

**City of Belton
Annual Budget
FY 2008**





Annual Budget
2007 ~ 2008

City of Belton, Texas



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Belton
Texas**

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Belton, Texas** for its annual budget for the fiscal year beginning **October 1, 2006**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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City of Belton

~ Founded 1850 ~

October 1, 2007

To the Honorable Mayor
and Members of the City Council
City of Belton
333 Water Street
Belton, Texas 76513

Mayor and Council Members:

We are pleased to submit the budget for the 2008 fiscal year, beginning October 1, 2007 and ending September 30, 2008. The budget is the means of presenting, in financial terms, the overall plan for accomplishing the City's objectives during the coming year.

This budget represents the combined efforts of the City Council, Management, and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government to meet the goals established by the City Council within the limitations of sound financial policies.

BUDGET THEMES

1. Implement Strategic Plan

First begun in 2000, the Strategic Plan is the City's primary planning document. Each year, the Plan is reviewed, revised, and updated as needs and conditions dictate. The revised plan forms the framework upon which the budget is built. Performance of Strategic Plan initiatives are measured using an "implementation scorecard", which is included in the plan document. Additionally, each department measures success and progress by tying both accomplishments for the prior year and goals for the upcoming year to the various Strategic Plan goals and tasks.

A comprehensive Strategic Plan update occurred in FY 2007. The Strategic Plan is presented in detail in a separate section of this document.

2. Maintain Operations Within a Balanced Budget

The FY 2008 budget is oriented toward sustaining the City's current operating levels while meeting the demands created by growth. A balanced approach of focusing on improving levels of service and facilities while remaining fiscally conservative, served as the basis for this budget. The issues impacting achievement of this goal include:

- ▶ Serving citizens' needs;
- ▶ Assessing staff workload/personnel;
- ▶ Ensuring competitive pay and benefits;
- ▶ Acquiring needed capital and equipment; and
- ▶ Recognizing available funding limitations.

In addition to long-range planning, increasing development activity, and scheduled capital projects, there remains the need to perform the day-to-day operations of municipal government. These operations include among other things, maintaining city streets, repairing sewer lines, putting out fires, responding to emergency situations, maintaining park spaces, and providing library services. These operational duties must be performed on a budget, within the constraints of limited resources. The City has adopted several financial and budget policies (see City Information Section) which reinforce the principle that we must live within our means.

3. Update Manpower Study

Identified as a priority in the Strategic Plan, a comprehensive manpower staffing and pay study was needed to ensure the City is competitive in recruiting, training, and retaining high quality, performance-oriented employees. In FY 2005, the Strategic Plan provided funding for development of this plan, which was completed and approved by City Council in the spring of 2005. The FY 2006 budget included \$300,000 to implement the plan for a full year, and the FY 2007 budget included funding to maintain those increases. Additionally, in 2007 an in-house review of pay scales was conducted, and pay scales were again updated, with emphasis on public safety and public works positions, where market forces served to make employee recruitment and retention difficult. In FY 2008, the Strategic Plan again calls for an in-house review of the Manpower Plan, with an update to be recommended to Council mid-year, dependent on budget performance at that point.

In addition, the FY 2008 budget includes funding for an additional Public Service Operator in the Police Department, an Assistant Public Works Director, a full year of funding for a Parks Maintenance Worker, and absorption of three Patrol Officer salaries from the COPS grant, which ended in FY 2007.

4. Maintain the Ad Valorem Tax Rate

In conjunction with the 2004 budget, the ad valorem tax rate was increased by six cents (from \$0.675 to \$0.735), to fund the manpower expenses for the hiring of six new firefighters to staff a second fire station. At that time, the City Council made the commitment to reduce the tax rate as

soon as practical. The tax rate in FY 2005 was reduced by three cents, and by another three cents in FY 2006, bringing the tax rate back to the \$0.675 pre-bond level. Continued growth in the FY 2007 ad valorem tax base, as well as growth in other revenues gave Council the opportunity to reduce the tax rate by an additional two cents, bringing it to \$0.655, the lowest rate since 1985. Despite increasing operating costs and manpower stressors, and in a year when additional debt was issued, the Council made the commitment to maintain the tax rate for FY 2008 at \$0.655.

5. Revitalize and Preserve Neighborhoods

The City of Belton was founded in 1850, and the community treasures its rich history. The Harris Center, and now the Harris Park, have reintroduced a beautiful area of the City to citizens, drawn visitors to the area, and revitalized the surrounding neighborhood.

In 2006, the City dedicated the *T.B. Harris Community Center* as the City's first community center. The Center had its beginnings as the Harris School, a historic African American school constructed in 1936. The City's 2005 CIP program included funding for this project, which resulted in restoration of this beautiful, old building, and a return to usefulness for a beloved community asset. This project won accolades and recognition from state and national organizations, and today it is a thriving part of Belton.

After the Harris Center was open, attention turned to developing the land adjacent to the building and Nolan Creek as a City park. Funding for the park came from the City's General Fund, the Tax Increment Reinvestment Zone Fund (TIRZ), and a Texas Parks and Wildlife Department grant. A splash pad, the center piece of the park, was completed and open for business by mid-summer 2007. The splash pad incorporates Belton's heritage by using western-themed structures, including a covered wagon, horses, rodeo barrels, and a water tank with a cowboy whose six-shooters fire streams of water. The facility has been wildly successful, drawing citizens and visitors to this beautiful area near Nolan Creek. In 2008, the Harris Park will be completed, adding an overlook pavilion, picnic areas, baseball field, and a multipurpose court.

The *Visionaries in Preservation Program (VIP)* is modeled after an innovative planning process known as "visioning". Visioning is a tool that brings the community together to develop a shared image of the future and form an action plan for achieving that vision. The Texas Historical Commission (THC) empowers Texas communities to shape the future of their historic preservation efforts through visioning and planning, and provides training and assistance tailored to achieve local preservation goals. The THC believes that preserving a community's heritage is vital to ensuring a promising future. The THC works with VIP communities to achieve preservation goals while at the same time creating new jobs, providing affordable housing, increasing economic development and revitalizing downtown districts. The THC encourages its VIP communities to use preservation in a way that translates into economic power by:

- Using buildings as existing resources;
- Using restoration efforts to keep dollars local;
- Promoting heritage tourism that feeds local businesses; and
- Attracting investment and creating value.

Through the Visionaries program, Belton committee members have learned about preservation and preservation techniques and have applied that knowledge with energy and enthusiasm. The VIP Committee will continue to guide the City's preservation and revitalization efforts.

6. Implement a Storm Water Drainage Fund

Another Strategic Plan objective was the initiation of a storm drainage utility fund to address drainage projects identified in the City's Storm Water Drainage Master Plan. Various funding alternatives for these projects have been discussed over the past several years, including a monthly fee to be levied on all properties within the City. Initially, such a fee was deferred until such time as Federal storm water regulations were finally implemented. In the meantime, the budget set aside funding for modest drainage projects. In FY 2007, the storm water regulations took effect for Belton, and the Council has indicated that a drainage fee will be implemented sometime in 2008. The FY 2008 budget therefore does not include a General Fund budget allocation for drainage. The budget will be amended to incorporate the new drainage fee and fund structure when approved by Council.

7. Provide an Ongoing Capital Improvement Plan (CIP)

In 2007, the City took the opportunity to issue additional bonds without a tax or rate increase. This was made possible by growth in the tax base, and retirement of outstanding water and sewer debt. In September of 2007, \$5.365 million in contractual obligations were issued to fund the 2007 CIP program providing funding for:

General Fund projects	\$2,230,000
Water and Sewer projects	1,420,000
TIRZ projects	<u>1,715,000</u>
Total	<u>\$5,365,000</u>

Work on the projects will begin in early FY 2008, and is expected to stretch over three fiscal years. A summary of the CIP projects appears in the Capital Outlay Section.

BUDGET SUMMARY FY 2008

Overview:

The combined FY 2008 expenditures for all City of Belton appropriated funds are \$16,701,037 which is an increase of \$1,280,505 from the FY 2007 budget. This overall increase is largely due to an increase in Development Corporation spending for capital improvements. After taking these non-recurring items into account, the total budget increased \$403,155. The changes in various expenditure categories and funds are discussed in detail below.

The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of long-range fund projections and formal mid-year budget performance reviews.

Tax Rate:

The FY 2008 budget was formulated on an ad valorem tax rate of \$.655 per \$100 of taxable valuation, which is unchanged from the FY 2007 rate. The taxable valuation for the City increased \$56.9 million or 10% from the FY 2007 roll. New property and improvements added \$33.5 million to the tax rolls, annexations added \$6.2 million, and changes in the values of existing properties and exemptions added \$17.2 million.

The tax rate is comprised of two components - the debt service portion that is dedicated to the payment of principal, interest, and fees on general obligation debt, and the maintenance and operation portion which is utilized in the General Fund for general governmental purposes. The debt service tax rate for FY 2008 is \$.1173, and the General Fund (operations and maintenance) tax rate is \$.5377. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The total **projected revenues for the General Fund in FY 2008 are \$8,673,044**, an increase of \$370,928 or 4.47% from the prior year budget. The change in revenues from the prior year budget follows:

<u>Revenue</u>	Increase (Decrease)
Sales tax receipts	\$ 194,000
Ad valorem taxes	194,243
Interest income	42,000
Refuse collection revenues and fees	41,440
Franchise revenues	29,000
Ambulance revenues	25,000
Permits and licenses	17,900
Other revenues	2,800
Interfund transfers	0
Grants and reimbursements	(81,255)
Municipal court revenues	<u>(94,200)</u>
Total increase	<u>\$ 370,928</u>

A more detailed discussion of projected revenues and the changes from FY 2007 is contained in the General Fund Section.

General fund proposed expenditures total \$8,651,564, an increase of \$149,107 or 1.75% from the prior year. The change in expenditures from the prior year budget follows:

Personnel	\$ 289,909
Supplies	8,347
Maintenance	(8,848)
Services	53,905
Contingency	12,500
Capital outlay	(3,706)
Transfers	(73,000)
Strategic Plan	<u>(130,000)</u>
Total increase	<u>\$ 149,107</u>

Personnel costs for FY 2008 include a full year of funding for the manpower study update approved by Council in FY 2007. In addition, the budget includes funding for:

- ▶ One additional public service officer;
- ▶ Full year of funding for Harris Center maintenance worker added in mid FY 2007;
- ▶ Assistant Public Works Director (½ from General Fund, ½ from Water and Sewer);
- ▶ Increase in health insurance premiums;
- ▶ Merit pay plan increases;
- ▶ Civil service step increases.

The remainder of the increase in personnel costs is the natural growth due to pay plan increases, civil service step increases, and related benefits thereon.

Supplies are budgeted with a 2.14% increase spread across all supply categories. It appears that fuel budgets were increased sufficiently in the prior year to meet FY 2008 needs, but fuel pricing continues to be a budget stressor as fuel comprises 38% of the entire supply budget.

Repairs and maintenance are budgeted to decrease 2.44%. The FY 2007 budget included funding for several non-recurring building repair projects totaling \$18,000. This budgeting decrease is partially offset by new repairs and maintenance budgets for the splash pad and the Finance building.

Services are budgeted to increase 2.97%. Pursuant to a rate increase in FY 2007, the budget for the third-party refuse collection contract has increased (\$37,000). Departmental training and travel budgets were increased (\$21,500) as a result of departmental requests.

The City Charter provides that the budget shall include a **contingency** amount to be used in case of unforeseen items of expenditures, in an amount not to exceed 3% of total General Fund expenditures. The FY 2008 amount of \$100,000 (1.22%) is well within that limit.

Strategic plan components to be funded from the General Fund total \$5,500. A schedule of strategic plan elements in this year's budget appears in the Strategic Plan Section.

Capital outlay fluctuates annually depending on the specific needs for equipment replacement and infrastructure requirements. A discussion of capital outlay and schedules of the specific items in this year's operating budget appears in the Capital Outlay Section.

Transfers from the General Fund occur when additional funding for capital projects is needed, or when the Council wants to designate funds to be used for a special purpose over a series of years. The FY 2008 budget includes transfers to the Capital Projects Fund and the Capital Equipment Fund.

Water & Sewer Fund:

The Water and Sewer Fund accounts for all activities related to the provision of water and sewer services to the residents of Belton, including administration, operations, maintenance, debt service on revenue bonds, billing, and collection.

The total **projected revenues for the Water and Sewer Fund in FY 2008 are \$4,139,900**, an increase of \$81,500 or 2.01% from the prior year budget. A more detailed discussion of projected revenues and the changes from FY 2007 is contained in the Water and Sewer Section.

Water and Sewer Fund proposed expenditures total \$4,225,386, an increase of \$33,079 or 0.79% from the prior year. The change in expenditures from the prior year budget is as follows:

Personnel	\$ 90,119
Supplies	(2,024)
Maintenance	2,654
Services	39,455
Water purchases	(3,919)
Wastewater treatment	43,929
Interfund transfers	0
Contingency	13,700
Debt service	(127,985)
Strategic Plan	0
Capital outlay	<u>(22,850)</u>
Total increase	<u>\$ 33,079</u>

Personnel costs for FY 2008 include a full year of funding for the manpower study update approved by Council in FY 2007. In addition, the budget includes funding for an Assistant Public Works Director (½ from General Fund, ½ from Water and Sewer), an increase in health insurance premiums, and funding for the merit pay plan. The remainder of the increase in personnel costs is the natural growth due to pay plan increases, civil service step increases, and related benefits thereon.

Supplies are budgeted to decrease slightly due to decreased postage, as utility bills are now mailed by a third party processor.

Repair & maintenance categories will increase 2.48%, as budgeting for some water system components were increased to match FY 2007 expenditure levels.

Services are budgeted to increase by 29.96% primarily due to costs for third party processing and mailing of utility bills. Engineering and legal budgets were also increased to more closely match expenditure trends.

Projected **water purchases** for FY 2008 are based on fixed costs from BCWCID #1 (the District), raw water based on per gallon M&O charges for a normal year water consumption, and election use/option water charges. Fixed costs fluctuate according to the debt requirements for the District.

Wastewater treatment payments are made to the Brazos River Authority for Belton's share of the Temple-Belton Regional Sewer System. Each year, the BRA calculates the split of its operating budget based on actual flows from Belton and Temple. Belton's share of the flow decreased from 24.755% to 23.560%. However, the overall BRA operating budget increased \$145,837, resulting in payments to the BRA increasing by 7.94% for FY 2008.

Transfers to the General Fund are for reimbursement of costs and payment in lieu of franchise fees. The FY 2008 budget includes:

- ▶ Franchise transfer to General Fund calculated as approximately 5% of budgeted water and sewer sales.
- ▶ Reimbursement transfer to General Fund calculated as 25% of Maintenance Department budget.

Although not required by the City Charter, a small **contingency fund** of \$20,000 is budgeted for FY 2008, to absorb unanticipated, minor operating expenses.

Strategic plan components to be funded from the Water & Sewer Fund for FY 2008 total \$2,500. A schedule of strategic plan elements in this year's budget appears in the Strategic Plan Section.

Debt service on City revenue bonds fluctuates according to the actual debt service payments to be made during the year. Schedules of outstanding water and sewer revenue bonds and debt service requirements appear in the Taxes and Debt Section.

A detailed list of **capital outlay** from operating funds is included in the Capital Outlay Section.

Economic Development Fund:

The Economic Development Fund was created in 1991, pursuant to the ½ percent economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

The budgeted **revenues for FY 2008 are \$1,187,000**, an increase of \$114,640 or 10.69% from the prior year. A discussion of economic development revenues is included in the Other Funds Section.

Total **expenditures are \$2,626,949**, an increase of \$895,789 from the prior year. Both the 2007 and the 2008 budgets include expenditures for finish-out of the speculative building and Business Park improvements. After adjusting for these large capital expenditures and non-recurring maintenance

items, operating expenditures will increase by \$18,439 or 3.15%. The increase consists of increased personnel costs (insurance, payroll growth), advertising, and debt service.

Hotel/Motel Fund:

The Hotel/Motel Fund accounts for the levy and utilization of the hotel/motel room tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

The **Hotel/Motel Fund FY 2008 budgeted revenues are \$161,200**, an increase of \$3,500 or 2.22% from the prior year. A discussion of Hotel/Motel revenues appears in the Other Funds Section.

The budgeted **expenditures for FY 2008 are \$165,150**, an increase of \$58,782 or 55.26%. The bulk of Hotel/Motel funding is allocated to the Chamber of Commerce, which must annually submit a budget request for funding to the City Council. Details of this year's budgeted expenditures appear in the Other Funds Section.

Debt Service Fund:

The Debt Service Fund is used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest. As mentioned earlier in the discussion of the tax rate, the ad valorem rate has a debt service component that is dedicated to the payment of principal, interest and fees on general obligation debt. The debt service tax rate for FY 2008 is \$.1173 per \$100 of taxable valuation. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

Fund Balances:

The Water & Sewer Fund, the Economic Development Fund, and the Hotel/Motel Fund are budgeted to have a decline in fund balance by the end of FY 2008. This is a planned result, and does not result from operating expenditures exceeding available revenues. Fund balance in all other funds will increase or stay at the same level. The City's policy is to maintain adequate fund balances to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that it is appropriate to expend excess fund balances (amounts above prudent reserves) on non-recurring expenditures and capital outlay projects.

CONCLUSION

This is a time of unprecedented opportunity in Belton. The City of Belton finds itself well positioned for the future in the midst of a sustained period of growth. Belton's growth does create new challenges which must be addressed, and this budget continues strong support for the Strategic Plan as a framework for the future. Virtually every sector of the City has construction projects underway, with projects pending in residential, industrial, retail/commercial, and governmental/institutional sectors. Meeting these challenges takes financial resources, a Council vision directing the Strategic Plan, and a management team to implement it.

The FY 2008 budget, while continuing prior year commitments to improve services and facilities, reflects a balanced approach to the multi-faceted needs of a growing community. This proposed budget continues to build on the City's successes, moving steadily forward, seeking to meet the dual goal of preserving community character, while prudently planning for future growth.

The leadership of the City Council, as well as your time and attention provided during the development of the FY 2008 budget, is greatly appreciated. Thanks also to Department Heads and all the City staff members, for their attention to detail and focus on meeting community public service needs in the development of this year's budget.

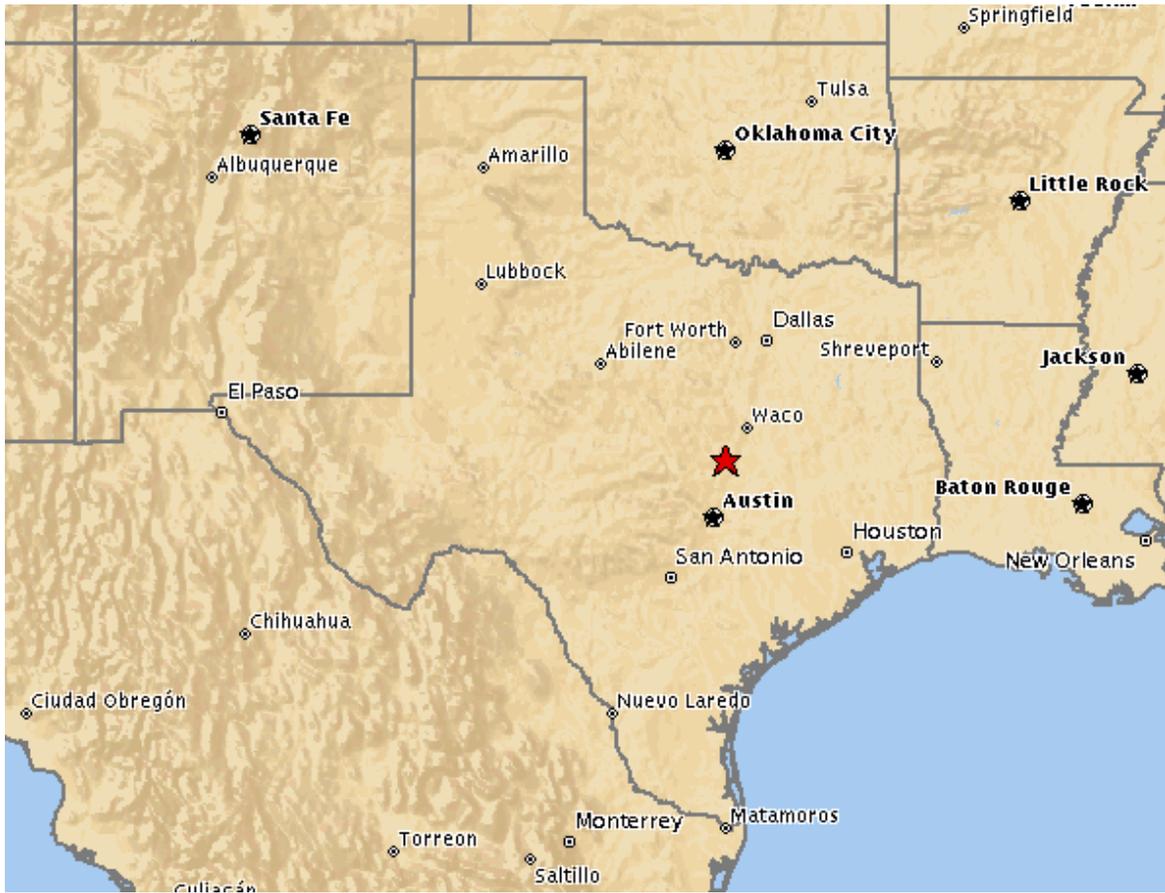
Respectfully submitted,



Sam A. Listi
City Manager



Cristy Daniell
Assistant City Manager
Finance Director



Located deep in the heart of Texas, Belton is a unique city with friendly people and a rich history. Founded in 1850 on the banks of Nolan Creek, Belton serves as the county seat of Bell County, one of the fastest growing areas in Texas. Belton is located on the famous Chisholm Trail, it was home to Texas' first female governor and has been visited by the famous (Sam Houston) and the infamous (Sam Bass).

We celebrate the 4th of July in a big way! The celebration kicks off with the stirring God & Country Concert. Three exciting days of PRCA rodeo follow, held in the air-conditioned comfort of the Bell County Expo. And on the 4th of July, we have a Texas-sized parade! *Texas Highways* magazine says Belton is one of the top-ten places in Texas to be on the 4th of July. I think it is the BEST!

In our downtown area, you will find the Bell County Courthouse, which was recently restored, along with a surrounding Courthouse square. You will also find the Bell County Museum, housed in the historic Carnegie Library building, Cochran, Blair & Potts (the oldest department store in Texas), as well as numerous antique stores and other retail establishments.

Belton takes pride in its public school system and also in being home of the University of Mary Hardin-Baylor, chartered by the Republic of Texas in 1845. We have many churches which continue to grow, and an increasing number and variety of quality homes where a family can put down real Texas roots.

Lake Belton and Lake Stillhouse Hollow offer opportunities for water sports, camping, or just relaxing on the beach. On Lake Belton, you will find the Miller Springs Nature Center, where you can enjoy walking trails and experience nature with a wide variety of flowers, birds and wildlife. Chalk Ridge Falls Park, located on Lake Stillhouse Hollow, also offers walking trails and a lovely 20 foot waterfall.

While this is just a small part of what Belton has to offer, we take great pride in our city and our citizens, and invite you to visit Belton soon. Y'all come visit us on the Chisholm Trail!

Jim Covington
Mayor

TELEPHONE DIRECTORY

CITY HALL

Administration

City Manager 933-5819
Assistant City Manager 933-5808
City Clerk 933-5817
Support Services Coordinator 933-5813
Executive Secretary to City Mgr 933-5818
Fax 933-5822

Development Services

Development Services Director 933-5816
Building Official 933-5815
Assistant Building Official 933-5814
Code Enforcement Officer 933-5820
Clerk 933-5812

FINANCE DEPARTMENT

Finance Director 933-5808
Assistant Finance Director 933-5807
Accounts Payable 933-5806
Ambulance Billing 933-5804
Cashier 933-5802
Computer Technician 933-5803
Personnel Clerk 933-5805
Receptionist 933-5800
Utility Billing 933-5809
Fax 933-5859

ECONOMIC DEVELOPMENT 770-2270
Fax 770-2279

FIRE DEPARTMENT

Central Fire Station 933-5828
Fire Station #2 933-5881
Emergency 911
Fire Chief 933-5885
Assistant Fire Chief 933-5884
Central Fire Station Fax 933-5826
Fire Station #2 Fax 933-5887

HARRIS COMMUNITY CENTER

Facility Manager 933-5860
Fax 933-5861

LIBRARY

Library Director 933-5832
Fax 933-5831

PUBLIC WORKS

Building Maintenance 933-5823
721-6154
Shop 933-5825
Streets 933-5824
Water & Sewer 933-5823
Fax 933-5811

MUNICIPAL COURT

Court Clerk 933-5838
Fax 933-5870

PARKS

Parks Superintendent 933-5834
Fax 933-5833

POLICE DEPARTMENT

Emergency 933-5840
911
Communications Room 933-5846

Administration

Police Chief 933-5845
Chief's Secretary 933-5844
Admin Commander 933-5854
Animal Control/Parking 933-5856
Fax 933-5835

Criminal Investigation Division

Investigator 933-5850
Investigator 933-5851
Investigator 933-5852
Investigator 933-5853
Secretary 933-5843

Operations

Operations Commander 933-5848
Patrol Sergeants 933-5847
Patrol Office 933-5849

Visit us on the internet at:

www.ci.belton.tx.us

You can email most City employees by using the following addressing method:
First initial, last name, followed by @ci.belton.tx.us

For example, you can email Assistant City Manager Cristy Daniell at:
cdaniell@ci.belton.tx.us

CITY INFORMATION

BUDGET CONTENTS

The City of Belton's annual budget is comprised of twelve sections, which can be grouped into three broad categories.

1. INTRODUCTION AND INFORMATION

Table of Contents: Indicates topic and page number location.

Budget Message: This letter contains information about the City's overall plan for accomplishing the City's objectives during the coming year and accomplishments during the past year.

City Information: Descriptions of the budget, the budget process, and the City organization. Also included is a synopsis of the City of Belton's history that was excerpted from "The Story of Bell County" and was written by the City's librarian, Lena Armstrong. This section also contains City and area demographic information compiled by the Belton Development Corporation. This section is intended to give non-technical users basic information to make the budget more "user-friendly".

Strategic Plan: Includes a description of the Strategic Plan purpose and process, current year budget, multi-year budget and the full plan itself.

Personnel: Includes the City's organizational chart and listings of the City's elected and appointed officials.

2. FINANCIAL

Budget Summaries: Contains summaries of budget totals for all budgeted Funds of the City.

General Fund, Water/Sewer Fund, & Other Funds: These sections contain detailed budget information for the various Funds, Departments, and Divisions of the City. Where applicable, descriptions, goals, and performance indicators for the various Departments and Divisions are given.

Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this section.

Capital Outlay & Improvements: Schedules of the capital outlay (equipment, vehicles, etc.) contained in the operating budget. Also includes a schedule of capital outlay and improvements (infrastructure) to be made from capital project funds.

3. SUPPORTING INFORMATION

Reference: Copies of the ordinances generated by the budget process: the ordinance adopting the budget, the ordinance adopting the tax rate, and the ordinance adopting rates for City services which were included in budgeted revenues. Also includes the City's current fee schedule and a glossary of some of the words and acronyms contained in the budget.

THE CITY ORGANIZATION

The City of Belton is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a mayor and six members who are elected by plurality vote from the City at large to serve a term of two years. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Divisions within it, but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In May, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the Department requests form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced; that is departmental requests, personnel costs, and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget from Finance, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate his priorities and work agenda.

A series of City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found in the local media coverage.

The workshops allow the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through these workshops, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 28, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

After adoption of the budget, the City Manager may transfer any unencumbered (unobligated) budget amount or portion thereof between general classifications of expenditures within a Division or Department. At the request of the City Manager and within the last three months of the fiscal year, the Council may by resolution, transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, after the conduction of a public hearing called for such purpose. This year's budget calendar follows on the next page.

CITY OF BELTON
Budget & Tax Calendar
FY 2008

Date	Event	Requirement/Action
May 8, 2007 (Tuesday)	Regular Council Meeting	▶ Presentation of mid-year budget report to Council.
June 1 – June 30, 2007	Budget Preparation	▶ City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budget.
July 9, 2007	TIRZ Board Meeting	▶ TIRZ Budget
July 17, 2007	Special Called Meeting	▶ Water & Sewer Budget
July 24, 2007 (Tuesday)	Regular Council Meeting Budget Workshop	▶ Development Corp Budget
August 7, 2007	Special Called Meeting	▶ General Fund Budget
August (month of)	Calculate & Publish Effective & Rollback Tax Rates	▶ By Appraisal District.
August 14, 2007 (Tuesday)	Regular Council Meeting Budget Workshop	▶ Clean-up budget workshop ▶ Hotel/Motel Budget ▶ Discuss ad valorem tax rate.
August 21, 2007 (Tuesday)	Special Called Meeting Budget Workshop	▶ Clean-up budget workshop. ▶ Call for public hearing on budget. ▶ Take record vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item and call for two public hearings on the tax rate (required if proposed rate exceeds the effective tax rate or rollback rate).
08/23/2007 (Thursday)	Newspaper Notices	▶ Publish notice of public hearing on budget (publication must be at least 7 days before public hearing). ▶ Publish notice of public hearings on tax rate (if proposed rate exceeds effective or rollback rate). (At least 7 days before 1 st public hearing.) ▶ Post web site notice of public hearings on tax rate (if proposed rate exceeds effective or rollback rate). At least 7 days before 1 st PH, to stay posted until 2 nd hearing concludes.
08/30/2007 (Thursday)	Special Called Meeting	▶ 1 st public hearing on tax rate (if proposed rate exceeds effective or rollback rate). (At least 7 days after notice published and posted.) ▶ Announce the date, time and place of the meeting at which Council will vote on the tax rate.
September 4, 2007 (Tuesday)	Special Called Meeting	▶ 2 nd public hearing on tax rate (if proposed rate exceeds effective or rollback rate). (At least 3 days after 1 st public hearing.) ▶ Announce the date, time and place of the meeting at which Council will vote on the tax rate. ▶ Public hearing on budget. ▶ Public input on strategic plan.
September 6, 2007 (Thursday)	Newspaper Notice	▶ Publish "Notice of Vote on Tax Rate"- required if proposed tax rate exceeds effective rate or rollback rate).
September 11, 2007 (Tuesday)	Regular Council Meeting	▶ Adopt budget (no less than 5 days after hearing). ▶ Adopt strategic plan. ▶ Adopt fee schedule. ▶ Adopt tax rate (no less than 3 nor more than 14 days after 2 nd public hearing).
September 16, 2007 (Wednesday)	Tax Rate	▶ Deliver adopted tax rate notice to Tax Appraisal District.

CITY FUNDS

As mentioned previously, the City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. The budgeted funds for the City include:

Governmental Funds:

- General Fund: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Belton contains the Administration (City Manager), Finance, Municipal Court, Police, Fire, Streets, Parks, Development Services, Library, Refuse Collection, and Maintenance Departments.
- Belton Development Corporation Fund: Accounts for activities related to the ½ percent economic development sales tax approved by voters in 1990.
- Hotel/Motel Tax Fund: Accounts for activities related to the City's 7 percent hotel/motel occupancy tax. These funds can only be used for purposes designated by the State and further designated by the City Council.
- Debt Service Fund: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.
- Tax Increment Reinvestment Zone Fund: This fund is used to account for projects financed with tax revenues collected in the City's tax increment and reinvestment zone, created pursuant to the state tax code statutes.

Proprietary Funds:

- Water/Sewer Fund: Accounts for operations related to providing water and sewer service to the citizens of Belton. The Water/Sewer Fund contains the Utility Administration, Water, and Sewer Departments.

The CAFR does include non-budgeted funds, which are not included in this budget document.

BASIS OF BUDGET & ACCOUNTING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (GAAP) as opposed to being expensed when paid (Budget basis).

- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expensed on a Budget basis.
- Capital outlays are recorded as assets on a GAAP basis and expensed on a Budget basis.

FINANCIAL AND BUDGET POLICIES

The **General Fund balance** shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance should be at least 90 days of operating expenditures. The projected fund balance at the end of FY 2008 is 145.63 days.

Investments made by the City shall be in conformity with State law and the City of Belton investment policy, adopted by the City Council on November 28, 2006. All investments shall stress safety, liquidity, public trust, and yield - in that order.

An **independent audit** will be conducted annually.

The City will produce **annual financial statements in accordance with** generally accepted accounting procedures (**GAAP**) as outlined by the Governmental Accounting Standards Board (**GASB**).

The City will produce a Comprehensive Annual Financial Report (**CAFR**) **which meets the requirements for** the Government Finance Officers Association's (**GFOA**) **Certificate of Achievement for Excellence in Financial Reporting**. The City has received twenty-one consecutive Certificates from FY 1986 through FY 2006. We believe the FY 2007 audit will also conform to the standards of the Certificate Program, and it will be submitted to GFOA for award consideration.

The **budget should be balanced** with current revenues plus available unreserved fund balances equal to or greater than current expenditures. All budgeted funds have balanced budgets for FY 2008.

The **tax rate should be adequate** to produce revenues required to pay for City services as approved by the City Council. The City Council has indicated their desire to avoid increasing the tax rate and has decreased the rate 16.89 cents over the last thirteen years.

Sales tax revenue projections should be conservative due to the elastic nature of this economically sensitive revenue source. Sales tax projections for FY 2008 are budgeted with a conservative 5% growth factor.

The **General Fund should be compensated by other funds for** general and administrative **services provided**, including management, finance, personnel, and the use of City streets and the City shop. The transfers for FY 2008 are \$246,000.

The City will **not issue debt to finance current operations**. No debt was issued in FY 2007 to finance current operations.

A **contingency amount** shall be included in the annual budget in an amount not to exceed 3% of total General Fund expenditures, to be used in case of unforeseen items of expenditures. The FY 2008 contingency amount is set at \$100,000 or 1.22% of operating expenditures before the contingency amount.

The City will **maintain physical assets** at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The City will produce an **annual budget document that meets the criteria for GFOA's Distinguished Budget Presentation Award**. The City has received the award for fifteen consecutive years, for FY 1993 through FY 2007.

The City's water and sewer **utilities shall operate on a self-supporting basis** so that user charges for services shall fully cover the cost of providing those services. All water and sewer revenue in the FY 2008 budget is generated from user fees and interest thereon.

The City will **not use property taxes** or other General Fund revenues **to subsidize the utility operations**. The FY 2008 budget does not contain any transfers from the General Fund to the Water & Sewer Fund.

Utility rates shall be reviewed annually to ensure that they will generate revenues adequate to cover operating expenditures, meet bond covenants, and allow for adequate capital replacement. A formal water and sewer rate study was conducted in FY 2002. The water and sewer rates for FY 2008 have been raised to accommodate expansion of system infrastructure.

The City's **rate structures for water and sewer services will** (to the greatest extent possible) **be fair and equitable** to all customers. The current water and sewer rates per 1,000 gallons are the same for all customers.

The City will **maintain sufficient net revenues to meet the debt coverage** required by existing revenue bond indentures. The projected coverage for FY 2008 exceeds current debt coverage requirements.

The **utility system will maintain a bond rating** of Baa (Moody's) and A- (Standard & Poors). The most recent ratings are at this level.

The **utility system will operate in the most efficient manner possible** to keep rates as low as possible while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets.

The City will **make timely investment in the expansion of capital assets** to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety, and environmental standards.

The City will **provide timely and accurate billing to customers**, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers.

PERFORMANCE MEASUREMENT

Performance measurement is a management tool that measures both quantitatively and qualitatively the level of service being provided. This tool seeks to answer the question “How well are we doing?” as well as the question “How well should we be doing?”

Generally, government entities collect volumes of data on a wide variety of services and activities. This data is usually available from existing sources such as financial reports, audits, department reports and studies. However, data to measure efficiency and effectiveness are less available than information on workload and expenditures. For example, data on the number of streets maintained are usually available, but information on the condition of streets is not. Measurable goals and information on citizen satisfaction is often unavailable. Consequently, managers, elected officials, and the public know how much services cost and the levels of service provided, but know little about the productivity, accomplishments, and quality of those services.¹ A performance measurement and management program seeks to provide that information.

The City of Belton has long collected data on workload demands and service levels; however, the City has just begun to identify performance measurements. The following performance measures were developed by staff and management. Some of the information for the measures was already being collected; some was not. These measures will continue to be refined and expanded in FY 2008.

Department	Performance Measure	Goal	Actual FY 2007
Finance	Maintain a fund balance of at least 25% of operating expenditures (90 days operation).	25%	40%
	Collection rate for current taxes.	96½%	97.9%
	Produce an annual budget document that meets GFOA Distinguished Budget criteria.	Yes	Yes
	Produce an annual CAFR that meets GFOA Certificate of Achievement criteria.	Yes	Yes
Police	Average response time to calls for emergency service within the City.	5 min.	5 min.
	Percentage of stolen property recovered.	60%	60%
	Percentage of issued warrants that are served.	60%	10%

¹ “A Practical Guide for Measuring Program Efficiency and Effectiveness in Local Government”, The Innovations Group, Copyright 1992.

Department	Performance Measure	Goal	Actual FY 2007
Fire	Respond to fire calls inside the City within 5 minutes.	98%	98%
	Contain structural fires to confines of building.	98%	98%
Streets	Repair of utility cuts within 5 days.	95%	95%
	Complete work orders within 5 days.	95%	95%
Planning	Complete review of applications within 5 days of receipt.	5 days	5 days
	Issue utility permits within an average of 30 minutes.	30 min.	30 min.
Inspections	Average time per inspection.	30 min.	45 min.
	% of requests for specialty inspections completed within 4 hours of request (during working hours).	95%	95%
	% of requests for building inspections completed within 4 hours of request (during working hours).	90%	80%
	% of investigations due to citizen complaint completed within 15 days of receipt.	95%	95%
	Average time for compliance with code.	7 days	14 days
Library	Increase circulation each year.	5%	(9.86%)
Utilities	Bad debts written off as a % of total billed.	0.50%	0.29%
	15% or less unaccounted for water loss.	15%	15%
	Repair main breaks within 3 hour average or less.	3 hours	3 hours
	Respond to all emergency main breaks within 20 minutes (regular working hours).	100%	100%
Maintenance	Repairs returned for corrective action.	2%	2%
	90% of equipment repairs completed within 2 working days.	90%	90%
	Maximum average downtime for fleet repairs.	2 days	2 days
	Respond to service requests within 1 day of receipt.	1 day	1 day

A HISTORICAL PERSPECTIVE

Lena Armstrong, the City Librarian for 54 years and the unofficial historian of Belton wrote the following synopsis of Belton's history. She penned a longer version of Belton history, which is included in the two-volume edition of "The Story of Bell County" published in 1988 by the Bell County Historical Commission. Lena retired from the City in December of 1998, and subsequently passed away in January of 1999. She is fondly remembered and sorely missed.

In August 1850, the new pioneer town of Belton (first named Nolandville that was changed to Belton in 1851) was laid out in blocks, streets, and lots with the courthouse public square the center. It was designated County seat for the newly organized Bell County. Incorporated in 1852, it was the only town in the County and was the last place of civilization seen by the pioneers heading West by horseback or wagon train.

Within a month after lots were sold, a post office was established and mail was arriving by horseback. But in 1852, a stagecoach route beginning in Tennessee and ending in Brownsville was stopping weekly in Belton to deliver mail, new arrivals and freight. By now, the first courthouse was in use, a log cabin placed high on blocks as safeguard from devastating floods, provided all too frequently by Nolan Creek running very near the public square. In 1853, a two-story log jail was built followed by a school, hotel, church, saloons, stores and other businesses. Most were log buildings or pole shacks, but with a new surge of people, more permanent buildings were built. Stores were erected using native stone and were two-story with the business on the first floor, family quarters on the second. A number of these stores have survived and are still in use. The A.D. Potts building, built in the late 1860's, not only is still in use but is still owned by the Potts family.

Just prior to the Civil War, Sam Houston stumped the State, urging people to not vote for secession. He made two speeches in downtown Belton, but his talks were not well received. He was booed so loudly on one occasion, he took out his two pistols, laid them on the goods box he was using for a podium, and dared anyone to interrupt him. They did not.

In 1858, the County commissioners built a new courthouse, spending \$14,000 for a two-story limestone building replacing the first courthouse which had become completely inadequate for the population the County now served. Bellcountians so opposed the new edifice, they voted out of office every commissioner, replacing them with more conservative men. It was 26 years before a third (and last) courthouse was approved and built.

Over a thousand Bell County and Belton men joined the Confederate Army and Belton women did their part by meeting daily at the courthouse to sew clothing for the soldiers. There was only one sewing machine in Belton, and it saw constant use. As the War progressed, the effects of the War were felt strongly. Supplies and inventories, as well as currency dwindled and many stores were forced to close. War's end, and defeat, saw all elected officials from the Governor to Mayors replaced with Union appointees. Federal troops patrolled the streets of Belton giving little protection to the citizens and their property. Outlaws roamed the area stealing, assaulting and killing

to such an extent that Belton men decided to do something. In the dark of the night, bands of horsemen arrived at the County jail (still standing) where ten prisoners were jailed. The horsemen dismounted, moved into the jail and shot nine men to death. It is said that for decades after, outlaws rode wide around Belton. Sam Bass, on his way to rob a bank, refused to enter Belton, saying "Those Belton men are too tough for me".

The 1870's saw a boom with building, new businesses and new enterprises. A Belton group organized the Belton Telegraph company that was chartered and extended to Round Rock where it joined Western Union. The telegraph provided daily quotes of the cotton market, necessary for an area where cotton was King. The 1870's also saw the formation of the now famous Belton Woman's Commonwealth, a loosely organized group that in retrospect seems more a battered wives' refuge than a utopian commune.

Belton met its first setback in 1881 when the City fathers, after meeting the demands of Santa Fe railroad representatives and putting up \$75,000, found themselves duped out of a railroad in Belton. They sued, but the company built their own town that they named Temple. After many years, the Supreme Court finally ended the case in favor of Belton. Meanwhile, they contracted with the M.K. & T. and by 1882, the Katy's depot was built a block from the courthouse. In the interim, Belton went "modern" with a water system and mains throughout town, an electric and telephone companies, a fire department, lumber yard, flour mill, plus newspapers, and banks. There was also a brand new college - Baylor Female College, now the University of Mary Hardin Baylor. Two beautiful parks, still maintained by the City of Belton, were acquired during these decades: the Confederate Park, donated to the City by citizens honoring the ex-Confederate Veterans; and the Yettie Tobler Polk Park, commemorating Mrs. Polk and her four children who drowned in a devastating flood that inundated Belton in 1913.

Belton got into severe financial difficulties before the Great Depression, but managed to work its way out by the 1970's. World War II and the arrival of Fort Hood to the County brought economic relief and a surge of growth. Two large lakes built during this time provide tourist attractions and IH-35 makes Belton attractive to industries and businesses.

Lena Armstrong

CITY AND AREA DEMOGRAPHICS

LOCATION

Belton is situated along the banks of the Leon River in the rapidly growing Central Corridor of Texas. It is on Interstate 35 near the geographic center of the state, approximately 135 miles south of Dallas/Fort Worth and 60 miles north of Austin. Local topography varies from rolling plains to wooded hills with two large lakes just ten minutes from downtown. Within a 150 mile radius of Belton is a market of over 9.4 million people, including the Dallas/Fort Worth Metroplex, San Antonio, and much of Houston. This region encompasses 55 percent of the population of Texas.

Distance to:

Austin	60 miles	Denver	900 miles
Dallas	135 miles	Atlanta	953 miles
San Antonio	137 miles	Chicago	1,117 miles
Houston	170 miles	Los Angeles	1,393 miles
El Paso	582 miles	New York	1,780 miles

CLIMATE

Average Winter Temperature	47.3 ° F
Average Summer Temperature	87.5 ° F
Average Annual Precipitation	35.60"
Average Annual Snowfall	0.90"
Elevation	736 Feet

POPULATION

	<u>2000</u>	<u>1990</u>	<u>1980</u>
Belton	14,623	12,476	10,660
Bell County	237,974	191,088	157,889
Killeen/Temple MSA (Bell, Coryell Counties)	312,952	255,301	214,656

EDUCATION

Belton Independent School District:

- 2 - high schools, 2 - junior high schools, 7 - elementary schools
- Over 90 percent of graduating seniors pursue further education.

- Belton High School was recognized in 1991 by the U.S. Department of Education as an exemplary Drug Free School.

Higher Education:

- Belton: University of Mary Hardin Baylor
- Bell County: Texas A & M College of Medicine, Temple
Temple College, Temple
Central Texas College, Killeen
University of Central Texas, Killeen
- Area Colleges/Universities: Baylor University, Waco
McLennan Community College, Waco
Texas State Technical College, Waco
Southwestern University, Georgetown
The University of Texas, Austin
St. Edwards University, Austin
Huston-Tillotson College, Austin
Concordia Lutheran College, Austin
Austin Community College, Austin
Texas A & M University, College Station

TRANSPORTATION

- Highways: Interstate 35, US Highway 190, State Highway 317, Loop 121, State Highway 253, FM 436, FM 439, FM 93, and FM 817.
- Bus Lines: Greyhound/Trailways and Kerrville Bus Lines - 19 departures daily.
- Motor Freight: Eleven local carriers.
- Railroad: Santa Fe Railroad, Georgetown Railroad, AMTRAK passenger service in Temple.
- Air: Killeen-Fort Hood Regional Airport via American Eagle and Continental Airlines.

UTILITIES

Electric Power:

Supplier	TXU Electric Delivery
	Numerous retail electric providers
Transmission Lines	Two 138,000 KV lines
Distribution Voltage	12,000 KV

Natural Gas:

Supplier	TXU (Texas Utilities)
Transmission Line	One 16-inch line
Transmission Line Pressure	250 - 350 PSI
Heating Value	1,030 BTU per cubic foot

Water Supply:

Supplier	City of Belton
Water Source	Surface water, Lake Belton
Plant Capacity	6.57 Million Gallons Daily
Average Consumption	1.61 Million Gallons Daily

Sewer System:

Operator	Brazos River Authority
Treatment Plant	Activated sludge
Capacity	2.50 Million Gallons Daily
Current Usage	1.56 Million Gallons Daily

Telephone:

Supplier	Southwestern Bell
	Numerous long distance and mobile companies
Digital Switching	Yes

INDUSTRIES

Belton's business community is dominated by three sectors comprising the majority of employees - manufacturing, education, and government.

The industrial sector is represented by companies manufacturing office chairs, school furniture, agriculture equipment, welding gases, fiberglass tanks, roofing material, specialty advertising products, corrugated boxes, women's formal wear, exercise equipment, veterinary vaccines, and centrifugal alloy castings. Various warehousing and distribution plants handle meat products, snack foods, parcel delivery, and insulation.

Fort Hood U.S. Army Installation is located 17 miles west of Belton. It is the largest armored base in the free world and retains a military force of approximately 38,000. Land area totals 339 square miles in Bell and Coryell Counties. The annual financial impact exceeds \$1.5 billion.

Health care stands as the largest single industry in Bell County. Over 15,000 people are employed in the medical field with over 450 physicians in the Belton/Temple area alone. There are five hospitals in Bell County: Scott & White Hospital and Clinic, King's Daughters Hospital and Clinic, Olin E. Teague Veteran's Center, Metroplex Hospital, and Darnall Army Community Hospital. Scott & White has the fourth largest multi-specialty group practice in the U.S., employing 5,000 people.

There are four banks and two credit unions represented in Belton with branch offices located throughout Bell County and Central Texas.

MAJOR EMPLOYERS

<u>Employer</u>	<u>Product</u>	<u>Employees</u>
Belton Independent School District	Education	1,200
Bell County	Government	1,003
University of Mary Hardin Baylor	Education	570
Super Wal-Mart	Department Store	373
Custom Printing	Specialty Advertising Products	225
Fleetwood Homes of Texas	Mobile Home Manufacturer	145
Cedar Crest Hospital & Clinic	Counseling & Treatment Center	145
Superior Chaircraft	Office Furniture	140
City of Belton	Government	134
Central Texas Council of Govt.	Governmental Association	132
United Parcel Service	Package Delivery	127
HEB Grocery	Grocery Store	125
Belco Manufacturing	Fiberglass Tanks	115
Izzy Design	Office Furniture	115
Crestview Manor	Nursing Home	83
American Spincast	Centrifugal Alloy Castings	67
McDonalds	Restaurant	60
Ag-Meier	Farm Equipment	60
Tarco of Texas	Roofing Material	50
Texas Dept of Transportation	Highway Construction	39
Whataburger	Restaurant	35
Compass Bank	Financial Institution	34
U.S. Postal Service	Package Delivery	33
Hydraulic Fitness & Rehab Equipment	Fitness Equipment, Parts, & Repair	30
Age Box Company	Corrugated Boxes	25
First Texas Bank	Financial Institution	22
U.S. Army Corps of Engineers	Management of Lakes	20
T.R. Thornton	Bridal/Formal Wear Mfg.	20
Frito Lay	Distribution Center	19

COMMUNITY AND RECREATION FACILITIES

Newspaper:	Belton Journal (weekly) Temple Daily Telegram (daily)
Radio:	KPLE - Country/Western format KUSJ - Country/Western format KTEM - Talk Radio KNCT - Public Broadcasting System KTON - Christian Radio KIIZ/KLFX - Classic Rock format
Television:	KCEN-TV Channel 6 KWTX-TV Channel 10 KXXV-TV Channel 25 35 Cable Channels
Library:	1 Municipal - over 25,000 volumes 1 University - Mary Hardin Baylor
Churches:	33 with 12 denominations
Motels:	3 with 158 rooms
Hotels:	1 with 72 rooms
Golf Course:	1 Public 18-hole course in Belton. Within a 10 minute drive, there are 2 Championship Country Clubs and 1 Public Course.
Museums:	Bell County Historical Museum Bell Fine Arts Museum

Harris Community Center: This newly renovated structure is situated gracefully along Nolan Creek and is an ideal setting for meetings, receptions, and reunions. The original building was constructed in 1936 and housed the Harris School, a historic African American school recognized with a state historical marker for its contribution to African American education. The building and grounds were conveyed from the school district to the City of Belton in 2005 for renovation. The Center was dedicated in July 2006 in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion. The Center has already received numerous awards and accolades, and ensures that the legacy, heritage, and contributions of those who came before us will be remembered.

Bell County Expo Center: Central Texas' newest and best entertainment complex, the Expo Center includes a 9,400 seat main arena, a special events room, an assembly hall, an exposition building, and horse barns.

Lakes: Belton Lake (7,400 acres) and Stillhouse Hollow Lake (6,340 acres) offer outdoor recreation, fishing, boating, skiing, boat rentals, launching ramps, picnic grounds, restrooms, restaurants, snack bars, drinking water, camping areas, RV areas, marinas, and nature trails.

Heritage Park: This 62 acre park along the Leon River includes a baseball/softball complex, 4 soccer fields, picnic areas, jogging paths, fishing dock, playscape area, group pavilion, concession stand, and ample lighted parking.

Chisholm Trail Park: This 34 acre park includes a one mile walking trail, 2 softball fields, soccer field, multipurpose field, in-line hockey rink, multipurpose court, volleyball court, playground, horseshoe pits, picnic areas, amphitheater, pavilion, concessions stand, and parking.

Harris Community Park: This park includes a playground, splash, pad, and pavilion with restrooms. It is located near the renovated Harris Community Center and overlooks Nolan Creek and the Hike and Bike Trail.

SummerFun USA: A water amusement park along the banks of the Leon River adjacent to Heritage Park. The park includes a swimming pool, giant water slides, children's area, concessions, and picnic area.

Bell County Museum: One of twelve remaining Carnegie Libraries in Texas, this historic building was restored in 1990 and now stands as the major collection of Bell County history. In 1991, Bell County Museum was awarded the entire collection of artifacts of Miriam "Ma" Ferguson, the first woman governor of Texas and a native of Bell County.

Independence Day Celebration and PRCA Rodeo: The Annual 4th of July Celebration has been celebrated since the late 1800's and attracts crowds from all over Central Texas. The Celebration includes a kick-off barbecue and old time shoot out on the Courthouse lawn, a four day Professional Rodeo Cowboy's Association Rodeo, a family fun carnival, God and Country concert featuring religious and Texas music, July 4th parade and patriotic program, and a day full of activities in Yettie Polk Park. Festivities in Yettie Polk Park include Children's Day in the Park, Old Fiddler's Contest, gospel singing, arts and crafts festival, and food booths. The Celebration is sponsored by the Belton Area Chamber of Commerce.

Historical Homes Tour: The annual Historical Homes Tour is held the last weekend in April. The tour features private homes and public buildings. The buildings include the Bell County Courthouse, the Bell County Museum, the University of Mary Hardin Baylor Museum, and the Old Church Art Gallery. The Homes Tour is sponsored by the Belton Area Chamber of Commerce and the Historical Homes Tour Committee.



City of Belton Strategic Plan

FY 2008–2013

October 1, 2007

HISTORY OF THE STRATEGIC PLAN

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton and to develop and pursue appropriate strategies to address these issues. The process began with two weekend retreats attended by Councilmembers, the City Manager and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals divided into five categories: (1) Delivery of Services; (2) Economic Development; Growth and Revenue; (3) Parks and Recreation; (4) Environmental; and (5) Strategic Initiatives.

After goals were identified and ranked by Council, City staff conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. Attendees came from State agencies, County government, the Belton Independent School District, the University of Mary Hardin Baylor, the Chamber of Commerce, City allies, various City boards and commissions and the media. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the strategic plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the adoption of a Strategic Plan for the City of Belton on September 11, 2001.

As a prelude to the annual budget process, a review and update of the Strategic Plan has occurred each year since the initial Strategic Plan adoption in 2002, 2003, 2004, and 2005. With Council changes, and with significant tasks identified in the initial Plan accomplished, the Council decided a comprehensive Strategic Plan update was needed in 2005.

The Central Texas Council of Governments (CTCOG) was selected by the City Council to facilitate the update of the Strategic Plan. Individual interviews were scheduled with each City Councilmember in order to learn more about their background, ideas and vision for the future development and growth of the City. These interviews were summarized to organize the views and opinions of each of the members. A two day retreat was scheduled with the City Council at the end of August 2005, and several items were discussed regarding the updated Strategic Plan including the structure of the updated Plan; Strategic Plan element development and prioritization; discussion and agreement regarding the key issues; next steps; and future support of the revised plan.

During the retreat the City Council determined that the main Strategic Plan Priorities included community relations, city services, fiscal management, economic development, municipal infrastructure, planning and development, transportation, and public safety. These priorities

were modified slightly according to topical areas and to address all strategic plan needs. Then, each priority was discussed to determine where the City needed to focus in order to reach these goals.

Upon completion of the retreat, a draft Strategic Plan document was submitted for city review. Following revisions, a final document was delivered to the City Council for review at a public meeting. Following reformatting and editing, the 2007-2012 Strategic Plan was printed for first time distribution to each City of Belton household in May 2007.

It was the consensus of the City Council that the Plan should be reviewed as part of the annual budget each year. Additionally, the Plan should be comprehensively reviewed at a minimum of every two years. The next scheduled major update will occur in 2009.

IMPLEMENTATION PROCESS

It is very important that the City of Belton continuously use the Strategic Plan in its planning processes, especially in preparation of the annual budget and Capital Improvement Plans. This Plan will be referred to in developing the work plans for each City department and should be updated annually. The following items outline the process for utilizing the Strategic Plan:

- Review Strategic Plan, functional action plans and financials with City Council annually. Update the Strategic Plan based on progress in implementation, changed priorities, and financial conditions.
- Review and update annually policy statements, goals, and strategies to determine their appropriateness.
- Budget for strategic priority items in each annual budget cycle as appropriate.
- Ensure functional plans remain updated and consistent with Capital Improvement Plans, annual budget needs, strategic plan policy statements, and goals.
- Completely re-evaluate the entire Strategic Plan at least every two years. The next anticipated comprehensive evaluation should occur in 2009.

City of Belton
Strategic Plan Elements - Five Year Implementation Plan
Multi-Year Cost Projection

Strategic Plan Element	Actual FY 06	Projected FY 07	Proposed FY 08	Estimated FY 09	Estimated FY 10
1. Strategic Initiative Goals					
A Update Strategic Plan regularly	\$ 7,500	\$ 7,500	\$ 5,000	\$ 10,000	\$ 5,000
B Ultimate vision for City					
C Infrastructure master plans	\$ 62,776		FCL / CIP	FCL / CIP	FCL / CIP
D Implement updated CIP			FCL / CIP	FCL / CIP	FCL / CIP
E Seek grants			----- Varies with grant and award amount -----		
F Affordable housing strategies	\$ 37,500		FCL	FCL	FCL
G Enhance partnerships	\$ 100,000				
H Neighborhood preservation and rehab	\$ 18,335	\$ 10,000	\$ 20,000	FCL	FCL
2. Community Relations Goals					
A Public info about City services & programs			FCL	\$ 50,000	\$ 50,000
B Customer service & response to citizens		\$ 15,000	\$ 6,300	\$ 6,300	\$ 6,300
3. Delivery of Services Goals					
A City master plans	\$ 62,276		FCL	FCL	FCL
B Balance service expansion with revenues	\$ 2,223	\$ 2,500	\$ 11,000		
C Adequately trained & compensated staff		\$ 191,892	\$ 215,560	FCL	FCL
4. Fiscal Management Goals					
A Long-range fiscal strategy					
B Comprehensive technology plan	\$ 143,455	\$ 82,559	\$ 72,832	\$ 75,000	\$ 75,000
C Customer service and communication		\$ 7,100	\$ 3,500	\$ 15,000	\$ 15,000
5. Economic Development Goals					
A Economic development strategy			\$ 30,000		
B Full range of economic develop activity	\$ 411,983	\$ 100,000	\$ 1,817,350	FCL	FCL
C Quality of life business recruitment	\$ 96,505	\$ 41,650	\$ 78,500	\$ 70,000	\$ 70,000
6. Municipal Infrastructure Goals					
A Plan the City's infrastructure system				FCL	FCL
B Build the City's infrastructure system	\$ 97,392	\$ 100,000		FCL	FCL
Build the City's infrastructure system	\$3,434,301	\$5,882,592	\$ 1,966,667	\$1,966,667	\$1,966,667
C Maintain the City's infrastructure system	\$ 281,375	\$ 287,130	\$ 316,506	\$ 320,000	\$ 325,000
7. Planning, Development and Growth Goals					
A Comprehensive land use plan				FCL	FCL
B Revise development standards	\$ 30,000	\$ 30,000			
C Growth management strategy	\$ 20,000	\$ 9,000	\$ 20,000	FCL	FCL
D Code enforcement strategy	\$ 11,837	\$ 40,000	\$ 30,000	\$ 35,000	\$ 40,000
8. Transportation Goals					
A Thoroughfare plan				FCL / CIP	FCL / CIP
B Partnerships for transportation interests					
C City code requirements and transportation					
9. Public Safety Goals					
A Staffing, training, equipment and facilities	\$ 133,183	\$ 4,100			
Staffing, training, equipment and facilities		\$ 267,340	\$ 401,500	FCL	FCL
B Education, outreach and prevention					
C Utilize BCCC records management system					
D Drug task force					
E Participate fully in BCCC programs	\$ 202,765	\$ 176,990	\$ 178,403	\$ 180,000	\$ 185,000
F Police department strategic plan			\$ 20,000	FCL	FCL
10. Leisure Service Goals					
A Library master plan			FCL / CIP	FCL / CIP	FCL / CIP
B Parks and recreation master plan	\$3,107,660	\$ 455,843	\$ 200,000	FCL / CIP	FCL / CIP
Totals	\$8,261,066	\$7,711,196	\$ 5,393,118	\$2,727,967	\$2,737,967
General Fund	\$ 417,829	\$ 638,330	\$ 649,903	\$ 265,000	\$ 275,000
Water & Sewer Fund	\$ 127,275	\$ 9,600	\$ 14,500	\$ 15,000	\$ 15,000
Shared Costs	\$ 7,500	\$ 199,392	\$ 250,560	\$ 10,000	\$ 5,000
Other Funds	\$ 608,488	\$ 151,650	\$ 1,915,850	\$ 70,000	\$ 70,000
CIP-Capital Improvments Program	\$6,675,144	\$6,342,535	\$ 2,166,667	\$1,966,667	\$1,966,667
Imbedded in Operating Budgets	\$ 424,830	\$ 369,689	\$ 395,638	\$ 401,300	\$ 406,300

Key:

General Fund cost	Other Funds
Water & Sewer Fund cost	CIP - Capital Improvements Program
Shared cost between funds	Blank - No direct cost; in-house effort.
Cost imbedded in operating budgets	FCL - Future Costs Likely

City of Belton
Strategic Plan Summary
Elements Funded in FY 2008

STRATEGIC PLAN GOAL		FUNDING	ITEM
1A	Strategic Plan Update	\$5,000	Strategic Plan update.
1H	Neighborhood Preservation	\$20,000	TIRZ Funds – Façade enhancement grants
2B	Customer service & response to citizens	\$6,300	Maintenance fees for updated City website.
3B	Balance service with revenues	\$11,000	Finish up water and sewer rate study.
3C	Adequately train & compensate staff	\$215,560	Merit pay and full year of funding for update of non-civil service pay schedules.
4B	Technology plan	\$72,832	Budget funding for computer systems maintenance, and purchase of new technology systems.
4C	Customer service and communication	\$3,500	Software for customer access to account info, new billing format
5A	Economic development strategy	\$30,000	Branding campaign.
5B	Full range of economic development activity	\$1,817,350	Construction of Digby Drive and finish out of spec building in Business Park.
5C	Business recruitment	\$78,500	Development Corporation’s annual advertising and promotion budget.
6B	Build infrastructure	\$1,966,667	Balance of 2005 GO Bonds, street projects. New 2007 CO projects.
6C	Maintain infrastructure	\$316,506	Budget funding for infrastructure maintenance (300 account series).
7C	Growth management	\$20,000	Annexation studies.
7D	Code enforcement strategies	\$30,000	Funding for removal of debris, dilapidated structures, mowing weedy lots, annual City-wide cleanup.
9A	Public safety staffing	\$401,500	Civil service step increases and full year of updated civil service pay schedules.
9E	Participate in BCCC	\$178,403	Annual funding for participation in Bell County Communications Center.
9F	Police Department strategic planning	\$20,000	Consultant to develop long-range strategic plan for Police Department
10B	Parks master plan	\$200,000	Construct South Belton Park, including neighborhood splash pad
TOTAL 2007		\$5,393,118	Total strategic plan elements funded for FY 2008

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-A**

Strategic Plan Policy Statement: The City of Belton maintains an updated Strategic Plan.

