



# City of Belton, Texas

City Council Workshop Meeting Agenda  
Tuesday, November 24, 2020 - 4:30 p.m.  
Wright Room at the Harris Community Center  
401 N. Alexander, Belton, Texas

**PLEASE NOTE: FACE COVERINGS WILL BE REQUIRED  
WHERE SOCIAL DISTANCING CANNOT BE  
MAINTAINED.**

1. Call to order.
2. Public Comments.

***Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.***

3. Receive an update on COVID-19 from Dr. Amanda Robison-Chadwell, Director of the Bell County Public Health District.
4. Adjourn.

*The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.*



# City of Belton, Texas

City Council Workshop Meeting Agenda  
Tuesday, November 24, 2020 - 5:30 p.m.  
Wright Room at the Harris Community Center  
401 N. Alexander, Belton, Texas

**PLEASE NOTE: FACE COVERINGS WILL BE REQUIRED  
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Pledge of Allegiance. The Pledge of Allegiance to the U.S. Flag will be led by Mayor Wayne Carpenter.

Texas Pledge. The Pledge of Allegiance to the Texas Flag will be led by Interim Director of Planning Bob van Til.

*"Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."*

Invocation. The Invocation will be given by Councilmember Craig Pearson.

1. Call to order.
2. Public Comments.

***Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.***

## **Consent Agenda**

Items 3-5 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

3. Consider minutes of previous meetings:
  - A. November 10, 2020 City Council Meeting.
  - B. November 16, 2020 Special Called City Council Meeting.
4. Consider an ordinance adopting Budget Amendment #1 to the City of Belton FY 2020 Annual Budget.
5. Consider adopting a resolution of support for a grant application to the U.S. Department of Interior National Park Service's African American Civil Rights Preservation Grant application on behalf of Mount Zion United Methodist Church, located at 218 Alexander Street.

### **Regular Agenda**

6. Receive a presentation on recipients of Coronavirus Relief Funding small business grants Phase 2, and consider authorizing grants of \$25,000 each to Helping Hands Ministry and Belton Senior Citizens Center.

### **Planning and Zoning**

7. Consider a final plat of Ming Addition, comprising 2.5606 acres, located at 2900 Elm Grove Road, Belton, TX, on the west side of Elm Grove Road, south of Decker Road, in Belton's ETJ.
8. Consider a final plat of Three Creeks Phase VIII, comprising 33.81 acres, located generally east of FM 1670 and south of IH-14, on the south side of Three Creeks Blvd., near its intersection with Rocking M Lane, in Belton's ETJ.

### **Miscellaneous**

9. Hold a public hearing and consider an ordinance amending Chapter 22, Article VI, Section 22-106, Schedule A of the Code of Ordinances regarding traffic schedules and speed limit regulations.
10. Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick and Associates for design of the Heritage Park expansion.

### **Work Session**

11. Receive a presentation and discuss scope of work on the E. 13<sup>th</sup> Avenue Sidewalks project.

12. Receive a presentation from Turley Associates regarding the public infrastructure development plans around the Belton ISD school site at Loop 121 and Shanklin Road.

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# City of Belton, Texas

City Council Workshop Meeting Agenda  
Tuesday, November 24, 2020 - 5:30 p.m.  
Wright Room at the Harris Community Center  
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## OFFICE OF THE CITY MANAGER

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Pledge of Allegiance. The Pledge of Allegiance to the U.S. Flag will be led by Mayor Wayne Carpenter.

Texas Pledge. The Pledge of Allegiance to the Texas Flag will be led by Interim Director of Planning Bob van Til.

*"Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."*

Invocation. The Invocation will be given by Councilmember Craig Pearson.

1. Call to order.
2. Public Comments.

***Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.***

## Consent Agenda

Items 3-5 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be

removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

3. **Consider minutes of previous meetings:**

A. **November 10, 2020 City Council Meeting.**

B. **November 16, 2020 Special Called City Council Meeting.**

Copies of the minutes are attached. Recommend approval.

4. **Consider an ordinance adopting Budget Amendment #1 to the City of Belton FY 2020 Annual Budget.**

See Staff Report from Director of Finance Mike Rodgers. Recommend approval of the budget amendment.

5. **Consider adopting a resolution of support for a grant application to the U.S. Department of Interior National Park Service's African American Civil Rights Preservation Grant application on behalf of Mount Zion United Methodist Church, located at 218 Alexander Street.**

See Staff Report from Grants and Special Projects Coordinator Bob van Til. Recommend adoption of the resolution supporting the grant application as presented.

**Regular Agenda**

6. **Receive a presentation on recipients of Coronavirus Relief Funding small business grants Phase 2, and consider authorizing grants of \$25,000 each to Helping Hands Ministry and Belton Senior Citizens Center.**

See Staff Report from City Manager Sam Listi. Receive presentation and authorize grants to Helping Hands Ministry and Belton Senior Citizens Center as presented.

**Planning and Zoning**

7. **Consider a final plat of Ming Addition, comprising 2.5606 acres, located at 2900 Elm Grove Road, Belton, TX, on the west side of Elm Grove Road, south of Decker Road, in Belton's ETJ.**

See Staff Report from Planner Tina Moore. At its meeting on November 17, 2020, the Planning and Zoning Commission unanimously recommend approval of this final plat including the requested variances, and Staff concurs.

8. **Consider a final plat of Three Creeks Phase VIII, comprising 33.81 acres, located generally east of FM 1670 and south of IH-14, on the south side of Three Creeks Blvd., near its intersection with Rocking M Lane, in Belton's ETJ.**

See Staff Report from Planner Tina Moore. At its meeting on November 17, 2020, the Planning and Zoning Commission unanimously recommend approval of this final plat, and Staff concurs.

### **Miscellaneous**

9. **Hold a public hearing and consider an ordinance amending Chapter 22, Article VI, Section 22-106, Schedule A of the Code of Ordinances regarding traffic schedules and speed limit regulations.**

See Staff Report from Director of Public Works Angellia Points. Recommend holding the public hearing and adopting the ordinance as presented.

10. **Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick and Associates for design of the Heritage Park expansion.**

See Staff Report from Director of Public Works Angellia Points and Director of Parks and Recreation Matt Bates. Recommend authorizing a Professional Services Agreement with KPA for design of Phase 1 of the Heritage Park expansion.

### **Work Session**

11. **Receive a presentation and discuss scope of work on the E. 13<sup>th</sup> Avenue Sidewalks project.**

Director of Public Works Angellia Points will present this item. No action is required of the Council at this time.

12. **Receive a presentation from Turley Associates regarding the public infrastructure development plans around the Belton ISD school site at Loop 121 and Shanklin Road.**

See Staff Report from City Manager Sam Listi and Director of Public Works Angellia Points. No action is required of the Council at this time.

*The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.*

**Belton City Council Meeting  
November 10, 2020 – 5:30 P.M.**

The Belton City Council met in regular session in the Wright Room of the Harris Community Center. Members present included Mayor Marion Grayson, Mayor Pro Tem Wayne Carpenter and Councilmembers John R. Holmes, Sr., Craig Pearson, Guy O'Banion and Dan Kirkley. Councilmember David K. Leigh was absent. Staff present included Sam Listi, Gene Ellis John Messer, Amy Casey, Jon Fontenot, Wes Gilbreath, Paul Romer, Chris Brown, Mike Rodgers, Bob van Til, Larry Berg, Charlotte Walker, Tina Moore, Bruce Ebbert, Carl Macek, Cynthia Hernandez, Judy Garrett and Angellia Points.

The Pledge of Allegiance to the U.S. Flag was led by Mayor Marion Grayson, and the Pledge of Allegiance to the Texas Flag was led by City Manager Sam Listi. The Invocation was given by Councilmember Dan Kirkley.

1. **Call to order.** Mayor Grayson called the meeting to order at 5:31 p.m.
2. **Presentation of pay for May 2020-November 2020 to outgoing Mayor.** *(Audio 2:25)*

City Clerk Amy Casey presented Mayor Grayson with her pay for the last six months for her service to the City of Belton.

3. **Recognition of outgoing Mayor Marion Grayson.** *(Audio 5:19)*

Mayor Pro Tem Carpenter presented a proclamation to Mayor Grayson.

4. **Public Comments.** *(Audio 10:45)*

Marty Janczak, Temple Area Builders Association, presented Mayor Grayson with a bouquet of roses.

**Consent Agenda** *(Audio 12:15)*

Items 5-10 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

5. **Consider minutes of October 27, 2020, City Council Meeting.**
6. **Consider appointments to the following Boards/Commissions:**
  - A. **Belton Economic Development Corporation Board of Directors; and** (Griff Lord and Stevie Spradley)
  - B. **Library Board of Directors.** (Kari Martin)



7. **Consider a resolution appointing Ray Severn to the Board of Directors of the Bell County Tax Appraisal District, as a representative of City of Belton and Belton ISD.**
8. **Consider authorizing the purchase of a track loader for the Street Department as provided for in the Capital Equipment Replacement Fund.**
9. **Consider adopting an ordinance reducing the speed limit from 55 MPH to 45 MPH on Loop 121 in Belton City Limits between Sparta Road and W Ave D during construction of the Loop 121 Widening Project.**
10. **Consider an ordinance amending Sec. 8-71 and Sec. 8-72 of the City of Belton Fee and Rate Schedule related to solid waste collection rates for 2021.**

Councilmember Holmes requested discussion on Item #10.

Upon a motion for approval by Councilmember Holmes, and a second by Councilmember Pearson, Consent Agenda items 5-9, including the following captioned resolution and ordinance, were unanimously approved upon a vote of 6-0.

**RESOLUTION NO. 2020-30-R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, APPOINTING A REPRESENTATIVE TO THE TAX APPRAISAL DISTRICT BOARD OF DIRECTORS.**

**ORDINANCE NO. 2020-39**

**AN ORDINANCE REGULATING THE RATE AND SPEED OF MOTOR VEHICLES; PROVIDING A REPEALER CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPEN MEETINGS CLAUSE.**

Councilmember Holmes asked about the indices used to determine the rate increase proposed by Waste Management. City Clerk Amy Casey explained that the contract allows for a contract adjustment on an annual basis based on market changes including a category of CPI pertaining to solid waste and changes in fuel prices.

Upon a motion for approval by Councilmember Holmes, and a second by Mayor Pro Tem Carpenter, Consent Agenda item 10, including the following captioned ordinance, was unanimously approved upon a vote of 6-0.

**ORDINANCE NO. 2020-40**

**AN ORDINANCE AMENDING THE FEE SCHEDULE OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021.**

**Regular Agenda**

11. **Hold a public hearing and reconsider a zoning change from Planned Development (Patio Home) District to Amended Planned Development (Patio Home) District to allow a reduced rear yard setback for 6 lots located at 2806, 2810, 2811, 2819, 2826, & 2827 Lone Oak Drive, on the south side of S. Estate Drive, east of N. Main Street. (Audio 15:16)**

Public Hearing: Frances Morgan, 2011 Downing, spoke against the zoning change. Applicant Larry Guess answered questions posed by the City Council.

No one else spoke in favor or against.

Upon a motion for approval by Councilmember Kirkley, and a second by Councilmember O'Banion, Item #11, including the following captioned ordinance, was approved upon a vote of 5-1 with Councilmember Holmes providing the dissenting vote.

**ORDINANCE NO. 2020-41**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BELTON BY CHANGING THE DESCRIBED DISTRICT FROM PLANNED DEVELOPMENT (PATIO HOME) DISTRICT TO AMENDED PLANNED DEVELOPMENT (PATIO HOME) DISTRICT ON APROXIMATELY 0.626 ACRE, WITH DEVELOPMENT TO BE REGULATED UNDER TYPE AREA 14 DESIGN STANDARDS.**

12. **Hold a public hearing and consider an ordinance amending Chapter 4, Article VII, of the Code of Ordinances, establishing minimum building standards, dissolving the Housing Board of Adjustment and Appeals, and creating a Building and Standards Commission. (Audio 33:59)**

Public Hearing: no one spoke for or against.

Upon a motion for approval by Councilmember O'Banion, and a second by Councilmember Holmes, Item #12, including the following captioned ordinance, was unanimously approved upon a vote of 5-1 with Councilmember Kirkley providing the dissenting vote.

**ORDINANCE NO. 2020-42**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, AMENDING CHAPTER 4, ARTICLE VII, MINIMUM HOUSING CODE, OF THE CODE OF ORDINANCES FOR THE CITY OF BELTON; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN OPEN MEETINGS CLAUSE.**

**13. Consider appointments to the Building and Standards Commission.** (Audio 57:58)

Upon a motion for approval by Councilmember Holmes, and a second by Mayor Pro Tem Carpenter, the following people were appointed to the Building and Standards Commission upon a vote of 5-1 with Councilmember Kirkley providing the dissenting vote.

Timothy Watson  
Priscilla Linnemann

Samantha Crumbaugh

Johner Martin

**14. Receive an update from the Fire Department, on Recruitment and Retention efforts, to include a schedule change for Fire Personnel.** (Audio 58:53)

There was no action required of the Council on this item.

**The Belton City Council will recess the Regular City Council Meeting and convene a meeting of the Belton Employee Benefits Trust.** (6:47 PM)

**City of Belton Employee Benefits Trust Agenda**

1. Call to Order.

**2. Consider minutes of the City of Belton Employee Benefits Trust meeting dated November 12, 2019.** (Audio 1:16:44)

Upon a motion for approval by Trustee Pearson, and a second by Trustee Carpenter, the November 12, 2019, Employee Benefits Trust minutes were unanimously approved upon a vote of 6-0.

**3. Consider action awarding contracts for employee insurance products.** (Audio 1:17:04)

Upon a motion for approval by Trustee Carpenter, and a second by Trustee Pearson, the contracts for employee insurance products were unanimously approved upon a vote of 6-0.

4. Adjourn.

**The Employee Benefits Trust will adjourn the City of Belton Employee Benefits Trust Meeting and reconvene the Belton City Council Meeting.** (7:07 PM)

**15. Consider approval of funding for employee insurance contracts awarded by the Board of the Employee Benefits Trust, and authorizing the transfer of funds from the City's operating funds to the Employee Benefits Trust account.** (Audio 1:36:31)

Upon a motion for approval by Mayor Pro Tem Carpenter, and a second by Councilmember Pearson, Item #15 was unanimously approved upon a vote of 6-0.

16. **Consider an ordinance modifying the City's TMRS retirement plan by increasing the employee deposit rate from 6% to 7%. (Audio 1:36:41)**

Upon a motion for approval by Councilmember Pearson, and a second by Mayor Pro Tem Carpenter, Item #16, including the following captioned ordinance, was unanimously approved upon a vote of 6-0.

There being no further business, the Mayor adjourned the meeting at 7:12 p.m.

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Wayne Carpenter, Mayor

ATTEST:

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Amy M. Casey, City Clerk

**Belton City Council Meeting  
November 16, 2020 – 5:30 P.M.**

The Belton City Council met in special session in the Wright Room at the Harris Community Center with the following members present: Mayor Marion Grayson, Mayor Pro Tem Wayne Carpenter and Councilmembers David K. Leigh, Craig Pearson, Dan Kirkley and Guy O'Banion. Councilmember-Elect Daniel Bucher was also present. Councilmember John R. Holmes, Sr. was absent. Staff present included Sam Listi, Gene Ellis, John Messer, Amy Casey, Mike Rodgers, Chris Brown, Matt Bates, Paul Romer, Bob van Til, Jon Fontenot, Angellia Points, Charlotte Walker, Kim Kroll, Cynthia Hernandez and Judy Garrett.

The Pledge of Allegiance to the U.S. Flag was led by Mayor Marion Grayson, and the Pledge of Allegiance to the Texas Flag was led by City Clerk Amy Casey. The Invocation was given by Jeff Miller, Pastor of the First United Methodist Church of Belton.

1. **Call to order.** Mayor Grayson called the meeting to order at 5:32 p.m.
2. **Public Comments.** *(Audio 2:04)*

Mayor Grayson thanked everyone for making her feel special as she is retiring from the Council.

3. **Consider an ordinance canvassing the November 3, 2020, General Election returns.** *(Audio 2:48)*

City Clerk Amy Casey read the results of the November 3, 2020, General Election:

**Mayor**

Wayne Carpenter – 6,266 votes

**Councilmember** (The top two are declared winners.)

Daniel Bucher - 3,805 votes

Guy O'Banion - 3,052 votes

Cindy Black - 2,956 votes

Upon a motion by Councilmember Leigh, and a second by Councilmember Pearson, the following captioned ordinance was unanimously approved by a vote of 6-0.

**ORDINANCE NO. 2020-44**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS,  
DECLARING THE RESULTS AND CANVASSING THE RETURNS OF THE  
GENERAL ELECTION HELD WITHIN SAID CITY ON NOVEMBER 3, 2020.**

4. **Consider an ordinance canvassing the November 3, 2020, Special Election returns.** (Audio 4:09)

City Clerk Amy Casey read the results of the November 3, 2020, Special Election:

Proposition A: 5,072 votes “FOR” and 1,731 votes “AGAINST.”

Proposition B: 3,857 votes “FOR” and 2,921 votes “AGAINST.”

Proposition C: 4,715 votes “FOR” and 1,997 votes “AGAINST.”

Proposition D: 4,303 votes “FOR” and 2,363 votes “AGAINST.”

Proposition E: 4,182 votes “FOR” and 2,499 votes “AGAINST.”

Upon a motion by Councilmember Pearson, and a second by Councilmember Kirkley, the following captioned ordinance was unanimously approved by a vote of 6-0.

