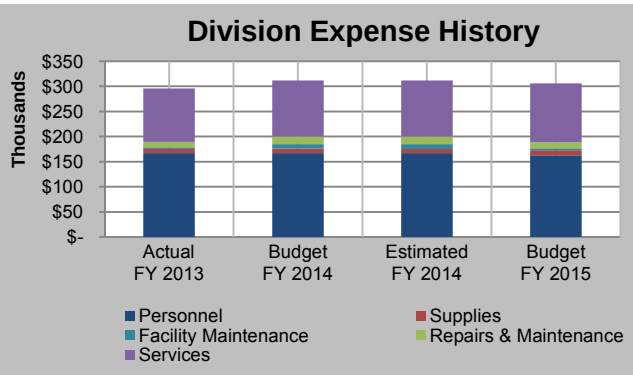
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 166,729	$ 167,026	$ 167,026	$ 162,806
Supplies	$ 8,273	$ 8,970	$ 8,600	$ 9,956
Facility Maintenance	$ 3,229	$ 8,770	$ 9,000	$ 3,590
Repairs & Maintenance	$ 10,872	$ 15,295	$ 15,295	$ 12,353
Services	$ 106,476	$ 111,925	$ 112,041	$ 117,330
Total	**$ 295,580**	**$ 311,986**	**$ 311,962**	**$ 306,035**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	850	711	595
A/P Checks Processed	3,416	3,511	3,609





Finance - Operations

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-031-101	Salaries - Administrative	$ 48,756	$ 48,607	$ 48,607	$ 40,400
01-4-031-102	Salaries - Professional	$ 54,034	$ 54,232	$ 54,232	$ 39,450
01-4-031-104	Salaries - Operations	$ 25,466	$ 23,032	$ 23,032	$ 43,481
01-4-031-113	Health Insurance Allowance	$ 388	$ -	$ -	$ -
01-4-031-114	Allowances	$ 7,245	$ 7,200	$ 7,200	$ 4,200
01-4-031-121	TMRS	$ 8,963	$ 9,062	$ 9,062	$ 9,096
01-4-031-122	FICA	$ 9,448	$ 10,088	$ 10,088	$ 9,664
01-4-031-123	Employee Insurance	$ 12,088	$ 13,924	$ 13,924	$ 15,491
01-4-031-124	Workers' Comp. Insurance	$ 310	$ 309	$ 309	$ 296
01-4-031-125	Unemployment Compensation	$ 31	$ 572	$ 572	$ 728
	Total Personnel	**$ 166,729**	**$ 167,026**	**$ 167,026**	**$ 162,806**
01-4-031-201	Office Supplies	$ 2,501	$ 3,000	$ 3,000	$ 3,200
01-4-031-202	Postage	$ 2,366	$ 2,370	$ 2,000	$ 2,356
01-4-031-227	Janitorial Supplies	$ 858	$ 1,100	$ 1,100	$ 1,200
01-4-031-229	Tools & Other Supplies	$ 1,547	$ 2,500	$ 2,500	$ 2,700
01-4-031-250	Small Equipment	$ 1,002	$ -	$ -	$ 500
	Total Supplies	**$ 8,273**	**$ 8,970**	**$ 8,600**	**$ 9,956**
01-4-031-301	Building Maintenance	$ 2,438	$ 8,270	$ 8,750	$ 3,090
01-4-031-302	Heat & A/C Maintenance	$ 791	$ 500	$ 250	$ 500
	Total Facility Maintenance	**$ 3,229**	**$ 8,770**	**$ 9,000**	**$ 3,590**
01-4-031-402	Machinery & Equipment Maintenance	$ 400	$ -	$ -	$ -
01-4-031-406	Computer System Maintenance	$ 10,472	$ 15,295	$ 15,295	$ 12,353
	Total Repairs & Maintenance	**$ 10,872**	**$ 15,295**	**$ 15,295**	**$ 12,353**
01-4-031-510	Dues & Publications	$ 2,187	$ 2,952	$ 2,300	$ 2,287
01-4-031-513	Travel & Training	$ 9,617	$ 7,634	$ 7,634	$ 10,716
01-4-031-521	Equipment Lease	$ 3,989	$ 4,000	$ 4,000	$ 3,120
01-4-031-550	Insurance - General Liability	$ 110	$ 126	$ 354	$ 390
01-4-031-551	Insurance - Errors & Omission	$ 241	$ 275	$ 830	$ 920
01-4-031-552	Insurance - Employee Bond	$ 859	$ 892	$ 1,200	$ 1,210
01-4-031-556	Insurance - Real Property	$ 746	$ 1,429	$ 1,461	$ 1,610
01-4-031-572	Tax Appraisal & Collection Fee	$ 59,337	$ 62,606	$ 62,606	$ 63,913
01-4-031-574	Budget Preparation	$ 1,385	$ 2,030	$ 1,415	$ 2,030
01-4-031-575	Audit Fees & Expenses	$ 20,307	$ 21,861	$ 21,861	$ 22,850
01-4-031-581	Communication Services	$ 2,326	$ 2,370	$ 2,370	$ 2,184
01-4-031-582	Gas Service	$ 614	$ 540	$ 800	$ 880
01-4-031-583	Electric Service	$ 4,757	$ 5,210	$ 5,210	$ 5,220
	Total Services	**$ 106,476**	**$ 111,925**	**$ 112,041**	**$ 117,330**
	Total Finance - Operations	**$ 295,580**	**$ 311,986**	**$ 311,962**	**$ 306,035**

Finance - Operations

Account Number	Description			Amount
01-4-031-201	**Office Supplies**			
	- Department share of copy paper	$	400	
	- Envelopes - window, plain, & security	$	330	
	- Business cards	$	120	
	- A/P checks - 4,000	$	500	
	- 1099 forms & envelopes	$	100	
	- Printer cartridges	$	950	
	- Binders and file folders	$	300	
	- General office supplies	$	500	**$ 3,200**
250	**Small Equipment**			
	- Computer for Accounting Tech			**$ 500**
229	**Tools & Other Supplies**			
	- Flags	$	250	
	- Kitchen supplies	$	250	
	- City logo business card blanks	$	1,000	
	- Small office equipment	$	500	
	- Other operating supplies	$	700	**$ 2,700**
301	**Building Maintenance**			
	- 4th of July window decoration	$	150	
	- Flood light replacement bulbs	$	360	
	- Pest control	$	380	
	- General building maintenance	$	2,200	**$ 3,090**
406	**Computer System Maintenance**			
	- Invision AP application maintenance - 50%	$	1,408	
	- Invision FA application maintenance - 50%	$	735	
	- Invision GL application maintenance - 50%	$	2,326	
	- Invision PO application maintenance - 50%	$	1,654	
	- Invision AR application maintenance - 50%	$	1,099	
	- Invision PosPay application maintenance - 40%	$	275	
	- Invision CL application maintenance - 25%	$	583	
	- Invision SS application maintenance - 25%	$	92	
	- Invision TOP maintenance - 12%	$	434	
	- Invision website support - 30%	$	180	
	- Incode network support - 33%	$	229	
	- Anti-spam & virus software	$	362	
	- TWC computer system support - 10%	$	1,536	
	- Microsoft Access - 4	$	440	
	- Computer repairs & supplies	$	1,000	**$ 12,353**
510	**Dues & Publications**			
	- GASB fee	$	500	
	- GFOA membership renewal	$	250	
	- GFOAT membership - 3 staff	$	285	
	- State CPA licenses - 2 staff	$	102	
	- Sam's Club service fee & 2 memberships	$	110	
	- Texas Co-Op membership	$	100	
	- Training manuals & GFOA publications	$	300	
	- Newspaper subscriptions	$	220	
	- Local community organization dues	$	420	**$ 2,287**

Finance - Operations Continued

Account Number	Description			Amount
01-4-031-513	**Travel & Training**			
	- GFOAT spring conference - 2 staff	$	1,800	
	- GFOAT fall conference - 3 staff	$	3,000	
	- GAAFR & Auditing update - 2 staff	$	1,400	
	- Budget I Conference - University of North Texas - 2 Staff	$	1,000	
	- Incode online student center	$	206	
	- CPA Exam fees	$	810	
	- TML Annual Conference - 2 staff	$	2,000	
	- Other training and travel	$	500	**$ 10,716**
521	**Equipment Lease**			
	- Copier annual lease - 1/2			**$ 3,120**
572	**Tax Appraisal & Collection Fee**			
	- Fees to Tax Appraisal District for appraisal, assessment, and collection of ad valorem tax			**$ 63,913**
574	**Budget Preparation**			
	- Budget workshops	$	500	
	- GFOA submission	$	280	
	- Supplies	$	100	
	- Public hearing advertisements	$	50	
	- Budget documents	$	1,100	**$ 2,030**
571	**Annual Audit Fees & Expense**			
	- Annual audit fees - 60%	$	17,760	
	- GFOA submission	$	435	
	- Audit document printing & preparation	$	555	
	- Single audit	$	4,100	**$ 22,850**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

Provide effective human resource management by developing and implementing policies, programs and services that result in recruiting and retaining the most effective, productive, and empowered employees.

Description

- Prepares and processes the City employee payroll.
- Administers employee benefit programs.
- Prepares reports, analysis and information as needed by Council, management, and departments.
- Serves as Civil Service Director.
- Oversees the City's employee selection process.
- Ensures compliance in all employment law matters.

Accomplishments

- Initiated first City Compensation Study since 2005. (A7)
- Conducted entry level testing for BPD. (A7, E1)
- Facilitated promotional assessment centers and exams for BPD. (A7, E1)
- Conducted search with City Manager to hire a Finance Director and City Clerk. (A5, A7)
- Continued relationship with UMHB for part-time Work Study students. (A12, D4, D5)
- Continued relationship with Workforce Solutions of Central Texas for volunteers. (A12)
- Updated job descriptions and audited all personnel files. (A5)
- Worked with supervisors to fill vacancies and coordinate recruitment processes. (A7, A9)
- Integrated the newly acquired HR Manager module, streamlining HR activities. (A14)
- Conducted open enrollment and worked with Benefits Consultant to develop a comprehensive benefit package. (A7)
- Worked with Police and Fire departments on internal affairs investigations. (A9)
- Enrolled in HR Management Academy in preparation for PHR certification. (A7)

Goals

- Complete City Compensation Study. (A7)
- Update and implement City Personnel Policy Manual. (A6)
- Manage HR web page, to include submission of employee applications. (A11, A14)
- Streamline annual Open Enrollment processes to include online benefits enrollment. (A14)
- Create employee benefits guide for new hires and current employee review. (A7)
- Continue effective entry and promotional testing for Police and Fire Department. (A7, E1)
- Continue partnering with UMHB and Workforce Solutions of Central Texas. (A12, D4, D5)
- Continue to streamline HR activities, update job descriptions and audit personnel files. (A5)
- Attain PHR certification. (A7)

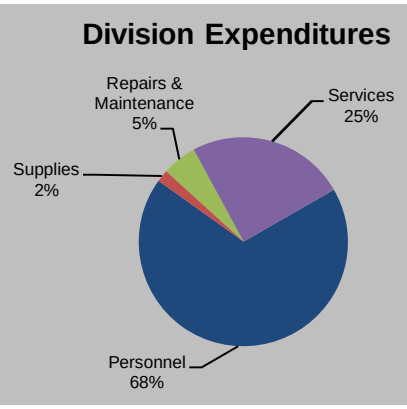
(Strategic Plan Goal #)

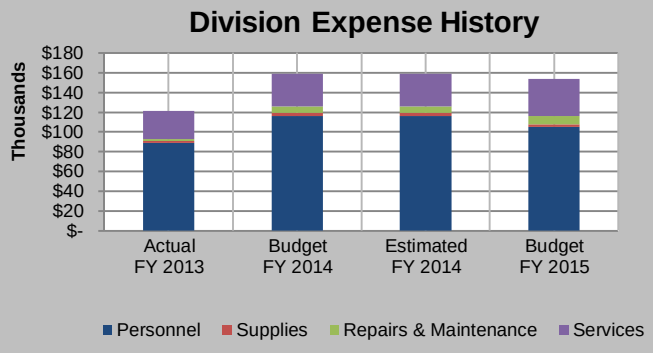
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 88,829	$ 116,331	$ 116,331	$ 105,038
Supplies	$ 1,962	$ 3,329	$ 3,189	$ 2,728
Repairs & Maintenance	$ 2,226	$ 6,233	$ 6,233	$ 8,341
Services	$ 28,268	$ 32,763	$ 33,336	$ 37,673
Total	**$ 121,285**	**$ 158,656**	**$ 159,089**	**$ 153,780**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Payrolls Processed	26	26	26
Payroll Checks Processed	529	388	285
Payroll ACH Employees	135	150	167
Employees Hired	26	32	33
C/S Tests Administered	2	1	2
C/S Promo. Exams Admin.	1	1	2





Finance - Human Resources

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-032-101	Salaries - Administrative	$ 17,607	$ 17,553	$ 17,553	$ 13,200
01-4-032-102	Salaries - Professional	$ 54,124	$ 53,956	$ 72,737	$ 50,949
01-4-032-1047	Salaries - Operations	$ -	$ -	$ -	$ 17,550
01-4-032-114	Allowances	$ 636	$ 600	$ 600	$ 600
01-4-032-121	TMRS	$ 5,016	$ 4,911	$ 6,292	$ 5,870
01-4-032-122	FICA	$ 5,132	$ 5,470	$ 7,021	$ 6,250
01-4-032-123	Employee Insurance	$ 6,132	$ 6,676	$ 11,444	$ 9,957
01-4-032-124	Workers' Comp. Insurance	$ 172	$ 167	$ 214	$ 192
01-4-032-125	Unemployment Compensation	$ 9	$ 274	$ 470	$ 470
01-4-032-150	New Personnel Requests	$ -	$ 26,724	$ -	$ -
	Total Personnel	**$ 88,829**	**$ 116,331**	**$ 116,331**	**$ 105,038**
01-4-032-201	Office Supplies	$ 1,115	$ 1,052	$ 1,052	$ 1,446
01-4-032-202	Postage	$ 288	$ 210	$ 520	$ 690
01-4-032-229	Tools & Other Supplies	$ 558	$ 717	$ 717	$ 592
01-4-032-250	Small Equipment	$ -	$ 1,350	$ 900	$ -
	Total Supplies	**$ 1,962**	**$ 3,329**	**$ 3,189**	**$ 2,728**
01-4-032-406	Computer System Maintenance	$ 2,226	$ 6,233	$ 6,233	$ 8,341
	Total Repairs & Maintenance	**$ 2,226**	**$ 6,233**	**$ 6,233**	**$ 8,341**
01-4-032-510	Dues & Publications	$ 764	$ 1,134	$ 877	$ 1,249
01-4-032-513	Travel & Training	$ 777	$ 2,051	$ 2,051	$ 5,053
01-4-032-550	Insurance - General Liability	$ 58	$ 66	$ 120	$ 135
01-4-032-551	Insurance - Errors & Omissions	$ 126	$ 144	$ 280	$ 310
01-4-032-561	Legal Services	$ 1,290	$ 1,700	$ 500	$ 1,700
01-4-032-570	Special Services	$ 1,337	$ 1,308	$ 1,308	$ 1,400
01-4-032-571	Employee Ads & Testing	$ 2,710	$ 3,500	$ 5,400	$ 3,500
01-4-032-572	Employee Benefits Consultant	$ 20,800	$ 22,400	$ 22,400	$ 24,000
01-4-032-581	Communication Services	$ 406	$ 460	$ 400	$ 326
	Total Services	**$ 28,268**	**$ 32,763**	**$ 33,336**	**$ 37,673**
	Total Finance - Human Resources	**$ 121,285**	**$ 158,656**	**$ 159,089**	**$ 153,780**
	Total Finance	**$ 416,866**	**$ 470,642**	**$ 471,051**	**$ 459,815**

Finance - Human Resources

Account Number	Description			Amount	
01-4-032-201	**Office Supplies**				
	- Department share of copy paper	$	50		
	- Envelopes - window, plain, & security	$	100		
	- Payroll envelopes	$	50		
	- Payroll checks - 1,000	$	200		
	- Printer cartridges	$	300		
	- W-2 forms & envelopes	$	116		
	- Letterhead stationery	$	30		
	- Benefit books	$	500		
	- General office supplies	$	100	**$**	**1,446**
229	**Tools & Other Supplies**				
	- Leave request forms - 1,500	$	517		
	- Operating supplies	$	75	**$**	**592**
406	**Computer System Maintenance**				
	- Invision PY application maintenance - 85%	$	3,643		
	- Invision HR maintenance - 85%	$	2,577		
	- Invision SS maintenance - 25%	$	92		
	- Invision TOP maintenance - 12%	$	208		
	- Invision PosPay - 20%	$	138		
	- TWC computer system support - 10%	$	1,536		
	- Anti-spam & virus software	$	147	**$**	**8,341**
510	**Dues & Publications**				
	- TMHRA dues - 2 staff	$	150		
	- Texas Social Security program administrative fee	$	35		
	- TML online salary survey membership	$	240		
	- CTHRMA membership - 2 Staff	$	140		
	- IPMA-HR dues	$	149		
	- SHRM membership	$	185		
	- Professional in Human Resources exams	$	350	**$**	**1,249**
513	**Travel & Training**				
	- TMRS City Correspondent seminar	$	500		
	- TMRS annual seminar	$	500		
	- FWHRMA Employment Law - 2 staff	$	890		
	- TMHRA annual conference - 2 staff	$	1,824		
	- CTHRMA Fall conference - 2 staff	$	210		
	- TML training	$	1,000		
	- Incode online student center	$	129	**$**	**5,053**
561	**Legal Services**				
	- Attorney fees for employment and general HR matters			**$**	**1,700**
570	**Special Services**				
	- COBRA admin fees			**$**	**1,400**
571	**Employee Ads & Testing**				
	- Employment advertisements	$	2,500		
	- Pre-employment physicals & drug screens	$	1,000	**$**	**3,500**
572	**Employee Benefits Consultant**				
	- Employee benefits consulting services - 80%			**$**	**24,000**

Mission

- To advise the City Council in all legal matters and to ensure compliance with all City codes and ordinances.
- To process violations of City ordinances resulting from citizen complaints, traffic citations, and misdemeanor arrests.

Description

City Attorney:
- Serves as the legal adviser and attorney for the City.
- Serves as legal counsel during meetings of the City Council and as advisor to the City manager, and City boards and commissions.
- Responsible for preparation of legal documents for the City and for rendering legal opinions to the City Council and staff as required.

City Judge:
- Presides over the City's municipal court proceedings.
- Responsible for the final disposition of all charges and tickets filed under City ordinances and laws.
- Conducts quarterly juvenile community service.

Court Clerks:
- Process fines and complaints for court proceeding, payment and other disposition.
- Maintains the court records on the computer database.
- Provides clerical services to the City Judge.

Accomplishments

- Participated in annual Statewide warrant roundup with more than 250 law enforcement agencies and courts across Texas, resulting in $ 49,508.50 fines collected and 260 warrants cleared. (A3)
- Court personnel participated in annual training, educational sessions, and webinars offered through the Texas Municipal Courts Education Center and the Texas Court Clerks Association. Received INCODE software training, to enhance use of the system in processing payments/data and edit/creation of forms and court documents. (A2, A7)

Goals

- Participate in annual Statewide roundup with more than 250 law enforcement agencies and courts across Texas, and conduct individual City roundup in second half of fiscal year. (A3)
- Explore new notification options to help reduce costs, better track results, and reduce workload. (A14)
- Host a court tour for students/youth groups during Municipal Court Week in November. (A11)
- Seek additional community service alternatives for adults and juveniles. (E3)

(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 174,704	$ 191,828	$ 191,828	$ 191,257
Supplies	$ 3,317	$ 3,550	$ 3,550	$ 4,554
Facility Maintenance	$ 170	$ 300	$ 200	$ 300
Repairs & Maintenance	$ 925	$ 425	$ 450	$ 425
Services	$ 3,678	$ 4,865	$ 4,519	$ 5,372
Total	**$ 182,793**	**$ 200,968**	**$ 200,547**	**$ 201,908**

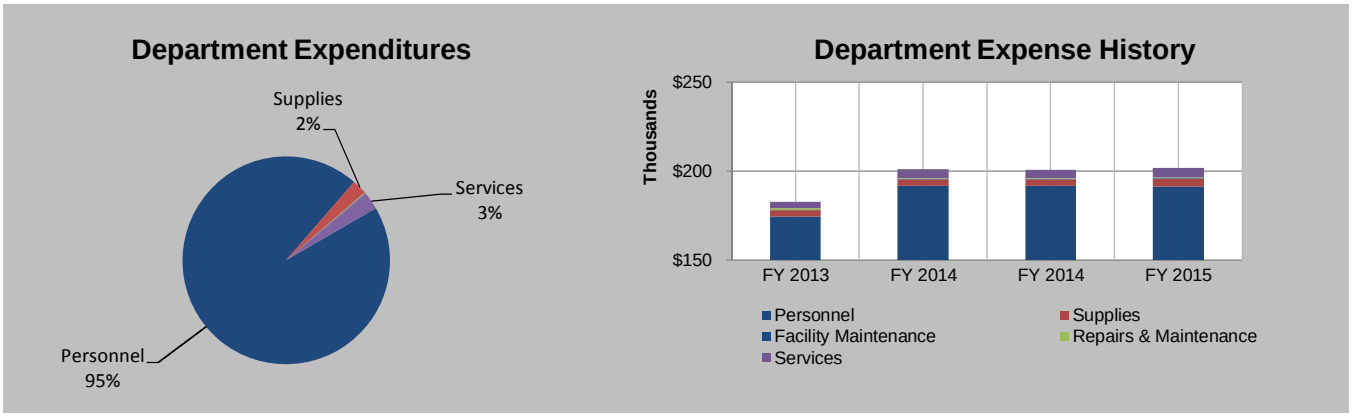
Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Court sessions	47	46	45
Warrants Issued	1,253	1,860	2,000
Warrants Outstanding	661	1,103	1,200
Warrants Cleared	2,142	2,283	2,400
Warnings Issued	1,638	5,201	3,000
Cases Filed:			
State Law	1,125	1,137	1,200
Traffic	2,822	2,659	3,100
Parking	172	104	140
City Ordinance	158	48	100
Total Cases Filed	4,277	3,948	4,540

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
City Attorney - 1*	Part Time	Part Time	Part Time
City Judge - 1*	Part Time	Part Time	Part Time
Court Administrator	1	1	1
Court Clerk	1	1	1
Total	**2**	**2**	**2**

* Appointed positions.



Legal

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-040-101	Salaries - Administrative	$ 62,050	$ 62,050	$ 62,050	$ 62,050
01-4-040-102	Salaries - Professional	$ 7,555	$ 7,531	$ 7,531	$ 6,000
01-4-040-104	Salaries - Operations	$ 79,261	$ 90,079	$ 90,079	$ 92,660
01-4-040-109	Salaries - Overtime	$ 623	$ -	$ -	$ -
01-4-040-112	Longevity	$ 54	$ 72	$ 72	$ 72
01-4-040-121	TMRS	$ 5,982	$ 6,652	$ 6,652	$ 7,042
01-4-040-122	FICA	$ 6,361	$ 7,473	$ 7,473	$ 7,553
01-4-040-123	Employee Insurance	$ 12,491	$ 16,530	$ 16,530	$ 14,436
01-4-040-124	Workers' Comp. Insurance	$ 302	$ 762	$ 762	$ 765
01-4-040-125	Unemployment Compensation	$ 25	$ 679	$ 679	$ 679
	Total Personnel	**$ 174,704**	**$ 191,828**	**$ 191,828**	**$ 191,257**
01-4-040-201	Office Supplies	$ 1,175	$ 2,225	$ 2,225	$ 2,374
01-4-040-202	Postage	$ 1,903	$ 1,125	$ 1,125	$ 1,980
01-4-040-229	Tools & Other Supplies	$ 239	$ 200	$ 200	$ 200
	Total Supplies	**$ 3,317**	**$ 3,550**	**$ 3,550**	**$ 4,554**
01-4-040-301	Building Maintenance	$ 170	$ 300	$ 200	$ 300
	Total Facility Maintenance	**$ 170**	**$ 300**	**$ 200**	**$ 300**
01-4-040-402	Machinery & Equipment Maintenance	$ 925	$ 425	$ 450	$ 425
	Total Repairs & Maintenance	**$ 925**	**$ 425**	**$ 450**	**$ 425**
01-4-040-501	Advertising & Public Notices	$ 951	$ 825	$ 500	$ 825
01-4-040-510	Dues & Publications	$ 186	$ 306	$ 306	$ 306
01-4-040-513	Travel & Training	$ 1,164	$ 1,925	$ 1,925	$ 2,420
01-4-040-550	Insurance - General Liability	$ 123	$ 140	$ 120	$ 140
01-4-040-551	Insurance - Errors & Omissions	$ 269	$ 307	$ 280	$ 307
01-4-040-552	Insurance - Employee Bond	$ 90	$ 98	$ 100	$ 110
01-4-040-570	Special Services	$ 30	$ 344	$ 368	$ 344
01-4-040-581	Communication Services	$ 866	$ 920	$ 920	$ 920
	Total Services	**$ 3,678**	**$ 4,865**	**$ 4,519**	**$ 5,372**
	Total Legal	**$ 182,793**	**$ 200,968**	**$ 200,547**	**$ 201,908**

Legal

Account Number	Description			Amount
01-4-040-201	**Office Supplies**			
	- Paper	$	400	
	- Envelopes - plain and window	$	350	
	- Toner cartridges	$	324	
	- Docket envelopes	$	1,000	
	- Other	$	300	**$ 2,374**
301	**Building Maintenance**			
	- Carpet cleaning	$	150	
	- General building maintenance	$	150	**$ 300**
402	**Machinery & Equipment Maintenance**			
	- Drum cartridge			**$ 425**
501	**Advertising & Public Notices**			
	- City warrant round up notices - 2 cycles	$	500	
	- State warrant round up notices - 1 cycle	$	325	**$ 825**
510	**Dues & Publications**			
	- Texas Court Clerk Association dues - 3 staff	$	150	
	- Texas Traffic Law update	$	40	
	- Texas Municipal Justice Court newsletter	$	36	
	- Texas Court Clerks Association Region dues	$	80	
513	**Travel & Training**			
	- Court Clerk training - 2 staff	$	600	
	- Judge training	$	550	
	- Texas Court Clerks Association annual conference	$	300	
	- Traffic Safety conference	$	275	
	- Incode regional training - 2 staff	$	100	
	- Court certification testing	$	115	
	- National Night Out T-shirt - 2 staff	$	80	
	- Muncipal Court week	$	300	
	- Texas Court Clerks Association regional training - 2 staff	$	100	**$ 2,420**
570	**Special Services**			
	- Interpreter services	$	200	
	- Juror fees	$	144	**$ 344**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Police department is comprised of five divisions:

1. Administration
2. Operations
3. Support Services
4. Animal Control
5. Code Enforcement

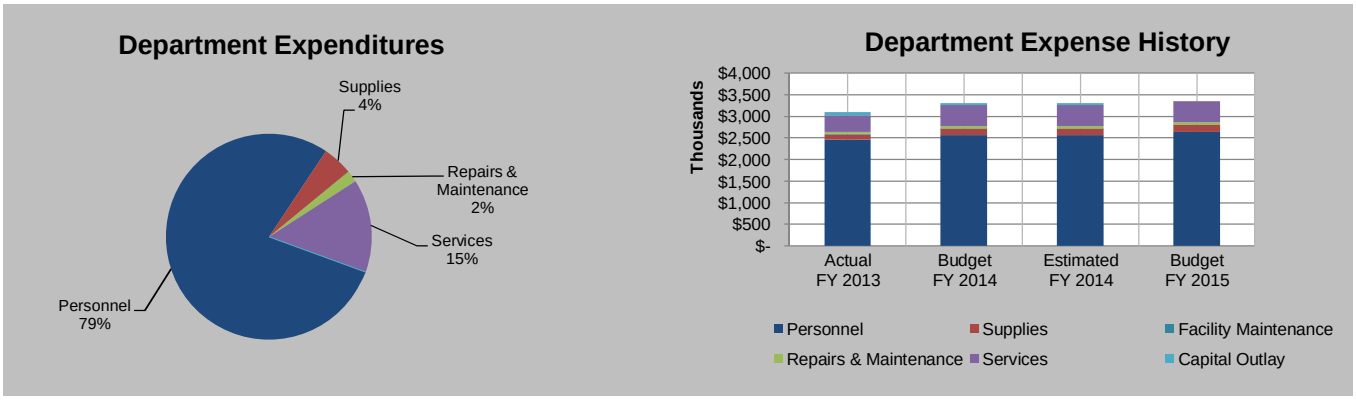
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 2,454,534	$ 2,564,071	$ 2,564,071	$ 2,645,965
Supplies	$ 132,781	$ 144,850	$ 143,287	$ 155,776
Facility Maintenance	$ 6,706	$ 5,410	$ 5,410	$ 5,650
Repairs & Maintenance	$ 40,499	$ 64,417	$ 65,158	$ 56,312
Services	$ 393,416	$ 482,291	$ 486,021	$ 491,623
Capital Outlay	$ 73,390	$ 46,850	$ 46,850	$ -
Total	**$ 3,151,325**	**$ 3,307,889**	**$ 3,310,797**	**$ 3,355,326**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Chief of Police	1	1	1
Deputy Chief	2	2	2
Sergeant	5	5	5
Lieutenant	1	2	2
Corporal	0	0	0
Investigator	4	4	4
Patrol Officer	15	14	16
School Resource Officer - Sgt	0	0	1
School Resource Officer	3	3	3
Warrant Officer	1	1	1
CSS Supervisor	1	1	1
Community Service Specialist	6	6	6
CSS - Volunteer Coordinatior	0	0	1
Animal Control Officer	1	1	1
Code Enforcement Officer	1	1	1
Administrative Assistant	1	1	1
Reserve Officers - 1	Volunteers	Volunteers	Volunteers
Total	**42**	**42**	**46**



Mission

The Belton Police Department is dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community.

Description

- Coordinates law enforcement activities with other law enforcement agencies.
- Develops and implements departmental training programs.
- Initiates and supervises internal investigations when needed.
- Supervises all aspects of the Belton Police Department.
- Oversees all major criminal investigations undertaken by the Police department.
- Serves as liaison to Bell County Communications 911 Center.
- Develop goals and policies for the Belton Police Department.
- Participates as a member of the board of directors of the Bell County Crime Unit-Task Force.
- Implements goals and objectives of both the City and BPD Strategic Plans and participates in plan updates.

Accomplishments

- Maintained accreditation through the TPCA Recognition program. (A7, E1, E5)
- Recruited and retained a professional staff. (A2, A7, E1)
- Hosted 5th annual Citizens Police Academy. (A10, A11, E3)
- Worked with staff, architects, and contractors to design and plan the police building expansion project. (E1, E5)
- Began development of a regional firearms training center/range with the assistance of area partners and grant funds. (A3, A12, C8, E1, E4)

Goals

- Maintain accreditation through TPCA Recognition program. (A7, E1, E5)
- Apply for grant opportunities that will enhance the delivery of police services. (A3)
- Continue to increase Police Department staff's professionalism, training, and safety. (A2, A7, E1)
- Complete the police building expansion project. (E1, E5)
- Complete Phase I of the regional firearms training center project. (A3, A12, C8, E1, E4).

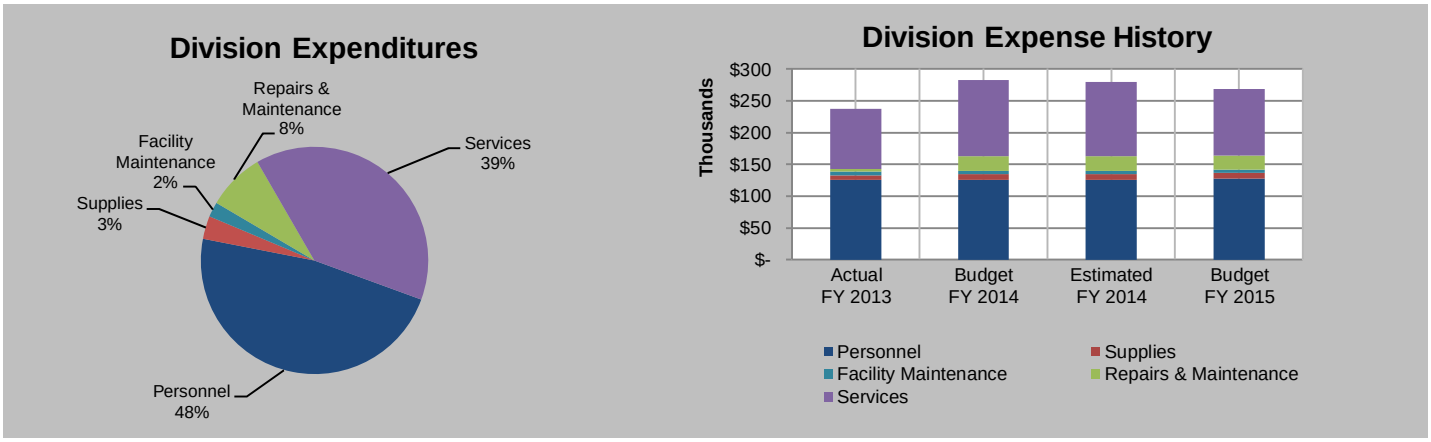
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 125,193	$ 125,800	$ 125,800	$ 127,611
Supplies	$ 7,329	$ 8,700	$ 8,657	$ 8,690
Facility Maintenance	$ 6,706	$ 5,410	$ 5,410	$ 5,650
Repairs & Maintenance	$ 3,500	$ 22,592	$ 22,592	$ 22,010
Services	$ 94,828	$ 120,102	$ 116,665	$ 104,558
Total	**$ 237,555**	**$ 282,604**	**$ 279,124**	**$ 268,519**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
In Service Training Hours	1,600	2,300	2,000
Prof. Standards Investigations	8	9	8
Use of Force Incidents	32	56	44
Community Outreach	55	60	65



Police - Administration

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-051-101	Salaries - Administrative	$ 63,886	$ 63,373	$ 63,373	$ 64,358
01-4-051-104	Salaries - Operations	$ 30,105	$ 30,445	$ 30,445	$ 31,857
01-4-051-112	Longevity	$ 84	$ 96	$ 96	$ 96
01-4-051-114	Allowances	$ 6,641	$ 6,600	$ 6,600	$ 6,600
01-4-051-121	TMRS	$ 6,713	$ 6,396	$ 6,396	$ 6,869
01-4-051-122	FICA	$ 6,992	$ 7,184	$ 7,184	$ 7,368
01-4-051-123	Employee Insurance	$ 9,547	$ 10,172	$ 10,172	$ 8,884
01-4-051-124	Workers' Comp. Insurance	$ 1,210	$ 1,116	$ 1,116	$ 1,161
01-4-051-125	Unemployment Compensation	$ 14	$ 418	$ 418	$ 418
	Total Personnel	**$ 125,193**	**$ 125,800**	**$ 125,800**	**$ 127,611**
01-4-051-201	Office Supplies	$ 844	$ 1,200	$ 1,000	$ 1,000
01-4-051-202	Postage	$ 2,146	$ 2,100	$ 2,000	$ 1,930
01-4-051-205	Educational Supplies	$ 1,443	$ 1,500	$ 1,500	$ 1,500
01-4-051-220	Clothing Supplies	$ 132	$ 1,050	$ 1,107	$ 300
01-4-051-222	Fuel	$ 125	$ 50	$ 50	$ 60
01-4-051-227	Janitorial Supplies	$ 1,860	$ 1,800	$ 2,000	$ 2,500
01-4-051-229	Tools & Other Supplies	$ 779	$ 1,000	$ 1,000	$ 1,400
	Total Supplies	**$ 7,329**	**$ 8,700**	**$ 8,657**	**$ 8,690**
01-4-051-301	Building Maintenance	$ 3,070	$ 2,910	$ 2,910	$ 4,150
01-4-051-302	Heat & A/C Maintenance	$ 3,635	$ 2,500	$ 2,500	$ 1,500
	Total Facility Maintenance	**$ 6,706**	**$ 5,410**	**$ 5,410**	**$ 5,650**
01-4-051-402	Equipment Maintenance	$ 47	$ -	$ -	$ -
01-4-051-406	Computer System Maintenance	$ 3,453	$ 22,592	$ 22,592	$ 22,010
	Total Repairs & Maintenance	**$ 3,500**	**$ 22,592**	**$ 22,592**	**$ 22,010**
01-4-051-501	Advertising & Public Notices	$ 295	$ 300	$ 300	$ 300
01-4-051-510	Dues & Publications	$ 2,844	$ 2,951	$ 2,951	$ 3,016
01-4-051-513	Travel & Training	$ 3,459	$ 4,634	$ 4,634	$ 3,733
01-4-051-521	Equipment Lease	$ 4,688	$ 5,000	$ 5,000	$ 5,000
01-4-051-553	Insurance - Law Enforcement Liab.	$ 982	$ 1,122	$ 1,210	$ 1,335
01-4-051-556	Insurance - Real Property	$ 1,926	$ 2,625	$ 2,650	$ 2,915
01-4-051-561	Legal Services	$ 700	$ -	$ 200	$ -
01-4-051-570	Special Services	$ 63,090	$ 84,780	$ 78,780	$ 58,000
01-4-051-571	Employee Testing	$ 220	$ 480	$ 480	$ 480
01-4-051-581	Communication Services	$ 1,419	$ 1,560	$ 1,560	$ 1,439
01-4-051-582	Gas Service	$ 420	$ 340	$ 400	$ 490
01-4-051-583	Electric Service	$ 14,785	$ 16,310	$ 18,500	$ 27,850
	Total Services	**$ 94,828**	**$ 120,102**	**$ 116,665**	**$ 104,558**
	Total Police - Administration	**$ 237,555**	**$ 282,604**	**$ 279,124**	**$ 268,519**

Police - Administration

Account Number	Description			Amount
01-4-051-205	**Educational Supplies**			
	- Citizen Police Academy supplies	$	500	
	- CHIPS volunteer supplies & uniforms	$	500	
	- Youth Police Academy supplies	$	500	**$ 1,500**
220	**Clothing Supplies**			
	- Uniform for Chief			**$ 300**
229	**Tools & Other Supplies**			
	- Awards & recognition	$	400	
	- Challenge Coins re-order	$	750	
	- Ice & other supplies	$	250	**$ 1,400**
301	**Building Maintenance**			
	- Floor service	$	250	
	- Fire extinguishers	$	300	
	- Pest control	$	600	
	- General building maintenance	$	3,000	**$ 4,150**
406	**Computer System Maintenance**			
	- TWC computer system support - 10%	$	1,536	
	- Back up appliance	$	1,199	
	- Cisco Smartnet maintenance	$	1,179	
	- Incode network support - 33%	$	230	
	- Anti-spam & virus software	$	186	
	- CAPERS Law enforcement software support - 80%	$	17,280	
	- Computer repairs & supplies	$	400	**$ 22,010**
501	**Advertising & Public Notices**			
	- Community Policing awareness	$	200	
	- Other public notices	$	100	**$ 300**
510	**Dues & Publications**			
	- Texas Police Chiefs Association dues	$	325	
	- Central Texas Chiefs Association dues	$	25	
	- International Association of Chiefs of Police dues	$	120	
	- FBI National Academy Associates dues	$	95	
	- Newspaper subscription	$	141	
	- Local community organization dues	$	480	
	- TCLEDDS annual fee	$	630	
	- Texas Chief Recognition annual fee	$	1,200	**$ 3,016**
513	**Travel & Training**			
	- Online student center	$	83	
	- Texas Chiefs of Police quarterly meetings	$	300	
	- International Association of Chiefs of Police conference	$	1,500	
	- Texas Police Chiefs conference	$	600	
	- Chaplain training	$	250	
	- Texas Citizens Police Aademy Alumni training	$	1,000	**$ 3,733**
521	**Equipment Lease**			
	- Copier annual lease	$	3,432	
	- Additional copies	$	1,568	**$ 5,000**
570	**Special Services**			
	- Bell County Jail fees for City arrests			**$ 58,000**
571	**Employee Testing**			
	- Random drug screening			**$ 480**

Mission

To provide patrol, school resource officers, and crime prevention services to the Community.

Description

- Responds to calls from the public requesting police emergency services.
- Conducts preliminary and follow-up investigations of criminal incidents.
- Responds to traffic-related incidents and accidents.
- Issues citations and warnings for traffic offenses. Responds to parking violations and serves warrants and summonses.
- Files complaints and performs duties related to the processing of misdemeanor and felony criminal offenses.
- Maintains crime scenes in an effort to collect and preserve evidence.
- Works in conjunction with the Bell County Organized Crime Unit in an effort to prevent and intervene in illegal drug activities.
- Conducts random patrols to establish police presence and deter crime.
- Foster a positive learning environment on school campuses by deterring crime, investigating criminal activity, and building rapport with students through the School Resource Officer (SRO) program.
- Build partnerships with the community through innovative community policing programs in order to prevent crime and the fear of crime.

Accomplishments

- Hosted annual Youth Police Academy and expanded the Law Enforcement Explorer program. (C2, C3, E3)
- Orchestrated the annual National Night Out event facilitating 17 neighborhood block parties. (C2, E3)
- Fully implemented and trained staff in the CAPERS, law enforcement software, records management computer database. (E1, E2)
- Integrated a second lieutenant into patrol staffing to achieve 24/7 supervisory coverage on patrol. (A5, E1)
- Added a supervisory position (SGT) to the SRO program in partnership with BISD. (E1)

Goals

- Continue to enhance officer training with a focus on safety, risk management, and customer service. (A2, A7, C2, E1)
- Add a fourth school resource officer and sergeant to the School Resource Officer program funded primarily by BISD. (A3, E1, E3, E4)
- Research lower cost technology for updating police car mobile data computers. (A14, E2)
- Use BPD’s Geographic Policing/Areas of Responsibility prevention based model to reduce crime and the fear of crime. (A7, A8, C2, E3)
- Develop strategies to improve traffic safety and reduce traffic collisions. (E3, E5)
- Phase in additional two patrol officer positions as part of a goal to make a minimum patrol staffing of four on duty at all times. (E1)

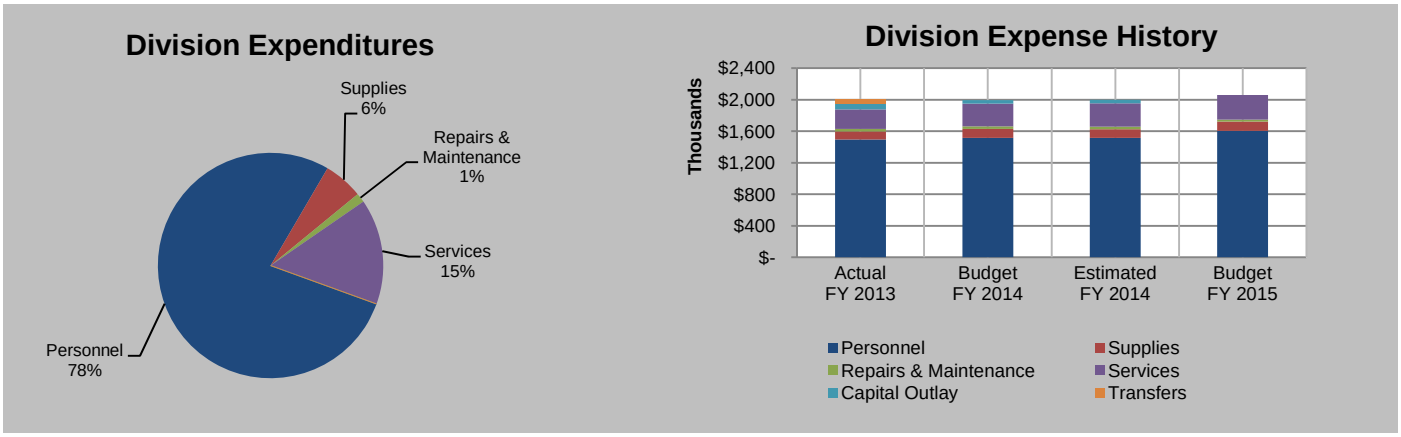
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 1,496,481	$ 1,517,301	$ 1,517,301	$ 1,604,501
Supplies	$ 102,735	$ 110,715	$ 109,250	$ 116,813
Repairs & Maintenance	$ 30,895	$ 32,788	$ 32,788	$ 26,597
Services	$ 248,461	$ 287,944	$ 295,211	$ 312,699
Capital Outlay	$ 73,390	$ 46,850	$ 46,850	$ -
Transfers	$ 50,000	$ -	$ -	$ -
Total	**$ 2,001,962**	**$ 1,995,598**	**$ 2,001,400**	**$ 2,060,610**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Calls for Service	48,500	50,000	51,500
Escorts	290	200	250
Citations Issued	2,930	3,400	3,500
Arrests	1,430	2,050	1,950
Alarms Responded To	1,100	1,350	1,050
Disturbance Calls	720	800	825
Accidents	1,681	1,825	1,700
House Watches	950	500	650
Offense Reports	3,820	4,200	3,950



Police - Operations

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-052-101	Salaries - Administrative	$ 25,623	$ 25,386	$ 25,386	$ 26,479
01-4-052-103	Salaries - Supervisory	$ 338,715	$ 354,232	$ 360,946	$ 408,140
01-4-052-104	Salaries - Operations	$ 755,347	$ 709,688	$ 716,483	$ 673,581
01-4-052-107	Salaries - Overtime	$ 39,091	$ 53,196	$ 53,196	$ 54,086
01-4-052-112	Longevity	$ 6,496	$ 7,536	$ 7,536	$ 7,536
01-4-052-113	Health Insurance Allowance	$ 7,823	$ -	$ -	$ -
01-4-052-114	Allowances	$ 2,282	$ 2,880	$ 2,880	$ 2,880
01-4-052-121	TMRS	$ 80,752	$ 78,514	$ 78,971	$ 83,643
01-4-052-122	FICA	$ 87,124	$ 87,978	$ 88,492	$ 89,491
01-4-052-123	Employee Insurance	$ 126,554	$ 154,277	$ 154,277	$ 134,743
01-4-052-124	Workers' Comp. Insurance	$ 26,403	$ 22,671	$ 22,805	$ 23,060
01-4-052-125	Unemployment Compensation	$ 272	$ 6,329	$ 6,329	$ 6,329
01-4-052-150	New Personnel Requests	$ -	$ 14,614	$ -	$ 94,533
	Total Personnel	**$ 1,496,481**	**$ 1,517,301**	**$ 1,517,301**	**$ 1,604,501**
01-4-052-201	Office Supplies	$ 1,545	$ 2,000	$ 1,800	$ 1,900
01-4-052-205	Educational Supplies	$ 1,995	$ 2,300	$ 2,300	$ 2,300
01-4-052-220	Clothing Supplies	$ 12,906	$ 7,725	$ 10,000	$ 8,410
01-4-052-222	Fuel	$ 75,352	$ 87,540	$ 84,000	$ 91,890
01-4-052-229	Tools & Other Supplies	$ 10,250	$ 10,150	$ 10,150	$ 8,970
01-4-052-230	K-9 Supplies	$ 687	$ 1,000	$ 1,000	$ 1,758
01-4-052-250	Small Equipment	$ -	$ -	$ -	$ 1,585
	Total Supplies	**$ 102,735**	**$ 110,715**	**$ 109,250**	**$ 116,813**
01-4-052-402	Equipment & Machinery Maint.	$ 956	$ 653	$ 653	$ 300
01-4-052-403	Vehicle Maintenance	$ 27,014	$ 27,814	$ 27,814	$ 22,000
01-4-052-406	Computer System Maintenance	$ 1,935	$ 2,821	$ 2,821	$ 3,297
01-4-052-407	Radio Maintenance	$ 990	$ 1,500	$ 1,500	$ 1,000
	Total Repairs & Maintenance	**$ 30,895**	**$ 32,788**	**$ 32,788**	**$ 26,597**
01-4-052-510	Dues & Publications	$ 292	$ 500	$ 411	$ 650
01-4-052-513	Travel & Training	$ 12,291	$ 6,238	$ 12,238	$ 13,624
01-4-052-553	Insurance - Law Enforcement Liab.	$ 8,839	$ 10,102	$ 10,890	$ 11,980
01-4-052-554	Insurance - Automobile	$ 4,765	$ 5,316	$ 5,880	$ 6,500
01-4-052-555	Insurance - Mobile Equipment	$ 88	$ 95	$ 99	$ 110
01-4-052-557	Insurance - Animal Mortality	$ 916	$ 1,000	$ 1,000	$ 1,100
01-4-052-570	Special Services	$ 25	$ 250	$ 250	$ 260
01-4-052-571	Bell County Communications	$ 216,072	$ 255,730	$ 255,730	$ 270,000
01-4-052-572	Cadet Training Expenses	$ 182	$ 400	$ 400	$ 400
01-4-052-581	Communication Services	$ 4,991	$ 8,313	$ 8,313	$ 8,075
	Total Services	**$ 248,461**	**$ 287,944**	**$ 295,211**	**$ 312,699**
01-4-052-802	Machinery & Equipment	$ 31,716	$ -	$ -	$ -
01-4-052-803	Vehicles	$ 41,674	$ 46,850	$ 46,850	$ -
	Total Capital Outlay	**$ 73,390**	**$ 46,850**	**$ 46,850**	**$ -**
01-4-052-904	Transfer to Capital Equipment Fund	$ 50,000	$ -	$ -	$ -
	Total Transfers	**$ 50,000**	**$ -**	**$ -**	**$ -**
	Total Police - Operations	**$ 2,001,962**	**$ 1,995,598**	**$ 2,001,400**	**$ 2,060,610**

Police - Operations

Account Number	Description			Amount
01-4-052-150	**New Personnel Requests**			
	- School Resource Officer Sergeant	$	53,588	
	- Newly hired cadets - 2	$	40,945	**$ 94,533**
201	**Office Supplies**			
	- Paper	$	500	
	- Business cards	$	300	
	- Printer cartridges	$	600	
	- Other	$	500	**$ 1,900**
205	**Educational Supplies**			
	- National Night Out handouts	$	1,600	
	- School and special event handouts	$	200	
	- E. Watch and Hide & Lock program signs	$	500	**$ 2,300**
220	**Clothing Supplies**			
	- Uniform inventory	$	3,000	
	- Protective vests with carriers - 6	$	4,410	
	- Other	$	1,000	**$ 8,410**
229	**Tools & Other Supplies**			
	- Down officer drag strap	$	60	
	- Ammunition and targets	$	5,000	
	- Printed forms	$	400	
	- Chest seals - 2	$	40	
	- Infant/Child key for AED	$	70	
	- Combat tourniquet	$	400	
	- Batteries, audio, & video tapes	$	500	
	- Blood kits	$	200	
	- Drug test kits	$	500	
	- Taser cartridges & batteries	$	500	
	- Tire deflation device - 2	$	800	
	- Digital cameras - 5	$	500	**$ 8,970**
230	**K-9 Supplies**			
	- Vet services	$	1,032	
	- Other supplies	$	726	**$ 1,758**
250	**Small Equipment**			
	- AED			**$ 1,585**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	1,105	
	- Citrix license renewal for MDT	$	832	
	- Vehicle GPS Automatic Vehicle Location System	$	360	
	- General repairs & maintenance	$	1,000	**$ 3,297**
510	**Dues & Publications**			
	- TPCA Membership - 3	$	150	
	- Local community organization dues	$	500	**$ 650**
513	**Travel & Training**			
	- Online student center	$	124	
	- Patrol officer training	$	10,500	
	- School Resource Officer training	$	3,000	**$ 13,624**
570	**Special Services**			
	- Wrecker fees/seizures			**$ 260**
571	**Bell County Communications**			
	- Police's share of county-wide radio & dispatch system			**$ 270,000**
581	**Communication Services**			
	- Monthly phone, long distance, and aircards			**$ 8,075**

Mission

To investigate all criminal cases reported to the Police Department, answer non-emergency calls for service, coordinate training for all staff, and serve as the custodian of police records and evidence.

Description

- Completes and maintains all file records regarding each case submitted for investigation.
- Presents cases before the grand jury.
- Acts with the County and District Attorneys in the prosecution and trial of criminals.
- Follows up on information received from Crime Stoppers and citizens in regard to criminal activities.
- Coordinates with other law enforcement agencies regarding information on similar cases and suspects.
- Works with the Department of Human Services to investigate all child abuse cases.
- Manage and control all found, recovered, and seized property in order to maintain the integrity of evidence for criminal prosecution.
- Provides assistance to victims of crime.
- Serves as custodian of police records.
- Answers all non-emergency calls for service and handles walk-in customer service.
- Coordinates training for all police department staff and maintains training records in compliance with TCOLE rules.
- Maintains accreditation records and ensures the department remains in compliance with Texas Recognition standards.
- Coordinates the CHIPS volunteers and RUOK senior outreach programs.
- Institutes program manager functions to maintain accreditation by the Texas Best Practices Recognition Program.

Accomplishments

- Completed implementation of new records management database, CAPERS. (E2)
- Fully developed warrant/evidence/training officer position to maximize performance in each area of responsibility. (A2, E1)
- Hired a volunteer coordinator with grant funds from the Central Texas Council of Governments to promote and grow the senior citizen outreach program known as RUOK? (A3, A12, C2, C8, E4)
- Expanded the CHIPS volunteer program to 55 total members. (A11, A12, C2, E4)

Goals

- Mentor and train new detectives in CID resulting from promotions of experienced staff. (E1)
- Increase crime case clearance rate by detectives. (E3, E5)
- Develop intelligence-led policing initiatives to solve crime. (C2, E2)

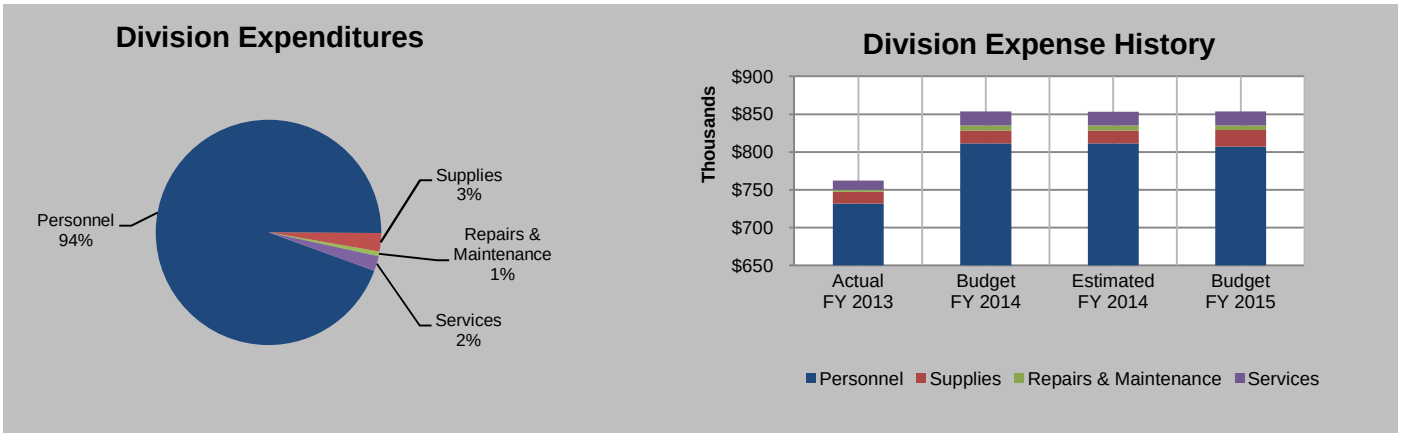
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 731,725	$ 811,399	$ 811,399	$ 806,891
Supplies	$ 15,914	$ 16,920	$ 16,670	$ 22,281
Repairs & Maintenance	$ 2,468	$ 6,509	$ 6,850	$ 5,909
Services	$ 12,329	$ 18,643	$ 18,140	$ 18,394
Total	**$ 762,436**	**$ 853,471**	**$ 853,059**	**$ 853,475**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Sexual Assault	44	52	40
Attempted Murder/Murder	1	0	0
Robbery	8	4	4
Assault	459	440	425
Auto Theft	2	22	20
Burglaries	294	310	285
Theft Over $1500	33	35	32
Forgery	61	40	45
Injury to Child/Neglect	13	13	12
Kidnapping	2	2	2
Criminal Mischief	209	180	185
Juvenile Detention	59	52	50
Narcotics	186	165	175
Cases Assigned	1,260	900	1,050
Cases Cleared	1,314	525	600



Police - Support Services

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-053-101	Salaries- Administrative	$ 25,623	$ 25,386	$ 25,386	$ 26,479
01-4-053-103	Salaries - Supervisory	$ 127,802	$ 125,586	$ 125,586	$ 130,801
01-4-053-104	Salaries - Operations	$ 400,452	$ 439,242	$ 439,242	$ 424,337
01-4-053-105	Salaries - Office & Clerical	$ -	$ -	$ -	$ 15,000
01-4-053-107	Salaries - Overtime	$ 12,040	$ 26,625	$ 26,625	$ 26,140
01-4-053-112	Longevity	$ 3,087	$ 3,000	$ 3,000	$ 3,000
01-4-053-113	Health Insurance Allowance	$ 1,517	$ -	$ -	$ -
01-4-053-114	Allowances	$ 2,229	$ 2,520	$ 2,520	$ 2,520
01-4-053-121	TMRS	$ 39,293	$ 42,383	$ 42,383	$ 43,742
01-4-053-122	FICA	$ 42,125	$ 47,418	$ 47,418	$ 46,723
01-4-053-123	Employee Insurance	$ 71,840	$ 87,419	$ 87,419	$ 76,343
01-4-053-124	Workers' Comp. Insurance	$ 5,602	$ 8,231	$ 8,231	$ 8,217
01-4-053-125	Unemployment Compensation	$ 115	$ 3,589	$ 3,589	$ 3,589
	Total Personnel	**$ 731,725**	**$ 811,399**	**$ 811,399**	**$ 806,891**
01-4-053-201	Office Supplies	$ 1,983	$ 1,710	$ 1,850	$ 1,711
01-4-053-220	Clothing Supplies	$ 2,233	$ 1,400	$ 1,400	$ 3,275
01-4-053-222	Fuel	$ 9,917	$ 11,920	$ 11,920	$ 10,430
01-4-053-229	Tools & Other Supplies	$ 1,781	$ 1,890	$ 1,500	$ 1,865
01-4-053-250	Small Equipment	$ -	$ -	$ -	$ 5,000
	Total Supplies	**$ 15,914**	**$ 16,920**	**$ 16,670**	**$ 22,281**
01-4-053-402	Machinery & Equipment Maintenance	$ -	$ -	$ -	$ -
01-4-053-403	Vehicle Maintenance	$ 2,073	$ 3,603	$ 3,300	$ 2,500
01-4-053-406	Computer System Maintenance	$ 395	$ 2,806	$ 3,450	$ 3,309
01-4-053-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 2,468**	**$ 6,509**	**$ 6,850**	**$ 5,909**
01-4-053-510	Dues & Publications	$ 1,752	$ 1,908	$ 2,273	$ 2,102
01-4-053-513	Travel & Training	$ 1,609	$ 6,468	$ 5,400	$ 6,430
01-4-053-553	Insurance - Law Enforcement Liab.	$ 2,332	$ 2,666	$ 2,875	$ 3,165
01-4-053-554	Insurance - Automobile	$ 2,182	$ 2,441	$ 2,432	$ 2,675
01-4-053-581	Communication Services	$ 4,454	$ 5,160	$ 5,160	$ 4,022
	Total Services	**$ 12,329**	**$ 18,643**	**$ 18,140**	**$ 18,394**
	Total Police - Support Services	**$ 762,436**	**$ 853,471**	**$ 853,059**	**$ 853,475**

Police - Support Services

Account Number	Description			Amount
01-4-053-201	**Office Supplies**			
	- Printer cartridges	$	300	
	- Paper	$	160	
	- Case file folders	$	525	
	- Envelopes and labels	$	166	
	- Pocket file folders	$	50	
	- CDs and DVDs	$	60	
	- Other	$	450	**$ 1,711**
220	**Clothing Supplies**			
	- Officer uniform inventory	$	440	
	- CSS Uniform inventory	$	630	
	- Protective vest - 3	$	2,205	**$ 3,275**
229	**Tools & Other Supplies**			
	- Fingerprint supplies	$	300	
	- Evidence supplies	$	1,000	
	- Drug test kits	$	80	
	- Rubber gloves	$	50	
	- Hazardous waste container	$	100	
	- Gunshot residue kits	$	50	
	- Batteries	$	35	
	- Computer monitor	$	150	
	- Disposable body suits	$	100	**$ 1,865**
250	**Small Equipment**			
	- RUOK senior citizens outreach			**$ 5,000**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	803	
	- Vista Com Recorder annual maintenance	$	2,406	
	- General repairs and maintenance	$	100	**$ 3,309**
510	**Dues & Publications**			
	- Local community organization dues	$	852	
	- Notary Public	$	100	
	- Texas Police Chiefs Association Membership	$	50	
	- Leads-on-Line subscription	$	1,100	**$ 2,102**
513	**Travel & Training**			
	- Online student center	$	330	
	- Sex offender seminar	$	500	
	- Detective training	$	4,000	
	- CSS Communication training	$	600	
	- Deputy Chief training	$	1,000	**$ 6,430**

Mission

To control the animal population of the City in a caring and compassionate manner through enforcement and community education.