Goal: Update Strategic Plan regularly.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Time commitment by participants.
- Need to step back from short term goals and think and plan strategically.

Strategies to Overcome or Remove Barriers:

- Incorporate update early in annual budget process for routine review.
- Meet with Senior Staff and then Council to identify key elements.
- Routine update annually; major update every two-three years.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Establish process and schedule	June/Annually	\$5,000	GF; W/S Fund
Fund for major updates at 3 year intervals	As needed	\$10,000 ('09)	GF; W/S Fund

Notes:

\$5,000 in FY 2008; \$10,000 in FY 2009; \$5,000 in FY 2010, 2011; \$10,000 in 2012.

Implementation Scorecard:

Printed and distributed Plan to each Belton household in FY '07

Update Strategic Plan for FY '08.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-B**

Strategic Plan Policy Statement: The City of Belton maintains an ultimate vision for the City.

Goal: Develop an ultimate vision for the City to include realistic development services boundary and growth management strategy.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Defining a community vision borne out of consensus.
- Development services boundary a function of identifying a strategic growth path and the resulting cost benefit analysis.

Strategies to Overcome or Remove Barriers:

- Directed Council workshops to assess and define community vision.
- Develop resulting growth management strategy.
- Identify development services boundary.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Schedule Council Workshops on community vision	FY 2008	\$0	N/A
Schedule Council Workshops on growth management strategy, development services	FY 2008	\$0	N/A

Notes:

See related Goal 7-C on Growth Management.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-D**

Strategic Plan Policy Statement: The City of Belton maintains an ongoing Capital Improvement Plan (CIP).

Goal: Implement an updated CIP for needed water, sewer, storm drainage, street improvements.

Year Identified/Revised: 2008

Team Leader: City Manager

Assisted By: Asst. City Manager, Public Works Director

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Available resources to fund projects.

Strategies to Overcome or Remove Barriers:

- Water/Sewer revenue; storm drainage fee; TIRZ funds; General Fund revenue.
- General Obligation Bonds - voter approved, non utility projects.
- Certificate of Obligation Bonds – utility projects.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Implement updated CIP	FY 2008-2011	\$5,365,000	2007 CO Bond Issue

Notes:

Implementation Scorecard:

CO Bond Issue totaling \$5,365,000 approved by Council August 7, 2007.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-E**

Strategic Plan Policy Statement: The City of Belton seeks to supplement local resources with state, federal, and private grant funds.

Goal: Seek approval of a minimum \$500,000 per year in grants focused on important community needs.

Year Identified/Revised: 2008

Team Leader: City Manager

Assisted By: Asst. City Manager; Support Services Coordinator; Staff

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Identification of available resources.
- Grant application process; time frame.
- Local grant match – cash, in kind, other – sometimes difficult to budget.

Strategies to Overcome or Remove Barriers:

- Grant consultant services would help in identification of resources.
- Existing staff and grant consultant services would help in grant application process.
- Best way to address grant match is to ensure project represents an important local need.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Identify priority grant sources.	Variable	Match varies	Varies by project
Use in-house staff or hire consultant as needed	Variable	Grant often reimburses grantwriter	Existing staff or grant

Notes:

Implementation Scorecard:

Obtained grants for sidewalks, library materials, fire and police equipment, website design, park facilities.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-H**

Strategic Plan Policy Statement: The City of Belton implements actions which revitalize and preserve its neighborhoods.

Goal: Encourage neighborhood preservation/revitalization.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Funding to accomplish objectives.
- Lack of design guidelines.
- Property owner resistance to code enforcement.

Strategies to Overcome or Remove Barriers:

- TIRZ District, VIP Action Plan, and Comprehensive Plan in place for implementation, reference.
- Develop design guidelines after historical survey.
- Education/outreach on importance of code enforcement.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Design guidelines	FY 2008	\$60,000	City/GF
Downtown facade enhancement grants.	FY 2008	\$20,000	TIRZ

Notes:

Implementation Scorecard:

Received TML Municipal Excellence Award for restoration of Harris School as community center.
Developed façade grant guidelines, and awarded first grant for renovation of the theater building in downtown.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
COMMUNITY RELATIONS GOALS
2-A**

Strategic Plan Policy Statement: The City of Belton implements programs that effectively communicate its goals and visions and seeks to increase public awareness of City services.

Goal #1: Develop programs to educate the public regarding City initiatives, programs, and services.

Year Identified/Revised: 2008

Team Leader: City Manager

Assisted By: City Council

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Varying interest level among citizens and variety of modes of communication which are available for use. Three area newspapers, TV, radio, City/Chamber and DCB websites.

Strategies to Overcome or Remove Barriers:

- Experiment with varying means of information exchange – web page enhancement; newspaper articles; press releases; interviews; civic club presentations; “coffee with the Mayor”; National Night Out; newsletter to citizens.
- Ensure City employees are aware of goals so they can help inform the public when questions arise.
- Establish Public Information Officer position.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Experiment with examples discussed above	Continuous	Nominal	General Fund
Establish PIO position	FY 2009 at earliest	Up to \$50,000 annually	General Fund

Notes:

PIO position duties likely to be absorbed by one or more existing staff members until position is justifiable.

Implementation Scorecard:

Established Youth Advisory Commission (YAC) program.

Hosted Library open house

Two employees received service awards from a local civic club.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
COMMUNITY RELATIONS GOALS
2-B**

Strategic Plan Policy Statement: The City of Belton serves its citizens like customers who have a choice – with a positive, supportive, and complete response.

Goal: Improve customer service and response to citizen inquiries.

Year Identified/Revised: 2008

Team Leader: City Manager

Assisted By: City Employees

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Personnel workload due to staff vacancies.
- Lack of information by City personnel.

Strategies to Overcome or Remove Barriers:

- Staff up as needed.
- Hire positive people.
- Educate City workforce about City policies, programs, and/or sources for more information.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Fill vacant positions with positive people	Continuously	Budget	GF-W/S Fund
Develop customer service response process	FY 2008	\$0	N/A
Provide updated web site.	FY 2008	\$3,000	GF

Notes:

Implementation Scorecard:

Managed website design and development services contract with third party vendor.

Remodeled building for use as Finance and Utility building, to provide improved customer access and employee work area.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
DELIVERY OF SERVICES GOALS**

3-A

Strategic Plan Policy Statement: The City of Belton provides quality city services to meet the needs of its citizens in a planned, efficient, and cost effective manner.

Goal: Update/maintain master plans as current for implementation: Comprehensive Plan, Utility Plans, Thoroughfare Plan, Library Plan, Parks Plan, Drainage Plan, Finance Plan.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Number and complexity, and need to integrate Plan Elements in a logical way.
- Cost of updating Plans.
- Cost to implement Plans.

Strategies to Overcome or Remove Barriers:

- Update Plans systematically and emphasize linkages, relationships, to achieve integration.
- Fund for updates as needed.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Fund Plan updates	Continuously	Varies as Needed	GF; W/S Fund; Drainage Fund
Implement Plans	Continuously	Varies	Varies

Notes:

Implementation Scorecard:

Comprehensive Plan Update completed FY 2006 and printed in FY 2007.

Police Department Strategic Plan scheduled FY 2008: See Goal 9F.

Updated Library Strategic Plan.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
DELIVERY OF SERVICES GOALS
3-B**

Strategic Plan Policy Statement: The City of Belton balances provision of services with available revenues.

Goal: Balance municipal services expansion with available revenue sources.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager, Asst. City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Citizen requests for service expansion.
- Citizen requests for reduced tax rate.
- Sales tax revenue difficult to predict due to uncertain economy.
- Increased competition for reduced grant funds.

Strategies to Overcome or Remove Barriers:

- Education/public information exchange – PIO officer – in relation to costs for enhanced service delivery and City efforts to keep budget in line with revenues.
- Underestimate sales tax revenue in recognition of uncertain economy.
- Strive to secure grant funds where meaningful to mission.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Public information outreach to citizens, employees	Continuously	\$0	N/A
Grant application	Varies	Varies	Varies
Complete water, sewer rate studies	FY 2008	\$2,500	W&S Fund

Notes:

Implementation Scorecard:

Reduced fire district to City limits in order to provide improved response to citizens of Belton.
Collected data for water and sewer rate study.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
DELIVERY OF SERVICES GOALS
3-C**

Strategic Plan Policy Statement: The City of Belton provides adequate staffing to deliver municipal services to its citizens.

Goal: Deliver municipal services with a service-oriented, trained, and compensated staff.

Year Identified/Revised: 2008

Team Leader: City Manager

Assisted By: City Council

Goal Priority: High ✓ Med Low
 _____ _____ _____

Barriers to Goal Achievement:

- Increased cost of compensation to remain competitive in region.
- Availability of personnel and equipment to provide services, especially if additional property is annexed or if more park land and facilities are brought under City jurisdiction.
- Adequacy of manpower to meet organization service goals.

Strategies to Overcome or Remove Barriers:

- Competitive funding for salaries and benefits.
- Aggressive marketing for staff services.
- Careful review of staffing and equipment needs in conjunction with each annexation study and park expansion.
- Updated Manpower and Compensation Plan.
- Exit interview on manpower, workload, pay issues.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Annual budgeting, including comprehensive needs assessment when annexation/park expansion are considered	Annually	Varies	All Funds
Regular updating of Manpower Study	FY 2010	Varies	All Funds
Exit interviews	Regularly	\$0	N/A

Notes:

Implementation Scorecard:

Council funded updated pay plan for all employees in FY 2007 and will continue that funding in FY 2008.
Employee newsletter published.
Provided basic EMS training classes for City employees.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
FISCAL MANAGEMENT GOALS**

4-A

Strategic Plan Policy Statement: The City of Belton maintains a comprehensive fiscal strategy with short, medium, and long range objectives.

Goal: Develop and maintain a long range fiscal strategy.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager; Assistant City Manager

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Competing objectives – demand for more services and lower tax rates and other costs for services.
- Environment for projecting revenues/expenditures somewhat uncertain.
- Grant funding extremely competitive.

Strategies to Overcome or Remove Barriers:

- Balance expectations with reality of revenues, costs and benefits of services.
- Budget conservatively – low for revenues, high for expenditures.
- Be selective about grant applications focusing on important community projects.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Develop/maintain fiscal strategy, with focus on ad valorem tax strategy, sales tax enhancement, and TIRZ resource allocation	Continuously	\$0	N/A
Educate the public on issues	Continuously	\$0	N/A
Target grants in priority areas	Continuously	Varies	Varies
Review, adjust City fees annually	September	\$0	N/A
Review investment strategy periodically	Continuously	\$0	N/A
Utilize debt financing carefully, and only for projects with long life	As needed	Varies	Varies
Develop drainage fee structure	FY 2008	Nominal	Drainage Fee

Notes:

TCEQ Phase II Stormwater Regulations in effect for City effective August 13, 2007.

Implementation Scorecard:

Maintained tax rate at \$0.655.

Issued \$5.3 million in contractual obligations without a tax or rate increase.

Received GFOA budget and audit awards.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
FISCAL MANAGEMENT GOALS
4-B**

Strategic Plan Policy Statement: The City of Belton maintains an updated and comprehensive City-wide technology plan.

Goal: Develop and update comprehensive technology plan.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager; Assistant City Manager

Goal Priority: High ✓ Med Low _____

Barriers to Goal Achievement:

- Time to develop and maintain.
- Funding constraints.
- Personnel constraints.

Strategies to Overcome or Remove Barriers:

- Allocate time, resources, and personnel as needed.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Develop plan including long range equipment replacement tied to annual budgeting, to avoid major one time capital costs	Continuously	Varies	Appropriate Funds
Analyze technology to achieve efficiency enhancements	Continuously	Varies	Appropriate Funds
Improve City web site	Continuously	Nominal	Appropriate Funds

Notes:

Implementation Scorecard:

New website to be launched in FY 2008.

Implemented GIS system.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
FISCAL MANAGEMENT GOALS
4-C**

Strategic Plan Policy Statement: The City of Belton provides improved customer service and communications to its customers, the Citizens of Belton.

Goal: Enhance customer service and communication at all levels of interaction especially account information, facility reservation, fee and fine payment.

Year Identified/Revised: 2008

Team Leader: Assistant City Manager

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Complexity of systems.
- Identifying deficiency or need for change.
- Funding for system changes.

Strategies to Overcome or Remove Barriers:

- Review enhanced software, other products.
- Train personnel.
- Update City web site.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Study and secure enhanced software	Continuously	Varies	Appropriate Funds
Train personnel as needed	Continuously	Varies	Appropriate Funds
Update City web site to provide citizen/ customer access to accounts, forms	FY 2008	Nominal	Appropriate Funds
Customer access to utility account information	FY 2008	\$3,500	Utility Fund

Notes:

Implementation Scorecard:

Changed utility billing format to letter-style bill, with increased area for messaging and capability to include enclosures for distribution to customers.
New website to be launched in FY 2008.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
ECONOMIC DEVELOPMENT GOALS**

5-B

Strategic Plan Policy Statement: The City of Belton encourages economic development in all its aspects – industrial, manufacturing, commercial, retail, housing.

Goal: Pursue a full range of economic development activity in the City’s best interest.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: Belton Economic Development Corporation; Chamber of Commerce; City Manager

Goal Priority: High ✓ Med Low
 _____ _____ _____

Barriers to Goal Achievement:

- Regional competitiveness may affect actual and perceived success.
- City resources available for incentives.
- Infrastructure in some areas.
- Distance to major markets (ie., Austin, DFW Metroplex, San Antonio)

Strategies to Overcome or Remove Barriers:

- Focus, emphasize actual markets – BISD, MSA, for example rather than city limits.
- Look beyond traditional incentives to induce desired development activity – be creative.
- Maintain an aggressive and targeted Capital Improvement Plan to address needed infrastructure.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Participate in regional efforts as appropriate, yet maintain local emphasis	Continuously	\$0	N/A
Review economic development incentives in changing marketplace	Annually	\$0	N/A
Maintain accurate information base and enhance working relationships, partnerships, among City, Chamber, BEDC, CTECC	Continuously	\$0	N/A
Establish/maintain an ongoing 5 year CIP	Continuously	\$0	N/A
Build Digby Drive and finish out Spec IV	FY 2008	\$1.8M	Economic Dev. Sales Tax

Notes:

See related Goal 1-D on Capital Improvement Plan.

Implementation Scorecard:

Sold IER building and expansion site.

Sold Spec Building III and 3.1 acres in Business Park.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
ECONOMIC DEVELOPMENT GOALS
5-C**

Strategic Plan Policy Statement: The City of Belton maintains policies that encourage retention, expansion, and recruitment of businesses in the Community.

Goal: Retain, expand, and recruit business that improve Belton’s quality of life.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: Belton Economic Development Corporation; Chamber of Commerce; City Manager

Goal Priority: High ✓ Med Low
 _____ _____ _____

Barriers to Goal Achievement:

- Competitive regional, state, and global market place.
- Lack of awareness of local business needs.
- Demographics (population) for retail recruitment.
- Lack of sites for retail and rail – served properties for industrial development.

Strategies to Overcome or Remove Barriers:

- Awareness of changing local market conditions.
- Awareness of local business needs.
- Continue growing residential development.
- Determine potential commercial and industrial sites.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Active involvement by BEDC in Central Texas Economic Development Corridor (CTECC); Central Texas Workforce (CTW); and Texas Economic Development Council (TEDC)	Ongoing	\$0	N/A
Access multiple data sources on market conditions	Ongoing	\$0	N/A
Communication with local businesses on issues affecting staying in Belton, expansion of plant or employees, linkages to related business recruitment	Ongoing	\$0	N/A
Business Recruitment	FY 2008	\$78,500	Economic Dev. Sales Tax

Notes:

Implementation Scorecard:

Included in Business Recruitment is \$10,000 in City funds for a Branding Campaign. Chamber and BEDC will also participate at \$10,000 each, total of \$30,000.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
MUNICIPAL INFRASTRUCTURE GOALS
6-B**

Strategic Plan Policy Statement: The City of Belton plans, builds, and maintains a municipal infrastructure system that provides residents, businesses, and visitors with excellent public facilities.

Goal: Build the City’s infrastructure system.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Available resources to fund projects.

Strategies to Overcome or Remove Barriers:

- Utilize variety of public funding sources – CIP including general obligation bonds; water/sewer revenue bonds; storm drainage funds; TIRZ; general revenue funds; utility rates; assessments.
- Tap private funding sources through developer/owner participation.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Implement updated CIP	Ongoing	\$2.0M, combination of remainder of 2005 GO’s and 2007 CO’s	Varies by Fund
Review/revise infrastructure extension policies for more equitable cost share	FY 2008	\$0	N/A

Notes:

See related Goal 1-D on Capital Improvement Plan.

Implementation Scorecard:

Completed UMHB street projects (2005 CO’s).

Issued \$5.3 million to fund 2007 CIP.

Built special needs softball field in Chisholm Trail Park.

Built splash pad in Harris Park.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT
7-B**

Strategic Plan Policy Statement: The City of Belton facilitates quality mixed use development and redevelopment while maintaining the unique character of Belton.

Goal: Revise development standards to address inadequate zoning districts, signage, landscaping, and building materials, as well as protection of historical assets to promote preservation and enhancement of the unique character of Belton.

Year Identified/Revised: 2008

Team Leader: Development Services Director

Assisted By: Planning & Zoning Commission/City Council/City Staff

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Revising development standards “in-house” may be difficult due to current planning activity level.

Strategies to Overcome or Remove Barriers:

- Secure consulting assistance.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Establish P&ZC Subcommittee to develop systematic review process	FY 2008	\$0	N/A
Secure consultant to create a development design manual – TAMU	FY 2008	\$60,000	General Fund
Recommendation to P&ZC/CC	FY 2008	\$0	N/A

Notes:

\$30,000 budgeted in FY ‘06 was carried over and combined with \$30,000 additional in FY 2007 for use in FY 2008.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT
7-C**

Strategic Plan Policy Statement: The City of Belton maintains a comprehensive growth management strategy.

Goal: Develop a growth management strategy to include a three year annexation plan and annual program elements.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: City Manager, Development Services Director

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Complexity, involving regular changes in annexation law by State legislature.
- Ability to project logical, future growth and to meet municipal service plan obligations for all services.
- Annexation unpopular to property owners.

Strategies to Overcome or Remove Barriers:

- Monitor legislation.
- Carefully planned annexations will inform property owners, allow for scheduling of needed services, minimize capital and operating (staff) expenses.
- Awareness of plan (3 yr and 1 yr elements) can stabilize property values, give some useful assurances of annexation schedule to landowners.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Monitor legislation; comment as needed	Continuously	\$0	N/A
Develop 3 yr and 1 yr annexation phasing plans focused on strategic corridors, areas readily served with utilities, other services	FY 2008	\$20,000	N/A
Work to explain advantages of annexation – application of consistent land use standards; development/building codes; and logical extensions of utility infrastructure – all of which preserve or enhance property values	Continuously	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT
7-D**

Strategic Plan Policy Statement: The City of Belton implements a comprehensive code enforcement strategy in order to enhance public health, safety, and community appearance, and to maintain and enhance property value.

Goal: Develop and implement a comprehensive code enforcement strategy.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: Development Services Director, City Staff

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Available resources to administer a comprehensive program.
- Prioritization of program emphasis given limited resources.
- Resistance to code compliance from 20%.

Strategies to Overcome or Remove Barriers:

- Provide adequate funding and code updates to address need.
- Given limited resources, focus code enforcement on high priority issues and locations.
- Compassionate and consistent code enforcement can bring support from citizens when they can see fairness in application of codes.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Focus code enforcement effort by emphasis on priority issues and strategic locations; citywide cleanup	FY 2008	\$30,000	N/A

Notes:

Implementation Scorecard:

Conducted region-wide hazardous waste event with Central Texas Council of Governments in 2007.
Cleaned up US 190 tire site, containing over 13,000 tires, at a cost of \$28,000.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
TRANSPORTATION
8-A**

Strategic Plan Policy Statement: The City of Belton develops and implements comprehensive transportation plans and policies that effectively and safely improve transportation facilities in the City.

Goal: Maintain and update Thoroughfare Plan and coordinate with KTUTS.

Year Identified/Revised: 2008

Team Leader: Development Services Director

Assisted By: Public Works Director; City Manager

Goal Priority: High ✓ Med Low
 _____ _____ _____

Barriers to Goal Achievement:

- Effective subdivision plat review needed to secure right-of-way.
- Public education – community, developers and engineers.
- Funding for identified projects.

Strategies to Overcome or Remove Barriers:

- P&ZC, Council, Staff, and citizen awareness of transportation needs.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Careful plat review.	Continuously	\$0	N/A
Maintain updated Plan. Extensive reference to Plan in P&ZC, Council decisionmaking.	Continuously	\$0	N/A
Secure final alignment and plan approval from TxDOT for Lake-to-Lake Road project.	FY 2008	\$0	N/A
Secure funding for high priority projects.	FY 2008	Unknown	City/TxDOT

Notes:

Thoroughfare Plan Adopted by City Council 07/21/01.

Lake-to-Lake Road study, FM 2271 to US 190 – underway by TxDOT. Route determination Fall 2008. Funding to follow.

9th Avenue Extension, Harris to Loop 121 – listed on KTUTS long-range plan. Seek funding.

SH 201 study, SH 195 to IH 35, underway by TxDOT. Pursue City’s interest in route determination.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
TRANSPORTATION
8-B**

Strategic Plan Policy Statement: The City of Belton monitors and enhances partnerships with KTUTS, TxDOT, Bell County, and surrounding cities regarding transportation issues.

Goal: Enhance partnerships with area agencies to ensure Belton’s transportation interests are realized.

Year Identified/Revised: 2008

Team Leader: City Council

Assisted By: Development Services Director; City Manager

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- TxDOT funding constraints.
- TxDOT emphasis on other large regional projects.
- Competing City/County project interests at TxDOT.

Strategies to Overcome or Remove Barriers:

- Demonstrate to TxDOT how Belton projects achieve Regional interests.
- Bring other partners to the table through KTUTS – Killeen, Harker Heights, Temple, Salado, Bell County.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Maintain active participation in KTUTS	Continuously	\$0	N/A
Enhance relationship with TxDOT representatives	Continuously	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
TRANSPORTATION
8-C**

Strategic Plan Policy Statement: The City of Belton evaluates code changes which result in an enhanced transportation system and which improve pedestrian friendly modes of transportation.

Goal: Evaluate City code requirements in order to improve the transportation system and induce pedestrian elements.

Year Identified/Revised: 2008

Team Leader: Development Services Director

Assisted By: Public Works Director; City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Time frame for in house review.
- Conflict between property owner access and transportation system.
- Funding pedestrian elements.

Strategies to Overcome or Remove Barriers:

- Work in analysis or hire consulting help.
- Acknowledge conflict, but seek balance between interests.
- Prioritize pedestrian elements and determine funding options.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Review subdivision regulations and consider Traffic Impact Analysis (TIA), and access management standards	FY 2008	\$0	N/A
Consider priority for pedestrian elements such as sidewalks, trails, bikes, and linkages to existing system	FY 2008	\$0	N/A
Pursue Safe Route to Schools Grant	FY 2008-2009	\$0	TxDOT funded if grant is approved.

Notes:

Implementation Scorecard:

Safe Routes to Schools Grant submitted, for Phase I – Planning. If funded in FY 2008, then seek Infrastructure grant.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS**

9-A

Strategic Plan Policy Statement: The City of Belton provides staffing, training, equipment, and facilities for adequate response to public safety needs.

Goal: Provide staffing, training, equipment and facilities to meet public safety needs.

Year Identified/Revised: 2008

Team Leader: Police Chief/Fire Chief

Assisted By: City Manager

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Staffing: Competition for staff in Region – availability, number of appropriate personnel for all required functions, and salary required.
- Training: Time needed for training for paid force (PD/Fire Depts.), and training for Volunteer FD.
- Equipment: Routine to advanced equipment needs.
- Facilities: 3rd Fire Station when growth requires it.
- Number of abandoned animals.

Strategies to Overcome or Remove Barriers:

- Provide adequate staff to meet local needs.
- Provide adequate equipment to meet local needs.
- Ensure adequate facilities and services are provided for animal control services.
- Train personnel adequately.
- Provide adequate facilities.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Evaluate staff needs	Annually	\$0	N/A
Develop, update training program	Annually	Varies	General Fund, Grants
Analyze and budget for staffing and equipment needs	Annually	Varies	General Fund, Grants
Review facility needs based on growth	Annually	\$0	GO Bonds for CIP items; GF for operations
Contract with Bell County Animal Shelter for enhanced service	Annually	\$16,800 annually	General Fund

Notes:

Implementation Score Card:

Implemented interlocal agreement with Bell County for animal shelter services.
Updated pay scales effective January 1, 2007, and budgeted for continuation of changes in FY 2008.
Added one patrol officer, one park maintenance worker, and Harris Center staff.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-B**

Strategic Plan Policy Statement: The Belton Police and Fire Departments develop and implement proactive programs to deliver and improve public safety services to the community.

Goal: Update and expand education, outreach, and prevention programs.

Year Identified/Revised: 2008

Team Leader: Police Chief/Fire Chief

Assisted By: Staff

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Effective distribution of public information to citizens, schools, businesses, and media.
- Scheduling with BISD due to limited time available.
- Home, business inspection scheduling due to available personnel.

Strategies to Overcome or Remove Barriers:

- Improve coordination with public requests.
- Keep web page up to date with City resources, available services.
- Expand “Ident-A-Kid” and National Night Out activities.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Improve coordination with public/private entities – inspections	Continuously	Nominal	General Fund
Improve coordination with BISD – curriculum, planning	Continuously	Nominal	General Fund
Make personnel available to expand “Ident-A-Kid” and National Night Out activities	FY 2008	Nominal	General Fund

Notes:

Implementation Scorecard:

Implement Mobile Command Vehicle for Police Department utilizing retired ambulance.
Purchased new Brush Truck for Fire Department.
Conducted 5th annual “National Night Out”.
Implemented Knox-Box program for fire services.
Provided EMS classes for City employees.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-C**

Strategic Plan Policy Statement: The City of Belton utilizes technology to enhance service to the community and provide security for public safety personnel.

Goal: Acquire technology and train personnel to fully utilize communication/records management system that is available through the Communications Center.

Year Identified/Revised: 2008

Team Leader: Police Chief/Fire Chief

Assisted By: Staff

Goal Priority: High _____ Med ✓ Low _____

Barriers to Goal Achievement:

- Hardware and software costs.
- Training needs.
- Policy implementation.

Strategies to Overcome or Remove Barriers:

- Research grant opportunities.
- Establish protocols and policy for implementation.
- Develop long term plan to keep up with technology and its changes.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Identify appropriate equipment	FY 2008	As needed	General Fund, grants
Budget for and acquire needed equipment	FY 2008	As needed	General Fund, grants
Improve training	Ongoing	Nominal	General Fund

Notes:

Implementation Score Card:

Received grants for equipment, training, manpower, and facilities in 2007.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-D**

Strategic Plan Policy Statement: The City of Belton investigates all criminal activity involving drugs including the use, sale, distribution and trafficking of narcotics by employing surveillance, the use of informants and undercover work to identify those involved for prosecution.

Goal: Initiate Drug Task Force to reduce narcotic use and crimes associated with illegal drugs.

Year Identified/Revised: 2008

Team Leader: Police Chief

Assisted By: CID Commander

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Resources and staff.
- Implementation of program to ensure effective protocols and results.

Strategies to Overcome or Remove Barriers:

- Funding – City funds, State grants, Federal grants.
- Develop policy and procedure.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Seek funding for added personnel	FY 2009	Varies	General Fund, grants
Develop protocols and goals	FY 2009	\$0	N/A

Notes:

Seized assets such as cash, vehicles or real property would not only hinder the drug offender from further drug activity and related crimes, but also offer the Police Department a means to enhance our operations and effectiveness.

Implementation Score Card:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-F**

Strategic Plan Policy Statement: The City of Belton operates a professional, progressive and future-oriented Police Department.

Goal: Develop a Strategic Plan for the Police Department.

Year Identified/Revised: 2008

Team Leader: City Manager

Assisted By: Police Chief

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Resource constraints.
- Internal departmental dynamics.
- Civil Service rules, requirements.

Strategies to Overcome or Remove Barriers:

- City and grant funds.
- City Council vision and support for improvement.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Solicit for consultant proposals and develop Police Department Strategic Plan	FY 2008	\$20,000	General Fund

Notes:

Implementation Score Card:

Funding included in FY 2008 budget.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
LEISURE SERVICE GOALS – LIBRARY
10-A**

Strategic Plan Policy Statement: The City of Belton maintains an updated Library Master Plan.

Goal: Review and update Library Master Plan periodically and implement its recommendations.

Year Identified/Revised: 2008

Team Leader: Library Director

Assisted By: Library Board; City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Time commitment by participants – Library Board; Council – to assess 6 goals in house.
- Staff and financial resources to update and implement plan.

Strategies to Overcome or Remove Barriers:

- Schedule assessment well in advance of need and utilize Library Board as principal resource.
- Recently adopted Master Plan now available as a usable format for regular update.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Assess six goals for relevancy	FY 2008	\$0	N/A
Prioritize goals	FY 2008	\$0	N/A
Anticipate comprehensive review	FY 2010	\$0	N/A

Notes:

Library Master Plan, 2005-2012, adopted by Council in August 2005.

Implementation Scorecard:

Prepared collection development plan.

Expanded summer reading program and moved to Harris Center to accommodate growth.

Partnered with the University of North Texas Libraries to include the Confederate Reunion Ledger in the Portal to Texas History Project.

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
LEISURE SERVICE GOALS – PARKS, RECREATION & OPEN SPACE
10-B**

Strategic Plan Policy Statement: The City of Belton develops and maintains a system of parks, recreation, and open space facilities to address the quality of life for its citizens.

Goal: Maintain, update, implement Parks & Recreation Master Plan.

Year Identified/Revised: 2008

Team Leader: Parks Board

Assisted By: City Council; Staff

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Increased citizen expectations for services.
- Resources and staff.
- Recreational programming not currently done by City, but need growing more apparent.

Strategies to Overcome or Remove Barriers:

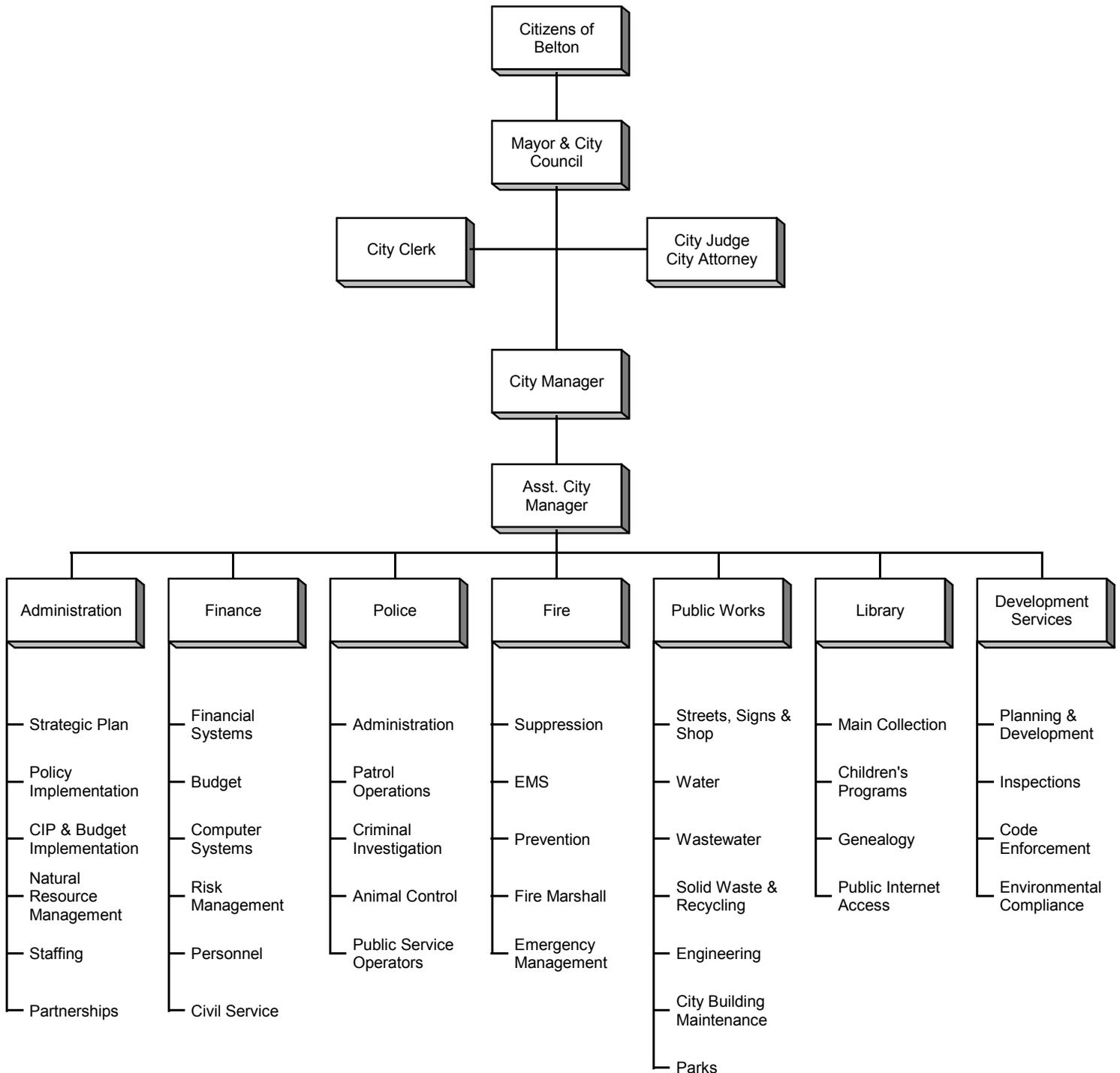
- Funding – City funds; state grants; private foundation grants; partnerships.
- Schedule Plan Update well in advance of needs.
- Reorganization of tasks and personnel to establish Parks & Recreation Department.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Maintain and update Plan; 2 year and 5 year intervals to satisfy Texas Parks & Wildlife Dept., RE: grants	FY 2008	Nominal, in-house	General Fund
Manage, maintain & enhance parks	Continuously	Varies	General Fund
Develop Harris Community Park	FY 2008	\$550,000	City, TxP&W grant, partners
Evaluate soccer field use following 1 st year of agreements – assess space needs	FY 2007	\$0	N/A
Establish P&R Department and hire Recreation Director	FY 2010	\$100,000+ annually	General Fund
Develop South Belton Community Park	FY 2008	\$200,000	GO Bonds, TxP&W grant, CO Bond Issue, partners

Notes:
Parks Master Plan Adopted (Revised) April 26, 2005.

Implementation Scorecard:
Special needs baseball field at Chisholm Trail Park built in FY 2007.
Splash pad at Harris Park opened in FY 2007
Harris Park construction begun in 2007, utilizing grant funds.

CITY OF BELTON Functional Structure



CITY OF BELTON

- Paid Personnel - In Full Time Equivalents

Department	FY 2006	FY 2007	FY 2008
Administration	4 (a)	4	4
Finance	7	7	7
Legal	2	2	2
Police	36	37 (c)	37 (f)
Fire	27	27	27
Streets	8	9 (d)	9 (g)
Parks	8 (b)	11 (e)	11
Development Services	5	5	5
Library	5	5	5
Maintenance	6	6	6
Utility Administration	7	7	7
Water	7	7	7
Sewer	5	5	5
Economic Development	2	2	2
Total	129	134	134

(a) Addition of one secretary

(b) Addition of one park maintenance worker

(c) Addition of one patrol officer

(d) Addition of one public works inspector

(e) Addition of two park maintenance workers and one community center manager

(f) Deletion of parking officer and addition of one public service officer

(g) Deletion of public works inspector and addition of Assistant Director of PW

ELECTED OFFICIALS

CITY COUNCIL

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Jim Covington, Mayor	May 17, 2008
Marion Grayson, Mayor Pro Tem	May 17, 2008
Clifton Peters	May 12, 2009
David K. Leigh	May 12, 2009
Joe B. Baisden	May 12, 2009
Craig Pearson	May 12, 2009
John Agan	May 17, 2008

APPOINTED OFFICIALS

CITY STAFF

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
City Manager	Sam Listi	March 19, 2001
City Attorney	John Messer	September 1, 1978
City Clerk	Connie Torres	September 24, 1991
City Judge	Steve Lee	October 9, 2007
Asst. City Manager/Finance Director	Cristy Daniell	February 17, 1992
Support Services Coordinator	Jerri Gauntt	September 4, 2007
Economic Development Corp. Director	Carol Mills	December 1, 2005
Fire Chief	Roy Harmon	April 12, 1994
Police Chief	Mike Sleeth	January 24, 1995
Director of Public Works	Les Hallbauer	May 1, 2002
Parks Superintendent	Dennis Browning	January 8, 2003
Building Superintendent	Wayne Guthrie	September 17, 2001
Library Director	Kim Kroll	October 2, 2000
Development Services Director	Fred Morris	October 7, 2002
Building Official	Rex Robertson	April 6, 1998
Asst. Building Official	Tom Doehre	March 1, 2004
Code Enforcement Officer	Kim Ross	May 16, 2005

BELL COUNTY HEALTH DISTRICT BOARD

Three-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
JoAn Musick-Flowers	October 16, 2010
Clifton Peters, Alternate	October 16, 2010

BELL COUNTY TAX APPRAISAL DISTRICT

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Carl Bozon	January 1, 2010

BELTON ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Three-Year Terms

Created by Resolution No. 030591-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Griff Lord	November 30, 2008
M. H. Cowan III	November 30, 2009
Mack Parker	November 30, 2008
Dennis Turk	November 30, 2010
Dr. Andy Crowson	November 30, 2010

CENTRAL TEXAS HOUSING CONSORTIUM BOARD

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Griff Lord	January 28, 2009
Wayne Carpenter	January 28, 2009

ELECTRICAL BOARD

Two-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Glen Baird	October 23, 2009
John Toone (TXU Rep)	October 23, 2009
Jamie Sanderford	October 23, 2008
V. W. (Bill) Barge	October 23, 2008
Roy Harmon, Fire Chief	Virtue of Position

ETHICS COMMISSION

One-Year Terms

Created by Ordinance No. 2005-47

<u>NAME</u>	<u>TERM EXPIRES</u>
John Holmes	May 17, 2008
Wayne Carpenter	May 17, 2008
Mark Fitzwater	May 17, 2008
Robert Jones	May 17, 2008
Chris Moore	May 17, 2008
Larry Pointer	May 17, 2008
Dennis Turk	May 17, 2008

HOUSING BOARD OF ADJUSTMENTS & APPEALS

Four-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Jeff Pustka	August 11, 2011
Kevin Canfield	August 11, 2011
James Neeley	August 11, 2008
Emil Studinka	August 11, 2010
Woody Durbin	August 11, 2008

LAY REPRESENTATIVES TO CENTRAL TEXAS LIBRARY SYSTEM

Two-Year Terms

NAME

JoAnn Gillette
Mary Ann Clark, Alternate

TERM EXPIRES

September 1, 2009
September 1, 2009

LIBRARY BOARD OF DIRECTORS

Three-Year Terms

Created by Ordinance February 28, 1933

NAME

Mary Ann Clark
Mary Duke
Howard Ritter
Nancy Kelsey
Georgia Seals

TERM EXPIRES

November 30, 2010
November 30, 2008
November 30, 2009
November 30, 2010
November 30, 2008

PARKS BOARD

Two-Year Terms

Created by Ordinance No. 51083-3

NAME

Diane Ring
Woody Durbin
Ron Hale
Mike Ratliff
Joe Brooks
City Manager, Ex Officio
Mayor, Ex Officio

TERM EXPIRES

June 20, 2009
June 20, 2009
June 20, 2008
June 20, 2009
June 13, 2008
Virtue of Position
Virtue of Position

PLANNING & ZONING COMMISSION

Two-Year Terms

Created by Ordinance No. 52885-1

NAME

Mike Miller
Bruce Burleson
Jason Morgan
Dan Kirkley
Krissie Lastovica
Chris Moore
Dr. Larry Montgomery
Guy O'Banion
Justin Scott

TERM EXPIRES

May 28, 2008
June 13, 2009
June 13, 2009
May 28, 2008
May 28, 2008
June 13, 2009
May 28, 2008
May 28, 2008
June 13, 2009

POLICE & FIRE CIVIL SERVICE COMMISSION

Three-Year Terms

Ordinance No. 96-27

NAME

Jeff Hardin
Ron Brown
Vickie Moose

TERM EXPIRES

September 24, 2009
September 24, 2008
September 24, 2010

PUBLIC PROPERTY FINANCE CORPORATION BOARD OF DIRECTORS

Six-Year Terms

Created by Ordinance No. 51987-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	August 12, 2011
Joe Pirtle	August 12, 2011
JoAn Musick-Flowers	August 12, 2011

TAX INCREMENT REINVESTMENT ZONE BOARD

Two-Year Terms

Created by Ordinance No. 2004-64

<u>NAME</u>	<u>TERM EXPIRES</u>
David K. Leigh	December 13, 2008
Clifton Peters	December 13, 2008
Blair Williams	December 13, 2008
Jon Burrows	December 13, 2008
Richard Cortese	December 13, 2008
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

TEMPLE AIRPORT ADVISORY BOARD

Three-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Clark Potter	September 1, 2010

TEXAS DORMITORY FINANCE AUTHORITY, INC.

Two-Year Terms

Created by Ordinance No. 82289-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	April 26, 2008
Dan Kirkley	April 26, 2008
Carl Bozon	April 26, 2008
Joe Pirtle	April 26, 2008
George Dulany	April 26, 2008
Andy Davis	April 26, 2008
Dr. Andy Crowson	April 26, 2008

YOUTH ADVISORY COMMISSION

One-Year Terms

Created by Ordinance No. 2007-20

<u>NAME</u>	<u>TERM EXPIRES</u>
Maeli Anderson	September 1, 2008
Tyler Fields	September 1, 2008
Krystal Hawk	September 1, 2008
Audrey Houston	September 1, 2008
Sarah Koehl	September 1, 2008
Amanda Mercado	September 1, 2008
Aynsley Young	September 1, 2008
Brian Yarley	September 1, 2008
Emily Zendt	September 1, 2008

ZONING BOARD OF ADJUSTMENTS

Two-Year Terms

Created by City Council April 1971

<u>NAME</u>	<u>TERM EXPIRES</u>
Gary Baxley	August 22, 2009
Eric Jackson	June 25, 2008
Roger Peacock	August 22, 2009
Matthew Kirkley	August 22, 2009
Jeffery Odell	August 22, 2009
Frank Minosky, Alternate	June 25, 2008
Dennis Holle, Alternate	August 22, 2009



**CITY OF BELTON
Annual Budget
FY 2008**

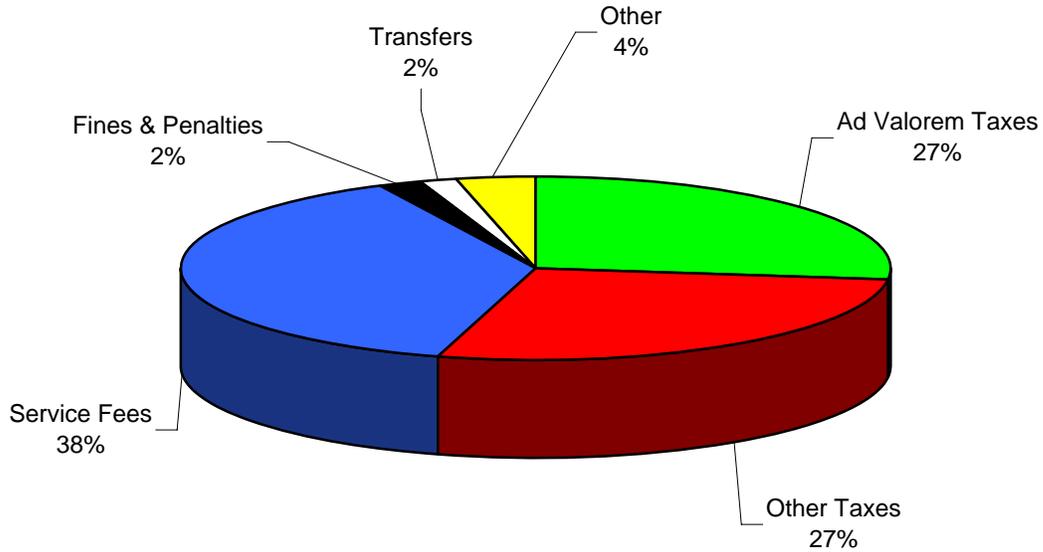
**- Summary of Sources and Uses -
All Funds**

	General Fund	Water & Sewer Fund	Economic Development	Hotel/Motel Fund	Debt Service Fund	TIRZ Fund	Totals
Projected Fund/Cash Balance							
October 1, 2007	\$ 3,290,401	\$ 1,442,551	\$ 3,775,610	\$ 233,806	\$ 106,992	\$ 36,603	\$ 8,885,963
Sources							
Ad Valorem Taxes	\$ 3,060,131	\$ -	\$ -	\$ -	\$ 719,660	\$ 349,844	\$ 4,129,635
Other Taxes	\$ 3,013,000	\$ -	\$ 1,027,000	\$ 155,000	\$ -	\$ -	\$ 4,195,000
Service Fees	\$ 1,765,780	\$ 4,059,900	\$ -	\$ -	\$ -	\$ -	\$ 5,825,680
Fines & Penalties	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Transfers	\$ 246,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,000
Other	\$ 288,133	\$ 80,000	\$ 160,000	\$ 6,200	\$ 25,000	\$ 2,500	\$ 561,833
Total Sources	\$ 8,673,044	\$ 4,139,900	\$ 1,187,000	\$ 161,200	\$ 744,660	\$ 352,344	\$ 15,258,148
Total Available Funds							
	\$ 11,963,445	\$ 5,582,451	\$ 4,962,610	\$ 395,006	\$ 851,652	\$ 388,947	\$ 24,144,111
Uses							
Maintenance & Operations	\$ 8,200,864	\$ 3,165,971	\$ 359,002	\$ 165,150	\$ -	\$ 70,000	\$ 11,960,987
Capital Outlay	\$ 215,200	\$ 65,250	\$ 1,767,350	\$ -	\$ -	\$ -	\$ 2,047,800
Contingency	\$ 100,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Debt Service	\$ -	\$ 725,665	\$ 245,597	\$ -	\$ 694,240	\$ 157,748	\$ 1,823,250
Strategic Plan	\$ 35,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 38,000
Transfers	\$ 100,000	\$ 246,000	\$ 255,000	\$ -	\$ -	\$ 110,000	\$ 711,000
Total Uses	\$ 8,651,564	\$ 4,225,386	\$ 2,626,949	\$ 165,150	\$ 694,240	\$ 337,748	\$ 16,701,037
Projected Fund/Cash Balances							
September 30, 2008	\$ 3,311,881	\$ 1,357,065	\$ 2,335,661	\$ 229,856	\$ 157,412	\$ 51,199	\$ 7,443,074

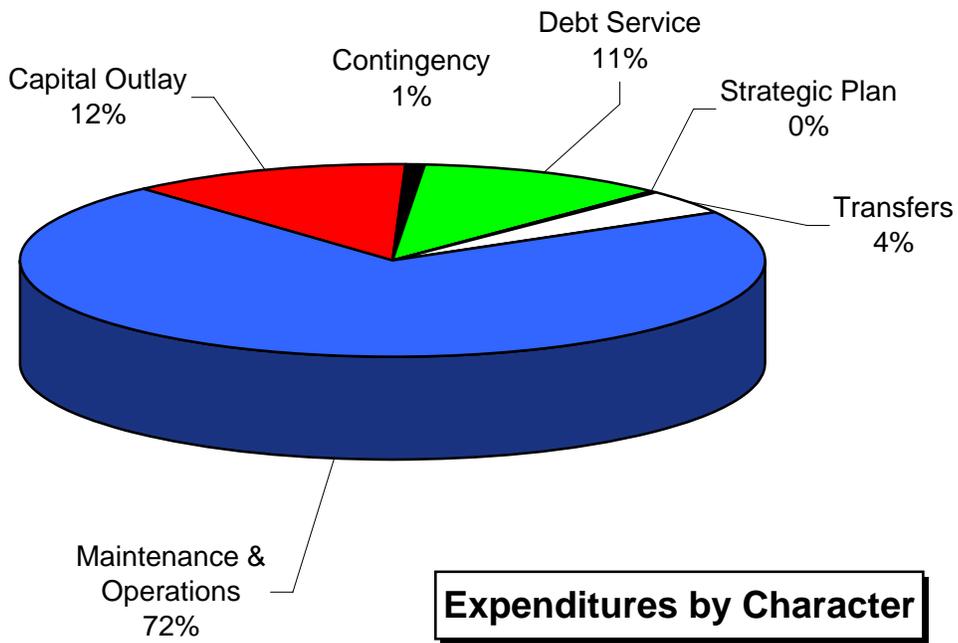
Projected declines in fund and cash balances are an intended result. Instances of expenditures exceeding revenues are the result of major capital projects and non-recurring items, and are not a result of operating expenditures exceeding available revenues.

The City's policy is to maintain adequate fund and cash balances to handle unexpected decreases in revenues plus extraordinary, unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that any excess reserves should occasionally be used for capital outlay and non-recurring expenditures only.

All Funds FY 2008



Revenues by Source



Expenditures by Character

**CITY OF BELTON
Annual Budget
FY 2008**

- Budget Summary -

Revenues	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
General Fund	\$ 8,446,417	\$ 8,302,116	\$ 8,395,264	\$ 8,673,044
Water & Sewer Fund	\$ 4,265,123	\$ 4,058,400	\$ 3,995,958	\$ 4,139,900
Development Corporation	\$ 1,191,436	\$ 1,072,360	\$ 2,817,275	\$ 1,187,000
Hotel/Motel Fund	\$ 126,340	\$ 157,700	\$ 163,000	\$ 161,200
Debt Service Fund	\$ 634,533	\$ 634,539	\$ 668,536	\$ 744,660
TIRZ Fund	\$ 124,709	\$ 259,299	\$ 253,381	\$ 352,344
Total Revenues	\$ 14,788,558	\$ 14,484,414	\$ 16,293,414	\$ 15,258,148

Expenditures	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
General Fund	\$ 8,025,314	\$ 8,502,457	\$ 8,351,132	\$ 8,651,564
Water & Sewer Fund	\$ 4,071,696	\$ 4,192,307	\$ 4,161,712	\$ 4,225,386
Development Corporation	\$ 955,065	\$ 1,731,160	\$ 533,121	\$ 2,626,949
Hotel/Motel Fund	\$ 104,113	\$ 106,368	\$ 97,368	\$ 165,150
Debt Service Fund	\$ 625,805	\$ 610,150	\$ 610,150	\$ 694,240
TIRZ Fund	\$ 100,000	\$ 278,090	\$ 245,000	\$ 337,748
Total Expenditures	\$ 13,881,993	\$ 15,420,532	\$ 13,998,483	\$ 16,701,037

**CITY OF BELTON
Annual Budget
FY 2008**

- Department Summary -

	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
<u>General Fund</u>				
City Council	\$ 68,011	\$ 65,945	\$ 62,589	\$ 83,957
Administration	\$ 188,753	\$ 210,984	\$ 206,658	\$ 213,645
Finance	\$ 266,317	\$ 328,552	\$ 318,611	\$ 315,879
Legal	\$ 122,377	\$ 139,671	\$ 137,106	\$ 143,242
Police	\$ 2,120,824	\$ 2,412,162	\$ 2,391,331	\$ 2,530,506
Fire	\$ 1,856,490	\$ 1,861,066	\$ 1,851,900	\$ 1,842,544
Streets	\$ 749,171	\$ 778,779	\$ 745,852	\$ 852,383
Parks	\$ 424,364	\$ 620,344	\$ 542,403	\$ 623,080
Development Services	\$ 345,448	\$ 366,132	\$ 351,712	\$ 350,420
Library	\$ 195,393	\$ 223,686	\$ 222,540	\$ 226,980
Other Costs	\$ 800,368	\$ 540,217	\$ 557,717	\$ 487,549
Refuse Collection	\$ 646,508	\$ 687,810	\$ 697,810	\$ 706,433
Maintenance	\$ 241,290	\$ 267,109	\$ 264,903	\$ 274,946
General Fund Total	\$ 8,025,314	\$ 8,502,457	\$ 8,351,132	\$ 8,651,564
<u>Water & Sewer Fund</u>				
Utility Administration	\$ 1,686,990	\$ 1,472,428	\$ 1,462,703	\$ 1,470,580
Water	\$ 1,377,821	\$ 1,711,113	\$ 1,687,840	\$ 1,754,220
Sewer	\$ 938,635	\$ 947,775	\$ 946,178	\$ 948,086
Other Costs	\$ 68,250	\$ 60,991	\$ 64,991	\$ 52,500
Water & Sewer Fund	\$ 4,071,696	\$ 4,192,307	\$ 4,161,712	\$ 4,225,386
Economic Develop Fund	\$ 955,065	\$ 1,731,160	\$ 533,121	\$ 2,626,949
Hotel/Motel Fund	\$ 104,113	\$ 106,368	\$ 97,368	\$ 165,150
Debt Service Fund	\$ 625,805	\$ 610,150	\$ 610,150	\$ 694,240
TIRZ Fund	\$ 100,000	\$ 278,090	\$ 245,000	\$ 337,748
Total All Funds	\$ 13,881,993	\$ 15,420,532	\$ 13,998,483	\$ 16,701,037

**City of Belton
Fund Balance Projection
FY 2008**

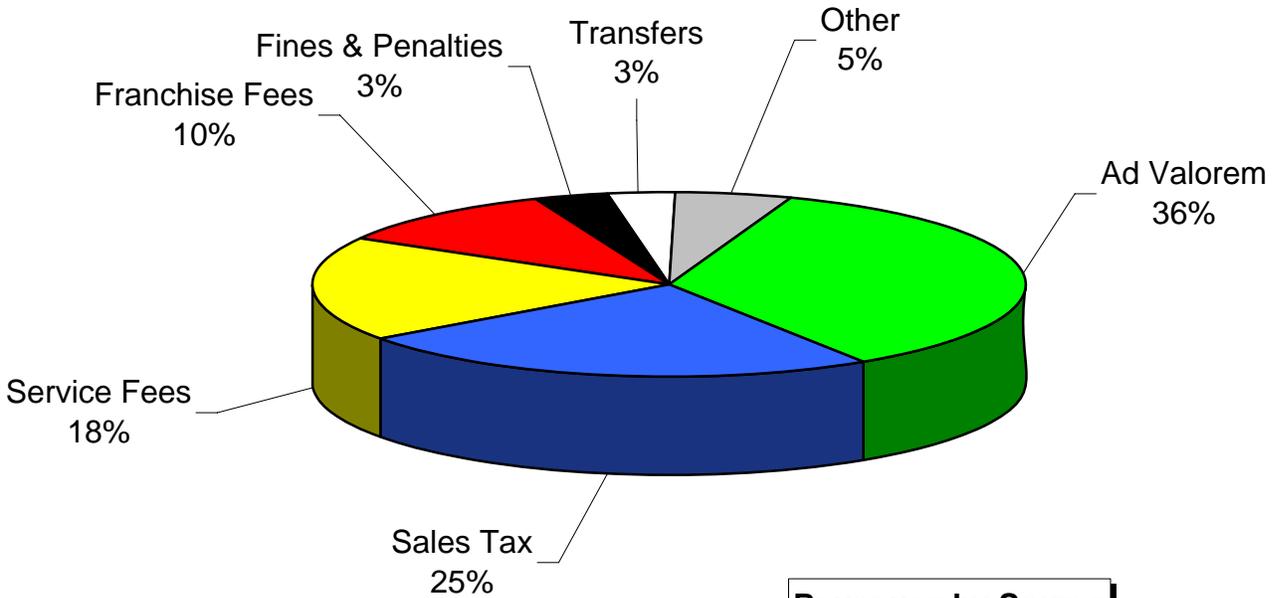
- General Fund -

Projected Beginning Fund Balance (10-1-2007)		\$ 3,290,401
Budgeted Revenues and Transfers In	\$ 8,673,044	
Budgeted Expenditures		
Personnel	\$ 5,587,595	
Supplies	\$ 397,901	
Repairs & Maintenance	\$ 353,742	
Services	\$ 1,861,626	
Contingency	\$ 100,000	
Total O&M Expenditures	<u>\$ (8,300,864)</u>	
Revenues in Excess of O&M Expenditures	\$ 372,180	
Transfers	\$ (100,000)	
Capital Outlay	\$ (215,200)	
Strategic Plan Elements	<u>\$ (35,500)</u>	
Net Impact of Budget on Fund Balance		<u>\$ 21,480</u>
Projected Ending Fund Balance		<u>\$ 3,311,881</u>
Minimum Balance (3 months O & M Budget)	(a) \$ (2,075,216)	
Projected Fund Balance in Excess of Minimum		<u><u>\$ 1,236,665</u></u>

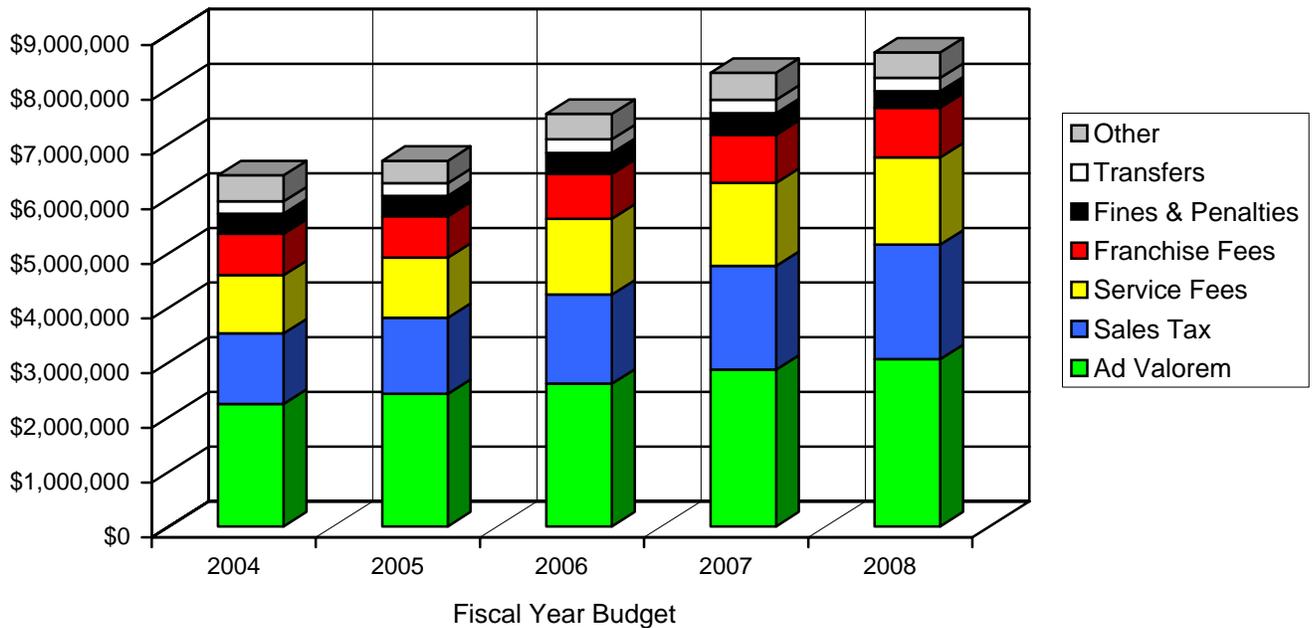
(a) City policy requires a minimum unreserved fund balance equal to at least three months of operating expenditures. For the proposed FY 2008 budget, the minimum fund balance is \$2,075,216. The projected fund balance at the end of FY 2008 is 4.79 months of operating expenditures.