**ORDINANCE NO. 2020-45**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, DECLARING THE RESULTS OF THE NOVEMBER 3, 2020, SPECIAL ELECTION HELD WITHIN SAID CITY ON THE QUESTION OF AMENDING THE HOME RULE CHARTER FOR THE CITY OF BELTON, TEXAS.**

5. **Administer the Oath of Office to newly elected Councilmembers.** (Audio 7:04)

City Attorney John Messer administered the Oath of Office to Councilmembers Guy O'Banion and Daniel Bucher. He then administered the Oath of Office to Mayor Wayne Carpenter

6. **Select Mayor Pro Tem.** (Audio 13:18)

Upon a motion by Councilmember Pearson, and a second by Councilmember Leigh, Councilmember Kirkley was unanimously approved as Mayor Pro Tem by a vote of 6-0.

7. **Adjourn.** There being no further business, the Mayor adjourned the meeting at 5:44 p.m.

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Wayne Carpenter, Mayor

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Amy M. Casey, City Clerk



## Staff Report – City Council Agenda Item

### Agenda Item #4

Consider an ordinance adopting Budget Amendment #1 to the City of Belton FY 2020 Annual Budget.

### Originating Department

Finance Department – Mike Rodgers, Director of Finance

### Summary Information

Section 8.09 of the City Charter allows the City Council to amend the annual budget by Ordinance as necessary. With FY 2020 just completed, there are five items that require the redistribution of appropriations from one account into another as a housekeeping measure. Below is a brief description of each.

#### Amendment Item #1)

As the budget was being prepared, the dollar amount for salary adjustments during the year was estimated and appropriated in the Pay Plan Costs account within the Other Costs Division of the General Fund. Amendment Item #1 will transfer some of that appropriation into four other divisions of the General Fund to cover personnel cost overruns.

#### Amendment Item #2)

Fire Engine #1 was involved in an accident in late 2019. The vehicle was repaired during FY 2020 for approximately \$200,000. Amendment Item #2 will increase the appropriation for the vehicle maintenance in the Fire-Suppression Division by \$177,000. Insurance proceeds, a revenue account, will also increase by \$177,000 to reflect the reimbursement by our insurer.

#### Amendment Item #3)

Refuse collection fees exceeded budget by approximately \$27,000. Because of the pass-through nature of these fees, the related expenditure account in the Solid Waste-Collection Division must also increase by \$27,000. Amendment Item #3 makes these changes.

#### Amendment Item #4)

Similar to the first item, Amendment Item #4 will transfer appropriations from the Other Costs Division of the Water & Sewer Fund into the Utility Administration Division to cover personnel cost overruns.

Amendment Item #5)

Amendment Item #5 will transfer available appropriations from certain divisions of the Water & Sewer Fund to cover year-end transfers into capital project funds for three projects that are listed in the FY 2021-2025 Capital Improvements Program:

\$ 700,000	Additional funding needed for South Belton Sewer Phase 2
\$ 500,000	Advance funding for Smith/3 <sup>rd</sup> /2 <sup>nd</sup> Sewer Replacement Project
\$ 100,000	Advance funding for 24 <sup>th</sup> and Main Sewer Replacement Project
<u>\$1,300,000</u>	Total for Amendment Item #5

**Fiscal Impact**

See Ordinance

Budgeted: \_\_\_ Yes      X  No

If not budgeted: \_\_\_ Budget Transfer   \_\_\_ Contingency    X  Amendment Needed   \_\_\_ Capital Project Funds

Funding Source(s): See ordinance

**Recommendation**

Staff recommends approval of the Ordinance adopting Budget Amendment #1 to the City of Belton FY 2020 Annual Budget.

**Attachments**

Proposed Ordinance



**ORDINANCE NO. 2020-47**

**AN ORDINANCE OF THE CITY OF BELTON, TEXAS, ADOPTING AMENDMENT NO. 1 TO THE BUDGET OF THE CITY OF BELTON, TEXAS, FOR ITS FISCAL YEAR 2020; BY PROVIDING DETAILED LINE INCREASES; BY MAKING SUPPLEMENTAL APPROPRIATIONS; DECLARING THIS A MATTER OF PUBLIC NECESSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.**

**WHEREAS**, the City of Belton Fiscal Year 2020 Annual Budget was adopted within the time and in the manner required by State Law; and

**WHEREAS**, the City Council hereby finds and determines that certain transfers of unencumbered appropriation balances from one department or division to another are allowed; and

**WHEREAS**, the City Council hereby finds and determines that there are sufficient revenues available for appropriation; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment to the budget is a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:**

**Section 1.** The facts and matters set forth in the preamble of this ordinance are found to be true and correct.

**Section 2.** The City of Belton Fiscal Year 2020 Annual Budget is hereby amended by the adoption of "Amendment No. 1 to the Budget of the City of Webster, Texas, for the Fiscal Year 2019-2020," a copy of which is attached hereto. "Amendment No. 1 to the Budget of the City of Belton, Texas, for the Fiscal Year 2020" shall be attached to and made a part of the Original Budget by the City Clerk and filed as required by State Law.

**Section 3.** All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

**Section 4.** This ordinance shall become effective after its approval and adoption upon first and final reading and its publication pursuant to law.

Ordinance No. 2020-47  
FY 2020 Amendment No. 1

PASSED, APPROVED, AND ADOPTED on first and final reading this 24th day of November, 2020.

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Wayne Carpenter, Mayor

ATTEST:

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Amy M. Casey, City Clerk

**AMENDMENT NO. 1 TO THE BUDGET OF THE CITY OF BELTON, TEXAS  
FOR THE FISCAL YEAR 2020**

Division Name	General Ledger Account Number	General Ledger Account Name	FY 2020 Current Budget	Amendment Amount	FY 2020 Amended Budget
<b><u>Amendment Item #1</u></b>					
City Managers Office	101-4-021-1010	Administrative Salaries	47,740	2,000	49,740
City Managers Office	101-4-021-1020	Professional Salaries	101,780	5,000	106,780
City Managers Office	101-4-021-1040	Operations Salaries	63,124	5,000	68,124
City Managers Office	101-4-021-1210	TMRS	19,553	3,000	22,553
Public Information	101-4-022-1020	Professional Salaries	68,607	4,000	72,607
Public Information	101-4-022-1210	TMRS	6,300	1,000	7,300
Legal	101-4-040-1020	Professional Salaries	66,650	1,000	67,650
Legal	101-4-040-1040	Operations Salaries	75,704	8,000	83,704
Fire-EMS	101-4-062-1040	Operations Salaries	44,812	7,000	51,812
Other Costs	101-4-120-1600	Pay Plan Costs	206,403	(36,000)	170,403

**To distribute the appropriation for Pay Plan Costs from Other Costs Division into specific divisions that exceed budget**

**Amendment Item #2**

Fire-Suppression	101-4-061-4030	Vehicle Maintenance	35,330	177,000	212,330
General Fund Revenue	101-3-6170	Insurance Proceeds	-	(177,000)	(177,000)

**To increase appropriations to cover the cost of repairing a fire engine and to recognize insurance proceeds**

**Amendment Item #3**

Solid Waste-Collection	101-4-131-5920	Refuse Collection Contract	1,286,250	27,000	1,313,250
General Fund Revenue	101-3-5010	Refuse Collection Fees	(1,286,250)	(27,000)	(1,313,250)

**To increase appropriations for greater than anticipated garbage collection expenditures and revenue**

**Amendment Item #4**

Utility Administration	202-4-201-1010	Administrative Salaries	179,203	13,000	192,203
Utility Administration	202-4-201-1020	Professional Salaries	145,979	17,000	162,979
Utility Administration	202-4-201-1040	Operations Salaries	84,197	20,000	104,197
Other Costs	202-4-230-1600	Pay Plan Costs	51,400	(50,000)	1,400

**To distribute the appropriation for Pay Plan Costs from Other Costs Division into specific divisions that exceed budget**

**Amendment Item #5**

Sewer-Collection	202-4-221-9209	Transfer to Water Sewer Capital Projects	200,000	600,000	800,000
Sewer-Collection	202-4-221-9281	Transfer to 2016 Certificates of Obligation	-	700,000	700,000
Water	202-4-210-8200	Machinery & Equipment	271,488	(220,000)	51,488
Sewer-Lift Stations	202-4-222-8400	Computer Equipment	103,500	(75,000)	28,500
Other Costs	202-4-230-6500	Anticipated Debt Service	560,807	(560,000)	807
Other Costs	202-4-230-7010	Strategic Plan Elements	400,000	(400,000)	-
Other Costs	202-4-230-7700	Contingency	55,000	(45,000)	10,000

**To distribute available appropriations to cover additional transfers to utility capital project funds**



## Staff Report – City Council Agenda Item

### Agenda Item #5

Consider adopting a resolution of support for a grant application to the U.S. Department of Interior National Park Service's African American Civil Rights Preservation Grant application in partnership with Mount Zion United Methodist Church, located at 218 Alexander Street.

### Originating Department

Administration – Bob van Til, Grants and Special Projects Coordinator.

### Summary Information

The purpose of this item is to consider a resolution of support for an application to the US Department of Interior National Park Service's African American Civil Rights Preservation Grant Program in partnership with Mount Zion United Methodist Church.

Mount Zion United Methodist Church has served the Belton community since at least 1893. The congregation of the Church has been restoring the original sanctuary for some time, having started the most recent construction work in late August 2018. With the latest release of the notice of available funding in November 2020, the opportunity to apply federal preservation funds in partnership with the Church would provide the Church with needed funding to further preserve the original building. The City is partnering with Mt. Zion as the grant applicant, once again, following a previous attempt in 2018. We will be seeking support from many community partners for this worthy project.

This project also continues the City's community development efforts in the Harris Community Neighborhood. Those improvements are evidenced by the renovation of the Harris Community Center, as well as recreational, housing, and public infrastructure improvements.

Needed repairs to the Church include: roof repairs, exterior repairs, painting, repairing the windows and doors, electrical work, HVAC, and fire suppression improvements.

Grant application deadline is December 15, 2020, with grant award in June 2021.

### Fiscal Impact

Proposed Budget is in final development, estimated at \$230,000. While no match is required, a 20% match is proposed.

Local Match: The majority of the local match will be provided by Mount Zion United Methodist Church.

The City will provide local match funds for infrastructure upgrades – water service to the sanctuary and fire protection enhancements such as a fire hydrant and a dedicated fire protection service line. The estimated local match is \$10,000. The source of funding is the Water and Sewer Utility Capital Projects Fund. We also anticipate support in the way of waiving permit fees.

Amount: \$10,000

Budgeted:  Yes  No  Capital Project Funds

If not budgeted:  Budget Transfer  Contingency  Amendment Needed

**Recommendation**

Staff recommends approval of the resolution.

**Attachments**

Resolution

**RESOLUTION NO. 2020-31-R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELTON,  
TEXAS, IN PARTNERSHIP WITH AND IN SUPPORT OF A GRANT  
APPLICATION TO THE NATIONAL PARK SERVICE'S AFRICAN  
AMERICAN CIVIL RIGHTS PRESERVATION GRANT PROGRAM 2020  
FOR MOUNT ZION UNITED METHODIST CHURCH.**

---

**Whereas**, the U.S. Department of the Interior National Park Service announced the African-American Civil Rights Preservation Grant Program funded through the Historic Preservation Fund; and

**Whereas**, eligible project types include, but are not limited to, the restoration of properties on the National Register of Historic Places; and

**Whereas**, working with Belton's Mount Zion's United Methodist Church is an appropriate and productive partnership in order to preserve one of Belton's local treasures; and

**Whereas**, the proposed project reflects the ongoing local commitment to historic preservation and community development; and

**Whereas**, Mount Zion United Methodist Church has agreed to provide a local match of at least 20 percent of the requested grant funds;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, THAT:**

**Part 1:** The City Council authorizes and supports the submission of an application to the National Park Service African American Civil Rights Preservation Grant Program on behalf of Mount Zion United Methodist Church for grant funding.

**Part 2:** The City of Belton will provide additional water to and fire protection for the site and the historic building, consider permit waivers as necessary, and provide grant writing and administrative assistance.

**Part 3:** The City Council authorizes the City Manager to act on behalf of the City of Belton in all matters related to the submittal of the grant application, the memorandum of understanding with Mount Zion United Methodist Church, the contract of grant award, and any other appropriate and necessary activities related to this project.

PASSED AND APPROVED this the **24<sup>th</sup>** day of **November, 2020**.

THE CITY OF BELTON, TEXAS

---

Wayne Carpenter, Mayor

ATTEST:

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Amy M. Casey, City Clerk



# African-American Civil Rights Preservation Grant Program Mount Zion United Methodist Church



City Council Meeting  
November 24, 2020



# African-American Civil Rights Preservation Grant Program



- U.S. Department of the Interior
  - National Parks Service
    - Historic Preservation Fund
      - African-American Civil Rights Preservation Grant
        - \$13 Million grant funds nationwide
        - Up to \$500,000 per application
        - Minimum of \$75,000
        - Physical Improvements
        - National Register of Historic Places
        - Deadline: December 15, 2020
        - Award announcement: June 2021

# African-American Civil Rights Preservation Grant Program



- Partnership – Mount Zion UMC and City of Belton
- Harris Community Neighborhood Improvements:
  - Community Center
  - Community Park and Splashpad
  - Nolan Creek Hike and Bike Trail
  - Homes – replacement; first time homebuyer
  - Infrastructure - streets
- MOU: City is the Applicant; Mount Zion UMC is the recipient
- City is the fiscal agent; Mount Zion UMC to provide local match
- Church leadership has approved applying for the grant
- City's In-kind: fire hydrant; water service, fire line for fire sprinkler system, and permit fee waivers
  - Estimated fiscal impact is \$10,000 (Grant will cover approximately 80% of the cost)



# African-American Civil Rights Preservation Grant Program



## Proposed Work:

- Roof repairs,
- Painting,
- Windows and doors,
- Siding,
- Interior trim work
- Electrical,
- HVAC,
- Fire hydrant and water service lines for potable uses and fire protection
- Fire sprinkler system,
- Soft costs – Preservation Architect and Preservation



# African-American Civil Rights Preservation Grant Program



## Proposed Supporters (Same as in 2018)

Mount Zion UMC  
Congressman Carter  
Senator Buckingham  
Representative Shine  
Bell County  
Belton ISD  
Belton's Historic Preservation Commission  
Bell County Historic Commission  
Belton Area Chamber of Commerce  
NAACP  
Ministerial Alliance

# African-American Civil Rights Preservation Grant Program



- Recommendation – to approve the Resolution
- Questions
- Thank you!





## Staff Report – City Council Agenda Item

### Agenda Item #6

Receive a presentation on recipients of Coronavirus Relief Funding Small Business Grants Phase 2, and consider authorizing grants of \$25,000 each to Helping Hands Ministry and Belton Senior Citizens Center.

### Originating Department

Administration – Sam Listi, City Manager

### Summary Information

A total of 63 applications were submitted, with 58 Belton businesses meeting eligibility standards, for Phase 2 of the CRF small business grants. Each business will receive \$4,137.93, which will be distributed the week of Thanksgiving. As you recall, \$60,000 was distributed in Phase 1 to 30 businesses in the amount of \$2,000 each. A list of Phase 1 and Phase 2 recipients is attached, as well as a sampling of business responses to the grant award.

Once again, I want to extend the City's appreciation to CTCOG's Anna Barge, Uryan Nelson, and Jim Reed for an outstanding job administering the grant application process at no cost to the City.

Additionally, \$25,000 grants are proposed to be distributed to Helping Hands Ministry and the Belton Senior Citizens Center as a part of this program.

### Recommendation

Staff recommends approval of the \$25,000 grants funded by the Coronavirus Relief Funding.

### Attachments

[CRF Phase 1 and 2 Recipients](#)  
[Sample Grant Award Letter](#)

**City of Belton  
2020 Coronavirus Relief Funding  
Small Business Grants**

Phase 1: \$60,000 Total 30 @ \$2,000 each	Phase 2: \$240,000 Total 58 @ \$4,137.93 each <b>(Red recipients did not apply in Phase 1)</b>
<p>1st Place Awards and Gifts 6th Street Antiques Alter Salon Belton Journal BeYoutiful Salon Bold Republic Brewery Dead Fish Grill Finney Insurance Group Grand Avenue Theaters Imeraki Jennifer's Nails and Jewelry Repair Law Office of W. David Scales Main Street Bridal Boutique My Giving Tree Gift Shops Platinum Tax Advisory Rapid Recovery of TX, LLC Sarsaparilla Saloon &amp; Café Schoepf's BBQ Scores Sprag Performance Lab Studebakers Pizza Summer Fun Water Park That Art Place The Beltonian Theatre The Floor Store The Salon at Stoney Brook The Square Egg Tirzah What Tha Truck Woodhouse Spa at Nolan Creek</p>	<p>1st Place Awards and Gifts 6th Street Antiques Alter Salon <b>Arushas Coffee Company</b> <b>Belton Brows &amp; Spa</b> Belton Journal BeYoutiful Salon Bold Republic Brewery <b>Bryn Oaks Bed and Breakfast</b> <b>Budget Host Inn</b> <b>Cochran Blair and Potts</b> <b>CT Mart Belton</b> Dead Fish Grill <b>Exchange on Central</b> <b>Expo Inn &amp; Suites</b> Finney Insurance Group Grand Avenue Theaters <b>IDIS Corp</b> Imeraki Jennifer's Nails and Jewelry Repair <b>Just Fitness</b> <b>Kona Ice of Central Bell County</b> <b>Kutula Hair and Nail Salon</b> <b>La Luncheonette</b> <b>La Quinta Inn &amp; Suites by Wyndham Belton</b> Law Office of W. David Scales <b>Luigi's</b> Main Street Bridal Boutique My Giving Tree Gift Shops <b>Napolis Italian Bistro</b> <b>Pablo's on the River</b> <b>Picasa Design Inc</b> <b>Pittman's Cleaners and Laundry, Inc</b> Platinum Tax Advisory <b>Quality Tire &amp; Auto Service</b> Rapid Recovery of TX, LLC <b>Reds Custom Tees</b> <b>River Forest Inn</b> Sarsaparilla Saloon &amp; Café Schoepf's BBQ Scores <b>Spin Zone</b> Sprag Performance Lab Studebakers Pizza Summer Fun Water Park <b>Texas Tour Gear</b> That Art Place The Beltonian Theatre The Floor Store The Salon at Stoney Brook The Square Egg Tirzah <b>Travis Christian Counseling</b> <b>Trophies Etc &amp; Custom Signs</b> <b>Waffle Cone</b> What Tha Truck <b>Willow Salon</b> Woodhouse Spa at Nolan Creek</p>



# City of Belton

– *Founded 1850* –

November 18, 2020

Justin Ruiz  
1<sup>st</sup> Place Awards and Gifts  
2304 N. Main Street  
Belton, Texas 76513

(via email: [just@1stplacebelton.com](mailto:just@1stplacebelton.com))

Dear Mr. Ruiz:

The City of Belton is happy to announce that your local business has qualified to receive funds from Phase 2 of Belton's Small Business Grant Program in the amount of \$4,137.93. Checks will be distributed the week of November 23<sup>rd</sup>.

