



# NEW CONTRACTOR REGISTRATION

**\$50 ANNUAL FEE**

DATE:														
COMPANY NAME:														
MAILING ADDRESS:														
PHYSICAL ADDRESS:														
EMAIL:														
OFFICE:	CELL:	FAX:												
FIELD CONTACT PERSON(S):														
OFFICE CONTACT PERSON(S):														
WHO IS AUTHORIZED TO PULL PERMITS:														
TYPE OF CONTRACTOR <i>(please circle)</i> <table style="display: inline-table; vertical-align: top; margin-left: 10px;"> <tr> <td>General</td> <td>Electrician</td> <td>Fence</td> <td>Fire Prevention</td> </tr> <tr> <td>HVAC/Mechanical</td> <td>Irrigation</td> <td>Plumber</td> <td></td> </tr> <tr> <td>Roofing</td> <td>Sign</td> <td>Swimming Pool</td> <td></td> </tr> </table>			General	Electrician	Fence	Fire Prevention	HVAC/Mechanical	Irrigation	Plumber		Roofing	Sign	Swimming Pool	
General	Electrician	Fence	Fire Prevention											
HVAC/Mechanical	Irrigation	Plumber												
Roofing	Sign	Swimming Pool												
INSURANCE SUBMITTED?    ___ YES    ___ NO		POLICY #:												
LICENSE SUBMITTED?    ___ YES    ___ NO		LICENSE #:												

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Please email or fax a copy of your proof of liability insurance and a copy of your licenses including DL to [planning@beltontexas.gov](mailto:planning@beltontexas.gov) or 254-933-5822. Payment for this fee can currently be made over the phone using a Discover, Visa, Mastercard or American Express, which adds a 4% fee, or by mailing a check to Attention: Planning Department, P.O. Box 120, Belton, TX 76513.

**Inspections are conducted Monday-Friday, 8 a.m. to 5 p.m. unless offices are closed. Requests received after 10 a.m. are conducted the next business day.** By law, state licensed electrical and plumbing contractors are exempt from paying the registration fee.

City of Belton Planning Department  
333 Water Street ★ Belton, Texas 76513 ★ Phone (254) 933-5812 ★ Fax (254) 933-5822