General Fund

- Revenues - FY 2008



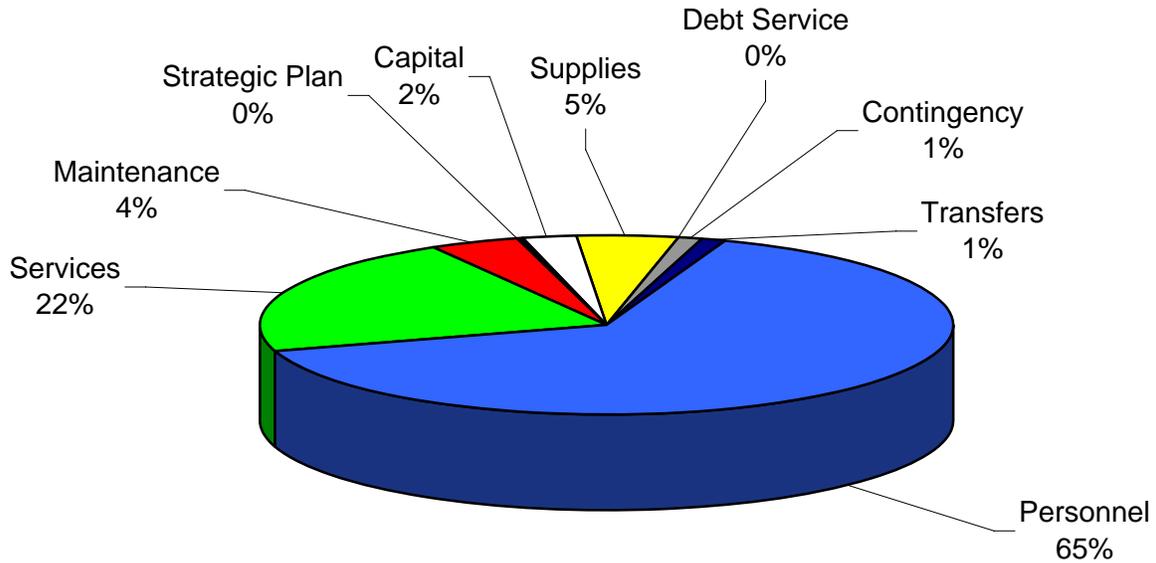
**Revenues by Source
FY 2008 Budget**



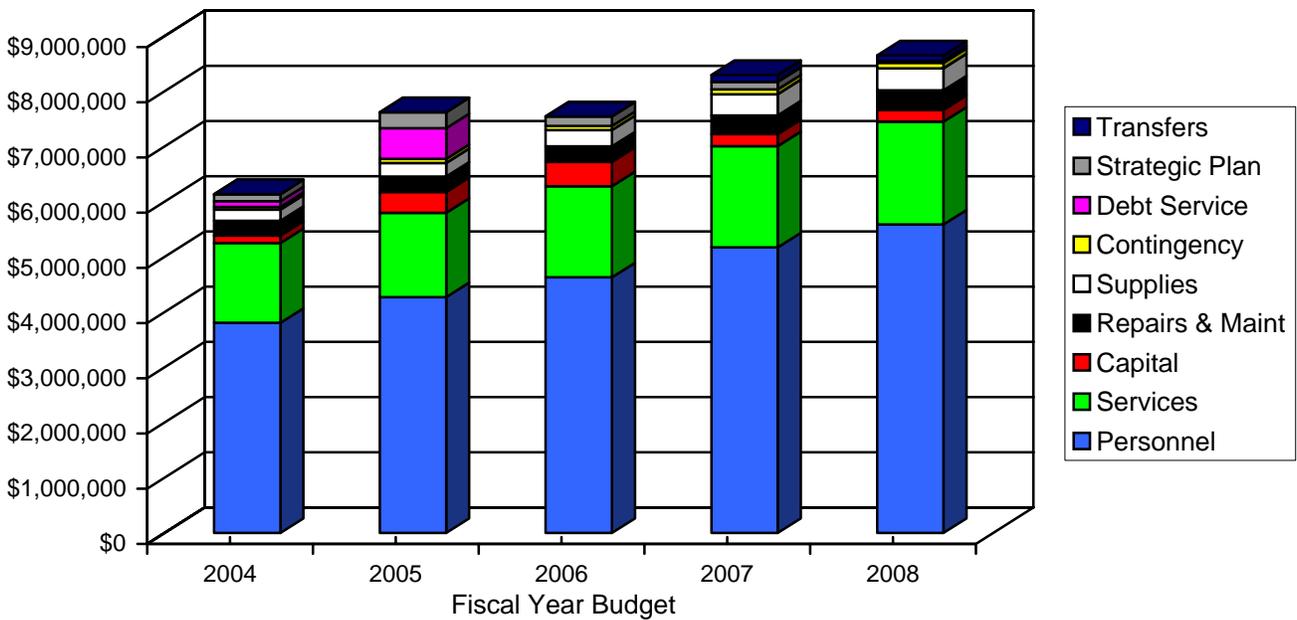
**Revenues by Source
Last Five Budgets**

General Fund

- Expenditures - FY 2008



**Expenditures by Character
FY 2008 Budget**



**Expenditures by Character
Last Five Budgets**

General Fund Revenues

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-3-1010	Current Ad Valorem Taxes	\$ 2,697,805	\$ 3,015,443	\$ 3,015,443	\$ 3,268,527
01-3-1020	Tax Discounts	\$ (54,200)	\$ (63,324)	\$ (60,000)	\$ (68,639)
01-3-1030	Delinquent Ad Valorem Taxes	\$ 56,481	\$ 47,000	\$ 47,000	\$ 47,000
01-3-1040	Penalty & Interest	\$ 43,545	\$ 37,000	\$ 40,000	\$ 37,000
01-3-1050	Payment in Lieu of Taxes	\$ -	\$ 4,600	\$ 3,276	\$ 4,600
01-3-1060	Ad Valorem to TIRZ	\$ (81,366)	\$ (174,831)	\$ (158,747)	\$ (228,357)
	Total Ad Valorem Taxes	\$ 2,662,265	\$ 2,865,888	\$ 2,886,972	\$ 3,060,131
01-3-1210	Sales Tax	\$ 1,830,944	\$ 1,900,000	\$ 1,966,000	\$ 2,094,000
	Total Sales Tax	\$ 1,830,944	\$ 1,900,000	\$ 1,966,000	\$ 2,094,000
01-3-1310	Electric Franchise	\$ 756,976	\$ 580,000	\$ 580,000	\$ 592,000
01-3-1320	Telecommunications Franchise	\$ 84,354	\$ 84,000	\$ 84,000	\$ 84,000
01-3-1330	Cablevision Franchise	\$ 81,572	\$ 81,000	\$ 85,000	\$ 87,000
01-3-1340	Gas Franchise	\$ 69,695	\$ 70,000	\$ 81,730	\$ 82,000
01-3-1350	Garbage Franchise	\$ 60,976	\$ 65,000	\$ 64,000	\$ 64,000
	Total Franchise Taxes	\$ 1,053,573	\$ 880,000	\$ 894,730	\$ 909,000
01-3-1410	Alcoholic Beverage Tax	\$ 12,324	\$ 11,500	\$ 9,200	\$ 10,000
	Total Other Taxes	\$ 12,324	\$ 11,500	\$ 9,200	\$ 10,000
01-3-3010	Building Permits	\$ 68,553	\$ 70,000	\$ 81,000	\$ 85,000
01-3-3020	Electrical Permits	\$ 23,043	\$ 24,000	\$ 29,000	\$ 29,000
01-3-3030	Plumbing Permits	\$ 21,644	\$ 23,000	\$ 26,000	\$ 26,000
01-3-3040	Mechanical, Heat & A/C Permits	\$ 14,885	\$ 17,000	\$ 15,000	\$ 15,000
01-3-3045	Swimming Pool Permits	\$ 1,150	\$ 1,500	\$ 1,200	\$ 1,200
01-3-3060	Rezoning Fees	\$ 4,395	\$ 4,000	\$ 3,200	\$ 3,200
01-3-3070	Sub-Division Fees	\$ 4,862	\$ 6,000	\$ 4,000	\$ 4,000
	Total Building Permits & Licenses	\$ 138,532	\$ 145,500	\$ 159,400	\$ 163,400
01-3-3120	Park Permits	\$ 2,335	\$ 2,500	\$ 3,000	\$ 3,000
01-3-3130	Beer & Wine Licenses	\$ 720	\$ 700	\$ 700	\$ 700
01-3-3140	Garage Sale Permits	\$ 2,335	\$ 2,000	\$ 2,000	\$ 2,000
01-3-3150	Fire Marshall Inspection Fees	\$ 1,175	\$ 1,500	\$ 1,000	\$ 1,000
	Total Other Permits & Licenses	\$ 6,565	\$ 6,700	\$ 6,700	\$ 6,700
01-3-4010	Municipal Court Fines	\$ 219,814	\$ 260,000	\$ 182,000	\$ 212,600
01-3-4020	Parking Fines	\$ 14,081	\$ 18,000	\$ 6,900	\$ -
01-3-4030	Court Administrative Fees	\$ 26,320	\$ 31,000	\$ 23,000	\$ 23,000
01-3-4040	Local Time Payment Fees	\$ 10,020	\$ 12,000	\$ 8,700	\$ 8,700
01-3-4050	Local FTA Fees	\$ 1,588	\$ 1,700	\$ 1,700	\$ 1,700
01-3-4060	Defensive Driving Fees	\$ 4,570	\$ 4,900	\$ 3,600	\$ 3,600
01-3-4070	Warrant & Arrest Fees	\$ 55,392	\$ 64,000	\$ 48,500	\$ 48,500
01-3-4080	Child Safety Fees	\$ 1,501	\$ 1,700	\$ 900	\$ 900
01-3-4095	Local Judicial Fee	\$ 807	\$ 900	\$ 1,000	\$ 1,000
	Total Municipal Court Revenues	\$ 334,093	\$ 394,200	\$ 276,300	\$ 300,000

General Fund Revenues Continued

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-3-5010	Refuse Collection Fees	\$ 637,644	\$ 652,000	\$ 675,000	\$ 689,000
01-3-5020	Refuse Contract Fees	\$ 75,673	\$ 78,240	\$ 81,000	\$ 82,680
01-3-5030	Recycling Proceeds	\$ 1,625	\$ -	\$ -	\$ -
01-3-5150	Ambulance Revenues	\$ 759,108	\$ 775,000	\$ 800,000	\$ 800,000
01-3-5200	Harris Community Center Rental	\$ 2,645	\$ 12,000	\$ 18,000	\$ 18,000
01-3-5210	Rental Income	\$ 18,000	\$ -	\$ 2,300	\$ 6,000
01-3-5220	PPFC/TDFA Finance Fees	\$ 10,000	\$ -	\$ -	\$ -
01-3-5710	Sale of City Property	\$ 24,284	\$ -	\$ 2,900	\$ -
	Total Services Provided	\$ 1,528,979	\$ 1,517,240	\$ 1,579,200	\$ 1,595,680
01-3-6010	Grant Revenues	\$ 279,941	\$ 88,094	\$ 88,094	\$ 25,994
01-3-6110	Insurance Proceeds	\$ 30,735	\$ 3,044	\$ 12,425	\$ -
01-3-6120	School Reimbursements	\$ 35,460	\$ 38,850	\$ 38,850	\$ 39,239
01-3-6130	Bell County Fire Dept Contribution	\$ 16,672	\$ 17,000	\$ 8,902	\$ -
01-3-6140	Bell County Child Safety Fund	\$ 18,111	\$ 18,500	\$ 18,628	\$ 19,000
01-3-6160	State LEOSE Funding	\$ 2,602	\$ 2,600	\$ 2,563	\$ 2,600
	Total Grants & Reimbursements	\$ 383,521	\$ 168,088	\$ 169,462	\$ 86,833
01-3-7010	Miscellaneous Income	\$ 73,756	\$ 20,000	\$ 12,500	\$ 12,500
01-3-7020	Cash Over/Under	\$ (26)	\$ -	\$ -	\$ -
01-3-7030	Copies	\$ 3,875	\$ 4,000	\$ 3,800	\$ 3,800
	Total Miscellaneous Income	\$ 77,605	\$ 24,000	\$ 16,300	\$ 16,300
01-3-8001	Interfund Transfer-Franchise	\$ 180,500	\$ 180,500	\$ 180,500	\$ 180,500
01-3-8002	Interfund Transfer-Reimbursement	\$ 65,500	\$ 65,500	\$ 65,500	\$ 65,500
01-3-8118	Transfer from Police Donations Fund	\$ 7,000	\$ -	\$ -	\$ -
	Total Transfers	\$ 253,000	\$ 246,000	\$ 246,000	\$ 246,000
01-3-9100	Interest Income-Bank	\$ 591	\$ -	\$ -	\$ -
01-3-9120	Interest Income-TexPool	\$ 111,770	\$ 143,000	\$ 125,000	\$ 185,000
01-3-9121	Interest Income-TexStar	\$ 52,655	\$ -	\$ 60,000	\$ -
	Total Interest Income	\$ 165,016	\$ 143,000	\$ 185,000	\$ 185,000
	Total General Fund Revenues	\$ 8,446,417	\$ 8,302,116	\$ 8,395,264	\$ 8,673,044

- GENERAL FUND REVENUES - Revenue Assumptions

<u>01-3-1010</u>	<u>Current Ad Valorem Taxes</u>
<u>01-3-1020</u>	<u>Tax Discounts</u>
<u>01-3-1030</u>	<u>Delinquent Ad Valorem Taxes</u>
<u>01-3-1040</u>	<u>Penalty & Interest</u>

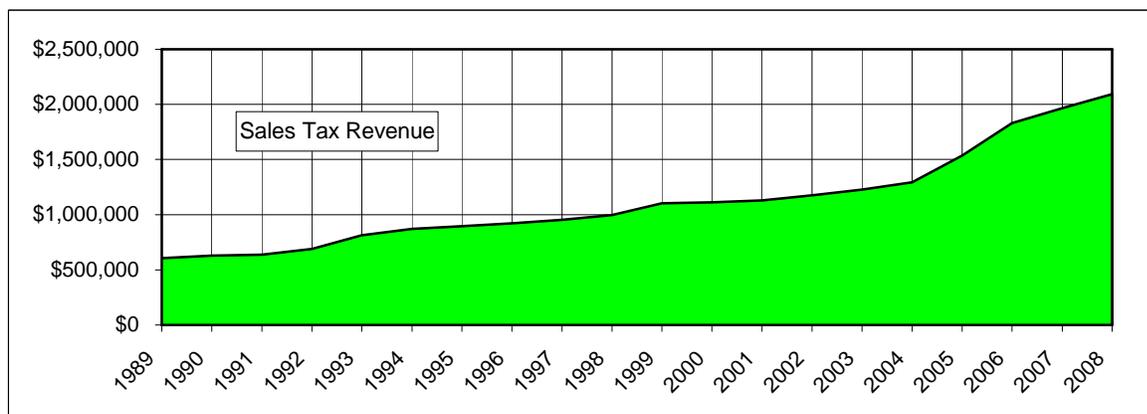
Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Belton are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. (A discussion of the development of the tax rate is contained in the “Tax & Bond Information” section of this document.) Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.

The certified 2007 taxable value (for taxation in FY 2008) per the Appraisal District is \$626,671,977, an increase of \$56,894,762 or 9.99% from the 2006 taxable value. New property and improvements added \$39.7 million to the tax rolls, with the remainder of the increase being due to changes in the values of existing properties and exemptions.

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of \$.5377 per \$100 of taxable value and a collection rate of 97%. Tax discounts are projected at 2.1% of the tax levy. Delinquent tax revenues (45%) and penalty and interest (35%) are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

01-3-1210 **Sales Tax**

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues have increased each year since 1989. The increases range from 0.69% (FY 2001) to 18.33% (FY 1993), and FY 2007 receipts are projected to be up 7.38% from the prior year. FY 2008 revenues were projected using the estimated collections for FY 2007 with a 5% growth factor.



<u>01-3-1310</u>	<u>Electric Franchise</u>
<u>01-3-1320</u>	<u>Telecommunications Franchise</u>
<u>01-3-1330</u>	<u>Cablevision Franchise</u>
<u>01-3-1340</u>	<u>Gas Franchise</u>
<u>01-3-1350</u>	<u>Garbage Franchise</u>

Utility companies that use the City's streets and rights-of-way in the course of conducting their business pay franchise fees to the City. Franchise fees are paid by these companies as a % of their gross receipts collected from their customers within the City of Belton. FY 2008 revenues are projected using FY 2007 receipts as a benchmark.

<u>01-3-3010</u>	<u>Building Permits</u>
<u>01-3-3020</u>	<u>Electrical Permits</u>
<u>01-3-3030</u>	<u>Plumbing Permits</u>
<u>01-3-3040</u>	<u>Mechanical, Heating & A/C Permits</u>

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. These revenues increased significantly in FY 2003 due to a new fee structure and increased construction activity in the residential sector. FY 2004 and 2005 revenues increased yet again, due to the levels of ongoing construction activity. FY 2006 revenues decreased from the prior year due to decreased multi-family and commercial construction. The FY 2008 budget anticipates construction activity at levels experienced in FY 2007.

<u>01-3-4010</u>	<u>Municipal Court Fines</u>
<u>01-3-4030</u>	<u>Municipal Court Administrative Fees</u>
<u>01-3-4040</u>	<u>Local Time Payment Fees</u>
<u>01-3-4050</u>	<u>Local FTA Fees</u>
<u>01-3-4060</u>	<u>Defensive Driving Fees</u>
<u>01-3-4070</u>	<u>Warrant & Arrest Fees</u>

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on these fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees. Court fines and fees are projected using multi-year trend analysis with ticket level and collection activity taken into account. FY 2008 revenues are projected to be at the FY 2007 year end projected levels.

<u>01-3-5010</u>	<u>Refuse Collection Fees</u>
<u>01-3-5020</u>	<u>Refuse Contract Fees</u>
<u>01-3-5030</u>	<u>Recycling Proceeds</u>

Refuse collection revenue is projected using an average monthly billing amount, computed during the budget process using the latest available information. The average monthly billing used was \$57,417 and the FY 2008 budget amount of \$689,000 is projected based on this average.

The City's contract with the refuse collector gives the City 12% of refuse collection receipts as a collection and franchise fee. Based upon the average billings above, the budget amount for FY 2008 will be \$82,680.

01-3-5150 **Ambulance Revenues**

This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity and any rate changes.

In mid FY 2003, receipts decreased significantly (16%) due to the relinquishment of service area to other entities. The fire needs assessment study conducted the previous year indicated that the City's EMS service needed to be decreased in order to provide better coverage - first to the citizens of Belton, and then to outlying areas in the County. The FY 2004 budget anticipated a full year of the decrease in the EMS service area, which was to be mitigated somewhat by an increase in ambulance rates. However, despite the reduction in service area, the number of runs rebounded in FY 2004 and increased again in FY 2005, as the City's second fire station and additional front-line ambulance came on-line. FY 2006 revenues increased 28.8%, due to rate increases effective at the beginning of the fiscal year. FY 2008 revenues are projected to be at the FY 2007 year end projection levels.

01-3-5210 **Rental Income**

In prior years, the City leased its building in Yettie Polk Park to the Central Texas Council of Governments. CTCOG acquired its own building and vacated the City's building in the middle of FY 2006. In FY 2008, the Finance department will move from City Hall to this building. In FY 2007, Belco Manufacturing Co., Inc. began renting the Rockwool lot for \$750 a month.

01-3-5510 **Sale of City Property**

This revenue source fluctuates according to the type and quality of obsolete equipment sold at auction each year. Due to the uncertainty of this revenue source and the small amount of revenue generated, no amount is budgeted.

01-3-6010 **Grant Revenues**

This account includes funding from grant sources and emergency management funds. Budget projections are based on grant award amounts. The known grant and amount for FY 2008 is as follows:

<u>Grant Project</u>	<u>Funding Agency</u>	<u>Amount</u>
Emergency Management Assistance	FEMA	<u>\$25,994</u>
Total		\$25,994

The FEMA grant reimburses the City for a portion of its manpower costs that are devoted to development of emergency management procedures. Funding under this program must be reapplied for each year.

01-3-6120 **School Reimbursements**

The Belton School District pays to the City to help defray costs for the High School Liaison Officer. Their contribution is \$39,239, the cost of an officer for nine months.

01-3-6130 **Bell County Fire Dept Contribution**

This payment from Bell County is distributed by the Bell County Fire Chief's Association and is allocated among the fire departments within the County. The allocation is based upon the number of accredited calls made by each department to unincorporated areas in the County. The fire department has reduced its fire district to city only; therefore, this revenue has been eliminated.

01-3-7010 **Miscellaneous Income**

Miscellaneous income is generated by items not readily classified to other categories. It includes handling charges for insufficient fund checks written to the City and administrative fees from the Development Corporation. The FY 2008 budget is based on an average amount received as determined by trend analysis.

01-3-8001 **Interfund Transfer - Franchise**
01-3-8002 **Interfund Transfer - Reimbursement**

Transfers from the Water and Sewer Fund are for reimbursement of costs and payment in lieu of franchise fees. The FY 2008 budget includes:

- Franchise transfer to General Fund remains at the FY 2007 amount.
- Reimbursement transfer to General Fund for the Maintenance Department facilities and expense remains at the FY 2007 amount.

01-3-9120 **Interest Income**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2008 are \$185,000.

Mission

The Mayor and six Council members act as the elected representatives of the citizens of Belton to formulate public policy to meet community needs and assure orderly development in the City.

Description

- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts the Strategic Plan as a framework for policy direction.
- Adopts the City's annual budget and ad valorem tax rate.
- Adopts City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves purchases and contracts as prescribed by the City Charter and State Law.

Accomplishments

- Maintained property tax rate at \$0.655 per \$100 valuation. (4A)
- Updated Strategic Plan as the framework for the Community's future. (1A, 1B)
- Dedicated special needs softball field at Chisholm Trail Park. (10B)
- Dedicated splash pad at Harris Park. (10B)
- Issued \$5.3 million in Certificates of Obligation for public improvements, without a tax or rate increase. (4A, 6B, 1D)
- Established the Youth Advisory Commission. (1G, 2A)
- Revised the City's Tax Abatement Program. (5A)
- Adopted the Façade Improvement Grant guidelines. (1H)
- Adopted the 2004-2009 Hazard Mitigation Plan developed by the Central Texas Council of Governments. (1G)

Goals

- Preserve community character while preparing for future growth. (1H, 5C)
- Implement/update Strategic Plan as the framework for the Community's future. (1A, 1B)
- Adopt Stormwater Management Plan and process. (6B)
- Adopt stormwater drainage rate structure. (3B, 4A, 7A)
- Maintain and enhance partnerships for enhanced effectiveness. (1G, 8B)
- Facilitate the Gin redevelopment project in downtown Belton. (1H, 10B)
- Establish a Historic Preservation Board. (1H)

(Strategic Plan goal #)

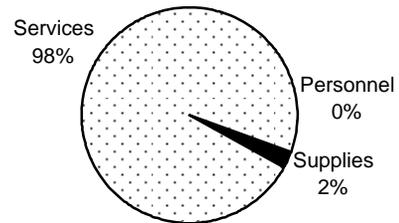
Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 21	\$ 21	\$ 21	\$ 21
Supplies	\$ 1,244	\$ 1,475	\$ 1,988	\$ 2,030
Services	\$ 66,746	\$ 64,449	\$ 60,580	\$ 81,906
Total	\$ 68,011	\$ 65,945	\$ 62,589	\$ 83,957

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Mayor *	1	1	1
Council Member *	6	6	6
Total	7	7	7

* Elected, unpaid positions.



City Council

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-010-101	Salaries-Administrative	\$ 8	\$ 7	\$ 7	\$ 7
01-4-010-124	Workers' Comp. Insurance	\$ 13	\$ 14	\$ 14	\$ 14
	Total Personnel	\$ 21	\$ 21	\$ 21	\$ 21
01-4-010-201	Office Supplies	\$ 665	\$ 700	\$ 670	\$ 700
01-4-010-202	Postage	\$ 436	\$ 425	\$ 675	\$ 600
01-4-010-229	Tools & Other Supplies	\$ 143	\$ 350	\$ 280	\$ 730
01-4-010-250	Small Equipment	\$ -	\$ -	\$ 363	\$ -
	Total Supplies	\$ 1,244	\$ 1,475	\$ 1,988	\$ 2,030
01-4-040-501	Advertising	\$ 2,655	\$ 3,200	\$ 1,600	\$ 2,680
01-4-010-509	Public Notices	\$ 3,405	\$ 2,300	\$ 2,300	\$ 3,500
01-4-010-510	Dues & Publications	\$ 5,735	\$ 4,404	\$ 5,987	\$ 6,201
01-4-010-513	Travel & Meals	\$ 10,132	\$ 17,900	\$ 15,000	\$ 23,470
01-4-010-551	Insurance-Errors & Omissions	\$ 7,155	\$ 10,000	\$ 7,753	\$ 8,150
01-4-010-561	Legal Services	\$ 2,969	\$ 5,000	\$ 5,000	\$ 7,500
01-4-010-562	Engineering	\$ 21,125	\$ 8,800	\$ 8,770	\$ 10,000
01-4-010-570	Special Services	\$ 1,313	\$ 2,450	\$ 2,600	\$ 6,675
01-4-010-571	Election Expenses	\$ 1,389	\$ 1,395	\$ 170	\$ 2,130
01-4-010-572	Employee Relations	\$ 10,868	\$ 9,000	\$ 11,400	\$ 11,600
	Total Services	\$ 66,746	\$ 64,449	\$ 60,580	\$ 81,906
	Total City Council	\$ 68,011	\$ 65,945	\$ 62,589	\$ 83,957

City Council

Account Number	Description	Amount
01-4-010-201	Office Supplies	
	- Business cards for Council & stationary \$ 100 - Department share of copy paper \$ 600	\$ 700
229	Tools & Other Supplies	
	- Meeting supplies \$ 80 - Nameplates and proclamation materials \$ 150 - Youth Advisory Commission promotional items \$ 500	\$ 730
509	Public Notices - Legal advertisements and official recordings	\$ 3,500
510	Dues & Publications	
	- National League of Cities \$ 1,324 - Association of the United States Army \$ 75 - Belton Chamber of Commerce \$ 500 - TXU Steering Committee \$ 1,483 - ERCOT \$ 100 - Texas Municipal League \$ 2,719	\$ 6,201
513	Travel & Meals	
	- Six (6) council members \$ 6,000 - Mayor \$ 2,000 - NLC Congressional conference - 2 \$ 4,600 - NLC exposition - 2 \$ 4,600 - AUSA membership meetings \$ 200 - AUSA conference \$ 2,000 - AUSA dinner sponsorship \$ 500 - Mayor/Mayor Pro Tem meetings \$ 1,300 - Council workshops \$ 150 - Youth Advisory Commission conference - 3 \$ 900 - Youth Advisory Commission meetings \$ 720 - Other seminars and council member travel \$ 500	\$ 23,470
570	Special Services	
	- Council's 4th of July reception \$ 400 - Volunteer Firefighter banquet \$ 800 - Boards & commissions appreciation banquet \$ 1,500 - Parade VIP - 4th of July \$ 100 - Code of ordinances supplement \$ 2,000 - Electronic conversion of code \$ 875 - Visionaries in Preservation committee support \$ 1,000	\$ 6,675
571	Election Expenses	
	- Election judges and clerks \$ 886 - Election ballots \$ 249 - Election forms and supplies \$ 75 - Election voting equipment \$ 680 - Election publications and updates \$ 90 - Lunch for election workers \$ 30 - Publication of ordinances \$ 120	\$ 2,130
572	Employee Relations	
	- Employee benevolent fund \$ 500 - Employee Christmas party and cards \$ 9,800 - Employee appreciation barbecues \$ 500 - Awards and plaques \$ 800	\$ 11,600

Mission

To provide professional management and administration of the City, implementing City Council policy decisions by directing, coordinating, monitoring, and evaluating all City government activities.

Description

- Executes the policies established by the City Council and administers the affairs of the City consistent with the City Charter.
- Assists Council in the formulation of City goals and long-term planning efforts.
- Provides oversight and management direction to all City departments; monitors City operations to ensure compliance with all rules, policies, regulations, and laws.
- Prepares and maintains minutes, ordinances, resolutions, and proclamations.
- Conducts City elections.
- Researches various issues and conducts special projects.

Accomplishments

- Obtained Texas Department of Transportation Safe Routes to School Grant. (1E, 1H)
- Received Texas Municipal League "Municipal Excellence Award" for Preservation of the Harris Community Center. (1H)
- Revised the City's Tax Abatement Guidelines and Criteria. (4A, 5B)

Goals

- Pursue discussions with water supply corporations in growth path. (3B, 6A)
- Begin electronic indexing of City documents for easier records/information searches and retrieval. (4B)
- Develop strategies to encourage all levels of housing construction including housing priced at less than \$100,000. (1F)
- Obtain a grant from the Texas Historical Commission to develop a set of architectural design guidelines. (1E, 1H)
- Implement \$5.3 million capital improvement program for public improvements. (1D, 6B)
- Pursue downtown redevelopment and economic revitalization. (1H, 5C)
- Develop historic preservation ordinance and related design guidelines for the downtown historic district. (1H, 7A, 7B)
- Research establishment of a city recreation department. (10B)
- Research lien collection through outside vendor to improve collection rate. (4A)
- Develop a long-range annexation strategy. (1C, 3B, 7C)

(Strategic Plan goal #)

Expenditure Summary

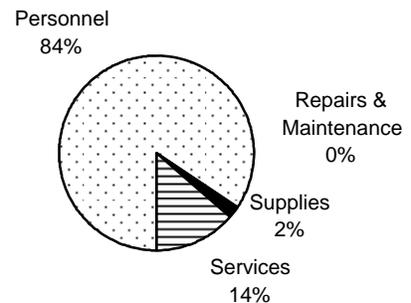
Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 155,759	\$ 171,356	\$ 171,356	\$ 180,212
Supplies	\$ 7,634	\$ 6,537	\$ 6,737	\$ 4,350
Repairs & Maintenance	\$ 63	\$ -	\$ -	\$ -
Services	\$ 25,297	\$ 33,091	\$ 28,565	\$ 29,083
Total	\$ 188,753	\$ 210,984	\$ 206,658	\$ 213,645

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Formal Council Meetings	22	25	24
Special Council Meetings	5	12	10
Council Work Sessions	8	23	14
Elections	1	0	1
Proclamations	20	18	20
Official Documents Indexed	184	154	186
Permits	119	23	24
Open Records Requests	36	32	35

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
City Manager	1	1	1
City Clerk	1	1	1
Support Services Coord.	1	1	1
City Manager's Secretary	1	1	1
Total	4	4	4



Administration

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-020-101	Salaries-Administrative	\$ 30,943	\$ 29,693	\$ 29,693	\$ 32,510
01-4-020-102	Salaries-Professional	\$ 66,609	\$ 67,485	\$ 67,485	\$ 68,703
01-4-020-105	Salaries-Office & Clerical	\$ 17,079	\$ 35,000	\$ 35,000	\$ 36,697
01-4-020-113	Health Insurance Allowance	\$ 637	\$ 866	\$ 866	\$ 904
01-4-020-114	Vehicle Allowance	\$ 6,000	\$ 6,000	\$ 6,000	\$ 7,500
01-4-020-121	TMRS	\$ 9,548	\$ 10,779	\$ 10,779	\$ 11,325
01-4-020-122	FICA	\$ 8,952	\$ 10,637	\$ 10,637	\$ 11,193
01-4-020-123	Employee Insurance	\$ 6,605	\$ 8,169	\$ 8,169	\$ 8,503
01-4-020-124	Workers' Comp. Insurance	\$ 364	\$ 478	\$ 478	\$ 519
01-4-020-125	Unemployment Compensation	\$ 695	\$ 729	\$ 729	\$ 122
01-4-020-126	Contributions to CM 457(f)	\$ 8,327	\$ 1,520	\$ 1,520	\$ 2,236
	Total Personnel	\$ 155,759	\$ 171,356	\$ 171,356	\$ 180,212
01-4-020-201	Office Supplies	\$ 3,108	\$ 2,000	\$ 2,300	\$ 2,300
01-4-020-202	Postage	\$ 838	\$ 900	\$ 1,100	\$ 1,200
01-4-020-229	Tools & Other Supplies	\$ 368	\$ 850	\$ 550	\$ 850
01-4-020-250	Small Equipment	\$ 3,320	\$ 2,787	\$ 2,787	\$ -
	Total Supplies	\$ 7,634	\$ 6,537	\$ 6,737	\$ 4,350
01-4-020-406	Computer System Maintenance	\$ 63	\$ -	\$ -	\$ -
	Total Repairs & Maintenance	\$ 63	\$ -	\$ -	\$ -
01-4-020-501	Advertising	\$ 139	\$ 140	\$ 140	\$ 275
01-4-020-510	Dues & Publications	\$ 2,724	\$ 3,041	\$ 3,041	\$ 3,308
01-4-020-512	Registration & Tuition	\$ 3,202	\$ 3,835	\$ 3,835	\$ 3,860
01-4-020-513	Travel & Meals	\$ 4,356	\$ 7,475	\$ 6,500	\$ 6,140
01-4-020-521	Equipment Lease	\$ 4,055	\$ 4,100	\$ 4,100	\$ 4,100
01-4-020-550	Insurance-General Liability	\$ 637	\$ 900	\$ 696	\$ 750
01-4-020-551	Insurance-Errors & Omissions	\$ 7,155	\$ 10,000	\$ 7,753	\$ 8,150
01-4-020-581	Communication Services	\$ 3,029	\$ 3,600	\$ 2,500	\$ 2,500
	Total Services	\$ 25,297	\$ 33,091	\$ 28,565	\$ 29,083
	Total Administration	\$ 188,753	\$ 210,984	\$ 206,658	\$ 213,645

Administration

Account Number	Description	Amount
01-4-020-201	Office Supplies	
	- Department share of copy paper	\$ 400
	- Letterhead & envelopes	\$ 375
	- Fax machine print cartridges	\$ 100
	- Inkjet printer cartridges	\$ 375
	- Laser printer cartridge	\$ 130
	- Color copier cartridges	\$ 100
	- Other office supplies	\$ 820
		\$ 2,300
229	Tools & Other Supplies	
	- City logo business card blanks & letterhead	\$ 850
501	Advertising	
	- Directory listing charges	\$ 275
510	Dues & Publications	
	- TCMA dues	\$ 334
	- International City Manager Association dues	\$ 859
	- TCMA Region 7 dues	\$ 25
	- TMCA dues	\$ 70
	- TABA dues	\$ 345
	- Municipal Clerk's Handbook Update	\$ 90
	- Newspaper subscriptions	\$ 163
	- Texas State Directory	\$ 37
	- American Planning Association dues	\$ 425
	- AUSA dues	\$ 75
	- City Manager civic club dues	\$ 420
	- Local Government Code update	\$ 40
	- Texas Downtown Association	\$ 75
	- Preservation Texas membership	\$ 75
- Military Relations committee	\$ 125	
- Miscellaneous publications	\$ 150	
		\$ 3,308
512	Registration & Tuition	
	- TML conference - 2 staff	\$ 550
	- NLC Congressional conference	\$ 650
	- TCMA conference	\$ 350
	- ICMA conference - City Manager	\$ 500
	- AUSA conference	\$ 200
	- AICP continuing education	\$ 250
	- Municipal Clerk's seminars & exams	\$ 350
	- Election law seminar	\$ 210
	- Miscellaneous seminars and training	\$ 800
521	Equipment Lease	
	- Copier rental	\$ 4,100
581	Communication Services	
	- Cellular phone service	\$ 685
	- Telephone & long distance	\$ 1,815
		\$ 2,500



Description

The Finance department is comprised of two divisions:

1. Operations
2. Personnel

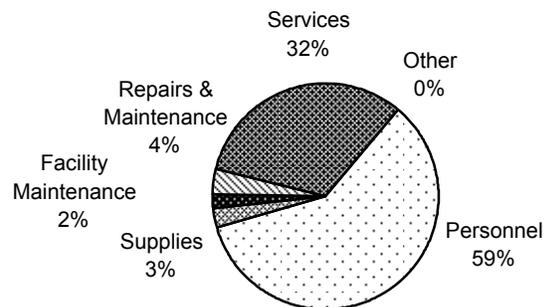
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 175,407	\$ 178,044	\$ 178,044	\$ 187,421
Supplies	\$ 8,899	\$ 7,765	\$ 8,155	\$ 9,100
Facility Maintenance	\$ -	\$ -	\$ -	\$ 6,000
Repairs & Maintenance	\$ 10,320	\$ 11,442	\$ 10,470	\$ 11,703
Services	\$ 71,691	\$ 102,226	\$ 92,867	\$ 101,655
Other	\$ -	\$ 29,075	\$ 29,075	\$ -
Total	\$ 266,317	\$ 328,552	\$ 318,611	\$ 315,879

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Asst. City Mgr./Finance Dir.	1	1	1
Asst. Finance Director	1	1	1
Computer Technician	1	1	1
Accounts Payable Clerk	1	1	1
Personnel Clerk	1	1	1
Ambulance Clerk	1	1	1
Receptionist	1	1	1
Total	7	7	7



Mission

To administer the financial affairs of the City.

Description

- Assists City Manager in the oversight of City operations.
- Provides guidance, assistance and support to Department Heads in the performance of their missions.
- Responsible for the collection, investment, disbursement & documentation of all City funds.
- Prepares and publishes the City's annual budget document and annual comprehensive financial report (audit).
- Monitors and approves all City purchases and expenditures.
- Responsible for all banking and investment transactions.
- Prepares information and forecasts for the budget process; monitors budget appropriations.
- Prepares reports, analysis and information as needed by the City Manager, City Council and other departments.
- Provides oversight/management of City technology systems and risk management services.
- Provides oversight for Utility and EMS billing and collection, personnel, and Civil Service functions.

Accomplishments

- Prepared FY 2007 budget document that received the City's fifteenth consecutive GFOA Distinguished Budget Presentation Award. (4A)
- Received the twenty-first consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting for the City's FY 2006 Comprehensive Annual Financial Report.
- Drafted balanced budget for FY 2008. (4A)
- Managed FY 2007 budget to ensure compliance within budgetary limits. (3B, 4A)
- Received grant for web site "makeover" and managed website project. (1E, 2B, 4B)
- Prepared Strategic Plan document for printing, and coordinated mass mailing of document to Belton citizens. (1A, 2A)

Goals

- Receive GFOA awards for budget and CAFR documents. (4A)
- Implement stormwater drainage rate structure. (3B, 4A, 6A)
- Review/update City purchasing policies and develop a City purchasing manual. (4A)
- Utilize technology (internet, e-mail, phone, fax) to develop and implement customer friendly procedures. (4C)
- Develop technology plan, to include linkage to annual budget. (4B)
- Launch new City web-site. (2B, 4B, 5C)

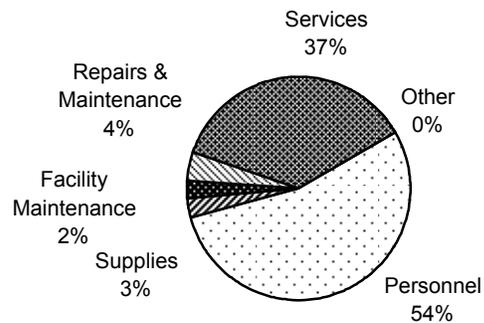
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 126,305	\$ 128,355	\$ 128,355	\$ 136,738
Supplies	\$ 7,356	\$ 6,375	\$ 5,975	\$ 7,140
Facility Maintenance	\$ -	\$ -	\$ -	\$ 6,000
Repairs & Maintenance	\$ 8,706	\$ 9,825	\$ 9,000	\$ 10,180
Services	\$ 65,156	\$ 91,511	\$ 83,342	\$ 92,070
Other	\$ -	\$ 29,075	\$ 29,075	\$ -
Total	\$ 207,523	\$ 265,141	\$ 255,747	\$ 252,128

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	660	684	709
A/P Checks Processed	3,615	3,716	3,820
EMS Runs Billed	1,757	1,833	1,912
IT Workorders Completed	NC	78	150



Finance - Operations

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-031-101	Salaries-Administrative	\$ 36,805	\$ 36,305	\$ 36,305	\$ 38,567
01-4-031-102	Salaries-Professional	\$ 43,570	\$ 44,130	\$ 44,130	\$ 46,842
01-4-031-105	Salaries-Office & Clerical	\$ 18,400	\$ 20,195	\$ 20,195	\$ 20,347
01-4-031-111	Communications Allowance	\$ 175	\$ 420	\$ 420	\$ 420
01-4-031-113	Health Insurance Allowance	\$ 446	\$ 779	\$ 779	\$ 1,898
01-4-031-114	Vehicle Allowance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 4,200
01-4-031-121	TMRS	\$ 8,121	\$ 8,130	\$ 8,130	\$ 8,690
01-4-031-122	FICA	\$ 7,589	\$ 8,019	\$ 8,019	\$ 8,589
01-4-031-123	Employee Insurance	\$ 6,680	\$ 6,422	\$ 6,422	\$ 6,688
01-4-031-124	Workers' Comp. Insurance	\$ 317	\$ 361	\$ 361	\$ 398
01-4-031-125	Unemployment Compensation	\$ 1,202	\$ 594	\$ 594	\$ 99
	Total Personnel	\$ 126,305	\$ 128,355	\$ 128,355	\$ 136,738
01-4-031-201	Office Supplies	\$ 2,586	\$ 2,725	\$ 2,725	\$ 3,350
01-4-031-202	Postage	\$ 2,333	\$ 2,500	\$ 2,100	\$ 2,400
01-4-031-227	Janitorial Supplies	\$ -	\$ -	\$ -	\$ 1,200
01-4-031-229	Tools & Other Supplies	\$ 101	\$ 150	\$ 150	\$ 190
01-4-031-250	Small Equipment	\$ 2,336	\$ 1,000	\$ 1,000	\$ -
	Total Supplies	\$ 7,356	\$ 6,375	\$ 5,975	\$ 7,140
01-4-031-301	Building Maintenance	\$ -	\$ -	\$ -	\$ 5,000
01-4-031-302	Heat & A/C Maintenance	\$ -	\$ -	\$ -	\$ 1,000
	Total Facility Maintenance	\$ -	\$ -	\$ -	\$ 6,000
01-4-031-404	Office Equipment Maintenance	\$ -	\$ -	\$ -	\$ 500
01-4-031-406	Computer System Maintenance	\$ 8,706	\$ 9,825	\$ 9,000	\$ 9,680
	Total Repairs & Maintenance	\$ 8,706	\$ 9,825	\$ 9,000	\$ 10,180
01-4-031-510	Dues & Publications	\$ 2,064	\$ 1,995	\$ 1,995	\$ 2,005
01-4-031-512	Registration & Tuition	\$ 1,918	\$ 2,870	\$ 2,870	\$ 2,853
01-4-031-513	Travel & Meals	\$ 2,182	\$ 2,500	\$ 2,500	\$ 4,050
01-4-031-521	Equipment Lease	\$ -	\$ -	\$ -	\$ 5,000
01-4-031-550	Insurance-General Liability	\$ 91	\$ 125	\$ 100	\$ 105
01-4-031-552	Insurance-Employee Bond	\$ 831	\$ 950	\$ 900	\$ 925
01-4-031-556	Insurance-Real Property	\$ -	\$ -	\$ -	\$ 1,500
01-4-031-567	Collection Fees	\$ 477	\$ 500	\$ 250	\$ 200
01-4-031-570	Special Services	\$ -	\$ 15,000	\$ 15,000	\$ 6,300
01-4-031-571	Audit Fees	\$ 13,525	\$ 16,521	\$ 11,177	\$ 16,560
01-4-031-572	Tax Appraisal & Collection Fee	\$ 40,884	\$ 47,000	\$ 44,500	\$ 47,000
01-4-031-574	Budget Preparation	\$ 1,197	\$ 1,750	\$ 1,750	\$ 1,500
01-4-031-581	Communication Services	\$ 1,987	\$ 2,300	\$ 2,300	\$ 2,000
01-4-031-582	Gas Service	\$ -	\$ -	\$ -	\$ 811
01-4-031-583	Electric Service	\$ -	\$ -	\$ -	\$ 1,261
	Total Services	\$ 65,156	\$ 91,511	\$ 83,342	\$ 92,070
01-4-031-750	Old PD Building Costs	\$ -	\$ 29,075	\$ 29,075	\$ -
	Total Other	\$ -	\$ 29,075	\$ 29,075	\$ -
	Total Finance - Operations	\$ 207,523	\$ 265,141	\$ 255,747	\$ 252,128

Finance - Operations

Account Number	Description	Amount
01-4-031-201	Office Supplies	
	- Department share of copy paper	\$ 400
	- Envelopes - window, plain & security	\$ 200
	- Letterhead stationery	\$ 100
	- A/P checks - 4,000	\$ 440
	- Printer cartridges	\$ 1,000
	- Color printer cartridges	\$ 650
	- Other office supplies	\$ 560
		\$ 3,350
229	Tools & Other Supplies	
	- 1099 forms & envelopes	\$ 40
	- Miscellaneous other supply items	\$ 150
		\$ 190
406	Computer System Maintenance	
	- Invision AP application maintenance - 1/2	\$ 1,001
	- Invision CL application maintenance - 1/2	\$ 829
	- Invision FA application maintenance - 1/2	\$ 522
	- Invision GL application maintenance - 1/2	\$ 1,653
	- Invision PO application maintenance - 1/2	\$ 1,175
	- Invision AR application maintenance - 1/2	\$ 774
	- Computer system support - 1/3	\$ 2,580
	- Trend Micro Antivirus upgrade	\$ 250
	- FrontPage upgrade	\$ 100
- Other	\$ 796	
		\$ 9,680
510	Dues & Publications	
	- GFOA membership	\$ 180
	- GFOAT - 2 memberships	\$ 180
	- State licenses	\$ 540
	- Sam's Club membership - primary and one regular	\$ 85
	- Training manuals & GFOA publications	\$ 300
	- Texas Building & Procurement Commission COOP program	\$ 100
	- Buy Board membership	\$ 200
- Local community organization	\$ 420	
		\$ 2,005
512	Registration & Tuition	
	- GFOAT spring conference - 2 staff	\$ 500
	- GFOAT fall conference - 2 staff	\$ 470
	- Governmental accounting, auditing & reporting update	\$ 670
	- TML annual conference	\$ 285
	- TMRS fall conference	\$ 150
	- Incode Education Forum	\$ 500
	- Other staff training	\$ 278
		\$ 2,853
513	Travel & Meals	
	- GFOAT spring conference	\$ 1,000
	- GFOAT fall conference	\$ 1,200
	- TML annual conference	\$ 600
	- TMRS fall conference	\$ 150
	- Incode Education Forum	\$ 600
	- Miscellaneous seminar and training travel	\$ 500
		\$ 4,050

Finance - Operations Continued

Account Number	Description	Amount
01-4-031-570	Special Services - Annual website fees	\$ 6,300
571	Audit Fees - Annual audit fees \$ 12,560 - Single audit \$ 3,000 - Printing of audit document and GFOA submission \$ 1,000	\$ 16,560
572	Tax Appraisal & Collection Fee - Fees to Tax Appraisal District for appraisal, assessment and collection of ad valorem tax	\$ 47,000
574	Budget Preparation - Budget workshops \$ 500 - Budget preparation materials and printing of final document \$ 1,000	\$ 1,500



Mission

- Administer payroll and human resource matters for all City employees.

Description

- Prepares the City employee payroll.
- Administers employee benefit programs.
- Prepares reports, analysis and information as needed by Council, management, and departments.
- Serves as Civil Service Director.
- Oversees the City's employee selection process.

Accomplishments

- Conducted in-house update of Manpower Plan, and developed revised pay scales and funding recommendations. (3C)
- Conducted civil service exams for Fire and Police departments. (9A)
- Updated personnel policy manual. (3C)

Goals

- Conduct in-house update of Manpower Plan and update of pay scales. (3C)
- Review/revise employee job descriptions. (3C)
- Conduct civil service promotional exams. (9A)
- Develop exit interview forms and process for departing employees. (3C)
- Conduct review of all personnel files.

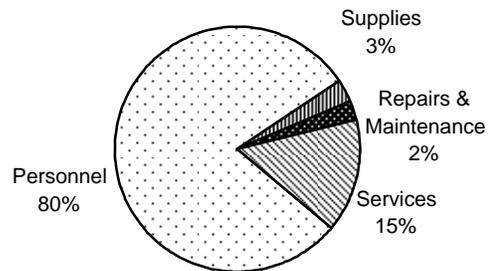
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 49,102	\$ 49,689	\$ 49,689	\$ 50,683
Supplies	\$ 1,543	\$ 1,390	\$ 2,180	\$ 1,960
Repairs & Maintenance	\$ 1,614	\$ 1,617	\$ 1,470	\$ 1,523
Services	\$ 6,535	\$ 10,715	\$ 9,525	\$ 9,585
Total	\$ 58,794	\$ 63,411	\$ 62,864	\$ 63,751

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Payrolls Processed	26	26	26
Payroll Checks Processed	1,155	1,002	1,000
Payroll ACH Employees	84	102	107
Employees Hired	41	30	35
C/S Tests Administered	4	5	4
C/S Promo. Exams Admin.	2	0	2



Finance - Personnel

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-032-101	Salaries-Administrative	\$ 13,086	\$ 13,086	\$ 13,086	\$ 13,695
01-4-032-102	Salaries-Professional	\$ 5,640	\$ 5,640	\$ 5,640	\$ 5,893
01-4-032-105	Salaries-Office & Clerical	\$ 20,952	\$ 21,765	\$ 21,765	\$ 20,827
01-4-032-113	Health Insurance Allowance	\$ 1,119	\$ 1,558	\$ 1,558	\$ 181
01-4-032-121	TMRS	\$ 3,249	\$ 3,260	\$ 3,260	\$ 3,142
01-4-032-122	FICA	\$ 3,068	\$ 3,217	\$ 3,217	\$ 3,106
01-4-032-123	Employee Insurance	\$ 1,642	\$ 734	\$ 734	\$ 3,648
01-4-032-124	Workers' Comp. Insurance	\$ 130	\$ 145	\$ 145	\$ 144
01-4-032-125	Unemployment Compensation	\$ 216	\$ 284	\$ 284	\$ 47
	Total Personnel	\$ 49,102	\$ 49,689	\$ 49,689	\$ 50,683
01-4-032-201	Office Supplies	\$ 854	\$ 890	\$ 800	\$ 935
01-4-032-202	Postage	\$ -	\$ -	\$ 95	\$ 125
01-4-032-229	Tools & Other Supplies	\$ 476	\$ 500	\$ 535	\$ 900
01-4-032-250	Small Equipment	\$ 213	\$ -	\$ 750	\$ -
	Total Supplies	\$ 1,543	\$ 1,390	\$ 2,180	\$ 1,960
01-4-032-406	Computer System Maintenance	\$ 1,614	\$ 1,617	\$ 1,470	\$ 1,523
	Total Repairs & Maintenance	\$ 1,614	\$ 1,617	\$ 1,470	\$ 1,523
01-4-032-510	Dues & Publications	\$ 459	\$ 540	\$ 400	\$ 235
01-4-032-512	Registration & Tuition	\$ 210	\$ 325	\$ 325	\$ 1,000
01-4-032-513	Travel & Meals	\$ 193	\$ 500	\$ 450	\$ 1,550
01-4-032-571	Employee Ads & Testing	\$ 5,355	\$ 9,000	\$ 8,000	\$ 6,500
01-4-032-581	Communication Services	\$ 318	\$ 350	\$ 350	\$ 300
	Total Services	\$ 6,535	\$ 10,715	\$ 9,525	\$ 9,585
	Total Finance - Personnel	\$ 58,794	\$ 63,411	\$ 62,864	\$ 63,751
	Total Finance	\$ 266,317	\$ 328,552	\$ 318,611	\$ 315,879

Finance - Personnel

Account Number	Description	Amount
01-4-032-201	Office Supplies	
	- Department share of copy paper	\$ 100
	- Envelopes - window, plain & security	\$ 200
	- Payroll checks - 1,500	\$ 245
	- Laser printer cartridges	\$ 130
	- Letterhead stationary	\$ 30
	- Other office supplies	\$ 230
		\$ 935
229	Tools & Other Supplies	
	- Leave request forms - 3,000	\$ 420
	- W-2 forms & envelopes	\$ 80
	- Personnel posters	\$ 150
	- Other	\$ 250
		\$ 900
406	Computer System Maintenance	
	- Incode PR application maintenance - 1/2	
		\$ 1,523
510	Dues & Publications	
	- Manager's Legal Bulletin	\$ 80
	- TMPA	\$ 75
	- Texas Social Security program administrative fee	\$ 35
	- Texas Fire Fighter & Police Civil Service Law update	\$ 45
		\$ 235
512	Registration & Tuition	
	- TMRS fall conference - Austin	\$ 150
	- TMPA conference	\$ 175
	- Nuts & Bolts of Human Resources	\$ 175
	- Incode Education Forum	\$ 500
		\$ 1,000
513	Travel & Meals	
	- TMRS fall conference - Austin	\$ 300
	- TMPA conference	\$ 350
	- Nuts & Bolts of Human Resources	\$ 300
	- Incode Education Forum	\$ 600
		\$ 1,550
571	Employee Ads & Testing	
	- Employment ads	\$ 4,500
	- Pre-employment physicals & drug screens	\$ 2,000
		\$ 6,500

Mission

- To advise the City Council in all legal matters and to ensure compliance with all City codes and ordinances.
- To process violations of City ordinances resulting from citizen complaints, traffic citations, and misdemeanor arrests.

Description

City Attorney:

- Serves as the legal adviser and attorney for the City.
- Serves as legal counsel during meetings of the City Council and as advisor to other City boards and commissions.
- Responsible for preparation of legal documents for the City and for rendering legal opinions to the City Council and staff as required.

City Judge:

- Presides over the City's municipal court proceedings.
- Responsible for the final disposition of all charges and tickets filed under City ordinances and laws.

Court Clerks:

- Process fines and complaints for court proceeding, payment and other disposition.
- Maintains the court records on the computer database.
- Provides clerical services to the City Judge.

Accomplishments

- Continued refining filing system and continued to develop/modify court forms to improve paperwork flow, access, and customer service. (4C)
- Participated in additional court software training which resulted in enhanced use of the system for processing payments/data and edit/creation of forms and court documents. (4B)

Goals

- Participate in warrant roundup with area law enforcement agencies.
- Develop process in conjunction with the Police Department to routinely serve warrants to decrease volume of outstanding warrants.
- Seek grant opportunities related to court operations/programs. (1E)
- Seek technological enhancements to automate the issuance of traffic citations. (4B, 9A)
- Improve collection of outstanding parking tickets.
- Obtain updated voter registration information from State Voter Registration Office for development of jury pools.
- Certify court clerks through the Texas Court Clerks Association Clerks' Certification Program.

(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 108,760	\$ 120,315	\$ 120,315	\$ 129,284
Supplies	\$ 4,397	\$ 5,439	\$ 5,150	\$ 5,024
Facility Maintenance	\$ 150	\$ 2,300	\$ 2,150	\$ 300
Services	\$ 9,070	\$ 11,617	\$ 9,491	\$ 8,634
Total	\$ 122,377	\$ 139,671	\$ 137,106	\$ 143,242

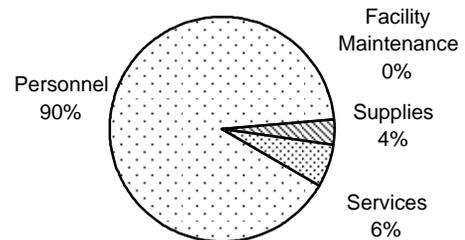
Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Court sessions	45	49	48
Warrants Issued	2,553	2,027	2,200
Warrants Outstanding	1,943	1,167	2,000
Cases Filed:			
State Law	1,129	1,033	1,250
Traffic	4,083	3,275	3,800
Parking	1,852	1,029	20
City Ordinance	<u>236</u>	<u>99</u>	<u>115</u>
Total Cases Filed	7,300	5,436	5,185

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
City Attorney - 1*	Part Time	Part Time	Part Time
City Judge - 1*	Part Time	Part Time	Part Time
Court Administrator	1	1	1
Court Clerk	1	1	1
Total	2	2	2

* Appointed, part-time positions.