In order to satisfy the requirements of the Texas Division of Emergency Management (TDEM), please deposit your check within 48 hours of receipt.

I would also like to encourage you to register your business on [Beltonworks.org](http://Beltonworks.org). This website is a collaborative effort between the Belton Economic Development Corporation (BEDC) and the City of Belton that serves to promote Belton and showcase Belton businesses.

Congratulations, and thank you for your investment in the City of Belton.

Sincerely,

Sam A. Listi  
City Manager





## Staff Report – City Council Agenda Item

**Date:** November 24, 2020  
**Case No.:** P-20-26 Ming Addition  
**Request:** Final Plat  
**Applicant:** All County Surveying  
**Owner:** Reese and Anna Ming

### **Agenda Item #7**

Consider a final plat of Ming Addition, comprising 2.5606 acres, located at 2900 Elm Grove Road, Belton, TX, on the west side of Elm Grove Road, south of Decker Road, in Belton's ETJ.

**Originating Department:** Planning – Tina Moore, Planner

### **Case Summary**

This subdivision consists of approximately 2.56 acres, one block, and three lots. This plat will clean up and establish lot lines for three existing houses on site. No additional homes are proposed. Zoning regulations are not applicable as this subdivision is located in Belton's ETJ. Bell County requires a 25' front yard setback which is provided on the plat.

### **Project Analysis and Discussion**

Following is a summary of the subdivision ordinance requirements as they apply to this subdivision plat.

**Water:** This property is located within the Armstrong Water Supply Corporation (AWSC) Certificate of Convenience and Necessity (CCN). There's an existing 2" domestic water line along Elm Grove that provides service to the existing homes. A 10' utility easement is proposed on the plat for this existing water line location as required by AWSC. The applicant is requesting a variance for the required water flow rates for fire protection. The request letter states AWSC does not have the capacity to provide the required 1,000 gpm flow for fire protection. This request is supported by staff since the AWSC system is limited in this vicinity. In the event of a fire, water tanker trucks will be used to suppress the fire.

**Sewer:** No sanitary sewer is available to serve this subdivision. Each lot is serviced by an individual septic system. These systems are allowed and approved by the Bell County Public Health District.

**Drainage:** The City is not responsible for drainage since this property lies in Belton's ETJ, and will defer to Bell County and their requirements. With the existing residences on-site and no additional homes proposed, no impact to drainage is anticipated with this subdivision.

**ROW/Streets/Sidewalks:** Elm Grove Road is a minor arterial street on the City's Thoroughfare Plan. This requires a minimum ROW of 100'. There is currently approximately 38' of ROW and approximately 20' of pavement in this vicinity. The applicant is seeking a variance for the Thoroughfare Plan classification for this roadway due to lack of significant developments and growth in the area. Staff does not anticipate this roadway functioning as a minor arterial in the future and is in support of this variance. Staff believes a minor collector roadway will be adequate to serve area residents, and we will recommend amending the Thoroughfare Plan in the future to reflect the change.

A minor collector roadway requires a 60' right of way. Per Subdivision Ordinance §502.01.A. the developer is responsible for dedicating half of the remaining ROW needed to achieve 60'. This equates to approximately 10' ROW dedication required for this plat. The ROW dedication requirements have been provided on the plat

**Sidewalks:** Per Subdivision Ordinance §503.04, sidewalks are required along collector streets; however a waiver is allowed for ETJ areas due no available entity to assume responsibility for maintenance.

**Parkland Dedication/Fee:** Per Subdivision Ordinance §517, residential subdivisions are required to dedicate suitable lands for the purpose of parkland and/or make a financial contribution for the acquisition and development of such parkland. Since the residence is existing and no additional dwelling units are proposed, the fee is not applicable.

**Conclusion:** Since this proposed subdivision is located in Belton's ETJ, the Bell County Engineer's Office has reviewed this plat and provided comments that have been addressed. After Council action, this plat will be taken to Bell County Commissioners Court for approval. We have reviewed the plat and find it acceptable as a final plat. All conditions have been addressed as of November 5, 2020, subject to approval of requested variances.

### **Recommendation**

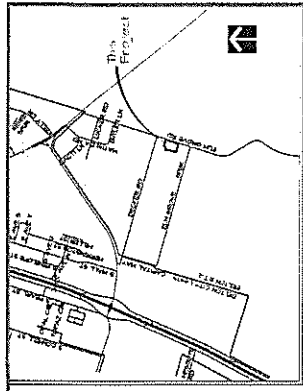
The Planning and Zoning Commission met on November 17, 2020, and with a vote of 9-0, unanimously recommended approval of the Ming Addition Final Plat; subject to the following conditions; staff concurs with their recommendation.

1. Approval of variance to water flow requirement for fire protection; and
2. Approval of variance to the right of way standards for Elm Grove Road to be reduced from a Minor Arterial to a Minor Collector requiring 60' of ROW and associated reduction in that classification on the Thoroughfare Plan in a future amendment.

### **Attachments**

Final Plat Application  
Final Plat  
Location Map  
Variance Request  
P&Z Minutes Excerpt





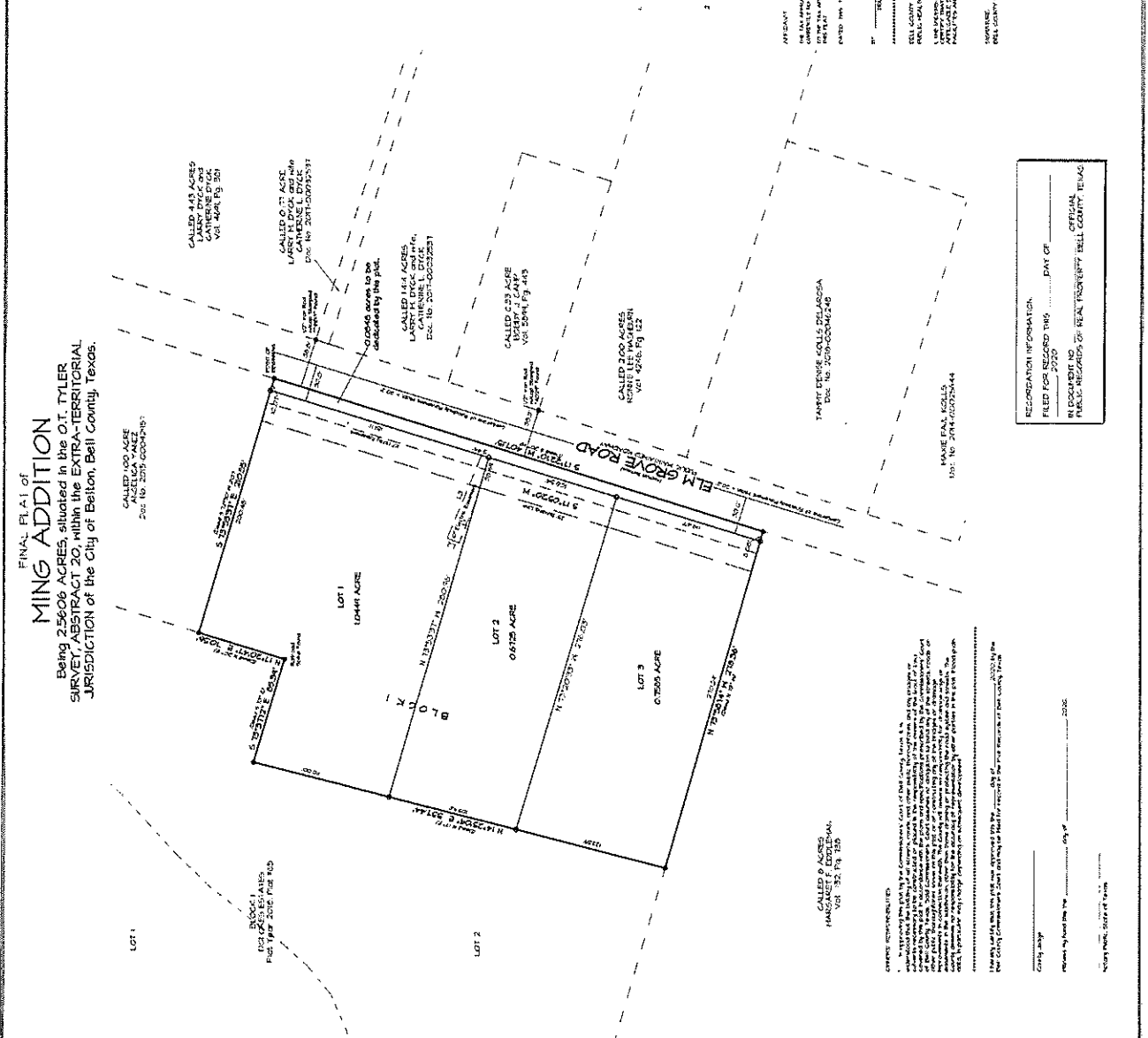
**CHANGES:**  
 REEZE BROWN LIND  
 2500 BELM GROVE RD  
 BELTON, TX 78704

LOT 1 & 2  
 THREE (3)  
 AREA - 25606 ACRES

**FINAL PLAN OF  
 MING ADDITION**  
 Being 25606 ACRES, situated in the O.T. TYLER  
 SURVEY, ABSTRACT 20, within the EXTRA-TERRITORIAL  
 JURISDICTION of the City of Bellon, Bell County, Texas.

ALL COUNTY SURVEYING, INC.  
 1400 N. GARDNER  
 BELTON, TEXAS 78703  
 817-338-1111  
 www.allcountysurveying.com

DATE: 01/11/2023  
 TIME: 10:00 AM  
 DRAWN BY: J. G. GRIFFIN  
 CHECKED BY: J. G. GRIFFIN



**FINAL PLAN OF  
 MING ADDITION**  
 Being 25606 ACRES, situated in the O.T. TYLER  
 SURVEY, ABSTRACT 20, within the EXTRA-TERRITORIAL  
 JURISDICTION of the City of Bellon, Bell County, Texas.

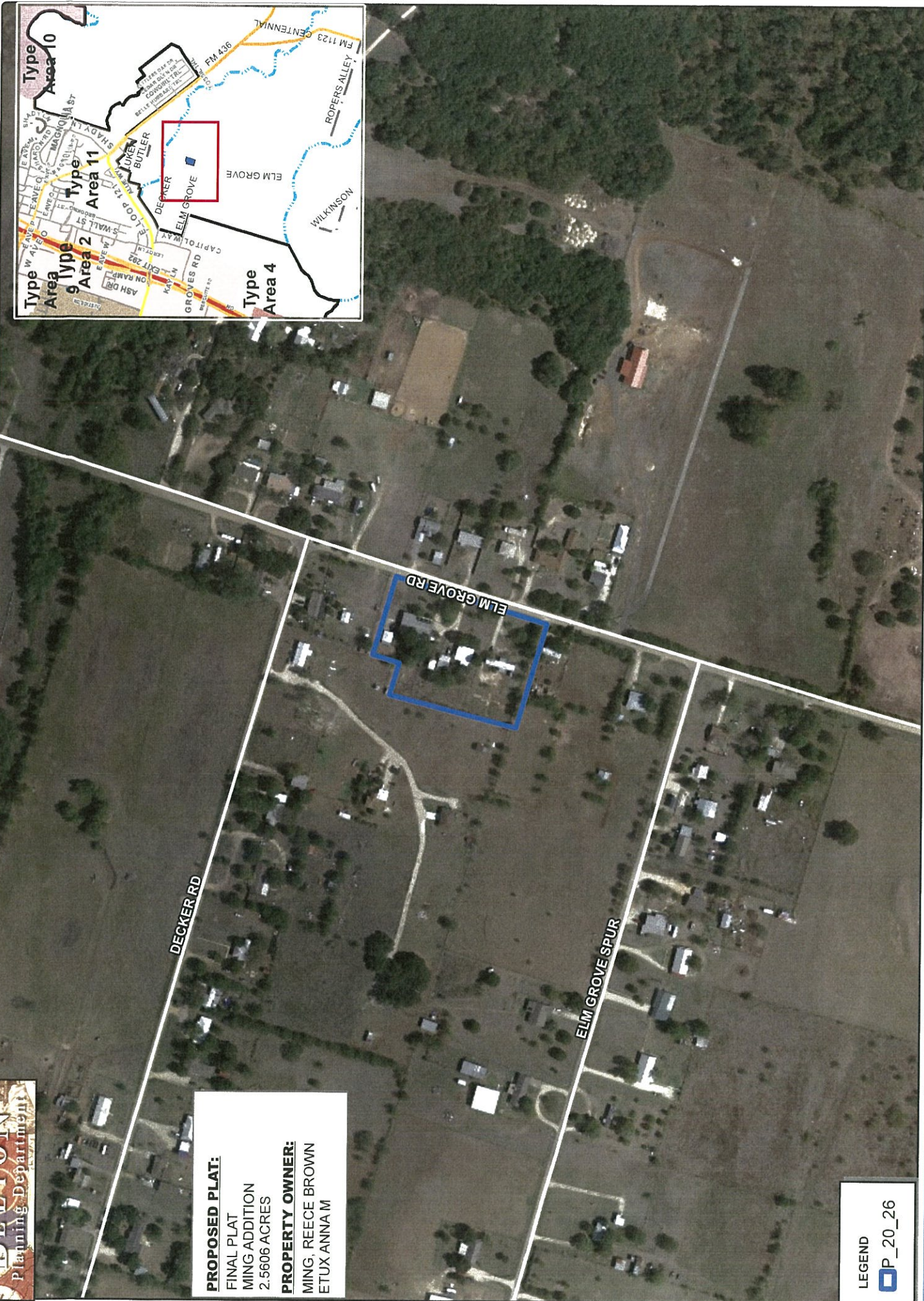
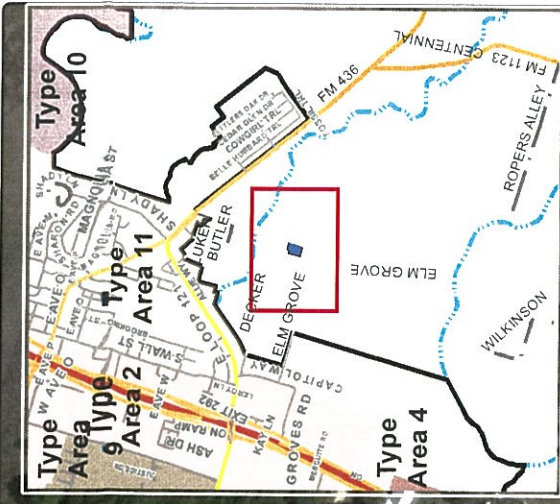
**SECTION 1**  
 BEING 10441 ACRES, LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

REGISTRATION INFORMATION:  
 FILED FOR RECORD THIS DAY OF 2023  
 RECORDING NO. OFFICIAL  
 PUBLIC RECORDS OF REAL PROPERTY, BELL COUNTY, TEXAS



*[Signature]*  
 JAMES E. LINDSEY, Notary Public  
 My Comm. Expires 08/15/2025

# P-20-26 LOCATION - MING ADDITION



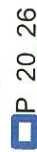
**PROPOSED PLAT:**

FINAL PLAT  
MING ADDITION  
2.5606 ACRES

**PROPERTY OWNER:**

MING, REECE BROWN  
ETUX ANNA M

LEGEND

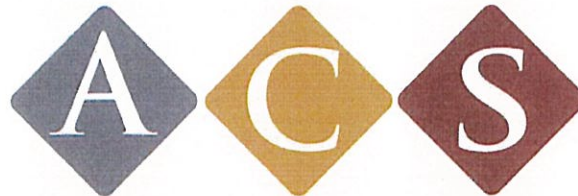


P\_20\_26

Map Date: 11/9/2020



Maps and data are for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries. No warranty is made by the City of Belton regarding specific accuracy or completeness.



ALL COUNTY SURVEYING, INC

October 23, 2020

City of Belton  
Planning Department  
333 Water Street  
Belton, Texas 76513  
ATTN: Planning Department

**Re: Request for "Right of Way Dedication Waiver" – Ming Addition (ETJ)**

Dear Planning Department:

This letter is in response to your comments dated October 16, 2020.

We are working through the comments, and under the category of "Planning", comment number four (4), it is hereby desired by applicant to be allowed a "Right of Way Dedication Waiver".

Elm Grove Road where this project resides has not had a significant amount of development and seems likely that future development will not increase in the near future permitting a 100' of ROW requirement.

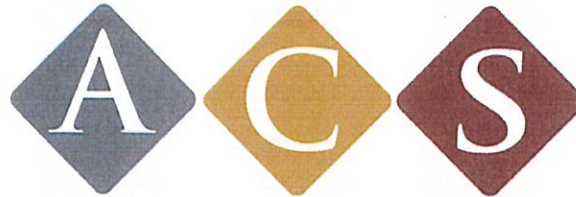
The owners of this property have indicated that they are in agreement with a dedication of a strip along Elm Grove Road that will create a right of way line 30ft from the roadway centerline, this will be approximately 10ft in width.