Description

- Provides pickup and transport of stray animals within the City limits.
- Provides disposal of dead animals within the City limits.
- Follows though on all animal bite reports and ensures that animal owners follow State quarantine laws.
- Completes and maintains information for reporting to City management and State agencies.
- Provides information for prosecution of cases involving criminality.
- Cross trained to assist with Code Enforcement and Police Communications.

Accomplishments

- Adjusted hours to occasionally work in the evenings and on Saturdays to address animal control issues occurring outside of normal business hours. (A7, C2, E3)
- Cross trained Animal Control Officer in Code Enforcement. (A5, E1)
- Worked with police officers to enhance their assigned sectors to reduce animal complaints. (C2, E3, E4)

Goals

- Train and cross-train new animal control officer. (A2, E1)
- Maintain control of stray animal population. (C2)
- Continue to promote pet adoption. (C2, E3)

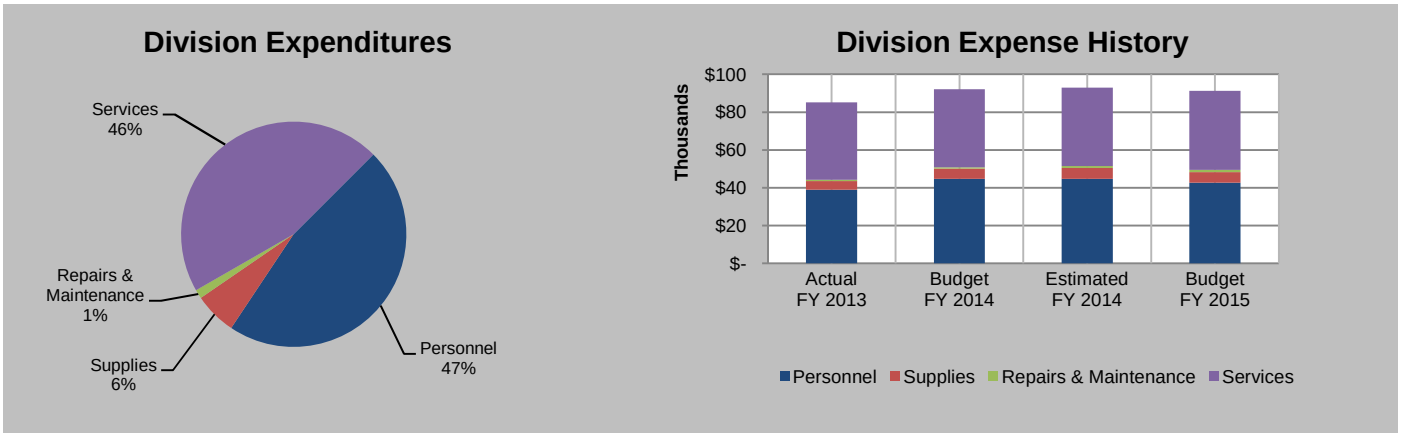
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 38,945	$ 44,710	$ 44,710	$ 42,743
Supplies	$ 4,545	$ 5,405	$ 5,700	$ 5,547
Repairs & Maintenance	$ 797	$ 739	$ 1,139	$ 1,168
Services	$ 40,962	$ 41,290	$ 41,421	$ 41,740
Total	**$ 85,248**	**$ 92,144**	**$ 92,970**	**$ 91,198**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Calls Received	1,740	1,548	1,390
Animals Picked Up-Dogs	407	579	751
Animals Picked Up-Cats	344	383	422
Dead Animals Picked Up	148	151	154
Citations Issued	33	1	1
Traps Lent Out	108	90	102



Police - Animal Control

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-054-104	Salaries - Operations	$ 30,511	$ 32,282	$ 32,282	$ 31,200
01-4-054-113	Health Insurance Allowance	$ 2,326	$ -	$ -	$ -
01-4-054-114	Allowances	$ 363	$ 420	$ 420	$ 420
01-4-054-121	TMRS	$ 2,271	$ 2,227	$ 2,227	$ 2,255
01-4-054-122	FICA	$ 2,472	$ 2,470	$ 2,470	$ 2,387
01-4-054-123	Employee Insurance	$ 298	$ 6,358	$ 6,358	$ 5,552
01-4-054-124	Workers' Comp. Insurance	$ 696	$ 692	$ 692	$ 668
01-4-054-125	Unemployment Compensation	$ 9	$ 261	$ 261	$ 261
	Total Personnel	**$ 38,945**	**$ 44,710**	**$ 44,710**	**$ 42,743**
01-4-054-201	Office Supplies	$ 205	$ 340	$ 300	$ 340
01-4-054-220	Clothing Supplies	$ 449	$ 565	$ 565	$ 160
01-4-054-221	Chemical Supplies	$ 42	$ 395	$ 300	$ 375
01-4-054-222	Fuel	$ 3,588	$ 3,570	$ 4,000	$ 4,300
01-4-054-229	Tools & Other Supplies	$ 260	$ 535	$ 535	$ 372
	Total Supplies	**$ 4,545**	**$ 5,405**	**$ 5,700**	**$ 5,547**
01-4-054-403	Vehicle Maintenance	$ 773	$ 600	$ 1,000	$ 1,000
01-4-054-406	Computer System Maintenance	$ 23	$ 39	$ 39	$ 68
01-4-054-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 797**	**$ 739**	**$ 1,139**	**$ 1,168**
01-4-054-513	Travel & Training	$ 248	$ 600	$ 600	$ 600
01-4-054-550	Insurance - General Liability	$ 21	$ 24	$ 60	$ 70
01-4-054-551	Insurance - Errors & Omissions	$ 48	$ 55	$ 139	$ 155
01-4-054-553	Insurance - Law Enforcement Liab.	$ 123	$ 140	$ 151	$ 170
01-4-054-554	Insurance - Automobile	$ 188	$ 221	$ 221	$ 245
01-4-054-570	Special Services	$ 40,334	$ 40,250	$ 40,250	$ 40,500
	Total Services	**$ 40,962**	**$ 41,290**	**$ 41,421**	**$ 41,740**
	Total Police - Animal Control	**$ 85,248**	**$ 92,144**	**$ 92,970**	**$ 91,198**

Police - Animal Control

Account Number	Description			Amount	
01-4-054-201	**Office Supplies**				
	- Animal control cards	$	250		
	- Paper	$	40		
	- Other supplies	$	50	**$**	**340**
220	**Clothing Supplies**				
	- Uniform inventory			**$**	**160**
221	**Chemical Supplies**				
	- Animal tranquilizer	$	350		
	- Miscellaneous chemical supplies	$	25	**$**	**375**
229	**Tools & Other Supplies**				
	- Set muzzle	$	80		
	- Repair materials for traps	$	100		
	- ACO's Friend leash cable	$	22		
	- Hand held thermometer	$	30		
	- 5ft catch pole	$	100		
	- Pepper spray	$	40	**$**	**372**
406	**Computer System Maintenance**				
	- Anti-spam & virus software	$	68	**$**	**68**
570	**Special Services**				
	- Bell County Animal Shelter	$	40,000		
	- Vet services	$	500	**$**	**40,500**

Mission

To enforce City ordinances in order to ensure safe residential and commercial structures, and create a healthy, safe environment for citizens.

Description

- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Provides abatement of junked vehicles within the jurisdiction of the City.
- Gathers evidence and prepares cases for prosecution purposes in junked vehicle, and other City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Cross trained to assist with Animal Control

Accomplishments

- Continued cross training code enforcement officer in Animal Control functions. (A5, E1)
- Worked closely with police officers in their assigned sectors to address aesthetic issues. (C2, C4, E3)
- Partnered with the Planning Department on sign ordinance enforcement. (C2, C4, A9, E4)
- Implemented a “Sector of the Month” program to focus on code enforcement issues in geographic areas of the City each month, partnering with the BPD officer assigned to the specific sector. (C2, C4, E3)

Goals

- Continue developing the “Sector of the Month” program to focus on code enforcement issues in a specific geographic area of the City each month. (C2, C4, E3)
- Train and mentor the new animal control officer in code enforcement. (A2, E1)
- Continue to promote compassionate code enforcement with a focus on quality of life. (C2, C4)

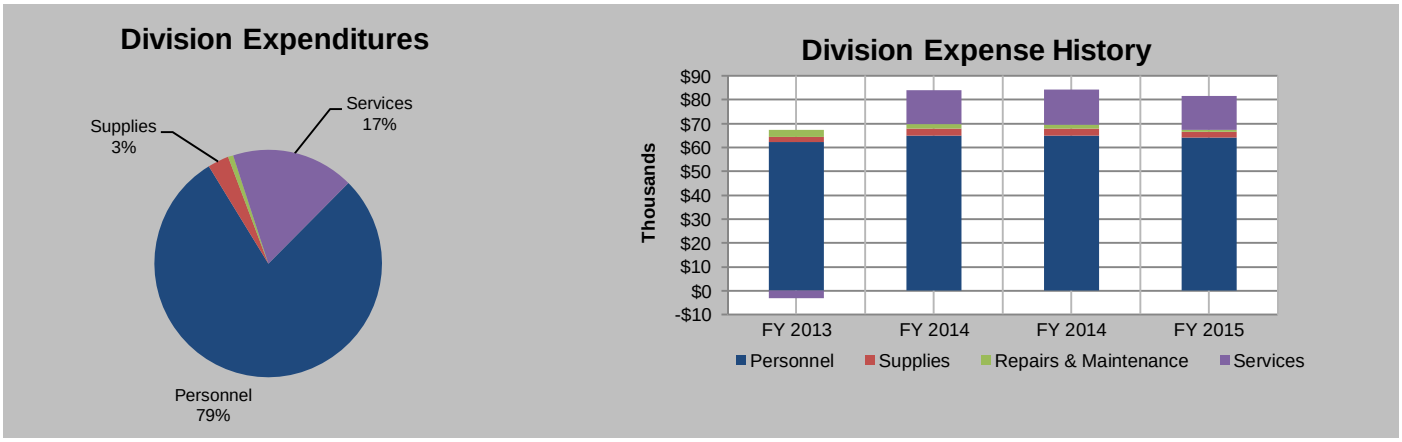
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 62,190	$ 64,861	$ 64,861	$ 64,219
Supplies	$ 2,258	$ 3,110	$ 3,010	$ 2,445
Repairs & Maintenance	$ 2,839	$ 1,789	$ 1,789	$ 628
Services	$ (3,164)	$ 14,312	$ 14,584	$ 14,232
Total	**$ 64,124**	**$ 84,072**	**$ 84,244**	**$ 81,524**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Abatement of Junk Vehicles	243	284	325
Abatement of Weedy Lots	870	1,055	1,210
Dilapidated Structures	3	7	11



Police - Code Enforcement

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-055-104	Salaries - Operations	$ 49,331	$ 50,259	$ 50,259	$ 50,259
01-4-055-114	Allowances	$ 423	$ 420	$ 420	$ 420
01-4-055-121	TMRS	$ 3,403	$ 3,451	$ 3,451	$ 3,615
01-4-055-122	FICA	$ 3,053	$ 3,845	$ 3,845	$ 3,845
01-4-055-123	Employee Insurance	$ 5,703	$ 6,358	$ 6,358	$ 5,552
01-4-055-124	Workers' Comp. Insurance	$ 268	$ 267	$ 267	$ 267
01-4-055-125	Unemployment Compensation	$ 9	$ 261	$ 261	$ 261
	Total Personnel	**$ 62,190**	**$ 64,861**	**$ 64,861**	**$ 64,219**
01-4-055-201	Office Supplies	$ 253	$ 400	$ 400	$ 290
01-4-055-202	Postage	$ 601	$ 600	$ 500	$ 560
01-4-055-220	Clothing Supplies	$ 95	$ 490	$ 490	$ 80
01-4-055-222	Fuel	$ 1,182	$ 1,620	$ 1,620	$ 1,370
01-4-055-229	Tools & Other Supplies	$ 128	$ -	$ -	$ 145
	Total Supplies	**$ 2,258**	**$ 3,110**	**$ 3,010**	**$ 2,445**
01-4-055-403	Vehicle Maintenance	$ 16	$ 250	$ 250	$ 460
01-4-055-406	Computer System Maintenance	$ 2,823	$ 1,439	$ 1,439	$ 68
01-4-055-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 2,839**	**$ 1,789**	**$ 1,789**	**$ 628**
01-4-055-501	Advertising & Public Notices	$ -	$ -	$ -	$ 170
01-4-055-510	Dues & Publications	$ -	$ 110	$ 106	$ 50
01-4-055-513	Travel & Training	$ 420	$ 846	$ 800	$ 642
01-4-055-550	Insurance - General Liability	$ 42	$ 49	$ 59	$ 70
01-4-055-551	Insurance - Errors & Omissions	$ 93	$ 106	$ 139	$ 155
01-4-055-554	Insurance - Automobile	$ 378	$ 411	$ 390	$ 430
01-4-055-571	Demolition & Cleanup	$ (4,425)	$ 12,400	$ 12,700	$ 12,400
01-4-055-581	Communication Services	$ 328	$ 390	$ 390	$ 315
	Total Services	**$ (3,164)**	**$ 14,312**	**$ 14,584**	**$ 14,232**
	Total Police - Code Enforcement	**$ 64,124**	**$ 84,072**	**$ 84,244**	**$ 81,524**
	Total Police	**$ 3,151,325**	**$ 3,307,889**	**$ 3,310,797**	**$ 3,355,326**

Police - Code Enforcement

Account Number	Description			Amount
01-4-055-201	**Office Supplies**			
	- Copy paper	$	40	
	- Envelopes	$	100	
	- Courtesy reminders	$	100	
	- Other	$	50	**$ 290**
220	**Clothing Supplies**			
	- Uniform inventory			**$ 80**
406	**Computer System Maintenance**			
	- Anti-spam & virus software			**$ 68**
501	**Advertising & Public Notices**			
	- Property Notices	$	150	
	- Tire Event (OCOD)	$	20	**$ 170**
510	**Dues & Publications**			
	- Animal control license renewal			**$ 50**
513	**Travel & Training**			
	- Online student center	$	42	
	- Continuing education	$	600	**$ 642**
571	**Demolition/Cleanup**			
	- Tire Event (OCOD)	$	1,800	
	- Demolition and clean up of unattended structures and lots	$	10,600	**$ 12,400**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Fire department is comprised of two divisions:

1. Fire Suppression 2. Emergency Medical Services (EMS)

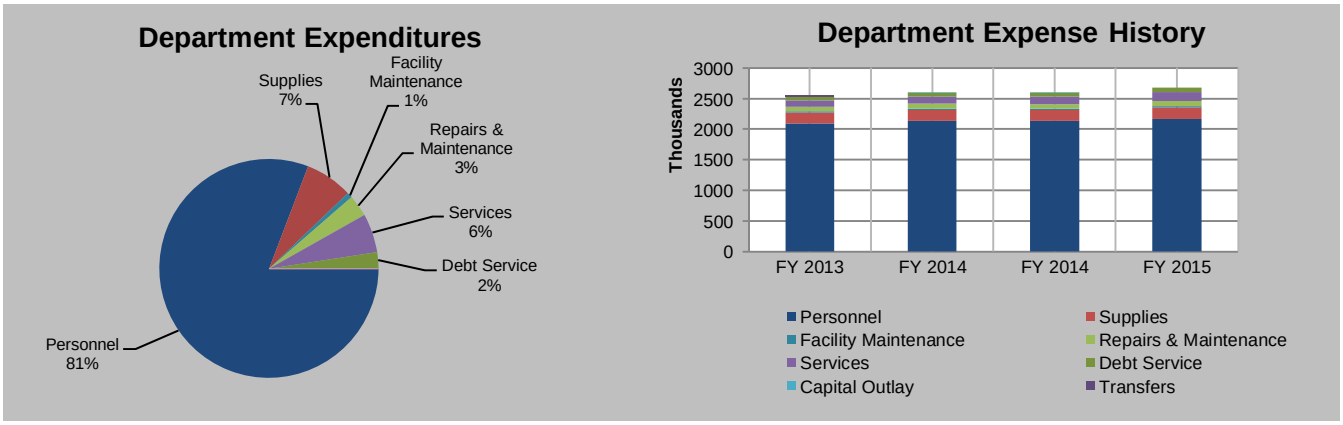
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 2,096,264	$ 2,134,132	$ 2,134,132	$ 2,162,450
Supplies	$ 177,379	$ 175,534	$ 175,606	$ 187,635
Facility Maintenance	$ 16,334	$ 22,975	$ 23,475	$ 21,100
Repairs & Maintenance	$ 80,475	$ 80,428	$ 78,571	$ 84,588
Services	$ 103,077	$ 122,266	$ 123,315	$ 153,090
Debt Service	$ 62,510	$ 62,510	$ 62,510	$ 65,500
Capital Outlay	$ -	$ 6,720	$ 6,725	$ -
Transfers	$ 19,804	$ -	$ -	$ -
Total	**$ 2,555,843**	**$ 2,604,565**	**$ 2,604,334**	**$ 2,674,363**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Captain	3	3	3
Lieutenant	3	3	3
Firefighter/EMS	24	24	24
Ambulance Clerk	0	0	1
Administrative Assistant	1	1	1
Total	**33**	**33**	**34**



Mission

To provide effective and efficient fire protection and emergency services through prompt emergency response, fire prevention, code enforcement, public education, training, and community involvement.

Description

- Responds to and extinguishes all fires in the City of Belton (primary) and support mutual aid to surrounding rural areas (secondary).
- Responds to emergency situations in conjunction with the Police Department and other emergency agencies.
- Organize and conduct fire prevention activities.
- Serves as liaison to Bell County Communications 911 Center.
- Coordinates emergency management planning and preparedness activities.
- Investigates all fires to determine cause and origin.
- Conducts routine fire safety inspections to ensure the safety of our citizens and responders.
- Coordinates community outreach programs, including annual Open House, Annual Miss Flame, Fire Prevention Poster Contest, and other activities.
- Provide Fire Department representation on all planning and development meetings.
- Update City of Belton Emergency Management Basic Plan and ten of 22 annexes.

Accomplishments

- Responded and coordinated emergency responses with other public safety agencies. (E4)
- Provided and received mutual aid with: Temple F&R, Morgan's Point Fire Department, and the Salado, Sparta and Stillhouse Volunteer Fire Departments. (A3, E4)
- Supported the BISD High School Fire Class. (E3)
- Completed Emergency Management grant requirements to maintain at *Advanced Preparedness Jurisdiction Level.* (A3*,* E1*)*
- Met the requirements for the Texas Commission on Fire Protection state inspection. (E1)
- Three firefighters obtained Texas Commission on Fire Protection Driver/Pump Operators certification. (A2, E1)
- Worked with company building new pumper, ensuring compliance with City specifications. (A12, E2)

Goals

- Phase in new pumper for fire station 1. (E1)
- Assist in mapping remaining unmapped fire hydrants into GIS system. (A9, E5)
- Conduct two table top, and one functional emergency management exercises. (E1, E5)
- Coordinate CERT training for local citizens. (E3)
- Phase in online CE Solutions program for Fire Continued Education hours. (E1,E2)

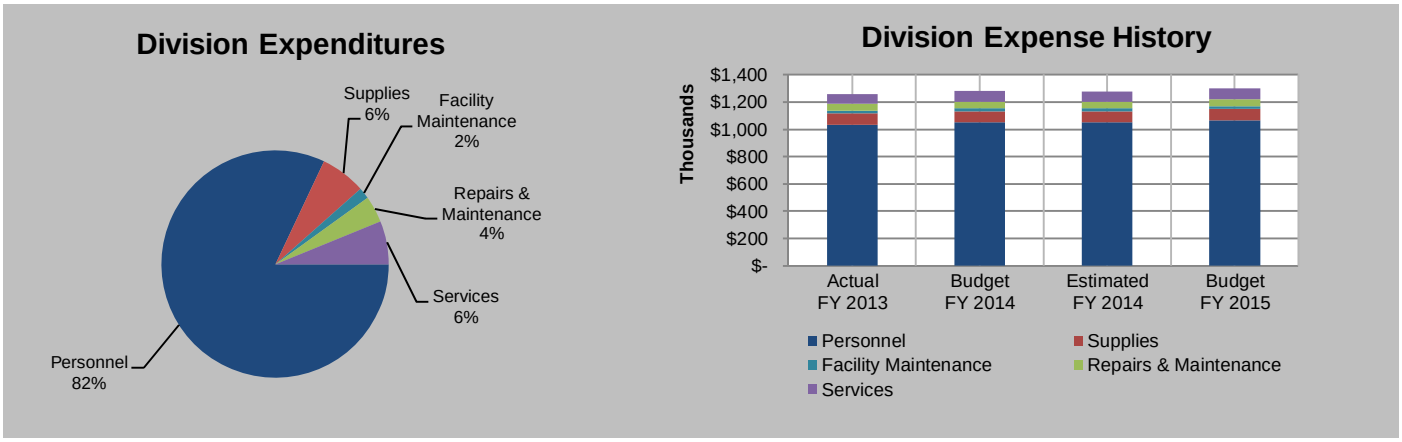
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 1,034,284	$ 1,052,993	$ 1,052,993	$ 1,066,789
Supplies	$ 85,779	$ 77,350	$ 79,370	$ 83,680
Facility Maintenance	$ 16,334	$ 22,975	$ 23,475	$ 21,100
Repairs & Maintenance	$ 52,791	$ 48,844	$ 47,567	$ 49,561
Services	$ 69,361	$ 79,039	$ 74,026	$ 79,610
Transfers	$ 19,804	$ -	$ -	$ -
Total	**$ 1,278,353**	**$ 1,281,201**	**$ 1,277,431**	**$ 1,300,740**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Residential Fires	17	16	20
Commercial/Industrial Fires	0	0	2
Grass Fires	25	19	23
Car Fires	9	20	15
Good Intent	33	68	70
EMS Assists	783	502	775
False Alarms	29	50	40
Other Calls/Spills/HazMat	157	84	100
Fire Investigations	27	43	50
Fire Inspections	143	165	175
Total Calls	1,223	967	1,270



Fire - Suppression

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-061-101	Salaries - Administrative	$ 59,335	$ 59,155	$ 59,155	$ 60,140
01-4-061-103	Salaries - Supervisory	$ 211,248	$ 208,994	$ 208,994	$ 208,994
01-4-061-104	Salaries- Operations	$ 512,882	$ 510,425	$ 510,425	$ 529,844
01-4-061-107	Salaries - Overtime	$ 23,960	$ 24,706	$ 24,706	$ 25,376
01-4-061-109	Salaries - Other	$ 1,224	$ 3,000	$ 3,000	$ 3,000
01-4-061-112	Longevity	$ 5,331	$ 5,520	$ 5,520	$ 5,520
01-4-061-113	Health Insurance Allowance	$ 2,431	$ -	$ -	$ -
01-4-061-114	Allowances	$ 1,526	$ 1,020	$ 1,020	$ 1,020
01-4-061-121	TMRS	$ 55,884	$ 55,149	$ 55,149	$ 59,264
01-4-061-122	FICA	$ 60,603	$ 61,873	$ 61,873	$ 63,485
01-4-061-123	Employee Insurance	$ 85,864	$ 105,539	$ 105,539	$ 92,167
01-4-061-124	Workers' Comp. Insurance	$ 13,762	$ 13,279	$ 13,279	$ 13,646
01-4-061-125	Unemployment Compensation	$ 234	$ 4,333	$ 4,333	$ 4,333
	Total Personnel	**$ 1,034,284**	**$ 1,052,993**	**$ 1,052,993**	**$ 1,066,789**
01-4-061-201	Office Supplies	$ 1,560	$ 1,800	$ 1,800	$ 2,180
01-4-061-202	Postage	$ 70	$ 80	$ 100	$ 250
01-4-061-205	Educational Supplies	$ 1,484	$ 2,000	$ 2,000	$ 3,200
01-4-061-220	Clothing Supplies	$ 26,887	$ 33,640	$ 33,640	$ 28,480
01-4-061-221	Chemical Supplies	$ (116)	$ 1,000	$ 500	$ 1,000
01-4-061-222	Fuel	$ 21,842	$ 21,220	$ 22,720	$ 22,640
01-4-061-227	Janitorial Supplies	$ 3,775	$ 3,500	$ 4,500	$ 4,000
01-4-061-229	Tools & Other Supplies	$ 7,348	$ 5,110	$ 5,110	$ 5,180
01-4-061-250	Small Equipment	$ 22,931	$ 9,000	$ 9,000	$ 16,750
	Total Supplies	**$ 85,779**	**$ 77,350**	**$ 79,370**	**$ 83,680**
01-4-061-301	Building Maintenance	$ 12,850	$ 10,000	$ 10,500	$ 14,250
01-4-061-302	Heat & A/C Maintenance	$ 3,292	$ 12,675	$ 12,675	$ 6,500
01-4-061-311	Fire Hydrant Maintenance	$ 192	$ 300	$ 300	$ 350
	Total Facility Maintenance	**$ 16,334**	**$ 22,975**	**$ 23,475**	**$ 21,100**
01-4-061-402	Equipment & Machinery Maint.	$ 6,794	$ 8,700	$ 8,700	$ 5,710
01-4-061-403	Vehicle Maintenance	$ 44,200	$ 36,450	$ 33,173	$ 32,250
01-4-061-406	Computer System Maintenance	$ 847	$ 1,694	$ 1,694	$ 8,101
01-4-061-407	Radio Maintenance	$ 950	$ 2,000	$ 4,000	$ 3,500
	Total Repairs & Maintenance	**$ 52,791**	**$ 48,844**	**$ 47,567**	**$ 49,561**
01-4-061-501	Advertising & Public Notices	$ -	$ 100	$ 100	$ 250
01-4-061-510	Dues & Publications	$ 4,606	$ 4,225	$ 4,225	$ 3,975
01-4-061-513	Travel & Training	$ 12,039	$ 10,750	$ 12,000	$ 7,177
01-4-061-521	Equipment Lease	$ 2,955	$ 3,307	$ 3,500	$ 3,512
01-4-061-550	Insurance - General Liability	$ 983	$ 1,123	$ 1,000	$ 1,100
01-4-061-551	Insurance - Errors & Omissions	$ 2,213	$ 2,529	$ 2,280	$ 2,510
01-4-061-554	Insurance - Automobile	$ 5,102	$ 5,653	$ 5,675	$ 6,245
01-4-061-555	Insurance - Mobile Equipment	$ 53	$ 59	$ 61	$ 70
01-4-061-556	Insurance - Real Property	$ 3,178	$ 4,238	$ 4,270	$ 4,700
01-4-061-570	Special Services	$ 210	$ 8,500	$ -	$ 8,500
01-4-061-571	Volunteer Pension Fund	$ 1,875	$ 1,875	$ 1,875	$ 1,875
01-4-061-572	FF Training w/Agreement	$ 2,715	$ -	$ -	$ -
01-4-061-574	Bell County Communications	$ -	$ -	$ -	$ 2,065
01-4-061-581	Communication Services	$ 4,623	$ 4,800	$ 4,800	$ 4,841
01-4-061-582	Gas Service	$ 2,582	$ 2,440	$ 4,800	$ 4,500
01-4-061-583	Electric Service	$ 26,227	$ 29,440	$ 29,440	$ 28,290
	Total Services	**$ 69,361**	**$ 79,039**	**$ 74,026**	**$ 79,610**

Fire - Suppression Continued

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-061-904	Transfer to Capital Equipment Fund	$ 19,804	$ -	$ -	$ -
	Total Transfers	**$ 19,804**	**$ -**	**$ -**	**$ -**
	Total Fire - Suppression	**$ 1,278,353**	**$ 1,281,201**	**$ 1,277,431**	**$ 1,300,740**

Fire - Suppression

Account Number	Description			Amount
01-4-061-201	**Office Supplies**			
	- Business cards - 6 staff	$	180	
	- Printer cartridges	$	750	
	- Paper	$	500	
	- Other	$	750	**$ 2,180**
205	**Educational Supplies**			
	- Fire prevention supplies	$	1,000	
	- October Open House	$	750	
	- CERT program materials	$	700	
	- Spring Health & Safety Fair	$	750	**$ 3,200**
220	**Clothing Supplies**			
	- Replacement gear - 4 sets	$	8,200	
	- Annual gear testing	$	6,000	
	- Protective gear repairs	$	1,000	
	- T-shirts, ball caps, and beenies	$	1,450	
	- Uniform shirts	$	2,280	
	- Nomex pants	$	3,850	
	- Replacement helmets - 5	$	1,325	
	- Boots, hoods, & gloves	$	4,375	**$ 28,480**
221	**Chemical Supplies**			
	- Fire fighting foam	$	250	
	- Absorbent	$	750	**$ 1,000**
229	**Tools & Other Supplies**			
	- Ice	$	500	
	- Flashlights - 10	$	650	
	- Batteries	$	750	
	- Bed headboards - 12	$	720	
	- Water rescue throw bags - 6	$	300	
	- Flags	$	250	
	- Workout equipment	$	500	
	- Replace Highway ANSI vests	$	560	
	- Office chairs - 2	$	450	
	- Miscellaneous hand tools	$	500	**$ 5,180**
250	**Small Equipment**			
	- SCBA facemasks - 4	$	3,840	
	- File cabinet	$	450	
	- Replace wireless headsets - 2	$	1,500	
	- SCBA 45 min air bottles - 5	$	6,750	
	- Replace BBQ grills	$	700	
	- Replacement hose	$	3,510	**$ 16,750**
301	**Building Maintenance**			
	- Install wood fence at Station 1	$	1,750	
	- Replace hallway carpet Station 2	$	2,500	
	- General repair and maintenance	$	10,000	**$ 14,250**
302	**Heat & A/C Maintenance**			
	- AAON unit contract	$	3,500	
	- General repair and maintenance	$	3,000	**$ 6,500**
402	**Equipment & Machinery Maintenance**			
	- SCBA compressor maintenance contract	$	2,100	
	- SCBA airpack test & certification - 22	$	660	
	- Ladder test - NFPA required	$	1,300	
	- Apparatus pump testing	$	750	
	- SCBA hydrostatic test	$	900	**$ 5,710**

Fire - Suppression Continued

Account Number	Description			Amount
01-4-061-403	**Vehicle Maintenance**			
	- General maintenance & repairs	$	30,000	
	- Fire chief's vehicle lightbar	$	2,250	**$ 32,250**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	1,245	
	- CAPERS annual fee - 20%	$	4,320	
	- TWC computer system support - 10%	$	1,536	
	- Cisco Smartnet maintenance contract	$	500	
	- General computer maintenance	$	500	**$ 8,101**
510	**Dues & Publications**			
	- Texas Fire Chiefs Association dues	$	250	
	- Texas Commission on Fire Protection Volunteer dues - 10	$	300	
	- Texas Commission on Fire Protection dues - 32	$	2,720	
	- State Firemen's and Fire Marshals' Association dues	$	175	
	- Temple Daily Telegram subscription	$	220	
	- Belton Journal subscription	$	50	
	- Bell County Fire Chief dues	$	110	
	- Other dues	$	150	**$ 3,975**
513	**Travel & Training**			
	- Texas Fire Chief's Conference	$	2,000	
	- Driver operator certification - 2 staff	$	1,230	
	- Fire determinator training - 2 staff	$	500	
	- Fire officer training	$	1,000	
	- Civil service workshop - 2 staff	$	900	
	- Incode student center	$	247	
	- Fire Marshal's conference - 2 staff	$	1,300	**$ 7,177**
570	**Special Services**			
	- Agency Accreditation program			**$ 8,500**
571	**Volunteer Pension Func**			
	- Contributions to volunteer retirement fund			**$ 1,875**
574	**Bell County Communications**			
	- Fire's share of county-wide radio and dispatch system			**$ 2,065**

Mission

To protect and preserve lives by responding promptly and professionally to emergency medical calls.

Description

- Renders patient care and transportation to area hospitals.
- Responds to emergency situations and disasters in conjunction with the Police department and other emergency agencies.
- Provides EMS services to assigned county areas and neighboring emergency agencies.
- Coordinate EMS and Injury prevention programs.
- Assists with fire suppression activities.

Accomplishments

- Re-assigned EMS Billing Clerk to the Fire Department. (E1)
- Obtained council approval for a Non-emergency Ambulance Transport franchise agreement with Capital EMS. (A3, E4)
- Recognized four firefighters for their life saving actions during a CPR emergency call. (E3)
- Actively participated in CTCOG and CTRAC Injury Prevention and Community Medicine programs. (E4)
- Updated and implemented new Fire Department EMS Medical Protocols. (E3, E4)

Goals

- Coordinate refurbishing one medic unit. (E1)
- Maintain ACLS and CPR certifications for department personnel. (E1)
- Obtain paramedic state certification for personnel attending paramedic training. (E1)
- Phase in online CE Solutions program for EMS Continuing Education hours. (E1, E2)
- Participate on an EMS based Table Top exercise. (E6)

(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 1,061,980	$ 1,081,139	$ 1,081,139	$ 1,095,661
Supplies	$ 91,600	$ 98,184	$ 96,236	$ 103,955
Repairs & Maintenance	$ 27,684	$ 31,584	$ 31,004	$ 35,027
Services	$ 33,716	$ 43,227	$ 49,289	$ 73,480
Debt Service	$ 62,510	$ 62,510	$ 62,510	$ 65,500
Total	**$ 1,277,490**	**$ 1,323,364**	**$ 1,326,903**	**$ 1,373,623**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Advanced life support	1,282	1,281	1,350
Basic life support	1,003	931	1,025
No Transports	1,007	1,233	1,175
Total Calls	**3,292**	**3,445**	**3,550**
EMS Runs Billed	2,300	2,239	2,180

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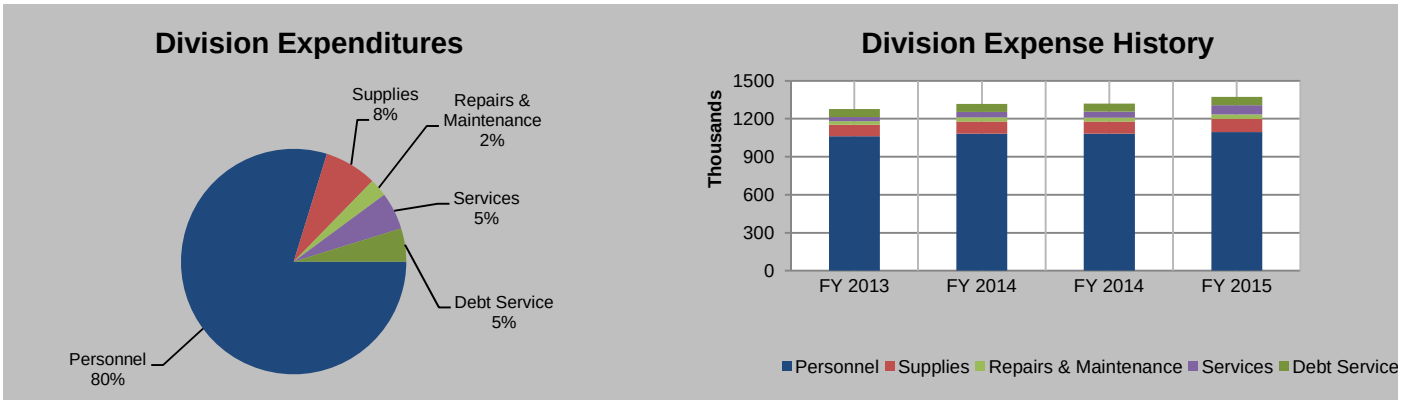


Fire - Emergency Medical Services

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-062-101	Salaries - Administrative	$ 46,695	$ 46,554	$ 46,554	$ 48,740
01-4-062-103	Salaries - Supervisory	$ 211,250	$ 208,994	$ 208,994	$ 208,994
01-4-062-104	Salaries - Operations	$ 547,288	$ 546,016	$ 546,016	$ 565,434
01-4-062-107	Salaries - Overtime	$ 23,960	$ 24,706	$ 24,706	$ 25,376
01-4-062-112	Longevity	$ 5,331	$ 5,520	$ 5,520	$ 5,520
01-4-062-113	Health Insurance Allowance	$ 7,339	$ -	$ -	$ -
01-4-062-121	TMRS	$ 57,623	$ 56,645	$ 56,645	$ 60,916
01-4-062-122	FICA	$ 62,638	$ 63,632	$ 63,632	$ 65,336
01-4-062-123	Employee Insurance	$ 85,906	$ 111,261	$ 111,261	$ 97,164
01-4-062-124	Workers' Comp. Insurance	$ 13,707	$ 13,243	$ 13,243	$ 13,613
01-4-062-125	Unemployment Compensation	$ 242	$ 4,568	$ 4,568	$ 4,568
	Total Personnel	**$ 1,061,980**	**$ 1,081,139**	**$ 1,081,139**	**$ 1,095,661**
01-4-062-201	Office Supplies	$ 2,599	$ 1,908	$ 1,500	$ 1,805
01-4-062-202	Postage	$ 3,773	$ 3,440	$ 3,400	$ 4,020
01-4-062-221	EMS Meds & Supplies	$ 41,292	$ 51,500	$ 50,000	$ 50,000
01-4-062-222	Fuel	$ 36,068	$ 38,410	$ 38,410	$ 44,190
01-4-062-229	Tools & Other Supplies	$ 2,484	$ 2,926	$ 2,926	$ 2,940
01-4-062-250	Small Equipment	$ 5,384	$ -	$ -	$ 1,000
	Total Supplies	**$ 91,600**	**$ 98,184**	**$ 96,236**	**$ 103,955**
01-4-062-402	Equipment & Machinery Maint	$ 6,088	$ 8,600	$ 8,600	$ 8,075
01-4-062-403	Vehicle Maintenance	$ 11,275	$ 8,000	$ 8,000	$ 8,000
01-4-062-406	Computer System Maintenance	$ 9,971	$ 13,904	$ 13,904	$ 17,552
01-4-062-407	Radio Maintenance	$ 350	$ 1,080	$ 500	$ 1,400
	Total Repairs & Maintenance	**$ 27,684**	**$ 31,584**	**$ 31,004**	**$ 35,027**
01-4-062-510	Dues & Publications	$ 2,876	$ 2,255	$ 2,900	$ 3,605
01-4-062-513	Travel & Training	$ 4,883	$ 9,426	$ 7,500	$ 9,192
01-4-062-550	Insurance - General Liability	$ 1,153	$ 1,318	$ 1,000	$ 1,100
01-4-062-551	Insurance - Errors & Omissions	$ 2,595	$ 2,965	$ 2,280	$ 2,510
01-4-062-554	Insurance - Automobile	$ 2,526	$ 2,818	$ 4,460	$ 6,245
01-4-062-567	Collection Fees	$ 10,246	$ 7,000	$ 13,000	$ 14,000
01-4-062-570	Special Services	$ 675	$ 1,220	$ 1,220	$ 1,920
01-4-062-571	Employee Testing	$ -	$ 465	$ 465	$ 2,400
01-4-062-572	Paramedic Training	$ (682)	$ 2,100	$ 804	$ 700
01-4-062-573	Medical Director Fees	$ 5,459	$ 9,500	$ 11,500	$ 11,500
01-4-062-581	Communication Services	$ 3,986	$ 4,160	$ 4,160	$ 3,308
	Total Services	**$ 33,716**	**$ 43,227**	**$ 49,289**	**$ 73,480**
01-4-062-601	Debt Serivce Repayment	$ 62,510	$ 62,510	$ 62,510	$ 65,500
	Total Debt Service	**$ 62,510**	**$ 62,510**	**$ 62,510**	**$ 65,500**
01-4-062-802	Machinery & Equipment	$ -	$ 5,195	$ 5,200	$ -
01-4-062-807	Furniture	$ -	$ 1,525	$ 1,525	$ -
	Total Capital Outlay	**$ -**	**$ 6,720**	**$ 6,725**	**$ -**
	Total Fire - EMS	**$ 1,277,490**	**$ 1,323,364**	**$ 1,326,903**	**$ 1,373,623**
	Total Fire	**$ 2,555,843**	**$ 2,604,565**	**$ 2,604,334**	**$ 2,674,363**

Fire - Emergency Medical Services

Account Number	Description			Amount
01-4-062-201	**Office Supplies**			
	- Ambulance bills - 7,500	$	500	
	- HCFA forms	$	55	
	- HIPAA forms - 5,000	$	500	
	- Printer cartridges	$	250	
	- Other	$	500	**$ 1,805**
221	**EMS Meds & Supplies**			
	- Consumable medical supplies and medications for use on ambulances			**$ 50,000**
229	**Tools & Other Supplies**			
	- Spider straps - 6	$	600	
	- Backboards - 4	$	840	
	- Replacement trauma bags - 4	$	1,000	
	- Other	$	500	**$ 2,940**
250	**Small Equipment**			
	- Portable suctions	$	750	
	- Other	$	250	**$ 1,000**
402	**Equipment & Machinery Maintenance**			
	- Defibrillator maintenance contract	$	4,000	
	- Stretcher maintenance contract	$	2,450	
	- Cardiac Monitor batteries - 3	$	1,125	
	- AED batteries - 2	$	500	**$ 8,075**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	584	
	-Railroad Medicare software	$	700	
	- ePCR subscription	$	6,408	
	- TriTechcloud ambulance billing	$	7,260	
	- Other	$	2,600	**$ 17,552**
407	**Radio Maintenance**			
	- Batteries	$	400	
	- Other	$	1,000	**$ 1,400**
510	**Dues & Publications**			
	- HIPAA Compliance Package	$	475	
	- ICP code book	$	120	
	- ICD-9 code book	$	110	
	- Central Texas Regional Advisory Council	$	300	
	- Texas Ambulance Association dues	$	300	
	- EMS license renewal - 7 staff	$	700	
	- Paramedic license renewal	$	1,100	
	- Other	$	500	**$ 3,605**
513	**Travel & Training**			
	- Online student center	$	42	
	- EMS clerk training	$	1,350	
	- EMS conference - 3 staff	$	1,800	
	- Advanced Cardiac Life Support recertifications - 17 staff	$	1,700	
	- Pre-Hospital Trauma Life Support recertifications - 17 staff	$	1,700	
	- CPR recertifications - 16 staff	$	800	
	- TAA annual conference - 2 staff	$	1,800	**$ 9,192**
567	**Collection Fees**			
	- Credit bureau fees for collection of delinquent ambulance accounts			**$ 14,000**

Fire - Emergency Medical Services Continued

Account Number	Description			Amount
01-4-062-570	**Special Services**			
	- Medical waste disposal	$	1,000	
	- Controlled substance disposal	$	500	
	- Drug testing	$	420	**$ 1,920**
571	**Employee Testing**			
	- Hepatits Titer testing	$	1,600	
	- TB testing	$	800	**$ 2,400**
572	**Paramedic Training**			
	- Paramedic school - 1 staff			**$ 700**
573	**Medical Director Fees**			
	- Medical director contract			**$ 11,500**
601	**Ambulance Repayment**			
	- Payment to Greathouse Trust - ambulance loan payment #3 of 4	$	32,500	
	- Payment to Greathouse Trust - ambulance loan payment #1 of 4	$	33,000	**$ 65,500**

Description

The Information Technology department is comprised of two divisions:

1. IT systems
2. GIS

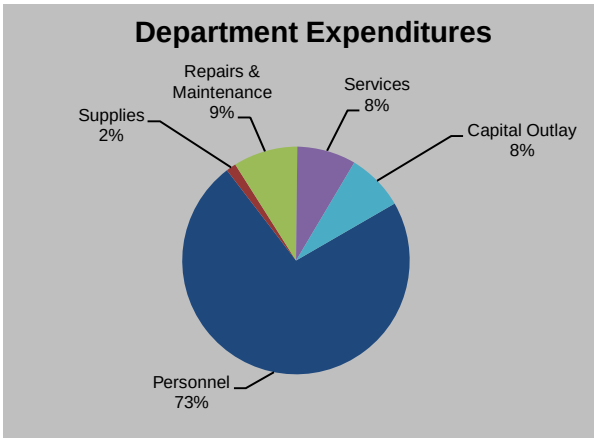
The details of these divisions follow.

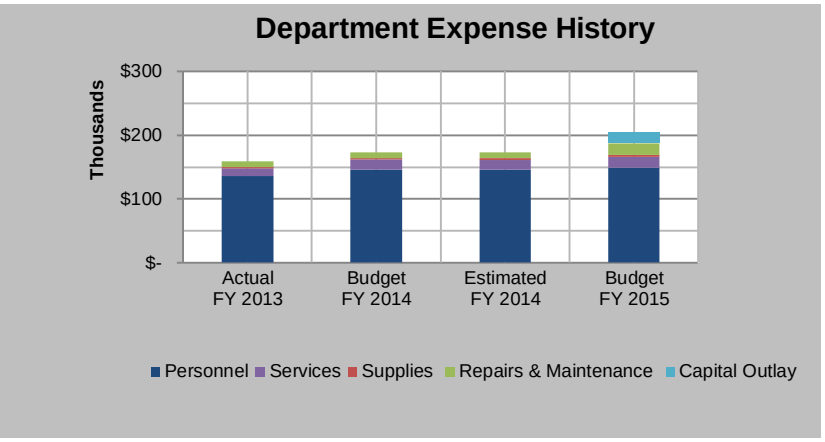
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 135,951	$ 146,584	$ 146,584	$ 149,027
Supplies	$ 2,124	$ 2,645	$ 2,772	$ 2,920
Repairs & Maintenance	$ 9,043	$ 9,234	$ 9,286	$ 18,769
Services	$ 11,875	$ 15,265	$ 14,978	$ 17,015
Capital Outlay	$ -	$ -	$ -	$ 16,645
Total	**$ 158,992**	**$ 173,728**	**$ 173,620**	**$ 204,376**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
IT Director	1	1	1
IT Specialist	1	1	1
GIS Technician	1	1	1
Total	**3**	**3**	**3**





Mission

To provide oversight, management, and support of City information technology infrastructure and systems.

Description

- Provides trouble-shooting and repair of hardware, software, and network systems.
- Provides support and management of City telephony systems and devices.
- Procures IT system components.
- Manages City copier systems and programs.
- Recommends IT system improvements, upgrades, and replacements.
- Advises and assists departments in the upgrade and maintenance of departmental IT systems.
- Provides training for City staff and Council on computer systems and software.
- Develops policies, procedures, and standards for technology use and provisioning.

Accomplishments

- Created Information Technology/GIS Master plan. (A6)
- Installed alarm system and video surveillance at Finance and Library. (A14)
- Introduced a virtual platform at City Hall, including terminal server. (A14)
- Enhanced presentations held in Council chambers by adding second projector and screen. (A14)
- Migrated Fire department from FirePro RMS to Capers RMS. (E2)
- Deployed RMM software to enhance remote support and device access. (A8, A14)
- Assembled electronic door access system at Harris Center. (F3-7)
- Deployed message archiver. (A14)
- Installed electronic access gates at Public Works. (F3-7)
- Converted majority of City forms to form fillable. (F3-7)
- Installed PubWorks software suite for Public Works. (A2)
- Launched E-Readers in library. (F3-7)
- Deployed iPads to City Council and Management staff for electronic agenda distribution. (A14)

Goals

- Upgrade City phone system. (A8, A14)
- Implement Tyler Content Manager for document management. (A2)
- Continue to develop Nolan Creek early flood warning system. (A14)
- Increase internet bandwidth to main segment of city network. (A14)
- Continue education for City IT staff. (A2)
- Install a point-to-point wireless connection from City Hall to Public Works. (A9, A14)
- Provide technical perspective in identification and implementation of technology regarding Police Department remodel. (E2)

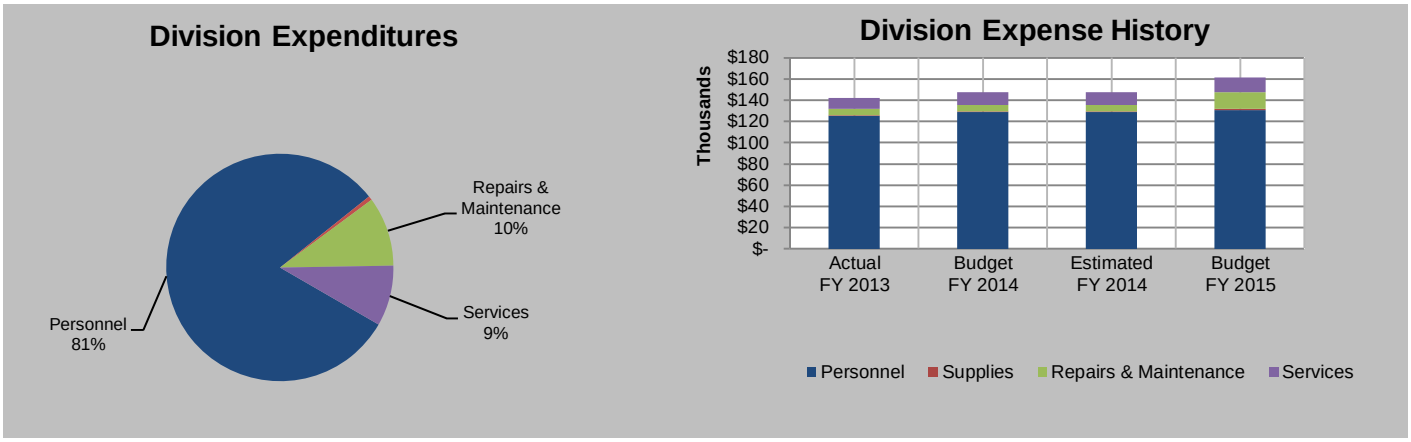
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 125,048	$ 128,735	$ 128,735	$ 130,839
Supplies	$ 789	$ 625	$ 852	$ 900
Repairs & Maintenance	$ 5,869	$ 5,910	$ 5,962	$ 16,001
Services	$ 10,349	$ 12,280	$ 11,867	$ 13,877
Total	**$ 142,056**	**$ 147,550**	**$ 147,416**	**$ 161,617**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Network Uptime	100%	99.80%	100%
Tickets Open	1,118	1,311	1,523
Tickets Closed	1,085	1,276	1,457



Information Technology Systems

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-071-102	Salaries - Professional	$ 95,197	$ 96,229	$ 96,229	$ 98,820
01-4-071-113	Health Insurance Allowance	$ 2,831	$ -	$ -	$ -
01-4-071-114	Allowances	$ 7,546	$ 7,500	$ 7,500	$ 7,500
01-4-071-121	TMRS	$ 7,078	$ 7,064	$ 7,064	$ 7,583
01-4-071-122	FICA	$ 7,787	$ 7,775	$ 7,775	$ 7,973
01-4-071-123	Employee Insurance	$ 4,354	$ 9,537	$ 9,537	$ 8,328
01-4-071-124	Workers' Comp. Insurance	$ 240	$ 238	$ 238	$ 244
01-4-071-125	Unemployment Compensation	$ 14	$ 392	$ 392	$ 391
	Total Personnel	**$ 125,048**	**$ 128,735**	**$ 128,735**	**$ 130,839**
01-4-071-201	Office Supplies	$ 69	$ 300	$ 300	$ 300
01-4-071-202	Postage	$ -	$ -	$ 2	$ -
01-4-071-229	Tools & Other Supplies	$ 720	$ -	$ 225	$ 500
01-4-071-250	Small Equipment	$ -	$ 325	$ 325	$ 100
	Total Supplies	**$ 789**	**$ 625**	**$ 852**	**$ 900**
01-4-071-406	Computer System Maintenance	$ 5,869	$ 5,910	$ 5,962	$ 16,001
	Total Repairs & Maintenance	**$ 5,869**	**$ 5,910**	**$ 5,962**	**$ 16,001**
01-4-071-510	Dues & Publications	$ 427	$ 479	$ 479	$ 879
01-4-071-513	Travel & Training	$ 4,058	$ 5,219	$ 4,400	$ 5,483
01-4-071-550	Insurance - General Liability	$ 80	$ 92	$ 120	$ 260
01-4-071-551	Insurance - Errors & Omissions	$ 176	$ 201	$ 276	$ 305
01-4-071-570	Special Services	$ 4,437	$ 5,009	$ 5,260	$ 5,009
01-4-071-581	Communication Services	$ 1,171	$ 1,280	$ 1,332	$ 1,941
	Total Services	**$ 10,349**	**$ 12,280**	**$ 11,867**	**$ 13,877**
	Total Information Technology Systems	**$ 142,056**	**$ 147,550**	**$ 147,416**	**$ 161,617**

Information Technology Systems

Account Number	Description			Amount
01-4-071-406	**Computer Maintenance**			
	- Cisco Smartnet maintenance	$	3,133	
	- Kaseya Essentials	$	8,520	
	- Barracuda	$	1,286	
	- Adobe Lifecycle	$	300	
	- Anti-spam and anti-virus software	$	147	
	- TWC computer system support 10%	$	1,536	
	- Unitrends Support	$	1,079	**$ 16,001**
510	**Dues & Publications**			
	- Technology reference books	$	300	
	- Experts Exchange	$	175	
	- DNSStuff Subscription	$	79	
	-Texas Association of Government IT Managers dues	$	100	
	- BeltonTexas.gov domain renewal	$	125	
	- Various publications	$	100	**$ 879**
513	**Travel & Training**			
	- TAGITM conference	$	1,500	
	- Online student center	$	83	
	- Skillsets.com online training	$	3,900	**$ 5,483**
570	**Special Services**			
	- Website maintenance - 1/2			**$ 5,009**
581	**Communication Services**			
	- Aircard - 2 Staff	$	912	
	- iPad data	$	456	
	- Telephone & long distance service	$	573	**$ 1,941**

Mission

To efficiently and effectively provide geospatial information and applications to all City departments and the public in order to enhance City operations, improve decision making and provide better public service.

Description

- Maintains and updates GIS data.
- Prepares graphical illustrations for presentation.
- User training and support.