Legal

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-040-101	Salaries-Administrative	\$ 50,400	\$ 50,400	\$ 50,400	\$ 54,000
01-4-040-102	Salaries-Professional	\$ 5,436	\$ 5,436	\$ 5,436	\$ 5,689
01-4-040-105	Salaries-Office & Clerical	\$ 35,448	\$ 44,866	\$ 44,866	\$ 49,157
01-4-040-121	TMRS	\$ 3,211	\$ 3,899	\$ 3,899	\$ 4,245
01-4-040-122	FICA	\$ 3,094	\$ 3,848	\$ 3,848	\$ 4,196
01-4-040-123	Employee Insurance	\$ 10,235	\$ 10,960	\$ 10,960	\$ 11,532
01-4-040-124	Workers' Comp. Insurance	\$ 283	\$ 339	\$ 339	\$ 370
01-4-040-125	Unemployment Compensation	\$ 653	\$ 567	\$ 567	\$ 95
	Total Personnel	\$ 108,760	\$ 120,315	\$ 120,315	\$ 129,284
01-4-040-201	Office Supplies	\$ 1,155	\$ 1,500	\$ 1,300	\$ 1,500
01-4-040-202	Postage	\$ 1,478	\$ 1,900	\$ 1,900	\$ 1,500
01-4-040-229	Tools & Other Supplies	\$ 1,764	\$ 2,039	\$ 1,950	\$ 2,024
	Total Supplies	\$ 4,397	\$ 5,439	\$ 5,150	\$ 5,024
01-4-040-301	Building Maintenance	\$ 150	\$ 2,300	\$ 2,150	\$ 300
	Total Facility Maintenance	\$ 150	\$ 2,300	\$ 2,150	\$ 300
01-4-040-510	Dues & Publications	\$ 127	\$ 225	\$ 211	\$ 225
01-4-040-512	Registration & Tuition	\$ 50	\$ 1,000	\$ 1,020	\$ 635
01-4-040-513	Travel & Meals	\$ 1,000	\$ 2,588	\$ 2,000	\$ 1,600
01-4-040-550	Insurance-General Liability	\$ 455	\$ 650	\$ 650	\$ 525
01-4-040-552	Insurance-Employee Bond	\$ 83	\$ 110	\$ 110	\$ 105
01-4-040-567	Collection Fees	\$ 5,318	\$ 5,000	\$ 4,000	\$ 4,000
01-4-040-570	Special Services	\$ 963	\$ 544	\$ -	\$ 544
01-4-040-581	Communication Services	\$ 1,074	\$ 1,500	\$ 1,500	\$ 1,000
	Total Services	\$ 9,070	\$ 11,617	\$ 9,491	\$ 8,634
	Total Legal	\$ 122,377	\$ 139,671	\$ 137,106	\$ 143,242

Legal

Account Number	Description	Amount
01-4-040-201	Office Supplies	
	- Docket jackets - 5,000	\$ 700
	- Envelopes - plain and window	\$ 300
	- Fax cartridges	\$ 75
	- Other office supplies	\$ 425
		\$ 1,500
229	Tools & Other Supplies	
	- Traffic citations - 5,000	\$ 1,129
	- Parking citations - 3,000	\$ 310
	- Warning tickets - 2,500	\$ 385
	- Miscellaneous forms	\$ 200
		\$ 2,024
301	Building Maintenance	
	- Carpet cleaning	\$ 150
	- Other	\$ 150
		\$ 300
510	Dues & Publications	
	- Texas Court Clerk Association dues - 3 staff	\$ 105
	- Texas Traffic/Criminal law updates	\$ 84
	- Texas Municipal Justice Court newsletter	\$ 36
		\$ 225
512	Registration & Tuition	
	- Incode Education Forum	\$ 485
	- Texas Legal Association court related seminars	\$ 150
		\$ 635
513	Travel & Meals	
	- Travel costs for Clerk's school - 2 staff	\$ 300
	- Travel costs for Incode Education Forum	\$ 500
	- Travel costs for Judge's school	\$ 250
	- Travel costs for Bailiff's school	\$ 150
	- Miscellaneous seminar and training travel	\$ 400
		\$ 1,600
570	Special Services	
	- Interpreter services	\$ 400
	- Juror fees	\$ 144
		\$ 544



Description

The Police department is comprised of four divisions:

1. Administration
2. Operations
3. Criminal Investigation
4. Animal Control

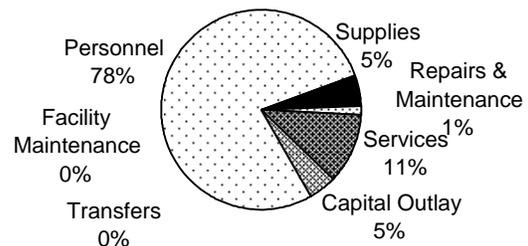
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 1,627,657	\$ 1,880,058	\$ 1,882,658	\$ 1,969,633
Supplies	\$ 98,382	\$ 122,422	\$ 114,940	\$ 122,230
Facility Maintenance	\$ 4,627	\$ 9,350	\$ 7,000	\$ 6,000
Repairs & Maintenance	\$ 37,444	\$ 36,884	\$ 34,900	\$ 33,380
Services	\$ 250,805	\$ 279,448	\$ 267,833	\$ 283,713
Capital Outlay	\$ 73,922	\$ 84,000	\$ 84,000	\$ 115,550
Transfers	\$ 27,987	\$ -	\$ -	\$ -
Total	\$ 2,120,824	\$ 2,412,162	\$ 2,391,331	\$ 2,530,506

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Chief of Police	1	1	1
Commander	2	2	2
Sergeant	3	3	3
Senior Officer	3	3	3
Investigator	4	4	4
Patrol Officer	14	15	15
PSO Supervisor	1	1	1
Dispatcher/PSO	4	4	5
Parking Officer	1	1	0
Animal Control Officer	1	1	1
Secretary	2	2	2
Reserve Officers - 6	Volunteers	Volunteers	Volunteers
Total	36	37	37



Mission

To preserve order and protect life and property through the enforcement of laws and municipal ordinances.

Description

- Coordinates law enforcement activities with other law enforcement agencies.
- Develops and implements departmental training programs.
- Initiates and supervises internal investigations when needed.
- Supervises all aspects of the Belton Police Reserve Force.
- Oversees all major criminal investigations undertaken by the Police department.
- Serves as liaison to Bell County Communications 911 Center.

Accomplishments

- Completed annual racial profiling report with no issues.
- Increased crime prevention programs within the community. (4C, 9B)
- Obtained a grant from the U.S. Department of Justice to purchase bulletproof vests. (1E, 9A)
- Revised the City's noise ordinance.

Goals

- Increase community partnerships. (1G)
- Identify grant opportunities for police operations. (1E, 9A)
- Obtain a grant from the U.S. Department of Justice to purchase bulletproof vests. (1E, 9A)
- Participate fully in BCCC programs. (9E)
- Develop police department long term strategic plan. (9F)
- Replace outdated technology. (4B, 9C)

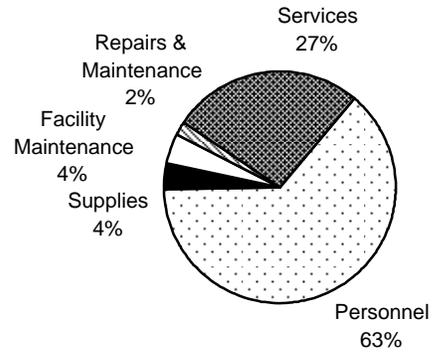
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 87,940	\$ 89,751	\$ 89,751	\$ 93,364
Supplies	\$ 4,567	\$ 24,100	\$ 23,050	\$ 5,350
Facility Maintenance	\$ 4,627	\$ 9,350	\$ 7,000	\$ 6,000
Repairs & Maintenance	\$ 2,534	\$ 3,600	\$ 3,600	\$ 3,080
Services	\$ 31,395	\$ 38,320	\$ 33,937	\$ 39,165
Total	\$ 131,063	\$ 165,121	\$ 157,338	\$ 146,959

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
In Service Training Hours	1,600	1,500	1,600
Preparation for Instruction	280	260	280
Student Participation	900	940	980
Community Service	3,800	4,000	4,000



Police - Administration

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-051-101	Salaries-Administrative	\$ 46,253	\$ 46,003	\$ 46,003	\$ 47,690
01-4-051-105	Salaries-Office & Clerical	\$ 23,246	\$ 24,773	\$ 24,773	\$ 26,185
01-4-051-112	Longevity	\$ 257	\$ 264	\$ 264	\$ 288
01-4-051-121	TMRS	\$ 5,552	\$ 5,507	\$ 5,507	\$ 5,740
01-4-051-122	FICA	\$ 5,277	\$ 5,435	\$ 5,435	\$ 5,673
01-4-051-123	Employee Insurance	\$ 5,485	\$ 5,765	\$ 5,765	\$ 6,110
01-4-051-124	Workers' Comp. Insurance	\$ 1,438	\$ 1,572	\$ 1,572	\$ 1,606
01-4-051-125	Unemployment Compensation	\$ 432	\$ 432	\$ 432	\$ 72
	Total Personnel	\$ 87,940	\$ 89,751	\$ 89,751	\$ 93,364
01-4-051-201	Office Supplies	\$ 849	\$ 1,050	\$ 800	\$ 850
01-4-051-202	Postage	\$ 682	\$ 800	\$ 800	\$ 800
01-4-051-222	Fuel	\$ 1,648	\$ 2,000	\$ 2,000	\$ 2,000
01-4-051-227	Janitorial Supplies	\$ 869	\$ 1,100	\$ 1,000	\$ 1,100
01-4-051-229	Tools & Other Supplies	\$ 519	\$ 600	\$ 450	\$ 600
01-4-051-250	Small Equipment	\$ -	\$ 18,550	\$ 18,000	\$ -
	Total Supplies	\$ 4,567	\$ 24,100	\$ 23,050	\$ 5,350
01-4-051-301	Building Maintenance	\$ 4,089	\$ 7,850	\$ 5,500	\$ 4,500
01-4-051-302	Heat & A/C Maintenance	\$ 538	\$ 1,500	\$ 1,500	\$ 1,500
	Total Facility Maintenance	\$ 4,627	\$ 9,350	\$ 7,000	\$ 6,000
01-4-051-403	Vehicle Maintenance	\$ 430	\$ 500	\$ 500	\$ 500
01-4-051-406	Computer System Maintenance	\$ 2,104	\$ 3,000	\$ 3,000	\$ 2,580
01-4-051-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ -
	Total Repairs & Maintenance	\$ 2,534	\$ 3,600	\$ 3,600	\$ 3,080
01-4-051-501	Advertising	\$ 36	\$ 100	\$ 75	\$ 100
01-4-051-510	Dues & Publications	\$ 259	\$ 240	\$ 215	\$ 940
01-4-051-512	Registration & Tuition	\$ 160	\$ 600	\$ 500	\$ 600
01-4-051-513	Travel & Meals	\$ 848	\$ 500	\$ 450	\$ 750
01-4-051-521	Equipment Lease	\$ 3,012	\$ 3,200	\$ 3,200	\$ 3,200
01-4-051-553	Insurance-Law Enforcement Liab.	\$ 933	\$ 1,600	\$ 1,083	\$ 1,200
01-4-051-554	Insurance-Automobile	\$ 365	\$ 500	\$ 425	\$ 500
01-4-051-556	Insurance-Real Property	\$ 1,484	\$ 3,000	\$ 1,739	\$ 1,900
01-4-051-570	Special Services	\$ 1,285	\$ 6,900	\$ 3,000	\$ 6,500
01-4-051-581	Communication Services	\$ 1,287	\$ 1,450	\$ 1,200	\$ 1,200
01-4-051-582	Gas Service	\$ 265	\$ 230	\$ 250	\$ 275
01-4-051-583	Electric Service	\$ 21,461	\$ 20,000	\$ 21,800	\$ 22,000
	Total Services	\$ 31,395	\$ 38,320	\$ 33,937	\$ 39,165
	Total Police - Administration	\$ 131,063	\$ 165,121	\$ 157,338	\$ 146,959

Police - Administration

Account Number	Description	Amount
01-4-051-201	Office Supplies - Copier supplies \$ 250 - Fax printer cartridges \$ 150 - Laser and Inkjet printer cartridges \$ 200 - Other office supplies \$ 250	\$ 850
229	Tools & Other Supplies - Awards & recognition \$ 350 - U.S. and Texas flags \$ 100 - Ice & other supplies \$ 150	\$ 600
301	Building Maintenance - Floor service \$ 1,020 - Fire extinguisher \$ 165 - Pest control \$ 220 - Repair and maintenance of police and courts building \$ 3,095	\$ 4,500
302	Heat & A/C Maintenance - Monthly service and minor repairs	\$ 1,500
406	Computer System Maintenance - Computer system support - 1/3	\$ 2,580
510	Dues & Publications - Texas Police Chiefs Association \$ 200 - TCLEDDS license \$ 600 - Notary fee - secretary \$ 100 - Sam's Club membership \$ 20 - Belton Journal subscription \$ 20	\$ 940
512	Registration & Tuition - Police Chief conference \$ 500 - Police Chief's Secretary seminar \$ 100	\$ 600
513	Travel & Meals - Police Chief conference \$ 500 - Other \$ 250	\$ 750
521	Equipment Lease - Copier annual lease	\$ 3,200
570	Special Services - Incarceration of prisoners at County jail \$ 5,000 - Chaplaincy program \$ 1,000 - Shooting range lease \$ 500	\$ 6,500
581	Communication Services - Telephone & long distance \$ 835 - Cellular phone service \$ 365	\$ 1,200

Mission

To provide patrol, dispatch and crime prevention services to the Community.

Description

- Receives and responds to calls from the public requesting police emergency services.
- Receives and dispatches all 411 calls.
- Conducts preliminary and follow-up investigations of criminal incidents.
- Responds to traffic-related incidents and accidents.
- Issues citations for traffic and parking violations and serves warrants and summonses.
- Files complaints and performs duties related to processing of misdemeanor and felony complaints.
- Maintains crime scenes in an effort to collect and preserve evidence.
- Works in conjunction with the Bell County Drug Task Force in an effort to prevent and intervene in illegal drug activities.
- Provides student education program in coordination with BISD needs.
- Issues citations for traffic and parking violations.
- Conducts random patrols to establish police presence and deter crime.

Accomplishments

- Organized Belton's fifth annual National Night Out. (2A, 9B)
- Promoted crime prevention in the City through community policing techniques. (9A)
- Supported the Special Olympics Program. (9B)
- Increased patrol presence in neighborhoods. (1H, 9B)
- Established a special response team. (9A)
- Retrofitted a retired ambulance into a special response team vehicle. (9A)

Goals

- Increase training for all employees. (9A)
- Increase the serving of warrants.
- Enhance cooperation and coordination with school district. (1G)
- Research and develop strategies for officer recruitment and retention. (9A)
- Fully utilize BCCC records management system. (9C)
- Establish a neighborhood watch program in the City's southern area. (9B)

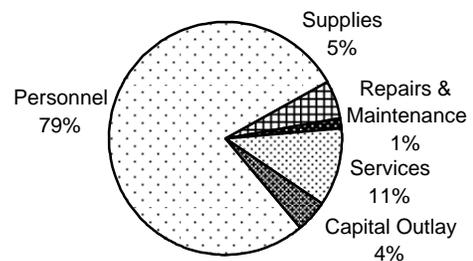
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 1,201,952	\$ 1,420,591	\$ 1,423,191	\$ 1,492,964
Supplies	\$ 75,125	\$ 77,705	\$ 72,900	\$ 99,980
Repairs & Maintenance	\$ 30,475	\$ 27,444	\$ 26,200	\$ 24,400
Services	\$ 196,092	\$ 207,935	\$ 200,989	\$ 209,520
Capital Outlay	\$ 61,298	\$ 84,000	\$ 84,000	\$ 84,000
Transfers	\$ 27,987	\$ -	\$ -	\$ -
Total	\$ 1,592,929	\$ 1,817,675	\$ 1,807,280	\$ 1,910,864

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Calls for Service	26,705	33,994	35,000
Escorts	202	475	500
Citations Issued	3,412	4,307	4,500
Arrests	1,500	1,450	1,500
Alarms Responded To	651	898	1,000
Disturbance Calls	575	640	700
Accidents	1,112	543	600
Assist Ambulance	260	354	400
House Watches	310	172	200
Offense Reports	4,740	2,775	3,500



Police - Operations

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-052-101	Salaries-Administrative	\$ 18,287	\$ 18,287	\$ 18,287	\$ 18,768
01-4-052-103	Salaries-Supervisory	\$ 196,469	\$ 236,111	\$ 238,711	\$ 245,888
01-4-052-104	Salaries-Operational	\$ 552,699	\$ 651,750	\$ 651,750	\$ 691,475
01-4-052-105	Salaries-Office & Clerical	\$ 97,469	\$ 119,497	\$ 119,497	\$ 125,139
01-4-052-107	Salaries-Overtime	\$ 60,325	\$ 35,523	\$ 35,523	\$ 53,125
01-4-052-108	Salaries-Part Time	\$ 90	\$ 3,000	\$ 3,000	\$ -
01-4-052-111	Communications Allowance	\$ 420	\$ 420	\$ 420	\$ 420
01-4-052-112	Longevity	\$ 5,363	\$ 5,580	\$ 5,580	\$ 5,928
01-4-052-113	Health Insurance Allowance	\$ 283	\$ -	\$ -	\$ -
01-4-052-121	TMRS	\$ 74,089	\$ 82,919	\$ 82,919	\$ 88,294
01-4-052-122	FICA	\$ 68,648	\$ 82,066	\$ 82,066	\$ 87,267
01-4-052-123	Employee Insurance	\$ 89,385	\$ 101,248	\$ 101,248	\$ 105,660
01-4-052-124	Workers' Comp. Insurance	\$ 30,336	\$ 37,927	\$ 37,927	\$ 39,794
01-4-052-125	Unemployment Compensation	\$ 8,089	\$ 7,583	\$ 7,583	\$ 1,249
01-4-052-150	New Personnel Requests	\$ -	\$ 38,680	\$ 38,680	\$ 29,957
	Total Personnel	\$ 1,201,952	\$ 1,420,591	\$ 1,423,191	\$ 1,492,964
01-4-052-201	Office Supplies	\$ 2,041	\$ 2,400	\$ 2,000	\$ 2,200
01-4-052-205	Educational Supplies	\$ 510	\$ 1,500	\$ 1,500	\$ 1,500
01-4-052-220	Clothing Supplies	\$ 9,517	\$ 11,325	\$ 12,000	\$ 9,350
01-4-052-222	Fuel	\$ 46,758	\$ 56,000	\$ 52,000	\$ 55,000
01-4-052-229	Tools & Other Supplies	\$ 2,793	\$ 5,280	\$ 4,000	\$ 8,880
01-4-052-250	Small Equipment	\$ 13,506	\$ 1,200	\$ 1,400	\$ 23,050
	Total Supplies	\$ 75,125	\$ 77,705	\$ 72,900	\$ 99,980
01-4-052-402	Equipment & Machinery Maint.	\$ 253	\$ 200	\$ 200	\$ 200
01-4-052-403	Vehicle Maintenance	\$ 22,683	\$ 23,044	\$ 22,000	\$ 20,000
01-4-052-404	Office Equipment Maintenance	\$ -	\$ -	\$ 200	\$ 200
01-4-052-406	Computer System Maintenance	\$ 5,317	\$ 1,200	\$ 1,000	\$ 1,000
01-4-052-407	Radio Maintenance	\$ 2,222	\$ 3,000	\$ 2,800	\$ 3,000
	Total Repairs & Maintenance	\$ 30,475	\$ 27,444	\$ 26,200	\$ 24,400
01-4-052-510	Dues & Publications	\$ 290	\$ 335	\$ 335	\$ 435
01-4-052-512	Registration & Tuition	\$ 1,470	\$ 3,000	\$ 2,800	\$ 3,000
01-4-052-513	Travel & Meals	\$ 2,118	\$ 2,000	\$ 1,800	\$ 2,000
01-4-052-553	Insurance-Law Enforcement Liab.	\$ 8,399	\$ 14,500	\$ 9,747	\$ 11,000
01-4-052-554	Insurance-Automobile	\$ 3,319	\$ 5,200	\$ 4,404	\$ 5,000
01-4-052-570	Special Services	\$ 577	\$ 500	\$ 500	\$ 1,000
01-4-052-571	Bell County Communications	\$ 176,990	\$ 178,800	\$ 178,403	\$ 184,085
01-4-052-581	Communication Services	\$ 2,929	\$ 3,600	\$ 3,000	\$ 3,000
	Total Services	\$ 196,092	\$ 207,935	\$ 200,989	\$ 209,520
01-4-052-803	Vehicles	\$ 55,005	\$ 84,000	\$ 84,000	\$ 84,000
01-4-052-806	Computer Equipment	\$ 6,293	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 61,298	\$ 84,000	\$ 84,000	\$ 84,000
01-4-052-904	Transfer to GF Capital Project Fund	\$ 27,987	\$ -	\$ -	\$ -
	Total Transfers	\$ 27,987	\$ -	\$ -	\$ -
	Total Police - Operations	\$ 1,592,929	\$ 1,817,675	\$ 1,807,280	\$ 1,910,864

Police - Operations

Account Number	Description	Amount
01-4-052-201	Office Supplies	
	- Typewriter ribbons & correction tapes	\$ 60
	- Business cards	\$ 330
	- Paper	\$ 350
	- Printer cartridges	\$ 1,100
	- Short media disks	\$ 80
	- Other office supplies	\$ 280
		\$ 2,200
205	Educational Supplies	
	- National Night Out handouts	\$ 750
	- School & special events handouts	\$ 750
		\$ 1,500
220	Clothing Supplies	
	- Uniform inventory	\$ 3,300
	- Six (6) protective vests with carriers	\$ 3,600
	- Four (4) winter coats	\$ 600
	- Nylon gear replacement	\$ 600
	- Twenty-five (25) PSO shirts	\$ 750
	- Four (4) raincoats for officers	\$ 100
	- Other	\$ 400
		\$ 9,350
229	Tools & Other Supplies	
	- DPS forms (5,000)	\$ 250
	- Ammunition and targets	\$ 6,000
	- Ten (10) pagers - SRT	\$ 600
	- Printed forms	\$ 400
	- Batteries	\$ 125
	- Audio & video tapes	\$ 125
	- Film/developing	\$ 200
	- Fingerprint kits	\$ 350
	- Drug test kits	\$ 550
- Pepper spray	\$ 280	
		\$ 8,880
250	Small Equipment	
	- Six (6) in car digital video systems	\$ 18,600
	- Twenty (20) flash cards for in car systems	\$ 2,000
	- Four (4) heavy duty chairs	\$ 2,000
	- Desk	\$ 450
		\$ 23,050
407	Radio Maintenance	
	- LPE 200 batteries	\$ 1,250
	- Other	\$ 1,750
		\$ 3,000
510	Dues & Publications	
	- Crime prevention dues - 4 staff	\$ 100
	- Bell County map book	\$ 35
	- Notary fee - PSO supervisor	\$ 100
	- "Criss-Cross" directory	\$ 200
		\$ 435
512	Registration & Tuition	
	- Family Violence seminar	\$ 485
	- Child Abuse seminar	\$ 485
	- Sex Offender Characteristics seminar	\$ 485
	- Asset Forfeiture seminar	\$ 485
	- Sexual Assault seminar	\$ 485
	- Cultural Diversity seminar	\$ 485
- Miscellaneous training for patrol & communications	\$ 90	
		\$ 3,000

Police - Operations Continued

Account Number	Description	Amount
01-4-052-513	Travel & Meals - Family Violence seminar \$ 300 - Child Abuse seminar \$ 300 - Sex Offender Characteristics seminar \$ 300 - Asset Forfeiture seminar \$ 300 - Sexual Assault seminar \$ 300 - Cultural Diversity seminar \$ 300 - Miscellaneous training for patrol & communications \$ 200	\$ 2,000
570	Special Services - Wrecker fees/seizures	\$ 1,000
571	Bell County Communications - City's share of County-wide radio & dispatch system	\$ 184,085
581	Communication Services - Pagers \$ 250 - Telephone & long distance \$ 2,750	\$ 3,000
803	Vehicles - Three (3) patrol units - equipped	\$ 84,000



Mission

To investigate all criminal cases reported to the Police Department.

Description

- Completes and maintains all file records regarding each case submitted for investigation.
- Presents cases before the grand jury.
- Acts with the County and District Attorneys in the prosecution and trial of criminals.
- Follows up on information received from Crime Stoppers and citizens in regard to criminal activities.
- Coordinates with other law enforcement agencies regarding information on similar cases and suspects.
- Works with the Department of Human Services to investigate all child abuse cases.
- Recovers property and maintains evidence in any case forwarded for investigation.
- Provides assistance to victims.

Accomplishments

- Implemented Texas Data Exchange statewide records management system. (3C)
- Patrick Mullins received the Police Officer of the Year from the Temple Elks Club. (2A)

Goals

- Research and implement technology advances to assist investigations. (4A, 9A)
- Implement drug task force. (9D)
- Increase training for Investigators. (9A)
- Enhance relationships with other law enforcement agencies. (1G)
- Research evidence room expansion options. (9A)

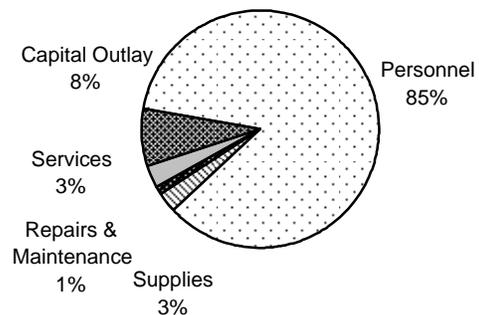
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 309,159	\$ 338,615	\$ 338,615	\$ 349,499
Supplies	\$ 15,034	\$ 15,332	\$ 14,375	\$ 12,100
Repairs & Maintenance	\$ 3,912	\$ 5,240	\$ 4,500	\$ 4,800
Services	\$ 7,740	\$ 12,868	\$ 10,582	\$ 12,408
Capital Outlay	\$ 12,624	\$ -	\$ -	\$ 31,550
Total	\$ 348,469	\$ 372,055	\$ 368,072	\$ 410,357

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Sexual Assault	25	24	28
Attempted Murder/Murder	0	0	0
Robbery	5	15	10
Assault	338	223	250
Auto Theft	33	28	35
Burglaries	397	271	300
Theft Over \$1500	298	300	315
Forgery	163	61	65
Injury to Child/Neglect	9	9	10
Kidnapping	0	1	0
Criminal Mischief	348	384	400
Juvenile Detention	242	148	150
Narcotics	183	186	200
Cases Reported to CID	556	450	500
Cases Cleared by CID	452	260	300



Police - Criminal Investigations

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-053-101	Salaries-Administrative	\$ 18,287	\$ 18,287	\$ 18,287	\$ 18,768
01-4-053-103	Salaries-Supervisory	\$ 27,957	\$ 30,551	\$ 30,551	\$ 31,415
01-4-053-104	Salaries-Operational	\$ 160,774	\$ 180,798	\$ 180,798	\$ 182,718
01-4-053-105	Salaries-Office & Clerical	\$ 22,951	\$ 23,627	\$ 23,627	\$ 26,967
01-4-053-107	Salaries-Overtime	\$ 8,103	\$ 7,599	\$ 7,599	\$ 10,707
01-4-053-111	Communications Allowance	\$ 2,065	\$ 2,100	\$ 2,100	\$ 2,100
01-4-053-112	Longevity	\$ 2,522	\$ 2,700	\$ 2,700	\$ 2,616
01-4-053-121	TMRS	\$ 19,286	\$ 20,592	\$ 20,592	\$ 21,307
01-4-053-122	FICA	\$ 17,710	\$ 20,323	\$ 20,323	\$ 21,060
01-4-053-123	Employee Insurance	\$ 19,975	\$ 20,983	\$ 20,983	\$ 21,957
01-4-053-124	Workers' Comp. Insurance	\$ 7,976	\$ 9,502	\$ 9,502	\$ 9,625
01-4-053-125	Unemployment Compensation	\$ 1,553	\$ 1,553	\$ 1,553	\$ 259
	Total Personnel	\$ 309,159	\$ 338,615	\$ 338,615	\$ 349,499
01-4-053-201	Office Supplies	\$ 1,107	\$ 1,400	\$ 1,100	\$ 1,300
01-4-053-220	Clothing Supplies	\$ 99	\$ 400	\$ 375	\$ 440
01-4-053-222	Fuel	\$ 7,700	\$ 9,000	\$ 9,000	\$ 9,200
01-4-053-229	Tools & Other Supplies	\$ 488	\$ 2,332	\$ 2,000	\$ 1,160
01-4-053-250	Small Equipment	\$ 5,640	\$ 2,200	\$ 1,900	\$ -
	Total Supplies	\$ 15,034	\$ 15,332	\$ 14,375	\$ 12,100
01-4-053-403	Vehicle Maintenance	\$ 3,226	\$ 3,940	\$ 3,700	\$ 4,000
01-4-053-406	Computer System Maintenance	\$ 94	\$ 500	\$ 500	\$ 500
01-4-053-407	Radio Maintenance	\$ 592	\$ 800	\$ 300	\$ 300
	Total Repairs & Maintenance	\$ 3,912	\$ 5,240	\$ 4,500	\$ 4,800
01-4-053-510	Dues & Publications	\$ 1,437	\$ 1,168	\$ 1,153	\$ 1,168
01-4-053-512	Registration & Tuition	\$ 345	\$ 1,950	\$ 2,000	\$ 2,400
01-4-053-513	Travel & Meals	\$ 969	\$ 2,150	\$ 1,600	\$ 2,740
01-4-053-553	Insurance-Law Enforcement Liab.	\$ 2,217	\$ 3,800	\$ 2,572	\$ 2,750
01-4-053-554	Insurance-Automobile	\$ 909	\$ 1,500	\$ 1,457	\$ 1,600
01-4-053-581	Communication Services	\$ 1,863	\$ 2,300	\$ 1,800	\$ 1,750
	Total Services	\$ 7,740	\$ 12,868	\$ 10,582	\$ 12,408
01-4-053-803	Vehicles	\$ 12,624	\$ -	\$ -	\$ 31,550
	Total Capital Outlay	\$ 12,624	\$ -	\$ -	\$ 31,550
	Total Police - Criminal Invest.	\$ 348,469	\$ 372,055	\$ 368,072	\$ 410,357

Police - Criminal Investigations

Account Number	DESCRIPTION	AMOUNT
01-4-053-201	Office Supplies	
	- Printer cartridges	\$ 600
	- Printer paper	\$ 450
	- 250 Zip disks	\$ 30
	- CD writeables	\$ 20
	- Other	\$ 200
		\$ 1,300
220	Clothing Supplies	
	- Uniform inventory	\$ 320
	- Four (4) summer shirts	\$ 120
		\$ 440
229	Tools & Other Supplies	
	- Fingerprint supplies	\$ 300
	- Ninhydrin spray	\$ 100
	- Evidence supplies	\$ 300
	- Film & developing	\$ 100
	- Drug test kits	\$ 120
	- Rubber gloves	\$ 60
	- Hazardous waste container	\$ 80
	- Batteries, video & audio tapes	\$ 100
		\$ 1,160
510	Dues & Publications	
	- Notary fee - CID clerk	\$ 100
	- Leads-on-line	\$ 1,068
		\$ 1,168
512	Registration & Tuition	
	- Sex Offender Characteristics seminar	\$ 450
	- Continuing education & training seminars	\$ 1,950
		\$ 2,400
513	Travel & Meals	
	- Sex Offender Characteristics seminar	\$ 450
	- Meals and lodging for training and schools	\$ 2,290
		\$ 2,740
803	Vehicles	
	- Two (2) unmarked police units	
		\$ 31,550

Mission

To control and contain stray animals within the City limits through enforcement of City ordinances.

Description

- Provides pickup and transport of stray animals within the City limits.
- Provides disposal of dead animals within the City limits.
- Follows through on all animal bite reports and ensures that animal owners follow State quarantine laws.
- Completes and maintains information for reporting to City management and State agencies.
- Provides information for prosecution of cases involving criminality.

Accomplishments

- Increased community awareness of the responsibilities of animal ownership. (2A, 9B)
- Educated citizens about State and City laws and rules involving pet ownership. (9B)
- Researched and developed animal shelter options, resulting in interlocal agreement with Bell County for animal shelter services. (1G, 3B, 9A)

Goals

- Continue to educate citizens about State and City laws and rules involving pet ownership. (9B)
- Reduce stray and abandoned animal activity.

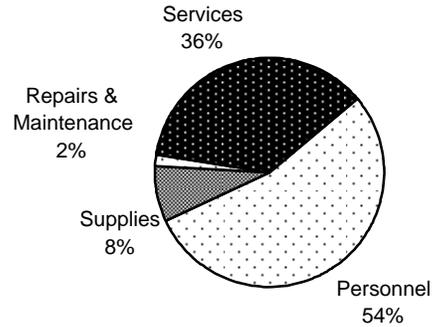
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 28,606	\$ 31,101	\$ 31,101	\$ 33,806
Supplies	\$ 3,656	\$ 5,285	\$ 4,615	\$ 4,800
Repairs & Maintenance	\$ 523	\$ 600	\$ 600	\$ 1,100
Services	\$ 15,578	\$ 20,325	\$ 22,325	\$ 22,620
Total	\$ 48,363	\$ 57,311	\$ 58,641	\$ 62,326

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Calls Received	1,490	1,547	1,620
Animals Picked Up-Dogs	367	309	310
Animals Picked Up-Cats	431	487	500
Dead Animals Picked Up	213	255	270
Citations Issued	0	0	0
Traps Lent Out	117	71	70
Animals Disposed Of	223	255	270



Police - Animal Control

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-054-104	Salaries-Operational	\$ 21,193	\$ 23,184	\$ 23,184	\$ 25,422
01-4-054-121	TMRS	\$ 1,685	\$ 1,797	\$ 1,797	\$ 1,968
01-4-054-122	FICA	\$ 1,621	\$ 1,773	\$ 1,773	\$ 1,945
01-4-054-123	Employee Insurance	\$ 3,390	\$ 3,565	\$ 3,565	\$ 3,819
01-4-054-124	Workers' Comp. Insurance	\$ 447	\$ 512	\$ 512	\$ 607
01-4-054-125	Unemployment Compensation	\$ 270	\$ 270	\$ 270	\$ 45
	Total Personnel	\$ 28,606	\$ 31,101	\$ 31,101	\$ 33,806
01-4-054-201	Office Supplies	\$ 70	\$ 150	\$ 150	\$ 150
01-4-054-220	Clothing Supplies	\$ 66	\$ 695	\$ 650	\$ 480
01-4-054-221	Chemical Supplies	\$ 43	\$ 165	\$ 165	\$ 220
01-4-054-222	Fuel	\$ 3,271	\$ 4,000	\$ 3,400	\$ 3,400
01-4-054-229	Tools & Other Supplies	\$ 10	\$ 275	\$ 250	\$ 550
01-4-054-250	Small Equipment	\$ 196	\$ -	\$ -	\$ -
	Total Supplies	\$ 3,656	\$ 5,285	\$ 4,615	\$ 4,800
01-4-054-402	Equipment & Machinery Maintenance	\$ -	\$ -	\$ -	\$ 500
01-4-054-403	Vehicle Maintenance	\$ 523	\$ 500	\$ 500	\$ 500
01-4-054-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 523	\$ 600	\$ 600	\$ 1,100
01-4-054-550	Insurance-General Liability	\$ 273	\$ 500	\$ 500	\$ 325
01-4-054-553	Insurance-Law Enforcement Liab.	\$ 116	\$ 200	\$ 200	\$ 150
01-4-054-554	Insurance-Automobile	\$ 185	\$ 350	\$ 350	\$ 250
01-4-054-570	Special Services	\$ 14,771	\$ 19,000	\$ 21,000	\$ 21,620
01-4-054-581	Communication Services	\$ 233	\$ 275	\$ 275	\$ 275
	Total Services	\$ 15,578	\$ 20,325	\$ 22,325	\$ 22,620
	Total Police - Animal Control	\$ 48,363	\$ 57,311	\$ 58,641	\$ 62,326
	Total Police	\$ 2,120,824	\$ 2,412,162	\$ 2,391,331	\$ 2,530,506

Police - Animal Control

Account Number	Description	Amount
01-4-054-201	Office Supplies - Inkjet cartridge \$ 30 - Printed forms \$ 100 - General office supplies \$ 20	\$ 150
220	Clothing Supplies - Uniform inventory	\$ 480
221	Chemical Supplies - Tranquilizer darts \$ 100 - Chemicals for tranquilizing animals \$ 90 - Miscellaneous chemical supplies \$ 30	\$ 220
229	Tools & Other Supplies - Cleaning supplies \$ 100 - Pet leashes \$ 40 - Two (2) cat traps \$ 100 - Snake tongs \$ 100 - Cat carrier \$ 50 - Food & water bowls \$ 40 - Flashlight \$ 120	\$ 550
402	Equipment & Machinery Maintenance - Repair dog kennel roof	\$ 500
570	Special Services - Canine impound fees \$ 16,800 - Feline impound fees \$ 4,500 - Rabies booster shot - officer \$ 200 - Rabies testing & veterinarian services \$ 120	\$ 21,620



Description

The Fire department is comprised of two divisions:
 1. Fire Suppression
 2. Emergency Medical Services (EMS)

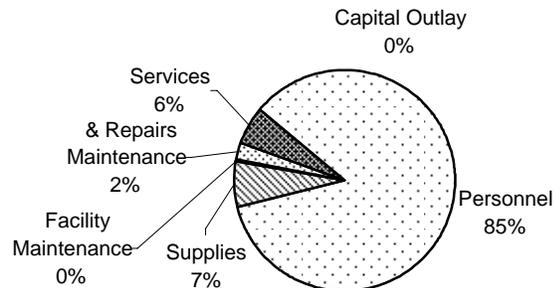
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 1,425,103	\$ 1,499,208	\$ 1,499,208	\$ 1,564,281
Supplies	\$ 201,127	\$ 117,156	\$ 116,276	\$ 126,531
Facility Maintenance	\$ 4,810	\$ 6,950	\$ 9,150	\$ 4,580
Repairs & Maintenance	\$ 43,214	\$ 45,650	\$ 45,600	\$ 44,450
Services	\$ 89,474	\$ 105,102	\$ 94,666	\$ 102,702
Capital Outlay	\$ 82,712	\$ 87,000	\$ 87,000	\$ -
Transfers	\$ 10,050	\$ -	\$ -	\$ -
Total	\$ 1,856,490	\$ 1,861,066	\$ 1,851,900	\$ 1,842,544

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Captain	3	3	3
Lieutenant	3	3	3
Firefighter/EMS	18	18	18
Secretary	1	1	1
Total	27	27	27



Mission

Protect lives and property from fire and man-made or natural disasters. Provide emergency management procedures for the City and investigate all suspicious fires within the City.

Description

- Responds to and extinguishes structure, vehicle, grass and brush fires in the City of Belton (primary) and surrounding rural areas (secondary).
- Responds to other emergency situations in conjunction with the Police department and other emergency agencies.
- Provides mutual aid to neighboring emergency agencies.
- Assists in fire prevention activities.
- Serves as liaison to Bell County Communications 911 Center.
- Coordinates all planning and preparedness activities for emergency management.
- Investigates fires to determine cause and origin.
- Conducts routine fire safety inspections of public buildings, private industry and residential homes to ensure the safety of the public, employees and citizens.
- Conducts annual fire hydrant maintenance throughout the city.

Accomplishments

- Received a Texas Commission on Fire Protection grant for training and equipment. (1E, 9A)
- Received a Federal Emergency Management Preparedness grant. (1E, 9A)
- Designated a training officer to coordinate departmental training efforts. (9A, 9B)
- Reduced the department's fire district to city only. (2B, 3B, 9A)
- Expanded services/education on KNOX-BOX and fire department connections. (2A, 9B)
- Department employee Shane Coulston received the Firefighter of the Year award from the Temple Elks Club. (2A)

Goals

- Conduct emergency management tabletop and full scale exercises. (9A)
- Recruit and strive to retain volunteer personnel and encourage their active role in day to day operations. (1G, 3C)
- Partner with neighboring fire departments to provide training and education for paid and volunteer personnel. (1G, 9A)
- Add a frequently asked questions section and information regarding what to do after a fire to the departmental website. (2B, 4B)
- Obtain Firefighter Safety Grant for training and equipment. (1E)
- Obtain Federal Emergency Management SAFER grant for additional firefighters. (1E)
- Obtain Federal Emergency Management Preparedness grant. (1E)
- Receive Life Safety Achievement Award for 2007 from the Residential Fire Safety Institute for zero deaths in residential structure fires. (9A)

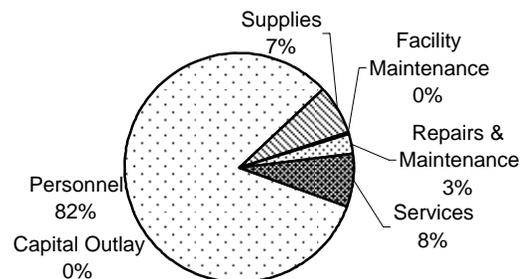
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 809,316	\$ 848,066	\$ 848,066	\$ 784,540
Supplies	\$ 148,335	\$ 61,824	\$ 61,444	\$ 65,127
Facility Maintenance	\$ 4,810	\$ 6,950	\$ 9,150	\$ 4,580
Repairs & Maintenance	\$ 25,087	\$ 25,650	\$ 26,200	\$ 24,350
Services	\$ 67,480	\$ 70,612	\$ 66,274	\$ 72,307
Capital Outlay	\$ 82,712	\$ 87,000	\$ 87,000	\$ -
Transfers	\$ 10,050	\$ -	\$ -	\$ -
Total	\$ 1,147,790	\$ 1,100,102	\$ 1,098,134	\$ 950,904

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Residential Fires	41	26	30
Commercial/Industrial Fires	3	3	3
Grass Fires	112	65	89
Trash Fires	17	15	16
Car Fires	27	14	21
Good Intent	45	12	29
EMS Assists	1,368	1,366	1,367
False Alarms	246	168	207
Other Calls/Spills/HazMat	20	26	24
Fire Investigations	17	28	23
Fire Inspections	86	171	129
Courtesy Inspections	<u>243</u>	<u>289</u>	<u>260</u>
Total Calls	2,225	2,183	2,198



Fire - Suppression

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-061-101	Salaries-Administrative	\$ 46,914	\$ 46,663	\$ 46,663	\$ 48,991
01-4-061-103	Salaries-Supervisory	\$ 193,071	\$ 204,878	\$ 204,878	\$ 106,036
01-4-061-104	Salaries-Operational	\$ 313,019	\$ 346,011	\$ 346,011	\$ 403,200
01-4-061-105	Salaries-Office & Clerical	\$ 25,630	\$ 22,880	\$ 22,880	\$ 11,863
01-4-061-107	Salaries-Overtime	\$ 41,080	\$ 25,278	\$ 25,278	\$ 25,462
01-4-061-108	Salaries-Part Time	\$ 705	\$ 1,500	\$ 1,500	\$ 1,500
01-4-061-109	Salaries-Other	\$ 15,484	\$ 18,000	\$ 18,000	\$ 20,000
01-4-061-111	Communications Allowance	\$ 420	\$ 420	\$ 420	\$ 420
01-4-061-112	Longevity	\$ 4,216	\$ 4,471	\$ 4,471	\$ 3,552
01-4-061-121	TMRS	\$ 49,671	\$ 50,433	\$ 50,433	\$ 46,403
01-4-061-122	FICA	\$ 47,189	\$ 49,886	\$ 49,886	\$ 45,978
01-4-061-123	Employee Insurance	\$ 51,379	\$ 55,086	\$ 55,086	\$ 51,882
01-4-061-124	Workers' Comp. Insurance	\$ 15,822	\$ 18,451	\$ 18,451	\$ 18,633
01-4-061-125	Unemployment Compensation	\$ 4,716	\$ 4,109	\$ 4,109	\$ 620
	Total Personnel	\$ 809,316	\$ 848,066	\$ 848,066	\$ 784,540
01-4-061-201	Office Supplies	\$ 1,225	\$ 1,200	\$ 1,000	\$ 1,200
01-4-061-202	Postage	\$ 328	\$ 350	\$ 250	\$ 300
01-4-061-205	Educational Supplies	\$ 3,743	\$ 250	\$ 250	\$ 250
01-4-061-220	Clothing Supplies	\$ 59,664	\$ 14,719	\$ 14,719	\$ 17,632
01-4-061-221	Chemical Supplies	\$ 1,290	\$ 1,125	\$ 1,125	\$ 1,000
01-4-061-222	Fuel	\$ 15,552	\$ 17,000	\$ 17,000	\$ 16,000
01-4-061-227	Janitorial Supplies	\$ 2,658	\$ 3,300	\$ 3,300	\$ 3,300
01-4-061-229	Tools & Other Supplies	\$ 2,426	\$ 3,880	\$ 3,800	\$ 5,445
01-4-061-250	Small Equipment	\$ 61,449	\$ 20,000	\$ 20,000	\$ 20,000
	Total Supplies	\$ 148,335	\$ 61,824	\$ 61,444	\$ 65,127
01-4-061-301	Building Maintenance	\$ 3,120	\$ 5,800	\$ 8,000	\$ 3,180
01-4-061-302	Heat & A/C Maintenance	\$ 1,370	\$ 750	\$ 750	\$ 1,000
01-4-061-311	Fire Hydrant Maintenance	\$ 320	\$ 400	\$ 400	\$ 400
	Total Facility Maintenance	\$ 4,810	\$ 6,950	\$ 9,150	\$ 4,580
01-4-061-402	Equipment & Machinery Maint.	\$ 4,860	\$ 6,950	\$ 7,500	\$ 6,950
01-4-061-403	Vehicle Maintenance	\$ 16,983	\$ 15,000	\$ 15,000	\$ 15,000
01-4-061-406	Computer System Maintenance	\$ 851	\$ 1,400	\$ 1,400	\$ 1,400
01-4-061-407	Radio Maintenance	\$ 2,393	\$ 2,300	\$ 2,300	\$ 1,000
	Total Repairs & Maintenance	\$ 25,087	\$ 25,650	\$ 26,200	\$ 24,350
01-4-061-510	Dues & Publications	\$ 2,051	\$ 3,277	\$ 3,277	\$ 3,342
01-4-061-512	Registration & Tuition	\$ 9,150	\$ 8,650	\$ 7,650	\$ 8,500
01-4-061-513	Travel & Meals	\$ 3,363	\$ 4,915	\$ 2,500	\$ 5,625
01-4-061-521	Equipment Lease	\$ 2,403	\$ 2,400	\$ 2,574	\$ 2,500
01-4-061-550	Insurance-General Liability	\$ 1,183	\$ 2,200	\$ 1,293	\$ 1,400
01-4-061-554	Insurance-Automobile	\$ 6,464	\$ 6,700	\$ 5,684	\$ 6,000
01-4-061-555	Insurance-Mobile Equipment	\$ 28	\$ 30	\$ 32	\$ 35
01-4-061-556	Insurance-Real Property	\$ 3,003	\$ 3,500	\$ 3,974	\$ 4,200
01-4-061-571	Volunteer Pension Fund	\$ 1,875	\$ 2,190	\$ 2,190	\$ 1,875
01-4-061-581	Communication Services	\$ 9,205	\$ 9,000	\$ 9,000	\$ 9,730
01-4-061-582	Gas Service	\$ 4,829	\$ 4,750	\$ 4,600	\$ 5,100
01-4-061-583	Electric Service	\$ 23,926	\$ 23,000	\$ 23,500	\$ 24,000
	Total Services	\$ 67,480	\$ 70,612	\$ 66,274	\$ 72,307

Fire - Suppression Continued

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-061-802	Machinery & Equipment	\$ 38,384	\$ -	\$ -	\$ -
01-4-061-803	Vehicles	\$ -	\$ 87,000	\$ 87,000	\$ -
01-4-061-804	Office & Electronic Equipment	\$ 9,456	\$ -	\$ -	\$ -
01-4-061-806	Computer Equipment	\$ 34,872	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 82,712	\$ 87,000	\$ 87,000	\$ -
01-4-061-903	Transfer to GF Capital Projects Fund	\$ 10,050	\$ -	\$ -	\$ -
	Total Transfers	\$ 10,050	\$ -	\$ -	\$ -
	Total Fire - Suppression	\$ 1,147,790	\$ 1,100,102	\$ 1,098,134	\$ 950,904

Fire - Suppression

Account Number	Description	Amount
01-4-061-109	Salaries - Other - Volunteer firefighter pay at \$8.00 per call	\$ 20,000
201	Office Supplies - Inspection forms - 1,000 \$ 175 - Inkjet & laser printer cartridges \$ 330 - Fax machine print cartridge \$ 30 - Paper \$ 100 - Labels & diskettes \$ 50 - Other office supplies \$ 515	\$ 1,200
205	Educational Supplies - In-house training supplies	\$ 250
220	Clothing Supplies - Regular replacement of turnout gear \$ 8,125 - Emergency replacement of turnout gear \$ 3,250 - Five (5) winter coats \$ 750 - Five (5) helmets \$ 875 - Ten (10) nomex hoods \$ 250 - Uniforms \$ 2,474 - Two (2) adult life vests \$ 340 - Two (2) child life vests \$ 320 - Four (4) wetsuits \$ 800 - Four (4) swift water rescue booties \$ 128 - Four (4) swift water rescue helmets \$ 140 - Four (4) swift water rescue gloves \$ 180	\$ 17,632
221	Chemical Supplies - Spill control microbes \$ 100 - Fire fighting foam \$ 100 - Absorbent \$ 800	\$ 1,000
229	Tools & Other Supplies - Two (2) hydrant wrench sets \$ 180 - Four (4) spanner wrenches \$ 80 - Twenty-six (26) fire helmet flashlight holders \$ 650 - Twenty-six (26) flashlights \$ 1,820 - Rivet gun \$ 35 - Drill \$ 40 - Two (2) floating rescue rings \$ 150 - Three (3) 8 foot step ladder \$ 150 - Weed eater \$ 160 - Ice \$ 900 - Linens & towels \$ 250 - Reflective tape \$ 150 - Batteries \$ 300 - Four (4) vehicle wash brushes \$ 180 - Other miscellaneous supplies \$ 400	\$ 5,445
250	Small Equipment - Three (3) portable radios \$ 11,400 - Five (5) electronic accountability pass devices \$ 4,000 - Two (2) sets of recliners & couches \$ 4,600	\$ 20,000

Fire - Suppression Continued

Account Number	Description	Amount
01-4-061-301	Building Maintenance - Metal shelves - station 2 \$ 180 - General maintenance \$ 3,000	\$ 3,180
311	Fire Hydrant Maintenance - Blue reflective street markers \$ 100 - Paint and color-code fire hydrants \$ 300	\$ 400
402	Equipment & Machinery Maintenance - Air cascade system maintenance agreement \$ 3,000 - SCBA test & certification \$ 700 - Ladder test - NFPA required \$ 800 - Three (3) diesel filter replacements \$ 750 - General maintenance of other equipment \$ 1,700	\$ 6,950
406	Computer System Maintenance - Trend Micro Antivirus upgrade \$ 450 - Fire program maintenance agreement \$ 700 - Other \$ 250	\$ 1,400
510	Dues & Publications - Texas Fire Chiefs Association \$ 250 - State Fireman and Fire Marshal dues for volunteers \$ 755 - Central Texas Fireman's dues \$ 21 - Belton Journal \$ 50 - National Fire Protection association dues \$ 135 - NFPA code updates \$ 535 - State Fire Marshal association dues \$ 21 - Texas Commission on Fire Protection \$ 805 - Temple Daily Telegram \$ 220 - Other \$ 550	\$ 3,342
512	Registration & Tuition - State Fire Marshal conference \$ 175 - Texas A&M fire school - 6 staff \$ 2,700 - Swift water rescue classes - 3 staff \$ 750 - Texas Fire Chiefs conference - 2 staff \$ 500 - Interactive computer training \$ 1,500 - Emergency management conference \$ 200 - Volunteer training \$ 1,875 - Confined space school \$ 800	\$ 8,500
571	Volunteer Pension Fund - Contributions to volunteer retirement fund	\$ 1,875
581	Communications Services - First Call emergency network \$ 500 - Telephone & long distance \$ 1,500 - Pager service (volunteers) \$ 3,400 - Cellular phone \$ 480 - Internet access fees \$ 3,850	\$ 9,730

Mission

To protect and preserve lives by responding to emergency medical calls.

Description

- Renders patient care and transportation to area hospitals.
- Responds to emergency situations and disasters in conjunction with the Police department and other emergency agencies.
- Provides mutual aid to neighboring emergency agencies.
- Assists with EMS and fire prevention education.
- Assists with fire suppression activities.

Accomplishments

- Certified one firefighter to level of paramedic. (9A, 3C)
- Qualified for funds and equipment from the Central Texas Trauma Council. (1E, 9A)
- Conducted in house training and monthly EMS run review. (9A)
- Provided basic EMS training classes for all city employees. (3C, 9B)

Goals

- Continue revision of EMS coverage area to improve response times in the City. (2B, 3B, 9A)
- Participate with the Central Texas Trauma Council to qualify for State grants for training and equipment. (1E, 9A)
- Train with neighboring EMS agencies to maintain the mass casualty incident response and to improve patient care prior to EMS arrival. (1G, 9A)
- Continue to provide basic EMS training classes for all city employees. (3C)
- Certify two firefighters to level of paramedic. (9A)

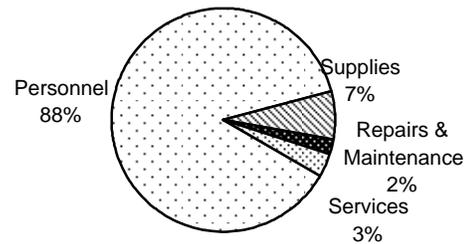
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 615,787	\$ 651,142	\$ 651,142	\$ 779,741
Supplies	\$ 52,792	\$ 55,332	\$ 54,832	\$ 61,404
Repairs & Maintenance	\$ 18,127	\$ 20,000	\$ 19,400	\$ 20,100
Services	\$ 21,994	\$ 34,490	\$ 28,392	\$ 30,395
Total	\$ 708,700	\$ 760,964	\$ 753,766	\$ 891,640

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Advanced life support	762	896	963
Basic life support	818	814	875
No Transports	<u>782</u>	<u>831</u>	<u>893</u>
Total Calls	2,362	2,541	2,732



Fire - Emergency Medical Services

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-062-101	Salaries-Administrative	\$ 37,235	\$ 37,235	\$ 37,235	\$ 38,837
01-4-062-103	Salaries-Supervisory	\$ -	\$ -	\$ -	\$ 106,036
01-4-062-104	Salaries-Operational	\$ 382,581	\$ 422,904	\$ 422,904	\$ 403,200
01-4-062-105	Salaries-Office & Clerical	\$ 25,033	\$ 26,098	\$ 26,098	\$ 39,492
01-4-062-107	Salaries-Overtime	\$ 34,008	\$ 19,083	\$ 19,083	\$ 20,160
01-4-062-108	Salaries-Part Time	\$ 862	\$ 1,833	\$ 1,833	\$ 1,833
01-4-062-112	Longevity	\$ 1,606	\$ 1,817	\$ 1,817	\$ 3,552
01-4-062-113	Health Insurance Allowance	\$ 1,275	\$ 1,732	\$ 1,732	\$ 1,807
01-4-062-121	TMRS	\$ 38,320	\$ 39,445	\$ 39,445	\$ 47,453
01-4-062-122	FICA	\$ 36,878	\$ 39,068	\$ 39,068	\$ 47,041
01-4-062-123	Employee Insurance	\$ 42,248	\$ 44,391	\$ 44,391	\$ 51,704
01-4-062-124	Workers' Comp. Insurance	\$ 11,955	\$ 13,958	\$ 13,958	\$ 17,964
01-4-062-125	Unemployment Compensation	\$ 3,786	\$ 3,578	\$ 3,578	\$ 662
	Total Personnel	\$ 615,787	\$ 651,142	\$ 651,142	\$ 779,741
01-4-062-201	Office Supplies	\$ 957	\$ 1,500	\$ 1,000	\$ 1,000
01-4-062-202	Postage	\$ 1,972	\$ 2,000	\$ 2,000	\$ 2,100
01-4-062-221	EMS Meds & Supplies	\$ 26,398	\$ 30,000	\$ 30,000	\$ 32,000
01-4-062-222	Fuel	\$ 17,246	\$ 19,000	\$ 19,000	\$ 19,000
01-4-062-229	Tools & Other Supplies	\$ 1,958	\$ 2,832	\$ 2,832	\$ 4,604
01-4-062-250	Small Equipment	\$ 4,261	\$ -	\$ -	\$ 2,700
	Total Supplies	\$ 52,792	\$ 55,332	\$ 54,832	\$ 61,404
01-4-062-402	Equipment & Machinery Maint.	\$ 5,913	\$ 5,400	\$ 5,400	\$ 6,100
01-4-062-403	Vehicle Maintenance	\$ 9,594	\$ 10,500	\$ 10,500	\$ 10,500
01-4-062-406	Computer System Maintenance	\$ 2,322	\$ 2,500	\$ 2,500	\$ 2,500
01-4-062-407	Radio Maintenance	\$ 298	\$ 1,600	\$ 1,000	\$ 1,000
	Total Repairs & Maintenance	\$ 18,127	\$ 20,000	\$ 19,400	\$ 20,100
01-4-062-510	Dues & Publications	\$ 294	\$ 1,470	\$ 1,470	\$ 370
01-4-062-512	Registration & Tuition	\$ 5,085	\$ 13,220	\$ 10,000	\$ 11,125
01-4-062-513	Travel & Meals	\$ 1,085	\$ 1,600	\$ 1,600	\$ 3,000
01-4-062-550	Insurance-General Liability	\$ 2,093	\$ 3,800	\$ 2,287	\$ 2,400
01-4-062-554	Insurance-Automobile	\$ 2,404	\$ 3,800	\$ 3,035	\$ 3,200
01-4-062-567	Collection Fees	\$ 4,669	\$ 3,500	\$ 3,500	\$ 3,500
01-4-062-571	Medical Director Fees	\$ 4,500	\$ 4,800	\$ 4,800	\$ 4,800
01-4-062-581	Communication Services	\$ 1,864	\$ 2,300	\$ 1,700	\$ 2,000
	Total Services	\$ 21,994	\$ 34,490	\$ 28,392	\$ 30,395
	Total Fire - EMS	\$ 708,700	\$ 760,964	\$ 753,766	\$ 891,640
	Total Fire	\$ 1,856,490	\$ 1,861,066	\$ 1,851,900	\$ 1,842,544

Fire - Emergency Medical Services

Account Number	Description	Amount
01-4-062-201	Office Supplies	
	- Ambulance bills - 5,500 @ \$55/1,000 + S&H	\$ 350
	- Insurance ambulance forms - 1 box	\$ 100
	- Laser printer cartridge	\$ 90
	- Other office supplies	\$ 460
		\$ 1,000
202	Postage	
	- Mailing of EMS patient care surveys	\$ 100
	- Mailing of EMS bills	\$ 2,000
		\$ 2,100
221	EMS Meds & Supplies	
	- Consumable medical supplies and medications for use on ambulance	
		\$ 32,000
229	Tools & Other Supplies	
	- Four (4) blood pressure cuffs	\$ 120
	- Four (4) stethoscopes	\$ 64
	- Two (2) oxygen regulators	\$ 300
	- Four (4) spider straps	\$ 380
	- Six (6) head blocks	\$ 480
	- Two (2) oxygen cylinders	\$ 180
	- Four (4) pressure infusers	\$ 360
	- Two (2) backboards	\$ 360
	- Two (2) traction splints	\$ 410
	- Ambulance run sheets & ALS forms	\$ 1,500
	- Linens & towels	\$ 250
	- Four (4) rope bags	\$ 100
- Two (2) cell phones & accessories	\$ 100	
		\$ 4,604
250	Small Equipment	
	- Two (2) scoop stretchers	\$ 1,170
	- Highway cot	\$ 330
	- AED	\$ 1,200
		\$ 2,700
402	Equipment & Machinery Maint.	
	- Physio Control maintenance contract	\$ 4,900
	- Three (3) AED batteries	\$ 300
	- Three (3) stretcher repair contracts	\$ 900
		\$ 6,100
406	Computer System Maintenance	
	- "Sweet Soft" ambulance billing maintenance agreement	
		\$ 2,500
510	Dues & Publications	
	- ICP code book	\$ 120
	- "Criss-Cross" directory	\$ 150
	- ICD-9 code book	\$ 100
		\$ 370
512	Registration & Tuition	
	- PALS/ACLS course - 3 staff	\$ 1,500
	- Paramedic course - 2 staff	\$ 6,000
	- Texas EMS conference - 3 staff	\$ 525
	- Computer assisted training (EMI-Net) - 26 staff	\$ 2,600
	- Other training & seminars	\$ 250
	- Other training & seminars - Ambulance Clerk	\$ 250
		\$ 11,125
513	Travel & Meals	
	- Texas EMS conference - 3 staff	\$ 2,000
	- Other travel	\$ 500
	- Other travel - Ambulance Clerk	\$ 500
		\$ 3,000

Fire - Emergency Medical Services Continued

Account Number	Description	Amount
01-4-062-567	Collection Fees - Credit bureau fees for collection of delinquent ambulance accounts	\$ 3,500
571	Medical Director Fees - Contract for medical director - \$375/month	\$ 4,800
581	Communication Services - Cellular phone \$ 300 - Telephone & long distance \$ 1,700	\$ 2,000



Mission

To provide and maintain a transportation system of streets, alleys and sidewalks for safe and efficient vehicular and pedestrian traffic, and to provide and maintain a stormwater management system to efficiently convey storm water and prevent flooding.