Thanks for granting this waiver, and as applicant, I wish to thank you in advance.

Respectfully,

Regards,

Charles C. Lucko, RPLS  
Pres, All County Surveying, Inc.



ALL COUNTY SURVEYING, INC

October 21, 2020

City of Belton  
Planning Department  
333 Water Street  
Belton, Texas 76513  
ATTN: Planning Department

**Re: Request for "Fire Protection Waiver" – Ming Addition (ETJ)**

Dear Planning Department:

This letter is in response to your comments sent October 16, 2020.

We are working through the comments, and under the category of "Planning": Fire flows must meet 1000 gpm per the Fire Code, it is hereby desired by applicant to be allowed a "Fire Protection Waiver".

Armstrong Water Supply Corporation supplies the water for this area and does not have the capability to provide the required 1000 gallon per minute flow to meet the City of Belton's fire flow ordinance. To update the water system to obtain the required flow would be very costly.

Thanks for granting this waiver, and as applicant, I wish to thank you in advance.

Respectfully,

Charles C. Lucko, RPLS  
Pres, All County Surveying, Inc.

Minutes of the  
**Planning and Zoning Commission (P&ZC)**  
City of Belton  
333 Water Street  
Tuesday, November 17, 2020

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The Planning and Zoning Commission met at 5:30 P.M. at the Harris Community Center, 401 North Alexander Street. The following members were present: Chair Brett Baggerly, Allison Turner, Luke Potts, David Jarratt, Zach Krueger, Quinton Locklin, Stephanie O'Banion, Ty Hendrick and Dave Covington. The following staff members were present: City Manager Sam Listi, Interim Director of Planning Bob van Til, Planner Tina Moore, Planning Clerk Laura Livingston and IT Specialist Alex Munger.

- 4. P-20-26 Consider a final plat of Ming Addition, comprising of 2.5606 acres, located at 2900 Elm Grove Road, Belton, TX, on the west side of Elm Grove Road, south of Decker Road, in Belton's ETJ.**  
(Audio 1:13)

Ms. Moore presented the staff report (Exhibit A).

Commission Member Potts asked Ms. Moore about the fire protection (Audio 6:15). Commission Member Covington asked about the Elm Grove plat presented in February. Commission Member Covington said he would like Staff and the Commission to review the Thoroughfare Plan at some point soon to make the recommended changes and other changes that may be needed.

Commission Member Covington made a motion to approve item P-20-26 as recommended by Staff. Commission Member Potts seconded the motion. The motion was approved with 9 ayes, 0 nays.





## Staff Report – City Council Agenda Item

Date: November 24, 2020  
Case No.: P-20- 27 Three Creeks Phase VIII  
Request: Final Plat  
Applicant: Yalgo Engineering  
Owner/Developer: WBW Single Development Group, LLC.

### Agenda Item #8

Consider a final plat of Three Creeks Phase VIII, comprising 33.81 acres, located generally east of FM 1670 and south of IH-14, on the south side of Three Creeks Blvd., near its intersection with Rocking M Lane, in Belton's ETJ.

### Originating Department

Planning – Tina Moore, Planner

### Case Summary

This is the eighth phase of the Three Creeks development. This phase proposes 43 lots for residential development, and one 18.76 acre tract proposed for greenspace that will be owned and maintained by the homeowners association (HOA). The eight phases combined results in a total 1,097 lots of an estimated 1,500 total lots.

### Project Analysis and Discussion

This property is located in Belton's ETJ; therefore, Belton zoning codes are not applicable. All of the lots in each subdivision, including this phase, are a minimum of 50' in width, 100' in depth, and 5,000 sq. ft. in area. This is in compliance with the Development Agreement Section 5.02.b. executed in December 2010. Setbacks include the following:

Front Yard: 25'  
Rear Yard: 20'  
Side Yard: 5' interior; 15' adjacent to a street; 25' if garage entry from side street

Per the Development Agreement approved in 2010, Bell County Municipal Utility District (MUD) No. 1 was created to finance infrastructure in, and to, this subdivision. This infrastructure includes water, sewer, drainage, and roadways.

Following is a summary of the subdivision ordinance requirements as they apply to this subdivision plat.

**Water/Sewer:** This phase lies within Belton's water and sewer CCN. Six-inch water and sewer lines are proposed throughout the subdivision. Fire hydrant locations comply with current standards. The developer is required to demonstrate, post construction, compliance with the current fire flow requirements of 1,000 gpm. Up-sizing of waterlines may be required if fire flow standards are not met. The City will be responsible for maintaining the water and sewer lines after construction.

**Access:** This current phase provides two accesses off Three Creeks Boulevard, a major collector street. The development agreement approved by the City Council in 2010 included a master plan of the proposed subdivision that identified two points of access: one via Three Creeks Boulevard, and a second via the extension of Rocking M Lane, which is now in place. In 2016, the Subdivision Ordinance was amended (Section 502.01.J) to require any single family residential subdivision within the City of Belton or the City's ETJ to provide three entrances/access streets for subdivisions with more than 101 lots. The City's Thoroughfare Plan anticipates the future extension of Three Creeks Boulevard eastward to Shanklin Road, which will provide the third connection, although it is not a requirement for this subdivision.

**Streets/Drainage:** The streets in this phase are local streets that will be constructed with a 50' ROW, 31' pavement width, and curb/gutter. Three Creeks Boulevard, a major collector street, runs along the north side of this phase. This portion of Three Creeks Boulevard was constructed with Phase IV and provides access to the local streets in Phase VIII. A note has been added to the plat prohibiting access to Three Creeks Boulevard from the lots in Phase VIII that back or side to Three Creeks Boulevard. After construction, Bell County will be responsible for maintenance of the streets.

Drainage calculations have been provided and reviewed with the construction plans for this phase. Since this property lies in Belton's ETJ, the City is not responsible for drainage and will defer to Bell County and their requirements. Drainage easements are being dedicated and will be owned and maintained by MUD #1.

**Sidewalks:** No sidewalks are required, or proposed along the local streets in this phase. The existing 6' wide hike/bike trail along the south side of Three Creeks Boulevard was extended as part of Phase IV.

**Parkland Dedication/Fee:** According to the Subdivision Ordinance Section 517, each residential subdivision is required to dedicate sufficient and suitable parkland and/or payment of fees-in-lieu of required parkland. There are a total of 1,095 lots in Phases I-VIII and ultimately 1,500 lots for the entire Three Creeks subdivision; therefore, a total of 10 acres of parkland is required for the 8 phases, and ultimately 15 acres for the entire 1,500 lots in this subdivision. The developer has provided a total of 127.34 acres of private parkland that contains several trail networks and pavilions for the residents. This private parkland exceeds the Subdivision Ordinance requirements and is consistent with the master plan in the development agreement. The parkland facilities, greenspaces, and trails will be maintained by the HOA. This phase proposes one greenspace area comprising 18.76 acres along a FEMA flood plain area, and a nature trail will be added to this area, following the 2011 Conceptual Park-Trail System.

Conclusion: As this proposed subdivision is located in Belton's ETJ, the Bell County Engineer's Office has reviewed this plat and provided comments which were addressed to their satisfaction. After Council action, this plat will be taken to Bell County Commissioners Court for approval. We have reviewed the plat and find it acceptable as a final plat.

### **Recommendation**

The Planning and Zoning Commission met on November 17, 2020, and with a vote of 9-0, unanimously recommended approval of the Three Creeks Phase VIII Final Plat; subject to staff comment letter dated November 12, 2020. Staff concurs with their recommendation.

### **Attachments**

Final Plat Application

Final Plat

Location Map

Three Creeks Overall Layout

Parkland Trails Concept Plan

Staff Comment Letter – November 12, 2020

P&Z Minutes Excerpt

**City of Belton**  
Request for Subdivision Plat  
to the City Council and the  
Planning and Zoning Commission

Application is hereby made to the City Council for the following:

- Preliminary Subdivision                      Fees due \$ \_\_\_\_\_
- Final Subdivision
- Administrative Plat
- Replat
- ETJ
- City Limits

Date Received: \_\_\_\_\_ Date Due: \_\_\_\_\_ (All plans are to be returned to the Planning Department according to the Plat Submission Calendar.)

Applicant: Yalgo Engineering Phone: 254-953-5353  
Mailing Address: 3000 Illinois Ave. Ste 100 Killeen, Tx 76543  
Email Address: NataliePratt@yalgoengineering.com

Owner: WBW Single Development Group, LLC - Series 129 Phone: 254-953-5353  
Mailing Address: 3000 Illinois Ave. Ste 100 Killeen, Tx 76543  
Email Address: jwelch@wbwdevelopment.com

Current Description of Property:

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Acres: \_\_\_\_\_ Survey: C.H. Fitch & Young Williams  
Abstract #: 316 & 861 Street Address: FM 1670  
Frontage in Feet: \_\_\_\_\_ Depth in Feet: \_\_\_\_\_

Does Zoning comply with proposed use? Yes Current Zoning: ETJ  
Name of proposed subdivision: Three Creeks Phase VIII  
Number of Lots: 43 Fee: \$ 379

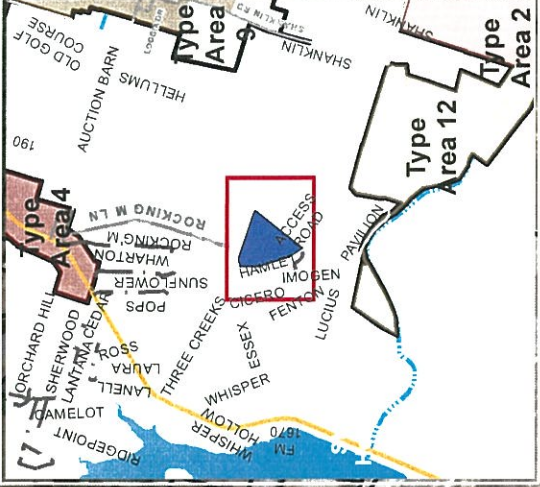
Signature of Applicant: \_\_\_\_\_ Date: 07/29/2020  
Signature of Owner: \_\_\_\_\_ Date: 07/29/2020

**NOTE: Variances to code requirements may be considered by P&ZC and City Council.**





# P-20-27 LOCATION - THREE CREEKS PH VIII

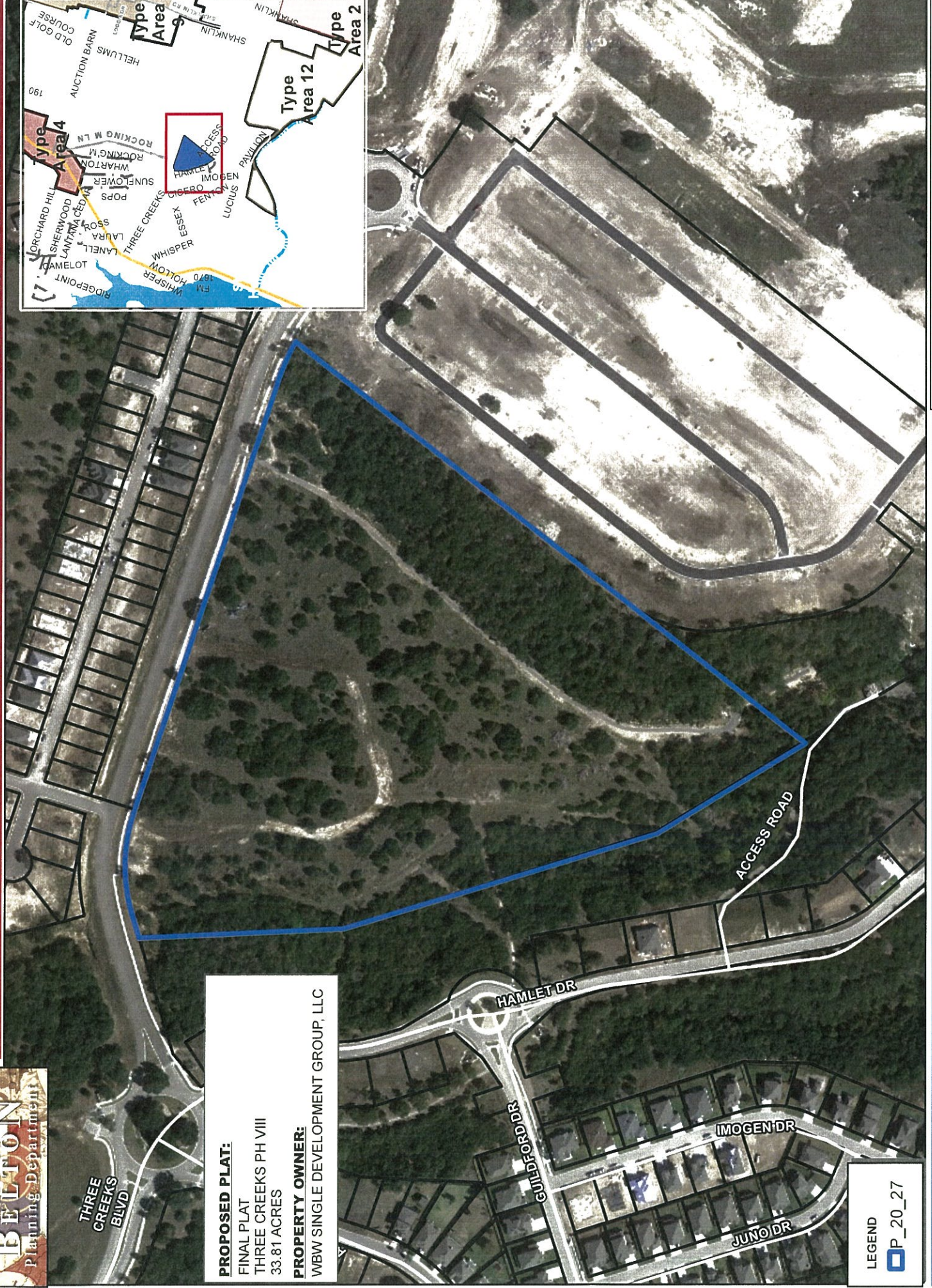


THREE CREEKS BLVD

**PROPOSED PLAT:**  
 FINAL PLAT  
 THREE CREEKS PH VIII  
 33.81 ACRES

**PROPERTY OWNER:**  
 WBW SINGLE DEVELOPMENT GROUP, LLC

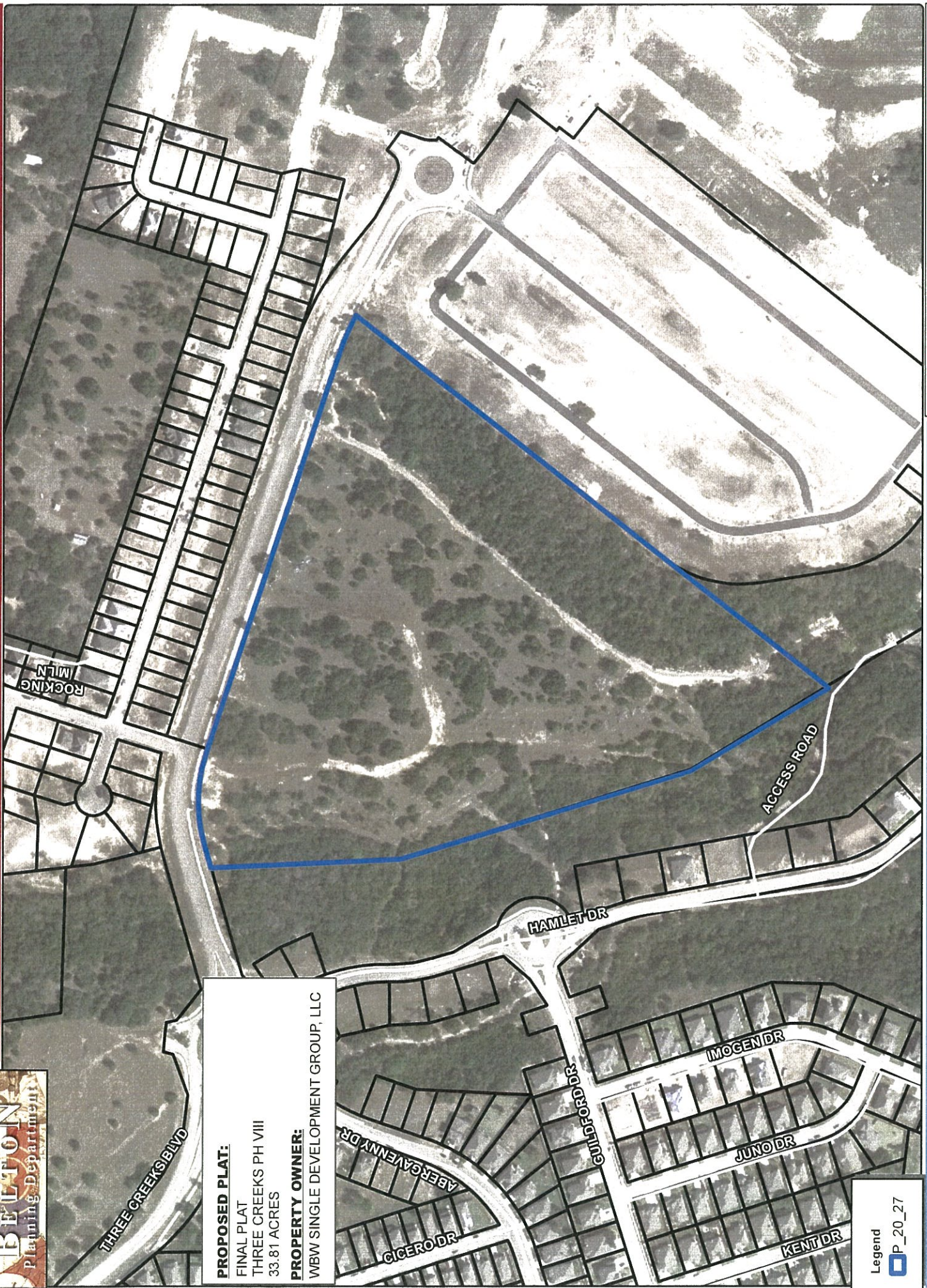
LEGEND  
 P\_20\_27



Maps and data are for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries. No warranty is made by the City of Belton regarding specific accuracy or completeness.