Accomplishments

- Continued to maintain GIS web portal. (A14, F3-7)
- Continued to participate in regional 911 addressing community. (A8, E2)
- Built Sidewalk layer encompassing all of City. (B1)
- Continued comprehensive inventory of water/sewer infrastructure. (A9, B4)
- Continued support of department and presentation requests for maps. (A9)

Goals

- Develop and promote a shared GIS system as a resource for staff and citizens. (A14)
- Continue to develop and maintain new GIS web portal. (A14, F3-7)
- Continue to develop 911 addressing maps for BCCC. (A8, E2)
- Upgrade GIS Workstation and Plotter. (A14)
- Continue documentation of water/sewer systems and storm water systems. (F3-2&5)
- Continue to identify datasets that can be used by departments. (A9, A14, A7)

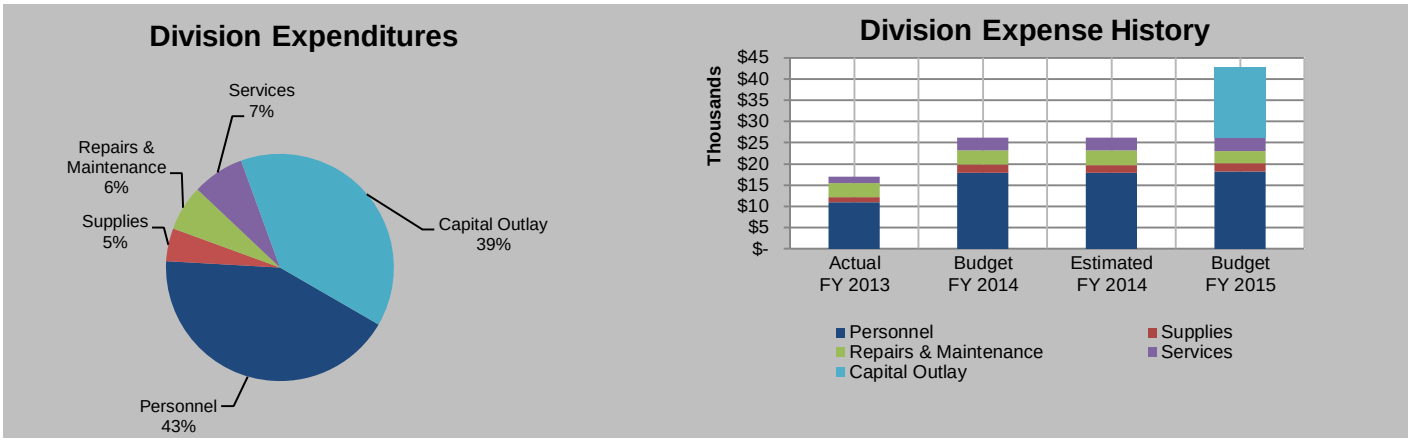
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 10,903	$ 17,849	$ 17,849	$ 18,188
Supplies	$ 1,335	$ 2,020	$ 1,920	$ 2,020
Repairs & Maintenance	$ 3,174	$ 3,324	$ 3,324	$ 2,768
Services	$ 1,525	$ 2,985	$ 3,111	$ 3,138
Capital Outlay	$ -	$ -	$ -	$ 16,645
Total	**$ 16,936**	**$ 26,178**	**$ 26,204**	**$ 42,759**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Tickets Open	187	516	584
Tickets Closed	179	504	576



Information Technology Systems - GIS

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-072-104	Salaries- Operations	$ 8,383	$ 13,600	$ 13,600	$ 14,095
01-4-072-121	TMRS	$ 574	$ 926	$ 926	$ 1,005
01-4-072-122	FICA	$ 641	$ 1,040	$ 1,040	$ 1,078
01-4-072-123	Employee Insurance	$ 1,282	$ 2,162	$ 2,162	$ 1,888
01-4-072-124	Workers' Comp. Insurance	$ 20	$ 32	$ 32	$ 33
01-4-072-125	Unemployment Compensation	$ 3	$ 89	$ 89	$ 89
	Total Personnel	**$ 10,903**	**$ 17,849**	**$ 17,849**	**$ 18,188**
01-4-072-201	Office Supplies	$ -	$ 250	$ 150	$ 250
01-4-072-202	Postage	$ -	$ 20	$ 20	$ 20
01-4-072-229	Tools & Other Supplies	$ 1,335	$ 1,750	$ 1,750	$ 1,750
	Total Supplies	**$ 1,335**	**$ 2,020**	**$ 1,920**	**$ 2,020**
01-4-072-406	Computer System Maintenance	$ 3,174	$ 3,324	$ 3,324	$ 2,768
	Total Repairs & Maintenance	**$ 3,174**	**$ 3,324**	**$ 3,324**	**$ 2,768**
01-4-072-510	Dues & Publications	$ -	$ 150	$ 150	$ 150
01-4-072-513	Travel & Training	$ -	$ 1,287	$ 1,287	$ 1,300
01-4-072-550	Insurance - General Liability	$ 13	$ 15	$ 60	$ 70
01-4-072-551	Insurance - Errors & Omissions	$ 29	$ 33	$ 139	$ 155
01-4-072-570	Special Services	$ 1,200	$ 1,200	$ 1,200	$ 1,200
01-4-072-581	Communication Services	$ 284	$ 300	$ 275	$ 263
	Total Services	**$ 1,525**	**$ 2,985**	**$ 3,111**	**$ 3,138**
01-4-072-802	Machinery & Equipment	$ -	$ -	$ -	$ 16,645
	Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 16,645**
	Total IT Systems - GIS	**$ 16,936**	**$ 26,178**	**$ 26,204**	**$ 42,759**
	Total IT Systems	**$ 158,992**	**$ 173,728**	**$ 173,620**	**$ 204,376**

Information Technology Systems - GIS

Account Number	Description			Amount
01-4-072-406	**Computer Maintenance**			
	- Plotter maintenance	$	1,200	
	- ArcGIS (Esri) Maintenance	$	1,500	
	- Anti-spam and anti-virus software	$	68	**$ 2,768**
513	**Travel & Training**			
	- Texas Natural Resources Information System Conference			**$ 1,300**
570	**Special Services**			
	- GIS web hosting - 1/3			**$ 1,200**
802	**Machinery & Equipment**			
	- Plotter/Scanner	$	10,645	
	- Dell Precision GIS Workstation	$	6,000	**$ 16,645**

Mission

To provide and maintain a transportation system of streets, alleys and sidewalks for safe and efficient vehicular and pedestrian traffic.

Description

- Repairs potholes and patches utility cuts.
- Repairs streets for damage caused by water line breaks and failure of road base material.
- Prepares street driving surfaces for annual seal coating program.
- Reconstructs streets to upgrade driving surface and drainage.
- Inspects and makes repairs to City bridges and sidewalks.
- Performs annual crack sealing of streets to prevent water damage.
- Installs and maintains traffic control signs and paving markers.
- Responds to emergency conditions by barricading, sandbagging, and clearing debris.
- Performs sanding of streets during icing conditions.
- Mows rights-of-way and maintains street and alley shoulders.
- Installs and maintains street name signs.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Developed the 5 Year Street Maintenance Plan. (A6, F3-3)
- Oversaw, inspected, and assisted with the expansion of Wheat Road. (B5, F3-3)
- Constructed Chisholm Trail Parkway Trail and the Ave M Extension Project. (C2, C6, F3-6)
- Installed new pedestrian ramps and bike lanes. (F3-6)
- Constructed the CIP funded Avenue D Street Sidewalk Project. (F3-6)
- Coordinated with TxDOT for the replacement design of Toll Bridge Road Bridge. (F2)
- Implemented the Public Works Work Order and Asset Management System. (A14, F3-7)
- Removed two low water crossings for safety improvements. (C2)
- Assisted with the design for 4 major improvement and expansion projects. (B5, F3-3, F3-6)
- Developed the bid package, managed bidding, and contracted for the IMC. (F3-3)
- Managed the seal coating of approximately 49,109 square yards of roadway. (F3-3)

Goals

- Implement Year One of the 5-year Street Maintenance Plan. (F3-3)
- Oversee, inspect, and assist with major projects. (F3-3)
- As part of the bond issue, design and construct street/sidewalk improvements. (F3-3, F3-6)
- Develop a RFQ for micro-surfacing and a crack seal program. (F3-3)
- Design and construct additional parking at Heritage and Beall Parks. (F3-3)

(Strategic Plan Goal #)

Expenditure Summary

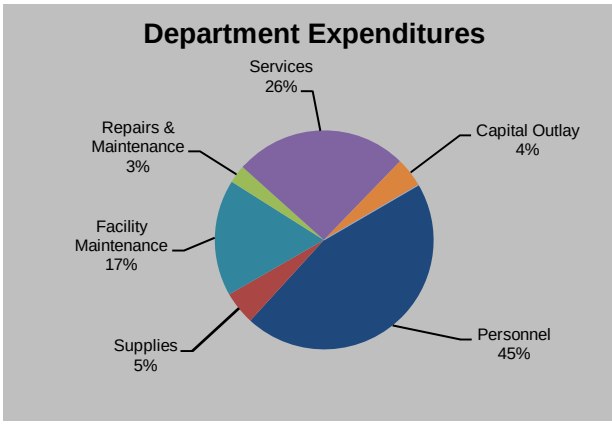
Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 473,757	$ 495,665	$ 495,665	$ 540,951
Supplies	$ 53,191	$ 53,039	$ 53,575	$ 59,232
Facility Maintenance	$ 153,406	$ 200,800	$ 201,300	$ 206,340
Repairs & Maintenance	$ 22,062	$ 35,898	$ 41,793	$ 31,781
Services	$ 283,925	$ 311,114	$ 301,697	$ 307,911
Capital Outlay	$ -	$ -	$ -	$ 52,988
Transfers	$ -	$ 747,652	$ 747,652	$ -
Total	**$ 986,341**	**$ 1,844,168**	**$ 1,841,682**	**$ 1,199,203**

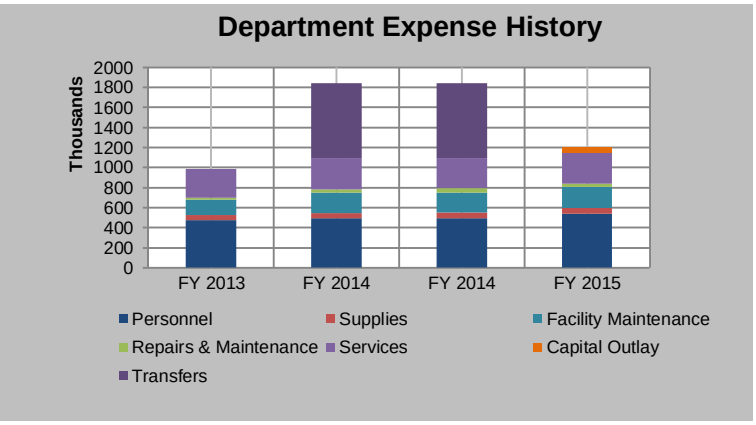
Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Miles of Streets	181	182	183
Tons of HMAC for Potholes	235	250	290
Tons of HMAC for Util. Cuts	155	160	165
Utility Cuts Made/Repaired	180	185	180
Street Signs Erected/Replc.	451	460	450
Man-Hours Mowing ROWs	3,200	3,400	3,600
Tons of Base or Surface	2,404	2,500	2,600
Sq. Yds. of Seal Coating	46,251	49,109	60,000

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Street Supervisor	1	1	1
Senior Maintenance Worker	0	0	1
Heavy Equip Operator	2	2	1
Maintenance Worker II	3	3	2
Maintenance Worker I	3	3	4
Total	**9**	**9**	**9**





Streets

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-080-101	Salaries - Administrative	$ 26,799	$ 24,495	$ 24,495	$ 26,874
01-4-080-102	Salaries - Professional	$ 20,454	$ 21,189	$ 21,189	$ 22,202
01-4-080-103	Salaries - Supervisory	$ 92,551	$ 93,669	$ 93,669	$ 96,365
01-4-080-104	Salaries - Operations	$ 209,314	$ 207,241	$ 207,241	$ 223,398
01-4-080-107	Salaries - Overtime	$ 2,987	$ 9,027	$ 9,027	$ 9,593
01-4-080-108	Salaries - Part Time	$ 3,795	$ 5,760	$ 5,760	$ 5,760
01-4-080-109	Salaries-Contract Labor	$ -	$ -	$ -	$ 25,000
01-4-080-113	Health Insurance Allowance	$ 3,606	$ -	$ -	$ -
01-4-080-121	TMRS	$ 24,473	$ 24,218	$ 24,218	$ 26,992
01-4-080-122	FICA	$ 27,334	$ 27,205	$ 27,205	$ 28,950
01-4-080-123	Employee Insurance	$ 45,270	$ 63,830	$ 63,830	$ 55,710
01-4-080-124	Workers' Comp. Insurance	$ 16,957	$ 16,400	$ 16,400	$ 17,476
01-4-080-125	Unemployment Compensation	$ 218	$ 2,631	$ 2,631	$ 2,631
	Total Personnel	**$ 473,757**	**$ 495,665**	**$ 495,665**	**$ 540,951**
01-4-080-201	Office Supplies	$ 163	$ 445	$ 400	$ 515
01-4-080-202	Postage	$ -	$ 100	$ -	$ 50
01-4-080-220	Clothing Supplies	$ 4,971	$ 6,277	$ 6,200	$ 6,284
01-4-080-221	Chemical Supplies	$ 114	$ 1,117	$ 1,000	$ 1,178
01-4-080-222	Fuel	$ 34,815	$ 41,320	$ 41,000	$ 44,330
01-4-080-227	Janitorial Supplies	$ 463	$ 350	$ 475	$ 500
01-4-080-229	Tools & Other Supplies	$ 7,957	$ 3,430	$ 4,500	$ 4,302
01-4-080-250	Small Equipment	$ 4,709	$ -	$ -	$ 2,073
	Total Supplies	**$ 53,191**	**$ 53,039**	**$ 53,575**	**$ 59,232**
01-4-080-301	Building Maintenance	$ 631	$ 750	$ 900	$ 990
01-4-080-302	Heat & A/C Maintenance	$ 97	$ -	$ 350	$ 350
01-4-080-333	Street Maintenance	$ 43,955	$ 55,000	$ 55,000	$ 60,000
01-4-080-334	Sign Maintenance	$ 13,527	$ 15,450	$ 15,450	$ 15,000
01-4-080-335	Seal Coating	$ 93,955	$ 125,000	$ 125,000	$ 125,000
01-4-080-336	Sidewalks	$ 1,240	$ 4,600	$ 4,600	$ 5,000
	Total Facility Maintenance	**$ 153,406**	**$ 200,800**	**$ 201,300**	**$ 206,340**
01-4-080-402	Equipment & Machinery Maint	$ 14,598	$ 13,000	$ 17,500	$ 14,000
01-4-080-403	Vehicle Maintenance	$ 7,233	$ 22,850	$ 24,245	$ 17,150
01-4-080-406	Computer System Maintenance	$ 23	$ 48	$ 48	$ 331
01-4-080-407	Radio Maintenance	$ 208	$ -	$ -	$ 300
	Total Repairs & Maintenance	**$ 22,062**	**$ 35,898**	**$ 41,793**	**$ 31,781**
01-4-080-501	Advertising & Public Notices	$ -	$ 150	$ 150	$ 100
01-4-080-510	Dues & Publications	$ 314	$ 458	$ 339	$ 393
01-4-080-513	Travel & Training	$ 987	$ 1,348	$ 1,048	$ 1,757
01-4-080-522	Equipment Rental	$ -	$ 4,700	$ 4,700	$ 5,000
01-4-080-550	Insurance - General Liability	$ 2,595	$ 417	$ 1,856	$ 3,500
01-4-080-551	Insurance - Errors & Omissions	$ 821	$ 939	$ 1,244	$ 1,370
01-4-080-554	Insurance - Automobile	$ 4,892	$ 5,443	$ 5,300	$ 5,830
01-4-080-555	Insurance - Mobile Equipment	$ 1,934	$ 2,118	$ 2,110	$ 2,320
01-4-080-556	Insurance - Real Property	$ 756	$ 1,606	$ 1,850	$ 2,035
01-4-080-562	Engineering	$ 46,696	$ 45,000	$ 45,000	$ 40,000
01-4-080-573	Waste Haul Charges	$ 2,749	$ 4,000	$ 3,700	$ 4,000
01-4-080-581	Communication Services	$ 23	$ 500	$ 200	$ 1,065
01-4-080-582	Gas Service	$ 112	$ 115	$ 200	$ 171
01-4-080-583	Electric Service	$ 3,199	$ 3,200	$ 4,000	$ 2,370
01-4-080-585	Street Lighting	$ 218,846	$ 241,120	$ 230,000	$ 238,000
	Total Services	**$ 283,925**	**$ 311,114**	**$ 301,697**	**$ 307,911**
01-4-080-802	Machinery & Equipment	$ -	$ -	$ -	$ 52,988
	Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 52,988**
01-4-080-971	Transfer to 9th Ave Cat 7 Fund	$ -	$ 747,652	$ 747,652	$ -
	Total Transfers	**$ -**	**$ 747,652**	**$ 747,652**	**$ -**
	Total Streets	**$ 986,341**	**$ 1,844,168**	**$ 1,841,682**	**$ 1,199,203**

Streets

Account Number	Description			Amount
01-4-080-201	**Office Supplies**			
	- Toner cartridges	$	200	
	- Paper	$	130	
	- Notebooks, pens, folders	$	80	
	- Correction tape, pencils	$	35	
	- Business cards	$	30	
	- Staples, paper clips	$	40	**$ 515**
220	**Clothing Supplies**			
	- Uniform rental - 9 staff	$	2,862	
	- T-shirts - 9 staff plus seasonal	$	248	
	- Cotton and leather gloves	$	656	
	- Steel toed boots - 9 pair	$	1,260	
	- Safety vests and glasses	$	648	
	- Hearing protection	$	162	
	- Face shields	$	80	
	- Dust masks	$	48	
	- Foul weather gear - 4 staff	$	320	**$ 6,284**
221	**Chemical Supplies**			
	- Concrete bonding additive	$	90	
	- Herbicide dye	$	160	
	- Mosquito control	$	200	
	- Wasp & hornet spray	$	180	
	- Curing compound	$	164	
	- Weed control	$	384	**$ 1,178**
229	**Tools & Other Supplies**			
	- Shovels, picks, post hole diggers	$	276	
	- Chains	$	200	
	- Asphalt rakes and brooms	$	228	
	- Hammers and lathes	$	294	
	- Chemical sprayer	$	200	
	- Stop/Slow paddles and marking paint	$	500	
	- Batteries	$	112	
	- Ice, break room supplies, water coolers	$	525	
	- Bull float and handle	$	75	
	- Road work signs and stands	$	1,032	
	- Chainsaw blades	$	124	
	- Beacon lights - 3	$	201	
	- Printer	$	150	
	- Office chair	$	225	
	- First aid kits	$	160	**$ 4,302**
250	**Small Equipment**			
	- Weed eater	$	279	
	- Stripe machine	$	500	
	- Concrete saw blade	$	420	
	- Chain saw	$	495	
	- Push lawn mower	$	379	**$ 2,073**
333	**Street Maintenance**			
	- Thermoplastic	$	2,000	
	- Crack seal material	$	16,504	
	- Maintenance materials	$	41,496	**$ 60,000**

Streets Continued

Account Number	Description			Amount
01-4-080-334	**Sign Maintenance**			
	- Replacement and maintenance of traffic control and street name signs to include hardware and accessories			**$ 15,000**
335	**Seal Coating**			
	- Annual seal coating program to maintain adequate driving surface and eliminate water damage to streets			**$ 125,000**
336	**Sidewalks**			
	- Repair and/or replace sidewalks			**$ 5,000**
403	**Vehicle Maintenance**			
	- Vehicle warning lights - 6	$	1,500	
	- Tires and windshield for unit 34	$	500	
	- Tires units for 49, 31, and 33	$	1,200	
	- Dump truck tires for units 39 and 46	$	1,150	
	- Cat blade tires	$	1,800	
	- General vehicle maintenance	$	11,000	**$ 17,150**
406	**Computer Maintenance**			
	- Replacement monitor	$	270	
	- Anti-spam and anit-virus software	$	61	**$ 331**
510	**Dues & Publications**			
	- APWA dues	$	210	
	- TCEQ license	$	111	
	- CDL renewal - 2 staff	$	72	**$ 393**
513	**Travel & Training**			
	- Online student center	$	42	
	- APWA Conference	$	800	
	- 4th of July parade worker lunch - 11 staff	$	165	
	- Continuing education	$	750	**$ 1,757**
562	**Engineering**			
	- Consulting, platting, surveying, & other related services			**$ 40,000**
573	**Waste Haul Charges**			
	- Fees for disposal of brush, trash, & tires from right-of-ways			**$ 4,000**
585	**Street Lighting**			
	- Electrical service for City street lights			**$ 238,000**
802	**Machinery & Equipment**			
	- Hot Crack Sealer			**$ 52,988**

Description

The Parks & Recreation department is comprised of three divisions:

1. Facilities
2. Community Center
3. Recreation

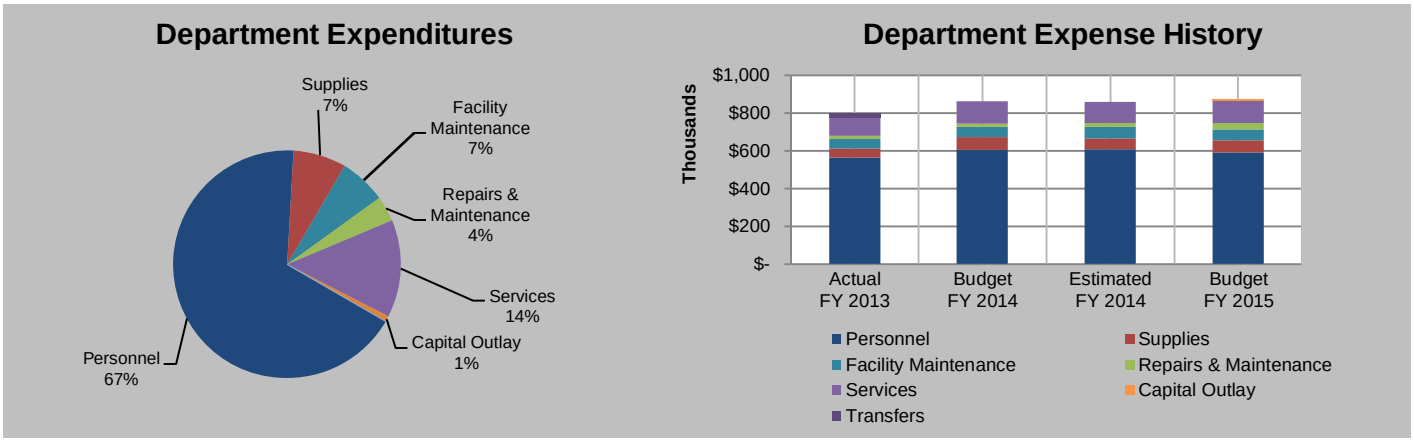
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 562,419	$ 606,274	$ 606,874	$ 590,717
Supplies	$ 48,326	$ 64,681	$ 59,346	$ 65,603
Facility Maintenance	$ 52,322	$ 55,689	$ 62,116	$ 57,718
Repairs & Maintenance	$ 16,578	$ 18,154	$ 19,715	$ 31,997
Services	$ 97,889	$ 118,487	$ 109,706	$ 121,217
Capital Outlay	$ -	$ -	$ -	$ 6,715
Transfers	$ 23,650	$ -	$ -	$ -
Total	**$ 801,183**	**$ 863,285**	**$ 857,757**	**$ 873,967**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Recreation & Events Dir.	1	1	1
Recreation Coordinator	1	1	0
Parks Superintendent	1	1	1
Sr. Maintenance Worker	3	3	3
Maintenance Worker II	2	2	2
Maintenance Worker I	4	4	5
Student Workers - 2	Part Time	Part Time	Part Time
Total	**12**	**12**	**12**



Mission

To provide clean, safe and well-maintained outdoor recreation space and park lands to the citizens of Belton.

Description

- Mows all City parks and recreation areas.
- Picks up trash and debris within City parks and recreation areas.
- Maintains and repairs City park facilities and playground equipment as needed.
- Maintains athletic fields.
- Provides pest and weed control within City parks and facilities.
- Assisted with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Assisted with Nolan Creek Hike and Bike Trail Extension Project construction. (C6, F3-5)
- Constructed a baseball field in partnership with the Belton Youth Baseball Association. (C2)
- Completed design of Beall Park improvements. (C2)
- Assisted with the development and plan review of the Nolan Creek Recreation Project. (C2)
- Installed additional playground equipment at Yettie Polk Park. (C2)
- Trimmed and cut down trees after major windstorm in Yettie Polk Park. (C2)
- Installed stone work at various parks, and assisted in developing pocket parks. (C2)
- Hired new Parks Superintendent. (A7)
- Implemented the Public Works Work Order and Asset Management System. (A14, F3-7)

Goals

- Construct Beall Park enhancements and South Belton Middle School Park. (C2, A13)
- Assist in Heritage Park Special Need's playground improvements and parking lot. (C2, C7)
- Develop sustainable parks by planting new trees and installing supporting irrigation. (C5)
- Install doors and gates at restrooms and new signage in parking lots of parks. (A13)
- Relocate the Parks Department to the Public Works Facility. (A7, A13)
- Oversee, inspect, and assist with construction of the Nolan Creek Recreation Project. (C6)
- Rehabilitate Lion's Park post-Nolan Creek Hike and Bike Trail construction. (C6, F3-5)

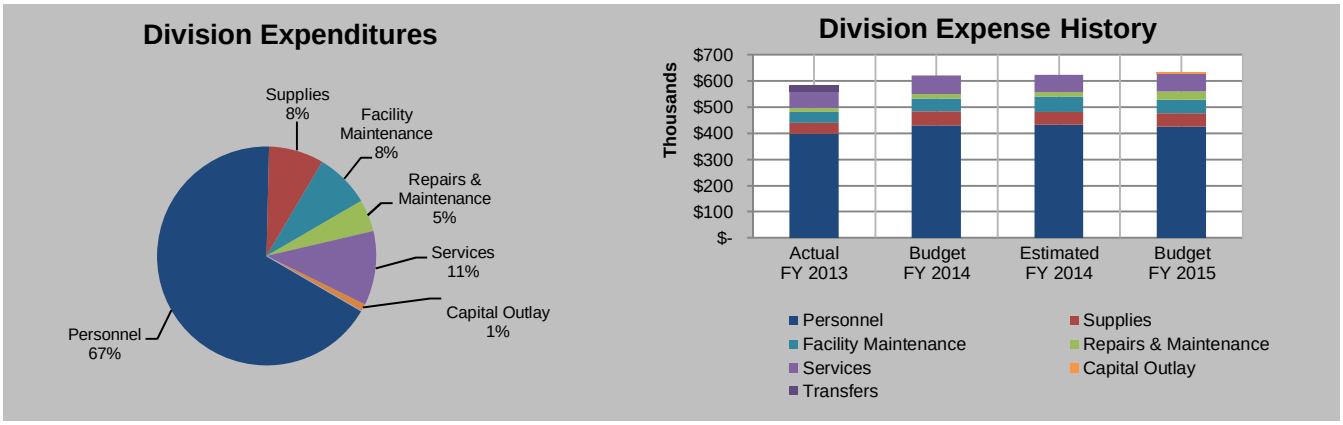
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 397,565	$ 430,700	$ 431,300	$ 425,342
Supplies	$ 42,310	$ 52,926	$ 50,680	$ 51,874
Facility Maintenance	$ 40,429	$ 49,139	$ 57,430	$ 51,325
Repairs & Maintenance	$ 15,990	$ 16,920	$ 18,361	$ 29,970
Services	$ 63,363	$ 71,428	$ 65,098	$ 69,677
Capital Outlay	$ -	$ -	$ -	$ 6,715
Transfers	$ 23,650	$ -	$ -	$ -
Total	**$ 583,307**	**$ 621,113**	**$ 622,869**	**$ 634,903**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Park Acreage Developed	159	162	163
Park Acreage Undeveloped	35	32	31
Playgrounds	15	15	18
Ball Fields	14	15	15
Sports Courts	15	15	15
Pavilions	7	7	7
Ampitheaters	1	1	1
Miles of Trails	5	7	7
Mowing Hours	4,800	5,000	5,200
Park Repair Hours	130	140	150
Equipment Maint. Hours	480	500	520
Tree & Brush Maint. Hours *	750	800	850
Field Maintenance Hours	2,400	2,800	3,000
Irrigation System Repairs	480	500	520
Trail/Sidewalk Maint. Hours	350	380	400
Cemetary Maint. Hours	1,500	1,700	1,800
Pocket Parks Maint	41	46	49
Trash Pickup Hours	1,100	1,200	1,400



Parks & Recreation - Facilities

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-091-101	Salaries - Administrative	$ 16,785	$ 15,623	$ 15,623	$ 16,937
01-4-091-103	Salaries - Supervisory	$ 56,955	$ 57,460	$ 57,460	$ 54,001
01-4-091-104	Salaries - Operations	$ 214,071	$ 221,397	$ 221,397	$ 223,941
01-4-091-107	Salaries - Overtime	$ 482	$ 5,577	$ 5,577	$ 5,559
01-4-091-108	Salaries - Part Time	$ 8,580	$ 12,800	$ 12,800	$ 12,800
01-4-091-109	Contract Labor	$ 6,060	$ 6,000	$ 6,000	$ 6,000
01-4-091-113	Health Insurance Allowance	$ 5,738	$ -	$ -	$ -
01-4-091-114	Vehicle/Phone Allowance	$ -	$ -	$ 600	$ 600
01-4-091-121	TMRS	$ 20,166	$ 20,434	$ 20,434	$ 21,429
01-4-091-122	FICA	$ 23,007	$ 23,934	$ 23,934	$ 23,963
01-4-091-123	Employee Insurance	$ 38,693	$ 58,020	$ 58,020	$ 50,649
01-4-091-124	Workers' Comp. Insurance	$ 6,936	$ 6,806	$ 6,806	$ 6,814
01-4-091-125	Unemployment Compensation	$ 91	$ 2,649	$ 2,649	$ 2,649
	Total Personnel	**$ 397,565**	**$ 430,700**	**$ 431,300**	**$ 425,342**
01-4-091-201	Office Supplies	$ 475	$ 336	$ 700	$ 573
01-4-091-220	Clothing Supplies	$ 4,585	$ 6,130	$ 6,130	$ 6,671
01-4-091-221	Chemical Supplies	$ 3,293	$ 10,980	$ 10,500	$ 7,850
01-4-091-222	Fuel	$ 23,464	$ 28,000	$ 24,000	$ 26,480
01-4-091-227	Janitorial Supplies	$ 4,076	$ 3,500	$ 5,200	$ 6,800
01-4-091-229	Tools & Other Supplies	$ 4,123	$ 3,980	$ 4,150	$ 3,500
01-4-091-250	Small Equipment	$ 2,293	$ -	$ -	$ -
	Total Supplies	**$ 42,310**	**$ 52,926**	**$ 50,680**	**$ 51,874**
01-4-091-301	Building Maintenance	$ 5,227	$ 6,000	$ 8,000	$ 7,000
01-4-091-302	Heat & A/C Maintenance	$ 176	$ 300	$ 430	$ 300
01-4-091-332	Splash Pad Maintenance	$ 4,526	$ 11,275	$ 11,000	$ 6,275
01-4-091-333	Park Maintenance	$ 30,142	$ 31,564	$ 38,000	$ 36,750
01-4-091-334	Vandalism Maintenance	$ 359	$ -	$ -	$ 1,000
	Total Facility Maintenance	**$ 40,429**	**$ 49,139**	**$ 57,430**	**$ 51,325**
01-4-091-402	Equipment & Machinery Maint.	$ 12,200	$ 11,000	$ 12,811	$ 19,000
01-4-091-403	Vehicle Maintenance	$ 3,365	$ 5,200	$ 5,000	$ 10,265
01-4-091-406	Computer System Maintenance	$ 293	$ 420	$ 400	$ 405
01-4-091-407	Radio Maintenance	$ 133	$ 300	$ 150	$ 300
	Total Repairs & Maintenance	**$ 15,990**	**$ 16,920**	**$ 18,361**	**$ 29,970**
01-4-091-510	Dues & Publications	$ 250	$ 1,201	$ 900	$ 1,615
01-4-091-513	Travel & Training	$ 1,256	$ 2,256	$ 1,900	$ 2,322
01-4-091-550	Insurance - General Liability	$ 234	$ 267	$ 531	$ 590
01-4-091-551	Insurance - Errors & Omissions	$ 526	$ 601	$ 1,244	$ 1,375
01-4-091-554	Insurance - Automobile	$ 1,361	$ 1,523	$ 1,880	$ 2,070
01-4-091-555	Insurance - Mobile Equipment	$ 734	$ 802	$ 833	$ 920
01-4-091-556	Insurance - Real Property	$ 3,265	$ 5,538	$ 4,930	$ 5,425
01-4-091-581	Communication Services	$ 1,562	$ 1,900	$ 1,900	$ 1,600
01-4-091-582	Gas Service	$ 485	$ 410	$ 550	$ 610
01-4-091-583	Electric Service	$ 1,680	$ 1,820	$ 120	$ 200
01-4-091-584	Trail Lighting	$ 9,251	$ 10,070	$ 9,000	$ 11,640
01-4-091-585	Park Lighting	$ 42,760	$ 45,040	$ 41,310	$ 41,310
	Total Services	**$ 63,363**	**$ 71,428**	**$ 65,098**	**$ 69,677**

Parks & Recreation - Facilities

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-091-802	Machinery & Equipment	$ -	$ -	$ -	$ 6,715
	Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 6,715**
01-4-091-903	Transfer to GF Capital Projects Fund	$ 17,800	$ -	$ -	$ -
01-4-091-904	Transfer to Capital Equipment Fund	$ 5,850	$ -	$ -	$ -
	Total Transfers	**$ 23,650**	**$ -**	**$ -**	**$ -**
	Total Parks & Rec. - Facilities	**$ 583,307**	**$ 621,113**	**$ 622,869**	**$ 634,903**

Parks & Recreation - Facilities

Account Number	Description			Amount
01-4-091-109	**Contract Labor**			
	- Bell County adult community service program			$ 6,000
220	**Clothing Supplies**			
	- Steel toed boots - 10 staff	$	1,400	
	- Gloves	$	437	
	- Foul weather gear - 9 staff	$	200	
	- Safety gear - 9 staff	$	1,016	
	- Knee pads	$	150	
	- T-shirts	$	288	
	- Uniform rental - 10 staff	$	3,180	$ 6,671
221	**Chemical Supplies**			
	- Fertilizer	$	5,050	
	- Herbicide	$	2,000	
	- Pesticides	$	800	$ 7,850
227	**Janitorial Supplies**			
	- Cleaning and paper supplies for park restrooms and pavilions			$ 6,800
229	**Tools & Other Supplies**			
	- Shovels, rakes, & picks	$	360	
	- Small hand tools	$	176	
	- Electric saws and drills	$	300	
	- Water hoses & sprinklers	$	120	
	- Trash pick up tools	$	150	
	- Trimming & pruning tools	$	580	
	- Fire extinguishers	$	65	
	- First aid kits	$	135	
	- Pruner and chain saw	$	329	
	- Edger and blower	$	335	
	- Ice, batteries, and water cans	$	450	
	- Miscellaneous supplies	$	500	$ 3,500
301	**Building Maintenance**			
	- Lumber, metal, and doors	$	2,400	
	- Paint and equipment	$	1,000	
	- Electrical repairs and materials	$	1,300	
	- Plumbing parts and repairs	$	1,300	
	- Other repair parts	$	1,000	$ 7,000
332	**Splash Pad Maintenance**			
	- Chlorine & HCL acid	$	1,000	
	- Testing supplies	$	200	
	- Painting	$	1,000	
	- Repair/replace signs	$	250	
	- Filters for backwash	$	1,000	
	- Solenoid repair	$	600	
	- Repairs for parts & valves	$	2,000	
	- Feature repairs & welding	$	225	$ 6,275

Parks & Recreation - Facilities Continued

Account Number	Description			Amount	
01-4-091-333	**Park Maintenance**				
	- Park restroom repairs and soap dispensers	$	4,000		
	- Park seating area repairs	$	3,200		
	- Playground equipment repairs	$	4,000		
	- Irrigation repairs	$	2,000		
	- Amphitheater repairs	$	1,500		
	- Chisholm Park soccer fields	$	4,500		
	- Fence repairs	$	8,400		
	- Sidewalk repairs	$	1,500		
	- Grass seed and ball field soil	$	5,750		
	- Dog waste bags	$	300		
	- Water fountain repairs	$	1,600	**$**	**36,750**
402	**Equipment & Machinery Maintenance**				
	- Replacement mower parts	$	3,500		
	- Trailer repairs	$	2,000		
	- Utility vehicle repairs	$	1,000		
	- Tractor repairs	$	4,000		
	- Back hoe repairs	$	2,000		
	- Case loader repairs	$	3,000		
	- Replace mower & tractor tires	$	3,500	**$**	**19,000**
406	**Computer Maintenance**				
	- Anti-spam and anti-virus software	$	50		
	- Cisco Smartnet maintenance	$	355	**$**	**405**
510	**Dues & Publications**				
	- Texas Turfgrass dues - 2 staff	$	300		
	- Pest Control license - 2 staff	$	250		
	- Texas Recreation and Park Society - 2 staff	$	150		
	- Certified Pool Operator license	$	700		
	- Backflow license	$	150		
	- TWUA dues	$	65	**$**	**1,615**
513	**Travel & Training**				
	- Online Student Center	$	42		
	- 4th of July parade worker lunch - 12 staff	$	180		
	- Texas Turfgrass seminars - 2	$	1,200		
	- Pesticide training	$	300		
	- Playground safety seminar	$	300		
	- Sports Field Seminar	$	300	**$**	**2,322**
584	**Trail Lighting**				
	- Electricity for existing and new lighting at Hike & Bike trails			**$**	**11,640**
585	**Park Lighting**				
	- Electricity for lighting of parks and playing fields			**$**	**41,310**
802	**Machinery & Equipment**				
	- 6' field groomer			**$**	**6,715**

Mission

To enhance quality of life through the management, maintenance, and scheduling of events and recreational programs at the T.B. Harris Community Center.

Description

- Manages the Harris Center, including coordinating events, bookings, and marketing.
- Ensures condition of facilities for events by working with City staff and outside contractors.
- Oversight and scheduling of maintenance and custodial functions at Harris Center.
- Coordinates marketing and implementation for special events.
- Promotes and manages the Legacy Parks Program and the Volunteer Program.

Accomplishments

- Cultivated the Legacy Parks Program. (A11)
- Stained all City owned privacy fences surrounding the Harris Community Center, including the newly installed security fence at the back of the Harris Community Center, to help with maintenance and aesthetics. (C2)
- Attended events in the community to enhance awareness of Harris Center offerings. (A10)
- Increased number and spectrum of special events held in the Community Center. (C7)
- Created and distributed new rack cards for the Legacy Program. (A10)
- Continued the development and growth of the Youth Advisory Commission. (A11)
- Assisted in planning and implementation of One Community, One Day. (C2)
- Continued fostering strong partnership with Library for activities and events. (C8)
- Expanded promotional items for the Harris Community Center. (A10)

Goals

- Continue cultivation of the Legacy Parks Program and the Volunteer Program. (A11)
- Increase weekday rentals at Harris Community Center by marketing to businesses. (A10)
- Explore operational needs for enhanced use of the Harris Community Center. (A5)
- Utilize software to gauge demand and track satisfaction with operations. (A14, C1)
- Establish a system to evaluate programs based on needs, breakeven point, etc. (B10)
- Initiate the Parks & Recreation Strategic Master Plan update. (A1)

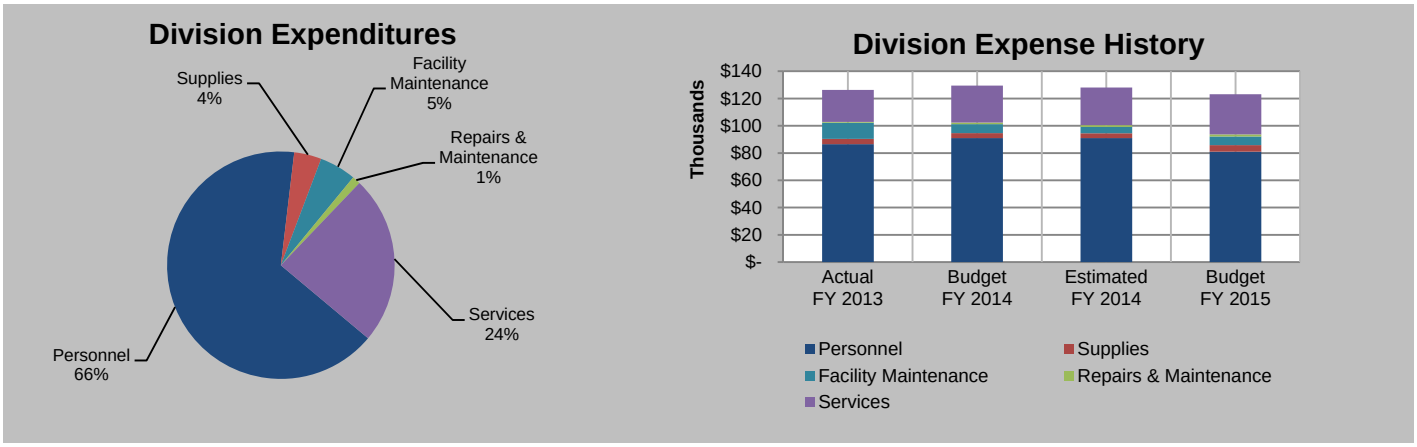
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 86,566	$ 91,002	$ 91,002	$ 81,003
Supplies	$ 3,800	$ 3,685	$ 3,525	$ 4,785
Facility Maintenance	$ 11,893	$ 6,550	$ 4,686	$ 6,393
Repairs & Maintenance	$ 553	$ 1,197	$ 1,320	$ 1,457
Services	$ 23,545	$ 27,071	$ 27,527	$ 29,522
Total	**$ 126,358**	**$ 129,505**	**$ 128,060**	**$ 123,160**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Number of Events	367	355	400
Cancellations	13	2	5
Event Retention	68%	70%	75%



Parks & Recreation - Community Center

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-092-102	Salaries- Professional	$ 29,260	$ 29,169	$ 29,169	$ -
01-4-092-104	Salaries - Operations	$ 34,539	$ 35,944	$ 35,944	$ 36,076
01-4-092-107	Salaries - Overtime	$ -	$ 1,000	$ 1,000	$ 1,000
01-4-092-114	Allowances	$ 3,903	$ 4,020	$ 4,020	$ 4,020
01-4-092-121	TMRS	$ 4,520	$ 4,776	$ 4,776	$ 2,932
01-4-092-122	FICA	$ 4,937	$ 5,287	$ 5,287	$ 3,066
01-4-092-123	Employee Insurance	$ 8,555	$ 9,537	$ 9,537	$ 5,552
01-4-092-124	Workers' Comp. Insurance	$ 839	$ 877	$ 877	$ 811
01-4-092-125	Unemployment Compensation	$ 14	$ 392	$ 392	$ 261
01-4-092-150	New Personnel Requests	$ -	$ -	$ -	$ 27,285
	Total Personnel	**$ 86,566**	**$ 91,002**	**$ 91,002**	**$ 81,003**
01-4-092-201	Office Supplies	$ 589	$ 600	$ 500	$ 430
01-4-092-202	Postage	$ 2	$ 60	$ 30	$ 30
01-4-092-220	Clothing Supplies	$ 110	$ 220	$ 220	$ 180
01-4-092-221	Chemical Supplies	$ 50	$ 175	$ 100	$ 635
01-4-092-222	Fuel	$ 122	$ 130	$ 175	$ 130
01-4-092-227	Janitorial Supplies	$ 1,001	$ 1,200	$ 1,200	$ 1,200
01-4-092-229	Tools & Other Supplies	$ 1,329	$ 1,300	$ 1,300	$ 1,460
01-4-092-250	Small Equipment	$ 598	$ -	$ -	$ 720
	Total Supplies	**$ 3,800**	**$ 3,685**	**$ 3,525**	**$ 4,785**
01-4-092-301	Building Maintenance	$ 9,898	$ 4,450	$ 2,586	$ 4,293
01-4-092-302	Heat & A/C Maintenance	$ 1,995	$ 2,100	$ 2,100	$ 2,100
	Total Facility Maintenance	**$ 11,893**	**$ 6,550**	**$ 4,686**	**$ 6,393**
01-4-092-402	Machinery & Equipment Maintenance	$ 42	$ 730	$ 860	$ 880
01-4-092-406	Computer System Maintenance	$ 511	$ 467	$ 460	$ 577
	Total Repairs & Maintenance	**$ 553**	**$ 1,197**	**$ 1,320**	**$ 1,457**
01-4-092-501	Advertising & Marketing	$ 342	$ 3,495	$ 2,200	$ 2,300
01-4-092-510	Dues & Publications	$ 53	$ 78	$ 53	$ 38
01-4-092-513	Travel & Training	$ 1,963	$ 1,092	$ 805	$ 1,083
01-4-092-521	Equipment Lease	$ 1,578	$ 1,500	$ 1,550	$ 1,600
01-4-092-550	Insurance - General Liability	$ 57	$ 65	$ 89	$ 97
01-4-092-551	Insurance - Errors & Omissions	$ 124	$ 142	$ 207	$ 229
01-4-092-556	Insurance - Real Property	$ 2,094	$ 2,509	$ 2,513	$ 2,765
01-4-092-581	Communication Services	$ 2,034	$ 1,930	$ 1,930	$ 2,100
01-4-092-582	Gas Service	$ 1,621	$ 1,580	$ 3,500	$ 3,450
01-4-092-583	Electric Service	$ 13,680	$ 14,680	$ 14,680	$ 15,860
	Total Services	**$ 23,545**	**$ 27,071**	**$ 27,527**	**$ 29,522**
	Total Parks & Rec. - Community Ctr	**$ 126,358**	**$ 129,505**	**$ 128,060**	**$ 123,160**

Parks & Recreation - Community Center

Account Number	Description			Amount	
01-4-092-201	**New Personnell Requests**				
	- Part-time crew workers - 2 staff			**$**	**27,285**
201	**Office Supplies**				
	- Paper & envelopes	$	200		
	- Business cards	$	30		
	- Other	$	200	**$**	**430**
220	**Clothing Supplies**				
	- Boots	$	120		
	- Staff logo polos	$	60	**$**	**180**
221	**Chemical Supplies**				
	- Pesticides	$	50		
	- Yard chemicals	$	585	**$**	**635**
229	**Tools & Other Supplies**				
	- U.S., Texas, & City flags	$	180		
	- Table carts	$	440		
	- Batteries	$	200		
	- Coffee and water supplies for City functions	$	600		
	- Labor law posters	$	40	**$**	**1,460**
301	**Building Maintenance**				
	- Floor waxing	$	900		
	- Pest control	$	500		
	- Ceiling tiles	$	100		
	- Light bulbs	$	100		
	- Fire panel inspection and monitoring	$	693		
	- Security system repair	$	500		
	- General repair and maintenance	$	1,500	**$**	**4,293**
402	**Machinery & Equipment Maintenance**				
	- Projector bulb replacement	$	300		
	- Microphone replacement	$	400		
	- Trimmer line & lawn care tools	$	180	**$**	**880**
406	**Computer System Maintenance**				
	- Invision CL maintenance - 5%	$	59		
	- Anti-spam and anit-virus software	$	183		
	- Cisco Smartnet maintenance	$	335	**$**	**577**
501	**Advertising & Marketing**				
	- Rack cards	$	300		
	- Newspaper advertisements	$	1,200		
	- Promotional items	$	300		
	- Expositions	$	500	**$**	**2,300**
510	**Dues & Publications**				
	- Sam's Club - 1 staff	$	15		
	- Belton Journal subscription	$	23	**$**	**38**
513	**Travel & Training**				
	- TML annual conference	$	1,000		
	- Online Student Center	$	83	**$**	**1,083**
521	**Equipment Lease**				
	- Copier lease - 1/2	$	663		
	- Additional copies - 1/2	$	937	**$**	**1,600**

Mission

To enhance quality of life through the development, implementation, and oversight of recreation and leisure activities at City park facilities.

Description

- Ensures condition of facilities for events by working with City staff and outside contractors.
- Coordinates recreation events within the City parks.
- Schedules and coordinates leasing of other City park facilities.

Accomplishments

- Assisted in preparation, planning, and successful design of the Nolan Creek Recreational Improvement Project. (A9, B7)
- Partnered with UMHB Campus Rec to provide a disc golf tournament. (C8)
- Secured the use of a facility (basketball gym) from BISD for open gym basketball. (C8)
- Implemented a joint use agreement for youth soccer associations at Heritage Park. (A6)
- Pioneered and ran the department's first 'Summerfest'. (C2)
- Successfully ran four 'Movie in the Parks'. (C2)
- Attended events in the community to enhance awareness of Parks & Recreation. (A10)
- Enhance website pages to increase awareness and participation. (A10)
- Assisted in planning and execution of One Community, One Day. (C2)
- Continued the successful collaboration with Hope for the Hungry's annual 5K Race. (C3)
- Expanded promotional items for the Parks and Recreation Department. (A10)
- Continued to develop and implement the Adopt-A-Park program. (C8)

Goals

- Seek partnerships and sponsorships within the community. (C8)
- Develop new marketing/ implementation plans for annual and special events. (A10)
- Track website hits and explore avenues to increase awareness. (A10)
- Expand recreational programming for target markets not currently satisfied. (C7, C3)
- Develop a system to evaluate programs based on needs, breakeven point, etc. (B10)
- Continue to research grant and partnership opportunities. (A3)
- Coordinate parks related events outside of Harris including COTCT, OCOD, and Movies in the Park, Family Fishin' & Fun, and National Park & Recreation Month celebration. (C3, C6)
- Manage field use agreements and scheduling with leagues and associations. (C6)
- Utilize social media to create awareness and an action-based response platform. (A10)
- Prepare for Park project implementation – Hike and Bike Trail Phase 2, Nolan Creek project, Special Needs Playground, and other playground enhancements. (C6)

(Strategic Plan Goal #)

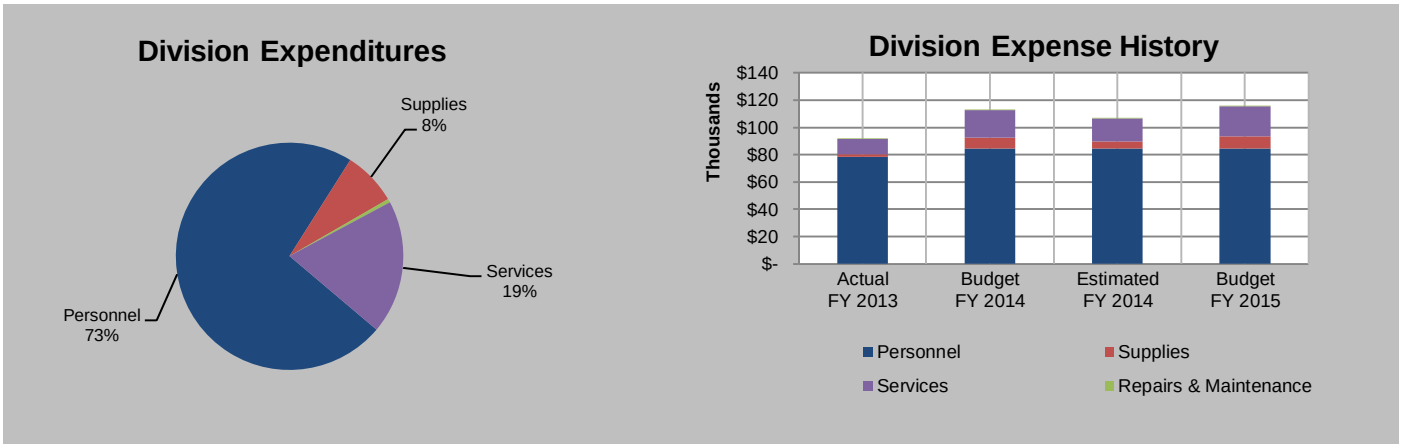
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 78,288	$ 84,572	$ 84,572	$ 84,372
Supplies	$ 2,216	$ 8,070	$ 5,141	$ 8,944
Repairs & Maintenance	$ 34	$ 37	$ 34	$ 570
Services	$ 10,980	$ 19,988	$ 17,081	$ 22,018
Total	**$ 91,519**	**$ 112,667**	**$ 106,828**	**$ 115,904**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Recreation Classes	203	332	350
Park Rentals	144	103	150
Special Event Permits	*N/A	36	50
Cancellations	3	5	5

* Began tracking in FY 2014



Parks & Recreation - Recreation

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-093-102	Salaries - Professional	$ 29,260	$ 29,169	$ 29,169	$ 31,898
01-4-093-104	Salaries - Operations	$ 30,069	$ 35,520	$ 35,520	$ 35,899
01-4-093-114	Allowances	$ 635	$ 420	$ 420	$ 420
01-4-093-121	TMRS	$ 4,213	$ 4,434	$ 4,434	$ 4,866
01-4-093-122	FICA	$ 4,588	$ 4,949	$ 4,949	$ 5,186
01-4-093-123	Employee Insurance	$ 8,555	$ 9,537	$ 9,537	$ 5,552
01-4-093-124	Workers' Comp. Insurance	$ 743	$ 151	$ 151	$ 159
01-4-093-125	Unemployment Compensation	$ 225	$ 392	$ 392	$ 392
	Total Personnel	**$ 78,288**	**$ 84,572**	**$ 84,572**	**$ 84,372**
01-4-093-201	Office Supplies	$ 385	$ 460	$ 450	$ 500
01-4-093-202	Postage	$ 72	$ 150	$ 150	$ 35
01-4-093-205	Rec Event Promo/Prizes/Supplies	$ -	$ 970	$ 941	$ 999
01-4-093-210	Ball Sports/Officials	$ 354	$ 5,990	$ 3,100	$ 6,370
01-4-093-211	Disc Sports	$ 306	$ 330	$ 330	$ 600
01-4-093-220	Clothing Supplies	$ -	$ 50	$ 50	$ 120
01-4-093-229	Tools & Other Supplies	$ 180	$ 120	$ 120	$ 320
01-4-093-250	Small Equipment	$ 920	$ -	$ -	$ -
	Total Supplies	**$ 2,216**	**$ 8,070**	**$ 5,141**	**$ 8,944**
01-4-093-406	Computer System Maintenance	$ 34	$ 37	$ 34	$ 570
	Total Repairs & Maintenance	**$ 34**	**$ 37**	**$ 34**	**$ 570**
01-4-093-501	Advertising & Marketing	$ 1,744	$ 5,440	$ 4,300	$ 5,965
01-4-093-510	Dues & Publications	$ 785	$ 910	$ 885	$ 885
01-4-093-513	Travel & Training	$ 1,674	$ 3,446	$ 1,550	$ 1,892
01-4-093-521	Equipment Lease	$ 1,578	$ 1,500	$ 1,550	$ 1,600
01-4-093-550	Insurance - General Liability	$ 53	$ 60	$ 89	$ 97
01-4-093-551	Insurance- Errors & Omissions	$ 116	$ 132	$ 207	$ 229
01-4-093-570	Special Events	$ 4,706	$ 8,150	$ 8,150	$ 11,000
01-4-093-581	Communications Services	$ 324	$ 350	$ 350	$ 350
	Total Services	**$ 10,980**	**$ 19,988**	**$ 17,081**	**$ 22,018**
	Total Parks & Rec. - Recreation	**$ 91,519**	**$ 112,667**	**$ 106,828**	**$ 115,904**
	Total Parks & Recreation	**$ 801,183**	**$ 863,285**	**$ 857,757**	**$ 873,967**

Parks & Recreation - Recreation

Account Number	Description			Amount
01-4-093-201	**Office Supplies**			
	- Paper, envelopes, & folders	$	140	
	- Business cards	$	60	
	- Badges & lanyards	$	100	
	- Binders & labels	$	100	
	- Other	$	100	**$ 500**
205	**Rec Event Promo/Prizes/Supplies**			
	- T-shirts for give aways - 150			**$ 999**
210	**Ball Sports/Officials**			
	- Tournament basketballs	$	100	
	- Tournament volleyballs and nets	$	160	
	- Officials	$	3,500	
	- Prizes	$	1,010	
	- Gym rental fees	$	900	
	- Ice, water, gatorade	$	300	
	- Field paint, chalk, markers	$	400	**$ 6,370**
211	**Disc Sports**			
	- Tournament ultimate discs	$	100	
	- Prizes	$	300	
	- Hole marker supplies	$	100	
	- Ice, water, gatorade	$	100	**$ 600**
406	**Computer Maintenance**			
	- Cisco Smartnet maintenance	$	335	
	- Invision CL maintenance	$	59	
	- Anti-spam and anit-virus software	$	176	**$ 570**
501	**Advertising & Marketing**			
	- Student flyers - COTCT, Family, Fishin', & Fun	$	625	
	- Utility bill inserts	$	1,210	
	- Special event banners and signs	$	1,000	
	- Recreation & Event advertisements	$	2,000	
	- Custom Coolies	$	500	
	- Wristbands	$	330	
	- Ball caps	$	250	
	- Set up fees	$	50	**$ 5,965**
510	**Dues & Publications**			
	- Sam's Club - 2 staff	$	30	
	- Texas Amateur Athletics Federation	$	200	
	- Texas Recreation & Parks Society - 3 staff	$	255	
	- National Recreation & Parks Association	$	400	**$ 885**
513	**Travel & Training**			
	- Online Student Center	$	42	
	- Mileage for Recreation Coordinator	$	300	
	- Texas Recreation and Park Society Annual Institute	$	800	
	- Mileage for Event Coordinator	$	300	
	- Texas Amateur Athletics Federation Sports Management	$	400	
	- Continuing Education CPRP	$	50	**$ 1,892**

Parks & Recreation - Recreation Continued

Account Number	Description			Amount
01-4-093-521	**Equipment Lease**			
	- Copier Lease - 1/2	$	663	
	- Additional copies - 1/2	$	937	**$ 1,600**
570	**Special Events**			
	- Family, Fishin', & Fun	$	1,600	
	- Christmas on the Chisholm Trail	$	2,000	
	- Movie in the Park - 4	$	2,400	
	- Bridal showcase	$	1,000	
	- Daddy/Daughter dances	$	1,500	
	- National Park & Recreation Month	$	500	
	- Summerfest	$	2,000	**$ 11,000**

Description

The Planning department is comprised of two divisions:

1. Planner
2. Inspections

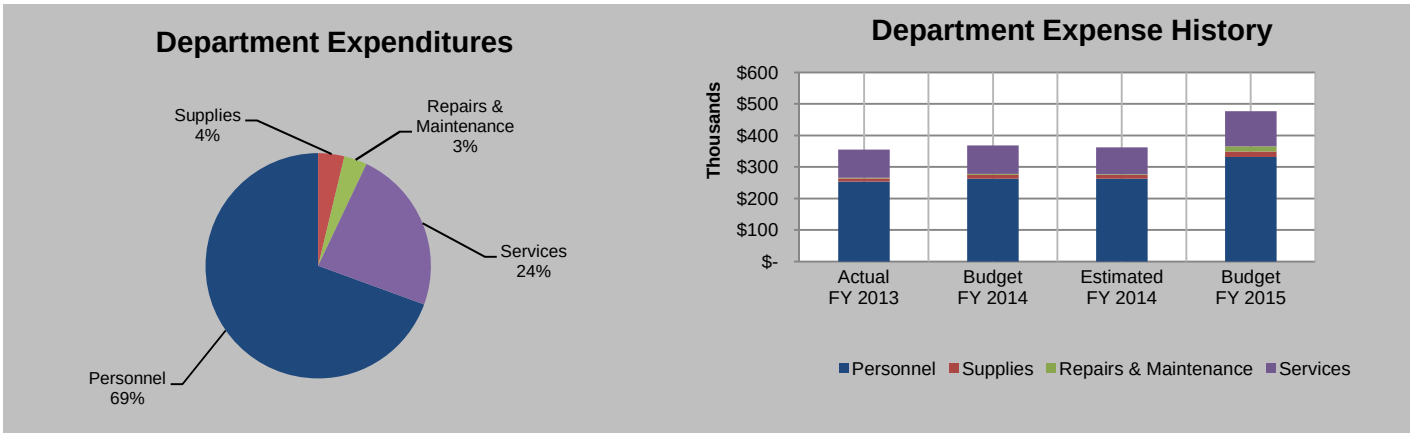
The details of these divisions follow:

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 253,065	$ 262,955	$ 262,955	$ 331,494
Supplies	$ 10,199	$ 11,594	$ 11,360	$ 17,790
Repairs & Maintenance	$ 2,687	$ 3,166	$ 2,869	$ 15,747
Services	$ 89,318	$ 90,647	$ 84,818	$ 112,143
Total	**$ 355,269**	**$ 368,362**	**$ 362,002**	**$ 477,174**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Planning Director	1	1	1
Building Official	1	1	1
Assistant Building Official	1	1	1
Administrative Assistant	1	1	1
Retail Development Coord.	0	0	1
Clerk - Part time	0	0.5	0.5
Total	**4**	**4.5**	**5.5**



Mission

To address the immediate and long-term needs of the community by enhancing the quality of the City's natural and built environments through implementation of the comprehensive plan, zoning ordinance, and design standards/guidelines.