Description

- Repairs potholes and patches utility cuts.
- Repairs streets for damage caused by water line breaks and failure of road base material.
- Prepares street driving surfaces for annual seal coating program.
- Reconstructs streets to upgrade driving surface and drainage.
- Inspects and makes repairs to City bridges and sidewalks.
- Performs annual crack sealing of streets to prevent water damage.
- Installs and maintains traffic control signs and paving markers.
- Responds to emergency conditions by barricading, sandbagging, and clearing debris.
- Performs sanding of streets during icing conditions.
- Mows rights-of-way and maintains street and alley shoulders.
- Installs and maintains street name signs.

Accomplishments

- Assisted code enforcement efforts by mowing of weedy lots and demolishing condemned structures. (1H, 7D)
- Increased level of weed control in right-of-ways and streets. (7D)
- Continued clean up of Nolan Creek. (10B)
- Rebuilt five city streets utilizing 2005 GO Bond proceeds. (6B, 8A)
- Oversaw contract for construction of 9th Street and University Drive. (6B, 8A, 8B)
- Developed policy for extension of streets to developing areas. (6A, 8A, 8C)
- Developed schedule for rebuilding/replacement of City streets. (6A, 6B, 6C, 8A)

Goals

- Continue to increase level of weed control in right-of-ways and streets. (7D)
- Continue clean up of Nolan Creek. (10B)
- Pave parking lots at Yettie Polk Park. (6C, 10B)
- Implement stormwater management plan. (1C, 4A, 6A, 7A)
- Begin two year street sign replacement program. (6C)

(Strategic Plan goal #)

Expenditure Summary

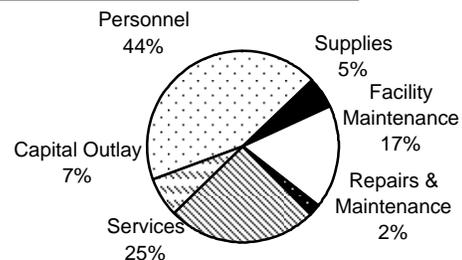
Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 263,671	\$ 344,935	\$ 344,935	\$ 369,321
Supplies	\$ 36,897	\$ 41,414	\$ 38,200	\$ 44,825
Facility Maintenance	\$ 150,091	\$ 146,230	\$ 145,480	\$ 148,326
Repairs & Maintenance	\$ 23,200	\$ 18,000	\$ 16,500	\$ 17,246
Services	\$ 204,550	\$ 228,200	\$ 200,737	\$ 216,165
Capital Outlay	\$ 45,762	\$ -	\$ -	\$ 56,500
Transfers	\$ 25,000	\$ -	\$ -	\$ -
Total	\$ 749,171	\$ 778,779	\$ 745,852	\$ 852,383

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Miles of Streets	103	115	120
Tons of HMAC for Potholes	69	83	75
Tons of HMAC for Util. Cuts	46	57	40
Utility Cuts Made	16	20	10
Utility Cuts Repaired	16	19	10
Traffic Signs Erected/Repl.	40	60	50
Street Signs Erected/Repl.	25	30	200
Man-Hours Mowing ROWs	720	3,160	3,500
Tons of Base or Surface	522	600	500
Sq. Yds. of Seal Coating	59,204	58,000	58,000

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Assistant Director of PW	0	0	1
Street Supervisor	1	1	1
Public Works Inspector	0	1	0
Maintenance Worker II	4	4	4
Maintenance Worker I	3	3	3
Total	8	9	9



Streets

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-080-101	Salaries-Administrative	\$ 18,535	\$ 18,285	\$ 18,285	\$ 19,449
01-4-080-102	Salaries-Professional	\$ -	\$ -	\$ -	\$ 30,000
01-4-080-103	Salaries-Supervisory	\$ 39,458	\$ 40,125	\$ 40,125	\$ 42,623
01-4-080-104	Salaries-Operational	\$ 129,690	\$ 161,502	\$ 161,502	\$ 170,745
01-4-080-107	Salaries-Overtime	\$ 5,059	\$ 5,779	\$ 5,779	\$ 6,401
01-4-080-108	Salaries-Part Time	\$ 525	\$ 2,880	\$ 2,880	\$ 3,360
01-4-080-113	Health Insurance Allowance	\$ 1,275	\$ 1,732	\$ 1,732	\$ 1,807
01-4-080-121	TMRS	\$ 15,453	\$ 17,630	\$ 17,630	\$ 20,978
01-4-080-122	FICA	\$ 14,789	\$ 17,618	\$ 17,618	\$ 20,990
01-4-080-123	Employee Insurance	\$ 20,374	\$ 26,279	\$ 26,279	\$ 29,390
01-4-080-124	Workers' Comp. Insurance	\$ 16,446	\$ 21,818	\$ 21,818	\$ 23,167
01-4-080-125	Unemployment Compensation	\$ 2,067	\$ 2,314	\$ 2,314	\$ 411
01-4-080-150	New Personnel Requests	\$ -	\$ 28,973	\$ 28,973	\$ -
	Total Personnel	\$ 263,671	\$ 344,935	\$ 344,935	\$ 369,321
01-4-080-220	Clothing Supplies	\$ 3,921	\$ 5,315	\$ 4,800	\$ 5,330
01-4-080-221	Chemical Supplies	\$ 1,236	\$ 2,380	\$ 1,200	\$ 1,774
01-4-080-222	Fuel	\$ 22,146	\$ 25,000	\$ 25,000	\$ 27,000
01-4-080-227	Janitorial Supplies	\$ 519	\$ 500	\$ 400	\$ 500
01-4-080-229	Tools & Other Supplies	\$ 5,960	\$ 6,419	\$ 5,000	\$ 6,621
01-4-080-250	Small Equipment	\$ 3,115	\$ 1,800	\$ 1,800	\$ 3,600
	Total Supplies	\$ 36,897	\$ 41,414	\$ 38,200	\$ 44,825
01-4-080-301	Building Maintenance	\$ 84	\$ 100	\$ 100	\$ 100
01-4-080-302	Heat & A/C Maintenance	\$ 183	\$ 250	\$ 250	\$ 250
01-4-080-332	Bridge Maintenance	\$ 28,000	\$ -	\$ -	\$ -
01-4-080-333	Street Maintenance	\$ 18,581	\$ 28,100	\$ 31,100	\$ 29,110
01-4-080-334	Sign Maintenance	\$ 14,536	\$ 15,030	\$ 12,030	\$ 16,116
01-4-080-335	Seal Coating	\$ 88,264	\$ 100,000	\$ 100,000	\$ 100,000
01-4-080-336	Sidewalks	\$ 219	\$ 1,000	\$ 500	\$ 1,000
01-4-080-337	Street Sweeping	\$ 224	\$ 750	\$ 500	\$ 750
01-4-080-338	Drainage Maintenance	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Total Facility Maintenance	\$ 150,091	\$ 146,230	\$ 145,480	\$ 148,326
01-4-080-402	Equipment & Machinery Maint.	\$ 14,748	\$ 10,000	\$ 10,000	\$ 8,900
01-4-080-403	Vehicle Maintenance	\$ 8,416	\$ 7,500	\$ 6,000	\$ 7,846
01-4-080-407	Radio Maintenance	\$ 36	\$ 500	\$ 500	\$ 500
	Total Repairs & Maintenance	\$ 23,200	\$ 18,000	\$ 16,500	\$ 17,246
01-4-080-510	Dues & Publications	\$ -	\$ -	\$ -	\$ 340
01-4-080-512	Registration & Tuition	\$ -	\$ 100	\$ 100	\$ 200
01-4-080-513	Travel & Meals	\$ -	\$ -	\$ -	\$ 250
01-4-080-550	Insurance-General Liability	\$ 728	\$ 1,350	\$ 795	\$ 850
01-4-080-554	Insurance-Automobile	\$ 4,038	\$ 6,700	\$ 5,651	\$ 6,000
01-4-080-555	Insurance-Mobile Equipment	\$ 1,341	\$ 1,800	\$ 1,952	\$ 2,100
01-4-080-556	Insurance-Real Property	\$ 698	\$ 900	\$ 789	\$ 850
01-4-080-562	Engineering	\$ 17,645	\$ 21,000	\$ 15,000	\$ 20,000
01-4-080-571	Directional Signage	\$ 3,150	\$ -	\$ -	\$ -
01-4-080-573	Waste Haul Charges	\$ 1,900	\$ 2,000	\$ 2,000	\$ 3,125
01-4-080-581	Communication Services	\$ 279	\$ 350	\$ 350	\$ 350
01-4-080-583	Electric Service	\$ 8,375	\$ 8,000	\$ 8,100	\$ 8,100
01-4-080-585	Street Lighting	\$ 166,396	\$ 186,000	\$ 166,000	\$ 174,000
	Total Services	\$ 204,550	\$ 228,200	\$ 200,737	\$ 216,165

Streets Continued

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-080-802	Machinery & Equipment	\$ -	\$ -	\$ -	\$ 16,500
01-4-080-803	Vehicles	\$ 45,762	\$ -	\$ -	\$ 15,000
01-4-080-852	Street Sign Project	\$ -	\$ -	\$ -	\$ 25,000
	Total Capital Outlay	\$ 45,762	\$ -	\$ -	\$ 56,500
01-4-080-903	Transfer to GF Capital Projects Fund	\$ 25,000	\$ -	\$ -	\$ -
	Total Transfers	\$ 25,000	\$ -	\$ -	\$ -
	Total Streets	\$ 749,171	\$ 778,779	\$ 745,852	\$ 852,383

Streets

Account Number	Description	Amount
01-4-080-220	Clothing Supplies	
	- Uniform rental - 8 employees	\$ 3,172
	- Steel toed boots - 11 pair	\$ 1,540
	- Gloves	\$ 240
	- Eleven (11) jackets	\$ 228
	- Foul weather gear	\$ 150
		\$ 5,330
229	Tools & Other Supplies	
	- Asphalt saw blades - 12 boxes	\$ 1,956
	- Concrete saw blades	\$ 480
	- Shovels	\$ 225
	- Picks	\$ 300
	- Asphalt rakes	\$ 516
	- Asphalt brooms	\$ 150
	- Sprayers	\$ 45
	- Hammers, lathes, wood stakes, etc.	\$ 687
	- Safety gear	\$ 180
	- Safety signs & supplies	\$ 1,650
	- Batteries	\$ 12
	- Ice and other supplies	\$ 420
		\$ 6,621
250	Small Equipment	
	- Two (2) portable analog radios	
		\$ 3,600
333	Street Maintenance	
	- Spec base material - 550 tons	\$ 2,750
	- Hot mix asphalt - 500 tons	\$ 22,500
	- Thermoplastic	\$ 3,600
	- Marking paint	\$ 120
	- Propane	\$ 140
		\$ 29,110
334	Sign Maintenance	
	- Replacement and maintenance of traffic control and street name signs to include hardware and accessories	
		\$ 16,116
335	Seal Coating	
	- Annual seal coating program to maintain adequate driving surface and eliminate water damage to streets	
		\$ 100,000
336	Sidewalks	
	- Repair and/or replace sidewalks	
		\$ 1,000
337	Street Sweeping	
	- Contract street sweeping	
		\$ 750
338	Drainage Maintenance	
	- Repair and maintenance of drainage ditches and structures	
		\$ 1,000
510	Dues & Publications	
	- American Public Works Association dues	\$ 150
	- American Water Works Association dues	\$ 150
	- Other	\$ 40
		\$ 340
512	Registration & Tuition	
	- American Public Works Association meeting	\$ 100
	- Safety classes	\$ 100
		\$ 200
573	Waste Haul Charges	
	- Fees for disposal of brush, trash & tires from right-of-ways	
		\$ 3,125
585	Street Lighting	
	- Electrical service for City street lights	
		\$ 174,000

Streets

Account Number	Description	Amount
01-4-080-802	Machinery & Equipment - Water tank \$ 5,000 - Global positioning station \$ 3,000 - Zero turn mower \$ 8,500	\$ 16,500
803	Vehicles - 1/2 Ton pickup	\$ 15,000
852	Street Sign Project - Street sign project - year 1 of 2	\$ 25,000



Description

The Parks department is comprised of two divisions:

1. Maintenance
2. Community Center

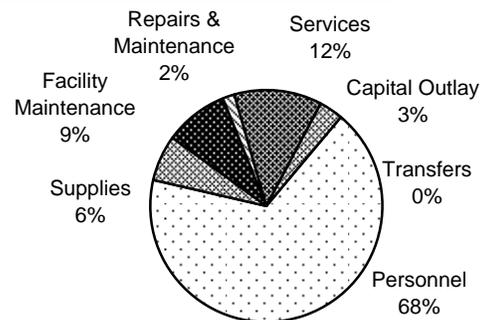
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 238,395	\$ 359,523	\$ 355,480	\$ 420,189
Supplies	\$ 32,203	\$ 49,891	\$ 45,640	\$ 39,518
Facility Maintenance	\$ 28,631	\$ 49,750	\$ 35,750	\$ 56,316
Repairs & Maintenance	\$ 7,000	\$ 10,094	\$ 7,194	\$ 10,200
Services	\$ 74,134	\$ 82,880	\$ 77,173	\$ 75,707
Capital Outlay	\$ 15,776	\$ 22,206	\$ 21,166	\$ 21,150
Transfers	\$ 28,225	\$ 46,000	\$ -	\$ -
Total	\$ 424,364	\$ 620,344	\$ 542,403	\$ 623,080

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Parks Superintendent	1	1	1
Community Center Manager	0	1	1
Asst Parks Superintendant	1	1	1
Maintenance Worker II	1	2	3
Maintenance Worker I	5	6	6
Student Workers - 2	Part Time	Part Time	Part Time
Total	8	11	12



Mission

To provide clean, safe and well-maintained outdoor recreation space and park lands to the citizens of Belton.

Description

- Mows all City parks and recreation areas.
- Picks up trash and debris within City parks and recreation areas.
- Maintains and repairs City park facilities and playground equipment as needed.
- Maintains athletic fields.
- Provides pest and weed control within City parks and facilities.

Accomplishments

- Maintained the South Penelope, East Belton, and North Belton cemeteries.
- Coordinated league and association use of athletic fields. (1G, 10B))
- Built special needs softball field at Chisholm Trail Park utilizing grant funds. (1E, 6B, 10B)
- Built Harris Park splash pad, playground, and pavilion, utilizing grant funds. (1E, 6B, 10B)
- Installed metal roofing over ball field stands in Jaycee Field and Heritage Park. (6C)
- Installed new fencing at Jaycee Field. (6C)
- Installed additional trash receptacles in parks. (6C)
- Developed policies/standards regarding the splash pad. (2A)

Goals

- Design and build new park in south Belton. (6A, 6B, 10B)
- Complete Harris Park at the Harris Community Center utilizing grant funds. (1E, 6B, 10B)
- Replace ball field scoreboards in Heritage Park. (6C)
- Install erosion control devices along the banks of Nolan Creek in Yettie Polk Park. (6C)
- Install metal roofing over ball field stands in Chisholm Trail Park. (6C)
- Install additional trash receptacles in parks. (6C)
- Update parks master plan. (10B)
- Educate public on park rules and regulations. (2A, 4C)

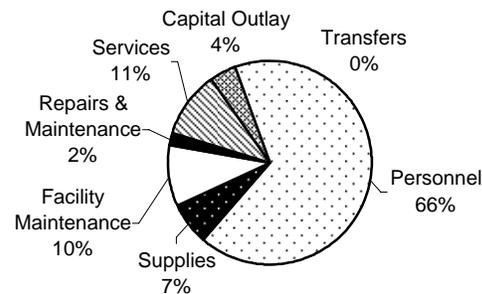
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 238,395	\$ 311,766	\$ 315,266	\$ 336,135
Supplies	\$ 32,203	\$ 40,741	\$ 36,541	\$ 33,798
Facility Maintenance	\$ 28,631	\$ 39,450	\$ 30,250	\$ 48,016
Repairs & Maintenance	\$ 7,000	\$ 9,894	\$ 7,194	\$ 10,000
Services	\$ 74,134	\$ 56,030	\$ 57,098	\$ 53,242
Capital Outlay	\$ 15,776	\$ 22,206	\$ 21,166	\$ 21,150
Transfers	\$ 28,225	\$ 46,000	\$ -	\$ -
Total	\$ 424,364	\$ 526,087	\$ 467,515	\$ 502,341

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Park Acreage Developed	144.7	146.5	146.5
Park Acreage Undevelop.	30.5	30.5	30.5
Playgrounds	13	14	14
Ball Fields	13	14	14
Sports Courts	8	8	8
Pavilions	5	6	6
Amphitheaters	1	1	1
Miles of Trails	2.2	3.5	4
Mowing Hours	3,956	4,110	4,000
Building Maintenance Hrs.	225	200	200
Park Repair Hours	46	62	50
Equipment Maint. Hours	342	386	350
Trash Pickup Hours	964	1,000	1,000



Parks - Maintenance

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-091-101	Salaries-Administrative	\$ 11,926	\$ 11,676	\$ 11,676	\$ 12,519
01-4-091-103	Salaries-Supervisory	\$ 65,159	\$ 69,329	\$ 69,329	\$ 74,452
01-4-091-104	Salaries-Operational	\$ 94,689	\$ 126,638	\$ 130,138	\$ 156,928
01-4-091-107	Salaries-Overtime	\$ 1,469	\$ 3,643	\$ 3,643	\$ 4,628
01-4-091-108	Salaries-Part Time	\$ 6,015	\$ 5,760	\$ 5,760	\$ 6,720
01-4-091-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 1,807
01-4-091-121	TMRS	\$ 13,790	\$ 16,649	\$ 16,649	\$ 19,376
01-4-091-122	FICA	\$ 13,128	\$ 16,871	\$ 16,871	\$ 19,665
01-4-091-123	Employee Insurance	\$ 24,676	\$ 29,376	\$ 29,376	\$ 30,714
01-4-091-124	Workers' Comp. Insurance	\$ 5,549	\$ 7,703	\$ 7,703	\$ 8,881
01-4-091-125	Unemployment Compensation	\$ 1,994	\$ 2,373	\$ 2,373	\$ 445
01-4-091-150	New Personnel Requests	\$ -	\$ 21,748	\$ 21,748	\$ -
	Total Personnel	\$ 238,395	\$ 311,766	\$ 315,266	\$ 336,135
01-4-091-201	Office Supplies	\$ 149	\$ 150	\$ 150	\$ 150
01-4-091-202	Postage	\$ 35	\$ 55	\$ 55	\$ 50
01-4-091-220	Clothing Supplies	\$ 2,761	\$ 3,676	\$ 3,676	\$ 4,633
01-4-091-221	Chemical Supplies	\$ 3,285	\$ 4,500	\$ 4,500	\$ 8,500
01-4-091-222	Fuel	\$ 9,242	\$ 11,000	\$ 11,000	\$ 11,000
01-4-091-227	Janitorial Supplies	\$ 2,164	\$ 3,000	\$ 2,300	\$ 2,500
01-4-091-229	Tools & Other Supplies	\$ 4,906	\$ 3,360	\$ 3,360	\$ 1,565
01-4-091-250	Small Equipment	\$ 9,661	\$ 15,000	\$ 11,500	\$ 5,400
	Total Supplies	\$ 32,203	\$ 40,741	\$ 36,541	\$ 33,798
01-4-091-301	Building Maintenance	\$ 3,272	\$ 2,500	\$ 2,500	\$ 2,500
01-4-091-302	Heat & A/C Maintenance	\$ -	\$ 300	\$ 300	\$ 300
01-4-091-304	R&M-CTCOG Building	\$ -	\$ 450	\$ 450	\$ -
01-4-091-332	Splash Pad Maintenance	\$ -	\$ -	\$ -	\$ 10,000
01-4-091-333	Park Maintenance	\$ 25,359	\$ 36,200	\$ 27,000	\$ 35,216
	Total Facility Maintenance	\$ 28,631	\$ 39,450	\$ 30,250	\$ 48,016
01-4-091-402	Equipment & Machinery Maint.	\$ 5,617	\$ 7,500	\$ 5,000	\$ 7,500
01-4-091-403	Vehicle Maintenance	\$ 1,367	\$ 1,894	\$ 1,894	\$ 2,000
01-4-091-406	Computer Maintenance	\$ 16	\$ -	\$ -	\$ -
01-4-091-407	Radio Maintenance	\$ -	\$ 500	\$ 300	\$ 500
	Total Repairs & Maintenance	\$ 7,000	\$ 9,894	\$ 7,194	\$ 10,000
01-4-091-510	Dues & Publications	\$ 95	\$ 235	\$ 235	\$ 267
01-4-091-512	Registration & Tuition	\$ 170	\$ 675	\$ 400	\$ 550
01-4-091-513	Travel & Meals	\$ 41	\$ 370	\$ 200	\$ 600
01-4-091-550	Insurance-General Liability	\$ 637	\$ 1,200	\$ 696	\$ 700
01-4-091-554	Insurance-Automobile	\$ 1,070	\$ 1,750	\$ 1,459	\$ 1,600
01-4-091-555	Insurance-Mobile Equipment	\$ 543	\$ 600	\$ 641	\$ 675
01-4-091-556	Insurance-Real Property	\$ 2,310	\$ 2,500	\$ 2,478	\$ 2,700
01-4-091-570	Special Services	\$ -	\$ -	\$ 1,325	\$ -
01-4-091-571	Historical Survey	\$ 18,335	\$ -	\$ 870	\$ -
01-4-091-572	Grant Consulting Services	\$ 2,500	\$ -	\$ -	\$ -
01-4-091-573	Park Development Plan	\$ 2,534	\$ -	\$ -	\$ -
01-4-091-581	Communication Services	\$ 1,331	\$ 1,200	\$ 1,300	\$ 1,400
01-4-091-582	Gas Service	\$ 675	\$ 500	\$ 394	\$ 450
01-4-091-583	Electric Service	\$ 10,257	\$ 2,000	\$ 2,100	\$ 2,100
01-4-091-584	Trail Lighting	\$ -	\$ -	\$ -	\$ 10,200
01-4-091-585	Park Lighting	\$ 33,636	\$ 45,000	\$ 45,000	\$ 32,000
	Total Services	\$ 74,134	\$ 56,030	\$ 57,098	\$ 53,242

Parks - Maintenance Continued

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-091-800	Land	\$ 2,500	\$ -	\$ -	\$ -
01-4-091-802	Machinery & Equipment	\$ -	\$ 7,100	\$ 6,525	\$ 8,500
01-4-091-803	Vehicles	\$ 13,276	\$ 15,106	\$ 14,641	\$ -
01-4-091-850	Park Facilities	\$ -	\$ -	\$ -	\$ 12,650
	Total Capital Outlay	\$ 15,776	\$ 22,206	\$ 21,166	\$ 21,150
01-4-091-903	Transfer to GF Capital Projects Fund	\$ 28,225	\$ -	\$ -	\$ -
01-4-091-946	Transfer to Baseball Tomorrow Fund	\$ -	\$ 46,000	\$ -	\$ -
	Total Transfers	\$ 28,225	\$ 46,000	\$ -	\$ -
	Total Parks - Maintenance	\$ 424,364	\$ 526,087	\$ 467,515	\$ 502,341

Parks - Maintenance

Account Number	Description	Amount
01-4-091-220	Clothing Supplies - Steel toed boots - 9 pairs \$ 1,260 - Safety equipment, gloves, & foul-weather gear \$ 461 - Uniform rental \$ 2,912	\$ 4,633
221	Chemical Supplies - Weed killer \$ 1,200 - Fertilizer \$ 1,500 - Herbicide \$ 550 - Pesticides \$ 5,250	\$ 8,500
227	Janitorial Supplies - Cleaning and paper supplies for park restrooms and pavilions	\$ 2,500
229	Tools & Other Supplies - Rakes \$ 150 - Sprayers \$ 188 - Water hoses \$ 140 - Shovels \$ 200 - Paint brushes & rollers \$ 50 - Loppers \$ 275 - Hammers & screwdrivers \$ 150 - Safety gear \$ 24 - First aid supplies \$ 20 - Film \$ 44 - Ice & other miscellaneous supplies \$ 324	\$ 1,565
250	Small Equipment - Four (4) weed eaters \$ 1,400 - Ten (10) stationary trash cans \$ 3,000 - Concrete sign - Yettie Polk Park \$ 1,000	\$ 5,400
301	Building Maintenance - Repair and maintenance of park buildings & restrooms	\$ 2,500
332	Splash Pad Maintenance - Electricity \$ 2,000 - Chemicals \$ 5,000 - General maintenance & vandalism repair \$ 3,000	\$ 10,000
333	Park Maintenance - Tree trimming & clearing \$ 8,000 - Materials and supplies for maintenance and repair of park facilities and sports fields \$ 27,216	\$ 35,216
510	Dues & Publications - Texas Structural Pest Control license \$ 80 - Texas Turf & Grass dues - 2 staff \$ 170 - TDA license \$ 17	\$ 267
512	Registration & Tuition - Pest control continuing education - 3 staff \$ 270 - Texas Turf & Grass seminar - 2 staff \$ 280	\$ 550
585	Park Lighting - Electricity for lighting of parks and playing fields	\$ 32,000
802	Machinery & Equipment - 60" Zero turn mower	\$ 8,500
850	Park Facilities - Overlay of Heritage Park walking trail	\$ 12,650



Mission

Manages, maintains, and schedules the use of the T.B. Harris Community Center.

Description

- Manages the Harris Center, including coordinating events, bookings, lease agreements, and marketing.
- Ensures condition of facilities for events by working with City staff and outside contractors.
- Oversight and scheduling of maintenance and custodial functions at Harris Center.
- Schedules and coordinates leasing of other City park facilities.

Accomplishments

- Created employee quarterly newsletter. (3C)
- Revised the Harris Community Center policies and procedures. (2A, 4C)

Goals

- Refine center policies and procedures. (2A, 4C)
- Develop brochure for marketing facility. (2A, 4C)
- Develop logo for branding of facility. (2A)
- Actively market facility by visiting community groups. (2A)
- Develop web page for center. (4B, 4C)
- Increase facility rental by 94%.
- Increase retention of events by 15%.

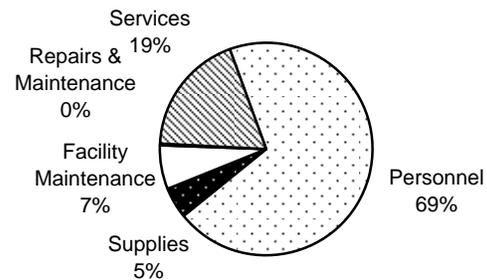
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ -	\$ 47,757	\$ 40,214	\$ 84,054
Supplies	\$ -	\$ 9,150	\$ 9,099	\$ 5,720
Facility Maintenance	\$ -	\$ 10,300	\$ 5,500	\$ 8,300
Repairs & Maintenance	\$ -	\$ 200	\$ -	\$ 200
Services	\$ -	\$ 26,850	\$ 20,075	\$ 22,465
Total	\$ -	\$ 94,257	\$ 74,888	\$ 120,739

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Number of Events	103	303	600
Cancellations	0	3	3
Event Retention	N/A	41%	50%



Parks - Community Center

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-092-102	Salaries-Professional	\$ -	\$ 37,859	\$ 30,000	\$ 40,753
01-4-092-104	Salaries-Operational	\$ -	\$ -	\$ -	\$ 22,583
01-4-092-107	Salaries-Overtime	\$ -	\$ -	\$ -	\$ 452
01-4-092-111	Communications Allowance	\$ -	\$ -	\$ 320	\$ 420
01-4-092-114	Vehicle Allowance	\$ -	\$ -	\$ 1,000	\$ 1,200
01-4-092-121	TMRS	\$ -	\$ 2,934	\$ 2,424	\$ 5,063
01-4-092-122	FICA	\$ -	\$ 2,897	\$ 2,396	\$ 5,004
01-4-092-123	Employee Insurance	\$ -	\$ 3,667	\$ 3,674	\$ 7,535
01-4-092-124	Workers' Comp. Insurance	\$ -	\$ 130	\$ 130	\$ 954
01-4-092-125	Unemployment Compensation	\$ -	\$ 270	\$ 270	\$ 90
	Total Personnel	\$ -	\$ 47,757	\$ 40,214	\$ 84,054
01-4-092-201	Office Supplies	\$ -	\$ 500	\$ 1,000	\$ 1,000
01-4-092-202	Postage	\$ -	\$ 200	\$ 48	\$ 100
01-4-092-220	Clothing Supplies	\$ -	\$ -	\$ -	\$ 500
01-4-092-221	Chemical Supplies	\$ -	\$ -	\$ 250	\$ 500
01-4-092-227	Janitorial Supplies	\$ -	\$ 2,500	\$ 1,500	\$ 1,500
01-4-092-229	Tools & Other Supplies	\$ -	\$ 200	\$ 600	\$ 2,120
01-4-092-250	Small Equipment	\$ -	\$ 5,750	\$ 5,701	\$ -
	Total Supplies	\$ -	\$ 9,150	\$ 9,099	\$ 5,720
01-4-092-301	Building Maintenance	\$ -	\$ 9,300	\$ 5,000	\$ 7,300
01-4-092-302	Heat & A/C Maintenance	\$ -	\$ 1,000	\$ 500	\$ 1,000
	Total Facility Maintenance	\$ -	\$ 10,300	\$ 5,500	\$ 8,300
01-4-092-406	Computer Maintenance	\$ -	\$ 200	\$ -	\$ 200
	Total Repairs & Maintenance	\$ -	\$ 200	\$ -	\$ 200
01-4-092-501	Advertising & Marketing	\$ -	\$ 1,450	\$ 1,000	\$ 2,665
01-4-092-510	Dues & Publications	\$ -	\$ -	\$ 500	\$ 200
01-4-092-512	Registration & Tuition	\$ -	\$ -	\$ -	\$ 400
01-4-092-556	Insurance-Real Property	\$ -	\$ 3,000	\$ 2,004	\$ 2,200
01-4-092-581	Communication Services	\$ -	\$ 1,000	\$ 800	\$ 800
01-4-092-582	Gas Service	\$ -	\$ 1,500	\$ 3,771	\$ 4,200
01-4-092-583	Electric Service	\$ -	\$ 19,900	\$ 12,000	\$ 12,000
	Total Services	\$ -	\$ 26,850	\$ 20,075	\$ 22,465
	Total Parks - Community Center	\$ -	\$ 94,257	\$ 74,888	\$ 120,739

Parks - Community Center

Account Number	Description	Amount
01-4-092-221	Chemical Supplies	
	- Pesticides 300 - Plant food \$ 200	\$ 500
227	Janitorial Supplies - Cleaning and paper supplies for community center	\$ 1,500
229	Tools & Other Supplies	
	- Tool kit \$ 30	
	- Keys \$ 240	
	- Enclosed fabric tack board \$ 150	
	- Chair dolly \$ 150	
	- Two (2) table carts \$ 400	
	- Ten (10) 8' portable banquet tables \$ 650	
	- Five (5) 6' portable banquet tables \$ 230	
	- Three (3) 4' portable banquet tables \$ 90	
- Miscellaneous \$ 180	\$ 2,120	
301	Building Maintenance	
	- Termite contract \$ 300 - General repair and maintenance of community center \$ 7,000	\$ 7,300
501	Advertising & Marketing	
	- Business after Hours \$ 450	
	- Advertisement on Belton Chamber of Commerce website \$ 640	
	- Direct mail flyer & postage \$ 525	
	- Wedding & Party Ideas directory \$ 700	
- Bridal exposition booth \$ 350	\$ 2,665	
510	Dues & Publications - Local community organization	\$ 200
512	Registration & Tuition - Leadership Belton	\$ 400



Description

The Development Services department is comprised of two divisions:

1. Planning
2. Inspections

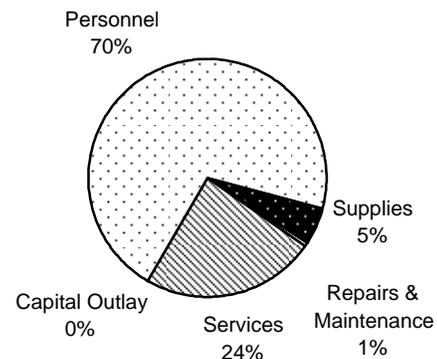
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 230,568	\$ 242,587	\$ 242,587	\$ 248,405
Supplies	\$ 18,335	\$ 19,025	\$ 16,805	\$ 17,070
Repairs & Maintenance	\$ 1,500	\$ 2,250	\$ 2,350	\$ 2,200
Services	\$ 39,620	\$ 96,570	\$ 84,270	\$ 82,745
Capital Outlay	\$ 55,425	\$ 5,700	\$ 5,700	\$ -
Total	\$ 345,448	\$ 366,132	\$ 351,712	\$ 350,420

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Director of Dev. Services	1	1	1
Building Official	1	1	1
Assistant Building Official	1	1	1
Code Enforcement Officer	1	1	1
Secretary	1	1	1
Total	5	5	5



Mission

To monitor the orderly growth of the City and foster compliance with the City's development standards and ordinances.

Description

- Reviews subdivision plats and zoning requests in relation to City Master Plans.
- Reviews plans and specifications for subdivisions and building projects within the city.
- Monitors development in the City's one (1) mile extra territorial jurisdiction (ETJ).
- Represents the City staff and keeps records and minutes for the Planning and Zoning Commissions and the Zoning Board of Adjustments.
- Maintains records of zoning and subdivisions within the City.
- Provides addressing of all properties in the City.
- Monitors development within the flood plain.
- Monitors stormwater management requirements.

Accomplishments

- Reviewed Federal Phase II Environmental Regulations for implementation requirements and dates. (7A)
- Included subdivision regulations on the City web-site. (2B, 4C)
- Contracted with vendor to develop the City's Geographic Information System. (1C, 2B, 4B)

Goals

- Continue to monitor development in City's ETJ to assure compliance with subdivision ordinance. (7A, 7D)
- Revise development/design standards emphasizing neighborhood and historic preservation. (1H, 7B)
- Develop a land clearing and tree preservation program. (1H, 7B)
- Input addressing and zoning maps/files into the GIS system. (1C, 4B)
- Implement year 1 of the stormwater master plan requirements relating to erosion and sedimentation control. (7A)

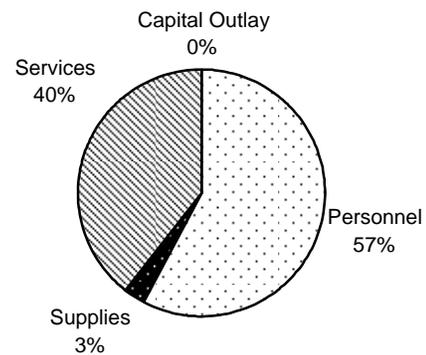
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 62,664	\$ 63,212	\$ 63,212	\$ 62,828
Supplies	\$ 1,178	\$ 3,650	\$ 2,625	\$ 3,050
Services	\$ 23,386	\$ 33,715	\$ 21,813	\$ 43,085
Capital Outlay	\$ 20,000	\$ 5,700	\$ 5,700	\$ -
Total	\$ 107,228	\$ 106,277	\$ 93,350	\$ 108,963

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Zoning Cases	26	15	20
Plats	9	4	8
Administrative Plats	19	9	10
Re-plats	0	2	2
Plans Reviewed	160	165	150
Variances	6	5	5
Zoning Amendments	3	5	5



Development Services - Planning

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-101-101	Salaries-Administrative	\$ 38,317	\$ 38,067	\$ 38,067	\$ 40,191
01-4-101-105	Salaries-Office & Clerical	\$ 9,945	\$ 10,484	\$ 10,484	\$ 8,576
01-4-101-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 633
01-4-101-114	Vehicle Allowance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01-4-101-121	TMRS	\$ 4,058	\$ 3,996	\$ 3,996	\$ 4,056
01-4-101-122	FICA	\$ 3,813	\$ 3,944	\$ 3,944	\$ 4,009
01-4-101-123	Employee Insurance	\$ 3,142	\$ 3,300	\$ 3,300	\$ 2,136
01-4-101-124	Workers' Comp. Insurance	\$ 157	\$ 178	\$ 178	\$ 186
01-4-101-125	Unemployment Compensation	\$ 232	\$ 243	\$ 243	\$ 41
	Total Personnel	\$ 62,664	\$ 63,212	\$ 63,212	\$ 62,828
01-4-101-201	Office Supplies	\$ 228	\$ 500	\$ 300	\$ 500
01-4-101-202	Postage	\$ 768	\$ 750	\$ 825	\$ 800
01-4-101-229	Tools & Other Supplies	\$ 182	\$ 1,000	\$ 750	\$ 1,750
01-4-101-250	Small Equipment	\$ -	\$ 1,400	\$ 750	\$ -
	Total Supplies	\$ 1,178	\$ 3,650	\$ 2,625	\$ 3,050
01-4-101-509	Public Notices	\$ 268	\$ 1,000	\$ 500	\$ 1,000
01-4-101-510	Dues & Publications	\$ 432	\$ 585	\$ 585	\$ 710
01-4-101-512	Registration & Tuition	\$ 924	\$ 1,650	\$ 1,650	\$ 4,625
01-4-101-513	Travel & Meals	\$ 817	\$ 2,080	\$ 2,080	\$ 2,875
01-4-101-550	Insurance-General Liability	\$ 364	\$ 700	\$ 398	\$ 425
01-4-101-562	Engineering	\$ 20,025	\$ 25,000	\$ 15,000	\$ 30,000
01-4-101-570	Special Services	\$ -	\$ 2,000	\$ 1,000	\$ 2,800
01-4-101-581	Communication Services	\$ 556	\$ 700	\$ 600	\$ 650
	Total Services	\$ 23,386	\$ 33,715	\$ 21,813	\$ 43,085
01-4-101-805	Aerial Photography Project	\$ 20,000	\$ -	\$ -	\$ -
01-4-101-806	Computer Equipment	\$ -	\$ 5,700	\$ 5,700	\$ -
	Total Capital Outlay	\$ 20,000	\$ 5,700	\$ 5,700	\$ -
	Total Dev. Services - Planning	\$ 107,228	\$ 106,277	\$ 93,350	\$ 108,963

Development Services - Planning

Account Number	Description	Amount
01-4-101-201	Office Supplies - Miscellaneous office supplies	\$ 500
202	Postage - Postage for P&Z notifications and agendas	\$ 800
229	Tools & Other Supplies - Plotter supplies \$ 1,500 - Drafting supplies and markers \$ 250	\$ 1,750
509	Public Notices - Public notices for code changes	\$ 1,000
510	Dues & Publications - American Planning Association dues \$ 400 - Zoning & land use bulletins \$ 160 - Historic preservation \$ 150	\$ 710
512	Registration & Tuition - Planning & Zoning conference \$ 400 - Zoning & Land Use Laws \$ 200 - Form based codes 201/301 - 2 staff \$ 1,500 - ESRI introduction class \$ 550 - ESRI intermediate class \$ 1,500 - AICP continuing education \$ 475	\$ 4,625
513	Travel & Meals - Planning & Zoning conference \$ 600 - Form based codes 201/301 - 2 staff \$ 2,200 - AICP continuing education \$ 75	\$ 2,875
562	Engineering - Ten (10) aerial topography maps \$ 10,000 - Engineering and surveying services for maps and plat review \$ 20,000	\$ 30,000
570	Special Services - GIS web hosting \$ 1,800 - Appraisals & broker's opinions \$ 1,000	\$ 2,800

Mission

Enforce the City's building, plumbing, electrical and mechanical codes and City ordinances to ensure the construction and maintenance of safe residential and commercial structures.

Description

- Reviews plans for building, zoning, code requirements.
- Issues permits for building, plumbing, electrical and mechanical construction.
- Inspects construction work within the City to verify compliance with adopted codes and standards.
- Issues/checks licenses to insure all construction work is done by qualified personnel.
- Maintains records of construction activity and related matters.
- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Provides abatement of junked vehicles within the jurisdiction of the City.
- Gather evidence and prepare cases for prosecution purposes in junked vehicle, and other City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.

Accomplishments

- Monitored dilapidated buildings to protect the health and safety of the community. (1H, 7D)
- Aggressively pursued non-compliance issues in Municipal Court. (7D)
- Revised modified weed abatement ordinance. (7D)
- Conducted cleanup of large scale nuisance site, containing thousands of old tires, junk vehicles and equipment, and dilapidated structures. (7D)
- Conducted regional hazard waste event, in conjunction with Central Texas Council of Governments. (1G, 7D)

Goals

- Continue to monitor dilapidated buildings to protect the health and safety of the community. (1H, 7D)
- Continue to aggressively pursue non-compliance issues in Municipal Court. (7D)
- Streamline and improve record keeping and access to permit data. (2B, 4C)
- Train personnel on erosion control requirements. (7A)
- Research software for code enforcement project and case tracking. (4B, 7A)

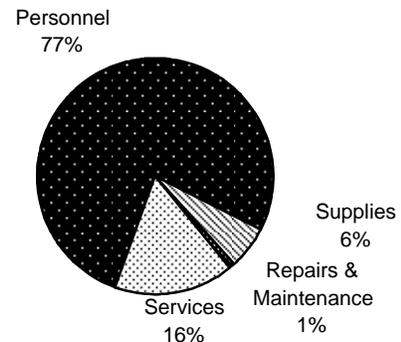
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 167,904	\$ 179,375	\$ 179,375	\$ 185,577
Supplies	\$ 17,157	\$ 15,375	\$ 14,180	\$ 14,020
Repairs & Maintenance	\$ 1,500	\$ 2,250	\$ 2,350	\$ 2,200
Services	\$ 16,234	\$ 62,855	\$ 62,457	\$ 39,660
Transfers	\$ 35,425	\$ -	\$ -	\$ -
Total	\$ 238,220	\$ 259,855	\$ 258,362	\$ 241,457

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
<u>Permits:</u>			
Building	380	362	400
Plumbing	300	323	340
Mechanical	210	185	200
Electrical	290	297	290
Water Taps	225	151	170
Sewer Taps	180	95	170
<u>Inspections:</u>			
Building	525	704	750
Plumbing	550	781	800
Mechanical	180	320	340
Electrical	550	765	780
Other	100	278	300
<u>Code Enforcement:</u>			
Abatement of Junk Vehicle	300	384	350
Abatement of Weedy Lots	500	1,651	1,200
Dilapidated Structures	25	30	25



Development Services - Inspections

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-102-102	Salaries-Professional	\$ 47,398	\$ 54,001	\$ 54,001	\$ 57,071
01-4-102-104	Salaries-Operational	\$ 76,456	\$ 78,381	\$ 78,381	\$ 83,267
01-4-102-105	Salaries-Office & Clerical	\$ 9,945	\$ 10,484	\$ 10,484	\$ 8,576
01-4-102-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 633
01-4-102-121	TMRS	\$ 10,629	\$ 11,076	\$ 11,076	\$ 11,575
01-4-102-122	FICA	\$ 9,725	\$ 10,930	\$ 10,930	\$ 11,440
01-4-102-123	Employee Insurance	\$ 11,697	\$ 12,284	\$ 12,284	\$ 11,492
01-4-102-124	Workers' Comp. Insurance	\$ 1,123	\$ 1,314	\$ 1,314	\$ 1,372
01-4-102-125	Unemployment Compensation	\$ 931	\$ 905	\$ 905	\$ 151
	Total Personnel	\$ 167,904	\$ 179,375	\$ 179,375	\$ 185,577
01-4-102-201	Office Supplies	\$ 3,866	\$ 3,000	\$ 2,500	\$ 3,000
01-4-102-202	Postage	\$ 6,041	\$ 6,000	\$ 5,000	\$ 4,500
01-4-102-220	Clothing Supplies	\$ -	\$ -	\$ 330	\$ 300
01-4-102-222	Fuel	\$ 4,257	\$ 5,100	\$ 5,200	\$ 5,300
01-4-102-229	Tools & Other Supplies	\$ 330	\$ 750	\$ 750	\$ 920
01-4-102-250	Small Equipment	\$ 2,663	\$ 525	\$ 400	\$ -
	Total Supplies	\$ 17,157	\$ 15,375	\$ 14,180	\$ 14,020
01-4-102-403	Vehicle Maintenance	\$ 496	\$ 1,000	\$ 1,000	\$ 750
01-4-102-406	Computer System Maintenance	\$ 1,004	\$ 1,000	\$ 1,100	\$ 1,200
01-4-102-407	Radio Maintenance	\$ -	\$ 250	\$ 250	\$ 250
	Total Repairs & Maintenance	\$ 1,500	\$ 2,250	\$ 2,350	\$ 2,200
01-4-102-509	Public Notices	\$ 182	\$ 400	\$ 200	\$ 400
01-4-102-510	Dues & Publications	\$ 246	\$ 1,850	\$ 1,850	\$ 1,850
01-4-102-512	Registration & Tuition	\$ 1,291	\$ 2,400	\$ 2,400	\$ 2,550
01-4-102-513	Travel & Meals	\$ 1,035	\$ 2,910	\$ 2,910	\$ 2,910
01-4-102-550	Insurance-General Liability	\$ 91	\$ 175	\$ 100	\$ 150
01-4-102-554	Insurance-Automobile	\$ 619	\$ 750	\$ 727	\$ 800
01-4-102-571	Demolition/Cleanup	\$ 11,838	\$ 53,370	\$ 53,370	\$ 30,000
01-4-102-581	Communication Services	\$ 932	\$ 1,000	\$ 900	\$ 1,000
	Total Services	\$ 16,234	\$ 62,855	\$ 62,457	\$ 39,660
01-4-102-903	Transfer to GF Capital Projects Fund	\$ 35,425	\$ -	\$ -	\$ -
	Total Transfers	\$ 35,425	\$ -	\$ -	\$ -
	Total Dev. Services - Inspections	\$ 238,220	\$ 259,855	\$ 258,362	\$ 241,457
	Total Dev. Services	\$ 345,448	\$ 366,132	\$ 351,712	\$ 350,420

Development Services - Inspections

Account Number	Description	Amount
01-4-102-201	Office Supplies - Miscellaneous office supplies	\$ 3,000
220	Clothing Supplies - Boots, overshoes, & rain gear	\$ 300
229	Tools & Other Supplies - Three (3) measuring wheels \$ 120 - Levels & tapes \$ 150 - Inspection tags \$ 350 - Other \$ 300	\$ 920
406	Computer System Maintenance - Invision Building Inspection application maintenance \$ 984 - Trend Micro Antivirus upgrade \$ 90 - Other \$ 126	\$ 1,200
509	Public Notices - Public notices for code changes	\$ 400
510	Dues & Publications - BOAT membership dues - 2 staff \$ 200 - SBCCI membership dues - 2 staff \$ 300 - American Planning Association dues - 2 staff \$ 550 - State plumbing license renewal - 2 staff \$ 200 - Code enforcement license renewal - 3 staff \$ 300 - International Building Codes \$ 300	\$ 1,850
512	Registration & Tuition - International Residential Code training - 3 staff \$ 525 - Energy Code training - 2 staff \$ 250 - Plumbing license continuing education - 2 staff \$ 150 - Municipal Inspector training - 3 staff \$ 375 - Plumbing Inspector testing - 2 staff \$ 200 - Building Professionals Institute - 3 staff \$ 1,050	\$ 2,550
513	Travel & Meals - SBCCI, Residential & Energy Code training - 3 staff \$ 450 - Building Professionals Institute - 3 staff \$ 960 - Meals and lodging for training and schools \$ 1,500	\$ 2,910
571	Demolition/Cleanup - Demolition of dilapidated structures	\$ 30,000

Mission

To enrich the community of Belton by providing quality materials and services of informational, educational, leisure, and cultural value.

Description

- Provides books and other materials for two-week loans with renewal privileges.
- Provides encyclopedias and reference books for use in the Library as well as access to the Internet.
- Maintains for the visually handicapped a collection of large print books that is augmented by loans through the Central Texas Library System.
- Provides a summer reading program for children and story time for pre-school children.
- Provides a "Children's Room" containing a collection of books and materials specially selected for preschool through 7th grade readers.
- Responds to telephone information queries.
- Assists patrons searching for information in a wide range of subjects.
- Serves in an archival capacity by collecting and preserving local history.
- Supplements the local history collection with a renowned genealogy collection of over 3,200 books, 3,000 photographs and early Texas material.
- Provides inter-library loan service.

Accomplishments

- Received grants to purchase Spanish language materials and online testing/education database. (1E)
- Developed a collection development plan. (10A)
- Expanded Summer Reading Program at the T.B. Harris Community Center. (2A, 10A)
- Implemented a program to provide large print books at the Belton Senior Center for check out. (2B, 10A)
- Hosted an Open House during Christmas on the Chisholm Trail. (2A)
- Updated Library's strategic plan. (3A, 10A)
- Partnered with the University of North Texas Libraries to include the Confederate Reunion Ledger in the Portal to Texas History Project. (1G, 10A)

Goals

- Complete Library policies manual. (10A)
- Continue efforts to expand services to the community. (2A, 3B)
- Update/consolidate cemetery records that are included in the library collection. (10A)
- Develop a volunteer training program. (3C)
- Catalog Genealogy books. (10A)

(Strategic Plan goal #)

Expenditure Summary

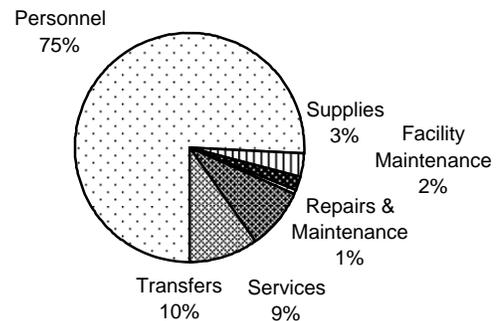
Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 148,150	\$ 162,966	\$ 162,966	\$ 172,335
Supplies	\$ 6,082	\$ 6,410	\$ 6,649	\$ 7,460
Facility Maintenance	\$ 3,271	\$ 13,400	\$ 13,400	\$ 4,200
Repairs & Maintenance	\$ 593	\$ 1,490	\$ 1,490	\$ 1,500
Services	\$ 17,297	\$ 19,420	\$ 18,035	\$ 19,485
Transfers	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000
Total	\$ 195,393	\$ 223,686	\$ 222,540	\$ 226,980

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Book Stock	23,775	22,589	24,000
Periodical Titles	14	14	14
Videos	845	1,059	1,300
Circulation	43,132	38,878	39,500
Genealogy Books	5,300	5,365	5,400
Visitors	20,916	27,043	28,000
Hrs of Patron Computer Use	5,200	4,888	5,000
State Funds from CTLS	\$2,197	\$1,792	\$0

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Librarian	1	1	1
Library Clerk II	2	2	2
Library Clerk I	2	2	2
Total	5	5	5



Library

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-110-102	Salaries-Professional	\$ 50,401	\$ 50,400	\$ 50,400	\$ 51,919
01-4-110-105	Salaries-Office & Clerical	\$ 62,888	\$ 75,028	\$ 75,028	\$ 81,942
01-4-110-113	Health Insurance Allowance	\$ 1,275	\$ 1,732	\$ 1,732	\$ 1,807
01-4-110-121	TMRS	\$ 9,023	\$ 9,857	\$ 9,857	\$ 10,501
01-4-110-122	FICA	\$ 8,764	\$ 9,728	\$ 9,728	\$ 10,379
01-4-110-123	Employee Insurance	\$ 14,071	\$ 14,423	\$ 14,423	\$ 15,070
01-4-110-124	Workers' Comp. Insurance	\$ 368	\$ 448	\$ 448	\$ 492
01-4-110-125	Unemployment Compensation	\$ 1,360	\$ 1,350	\$ 1,350	\$ 225
	Total Personnel	\$ 148,150	\$ 162,966	\$ 162,966	\$ 172,335
01-4-110-201	Office Supplies	\$ 1,449	\$ 1,300	\$ 1,300	\$ 1,100
01-4-110-202	Postage	\$ 623	\$ 700	\$ 700	\$ 800
01-4-110-205	Educational Supplies	\$ 828	\$ 800	\$ 800	\$ 800
01-4-110-227	Janitorial Supplies	\$ 440	\$ 600	\$ 600	\$ 600
01-4-110-229	Tools & Other Supplies	\$ 1,698	\$ 3,010	\$ 3,010	\$ 3,160
01-4-110-250	Small Equipment	\$ 1,044	\$ -	\$ 239	\$ 1,000
	Total Supplies	\$ 6,082	\$ 6,410	\$ 6,649	\$ 7,460
01-4-110-301	Building Maintenance	\$ 3,222	\$ 12,900	\$ 12,900	\$ 3,000
01-4-110-302	Heat & A/C Maintenance	\$ 49	\$ 500	\$ 500	\$ 1,200
	Total Facility Maintenance	\$ 3,271	\$ 13,400	\$ 13,400	\$ 4,200
01-4-110-404	Office Equipment Maintenance	\$ 110	\$ -	\$ -	\$ -
01-4-110-406	Computer System Maintenance	\$ 483	\$ 1,490	\$ 1,490	\$ 1,500
	Total Repairs & Maintenance	\$ 593	\$ 1,490	\$ 1,490	\$ 1,500
01-4-110-510	Dues & Publications	\$ 923	\$ 1,475	\$ 1,100	\$ 1,475
01-4-110-512	Registration & Tuition	\$ -	\$ 120	\$ 120	\$ 735
01-4-110-513	Travel & Meals	\$ 296	\$ 300	\$ 300	\$ 300
01-4-110-521	Equipment Lease	\$ 2,307	\$ 2,400	\$ 2,400	\$ 2,400
01-4-110-550	Insurance-General Liability	\$ 91	\$ 175	\$ 100	\$ 125
01-4-110-556	Insurance-Real Property	\$ 1,234	\$ 3,150	\$ 1,415	\$ 1,500
01-4-110-581	Communication Services	\$ 915	\$ 1,000	\$ 900	\$ 900
01-4-110-582	Gas Service	\$ 802	\$ 800	\$ 900	\$ 1,050
01-4-110-583	Electric Service	\$ 10,729	\$ 10,000	\$ 10,800	\$ 11,000
	Total Services	\$ 17,297	\$ 19,420	\$ 18,035	\$ 19,485
01-4-110-922	Transfer to Book Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000
	Total Transfers	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000
	Total Library	\$ 195,393	\$ 223,686	\$ 222,540	\$ 226,980

Library

Account Number	Description	Amount
01-4-110-201	Office Supplies	
	- Letterhead, envelopes, & stationery	\$ 100
	- Copier & printer paper	\$ 150
	- Laser printer cartridges	\$ 260
	- Inkjet cartridges	\$ 500
	- Other office supplies	\$ 90
		\$ 1,100
205	Educational Supplies	
	- Summer reading program	\$ 350
	- Story hour program	\$ 400
	- Posters & bookmarks	\$ 50
		\$ 800
229	Tools & Other Supplies	
	- Plastic book jackets	\$ 560
	- Library borrower cards	\$ 350
	- Audiocassette cases	\$ 500
	- Soft book laminate	\$ 400
	- Archival supplies	\$ 700
	- Other miscellaneous supplies	\$ 650
		\$ 3,160
250	Small Equipment	
- Computer		\$ 1,000
301	Building Maintenance	
	- Pest control	\$ 215
	- Floor service	\$ 1,200
	- Carpet cleaning	\$ 700
	- Repairs and maintenance of Library building	\$ 885
		\$ 3,000
302	Heat & A/C Maintenance	
	- Clean AC ducts	\$ 700
	- Other	\$ 500
		\$ 1,200
510	Dues & Publications	
	- American Library Association dues	\$ 175
	- Texas Library Association dues	\$ 100
	- Texshare	\$ 600
	- Heritage Quest	\$ 600
		\$ 1,475
512	Registration & Tuition	
	- Certified Public Librarian program	\$ 615
	- BISD continuing education - 2 staff	\$ 120
		\$ 735
513	Travel & Meals	
	- Small libraries management course	\$ 200
	- CTLS meetings & workshops	\$ 100
		\$ 300
521	Equipment Lease	
- Public-access copier lease		\$ 2,400
922	Transfer to Book Fund	
	- Replace outdated books	
	- Books in print	
	- Adult, children and reference books, periodicals	
		\$ 22,000

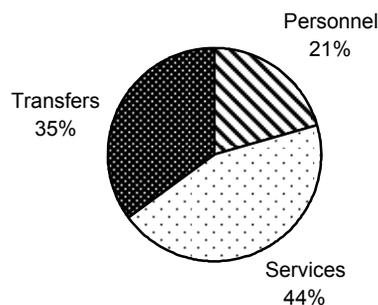
Description

This department contains funding for several non-departmental budget items:

- A contingency amount which allows the City to adjust for unbudgeted situations which may occur during the fiscal year. As these situations occur, funding is moved from the contingency line item to the departmental line item incurring the expense.
- The employee pay plan which was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to departmental personnel line items.
- Costs directly related to the civil service system for police and fire sworn personnel are accounted for in this department.
- Several non-profit organizations as approved by City Council during the budget process.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ -	\$ 120,404	\$ 120,404	\$ 100,000
Services	\$ 240,910	\$ 222,813	\$ 240,313	\$ 217,549
Transfers	\$ 559,458	\$ 197,000	\$ 197,000	\$ 170,000
Total	\$ 800,368	\$ 540,217	\$ 557,717	\$ 487,549



Other Costs

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-120-160	Pay Plan Costs	\$ -	\$ 120,404	\$ 120,404	\$ 100,000
	Total Personnel	\$ -	\$ 120,404	\$ 120,404	\$ 100,000
01-4-120-571	Strategic Plan Elements	\$ 172,347	\$ 135,500	\$ 135,500	\$ 35,500
01-4-120-705	Civil Service Costs	\$ 8,114	\$ 10,000	\$ 10,000	\$ 12,800
01-4-120-706	Contributions	\$ 60,449	\$ 68,663	\$ 68,663	\$ 69,249
01-4-120-707	Contingency	\$ -	\$ 8,650	\$ 26,150	\$ 100,000
	Total Services	\$ 240,910	\$ 222,813	\$ 240,313	\$ 217,549
01-4-120-903	Transfer to Capital Projects Fund	\$ 103,723	\$ 50,000	\$ 50,000	\$ -
01-4-120-904	Transfer to Capital Equipment Fund	\$ 89,000	\$ 77,000	\$ 77,000	\$ 100,000
01-4-120-919	Transfer to Civil Service Func	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
01-4-120-931	Transfer to H&B Trail Grant Fund	\$ 44,860	\$ -	\$ -	\$ -
01-4-120-940	Transfer to 2005 GO Bond Fund	\$ 146,433	\$ -	\$ -	\$ -
01-4-120-942	Transfer to Harris Center Grant Fund	\$ 105,442	\$ -	\$ -	\$ -
	Total Transfers	\$ 559,458	\$ 197,000	\$ 197,000	\$ 170,000
	Total Other Costs	\$ 800,368	\$ 540,217	\$ 557,717	\$ 487,549

Other Costs

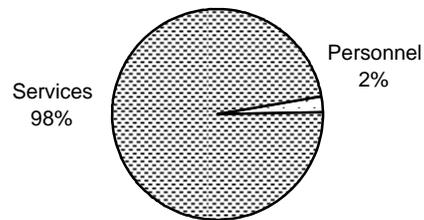
Account Number	Description	Amount
01-4-120-160	Pay Plan Costs	
	- Funding for pay plan increases for General Fund employees	\$ 75,000
	- Funding for Civil Service step increases	\$ 25,000
		\$ 100,000
571	Strategic Plan Elements	
	- General Fund FY 2007 strategic plan elements	
	- 1A Strategic plan update	\$ 2,500
	- 5A City share of branding campaign	\$ 10,000
	- 7D City-wide cleanup program	\$ 3,000
	- 9F Police Department strategic planning	\$ 20,000
		\$ 35,500
705	Civil Service Costs	
	- Funding for costs associated with civil service:	
	- Psychological testing for police officer applicants	\$ 300
	- Legal costs	\$ 5,000
	- Testing for promotions & new hires	\$ 7,500
		\$ 12,800
706	Contributions	
	- Belton Christian Youth Center	\$ 5,000
	- Senior Citizen's Center	\$ 6,000
	- HOT Defense Alliance	\$ 5,300
	- BISD crossing guards	\$ 19,000
	- Bell County Health District	\$ 33,949
		\$ 69,249
707	Contingency	
	- This appropriation is provided for in the City Charter, in an amount not to exceed 3% of the total General fund expenditures. The contingency amount is to be used in case of unforeseen items of expenditures.	
		\$ 100,000
919	Transfer to Civil Service Fund	
	- Sick leave accrual fund	\$ 70,000

Description

Since 1992, the City has contracted with a private firm for refuse collection services. The Refuse department contains the funding for this contract as well as funding for a portion of billing and administrative personnel costs.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 15,901	\$ 16,310	\$ 16,310	\$ 17,433
Services	\$ 630,607	\$ 671,500	\$ 681,500	\$ 689,000
Total	\$ 646,508	\$ 687,810	\$ 697,810	\$ 706,433



Refuse

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-130-101	Salaries-Administrative	\$ 4,362	\$ 4,362	\$ 4,362	\$ 4,565
01-4-130-102	Salaries-Professional	\$ 2,820	\$ 2,820	\$ 2,820	\$ 2,947
01-4-130-103	Salaries-Supervisory	\$ 4,041	\$ 4,074	\$ 4,074	\$ 4,279
01-4-130-105	Salaries-Office & Clerical	\$ 1,748	\$ 2,012	\$ 2,012	\$ 2,343
01-4-130-113	Health Insurance Allowance	\$ 163	\$ 260	\$ 260	\$ 90
01-4-130-121	TMRS	\$ 1,005	\$ 1,049	\$ 1,049	\$ 1,101
01-4-130-122	FICA	\$ 987	\$ 1,035	\$ 1,035	\$ 1,088
01-4-130-123	Employee Insurance	\$ 645	\$ 570	\$ 570	\$ 955
01-4-130-124	Workers' Comp Insurance	\$ 42	\$ 47	\$ 47	\$ 51
01-4-130-125	Unemployment Compensation	\$ 88	\$ 81	\$ 81	\$ 14
	Total Personnel	\$ 15,901	\$ 16,310	\$ 16,310	\$ 17,433
01-4-130-722	Refuse Collection Contract	\$ 630,607	\$ 652,000	\$ 662,000	\$ 689,000
01-4-130-723	Contracted Brush Pick-Up	\$ -	\$ 19,500	\$ 19,500	\$ -
	Total Services	\$ 630,607	\$ 671,500	\$ 681,500	\$ 689,000
	Total Refuse	\$ 646,508	\$ 687,810	\$ 697,810	\$ 706,433

Refuse

Account Number	Description	Amount
01-4-130-722	Refuse Collection Contract - Contract payments to private vendor for City-wide collection of refuse	\$ 689,000



Description

The Public Works department is comprised of two divisions:

1. Fleet
2. Buildings and Grounds

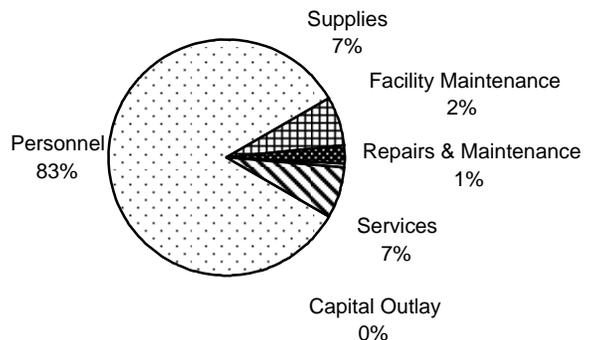
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 192,558	\$ 222,809	\$ 222,809	\$ 229,060
Supplies	\$ 9,896	\$ 15,220	\$ 14,460	\$ 18,513
Facility Maintenance	\$ 7,375	\$ 7,000	\$ 7,000	\$ 6,400
Repairs & Maintenance	\$ 744	\$ 1,800	\$ 1,800	\$ 2,191
Services	\$ 17,908	\$ 20,280	\$ 18,834	\$ 18,782
Capital Outlay	\$ 12,809	\$ -	\$ -	\$ -
TOTAL	\$ 241,290	\$ 267,109	\$ 264,903	\$ 274,946

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Shop Supervisor	1	1	1
Shop Foreman	1	1	1
Mechanic	1	1	1
Building Superintendent	1	1	1
Custodian	2	2	2
Total	6	6	6



Mission

To extend the usable life of and ensure the safety of City equipment and vehicles.