Map Date: 11/09/2020

# P-20-27 - THREE CREEKS PH VIII



**PROPOSED PLAT:**  
FINAL PLAT  
THREE CREEKS PH VIII  
33.81 ACRES

**PROPERTY OWNER:**  
WBW SINGLE DEVELOPMENT GROUP, LLC

Legend  
P\_20\_27

Maps and data are for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. They do not represent an on-the-ground survey and represent only the approximate relative location of property boundaries. No warranty is made by the City of Belton regarding specific accuracy or completeness.

0 270 540 Feet

Map Date: 11/9/2020









# City of Belton

Planning Department

November 12, 2020

**Project: THREE CREEKS PHASE VIII**

**Applicant: YALGO ENGINEERING**

**Date Submitted: 4-6-20**

**7-15-20**

**10-29-20**

**11-10-20**

**Location: 33.81 ACRES and THREE CREEKS BLVD/ ROCKING M LANE**

**\*\*\*Please comment back in red under the comments submitted on this sheet.\*\*\***

**Development Review Committee Determination of Plat Status:**

**11-12-2020 - Administratively Complete**

**PLANNING:**

1. No further comments.

**PUBLIC WORKS/KPA:**

1. Thanks for providing the water model report. 6" waterlines can be installed due to a water report provided and the developer understands flows post-construction must meet the 1,000 gpm at the 20 psi residual pressure as modeled. If fire flows do not meet the stated requirements post-construction, waterlines may be required to be up-sized. No further action needed at this time.

**BELL COUNTY ENG. – Malcolm Miller, Malcolm.Miller@BellCounty.texas. com:**

No Comments.

**FIRE DEPT:**

No Comments

**BUILDING OFFICIAL:**

No Comments.

**POLICE DEPT:**

No Comments.

**GIS:**

No Comments.

**Outside Utility Provider Comments**

**Oncor:** I am in agreement with the proposed plat. Oncor has facilities in the area to serve this addition.

**AT&T:**

**Atmos Energy:** I am in agreement with the proposed plat.

**Charter Communications:**

**Grande Communications:**

- Spectrum (Time Warner):
- USPS:
- Clearwater UCD:
- TXDOT:

**Note: Acceptance by the City of Belton of a plat, zoning change, conceptual drawing, construction drawing, or other development submittal complying with City of Belton minimum standards for drainage does not provide approval beyond what the City may authorize. Approval is limited, and this approval does not limit any obligations you may have under applicable state statutes, such as the Texas Water Code, or federal statutes. You should consult with your own professionals as you continue to pursue this development project.**

Minutes of the  
**Planning and Zoning Commission (P&ZC)**  
City of Belton  
333 Water Street  
Tuesday, November 17, 2020

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The Planning and Zoning Commission met at 5:30 P.M. at the Harris Community Center, 401 North Alexander Street. The following members were present: Chair Brett Baggerly, Allison Turner, Luke Potts, David Jarratt, Zach Krueger, Quinton Locklin, Stephanie O'Banion, Ty Hendrick and Dave Covington. The following staff members were present: City Manager Sam Listi, Interim Director of Planning Bob van Til, Planner Tina Moore, Planning Clerk Laura Livingston and IT Specialist Alex Munger.

- 5. P-20-27 Consider a final plat of Three Creeks Phase VIII, comprising 33.81 acres, located generally east of FM 1670 and south of IH-14, on the south side of Three Creeks Boulevard, near the intersection with Rocking M Lane, in Belton's ETJ. (Audio 7:58)**

Ms. Moore presented the staff report. (Exhibit B).

Chair Baggerly asked the Commission to address their questions (Audio 12:24). Mr. Covington inquired about an item in the report concerning water line size. Mr. Josh Welch, representing WB Development, addressed the question about the typical sizes of the water lines throughout the Three Creeks development and spoke to how water is being brought into the subdivision based on a submitted water model.

Commission Member Hendrick made a motion to approve P-20-27 as recommended by Staff. Commission Member Jarratt seconded the motion. The motion was approved with 9 ayes, 0 nays.



# Staff Report – City Council Agenda Item

## Agenda Item #9

Hold a public hearing and consider an ordinance amending Chapter 22, Article VI, Section 22-106, Schedule A of the Code of Ordinances regarding traffic schedules and speed limit regulations.

### Originating Department

Public Works – Angellia Points, Director of Public Works/City Engineer

### Summary Information

Since November 13, 2018, City Council has revised the ordinance for listing the City's traffic signage throughout the City. Staff is presenting updates to this list to build upon the City's tracked inventory of signs.

The purpose of this ordinance is to enforce penalties on specific traffic signage if questioned.

For informational purposes, the stop sign listing format in Schedule A is as follows: A stop sign at the [location] corner of [street that traffic is to adhere to the sign] facing [direction of sign lettering viewed from] at its intersection with [intersecting street].

Additions to Section 22-106, Schedule A.

Sec. 22-106. – Traffic schedules and speed limit regulations.

- (a) All traffic schedules of the City indicating through, stop and yield signs, one-way streets and speed limits shall be on file in the City Clerk's office and/or listed in the following schedule.

Schedule A.

### **Adding:**

#### **Hubbard Branch Phase 1**

A stop sign at the northwest corner of Settlers Oak Drive facing west at its intersection with Fossil Trail.

A stop sign at the southeast corner of Settlers Oak Drive facing east at its intersection with Leon Overlook Trail.

A stop sign at the southeast corner of Cedar Glen Drive facing east at its intersection with Leon Overlook Trail.

A stop sign at southeast corner of Cowgirls Trail facing east at its intersection with Leon Overlook Trail.

A stop sign at southeast corner of Belle Hubbard Trail facing east at its intersection of Leon Overlook Trail.

A stop sign at northwest corner of Belle Hubbard Trail facing west at its intersection of Leon Overlook Trail.

A stop sign at the northwest corner of Cowgirl Trail facing west at its intersection of Fossil Trail.

A stop sign at the northwest corner of Cedar Glen Drive facing west at its intersection of Fossil Trail.

A stop sign at the southeast corner of Belle Hubbard Trail facing east at its intersection of OT Tyler Drive.

A stop sign at northeast corner of OT Tyler Drive facing east of its intersection of FM436/Holland Road.

A stop sign at northeast corner of Leon Overlook Trail facing east of its intersection of FM 436/Holland Road.

### **West Canyon Trails Phase 1 and 2**

A stop sign at southwest corner of Daniel Drive facing west of its intersection of Long Creek Lane.

A stop sign at northwest corner of Daniel Drive facing east of its intersection of Adam Lane.

A stop sign at northwest corner of Alan Trails Facing north of its intersection of Ayham Trails.

A stop sign at southeast corner of Alan Trails facing south of its intersection of West Avenue O.

A stop sign at southwest corner of Ayham Trails facing west of its intersection of Long Creek Lane.

A stop sign at southeast corner of Long Creek Lane facing south at its intersection of West Avenue O.

### **Sendero Estates**

A stop sign at northwest corner of Sendero Estates Drive facing north at its intersection of US 190 Highway.

A 25 mph speed limit sign on northbound side of Sendero Estates Drive near intersection of Sendero Estates Drive and US 190 Highway.

A stop sign at southeast corner of Sendero Estates Drive facing south at its intersection of Charbray Drive.

A 25 mph speed limit sign on eastbound side of Charbray Drive east of Sendero Estates and Charbray Drive intersection.

A 25 mph speed limit sign on southbound side of Galloway Drive near intersection of Galloway Drive and James Ridge Dr.

A stop sign on southeast corner of Galloway Drive facing south at its intersection of Digby Drive.

A 25 mph speed limit sign on westbound side of Digby Drive near intersection of Holstein Drive and Digby Drive.

A stop sign on northeast corner of Digby Drive facing east at its intersection of Damascus Drive.

A 25 mph speed limit sign on southbound side of Damascus Drive near the intersection of Damascus Drive and Digby Drive.

A 25 mph speed limit sign on the westbound side of Charbray Drive near intersection of Charbray Drive and Sendero Estates Drive.

A stop sign on southwest corner of Victoria Meadow Drive facing west at its intersection of Galloway Drive.

A stop sign on northeast corner of Victoria Meadow Drive facing south at its intersection of Damascus Drive.

A stop sign on northeast corner of James Ridge Drive facing south at its intersection of Damascus Drive.

A stop sign at southwest corner of James Ridge Drive facing west at its intersection of Galloway Drive.

A stop sign on northwest corner of Holstein Drive facing north at its intersection of Digby Drive.

A stop sign on southeast corner of Damascus Drive facing south at its intersection of Braford Dr.

A stop sign southwest corner of Digby Drive facing west at its intersection of South Wheat Road.

### **Downtown**

A stop sign at northwest corner of East Street facing north at its intersection of Water Street

A stop sign at southwest corner of Water Street facing west at its intersection of East Street

A stop sign at southeast corner of East Street facing south at its intersection of Water Street

A stop sign at northeast corner of Water Street facing east at its intersection of East Street.

### **Fiscal Impact**

None.

### **Recommendation**

Hold the public hearing and adopt the ordinance amending Chapter 22, Article VI, Section 22-106, Schedule A of the Code of Ordinances.

### **Attachments**

**Ordinance**



**ORDINANCE NO. 2020-46**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, AMENDING CHAPTER 22, ARTICLE VI, SECTION 22 OF THE CODE OF ORDINANCES, AMENDING SCHEDULE A REGARDING TRAFFIC CONTROL SIGNS IN CITY STREETS; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, the City of Belton desires to continue to protect and ensure the public health, safety, and welfare of its residents and businesses by regulating and guiding road users for the protection of the general travelling public; and

**WHEREAS**, the City of Belton is authorized by Texas Transportation Code to establish and regulate compliance with rules governing the use of public thoroughfares; and

**WHEREAS**, Chapter 22 of the City of Belton’s Code of Ordinances requires the driver of any vehicle to obey the instructions of any official traffic-control device; and

**WHEREAS**, Chapter 22 of the City of Belton’s Code of Ordinances gives the traffic director the authority to place and maintain official traffic-control devices as required under the traffic ordinances of this City to make effective the provisions of the ordinances, and the traffic director may place and maintain such additional official traffic-control devices as they may deem necessary to regulate, warn or guide traffic under the traffic ordinances of this City or under State law; and

**WHEREAS**, the City Council desires to amend and supplement its regulations as provided by, and consistent with, Texas law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, THAT:**

**PART 1:** Chapter 22, Article IV, Section 22-106 “Traffic schedules and speed limit regulations” of the Code of Ordinances of the City of Belton, Texas, is hereby amended to read as follows:

Sec. 22-106. – Traffic schedules and speed limit regulations.

- (a) All traffic schedules of the City indicating through, stop and yield signs, one-way streets and speed limits shall be on file in the City Clerk’s office and/or listed in the following schedule.

Schedule A.

*Added November 13, 2018*

A stop sign at the northeast corner of E 13<sup>th</sup> Avenue facing east at its intersection with North Beal Street.

A stop sign at the southwest corner of E 13<sup>th</sup> Avenue facing west at its intersection with North Beal Street.

A stop sign at the northeast corner of W Ave D facing east at its intersection with Mitchell Street.

A stop sign at the southwest corner of W Ave D facing west at its intersection with Mitchell Street.

*Added July 9, 2019*

Highland Estates Phase I

A 30 mph speed limit sign on northbound Mystic Mountain Road near the intersection of Mystic Mountain Road and Sparta Road.

Highland Estates Phase II

A 30 mph speed limit sign on northbound Mystic Mountain Road near the intersection of Mystic Mountain Road and Lacy Ridge Drive.

A 30 mph speed limit sign on southbound Mystic Mountain Road near the intersection of Mystic Mountain Road and Yturria Drive.

A 30 mph speed limit sign on southbound Mystic Mountain Road near the intersection of Mystic Mountain Road and Lacy Ridge Drive.

Dawson Ranch Phase V

A 30 mph speed limit sign on eastbound Yturria Drive near the intersection of Yturria Drive and Twin Ridge Drive.

A 30 mph speed limit sign on northbound Twin Ridge Drive near the intersection of Twin Ridge Drive and Yturria Drive.

A 30 mph speed limit sign on westbound Yturria Drive near the intersection of Yturria Drive and Mystic Mountain Lane.

Southwood Hills Phase I Signage

A stop sign at the northwest corner of Chance Court facing north at its intersection with Laila Lane.

A stop sign at the northwest corner of Brady Way facing north at its intersection with Laila Lane.

A stop sign at the southwest corner of Laila Lane facing west at its intersection with Connell Street.

A 25 mph speed limit sign on westbound Laila Lane near the intersection of Laila Lane and Connell Street.

Southwood Hills Phase II Signage

A stop sign at the northwest corner of Kal Court facing north at its intersection with Laila Lane.

A stop sign at the northwest corner of Vani Court facing north at its intersection with Laila Lane.

#### Liberty Valley Phase IV

A stop sign at the southeast corner of Justice Drive facing south at its intersection with Liberty Valley Drive.

A stop sign at the southwest corner of Liberty Valley Drive facing west at its intersection with Connell Street.

#### Garden Heights

A stop sign at the northwest corner of N Beal Street facing north at its intersection with E 22<sup>nd</sup> Ave.

A stop sign at the southeast corner of N Beal Street facing south at its intersection with E 22<sup>nd</sup> Ave.

#### Downtown

A stop sign at the southwest corner of E Central Ave facing west at its intersection with S East Street.

A stop sign at the northeast corner of E Central Ave facing east at its intersection with N East Street.

#### Sparta Road between N Loop 121 and Legacy Lane

A 30 mph speed limit sign on eastbound Sparta Road east of the intersection of Sparta Road and N Loop 121.

A 20 mph speed limit sign on eastbound Sparta Road west of the intersection of Sparta Road and Commerce Drive.

A yield sign on eastbound Sparta Road in the roundabout at the intersection of Sparta Road and Commerce Drive.

A 20 mph speed limit sign on northbound Commerce Drive south of the intersection of Sparta Road and Commerce Drive.

A yield sign on northbound Commerce Drive in the roundabout at the intersection of Sparta Road and Commerce Drive.

A 20 mph speed limit sign on westbound Sparta Road east of the intersection of Sparta Road and Commerce Drive.

A yield sign on westbound Sparta Road in the roundabout at the intersection of Sparta Road and Commerce Drive.

A 20 mph speed limit sign on southbound Commerce Drive north of the intersection of Sparta Road and Commerce Drive.

A yield sign on southbound Commerce Drive in the roundabout at the intersection of Sparta Road and Commerce Drive.

A 35 mph speed limit sign on eastbound Sparta Road east of the intersection of Sparta Road and Commerce Drive.

*Added November 12, 2019*

Bell Tex Subdivision

A stop sign at the southeast corner of Kelly Drive facing south at its intersection with Lindsay Circle.

A 30 mph speed limit sign on eastbound Kelly Drive near the intersection of Kelly Drive and Holland Road/FM436.

A stop sign at the northwest corner of Lindsay Street facing north at its intersection with Lindsay Circle.

A stop sign at the southeast corner of Lindsay Street facing south at its intersection with Lindsay Circle.

A stop sign at the southeast corner of Renee Spur facing south at its intersection with Lindsay Circle.

#### Light Subdivision

A stop sign at the southwest corner of E Ave P facing west at its intersection with Tremont Street.

A stop sign at the southeast corner of Jordan Street facing south at its intersection with E Ave P.

A stop sign at the northwest corner of Jordan Street facing north at its intersection with E Ave Q.

A stop sign at the southwest corner of E Ave Q facing west at its intersection with Tremont.

A stop sign at the southeast corner of Jordan Street facing south at its intersection with E Ave Q.

#### Liberty Hill Subdivision

A 20 mph speed limit sign on southbound Liberty Hill Drive near the intersection of Liberty Hill Drive and Holland Road/FM436.

A stop sign at the southwest corner of E Ave S facing west at its intersection with Liberty Hill Drive.

A stop sign at the southeast corner of Liberty Hill Drive facing south at its intersection with E Ave S.

A stop sign at the northwest corner of Liberty Hill Drive facing north at its intersection with E Ave S.

A 20 mph speed limit sign on northbound Liberty Hill Drive south of the intersection of Liberty Hill Drive and E Ave S.

A stop sign at the southwest corner of Freedom Loop facing west at its intersection with Liberty Hill Drive.

#### Oak Grove Subdivision

A stop sign at the southeast corner of Fairway Drive facing south at its intersection with E Ave O.

#### Highland Oaks Subdivision

A stop sign at the southwest corner of Magnolia Road facing west at its intersection with Shady Lane.

A 30 mph speed limit sign on westbound Magnolia Road midway between the intersections of E Ave O and Shady Lane.

A stop sign at the northeast corner of Magnolia Road facing east at its intersection with Sharon Road and E Ave O.

A 20 mph school zone signal when flashing on westbound E Ave O west of its intersection with Sharon and E Ave O.

A yield sign on eastbound E Ave O at its intersection with Magnolia Road.

A stop sign at the southwest corner of E Ave M facing west at its intersection with Highland Drive.

A stop sign at the southeast corner of Highland Drive facing south at its intersection with E Ave M.

A stop sign at the northeast corner of E Ave M facing east at its intersection Highland Drive.

A 20 mph school zone size with times posted on westbound E Ave M between of its intersection of Highland Drive and Fairway Drive.

A stop sign at the northeast corner of E Ave J facing east at its intersection Fairway Drive.

A 20 mph school zone size with times posted on westbound E Ave J near the private road of Shady Lane near Belle Oaks Apartments at Miller Heights Elementary School.