Description

- Reviews subdivision plats and Design Standards application requests, in relation to City Master Plans.
- Reviews plans and specifications for subdivisions and building projects within the city.
- Monitors development in the City's one mile extra territorial jurisdiction (ETJ).
- Represents the City staff and keeps records and minutes for the Planning and Zoning Commissions, the Zoning Board of Adjustments, Historic Preservation Commission, and Housing Board of Adjustment.
- Maintains records of land use decisions within the City.
- Monitors development within the flood plain.
- Monitors storm water management requirements.

Accomplishments

- Completed an updated estimate of the City population. (B7)
- Trained new members of various commissions and boards in planning and zoning and historic preservation. (A2)
- Established policy for downtown second story residential use. (D2)
- Cultivated a digital shared folder containing construction plans for new development. (A14)
- Created comprehensive lists that include the requirements for all plat submissions. (A11)
- Coordinated review of solicitor permits with the Police Department. (A9)
- Completed sunset review of the Design Standards. (B7)
- Amended the Street Renaming and Facility Naming Policy. (A6)
- Maintained and updated Thoroughfare Plan. (B5)

Goals

- Create Subdivision code amendments and updates. (F-3-6)
- Complete AICP Certification requirements. (A2)
- Update the Sign Ordinance and develop portable sign standards for downtown. (C2)
- Implement Historic District Design Guidelines and designate landmarks in the City. (C5)
- Establish a central data location for all master plans and their status. (A6)
- Update a future land use plan that implements the Comprehensive Plan. (B1)
- Develop a preservation plan and request Certified Local Government status. (A3, C5)
- Develop a universal application for all planning related items. (A14)
- Develop a growth management strategy for the City of Belton. (B3)

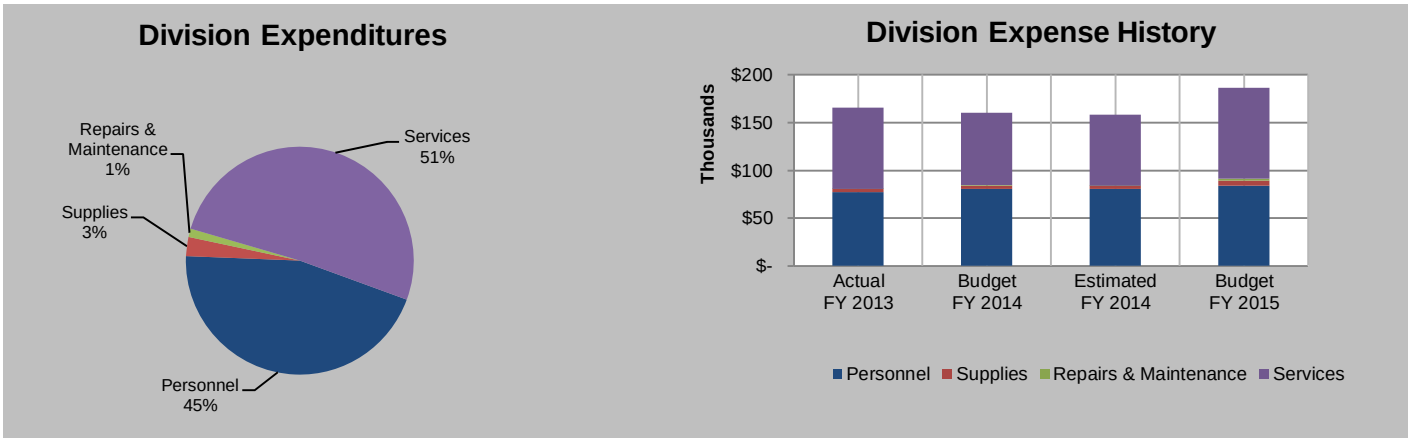
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 77,527	$ 80,903	$ 80,903	$ 84,159
Supplies	$ 2,952	$ 3,134	$ 2,820	$ 5,000
Repairs & Maintenance	$ 345	$ 397	$ 300	$ 2,216
Services	$ 84,834	$ 75,869	$ 74,403	$ 95,237
Total	**$ 165,658**	**$ 160,303**	**$ 158,426**	**$ 186,612**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Zoning Cases	39	32	35
Plats	19	31	25
Administrative Plats	6	5	5
Re-plats	2	3	3
Plans Reviewed	100	100	100
Variances	5	8	6
Zoning Amendments	2	2	2



Planning - Planner

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-101-101	Salaries - Administrative	$ 39,377	$ 39,250	$ 39,250	$ 41,227
01-4-101-104	Salaries - Operations	$ 19,664	$ 22,308	$ 22,308	$ 23,609
01-4-101-113	Health Insurance Allowance	$ -	$ 3,600	$ -	$ -
01-4-101-114	Allowances	$ 3,622	$ 4,437	$ 3,600	$ 3,600
01-4-101-121	TMRS	$ 4,186	$ 4,939	$ 4,437	$ 4,881
01-4-101-122	FICA	$ 4,553	$ 5,722	$ 4,939	$ 5,190
01-4-101-123	Employee Insurance	$ 5,973	$ 151	$ 5,722	$ 4,997
01-4-101-124	Workers' Comp. Insurance	$ 129	$ 496	$ 151	$ 159
01-4-101-125	Unemployment Compensation	$ 22	$ -	$ 496	$ 496
	Total Personnel	**$ 77,527**	**$ 80,903**	**$ 80,903**	**$ 84,159**
01-4-101-201	Office Supplies	$ 1,162	$ 1,400	$ 1,200	$ 1,400
01-4-101-202	Postage	$ 1,321	$ 1,520	$ 1,300	$ 1,300
01-4-101-229	Tools & Other Supplies	$ 469	$ 214	$ 320	$ 2,300
	Total Supplies	**$ 2,952**	**$ 3,134**	**$ 2,820**	**$ 5,000**
01-4-101-406	Computer System Maintenance	$ 345	$ 397	$ 300	$ 2,216
	Total Repairs & Maintenance	**$ 345**	**$ 397**	**$ 300**	**$ 2,216**
01-4-101-501	Advertising & Public Notices	$ 806	$ 500	$ 900	$ 1,000
01-4-101-510	Dues & Publications	$ 485	$ 900	$ 660	$ 900
01-4-101-513	Travel & Training	$ 3,442	$ 4,236	$ 2,700	$ 4,542
01-4-101-550	Insurance - General Liability	$ 53	$ 60	$ 148	$ 180
01-4-101-551	Insurance - Errors & Omissions	$ 116	$ 133	$ 345	$ 380
01-4-101-562	Engineering	$ 46,696	$ 45,000	$ 45,000	$ 40,000
01-4-101-563	Planning Consultant Services	$ 32,115	$ 23,650	$ 23,650	$ 7,500
01-4-101-570	Special Services	$ -	$ -	$ -	$ 40,000
01-4-101-581	Communication Services	$ 1,120	$ 1,390	$ 1,000	$ 735
	Total Services	**$ 84,834**	**$ 75,869**	**$ 74,403**	**$ 95,237**
	Total Planning - Planner	**$ 165,658**	**$ 160,303**	**$ 158,426**	**$ 186,612**

Planning - Planner

Account Number	Description			Amount
01-4-101-202	**Postage**			
	- Postage for P&Z notifications and agendas			$ 1,300
229	**Tools and Other Supplies**			
	- Plat box	$	300	
	- File cabinet	$	700	
	- Other supplies	$	500	
	- 50 inch TV	$	800	$ 2,300
406	**Computer Equipment Maintenance**			
	- Anti-spam and virus software	$	215	
	- Microsoft Word for iPad	$	40	
	- TWC computer system support - 10%	$	1,536	
	- Dropbox renewal	$	100	
	- General repair & maintenance	$	325	$ 2,216
501	**Advertising & Public Notices**			
	- Zoning change signs	$	300	
	- Newspaper notices	$	700	$ 1,000
513	**Travel & Training**			
	- Online Student Center	$	42	
	- Texas APA conference	$	1,800	
	- National APA conference and AICP certification	$	2,500	
	- Webinars	$	200	$ 4,542
562	**Engineering**			
	- Engineering and surveying services			$ 40,000
563	**Design Review**			
	- Planning consultant	$	5,000	
	- Historic Preservation consultant	$	2,500	$ 7,500

Mission

Enforce the City's building, plumbing, electrical, mechanical, energy codes, and City Ordinances to ensure the construction and maintenance of safe residential and commercial structures.

Description

- Reviews plans for building, zoning, code, design standards requirements.
- Issues permits for building, plumbing, electrical and mechanical construction.
- Inspects construction work within the City to verify compliance with adopted codes and standards through inspection of construction work within the City.
- Issues/checks licenses to insure all construction work is done by qualified personnel.
- Maintains records of construction activity and related matters.
- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Prepare and compile evidence for prosecution purposes in City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Provide explanations of code requirements to the public and contractors.

Accomplishments

- Assistant Building Official held Vice President title of the State Plumbing Inspectors Association. (A2)
- Developed minimum requirements for downtown buildings' uses. (C4)
- Recommended exceptions and adopted the 2009 International Building Code and 2009 Existing Building Code. (C4)

Goals

- Implement mobile inspections and enhance the webpage to provide guidelines and allow existing contractors to submit building permits online. (A10, A14)
- Take advantage of new educational opportunities related to the updated codes. (C4)
- Implement mobile technology for inspections to enhance service. (A14)

(Strategic Plan Goal #)

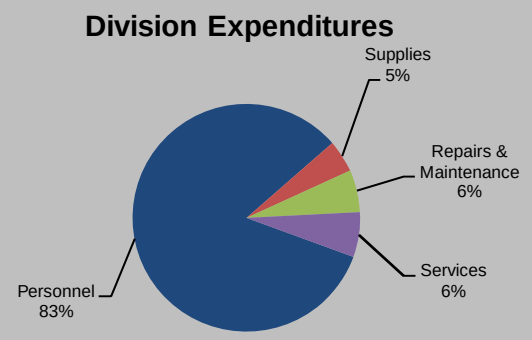
Expenditure Summary

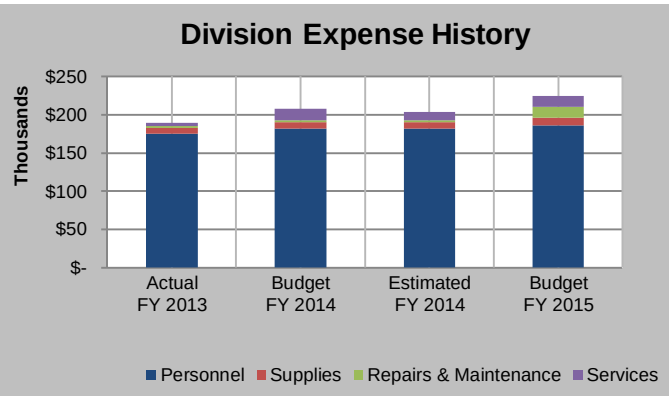
Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 175,538	$ 182,052	$ 182,052	$ 186,312
Supplies	$ 7,247	$ 8,460	$ 8,540	$ 10,310
Repairs & Maintenance	$ 2,342	$ 2,769	$ 2,569	$ 13,531
Services	$ 4,484	$ 14,778	$ 10,415	$ 14,236
Total	**$ 189,611**	**$ 208,059**	**$ 203,576**	**$ 224,389**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Permits:			
Building	395	956	425
Plumbing	160	196	225
Mechanical	62	124	150
Electrical	87	154	175
Water Taps	51	97	125
Sewer Taps	51	97	125
Public Works	*0	101	125
Inspections:			
Building	764	2,024	800
Plumbing	552	588	650
Mechanical	382	372	400
Electrical	516	616	650
Other	158	160	175

* Not tracked until FY 2014





Planning - Inspections

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-102-102	Salaries - Professional	$ 74,130	$ 75,492	$ 75,492	$ 77,948
01-4-102-104	Salaries - Operations	$ 68,131	$ 68,546	$ 68,546	$ 71,023
01-4-102-113	Health Insurance Allowance	$ 113	$ -	$ -	$ -
01-4-102-114	Allowances	$ 423	$ 840	$ 840	$ 840
01-4-102-121	TMRS	$ 9,768	$ 9,866	$ 9,866	$ 10,685
01-4-102-122	FICA	$ 10,891	$ 11,019	$ 11,019	$ 11,396
01-4-102-123	Employee Insurance	$ 11,295	$ 14,941	$ 14,941	$ 13,048
01-4-102-124	Workers' Comp. Insurance	$ 752	$ 735	$ 735	$ 759
01-4-102-125	Unemployment Compensation	$ 35	$ 613	$ 613	$ 613
	Total Personnel	**$ 175,538**	**$ 182,052**	**$ 182,052**	**$ 186,312**
01-4-102-201	Office Supplies	$ 1,077	$ 1,000	$ 1,000	$ 1,000
01-4-102-202	Postage	$ 640	$ 570	$ 570	$ 670
01-4-102-220	Clothing Supplies	$ -	$ 500	$ 500	$ 100
01-4-102-222	Fuel	$ 5,278	$ 6,020	$ 6,020	$ 6,170
01-4-102-229	Tools & Other Supplies	$ 251	$ 370	$ 450	$ 570
01-4-102-250	Small Equipment			$ -	$ 1,800
	Total Supplies	**$ 7,247**	**$ 8,460**	**$ 8,540**	**$ 10,310**
01-4-102-403	Vehicle Maintenance	$ 757	$ 1,000	$ 1,000	$ 1,200
01-4-102-406	Computer System Maintenance	$ 1,584	$ 1,569	$ 1,569	$ 12,131
01-4-102-407	Radio Maintenance	$ -	$ 200	$ -	$ 200
	Total Repairs & Maintenance	**$ 2,342**	**$ 2,769**	**$ 2,569**	**$ 13,531**
01-4-102-510	Dues & Publications	$ 523	$ 950	$ 950	$ 1,025
01-4-102-513	Travel & Training	$ 1,863	$ 1,709	$ 2,584	$ 5,479
01-4-102-550	Insurance - General Liability	$ 175	$ 200	$ 129	$ 142
01-4-102-551	Insurance - Errors & Omissions	$ 394	$ 450	$ 277	$ 305
01-4-102-554	Insurance - Automobile	$ 397	$ 429	$ 435	$ 480
01-4-102-563	Inspection Services	$ 110		$ -	$ -
01-4-102-571	Demolition/Cleanup	$ -	$ 10,000	$ 5,000	$ 5,000
01-4-102-581	Communication Services	$ 1,022	$ 1,040	$ 1,040	$ 1,805
	Total Services	**$ 4,484**	**$ 14,778**	**$ 10,415**	**$ 14,236**
	Total Planning - Inspections	**$ 189,611**	**$ 208,059**	**$ 203,576**	**$ 224,389**

Planning - Inspections

Account Number	Description			Amount	
01-4-102-250	**Small Equipment**				
	- iPads for mobile inspectors - 2			**$**	**1,800**
406	**Computer System Maintenance**				
	- Invision CL maintenance - 5%	$	117		
	- Anti-spam & virus software	$	214		
	- Mobile inspection credit card processing software	$	100		
	- Mobile inspection fee	$	11,500		
	- Other maintenance	$	200	**$**	**12,131**
510	**Dues & Publications**				
	- BOAT membership dues - 2 staff	$	40		
	- Bluebonnet Chapter of the ICC fees - 2 staff	$	50		
	- State plumbing license renewal - 2 staff	$	110		
	- 2015 Building Code Books	$	700		
	- International Code Council membership	$	125	**$**	**1,025**
513	**Travel & Training**				
	- Online Student Center	$	165		
	- Code enforcement continued education	$	224		
	- Bluebonnet meeting meals	$	240		
	- Plumbing education and licensing fee	$	620		
	- BOAT conference	$	1,000		
	- My Permit Now training	$	2,730		
	- Other	$	500	**$**	**5,479**

Mission

The Retail Development Coordinator will provide leadership in developing and promoting Belton as a great place to invest, create jobs, and do business, as part of a plan which results in retail and commercial development in Belton.

Description

Promotes retail/commercial development through various public relations initiatives; works cooperatively and effectively with businesses, property owners and prospective developers; and develops and implements plans and programs strengthening the City's business climate. Plans include marketing, communications, promotional activities, and assisting with the development of infrastructure and other physical improvements.

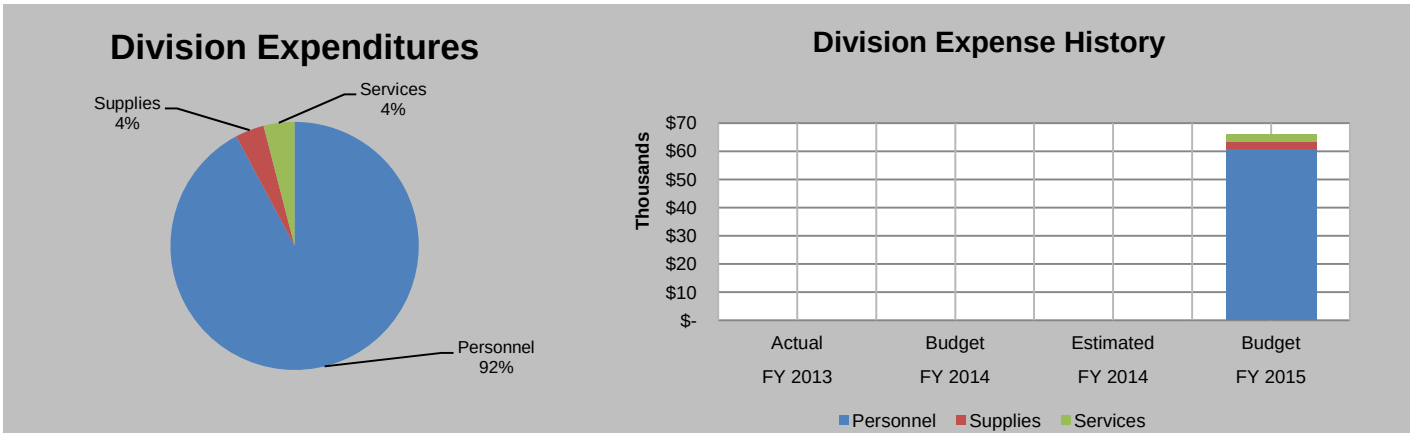
Goals

- Coordinate development of a realistic retail/commercial master plan as well as other projects and programs that foster development and redevelopment, including economic development strategies necessary to support the City's desired vision.
- Provide business development assistance for brokers/realtors/developers, such as identifying locations.
- Develop marketing materials and public information about Belton to promote public support and positive economic development for the City.
- With the assistance of the Planning Director, create a downtown master signage plan that provides directional signage to public facilities, as well as retail businesses and offices downtown.
- Foster a cooperative relationship between the City of Belton, Belton Economic Development Cooperation, Chamber of Commerce, Downtown Belton Merchants Association (DBMA), and governmental and commercial entities involved in developing downtown and the areas within the TIRZ boundary.
- Encourage downtown business owners to undertake joint activities such as promotions, advertising, uniform store hours, special events, business recruiting, parking, and other similar issues, and serve as City staff liaison.
- Participate actively with downtown merchants and property owners regarding downtown redevelopment and marketing initiatives.

(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ -	$ -	$ -	$ 61,023
Supplies	$ -	$ -	$ -	$ 2,480
Services	$ -	$ -	$ -	$ 2,670
Total	**$ -**	**$ -**	**$ -**	**$ 66,173**



Planning - Retail Development

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-102-104	Salaries - Operations	$ -	$ -	$ -	$ 48,000
01-4-102-121	TMRS	$ -	$ -	$ -	$ 3,425
01-4-102-122	FICA	$ -	$ -	$ -	$ 3,672
01-4-102-123	Employee Insurance	$ -	$ -	$ -	$ 5,553
01-4-102-124	Workers' Comp. Insurance	$ -	$ -	$ -	$ 112
01-4-102-125	Unemployment Compensation	$ -	$ -	$ -	$ 261
	Total Personnel	**$ -**	**$ -**	**$ -**	**$ 61,023**
01-4-102-201	Office Supplies	$ -	$ -	$ -	$ 480
01-4-102-229	Tools & Other Supplies	$ -	$ -	$ -	$ -
01-4-102-250	Small Equipment	$ -	$ -	$ -	$ 2,000
	Total Supplies	**$ -**	**$ -**	**$ -**	**$ 2,480**
01-4-102-501	Advertising & Public Notices	$ -	$ -	$ -	$ -
01-4-102-510	Dues & Publications	$ -	$ -	$ -	$ -
01-4-102-513	Travel & Training	$ -	$ -	$ -	$ 2,200
01-4-102-550	Insurance - General Liability	$ -	$ -	$ -	$ 66
01-4-102-551	Insurance - Errors & Omissions	$ -	$ -	$ -	$ 152
01-4-102-581	Communication Services	$ -	$ -	$ -	$ 252
	Total Services	**$ -**	**$ -**	**$ -**	**$ 2,670**
	Total Planning - Retail Development	**$ -**	**$ -**	**$ -**	**$ 66,173**
	Total Planning	**$ 355,269**	**$ 368,362**	**$ 362,002**	**$ 477,174**

Planning - Retail Development

Account Number	Description		Amount
01-4-103-250	**Small Equipment**		
	- Computer	$ 1,000	
	- Furniture	$ 1,000	**$ 2,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To encourage and promote literacy, love of reading and lifelong learning opportunities by providing access to a dynamic collection of historical and current materials in a variety of formats.

Description

- Provides books and other materials for two-week loans with renewal privileges.
- Provides public access computers for internet access, job searches, and distance learning.
- Maintains for the visually impaired a collection of large print books, audio books, and applications for the Talking Book program that is sponsored by the Texas State Library.
- Provides appropriate collection of books and materials for pre-school through high school.
- Responds to telephone and e-mail information queries.
- Assists patrons searching for information on a wide range of subjects.
- Serves in an archival capacity by collecting and preserving local history.
- Supplements the local history collection with a renowned genealogy collection of over 3,200 books, 3,000 photographs and early Texas material.
- Provides inter-library loan service.
- Coordinates community interaction through Christmas and Summer Reading Programs.
- Provides book resources to respond to expanding desires for services.

Accomplishments

- With the help of the Friends of the Library, gave away 1,533 books to the children of Belton at various events. (C2, C6, C8)
- Added Crestview Manor Nursing Center to the large print books program. (C6, C7, A12)
- Utilized teen volunteers for over 158 hours of service. (A11, C3, C6, C7)
- Provided positions for 3 Central Texas Workforce Teen Employees. (A11, C8)
- Conducted a successful event featuring author/pilot Nancy Robinson Masters. (C2, C7)
- Attended a Back to Home School Rally to highlight resources the Library has to offer. (A10)

Goals

- Add educational programs for homeschooled children. (C7, C8)
- Continue to build a collection of electronic format materials. (A14)
- Add services for adults, including book clubs. (C2, C3)
- Work with the Belton Police Department’s RUOK? Senior Program. (A9, C8)

(Strategic Plan Goal #)

Expenditure Summary

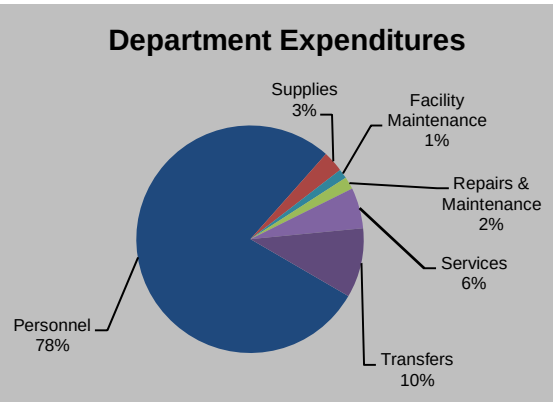
Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 218,856	$ 232,465	$ 232,465	$ 237,494
Supplies	$ 9,887	$ 10,280	$ 9,980	$ 9,075
Facility Maintenance	$ 4,580	$ 6,653	$ 6,653	$ 4,000
Repairs & Maintenance	$ 3,021	$ 3,578	$ 3,675	$ 5,480
Services	$ 13,557	$ 17,478	$ 18,422	$ 17,561
Transfers	$ 25,000	$ 30,000	$ 30,000	$ 30,000
Total	**$ 274,901**	**$ 300,454**	**$ 301,195**	**$ 303,610**

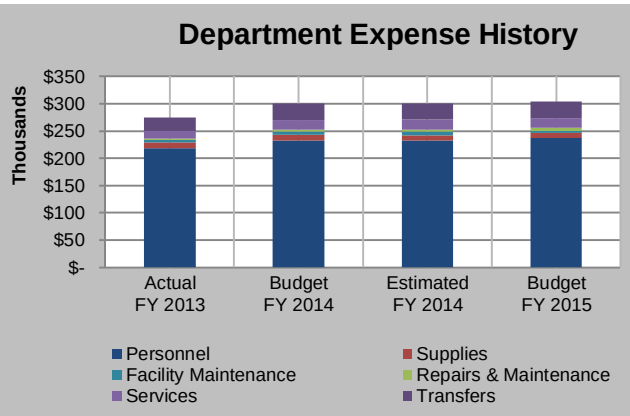
Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Book Stock	31,922	30,988	31,500
Periodical Titles	25	20	25
Videos	431	1,170	1,870
Circulation	65,072	86,624	106,624
Genealogy Books	2,768	2,750	2,725
Visitors	44,123	58,000	63,000
Hrs of Patron Computer Use	8,663	8,697	8,800

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Library Director	1	1	1
Librarian	1	1	1
Children's Library Clerk	0	1	1
Library Clerk II	3	2	2
Total	**5**	**5**	**5**





Library

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-110-101	Salaries - Administrative	$ 65,013	$ 64,815	$ 64,815	$ 67,885
01-4-110-102	Salaries - Professional	$ 35,013	$ 35,801	$ 35,801	$ 35,801
01-4-110-104	Salaries-Operations	$ 70,076	$ 73,295	$ 73,295	$ 77,567
01-4-110-113	Health Insurance Allowance	$ 3,735	$ -	$ -	$ -
01-4-110-121	TMRS	$ 11,893	$ 11,843	$ 11,843	$ 12,928
01-4-110-122	FICA	$ 12,559	$ 13,304	$ 13,304	$ 13,866
01-4-110-123	Employee Insurance	$ 20,110	$ 31,686	$ 31,686	$ 27,710
01-4-110-124	Workers' Comp. Insurance	$ 408	$ 416	$ 416	$ 432
01-4-110-125	Unemployment Compensation	$ 49	$ 1,305	$ 1,305	$ 1,305
	Total Personnel	**$ 218,856**	**$ 232,465**	**$ 232,465**	**$ 237,494**
01-4-110-201	Office Supplies	$ 1,519	$ 1,318	$ 1,200	$ 1,655
01-4-110-202	Postage	$ 653	$ 850	$ 700	$ 420
01-4-110-205	Educational Supplies	$ 2,300	$ 3,362	$ 3,362	$ 2,200
01-4-110-227	Janitorial Supplies	$ 1,053	$ 1,250	$ 1,218	$ 1,300
01-4-110-229	Tools & Other Supplies	$ 4,361	$ 3,500	$ 3,500	$ 3,500
	Total Supplies	**$ 9,887**	**$ 10,280**	**$ 9,980**	**$ 9,075**
01-4-110-301	Building Maintenance	$ 2,018	$ 3,000	$ 3,000	$ 3,000
01-4-110-302	Heat & A/C Maintenance	$ 2,562	$ 3,653	$ 3,653	$ 1,000
	Total Facility Maintenance	**$ 4,580**	**$ 6,653**	**$ 6,653**	**$ 4,000**
01-4-110-406	Computer System Maintenance	$ 3,021	$ 3,578	$ 3,675	$ 5,480
	Total Repairs & Maintenance	**$ 3,021**	**$ 3,578**	**$ 3,675**	**$ 5,480**
01-4-110-501	Advertising & Promotion	$ -	$ 521	$ 500	$ 750
01-4-110-510	Dues & Publications	$ 1,790	$ 1,985	$ 1,985	$ 2,140
01-4-110-513	Travel & Training	$ 2,127	$ 3,080	$ 3,080	$ 3,056
01-4-110-521	Equipment Lease	$ 130	$ -	$ -	$ -
01-4-110-550	Insurance - General Liability	$ 111	$ 127	$ 295	$ 330
01-4-110-551	Insurance - Errors & Omissions	$ 250	$ 286	$ 691	$ 760
01-4-110-556	Insurance - Real Property	$ 1,054	$ 1,439	$ 1,451	$ 1,600
01-4-110-581	Communication Services	$ 1,092	$ 1,600	$ 1,600	$ 1,565
01-4-110-582	Gas Service	$ 697	$ 620	$ 1,000	$ 1,040
01-4-110-583	Electric Service	$ 6,304	$ 7,820	$ 7,820	$ 6,320
	Total Services	**$ 13,557**	**$ 17,478**	**$ 18,422**	**$ 17,561**
01-4-110-922	Transfer to Book Fund	$ 25,000	$ 30,000	$ 30,000	$ 30,000
	Total Transfers	**$ 25,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**
	Total Library	**$ 274,901**	**$ 300,454**	**$ 301,195**	**$ 303,610**

Library

Account Number	Description			Amount	
01-4-110-201	**Office Supplies**				
	- Letterhead, envelopes, & stationery	$	55		
	- Copier & printer paper	$	400		
	- Printer cartridges	$	800		
	- Other	$	400	**$**	**1,655**
205	**Educational Supplies**				
	- Summer reading program flyers	$	550		
	- Summer reading program crafts & other supplies	$	500		
	- Story hour & outreach program	$	600		
	- Special programs	$	550	**$**	**2,200**
229	**Tools & Other Supplies**				
	- Book processing materials	$	2,700		
	- Photograph archival supplies	$	500		
	- USA, Texas, & City flags	$	300	**$**	**3,500**
301	**Building Maintenance**				
	- Repair and maintenance of Library building			**$**	**3,000**
406	**Computer System Maintenance**				
	- Content Café	$	300		
	- Invision CL application maintenance - 5%	$	117		
	- Collection software maintenance	$	2,400		
	- Cisco Smartnet maintenance	$	142		
	- TWC computer system support	$	1,536		
	- Anti-spam & virus software	$	534		
	- Cassie support/updates	$	361		
	- iBose Pro 150	$	90	**$**	**5,480**
501	**Advertising & Promotion**				
	- Library flyers	$	400		
	- Promotional flyers	$	350	**$**	**750**
510	**Dues & Publications**				
	- Online Novel guide	$	30		
	- TexShare database fee	$	500		
	- Texas Municipal Library Director Association dues	$	50		
	- Texas Library Association dues	$	100		
	- Public Libraries Journal	$	325		
	- School Library Journal	$	140		
	- Central Texas Library System membership	$	600		
	- TML library award fee	$	55		
	- Notary fee	$	100		
	- Civic club dues	$	240	**$**	**2,140**
513	**Travel & Training**				
	- Online Student Center	$	206		
	- Central Texas Library System workshops	$	150		
	- Texas Library Association annual meeting - 2 staff	$	2,000		
	- TML annual conference	$	700	**$**	**3,056**
922	**Transfer to Book Fund**				
	- Transfer for new and replacement purchases			**$**	**30,000**

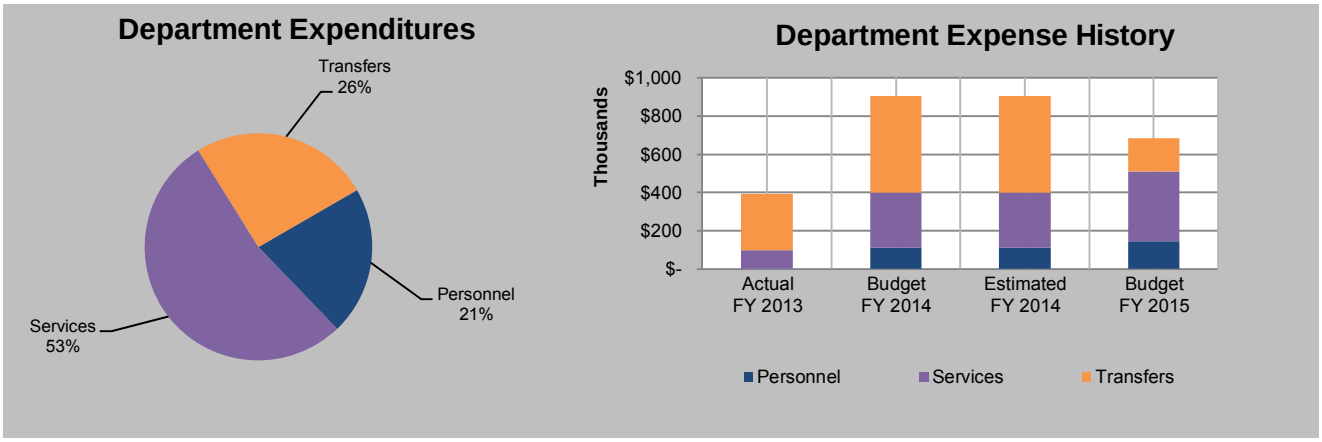
Description

This department contains funding for several non-departmental budget items:

- The employee merit pay plan was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to departmental personnel line items.
- Funding for non-recurring or non-departmental items related directly to the City's Strategic Plan
- Costs directly related to the civil service system for police and fire sworn personnel are accounted for in this department.
- Several non-profit organizations as approved by City Council during the budget process.
- A contingency amount which allows the City to adjust for unbudgeted situations which may occur during the fiscal year. As these situations occur, funding is moved from the contingency line item to the departmental line item incurring the expense.
- Transfers to other funds.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ -	$ 110,000	$ 110,000	$ 145,000
Services	$ 96,856	$ 288,517	$ 288,517	$ 365,028
Transfers	$ 294,523	$ 508,950	$ 508,950	$ 175,000
Total	**$ 391,379**	**$ 907,467**	**$ 907,467**	**$ 685,028**



Other Costs

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-120-160	Pay Plan Costs	$ -	$ 110,000	$ 110,000	$ 145,000
	Total Personnel	**$ -**	**$ 110,000**	**$ 110,000**	**$ 145,000**
01-4-120-701	Strategic Plan Elements	$ 2,337	$ 141,242	$ 141,242	$ 157,000
01-4-120-706	Contributions	$ 94,519	$ 97,250	$ 97,250	$ 108,028
01-4-120-707	Contingency	$ -	$ 50,025	$ 50,025	$ 100,000
	Total Services	**$ 96,856**	**$ 288,517**	**$ 288,517**	**$ 365,028**
01-4-120-903	Transfer to GF Capital Projects Fund	$ 10,000	$ -	$ -	$ -
01-4-120-904	Transfer to Capital Equipment Func	$ 100,000	$ 100,000	$ 100,000	$ 80,000
01-4-120-919	Transfer to Civil Service Func	$ 95,000	$ 95,000	$ 95,000	$ 95,000
01-4-120-961	Transfer to Safe Routes Fund	$ 89,523	$ -	$ -	$ -
01-4-120-969	Transfer to Chisholm Trai	$ -	$ 313,950	$ 313,950	$ -
	Total Transfers	**$ 294,523**	**$ 508,950**	**$ 508,950**	**$ 175,000**
	Total Other Costs	**$ 391,379**	**$ 907,467**	**$ 907,467**	**$ 685,028**

Other Costs

Account Number	Description		Amount
01-4-120-160	**Pay Plan Costs**		
	- Funding for pay plan increases for General Fund employees	$ 100,000	
	- Funding for Civil Service step increases	$ 45,000	**$ 145,000**
701	**Strategic Plan Elements**		
	- Strategic plan update	$ 30,000	
	- Compensation study	$ 127,000	**$ 157,000**
706	**Contributions**		
	- HOT Defense Alliance	$ 5,630	
	- AUSA Scholarship	$ 1,000	
	- Bell County Health District	$ 41,777	
	- Belton Christian Youth Center	$ 5,000	
	- Senior Citizen Center	$ 10,000	
	- HOP Public Transportation	$ 21,121	
	- Downtown Belton Merchants Association	$ 2,500	
	- BISD crossing guard program	$ 21,000	**$ 108,028**
707	**Contingency**		
	- This appropriation is provided for in the City Charter, in an amount not to exceed 3% of total General fund expenditures. The contingency amount is to be used in case of unforeseen items of expenditures.		**$ 100,000**
904	**Transfer to Capital Equipment Fund**		
	- Transfer to Capital Equipment Fund		**$ 80,000**
919	**Transfer to Civil Service Fund**		
	- Sick leave accrual fund	$ 70,000	
	- Civil service costs	$ 25,000	**$ 95,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Solid Waste department is comprised of two divisions:

1. Collection
2. Brush

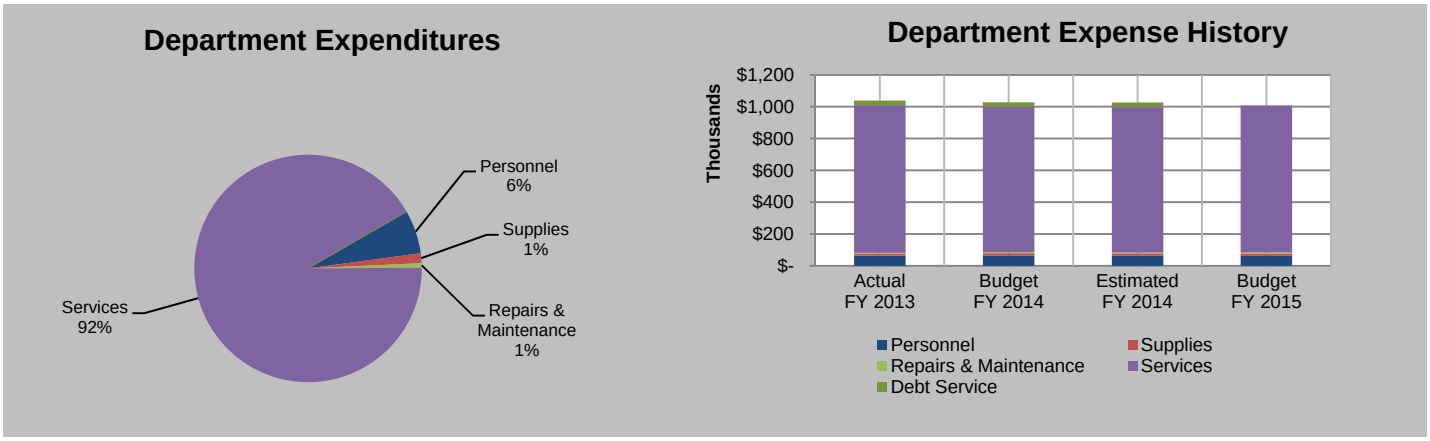
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 63,051	$ 64,711	$ 64,711	$ 62,295
Supplies	$ 13,001	$ 14,844	$ 13,250	$ 14,072
Repairs & Maintenance	$ 5,003	$ 5,600	$ 5,600	$ 6,700
Services	$ 928,465	$ 912,922	$ 914,416	$ 924,700
Debt Service	$ 29,156	$ 29,156	$ 29,156	$ -
Total	**$ 1,038,676**	**$ 1,027,233**	**$ 1,027,133**	**$ 1,007,767**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Sr. Maintenance Worker	1	1	1
Total	**1**	**1**	**1**



Mission

To provide efficient, cost effective solid waste collection, disposal, and recycling services.

Description

- Manage solid waste collection, disposal, and recycling.
- Promote recycling by providing public education materials and information.

Accomplishments

- Implemented new cart-based solid waste collection and disposal system. (F2, F3-4)
- Implemented cart-based curbside recycling program. (A13, F3-4)
- Developed a baseline goal for the amount of recycled materials. (A13, A1)
- Educated citizens on hazardous waste pick-up service and requirements. (A10, A13)
- Educated citizens on recycling service and requirements. (A10, A13)

Goals

- Continue, expand, and retool education programs regarding services. (A10)
- Educate citizens on hazardous waste pick-up service and requirements. (A10, A13)
- Develop bulk waste collection program. (F2, F3-4)
- Refine solid waste collection ordinances as needed. (F3-4)

(Strategic Plan Goal #)

Description

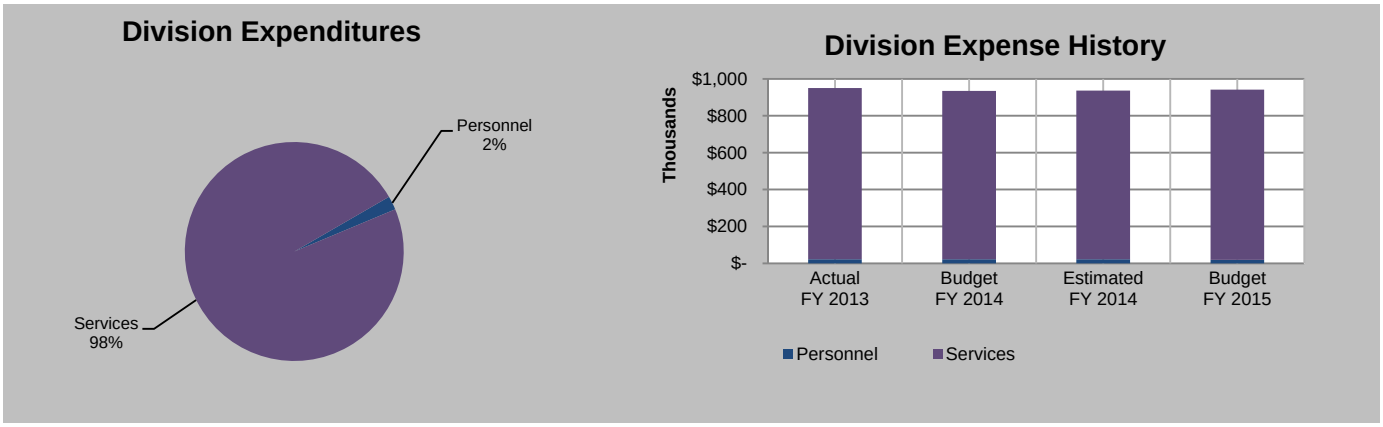
Since 1992, the City has contracted with a private firm for garbage collection services. The Solid Waste department contains the funding for this contract as well as funding for a portion of billing and administrative personnel costs.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 22,020	$ 22,298	$ 22,298	$ 19,125
Services	$ 927,931	$ 912,300	$ 913,697	$ 922,900
Total	**$ 949,950**	**$ 934,598**	**$ 935,995**	**$ 942,025**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Number of tons recycled	N/A	600	650
Pounds of hazardous waste collected	N/A	9,600	10,000



Solid Waste - Collection

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-131-101	Salaries-Administrative	$ 5,869	$ 5,851	$ 5,851	$ 4,400
01-4-131-102	Salaries-Professional	$ 3,899	$ 3,887	$ 3,887	$ 2,383
01-4-131-103	Salaries-Supervisory	$ 5,090	$ 5,136	$ 5,136	$ 5,463
01-4-131-104	Salaries-Operations	$ 2,779	$ 2,837	$ 2,837	$ 2,865
01-4-131-121	TMRS	$ 1,231	$ 1,206	$ 1,206	$ 1,078
01-4-131-122	FICA	$ 1,269	$ 1,355	$ 1,355	$ 1,156
01-4-131-123	Employee Insurance	$ 1,837	$ 1,907	$ 1,907	$ 1,666
01-4-131-124	Workers' Comp Insurance	$ 42	$ 41	$ 41	$ 35
01-4-131-125	Unemployment Compensation	$ 3	$ 78	$ 78	$ 79
	Total Personnel	**$ 22,020**	**$ 22,298**	**$ 22,298**	**$ 19,125**
01-4-131-501	Advertising & Public Notices	$ 96	$ -	$ 1,397	$ 1,400
01-4-131-561	Legal Expenses	$ 350	$ -	$ -	$ -
01-4-131-591	Recycling Program	$ 1,549	$ 1,500	$ 1,500	$ 1,500
01-4-131-592	Refuse Collection Contract	$ 925,936	$ 910,800	$ 910,800	$ 920,000
	Total Services	**$ 927,931**	**$ 912,300**	**$ 913,697**	**$ 922,900**
	Total Solid Waste - Collection	**$ 949,950**	**$ 934,598**	**$ 935,995**	**$ 942,025**

Refuse

Account Number	Description	Amount
01-4-131-591	**Recycling Program**	
	- Promotion and supplies for recycling efforts	**$ 1,500**
592	**Refuse Collection Contract**	
	- Contract payments to private vendor for City-wide collection of refuse	**$ 920,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To provide residential brush collection services.

Description

- Pick up brush and limbs from residential properties throughout the City as requested.
- Educate citizens of availability of brush collection and requirements for pick-up through water bills and door hangers.

Accomplishments

- Developed a collection methodology based on hybrid zone routes to reduce collection time and fuel consumption. (A4, A13)
- Implemented the Public Works Work Order and Asset Management System for brush collection tickets. (A14, F3-7)

Goals

- Respond to all brush collection requests within 3 business days of notification. (A13)
- Continue to educate citizens on services. (A10)

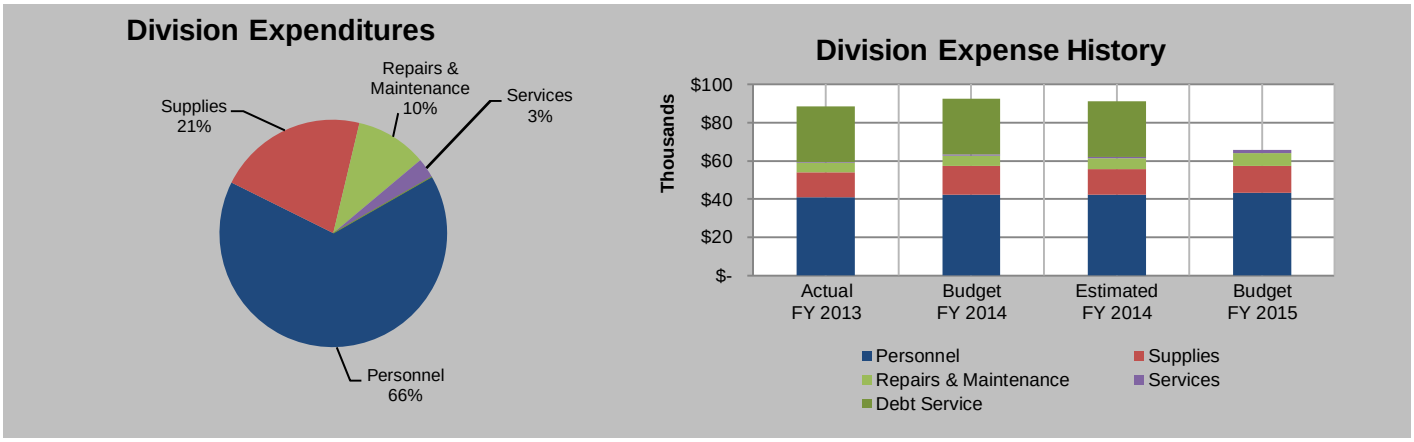
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 41,031	$ 42,413	$ 42,413	$ 43,170
Supplies	$ 13,001	$ 14,844	$ 13,250	$ 14,072
Repairs & Maintenance	$ 5,003	$ 5,600	$ 5,600	$ 6,700
Services	$ 534	$ 622	$ 719	$ 1,800
Debt Service	$ 29,156	$ 29,156	$ 29,156	$ -
Total	**$ 88,726**	**$ 92,635**	**$ 91,138**	**$ 65,742**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Work Orders Completed	2,339	2,580	2,740



Solid Waste - Brush

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-132-104	Salaries - Operations	$ 29,526	$ 30,041	$ 30,041	$ 31,267
01-4-132-107	Salaries - Overtime	$ 173	$ -	$ -	$ -
01-4-132-121	TMRS	$ 2,032	$ 2,046	$ 2,046	$ 2,230
01-4-132-122	FICA	$ 2,200	$ 2,298	$ 2,298	$ 2,392
01-4-132-123	Employee Insurance	$ 5,667	$ 6,358	$ 6,358	$ 5,553
01-4-132-124	Workers' Comp Insurance	$ 1,424	$ 1,409	$ 1,409	$ 1,467
01-4-132-125	Unemployment Compensation	$ 9	$ 261	$ 261	$ 261
	Total Personnel	**$ 41,031**	**$ 42,413**	**$ 42,413**	**$ 43,170**
01-4-132-201	Office Supplies	$ -	$ 100	$ 150	$ 317
01-4-132-220	Clothing Supplies	$ 446	$ 654	$ 600	$ 740
01-4-132-222	Fuel	$ 12,475	$ 13,640	$ 12,000	$ 11,570
01-4-132-229	Tools & Other Supplies	$ 80	$ 450	$ 500	$ 870
01-4-132-250	Small Equipment	$ -	$ -	$ -	$ 575
	Total Supplies	**$ 13,001**	**$ 14,844**	**$ 13,250**	**$ 14,072**
01-4-132-403	Vehicle Maintenance	$ 5,003	$ 5,500	$ 5,500	$ 6,600
01-4-132-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 5,003**	**$ 5,600**	**$ 5,600**	**$ 6,700**
01-4-132-501	Advertising & Public Notices	$ -	$ -	$ -	$ 500
01-4-132-513	Travel & Training	$ -	$ 10	$ 10	$ 15
01-4-132-550	Insurance - General Liability	$ 28	$ 32	$ 59	$ 70
01-4-132-551	Insurance - Errors & Omissions	$ 60	$ 69	$ 139	$ 155
01-4-132-554	Insurance - Automobile	$ 446	$ 511	$ 511	$ 560
01-4-132-573	Tipping Fees	$ -	$ -	$ -	$ 500
	Total Services	**$ 534**	**$ 622**	**$ 719**	**$ 1,800**
01-4-132-601	Debt Service Payments	$ 29,156	$ 29,156	$ 29,156	$ -
	Total Debt Service	**$ 29,156**	**$ 29,156**	**$ 29,156**	**$ -**
	Total Solid Waste - Brush	**$ 88,726**	**$ 92,635**	**$ 91,138**	**$ 65,742**
	Total Solid Waste	**$ 1,038,676**	**$ 1,027,233**	**$ 1,027,133**	**$ 1,007,767**

Solid Waste - Brush

Account Number	Description			Amount
01-4-132-201	**Office Supplies**			
	- Toner cartridge	$	50	
	- Paper	$	52	
	- Notebooks, pens, folders	$	25	
	- Correction tape, pencils	$	20	
	- Staples, paper clips	$	20	
	- Printer	$	150	**$ 317**
220	**Clothing Supplies**			
	- Steel toed boots	$	140	
	- Tee shirts	$	28	
	- Uniform rental	$	318	
	- Gloves	$	84	
	- Foul weather gear	$	80	
	- Safety gear and vest	$	90	**$ 740**
229	**Tools & Other Supplies**			
	- Hand tools	$	121	
	- Batteries	$	14	
	- Ice, Gatorade, etc.	$	170	
	- Fire extinguisher and first aid kit	$	65	
	- Traffic cones, signs	$	500	**$ 870**
250	**- Small Equipment**			
	- Leaf and grass blower	$	325	
	- Pruning chain saw	$	250	**$ 575**
403	**Vehicle Maintenance**			
	- Tires	$	1,600	
	- Maintenance for brush truck	$	5,000	**$ 6,600**
501	**Advertising & Public Notice**			
	- Notices to residential customers concerning brush collection			**$ 500**
573	**Tipping fees**			
	- Tipping fees for brush disposal			**$ 500**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Public Works department is comprised of two divisions:

1. Fleet
2. Buildings and Grounds

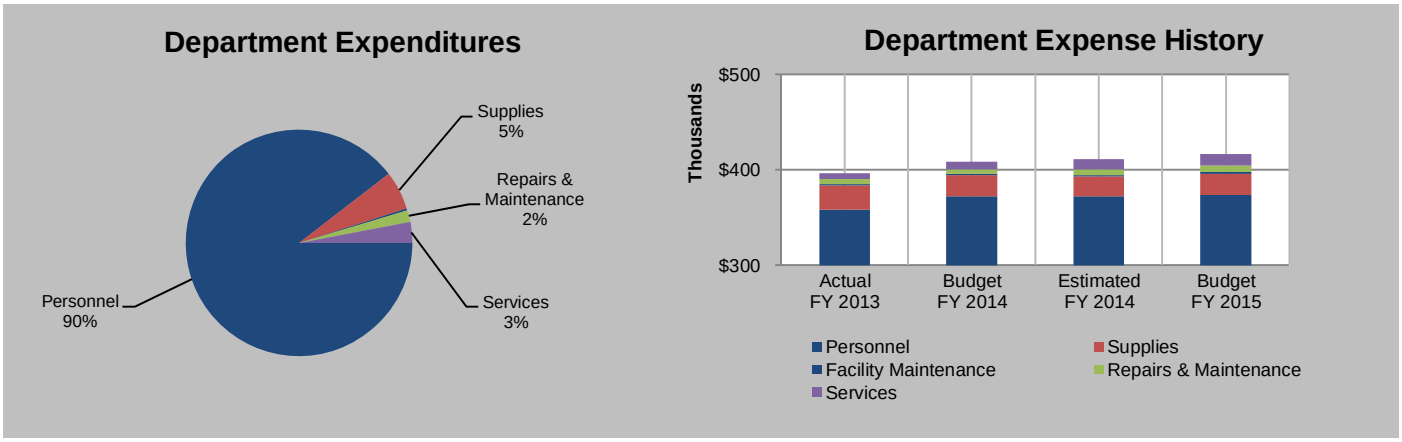
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 358,580	$ 372,652	$ 372,652	$ 373,463
Supplies	$ 25,128	$ 21,972	$ 20,788	$ 22,691
Facility Maintenance	$ 1,271	$ 1,300	$ 1,200	$ 1,450
Repairs & Maintenance	$ 5,265	$ 4,539	$ 5,699	$ 6,709
Services	$ 6,227	$ 8,065	$ 10,910	$ 12,450
TOTAL	**$ 396,471**	**$ 408,528**	**$ 411,249**	**$ 416,763**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Shop Supervisor	1	1	1
Mechanic	1	1	1
Mechanic/Welder	1	1	1
Building Superintendent	1	1	1
Sr. Maintenance Worker	1	1	1
Maintenance Worker	0	1	1
Custodian	2	2	2
Total	**7**	**8**	**8**



Mission

To extend the usable life of and ensure the safety of City equipment and vehicles.

Description

- Provides major and minor repairs of vehicles and motorized equipment as needed.
- Provides preventive and routine maintenance of vehicles and motorized equipment.
- Maintains records of maintenance and repair of all City vehicles and motorized equipment.
- Provides major and minor repairs of heavy equipment and heavy vehicles as needed.
- Provides welding services as needed.
- Performs the fabrication of steel products for use by other departments.
- Provides machined parts for equipment when parts are no longer available.
- Constructs special use trailers for the Public Works departments.
- Modifies equipment for special use as needed.
- Assists the Chamber of Commerce with logistics, staffing, and delivery of services for the annual 4th of July Parade.