Description

- Provides major and minor repairs of vehicles and motorized equipment as needed.
- Provides preventive and routine maintenance of vehicles and motorized equipment.
- Maintains records of maintenance and repair of all City vehicles and motorized equipment.
- Provides major and minor repairs of heavy equipment and heavy vehicles as needed.
- Provides welding services as needed.
- Performs the fabrication of steel products for use by other departments.
- Provides machined parts for equipment when parts are no longer available.
- Constructs special use trailers for the Public Works departments.
- Assists the City Shop as needed.
- Modifies equipment for special use as needed.

Accomplishments

- Kept all equipment in working order.
- Improved the speed and accuracy with which vehicles and equipment are processed through the shop.
- Improved maintenance reports.
- Established preventive maintenance program for heavy equipment. (6C)
- Reorganized work area for improved efficiency.

Goals

- Computerize maintenance records. (4B)
- Continue improving preventive maintenance program for heavy equipment.

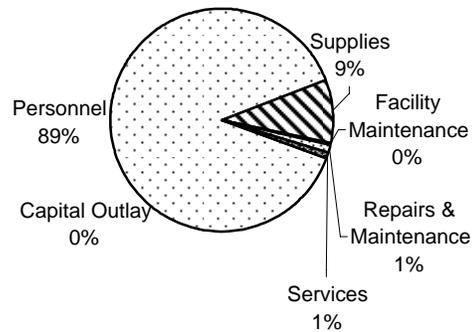
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 103,866	\$ 121,221	\$ 121,221	\$ 127,855
Supplies	\$ 3,903	\$ 5,960	\$ 5,630	\$ 13,056
Facility Maintenance	\$ 575	\$ 400	\$ 400	\$ 400
Repairs & Maintenance	\$ 499	\$ 1,050	\$ 1,050	\$ 1,481
Services	\$ 706	\$ 1,615	\$ 1,248	\$ 1,350
Capital Outlay	\$ 12,809	\$ -	\$ -	\$ -
Total	\$ 122,358	\$ 130,246	\$ 129,549	\$ 144,142

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Work Orders Completed	980	1,010	1,000



Maintenance - Fleet

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-141-101	Salaries-Administrative	\$ 6,609	\$ 6,609	\$ 6,609	\$ 6,930
01-4-141-103	Salaries-Supervisory	\$ 40,737	\$ 40,912	\$ 40,912	\$ 42,798
01-4-141-104	Salaries-Operational	\$ 31,880	\$ 43,825	\$ 43,825	\$ 47,430
01-4-141-107	Salaries-Overtime	\$ 78	\$ 500	\$ 500	\$ 500
01-4-141-121	TMRS	\$ 6,294	\$ 7,120	\$ 7,120	\$ 7,559
01-4-141-122	FICA	\$ 6,060	\$ 7,026	\$ 7,026	\$ 7,471
01-4-141-123	Employee Insurance	\$ 8,888	\$ 11,164	\$ 11,164	\$ 11,634
01-4-141-124	Workers' Comp. Insurance	\$ 2,552	\$ 3,228	\$ 3,228	\$ 3,393
01-4-141-125	Unemployment Compensation	\$ 768	\$ 837	\$ 837	\$ 140
	Total Personnel	\$ 103,866	\$ 121,221	\$ 121,221	\$ 127,855
01-4-141-201	Office Supplies	\$ -	\$ -	\$ -	\$ 20
01-4-141-220	Clothing Supplies	\$ 987	\$ 1,430	\$ 1,300	\$ 1,480
01-4-141-221	Chemical Supplies	\$ 64	\$ 500	\$ 300	\$ 276
01-4-141-222	Fuel	\$ 1,320	\$ 1,700	\$ 1,700	\$ 1,700
01-4-141-227	Janitorial Supplies	\$ 183	\$ 300	\$ 300	\$ 300
01-4-141-229	Tools & Other Supplies	\$ 824	\$ 1,480	\$ 1,480	\$ 1,250
01-4-141-250	Small Equipment	\$ 525	\$ 550	\$ 550	\$ 8,030
	Total Supplies	\$ 3,903	\$ 5,960	\$ 5,630	\$ 13,056
01-4-141-301	Building Maintenance	\$ 564	\$ 200	\$ 200	\$ 200
01-4-141-302	Heat & A/C Maintenance	\$ 11	\$ 200	\$ 200	\$ 200
	Total Facility Maintenance	\$ 575	\$ 400	\$ 400	\$ 400
01-4-141-402	Equipment & Machinery Maint.	\$ 431	\$ 450	\$ 450	\$ 801
01-4-141-403	Vehicle Maintenance	\$ 62	\$ 500	\$ 500	\$ 580
01-4-141-407	Radio Maintenance	\$ 6	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 499	\$ 1,050	\$ 1,050	\$ 1,481
01-4-141-512	Registration & Tuition	\$ 20	\$ 290	\$ 145	\$ 300
01-4-141-513	Travel & Meals	\$ -	\$ 300	\$ 150	\$ -
01-4-141-554	Insurance-Automobile	\$ 404	\$ 675	\$ 603	\$ 650
01-4-141-581	Communication Services	\$ 282	\$ 350	\$ 350	\$ 400
	Total Services	\$ 706	\$ 1,615	\$ 1,248	\$ 1,350
01-4-141-803	Vehicles	\$ 12,809	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 12,809	\$ -	\$ -	\$ -
	Total Maintenance - Fleet	\$ 122,358	\$ 130,246	\$ 129,549	\$ 144,142

Maintenance - Fleet

Account Number	Description	Amount
01-4-141-220	Clothing Supplies	
	- Uniform rental - 3 employees	\$ 936
	- Gloves - 3 pair	\$ 60
	- Three (3) jackets	\$ 64
	- Steel toed boots - 3 pair	\$ 420
		\$ 1,480
221	Chemical Supplies	
	- Carburetor cleaner	\$ 60
	- Oxygen & acetylene	\$ 116
	- Kerosene	\$ 100
		\$ 276
227	Janitorial Supplies	
	- Hand cleaner	\$ 55
	- Floor sweep	\$ 245
		\$ 300
229	Tools & Other Supplies	
	- Assorted hand tools	\$ 900
	- Tire patches	\$ 150
	- Welding hood	\$ 200
		\$ 1,250
250	Small Equipment	
	- Tire changer	\$ 4,790
	- Spool gun	\$ 1,160
	- Stationary laser drill	\$ 530
	- Plasma machine	\$ 1,550
		\$ 8,030
512	Registration & Tuition	
	- Mechanic's refresher course	
		\$ 300

Mission

To maintain and clean City owned buildings and grounds surrounding the buildings to ensure a safe and attractive environment.

Description

- Performs daily janitorial services in City buildings.
- Performs minor repairs to City buildings.
- Mows, edges and waters grounds surrounding City buildings.
- Monitors pest control and floor finishing contracts for City buildings.

Accomplishments

- Performed assessment of roofs on City buildings. (6C)
- Performed all pest control services for City buildings. (6C)
-

Goals

- Install lawn sprinkler system at the Library. (6C)
- Continue to perform all pest control services for City buildings. (6C)
- Install energy saving lights in Finance building. (6C)

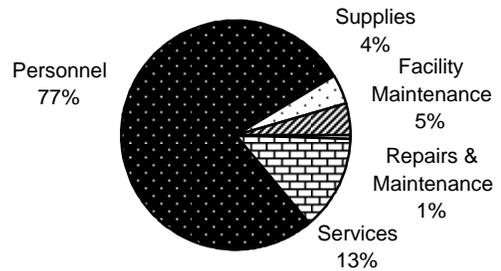
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 88,692	\$ 101,588	\$ 101,588	\$ 101,205
Supplies	\$ 5,993	\$ 9,260	\$ 8,830	\$ 5,457
Facility Maintenance	\$ 6,800	\$ 6,600	\$ 6,600	\$ 6,000
Repairs & Maintenance	\$ 245	\$ 750	\$ 750	\$ 710
Services	\$ 17,202	\$ 18,665	\$ 17,586	\$ 17,432
Total	\$ 118,932	\$ 136,863	\$ 135,354	\$ 130,804

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Sq. Ft. of Bldgs. Cleaned	22,364	28,364	28,364
Work Orders Completed	306	380	350



Maintenance - Buildings & Grounds

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
01-4-142-103	Salaries-Supervisory	\$ 33,659	\$ 35,360	\$ 35,360	\$ 37,482
01-4-142-104	Salaries-Operational	\$ 31,284	\$ 39,470	\$ 39,470	\$ 37,251
01-4-142-107	Salaries-Overtime	\$ -	\$ 200	\$ 200	\$ 200
01-4-142-121	TMRS	\$ 5,177	\$ 5,814	\$ 5,814	\$ 5,798
01-4-142-122	FICA	\$ 4,947	\$ 5,740	\$ 5,740	\$ 5,732
01-4-142-123	Employee Insurance	\$ 10,254	\$ 10,797	\$ 10,797	\$ 11,252
01-4-142-124	Workers' Comp. Insurance	\$ 2,694	\$ 3,397	\$ 3,397	\$ 3,355
01-4-142-125	Unemployment Compensation	\$ 677	\$ 810	\$ 810	\$ 135
	Total Personnel	\$ 88,692	\$ 101,588	\$ 101,588	\$ 101,205
01-4-142-220	Clothing Supplies	\$ 941	\$ 1,430	\$ 1,000	\$ 1,192
01-4-142-222	Fuel	\$ 1,980	\$ 2,500	\$ 2,500	\$ 2,295
01-4-142-227	Janitorial Supplies	\$ 1,057	\$ 1,400	\$ 1,400	\$ 1,200
01-4-142-229	Tools & Other Supplies	\$ 1,016	\$ 1,430	\$ 1,430	\$ 770
01-4-142-250	Small Equipment	\$ 999	\$ 2,500	\$ 2,500	\$ -
	Total Supplies	\$ 5,993	\$ 9,260	\$ 8,830	\$ 5,457
01-4-142-301	Building Maintenance	\$ 4,374	\$ 5,600	\$ 5,600	\$ 5,000
01-4-142-302	Heat & A/C Maintenance	\$ 2,426	\$ 1,000	\$ 1,000	\$ 1,000
	Total Facility Maintenance	\$ 6,800	\$ 6,600	\$ 6,600	\$ 6,000
01-4-142-402	Equipment & Machinery Maintenance	\$ 36	\$ 200	\$ 200	\$ 50
01-4-142-403	Vehicle Maintenance	\$ 209	\$ 350	\$ 350	\$ 460
01-4-142-407	Radio Maintenance	\$ -	\$ 200	\$ 200	\$ 200
	Total Repairs & Maintenance	\$ 245	\$ 750	\$ 750	\$ 710
01-4-142-510	Dues & Subscriptions	\$ 95	\$ 100	\$ 100	\$ 90
01-4-142-512	Registration & Tuition	\$ 20	\$ 90	\$ 90	\$ 90
01-4-142-554	Insurance-Automobile	\$ 354	\$ 600	\$ 446	\$ 500
01-4-142-556	Insurance-Real Property	\$ 989	\$ 2,500	\$ 1,200	\$ 1,250
01-4-142-581	Communication Services	\$ 396	\$ 375	\$ 550	\$ 500
01-4-142-583	Electric Service	\$ 15,348	\$ 15,000	\$ 15,200	\$ 15,002
	Total Services	\$ 17,202	\$ 18,665	\$ 17,586	\$ 17,432
	Total Maint. - Bldgs & Grounds	\$ 118,932	\$ 136,863	\$ 135,354	\$ 130,804
	Total Maintenance	\$ 241,290	\$ 267,109	\$ 264,903	\$ 274,946

Maintenance - Buildings & Grounds

Account Number	Description	Amount
01-4-142-220	Clothing Supplies	
	- Uniform rental - 3 employees	\$ 988
	- Three (3) jackets	\$ 64
	- Steel toed boots	\$ 140
		\$ 1,192
227	Janitorial Supplies	
	- Cleaning and paper supplies for City Hall	
		\$ 1,200
229	Tools & Other Supplies	
	- U.S. and Texas flags	\$ 110
	- Ice	\$ 30
	- Electrical tools	\$ 300
	- Miscellaneous hand tools	\$ 330
		\$ 770
301	Building Maintenance	
	- Pest control	\$ 420
	- Floor service	\$ 2,220
	- 4th of July window	\$ 75
	- General maintenance of City Hall	\$ 2,285
		\$ 5,000
302	Heat & A/C Maintenance	
	- Minor repairs of City Hall system	
		\$ 1,000
510	Dues & Publications	
	- Pest control license renewal	
		\$ 90
512	Registration & Tuition	
	- Pest control continuing education	
		\$ 90
581	Communication Services	
	- Cellular phone service	
		\$ 500
583	Electric Service	
	- Electric service for City Hall	
		\$ 15,002



CITY OF BELTON
Available Cash Projection
FY 2008

- Water & Sewer Fund

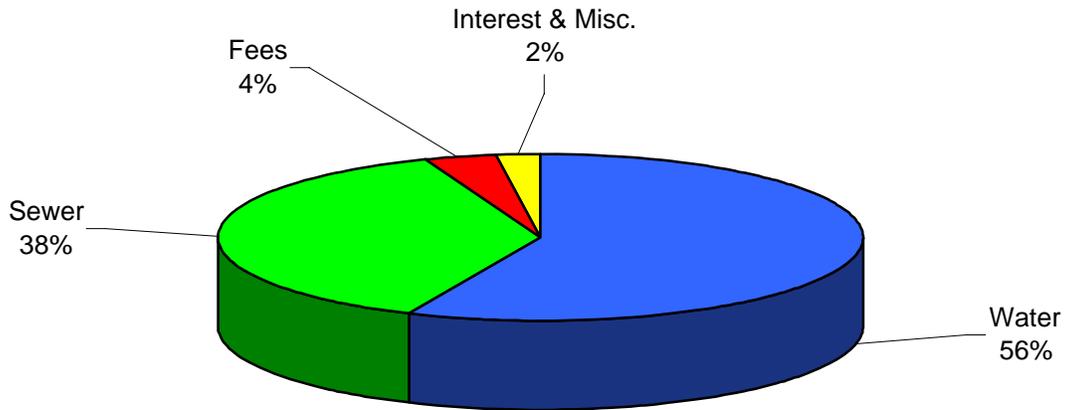
Projected Beginning Cash Balance (10-1-2007)		\$1,442,551
Budgeted Revenues	\$ 4,139,900	
Budgeted Expenditures		
Personnel	\$1,075,598	
Supplies	\$ 105,197	
Repairs & Maintenance	\$ 109,704	
Services	\$ 171,150	
Water Purchases	\$1,107,097	
Sewer Treatment	\$ 597,225	
Transfer to GF	\$ 246,000	
Contingency	\$ 20,000	
Debt Service	\$ 725,665	
Total Operating & Debt Expenditures	<u>\$ (4,157,636)</u>	
Revenues in Excess of O&M & Debt Expense	\$ (17,736)	
Capital Outlay	\$ (65,250)	
Strategic Plan	<u>\$ (2,500)</u>	
Net impact of Budget on Cash		(a) <u>\$ (85,486)</u>
Projected Ending Cash Balance		<u><u>\$1,357,065</u></u>

(a) Decrease in cash is planned, and results from the use of cash for capital outlay and Strategic Plan elements.

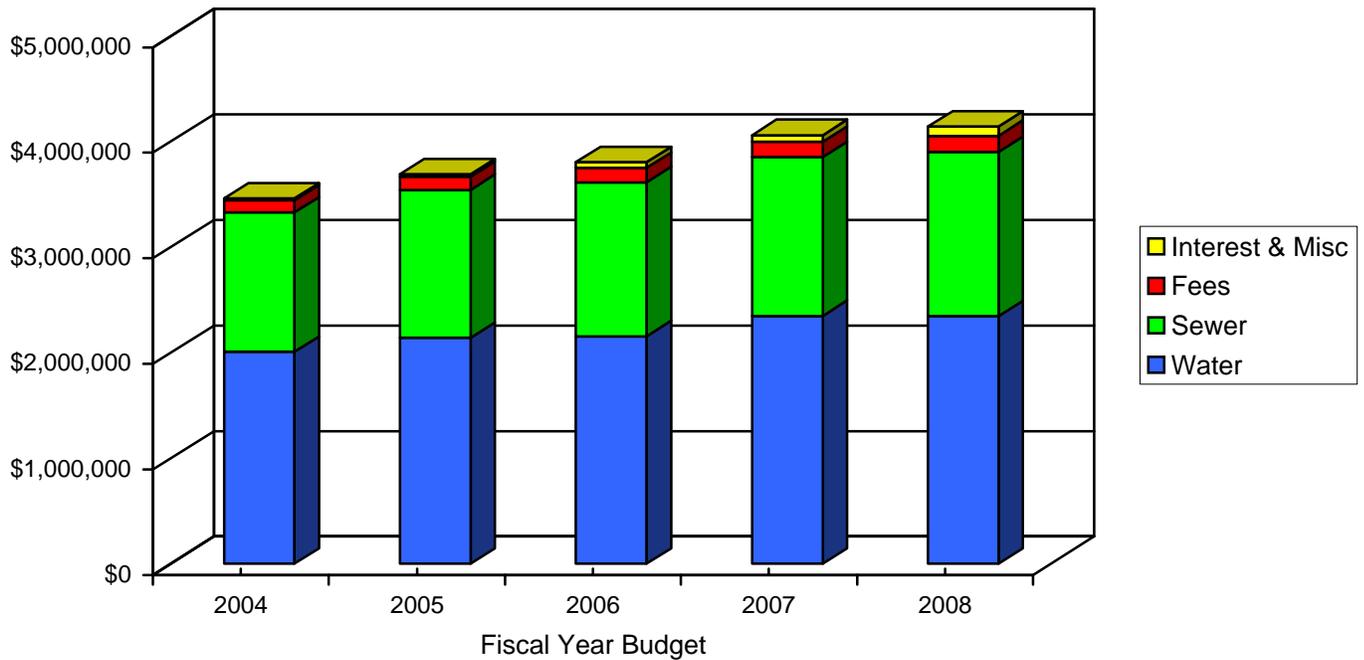
Water & Sewer Fund

- Revenues -

FY 2008



**Revenues by Source
FY 2008 Budget**

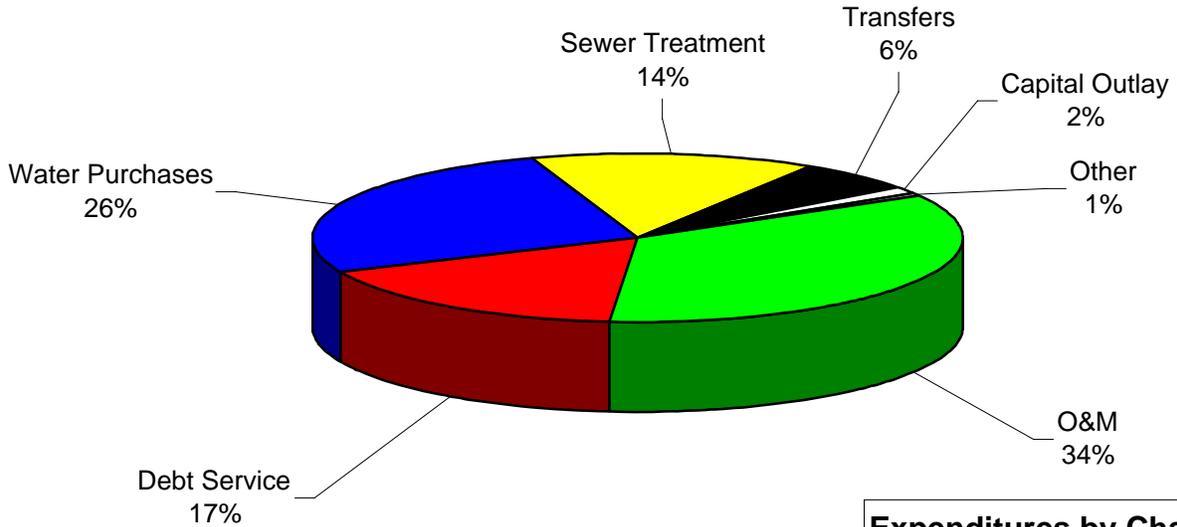


**Revenues by Source
Last Five Budgets**

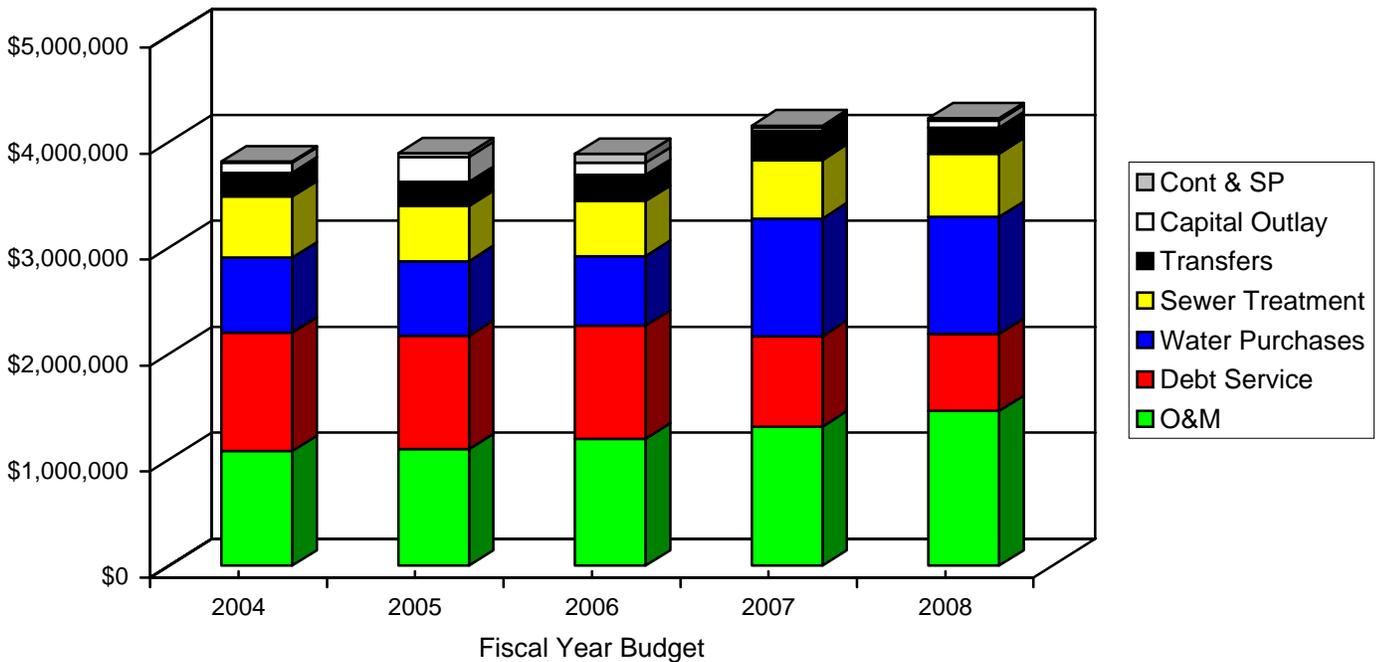
Water & Sewer Fund

- Expenditures -

FY 2008



**Expenditures by Character
FY 2008 Budget**



**Expenditures by Character
Last Five Budgets**

Water & Sewer Fund Revenues

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-3-5500	Water Revenue	\$ 2,466,636	\$ 2,340,150	\$ 2,234,208	\$ 2,340,150
02-3-5505	Sale of Bulk Water	\$ 11,797	\$ 6,000	\$ 3,500	\$ 3,500
02-3-5510	Sewer Revenue	\$ 1,530,267	\$ 1,505,750	\$ 1,505,750	\$ 1,553,750
	Total Water/Sewer Revenue	\$ 4,008,700	\$ 3,851,900	\$ 3,743,458	\$ 3,897,400
02-3-5610	Late Payment Fees	\$ 59,200	\$ 60,000	\$ 64,000	\$ 64,000
02-3-5620	Reconnect Fees	\$ 19,421	\$ 20,000	\$ 21,000	\$ 21,000
02-3-5630	New Service Fees	\$ 13,521	\$ 13,000	\$ 13,000	\$ 13,000
02-3-5640	Transfer Fees	\$ 1,425	\$ 1,500	\$ 1,500	\$ 1,500
02-3-5650	Taps & Connections	\$ 79,383	\$ 50,000	\$ 55,000	\$ 55,000
02-3-5710	Sale of City Property	\$ 4,962	\$ -	\$ -	\$ -
02-3-7010	Miscellaneous Income	\$ 8,612	\$ 5,000	\$ 8,000	\$ 8,000
	Total Other Income	\$ 186,524	\$ 149,500	\$ 162,500	\$ 162,500
02-3-9100	Interest Income-Bank	\$ 208	\$ -	\$ -	\$ -
02-3-9120	Interest Income-TexPool	\$ 47,319	\$ 57,000	\$ 60,000	\$ 80,000
02-3-9121	Interest Income-TexStar	\$ 22,372	\$ -	\$ 30,000	\$ -
	Total Interest Income	\$ 69,899	\$ 57,000	\$ 90,000	\$ 80,000
	Total Water/Sewer Revenues	\$ 4,265,123	\$ 4,058,400	\$ 3,995,958	\$ 4,139,900

- WATER AND SEWER REVENUES - Revenue Assumptions

02-3-5500 Water Revenue
02-3-5510 Sewer Revenue

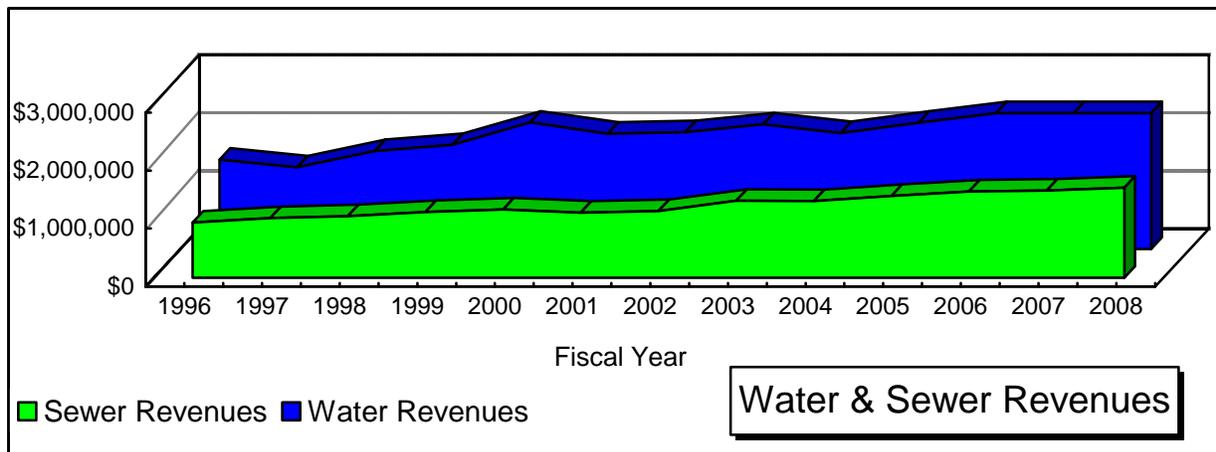
In FY 2002, the City of Belton authorized an in-depth review of water and sewer rates, the first since 1987. The review was made by an outside engineering firm, using information from Belton's water and sewer customer data base. The study was performed to ensure that revenues produced by water and sewer fees were adequate for current operation of the utility system, and sufficient to fund needed system improvements.

The study produced two basic conclusions:

- ▶ Water revenues were generally adequate to pay for water operations. A small rate increase was recommended for needed expansions of the water system.
- ▶ Sewer revenues were *not* adequate to pay for sewer operations and needed sewer improvements would require additional revenue through rate increases.

The City's consultant advised that Belton's sewer billing method was inadequate to fund sewer operations and needed system improvements. Sewer flow is not under pressure, and therefore cannot be economically metered. There are a variety of methods used by cities to charge for sewer use by customers. Belton's former method used a winter water average. Beginning in 2003, sewer fees are based on actual water flow, with a cap for residential customers of 15,000 gallons.

The City Council also adopted the five year water and sewer rate structure contained within the study. In FY 2005, the revenue projections contained in the rate study were adjusted downward, as those trends had proven over time to be overly optimistic. The adjusted projections were on target for FY 2005, FY 2006, and FY 2007. FY 2008 revenues are also based on the new adjusted trends. FY 2008 will be the sixth year of the rate structure, and water and sewer rates appear in the reference section of this document.



The chart on the previous page shows the elasticity of **water revenues** that are highly dependent on the weather. Water consumption hit an all-time high in FY 2000. FY 2001 revenues include rate increases related to the plant expansion at BCWCID #1. FY 2003-2007 revenues reflect rates pursuant to the rate study. FY 2008 revenues reflect rates pursuant to the rate study plus an additional rate increase to offset increased costs.

The chart shows a flatter trend for **sewer revenues** through 2002, because sewer charges were billed based on average consumption rather than on actual metered flow. The slight upward trend for this same period was due to increases in the number of customers and billable gallons. FY 2003-2008 revenues reflect both the rate increase and the change in billing methodology from winter average gallons to actual consumption gallons.

02-3-5610 **Late Payment Fees**

This revenue is generated by a \$10 late fee assessed on past due utility payments. FY 2008 budget projections are based on average monthly late fees of \$5,330.

- 02-3-5620** **Reconnect Fees**
- 02-3-5630** **New Service Fees**
- 02-3-5640** **Transfer Fees**

These revenue sources are generated from the connection, disconnection, and transfer of utility accounts. The amount of revenue generated by these fees normally remains stable. FY 2008 revenues are projected at the FY 2007 level.

02-3-5650 **Taps & Connections**

Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City that is difficult to predict. The revenue projection is based on trend analysis, taking into account predicted construction levels. FY 2007 tap fees are projected to be above budget due to construction activity levels. Construction activity is expected to level off somewhat in FY 2008. FY 2008 revenues are projected at the FY 2007 level

02-3-9120 **Interest Income**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. Interest rates are expected to remain low during the coming year. The City will however, invest all idle cash in order to maximize earnings. All of the city's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2008 are \$80,000.

Description

The Utility Administration Department is comprised of two divisions:

1. Operations
2. Finance

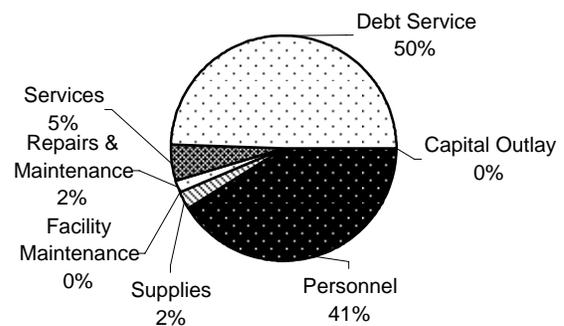
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 500,229	\$ 510,438	\$ 510,438	\$ 605,679
Supplies	\$ 37,032	\$ 37,860	\$ 32,885	\$ 35,369
Facility Maintenance	\$ 26	\$ 1,600	\$ 1,600	\$ 700
Repairs & Maintenance	\$ 19,990	\$ 26,050	\$ 25,950	\$ 22,832
Services	\$ 42,370	\$ 42,830	\$ 38,280	\$ 80,335
Debt Service	\$ 1,067,343	\$ 853,650	\$ 853,550	\$ 725,665
Capital Outlay	\$ 20,000	\$ -	\$ -	\$ -
Total	\$ 1,686,990	\$ 1,472,428	\$ 1,462,703	\$ 1,470,580

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Director of Public Works	1	1	1
Utility Billing Supervisor	1	1	1
Utility Customer Svc. Rep.	1	1	1
Cashier	1	1	1
Utility Administration Clerk	1	1	1
Meter Readers	2	3	3
Total	7	8	8



Mission

To provide administrative functions, oversight and support of Water and Sewer departmental operations.

Description

- Administers the City's sewer pre-treatment program.
- Administers the City's water conservation program.
- Performs new customer connections, transfer of services, cutoffs and reconnections.
- Reads all City water meters on a monthly basis.
- Provides supervision for the staff of the Water and Sewer departments.
- Oversight and inspection of City infrastructure projects.

Accomplishments

- Identified and scheduled older fire hydrants for replacement. (6C)
- Identified recurring sewer stops and scheduled them for cleanout or line replacement. (6C)
- Identified meters for replacement to ensure meter accuracy and minimize water loss. (6C)
- Prepared mandatory annual reports for state agencies.
- Developed policy for extension of utilities to developing areas. (6B)
- Developed schedule for renovation/replacement of water trunk lines. (6C)
- Charted progress of new subdivisions.
- Updated utility line location maps to reflect new construction and development. (1C)

Goals

- Continue meter replacement program to insure meter accuracy and minimize water loss. (6C)
- Identify and schedule older fire hydrants for replacement. (6C)
- Identify recurring sewer stops and schedule them for cleanout or line replacement. (6C)
- Update utility line location maps to reflect new construction and development. (1C)
- Prepare mandatory annual reports for state agencies.
- Continue to chart progress of new subdivisions.
- Update water/sewer master plans. (1C, 3A)

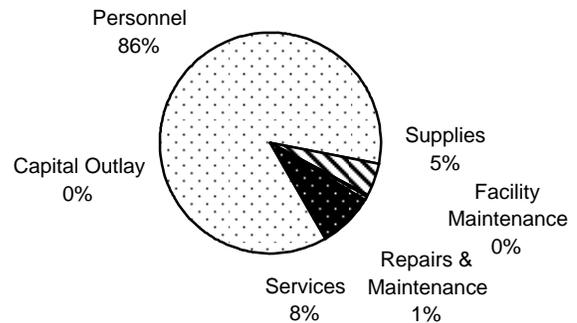
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 309,669	\$ 311,270	\$ 311,270	\$ 394,917
Supplies	\$ 14,659	\$ 15,960	\$ 16,485	\$ 22,019
Facility Maintenance	\$ 26	\$ 1,600	\$ 1,600	\$ 700
Repairs & Maintenance	\$ 1,448	\$ 2,550	\$ 2,550	\$ 2,400
Services	\$ 31,272	\$ 28,965	\$ 27,919	\$ 37,170
Capital Outlay	\$ 20,000	\$ -	\$ -	\$ -
Total	\$ 377,074	\$ 360,345	\$ 359,824	\$ 457,206

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Indust. Pre-Treat. Reports	2	2	2
Indust. Pre-Treat. Inspec.	2	2	2
TNRCC Surveys	0	1	0
Total Water Cons.-Gallons	800,926,532	588,262,094	647,088,316
Gallons - Highest Day	3,433,740	4,312,700	4,743,970
Gallons - Average Day	1,312,245	1,611,677	1,772,845



Utility Administration - Operations

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-201-101	Salaries-Administrative	\$ 115,187	\$ 113,187	\$ 113,187	\$ 120,893
02-4-201-102	Salaries-Professional	\$ 17,684	\$ 18,560	\$ 18,560	\$ 17,500
02-4-201-103	Salaries-Supervisory	\$ -	\$ -	\$ -	\$ 30,000
02-4-201-104	Salaries-Operational	\$ 71,705	\$ 71,122	\$ 71,122	\$ 102,197
02-4-201-105	Salaries-Office & Clerical	\$ 38,009	\$ 39,533	\$ 39,533	\$ 39,310
02-4-201-107	Salaries-Overtime	\$ 1,719	\$ 1,646	\$ 1,646	\$ 2,555
02-4-201-113	Health Insurance Allowance	\$ 638	\$ 866	\$ 866	\$ 1,446
02-4-201-121	TMRS	\$ 19,569	\$ 18,986	\$ 18,986	\$ 24,296
02-4-201-122	FICA	\$ 18,379	\$ 18,736	\$ 18,736	\$ 24,013
02-4-201-123	Employee Insurance	\$ 19,631	\$ 21,166	\$ 21,166	\$ 24,750
02-4-201-124	Workers' Comp. Insurance	\$ 5,310	\$ 5,767	\$ 5,767	\$ 7,606
02-4-201-125	Unemployment Compensation	\$ 1,838	\$ 1,701	\$ 1,701	\$ 351
	Total Personnel	\$ 309,669	\$ 311,270	\$ 311,270	\$ 394,917
02-4-201-201	Office Supplies	\$ 1,268	\$ 1,000	\$ 1,000	\$ 1,300
02-4-201-202	Postage	\$ 71	\$ 100	\$ 125	\$ 150
02-4-201-220	Clothing Supplies	\$ 1,447	\$ 1,745	\$ 1,745	\$ 1,630
02-4-201-222	Fuel	\$ 11,488	\$ 12,500	\$ 13,000	\$ 15,000
02-4-201-229	Tools & Other Supplies	\$ 171	\$ 615	\$ 615	\$ 3,339
02-4-201-250	Small Equipment	\$ 214	\$ -	\$ -	\$ 600
	Total Supplies	\$ 14,659	\$ 15,960	\$ 16,485	\$ 22,019
02-4-201-301	Building Maintenance	\$ 26	\$ 1,500	\$ 1,500	\$ 600
02-4-201-302	Heat & A/C Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Facility Maintenance	\$ 26	\$ 1,600	\$ 1,600	\$ 700
02-4-201-402	Equipment & Machinery Maintenance	\$ -	\$ 150	\$ 150	\$ -
02-4-201-403	Vehicle Maintenance	\$ 1,082	\$ 2,000	\$ 2,000	\$ 2,000
02-4-201-406	Computer Maintenance	\$ 278	\$ 200	\$ 200	\$ 200
02-4-201-407	Radio Maintenance	\$ 88	\$ 200	\$ 200	\$ 200
	Total Repairs & Maintenance	\$ 1,448	\$ 2,550	\$ 2,550	\$ 2,400
02-4-201-510	Dues & Publications	\$ 1,197	\$ 1,235	\$ 1,235	\$ 845
02-4-201-512	Registration & Tuition	\$ 225	\$ 250	\$ 250	\$ 250
02-4-201-513	Travel & Meals	\$ 239	\$ 250	\$ 2,800	\$ 250
02-4-201-521	Equipment Lease	\$ 1,249	\$ 1,250	\$ 1,250	\$ 1,250
02-4-201-550	Insurance-General Liability	\$ 273	\$ 380	\$ 298	\$ 325
02-4-201-554	Insurance-Automobile	\$ 831	\$ 1,100	\$ 1,270	\$ 1,350
02-4-201-556	Insurance-Real Property	\$ 384	\$ 500	\$ 462	\$ 500
02-4-201-561	Legal Services	\$ 3,415	\$ -	\$ 1,354	\$ 1,500
02-4-201-562	Engineering	\$ 19,605	\$ 20,000	\$ 15,000	\$ 25,000
02-4-201-570	Special Services	\$ -	\$ -	\$ -	\$ 1,800
02-4-201-571	Employee Ads & Testing	\$ 813	\$ 800	\$ 800	\$ 1,000
02-4-201-581	Communication Services	\$ 3,041	\$ 3,200	\$ 3,200	\$ 3,100
	Total Services	\$ 31,272	\$ 28,965	\$ 27,919	\$ 37,170
02-4-201-855	Aerial Photography Project	\$ 20,000	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 20,000	\$ -	\$ -	\$ -
	Total Utility Admin. - Operations	\$ 377,074	\$ 360,345	\$ 359,824	\$ 457,206

Utility Administration - Operations

Account Number	Description	Amount
02-4-201-201	Office Supplies - Paper \$ 200 - Fax print cartridges \$ 100 - Inkjet printer cartridges \$ 625 - Other office supplies \$ 375	\$ 1,300
220	Clothing Supplies - Uniform rental - 4 employees \$ 1,300 - Steel toed boots \$ 140 - Gloves \$ 90 - Three (3) jackets \$ 60 - Foul weather gear \$ 40	\$ 1,630
229	Tools & Other Supplies - Meter reading tubes \$ 90 - Pipe wrenches \$ 270 - Shovels & sharpshooters \$ 360 - Hand pumps \$ 135 - Tape measures \$ 30 - White marking pens \$ 30 - Batteries \$ 64 - Blue flags \$ 16 - Beeper & laser \$ 48 - Marking paint \$ 496 - Ice \$ 1,800	\$ 3,339
250	Small Equipment - Digital camera	\$ 600
301	Building Maintenance - Carpet cleaning \$ 400 - Other building maintenance and repairs \$ 200	\$ 600
510	Dues & Publications - Central Texas Water Utility Association dues - 2 staff \$ 80 - American Public Works Association dues \$ 150 - Local community organization \$ 600 - Sam's Club membership \$ 15	\$ 845
512	Registration & Tuition - APWA branch meetings	\$ 250
513	Travel & Meals - Meals & lodging for APWA conferences/meetings	\$ 250
562	Engineering - GIS map updates \$ 5,000 - Engineering and surveying services for water & sewer projects \$ 20,000	\$ 25,000
570	Special Services - GIS web hosting	\$ 1,800
571	Employee Ads & Testing - Employment ads \$ 375 - Pre-employment physicals & drug screens \$ 625	\$ 1,000

Mission

To provide timely billing and collection of City provided water, sewer and refuse services in a courteous and responsive manner.

Description

- Maintains deposit, billing and payment information for all City utility customers.
- Performs billing of customer utility accounts on a two-cycle per month basis.
- Processes requests for utility service connections and disconnections.
- Handles customer inquiries and complaints about utility accounts.
- Includes funding for debt service payments on all Water/Sewer revenue bonded debt.

Accomplishments

- Prepared and published the City's annual water Consumer Confidence Report (CCR). (4C)
- Prepared and collected data for water and sewer rate study. (3B, 6A)
- Implemented letter-style billing to enhance customer service and communication. (4B, 4C)
- Coordinated remodel project for Finance and Utility Building. (2B, 3B)

Goals

- Utilize technology (internet, e-mail, phone, fax) to develop and implement customer friendly procedures for utility application, transfer, and disconnection. (2B, 4B, 4C)
- Research and recommend on-line utility connection service. (4B, 4C)
- Assist consultant in conducting water and sewer rate study. (3B, 6A)
- Relocate offices to remodeled building, providing enhanced customer access through entrance ramp, automated door openers, and addition of drive through window. (2B)

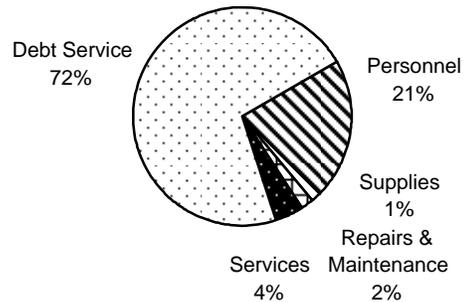
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 190,560	\$ 199,168	\$ 199,168	\$ 210,762
Supplies	\$ 22,373	\$ 21,900	\$ 16,400	\$ 13,350
Repairs & Maintenance	\$ 18,542	\$ 23,500	\$ 23,400	\$ 20,432
Services	\$ 11,098	\$ 13,865	\$ 10,361	\$ 43,165
Debt Service	\$ 1,067,343	\$ 853,650	\$ 853,550	\$ 725,665
Total	\$1,309,916	\$1,112,083	\$1,102,879	\$1,013,374

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Number of Customers	4,832	5,018	5,211
ACH Customers	633	670	709
Bills Generated Annually	60,407	62,867	65,427
Late Notices Generated	10,096	10,965	11,909



Utility Administration - Finance

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-202-101	Salaries-Administrative	\$ 30,534	\$ 30,535	\$ 30,535	\$ 31,954
02-4-202-102	Salaries-Professional	\$ 40,750	\$ 41,310	\$ 41,310	\$ 43,896
02-4-202-103	Salaries-Supervisory	\$ 36,367	\$ 36,665	\$ 36,665	\$ 38,507
02-4-202-105	Salaries-Office & Clerical	\$ 44,845	\$ 50,668	\$ 50,668	\$ 53,031
02-4-202-113	Health Insurance Allowance	\$ 1,672	\$ 2,597	\$ 2,597	\$ 1,446
02-4-202-121	TMRS	\$ 11,907	\$ 12,541	\$ 12,541	\$ 13,068
02-4-202-122	FICA	\$ 11,667	\$ 12,376	\$ 12,376	\$ 12,916
02-4-202-123	Employee Insurance	\$ 11,092	\$ 10,731	\$ 10,731	\$ 15,147
02-4-202-124	Workers' Comp. Insurance	\$ 488	\$ 557	\$ 557	\$ 599
02-4-202-125	Unemployment Compensation	\$ 1,238	\$ 1,188	\$ 1,188	\$ 198
	Total Personnel	\$ 190,560	\$ 199,168	\$ 199,168	\$ 210,762
02-4-202-201	Office Supplies	\$ 4,025	\$ 3,800	\$ 2,800	\$ 3,250
02-4-202-202	Postage	\$ 16,977	\$ 17,500	\$ 13,000	\$ 6,500
02-4-202-229	Tools & Other Supplies	\$ 66	\$ 100	\$ 100	\$ 100
02-4-202-250	Small Equipment	\$ 1,305	\$ 500	\$ 500	\$ 3,500
	Total Supplies	\$ 22,373	\$ 21,900	\$ 16,400	\$ 13,350
02-4-202-406	Computer System Maintenance	\$ 18,542	\$ 23,400	\$ 23,400	\$ 20,332
02-4-202-407	Radio Maintenance	\$ -	\$ 100	\$ -	\$ 100
	Total Repairs & Maintenance	\$ 18,542	\$ 23,500	\$ 23,400	\$ 20,432
02-4-202-512	Registration & Tuition	\$ -	\$ 575	\$ -	\$ 575
02-4-202-513	Travel & Meals	\$ 87	\$ 600	\$ -	\$ 700
02-4-202-552	Insurance-Employee Bond	\$ 414	\$ 550	\$ 501	\$ 550
02-4-202-567	Collection Fees	\$ 1,187	\$ 1,300	\$ 1,200	\$ 1,700
02-4-202-571	Audit Fees	\$ 8,214	\$ 9,540	\$ 7,360	\$ 9,540
02-4-202-572	Bill Processing & Mailing	\$ -	\$ -	\$ -	\$ 28,800
02-4-202-581	Communication Services	\$ 1,196	\$ 1,300	\$ 1,300	\$ 1,300
	Total Services	\$ 11,098	\$ 13,865	\$ 10,361	\$ 43,165
02-4-202-601	Bond Principal Payments	\$ 750,336	\$ 559,322	\$ 559,322	\$ 390,801
02-4-202-602	Bond Interest Payments	\$ 316,224	\$ 293,328	\$ 293,328	\$ 331,864
02-4-202-603	Bond Paying Agent Fees	\$ 783	\$ 1,000	\$ 900	\$ 3,000
	Total Debt Service	\$ 1,067,343	\$ 853,650	\$ 853,550	\$ 725,665
	Total Utility Admin. - Finance	\$ 1,309,916	\$ 1,112,083	\$ 1,102,879	\$ 1,013,374
	Total Utility Administration	\$ 1,686,990	\$ 1,472,428	\$ 1,462,703	\$ 1,470,580

Utility Administration - Finance

Account Number	Description	Amount
02-4-202-201	Office Supplies	
	- Envelopes - plain & window	\$ 150
	- Late notices - 14,000	\$ 990
	- Continuous feed computer paper	\$ 800
	- Printer ribbons	\$ 300
	- Printout binders	\$ 110
	- Inkjet printer cartridge	\$ 150
	- Receipt paper	\$ 100
	- Application for utilities form	\$ 150
	- Other office supplies	\$ 500
		\$ 3,250
202	Postage	
	- Mailing late notices	\$ 5,500
	- General correspondence postage	\$ 1,000
		\$ 6,500
406	Computer System Maintenance	
	- Trend Micro Antivirus upgrade	\$ 250
	- Invision AP application maintenance - 1/2	\$ 1,001
	- Invision CL application maintenance - 1/2	\$ 829
	- Invision FA application maintenance - 1/2	\$ 522
	- Invision PY application maintenance - 1/2	\$ 1,523
	- Invision GL application maintenance - 1/2	\$ 1,653
	- Invision PO application maintenance - 1/2	\$ 1,175
	- Invision AR application maintenance - 1/2	\$ 774
	- Invision UB & WO application maintenance	\$ 4,670
	- Meter reading device maintenance agreement	\$ 2,500
	- Computer system support - 1/3	\$ 2,580
	- Printer maintenance agreement	\$ 2,100
- Miscellaneous component maintenance	\$ 755	
		\$ 20,332
567	Collection Fees	
	- Credit bureau fees for collection of delinquent utility accounts	
		\$ 1,700
571	Audit Fees	
	- Annual audit fees	
		\$ 9,540
572	Bill Processing & Mailing	
	- DataProse bill processing	
		\$ 28,800
601	Bond Principal Payments	
	- Principal payments on Water & Sewer revenue bonds	
		\$ 390,801
602	Bond Interest Payments	
	- Interest on Water & Sewer revenue bonds	
		\$ 331,864
603	Bond Paying Agent Fees	
	- Arbitrage calculation fees - 2002 CO's	\$ 2,000
	- Bond paying agent fees	\$ 1,000
		\$ 3,000

Mission

To provide a safe and adequate potable water supply and distribution system which meets or exceeds the standards for a “superior water system” for the domestic, industrial and fire protection needs of the City’s customers in a manner that conserves and best utilizes crucial water resources.

Description

- Maintains the City’s water distribution system, to include mains, lines, booster pumps, storage facilities, fire hydrants, and water meters.
- Maintains and installs fire hydrants, valves and other fittings as required.
- Makes service taps and installs new services.
- Constructs new and replacement water mains and service lines.
- Provides timely repair of water leaks to minimize impairment of service to customers and minimize the loss of water.