A stop sign at the northwest corner of Fairway Drive facing north at its intersection E Ave M.

#### Weaver Subdivision

A stop sign at the northwest corner of Fairway Drive facing north at its intersection with E Ave O.

A 20 mph school zone size with times posted on northbound Fairway Drive north of its intersection with E Ave O.

A stop sign at the southeast corner of Fairway Drive facing south at its intersection with E Ave M.

A stop sign at the southwest corner of E Ave M facing west at its intersection with Fairway Drive.

A stop sign at the northeast corner of E Ave M facing east at its intersection with Fairway Drive.

A 20 mph school zone size with times posted on southbound Fairway Drive at its intersection with E Ave M.

A stop sign at the northwest corner of Fairway Drive facing north for the Miller Heights Elementary driveway at its intersection with E Ave M.

#### **Adding on November 24, 2020:**

##### Hubbard Branch Phase 1

A stop sign at the northwest corner of Settlers Oak Drive facing west at its intersection with Fossil Trail.

A stop sign at the southeast corner of Settlers Oak Drive facing east at its intersection with Leon Overlook Trail.

A stop sign at the southeast corner of Cedar Glen Drive facing east at its intersection with Leon Overlook Trail.

A stop sign at southeast corner of Cowgirls Trail facing east at its intersection with Leon Overlook Trail.

A stop sign at southeast corner of Belle Hubbard Trail facing east at its intersection of Leon Overlook Trail.

A stop sign at northwest corner of Belle Hubbard Trail facing west at its intersection of Leon Overlook Trail.

A stop sign at the northwest corner of Cowgirl Trail facing west at its intersection of Fossil Trail.

A stop sign at the northwest corner of Cedar Glen Drive facing west at its intersection of Fossil Trail.

A stop sign at the southeast corner of Belle Hubbard Trail facing east at its intersection of OT Tyler Drive.

A stop sign at northeast corner of OT Tyler Drive facing east of its intersection of FM436/Holland Road.

A stop sign at northeast corner of Leon Overlook Trail facing east of its intersection of FM 436/Holland Road.

#### West Canyon Trails Phase 1 and 2

A stop sign at southwest corner of Daniel Drive facing west of its intersection of Long Creek Lane.

A stop sign at northwest corner of Daniel Drive facing east of its intersection of Adam Lane.

A stop sign at northwest corner of Alan Trails Facing north of its intersection of Ayham Trails.

A stop sign at southeast corner of Alan Trails facing south of its intersection of West Avenue O.

A stop sign at southwest corner of Ayham Trails facing west of its intersection of Long Creek Lane.

A stop sign at southeast corner of Long Creek Lane facing south at its intersection of West Avenue O.

#### Sendero Estates

A stop sign at northwest corner of Sendero Estates Drive facing north at its intersection of US 190 Highway.

A 25 mph speed limit sign on northbound side of Sendero Estates Drive near intersection of Sendero Estates Drive and US 190 Highway.

A stop sign at southeast corner of Sendero Estates Drive facing south at its intersection of Charbray Drive.

A 25 mph speed limit sign on eastbound side of Charbray Drive east of Sendero Estates and Charbray Drive intersection.

A 25 mph speed limit sign on southbound side of Galloway Drive near intersection of Galloway Drive and James Ridge Dr.

A stop sign on southeast corner of Galloway Drive facing south at its intersection of Digby Drive.

A 25 mph speed limit sign on westbound side of Digby Drive near intersection of Holstein Drive and Digby Drive.

A stop sign on northeast corner of Digby Drive facing east at its intersection of Damascus Drive.

A 25 mph speed limit sign on southbound side of Damascus Drive near the intersection of Damascus Drive and Digby Drive.

A 25 mph speed limit sign on the westbound side of Charbray Drive near intersection of Charbray Drive and Sendero Estates Drive.

A stop sign on southwest corner of Victoria Meadow Drive facing west at its intersection of Galloway Drive.

A stop sign on northeast corner of Victoria Meadow Drive facing south at its intersection of Damascus Drive.

A stop sign on northeast corner of James Ridge Drive facing south at its intersection of Damascus Drive.

A stop sign at southwest corner of James Ridge Drive facing west at its intersection of Galloway Drive.

A stop sign on northwest corner of Holstein Drive facing north at its intersection of Digby Drive.

A stop sign on southeast corner of Damascus Drive facing south at its intersection of Braford Dr.

A stop sign southwest corner of Digby Drive facing west at its intersection of South Wheat Road.

#### Downtown

A stop sign at northwest corner of East Street facing north at its intersection of Water Street

A stop sign at southwest corner of Water Street facing west at its intersection of East Street

A stop sign at southeast corner of East Street facing south at its intersection of Water Street

A stop sign at northeast corner of Water Street facing east at its intersection of East Street.

Schedule A Stop Sign Listing Format: A stop sign at the [location] corner of [street that traffic is to adhere to the sign] facing [direction of sign lettering viewed from] at its intersection with [intersecting street].

**PART 2.** Chapter 22 of the City of Belton's Code of Ordinances is hereby amended as provided in this Ordinance, and all prior ordinances of the City dealing with through streets and stop intersections in said location(s) are hereby amended to the extent of any conflict herewith, and all ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance as adopted and amended herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this Ordinance and any other code or ordinance of the City, the terms and provisions of this Ordinance shall govern.

**PART 3:** It is hereby declared to be the intention of the City Council that if any sections, paragraphs, sentences, clauses and phrases of this ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction,

such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance of any such invalid phrase, clause, sentence, paragraph or section.

**PART 4:** This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Belton, Texas and the Texas Local Government Code, and it is accordingly so ordained.

**PART 5:** The Code of Ordinances of the City of Belton, Texas, as amended, shall remain in full force and effect, save and except as amended by this ordinance.

**PART 6:** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**PASSED AND APPROVED** on this the 24th day of November, 2020.

\_\_\_\_\_  
Wayne Carpenter, Mayor

ATTEST:

\_\_\_\_\_  
Amy M. Casey, City Clerk





# Amending Chapter 22 of the Code of Ordinances

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CITY COUNCIL

NOVEMBER 24, 2020



# Existing Ordinance

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After the installation of traffic control devices, an ordinance needs to be passed in order to enforce penalties.

Staff will propose such ordinance twice a year as new subdivisions and new signs are installed.

Per the November 18, 2018 adoption of Ordinance 2018-37, Chapter 22, Article VI, Section 22-106 of the Code of Ordinances states the following.

Sec. 22-106. - Traffic schedules and speed limit regulations.

- All traffic schedules of the City indicating through, stop and yield signs, one-way streets and speed limits shall be on file in the City Clerk's office and/or listed in the following schedule.
- Schedule A – lists the traffic signage.



# Proposed Ordinance

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## Sec. 22-106. – Traffic schedules and speed limit regulations.

Add the following to the sign list:

- Hubbard Branch Phase I
- West Canyon Trails Phase 1 and 2
- Sendero Estates
- Downtown: Water and East Street



# Recommendation

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Hold the public hearing and adopt the ordinance amending Chapter 22, Article VI, Section 22-106 of the Code of Ordinances.



# Staff Report – City Council Agenda Item

## Agenda Item #10

Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for design and construction phase services for the design of Heritage Park Phase I Improvements.

### Originating Department

Parks and Recreation- Matt Bates, Director of Parks and Recreation  
Public Works – Angellia Points, Director of Public Works & City Engineer

### Summary Information

In November 2019, The City of Belton conducted a Master Plan for the Heritage Park Expansion which included a phased approach for development. Elements included in Phase I of improvements were as follows:

- Extension of Park Avenue to 24<sup>th</sup> Avenue
- Permanent Dog Park
- Multi-Use Rec Field
- Additional Parking
- Concession, Pavilion, and Restrooms
- Fish Camp & Dock/Pier
- 1-Mile Circuit Trail - 8' Wide
- Mowed Meadows, Native Grass Areas
- Open-Air Family Pavilion and Playground Area

The City utilized the Heritage Park Master Plan in a grant submission to Texas Parks and Wildlife Grant, for a total of \$750,000. In August 2020, the City of Belton was notified that it had received the above referenced grant, and Staff began the process of developing the parkland. Staff's first step was to seek professional services for the engineering of Phase I improvements, including the extension of Park Avenue.

We are proposing to contract with Kasberg, Patrick, and Associates for engineering services to design Heritage Park Phase I improvements. KPA will also be partnering with Covey Landscape Architects to design the non-civil improvements. The scope of services includes the following:

1. Preliminary Design:	\$ 141,415
2. Hydrologic/Hydraulic Analysis/CLOMR/LOMR	\$ 100,190
3. Final Design – Civil Improvements:	\$ 116,325
4. Final Design – Landscape Architect Improvements:	\$ 109,935
5. Bidding Phase – Civil Improvements:	\$ 8,000

6. Bidding Phase – Landscape Architect Improvements: \$ 7,100

**TOTAL: \$ 482,965**

All elements listed above as part of Phase I improvements are included in the design services agreement, minus the permanent Dog Park which will be designed and constructed in-house. Design services also include conducting all necessary regulatory reviews and investigations of the property as required by TPWD, USCAE, FEMA, TCEQ, and THC.

The design must be completed by November 2021.



### **Fiscal Impact**

This engineering services contract of **\$482,965** is proposed to be funded by the TIRZ. An OPCC will be developed following completion of design. TPWD Grant Award permits \$38,621 to be reimbursed for engineering services.

Amount: **\$482,965**

Budgeted:  Yes  No  TIRZ Fund & Grant Reimbursement

### **Recommendation**

Recommend authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for design of Heritage Park Phase I Improvements

**Attachments**

KPA Proposal

Heritage Park Master Plan - Phase I



**KASBERG, PATRICK & ASSOCIATES, LP**  
 CONSULTING ENGINEERS  
 Texas Firm F-510

Temple  
 19 North Main Street  
 Temple, Texas 76501  
 (254) 773-3731

**RICK N. KASBERG, P.E.**  
**R. DAVID PATRICK, P.E., CFM**  
**THOMAS D. VALLE, P.E.**  
**GINGER R. TOLBERT, P.E.**  
**ALVIN R. "TRAE" SUTTON, III, P.E., CFM**  
**JOHN A. SIMCIK, P.E., CFM**

Georgetown  
 800 South Austin Avenue  
 Georgetown, Texas 78626  
 (512) 819-9478

November 3, 2020

Ms. Angellia Points, P.E.  
 Director of Public Works/City Engineer  
 City of Belton  
 P.O. Box 120  
 Belton, Texas 76513

Mr. Matthew Bates, CPRP  
 Director of Parks and Recreation  
 City of Belton  
 P.O. Box 120  
 Belton, Texas 76513

RE: City of Belton  
 Heritage Park – Phase I Improvements  
 Professional Services Proposal  
 Belton, Texas

Ms. Points & Mr. Bates:

This is a letter proposal that addresses your request for Kasberg, Patrick & Associates, LP (KPA) and Covey Landscape Architects (CLA) to provide professional engineering, landscape architect and surveying services to the City of Belton for the Heritage Park – Phase I Improvements within the City of Belton. Attached is Exhibit A which outlines the proposed Scope of Services and Exhibit B which is a fee rate sheet that shows hourly and material costs that will apply for work authorized by the City of Belton outside the original Scope of Services. Otherwise, this is a lump sum proposal. KPA will prepare monthly invoices and forward those to you for work completed through the 25<sup>th</sup> day of each month including descriptions of what was accomplished each month.

The lump sum fees for the Design Tasks based on the Scope of Services as detailed in Exhibit A for each project are as follows:

1. Preliminary Design:	\$	141,415
2. Hydrologic/Hydraulic Analysis/CLOMR/LOMR	\$	100,190
3. Final Design – Civil Improvements:	\$	116,325
4. Final Design – LA Improvements:	\$	109,935
5. Bidding Phase – Civil Improvements:	\$	8,000
6. Bidding Phase – LA Improvements:	\$	<u>7,100</u>

**TOTAL: \$ 482,965**



Ms. Angellia Points, P.E. & Mr. Matthew Bates, CPRP  
November 3, 2020  
Page Two

The Final Design for this project is anticipated to have a 360 calendar day duration. Final clearance for bidding this project is contingent upon submittal and approval of any required permits from State and Federal Agencies.

If you have questions or comments regarding this proposal, please let us know. We will answer all inquiries in a timely manner.

Please execute the acceptance of this proposal in the spaces provided and return one copy to our office.

Sincerely,



John A. Simcik, P.E., C.F.M.  
Principal  
Kasberg, Patrick & Associates, LP



Ronnie Stafford, PLA  
Project Manager  
Covey Landscape Architects

APPROVED AND ACCEPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

City of Belton:

ATTEST

\_\_\_\_\_  
Sam A Listi  
City Manager  
City of Belton

\_\_\_\_\_  
Angellia Points, P.E.  
Director of Public Works/  
City Engineer

\_\_\_\_\_  
Matthew Bates, CPRP  
Director of Parks &  
Recreation

**EXHIBIT A**  
**CITY OF BELTON**  
**PROFESSIONAL ENGINEERING & LANDSCAPE ARCHITECT SERVICES**  
**PROPOSED SCOPE OF WORK**  
**HERITAGE PARK – PHASE I IMPROVEMENTS**  
**BELTON, TEXAS**

1. Preliminary Design

- A. Meet with appropriate Public Works Department Staff to develop final project goals, objectives and parameters before beginning work.
- B. Initiate project site design surveys (topographic) and plot the results on project strip maps for review by City Staff and for beginning the design process.
- C. Contact the franchise utility providers for each project location and ask each entity:
  - To identify respective improvements within project boundaries and locate those improvements.
  - Ask each entity regarding any pending improvement upgrades within the project boundaries.
  - Provide each entity with preliminary design information and location of pending improvements by the City of Belton in an attempt to reveal any potential conflicts.
- D. Conduct geotechnical investigations and provide recommendations for roadway and parking area sections and foundations for concession/restroom buildings. Includes the following borings:
  - 1. One (1) bore at 20-foot depth (Pavilion/Restrooms).
  - 2. Nine (9) bores at 5-foot depth (Park Avenue Extension).
  - 3. Two (2) bores at 5-foot depth (Parking/Access Drive).
  - 4. Two (2) bores at 5-foot depth (1-Mile Circuit Trail).
  - 5. Two (2) bores at 15-foot depth (Retention Ponds).
- E. Conduct regulatory review and onsite investigations for identification of cultural resources, waters of the U.S., and threatened and endangered species habitat assessment. Prepare a report with recommendations and submit documentation and permitting requests to the appropriate governing agencies for consideration for approval prior to construction.
- F. Prepare and forward letter to the respective agencies (USACE, TCEQ, THC, Etc.) requesting approval letter/permit to begin construction.

- G. With a site inventory and analysis and site surveys, Covey Landscape Architects (CLA) will begin Schematic design. Design will follow the Conceptual Master Plan previously developed by CLA. Schematic Design will include 30%, 60%, 95%, and 100% Review Sets. The scope of services for Schematic Design is to include:
- 1) Design of Park Lane, Parking, and Associated Aesthetics
    - a. CLA to coordinate layout and alignment for road and parking.
    - b. CLA to coordinate Park Lane floodplain crossing.
    - c. CLA to coordinate lighting layout.
    - d. CLA to design and coordinate above ground irrigation storage and floodplain improvements (pending approval from regulatory agencies).
    - e. CLA to design native grass landscape improvements.
  - 2) Design of Soccer/Recreation Field and Associated Structures
    - a. CLA to design layout for field and coordinate grading/drainage.
    - b. CLA to design and coordinate layout for sidewalk.
    - c. CLA to coordinate design and placement for restroom/concession.
    - d. CLA to coordinate design and placement for open-air.
  - 3) Design of Fish Camp and Dock/Pier
    - a. CLA to provide design and coordinate Fish Camp Structure and Dock/Pier.
    - b. CLA to coordinate electric and water hookups for Fish Camp Structure.
    - c. CLA to coordinate roadway and parking access for Fish Camp and Dock/Pier.
    - d. CLA to design and coordinate pathway from parking lot to Fish Camp and Dock/Pier
    - e. CLA to design and coordinate bank improvements (pending approval from regulatory agencies).
    - f. CLA to coordinate all improvements within the floodplain.
  - 4) Design Open-Air Family Pavilion and Playground Area
    - a. CLA to design open-air pavilion renovation improvements.
    - b. CLA to design and coordinate access from ADA parking lot.
    - c. CLA to design and coordinate retaining walls and gathering area adjacent to structure.
    - d. CLA to design and coordinate playground area, retaining walls, and access path.
  - 5) Design of Mowed Meadows, Native Grass Areas, and 1-Mile Circuit Trail
    - a. CLA to design and coordinate layout of 1-mile circuit trail.
    - b. CLA to provide design and specifications for native grass areas and mowed meadows.
    - c. CLA to coordinate grading.
- H. KPA/CLA will prepare a preliminary opinion of probable construction cost for all improvements associated with Heritage Park - Phase I Improvements. This

estimate will be included in final deliverables for the Schematic Design phase and will be subject to review and approval by the City prior to proceeding with any subsequent phase of service.

- I. The City of Belton will provide copies of any existing mapping, boundary surveys, or record drawings for infrastructure in City of Belton right-of-way or easements.
- J. The City of Belton will pothole any existing waterline and/or wastewater line as requested by the Design Engineer during the design process which may be in conflict with the proposed improvements. Also, any existing wastewater lines that need to be investigated by video or excavation will be performed by the City of Belton.
- K. KPA will meet with the Public Works Staff at 60% and 95% stages of construction plan development to review the progress and project goals.