Accomplishments

- Gathered inventory of supplies and equipment to document in new work order and asset management software. (A4, A14)
- Deployed work order and asset management system to generate and track routine maintenance work orders for equipment and vehicles. (A14)
- Minimized the downtime of emergency vehicles by keeping a partial inventory of common repair parts. (E1)
- Retired and replaced two aging public works vehicles. (A4)
- Hired Fleet Superintendent. (A5, A7)

Goals

- Use asset management system to develop process for notifying and scheduling preventative maintenance. (A14)
- Develop preventative maintenance plan for specialized public safety equipment. (A13)
- Keep City of Belton fleet operating at optimum conditions to deliver outstanding service to our citizens. (B10)

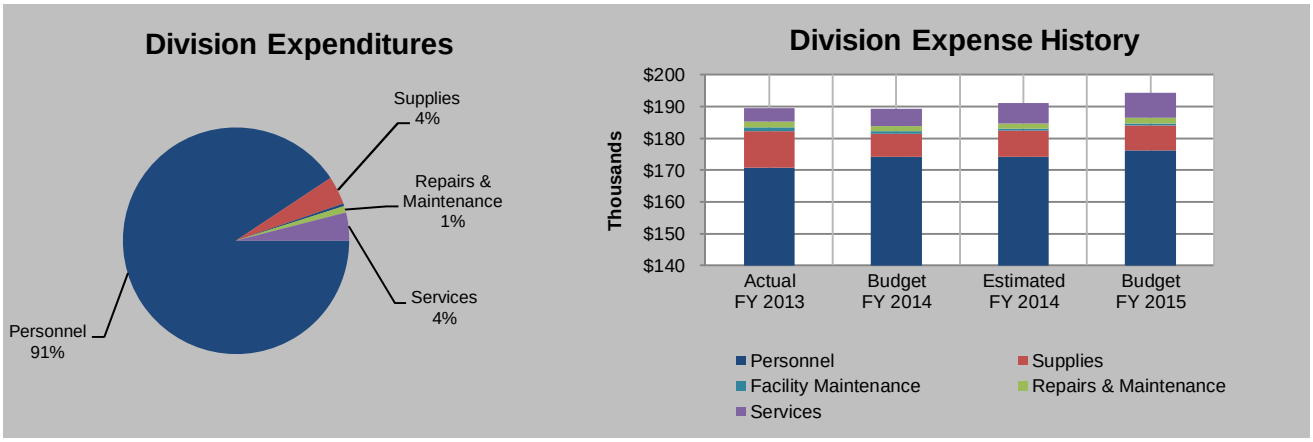
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 170,768	$ 174,192	$ 174,192	$ 176,226
Supplies	$ 11,532	$ 7,162	$ 8,231	$ 7,793
Facility Maintenance	$ 1,052	$ 800	$ 550	$ 700
Repairs & Maintenance	$ 1,800	$ 1,648	$ 1,598	$ 1,760
Services	$ 4,254	$ 5,391	$ 6,552	$ 7,801
Total	**$ 189,407**	**$ 189,193**	**$ 191,123**	**$ 194,280**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Work Orders Completed	1,500	1,758	1,850



Maintenance - Fleet

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-141-101	Salaries - Administrative	$ 10,014	$ 8,872	$ 8,872	$ 9,937
01-4-141-103	Salaries - Supervisory	$ 56,566	$ 56,613	$ 56,613	$ 58,113
01-4-141-104	Salaries - Operations	$ 64,755	$ 65,809	$ 65,809	$ 66,751
01-4-141-107	Salaries - Overtime	$ 181	$ 500	$ 500	$ 500
01-4-141-113	Health Insurance Allowance	$ 113	$ -	$ -	$ -
01-4-141-121	TMRS	$ 9,012	$ 8,975	$ 8,975	$ 9,650
01-4-141-122	FICA	$ 9,348	$ 10,082	$ 10,082	$ 10,351
01-4-141-123	Employee Insurance	$ 17,852	$ 19,709	$ 19,709	$ 17,212
01-4-141-124	Workers' Comp. Insurance	$ 2,900	$ 2,823	$ 2,823	$ 2,903
01-4-141-125	Unemployment Compensation	$ 28	$ 809	$ 809	$ 809
	Total Personnel	**$ 170,768**	**$ 174,192**	**$ 174,192**	**$ 176,226**
01-4-141-201	Office Supplies	$ 70	$ 100	$ 120	$ 146
01-4-141-220	Clothing Supplies	$ 1,375	$ 1,741	$ 1,740	$ 1,787
01-4-141-221	Chemical Supplies	$ 329	$ 250	$ 700	$ 250
01-4-141-222	Fuel	$ 2,437	$ 3,050	$ 3,400	$ 3,400
01-4-141-227	Janitorial Supplies	$ 326	$ 300	$ 550	$ 450
01-4-141-229	Tools & Other Supplies	$ 1,290	$ 1,721	$ 1,721	$ 1,500
01-4-141-250	Small Equipment	$ 5,705	$ -	$ -	$ 260
	Total Supplies	**$ 11,532**	**$ 7,162**	**$ 8,231**	**$ 7,793**
01-4-141-301	Building Maintenance	$ 1,050	$ 500	$ 500	$ 400
01-4-141-302	Heat & A/C Maintenance	$ 2	$ 300	$ 50	$ 300
	Total Facility Maintenance	**$ 1,052**	**$ 800**	**$ 550**	**$ 700**
01-4-141-402	Equipment & Machinery Maint.	$ 992	$ 1,000	$ 900	$ 1,000
01-4-141-403	Vehicle Maintenance	$ 672	$ 500	$ 600	$ 600
01-4-141-406	Computer System Maintenance	$ 136	$ 48	$ 48	$ 60
01-4-141-407	Radio Maintenance	$ -	$ 100	$ 50	$ 100
	Total Repairs & Maintenance	**$ 1,800**	**$ 1,648**	**$ 1,598**	**$ 1,760**
01-4-141-510	Dues & Publications	$ -	$ -	$ -	$ 250
01-4-141-513	Travel & Training	$ 40	$ 246	$ 65	$ 792
01-4-141-550	Insurance - General Liability	$ 81	$ 92	$ 177	$ 130
01-4-141-551	Insurance - Errors & Omissions	$ 181	$ 207	$ 415	$ 460
01-4-141-554	Insurance - Automobile	$ 439	$ 504	$ 543	$ 600
01-4-141-556	Insurance - Real Property	$ 200	$ 1,272	$ 1,192	$ 1,315
01-4-141-581	Communication Services	$ 314	$ 360	$ 360	$ 284
01-4-141-582	Gas Service	$ 1,461	$ 1,500	$ 2,200	$ 2,230
01-4-141-583	Electric Service	$ 1,539	$ 1,210	$ 1,600	$ 1,740
	Total Services	**$ 4,254**	**$ 5,391**	**$ 6,552**	**$ 7,801**
	Total Maintenance - Fleet	**$ 189,407**	**$ 189,193**	**$ 191,123**	**$ 194,280**

Maintenance - Fleet

Account Number	Description			Amount
01-4-141-201	**Office Supplies**			
	- Business Cards	$	30	
	- Toner catridge - 2	$	50	
	- Pens, penicls, and notepads	$	40	
	- Paper	$	26	**$ 146**
220	**Clothing Supplies**			
	- Uniform rental - 3 staff	$	954	
	- Tee shirts - 3 staff	$	72	
	- Gloves	$	125	
	- Safety gear	$	141	
	- Rain coat	$	75	
	- Steel toed boots - 3 staff	$	420	**$ 1,787**
221	**Chemical Supplies**			
	- Oxygen, acetylene, & argon gas	$	50	
	- Insect repellent	$	20	
	- Degreaser	$	80	
	- Paint	$	50	
	- Glues and epoxies	$	50	**$ 250**
229	**Tools & Other Supplies**			
	- Hand tools, grease gun, drills	$	900	
	- Tire repair kits	$	204	
	- Grinding, cutting, & sanding discs	$	200	
	- First aid kits	$	60	
	- Other	$	136	**$ 1,500**
250	**Small Equipment**			
	- OBD II Scanner			**$ 260**
406	**Computer System Maintenance**			
	- Anti-spam & virus software			**$ 60**
513	**Travel & Training**			
	- Online Student Center	$	42	
	- Continuing education	$	750	**$ 792**

Mission

To maintain and clean City owned buildings and grounds surrounding the buildings to ensure a safe and attractive environment.

Description

- Performs daily janitorial services in City buildings.
- Performs minor repairs to City buildings.
- Mows, edges and waters grounds surrounding City buildings.
- Maintains pocket parks and landscaped areas.
- Monitors pest control and floor finishing contracts for City buildings.
- Assists the Chamber of Commerce with logistics, staffing, and delivery of services for the annual 4th of July Parade.

Accomplishments

- Secured and oversaw the contract for installation of a new roof on the Public Works Administration Building. (A13, A14)
- Partnered with Siemens for performance contracting analysis. (A13, B9)
- Coordinated repairs of hail damaged facilities, including Fires Station 2 and the Harris Center. (A13)
- Hired and developed new Maintenance Superintendent. (A5, A7)
- Coordinated the roof replacement of Fire Station No. 1. (A13)
- Landscaped the area in front of City Hall. (C2)
- Added ducting drops in two City buildings. (A13)
- Coordinated the replacement AC units at the Library and installed security fencing. (A13)

Goals

- Assist in implementation and installation of all identified building improvements. (A13)
- Create a monitoring and scheduling system for HVAC system maintenance and replacement. (A13)
- Develop the new Sr. Maintenance Worker position to handle the responsibilities of that position, including time management, organizational skills and job knowledge. (A2, A7)
- Create and implement a building maintenance program that includes a spare parts inventory, and a tracking and replacement methodology for maintainable items. (A4, A13)
- Create and implement a more efficient system for janitorial supply and consumables ordering. (A4)
- Move building maintenance work orders to the new work order and asset management system. (A14)

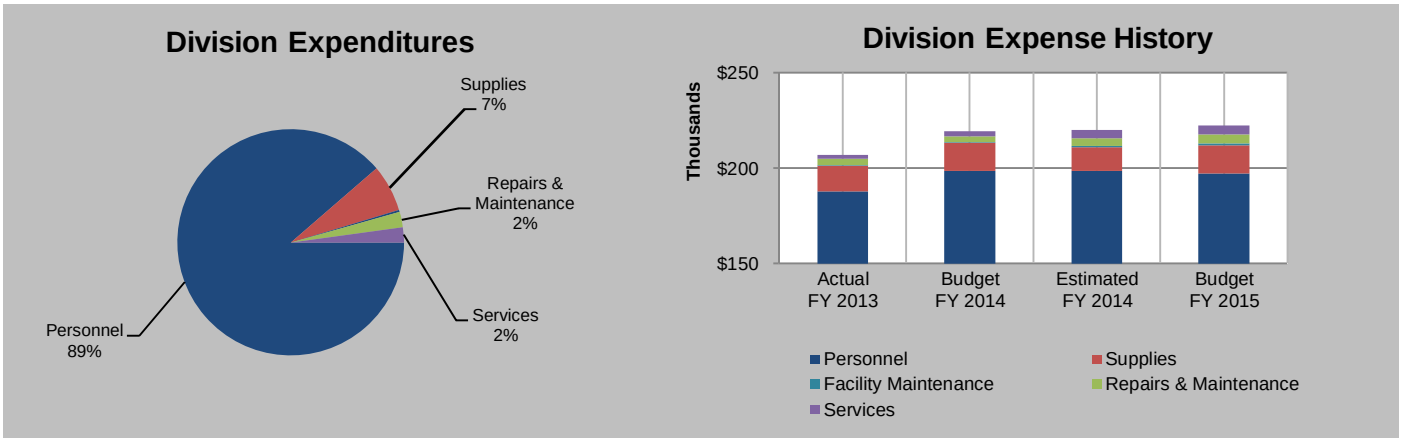
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 187,812	$ 198,460	$ 198,460	$ 197,237
Supplies	$ 13,596	$ 14,810	$ 12,557	$ 14,898
Facility Maintenance	$ 219	$ 500	$ 650	$ 750
Repairs & Maintenance	$ 3,465	$ 2,891	$ 4,101	$ 4,949
Services	$ 1,972	$ 2,674	$ 4,358	$ 4,649
Total	**$ 207,064**	**$ 219,335**	**$ 220,126**	**$ 222,483**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Sq. Ft. of Bldgs. Cleaned	40,641	40,641	48,865
Work Orders Completed	996	1,000	1,100
Buildings Landscaped	10	10	10
Building Maintenance Hours	200	280	350



Maintenance - Buildings & Grounds

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
01-4-142-103	Salaries - Supervisory	$ 40,412	$ 41,604	$ 41,604	$ 41,604
01-4-142-104	Salaries - Operations	$ 95,241	$ 99,066	$ 99,066	$ 100,770
01-4-142-107	Salaries - Overtime	$ 654	$ 200	$ 200	$ 500
01-4-142-114	Allowances	$ 604	$ 600	$ 600	$ 600
01-4-142-121	TMRS	$ 9,407	$ 9,634	$ 9,634	$ 10,232
01-4-142-122	FICA	$ 10,344	$ 10,777	$ 10,777	$ 10,930
01-4-142-123	Employee Insurance	$ 27,481	$ 31,635	$ 31,635	$ 27,608
01-4-142-124	Workers' Comp. Insurance	$ 3,586	$ 3,639	$ 3,639	$ 3,688
01-4-142-125	Unemployment Compensation	$ 84	$ 1,305	$ 1,305	$ 1,305
	Total Personnel	**$ 187,812**	**$ 198,460**	**$ 198,460**	**$ 197,237**
01-4-142-201	Office Supplies	$ 205	$ 326	$ 326	$ 350
01-4-142-220	Clothing Supplies	$ 2,373	$ 3,026	$ 2,533	$ 2,450
01-4-142-221	Chemical Supplies	$ -	$ -	$ 80	$ 121
01-4-142-222	Fuel	$ 8,169	$ 8,890	$ 7,000	$ 8,480
01-4-142-227	Janitorial Supplies	$ 128	$ 200	$ 250	$ 371
01-4-142-229	Tools & Other Supplies	$ 2,721	$ 2,368	$ 2,368	$ 1,926
01-4-142-250	Small Equipment	$ -	$ -	$ -	$ 1,200
	Total Supplies	**$ 13,596**	**$ 14,810**	**$ 12,557**	**$ 14,898**
01-4-142-301	Building Maintenance	$ 219	$ 250	$ 500	$ 500
01-4-142-302	Heat & A/C Maintenance	$ -	$ 250	$ 150	$ 250
	Total Facility Maintenance	**$ 219**	**$ 500**	**$ 650**	**$ 750**
01-4-142-402	Equipment & Machinery Maintenance	$ 110	$ 250	$ 250	$ 250
01-4-142-403	Vehicle Maintenance	$ 3,321	$ 2,290	$ 3,500	$ 4,349
01-4-142-406	Computer Maintenance	$ 34	$ 51	$ 51	$ 50
01-4-142-407	Radio Maintenance	$ -	$ 300	$ 300	$ 300
	Total Repairs & Maintenance	**$ 3,465**	**$ 2,891**	**$ 4,101**	**$ 4,949**
01-4-142-510	Dues & Publications	$ 30	$ 346	$ 60	$ 60
01-4-142-513	Travel & Training	$ 76	$ 196	$ 96	$ 102
01-4-142-550	Insurance - General Liability	$ 75	$ 86	$ 295	$ 330
01-4-142-551	Insurance - Errors & Omissions	$ 169	$ 194	$ 691	$ 760
01-4-142-554	Insurance - Automobile	$ 820	$ 917	$ 928	$ 1,030
01-4-142-555	Insurance - Mobile Equipment	$ -	$ -	$ 60	$ 70
01-4-142-556	Insurance - Real Property	$ 15	$ 235	$ 483	$ 425
01-4-142-581	Communication Services	$ -	$ -	$ 420	$ 768
01-4-142-582	Gas Service	$ 337	$ 350	$ 525	$ 514
01-4-142-583	Electric Service	$ 449	$ 350	$ 800	$ 590
	Total Services	**$ 1,972**	**$ 2,674**	**$ 4,358**	**$ 4,649**
	Total Maint. - Bldgs & Grounds	**$ 207,064**	**$ 219,335**	**$ 220,126**	**$ 222,483**
	Total Maintenance	**$ 396,471**	**$ 408,528**	**$ 411,249**	**$ 416,763**

Maintenance - Buildings & Grounds

Account Number	Description			Amount	
01-4-142-201	**Office Supplies**				
	- Ink cartridges	$	170		
	- Businness cards	$	60		
	- Miscellaneous office supplies	$	120	**$**	**350**
220	**Clothing Supplies**				
	- Uniform rental - 4 staff	$	1,272		
	- Tee shirts	$	96		
	- Gloves	$	160		
	- Steel toed boots - 3 staff	$	420		
	- Foul weather gear	$	132		
	- Safety gear	$	370	**$**	**2,450**
221	**Chemical Supplies**				
	- Wasp, hornet, and mosquito spray	$	96		
	- Sunscreen	$	25	**$**	**121**
229	**Tools & Other Supplies**				
	- Hand tools	$	346		
	- Electrical tools and accessories	$	173		
	- Ladders	$	200		
	- Printer	$	150		
	- Tape measure, safety, and electrical tape	$	62		
	- Gas can, paint tools, truck brush, batteries, and propane	$	109		
	- Fire extinguishers, first aid kits	$	100		
	- Other	$	786	**$**	**1,926**
250	**Small Equipment**				
	- Washer and dryer set			**$**	**1,200**
301	**Building Maintenance**				
	- Shelving units	$	145		
	- Door hardware	$	175		
	- New door unit	$	180	**$**	**500**
403	**Vehicle Maintenance**				
	- New engine for unit #194	$	1,775		
	- Unit 194 seat, head liner, and heat/ac repair	$	1,475		
	- Other	$	1,099	**$**	**4,349**
406	**Computer Maintenance**				
	- Anti-spam & virus software			**$**	**50**
510	**Dues & Publications**				
	- Sam's Club memberships			**$**	**60**
513	**Travel & Training**				
	- Online Student Center	$	42		
	- 4th of July parade employee lunch	$	60	**$**	**102**

CITY OF BELTON, TEXAS
FOUNDED 1850

City of Belton
Fund Balance Projection
FY 2015

- Water & Sewer Fund -

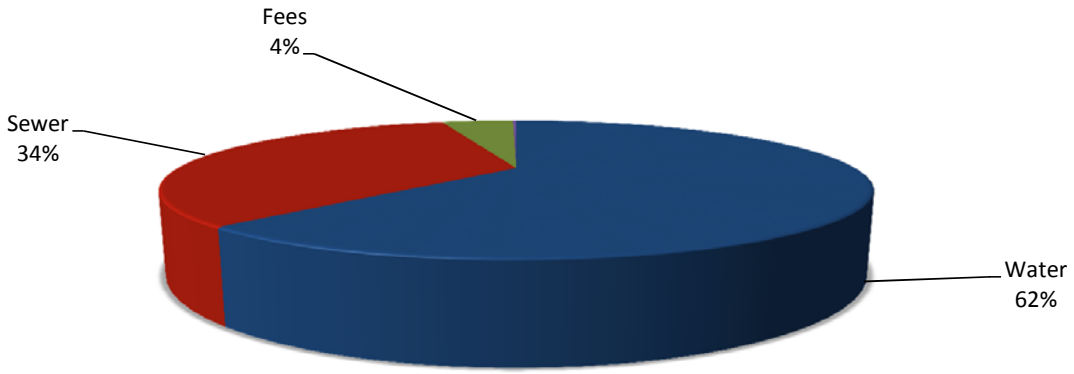
Projected Beginning Fund Balance				**$ 3,763,433**
Budgeted Revenues and Transfers In		$ 5,670,000		
Budgeted Expenditures				
Personnel	$ 1,422,477			
Supplies	$ 140,825			
Repairs & Maintenance	$ 215,267			
Services	$ 259,867			
Water Purchases	$ 1,421,057			
Sewer Treatment	$ 470,500			
Transfer to GF	$ 379,086			
Contingency	$ 25,000			
Debt Service	$ 762,030			
Total Operating & Debt Expenditures		$ (5,096,109)		
Revenues in Excess of O&M & Debt Expenditures		$ 573,891		
Transfer to Capital Projects Fund		$ (200,000)		
Capital Outlay		$ (311,700)		
Strategic Plan		$ (60,000)		
Net Impact of Budget on Fund Balance				$ 2,191
Projected Ending Fund Balance				**$ 3,765,624**
Minimum Fund Balance (3 months O&M Budget)			(a)	$ (1,098,520)
Highest Annual Debt Service				$ (762,030)
Projected Fund Balance in Excess of Minimum				**$ 1,905,074**

(a) City policy requires a minimum unreserved cash balance equal to at least three months of operating expenditures and one year of annual debt service. For the proposed FY 2015 budget, the minimum cash balance is $1,860,550. The projected cash balance at the end of FY 2015 is 8.32 months of operating expenditures plus one year of annual debt service.

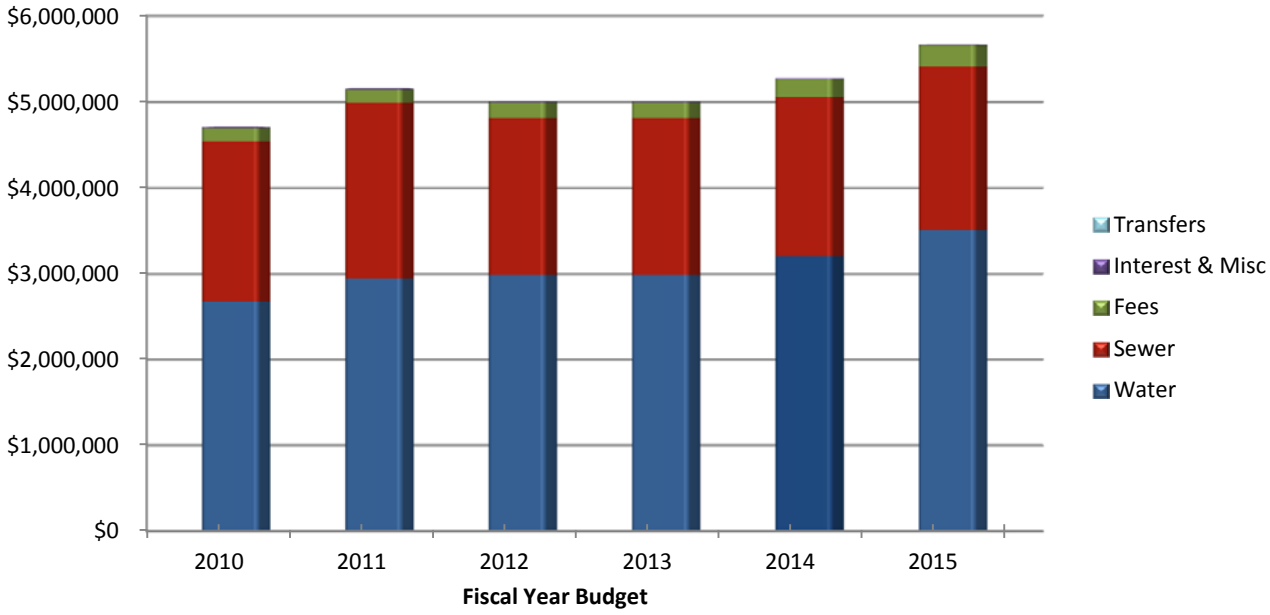
Water & Sewer Fund

- Revenues -

FY 2015



Revenues by Source
FY 2015 Budget

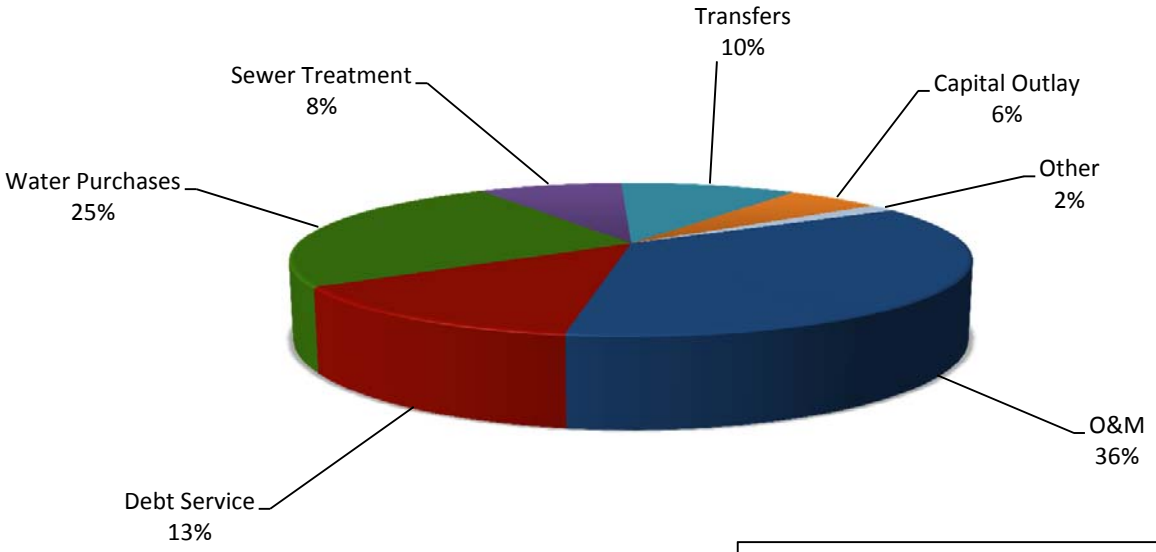


Revenues by Source
Last Six Budgets

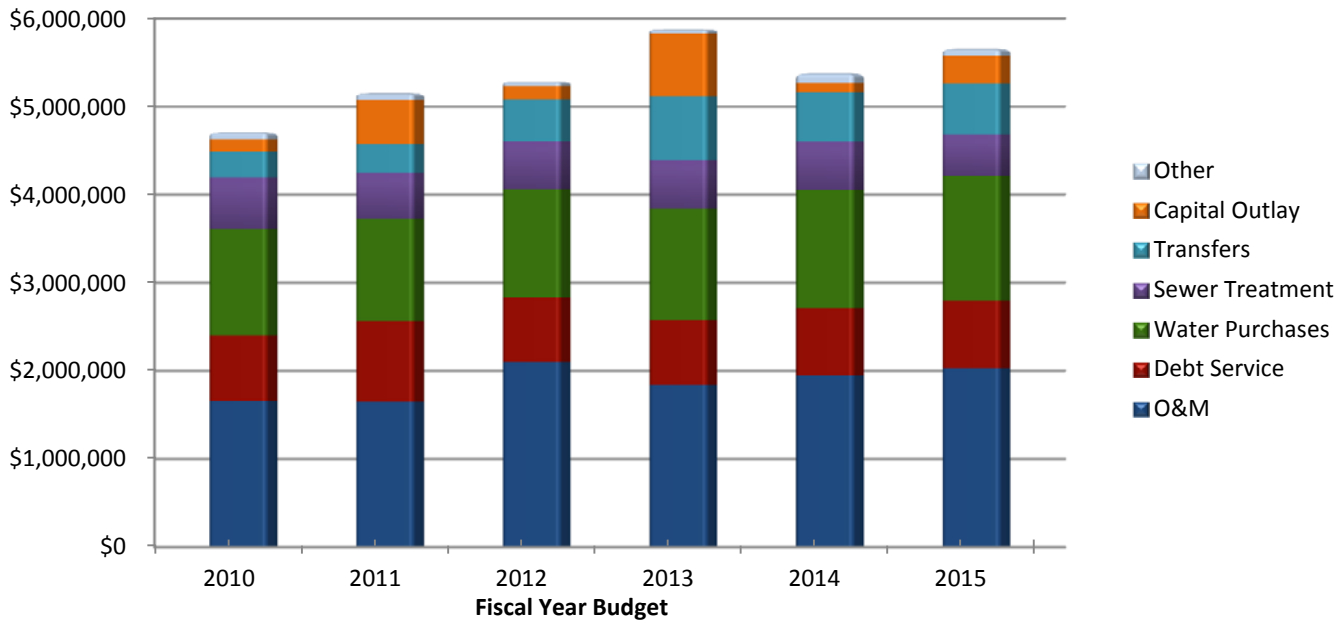
Water & Sewer Fund

- Expenditures -

FY 2015



Expenditures by Character
FY 2015 Budget



Expenditures by Character
Last Six Budgets

Water & Sewer Fund Revenues

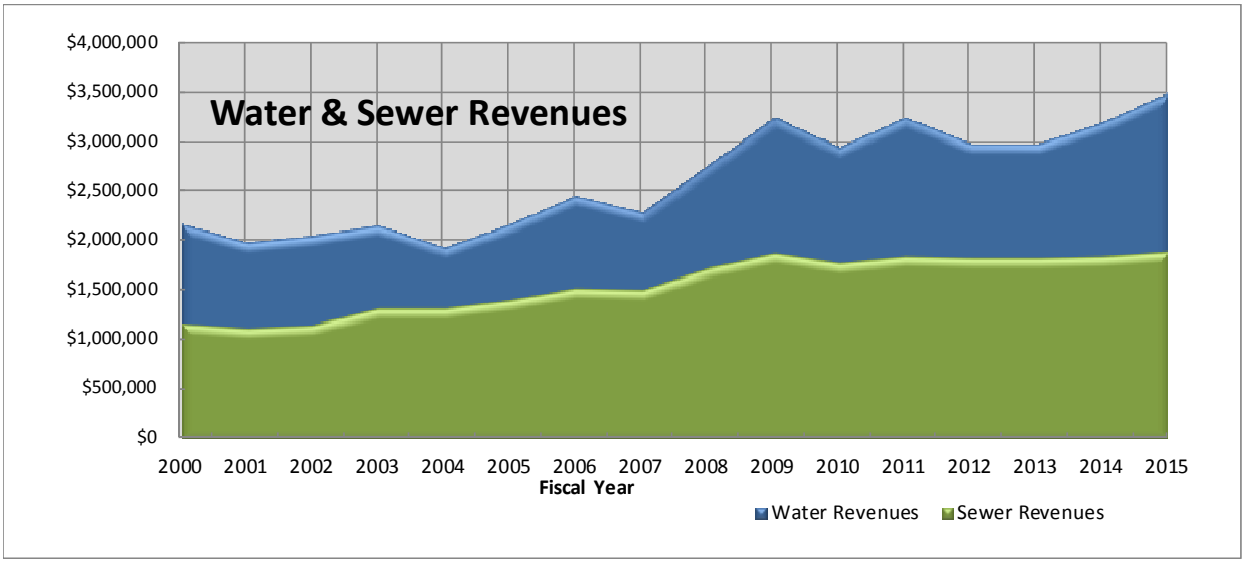
Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-3-5500	Water Revenue	$ 3,654,532	$ 3,200,000	$ 3,500,000	$ 3,500,000
02-3-5505	Sale of Bulk Water	$ 19,639	$ 10,000	$ 10,000	$ 10,000
02-3-5510	Sewer Revenue	$ 1,954,499	$ 1,850,000	$ 1,900,000	$ 1,900,000
	Total Water/Sewer Revenue	**$ 5,628,669**	**$ 5,060,000**	**$ 5,410,000**	**$ 5,410,000**
02-3-5610	Late Payment Fees	$ 81,427	$ 79,000	$ 79,000	$ 80,000
02-3-5620	Reconnect Fees	$ 30,026	$ 31,000	$ 31,000	$ 31,000
02-3-5630	New Service Fees	$ 18,380	$ 16,000	$ 16,000	$ 16,000
02-3-5640	Transfer Fees	$ 1,380	$ 1,400	$ 1,400	$ 1,500
02-3-5650	Taps & Connections	$ 137,725	$ 85,500	$ 120,000	$ 120,000
	Total Fees & Other Revenue	**$ 268,938**	**$ 212,900**	**$ 247,400**	**$ 248,500**
02-3-5710	Sale of City Property	$ 3,950	$ -	$ 7,259	$ -
02-3-6110	Insurance Proceeds	$ 7,678	$ 10,126	$ 250	$ -
02-3-7010	Miscellaneous Income	$ 17,304	$ 6,000	$ 6,000	$ 6,000
	Total Other Income	**$ 28,932**	**$ 16,126**	**$ 13,509**	**$ 6,000**
02-3-8109	Transfer from W/S Capital Projects	$ 21,100	$ -	$ -	$ -
	Total Transfers	**$ 21,100**	**$ -**	**$ -**	**$ -**
02-3-9100	Interest Income-Bank	$ 297	$ -	$ -	$ -
02-3-9120	Interest Income-TexPool	$ 1,844	$ 5,000	$ 2,000	$ 5,500
02-3-9121	Interest Income-TexStar	$ 2,928	$ -	$ -	$ -
	Total Interest Income	**$ 5,070**	**$ 5,000**	**$ 2,000**	**$ 5,500**
	Total Water/Sewer Revenues	**$ 5,952,709**	**$ 5,294,026**	**$ 5,672,909**	**$ 5,670,000**

- WATER AND SEWER REVENUES -
Revenue Assumptions

02-3-5500	**Water Revenue**	**$3,500,000**
02-3-5510	**Sewer Revenue**	**$1,900,000**

Water and sewer revenues are projected using average consumption based on a five-year historical consumption trend, with a cushion to allow adequate revenue even during a wet weather year. Water and sewer rates appear in the reference section of this document. A comprehensive rate study was completed in FY 2014. It is anticipated that rates may be modified after study findings are evaluated, to pay for anticipated infrastructure projects, including construction of an expansion of the Temple-Belton Wastewater Treatment Plant (T-B WWTP).

Water sales hit record highs in FY 2011, due to extremely hot and dry conditions. While conditions were more temperate in FY 2013, water sales still exceeded budget by a substantial margin. Similarly, sewer revenues also exceeded budget.



The above chart shows the elasticity of **water revenues** which are highly dependent on the weather – the hotter and dryer the weather, the more water is consumed. The chart shows a flatter trend for **sewer revenues**, because not all sewer charges are billed on total water consumption. Residential customers are billed for sewer based on their water consumption, but the maximum sewer consumption is capped at 15,000 gallons per month. Non-residential customers are billed for sewer service based on 100% of their water consumption. The general upward trend of this graph also illustrates growth in the number of customers, as well as rate increases over the years.

02-3-5610	**Late Payment Fees**	**$80,000**

This revenue is generated by a $10 late fee assessed on past due utility payments. FY 2015 budget projections are based on current average monthly late fees at budget development.

02-3-5620	**Reconnect Fees**	**$31,000**
02-3-5630	**New Service Fees**	**$16,000**
02-3-5640	**Transfer Fees**	**$ 1,500**

These revenue sources are generated from the connection, disconnection, and transfer of utility accounts. The amount of revenue generated by these fees normally remains stable. FY 2015 revenues are budgeted at the same levels as FY 2014 with a slight increase in transfer fees.

02-3-5650	**Taps & Connections**	**$120,000**

Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City that is difficult to forecast. The revenue projection is based on trend analysis, taking into account predicted construction levels. FY 2015 budgeted revenues are significantly higher than FY 2014 budget level, based upon FY 2014 year-end projections.

02-3-7010	**Miscellaneous Income**	**$6,000**

Miscellaneous income is generated by items not readily classified to other categories. It includes copy fees and fire hydrant meter rentals. The FY 2015 budget is based on an average amount received as determined by trend analysis.

02-3-9120	**Interest Income**	**$5,500**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. Interest rates are expected to remain low during the coming year. The City will however, invest all idle cash in order to maximize earnings. All of the city’s idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2015 are $5,500.

Description

The Utility Administration Department is comprised of two divisions:

1. Operations
2. Finance

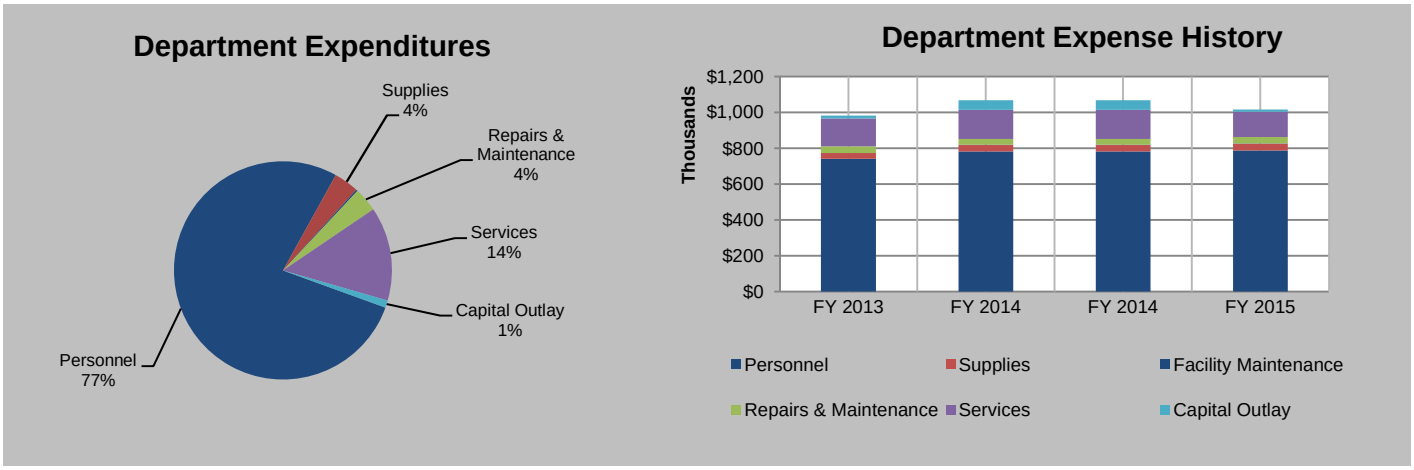
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 741,064	$ 782,555	$ 782,555	$ 786,839
Supplies	$ 31,145	$ 34,950	$ 35,100	$ 37,342
Facility Maintenance	$ 1,484	$ 2,485	$ 2,485	$ 2,200
Repairs & Maintenance	$ 36,175	$ 30,786	$ 31,042	$ 36,186
Services	$ 155,729	$ 162,360	$ 162,375	$ 141,237
Capital Outlay	$ 16,637	$ 54,075	$ 54,075	$ 11,300
Total	**$ 982,234**	**$ 1,067,212**	**$ 1,067,632**	**$ 1,015,104**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Director of Public Works	1	1	1
Assistant Director of PW	1	1	1
Construction Inspector	1	1	1
Utility Billing Supervisor	1	1	1
Cashier	1	1	1
Adminstrative Assistant	1	1	1
Meter Readers	3	3	3
Total	**9**	**9**	**9**



Mission

To provide administrative functions, oversight and support of Water and Sewer departmental operations.

Description

- Administers the City's sewer pre-treatment program.
- Administers the City's water conservation program.
- Performs new customer connections, transfer of services, cutoffs and reconnections.
- Reads all City water meters on a monthly basis.
- Provides supervision and administrative support for the staff of the Water and Sewer departments.
- Ensures oversight and inspection of City infrastructure projects.
- Reviews proposed development infrastructure for compliance with City Design Standards (Engineering Standards).

Accomplishments

- Began the updates to the Design Manual (Engineering Standards). (A6, B4)
- Implemented a new work order and asset management system. (A4, A14)
- Hired the new Assistant Director of Public Works – Programs. (A5, B8)
- Conducted a water and wastewater rate study. (F3-1&2)
- Implemented an online utility locate request form on the City's website. (A8, A14)
- Created a tracking system, prioritizing projects and their cost estimates. (B10, F3-1&2)
- Developed a response and action plan to address TCEQ industrial audit findings. (B8)
- Updated the Water Master Plan and the Wastewater Master Plan. (A6, D7, F3-1, F3-2)
- Assisted in the Value Engineering Study for the TBWWTP expansion. (B4, B9, D7, F3-2)
- Oversaw design and construction of the Lake-to-Lake Water Main, Phase I. (D7, F3-1)
- Jointly created a request for O&M and management of the TBWWTP. (B9, F3-2)
- Finished coordination of the 317 Utility Relocation Project. (B9, F3-1,2,&5)
- Implemented a new Drought Contingency and Water Conservation Plan. (B8, F1, F3-1)
- Compiled the Water Loss Audit, Water Conservation Report, and Water Use Survey. (B8)
- Participated in performance contracting assessment of City facilities and operations. (F1)

Goals

- Catalog and organize all historical project design plans. (A14)
- Support effort to develop bond issuance for priority water and sewer projects. (A3, F3-1&2)
- Coordinate the Industrial Pretreatment Program Streamlining application with TCEQ. (B8)
- Work with City officials to implement recommendations from the recent rate study. (B10)
- Evaluate and present to City Council AMI water meter replacement project. (A13, F3-1)
- Install security upgrades and consolidate staff to the Public Works Facility. (A3, E1)
- Develop and deploy a right-of-way construction permit process. (B5, F2)

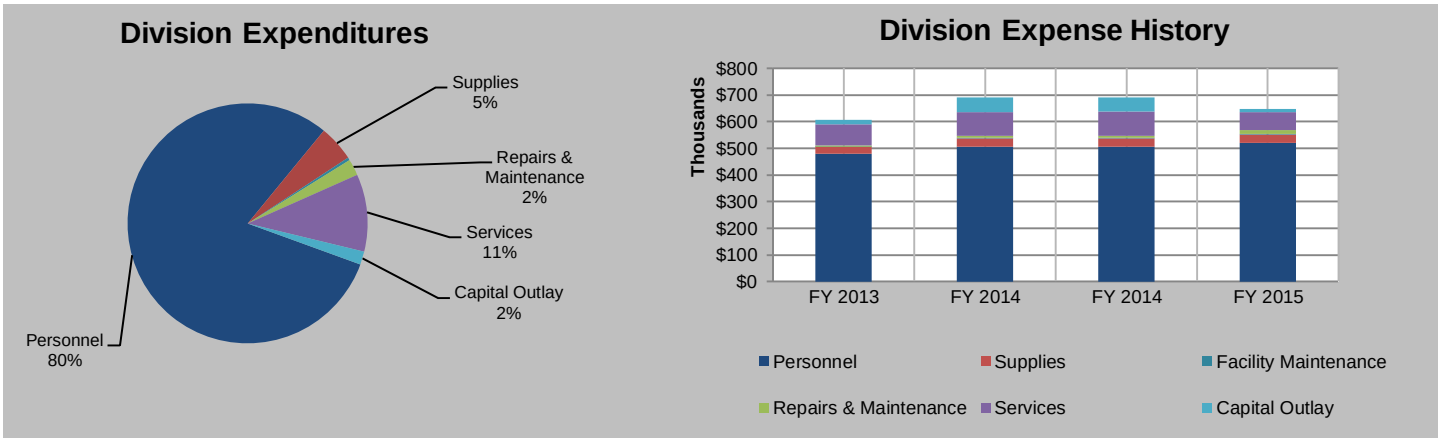
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 479,965	$ 506,569	$ 506,569	$ 520,536
Supplies	$ 25,470	$ 30,030	$ 30,180	$ 31,608
Facility Maintenance	$ 1,484	$ 2,485	$ 2,485	$ 2,200
Repairs & Maintenance	$ 4,741	$ 8,399	$ 8,655	$ 14,265
Services	$ 79,172	$ 89,451	$ 89,690	$ 67,761
Capital Outlay	$ 16,637	$ 54,075	$ 54,075	$ 11,300
Total	**$607,469**	**$691,010**	**$691,654**	**$647,670**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Indust. Pre-Treat. Reports	1	1	1
Indust. Pre-Treat. Inspec.	1	1	1
TCEQ Surveys/Inspections	1	1	1
Total Water Cons.-Gallons	1,043,592,780	1,127,080,000	1,239,788,000
Gallons - Highest Day	5,117,000	6,080,000	5,500,000
Gallons - Average Day	2,859,158	3,087,890	3,396,680



Utility Administration - Operations

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-201-101	Salaries - Administrative	$ 146,857	$ 139,738	$ 139,738	$ 149,851
02-4-201-102	Salaries - Professional	$ 73,628	$ 79,907	$ 79,907	$ 83,350
02-4-201-103	Salaries - Supervisory	$ 41,105	$ 40,637	$ 40,637	$ 42,364
02-4-201-104	Salaries - Operations	$ 119,901	$ 129,790	$ 129,790	$ 129,859
02-4-201-107	Salaries-Overtime	$ 440	$ 1,978	$ 1,978	$ 1,971
02-4-201-113	Health Insurance Allowance	$ 8,565	$ -	$ -	$ -
02-4-201-114	Allowances	$ 721	$ -	$ -	$ 1,200
02-4-201-121	TMRS	$ 27,329	$ 26,699	$ 26,699	$ 29,143
02-4-201-122	FICA	$ 29,446	$ 29,992	$ 29,992	$ 31,166
02-4-201-123	Employee Insurance	$ 26,196	$ 50,569	$ 50,569	$ 44,149
02-4-201-124	Workers' Comp. Insurance	$ 5,674	$ 5,179	$ 5,179	$ 5,403
02-4-201-125	Unemployment Compensation	$ 103	$ 2,080	$ 2,080	$ 2,080
	Total Personnel	**$ 479,965**	**$ 506,569**	**$ 506,569**	**$ 520,536**
02-4-201-201	Office Supplies	$ 1,357	$ 1,250	$ 1,250	$ 1,280
02-4-201-202	Postage	$ 140	$ 75	$ 150	$ 210
02-4-201-220	Clothing Supplies	$ 2,798	$ 3,360	$ 3,360	$ 3,241
02-4-201-221	Chemical Supplies	$ 39	$ 350	$ 350	$ 300
02-4-201-222	Fuel	$ 16,732	$ 20,140	$ 20,140	$ 19,760
02-4-201-227	Janitorial Supplies	$ 622	$ 750	$ 900	$ 877
02-4-201-229	Tools & Other Supplies	$ 2,047	$ 3,655	$ 3,580	$ 3,290
02-4-201-250	Small Equipment	$ 1,735	$ 450	$ 450	$ 2,650
	Total Supplies	**$ 25,470**	**$ 30,030**	**$ 30,180**	**$ 31,608**
02-4-201-301	Building Maintenance	$ 1,278	$ 2,200	$ 2,200	$ 1,700
02-4-201-302	Heat & A/C Maintenance	$ 206	$ 285	$ 285	$ 500
	Total Facility Maintenance	**$ 1,484**	**$ 2,485**	**$ 2,485**	**$ 2,200**
02-4-201-402	Equipment & Machinery Maintenance	$ -	$ 135	$ 135	$ 500
02-4-201-403	Vehicle Maintenance	$ 3,799	$ 3,600	$ 3,600	$ 6,000
02-4-201-406	Computer System Maintenance	$ 609	$ 4,364	$ 4,620	$ 7,465
02-4-201-407	Radio Maintenance	$ 332	$ 300	$ 300	$ 300
	Total Repairs & Maintenance	**$ 4,741**	**$ 8,399**	**$ 8,655**	**$ 14,265**
02-4-201-501	Advertising & Public Notices	$ 48	$ 100	$ 100	$ 150
02-4-201-510	Dues & Publications	$ 2,022	$ 1,975	$ 1,975	$ 2,523
02-4-201-513	Travel & Training	$ 10,500	$ 5,600	$ 5,600	$ 7,876
02-4-201-521	Equipment Lease	$ 2,979	$ 2,950	$ 2,950	$ 3,168
02-4-201-550	Insurance - General Liability	$ 458	$ 524	$ 420	$ 485
02-4-201-551	Insurance - Errors & Omissions	$ 1,031	$ 1,179	$ 975	$ 1,075
02-4-201-554	Insurance - Automobile	$ 1,411	$ 1,573	$ 1,650	$ 1,900
02-4-201-556	Insurance - Real Property	$ 632	$ 1,250	$ 1,300	$ 1,450
02-4-201-561	Legal Services	$ 2,852	$ 500	$ 500	$ 5,000
02-4-201-562	Engineering	$ 46,696	$ 50,000	$ 50,000	$ 35,000
02-4-201-563	Planning Consultant Services	$ 614	$ -	$ -	$ -
02-4-201-570	Special Services	$ 2,155	$ 15,000	$ 15,000	$ 1,200
02-4-201-581	Communication Services	$ 4,915	$ 5,870	$ 5,870	$ 4,631
02-4-201-582	Gas Service	$ 225	$ 240	$ 350	$ 343
02-4-201-583	Electric Service	$ 2,635	$ 2,690	$ 3,000	$ 2,960
	Total Services	**$ 79,172**	**$ 89,451**	**$ 89,690**	**$ 67,761**
02-4-201-801	Buildings	$ -	$ -	$ -	$ 11,300
02-4-201-803	Vehicles	$ 16,637	$ 50,075	$ 50,075	$ -
02-4-201-806	Computer Equipment	$ -	$ 4,000	$ 4,000	$ -
	Total Capital Outlay	**$ 16,637**	**$ 54,075**	**$ 54,075**	**$ 11,300**
	Total Utility Admin. - Operations	**$ 607,469**	**$ 691,010**	**$ 691,654**	**$ 647,670**

Utility Administration - Operations

Account Number	Description			Amount	
02-4-201-201	**Office Supplies**				
	- Paper	$	230		
	- Inkjet printer cartridges	$	300		
	- Business cards	$	240		
	- Clipboard case -3	$	60		
	- Other	$	450	**$**	**1,280**
220	**Clothing Supplies**				
	- Uniform rental - 5 staff	$	1,590		
	- Steel toed boots - 7 staff	$	980		
	- Gloves	$	144		
	- Safety gear	$	310		
	- Tee shirts	$	192		
	- Foul weather gear	$	25	**$**	**3,241**
221	**Chemical Supplies**				
	- Mosquito spray	$	100		
	- Bee and wasp spray	$	150		
	- Roach spray	$	50	**$**	**300**
229	**Tools & Other Supplies**				
	- Meter reader tools	$	330		
	- Batteries	$	155		
	- Ice, coffee, gatorade, water coolers, etc.	$	560		
	- Blueprint hanging racks - 2	$	580		
	- Hand tools	$	635		
	- First aid kits	$	320		
	- Rechargeable flashlights	$	210		
	- Flags	$	500	**$**	**3,290**
250	**Small Equipment**				
	- Metal tool boxes - 2	$	700		
	- Office cabinet	$	350		
	- Chair	$	100		
	- Flat files	$	700		
	- Supply cabinet	$	800	**$**	**2,650**
406	**Computer Maintenance**				
	- Cisco Smartnet maintenance	$	355		
	- Work order system maintenance	$	2,500		
	- Mouse and keyboard combo	$	60		
	- Anti-spam and virus software	$	650		
	- Meter reading device maintenance	$	3,900	**$**	**7,465**
510	**Dues & Publications**				
	- TWUA dues - 3 staff	$	195		
	- APWA dues - 3 staff	$	468		
	- Class A license fee	$	111		
	- Newspaper subscriptions	$	222		
	- AWWA dues	$	187		
	- National Society of Professional Engineer dues - 2 staff	$	380		
	- Texas Engineer license renewal - 2 staff	$	400		
	- Class B license fee	$	110		
	- Local community organization dues	$	420		
	- Sam's Club membership	$	30	**$**	**2,523**

Utility Administration - Operations Continued

Account Number	Description			Amount
02-4-201-513	**Travel & Training**			
	- Online student center	$	206	
	- APWA conference	$	1,600	
	- TML conference	$	1,000	
	- Texas Public Works Association conference	$	800	
	- Class A license class	$	600	
	- Business lunches	$	150	
	- 4th of July parade worker lunch	$	120	
	- TWUA Conference - 2 staff	$	1,700	
	- Regional schools	$	1,700	**$ 7,876**
521	**Equipment Lease**			
	- Copier lease			**$ 3,168**
561	**Legal Services**			
	- Legal consultation & general matters			**$ 5,000**
562	**Engineering**			
	- Engineering and surveying services for water & sewer projects			**$ 35,000**
570	**Special Services**			
	- GIS web hosting - 1/3			**$ 1,200**
801	**Buildings**			
	- Additional security lighting	$	2,100	
	- Security systems	$	4,500	
	- Cameras	$	3,500	
	- Keypad entery system	$	1,200	**$ 11,300**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To provide timely billing and collection of City provided water, sewer, refuse, and drainage services in a courteous and responsive manner.

Description

- Maintains deposit, billing and payment information for all City utility customers.
- Performs billing of customer utility accounts on a two-cycle per month basis.
- Processes requests for utility service connections, disconnections, and transfers.
- Handles customer inquiries and complaints about utility accounts.
- Includes funding for debt service payments on all Water/Sewer revenue bonded debt.
- Performs internal audits of customer accounts to ensure billing accuracy.

Accomplishments

- Completed 100% of city wide meter audit to ensure that correct size and make of meter on record. (A4, B10)
- Continued implementation of e-billing to reduce number of printed bills. Currently, 6% of all customers are enrolled. (A13, A14)
- Implemented recycling in Belton with an estimated 343 tons recycling as of June 2014. (A13, F3-4)

Goals

- Research additional options for bill payment to enhance customer service and ease of accepting payments. (A14)
- Reduce funds and resources spent on paper late notices, by enrolling more customers in e-billing and implementing phone notifications. (A13, A14)
- Provide enhanced customer service with new resident packets and more information on the website. (A10)
- Begin multiple phase audits of residential accounts to ensure that all residences connected to City sewer services are billed correctly. (F3-2)
- Revise service orders and service order system to work more efficiently with customer and scheduling needs. (A8, A14)

(Strategic Plan Goal #)

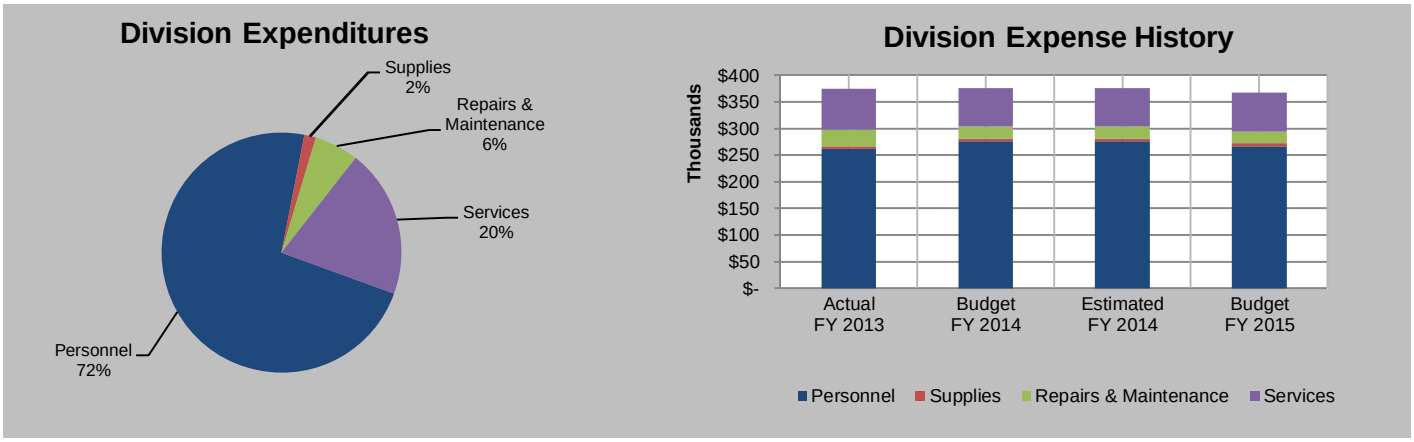
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 261,099	$ 275,986	$ 275,986	$ 266,303
Supplies	$ 5,675	$ 4,920	$ 4,920	$ 5,734
Repairs & Maintenance	$ 31,434	$ 22,387	$ 22,387	$ 21,921
Services	$ 76,558	$ 72,909	$ 72,685	$ 73,476
Total	**$374,765**	**$376,202**	**$375,978**	**$367,434**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Number of Customers	5,770	5,864	5,981
ACH Customers	895	977	1,026
E-Billing Customers	0	0	230
Bills Generated Annually	61,958	62,521	*59,543
Late Notices Generated	17,016	16,781	15,981

* Decrease in bills/late notices is due to residents utilizing paperless billing



Utility Administration - Finance

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-202-101	Salaries - Administrative	$ 41,084	$ 40,957	$ 40,957	$ 30,800
02-4-202-102	Salaries - Professional	$ 61,715	$ 61,890	$ 61,890	$ 48,612
02-4-202-103	Salaries - Supervisory	$ 45,810	$ 46,222	$ 46,222	$ 49,168
02-4-202-104	Salaries - Operations	$ 56,906	$ 57,907	$ 57,907	$ 77,390
02-4-202-113	Health Insurance Allowance	$ 259	$ -	$ -	$ -
02-4-202-121	TMRS	$ 14,257	$ 14,095	$ 14,095	$ 14,691
02-4-202-122	FICA	$ 14,737	$ 15,834	$ 15,834	$ 15,757
02-4-202-123	Employee Insurance	$ 25,798	$ 28,038	$ 28,038	$ 28,082
02-4-202-124	Workers' Comp. Insurance	$ 492	$ 484	$ 484	$ 482
02-4-202-125	Unemployment Compensation	$ 42	$ 1,151	$ 1,151	$ 1,321
02-4-202-150	New Personnel Requests	$ -	$ 9,408	$ 9,408	$ -
	Total Personnel	**$ 261,099**	**$ 275,986**	**$ 275,986**	**$ 266,303**
02-4-202-201	Office Supplies	$ 1,898	$ 2,250	$ 2,250	$ 2,234
02-4-202-202	Postage	$ 2,371	$ 2,170	$ 2,170	$ 2,000
02-4-202-229	Tools & Other Supplies	$ 251	$ 500	$ 500	$ 1,500
02-4-202-250	Small Equipment	$ 1,154	$ -	$ -	$ -
	Total Supplies	**$ 5,675**	**$ 4,920**	**$ 4,920**	**$ 5,734**
02-4-202-406	Computer System Maintenance	$ 31,434	$ 22,387	$ 22,387	$ 21,921
	Total Repairs & Maintenance	**$ 31,434**	**$ 22,387**	**$ 22,387**	**$ 21,921**
02-4-202-501	Advertising & Public Notices	$ -	$ 900	$ 900	$ 1,900
02-4-202-513	Travel & Training	$ 2,064	$ 888	$ 888	$ 2,374
02-4-202-521	Equipment Lease	$ 3,989	$ 4,000	$ 4,000	$ 3,120
02-4-202-550	Insurance - General Liability	$ 174	$ 199	$ 120	$ 130
02-4-202-551	Insurance - Errors & Omissions	$ 381	$ 435	$ 280	$ 310
02-4-202-552	Insurance - Employee Bond	$ 448	$ 490	$ 500	$ 550
02-4-202-567	Collection Fees	$ 1,483	$ 1,200	$ 1,200	$ 2,000
02-4-202-570	Special Services	$ 4,622	$ 5,009	$ 5,009	$ 5,009
02-4-202-571	Employee Ads & Testing	$ 1,175	$ 1,250	$ 1,250	$ 1,250
02-4-202-572	Employee Benefits Consultant	$ 5,200	$ 5,600	$ 5,600	$ 6,000
02-4-202-573	Bill Processing & Mailing	$ 45,554	$ 42,000	$ 42,000	$ 40,000
02-4-202-571	Audit Fees	$ 9,500	$ 8,828	$ 8,828	$ 8,880
02-4-202-581	Communication Services	$ 1,967	$ 2,110	$ 2,110	$ 1,953
	Total Services	**$ 76,558**	**$ 72,909**	**$ 72,685**	**$ 73,476**
	Total Utility Admin. - Finance	**$ 374,765**	**$ 376,202**	**$ 375,978**	**$ 367,434**
	Total Utility Administration	**$ 982,234**	**$ 1,067,212**	**$ 1,067,632**	**$ 1,015,104**

Utility Administration - Finance

Account Number	Description			Amount
02-4-202-201	**Office Supplies**			
	- Envelopes - plain & window	$	150	
	- Receipt paper	$	100	
	- Application for utilities cards	$	519	
	- Printer cartridges	$	320	
	- Department share of copy paper	$	400	
	- Other	$	745	**$ 2,234**
406	**Computer System Maintenance**			
	- Invision AP,CL,FA,GL,PO,AR & SS maintenance - 50%	$	8,573	
	- Invision SO maintenance	$	1,907	
	- Invision CIS maintenance	$	4,664	
	- Invision PosPay maintenance - 40%	$	275	
	- Invision PY & HR maintenance - 15%	$	1,098	
	- Anti-spam & virus software	$	272	
	- Invision website maintenance	$	2,160	
	- Invision TOP maintenance - 45%	$	780	
	- Invision network support - 34%	$	236	
	- TWC computer system support	$	1,536	
	- Invision website host - 70%	$	420	**$ 21,921**
501	**Advertising & Public Notices**			
	- Billing inserts	$	600	
	- Welcome to Belton packets	$	1,000	
	- Abandoned property notices (unclaimed checks)	$	300	**$ 1,900**
513	**Travel & Training**			
	- Online student center	$	124	
	- Online training	$	1,750	
	- Other	$	500	**$ 2,374**
521	**Equipment Lease**			
	- Copier lease - 1/2			**$ 3,120**
567	**Collection Fees**			
	- Credit bureau fees for collection of delinquent utility accounts			**$ 2,000**
570	**Special Services**			
	- Website maintenance - 1/2			**$ 5,009**
571	**Employee Ads & Testing**			
	- Employment advertising & pre-employment physicals and drug testing			**$ 1,250**
572	**Employee Benefits Consultant**			
	- Employee benefits consulting services - 20%			**$ 6,000**
573	**Bill Processing & Mailing**			
	- DataProse bill processing	$	32,000	
	- DataProse late notice processing	$	8,000	**$ 40,000**
575	**Audit Fees**			
	- Annual audit fees - 30%			**$ 8,880**

Mission

To provide a safe and adequate potable water supply and distribution system which meets or exceeds the standards for a "superior" water system for the domestic, industrial and fire protection needs of the City's customers in a manner that conserves and best utilizes crucial water resources.