Accomplishments

- Changed out 175 meters on the 10 year change out program. (6C)
- Installed 18 and repaired 3 fire hydrants. (6C)
- Replaced 1 fire hydrant that was over 50 years old. (6C)
- Installed 156 water taps in new subdivisions. (3B)
- Replaced water services as needed on City street projects. (6B, 6C)

Goals

- Replace fire hydrants that are over 50 years old. (6C)
- Replace water meters identified in change out program. (6C)
- Replace water services as needed on City street projects. (6B, 6C)
- Install a 10” water main on Shanklin Road. (6B)

(Strategic Plan goal #)

Expenditure Summary

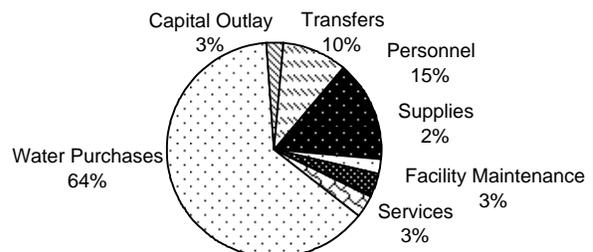
Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 233,823	\$ 257,278	\$ 257,278	\$ 269,159
Supplies	\$ 23,963	\$ 34,774	\$ 33,084	\$ 37,883
Facility Maintenance	\$ 48,030	\$ 56,400	\$ 39,900	\$ 60,556
Repairs & Maintenance	\$ 2,560	\$ 3,300	\$ 3,300	\$ 3,300
Services	\$ 52,640	\$ 61,145	\$ 61,872	\$ 59,775
Water Purchases	\$ 853,424	\$ 1,111,016	\$ 1,102,084	\$ 1,107,097
Capital Outlay	\$ 9,681	\$ 36,000	\$ 24,122	\$ 45,250
Transfers	\$ 153,700	\$ 151,200	\$ 166,200	\$ 171,200
Total	\$ 1,377,821	\$ 1,711,113	\$ 1,687,840	\$ 1,754,220

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Miles of Water Mains	108.5	112	112
Water Pump Stations	2	2	2
# of Fire Hydrants	684	702	730
Meter Change Outs	51	152	250
New Connections	214	159	100
LF of New Lines Installed	10,560	250	2,000
Reconnects	1,046	1,045	1,060
# of Main Breaks Repaired:			
6" or Larger	6	2	4
4" or Smaller	9	4	6
# of Service Lines Repaired	28	34	15
# of Fire Hydrants Replaced	1	1	4

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Water Supervisor	1	1	1
Sr. Water Maint. Worker	2	2	2
Water Maint. Worker II	2	2	2
Water Maint. Worker I	2	2	2
Total	7	7	7



Water

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-210-103	Salaries-Supervisory	\$ 41,456	\$ 43,345	\$ 43,345	\$ 45,843
02-4-210-104	Salaries-Operational	\$ 128,795	\$ 142,845	\$ 142,845	\$ 150,224
02-4-210-107	Salaries-Overtime	\$ 4,665	\$ 5,413	\$ 5,413	\$ 5,882
02-4-210-121	TMRS	\$ 13,982	\$ 14,854	\$ 14,854	\$ 15,631
02-4-210-122	FICA	\$ 13,336	\$ 14,657	\$ 14,657	\$ 15,449
02-4-210-123	Employee Insurance	\$ 22,176	\$ 25,261	\$ 25,261	\$ 26,424
02-4-210-124	Workers' Comp. Insurance	\$ 7,536	\$ 9,013	\$ 9,013	\$ 9,391
02-4-210-125	Unemployment Compensation	\$ 1,877	\$ 1,890	\$ 1,890	\$ 315
	Total Personnel	\$ 233,823	\$ 257,278	\$ 257,278	\$ 269,159
02-4-210-220	Clothing Supplies	\$ 3,341	\$ 4,515	\$ 4,000	\$ 4,943
02-4-210-221	Chemical Supplies	\$ 1,361	\$ 4,000	\$ 1,500	\$ 3,006
02-4-210-222	Fuel	\$ 11,620	\$ 13,000	\$ 14,500	\$ 15,500
02-4-210-227	Janitorial Supplies	\$ 462	\$ 675	\$ 500	\$ 500
02-4-210-229	Tools & Other Supplies	\$ 2,877	\$ 3,609	\$ 3,609	\$ 4,934
02-4-210-250	Small Equipment	\$ 4,302	\$ 8,975	\$ 8,975	\$ 9,000
	Total Supplies	\$ 23,963	\$ 34,774	\$ 33,084	\$ 37,883
02-4-210-301	Building Maintenance	\$ 188	\$ 200	\$ 200	\$ 300
02-4-210-302	Heat & A/C Maintenance	\$ 2,831	\$ 500	\$ 500	\$ 500
02-4-210-333	Water Line Maintenance	\$ 29,456	\$ 30,200	\$ 22,200	\$ 33,000
02-4-210-334	Water Valve Maintenance	\$ 2,790	\$ 8,000	\$ 4,000	\$ 8,000
02-4-210-335	Fire Hydrant Maintenance	\$ 2,305	\$ 9,000	\$ 4,500	\$ 9,000
02-4-210-336	Water Tank Maintenance	\$ 7,065	\$ 3,500	\$ 3,500	\$ 4,000
02-4-210-339	Water Samples & Tank Testing	\$ 3,395	\$ 5,000	\$ 5,000	\$ 5,756
	Total Facility Maintenance	\$ 48,030	\$ 56,400	\$ 39,900	\$ 60,556
02-4-210-402	Equipment & Machinery Maint.	\$ 985	\$ 1,500	\$ 1,500	\$ 1,500
02-4-210-403	Vehicle Maintenance	\$ 1,575	\$ 1,500	\$ 1,500	\$ 1,500
02-4-210-407	Radio Maintenance	\$ -	\$ 300	\$ 300	\$ 300
	Total Repairs & Maintenance	\$ 2,560	\$ 3,300	\$ 3,300	\$ 3,300
02-4-210-509	Public Notices	\$ 2,364	\$ 2,500	\$ 2,500	\$ 3,500
02-4-210-510	Dues & Publications	\$ 2,000	\$ 2,345	\$ 2,345	\$ 2,200
02-4-210-512	Registration & Tuition	\$ 250	\$ 1,050	\$ 700	\$ 1,250
02-4-210-513	Travel & Meals	\$ 56	\$ 350	\$ 200	\$ 425
02-4-210-550	Insurance-General Liability	\$ 1,274	\$ 1,800	\$ 1,392	\$ 1,500
02-4-210-554	Insurance-Automobile	\$ 1,290	\$ 1,700	\$ 1,378	\$ 1,450
02-4-210-555	Insurance-Mobile Equipment	\$ 397	\$ 550	\$ 469	\$ 500
02-4-210-556	Insurance-Real Property	\$ 3,616	\$ 4,600	\$ 4,188	\$ 4,400
02-4-210-570	Special Services	\$ -	\$ 6,500	\$ 6,500	\$ -
02-4-210-571	State Water System Fees	\$ 2,933	\$ 3,000	\$ 3,000	\$ 3,050
02-4-210-581	Communication Services	\$ 719	\$ 1,000	\$ 700	\$ 800
02-4-210-582	Gas Service	\$ 1,751	\$ 1,750	\$ 1,500	\$ 1,700
02-4-210-583	Electric Service	\$ 35,990	\$ 34,000	\$ 37,000	\$ 39,000
	Total Services	\$ 52,640	\$ 61,145	\$ 61,872	\$ 59,775
02-4-210-720	Election Use & Option Water	\$ 191,683	\$ 183,932	\$ 175,000	\$ 177,397
02-4-210-721	Water Purchases-Fixed Charges	\$ 256,476	\$ 519,084	\$ 519,084	\$ 521,700
02-4-210-722	Water Purchases-Raw Water	\$ 405,265	\$ 408,000	\$ 408,000	\$ 408,000
	Total Water Purchases	\$ 853,424	\$ 1,111,016	\$ 1,102,084	\$ 1,107,097

Water Continued

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-210-802	Machinery & Equipment	\$ -	\$ -	\$ -	\$ 4,500
02-4-210-803	Vehicles	\$ -	\$ 15,000	\$ 14,122	\$ 28,000
02-4-210-806	Computer Equipment	\$ -	\$ 11,000	\$ -	\$ -
02-4-210-852	Water Meters	\$ 9,681	\$ 10,000	\$ 10,000	\$ 12,750
	Total Capital Outlay	\$ 9,681	\$ 36,000	\$ 24,122	\$ 45,250
02-4-210-901	Transfer to GF-Franchise	\$ 107,500	\$ 107,500	\$ 107,500	\$ 107,500
02-4-210-902	Transfer to GF-Reimbursement	\$ 43,700	\$ 43,700	\$ 43,700	\$ 43,700
02-4-210-909	Transfer to WS Capital Projects Fund	\$ 2,500	\$ -	\$ 15,000	\$ 20,000
	Total Transfers	\$ 153,700	\$ 151,200	\$ 166,200	\$ 171,200
	Total Water	\$ 1,377,821	\$ 1,711,113	\$ 1,687,840	\$ 1,754,220

Water

Account Number	Description	Amount
02-4-210-220	Clothing Supplies	
	- Uniform rental - 7 employees	\$ 2,860
	- Gloves	\$ 788
	- Steel toed boots - 7 pair	\$ 980
	- Seven (7) jackets	\$ 140
	- Foul weather gear	\$ 175
		\$ 4,943
221	Chemical Supplies	
	- Chlorine cylinders	\$ 2,520
	- HTH for disinfecting of new mains & main breaks	\$ 234
	- Insect repellent	\$ 108
	- Chlorine reagent pillows	\$ 144
		\$ 3,006
229	Tools & Other Supplies	
	- Shovels & sharpshooters	\$ 800
	- Picks	\$ 108
	- Hand pumps	\$ 240
	- Wrenches	\$ 240
	- Saw blades	\$ 900
	- Air chisels	\$ 50
	- Barricade materials	\$ 700
	- Traffic cones	\$ 550
	- Steel & rebar	\$ 150
	- Marking paint	\$ 192
	- Welding supplies	\$ 150
	- Gatorade & ice	\$ 290
	- First aid supplies	\$ 100
	- Safety glasses	\$ 60
	- Street brooms & handles	\$ 90
	- Reciprocal saw blades	\$ 36
	- Hand saws	\$ 80
	- WD-40	\$ 108
	- 2 Cycle oil	\$ 90
		\$ 4,934
250	Small Equipment	
	- Tamper	\$ 2,500
	- Two (2) portable 12 volt pumps	\$ 1,600
	- Two (2) push mowers	\$ 600
	- Two (2) weed eaters	\$ 700
	- Two (2) portable radios	\$ 3,600
		\$ 9,000
301	Building Maintenance	
	- General Building Maintenance and repairs	\$ 300
333	Water Line Maintenance	
	- Materials, parts, and supplies for maintenance and repair of water lines	\$ 33,000
334	Water Valve Maintenance	
	- Annual inspection and repair of pressure and altitude valves	\$ 8,000
335	Fire Hydrant Maintenance	
	- Three (3) fire hydrants	\$ 4,500
	- Materials and parts for maintenance of fire hydrants	\$ 4,500
		\$ 9,000
336	Water Tank Maintenance	
	- Repair of pump station, chlorinators & water tanks	\$ 4,000

Water Continued

Account Number	Description	Amount
02-4-210-339	Water Samples & Tank Testing	
	- Bacteria water sample testing	\$ 3,456
	- Asbestos testing	\$ 300
	- Haloacetic acids (HAA) testing	\$ 2,000
		\$ 5,756
509	Public Notices	
	- Water quality notices	\$ 500
	- Annual Consumer Confidence Report (CCR) water quality report required by State	\$ 3,000
		\$ 3,500
510	Dues & Publications	
	- Central Texas Water Utility Association dues	\$ 300
	- Hosting of Central Texas Water Utility Association meeting	\$ 1,900
		\$ 2,200
512	Registration & Tuition	
	- TCEQ rules training - 3 staff	\$ 600
	- License renewal & continuing education - 3 staff	\$ 450
	- American Public Works Association meeting - 2 staff	\$ 200
		\$ 1,250
513	Travel & Meals	
	- American Public Works Association meeting - 2 staff	\$ 200
	- Meals & Lodging for recertification training	\$ 225
		\$ 425
571	State Water System Fees	
	- Texas two tier report	\$ 50
	- Annual mandated fees for State certification of water system	\$ 3,000
		\$ 3,050
583	Electric Service	
	- Electricity for water pumps, pump stations & tanks	
		\$ 39,000
720	Election Use & Option Water	
	- Election use water - BCWCID - 2,700 AF	\$ 68,202
	- Option water - BCWCID - 2,266 AF	\$ 28,620
	- Option water - BCWCID - 1,000 AF	\$ 49,000
	- Option water - BRA - 2,500 AF	\$ 31,575
		\$ 177,397
721	Water Purchases-Fixed Charges	
	- Annual tank payment - 2nd of 6	\$ 93,300
	- Monthly debt service portion of BCWCID #1 payments	\$ 428,400
		\$ 521,700
722	Water Purchases-Raw Water	
	- M&O per gallon charges from BCWCID #1	
		\$ 408,000
802	Machinery & Equipment	
	- Global positioning station	
		\$ 4,500
803	Vehicles	
	- 3/4 Ton crew cab pickup w/utility bed	
		\$ 28,000
852	Water Meters	
	- New and reconditioned meters, meter change-out program	
		\$ 12,750
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	
		\$ 107,500
902	Transfer to GF-Reimbursement	
	- Administrative, street, and shop costs	
		\$ 43,700
909	Transfer to WS Capital Projects Fund	
	- Capitalized cost of replacing/upgrading water lines	
		\$ 20,000



Description

The Sewer Department is comprised of two divisions:

1. Collection
2. Lift Stations

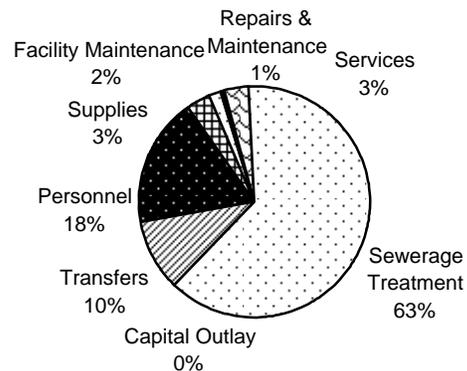
The details of these divisions follow.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 168,049	\$ 165,572	\$ 165,572	\$ 170,760
Supplies	\$ 27,747	\$ 33,987	\$ 32,675	\$ 31,945
Facility Maintenance	\$ 12,614	\$ 14,300	\$ 12,700	\$ 16,128
Repairs & Maintenance	\$ 4,005	\$ 6,000	\$ 5,425	\$ 6,188
Services	\$ 28,852	\$ 27,720	\$ 29,610	\$ 31,040
Sewerage Treatment	\$ 522,677	\$ 553,296	\$ 553,296	\$ 597,225
Capital Outlay	\$ 25,741	\$ -	\$ -	\$ -
Transfers	\$ 148,950	\$ 146,900	\$ 146,900	\$ 94,800
Total	\$ 938,635	\$ 947,775	\$ 946,178	\$ 948,086

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Sewer Lift Station Mechanic	1	1	1
Sewer Maint. Worker II	1	1	1
Sewer Maint. Worker I	3	3	3
TOTAL	5	5	5



Mission

Provide an efficient sewerage system to protect the public health, safety and water quality of the community.

Description

- Maintains the City's sewer collection system, to include mains, manholes and clean-outs.
- Installs and repairs sewer taps as needed.
- Replaces deteriorated sections of mains and service lines.

Accomplishments

- Cleaned 64,600 feet of sewer mains. (6C)
- Videotaped 6,646 feet of sewer mains to locate mains needing to be replaced. (6B, 6C)
- Installed 22 new cleanouts and repaired an additional 3. (6C)
- Installed 84 sewer taps. (3B)
- Updated sewer maps. (1C, 6A)
- Identified recurring sewer stops and scheduled them for cleanout or line replacement. (6C)

Goals

- Continue to develop schedule for renovation/replacement of sewer trunk lines. (6A, 6B, 6C)
- Continue to videotape sewer mains to locate mains needing repairs or replacement. (6C)
- Continue to smoke test and monitor sewer lines to decrease infiltration into the system. (6C)
- Continue to remove and replace bolts on manholes as needed. (6C)
- Systematically clean the entire collection system to reduce stoppages. (6C)
- Replace sewer lines and services as needed on City street projects. (6B)
- Have no sanitary sewer overflows. (2B, 6C)
- Oversee installation of grinder pump at the Bell County jail. (6C)

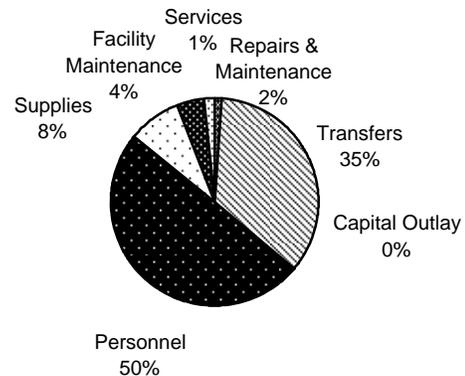
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 117,919	\$ 130,410	\$ 130,410	\$ 134,528
Supplies	\$ 19,359	\$ 25,652	\$ 23,705	\$ 22,081
Facility Maintenance	\$ 10,716	\$ 10,500	\$ 8,900	\$ 11,000
Repairs & Maintenance	\$ 3,796	\$ 4,800	\$ 4,650	\$ 4,638
Services	\$ 3,536	\$ 2,585	\$ 2,412	\$ 2,915
Capital Outlay	\$ 25,741	\$ -	\$ -	\$ -
Transfers	\$ 148,950	\$ 146,900	\$ 146,900	\$ 94,800
Total	\$ 330,017	\$ 320,847	\$ 316,977	\$ 269,962

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Miles of Sanitary Sewers	103	103	105
# of Stops-Service Lines	243	198	150
# of Stops-Main Lines	18	25	10
Main Line Repairs	0	0	0
LF Cleaned-Result of Stops	3,800	6,815	4,500
LF Cleaned-Ongoing Sys.	169,175	64,600	75,000
Manholes Cleaned	652	543	450
Manholes Replace./Repair.	0	5	10
Service Taps Made	98	121	100
Services Replaced	69	15	50
Services Repaired	14	10	10



Sewer - Collection

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-221-104	Salaries-Operational	\$ 85,669	\$ 94,543	\$ 94,543	\$ 97,989
02-4-221-107	Salaries-Overtime	\$ 2,120	\$ 2,722	\$ 2,722	\$ 2,940
02-4-221-121	TMRS	\$ 7,041	\$ 7,540	\$ 7,540	\$ 7,812
02-4-221-122	FICA	\$ 6,639	\$ 7,441	\$ 7,441	\$ 7,721
02-4-221-123	Employee Insurance	\$ 13,188	\$ 14,464	\$ 14,464	\$ 15,070
02-4-221-124	Workers' Comp. Insurance	\$ 2,182	\$ 2,620	\$ 2,620	\$ 2,816
02-4-221-125	Unemployment Compensation	\$ 1,080	\$ 1,080	\$ 1,080	\$ 180
	Total Personnel	\$ 117,919	\$ 130,410	\$ 130,410	\$ 134,528
02-4-221-220	Clothing Supplies	\$ 1,751	\$ 2,172	\$ 1,800	\$ 2,442
02-4-221-221	Chemical Supplies	\$ 4,575	\$ 5,675	\$ 4,500	\$ 5,505
02-4-221-222	Fuel	\$ 11,016	\$ 12,000	\$ 11,000	\$ 11,000
02-4-221-229	Tools & Other Supplies	\$ 1,121	\$ 1,505	\$ 1,505	\$ 1,334
02-4-221-250	Small Equipment	\$ 896	\$ 4,300	\$ 4,900	\$ 1,800
	Total Supplies	\$ 19,359	\$ 25,652	\$ 23,705	\$ 22,081
02-4-221-333	Sewer Line Maintenance	\$ 8,302	\$ 7,500	\$ 6,400	\$ 8,000
02-4-221-339	Sewer Discharge Testing	\$ 2,414	\$ 3,000	\$ 2,500	\$ 3,000
	Total Facility Maintenance	\$ 10,716	\$ 10,500	\$ 8,900	\$ 11,000
02-4-221-402	Equipment & Machinery Maint.	\$ 1,393	\$ 1,800	\$ 950	\$ 938
02-4-221-403	Vehicle Maintenance	\$ 2,403	\$ 2,800	\$ 3,500	\$ 3,500
02-4-221-407	Radio Maintenance	\$ -	\$ 200	\$ 200	\$ 200
	Total Repairs & Maintenance	\$ 3,796	\$ 4,800	\$ 4,650	\$ 4,638
02-4-221-510	Dues & Publications	\$ 150	\$ 205	\$ 205	\$ 275
02-4-221-512	Registration & Tuition	\$ 20	\$ 25	\$ 20	\$ 300
02-4-221-550	Insurance-General Liability	\$ 2,337	\$ 900	\$ 696	\$ 750
02-4-221-554	Insurance-Automobile	\$ 893	\$ 1,215	\$ 1,268	\$ 1,350
02-4-221-555	Insurance-Mobile Equipment	\$ 116	\$ 155	\$ 138	\$ 150
02-4-221-581	Communication Services	\$ 20	\$ 85	\$ 85	\$ 90
	Total Services	\$ 3,536	\$ 2,585	\$ 2,412	\$ 2,915
02-4-221-803	Vehicles	\$ 25,741	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 25,741	\$ -	\$ -	\$ -
02-4-221-901	Transfer to GF-Franchise	\$ 73,000	\$ 73,000	\$ 73,000	\$ 73,000
02-4-221-902	Transfer to GF-Reimbursement	\$ 21,800	\$ 21,800	\$ 21,800	\$ 21,800
02-4-221-909	Transfer to WS Capital Projects Fund	\$ 27,150	\$ 24,400	\$ 24,400	\$ -
02-4-221-932	Transfer to 2002 CO's Fund	\$ 27,000	\$ 27,700	\$ 27,700	\$ -
	Total Transfers	\$ 148,950	\$ 146,900	\$ 146,900	\$ 94,800
	Total Sewer - Collection	\$ 330,017	\$ 320,847	\$ 316,977	\$ 269,962

Sewer - Collection

Account Number	Description	Amount
02-4-221-220	Clothing Supplies	
	- Uniform rental - 4 employees	\$ 1,144
	- Rubber & leather gloves	\$ 588
	- Rubber boots - 4 pair	\$ 60
	- Four (4) jackets	\$ 90
	- Steel toed boots - 4 pair	\$ 560
		\$ 2,442
221	Chemical Supplies	
	- BEF enzymes	\$ 4,800
	- Copper sulfate	\$ 260
	- Chlorine	\$ 70
	- Odor control chemicals	\$ 300
	- Other chemicals	\$ 75
		\$ 5,505
229	Tools & Other Supplies	
	- Wrenches	\$ 160
	- Shovels & sharpshooters	\$ 240
	- Saw blades	\$ 180
	- 2 cycle oil	\$ 20
	- Traffic cones	\$ 550
	- Gatorade & ice	\$ 40
	- Marking paint	\$ 144
		\$ 1,334
250	Small Equipment	
	- Portable radio	
		\$ 1,800
333	Sewer Line Maintenance	
	- Materials, fittings, and supplies for maintenance and repair of sewer lines	
		\$ 8,000
339	Sewer Discharge Testing	
	- Testing of industrial user effluent	
		\$ 3,000
402	Equipment & Machinery Maintenance	
	- Batteries	\$ 8
	- Tapes for "Sewer Rat" video	\$ 30
	- Grease cutters for sewer machine	\$ 350
	- Repair & maintenance of other equipment	\$ 550
		\$ 938
510	Dues & Publications	
	- Wastewater license renewal	\$ 105
	- Pest control license renewal	\$ 60
	- Central Texas Water Utility Association dues - 2 staff	\$ 110
		\$ 275
512	Registration & Tuition	
	- Wastewater 1 & 2 certification tests	\$ 210
	- Pest control classes	\$ 90
		\$ 300
581	Communication Services	
	- Pager service	
		\$ 90
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	
		\$ 73,000
902	Transfer to GF-Reimbursement	
	- Administrative, street, and shop costs	
		\$ 21,800

Mission

To provide for the operation and maintenance of the lift stations which are a vital element of the sewer collection system.

Description

- Maintains and repairs seventeen lift stations.
- Inspects and monitors the operational status of the lift stations.

Accomplishments

- Kept maintenance costs low and reduced down-time on lift stations. (6C)
- Eliminated Chappell Oaks, North Woods, and River Forest lift stations. (6A)
- Managed construction of Pecan and Leon Valley lift stations. (6B)

Goals

- Retain and monitor records to prevent pump/motor failures and sewer overflows. (6C)
- Paint all lift stations. (6C)

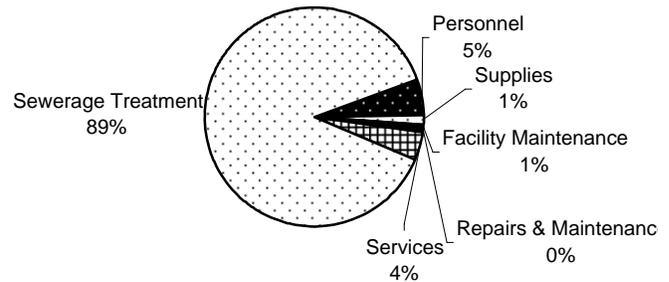
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 50,130	\$ 35,162	\$ 35,162	\$ 36,232
Supplies	\$ 8,388	\$ 8,335	\$ 8,970	\$ 9,864
Facility Maintenance	\$ 1,898	\$ 3,800	\$ 3,800	\$ 5,128
Repairs & Maintenance	\$ 209	\$ 1,200	\$ 775	\$ 1,550
Services	\$ 25,316	\$ 25,135	\$ 27,198	\$ 28,125
Sewerage Treatment	\$ 522,677	\$ 553,296	\$ 553,296	\$ 597,225
Total	\$ 608,618	\$ 626,928	\$ 629,201	\$ 678,124

Workload/Demand Measures

Measurement	FY 2006 Actual	FY 2007 Estimated	FY 2008 Budget
Number of Lift Stations	18	17	17
Man-Hours for Servicing	1,513	1,704	2,000
Gallons Discharged to Treatment Plant	378,293,700	568,086,000	500,000,000
Average Discharge per Day	1,036,421	1,556,400	1,400,000



Sewer - Lift Stations

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-222-104	Salaries-Operational	\$ 38,459	\$ 25,671	\$ 25,671	\$ 26,591
02-4-222-107	Salaries-Overtime	\$ 843	\$ 770	\$ 770	\$ 798
02-4-222-121	TMRS	\$ 3,141	\$ 2,050	\$ 2,050	\$ 2,120
02-4-222-122	FICA	\$ 2,724	\$ 2,023	\$ 2,023	\$ 2,095
02-4-222-123	Employee Insurance	\$ 3,492	\$ 3,667	\$ 3,667	\$ 3,819
02-4-222-124	Workers' Comp. Insurance	\$ 981	\$ 711	\$ 711	\$ 764
02-4-222-125	Unemployment Compensation	\$ 490	\$ 270	\$ 270	\$ 45
	Total Personnel	\$ 50,130	\$ 35,162	\$ 35,162	\$ 36,232
02-4-222-220	Clothing Supplies	\$ 393	\$ 565	\$ 400	\$ 656
02-4-222-221	Chemical Supplies	\$ 5,737	\$ 5,200	\$ 5,200	\$ 5,540
02-4-222-222	Fuel	\$ 2,154	\$ 2,200	\$ 3,000	\$ 3,500
02-4-222-229	Tools & Other Supplies	\$ 104	\$ 370	\$ 370	\$ 168
	Total Supplies	\$ 8,388	\$ 8,335	\$ 8,970	\$ 9,864
02-4-222-333	Lift Station Maintenance	\$ 1,898	\$ 3,800	\$ 3,800	\$ 5,128
	Total Facility Maintenance	\$ 1,898	\$ 3,800	\$ 3,800	\$ 5,128
02-4-222-402	Equipment & Machinery Maint.	\$ 15	\$ 850	\$ 425	\$ 850
02-4-222-403	Vehicle Maintenance	\$ 194	\$ 250	\$ 250	\$ 600
02-4-222-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 209	\$ 1,200	\$ 775	\$ 1,550
02-4-222-510	Dues & Publications	\$ 205	\$ 150	\$ 150	\$ 160
02-4-222-512	Registration & Tuition	\$ -	\$ -	\$ 120	\$ -
02-4-222-554	Insurance-Automobile	\$ 296	\$ 385	\$ 328	\$ 350
02-4-222-556	Insurance-Real Property	\$ 10	\$ -	\$ -	\$ 15
02-4-222-581	Communication Services	\$ 3,864	\$ 4,600	\$ 4,600	\$ 4,600
02-4-222-583	Electric Service	\$ 20,941	\$ 20,000	\$ 22,000	\$ 23,000
	Total Services	\$ 25,316	\$ 25,135	\$ 27,198	\$ 28,125
02-4-222-723	Sewerage Treatment Payments	\$ 522,677	\$ 553,296	\$ 553,296	\$ 597,225
	Total Sewerage Treatment	\$ 522,677	\$ 553,296	\$ 553,296	\$ 597,225
	Total Sewer - Lift Stations	\$ 608,618	\$ 626,928	\$ 629,201	\$ 678,124
	Total Sewer	\$ 938,635	\$ 947,775	\$ 946,178	\$ 948,086

Sewer - Lift Stations

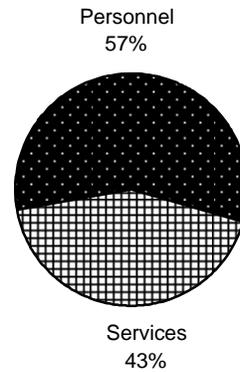
Account Number	Description	Amount
02-4-222-220	Clothing Supplies - Uniform rental - 1 employee \$ 364 - Steel toed boots - 1 pair \$ 140 - Jacket \$ 20 - Leather & rubber gloves \$ 132	\$ 656
221	Chemical Supplies - BEF enzymes \$ 5,100 - Pesticides \$ 40 - Odor control chemicals \$ 400	\$ 5,540
229	Tools & Other Supplies - Shovels & sharpshooters \$ 80 - Wrenches \$ 80 - Batteries \$ 8	\$ 168
333	Lift Station Maintenance - Sensaphone batteries \$ 128 - Materials, fittings, and supplies for maintenance and repair of 17 sewer lift stations \$ 5,000	\$ 5,128
510	Dues & Publications - Wastewater license \$ 105 - Central Texas Water Utilities Association dues \$ 55	\$ 160
581	Communication Services - Monthly service for phone monitors in lift stations \$ 4,550 - Pager service \$ 50	\$ 4,600
583	Electric Service - Electric service for lift stations & pumps	\$ 23,000
723	Sewerage Treatment Payments - Payments to Brazos River Authority for sewerage treatment	\$ 597,225

Description

This department contains funding for the employee pay plan which was adopted in fiscal year 92-93. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to the departmental personnel line items.

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ -	\$ 52,191	\$ 52,191	\$ 30,000
Services	\$ 68,250	\$ 8,800	\$ 12,800	\$ 22,500
Total	\$ 68,250	\$ 60,991	\$ 64,991	\$ 52,500



Other Costs

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
02-4-230-160	Pay Plan Costs	\$ -	\$ 52,191	\$ 52,191	\$ 30,000
	Total Personnel	\$ -	\$ 52,191	\$ 52,191	\$ 30,000
02-4-230-571	Strategic Plan Elements	\$ 68,250	\$ 2,500	\$ 2,500	\$ 2,500
02-4-230-707	Contingency	\$ -	\$ 6,300	\$ 10,300	\$ 20,000
	Total Services	\$ 68,250	\$ 8,800	\$ 12,800	\$ 22,500
	Total Other Costs	\$ 68,250	\$ 60,991	\$ 64,991	\$ 52,500

Other Costs

Account Number	Description	Amount
02-4-230-160	Pay Plan - Funding for Pay Plan increases for W&S Fund employees	\$ 30,000
571	Strategic Plan Elements - Water/Sewer Fund FY 2008 strategic plan elements - 1A Strategic plan update	\$ 2,500
707	Contingency - Amount to be used in case of unforeseen items of expenditure	\$ 20,000



Economic Development Fund

CITY OF BELTON
Fund Balance Projection
FY 2008

- Development Corporation -

Projected Beginning Fund Balance (10-1-2007)		\$	4,166,663
Payoff of 1997 Bonds (November 2007)		\$	(391,053)
Budgeted Revenues	\$		1,187,000
Budgeted Expenditures:			
Personnel	\$		142,900
Supplies	\$		5,052
Repairs & Maintenance	\$		19,650
Services	\$		141,400
Debt Service	\$		<u>245,597</u>
		\$	<u>(554,599)</u>
Revenues in Excess of O&M and Debt	\$		632,401
Transfers	\$		(255,000)
Capital Outlay	\$		(1,767,350)
Other Costs	\$		<u>(50,000)</u>
Net Impact of Budget on Fund Balance		\$	<u>(1,439,949)</u>
Projected Ending Fund Balance		(a) \$	<u><u>2,335,661</u></u>

(a) Decrease in fund balance is planned, and results from the use of fund balance for capital outlay.

Economic Development Fund Revenues

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
05-3-1210	Economic Development Sales Tax	\$ 915,472	\$ 940,000	\$ 997,000	\$ 1,027,000
	Total Sales Tax	\$ 915,472	\$ 940,000	\$ 997,000	\$ 1,027,000
05-3-5210	Rental Income	\$ 132,540	\$ 88,360	\$ 88,360	\$ -
05-3-5710	Sale of Property	\$ 50,178	\$ -	\$ 1,609,515	\$ -
05-3-7010	Miscellaneous Income	\$ 25	\$ -	\$ -	\$ -
	Total Other Revenue	\$ 182,743	\$ 88,360	\$ 1,697,875	\$ -
05-3-9100	Interest Income-Bank	\$ 264	\$ -	\$ 400	\$ -
05-3-9120	Interest Income-TexPool	\$ 65,098	\$ 44,000	\$ 85,000	\$ 160,000
05-3-9121	Interest Income-TexStar	\$ 27,859	\$ -	\$ 37,000	\$ -
	Total Interest Income	\$ 93,221	\$ 44,000	\$ 122,400	\$ 160,000
	Total Revenues	\$ 1,191,436	\$ 1,072,360	\$ 2,817,275	\$ 1,187,000

Revenue Assumptions:

Sales Tax:

The Economic Development Fund was created in 1991 to account for the 1/2% economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

FY 2008 sales tax revenues were projected using the estimated collections for FY 2007 plus a 5% growth factor. This budgeted amount reflects the same growth projection as in General Fund sales tax revenue.

Rental Income:

Rental income was generated from the lease of the Development Corporation's third speculative building built in the Belton Business Park. This lease expired in May 2007, and the building was sold.

Interest Income:

All of the Development Corporation's idle, investable cash is invested in the depository bank, TexPool, or TexStar. The projected revenue for FY 2008 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Mission

To promote, assist and enhance economic development activities within the City of Belton with special emphasis on job retention, job creation, and capital investment.

Description

- Serves as a liaison between the local business community and the City.
- Plans, acquires and develops additional industrial projects within the community.
- Markets the Belton community to business and industry with a goal of new business investment.
- Develops and administers financial assistance programs that provide incentives to industry to locate, expand or retain operations and facilities in Belton and broaden the community's tax base and employment opportunities for the citizens.
- Provides materials and programs that will enhance community awareness of the value of manufacturing/distribution operations within the community.
- Develops competitive incentive programs to entice business expansion in Belton.

Accomplishments

- Continued success of the Central Texas Economic Corridor Alliance. (1G, 5C)
- Sold 3.1 acres in the Belton Business Park for new construction and job creation. (5B)
- Sold 40,000 sq. ft. speculative building in the Belton Business Park. (5B)

Goals

- Sell a minimum of 10 acres in the Belton Business Park for new construction and job creation. (5B)
- Enhance marketing efforts by scheduling personal visits to corporate real estate consultants and by hosting special events in Belton. (5B)
- Assist with the marketing and site selection of new retail operations within the City. (5B, 5C)
- Sell 40,000 sq. ft. speculative building in the Belton Business Park. (5B)
- Update state and regional allies on the availability of land and the advantages of locating in Belton. (1G, 5C)
- Maintain existing DBC owned properties and strive to keep them fully leased. (6C)
- Enhance business retention and expansion efforts by maintaining existing relationships and building new relationships with local industry representatives. (1G, 5C)
- Obtain an Economic Development Administration grant for infrastructure in Belton Business Park. (1E, 5B)

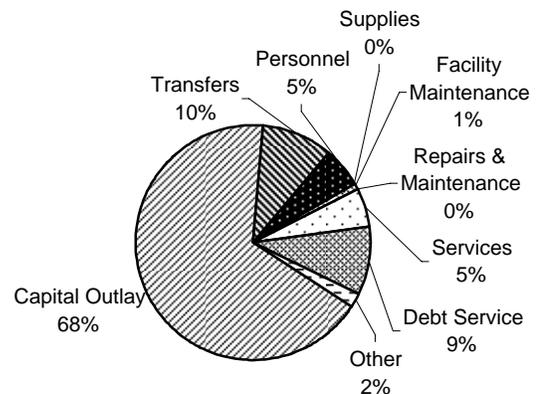
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
Personnel	\$ 122,778	\$ 139,637	\$ 139,637	\$ 142,900
Supplies	\$ 8,395	\$ 10,777	\$ 9,900	\$ 5,052
Facility Maintenance	\$ 21,748	\$ 26,500	\$ 11,000	\$ 19,000
Repairs & Maintenance	\$ 896	\$ 950	\$ 650	\$ 650
Services	\$ 74,599	\$ 122,800	\$ 117,082	\$ 141,400
Debt Service	\$ 243,920	\$ 237,496	\$ 237,496	\$ 245,597
Other	\$ 70,746	\$ 48,000	\$ 2,000	\$ 50,000
Capital Outlay	\$ 411,983	\$ 1,145,000	\$ 15,356	\$ 1,767,350
Transfers	\$ -	\$ -	\$ -	\$ 255,000
Total	\$ 955,065	\$ 1,731,160	\$ 533,121	\$ 2,626,949

Staffing

Position	FY 2006 Number	FY 2007 Number	FY 2008 Number
Economic Develop. Dir.	1	1	1
Administrative & Marketing Assistant	1	1	1
Total	2	2	2



Economic Development

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
05-4-005-101	Salaries-Administrative	\$ 86,948	\$ 109,999	\$ 109,999	\$ 113,300
05-4-005-109	Salaries-Other	\$ 11,794	\$ -	\$ -	\$ -
05-4-005-113	Health Insurance Allowance	\$ 1,275	\$ -	\$ -	\$ 1,807
05-4-005-114	Vehicle Allowance	\$ 4,400	\$ 4,800	\$ 4,800	\$ 4,800
05-4-005-121	TMRS	\$ 7,143	\$ 9,085	\$ 9,085	\$ 9,281
05-4-005-122	FICA	\$ 7,086	\$ 8,922	\$ 8,922	\$ 9,173
05-4-005-123	Employee Insurance	\$ 3,266	\$ 5,890	\$ 5,890	\$ 4,023
05-4-005-124	Workers' Comp. Insurance	\$ 280	\$ 401	\$ 401	\$ 426
05-4-005-125	Unemployment Compensation	\$ 586	\$ 540	\$ 540	\$ 90
	Total Personnel	\$ 122,778	\$ 139,637	\$ 139,637	\$ 142,900
05-4-005-201	Office Supplies	\$ 1,913	\$ 2,000	\$ 2,000	\$ 2,252
05-4-005-202	Postage	\$ 870	\$ 1,827	\$ 500	\$ 500
05-4-005-229	Tools & Other Supplies	\$ 468	\$ 50	\$ 500	\$ 1,300
05-4-005-250	Small Equipment	\$ 5,144	\$ 6,900	\$ 6,900	\$ 1,000
	Total Supplies	\$ 8,395	\$ 10,777	\$ 9,900	\$ 5,052
05-4-005-301	Building Maintenance	\$ 20,491	\$ 5,500	\$ 1,000	\$ 1,000
05-4-005-333	Business Park Maintenance	\$ 1,257	\$ 21,000	\$ 10,000	\$ 18,000
	Total Facility Maintenance	\$ 21,748	\$ 26,500	\$ 11,000	\$ 19,000
05-4-005-404	Office Equipment Maintenance	\$ -	\$ 150	\$ 150	\$ 150
05-4-005-406	Computer System Maintenance	\$ 896	\$ 800	\$ 500	\$ 500
	Total Repairs & Maintenance	\$ 896	\$ 950	\$ 650	\$ 650
05-4-005-501	Advertising	\$ 13,655	\$ 22,500	\$ 25,000	\$ 36,000
05-4-005-509	Public Notices	\$ 70	\$ 300	\$ 300	\$ 300
05-4-005-510	Dues & Publications	\$ 1,683	\$ 1,500	\$ 1,700	\$ 6,900
05-4-005-512	Registration & Tuition	\$ 2,828	\$ 4,650	\$ 4,650	\$ 6,800
05-4-005-513	Travel & Meals	\$ 9,432	\$ 12,000	\$ 12,000	\$ 15,700
05-4-005-550	Insurance-General Liability	\$ 273	\$ 500	\$ 298	\$ 500
05-4-005-551	Insurance-Errors & Omissions	\$ 292	\$ 550	\$ 316	\$ 550
05-4-005-556	Insurance-Real Property	\$ 7,298	\$ 8,500	\$ 8,355	\$ 5,000
05-4-005-561	Legal Services	\$ 8,851	\$ 10,000	\$ 5,000	\$ 10,000
05-4-005-562	Engineering	\$ 4,842	\$ 10,000	\$ 10,000	\$ 10,000
05-4-005-570	Special Services	\$ 723	\$ 20,000	\$ 18,000	\$ 20,000
05-4-005-571	Admin. Reimb to General Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
05-4-005-572	Audit Fees	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,750
05-4-005-579	Property Tax on Lease Value	\$ 3,193	\$ 3,800	\$ 3,587	\$ 1,600
05-4-005-581	Communication Services	\$ 3,532	\$ 4,000	\$ 4,000	\$ 4,000
05-4-005-585	Business Park Lighting	\$ 880	\$ 1,100	\$ 1,000	\$ 900
05-4-005-587	Office Rental	\$ 7,004	\$ 13,500	\$ 11,376	\$ 11,400
05-4-005-588	Water Service	\$ 3,543	\$ 3,400	\$ 5,000	\$ 5,000
	Total Services	\$ 74,599	\$ 122,800	\$ 117,082	\$ 141,400
05-4-005-601	Bond Principal Payments	\$ 145,135	\$ 148,308	\$ 148,308	\$ 164,329
05-4-005-602	Bond Interest Payments	\$ 97,759	\$ 88,288	\$ 88,288	\$ 80,268
05-4-005-603	Bond Paying Agent Fees	\$ 1,026	\$ 900	\$ 900	\$ 1,000
	Total Debt Service	\$ 243,920	\$ 237,496	\$ 237,496	\$ 245,597
05-4-005-701	Incentive Commitments	\$ 70,590	\$ 45,000	\$ -	\$ 45,000
05-4-005-710	Property Sales Expenses	\$ 156	\$ 3,000	\$ 2,000	\$ 5,000
	Total Other	\$ 70,746	\$ 48,000	\$ 2,000	\$ 50,000
05-4-005-801	Spec Building	\$ 160,444	\$ 600,000	\$ 2,310	\$ 600,000
05-4-005-805	Aerial Photography Project	\$ 20,000	\$ -	\$ -	\$ -
05-4-005-850	Business Park Improvements	\$ -	\$ 545,000	\$ -	\$ 1,167,350
05-4-005-851	Digby Drive - Business Park	\$ 231,539	\$ -	\$ 13,046	\$ -
	Total Capital Outlay	\$ 411,983	\$ 1,145,000	\$ 15,356	\$ 1,767,350
05-4-005-903	Transfer to GF Cap. Projects Fund	\$ -	\$ -	\$ -	\$ 65,000
05-4-005-909	Transfer to WS Cap. Projects Fund	\$ -	\$ -	\$ -	\$ 190,000
	Total Transfers	\$ -	\$ -	\$ -	\$ 255,000
	Total Expenditures	\$ 955,065	\$ 1,731,160	\$ 533,121	\$ 2,626,949

Economic Development

Account Number	Description	Amount
05-4-005-201	Office Supplies	
	- Letterhead and stationary	\$ 316
	- Envelopes	\$ 603
	- Business cards	\$ 167
	- Other	\$ 1,166
		\$ 2,252
229	Tools & Other Supplies	
	- Four (4) wall maps	\$ 800
	- Other	\$ 500
		\$ 1,300
250	Small Equipment	
	- ProCure database	
		\$ 1,000
333	Business Park Maintenance	
	- Mowing	\$ 15,500
	- Garbage collection	\$ 1,600
	- Maintain/replace entrance landscaping	\$ 500
	- Other	\$ 400
		\$ 18,000
501	Advertising	
	- Spec IV listings	\$ 6,000
	- Annual contribution to CTEC for joint advertising/promotions	\$ 12,000
	- Community awareness advertising & chamber maps	\$ 500
	- Direct mail advertising	\$ 5,500
	- Website	\$ 2,000
	- Logo & branding campaign	\$ 10,000
		\$ 36,000
509	Public Notices	
	Brochures and special printings	
		\$ 300
510	Dues & Publications	
	- TEDC annual dues	\$ 350
	- IEDC annual dues - 2 staff	\$ 650
	- Perryman Letter	\$ 350
	- AUSA dues	\$ 150
	- Team Texas dues	\$ 3,000
	- Texas One membership	\$ 1,000
	- Central Texas Ad League	\$ 200
	- NAIOP dues	\$ 300
	- NTCAR dues	\$ 300
	- Local community organization	\$ 600
		\$ 6,900
512	Registration & Tuition	
	- TEDC conferences	\$ 1,250
	- IEDC training	\$ 1,000
	- TEDC sales tax training	\$ 250
	- Industrial Asset Management Council	\$ 2,300
	- Trade show registration	\$ 1,000
	- Other	\$ 1,000
		\$ 6,800
561	Legal Services	
	- Contract preparation, property acquisition, negotiation, & option preparation	
		\$ 10,000
562	Engineering	
	- Soil testing, consulting, platting, surveying & other related services	
		\$ 10,000
570	Special Services	
	- Surveys/studies & professional services	
		\$ 20,000
571	Administrative Reimbursement to General Fund	
	- Reimbursement to the General Fund for administrative & finance services	
		\$ 5,000

Economic Development Continued

Account Number	Description	Amount
05-4-005-572	Audit Fees - Annual audit fees	\$ 1,750
581	Communication Services - Internet access fees \$ 1,000 - Cellular phone \$ 1,600 - Local & long distance service \$ 1,400	\$ 4,000
585	Business Park Lighting - Electric service	\$ 900
588	Water Service - Water service for business park landscaping	\$ 5,000
601	Bond Principal Payments - Principal portion of annual bond payments	\$ 164,329
602	Bond Interest Payments - Interest portion of annual bond payments	\$ 80,268
603	Bond Paying Agent Fees - Fees for bond payment transactions	\$ 1,000
801	Speculative Building - Spec IV finish out	\$ 600,000
850	Business Park Improvements - Design & construction of a road base and set grades for the extension of Digby Drive through Phase II to Wheat Road & also to erect two entrance signs designating Phase II as the Industrial Park	\$ 1,167,350
903	Transfer to City-GF Capital Projects Fund - Cost sharing with the City of Belton for the design of the extension of Commerce Street from Sparta Road to Lake Road	\$ 65,000
909	Transfer to W&S Capital Projects Fund - Cost sharing with the City of Belton for the water line along FM 93	\$ 190,000

Hotel ~ Motel Fund

CITY OF BELTON
Fund Balance Projection
FY 2008

- Hotel/Motel Fund -

Projected Beginning Fund Balance (10-1-2007)		\$233,806
Budgeted Revenues	\$161,200	
Budgeted Expenditures:		
Chamber	\$160,150	
City	<u>\$5,000</u>	
	<u>(\$165,150)</u>	
Net Impact of Budget on Fund Balance		<u>(\$3,950)</u>
Projected Ending Fund Balance	(a)	<u><u>\$229,856</u></u>

(a) Decrease in fund balance is planned, and results from the use of fund balance for non-recurring expenditure.

Hotel/Motel Fund Revenues

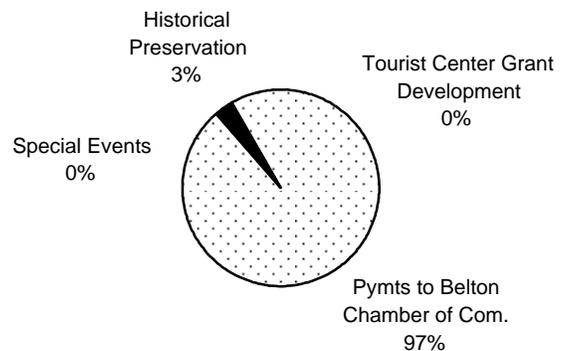
Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
14-3-1400	Hotel/Motel Tax Revenue	\$ 119,568	\$ 150,000	\$ 155,000	\$ 155,000
	Total Hotel/Motel Tax	\$ 119,568	\$ 150,000	\$ 155,000	\$ 155,000
14-3-9100	Interest Income-Bank	\$ 21	\$ -	\$ -	\$ -
14-3-9120	Interest Income-TexPool	\$ 4,576	\$ 7,700	\$ 8,000	\$ 6,200
14-3-9121	Interest Income-TexStar	\$ 2,175	\$ -	\$ -	\$ -
	Total Interest Income	\$ 6,772	\$ 7,700	\$ 8,000	\$ 6,200
	Total Hotel/Motel Revenues	\$ 126,340	\$ 157,700	\$ 163,000	\$ 161,200

Revenue Assumptions:

Hotel/Motel Fund revenues consist primarily of hotel room taxes. The current City hotel occupancy tax rate is 7%. This revenue stream is projected for each ensuing year using trend analysis and current quarterly receipts.

Hotel/Motel Fund Expenditures

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
14-4-014-572	Tourist Center Grant Development	\$ 16,406	\$ -	\$ -	\$ -
14-4-014-700	Pymts to Belton Chamber of Com.	\$ 86,715	\$ 96,368	\$ 96,368	\$ 160,150
14-4-014-710	Special Events	\$ 271	\$ -	\$ -	\$ -
14-4-014-715	Historical Preservation	\$ 721	\$ 10,000	\$ 1,000	\$ 5,000
	Total Hotel/Motel Expenditures	\$104,113	\$106,368	\$97,368	\$165,150



Hotel/Motel

Account Number	Description	Amount
14-4-014-700	Payments to Belton Chamber of Commerce	
	Special Events	
	- July 4th Celebration	\$ 10,000
	- Region 5 NJCAA basketball tournament	\$ 2,000
	- Football playoff games	\$ 300
	- Texas Bass Federation tournament	\$ 2,000
	- Downtown holiday decorations & street banners	\$ 2,000
	<u>Expo Events:</u>	
	- Central Texas State Fair	\$ 1,000
	- Fun Tier Kennel Club	\$ 200
	- American Cutting Horse Association	\$ 2,000
	- Texas Western Fiddling Showcase	\$ 150
	- Jehovah's Witness Convention	\$ 3,000
		\$ 6,350
	Convention & Visitor Services	
	- Visitor packet supplies	\$ 2,000
	- Website fee	\$ 2,500
	- Association dues-TACVB, TAF&E, G.I.F.T., TTI/	\$ 1,500
	- Visitor services coordinator staff support	\$ 35,000
	- Visitor center improvements	\$ 2,000
	- Laptop computer	\$ 1,500
	- Professional development	\$ 2,000
		\$ 46,500
	Marketing & Advertising	
	- Billboards	\$ 21,000
	- Bell County Museum	\$ 7,000
	- Bell County Expo Center	\$ 5,000
- General advertising	\$ 20,000	
- Central Texas Tourism Council Co-op promotion	\$ 10,000	
- Visitor guides	\$ 6,000	
- Logo & branding campaign	\$ 10,000	
- Backlit sign at Expo Center	\$ 1,000	
- 5 Year Strategic Tourism Plan	\$ 6,000	
- Promotional items	\$ 5,000	
	\$ 91,000	
		\$ 160,150
715	Historical Preservation	
	- Flags and Christmas decorations	\$ 5,000

Debt Service Fund

CITY OF BELTON
Fund Balance Projection
FY 2008

- Debt Service Fund -

Projected Beginning Fund Balance (10-1-2007)		\$	106,992
Budgeted Revenues	\$		744,660
Budgeted Expenditures:			
Principal	\$		363,370
Interest	\$		324,620
Fees	\$		6,250
			<u> </u>
		\$	<u>(694,240)</u>
Net Impact of Budget on Fund Balance		<u>\$</u>	<u>50,420</u>
Projected Ending Fund Balance		<u>\$</u>	<u>157,412</u>



Debt Service Fund Revenues

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
15-3-1010	Current Ad Valorem Taxes	\$ 603,008	\$ 604,636	\$ 604,636	\$ 713,034
15-3-1020	Tax Discounts	\$ (12,113)	\$ (12,697)	\$ (12,000)	\$ (14,974)
15-3-1030	Delinquent Ad Valorem Taxes	\$ 15,421	\$ 12,150	\$ 12,150	\$ 12,150
15-3-1040	Penalty & Interest	\$ 11,715	\$ 9,450	\$ 9,450	\$ 9,450
15-3-1050	Payment in Lieu of taxes	\$ -	\$ -	\$ 36,000	\$ -
	Total Ad Valorem Taxes	\$ 618,031	\$ 613,539	\$ 650,236	\$ 719,660
15-3-8135	Transfer from 2003 GO's Fund	\$ 71	\$ -	\$ -	\$ -
	Total Transfers	\$ 71	\$ -	\$ -	\$ -
15-3-9100	Interest Income-Bank	\$ 47	\$ -	\$ -	\$ -
15-3-9120	Interest Income-TexPool	\$ 11,211	\$ 21,000	\$ 12,000	\$ -
15-3-9121	Interest Income-TexStar	\$ 5,173	\$ -	\$ 6,300	\$ -
	Total Interest Income	\$ 16,431	\$ 21,000	\$ 18,300	\$ -
	Total Debt Service Revenue	\$ 634,533	\$ 634,539	\$ 668,536	\$ 719,660

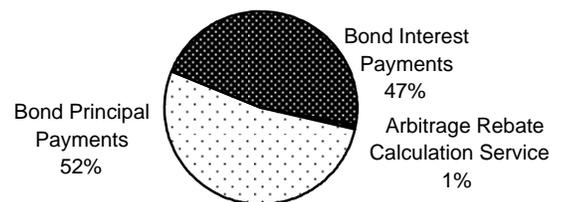
Revenue Assumptions:

Revenues for the Debt Service Fund are generated by ad valorem taxes and related penalties, interest, and discounts. The ad valorem tax rate is comprised of two components: (1) The operations and maintenance (M&O) rate, used to fund activities of the General Fund; and (2) the debt service rate. The debt service rate is computed according to the truth-in-taxation computations established by the State of Texas. The debt service tax rate is basically the amount of payments on general obligation bonds for the coming year divided by the taxable value for the coming year.

Current tax revenue for the Debt Service Fund was computed using a debt service rate of \$.1173 per \$100 of taxable value and a collection rate of 97%. Tax discounts are projected at 2% of the current debt service levy, delinquent tax revenues (40%), and penalty and interest (30%) are calculated as a percentage of the delinquent taxes receivable at the beginning of the fiscal year.

Debt Service Fund Expenditures

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
15-4-015-571	Arbitrage Rebate Calculation Service	\$ 12,720	\$ -	\$ -	\$ 6,250
15-4-015-601	Bond Principal Payments	\$ 343,370	\$ 353,370	\$ 353,370	\$ 363,370
15-4-015-602	Bond Interest Payments	\$ 269,715	\$ 256,780	\$ 256,780	\$ 324,620
	Total Debt Service Expenditures	\$625,805	\$610,150	\$610,150	\$694,240





TIRZ Fund

CITY OF BELTON
Fund Cash Projection
FY 2008

- TIRZ Fund -

Projected Beginning Fund Balance		\$36,603
Budgeted Revenues	\$352,344	
Budgeted Expenditures:		
Debt Service	\$157,748	
Projects	\$50,000	
Transfers	\$110,000	
Façade Grants	\$20,000	
	<u>(\$337,748)</u>	
Net Impact of Budget on Fund Balance		<u>\$14,596</u>
Projected Ending Fund Balance		<u>\$51,199</u>

TIRZ Fund Revenues

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
23-3-1010	City TIRZ	\$ 81,366	\$ 169,586	\$ 158,746	\$ 221,506
23-3-1011	County TIRZ	\$ 41,758	\$ 89,713	\$ 92,435	\$ 128,338
	Total Ad Valorem Tax	\$ 123,124	\$ 259,299	\$ 251,181	\$ 349,844
23-3-9100	Interest Income-Bank	\$ 6	\$ -	\$ -	\$ -
23-3-9120	Interest Income-TeXPool	\$ 1,054	\$ -	\$ 2,200	\$ 2,500
23-3-9121	Interest Income-TeXStar	\$ 525	\$ -	\$ -	\$ -
	Total Interest Income	\$ 1,585	\$ -	\$ 2,200	\$ 2,500
	Total Revenues	\$ 124,709	\$ 259,299	\$ 253,381	\$ 352,344

Revenue Assumptions:

Ad Valorem Tax:

TIRZ ad valorem taxes are generated through the taxation of increased property values in the TIRZ zone. The TIRZ ad valorem property valuations for both the City and County portions for TIRZ revenues are prepared by the Bell County Appraisal District. The tax levy is then computed by applying the tax rate, set by each governing body, to the TIRZ taxable values. (A discussion of the development of the City tax rate is contained in the "Tax and Bond Information" section of this document.)

Interest Income:

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The city will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The project interest earnings for FY 2008 are \$2,500.

TIRZ Fund Expenditures

Account Number	Account Name	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Budget
23-4-023-601	Bond Principal Payments	\$ -	\$ -	\$ -	\$ 95,000
23-4-023-602	Bond Interest Payments	\$ -	\$ -	\$ -	\$ 62,748
	Total Debt Service	\$ -	\$ -	\$ -	\$ 157,748
23-4-023-701	Bell County Museum	\$ 100,000	\$ -	\$ -	\$ -
23-4-023-702	Gin Project	\$ -	\$ -	\$ -	\$ 50,000
23-4-023-703	Façade Grants	\$ -	\$ 43,090	\$ 10,000	\$ 20,000
	Total Other	\$ 100,000	\$ 43,090	\$ 10,000	\$ 70,000
23-4-023-903	Transfer to GF Cap. Projects Fund	\$ -	\$ 135,000	\$ 135,000	\$ 110,000
23-4-023-920	Transfer to Harris Park Fund	\$ -	\$ 100,000	\$ 100,000	\$ -
	Total Transfers	\$ -	\$ 235,000	\$ 235,000	\$ 110,000
	Total Expenditures	\$ 100,000	\$ 278,090	\$ 245,000	\$ 337,748

TIRZ

Account Number	Description	Amount
23-4-023-601	Bond Principal Payments - Principal payments on TIRZ general obligation bonds	\$ 95,000
602	Bond Interest Payments - Interest payments on TIRZ general obligation bonds	\$ 62,748
702	Gin Project - Payment for public improvements related to the Gin property project.	\$ 50,000
703	Façade Grants - Grants for façade improvements made in the historic downtown area.	\$ 20,000
903	Transfer to GF Capital Projects Fund - ½ of preliminary engineering on Commerce Street extension project.	\$ 110,000

TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy, and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. The City's FY 2008 rate is well below both of these limits.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per \$100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

<u>Month of Payment</u>	<u>Penalty</u>	<u>Interest</u>	<u>Total</u>
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

DISCOUNTS

The City Council of Belton has elected to provide that current taxes paid prior to December 31 of the year shall be subject to discounts as follows:

Paid October 1 to October 31	3%
Paid November 1 to November 30	2%
Paid December 1 to December 31	1%

CITY OF BELTON Annual Budget FY 2008

- Tax Structure -

Total Appraised Value		\$ 821,610,708
Less: Totally Exempt Property	\$ (170,714,811)	
Over 65 Exemptions	\$ (9,447,467)	
Cap on Residential Increases	\$ (3,450,035)	
Ag Value Loss	\$ (7,711,088)	
Veterans' Exemptions	\$ (2,372,011)	
Disabled Exemptions	\$ (942,083)	
Charitable Organizations	\$ (119,036)	
Pollution Control	\$ (182,200)	
Total Reductions in Value		\$ (194,938,731)
Taxable Value		<u>\$ 626,671,977</u>
Tax Rate per \$100 Valuation		\$ 0.6550
Estimated Tax Levy		<u>\$ 4,104,701</u>
Estimated Collections at 97%		<u>\$ 3,981,560</u>

- Comparison of Taxable Value, Levy and Rates -

	FY 2005	FY 2006	FY 2007	FY 2008
Taxable Value	\$ 439,678,942	\$ 502,019,398	\$ 569,777,215	\$ 626,671,977
Maint & Oper Tax Rate	\$ 0.5653	\$ 0.5517	\$ 0.5456	\$ 0.5377
Debt Service Tax Rate	<u>\$ 0.1397</u>	<u>\$ 0.1233</u>	<u>\$ 0.1094</u>	<u>\$ 0.1173</u>
Total Tax Rate	\$ 0.7050	\$ 0.6750	\$ 0.6550	\$ 0.6550
Tax Levy	\$ 3,099,737	\$ 3,388,631	\$ 3,732,041	\$ 4,104,701



Each \$1,000,000 of taxable valuation at 97% collection produces \$ 6,354



Each \$0.01 of tax at 97% collection produces \$ 60,787

CITY OF BELTON

Annual Budget

FY 2008

- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	Tax Rate*	Appraised Value	Taxable Value	Tax Levy
FY 1991	1990	\$ 0.8225	\$ 261,130,395	\$ 192,204,459	\$ 1,580,882
FY 1992	1991	\$ 0.8185	\$ 264,076,603	\$ 193,946,188	\$ 1,587,450
FY 1993	1992	\$ 0.8239	\$ 265,669,769	\$ 193,800,269	\$ 1,596,720
FY 1994	1993	\$ 0.8239	\$ 286,972,981	\$ 196,779,138	\$ 1,621,263
FY 1995	1994	\$ 0.8239	\$ 295,089,159	\$ 202,417,839	\$ 1,667,721
FY 1996	1995	\$ 0.7214	\$ 333,615,927	\$ 237,681,604	\$ 1,714,635
FY 1997	1996	\$ 0.7252	\$ 341,527,581	\$ 243,996,112	\$ 1,769,460
FY 1998	1997	\$ 0.7200	\$ 354,346,497	\$ 254,733,472	\$ 1,834,081
FY 1999	1998	\$ 0.7100	\$ 371,900,738	\$ 272,590,935	\$ 1,935,396
FY 2000	1999	\$ 0.7100	\$ 385,634,427	\$ 283,736,431	\$ 2,014,529
FY 2001	2000	\$ 0.6975	\$ 428,138,739	\$ 315,721,359	\$ 2,202,156
FY 2002	2001	\$ 0.6975	\$ 447,228,046	\$ 329,915,935	\$ 2,301,164
FY 2003	2002	\$ 0.6750	\$ 520,863,662	\$ 366,357,119	\$ 2,472,911
FY 2004	2003	\$ 0.7350	\$ 553,603,186	\$ 394,021,318	\$ 2,896,057
FY 2005	2004	\$ 0.7050	\$ 612,116,361	\$ 439,678,942	\$ 3,099,737
FY 2006	2005	\$ 0.6750	\$ 681,292,912	\$ 502,019,398	\$ 3,388,631
FY 2007	2006	\$ 0.6550	\$ 750,068,830	\$ 569,777,215	\$ 3,732,041
FY 2008	2007	\$ 0.6550	\$ 821,610,708	\$ 626,671,977	\$ 4,104,701

* Per \$100 of taxable value.

BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Belton has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year. The Economic Development Sales Tax Bonds have a coverage ratio of 1.5 for issuance of parity debt.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.25 of the maximum tax rate for general obligation debt service. The City's FY 2008 tax rate is well below all of the aforementioned limits.