## 2. Floodplain Analysis & LOMR

- A. Field surveys to determine existing ground elevations along drainage swale back to Leon River.
- B. Use of existing hydrologic and hydraulic models by FEMA to develop optional flow models.
- C. Determine if a Conditional Letter of Map Revision (CLOMR) is required based on selected option for construction by the City of Belton.
- D. If a CLOMR, a prerequisite to a Letter of Map Revision (LOMR), is required, the cost of the CLOMR application will be approximately \$6,500 (FEMA fee) in addition to KPA's fees. The City of Belton will need to authorize KPA to perform this task at that time. CLOMR tasks will include:
  - 1. Create duplicate of effective HEC-RAS model using GeoHEC-RAS modeling software. Model extents generally from existing end of Park Avenue to tie-in to 24<sup>th</sup> Street.
  - 2. Develop post-project HEC-RAS model of floodplain using GeoHEC-RAS modeling software.
  - 3. Document Endangered Species Act compliance.
- E. Once the construction is complete, a LOMR will be required for submission to FEMA and the cost for that preparation and acceptance will be approximately \$8,000 (FEMA fee) plus KPA's fees. The City of Belton will need to authorize KPA to perform this task at that time. If a CLOMR is not authorized, the scope of the LOMR will include Items D1 and D2 listed above.
- F. Prepare and submit LOMR application to City's Floodplain Administrator and FEMA for approval.

- G. Coordinate with FEMA as necessary to address comments and obtain LOMR approval.

3. Final Design – Civil Improvements

- A. Develop 30% drawings, data and strip maps for review by the Public Works Staff that include preliminary OPCCs. This 30% stage will include only proposed horizontal alignment for each improvement. Also included in the 30% meeting will be one (1) site visit to the project location.

Civil improvements to include:

1. Extension of Park Avenue from current termination point in Heritage Park north to 24<sup>th</sup> Avenue (approximately 4,000 LF).
  2. Addition of new parking areas and access drives within park expansion.
  3. Extension of wastewater service to provide service to new concession/restroom building.
  4. Extension of 8-inch diameter waterline along Park Avenue and also to serve new concession/restroom building and fish camp dock/pier.
  5. Addition of new 1-mile long concrete circuit trail (8-foot width).
- B. Achieve 60% design milestone that will include the full, basic set of plan-profile sheets with construction details and draft specifications as required for review by the Public Works Staff, including preliminary OPCCs. Also included in the 60% meeting will be one (1) site visit to the project location.
    1. Electrical layout for lighting facilities, including locations of power source(s), control pedestal(s), and light pole bases. City to enter into separate agreement with Oncor for installation of light poles and fixtures.
    2. Structural retaining walls for bulkhead at Fish Camp and Dock/Pier (pending approvals from regulatory agencies).
    3. Structural components to Fish Camp Dock/Pier.
    4. Structural modifications to Family Pavilion.
    5. Structural retaining wall at Family Pavilion.
  - C. Participate in a design review meeting with Public Works Staff to discuss design specifics, updated OPCCs, project special considerations and expected duration of construction. This 60% design review will be accompanied by one (1) site visit to the project location.
  - D. Achieve 95% design milestone that will include near final drawings, specifications, including front end contract documents, updated OPCCs and expected duration of construction. One (1) site visit to the project location will be included in this 95% design meeting.
  - E. Submit construction drawings for registration and review by a Registered Accessibility Specialist (RAS). Fees for Texas Department of Licensing and Regulation (TDLR) registration and review of the project to be paid by KPA.

- F. Achieve 100% final design. Provide final plans and specs ready for bidding with the plans signed and sealed along with final OPCC. Provide five (5) half sized copies of the plans and one (1) PDF of the project set.
- G. KPA will produce a complete set of construction drawings and Contract Documents for the project complete with a Bid Form (consisting of Base Bid and designated Add Alternate components), Bid Schedule and Notice to Bidders.

4. Final Design – Landscape Architecture Improvements

- A. Upon final approval of Schematic Design, CLA will begin Final Design. Final Design milestones will correspond with Prime Contract (KPA) dates, to include 30%, 60%, 95%, and 100% Final Design Sets. The scope of services Final Design is to include:
  - 1) Design of Park Lane, Parking, and Associated Aesthetics
    - a. CLA to coordinate layout and alignment for road and parking.
    - b. CLA to coordinate Park Lane floodplain crossing.
    - c. CLA to coordinate lighting layout.
    - d. CLA to design and coordinate above ground irrigation storage and floodplain improvements (pending approval from regulatory agencies).
    - e. CLA to design native grass landscape improvements.
  - 2) Design of Soccer/Recreation Field and Associated Structures
    - a. CLA to design layout for field and coordinate grading/drainage.
    - b. CLA to design and coordinate layout for sidewalk.
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  - 3) Design of Fish Camp and Dock/Pier
    - a. CLA to provide design and coordinate Fish Camp Structure and Dock/Pier.
    - b. CLA to coordinate electric and water hookups for Fish Camp Structure.
    - c. CLA to coordinate roadway and parking access for Fish Camp and Dock/Pier.
    - d. CLA to design and coordinate pathway from parking lot to Fish Camp and Dock/Pier
    - e. CLA to design and coordinate bank improvements (pending approval from regulatory agencies).
    - f. CLA to coordinate all improvements within the floodplain.
  - 4) Design Open-Air Family Pavilion and Playground Area (City to design/furnish Playground Equipment/Structure)
    - a. CLA to design open-air pavilion renovation improvements.
    - b. CLA to design and coordinate access from ADA parking lot.
    - c. CLA to design and coordinate retaining walls and gathering area adjacent to structure.
    - d. CLA to design and coordinate playground area, retaining walls, and access path.

- 5) Design of Mowed Meadows, Native Grass Areas, and 1-Mile Circuit Trail
  - a. CLA to design and coordinate layout of 1-mile circuit trail.
  - b. CLA to provide design and specifications for native grass areas and mowed meadows.
  - c. CLA to coordinate grading.

- B. CLA will collaborate and coordinate with necessary disciplines throughout Schematic and Final Design to achieve proper design and construction considerations within each area of the design. Design will comply with ADA/TDLR requirements. Final OPCC to be provided with Final Design.
- D. The scope of irrigation work will not be provided until all necessary permitting, engineering, and environmental factors have been taken into consideration and approval has been granted for above ground irrigation water storage by all necessary agencies. Once approval has been granted, a scope for irrigation work will be provided.

5. Bid Phase Services – Civil Improvements

- A. Prepare the Notice to Bidders and provide the Notice to the City of Belton City Engineer for coordination with the City Clerk and the local newspapers for the bidding process. KPA to also coordinate advertisement of the project utilizing CivCast.
- B. Design Engineer will release Construction Drawings and Contract Documents to potential bidders from the Design Engineer's office and CivCast and keep a tabulation of documents released using normal bidding phase procedures.
- C. Design Engineer to answer questions and inquiries about the project during the bidding process.
- D. Design Engineer will submit any required addenda to City of Belton Staff for approval and then issue addenda during the bidding process.
- E. Design Engineer will coordinate and conduct one (1) pre-bid conference for the project.
- F. Design Engineer will provide Receipt of Bid Summary Sheet for use on the day and time of the bid opening.
- G. Design Engineer will evaluate the bids, prepare a bid tabulation of all bids received, evaluate the bidders and provide a bid award recommendation letter to the City Engineer.
- H. Design Engineer will attend City Council meeting for award of the contract to the successful bidder in support of City Staff.
- I. Design Engineer will incorporate any addenda in the construction drawings before the project drawings are released for construction.

- J. Design Engineer will provide 5 half sized sets of the construction drawings and one 22” by 34” set of the construction drawings to the City Engineer for use during the construction process.
- K. Design Engineer will provide four (4) sets of Contract Documents to the City Engineer for execution.

6. Bid Phase Services – Landscape Architecture Improvements

- A. Bidding services to be performed by CLA with assistance from the City of Belton are as follows:
  - 1. Solicit bidders by emailing contractors.
  - 2. Chair the Pre-Bid Conference.
  - 3. Receive questions during the bidding process that will be addressed via addendum in coordination with the City of Belton.
  - 4. Attend the bid opening and tabulate bids.
  - 5. Certify all bids.
  - 6. Review qualifications of the low bidders and recommend award.
  - 7. Attend the City Council meeting for award of the contract to the successful bidder in support of City Staff.
  - 8. Attend the City Council meeting for award of the contract to the successful bidder in support of City Staff

SPECIAL NOTES:

- This Scope of Services does not include the following:
  - 1. Metes and Bounds preparation for any additional ROW and/or easements that may be needed.
  - 2. Construction Phase Services.
  - 3. Construction Staking.
  - 4. Construction Surveying for Franchised Utility Companies for relocation or adjustments to their infrastructure or for new installations of their infrastructure;
  - 5. Construction testing.
  - 6. On-site construction inspection.
- This Scope of Services does not include meeting weekly at Belton City Hall to provide updates or reports on the design process for this project.



**EXHIBIT B**

**CHARGES FOR ADDITIONAL SERVICES  
HERITAGE PARK – PHASE I IMPROVEMENTS  
CITY OF BELTON, TEXAS**

<b><u>POSITION</u></b>	<b><u>SALARY COST/RATES</u></b>	
Principal	\$	160.00/hour
Project Manager/Professional Engineer	\$	150.00/hour
Engineer-in-Training	\$	110.00/hour
CAD Technician	\$	95.00/hour
On-Site Construction Representation	\$	80.00/hour
Clerical	\$	45.00/hour
Mileage		0.55/mile
Direct Expenses		Cost plus 10%
Professional Surveyor		Cost plus 10%
Surveyor CAD Technician		Cost plus 10%
Survey Crew		Cost plus 10%

**Heritage Park Phase One Elements:**

- Multi-Use Rec Field
- 8' Wide Circuit Trail
- New Parking Lot
- 5' Sidewalks
- Refurbish Cart Barn to Family Pavilion
- Permanent Dog Park
- Restroom and Open Air Pavilion
- Floating River Dock
- Fish Camp- Covered Pier and Streamside Retaining Wall
- Wildflower overseeding
- Native Grass overseeding
- Hiking Trails
- Kayak Launch
- Neighborhood Connection



# Heritage Park Phase I Improvements

Professional Services

City Council

November 24, 2020



# Heritage Park- Summary

- November 2019- Heritage Park Master Plan adopted.
- Master Plan provided a phased approach to development.
- December 2019- Phase I of Plan submitted to TPWD for the *local Parks Non-Urban Outdoor Recreation Grant Program*.
- August 2020, TPWD awards \$750,000 Grant to the City of Belton.



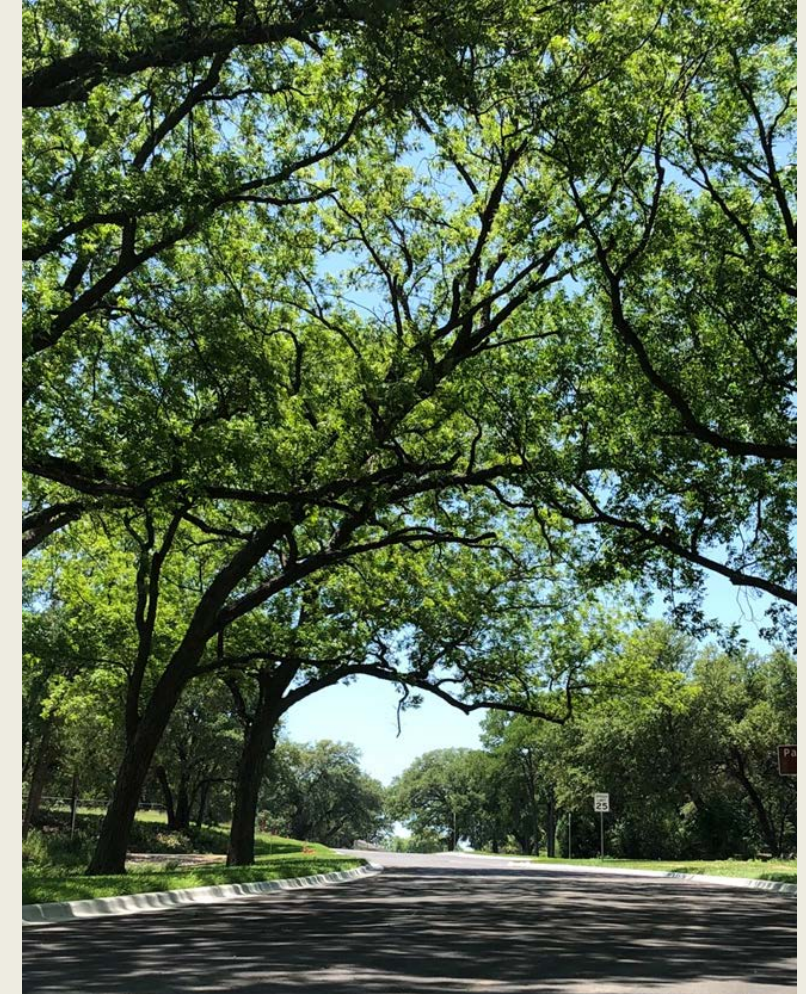
Entrance to Park- 13<sup>th</sup> Ave

**Heritage Park Phase One Elements:**

- Multi-Use Rec Field
- 8' Wide Circuit Trail
- New Parking Lot
- 5' Sidewalks
- Refurbish Cart Barn to Family Pavilion
- Permanent Dog Park
- Restroom and Open Air Pavilion
- Floating River Dock
- Fish Camp- Covered Pier and Streamside Retaining Wall
- Wildflower overseeding
- Native Grass overseeding
- Hiking Trails
- Kayak Launch
- Neighborhood Connection



# Park Avenue Extension



# Elements Included in Phase I

Multi-Use Rec Field, Concession, and additional Parking



# Elements Included in Phase I Cont.

## Fish Camp & Dock Pier





# Elements Included in Phase I Cont.

1- Mile Circuit Trail



Mowed Meadows



# Elements Included in Phase I Cont.

Open-Air Family Pavilion



Dog Park



# Professional Services



1. Preliminary Design:	\$141,415
2. Hydrologic/Hydraulic Analysis/ CLOMR/LOMR	\$100,190
3. Final Design - Civil Improvements:	\$116,325
4. Final Design - Landscape Architect Improvements:	\$109,935
5. Bidding Phase - Civil Improvements:	\$ 8,000
6. Bidding Phase - Landscape Architect Improvements:	\$ 7,100



**TOTAL:** \$ 482,965

# Funding and Recommendation

- Professional Services = \$482,965
- Funded by FY21 TIRZ & TPWD Grant Reimbursement.
- **Recommendation**: Authorize the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for design of Heritage Park Phase I Improvements



# E 13<sup>TH</sup> AVE SIDEWALKS

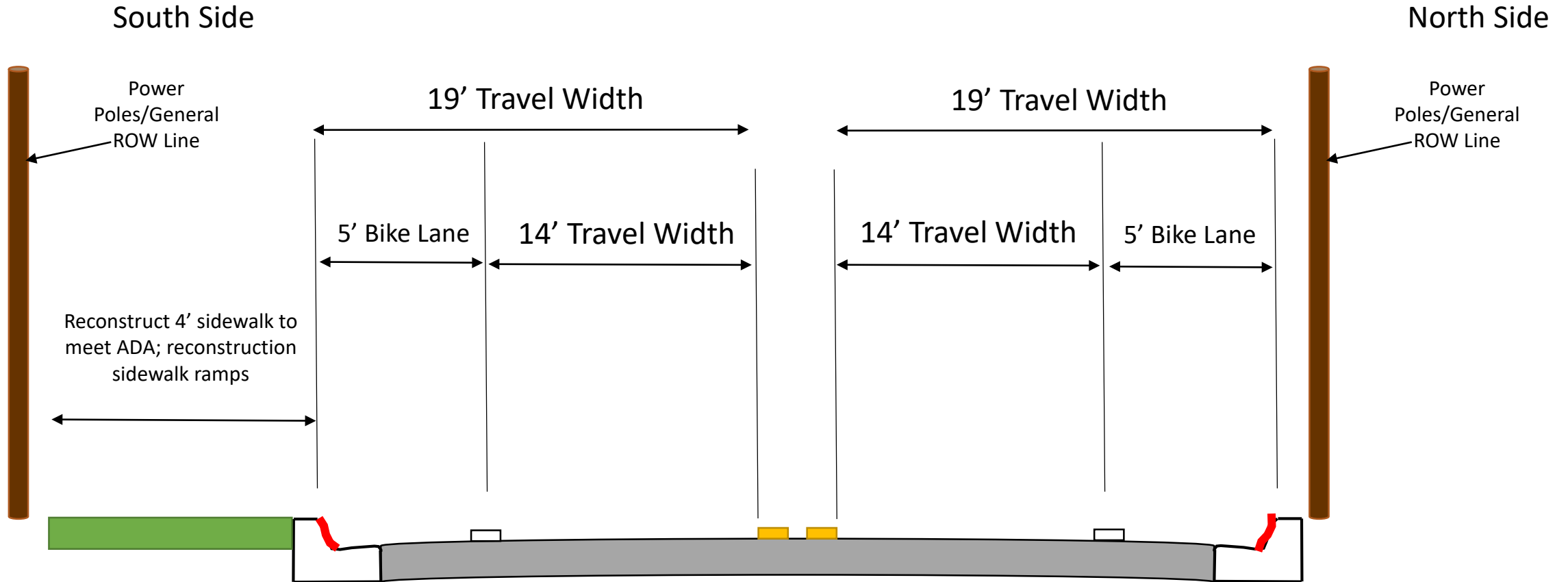
Scope of Work Discussion – Update

November 24, 2020

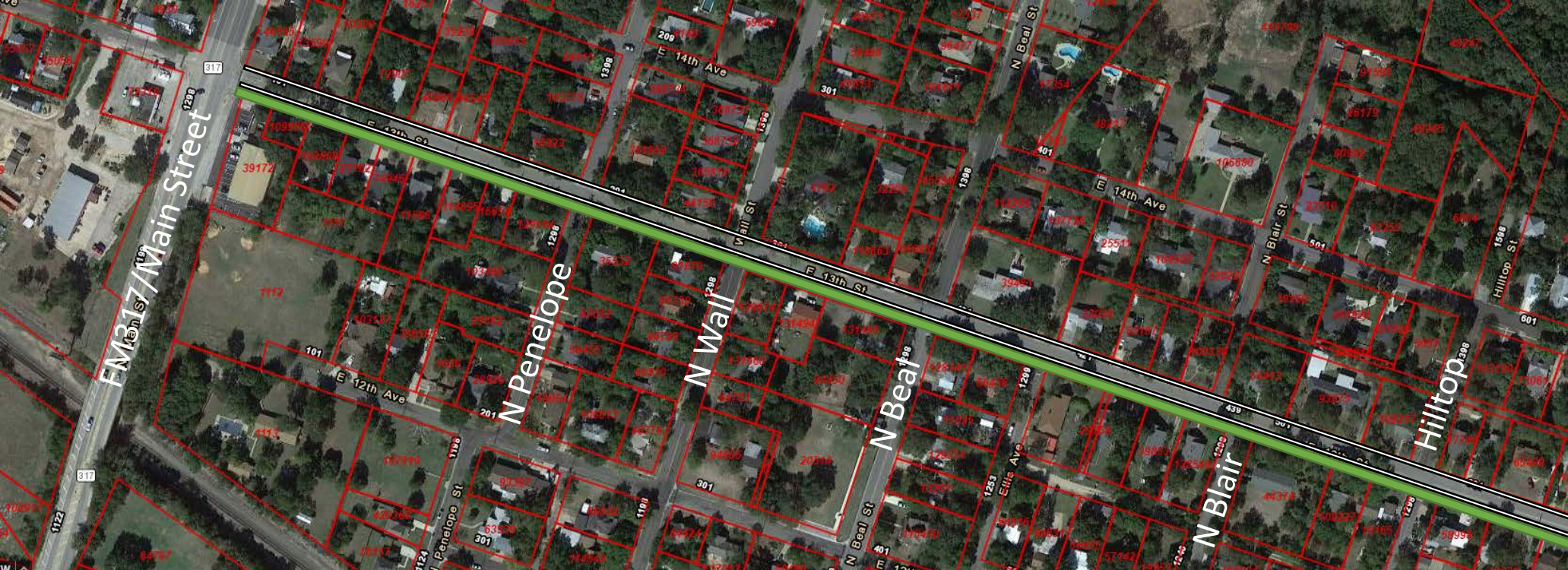
# E 13<sup>TH</sup> AVE SIDEWALKS – SUMMARY