Description

- Maintains the City's water distribution system, to include mains, lines, booster pumps, storage facilities, fire hydrants, and water meters.
- Maintains and installs fire hydrants, valves and other fittings as required.
- Makes service taps and installs new services.
- Constructs new and replacement water mains and service lines.
- Provides timely repair of water leaks to minimize impairment of service to customers and minimize the loss of water.
- Conducts water sampling to ensure standards of water safety are met.
- Ensures TCEQ and other applicable safety regulatory guidelines are met through appropriate trainings and staff certifications.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Located and entered 20% of water mains and isolation valves into the GIS system. (A14, B4, F3-1)
- Completed new water main from Sparta Rd. to Chisolm Trail Drive. (F3-1)
- Rehabilitated the Loop 121 and Miller Heights elevated water tanks. (F3-1)
- Installed water main and sewer line along Avenue M. (F3-1)
- Developed a plan and contracted for periodic PRV inspections and maintenance. (F3-1)

Goals

- Continue to locate and GPS the water mains, valves, and appurtenances. (A14, B4, F3-1)
- Continue to work with staff to have all staff certified within two years. (A2, D4)
- Replace water main on S. Main from Avenue C to Avenue J. (F3-1)
- Update City of Belton Total Coliform Monitoring Plan. (F3-1)
- Construct new water main from Chisholm Trail Parkway to The Bluffs Subdivision to meet requirements of the Development Agreement. (B9, F3-1)
- Install five new sampling stations. (F3-1)
- Replace signs on water towers and pumps stations per TCEQ requirements. (F3-1)

(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 318,870	$ 366,455	$ 366,455	$ 373,145
Supplies	$ 33,055	$ 45,046	$ 45,046	$ 39,711
Facility Maintenance	$ 50,385	$ 68,890	$ 68,890	$ 83,850
Repairs & Maintenance	$ 12,048	$ 14,052	$ 14,052	$ 15,300
Services	$ 66,426	$ 75,087	$ 73,768	$ 77,571
Water Purchases	$ 1,447,964	$ 1,336,864	$ 1,336,864	$ 1,421,057
Capital Outlay	$ 512,459	$ 66,400	$ 65,900	$ 155,400
Transfers	$ 517,905	$ 891,017	$ 891,017	$ 347,446
Total	**$ 2,959,112**	**$ 2,863,811**	**$ 2,861,992**	**$ 2,513,480**

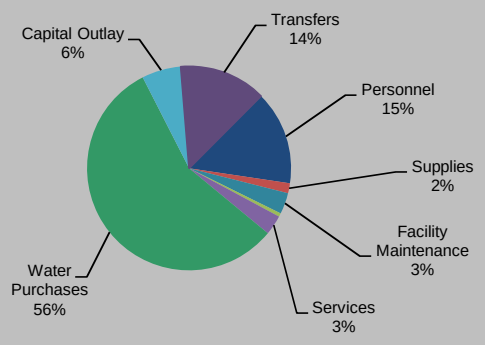
Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Miles of Water Mains	119	121	123
Water Pump Stations	2	2	2
# of Fire Hydrants	870	890	910
Meter Change Outs	160	235	245
New Connections	157	175	180
LF of New Lines Installed	13,420	9,899	10,000
Reconnects	1,146	1,175	1,200
# of Main Breaks Repaired	27	35	36
# of Service Lines Repaired	36	45	55
# of Fire Hydrants Replaced	20	20	20

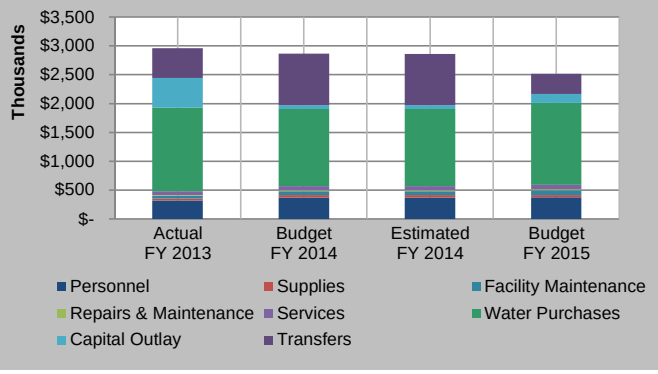
Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Assistant Director of PW	0	1	1
Water Supervisor	1	1	1
Sr. Water Maint. Worker	2	2	3
Water Maint. Worker II	2	2	2
Water Maint. Worker I	3	2	1
Total	**8**	**8**	**8**

Department Expenditures



Department Expense History



Water

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-210-103	Salaries - Supervisory	$ 56,709	$ 58,336	$ 79,386	$ 88,032
02-4-210-104	Salaries - Operations	$ 179,442	$ 185,072	$ 185,072	$ 184,230
02-4-210-107	Salaries - Overtime	$ 1,788	$ 7,302	$ 7,302	$ 8,168
02-4-210-114	Vehicle Allowance	$ -	$ -	$ -	$ 480
02-4-210-121	TMRS	$ 16,327	$ 17,073	$ 18,350	$ 20,036
02-4-210-122	FICA	$ 17,943	$ 19,179	$ 20,613	$ 21,453
02-4-210-123	Employee Insurance	$ 40,249	$ 44,453	$ 46,837	$ 41,539
02-4-210-124	Workers' Comp. Insurance	$ 6,349	$ 6,481	$ 6,970	$ 7,249
02-4-210-125	Unemployment Compensation	$ 63	$ 1,827	$ 1,925	$ 1,958
02-4-210-150	New Personnel Requests	$ -	$ 26,732		$ -
	Total Personnel	**$ 318,870**	**$ 366,455**	**$ 366,455**	**$ 373,145**
02-4-210-201	Office Supplies	$ 204	$ 250	$ 250	$ 250
02-4-210-220	Clothing Supplies	$ 4,149	$ 4,666	$ 4,416	$ 4,841
02-4-210-221	Chemical Supplies	$ 130	$ 1,110	$ 1,110	$ 1,060
02-4-210-222	Fuel	$ 18,479	$ 22,140	$ 22,040	$ 23,060
02-4-210-227	Janitorial Supplies	$ 605	$ 750	$ 850	$ 850
02-4-210-229	Tools & Other Supplies	$ 2,942	$ 6,780	$ 6,780	$ 6,840
02-4-210-250	Small Equipment	$ 6,546	$ 9,350	$ 9,600	$ 2,810
	Total Supplies	**$ 33,055**	**$ 45,046**	**$ 45,046**	**$ 39,711**
02-4-210-301	Building Maintenance	$ 485	$ 750	$ 750	$ 750
02-4-210-302	Heat & A/C Maintenance	$ 101	$ 1,000	$ 1,000	$ 800
02-4-210-333	Water Line Maintenance	$ 28,578	$ 37,000	$ 37,000	$ 37,000
02-4-210-334	Water Valve Maintenance	$ 8,273	$ 8,000	$ 8,000	$ 8,000
02-4-210-335	Fire Hydrant Maintenance	$ 5,779	$ 10,000	$ 10,000	$ 10,000
02-4-210-336	Water Tank Maintenance	$ 1,010	$ 4,140	$ 4,140	$ 14,800
02-4-210-339	Water Samples & Tank Testing	$ 6,159	$ 8,000	$ 8,000	$ 12,500
	Total Facility Maintenance	**$ 50,385**	**$ 68,890**	**$ 68,890**	**$ 83,850**
02-4-210-402	Equipment & Machinery Maint.	$ 5,115	$ 4,280	$ 4,280	$ 5,000
02-4-210-403	Vehicle Maintenance	$ 6,744	$ 9,168	$ 9,168	$ 9,650
02-4-210-406	Computer System Maintenance	$ 23	$ 304	$ 304	$ 350
02-4-210-407	Radio Maintenance	$ 166	$ 300	$ 300	$ 300
	Total Repairs & Maintenance	**$ 12,048**	**$ 14,052**	**$ 14,052**	**$ 15,300**
02-4-210-501	Advertising & Public Notices	$ 2,391	$ 1,500	$ 1,500	$ 1,500
02-4-210-510	Dues & Publications	$ 1,897	$ 3,232	$ 3,232	$ 3,232
02-4-210-513	Travel & Training	$ 536	$ 1,116	$ 1,116	$ 2,047
02-4-210-550	Insurance - General Liability	$ 915	$ 1,046	$ 470	$ 520
02-4-210-551	Insurance - Errors & Omissions	$ 2,061	$ 2,355	$ 1,105	$ 1,225
02-4-210-554	Insurance - Automobile	$ 1,127	$ 1,256	$ 1,270	$ 1,400
02-4-210-555	Insurance - Mobile Equipment	$ 555	$ 609	$ 810	$ 900
02-4-210-556	Insurance - Real Property	$ 5,245	$ 6,388	$ 6,600	$ 7,250
02-4-210-570	Special Services	$ 837	$ 600	$ 600	$ 600
02-4-210-571	State Water System Fees	$ 11,284	$ 12,000	$ 12,000	$ 12,000
02-4-210-581	Communication Services	$ 792	$ 1,295	$ 1,295	$ 1,695
02-4-210-582	Gas Service	$ 221	$ 120	$ 200	$ 172
02-4-210-583	Electric Service	$ 38,566	$ 43,570	$ 43,570	$ 45,030
	Total Services	**$ 66,426**	**$ 75,087**	**$ 73,768**	**$ 77,571**
02-4-210-720	Election Use & Option Water	$ 208,578	$ 220,216	$ 220,216	$ 232,696
02-4-210-721	Water Purchases - Fixed Charges	$ 564,000	$ 516,648	$ 516,648	$ 538,361
02-4-210-722	Water Purchases - Raw Water	$ 675,386	$ 600,000	$ 600,000	$ 650,000
	Total Water Purchases	**$ 1,447,964**	**$ 1,336,864**	**$ 1,336,864**	**$ 1,421,057**

Water Continued

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-210-802	Machinery & Equipment	$ -	$ 6,900	$ 6,900	$ 65,000
02-4-210-806	Computer Equipment	$ -	$ 4,000	$ 4,000	$ 35,400
02-4-210-852	Water Meters	$ 53,536	$ 55,500	$ 55,000	$ 55,000
02-4-210-853	Water Tanks & Towers	$ 458,923	$ -	$ -	$ -
	Total Capital Outlay	**$ 512,459**	**$ 66,400**	**$ 65,900**	**$ 155,400**
02-4-210-901	Transfer to GF - Franchise	$ 192,000	$ 181,571	$ 181,571	$ 183,695
02-4-210-902	Transfer to GF - Reimbursement	$ 58,728	$ 58,728	$ 58,728	$ 63,751
02-4-210-909	Transfer to WS Capital Projects Fund	$ 267,177	$ 650,718	$ 650,718	$ 100,000
	Total Transfers	**$ 517,905**	**$ 891,017**	**$ 891,017**	**$ 347,446**
	Total Water	**$ 2,959,112**	**$ 2,863,811**	**$ 2,861,992**	**$ 2,513,480**

Water

Account Number	Description			Amount
02-4-210-220	**Clothing Supplies**			
	- Uniform rental - 7 staff	$	2,667	
	- Tee shirts - 7 staff	$	168	
	- Gloves	$	168	
	- Steel toed boots - 7 staff	$	980	
	- Safety vests & gear	$	858	**$ 4,841**
221	**Chemical Supplies**			
	- HTH for disinfecting of new mains & main breaks	$	250	
	- DPD Chlorine secondary standard ktis	$	160	
	- Insect sprays	$	550	
	- Chlorine reagent pillows	$	100	**$ 1,060**
229	**Tools & Other Supplies**			
	- Small tools	$	1,400	
	- Marking paint & flags	$	800	
	- Welding supplies	$	250	
	- Gatorade, ice, & break room supplies	$	600	
	- Porta saw blades and hand auger	$	900	
	- Fire extinguishers	$	120	
	- First aid supplies	$	160	
	- Batteries & other misc. supplies	$	750	
	- Steel and rebar	$	100	
	- Barricade lights, traffic cones, work zone signs	$	1,760	**$ 6,840**
250	**Small Equipment**			
	- Porta saw	$	1,200	
	- Hammer drill - 3	$	750	
	- Valve keys	$	560	
	- Vise	$	300	**$ 2,810**
333	**Water Line Maintenance**			
	- Materials, parts, and supplies for maintenance and repair of water lines			**$ 37,000**
334	**Water Valve Maintenance**			
	- Annual inspection and repair of pressure and altitude valves			**$ 8,000**
335	**Fire Hydrant Maintenance**			
	- Materials and parts for maintenance of fire hydrants			**$ 10,000**
336	**Water Tank Maintenance**			
	- SCADA system maintenance agreement	$	1,300	
	- S. Davis street water tank demolition	$	8,500	
	- Repair of pump station, chlorinators, & water tanks	$	5,000	**$ 14,800**
339	**Water Samples & Tank Testing**			
	- EPA required testing	$	4,500	
	- Water sampling, analysis, and testing	$	8,000	**$ 12,500**
501	**Advertising & Public Notices**			
	- Consumer Confidence Report (Drinking Water Quality) & other notices			**$ 1,500**

Water Continued

Account Number	Description			Amount
02-4-210-510	**Dues & Publications**			
	- TWUA dues - 7 staff	$	455	
	- TCEQ license renewal - 3 staff	$	333	
	- New TCEQ licenses - 4 staff	$	444	
	- Hosting of Central Texas Water Utility Association meeting	$	2,000	**$ 3,232**
513	**Travel & Training**			
	- Online student center	$	42	
	- TCEQ required classes	$	1,000	
	- TWUA Conference	$	900	
	- 4th of July parade worker lunch	$	105	**$ 2,047**
570	**Special Services**			
	- Hepatitis B shots			**$ 600**
571	**State Water System Fees**			
	- Annual mandated fees for State certification of water system			**$ 12,000**
720	**Election Use & Option Water**			
	- Election use water - BCWCID - 3,310 AF @ $30	$	99,300	
	- Option water - BCWCID - 1,656 AF @ $15	$	24,840	
	- Option water - BCWCID - 1,000 AF @ $69	$	69,700	
	- Option water - BRA - 2,500 AF @ $15	$	37,500	
	- Option water - CTWSC - 12 AF @ $113.00	$	1,356	**$ 232,696**
721	**Water Purchases-Fixed Charges**			
	- Monthly debt service portion of BCWCID #1 payments			**$ 538,361**
722	**Water Purchases-Raw Water**			
	- M&O per gallon charges from BCWCID #1			**$ 650,000**
802	**Machinery & Equipment**			
	- Compact excavator	$	50,000	
	- Haul trailer	$	15,000	**$ 65,000**
803	**Vehicles**			
	- Truck to replace unit 23			**$ 35,400**
852	**Water Meters**			
	- New and reconditioned meters, meter change-out program			**$ 55,000**
901	**Transfer to GF-Franchise**			
	- Franchise fee transfer to General fund			**$ 183,695**
902	**Transfer to GF-Reimbursement**			
	- Administrative, street, and shop costs			**$ 63,751**
909	**Transfer to WS Capital Projects Fund**			
	- Capitalized cost of replacing/upgrading water lines			**$ 100,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Sewer Department is comprised of two divisions:

1. Collection
2. Lift Stations

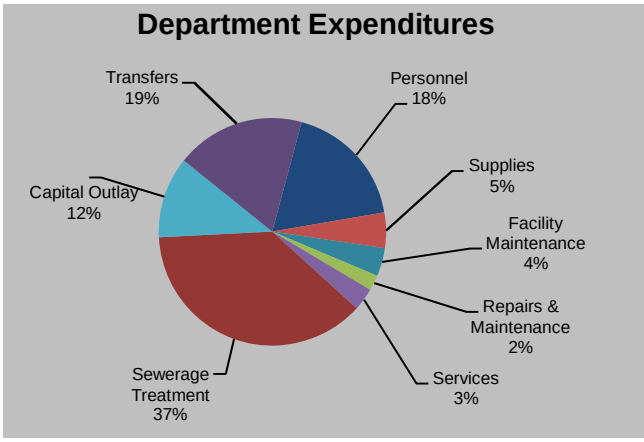
The details of these divisions follow.

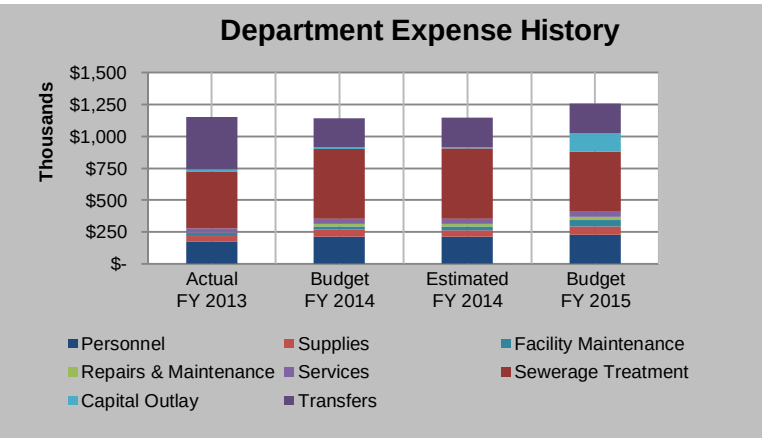
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 171,093	$ 212,567	$ 212,567	$ 227,493
Supplies	$ 45,648	$ 52,464	$ 52,314	$ 63,772
Facility Maintenance	$ 24,193	$ 28,173	$ 28,308	$ 49,650
Repairs & Maintenance	$ 3,809	$ 21,063	$ 21,063	$ 28,081
Services	$ 30,790	$ 38,817	$ 40,203	$ 41,059
Sewerage Treatment	$ 451,774	$ 550,524	$ 550,524	$ 470,500
Capital Outlay	$ 13,076	$ 13,515	$ 13,515	$ 145,000
Transfers	$ 412,592	$ 227,360	$ 227,360	$ 231,640
Total	**$ 1,152,975**	**$ 1,144,483**	**$ 1,145,854**	**$ 1,257,195**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Sewer Lift Station Mechanic	1	1	1
Sewer Maint. Worker II	1	1	1
Sewer Maint. Worker I	3	3	3
TOTAL	**5**	**5**	**5**





Mission

Provide an efficient sewerage system to protect the public health, safety and water quality of the community.

Description

- Maintains the City's sewer collection system, to include mains, manholes and clean-outs.
- Installs and repairs sewer taps as needed.
- Inspects the City's sewer collection system.
- Replaces deteriorated sections of mains and service lines.
- Conducts maintenance and repairs to prevent sanitary sewer overflows.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade

Accomplishments

- Located and entered 10% of all manholes into the GIS system. (A14, B10)
- Hired a third-party engineer to review the Phasing Plan for the TBWWTP expansion. (F3-2)
- Continued to work with Temple to finalize the Phasing Plan for TBWWTP expansion. (F3-2)
- Continued to camera sewer mains and services to identify defects. (A14, F3-2)
- No sanitary sewer overflows occurred. (B8, F3-2)
- Developed a plan to have all staff certified within two years. (A2, D4)
- Assisted in the evaluation of the Nolan Creek Truck Sewer and Rehabilitation. (A14, F3-2)

Goals

- Locate and GPS 50% of the sewer mains, lift stations, and appurtenances. (A14, B4, F3-1)
- Continue to camera sewer mains and services to identify defects. (A14, F3-2)
- Ensure there are no preventable sanitary sewer overflows. (B8, F3-2)
- Continue to work with staff to have all staff certified within two years. (A2, D-4)
- Finalize Phasing Plan for the TBWWTP expansion. (F3-2)
- Develop recommendations for future sewer service to unserved locations. (F3-2, D7)
- Replace and redesign Smith and 3rd sewer main to remove HWY 93 sewer main. (F3-2)
- Install venting at all lift stations for worker safety. (E1)
- Install potable water at lift stations. (F3-2)
- Assist in the multiple phase audits of residential accounts to ensure that all residences connected to City sewer services are billed correctly. (A4)

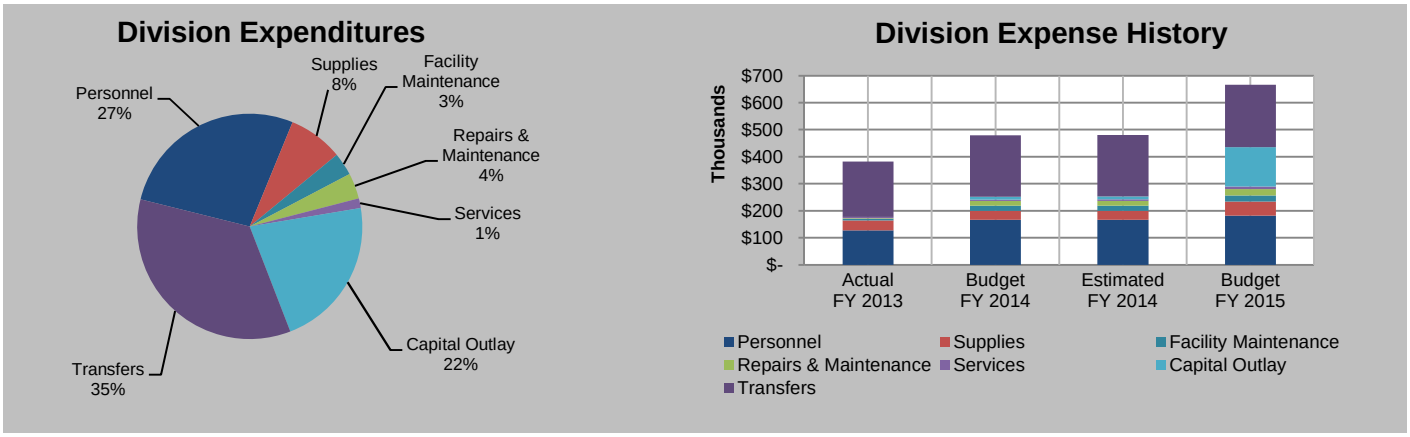
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 127,275	$ 165,965	$ 165,965	$ 182,013
Supplies	$ 36,633	$ 34,017	$ 33,917	$ 52,325
Facility Maintenance	$ 5,615	$ 18,150	$ 18,135	$ 21,650
Repairs & Maintenance	$ 3,102	$ 17,976	$ 17,976	$ 24,670
Services	$ 4,083	$ 5,454	$ 6,847	$ 9,196
Capital Outlay	$ -	$ 10,515	$ 10,515	$ 145,000
Transfers	$ 205,092	$ 227,360	$ 227,360	$ 231,640
Total	**$ 381,799**	**$ 479,437**	**$ 480,715**	**$ 666,494**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Miles of Sanitary Sewers	133	134	135
# of Stops-Service Lines	101	120	130
# of Stops-Main Lines	30	35	40
Main Line Repairs	5	5	5
Linear Feet of New Main	14,225	6,535	10,000
LF Cleaned-Result of Stops	4,500	5,000	5,200
LF Cleaned-Ongoing	62,000	65,000	67,000
Manholes Cleaned	850	860	865
Manholes Replaced/Repaired	9	9	9
Service Taps Made	121	125	130
Services Replaced	15	60	65
Services Repaired	82	120	130



Sewer - Collection

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-221-103	Salaries - Supervisory	$ -	$ -	$ 21,050.00	$ 35,000
02-4-221-104	Salaries - Operations	$ 89,543	$ 94,264	$ 94,264	$ 95,676
02-4-221-107	Salaries - Overtime	$ 1,339	$ 2,828	$ 2,828	$ 2,870
02-4-221-121	TMRS	$ 6,217	$ 6,612	$ 7,889	$ 9,525
02-4-221-122	FICA	$ 6,884	$ 7,428	$ 8,862	$ 10,216
02-4-221-123	Employee Insurance	$ 21,234	$ 25,277	$ 27,661	$ 24,831
02-4-221-124	Workers' Comp. Insurance	$ 1,711	$ 1,780	$ 2,269	$ 2,720
02-4-221-125	Unemployment Compensation	$ 348	$ 1,044	$ 1,142	$ 1,175
02-4-221-150	New Personnel Requests	$ -	$ 26,732		$ -
	Total Personnel	**$ 127,275**	**$ 165,965**	**$ 165,965**	**$ 182,013**
02-4-221-201	Office Supplies	$ 106	$ 150	$ 150	$ 152
02-4-221-220	Clothing Supplies	$ 2,732	$ 2,957	$ 2,957	$ 3,247
02-4-221-221	Chemical Supplies	$ 6,884	$ 7,100	$ 7,000	$ 12,116
02-4-221-222	Fuel	$ 18,983	$ 20,590	$ 20,590	$ 20,840
02-4-221-227	Janitorial Supplies	$ 256	$ 400	$ 500	$ 600
02-4-221-229	Tools & Other Supplies	$ 1,299	$ 2,470	$ 2,370	$ 1,920
02-4-221-250	Small Equipment	$ 6,374	$ 350	$ 350	$ 13,450
	Total Supplies	**$ 36,633**	**$ 34,017**	**$ 33,917**	**$ 52,325**
02-4-221-301	Building Maintenance	$ 16	$ 150	$ 135	$ 150
02-4-221-333	Sewer Line Maintenance	$ 5,599	$ 17,000	$ 17,000	$ 20,500
02-4-221-339	Sewer Discharge Testing	$ -	$ 1,000	$ 1,000	$ 1,000
	Total Facility Maintenance	**$ 5,615**	**$ 18,150**	**$ 18,135**	**$ 21,650**
02-4-221-402	Equipment & Machinery Maint.	$ 294	$ 14,090	$ 14,090	$ 18,000
02-4-221-403	Vehicle Maintenance	$ 2,686	$ 3,500	$ 3,500	$ 3,600
02-4-221-406	Computer System Maintenance	$ 34	$ 136	$ 136	$ 2,820
02-4-221-407	Radio Maintenance	$ 88	$ 250	$ 250	$ 250
	Total Repairs & Maintenance	**$ 3,102**	**$ 17,976**	**$ 17,976**	**$ 24,670**
02-4-221-510	Dues & Publications	$ 354	$ 773	$ 773	$ 701
02-4-221-513	Travel & Training	$ 709	$ 1,580	$ 1,000	$ 2,810
02-4-221-550	Insurance - General Liability	$ 113	$ 129	$ 1,950	$ 2,200
02-4-221-551	Insurance - Errors & Omissions	$ 254	$ 290	$ 560	$ 620
02-4-221-554	Insurance - Automobile	$ 1,088	$ 1,217	$ 1,205	$ 1,325
02-4-221-555	Insurance - Mobile Equipment	$ 215	$ 236	$ 230	$ 250
02-4-221-556	Insurance - Real Property	$ 91	$ 99	$ 99	$ 110
02-4-221-570	Special Services	$ 1,209	$ 600	$ 500	$ 600
02-4-221-581	Communication Services	$ 50	$ 530	$ 530	$ 580
	Total Services	**$ 4,083**	**$ 5,454**	**$ 6,847**	**$ 9,196**
02-4-221-801	Buildings	$ -	$ -	$ -	$ 40,000
02-4-221-802	Machinery & Equipment	$ -	$ 6,515	$ 6,515	$ 105,000
02-4-221-806	Computer Equipment	$ -	$ 4,000	$ 4,000	$ -
	Total Capital Outlay	**$ -**	**$ 10,515**	**$ 10,515**	**$ 145,000**
02-4-221-901	Transfer to GF - Franchise	$ 99,192	$ 96,460	$ 96,460	$ 97,725
02-4-221-902	Transfer to GF - Reimbursement	$ 30,900	$ 30,900	$ 30,900	$ 33,915
02-4-221-909	Transfer to WS Capital Projects Fund	$ 75,000	$ 100,000	$ 100,000	$ 100,000
	Total Transfers	**$ 205,092**	**$ 227,360**	**$ 227,360**	**$ 231,640**
	Total Sewer - Collection	**$ 381,799**	**$ 479,437**	**$ 480,715**	**$ 666,494**

Sewer - Collection

Account Number	Description			Amount
02-4-221-220	**Clothing Supplies**			
	- Uniform rental - 4 staff	$	1,524	
	- Safety vests & gear - 4 staff	$	897	
	- Gloves	$	70	
	- Foul weather gear - 4 staff	$	100	
	- Tee shirts - 4 staff	$	96	
	- Steel toed boots - 4 staff	$	560	**$ 3,247**
221	**Chemical Supplies**			
	- Root & grease emulsifier	$	6,750	
	- Insect repellent	$	120	
	- Sunscreen	$	96	
	- Ramjet nozzles	$	4,900	
	- Disinfectant supplies	$	250	**$ 12,116**
229	**Tools & Other Supplies**			
	- Hand and small tools	$	1,070	
	- Batteries	$	125	
	- Gatorade & ice	$	350	
	- First aid kits	$	100	
	- Marking paint	$	275	**$ 1,920**
250	**Small Equipment**			
	- 400 foot sewer cleaning hose	$	2,300	
	- 500 foot sewer cleaning hose	$	2,600	
	- Cut off saw	$	350	
	- Hand held radio	$	3,500	
	- 5 stage gas detector	$	2,500	
	- Nozzle kit for sewer trailer	$	2,200	**$ 13,450**
333	**Sewer Line Maintenance**			
	- Materials, fittings, and supplies for maintenance and repair of sewer lines			**$ 20,500**
339	**Sewer Discharge Testing**			
	- Testing of industrial user effluent			**$ 1,000**
406	**Computer System Maintenance**			
	- Anti-spam and anti-virus	$	50	
	- Replacement monitor	$	270	
	- Work order system maintenance	$	2,500	**$ 2,820**
510	**Dues & Publications**			
	- TWUA dues - 4 staff	$	260	
	- TCEQ license renewal - 3 staff	$	333	
	- CDL renewal - 3 staff	$	108	**$ 701**
513	**Travel & Training**			
	- Continuing education	$	2,000	
	- Travel expenses	$	750	
	- 4th of July parade worker lunch	$	60	**$ 2,810**
570	**Special Services**			
	Hepatitis B shots for new employees			**$ 600**
801	**Buildings**			
	- Coverings for equipment	$	25,000	
	- Retrofitting portable buildings	$	15,000	**$ 40,000**

Sewer - Collection Continued

Account Number	Description	Amount
02-4-221-802	**Machinery & Equipment** - 12 yard dump truck	$ 105,000
901	**Transfer to GF-Franchise** - Franchise fee transfer to General fund	$ 97,725
902	**Transfer to GF - Reimbursement** - Administrative, street, and shop costs	$ 33,915
909	**Transfer to WS Capital Projects Fund** - Repair and replacement of sewer mains and manholes	$ 100,000

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To provide for the operation and maintenance of the lift stations which are a vital element of the sewer collection system.

Description

- Maintains and repairs sixteen lift stations.
- Inspects and monitors the operational status of the lift stations.
- Ensures TCEQ and other applicable safety and regulatory guidelines are met through appropriate trainings and staff certifications.

Accomplishments

- Completed design for lift station signage to meet TCEQ requirements at all lift stations. (B10, F3-2)
- Completed data collection of all lift stations and entered into the GIS system including lift station attributes. (A14)
- Installed pump hoist at the Pecan Lift Station. (F3-2)
- Experienced no overflows at any lift stations. (B8)

Goals

- Install new fence at Dunns Canyon Lift Station. (F3-2)
- Add potable water service to existing Lift Stations. (F3-2)

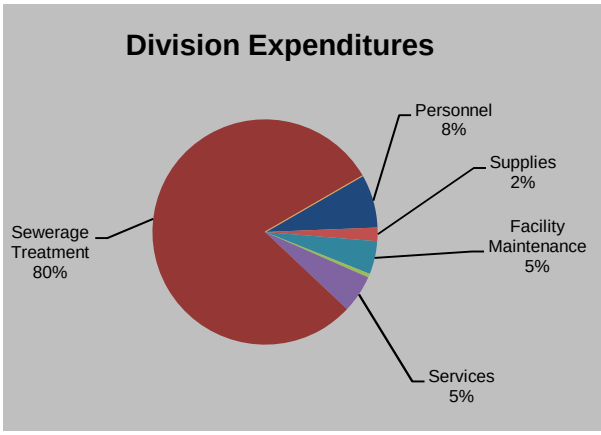
(Strategic Plan Goal #)

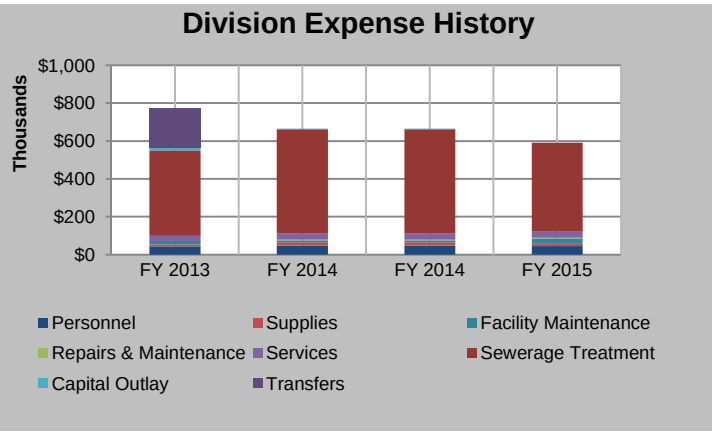
Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 43,818	$ 46,602	$ 46,602	$ 45,480
Supplies	$ 9,015	$ 18,447	$ 18,397	$ 11,447
Facility Maintenance	$ 18,578	$ 10,023	$ 10,173	$ 28,000
Repairs & Maintenance	$ 707	$ 3,087	$ 3,087	$ 3,411
Services	$ 26,707	$ 33,363	$ 33,356	$ 31,863
Sewerage Treatment	$ 451,774	$ 550,524	$ 550,524	$ 470,500
Capital Outlay	$ 13,076	$ 3,000	$ 3,000	$ -
Transfers	$ 207,500	$ -	$ -	$ -
Total	**$ 771,176**	**$ 665,046**	**$ 665,139**	**$ 590,701**

Workload/Demand Measures

Measurement	FY 2013 Actual	FY 2014 Estimated	FY 2015 Budget
Number of Lift Stations	17	17	19
Grinder Stations	1	1	1
Man-Hours for Servicing	2,120	2,200	2,500
Gallons Discharged to Treatment Plant	436,810,000	510,000,000	535,000,000
Average Discharge per Day	1,307,814	1,527,658	1,600,000





Sewer - Lift Stations

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-222-104	Salaries - Operations	$ 32,480	$ 33,330	$ 33,330	$ 33,024
02-4-222-107	Salaries - Overtime	$ 246	$ 1,000	$ 1,000	$ 991
02-4-222-121	TMRS	$ 2,285	$ 2,338	$ 2,338	$ 2,426
02-4-222-122	FICA	$ 2,476	$ 2,626	$ 2,626	$ 2,602
02-4-222-123	Employee Insurance	$ 5,703	$ 6,358	$ 6,358	$ 5,552
02-4-222-124	Workers' Comp. Insurance	$ 618	$ 689	$ 689	$ 624
02-4-222-125	Unemployment Compensation	$ 9	$ 261	$ 261	$ 261
	Total Personnel	**$ 43,818**	**$ 46,602**	**$ 46,602**	**$ 45,480**
02-4-222-220	Clothing Supplies	$ 485	$ 670	$ 670	$ 772
02-4-222-221	Chemical Supplies	$ 4,125	$ 4,175	$ 4,125	$ 4,125
02-4-222-222	Fuel	$ 4,312	$ 4,810	$ 4,810	$ 4,420
02-4-222-227	Janitorial Supplies	$ -	$ 200	$ 200	$ 200
02-4-222-229	Tools & Other Supplies	$ 93	$ 905	$ 905	$ 705
02-4-222-250	Small Equipment	$ -	$ 7,687	$ 7,687	$ 1,225
	Total Supplies	**$ 9,015**	**$ 18,447**	**$ 18,397**	**$ 11,447**
02-4-222-333	Lift Station Maintenance	$ 18,578	$ 10,023	$ 10,173	$ 28,000
	Total Facility Maintenance	**$ 18,578**	**$ 10,023**	**$ 10,173**	**$ 28,000**
02-4-222-402	Equipment & Machinery Maint.	$ 112	$ 2,250	$ 2,250	$ 2,250
02-4-222-403	Vehicle Maintenance	$ 583	$ 675	$ 675	$ 1,000
02-4-222-406	Computer System Maintenance	$ 12	$ 12	$ 12	$ 11
02-4-222-407	Radio Maintenance	$ -	$ 150	$ 150	$ 150
	Total Repairs & Maintenance	**$ 707**	**$ 3,087**	**$ 3,087**	**$ 3,411**
02-4-222-510	Dues & Publications	$ 65	$ 176	$ 176	$ 176
02-4-222-513	Travel & Training	$ 9	$ 510	$ 400	$ 515
02-4-222-550	Insurance - General Liability	$ 30	$ 34	$ 60	$ 70
02-4-222-551	Insurance - Errors & Omissions	$ 66	$ 75	$ 140	$ 155
02-4-222-554	Insurance - Automobile	$ 212	$ 244	$ 250	$ 275
02-4-222-556	Insurance - Real Property	$ 597	$ 824	$ 830	$ 920
02-4-222-581	Communication Services	$ 4,717	$ 5,300	$ 5,300	$ 4,752
02-4-222-582	Gas Service	$ 1,268	$ 1,200	$ 1,200	$ 1,640
02-4-222-583	Electric Service	$ 19,744	$ 25,000	$ 25,000	$ 23,360
	Total Services	**$ 26,707**	**$ 33,363**	**$ 33,356**	**$ 31,863**
02-4-222-723	Sewerage Treatment Payments	$ 451,774	$ 550,524	$ 550,524	$ 470,500
	Total Sewerage Treatment	**$ 451,774**	**$ 550,524**	**$ 550,524**	**$ 470,500**
02-4-222-806	Computer Equipment	$ 5,615	$ 3,000	$ 3,000	$ -
02-4-222-850	Lift Stations	$ 7,461	$ -	$ -	$ -
	Total Capital Outlay	**$ 13,076**	**$ 3,000**	**$ 3,000**	**$ -**
02-4-222-909	Transfer to WS Capital Projects Fund	$ 207,500	$ -	$ -	$ -
	Total Transfers	**$ 207,500**	**$ -**	**$ -**	**$ -**
	Total Sewer - Lift Stations	**$ 771,176**	**$ 665,046**	**$ 665,139**	**$ 590,701**
	Total Sewer	**$ 1,152,975**	**$ 1,144,483**	**$ 1,145,854**	**$ 1,257,195**

Sewer - Lift Stations

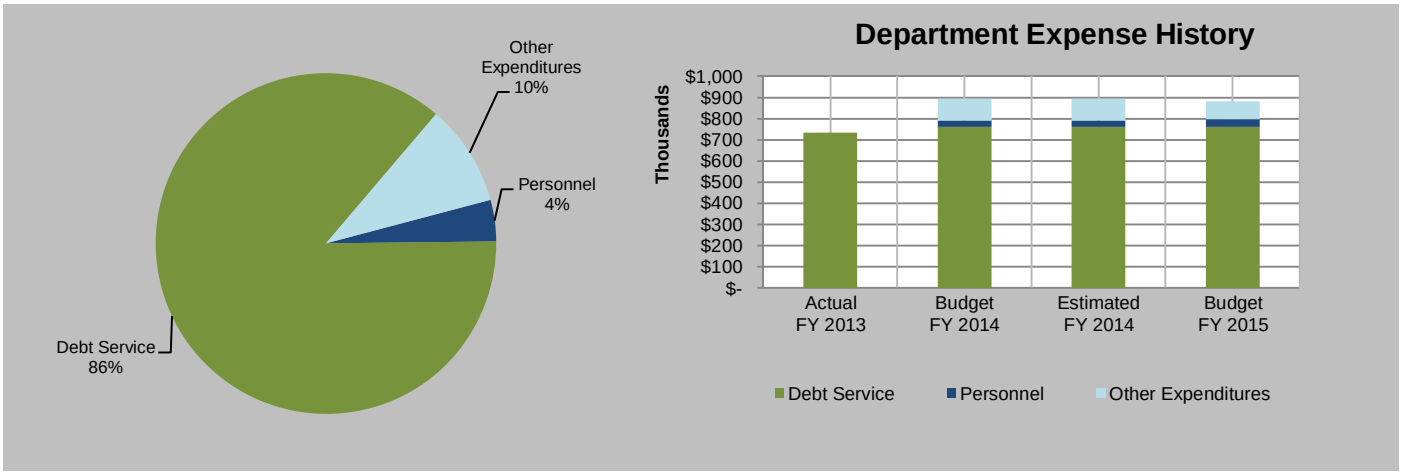
Account Number	Description			Amount
02-4-222-220	**Clothing Supplies**			
	- Uniform rental	$	318	
	- Steel toed boots	$	140	
	- Safety vest & gear	$	215	
	- Tee shirt	$	24	
	- Foul weather gear	$	75	**$ 772**
221	**Chemical Supplies**			
	- Root control & grease emulsifier	$	2,750	
	- Disinfectant supplies	$	200	
	- Other chemcals	$	1,175	**$ 4,125**
229	**Tools & Other Supplies**			
	- Hand tools & red grease	$	175	
	- First aid kit	$	40	
	- High temperature grease	$	50	
	- Ice, gatorade, coffee	$	150	
	- Batteries	$	290	**$ 705**
250	**Small Equipment**			
	- Grease baskets	$	300	
	- Tool set	$	425	
	- Gas detector calibration	$	500	**$ 1,225**
333	**Lift Station Maintenance**			
	- Routine maintenance items	$	15,000	
	- Portable water installation	$	5,000	
	- Venting	$	8,000	**$ 28,000**
402	**Equipment & Machinery Maintenance**			
	- Generator maintenance agreements	$	2,100	
	- Trash pumps	$	150	**$ 2,250**
510	**Dues & Publications**			
	- TWUA dues	$	65	
	- TCEQ license renewal	$	111	**$ 176**
513	**Travel & Training**			
	- TCEQ courses	$	350	
	- 4th of July parade worker lunch	$	15	
	- Other	$	150	**$ 515**
581	**Communication Services**			
	- Phone monitors in lift stations, Omni monitoring service, and pagers			**$ 4,752**
583	**Electric Service**			
	- Electric service for lift stations & pumps			**$ 23,360**
723	**Sewerage Treatment Payments**			
	-Operating	$	287,517	
	-Repair & Replacement	$	40,000	
	-IPP	$	12,004	
	-Plant Electricity	$	75,000	
	-Main Belton Lift	$	14,008	
	-Lift Electricity	$	22,000	
	-Capital Participation	$	19,971	**$ 470,500**

Description

This department contains funding for the employee pay plan which was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to the departmental personnel line items.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ -	$ 30,000	$ 30,000	$ 35,000
Debt Service	$ 734,329	$ 762,198	$ 762,198	$ 762,030
Other Expenditures	$ -	$ 101,524	$ 101,524	$ 85,000
Total	**$ 734,329**	**$ 893,722**	**$ 893,722**	**$ 882,030**



Other Costs

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
02-4-230-160	Pay Plan Costs	$ -	$ 30,000	$ 30,000	$ 35,000
	Total Personnel	**$ -**	**$ 30,000**	**$ 30,000**	**$ 35,000**
02-4-230-601	Bond Principal Payments	$ 506,020	$ 550,750	$ 550,750	$ 569,153
02-4-230-602	Bond Interest Payments	$ 225,979	$ 209,098	$ 209,098	$ 190,527
02-4-230-603	Bond Paying Agent Fees	$ 154	$ 250	$ 250	$ 250
02-4-230-604	Arbitrage Rebate Calculation Fees	$ 2,176	$ 2,100	$ 2,100	$ 2,100
	Total Debt Service	**$ 734,329**	**$ 762,198**	**$ 762,198**	**$ 762,030**
02-4-230-701	Strategic Plan Elements	$ -	$ 92,482	$ 92,482	$ 60,000
02-4-230-707	Contingency	$ -	$ 9,042	$ 9,042	$ 25,000
	Total Other Expenditures	**$ -**	**$ 101,524**	**$ 101,524**	**$ 85,000**
	Total Other Costs	**$ 734,329**	**$ 893,722**	**$ 893,722**	**$ 882,030**

Other Costs

Account Number	Description		Amount
02-4-230-160	**Pay Plan** - Funding for pay plan increases for W&S Fund employees		**$ 35,000**
601	**Bond Principal Payments** - Principal payments on Water & Sewer revenue bonds		**$ 569,153**
602	**Bond Interest Payments** - Interest payments on Water & Sewer revenue bonds		**$ 190,527**
604	**Arbitrage Rebate Calcuation Fees** - Professional services for computation of bond arbitrage requirements pursuant to IRS regulations		**$ 2,100**
571	**Strategic Plan Elements** - Strategic Plan update - Compenstation study	 $ 35,000 $ 25,000	**$ 60,000**
707	**Contingency** - Amount to be used in case of unforeseen expenditures		**$ 25,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Economic Development Fund

City of Belton
Fund Balance Projection
FY 2015

- Development Corporation -

Projected Beginning Fund Balance			**$ 2,710,721**
Budgeted Revenues and Transfers In		$ 1,575,988	
Budgeted Expenditures			
Personnel	$ 164,731		
Supplies	$ 4,000		
Repairs & Maintenance	$ 62,000		
Services	$ 191,354		
Debt Service	$ 152,386		
Total Operating & Debt Expenditures		$ (574,471)	
Revenues in Excess of O&M & Debt Expenditures		$ 1,001,517	
Capital Outlay		$ (100,000)	
Transfers		$ (80,000)	
Net Impact of Budget on Fund Balance			$ 821,517
Projected Ending Fund Balance			**$ 3,532,238**
Minimum Fund Balance (3 months O&M Budget)			$ (105,521)
Highest Annual Debt Service			$ (152,986)
Projected Fund Balance in Excess of Minimum			**$ 3,273,731**

Economic Development Fund Revenues

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
05-3-1210	Economic Development Sales Tax	$ 1,437,396	$ 1,458,506	$ 1,458,506	$ 1,531,433
	Total Sales Tax	**$ 1,437,396**	**$ 1,458,506**	**$ 1,458,506**	**$ 1,531,433**
05-3-5210	Rental Income	$ 104,657	$ 27,600	$ 27,600	$ 43,200
05-3-6100	Sale of Property	$ 2,133,743	$ -	$ -	$ -
05-3-6310	Contributions	$ 71,609	$ -	$ -	$ -
05-3-7010	Miscellaneous Income	$ 15,533	$ -	$ -	$ -
	Total Other Revenue	**$ 2,325,543**	**$ 27,600**	**$ 27,600**	**$ 43,200**
05-3-8103	Transfer from Capital Projects Fund	$ 4,646	$ -	$ -	$ -
	Total Transfers	**$ 4,646**	**$ -**	**$ -**	**$ -**
05-3-9100	Interest Income-Bank	$ 204	$ -	$ -	$ -
05-3-9120	Interest Income-TexPool	$ 1,189	$ 3,500	$ 2,400	$ 1,355
05-3-9121	Interest Income-TexStar	$ 1,866	$ -	$ -	$ -
	Total Interest Income	**$ 3,258**	**$ 3,500**	**$ 2,400**	**$ 1,355**
	Total Revenues	**$ 3,770,843**	**$ 1,489,606**	**$ 1,488,506**	**$ 1,575,988**

Revenue Assumptions:

Sales Tax:

The Economic Development Fund was created in 1991 to account for the 1/2% economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

FY 2015 sales tax revenues were projected at the FY 2014 level, plus a 6% growth factor. This budgeted amount reflects the same growth projection as in General Fund sales tax revenue.

Rental Income:

In FY 2013, the flex-space building in the Belton Business Park was sold, resulting in a reduction in rental income for FY 2014.
In FY 2014, BEDC obtained the Rockwool property, resulting in an increase in rental income for FY 2015.

Interest Income:

All of the Development Corporation's idle, investable cash is invested in the depository bank, TexPool, or TexStar. The projected revenue for FY 2015 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Mission

To promote, assist and enhance economic development activities within the City of Belton with a special emphasis towards assistance to base line industry.

Description

- Serves as a liaison between the local business community and the City.
- Plans, acquires and develops additional industrial projects within the community.
- Markets the community of Belton to business and industry with a goal of new business investment.
- Develops and administers financial assistance programs that provide incentives to base line industry to locate, expand, or retain operations and facilities in Belton and broaden the community's tax base and employment opportunities for the citizens.
- Provides materials and programs that will enhance community awareness of the value of manufacturing / distributing operations within the community.
- Supports programs and efforts to enhance a skilled labor force for business retention, expansion and attraction.

Accomplishments

- Completed wastewater line extension at Arbor Park Central. (D7)
- Completed TIA and traffic counts in Belton Business Park at Powell and Loop 121. (D7)
- Executed a development agreement with Wire Rope Industry, Ltd. to support their investment and job creation for a new operation in Belton. (D3)
- Hosted and organized the First Annual Bell County Governor's Small Business Forum. (D5)
- Developed and branded Grand Central Texas, in conjunction with other municipalities. (D2)
- Contracted with the Central Texas BRC to provide small business counseling and workshops through the Grow Belton initiative. (D2)
- Enhanced BR&E efforts, in partnership with Temple College, for local industries. (D2)
- Worked with BISD, BACC, P20 and Workforce Solutions of Central Texas to link educators with businesses to support workforce development initiatives. (D4, D5)

Goals

- Establish new and foster existing relationships with Site Selectors and Brokers. (D2, D6)
- Sell property in the Belton Business Park for capital investment and job creation. (D3)
- Acquire property on FM 93 and compile the details needed to market the property. (D3)
- Increase exposure and participation of Grow Belton initiative. (D8)
- Implement a BR&E matching grant program to support facility enhancements for existing industries. (D2)
- Continue to build and enhance with state economic development allies. (D2)
- Work with educators and encourage collaboration with local businesses and organizations to better prepare students for the workforce. (D6)
- Implement the Grand Central Texas Business Recruitment marketing plan. (D1)

(Strategic Plan Goal #)

Description

The Economic Development Fund is comprised of two divisions:

1. Operations
2. Property Management

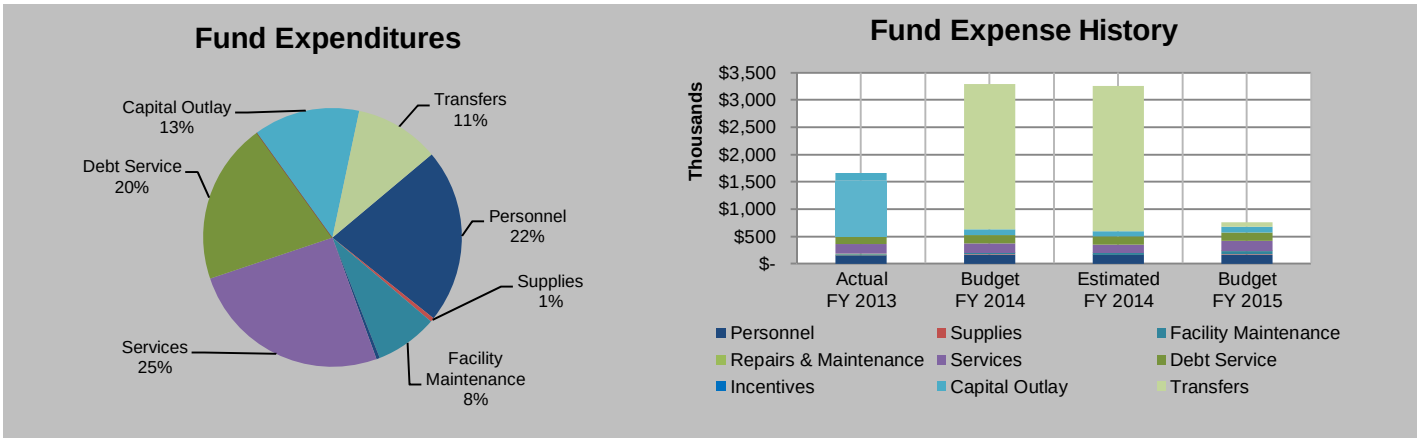
The details of these divisions follow.