Assessed Value, 2007 (FY 2008) Tax Roll	\$626,671,977
Limit on Amount Designated for Debt Service	<u> x 1.25%</u>
Legal Debt Limit	\$ 7,833,400
General Obligation Debt Service FY 2008	\$ 688,172

**City of Belton
Annual Budget
FY 2008**

**General Obligation Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/07
		Low	High		
2002 CO's - GO Portion	08/01/2013	4.40%	4.40%	\$ 283,710	\$ 170,230
2003 GO's	08/01/2023	4.15%	4.15%	\$2,480,000	\$ 2,295,000
2005 GO's	08/01/2025	3.54%	3.54%	\$4,500,000	\$ 3,975,000
2007 CO's - GO Portion	08/01/2027	4.13%	4.13%	\$2,230,000	<u>\$ 2,230,000</u>
Total General Obligation Debt Outstanding October 1, 2007					<u>\$ 8,670,230</u>

**CITY OF BELTON
Annual Budget
FY 2008**

**General Obligation Debt
- Schedule of Requirements -**

Fiscal Year	2002 CO's GO Portion		2003 GO's		2005 GO's		2007 CO's GO Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2008	\$ 28,370	\$ 7,490	\$ 100,000	\$ 95,243	\$ 235,000	\$ 140,715	\$ -	\$ 81,354	\$ 363,370	\$ 324,802	\$ 688,172
FY 2009	\$ 28,370	\$ 6,242	\$ 105,000	\$ 91,093	\$ 180,000	\$ 132,396	\$ 50,000	\$ 92,099	\$ 363,370	\$ 321,830	\$ 685,200
FY 2010	\$ 28,370	\$ 4,994	\$ 105,000	\$ 86,735	\$ 190,000	\$ 126,024	\$ 55,000	\$ 90,034	\$ 378,370	\$ 307,787	\$ 686,157
FY 2011	\$ 28,370	\$ 3,745	\$ 115,000	\$ 82,378	\$ 190,000	\$ 119,298	\$ 60,000	\$ 87,763	\$ 393,370	\$ 293,184	\$ 686,554
FY 2012	\$ 28,370	\$ 2,497	\$ 120,000	\$ 77,605	\$ 195,000	\$ 112,572	\$ 65,000	\$ 85,285	\$ 408,370	\$ 277,959	\$ 686,329
FY 2013	\$ 28,380	\$ 1,249	\$ 125,000	\$ 72,625	\$ 195,000	\$ 105,669	\$ 75,000	\$ 82,600	\$ 423,380	\$ 262,143	\$ 685,523
FY 2014			\$ 130,000	\$ 67,438	\$ 225,000	\$ 98,766	\$ 85,000	\$ 79,503	\$ 440,000	\$ 245,707	\$ 685,707
FY 2015			\$ 135,000	\$ 62,043	\$ 230,000	\$ 90,801	\$ 95,000	\$ 75,992	\$ 460,000	\$ 228,836	\$ 688,836
FY 2016			\$ 145,000	\$ 56,440	\$ 230,000	\$ 82,659	\$ 105,000	\$ 72,069	\$ 480,000	\$ 211,168	\$ 691,168
FY 2017			\$ 150,000	\$ 50,423	\$ 240,000	\$ 74,517	\$ 105,000	\$ 67,732	\$ 495,000	\$ 192,672	\$ 687,672
FY 2018			\$ 155,000	\$ 44,198	\$ 250,000	\$ 66,021	\$ 115,000	\$ 63,395	\$ 520,000	\$ 173,614	\$ 693,614
FY 2019			\$ 165,000	\$ 37,765	\$ 255,000	\$ 57,171	\$ 120,000	\$ 58,646	\$ 540,000	\$ 153,582	\$ 693,582
FY 2020			\$ 175,000	\$ 30,918	\$ 260,000	\$ 48,144	\$ 125,000	\$ 53,690	\$ 560,000	\$ 132,752	\$ 692,752
FY 2021			\$ 180,000	\$ 23,655	\$ 270,000	\$ 38,940	\$ 135,000	\$ 48,527	\$ 585,000	\$ 111,122	\$ 696,122
FY 2022			\$ 190,000	\$ 16,185	\$ 275,000	\$ 29,382	\$ 150,000	\$ 42,952	\$ 615,000	\$ 88,519	\$ 703,519
FY 2023			\$ 200,000	\$ 8,300	\$ 265,000	\$ 19,647	\$ 170,000	\$ 36,757	\$ 635,000	\$ 64,704	\$ 699,704
FY 2024					\$ 140,000	\$ 10,266	\$ 175,000	\$ 29,736	\$ 315,000	\$ 40,002	\$ 355,002
FY 2025					\$ 150,000	\$ 5,310	\$ 175,000	\$ 22,508	\$ 325,000	\$ 27,818	\$ 352,818
FY 2026							\$ 180,000	\$ 15,281	\$ 180,000	\$ 15,281	\$ 195,281
FY 2027							\$ 190,000	\$ 7,847	\$ 190,000	\$ 7,847	\$ 197,847
Totals	\$ 170,230	\$ 26,217	\$2,295,000	\$ 903,044	\$3,975,000	\$1,358,298	\$2,230,000	\$1,193,770	\$8,670,230	\$3,481,329	\$ 12,151,559

**City of Belton
Annual Budget
FY 2008**

**Water & Sewer Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/07
		Low	High		
1999 Refunding - W&S Portion	08/01/2017	3.10%	4.65%	\$2,107,582	\$ 1,327,750
2002 Refunding - W&S Portion	08/15/2016	3.35%	3.35%	\$2,301,140	\$ 570,000
2002 CO's - W&S Portion	08/01/2022	4.40%	4.40%	\$4,360,449	\$ 4,050,770
2005 Refunding - W&S Portion	08/15/2007	3.54%	3.54%	\$ 451,943	\$ 433,985
2007 CO's - W&S Portion	08/01/2027	4.13%	4.13%	\$1,420,000	<u>\$ 1,420,000</u>
Total Revenue Debt Outstanding October 1, 2007					<u>\$ 7,802,505</u>

**CITY OF BELTON
Annual Budget
FY 2008
Water & Sewer Debt
- Schedule of Requirements -**

Fiscal Year	1999 Refunding Revenue Portion		2002 Refunding Revenue Portion		2002 CO's Revenue Portion		2005 Refunding		2007 CO's Revenue Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2008	\$ 5,000	\$ 59,147	\$ 55,000	\$ 18,174	\$ 180,130	\$ 178,197	\$ 140,671	\$ 15,363	\$ 10,000	\$ 51,804	\$ 390,801	\$ 322,685	\$ 713,486
FY 2009	\$ 5,000	\$ 58,939	\$ 60,000	\$ 16,247	\$ 192,130	\$ 170,271	\$ 143,664	\$ 10,383	\$ 10,000	\$ 58,233	\$ 410,794	\$ 314,073	\$ 724,867
FY 2010	\$ 5,000	\$ 58,726	\$ 60,000	\$ 14,237	\$ 196,130	\$ 161,817	\$ 149,650	\$ 5,298	\$ 10,000	\$ 57,820	\$ 420,780	\$ 297,898	\$ 718,678
FY 2011	\$ 162,250	\$ 58,511	\$ 60,000	\$ 12,227	\$ 208,630	\$ 153,188			\$ 10,000	\$ 57,407	\$ 440,880	\$ 281,333	\$ 722,213
FY 2012	\$ 174,050	\$ 51,616	\$ 60,000	\$ 10,217	\$ 216,630	\$ 144,008			\$ 10,000	\$ 56,994	\$ 460,680	\$ 262,835	\$ 723,515
FY 2013	\$ 177,000	\$ 44,044	\$ 65,000	\$ 8,124	\$ 228,620	\$ 134,476			\$ 10,000	\$ 56,581	\$ 480,620	\$ 243,225	\$ 723,845
FY 2014	\$ 188,800	\$ 36,301	\$ 70,000	\$ 5,863	\$ 261,000	\$ 124,417			\$ 10,000	\$ 56,168	\$ 529,800	\$ 222,749	\$ 752,549
FY 2015	\$ 194,700	\$ 27,899	\$ 70,000	\$ 3,518	\$ 273,000	\$ 112,933			\$ 10,000	\$ 55,755	\$ 547,700	\$ 200,105	\$ 747,805
FY 2016	\$ 203,550	\$ 19,139	\$ 70,000	\$ 1,173	\$ 281,000	\$ 100,921			\$ 10,000	\$ 55,342	\$ 564,550	\$ 176,575	\$ 741,125
FY 2017	\$ 212,400	\$ 9,877			\$ 361,000	\$ 88,557			\$ 10,000	\$ 54,929	\$ 583,400	\$ 153,363	\$ 736,763
FY 2018					\$ 321,000	\$ 72,673			\$ 150,000	\$ 54,516	\$ 471,000	\$ 127,189	\$ 598,189
FY 2019					\$ 309,000	\$ 58,549			\$ 150,000	\$ 48,321	\$ 459,000	\$ 106,870	\$ 565,870
FY 2020					\$ 325,000	\$ 44,953			\$ 150,000	\$ 42,126	\$ 475,000	\$ 87,079	\$ 562,079
FY 2021					\$ 341,000	\$ 30,653			\$ 150,000	\$ 35,931	\$ 491,000	\$ 66,584	\$ 557,584
FY 2022					\$ 356,500	\$ 15,649			\$ 150,000	\$ 29,736	\$ 506,500	\$ 45,385	\$ 551,885
FY 2023									\$ 105,000	\$ 23,541	\$ 105,000	\$ 23,541	\$ 128,541
FY 2024									\$ 110,000	\$ 19,205	\$ 110,000	\$ 19,205	\$ 129,205
FY 2025									\$ 115,000	\$ 14,662	\$ 115,000	\$ 14,662	\$ 129,662
FY 2026									\$ 120,000	\$ 9,912	\$ 120,000	\$ 9,912	\$ 129,912
FY 2027									\$ 120,000	\$ 4,955	\$ 120,000	\$ 4,955	\$ 124,955
Totals	\$ 1,327,750	\$ 424,199	\$ 570,000	\$ 89,780	\$ 4,050,770	\$ 1,591,262	\$ 433,985	\$ 31,044	\$ 1,420,000	\$ 843,938	\$ 7,802,505	\$ 2,980,223	\$ 10,782,728

**City of Belton
Annual Budget
FY 2008**

**Economic Development Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/07
		Low	High		
1997 CO's - Taxable Series	08/01/2012	6.30%	7.50%	\$ 840,000	\$ 385,000
1999 Refunding - ED Portion	08/01/2017	3.10%	4.65%	\$ 978,497	\$ 927,250
2005 Refunding - ED Portion	08/01/2010	3.54%	3.54%	\$ 303,057	<u>\$ 291,015</u>
Total Revenue Bonds Outstanding October 1, 2007					<u>\$ 1,603,265</u>

**CITY OF BELTON
Annual Budget
FY 2008**

**Economic Development Debt
- Schedule of Requirements -**

Fiscal Year	1997 Taxable Series		1999 Refunding DC Portion		2005 Refunding DC Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2008	\$ 65,000	\$ 28,670	\$ 5,000	\$ 41,296	\$ 94,329	\$ 10,302	\$ 164,329	\$ 80,268	\$ 244,597
FY 2009	\$ 70,000	\$ 23,893	\$ 5,000	\$ 41,089	\$ 96,336	\$ 6,963	\$ 171,336	\$ 71,944	\$ 243,280
FY 2010	\$ 75,000	\$ 18,713	\$ 5,000	\$ 40,876	\$ 100,350	\$ 3,552	\$ 180,350	\$ 63,141	\$ 243,491
FY 2011	\$ 85,000	\$ 13,124	\$ 112,750	\$ 40,661			\$ 197,750	\$ 53,785	\$ 251,535
FY 2012	\$ 90,000	\$ 6,750	\$ 120,950	\$ 35,869			\$ 210,950	\$ 42,619	\$ 253,569
FY 2013			\$ 123,000	\$ 30,608			\$ 123,000	\$ 30,608	\$ 153,608
FY 2014			\$ 131,200	\$ 25,226			\$ 131,200	\$ 25,226	\$ 156,426
FY 2015			\$ 135,300	\$ 19,388			\$ 135,300	\$ 19,388	\$ 154,688
FY 2016			\$ 141,450	\$ 13,299			\$ 141,450	\$ 13,299	\$ 154,749
FY 2017			\$ 147,600	\$ 6,863			\$ 147,600	\$ 6,863	\$ 154,463
Totals	\$ 385,000	\$ 91,149	\$ 927,250	\$ 295,175	\$ 291,015	\$ 20,817	\$ 1,603,265	\$ 407,141	\$ 2,010,406

**City of Belton
Annual Budget
FY 2008**

**TIRZ Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/07
		Low	High		
2007 CO's - TIRZ Portion	08/01/2022	4.13%	4.13%	\$1,715,000	<u>\$ 1,715,000</u>
Total Revenue Bonds Outstanding October 1, 2007					<u>\$ 1,715,000</u>

**CITY OF BELTON
Annual Budget
FY 2008**

**TIRZ Debt
- Schedule of Requirements -**

Fiscal Year	2007 CO's TIRZ Portion		
	Principal	Interest	Total
FY 2008	\$ 95,000	\$ 62,566	\$ 157,566
FY 2009	\$ 90,000	\$ 66,906	\$ 156,906
FY 2010	\$ 90,000	\$ 63,189	\$ 153,189
FY 2011	\$ 95,000	\$ 59,472	\$ 154,472
FY 2012	\$ 100,000	\$ 55,548	\$ 155,548
FY 2013	\$ 105,000	\$ 51,419	\$ 156,419
FY 2014	\$ 110,000	\$ 47,082	\$ 157,082
FY 2015	\$ 110,000	\$ 42,539	\$ 152,539
FY 2016	\$ 115,000	\$ 37,996	\$ 152,996
FY 2017	\$ 120,000	\$ 33,246	\$ 153,246
FY 2018	\$ 125,000	\$ 28,291	\$ 153,291
FY 2019	\$ 130,000	\$ 23,128	\$ 153,128
FY 2020	\$ 140,000	\$ 17,759	\$ 157,759
FY 2021	\$ 145,000	\$ 11,977	\$ 156,977
FY 2022	\$ 145,000	\$ 5,989	\$ 150,989
Totals	\$ 1,715,000	\$ 607,107	\$ 2,322,107



CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Belton capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and the maintenance shop. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

An example of a one-time or non-recurring capital outlay would be the water tank included in this budget. These types of expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of budgeted capital outlay budgeted out of operating funds for FY 2008 appears on the immediately following pages.

Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding. CO's were issued in 2000, 2003, and 2007 to fund water, sewer and drainage projects. GO Bonds were issued in 2003, 2005, and 2007 to fund street projects and critical public safety enhancements, including building a new fire station with a police substation, purchasing needed fire vehicles and equipment, and renovating the existing fire station.

The City utilizes **capital project funds** to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. This serves to improve scheduling while avoiding the difficulties encountered with re-appropriation of partially completed projects in the annual budget cycle. The capital project funds are detailed later in this section.

For FY 2008, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction not materially affecting operational costs due to their new condition.



CITY OF BELTON
Capital Outlay from Operating Funds
FY 2008

Department/Division	Amount	New	Replacement	Impact on Operating Budget
GENERAL FUND				
<u>01-052: Police - Operations</u>				
Three (3) patrol units - equipped	\$ 84,000		✓	\$ 24,000
<u>01-053: Police - CID</u>				
Two (2) unmarked police units	\$ 31,550		✓	\$ 16,000
<u>01-080: Streets</u>				
Handheld global positioning station	\$ 3,000	✓		
Water tank	\$ 5,000	✓		
Zero turn mower	\$ 8,500		✓	\$ 300
1/2 Ton pickup	\$ 15,000		✓	\$ 2,250
Street sign project (year 1 of 2)	\$ 25,000		✓	
<u>01-091: Parks - Operations</u>				
Zero turn mower	\$ 8,500	✓		\$ 300
Trail overlay @ Heritage Park	\$ 12,650		✓	
Total General Fund	\$ 215,200			\$ 42,850
WATER & SEWER FUND				
<u>02-210: Water</u>				
Handheld global positioning station	\$ 4,500	✓		
3/4 Ton crew cab pickup w/utility bed	\$ 28,000		✓	\$ 2,250
Total Water & Sewer Fund	\$ 32,500			\$ 2,250

CITY OF BELTON
- General Capital Projects Fund -
FY 2008

Estimated Balance October 1, 2007	\$	322,626
 Projects:		
Finance Building Remodel	\$	25,000
Huey Road	\$	63,261
Liberty Valley	\$	19,676
Design and Development Standards	\$	60,000
Lake-to-Lake Road ROW	\$	10,000
Other Street Projects	\$	144,689
Total General Capital Projects	\$	322,626
Estimated Balance September 30, 2008	\$	-

Finance Building Remodel

Project Description: Remodeling of City owned building, which had formerly been leased to third party tenant. Costs include architect, contractor, furnishings and moving into building. This project was begun in FY 2007, and will be completed in early FY 2008.

Benefit: City Hall was built in 1967, and in the four decades since then, it has become increasingly cramped and short of meeting space. The old Police Station on Davis Street has been leased by the Central Texas Council of Governments since 1992. CTCOG purchased its own building in 2006, making the building available for City use. Approximately ½ of the staff located in City Hall will relocate to this building, relieving crowding at City Hall, and providing improved working space at both buildings. The Utility Billing department will relocate to this building as well, and utility customers will benefit from improved customer access at the new building entrance, with ramp and automatic door openers. The most attractive feature for customers will be the addition of a drive-through window, and night deposit drop.

Impact on Operating Budget: Operating costs for this building, including insurance, maintenance, utilities and supplies are included in the Finance Department budget (01-4-031).

Huey Road & Liberty Valley

Project Description: Funding for City's share of extension of Huey Road, and streets in the Liberty Valley subdivision.

Benefit: As development projects occur, opportunities are presented for the City to extend and expand its street and drainage system. In addition, City policies require that the city participate in certain street extensions.

Impact on Operating Budget: Street maintenance costs are paid out of the Street department in the General Fund. New streets will not immediately increase operating costs, but costs will occur as streets age and reach the end of their useful life.

CITY OF BELTON

- General Capital Projects Fund -

FY 2008

Design & Development Standards

Project Description: Engage consultant to create a development and design manual.

Benefit: Revised standards will address inadequate zoning districts, signage, landscaping and building materials, as well as protection of historical assets to promote preservation and enhancement of the unique character of Belton.

Impact on Operating Budget: This project is a one-time cost with no direct impact on operating costs.

Lake-to-Lake Road ROW

Project Description: Funding for the acquisition of right-of-way for a future road between Lake Belton and Lake Stillhouse.

Benefit: This project is still in the planning and development stages and funding is for purchase of right-of-way as it becomes available. The planned road will provide a major thoroughfare for north-south traffic on the western side of the City. Much of the City's current and projected growth is occurring in this area, and an alternate north-south route will help to alleviate traffic on Main Street/Highway 317.

Impact on Operating Budget: This project is still in the planning phase, and does not impact operating budgets at this time.

Other Street Projects

Project Description: Funding for replacement and renovation of existing residential streets as they are designated and crew time allows.

Benefit: Rebuilding of small sections of existing residential streets occurs when they are beyond normal maintenance methods, or when rebuilding the street coincides with another construction project, such as utility line projects.

Impact on Operating Budget: Street maintenance costs are paid out of the Street department in the General Fund, and costs accelerate as streets age and reach the end of their useful life. Rebuilding aging streets will reduce operating costs and free crew time for other projects and tasks.

CITY OF BELTON
- General Capital Equipment Fund -
FY 2008

Estimated Balance October 1, 2007	\$	369,005
Funding from General Fund	\$	<u>100,000</u>
Total Funds Available	\$	469,005

Projects:

Code Enforcement Software	\$	10,500	
Development Services Computer Equipment	\$	5,700	
Fire Department Computer Equipment	\$	10,000	
Sweeper for Hike & Bike Trail	\$	10,000	
Website	\$	9,500	
Street Department Equipment	\$	<u>227,314</u>	
Total General Capital Equipment	\$	<u>273,014</u>	
Estimated Balance September 30, 2008	\$	<u>195,991</u>	

Code Enforcement Software

Description: Purchase software to facilitate tracking of code enforcement issues and cases.

Benefit: Automating the tracking of code enforcement issues will increase productivity of the Code Enforcement Officer. Additionally, the resulting compilation of code enforcement data base will improve citizen response by identifying problem areas and repeat violators.

Impact on Operating Budget: Annual maintenance agreement costs for this software are estimated at \$750.

Development Services Computer Equipment

Description: Purchase computer equipment for GIS mapping system.

Benefit: This equipment will replace and/or upgrade the existing GIS hardware system.

Impact on Operating Budget: Annual maintenance and supply costs for this equipment are estimated at \$250.

Fire Department Computer Equipment

Description: Computer equipment to be mounted in Fire and EMS apparatus.

Benefit: This equipment will allow manual paperwork to be automated via mobile data terminals. Additionally, maps and building plans can be accessed via these terminals. This is a first step in computerizing emergency response vehicles.

Impact on Operating Budget: This equipment will eliminate the duplicate work of entering manual paperwork forms into the computer system. One-time entry will free up staff time and make reports available quicker. Also, the availability of maps and building plans in emergency vehicles will improve emergency response time and effort. Annual supplies and maintenance for this equipment are estimated at \$500.

CITY OF BELTON

- General Capital Equipment Fund -

FY 2008

Sweeper for Hike & Bike Trail

Project Description: Small sweeper to sweep debris from the Hike & Bike Trail.

Benefit: Keeping the trail clean enhances its use by making it more inviting to users, and by providing an aesthetically pleasing environment for citizens and visitors.

Impact on Operating Budget: Mechanization of trail cleaning will eliminate manual cleaning of the trail, thereby increasing staff productivity. Annual supplies, maintenance and insurance on this equipment are estimated at \$300.

Web Site

Description: New City website.

Benefit: The City's current website is in need of a complete restructure. The City received a \$3,000 grant toward a website "makeover". The new website will reflect Belton's historical and western heritage, and be a more useful tool for citizens and employees. Departments will have the ability to maintain their own web pages, thereby keeping the site content current and meaningful. Included in the website package are components for reporting and tracking of citizen concerns, a document center, and an archive center. The website project was begun in FY 2007, and the new website will launch in mid FY 2008.

Impact on Operating Budget: Annual fees for the website will be \$6,300, and are budgeted in the Finance Department budget, line item 01-4-031-570.

Street Department Equipment

Project Description: Motor grader and mowing equipment for the Street Department.

Benefit: This equipment will replace aging equipment which has become expensive and difficult to maintain. Keeping equipment current improves employee productivity by reducing downtime and repairs.

Impact on Operating Budget: These are replacement units, and annual supplies, maintenance and insurance on this equipment are estimated at \$1,000, which is embedded in the Street Department's operating budget.

CITY OF BELTON
- Water & Sewer Capital Projects Fund -
FY 2008

Estimated Balance October 1, 2007	\$	104,301
Developer Contributions	\$	100,000
Funding from Water & Sewer Fund	\$	<u>30,000</u>
Total Funds Available	\$	234,301

Projects:

Water & Sewer Engineering Projects	\$	39,000	
Downtown Grinder Project	\$	100,000	
Development Projects	\$	<u>95,301</u>	
Total Water & Sewer Capital Projects	\$	<u>234,301</u>	
Estimated Balance September 30, 2008	\$	<u>234,301</u>	

W&S Engineering Projects

Project Description: Engage consultant to provide a variety of engineering services for the City's water and sewer system, including creating maps system components, preparing a rate study, and preparing master plans.

Benefit: Digital maps will provide accurate information to developers, citizens and staff in a readily accessible manner. The last rate study was done in 2002, and an update is needed to ensure that rates are adequate to cover existing and future costs. The master plan will provide a roadmap for the future of the water and sewer system development. All of these studies and services will help to ensure that the water and sewer system is in good operating condition, with future expansion, replacement and maintenance methodically planned and anticipated.

Impact on Operating Budget: These projects are one-time costs with no direct impact on operating costs.

Downtown Grinder Pump Project

Project Description: Construction and installation of a grinder pump in the sewer collection system in the downtown area which services the County jail.

Benefit: Inmates at the County jail frequently flush items into the City's sewer system which are not sewage (clothing, food wrappers, etc.), thereby blocking the sewer system. This grinder pump is designed to grind this material into smaller pieces which will pass through the system, eliminating blockage of the sewer system in this area of town. Bell County has agreed to fund the estimated project cost of \$100,000.

Impact on Operating Budget: Operating costs should decrease as a result of this pump, as blockages result in manpower overtime costs when staff is called out to unblock the lines.

CITY OF BELTON
- Water & Sewer Capital Projects Fund -
FY 2008

Development Projects

Project Description: Extension of water and sewer main to new development projects.

Benefit: As development projects occur, opportunities are presented for the City to extend and expand its utility system. In addition, City policies require that the City participate in certain utility extensions.

Impact on Operating Budget: The impact on operating costs in the near future will be minimal, adding only marginally to water purchases and sewer treatment costs, both of which will be offset by increased water and sewer revenues. However, these extensions will continue to place strain on existing manpower making future additional manpower costs likely.

CITY OF BELTON

- 2007 Certificates of Obligation -

FY 2008

	<u>General Fund</u>	<u>Water & Sewer</u>	<u>TIRZ</u>
Bond Proceeds	\$ 2,205,000	\$ 1,400,000	\$ 1,695,000
<u>Commitments/Estimates:</u>			
Building Projects	\$ (805,000)	\$ -	\$ -
Street Projects	\$ (800,000)	\$ -	\$ (650,000)
Drainage Projects	\$ (500,000)	\$ -	\$ -
Park Projects	\$ (100,000)	\$ -	\$ -
Water & Sewer Projects	\$ -	\$ (1,400,000)	\$ (1,045,000)
Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Building Projects

Project Description: Renovation and remodeling of City Hall, and construction of a new maintenance building.

Benefit:

- City Hall was built in 1967, and in the four decades since then, it has become increasingly cramped and short of meeting space. Following the relocation of the Finance and Utility departments to the building on South Davis, City Hall will be renovated to provide the remaining departments with more useable work space and improve the appearance of the building.
- The Maintenance department is currently located in a series of tin buildings that have been cobbled together over the years at the Public Works Center. This department is in dire need of an area to work on large vehicles and equipment, out of the weather, in a well-lit and ventilated space.

Impact on Operating Budget: The City Hall project is a renovation, and will not increase operating costs. Electricity costs are projected to decrease as higher efficiency lighting is installed. The Maintenance building will be a replacement structure, but the existing structure is of such poor quality that operating costs will likely increase with the new facility as amenities such as water fountains, safety systems, computer systems, and improved equipment are added. The increase in operating costs is estimated at \$5,000, which will be added to the department's FY 2009 budget.

Street Projects

Project Description: Replacing, renovating and extending existing streets and roads.

Benefit:

- The extension of 9th Avenue will provide another connection between Main Street and Loop 121, relieving congestion on Main Street.
- Street replacement projects will rebuild existing residential streets where maintenance alone no longer provides adequate road surfacing. These streets will be completely rebuilt, to include base, paving and curbing.
- Additional funding for the Central Avenue project, to supplement the funding from the 2005 GO bond issue.

Impact on Operating Budget: The projects for replacement or improvement of existing streets will not initially impact direct operating costs. These improvements will serve to decrease short-term maintenance costs in the Street department, allowing limited budget funding for repairs and maintenance to be used on other City streets. The extension projects will increase electricity costs as street lights are added to the City street light inventory.

CITY OF BELTON

- 2007 Certificates of Obligation -

FY 2008

Drainage Projects

Project Description: Construction of a major detention pond in the Miller Heights area, as well as other minor drainage structures as needed,

Benefit: As commercial development increases, it places strain on the existing drainage system and structures. This new drainage detention facility will improve drainage in the area and reduce the possibility of flooding.

Impact on Operating Budget: These earthen structures will not impact direct operating costs, but are expected to marginally decrease infiltration and inflow, which reduces costs by reducing the amount of sewage treatment costs.

Park Projects

Project Description: Construction of a splash pad facility in south Belton.

Benefit: In 2007, the City opened a splash pad in the Harris Park. The facility was an immediate and huge success, drawing large numbers of citizens and visitors to Belton during the summer. A smaller splash pad facility will be built in south Belton, an area identified in the Park Master Plan as lacking in park space.

Impact on Operating Budget: The new splash pad will add an estimated \$2,500 annually in operating costs to the Parks Department for supplies, electricity, and maintenance materials. Additional park facilities also place strain on existing manpower making future additional manpower costs likely.

Water & Sewer Projects

Project Description: Replacing and extending existing water and sewer lines and mains.

Benefit:

- The Connell project will upgrade the current 2" water and sewer lines to 8" lines, and add fire protection from US 190 to Loop 121.
- The IH-35/East FM 93 project will upgrade the current substandard water line to 12", provide a loop for fire protection in the industrial area, and extend a distance of 3,800 feet.
- The West FM 93 project will extend a 10" sewer line by 1,600 feet, including boring of Loop 121 and FM 93.
- The Hilltop, Walker, & Downing projects will replace problem sewer lines in several existing neighborhoods.
- The West US 190 project will extend 10" sewer south from the Belton Business Park 750 feet, including boring of US 190.
- Lampasas River Wastewater Treatment Plant project will provide the preliminary design study for a sewer plant in the Lampasas River basin.

Impact on Operating Budget: The projects for replacement or improvement of existing water and sewer lines will not initially impact direct operating costs. These improvements will serve to decrease short-term maintenance costs in the Water and Sewer departments, allowing limited budget funding for repairs and maintenance to be used on other City facilities. The extension projects will marginally increase operating costs, as utility services expand to these areas. These increases will be offset by increasing revenues from these new services.

CITY OF BELTON

- 2005 General Obligation Bonds - FY 2008

	Streets	Parks
Estimated Balance October 1, 2007	\$ 1,005,834	\$ 84,306
<u>Commitments/Estimates:</u>		
In-House Streets	\$ (607,258)	\$ -
UMHB Streets	\$ (82,876)	\$ -
Downtown Streets	\$ (315,700)	\$ -
South Belton Park	\$ -	\$ (84,306)
Estimated Balance September 30, 2008	<u>\$ (1,005,834)</u>	<u>\$ (84,306)</u>

Street Projects

Project Description: Funds a variety of street projects including major streets, local and collector streets, UMHB area streets, and street enhancements in Downtown Belton. All of these projects are to replace and/or renovate existing streets and roads.

Benefit:

- The in-house street projects will rebuild existing residential streets where maintenance alone no longer provides adequate road surfacing. These streets will be completely rebuilt, to include base, paving and curbing.
- Streets bounding the University of Mary Hardin Baylor campus need to be rebuilt, and widened and rerouted in some sections. Improvement of these streets will improve traffic flow and enhance driver safety, as well as alleviating congestion on Main Street.
- Enhancements to Central Avenue in the downtown area will include new paving, curbing, sidewalks and vintage street lighting, mirroring the improvements surrounding the Courthouse square. These improvements will provide an aesthetically pleasing gateway into the City.

Impact on Operating Budget: All of these improvements are replacements of existing streets and will not initially impact direct operating costs. These improvements will serve to decrease short-term maintenance costs in the Street department, allowing limited budget funding for repairs and maintenance to be used on other City streets.

Park Projects

Project Description: Funds the construction of a new community park in south Belton.

Benefit:

- A new community park will be located in south Belton, an area identified in the Park Master Plan as lacking in park space. Funding here will be supplemented with a Texas Parks & Wildlife grant, awarded in 2006. Construction of this park should be completed in 2008.

Impact on Operating Budget:

- South Park will add an estimated \$1,000 annually in operating costs to the Parks Department for supplies and maintenance materials. Additional park facilities also place strain on existing manpower making future additional manpower costs likely.

ORDINANCE NO. 2007-28

AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008.

WHEREAS, the budget for the fiscal year beginning October 1, 2007, and ending September 30, 2008, and containing expenditures as follows: General Fund - \$8,651,564, Water & Sewer Fund - \$4,225,386, Economic Development Fund - \$2,626,949, Hotel/Motel Fund - \$165,150, Debt Service Fund - \$694,240, and TIRZ Fund - \$337,748, was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2007, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 11th day of September, 2007.



Jim Covington, Mayor

ATTEST:



Connie Torres, City Clerk

TAX ORDINANCE NO. 2007-29

AN ORDINANCE LEVYING AD VALOREM TAX FOR PAYMENT OF OUTSTANDING DEBTS OF THE CITY OF BELTON FOR THE FISCAL YEAR 2008 (TAX YEAR 2007), TOGETHER WITH INTEREST THEREON, LEVYING TAXES FOR GENERAL FUND PURPOSES, AS PROVIDED BY THE STATUTES OF TEXAS; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING FOR EARLY PAYMENT DISCOUNTS; PROVIDING FOR A PENALTY AND INTEREST ON ALL DELINQUENT AD VALOREM TAXES; AND PROVIDING THAT IF ANY PART OF THIS ORDINANCE BE HELD INVALID BY COURT, SUCH FINDING SHALL NOT AFFECT ANY OTHER PART OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON:

SECTION ONE: That there shall be and is hereby levied a City Ad Valorem Tax for the fiscal year 2008 (tax year 2007), on all property, real and personal, with the exception of personal vehicles, within the Corporation Limits of the City of Belton, not exempt from taxation by the laws of the State of Texas, as follows, to wit:

1. For the purpose of paying the general current expenses of the City Government the sum of \$.5377 on the \$100.00 assessed valuation.
2. For the purpose of paying interest and creating a Sinking Fund to pay all outstanding indebtedness of the City of Belton, at maturity, as required by the Constitution and Statutes of the State of Texas, the sum of \$.1173 on the \$100.00 valuation of property assessed in the City of Belton.

SECTION TWO: That all taxes levied herein shall be due and payable on the 1st day of October, 2007.

SECTION THREE: That taxes permitted under this ordinance shall be due on October 1, 2007 and if not paid on or before January 31, 2008, shall immediately become delinquent, and there shall be and is hereby assessed against each such person and property, a penalty as provided by State statutes.

SECTION FOUR: That the following discounts shall apply for early payment of taxes: (1) three percent if the tax is paid in October or earlier; (2) two percent if the tax is paid in November; and (3) one percent if the tax is paid in December.

SECTION FIVE: All taxes shall become a lien upon the property against which assessed, and the City Assessor and Collector of the City of Belton is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Belton, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by State Statute.

SECTION SIX: All taxes herein levied are made payable in current moneys of the United States of America.

SECTION SEVEN: IT IS FURTHER ORDERED AND PROVIDED that in case any section, phrase or sentence of this ordinance shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this ordinance.

PASSED AND APPROVED this the 11th day of September, 2007, at a regular meeting of the City Council of the City of Belton, there being a quorum present, by the vote of 7 ayes and 0 nays, and approved by the Mayor on the date above set out.



Jim Covington, Mayor

ATTEST:



Connie Torres, City Clerk

ORDINANCE NO. 2007-26

AN ORDINANCE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 16 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.

This Ordinance shall take effect and be in full force and effect as of the date of its passage, subject to the requirements of publication set forth in the Charter of the City of Belton.

PASSED AND APPROVED this the 11th day of September, 2007.


Jim Covington, Mayor

ATTEST:


Connie Torres, City Clerk

CITY OF BELTON
FEE & RATE SCHEDULE
(Effective 10-01-07)

Sec. 2-29

Lena Armstrong Public Library Fees (Fee Ordinance #2007-26)

Book Sales	\$0.25-\$5.00 or donation; older books market value
Books:	
Late	\$0.10 per book per day, plus cost for mailing late notice (\$1.00)
Late Audio	\$0.50 per book per day, plus cost for mailing late notice (\$1.00)
Lost/damaged	
Adult Books	Replacement cost plus processing fee; minimum of \$25.00 (\$1.00 for materials)
Children's Books	Replacement cost plus processing fee (\$1.00 for materials)
Copies:	
Photocopy	\$0.20 per page
Copies from Network Printers:	
Black & white printer	\$0.20 per page
Color printer	\$2.50 per page
Copies of Photographs:	
Black & white	\$0.20 per page
Color, Library printer	\$2.50 per page
Color, Belton Printing	\$5.00 staff time, plus actual cost of Belton Printing
Scanning	
Print/e-mail	\$0.50 per page
Edit	\$2.00 per page
Diskettes	\$1.50 each
Interlibrary Loan	Postage cost (kept at Library to pay for return postage)
Library Card	First one is free, additional cards \$3.00 each
Publication of Information	Library provided complimentary copy of publication
Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost, and personnel cost
Videos:	
Late	\$0.50 plus cost for mailing late notice (\$1.00)
Not rewound	\$1.00
Returned in book drop	\$1.00

Sec. 3-29

Limitation of Number of Animals (Fee Ordinance #2007-26)

Permit fee for animals in excess of limitation shall be \$25.00 annual fee.

Sec. 4-33

Building Permit Fees (Fee Ordinance #2006-33)

Residential/Commercial New Construction

0-10,000 sq. feet	\$.10 per sq. foot
Over 10,000 sq. feet	Fee above plus \$.05 per additional sq. foot or portion thereof
Multifamily > 2 units	\$10.00 per unit fee additional

Residential/Commercial Remodel/Additions

0-1,000 sq. feet	\$75.00
Each additional 1,000 sq. feet	\$25.00 per additional 1,000 sq. foot or portion thereof

**City of Belton Fee & Rate Schedule
Effective 10/1/07**

Demolition by Owner (Fee Ordinance #2003-35)

Basic permit \$50.00 plus \$300.00 cash deposit or \$1,000.00 surety bond

Demolition by City (Fee Ordinance #2007-26)

Equipment cost \$200.00/hour per piece of City equipment (includes operator) + 20% of disposal costs

Additional personnel cost \$50.00/hour per City employee

House Moving Permits (Fee Ordinance #2004-40)

Basic Permit \$100.00 plus \$300.00 cash deposit or \$1,000.00 surety bond

Moving In Permits (Mobile Home Installation) (Fee Ordinance #2004-40)

\$100.00

Contractor Registration (Fee Ordinance #2004-40)

\$50.00

Sign Permits (Fee Ordinance #2004-40)

On premises \$50.00

Off premises \$1,000.00

Portable/temporary \$50.00

Commercial Vent Hood Inspections \$25.00

Sec. 4-144 **Electrical Permit Fees** (Fee Ordinance #2006-33)

Basic Permit Fee \$25.00 + fees below

Up to 400 amps \$10.00

Over 400 amps \$20.00

110 Circuits \$2.00

220 Circuits \$3.00

Equipment Motors (½ to 50 HP) \$10.00

Equipment Motors (Over 50 HP) \$20.00

Signs \$15.00

**City of Belton Fee & Rate Schedule
Effective 10/1/07**

	Temporary Pole	\$20.00
	Pool Bonding/Grounding	\$10.00
	Mobile Home	\$20.00
	Meter Loop/Service Charge	\$20.00
	Reinspection Fee	\$50.00
Sec. 4-206	<u>Plumbing Permit Fees</u> (Fee Ordinance #2005-41)	
	Basic Permit Fee	\$25.00 + fees below
	Per Fixture	\$3.00
	Water Heater	\$5.00
	Gas System (up to 5 outlets)	\$6.00
	Per Added Outlet	\$1.00
	Lawn Sprinkler System (per head)	\$1.00
	Sewer/Water Yard Line	\$5.00
	Gas Test	\$5.00
	LPG Tank (propane) installation	\$25.00 per tank
	Water Heater Replacement (base fee only)	\$15.00
	Reinspection Fee	\$50.00
Sec. 4-227	<u>Swimming Pools</u> (Fee Ordinance #2002-41)	
	Above ground	\$25.00
	In ground	\$75.00
	Commercial/Institutional	\$100.00
Sec. 4-351	<u>Mechanical Permits</u> (Fee Ordinance #2005-41)	
	Basic Permit Fee	\$25.00 + fees below
	Each heating unit	\$15.00
	Each refrigeration unit	\$15.00
	Replacement of heating or	\$15.00

**City of Belton Fee & Rate Schedule
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refrigeration unit	
Modification of system, per air opening	\$1.00
Each commercial vent hood	\$5.00
Each commercial refrigeration system	\$5.00
Any commercial work requiring inspection but not listed above	\$15.00
Any residential work requiring inspection but not listed above	\$15.00
Reinspection Fee	\$50.00

Sec. 5-3 **Hazardous Material & Major Incident Response Fees** (Fee Ordinance #2002-41)

Booster Truck	\$100.00 per hour, minimum 1 hour
Pumper Truck	\$100.00 per hour, minimum 1 hour
Support Vehicle	\$100.00 per hour, minimum 1 hour
Police Vehicle	\$100.00 per hour, minimum 1 hour
Other (public works, barricades, etc.)	\$25.00
Additional personnel	\$25.00 per hour, minimum 1 hour
City supplied water (per 1,000 gallons as determined by calculation pumping time and rate)	\$5.50 per 1,000 gallons
Ambulance Standby (price per hour w/personnel)	\$25.00 per hour + actual personnel costs
Bulldozer (includes operator)	\$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	\$100.00 per hour, 2 hour minimum
Dump truck (includes operator)	\$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	\$15.00, minimum 3 yards
Other approved absorbent as needed/required	Actual cost + 10%
Other items necessary to control/contain incident	Actual cost + 10%
Disposal of debris	Actual cost

Sec. 6-16 **Fire Marshal Inspection Fees** (Fee Ordinance #2005-41)

City of Belton Fee & Rate Schedule
Effective 10/1/07

Blasting permit (per job/address)	
One day permit	\$50.00
Each additional day	\$25.00
Bond/insurance requirement	\$1,000,000
Fireworks	
Outdoor public display	\$50.00
Repeat performance (same location)	\$10.00
Insurance requirement	\$300,000
Indoor public display (ground burst)	\$50.00
Repeat performance (same location)	\$10.00
Insurance requirement	\$300,000
Fuel Tanks	
Installation	\$40.00 per tank
Removal	\$20.00 per tank
Tank test	\$20.00 per tank
Line Test	\$20.00 per tank
Hospital/Nursing Homes	\$100.00
Day Care Centers	
Less than 25 children	\$25.00
25 to 49 children	\$50.00
50 to 100 children	\$100.00
Day Home, Foster Home, Family Care, Boarding Home, Bed & Breakfast facilities, etc.	\$25.00
Pre-inspection Permits for Open Burning	\$25.00
Carnival/Circus Safety Inspection	\$250.00
Tent Inspections	
Up to 100 occupants	\$25.00
Over 100 occupants	\$50.00
*Other permits	\$25.00
*Other inspections	\$25.00
Reinspection fee (separate)	\$50.00

*Other permits or inspections not listed above required by the 2003 National Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of \$25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.

Sec. 8-71

Solid Waste Collection Rates - Residential (Ordinance #2007-03)

Curbside \$12.38 per month

**City of Belton Fee & Rate Schedule
Effective 10/1/07**

Back Door \$22.87 per month

For multiple residential units (apartments, duplexes, etc.), the monthly charge shall be the number of residential dwelling units time the rate for the type of service provided.

Sec. 8-72 **Solid Waste Collection Rates – Businesses (Hand-Collected)** (Ordinance # 2007-03)

One minute customers \$21.98 per month
 Two minute customers \$43.96 per month
 Three minute customers \$59.37 per month
 Additional minutes \$15.40 per minute

Sec. 8-86 **Solid Waste Collection Rates - Commercial Hauler** (Ordinance #2006-33)

Container Size	Weekly Frequency					
	1	2	3	4	5	6
<u>2 Cubic Yard</u> Maximum Rate	\$ 61.77	\$ 87.38	\$ 114.53	\$ 152.69	\$ 190.94	\$ 229.11
<u>3 Cubic Yard</u> Maximum Rate	\$ 66.89	\$ 115.13	\$ 162.54	\$ 213.77	\$ 261.18	\$ 313.42
<u>4 Cubic Yard</u> Maximum Rate	\$ 81.35	\$ 140.36	\$ 200.07	\$ 259.08	\$ 318.41	\$ 382.17
<u>6 Cubic Yard</u> Maximum Rate	\$ 105.47	\$ 182.94	\$ 259.73	\$ 338.00	\$ 413.93	\$ 496.70
<u>8 Cubic Yard</u> Maximum Rate	\$ 128.64	\$ 229.25	\$ 327.82	\$ 427.08	\$ 529.03	\$ 634.82

Sec. 11-17 **Off-Premises Beer & Wine Retailer Permits** (Ordinance #70687-1)

Fee equal to ½ of the State fee

**City of Belton Fee & Rate Schedule
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Sec. 11-60	<u>Massage Establishment License Fee</u> (Fee Ordinance #2002-41)	
	Annual fee for each establishment	\$1,000.00
Sec. 11-61	<u>Massagist Business Permit Fee</u> (Fee Ordinance #2002-41)	
	Annual fee	\$500.00
Sec. 11-108	<u>Peddlers, Solicitors, Itinerant Merchants Permit Fees</u> (Ordinance #81054)	
	12 month license fee	\$30.00
	One or more agents - license fee above plus \$10.00 for each agent or employee so engaged	
	30 day license fee	\$5.00
	One or more agents - license fee above plus \$1.00 for each agent or employee so engaged.	
Sec. 11-117	<u>Garage Sale Permit Fee</u> (Ordinance #081391-1)	
	\$5.00. (Limited to three times per year.)	
Sec. 15-50	<u>Park Permit /Reservation Fees</u> (Fee Ordinance #2007-26)	
	<u>Park Facilities</u>	\$25.00 per day + clean-up deposit*
	Yettie Polk Park Gazebo	
	Confederate Park Pavilion	
	Heritage Park HEB Pavilion	
	Heritage Park Lions Pavilion	
	Chisholm Trail Park Amphitheater	
	With electricity	\$10.00 additional (limited to two outlets)
	Each additional outlet	\$10.00 additional
	*Clean-up deposit (for each facility)	\$25.00 refundable deposit
	<u>Park Event</u> (events utilizing entire park)	
	Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park	
	Ticketed events	\$250.00 per day + \$100.00 clean-up deposit
	Non-ticketed events	\$50.00 per day + \$50.00 clean-up deposit
	With electricity	\$10.00 additional (limited to two outlets)
	Each additional outlet	\$10.00 additional (i.e. for vendors' use)
	<u>Playing Fields</u> ***	\$25.00 per field per day + clean-up deposit**
	Jaycee baseball field	
	Heritage Park baseball fields	
	Heritage Park soccer field (no lights)	
	Chisholm Trail Park softball fields	
	Chisholm Trail Park soccer fields (no lights)	
	With electricity (lights/scoreboards)	\$25.00 additional per field

**City of Belton Fee & Rate Schedule
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**Clean-up deposit (for each field) \$25.00 refundable deposit

***Fields available for reservation only during non-league play.

Practice Play

Heritage Park Baseball Complex	Not available
Heritage Park Soccer Complex	Not available
Chisholm Trail Park Softball Complex	Not available
Jaycee Baseball Field	Not available
Chisholm Trail Park Soccer Fields	No fee, first come first served (Not available M-F, 7-7 during school year, BISD interlocal agreement; or when utilized under separate agreement.)
Continental Baseball Field	No fee, first come first served
Griggs Baseball Field	No fee, first come first served
Lions Baseball Field	No fee, first come first served
Heritage Park Practice Baseball Field	No fee, first come first served

Youth League Play

The following facilities are available for league play for youth sports organizations through a separate agreement with the City:

Heritage Park Baseball Complex	Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex	Jaycee Baseball Field

\$500.00 clean-up deposit per organization

Adult League Play

The following facilities are available for adult league play through a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities:

Chisholm Trail Park Soccer Complex
Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex

\$375.00 fee per registered league team per season + 500.00 clean-up deposit

Tournament Play

Tournaments may be held by organizations who do not have a separate agreement with the City, from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least 30 days prior to proposed event.

Heritage Park Baseball Complex (4 fields, bleacher seating, restrooms, concession)	\$1,600.00 + \$500.00 clean-up deposit
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City of Belton Fee & Rate Schedule
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Heritage Park Soccer Complex (4 fields, restrooms, concession)	\$400.00 + \$500.00 clean-up deposit
Chisholm Trail Park Softball Complex (3 fields, bleacher seating, restrooms, concession)	\$1,200.00 + \$500.00 clean-up deposit
Jaycee Baseball Field (1 field, bleacher seating, restrooms, concession)	\$300.00 + \$500.00 clean-up deposit

Harris Community Center (Fee Ordinance #2007-26)

Belton residents and businesses located inside the Belton city limits may contract the Center at 90% of the below listed regular rates.)

	Evans Room	Simpson Room	Smith Room	Mcgee Room	Kinchion Room	Kitchen	Complete Center
Capacity Seated	190	40	35	35	55	N/A	355
Up to 2 Hours	\$175	\$35	\$30	\$25	\$50	\$25	N/A
Up to 4 Hours	\$250	\$50	\$50	\$40	\$75	\$50	\$400
4 to 6 Hours	\$350	\$70	\$60	\$50	\$100	\$75	\$550
6 Hours Or more	\$425	\$85	\$80	\$65	\$125	\$100	\$700

Damages/ Cleaning/ Key Return Deposit	\$200	\$100	\$100	\$100	\$150	\$100	\$400
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Sec. 20-78 **Driveway Permit Fee** (Fee Ordinance #2007-26)

\$25.00 per approach

\$50.00 Reinspection Fee

**City of Belton Fee & Rate Schedule
Effective 10/1/07**

Sec. 20-81 **Construction Fees for Underground Facilities for Fiber and Cable Networks** (Ord. #2004-27)

Base Plan review fee:	\$250.00
Drive Bore, each:	\$15.00
Street Bore, each:	\$20.00
Street cut, if approved:	\$10.00 per linear foot
Location fee: (Length of project within city limit)	\$2.00 per linear foot
Bond Required:	8% of Engineer's Estimate of Probable Cost

Sec. 22-132 **Parade Permit Fee** (Fee Ordinance #2005-41)

\$50.00

Sec. 23-136 **Water Deposits** (Fee Ordinance #2006-33)

Meter Size

3/4" & 5/8"	\$75.00
1"	\$75.00
1½"	\$100.00
2"	\$150.00
3"	\$200.00
4"	\$250.00
6"	\$350.00
8"	\$500.00

Outside City limits 1¼ times the in-City rate

Construction Meters \$50.00/month rental + \$750.00 refundable deposit

Tampering with water meter \$100.00

Sec. 23-137 **Water Tapping Fees** (Ordinance #2003-13)

Laid in place type – 5/8"-3/4" meter \$150.00

Not laid in place type \$400.00
5/8"-3/4" meter - no street cut

5/8"-3/4" meter - street cut \$600.00

Over 5/8"-3/4" up to 1" meter Appropriate fee above +
\$75.00 additional

Over 1" meter Actual cost material + equipment/labor

**City of Belton Fee & Rate Schedule
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Equipment	\$50.00 per hour per piece of equipment
Labor	\$25.00 per employee per hour

Sewer Tapping Fees (Fee Ordinance #2002-41)

Laid in place type – 4” sewer tap	\$150.00
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Not laid in place type 4” sewer tap - no street cut	\$400.00
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Not laid in place type 4” sewer tap - street cut	\$600.00
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Sewer taps larger than 4”	Actual cost (\$600.00 minimum) + equipment/labor
Equipment	\$50.00 per hour per piece of equipment
Labor	\$25.00 per employee per hour

Sec. 23-139 **Utility Reconnect Fees** (Fee Ordinance #2006-33)

Normal hours	\$15.00
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After hours	\$30.00
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Irrigation meter reactivation/deactivation	\$15.00
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Sec. 23-140 **Transfer of Utility Service Fee** (Ordinance #082791-3)

\$15.00

Sec. 23-141 **New Service Fee** (Fee Ordinance #2002-41)

\$15.00

Sec. 23-151 **Water Rates** (Fee Ordinance #2006-33)

0 - 2,000 gallons	\$12.00 minimum
Over 2,000 gallons	\$3.00 per thousand gallons

Bulk Water Rates (Fee Ordinance #2002-41)

\$3.00 per 1,000 gallons purchased in bulk from City facilities.

Sec. 23-152 **Water and Sewer Rates Outside the City** (Ordinance #2004-25)

1¼ times the prevailing rate within the City

Sec. 23-154 **Leak Rate** (Fee Ordinance #2002-41)

\$1.50 per 1,000 gallons in excess of the prior 12 months average consumption.

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Sec. 23-171 **Sewer Rates** (Fee Ordinance #2007-26)

Class A	
0 – 2,000 gallons	\$9.00 minimum
2,001 – 15,000 gallons	\$3.50 per thousand gallons
Classes B, C & D	
0 – 2,000 gallons	\$9.00 minimum
Over 2,000 gallons	\$3.50 per thousand gallons

Sec. 23-186 **Late Fee** (Fee Ordinance #2002-41)

\$10.00

Sec. 23-187 **Returned Check Fee** (Fee Ordinance #2004-40)

\$30.00

Sec. 24-22 **Taxicab Permit Fees** (Ordinance #51348)

Annual license fee \$20.00 per vehicle per year

Sec. 24-27 **Taxicab Fares and Charges** (Ordinance #21280-1)

Fares \$.90 first 1/16 mile and portion thereof
\$.10 per 1/16 mile and portion thereof additional

Airport Cab Service Same basis except \$.25 each added passenger

Sec. 24-76 **Emergency Medical Services Rates** (Fee Ordinance #2005-41)

Basic Life Support (BLS): Emergency pre-hospital care that uses non-invasive medical acts.

<u>City</u>	<u>Rural</u>	
\$500.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.

Advanced Life Support 1 (ALS1): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG monitoring.

<u>City</u>	<u>Rural</u>	
\$600.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.

Advanced Life Support 2 (ALS2): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring and drug therapy.

**City of Belton Fee & Rate Schedule
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<u>City</u>	<u>Rural</u>	
\$700.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.

No Transport Call: A Call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.

Level 1: Calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation.

<u>City</u>	<u>Rural</u>	
No Charge *	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle arrives at the scene.

* If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such service

Level 2: Calls which result in BLS treatment and non-transportation.

<u>City</u>	<u>Rural</u>	
\$500.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle arrives at the scene.

Level 3: Calls which result in ALS1 or ALS2 treatment and non-transportation.

<u>City</u>	<u>Rural</u>	
\$600.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle arrives at the scene.

Zoning (Fee Ordinance #2004-40)

Rezoning of a single lot	\$150.00
Specific use permit	\$150.00
Multiple zoning request	
Per initial application	\$150.00 +
Per each zone request	\$25.00
Variance request	\$75.00

Subdivisions (Fee Ordinance #2007-26)

**City of Belton Fee & Rate Schedule
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Admin plat	\$200.00
Preliminary subdivision plat	\$250.00 + \$3.00 per lot
Final subdivision plat	\$250.00 + \$3.00 per lot
Preliminary 1-lot subdivision plat	\$250.00 + \$10.00 per acre
Final 1-lot subdivision plat	\$250.00 + \$10.00 per acre
Placing traffic control devices and street name signs	\$250.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign. Applies to replacement signs due to accidents or vandalism.
Inspection/Testing Fees	Actual Costs + 10%
Park Land Dedication (Ord. #2005-05)	\$200 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ordinance.

Miscellaneous Fees

Publications (Fee Ordinance #2007-26)

Budget	\$20.00
Audit	\$15.00
Charter	\$15.00
Parks Master Plan	\$20.00 (hard copy) \$10.00 (CD version)
Code of Ordinances	\$100.00
Design Manual	\$50.00 (hard copy) \$10.00 (CD version)
Comprehensive Plan	\$20.00
Subdivision Ordinance	\$25.00
Zoning Ordinance	\$50.00
Zoning Map (Large)	\$25.00
Zoning Map Set	\$20.00

**City of Belton Fee & Rate Schedule
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Zoning Map CD	\$15.00
Plotted Maps	\$10.00/sheet
<u>Public Information Requests</u> (Fee Ordinance #2003-35)	
Fire/Ambulance Reports	\$5.00 per report
Accident/Police Reports	\$5.00 per report
Other requests (in accordance with current guidelines adopted by Texas Building & Procurement Commission)	
Standard paper copy (up to 8½x14)	\$.10 per page
<u>Nonstandard-size copy</u>	
Oversized paper (11x17, greenbar, bluebar)	\$.50 per page
Diskette	\$1.00 each
CD ROM	\$1.00 each
Magnetic tape	actual cost
Data cartridge	actual cost
Tape cartridge	actual cost
VHS video cassette	\$2.50 each
Digital video disc (DVD)	\$3.00 each
Audio cassette	\$1.00 each
Specialty paper (mylar, blueprint, blue line, map, photographic)	Actual cost
Other electronic media	Actual cost
<u>Personnel charge</u>	
Programming personnel	\$28.50/hour
Other personnel (labor to locate, compile, and reproduce)	\$15.00/hour (see City Clerk)
Overhead charge	20% of personnel charge (see City Clerk)
Microfiche/microfilm	
Paper copy	\$.10 per page
Fiche or film copy	actual cost
Remote document retrieval	actual cost
<u>Computer resource charge</u>	
Mainframe	\$10.00/minute
Midsized	\$1.50/minute
Client/server	\$2.20/hour
PC or LAN	\$1.00/hour
Miscellaneous supplies (labels, boxes, etc.)	actual cost
Postage/shipping	actual cost

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Court fees (amounts retained by City) (Fee Ordinance #2006-33)

Teen court fee	\$10.00
Community service fee	\$50.00

Nuisance Abatement (Fee Ordinance #2007-15)

Grass mowing/lot cleanup (includes personnel)	\$200.00/hour (2 hour minimum)
Debris removal/haul costs	\$200.00/hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost
Additional personnel	\$50.00/hour

Credit Card Payments (Fee Ordinance #2004-40)

Credit Card Payments	4%
Internet Payments	4%
Refused Credit Card	\$30.00
Returned Check Fee	\$30.00

Other

Police Officer – Extra Duty (Fee Ordinance #2003-35)	\$25.00/hour (4 hour minimum)
Police Officer – Harris Community Center Extra Duty (Fee Ordinance #2006-33)	\$25.00/hour (2 hour minimum)
Ambulance Standby (Fee Ordinance #2004-40)	\$100.00/hour + actual personnel costs

BUDGET GLOSSARY

Account Number: A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable: A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable: An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real, and certain personal property according to the property's assessed value and the tax rate. Also known as property taxes.

Appropriation: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Belton are assessed by the Bell County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountant, concluding in a written report called the Comprehensive Annual Financial Report (CAFR).

Available Cash: Unobligated cash and cash equivalents.

Basis of Accounting: Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Capital Improvements: Expenditures for the construction, purchase or renovation of City facilities or property.

CIP: Capital Improvement Plan. A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash: Currency on hand and demand deposits with banks or other financial institutions.

Cash Basis: A basis of accounting in which transactions are recorded on when cash is received or disbursed.

Cash Equivalents: Short-term, highly liquid investments that are readily convertible to known amounts of cash.

Certificate of Obligation (C.O.): Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

Contingency: The appropriation of funds for future allocation in the event specified budget allocations are insufficient and additional funding is required.

Current Taxes: Taxes that are levied and due within the ensuing fiscal year.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program.

Depreciation: The proration of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A grouping of related activities within a particular department. For example, Animal Control is a division of the Police Department.

Effective Tax Rate: The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

Enterprise Fund: See Proprietary Fund.

Expenditure: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Equity: The difference between assets and liabilities of the fund.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Belton's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bond or tax-supported debt.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The difference between fund assets and fund liabilities of governmental & trust funds. Fund balance for general fund types using modified accrual accounting closely equates to available cash.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, streets, and parks and recreation.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the Debt Service Fund. They are backed by the full faith and credit of the City. Voter approved.

Goals: Department/division objectives intended to be accomplished or begun within the coming fiscal year.

Grant: Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Infrastructure: Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, and water and sewer systems.

Interest and Sinking Fund: See Debt Service Fund.

Interfund Transfers: Amount transferred from one fund to another.

Intergovernmental Revenue: Revenues received from another governmental entity, such as county, state or federal governments.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance; normal periodic repairs; part replacement and so forth needed to maintain the asset so that it continues to provide normal service.

Mission: The basic purpose of a department/division - the reason for its existence.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the Fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary

activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Paying Agent: An entity responsible for paying of bond principal and interest on behalf of the City.

Principal: The face value of a bond, payable on stated dates of maturity.

Property Taxes: See Ad Valorem Taxes.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earning of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxable Value: The assessed value of property less any exemptions available on that specific property. The tax rate is applied to the taxable value to arrive at a tax levy.

Tax Base: The total taxable value of all real and personal property in the City as of January 1st of each year, as certified by the Tax Appraisal District, less any exemptions.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: The amount of tax levied for each \$100 of taxable value.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

TML: The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

TMRS: The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Belton currently offers its employees a retirement plan with 2:1 matching, 5 year vesting and retirement eligibility at age 60 with 10 years of service and at any age with 20 years of service.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. water and sewer fees).

ACRONYMS:

AP: Accounts Payable
ALS: Advanced Life Support
AMCC: Association of Mayors, Council members & Commissioners
APWA: American Public Works Association
AWWA: American Water Works Association
BCWCID: Bell County Water Control and Improvement District
BLS: Basic Life Support
BOAT: Building Official Association of Texas
BCCC: Bell County Communication Center
BRA: Brazos River Authority
CAFR: Comprehensive Annual Financial Report (audit)
CAPS: Community Awareness Policing Services (grant)
CID: Criminal Investigation Division
COPS: Community Oriented Policing Services (grant)
CTCOG: Central Texas Council of Governments
CTLS: Central Texas Library System
CY: Cubic yard
EMS: Emergency Medical Services
FEMA: Federal Emergency Management Association
FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
FY: Fiscal Year
GAAP: Generally Accepted Accounting Procedures
GASB: Governmental Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officers Association
GFOAT: Government Finance Officers Association of Texas
HMAC: Hot Mixed Asphalted Concrete
LETS: Law Enforcement Teaching Students
LF: Linear foot
NAIOP: National Association of Industrial & Office Properties
NFPA: National Fire Protection Association
NLC: National League of Cities
NTCAR: North Texas Commercial Association of Realtors
O&M: Operations and maintenance
P/R: Payroll
P&Z: Planning and Zoning
PC: Personal Computer
PRCA: Professional Rodeo Cowboys Association
PW: Public Works
ROW: Right of way
RV: Recreational Vehicle
SBCCI: Southern Building Code Congress International
SIDC: Southern Industrial Development Council
SRT: Special Response Team
TCCA: Texas Court Clerks Association
TCEQ: Texas Commission on Environmental Quality
TCFP: Texas Commission on Fire Protection
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System
TCMA: Texas City Managers Association

TIDC: Texas Industrial Development Council
TIRZ: Tax Increment Reinvestment Zone
TLETS: Texas Law Enforcement Telecommunications System
TMCA: Texas Municipal Clerks Association
TML: Texas Municipal Leagues
TMPA: Texas Municipal Personnel Association
TMRS: Texas Municipal Retirement System
TPWA: Texas Public Works Association
TXU: Texas Utilities
TWUA: Texas Water Utilities Association
W&S: Water and Sewer
YAC: Youth Advisory Committee