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 149,005	$ 159,975	$ 159,975	$ 164,731
Supplies	$ 3,712	$ 8,300	$ 6,000	$ 4,000
Facility Maintenance	$ 21,967	$ 30,000	$ 30,000	$ 59,000
Repairs & Maintenance	$ 3,194	$ 2,500	$ 1,500	$ 3,000
Services	$ 176,235	$ 173,086	$ 146,275	$ 191,354
Debt Service	$ 151,796	$ 153,186	$ 153,167	$ 152,386
Incentives	$ 1,014,256	$ -	$ -	$ -
Capital Outlay	$ 135,796	$ 100,000	$ 100,000	$ 100,000
Transfers	$ -	$ 2,660,345	$ 2,660,345	$ 80,000
Total	**$ 1,655,961**	**$ 3,287,392**	**$ 3,257,262**	**$ 754,471**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Economic Development Dir.	1	1	1
Dir. of Business Retention	1	1	1
Total	**2**	**2**	**2**



Economic Development - Operations

Account Number	Account Name	FY 2014 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
05-4-501-101	Salaries - Administrative	$ 113,553	$ 114,088	$ 114,088	$ 117,974
05-4-501-113	Health Insurance Allowance	$ 2,718	$ -	$ -	$ -
05-4-501-114	Allowances	$ 8,754	$ 8,700	$ 8,700	$ 8,700
05-4-501-121	TMRS	$ 8,552	$ 8,362	$ 8,362	$ 9,035
05-4-501-122	FICA	$ 9,088	$ 9,302	$ 9,302	$ 9,599
05-4-501-123	Employee Insurance	$ 6,028	$ 12,716	$ 12,716	$ 12,607
05-4-501-124	Workers' Comp. Insurance	$ 293	$ 285	$ 285	$ 294
05-4-501-125	Unemployment Compensation	$ 18	$ 522	$ 522	$ 522
05-4-501-160	Pay Plan Costs	$ -	$ 6,000	$ 6,000	$ 6,000
	Total Personnel	**$ 149,005**	**$ 159,975**	**$ 159,975**	**$ 164,731**
05-4-501-201	Office Supplies	$ 1,677	$ 1,600	$ 1,000	$ 1,000
05-4-501-202	Postage	$ 238	$ 500	$ 500	$ 500
05-4-501-229	Tools & Other Supplies	$ 236	$ 1,500	$ 1,000	$ 1,500
05-4-501-250	Small Equipment	$ 1,562	$ 4,700	$ 3,500	$ 1,000
	Total Supplies	**$ 3,712**	**$ 8,300**	**$ 6,000**	**$ 4,000**
05-4-501-333	Business Park Maintenance	$ 20,869	$ 30,000	$ 30,000	$ 59,000
	Total Facility Maintenance	**$ 20,869**	**$ 30,000**	**$ 30,000**	**$ 59,000**
05-4-501-406	Computer System Maintenance	$ 3,194	$ 2,500	$ 1,500	$ 3,000
	Total Repairs & Maintenance	**$ 3,194**	**$ 2,500**	**$ 1,500**	**$ 3,000**
05-4-501-501	Advertising & Public Notices	$ 25,323	$ 30,000	$ 30,000	$ 39,600
05-4-501-510	Dues & Publications	$ 17,332	$ 22,400	$ 13,000	$ 24,635
05-4-501-513	Travel & Training	$ 10,041	$ 16,300	$ 10,000	$ 18,983
05-4-501-550	Insurance-General Liability	$ 101	$ 116	$ 118	$ 130
05-4-501-551	Insurance-Errors & Omissions	$ 228	$ 261	$ 277	$ 304
05-4-501-556	Insurance-Real Property	$ -	$ 478	$ 499	$ 1,500
05-4-501-561	Legal Services	$ 15,969	$ 15,000	$ 15,000	$ 16,000
05-4-501-562	Engineering	$ 14,086	$ 17,000	$ 15,000	$ 17,000
05-4-501-570	Special Services	$ 49,559	$ 33,000	$ 30,000	$ 40,000
05-4-501-571	Admin. Reimb to General Fund	$ 7,500	$ 7,500	$ 7,500	$ 7,500
05-4-501-572	Audit Fees	$ 3,500	$ 3,301	$ 3,351	$ 2,960
05-4-501-581	Communication Services	$ 1,488	$ 1,490	$ 1,490	$ 2,352
05-4-501-585	Business Park Lighting	$ 883	$ 1,220	$ 1,220	$ 1,570
05-4-501-587	Office Rental	$ 17,820	$ 17,820	$ 17,820	$ 17,820
05-4-501-588	Water Service	$ 644	$ 7,200	$ 1,000	$ 1,000
	Total Services	**$ 164,473**	**$ 173,086**	**$ 146,275**	**$ 191,354**
05-4-501-601	Bond Principal Payments	$ 137,350	$ 141,450	$ 141,450	$ 143,498
05-4-501-602	Bond Interest Payments	$ 14,283	$ 11,536	$ 11,536	$ 8,707
05-4-501-603	Bond Paying Agent Fees	$ 82	$ 100	$ 100	$ 100
05-4-501-604	Arbitrage Rebate Calculation Fees	$ 81	$ 100	$ 81	$ 81
	Total Debt Service	**$ 151,796**	**$ 153,186**	**$ 153,167**	**$ 152,386**
05-4-501-701	Incentive Commitments	$ 1,014,256	$ -	$ -	$ -
	Total Other	**$ 1,014,256**	**$ -**	**$ -**	**$ -**
05-4-501-850	Business Park Improvements	$ 135,796	$ 100,000	$ 100,000	$ 100,000
	Total Capital Outlay	**$ 135,796**	**$ 100,000**	**$ 100,000**	**$ 100,000**
05-4-501-972	Transfer to Incentive Fund	$ -	$ 2,660,345	$ 2,660,345	$ 80,000
	Total Transfers	**$ -**	**$ 2,660,345**	**$ 2,660,345**	**$ 80,000**
	Total - Operations	**$ 1,643,101**	**$ 3,287,392**	**$ 3,257,262**	**$ 754,471**

Economic Development

Account Number	Description			Amount
05-4-501-160	**Pay Plan Costs**			
	- Funding for pay plan increases for Economic Development employees			**$ 6,000**
229	**Tools & Other Supplies**			
	- U.S. & Texas flags	$	900	
	- Gifts/recognition	$	600	**$ 1,500**
333	**Business Park Maintenance**			
	- Shredding	$	7,000	
	- Monthly mowing	$	18,000	
	- Flower bed replacement	$	1,100	
	- Sprinkler repair & maintenance	$	1,400	
	- Light repair & replacement	$	2,000	
	- Tree maintenance	$	500	
	- Right of way and well maintenance	$	6,000	
	- Rockwool shredding and fence material	$	23,000	**$ 59,000**
406	**Computer System Maintenance**			
	- Computer services	$	1,000	
	- IT services	$	500	
	- Software	$	1,500	**$ 3,000**
501	**Advertising & Marketing**			
	-Government publications	$	8,100	
	- Team Texas	$	2,500	
	- Trade shows	$	5,000	
	- Grow Belton marketing	$	1,000	
	- Website license & hosting	$	3,000	
	- Community partnerships	$	2,000	
	- Special events	$	2,000	
	- Advertising media	$	2,000	
	- E-mail marketing	$	500	
	- Rockwool materials	$	3,500	
	- Business Park signage	$	1,000	
	- Bussiness Retention & Expansion sponsorships	$	1,000	
	- Marketing video	$	7,000	
	- Marketing materials	$	1,000	**$ 39,600**
510	**Dues & Publications**			
	- Grand Central Texas membership	$	10,000	
	- Team Texas dues	$	3,000	
	- Texas One membership	$	1,000	
	- TEDC annual dues - 2 staff	$	900	
	- Local community organization dues	$	900	
	- Texas Association of Business dues	$	350	
	- IEDC membership	$	345	
	- Cost of Living report	$	450	
	- Local newspapers	$	300	
	- Perryman Report	$	150	
	- LoopNet	$	1,700	
	- Association of the United States Army	$	150	
	- CTHRMA membership	$	80	
	- Impact Data Source	$	5,310	**$ 24,635**

Economic Development Continued

Account Number	Description			Amount
05-4-501-513	**Travel & Training**			
	- Area development	$	3,000	
	- Texas Economic Development Council	$	3,000	
	- Grand Central Texas events	$	6,000	
	- Rotary President Elected Training Seminar	$	1,000	
	- Business retention and expansion meals	$	1,300	
	- Incode student center	$	83	
	- TWC Conference	$	1,000	
	- Sales tax training	$	600	
	- Other travel & training	$	3,000	**$ 18,983**
561	**Legal Services**			
	- Contract preparation, property acquisition, and negotiation			**$ 16,000**
562	**Engineering**			
	- Soil testing, consulting, platting, surveying, and other related services			**$ 17,000**
570	**Special Services**			
	- Land planning	$	7,000	
	- Grow Belton Entrepreneurship program	$	7,000	
	- Property development services	$	20,000	
	- Business Retention & Expansion Training	$	6,000	**$ 40,000**
571	**Administrative Reimbursement to General Fund**			
	- Reimbursement to the General Fund for administrative & finance services			**$ 7,500**
572	**Audit Fees**			
	- Annual audit fees - 10%			**$ 2,960**
585	**Business Park Lighting**			
	- Electric service			**$ 1,570**
587	**Office Lease**			
	- CTCOG lease			**$ 17,820**
588	**Water Service**			
	- Water service for business park landscaping			**$ 7,200**
601	**Bond Principal Payments**			
	- Principal portion of annual bond payments			**$ 143,498**
602	**Bond Interest Payments**			
	- Interest portion of annual bond payments			**$ 8,707**
603	**Bond Paying Agent Fees**			
	- Fees for bond payment transactions			**$ 100**
850	**Business Park Improvements**			
	- Planned Unit Development (PUD) infrastructure			**$ 100,000**
972	**Transfer to Incentive Fund**			
	- Incentives	$	60,000	
	- Business Retention & Expansion Capital Improvements	$	20,000	**$ 80,000**

Economic Development - Property Management

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
05-4-502-301	Building Maintenance	$ 1,098	$ -	$ -	$ -
	Total Facility Maintenance	**$ 1,098**	**$ -**	**$ -**	**$ -**
05-4-502-556	Insurance-Real Property	$ 1,531	$ -	$ -	$ -
05-4-502-571	Lease Commissions	$ 4,924	$ -	$ -	$ -
05-4-502-579	Property Taxes	$ 1,687	$ -	$ -	$ -
05-4-502-585	Lighting	$ 1,999	$ -	$ -	$ -
05-4-502-586	Garbage Service	$ 1,004	$ -	$ -	$ -
05-4-502-588	Water Service	$ 617	$ -	$ -	$ -
	Total Services	**$ 11,762**	**$ -**	**$ -**	**$ -**
	Total Property Management	**$ 12,860**	**$ -**	**$ -**	**$ -**
	Total Economic Development	**$ 1,655,961**	**$ 3,287,392**	**$ 3,257,262**	**$ 754,471**

CITY OF BELTON, TEXAS
FOUNDED 1850

Drainage Fund

City of Belton
Fund Balance Projection
FY 2015

- Drainage Fund -

Projected Beginning Fund Balance				**$ 172,667**
Budgeted Revenues and Transfers In		$ 375,100		
Budgeted Expenditures				
Personnel	$ 139,196			
Supplies	$ 18,529			
Repairs & Maintenance	$ 22,422			
Services	$ 46,986			
Debt Service	$ 25,453			
Total Operating & Debt Expenditures		$ (252,586)		
Revenues in Excess of O&M & Debt Expenditures		$ 122,514		
Strategic Plan		$ (2,300)		
Transfers to Capital Projects		$ (155,000)		
Net Impact of Budget on Fund Balance				$ (34,786)
Projected Ending Fund Balance			(a)	**$ 137,881**
Minimum Fund Balance (3 months O&M Budget)				$ (56,783)
Highest Annual Debt Service				$ (25,453)
Projected Fund Balance in Excess of Minimum				**$ 55,645**

(a) Projected declines in fund are an intended result. Instances of expenditures exceeding revenues are the result of major capital projects and non-recurring items, and are not a result of operating expenditures exceeding available revenues.

Drainage Fund Revenues

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
07-3-5500	Storm Drainage Fees	$ 359,592	$ 362,700	$ 367,945	$ 375,000
	Total Utility Revenues	**$ 359,592**	**$ 362,700**	**$ 367,945**	**$ 375,000**
07/03/7010	Miscellaneous Income	$ 416	$ -	$ -	$ -
	Total Miscellaneous Income	**$ 416**	**$ -**	**$ -**	**$ -**
07-3-9100	Interest Income-Bank	$ 22	$ -	$ -	$ -
07-3-9120	Interest Income-TexPool	$ 130	$ 300	$ 185	$ 100
07-3-9121	Interest Income-TexStar	$ 203	$ -	$ -	$ -
	Total Interest Income	**$ 355**	**$ 300**	**$ 185**	**$ 100**
	Total Revenues	**$ 360,363**	**$ 363,000**	**$ 368,130**	**$ 375,100**

Revenue Assumptions:

Utility Revenues:

The drainage ordinance was adopted in November 2007, and the storm drainage fees became effective February 1, 2008. Budgeted revenues were projected using current monthly billings at the time of budget development.

Interest Income:

All of the Drainage Fund's idle, investable cash is invested in the depository bank, TexPool, or TexStar. The projected revenue for FY 2015 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Mission

To provide and maintain a storm water management system to efficiently convey storm water and prevent flooding.

Description

- Constructs, maintains, and repairs drainage services within the City.
- Addresses a categorical hierarchy of storm drainage priorities based on priority of flooding.
- Complies with water quality mandates indentified by the Texas Commission on Environmental Quality.
- Collects GPS data for storm water systems and structures
- Sweeps City streets.
- Maintains the Storm Water Master Plan and listing of project priorities including sustainable storm water projects.
- Performs drainage design reviews of all new residential and commercial developments.
- Constructs drainage improvements om new road projects.

Accomplishments

- Commenced drainage study and design of drainage improvements on Connell Street at the Mitchell Branch. (F3-5)
- Began updating the Engineering Standards (Design Manual) for drainage. (F3-5)
- Submitted a new Storm Water Management Plan to TCEQ. (B8, F3-5)
- Constructed drainage improvements on 28th Street. (F3-5)
- Completed a study of the Dawson Ranch and Red Rock Hills drainage basin. (F3-5)
- Implemented the Public Works Work Order and Asset Management System. (A14)
- Updated the Storm Water Master Plan and created project priorities. (A6, F3-5)

Goals

- Implement Year 1 of the new TCEQ mandated Storm Water Management Plan. (A6)
- Study and design improved storm water detention facilities in northwest zone. (F3-5)
- Reshape and clear channel and detention pond for Dawson Ranch and Red Rock Hills. (F3-5)
- Construct Connell Street/Mitchell Branch drainage improvements. (F3-5)
- Complete updates to the Storm Water Master Plan to include sustainable storm water projects and methods, and project prioritization. (A6, F3-5)

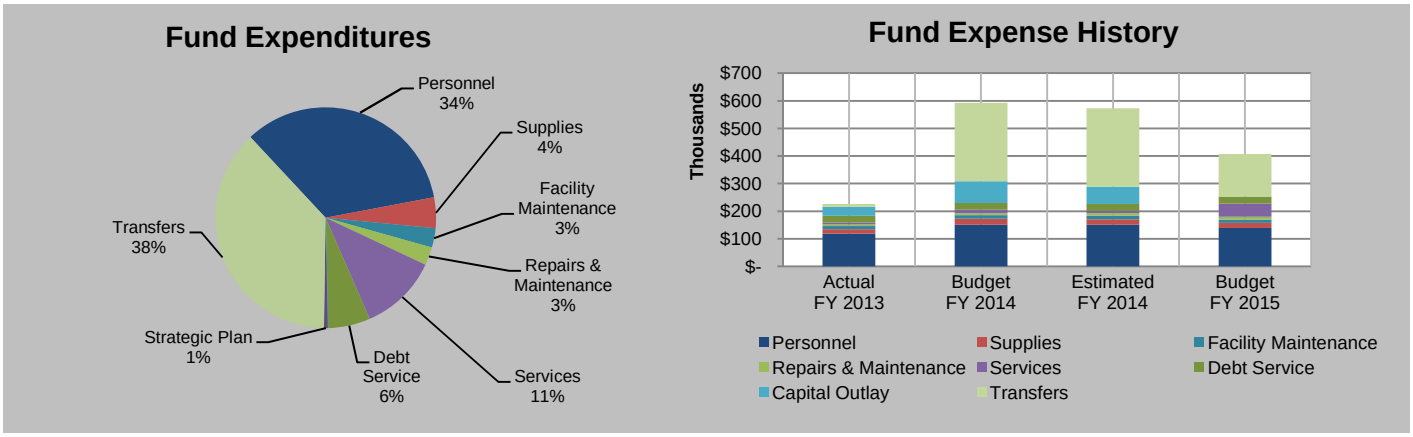
(Strategic Plan Goal #)

Expenditure Summary

Classification	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
Personnel	$ 118,324	$ 151,444	$ 151,444	$ 139,196
Supplies	$ 16,546	$ 21,436	$ 19,653	$ 18,529
Facility Maintenance	$ 11,363	$ 12,500	$ 12,500	$ 11,500
Repairs & Maintenance	$ 6,322	$ 7,248	$ 9,368	$ 10,922
Services	$ 6,051	$ 12,402	$ 8,272	$ 46,986
Debt Service	$ 25,100	$ 25,225	$ 25,177	$ 25,453
Capital Outlay	$ 32,618	$ 78,000	$ 62,525	$ -
Strategic Plan	$ -	$ 38,419	$ 46,000	$ 2,300
Transfers	$ 9,550	$ 284,026	$ 284,026	$ 155,000
Total	**$ 225,873**	**$ 630,700**	**$ 618,965**	**$ 409,886**

Staffing

Position	FY 2013 Number	FY 2014 Number	FY 2015 Number
Sr. Maintenance Worker	2	2	2
Total	**2**	**2**	**2**



Drainage Fund

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
07-4-080-102	Salaries - Professional	$ 20,454	$ 21,189	$ 21,189	$ 22,202
07-4-080-103	Salaries - Supervisory	$ -	$ -	$ 12,500	$ -
07-4-080-104	Salaries - Operations	$ 66,965	$ 72,428	$ 72,428	$ 75,053
07-4-080-107	Salaries - Overtime	$ 108	$ 1,777	$ 1,777	$ 1,841
07-4-080-121	TMRS	$ 6,008	$ 6,496	$ 7,347	$ 7,068
07-4-080-122	FICA	$ 6,718	$ 7,298	$ 8,254	$ 7,581
07-4-080-123	Employee Insurance	$ 13,758	$ 16,912	$ 18,502	$ 16,235
07-4-080-124	Workers' Comp. Insurance	$ 4,293	$ 4,362	$ 4,688	$ 4,522
07-4-080-125	Unemployment Compensation	$ 21	$ 694	$ 759	$ 694
07-4-080-150	New Personnel Requests	$ -	$ 16,288	$ -	$ -
07-4-080-160	Pay Plan Costs	$ -	$ 4,000	$ 4,000	$ 4,000
	Total Personnel	**$ 118,324**	**$ 151,444**	**$ 151,444**	**$ 139,196**
07-4-080-201	Office Supplies	$ -	$ -	$ -	$ 300
07-4-080-220	Clothing Supplies	$ 970	$ 1,412	$ 1,404	$ 1,496
07-4-080-221	Chemical Supplies	$ -	$ 1,528	$ 900	$ 1,370
07-4-080-222	Fuel	$ 9,987	$ 12,500	$ 11,500	$ 11,200
07-4-080-229	Tools & Other Supplies	$ 869	$ 3,636	$ 3,489	$ 3,214
07-4-080-250	Small Equipment	$ 4,719	$ 2,360	$ 2,360	$ 949
	Total Supplies	**$ 16,546**	**$ 21,436**	**$ 19,653**	**$ 18,529**
07-4-080-333	Drainage Facilities Maintenance	$ 11,363	$ 10,000	$ 10,000	$ 10,000
07-4-080-339	Storm Water Testing	$ -	$ 2,500	$ 2,500	$ 1,500
	Total Facility Maintenance	**$ 11,363**	**$ 12,500**	**$ 12,500**	**$ 11,500**
07-4-080-403	Vehicle Maintenance	$ 5,547	$ 6,400	$ 6,400	$ 8,430
07-4-080-406	Computer System Maintenance	$ 775	$ 748	$ 748	$ 172
07-4-080-407	Radio Maintenance	$ -	$ 100	$ -	$ 100
07-4-080-408	Flood Warning Maintenance	$ -	$ -	$ 2,220	$ 2,220
	Total Repairs & Maintenance	**$ 6,322**	**$ 7,248**	**$ 9,368**	**$ 10,922**
07-4-080-501	Advertising	$ -	$ 100	$ -	$ 100
07-4-080-510	Dues & Publications	$ 100	$ 200	$ 200	$ 200
07-4-080-513	Travel & Training	$ 18	$ 506	$ 537	$ 1,212
07-4-080-522	Equipment Rental	$ -	$ 1,750	$ 1,600	$ 1,750
07-4-080-550	Insurance - General Liability	$ 88	$ 101	$ 120	$ -
07-4-080-551	Insurance - Errors & Omissions	$ 193	$ 221	$ 280	$ -
07-4-080-554	Insurance - Automobile	$ 686	$ 783	$ 787	$ -
07-4-080-556	Insurance - Real Property	$ 15	$ 17	$ 24	$ -
07-4-080-561	Legal Services	$ -	$ 1,000	$ -	$ -
07-4-080-562	Engineering	$ 2,500	$ 2,500	$ 2,500	$ 40,500
07-4-080-563	Consultant Services	$ 1,229	$ -	$ -	$ -
07-4-080-570	Special Services	$ 1,222	$ 1,224	$ 1,224	$ 1,224
07-4-080-571	Public Education	$ -	$ 4,000	$ 1,000	$ 2,000
	Total Services	**$ 6,051**	**$ 12,402**	**$ 8,272**	**$ 46,986**
07-4-080-601	Bond Principal Payments	$ 12,563	$ 13,400	$ 13,400	$ 14,238
07-4-080-602	Bond Interest Payments	$ 12,001	$ 11,475	$ 11,475	$ 10,913
07-4-080-603	Bond Paying Agent Fees	$ 67	$ 100	$ 67	$ 67
07-4-080-604	Arbitrage Rebate	$ 469	$ 250	$ 235	$ 235
	Total Debt Service	**$ 25,100**	**$ 25,225**	**$ 25,177**	**$ 25,453**
07-4-080-701	Strategic Plan Elements	$ -	$ 38,419	$ 46,000	$ 2,300
	Total Other Expenditures	**$ -**	**$ 38,419**	**$ 46,000**	**$ 2,300**

Drainage Fund

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
07-4-080-802	Machinery & Equipment	$ -	$ 56,000	$ 54,525	$ -
07-4-080-806	Computer Equipment	$ -	$ 19,000	$ 8,000	$ -
07-4-080-850	Drainage Projects	$ 15,866	$ -	$ -	$ -
07-4-080-860	Nolan Creek Storm Monitoring	$ 16,752	$ 3,000	$ -	$ -
	Total Capital Outlay	**$ 32,618**	**$ 78,000**	**$ 62,525**	**$ -**
07-4-080-953	Transfer to 2008 CO's - Drainage	$ 9,550	$ -	$ -	$ -
07-4-080-967	Transfer to Drainage Capital Projects	$ -	$ 284,026	$ 284,026	$ 155,000
	Total Transfers	**$ 9,550**	**$ 284,026**	**$ 284,026**	**$ 155,000**
	Total Expenditures	**$ 225,873**	**$ 630,700**	**$ 618,965**	**$ 409,886**

Drainage Fund

Account Number	Description			Amount	
07-4-080-160	**Pay Plan Costs**				
	- Funding for pay plan increases for Drainage Fund employees			$	4,000
201	**Office Supplies**				
	- Toner cartridges	$	50		
	- Printer paper	$	25		
	- Notebooks, pens, and folders	$	25		
	- Correction tape and pencils	$	25		
	- Staples and paper clips	$	25		
	- Printer	$	150	$	300
220	**Clothing Supplies**				
	- Uniform rental - 2 staff	$	760		
	- Steel toed boots - 2 staff	$	280		
	- Gloves	$	24		
	- Safety gear	$	224		
	- Tee shirts	$	48		
	- Foul weather gear	$	160	$	1,496
221	**Chemical Supplies**				
	- Concrete bonding adhesive	$	132		
	- Degreaser	$	176		
	- Herbicide dye	$	132		
	- Weed control	$	710		
	- Mosquito control, wasp & hornet spray	$	220	$	1,370
229	**Tools & Other Supplies**				
	- Hand tools and operating supplies	$	1,430		
	- Flags and marking paint	$	386		
	- Batteries, ice, etc.	$	432		
	- Signs and safety cones	$	836		
	- Fire extinguishers	$	90		
	- First aid kits	$	40	$	3,214
250	**Small Equipment**				
	- Pickup truck crane	$	300		
	- 2 horsepower concrete vibrator	$	649	$	949
333	**Drainage Facilities Maintenance**				
	- Repair and maintenance of drainage facilities			$	10,000
339	**Stormwater Samples & Testing**				
	- Quarterly testing for bacteria			$	1,500
403	**Vehicle Maintenance**				
	- Brooms for street sweeper	$	2,250		
	- Tires for unit 62	$	2,400		
	- Sweeper repairs and maintenance	$	3,500		
	- Truck repairs, maintenance, and inspection	$	280	$	8,430
406	**Computer System Maintenance**				
	- Anti-spam & virus software	$	22		
	- Computer monitor	$	150	$	172
408	**Flood Warning Maintenance**				
	- Monitor inspection - 5	$	920		
	- Monitoring software	$	800		
	- Monitoring general maintenance	$	500	$	2,220
513	**Travel & Training**				
	- Online Student Center	$	82		
	- 4th of July parade employee lunch	$	30		
	- Other	$	1,100	$	1,212

Drainage Fund Continued

Account Number	Description			Amount
07-4-080-562	**Engineering**			
	- Southeast drainage study	$	38,000	
	- Other engineering services	$	2,500	**$ 40,500**
570	**Special Services**			
	- COBRA administration fees	$	24	
	- GIS web hosting - 1/3	$	1,200	**$ 1,224**
571	**Public Education**			
	- MS-4 Permitting required			**$ 2,000**
601	**Bond Principal Payments**			
	- Principal portion of annual bond payments			**$ 14,238**
602	**Bond Interest Payments**			
	- Interest portion of annual bond payments			**$ 10,913**
701	**Strategic Plan Elements**			
	- Compensation study			**$ 2,300**
967	**Transfer to Drainage Capital Projects**			
	- Small drainage projects	$	50,000	
	- Connell Street - year 2 of 2	$	105,000	**$ 155,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Hotel ~ Motel Fund

City of Belton
Fund Balance Projection
FY 2015

- Hotel/Motel Fund -

Projected Beginning Fund Balance			**$ 80,885**
Budgeted Revenues		$ 167,200	
Budgeted Expenditures			
Chamber	$ 162,200		
City	$ 5,000		
		$ (167,200)	
Net Impact of Budget on Fund Balance			$ -
Projected Ending Fund Balance			**$ 80,885**
Less: Minimum Fund Balance (4 months revenue)			$ (55,733)
Projected Fund Balance in Excess of Minimum			**$ 25,152**

City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the Hotel/Motel Fund, an additional month's reserve is necessary to cash-flow payments to the Chamber, which are made in advance of tax receipt.

Hotel/Motel Fund Revenues

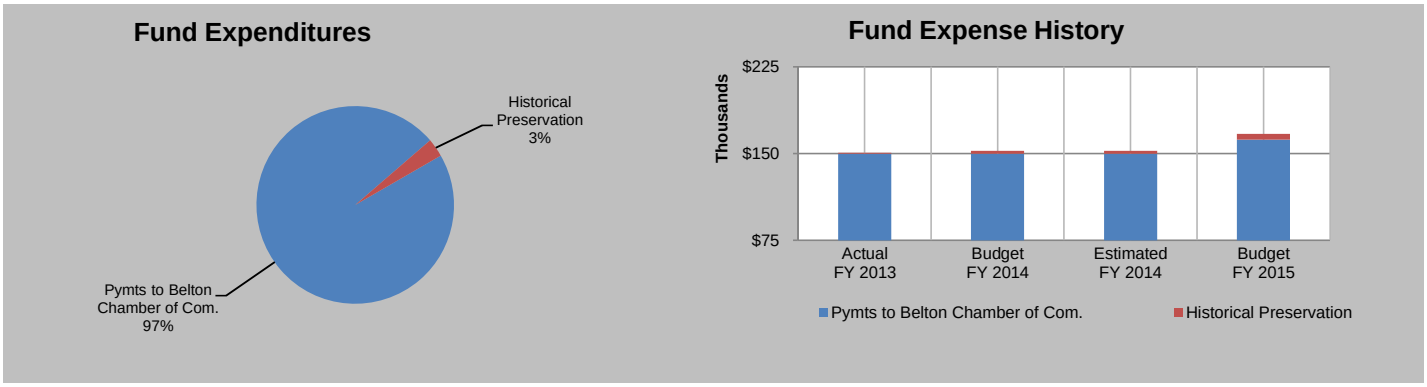
Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
14-3-1400	Hotel/Motel Tax Revenue	$ 162,989	$ 157,500	$ 166,250	$ 167,175
	Total Hotel/Motel Tax	**$ 162,989**	**$ 157,500**	**$ 166,250**	**$ 167,175**
14-3-9100	Interest Income - Bank	$ 1	$ -	$ -	$ -
14-3-9120	Interest Income - TexPool	$ 7	$ 25	$ 15	$ 25
14-3-9121	Interest Income - TexStar	$ 11	$ -	$ -	$ -
	Total Interest Income	**$ 18**	**$ 25**	**$ 15**	**$ 25**
	Total Hotel/Motel Revenues	**$ 163,007**	**$ 157,525**	**$ 166,265**	**$ 167,200**

Revenue Assumptions:

Hotel/Motel Fund revenues consist primarily of hotel room taxes. The current City hotel occupancy tax rate is 7%. This revenue stream is projected for each ensuing year using trend analysis and current quarterly receipts.

Hotel/Motel Fund Expenditures

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
14-4-014-700	Pymts to Belton Chamber of Com.	$ 150,000	$ 150,000	$ 150,000	$ 162,200
14-4-014-715	Historical Preservation	$ 772	$ 2,500	$ 2,500	$ 5,000
	Total Hotel/Motel Expenditures	**$150,772**	**$152,500**	**$152,500**	**$167,200**



Hotel/Motel

Account Number	Description					Amount
14-4-014-700	**Payments to Belton Chamber of Commerce**					
	Special Events					
	- Convention/Group sales & support	$	28,000			
	- July 4th celebration	$	8,000			
	- Bell County Museum	$	7,000			
	- Expo events	$	5,000	$	48,000	
	Convention & Visitor Services					
	- Staff support	$	59,000			
	- Operations support	$	10,000			
	- Convention service	$	3,000			
	- Visitor service supplies	$	4,500			
	- Association dues	$	1,200			
	- Professional development	$	3,000	$	80,700	
	Marketing & Advertising					
	- General advertising	$	17,000			
	- Central Texas Tourism Council	$	2,000			
	- Visitor guides	$	9,000			
	- Website fees	$	1,500			
	- Promotional items	$	4,000	$	33,500	
						$ 162,200
715	**Historical Preservation**					
	- Flags/banners & visitor signage in historical downtown area					**$ 5,000**

Debt Service Fund

City of Belton
Fund Balance Projection
FY 2015

- Debt Service Fund -

Projected Beginning Fund Balance				**$ 171,269**
Budgeted Revenues			$ 945,058	
Budgeted Expenditures				
Principal	$ 543,112			
Interest	$ 434,652			
Fees	$ 4,544			
			$ (982,308)	
Net Impact of Budget on Fund Balance				$ (37,250)
Projected Ending Fund Balance				**$ 134,019**

Debt Service Fund Revenues

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
15-3-1010	Current Ad Valorem Taxes	$ 862,169	$ 900,011	$ 914,000	$ 1,018,182
15-3-1030	Delinquent Ad Valorem Taxes	$ 13,265	$ 14,000	$ 14,000	$ 15,150
15-3-1040	Penalty & Interest	$ 10,706	$ 11,000	$ 11,750	$ 12,750
15-3-1060	Ad Valorem to TIRZ	$ (83,374)	$ (89,454)	$ (93,008)	$ (102,024)
	Total Ad Valorem Taxes	**$ 802,766**	**$ 835,557**	**$ 846,742**	**$ 944,058**
15-3-9100	Interest Income-Bank	$ 39	$ -	$ -	$ -
15-3-9120	Interest Income-TexPool	$ 270	$ 500	$ 500	$ 1,000
15-3-9121	Interest Income-TexStar	$ 408	$ -	$ -	$ -
	Total Interest Income	**$ 717**	**$ 500**	**$ 500**	**$ 1,000**
	Total Debt Service Revenue	**$ 803,483**	**$ 836,057**	**$ 847,242**	**$ 945,058**

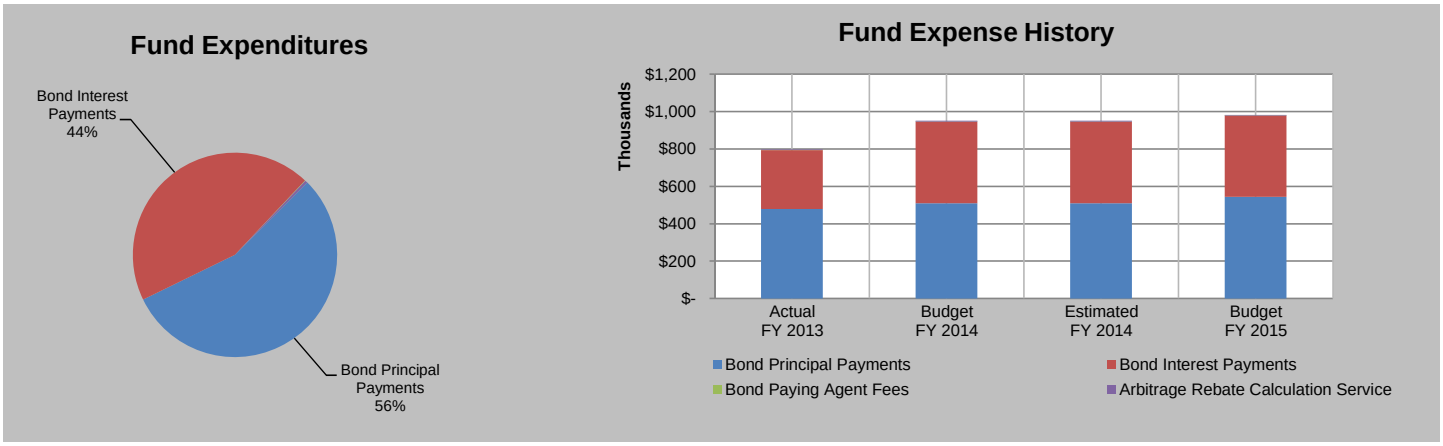
Revenue Assumptions:

Revenues for the Debt Service Fund are generated by ad valorem taxes and related penalties, interest, and discounts. The ad valorem tax rate is comprised of two components: (1) The operations and maintenance (M&O) rate, used to fund activities of the General Fund; and (2) the debt service rate. The debt service rate is computed according to the truth-in-taxation computations established by the State of Texas. The debt service tax rate is basically the amount of payments on general obligation bonds for the coming year divided by the taxable value for the coming year.

Current tax revenue for the Debt Service Fund was computed using a debt service rate of $.1173 per $100 of taxable value and a collection rate of 97%. Delinquent tax revenues (40%), and penalty and interest (30%) are calculated as a percentage of the delinquent taxes receivable at the beginning of the fiscal year.

Debt Service Fund Expenditures

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
15-4-015-601	Bond Principal Payments	$ 479,067	$ 509,400	$ 509,400	$ 543,112
15-4-015-602	Bond Interest Payments	$ 315,342	$ 436,793	$ 436,793	$ 434,652
15-4-015-603	Bond Paying Agent Fees	$ 297	$ 672	$ 672	$ 672
15-4-015-604	Arbitrage Rebate Calculation Service	$ 3,927	$ 3,872	$ 3,872	$ 3,872
	Total Debt Service Expenditures	**$ 798,633**	**$ 950,737**	**$ 950,737**	**$ 982,308**



TIRZ
Fund

City of Belton
Fund Balance Projection
FY 2015

- TIRZ Fund -

Projected Beginning Fund Balance			**$ 250,400**
Budgeted Revenues		$ 940,516	
Budgeted Expenditures			
Debt Service	$ 285,482		
Transfers for Projects	$ 605,034		
Façade Grants	$ 50,000		
		$ (940,516)	
Net Impact of Budget on Fund Balance			$ -
Projected Ending Fund Balance			**$ 250,400**

TIRZ Fund Revenues

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
23-3-1010	City TIRZ	$ 495,585	$ 531,727	$ 552,852	$ 573,871
23-3-1011	County TIRZ	$ 315,578	$ 338,951	$ 352,364	$ 366,345
	Total Ad Valorem Tax	**$ 811,163**	**$ 870,678**	**$ 905,216**	**$ 940,216**
23-3-9100	Interest Income - Bank	$ 16	$ -	$ -	$ -
23-3-9120	Interest Income - TexPool	$ 100	$ -	$ -	$ 300
23-3-9121	Interest Income - TexStar	$ 149	$ 300	$ 300	$ -
	Total Interest Income	**$ 266**	**$ 300**	**$ 300**	**$ 300**
	Total Revenues	**$ 811,429**	**$ 870,978**	**$ 905,516**	**$ 940,516**

Revenue Assumptions:

Ad Valorem Tax:
TIRZ ad valorem taxes are generated through the taxation of increased property values in the TIRZ zone. The TIRZ property valuations for both the City and County portions for TIRZ revenues are prepared by the Bell County Appraisal District. The tax levy is then computed by applying the tax rate, set by each governing body, to the TIRZ taxable values. (A discussion of the development of the City tax rate is contained in the "Tax and Bond Information" section of this document.)

Interest Income:
Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. All of the City's idle cash funds are invested in the depository bank, TexPool, or TexStar.

TIRZ Fund Expenditures

Account Number	Account Name	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Budget
23-4-023-601	Bond Principal Payments	$ 105,000	$ 120,000	$ 120,000	$ 190,000
23-4-023-602	Bond Interest Payments	$ 51,419	$ 93,594	$ 93,594	$ 94,557
23-4-023-603	Paying Agent Fees	$ -	$ -	$ -	$ 125
23-4-023-604	Arbitrage Rebate Calculation Fees	$ 427	$ 800	$ 800	$ 800
	Total Debt Service	**$ 156,846**	**$ 214,394**	**$ 214,394**	**$ 285,482**
23-4-023-703	Façade Grants	$ 18,968	$ 50,000	$ 31,141	$ 50,000
	Total Other	**$ 18,968**	**$ 50,000**	**$ 31,141**	**$ 50,000**
23-4-023-903	Transfer to General Fund	$ -	$ -	$ -	$ 66,173
23-4-023-916	Transfer to Park Contribution Fund	$ 100,000	$ -	$ -	$ -
23-4-023-965	Transfer to TIRZ Cap Projects Fund	$ 480,000	$ 606,584	$ 606,584	$ 438,861
23-4-023-967	Transfer to Drainage Cap Projects Fund	$ -	$ -	$ -	$ 100,000
	Total Transfers	**$ 580,000**	**$ 606,584**	**$ 606,584**	**$ 605,034**
	Total Expenditures	**$ 755,813**	**$ 870,978**	**$ 852,119**	**$ 940,516**

TIRZ

Account Number	Description			Amount
23-4-023-601	**Bond Principal Payments**			
	- Principal payments on TIRZ bonds			$ 190,000
602	**Bond Interest Payments**			
	- Interest payments on TIRZ bonds			$ 94,557
604	**Arbitrage Rebate Calculation Fees**			
	- Arbitrage rebate calculation fees on TIRZ bonds			$ 800
703	**Façade Grants**			
	- Grants for façade improvements made in the historic downtown area			$ 50,000
901	**Transfer to General Fund**			
	- Retail Recruitment and Development Coordinator			$ 66,173
965	**Transfer to TIRZ Capital Projects Fund**			
	- Downtown beautification	$	100,000	
	- North Main sidewalks	$	30,000	
	- South Main sidewalks	$	225,000	
	- SH 317/River Fair widening	$	40,000	
	- SH 317/24th design report	$	10,000	
	- Capital Contingency	$	33,861	$ 438,861
967	**Transfer to Drainage Capital Projects Fund**			
	- Portion of Connell Street drainage project			$ 100,000

TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy, and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to $2.50 per $100 assessed valuation for all City purposes. The City Charter limits the tax rate to $1.90 per $100 of assessed valuation for all City purposes. The City's FY 2015 rate is well below both of these limits.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per $100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

Month of Payment	Penalty	Interest	Total
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

CITY OF BELTON
Annual Budget
FY 2015

- Tax Structure -

				% of Appraised	Taxes Lost
Total Appraised Value		$	1,270,087,875		
Less:	Totally Exempt Property	$	(335,960,237)	26.45%	($2,216,666)
	Abatements	$	(4,344,833)	0.34%	($28,667)
	Over 65 Exemptions	$	(10,377,562)	0.82%	($68,471)
	Ag Value Loss	$	(8,531,406)	0.67%	($56,290)
	Veterans' 100% HS Exemption	$	(10,464,299)	0.82%	($69,043)
	Veterans' Partial Exemptions	$	(2,603,030)	0.20%	($17,175)
	Cap on Homestead Increases	$	(1,173,473)	0.09%	($7,743)
	Disability Exemptions	$	(1,088,874)	0.09%	($7,184)
	Charitable Organizations	$	(61,806)	0.00%	($408)
	Pollution Control	$	(620,659)	0.05%	($4,095)
	.				
	Total Reductions in Value	$	(375,226,179)	29.54%	($2,475,742)
Taxable Value		$	894,861,696	70.46%	
Tax Rate per $100 Valuation		$	0.6598		
Estimated Tax Levy		$	5,904,297		
Estimated Collections at 97%		**$**	**5,727,168**		

- Comparison of Taxable Value, Levy and Rates -

	FY 2012	FY 2013	FY 2014	FY 2015
Taxable Value	$ 767,959,433	$ 792,650,868	$ 835,898,027	$ 894,861,696
Maint & Oper Tax Rate	$ 0.5405	$ 0.5488	$ 0.5488	$ 0.5425
Debt Service Tax Rate	$ 0.1135	$ 0.1110	$ 0.1110	$ 0.1173
Total Tax Rate	$ 0.6540	$ 0.6598	$ 0.6598	$ 0.6598
Tax Levy	$ 5,022,455	$ 5,229,910	$ 5,515,255	$ 5,904,297

Each $1,000,000 of taxable valuation at 97% collection produces $ 6,400

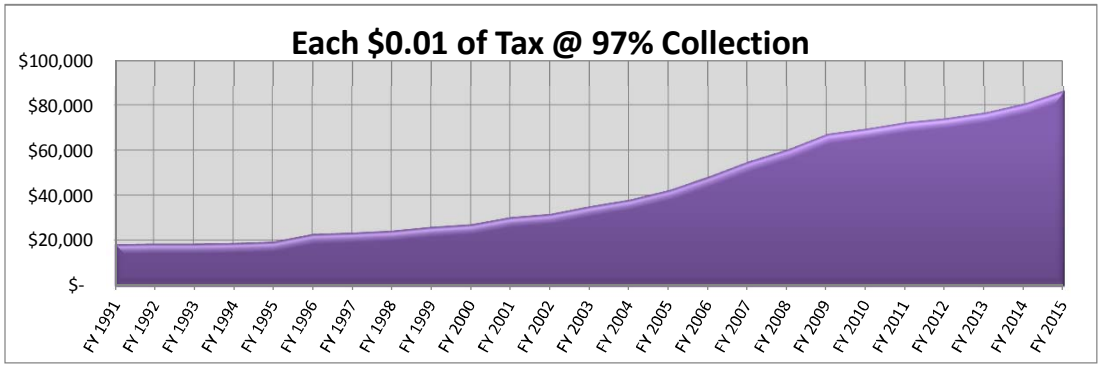
Each $0.01 of tax at 97% collection produces $ 86,802

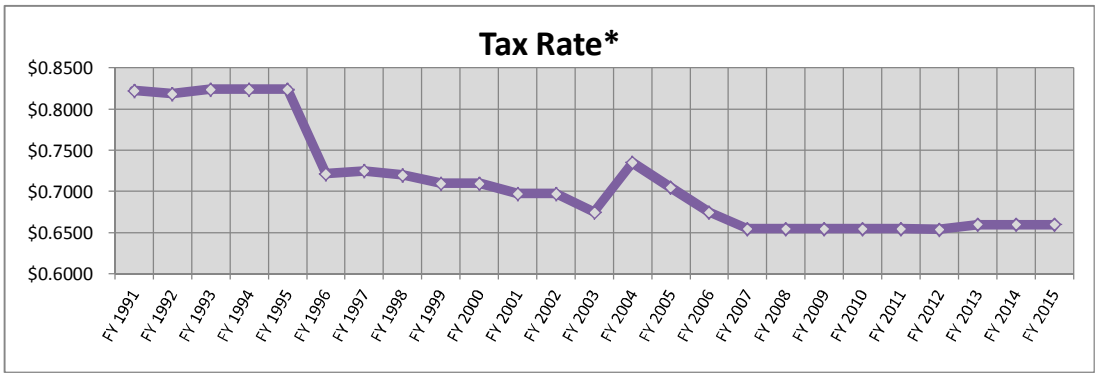
CITY OF BELTON
Annual Budget
FY 2015

- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	Tax Rate*	Appraised Value	Taxable Value	Tax Levy	Each $0.01 of Tax @ 97% Collection	Each $1M of Tax Value @ 97% Collection
FY 1991	1990	$ 0.8225	$ 261,130,395	$ 192,204,459	$ 1,580,882	$ 18,644	$ 7,978
FY 1992	1991	$ 0.8185	$ 264,076,603	$ 193,946,188	$ 1,587,450	$ 18,813	$ 7,939
FY 1993	1992	$ 0.8239	$ 265,669,769	$ 193,800,269	$ 1,596,720	$ 18,799	$ 7,992
FY 1994	1993	$ 0.8239	$ 286,972,981	$ 196,779,138	$ 1,621,263	$ 19,088	$ 7,992
FY 1995	1994	$ 0.8239	$ 295,089,159	$ 202,417,839	$ 1,667,721	$ 19,635	$ 7,992
FY 1996	1995	$ 0.7214	$ 333,615,927	$ 237,681,604	$ 1,714,635	$ 23,055	$ 6,998
FY 1997	1996	$ 0.7252	$ 341,527,581	$ 243,996,112	$ 1,769,460	$ 23,668	$ 7,034
FY 1998	1997	$ 0.7200	$ 354,346,497	$ 254,733,472	$ 1,834,081	$ 24,709	$ 6,984
FY 1999	1998	$ 0.7100	$ 371,900,738	$ 272,590,935	$ 1,935,396	$ 26,441	$ 6,887
FY 2000	1999	$ 0.7100	$ 385,634,427	$ 283,736,431	$ 2,014,529	$ 27,522	$ 6,887
FY 2001	2000	$ 0.6975	$ 428,138,739	$ 315,721,359	$ 2,202,156	$ 30,625	$ 6,766
FY 2002	2001	$ 0.6975	$ 447,228,046	$ 329,915,935	$ 2,301,164	$ 32,002	$ 6,766
FY 2003	2002	$ 0.6750	$ 520,863,662	$ 366,357,119	$ 2,472,911	$ 35,537	$ 6,548
FY 2004	2003	$ 0.7350	$ 553,603,186	$ 394,021,318	$ 2,896,057	$ 38,220	$ 7,130
FY 2005	2004	$ 0.7050	$ 612,116,361	$ 439,678,942	$ 3,099,737	$ 42,649	$ 6,839
FY 2006	2005	$ 0.6750	$ 681,292,912	$ 502,019,398	$ 3,388,631	$ 48,696	$ 6,548
FY 2007	2006	$ 0.6550	$ 750,068,830	$ 569,777,215	$ 3,732,041	$ 55,268	$ 6,354
FY 2008	2007	$ 0.6550	$ 821,610,708	$ 626,671,977	$ 4,104,701	$ 60,787	$ 6,354
FY 2009	2008	$ 0.6550	$ 885,807,551	$ 694,953,743	$ 4,551,947	$ 67,411	$ 6,354
FY 2010	2009	$ 0.6550	$ 970,295,495	$ 719,733,740	$ 4,746,286	$ 69,814	$ 6,354
FY 2011	2010	$ 0.6550	$ 1,003,315,239	$ 747,923,436	$ 4,898,899	$ 72,549	$ 6,354
FY 2012	2011	$ 0.6540	$ 1,057,699,156	$ 767,959,433	$ 5,022,455	$ 74,492	$ 6,344
FY 2013	2012	$ 0.6598	$ 1,104,849,676	$ 792,650,868	$ 5,229,910	$ 76,887	$ 6,400
FY 2014	2013	$ 0.6598	$ 1,175,639,416	$ 835,898,027	$ 5,515,255	$ 81,082	$ 6,400
FY 2015	2014	$ 0.6598	$ 1,270,087,875	$ 894,861,696	$ 5,904,297	$ 86,802	$ 6,400

* Per $100 of taxable value.





BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Belton has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year. The Economic Development Sales Tax Bonds have a coverage ratio of 1.5 for issuance of parity debt.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to $2.50 per $100 of assessed valuation for all City purposes. The City Charter limits the tax rate to $1.90 per $100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of $1.50 of the maximum tax rate for general obligation debt service. The City's FY 2015 tax rate is well below all of the aforementioned limits.

Assessed Value, 2014 (FY 2015) Tax Roll	$ 894,861,696
Limit on Amount Designated for Debt Service	x 1.50%
Legal Debt Service Limit	$ 13,422,925
General Obligation Debt Service for FY 2015	$ 977,765

City of Belton
Annual Budget
FY 2015

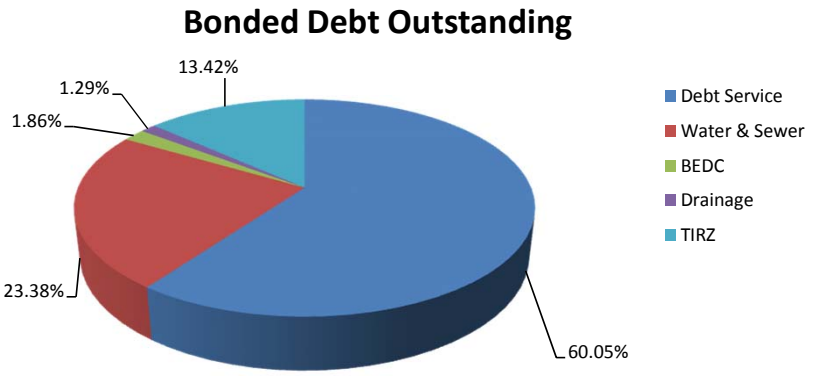
City Wide Bonded Debt

By Issue:

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/14
2002 Refunding - W/S	02/01/2016	3.35%	3.35%	$ 2,301,140	$ 140,000
2002 CO's - W/S	08/01/2022	4.40%	4.40%	$ 4,360,449	$ 2,565,000
2003 GO's	08/01/2023	4.15%	4.15%	$ 2,480,000	$ 1,495,000
2005 GO's	08/01/2025	3.54%	3.54%	$ 4,500,000	$ 2,565,000
2007 CO's - GO, W/S, & TIRZ	08/01/2027	4.13%	4.13%	$ 5,365,000	$ 4,220,000
2008 CO's - GO, W/S, & Drainage	08/01/2028	4.19%	4.19%	$ 2,000,000	$ 1,555,000
2009 Refunding - W/S & BEDC	08/01/2017	2.00%	2.50%	$ 2,320,000	$ 920,000
2013 CO's - GO & TIRZ	08/01/2033	3.078%	3.078%	$ 6,825,000	$ 6,805,000
Total Bonded Debt Outstanding					**$ 20,265,000**

By Fund:

Issue	Last Maturity Date	---Interest Rates--- Low	High	Original Issues	Outstanding 10/01/14
GO Debt	08/01/2033	3.54%	4.40%	$ 15,820,000	$ 12,169,588
Water & Sewer	08/01/2028	2.00%	4.40%	$ 9,629,461	$ 4,737,750
BEDC	08/01/2017	2.00%	2.50%	$ 952,128	$ 377,200
Drainage	08/01/2028	4.19%	4.19%	$ 335,000	$ 260,462
TIRZ	08/01/2023	4.13%	4.13%	$3,415,000	$ 2,720,000
Total Bonded Debt Outstanding					**$ 20,265,000**



CITY OF BELTON
Annual Budget
FY 2015

City Wide Debt
- Schedule of Requirements -

Fiscal Year	2002 Refunding Principal	2002 Refunding Interest	2002 CO's Principal	2002 CO's Interest	2003 GO's Principal	2003 GO's Interest	2005 GO's Principal	2005 GO's Interest	2007 CO's Principal	2007 CO's Interest
FY 2015	$ 70,000	$ 3,518	$ 275,000	$ 112,860	$ 135,000	$ 62,043	$ 230,000	$ 90,801	$ 215,000	$ 174,286
FY 2016	$ 70,000	$ 1,173	$ 280,000	$ 100,760	$ 145,000	$ 56,440	$ 230,000	$ 82,659	$ 230,000	$ 165,407
FY 2017			$ 360,000	$ 88,440	$ 150,000	$ 50,423	$ 240,000	$ 74,517	$ 235,000	$ 155,907
FY 2018			$ 320,000	$ 72,600	$ 155,000	$ 44,198	$ 250,000	$ 66,021	$ 390,000	$ 146,202
FY 2019			$ 310,000	$ 58,520	$ 165,000	$ 37,765	$ 255,000	$ 57,171	$ 400,000	$ 130,095
FY 2020			$ 325,000	$ 44,880	$ 175,000	$ 30,918	$ 260,000	$ 48,144	$ 415,000	$ 113,575
FY 2021			$ 340,000	$ 30,580	$ 180,000	$ 23,655	$ 270,000	$ 38,940	$ 430,000	$ 96,435
FY 2022			$ 355,000	$ 15,620	$ 190,000	$ 16,185	$ 275,000	$ 29,382	$ 445,000	$ 78,677
FY 2023					$ 200,000	$ 8,300	$ 265,000	$ 19,647	$ 275,000	$ 60,298
FY 2024							$ 140,000	$ 10,266	$ 285,000	$ 48,941
FY 2025							$ 150,000	$ 5,310	$ 290,000	$ 37,170
FY 2026									$ 300,000	$ 25,193
FY 2027									$ 310,000	$ 12,802
Totals	**$ 140,000**	**$ 4,691**	**$ 2,565,000**	**$ 524,260**	**$ 1,495,000**	**$ 329,927**	**$ 2,565,000**	**$ 522,858**	**$ 4,220,000**	**$ 1,244,988**

Fiscal Year	2008 CO's Principal	2008 CO's Interest	2009 Refunding Principal	2009 Refunding Interest	2013 CO's Principal	2013 CO's Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2015	$ 85,000	$ 65,154	$ 350,000	$ 21,237	$ 100,000	$ 209,458	$ 1,460,000	$ 739,357	$ 2,199,357
FY 2016	$ 90,000	$ 61,593	$ 355,000	$ 13,363	$ 135,000	$ 206,380	$ 1,535,000	$ 687,775	$ 2,222,775
FY 2017	$ 90,000	$ 57,822	$ 215,000	$ 5,375	$ 180,000	$ 202,225	$ 1,470,000	$ 634,709	$ 2,104,709
FY 2018	$ 95,000	$ 54,052			$ 220,000	$ 196,685	$ 1,430,000	$ 579,758	$ 2,009,758
FY 2019	$ 100,000	$ 50,070			$ 265,000	$ 189,913	$ 1,495,000	$ 523,534	$ 2,018,534
FY 2020	$ 105,000	$ 45,880			$ 305,000	$ 181,756	$ 1,585,000	$ 465,153	$ 2,050,153
FY 2021	$ 110,000	$ 41,481			$ 325,000	$ 172,368	$ 1,655,000	$ 403,459	$ 2,058,459
FY 2022	$ 110,000	$ 36,871			$ 340,000	$ 162,365	$ 1,715,000	$ 339,100	$ 2,054,100
FY 2023	$ 115,000	$ 32,263			$ 360,000	$ 151,899	$ 1,215,000	$ 272,407	$ 1,487,407
FY 2024	$ 120,000	$ 27,445			$ 400,000	$ 140,818	$ 945,000	$ 227,470	$ 1,172,470
FY 2025	$ 125,000	$ 22,416			$ 410,000	$ 128,506	$ 975,000	$ 193,402	$ 1,168,402
FY 2026	$ 130,000	$ 17,178			$ 425,000	$ 115,887	$ 855,000	$ 158,258	$ 1,013,258
FY 2027	$ 135,000	$ 11,732			$ 435,000	$ 102,805	$ 880,000	$ 127,339	$ 1,007,339
FY 2028	$ 145,000	$ 6,076			$ 450,000	$ 89,416	$ 595,000	$ 95,492	$ 690,492
FY 2029					$ 465,000	$ 75,565	$ 465,000	$ 75,565	$ 540,565
FY 2030					$ 475,000	$ 61,252	$ 475,000	$ 61,252	$ 536,252
FY 2031					$ 490,000	$ 46,632	$ 490,000	$ 46,632	$ 536,632
FY 2032					$ 505,000	$ 31,549	$ 505,000	$ 31,549	$ 536,549
FY 2033					$ 520,000	$ 16,005	$ 520,000	$ 16,005	$ 536,005
Totals	**$ 1,555,000**	**$ 530,033**	**$ 920,000**	**$ 39,975**	**$ 6,805,000**	**$ 2,481,484**	**$ 20,265,000**	**$ 5,678,216**	**$ 25,943,216**

City of Belton
Annual Budget
FY 2015

General Obligation Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/14
2003 GO's	08/01/2023	4.15%	4.15%	$ 2,480,000	$ 1,495,000
2005 GO's	08/01/2025	3.54%	3.54%	$ 4,500,000	$ 2,565,000
2007 CO's - GO Portion	08/01/2027	4.13%	4.13%	$ 2,230,000	$ 1,840,000
2008 CO's - GO Portion	08/01/2028	4.19%	4.19%	$ 1,485,000	$ 1,154,588
2013 CO's - GO Portion	08/01/2033	3.078%	3.078%	$ 5,125,000	$ 5,115,000
				$ 15,820,000	
Total General Obligation Debt Outstanding					**$ 12,169,588**

CITY OF BELTON
Annual Budget
FY 2015

General Obligation Debt
- Schedule of Requirements -

Fiscal Year	2003 GO's Principal	2003 GO's Interest	2005 GO's Principal	2005 GO's Interest	2007 CO's GO Portion Principal	2007 CO's GO Portion Interest
FY 2015	$ 135,000	$ 62,043	$ 230,000	$ 90,801	$ 95,000	$ 75,992
FY 2016	$ 145,000	$ 56,440	$ 230,000	$ 82,659	$ 105,000	$ 72,069
FY 2017	$ 150,000	$ 50,423	$ 240,000	$ 74,517	$ 105,000	$ 67,732
FY 2018	$ 155,000	$ 44,198	$ 250,000	$ 66,021	$ 115,000	$ 63,395
FY 2019	$ 165,000	$ 37,765	$ 255,000	$ 57,171	$ 120,000	$ 58,646
FY 2020	$ 175,000	$ 30,918	$ 260,000	$ 48,144	$ 125,000	$ 53,690
FY 2021	$ 180,000	$ 23,655	$ 270,000	$ 38,940	$ 135,000	$ 48,527
FY 2022	$ 190,000	$ 16,185	$ 275,000	$ 29,382	$ 150,000	$ 42,952
FY 2023	$ 200,000	$ 8,300	$ 265,000	$ 19,647	$ 170,000	$ 36,757
FY 2024			$ 140,000	$ 10,266	$ 175,000	$ 29,736
FY 2025			$ 150,000	$ 5,310	$ 175,000	$ 22,508
FY 2026					$ 180,000	$ 15,281
FY 2027					$ 190,000	$ 7,847
Totals	**$ 1,495,000**	**$ 329,927**	**$ 2,565,000**	**$ 522,858**	**$ 1,840,000**	**$ 595,132**

Fiscal Year	2008 CO's GO Portion Principal	2008 CO's GO Portion Interest	2013 CO's GO Portion Principal	2013 CO's GO Portion Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2015	$ 63,112	$ 48,377	$ 20,000	$ 157,440	$ 543,112	$ 434,653	$ 977,765
FY 2016	$ 66,825	$ 45,733	$ 30,000	$ 156,824	$ 576,825	$ 413,725	$ 990,550
FY 2017	$ 66,825	$ 42,933	$ 40,000	$ 155,901	$ 601,825	$ 391,506	$ 993,331
FY 2018	$ 70,538	$ 40,133	$ 50,000	$ 154,670	$ 640,538	$ 368,417	$ 1,008,955
FY 2019	$ 74,250	$ 37,177	$ 60,000	$ 153,131	$ 674,250	$ 343,890	$ 1,018,140
FY 2020	$ 77,963	$ 34,066	$ 70,000	$ 151,284	$ 707,963	$ 318,102	$ 1,026,065
FY 2021	$ 81,675	$ 30,800	$ 80,000	$ 149,129	$ 746,675	$ 291,051	$ 1,037,726
FY 2022	$ 81,675	$ 27,377	$ 90,000	$ 146,667	$ 786,675	$ 262,563	$ 1,049,238
FY 2023	$ 85,387	$ 23,955	$ 100,000	$ 143,897	$ 820,387	$ 232,556	$ 1,052,943
FY 2024	$ 89,100	$ 20,378	$ 400,000	$ 140,818	$ 804,100	$ 201,198	$ 1,005,298
FY 2025	$ 92,812	$ 16,644	$ 410,000	$ 128,506	$ 827,812	$ 172,968	$ 1,000,780
FY 2026	$ 96,525	$ 12,755	$ 425,000	$ 115,887	$ 701,525	$ 143,923	$ 845,448
FY 2027	$ 100,238	$ 8,711	$ 435,000	$ 102,805	$ 725,238	$ 119,363	$ 844,601
FY 2028	$ 107,663	$ 4,511	$ 450,000	$ 89,416	$ 557,663	$ 93,927	$ 651,590
FY 2029			$ 465,000	$ 75,565	$ 465,000	$ 75,565	$ 540,565
FY 2030			$ 475,000	$ 61,252	$ 475,000	$ 61,252	$ 536,252
FY 2031			$ 490,000	$ 46,632	$ 490,000	$ 46,632	$ 536,632
FY 2032			$ 505,000	$ 31,549	$ 505,000	$ 31,549	$ 536,549
FY 2033			$ 520,000	$ 16,005	$ 520,000	$ 16,005	$ 536,005
Totals	**$ 1,154,588**	**$ 393,550**	**$ 5,115,000**	**$ 2,177,378**	**$ 12,169,588**	**$ 4,018,845**	**$ 16,188,433**

City of Belton
Annual Budget
FY 2015

Water & Sewer Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/14
2002 Refunding - W&S Portion	02/01/2016	3.35%	3.35%	$ 2,301,140	$ 140,000
2002 CO's - W&S Portion	08/01/2022	4.40%	4.40%	$ 4,360,449	$ 2,565,000
2007 CO's - W&S Portion	08/01/2027	4.13%	4.13%	$ 1,420,000	$ 1,350,000
2008 CO's - W&S Portion	08/01/2028	4.19%	4.19%	$ 180,000	$ 139,950
2009 Refunding - W&S Portion	08/01/2017	2.00%	2.50%	$ 1,367,872	$ 542,800
				$ 9,629,461	
Total Revenue Debt Outstanding					**$ 4,737,750**

CITY OF BELTON
Annual Budget
FY 2015

Water & Sewer Debt
- Schedule of Requirements -

Fiscal Year	2002 Refunding Revenue Portion Principal	2002 Refunding Revenue Portion Interest	2002 CO's Revenue Portion Principal	2002 CO's Revenue Portion Interest	2007 CO's Revenue Portion Principal	2007 CO's Revenue Portion Interest
FY 2015	$ 70,000	$ 3,518	$ 275,000	$ 112,860	$ 10,000	$ 55,755
FY 2016	$ 70,000	$ 1,173	$ 280,000	$ 100,760	$ 10,000	$ 55,342
FY 2017			$ 360,000	$ 88,440	$ 10,000	$ 54,929
FY 2018			$ 320,000	$ 72,600	$ 150,000	$ 54,516
FY 2019			$ 310,000	$ 58,520	$ 150,000	$ 48,321
FY 2020			$ 325,000	$ 44,880	$ 150,000	$ 42,126
FY 2021			$ 340,000	$ 30,580	$ 150,000	$ 35,931
FY 2022			$ 355,000	$ 15,620	$ 150,000	$ 29,736
FY 2023					$ 105,000	$ 23,541
FY 2024					$ 110,000	$ 19,205
FY 2025					$ 115,000	$ 14,662
FY 2026					$ 120,000	$ 9,912
FY 2027					$ 120,000	$ 4,955
FY 2028						
Totals	$ 140,000	$ 4,691	$ 2,565,000	$ 524,260	$ 1,350,000	$ 448,931

Fiscal Year	2008 CO's Revenue Portion Principal	2008 CO's Revenue Portion Interest	2009 Refunding Principal	2009 Refunding Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2015	$ 7,650	$ 5,864	$ 206,500	$ 12,530	$ 569,150	$ 190,527	$ 759,677
FY 2016	$ 8,100	$ 5,543	$ 209,450	$ 7,884	$ 577,550	$ 170,702	$ 748,252
FY 2017	$ 8,100	$ 5,204	$ 126,850	$ 3,171	$ 504,950	$ 151,744	$ 656,694
FY 2018	$ 8,550	$ 4,865			$ 478,550	$ 131,981	$ 610,531
FY 2019	$ 9,000	$ 4,506			$ 469,000	$ 111,347	$ 580,347
FY 2020	$ 9,450	$ 4,129			$ 484,450	$ 91,135	$ 575,585
FY 2021	$ 9,900	$ 3,733			$ 499,900	$ 70,244	$ 570,144
FY 2022	$ 9,900	$ 3,318			$ 514,900	$ 48,674	$ 563,574
FY 2023	$ 10,350	$ 2,904			$ 115,350	$ 26,445	$ 141,795
FY 2024	$ 10,800	$ 2,470			$ 120,800	$ 21,675	$ 142,475
FY 2025	$ 11,250	$ 2,017			$ 126,250	$ 16,679	$ 142,929
FY 2026	$ 11,700	$ 1,546			$ 131,700	$ 11,458	$ 143,158
FY 2027	$ 12,150	$ 1,056			$ 132,150	$ 6,011	$ 138,161
FY 2028	$ 13,050	$ 547			$ 13,050	$ 547	$ 13,597
Totals	$ 139,950	$ 47,702	$ 542,800	$ 23,585	$ 4,737,750	$ 1,049,169	$ 5,786,919

City of Belton
Annual Budget
FY 2015

Economic Development Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/14
2009 Refunding - ED Portion	08/01/2017	2.00%	2.50%	$ 952,128	$ 377,200
Total Revenue Bonds Outstanding					**$ 377,200**

CITY OF BELTON
Annual Budget
FY 2015

Economic Development Debt
- Schedule of Requirements -

Fiscal Year	2009 Refunding DC Portion Principal	Interest	Total
FY 2015	$ 143,500	$ 8,707	$ 152,207
FY 2016	$ 145,550	$ 5,479	$ 151,029
FY 2017	$ 88,150	$ 2,204	$ 90,354
Totals	**$ 377,200**	**$ 16,390**	**$ 393,590**

City of Belton
Annual Budget
FY 2015

Drainage Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/14
2008 CO's - Drainage Portion	08/01/2028	4.19%	4.19%	$ 335,000	$ 260,462
Total General Obligation Debt Outstanding					**$ 260,462**

CITY OF BELTON
Annual Budget
FY 2015

Drainage Debt
- Schedule of Requirements -

Fiscal Year	2008 CO's GO Portion Principal	2008 CO's GO Portion Interest	Annual Totals Total
FY 2015	$ 14,238	$ 10,913	$ 25,151
FY 2016	$ 15,075	$ 10,317	$ 25,392
FY 2017	$ 15,075	$ 9,685	$ 24,760
FY 2018	$ 15,912	$ 9,054	$ 24,966
FY 2019	$ 16,750	$ 8,387	$ 25,137
FY 2020	$ 17,587	$ 7,685	$ 25,272
FY 2021	$ 18,425	$ 6,948	$ 25,373
FY 2022	$ 18,425	$ 6,176	$ 24,601
FY 2023	$ 19,263	$ 5,404	$ 24,667
FY 2024	$ 20,100	$ 4,597	$ 24,697
FY 2025	$ 20,938	$ 3,755	$ 24,693
FY 2026	$ 21,775	$ 2,877	$ 24,652
FY 2027	$ 22,612	$ 1,965	$ 24,577
FY 2028	$ 24,287	$ 1,018	$ 25,305
Totals	**$ 260,462**	**$ 88,781**	**$ 349,243**

City of Belton
Annual Budget
FY 2015

TIRZ Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/14
2007 CO's - TIRZ Portion	08/01/2022	4.13%	4.13%	$ 1,715,000	$ 1,030,000
2013 CO's - TIRZ Portion	08/01/2023	3.078%	3.078%	$ 1,700,000	$ 1,690,000
Total Revenue Bonds Outstanding October 1, 2013					**$ 2,720,000**

CITY OF BELTON
Annual Budget
FY 2015

TIRZ Debt
- Schedule of Requirements -

Fiscal Year	2007 CO's TIRZ Portion Principal	2007 CO's TIRZ Portion Interest	2013 CO's TIRZ Portion Principal	2013 CO's TIRZ Portion Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2015	$ 110,000	$ 42,539	$ 80,000	$ 52,018	$ 190,000	$ 94,557	$ 284,557
FY 2016	$ 115,000	$ 37,996	$ 105,000	$ 49,556	$ 220,000	$ 87,552	$ 307,552
FY 2017	$ 120,000	$ 33,246	$ 140,000	$ 46,324	$ 260,000	$ 79,570	$ 339,570
FY 2018	$ 125,000	$ 28,291	$ 170,000	$ 42,015	$ 295,000	$ 70,306	$ 365,306
FY 2019	$ 130,000	$ 23,128	$ 205,000	$ 36,782	$ 335,000	$ 59,910	$ 394,910
FY 2020	$ 140,000	$ 17,759	$ 235,000	$ 30,472	$ 375,000	$ 48,231	$ 423,231
FY 2021	$ 145,000	$ 11,977	$ 245,000	$ 23,239	$ 390,000	$ 35,216	$ 425,216
FY 2022	$ 145,000	$ 5,989	$ 250,000	$ 15,698	$ 395,000	$ 21,687	$ 416,687
FY 2023			$ 260,000	$ 8,002	$ 260,000	$ 8,002	$ 268,002
Totals	**$ 1,030,000**	**$ 200,925**	**$ 1,690,000**	**$ 304,106**	**$ 2,720,000**	**$ 505,031**	**$ 3,225,031**

CITY OF BELTON, TEXAS
FOUNDED 1850

CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Belton capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and the maintenance shop. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

One-time or non-recurring capital outlay expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of capital outlay budgeted out of operating funds for FY 2015 appears on the immediately following pages.

Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding. Certificates of Obligation were issued in 2013 to fund public safety, street, sidewalks, and parks projects. Details of this CO issue are contained in this section.

The City utilizes **capital project funds** to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. This serves to improve scheduling while avoiding the difficulties encountered with re-appropriation of partially completed projects in the annual budget cycle. The capital project funds are detailed later in this section.

For FY 2015, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction where the increased operating costs are accounted for in the budget.

CITY OF BELTON
Capital Outlay and Tranfers from Operating Funds
FY 2015

Department/Division	Amount	New	Replacement	Impact on Operating Budget
GENERAL FUND				
01-021: Administration - City Manager				
Tyler Content Manager	$ 41,529	✓		
Annual Fee	$ 5,125	✓		$ 5,125
Travel/setup and Training	$ 1,810	✓		
01-072: Information Technology - GIS				
Plotter/Scanner	$ 10,645		✓	
Dell Precision GIS Workstation	$ 6,000	✓		
01-080: Streets				
Hot Crack Sealer	$ 52,988	✓		Future R&M
01-091: Parks - Facilities				
6' Field Groomer	$ 6,715		✓	Future R&M
01-110: Library				
Transfer to Book Fund	$ 30,000			
01-120: Other Costs				
Transfer to Capital Equipment Fund	$ 80,000	✓	✓	
(Transfer will only be made based on the results of the mid-year budget review)				
Total General Fund	**$ 234,812**			**$ 5,125**
WATER & SEWER FUND				
02-201: Utility Admin - Operations				
Additional security lighting	$ 2,100	✓		Future Electric
Security Systems	$ 4,500	✓		
Cameras	$ 3,500	✓		
Keypad entry system	$ 1,200	✓		
02-210: Water				
Compact Excavator	$ 50,000	✓		Future R&M
Haul Trailer	$ 15,000	✓		Future R&M
Truck to replace unit 23	$ 35,400		✓	Future R&M
Water Meters	$ 55,000	✓	✓	
02-221: Sewer - Collection				
Coverings for equipment	$ 25,000	✓		Future R&M
Retrofitting portable buildings	$ 15,000	✓		
12 yard dump trucks	$ 105,000	✓		Future R&M
Total Water & Sewer Fund	**$ 311,700**			**$ -**
ECONOMIC DEVELOPMENT FUND				
Planned Unit Development Infrastructure	$ 100,000	✓		Future R&M
Total Economic Development Fund	**$ 100,000**			**$ -**

CITY OF BELTON
- General Capital Equipment Fund -
FY 2015

Department	Description	Amount	New	Replacement	Impact on Operating Budget
	Estimated Balance 10/01/2014	**$ 490,233**			
Administration	Scanner for CC	$ 3,593	✓		$ -
Administration	Scanner for Tyler Tech	$ 4,000	✓		
Council	iPads, Cases, and Data	$ 489	✓		$ 5,781
Municipal Court	iPad Air and Case	$ 588	✓		$ -
Police	Patrol Vehicles	$ 726		✓	$ -
Police	Data Drives and E-recovery	$ 358	✓		$ -
Fire	SCBA Masks	$ (840)		✓	$ -
Fire	F-150	$ 30,550		✓	
Fire	Q2 Roll Up Doors	$ 8,733		✓	
Info Technology	Server, Sofware & Laptops	$ 7,946	✓	✓	$ 1,000
Streets	Work Order System	$ 4,800		✓	
Streets	Mower, Striper, Tractor	$ 67,247		✓	
Library	Wifi Bar, Mobile Shelves	$ 10,476	✓		
Planning	Tablet Device	$ 585	✓		$ 456
Fleet Maintenance	AC Freon Recovery System	$ 4,069	✓		
Fleet Maintenance	Port-A-Cool Fan	$ 1,000	✓		
Parks	Equipment	$ 71,442	✓	✓	
Parks & Rec	iPad Air and Case	$ 588	✓		
Harris Center	Flooring & Fan	$ 24,636		✓	
	Total General Capital Equipment	**$ 240,987**			**$ 7,237**
	Estimated Balance September 30, 2015	**$ 249,246**			

The General Fund Capital Equipment Fund is used to accumulate funds for large equipment purchases, not able to be funded in one budget year, or for equipment that may have funding from several different sources. Additionally, department managers are encouraged to be frugal with their operating budgets, and are allowed to request transfer of operating budget balances at year end into this fund for equipment needs.

CITY OF BELTON
- General Capital Projects Fund -
FY 2015

Estimated Balance October 1, 2014	**$**	**248,470**	
Projects:			**Description**
9th Avenue ROW	$	10,535	ROW for future road
Dawson & Highland Estates	$	90,355	ROW, Land, Hike and Bike
Liberty Valley Street Extension	$	8,400	City share of street extension
Chisholm Trail H&B Trail	$	59,755	City share of trail improvments
Community Garden	$	10,678	Future community garden project
Security Upgrades	$	16,806	Building access upgrades
Thoroughfare Plan	$	4,050	Update to plan
Wireless Connection Upgrades	$	8,000	Upgrade to City internet connection
Nolan Creek Brush Clearing	$	9,140	Clearing by Hike and Bike Trail
Mitchell Park Pavillion Furnishings	$	2,103	Additional furnishings
Strategic Plan Elements	$	21,764	Update per Strategic Plan
Library Improvements	$	6,175	Security, signage, A/C
Total General Capital Projects	$	247,761	
Unallocated	**$**	**708**	

The General Fund Capital Projects Fund is used to account for projects that may have funding from several different sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. Additionally, department managers are encouraged to be frugal with their operating budgets and are allowed to request usage of operating budget balances at year end for equipment needs

CITY OF BELTON
- Water & Sewer Capital Projects Fund -
FY 2015

Estimated Balance October 1, 2014	**$**	**799,717**	
Projects:			**Description**
Water & Sewer Master Plan	$	15,962	Update of master plan
Water Line - The Bluffs	$	23,000	Future infrastructure
Sewer Flow Monitor - Nolan Creek Trunk	$	4,479	Engineering study for sewer replace
Temple-Belton WWTP	$	53,534	Balance of preliminary engineering
Creekside Development Agreement	$	67,238	Future infrastructure
Dawson & Highland Estates	$	19,760	Future infrastructure
S. Main Street Water	$	300,000	Future infrastructure
Master Water Meter Project	$	23,000	Furnishing and installaing water meters
Design Manual Update	$	25,892	Update per Strategic Plan
Total Water & Sewer Capital Projects	$	532,865	
Unallocated	**$**	**266,852**	

The Water & Sewer Fund Capital Projects Fund is used to account for projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. Additionally, departments managers are encouraged to be frugal with their operating budgets, and are allowed to request usage of operating budget balances at year end for operating equipment needs.

CITY OF BELTON
- TIRZ Capital Projects Fund -
FY 2015

Estimated Balance October 1, 2014	**$**	**1,235,370**	
Transfer from TIRZ Fund	$	438,861	
Projects:			**Description**
Spring Street	$	48,050	Street improvements, IH 35 to Head St.
Toll Bridge Road Bridge Replacement	$	54,989	City share of State bridge project
Southwest Parkway	$	40,000	Engineering, Loop 121 to Huey Road
Downtown Beautification	$	200,000	Landscaping and parking lot improvements
Sidewalks	$	351,657	Sidewalks on Main Street and South Main
Commerce/Sparta Signal	$	150,000	Traffic light
SH 317/River Fair Widening	$	100,000	Engineering study for widening of SH 317
SH 317/24th Street Widening	$	20,672	Engineering study for future street project
Sparta Microsurfacing	$	28,373	Roadway improvement
Rockwool Property Development	$	20,000	Costs for potential resale of property
TIRZ Street Improvements	$	256,584	As identified
South Main Water Line	$	350,000	Replace aging water line
Capital Contingency	$	53,497	As needed for identified projects
Total TIRZ Capital Projects	$	1,673,822	
Unallocated	**$**	**409**	

The TIRZ Capital Projects Fund is used to account for projects that may have funding from several sources, and for projects that are funded in an operating budget and expeected to extend beyond the funding year. TIRZ Capital Projects must be for public improvements within the TIRZ boundaries, and are approved by both the TIRZ Board and the City Council.

CITY OF BELTON
– 2013 Capital Improvement Plan Projects –
FY 2015

	2013 CO's		
	GO Purposes	TIRZ	Other Funding
Estimated Balance October 1, 2014	$ 4,073,583	$ 1,701,427	
Commitments/Estimates:			
Public Safety Center Expansion	$ 2,293,627		
Fire Engine Pumper	$ 16,909		
Sparta Road Project	$ -	$ 1,700,000	$ 300,000 (a)
Wheat Road Project	$ 44,037		
Major Street Maintenance	$ 1,457,500		
Sidewalks	$ 96,116		
Heritage Park Enhancements	$ 42,116		
Playground - South Belton MS	$ 70,000		
Beal Park Enhancements	$ 50,000	$ -	$ -
Totals	**$ 4,070,305**	**$ 1,700,000**	**$ 300,000**

Other Funding Sources:
(a) Drainage Capital Projects Fund

Public Safety

Public Safety Center Expansion:
The current Police and Municipal Court building was constructed in 1990 and has inadequate space for both the immediate needs and future growth of Belton Police Department (BPD) and the City. A needs assessment was conducted in 2012, with several recommendations and options presented. Expansion of the existing building on the current site was selected as the most affordable and feasible option. The goal is to construct an estimated 10,000 square foot addition, and to renovate the existing structure to create a modern facility. The project is estimated to begin construction in 2014, and be completed in 2015.

The current operating budget will not be impacted, but future operating budgets will be due to the increased building space.

Fire Engine Pumper:
The Belton Fire Department (BFD) operates out of two fire stations. The primary response fire vehicle at Station 1 is a 1997 model pumper. This vehicle will be placed in reserve status with the purchase of a new fire pumper truck with a 1,000 gallon water tank. The current reserve vehicle is a 1987 model, and it will be retired from service.

The current operating budget should be reduced, as an aging vehicle is retired, and another aging vehicle is placed in reserve status. The new vehicle will be under warranty and should also be more fuel efficient than the older vehicles.

Streets and Sidewalks

Sparta Road:
This project will widen the existing Sparta Road from Loop 121 to just west of Main Street. This road improvement project will facilitate traffic flow through the area, and enhance access to the City's prime retail area.

Wheat Road:
This project will widen the existing Wheat Road from Highway 190 to the City limits. This road abuts the site of a new BISD elementary school, and road improvements are necessary to accommodate the anticipated increase in traffic in the area.

Major Street Maintenance:
Specific projects for this funding will be identified after the completion of a street inventory and ranking project is completed. Projects will then be prioritized and presented to Council for its approval.

Sidewalks:
There is significant need for sidewalks in many locations in the City. Priority areas needing sidewalks include schools, parks, office and shopping areas, and streets and trails linking these important community facilities with residential neighborhoods.

Although none of these infrastructure improvements will directly impact operating costs in the short term, they will place stress on existing manpower and equipment. Street projects will increase future electricity costs as additional street lights are added on new street sections. New sidewalks and streets will require some maintenance as they age.

Parks and Recreation

South Belton Middle School Park:
This project will involve development of a new neighborhood park, on land donated by BISD, adjacent to the new South Belton Middle School.

Heritage Park Enhancements:
Planned improvements include new playground equipment, additional parking, and the addition of a 5th baseball field. The Belton Youth Baseball Association has contributed $75,000 toward the ball field project.

Beal Park Enhancements:
Planned improvements include replacing playground equipment, and adding parking and a pavilion.

Most of these improvements will not directly impact operating costs in the short term, however they will place stress on existing manpower and equipment. The additional ball field will increase operating costs for electricity, chemicals, and turf care. Maintenance cost can be expected as these facilities age.

ORDINANCE NO. 2014-40

AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015 WITH THE EXCEPTION OF THE HOTEL/MOTEL BUDGET.

WHEREAS, the budget for the fiscal year beginning October 1, 2014, and ending September 30, 2015, and containing expenditures as follows: General Fund - $12,351,988 Water & Sewer Fund - $5,667,809, Economic Development Fund - $754,471, Drainage Fund $409,886, Debt Service Fund - $982,308, and TIRZ Fund - $940,516, was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2014, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 18th day of September, 2014.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

ORDINANCE NO. 2014-41

AN ORDINANCE APPROVING THE HOTEL/MOTEL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015.

WHEREAS, the budget for the fiscal year beginning October 1, 2014, and ending September 30, 2015, and containing expenditures as follows: Hotel/Motel Fund - $167,200, was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2014, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 18th day of September, 2014.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

TAX ORDINANCE NO. 2014-42

AN ORDINANCE LEVYING AD VALOREM TAX FOR PAYMENT OF OUTSTANDING DEBTS OF THE CITY OF BELTON FOR THE FISCAL YEAR 2015 (TAX YEAR 2014), TOGETHER WITH INTEREST THEREON, LEVYING TAXES FOR GENERAL FUND PURPOSES, AS PROVIDED BY THE STATUTES OF TEXAS; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING FOR A PENALTY AND INTEREST ON ALL DELINQUENT AD VALOREM TAXES; AND PROVIDING THAT IF ANY PART OF THIS ORDINANCE BE HELD INVALID BY COURT, SUCH FINDING SHALL NOT AFFECT ANY OTHER PART OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON:

SECTION ONE: That there shall be and is hereby levied a City Ad Valorem Tax for the fiscal year 2015 (tax year 2014), on all property, real and personal, with the exception of personal vehicles, within the Corporation Limits of the City of Belton, not exempt from taxation by the laws of the State of Texas, as follows, to wit:

1. For the purpose of paying the general current expenses of the City Government the sum of $.5425 on the $100.00 assessed valuation.

2. For the purpose of paying interest and creating a Sinking Fund to pay all outstanding indebtedness of the City of Belton, at maturity, as required by the Constitution and Statutes of the State of Texas, the sum of $.1173 on the $100.00 valuation of property assessed in the City of Belton.

SECTION TWO:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.2467 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $22.10.

SECTION THREE: That all taxes levied herein shall be due and payable on the 1st day of October, 2014.

SECTION FOUR: That taxes permitted under this ordinance shall be due on October 1, 2014 and if not paid on or before January 31, 2015 shall immediately become delinquent, and there shall be and is hereby assessed against each such person and property, a penalty as provided by State statutes.

SECTION FIVE: All taxes shall become a lien upon the property against which assessed, and the City Assessor and Collector of the City of Belton is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Belton, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by State Statute.

SECTION SIX: All taxes herein levied are made payable in current moneys of the United States of America.

SECTION SEVEN: IT IS FURTHER ORDERED AND PROVIDED that in case any section, phrase or sentence of this ordinance shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this ordinance.

PASSED AND APPROVED this the 18th day of September, 2014, at a regular meeting of the City Council of the City of Belton, there being a quorum present, by the vote of _____ ayes and _____ nays, and approved by the Mayor on the date above set out.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

ORDINANCE NO. 2014-43

AN ORDINANCE ADOPTING THE STRATEGIC PLAN UPDATE, FY 2015-2020, FOR THE CITY OF BELTON, TEXAS.

WHEREAS, the City Council recognizes the need for a Strategic Plan to establish a Community mission statement and a vision for its success; and

WHEREAS, the City's objective is to update the Strategic Plan each year as a component of the City's budget process to maintain its vitality as a framework for decision making; and

WHEREAS, the Plan identifies 55 objectives derived from the following six Policy Statements:

Policy A The City of Belton provides effective and efficient City Government for its Citizens.

Policy B The City of Belton follows prudent growth management practices.

Policy C The City of Belton seeks to protect and improve our quality of life.

Policy D The City of Belton maintains an active role in economic development.

Policy E The City of Belton maintains an effective level of readiness to anticipate and respond to diverse public safety needs.

Policy F The City of Belton provides quality delivery of essential services.

WHEREAS, the Strategic Plan further ranks 10 High Priority and Needed Objectives for special attention during FY 2015 for which a goal and team coordinator is assigned, as well as barriers, strategies, tasks, timeline for completion, cost and funding sources are identified, based on the best information available at this time; and

WHEREAS, the City of Belton values the task of developing and updating the Strategic Plan, and fully intends to use it as a guide for the Community's future, with flexibility for changing conditions; and

WHEREAS, the City Council, having taken into consideration the results of this update process and recommendations from the City's management team, and the opportunity for comments from citizens, the Council has determined that the proposed Strategic Plan is reasonable; and

WHEREAS, the Strategic Plan is reviewed and updated annually, with comprehensive updates as needed.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

I.

That the 2015-2020 Strategic Plan for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially adopted.

II.

The Strategic Plan shall serve as a reference guide for Belton's future and shall be updated annually, with a comprehensive update as needed.

III.

The Strategic Plan shall serve as the framework for decision-making, continuing numerous elements of Plan implementation, while maintaining the flexibility for adjustment as needed based upon changing conditions.

PRESENTED AND ADOPTED on this the 18th day of September, 2014, at a regular meeting of the City Council of the City of Belton, Texas.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

ORDINANCE NO. 2014-39

AN ORDINANCE AMENDING THE FEE SCHEDULE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 20 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.

This Ordinance shall take effect and be in full force and effect following passage.

PASSED AND APPROVED this the 18th day of September, 2014.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

CITY OF BELTON
FEE & RATE SCHEDULE
(Effective 10-01-13)

Sec. 2-29 **Lena Armstrong Public Library Fees** (Fee Ordinance #2014-39)

Book Sales	$0.25-$5.00 or donation; older books market value
Books:	
Late	$0.10 per book per day, plus cost for mailing late notice ($1.00)
Late Audio	$0.50 per book per day, plus cost for mailing late notice ($1.00)
Lost/damaged	
Adult Books	Replacement cost plus processing fee ($1.00 for materials)
Children's Books	Replacement cost plus processing fee ($1.00 for materials)
Copies/prints:	
Black & white	$0.20 per page
Color	$0.50 per page
Fax service	
Local	$0.10 per page
Long distance, same area code	$0.15 per page
Long distance, different area code	$0.20 per page
Scanning:	
Print/e-mail	$0.50 per page
Edit	$2.00 per page
Interlibrary Loan	Postage cost
Library Card	First one is free, replacement cards $3.00 each
Proctor Exams (print/fax)	$5.00 each
Publication of Information	Library provided complimentary copy of publication
Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost, and personnel cost
DVDs:	
Late	$0.50/day
Damaged	Replacement cost

Sec. 3-29 **Limitation of Number of Animals** (Fee Ordinance #2007-26)

Permit fee for animals in excess of limitation shall be $25.00 annual fee.

Sec. 3-42 **Fees for Impounding Dogs** (Fee Ordinance #2010-38)

1st occurrence	$25.00
2nd occurrence	$35.00
3rd occurrence	$50.00

Sec. 4-33 **Building Permit Fees** (Fee Ordinance #2014-39)

New Residential Construction	$.10 per sq. foot
New Commercial Construction	$.15 per sq. ft.
Certificate of Occupancy	No fee
GIS fee (inputting subdivision, utilities, infrastructure)	$25.00

Multiple units (2 or more units)	$10.00 per unit fee additional
Technology Fee	$10.00

Residential/Commercial Remodel/Additions

0-1,000 sq. feet	$85.00
Each additional 1,000 sq. feet	$25.00 per additional 1,000 sq. foot or portion thereof

Demolition by Owner (Fee Ordinance #2014-39)

Basic permit	$60.00 plus $300.00 cash deposit or $1,000.00 surety bond

Demolition by City (Fee Ordinance #2010-38)

Equipment cost	$200.00/hour per piece of City equipment (includes operator) + 20% of disposal costs – 2 hour minimum
Additional personnel cost	$50.00/hour per City employee

Fence Permits (Fee Ordinance #2014-39)

Basic permit	$35.00

House Moving Permits (Fee Ordinance #2014-39)

Basic Permit	$110.00 plus $300.00 cash deposit or $1,000.00 surety bond

Moving In Permits (Mobile Home Installation) (Fee Ordinance #2014-39)

$110.00

Contractor Registration (Fee Ordinance #2004-40)

$50.00

Sign Permits (Fee Ordinance #2014-39)

On premises	$60.00
Off premises	$1,010.00
Portable/temporary	$60.00

Commercial Vent Hood Inspections $35.00

Sec. 4-144 **Electrical Permit Fees** (Fee Ordinance #2014-39)

Basic Permit Fee	$35.00 + fees below
Up to 200 amps	$10.00
Additional 100 amps	$10.00 each 100 amps
110 Circuits	$4.00
220 Circuits	$5.00
Equipment Motors (½ to 50 HP)	$12.00
Equipment Motors (Over 50 HP)	$25.00
Signs	$15.00
Temporary Pole	$20.00
Pool Bonding/Grounding	$10.00
Mobile Home	$20.00
Meter Loop/Service Charge	$20.00
Reinspection Fee	$35.00
Reschedule Inspection Fee	$35.00

Sec. 4-206 **Plumbing Permit Fees** (Fee Ordinance #2014-39)

Basic Permit Fee	$35.00 + fees below
Per Fixture	$5.00
Backflow Prevention Assembly	$10.00
Water Heater	$5.00
Gas System (up to 5 outlets)	$6.00
Per Added Outlet	$1.00
Grease Recovery Device	$15.00
Lawn Sprinkler System (per head)	$1.00
Sewer/Water Yard Line	$5.00
Gas Test	$5.00
LPG Tank (propane) installation	$25.00 per tank
Reinspection Fee	$35.00

	Reschedule Inspection Fee	$35.00
Sec. 4-227	**Swimming Pools** (Fee Ordinance #2014-39)	
	Above ground	$35.00
	In ground	$85.00
	Commercial/Institutional	$110.00
Sec. 4-351	**Mechanical Permits** (Fee Ordinance #2014-39)	
	Basic Permit Fee	$35.00 + fees below
	Each heating unit	$20.00
	Each refrigeration unit	$20.00
	Replacement of heating or refrigeration unit	$20.00
	Modification of system, per air opening	$1.00
	Each commercial vent hood	$7.00
	Each commercial refrigeration system	$7.00
	Any commercial work requiring inspection but not listed above	$15.00
	Any residential work requiring inspection but not listed above	$15.00
	Reinspection Fee	$35.00
	Reschedule Inspection Fee	$35.00
Sec. 5-3	**Hazardous Material & Major Incident Response Fees** (Fee Ordinance #2014-39)	
	Pumper Truck	$100.00 per hour, minimum 1 hour
	Support Vehicle	$100.00 per hour, minimum 1 hour
	Police Vehicle	$100.00 per hour, minimum 1 hour
	Other (public works, barricades, etc.)	$100.00 per hour, minimum 1 hour
	Additional personnel	$50.00 per hour, minimum 1 hour
	City supplied water (per 1,000 gallons as determined by calculation pumping time and rate)	$5.50 per 1,000 gallons

Ambulance Standby	$100.00 per hour
Bulldozer (includes operator)	$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	$100.00 per hour, 2 hour minimum
Dump truck (includes operator)	$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	$25.00, minimum 3 yards
Other approved absorbent as needed/required	Actual cost + 10%
Other items necessary to control/contain incident	Actual cost + 10%
Disposal of debris	Actual cost + 10%
Damaged Fire Hose	$500.00 per 100' section plus S&H

Sec. 6-16 **Fire Inspection Fees** (Fee Ordinance #2014-39)

Blasting permit (per job/address)	
One day permit	$50.00
Each additional day	$25.00
Bond/insurance requirement	$1,000,000
Fireworks	
Outdoor public display	$50.00
Repeat performance (same location)	$10.00
Insurance requirement	$300,000
Indoor public display (ground burst)	$50.00
Repeat performance (same location)	$10.00
Insurance requirement	$300,000
Fuel Tanks	
Installation	$40.00 per tank
Removal	$20.00 per tank
Tank test	$20.00 per tank
Line Test	$20.00 per tank
Hospital/Nursing Homes	$150.00 annual fee
Day Care Centers	
Less than 25 children	$50.00 annual fee
26 to 49 children	$75.00 annual fee
50 to 100 children	$150.00 annual fee
Foster Home, Family Care, Boarding Home, Other, etc.	$25.00
Pre-inspection Permits for Open Burning	$25.00

Carnival/Circus Safety Inspection	$250.00
Tent Inspections	
Up to 100 occupants	$25.00
Over 100 occupants	$50.00
Fire Alarm Certification	
12,000 sf and under	$100.00
Over 12,001 sf	$200.00
Fire Flow Certification	$100.00
Sprinkler Certification	
12,000 sf and under	$100.00
Over 12,001 sf	$200.00
Commercial Vent Hood Inspection	$25.00
Reinspection Fee	$50.00
*Other permits	$25.00
*Other inspections	$25.00
Reinspection fee (separate)	$50.00

*Other permits or inspections not listed above required by the 2009 International Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of $25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.

Sec. 8-71 **Solid Waste Collection Rates - Residential** (Ordinance #2014-39)
(Effective January 1, 2014)

Curbside	$14.76 per month
Curbside Additional Container	$5.50 per month per additional container
Door-to-Truck Service	$25.60 per month
Door-to-Truck Service Additional Container	$10.00 per month additional container
Residential Recycling Service Additional Container	$5.00 per month additional container

The monthly charge for multiple residential units (apartments, duplexes, etc.), shall be the number of residential dwelling units multiplied by the rate for the type of service provided.

Replacement Recycling or Trash Container $70.00 per cart
If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18 month period; the replacement charge will be applied for any additional replacement container within the 18 month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-72 **Solid Waste Collection Rates – Commercial Cart Collection** (Ordinance #2014-39)
(Effective January 1, 2014)

Once per week service	$25.00 per cart
Commercial Cart Collection Additional Cart	$15.00 per additional cart
Commercial Recycling Cart	$8.00 per month
Institutional Recycling	$8.00 per month
Replacement Recycling or Trash Container	$70.00 per cart

If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18 month period; the replacement charge will be applied for any additional replacement container within the 18 month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-74 **Brush Collection** (Ordinance #2011-01)

Residential Garbage Customers	$3.00 per month
Non-Residential As-Called	$50.00 per 18 CY load (one load minimum)

Sec. 10-40 **Vehicle Towing, Impoundment, and Wrecker Rotation List** (Ordinance #2012-10)

Annual Tow Service Permit and Inspection	$50.00
Each Additional Wrecker Permit	$25.00/annually
Annual Storage Facility Permit and Inspection	$50.00

Maximum fees allowed to be charged by tow companies

Non-consent tow	$130.00
Incident management tow	$130.00
Winching/overturn fee	$75.00
Dolly use fee	$50.00
Deep-water recovery fee	$200.00
Storage fee	$20.00 per day
Cleanup fee for large debris	$25.00 per hour
Waiting fee	$65.00 per hour
Fuel surcharge	10% of total fees excluding storage and waiting fees
Driveshaft removal fee	$50.00
Specialized equipment fees for towing and cleanup	Reasonable hourly rates per industry standard or actual rates paid by tow service to third party vendor plus 10%

Sec. 11-17 **Alcoholic Beverage Permits** (Ordinance #70687-1)

Fees equal to ½ of the State fee

Sec. 11-60 **Massage Establishment License Fee** (Fee Ordinance #2002-41)

Annual fee for each establishment	$1,000.00

Sec. 11-61 **Massagist Business Permit Fee** (Fee Ordinance #2002-41)

Annual fee	$500.00

Sec. 11-108 **Peddlers, Solicitors, Itinerant Merchants Permit Fees** (Fee Ordinance #2013-27)

30 day license fee	$100.00
One or more agents - license fee above plus $10.00 for each agent or employee so engaged.	

Sec. 11-117 **Garage Sale Permit Fee** (Ordinance #081391-1)

$5.00. (Limited to three times per year.)

Sec. 11-134 **Commercial False Alarm Service Fees** (Ordinance #2013-26)

False alarms within 12-month period	
5-7	$50.00
8-10	$75.00
11 or more	$100.00

Sec. 15-50 **Park Permit /Reservation Fees** (Fee Ordinance #2013-27)

Park Facilities (resident in city limits)	$25.00 per day + clean-up deposit*
Park Facilities (non-resident)	$50.00 per day + clean-up deposit*
Park Attendant Fee (park events with vendors)	$25.00 per hour, per attendant

Available Facilities
Yettie Polk Park Gazebo
Confederate Park Pavilion
Heritage Park HEB Pavilion
Chisholm Trail Park Amphitheater

With electricity	$10.00 additional (limited to two outlets)
Each additional outlet	$10.00 additional
*Clean-up deposit (for each facility)	$25.00 refundable deposit

Park Event
Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park

Commercial/ticketed events	$250.00 per day + $100.00 clean-up deposit
Non-ticketed events	$100.00 per day + $100.00 clean-up deposit
With electricity	$10.00 additional (limited to two outlets)
Each additional outlet	$10.00 additional (i.e. for vendors' use)

Playing Fields (day use only; no concessions)***

Resident in city limits	$25.00 per field per day + clean-up deposit**
Non-resident	$50.00 per field per day + clean-up deposit**

Available Facilities

Jaycee baseball field
Heritage Park baseball fields
Heritage Park soccer field (no lights)
Chisholm Trail Park softball fields
Chisholm Trail Park soccer fields (no lights)

With electricity (lights/scoreboards)	$25.00 additional per field
**Clean-up deposit (for each field)	$25.00 refundable deposit

***Fields available for reservation only during non-league play.

Practice Play

Heritage Park Baseball Complex	Not available
Heritage Park Soccer Complex	Not available
Chisholm Trail Park Softball Complex	Not available
Lions Park Softball Field	Not available
Jaycee Baseball Field	Not available
Chisholm Trail Park Soccer Fields	No fee, first come first served (Not available when utilized under separate agreement.)
Continental Baseball Field	No fee, first come first served
Griggs Baseball Field	No fee, first come first served
Heritage Park Practice Baseball Field	No fee, first come first served

Neighborhood Recreational or Scrimmage Play

Lions Park Softball Field	No fee, by reservation only (Limit 1 scrimmage per 7 days, 3-hour maximum)

Youth League Play

The following facilities are available for league play for youth sports organizations through a separate agreement with the City:

Heritage Park Baseball Complex	Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex	Jaycee Baseball Field

$500.00 clean-up deposit per organization

$5.00 per player fee per organization per season (effective January 1, 2013)

Adult League Play

The following facilities are available for adult league play through a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities:

Chisholm Trail Park Soccer Complex
Heritage Park Soccer Complex

$375.00 fee per registered league team per season + 500.00 clean-up deposit

$5.00 per player fee per organization per season (effective January 1, 2013)

Tournament Play

Tournaments may be held by organizations that do not have a separate agreement with the City, from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least two weeks prior to proposed event. All field rentals are at the discretion of the City based on field conditions and availability. All field preparations will be the responsibility of the renter.

Heritage Park Baseball Complex (4 fields, bleacher seating, restrooms, concession)	$1,000.00 + $500.00 clean-up deposit
Heritage Park Soccer Complex (4 fields, restrooms, concession)	$750.00 + $500.00 clean-up deposit
Chisholm Trail Park Softball Complex (3 fields, bleacher seating, restrooms, concession)	$750.00 + $500.00 clean-up deposit
Jaycee Baseball Field (1 field, bleacher seating, restrooms, concession)	$250.00 + $500.00 clean-up deposit
Light Fee	$25.00 per hour, per complex

Harris Community Center Rental Rates (Policies Amendment 11/12/13)

Belton residents and businesses located inside the Belton city limits may contract the Center at 90% of the below listed regular rates.)

Starting rate is for 2 Hours - Minimum					
Room (Capacity)	**Deposit**		**Minimum**		**Max rate charged - 8 hours**
Evans (220)	$ 300		$ 200		$75 each additional hour
Kinchion (55)	$ 200		$ 100		$25 each additional hour
Simpson (40)	$ 175		$ 75		$25 each additional hour
McGee (17), Smith (35) & Kitchen	$ 150		$ 50		$20 each additional hour
Starting rate is for 4 Hours - Minimum					
Room	**Deposit**		**Minimum**		**Max rate charged - 8 hours**
Entire Center (364)	$ 1,000		$ 650		$150 each additional hour
$100 Audio/Visual Equipment Deposit (Evans Only)					
Optional Discounts (Promo Codes):					
COB - 10% off Belton Business/Resident Discount (inside city limits)					
MT – 20% off Monday thru Thursday					
NP - 20% off Civic Club and/or Non-profits (proof may be required - only valid Monday thru Thursday)					

Off-duty officer(s) will be required at events with alcohol present. Rates will be based from current fee & rate schedule regarding off-duty police and reserve officers (page 20).

Recreational class fees 30% to City, 70% to Instructor (Fee Ordinance 2012-30)

Sec. 20-78 **Driveway Permit Fee** (Fee Ordinance #2014-39)

$60.00 basic permit/inspection + $25.00 per additional approach

$60.00 Reinspection Fee

Sec. 20-81 **Construction Fees for Underground Facilities** (Fee Ordinance #2014-39)

These fees are for plan review only. Construction costs are the responsibility of the applicant and subject to City Engineer review and approval.

Base Plan review fee:	$250.00
Drive Bore, each:	$15.00
Street Bore, each:	$20.00
Street cut, if approved:	$10.00 per linear foot
Location fee: (Length of project within city limit)	$2.00 per linear foot
Bond Required:	8% of Engineer's Estimate of Probable Cost
Right-of-Way Construction Permit	No Fee

Sec. 22-132 **Special Events Fee** (Fee Ordinance #2014-39)

$50.00

Sec. 23-136 **Water Deposits** (Fee Ordinance #2014-39)

Single Family Residential and Commercial

3/4" & 5/8"	$100.00
1"	$100.00
1½"	$100.00
2"	$450.00
3"	$550.00
4"	$650.00
6"	$850.00
8"	$1200.00

Multifamily Residential
$40 per unit ($6,000 maximum)

Outside City limits	1¼ times the in-City rate
Construction Meters	$100.00/month rental + $2,500.00 refundable deposit
Placement Fee	$25.00

Meter Relocation Fee	$25.00
Damaged Meter Repair Fee	Actual cost +10%
Tampering with water meter	$500.00
Tampering with fire hydrant	$1,250.00

Sec. 23-137 **Water Tapping Fees** (Fee Ordinance #2014-39)

5/8”-3/4” meter Laid in place type	$400.00
Not laid in place type (no street cut)	$900.00
Not laid in place type connected at service line	$600.00
5/8”-3/4” meter - street cut	$1,300.00
Over 5/8”-3/4” up to 1” meter	Appropriate fee above + $100.00 additional
Over 1” meter	Actual cost material + equipment/labor
Equipment	$100.00 per hour per piece of equipment
Labor	$25.00 per employee per hour
Technology Fee	$10.00

Sewer Tapping Fees (Fee Ordinance #2014-39)

Laid in place type – 4” sewer tap	$300.00
Not laid in place type 4” sewer tap - no street cut	$800.00
Not laid in place type 4” sewer tap - street cut	$1,200.00
Sewer taps larger than 4”	Actual cost ($800.00 minimum) + equipment/labor
Equipment	$100.00 per hour per piece of equipment
Labor	$25.00 per employee per hour
Tecnology Fee	$10.00

Sec. 23-139 **Utility Reconnect Fees** (Fee Ordinance #2014-39)

Normal hours	$20.00
After hours	$40.00
Irrigation meter reactivation/deactivation	$20.00

Sec. 23-140 **Transfer of Utility Service Fee** (Ordinance #2008-32)

$20.00

Sec. 23-141 **New Service Fee** (Fee Ordinance #2008-32)

$20.00

Sec. 23-151 **Water Rates** (Fee Ordinance #2008-32)

0 - 2,000 gallons	$14.00 minimum
Over 2,000 gallons	$3.25 per thousand gallons

Bulk Water Rates (Fee Ordinance #2011-15)

$3.25 per 1,000 gallons purchased in bulk from City facilities.

Sec. 23-152 **Water and Sewer Rates Outside the City** (Ordinance #2004-25)

1¼ times the prevailing rate within the City

Sec. 23-154 **Leak Rate** (Fee Ordinance #2012-30)

One-half the per 1,000 gallons rate in excess of the prior 12 months average consumption, or comparable historical use for a particular month(s).

Sec. 23-171 **Sewer Rates** (Fee Ordinance #2008-32)

Class A

0 – 2,000 gallons	$11.00 minimum
2,001 – 15,000 gallons	$3.50 per thousand gallons

Classes B, C & D

0 – 2,000 gallons	$11.00 minimum
Over 2,000 gallons	$3.50 per thousand gallons

Sec. 23-186 **Late Fee** (Fee Ordinance #2014-39)

5% of bill / Minimum $10.00

Sec. 23-187 **Returned Check Fee** (Fee Ordinance #2004-40)

$30.00

Sec. 23-308 **Drainage Fee** (Ordinance #2012-42)

Residential Property
(1-4 dwelling units on one parcel)

# of Units	Monthly Fee
1	$3.00 per monthly billing cycle per single family dwelling unit
2	$3.00 per unit, $6.00 total per monthly billing cycle
3	$3.00 per unit, $9.00 total per monthly billing cycle
4	$3.00 per unit, $12.00 total per monthly billing cycle

Other Property

Non-residential and developed residential properties with more than four (4) dwelling units will be imposed a flat fee based on the impervious cover of the parcel, as follows:

Sq. Ft. Range of Impervious Cover	Monthly Fee
250,000 sq. ft. and over	$200.00
100,000 – 249,999 sq. ft.	$100.00
50,000 – 99,999 sq. ft.	$50.00
10,000 – 49,999 sq. ft.	$20.00
0 – 9,999 sq. ft.	$10.00

Sec. 23-337 **Irrigation System Permits** (Ordinance #2014-39)

Installation permit	$40.00 + fees below
Per sprinkler head	$1.00
Backflow prevention assembly	$10.00
Reinspection Fee	$35.00
Reschedule Inspection Fee	$35.00

Sec. 24-22 **Taxicab Permit Fees** (Ordinance #51348)

Annual license fee	$20.00 per vehicle per year

Sec. 24-27 **Taxicab Fares and Charges** (Ordinance #21280-1)

Fares	$.90 first 1/16 mile and portion thereof $.10 per 1/16 mile and portion thereof additional
Airport Cab Service	Same basis except $.25 each added passenger

Sec. 24-76 **Emergency Medical Services Rates** (Fee Ordinance #2009-48)

EMS Transports:		
Service Level:	**City**	**Rural**
Basic Life Support (BLS): Emergency pre-hospital care that uses non-invasive medical acts.	$ 500.00	$ 800.00
Advanced Life Support 1 (ALS1): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG monitoring.	$ 600.00	$ 800.00
Advanced Life Support 2 (ALS2): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring and drug therapy.	$ 700.00	$ 800.00
No Transport Calls:		
A call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.		
Service Level:	**City**	**Rural**
Non Transport Level 1: Calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation. ** If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such service.*	No Charge *	$ 800.00
Non Transport Level 2: Calls which result in BLS treatment and non-transportation.	$ 500.00	$ 800.00
Non Transport Level 3: Calls which result in ALS1 or ALS2 treatment and non-transportation.	$ 600.00	$ 800.00
Mileage:		
City: Per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.	$ 10.00	
Rural: Per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle re-enters the City of Belton.		$ 10.00

Zoning (Fee Ordinance #2013-27)

Rezoning	$250.00
Specific use permit	$250.00
Variance request	$250.00

Subdivisions (Fee Ordinance #2014-39)

General Development Plan review	$200.00
Administrative plat	$200.00
Preliminary subdivision plat	$250.00 + $3.00 per lot
Final subdivision plat	$250.00 + $3.00 per lot
Preliminary 1-lot subdivision plat	$250.00 + $10.00 per acre
Final 1-lot subdivision plat	$250.00 + $10.00 per acre
Placing traffic control devices and street name signs	$275.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign). Also applies to replacement signs due to accidents or vandalism.
Inspection/Testing Fees	Actual Costs + 10%
Park Land Dedication (Ord. #2005-05)	$200 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ordinance.
Tree Replacement Fee	$50 per caliper inch

Miscellaneous Fees

Bound Publications (Fee Ordinance #2014-39)

Budget	$20.00
CAFR	$15.00
Charter	$15.00

Public Information Requests (Fee Ordinance #2014-39)

Accident Reports	$5.00 per report

Other requests (in accordance with current guidelines adopted by the Attorney General's Office)

Standard copy (up to 8½x14)

Black & white copies	$ .10 per page
Color copies	$ .25 per page

(each side that has recorded information is considered a page)
Electronic Copies - No charge if document contains less than 100 pages
Paper Copies - No charge if total amount is less than $1.00

<u>Nonstandard copy</u>	
Oversized paper (11x17, greenbar, bluebar)	$ .50 per page
Color copies, oversized paper	$ .75 per page
CD ROM	$1.00 each
Magnetic tape	actual cost
Data cartridge	actual cost
Tape cartridge	actual cost
VHS video cassette	$2.50 each
Digital video disc (DVD)	$3.00 each
JAZ drive	actual cost
Audio cassette	$1.00 each
Specialty paper (mylar, blueprint, blue line, map, photographic)	Actual cost
Other electronic media	Actual cost
Microfiche/microfilm	
Paper copy	$ .10 per page
Fiche or film copy	actual cost
<u>Personnel charge</u>	
Programming personnel	$28.50/hour
Other personnel (labor to locate, compile, and reproduce)	$15.00/hour (see City Clerk)
Overhead charge	20% of personnel charge (see City Clerk)
<u>Computer resource charge</u>	
Mainframe	$10.00 per CPU minute
Midsize	$1.50 per CPU minute
Client/server	$2.20/hour
PC or LAN	$1.00/hour
Miscellaneous supplies (labels, boxes, etc.)	actual cost
Remote document retrieval	actual cost
Postage/shipping (if applicable)	actual cost
Credit card transaction fee (if applicable)	actual cost
<u>Fax</u>	
Local	$.10/page
Long distance, same area code	$.15/page
Long distance, different area code	$.20/page

<u>Court fees (amounts retained by City)</u> (Fee Ordinance #2010-38)

Teen court fee	$50.00
Community service fee (adult/juvenile)	$50.00

Nuisance Abatement (Fee Ordinance #2012-17)

By City:

Grass mowing/lot cleanup (includes personnel)	$100.00/hour (2 hour minimum)
Debris removal/haul costs	$100.00/hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost
Additional personnel	$25.00/hour

By Vendor:

Grass mowing, lot cleanup, and debris removal	Actual cost + 20%

Credit Card Payments (Fee Ordinance #2004-40)

Credit Card Payments	4%
Internet Payments	4%
Refused Credit Card	$30.00
Returned Check Fee	$30.00

Other (Fee Ordinance #2013-06)

Historic Preservation Certificate of Appropriateness Application	$50.00
Street Renaming Policy Application	$150.00
City Facility Naming Application	$75.00
Fingerprinting	$5.00 per card
Vehicle Title Inspections (68A)	$40.00 per vehicle
Vehicle Impound Fee	$10.00/day
*Off-Duty Police	$28.00 per hour minimum (two hour minimum) Or actual overtime rate if contracted through City
*Off-Duty Fire Fighters	$28.00 per hour (two hour minimum) Or actual overtime rate if contracted through the City

*Ambulance Standby	$100.00/hour
*Patrol Unit Escorts:	
Educational institutions domiciled in Belton	Per mile at prevailing City mileage rate
Other institutions and entities	$25.00/hour + actual personnel costs

*Employment and use of all off-duty public safety employees and vehicles shall be pursuant to the "Special Public Safety Services Policy" approved by the City Council.

BUDGET GLOSSARY

Account Number: A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable: A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable: An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real, and certain personal property according to the property's assessed value and the tax rate. Also known as property taxes.

Appropriation: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Arbitrage: The reinvestment of the proceeds of tax-exempt securities in materially higher-yielding taxable securities.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Belton are assessed by the Bell County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountant, concluding in a written report called the Comprehensive Annual Financial Report (CAFR).

Available Cash: Unobligated cash and cash equivalents.

Balanced Budget: A balanced budget occurs when the total sources of revenues a government collects in a year is equal to the amount it spends on goods, services, and debt service. In Texas, municipalities are allowed to use available fund balance as sources.

Basis of Accounting: Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a

specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Capital Improvements: Expenditures for the construction, purchase or renovation of City facilities or property.

CIP: Capital Improvement Plan. A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash: Currency on hand and demand deposits with banks or other financial institutions.

Cash Basis: A basis of accounting in which transactions are recorded on when cash is received or disbursed.

Cash Equivalents: Short-term, highly liquid investments that are readily convertible to known amounts of cash.

Certificate of Obligation (C.O.): Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

Contingency: The appropriation of funds for future allocation in the event specified budget allocations are insufficient and additional funding is required.

Current Taxes: Taxes that are levied and due within the ensuing fiscal year.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program.

Depreciation: The proration of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A grouping of related activities within a particular department. For example, Animal Control is a division of the Police Department.

Effective Tax Rate: The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

Enterprise Fund: See Proprietary Fund.

Expenditure: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Equity: The difference between assets and liabilities of the fund.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Belton's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bond or tax-supported debt.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The difference between fund assets and fund liabilities of governmental & trust funds. Fund balance for general fund types using modified accrual accounting closely equates to available cash.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, streets, and parks and recreation.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the Debt Service Fund. They are backed by the full faith and credit of the City. Voter approved.

Goals: Department/division objectives intended to be accomplished or begun within the coming fiscal year.

Governmental Funds: Funds generally used to account for tax-supported activities. These include the General Fund, Debt Service Fund, and Capital Projects Funds.

Grant: Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Infrastructure: Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, and water and sewer systems.

Interest and Sinking Fund: See Debt Service Fund.

Interfund Transfers: Amount transferred from one fund to another.

Intergovernmental Revenue: Revenues received from another governmental entity, such as county, state or federal governments.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance; normal periodic repairs; part replacement and so forth needed to maintain the asset so that it continues to provide normal service.

Mission: The basic purpose of a department/division - the reason for its existence.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the Fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Paying Agent: An entity responsible for paying of bond principal and interest on behalf of the City.

Principal: The face value of a bond, payable on stated dates of maturity.

Property Taxes: See Ad Valorem Taxes.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earning of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxable Value: The assessed value of property less any exemptions available on that specific property. The tax rate is applied to the taxable value to arrive at a tax levy.

Tax Base: The total taxable value of all real and personal property in the City as of January 1st of each year, as certified by the Tax Appraisal District, less any exemptions.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: The amount of tax levied for each $100 of taxable value.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

TML: The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

TMRS: The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Belton currently offers its employees a retirement plan with 2:1 matching, 5 year vesting and retirement eligibility at age 60 with 10 years of service and at any age with 20 years of service.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. water and sewer fees).

ACRONYMS:

AED: Automated External Defibrillator
AICP: American Institute of Certified Planners
AMI: Advanced Metering Infrastructure
ANSI: American National Standards Institute
AP: Accounts Payable
APA: American Planning Association
APWA: American Public Works Association
AR: Accounts Receivable
AUSA: Association of the United States Army
AWWA: American Water Works Association
BCCC: Bell County Communication Center
BCWCID: Bell County Water Control and Improvement District
BEDC: Belton Economic Development Corporation
BISD: Belton Independent School District
BOAT: Building Official Association of Texas
BPD: Belton Police Department
BRA: Brazos River Authority
CAFR: Comprehensive Annual Financial Report (audit)
CAPS: Community Awareness Policing Services (grant)
CDL: Commercial Driver License
CHIPS: Citizens Helping in Police Service
CID: Criminal Investigation Division
CIP: Capital improvements Projects
CL: Cash Collections
CM 457(f): City Manager Supplemental Retirement Plan
CPA: Certified Public Accountant
CPRP: Certified Park and Recreation Professional
COBRA: Consolidated Omnibus Budget Reconciliation Act
COPS: Community Oriented Policing Services (grant)
COSCOM: Combat Sustainment Command
COTCT: Christmas on the Chisholm Trail
CSS: Community Service Specialist
CTCOG: Central Texas Council of Governments
CTHRMA: Central Texas Human Resource Management Association
CTWSC: Central Texas Water Supply Corporation
CY: Cubic yard
EMS: Emergency Medical Services
FA: Fixed Assets
FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
FWHRMA: Fort Worth Human Resource Management Association
FTA: Failure to Appear
FY: Fiscal Year
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GAAP: Generally Accepted Accounting Procedures
GASB: Governmental Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officers Association
GFOAT: Government Finance Officers Association of Texas
GIS: Geographic Information System
GL: General Ledger

HCFA: Health Care Financing Administration
HCL: Hydrochloric Acid
HIPAA: Health Insurance Portability and Accountability Act
HOT- Heart of Texas
HVAC: Heating, ventilation, and air conditioning
ICD: International Classification of Diseases
ICMA: International City/County Management Association
ICP: International Classification of Procedures
IEDC: International Economic Development Council
IMC: Infrastructure Materials Contract
IPMA: International Public Management Association
ISO: International Organization for Standardization
KTMPO: Killen-Temple Metropolitan Planning Organization
LF: Linear foot
MDT: Mobile Data Terminal
M&O: Maintenance and Operation
NAIOP: National Association of Industrial & Office Properties
NFPA: National Fire Protection Association
NLC: National League of Cities
NTCAR: North Texas Commercial Association of Realtors
O&M: Operations and maintenance
OCOD: Office of Communication, Outreach, and Development
PHR: Professional in Human Resources
PO: Purchase Orders
PosPay: Positive Pay (system offered through local bank to deter check fraud)
PPFC: Public Property Finance Corporation
PRCA: Professional Rodeo Cowboys Association
PSO: Pubic Service Officer
PW: Public Works
P/Y: Payroll
P&Z: Planning and Zoning
R&M: Repair and maintenance
RMM: Remote Monitoring and Management
ROW: Right of way
SCBA: Self-Contained Breathing Apparatus
SHRM: Society for Human Resource Management
SIDC: Southern Industrial Development Council
SO: Service Order
SS: Social Signature
TAA: Texas Apartment Association
TABA: Temple Area Builders Association
TAGITM: Texas Association of Government IT Managers
TAMIO: Texas Association of Municipal Information Officers
TBWWTP: Temple-Belton Waste Water Treatment Plant
TBRSS: Temple-Belton Regional Sewerage System
TCEQ: Texas Commission on Environmental Quality
TCFP: Texas Commission on Fire Protection
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System
TCMA: Texas City Managers Association
TDFA: Texas Dormitory Finance Authority
TEDC: Texas Economic Development Council
TIDC: Texas Industrial Development Council

TIRZ: Tax Increment Reinvestment Zone
TMCA: Texas Municipal Clerks Association
TMCCP: Texas Municipal Clerks Certification Program
TMHRA: Texas Municipal Human Resource Association
TML: Texas Municipal Leagues
TMPA: Texas Municipal Personnel Association
TMRS: Texas Municipal Retirement System
TOP: Forms Overlay
TPCA: Texas Police Chiefs Association
TPWA: Texas Public Works Association
TWC: Time Warner Cable
TWUA: Texas Water Utilities Association
TxCDBG: Texas Community Development Block Grant
TxDOT: Texas Department of Transportation
UMHB: University of Mary Hardin Baylor
WS: Water and Sewer
YAC: Youth Advisory Committee