- ▶ Awarded TxDOT Transportation Alternatives Program (TAP) grant funding for E 13<sup>th</sup> Ave sidewalks in 2019
- ▶ KTMPO project scope was to install new sidewalks/SUP on the north side of E 13<sup>th</sup> Ave between Main and Old Waco Road
  - ▶ Challenges: ROW required from 36 property owners, strict timeline from TxDOT to meet terms of grant (bid in 2023)
- ▶ Staff evaluated options; presented option to TxDOT and gained preliminary approval
- ▶ Discussed project with Council on Oct 13, 2020
- ▶ Direction was to poll property owners on support for project and bike lanes, understanding where a bike lane was striped, on-street parking would be prohibited
- ▶ **Today's goal: define the scope of the project so KTMPO-STIP approval can be obtained, and design can begin.**

E 13<sup>th</sup> Ave – Proposed Design  
Reconstruct south side sidewalks; add 1 or 2 bike lanes



1. Existing sidewalk between Main and Park Lane to be reconstructed, as needed to meet ADA; reconstruct all pedestrian ramps, construct new 4' sidewalk between the drainage channel to FM817. Also, construct 4' sidewalk on north side of E 13<sup>th</sup> Ave between existing nursing home sidewalk and Park Lane within existing ROW.
2. Stripe 5' bike lane between Main and FM817; 5' is measured from face of curb.
3. Paint curb along bike lane(s) for no on-street parking.



**E 13<sup>th</sup> Ave – Proposed Design**  
(Approved by TxDOT)

Reconstruct existing, as needed (green) & install new where missing (orange). Bike lane in white. (Number of bike lanes TBD)



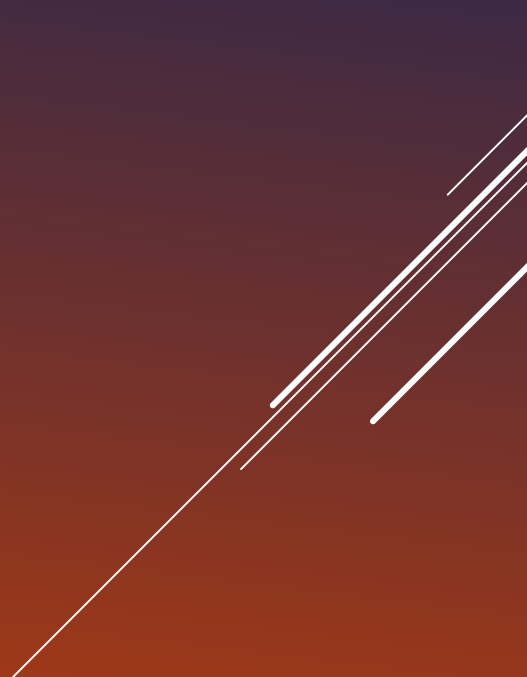


# PROPERTY OWNER RESPONSES

- ▶ 73 property owners contacted via letter
- ▶ 17 responses were received
- ▶ Generally, all supported sidewalks along E 13<sup>th</sup> Ave
- ▶ Support: Many supported bike lanes, citing safety reasons. Some supported bike lanes to discourage on-street parking.
- ▶ Protest: 5 protested bike lanes and/or taking away on-street parking; those protesting were all located along north side of E 13<sup>th</sup> Ave. No one on south side of E 13<sup>th</sup> Ave protested the bike lanes.
  - ▶ North Side Property Owners
    - ▶ 2 in support + 1 request from Park Place Manor to waive on-street parking ticketing during events
    - ▶ 5 protests bike lanes
  - ▶ South Side Property Owners
    - ▶ 9 in support
    - ▶ No protests



# DISCUSSION ITEMS

- ▶ In addition to the sidewalk reconstruction, as needed, along south side of E 13<sup>th</sup> Ave, one or two bike lanes will be striped in the pavement.
  - ▶ Are one or two bike lanes desired?
  - ▶ If one bike lane, which side (north or south)?
  - ▶ Next Steps
    - ▶ Decide on bike lane(s)
    - ▶ KTMPO amendment to project scope
    - ▶ RFQ for engineering services after approval
    - ▶ Begin design
- 



# Staff Report – City Council Agenda Item

## **Agenda Item #12**

Receive a presentation from Turley Associates regarding the public infrastructure development plans around the Belton ISD school site at Loop 121 and Shanklin Road.

### **Originating Department**

Administration – Sam Listi, City Manager

Public Works – Angellia Points, Director of Public Works & City Engineer

### **Summary Information**

In 2019, Staff recognized the need to begin planning for the development of the recently purchased Belton ISD school site at Loop 121 and Shanklin Road to prepare for the time when BISD may become ready to develop. Staff reached out to Turley Associates to assist in this effort as they have done something very similar with Belton ISD in Temple. Turley Associates' task was to plan for the public infrastructure needs surrounding the school, assuming the School District was to place schools or other related facilities on this 100+ acre site. The public infrastructure evaluated with this study was thoroughfare planning, water service, and sewer service to the site.

Turley Associates has met with City staff, Belton ISD staff, and TxDOT officials in order to develop this planning document. This presentation was given to the Belton ISD Facilities Committee on November 18, 2020, and was well received. Staff is presenting this to City Council to make them aware of the public infrastructure needs and to determine support for such infrastructure.

### **Fiscal Impact**

None at this time. Funding for the proposed infrastructure has not been determined.

### **Attachments**

**Presentation**

# LOOP 121 & SHANKLIN RD

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CITY OF BELTON & BISD DEVELOPMENT PLANNING

# LOOP 121 & SHANKLIN ROAD BISD DEVELOPMENT PLANNING

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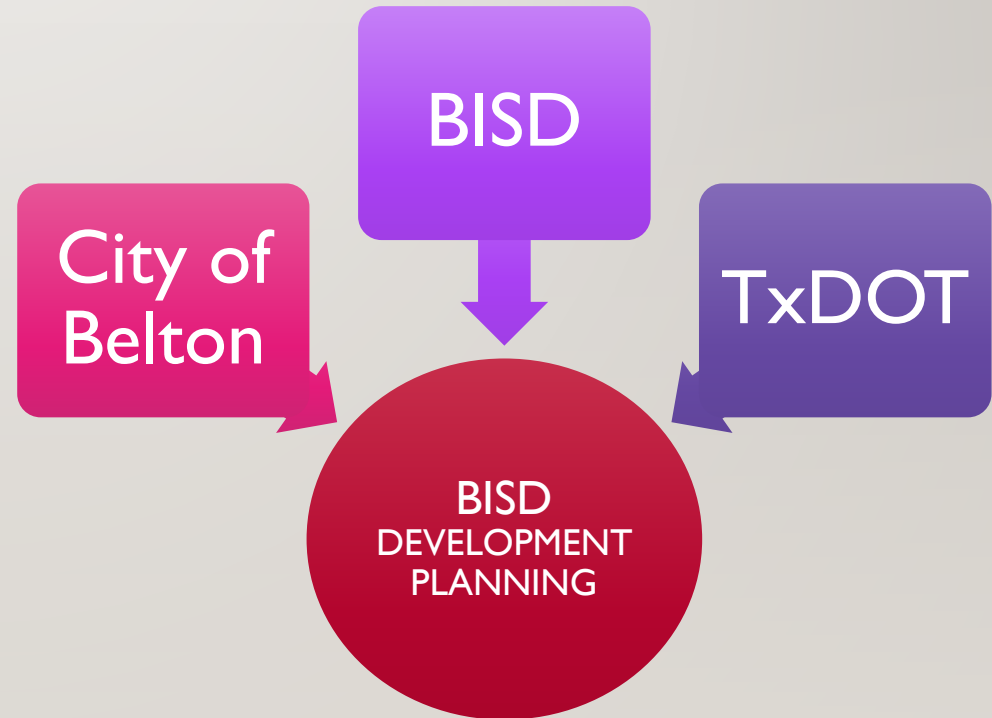
- Introductions – Sam Listi, City Manager
- Project Purpose & Background – Angellia Points, P.E., Public Works Director
- Presentation – Jennifer Ryken, P.E., C.F.M., Turley Associates Inc.



# OVERVIEW

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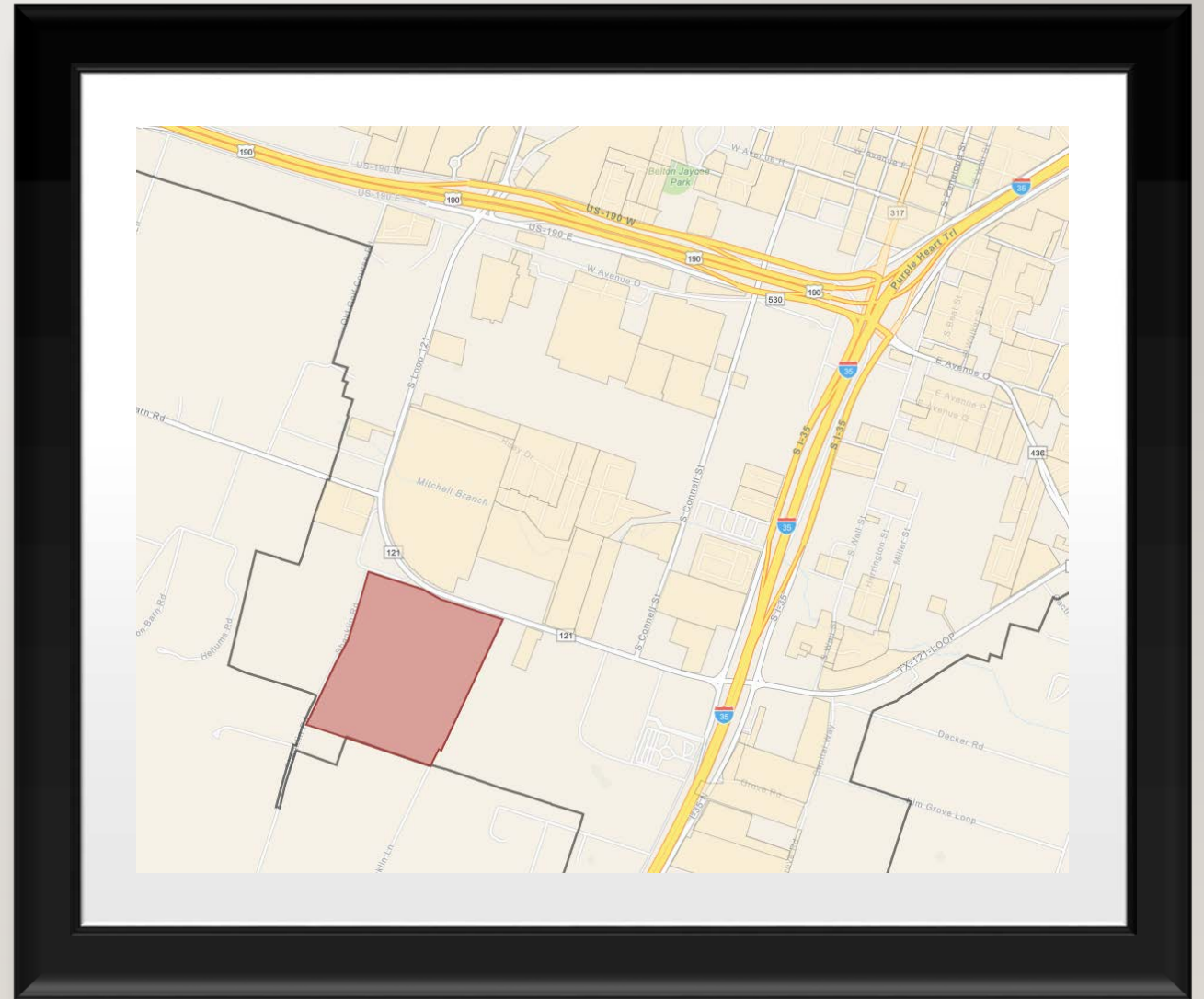
- Planning Tool for the City of Belton
- Evaluation of Infrastructure Improvements to the Area
- Coordination and Input
- Presented to BISD Facilities Committee on November 18, 2020 and was well received



# BISD PROPERTY

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- 108.59 Acres
- W. Loop 121 to the North
- Shanklin Road to the West
- Bell County Expo Center to the East
- Bell County Justice Center to the North.





# THOROUGHFARE PLANNING

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- W. Loop 121
- Shanklin Road
- Southwest Parkway
- Location for Lighted Intersection



# W. LOOP 121

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Looking East of Property



Looking West of Property



- 40 ft Wide
- 1 Travel Lane Each Direction
- Major Arterial
- Portions Funded by TxDOT for Widening and Upgrading
- TxDOT Actively Acquiring Right-of-Way

# SHANKLIN ROAD

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- 20 ft Wide
- Major Collector
- Currently at Rural Standards
- Adjacent to Subject Property
- Sharp Short Curve to Intersection
- Intersection with W Loop 121 is in a Curve



# TXDOT

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- Preliminary Design
- Not Funded in Subject Area
- Raised Median/Island
- Dedicated Left Turns
- 2 Lanes of Traffic Each Direction
- Warrant Study for Traffic Light



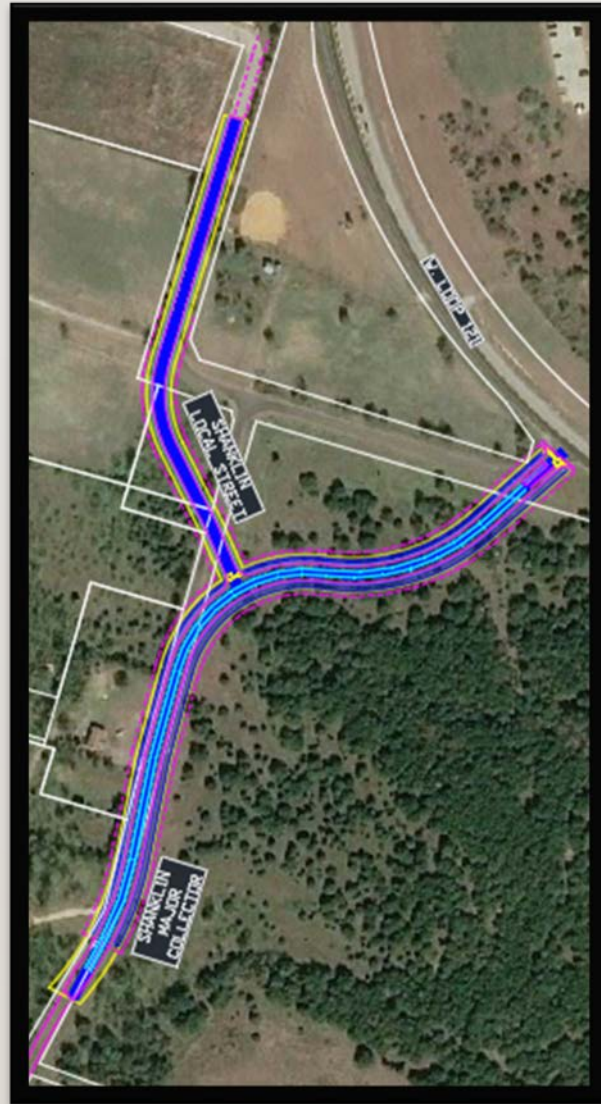
# BISD

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## POSSIBLE FUTURE USE & STATISTICS

- Elementary School: 16-acre campus, 800 students, 100 staff
- Middle School: Low probability of a middle school being built on this property
- Highschool: 85-acre campus, 2400 students, 200 staff
- Athletic Complex with Fields and/or Natatorium



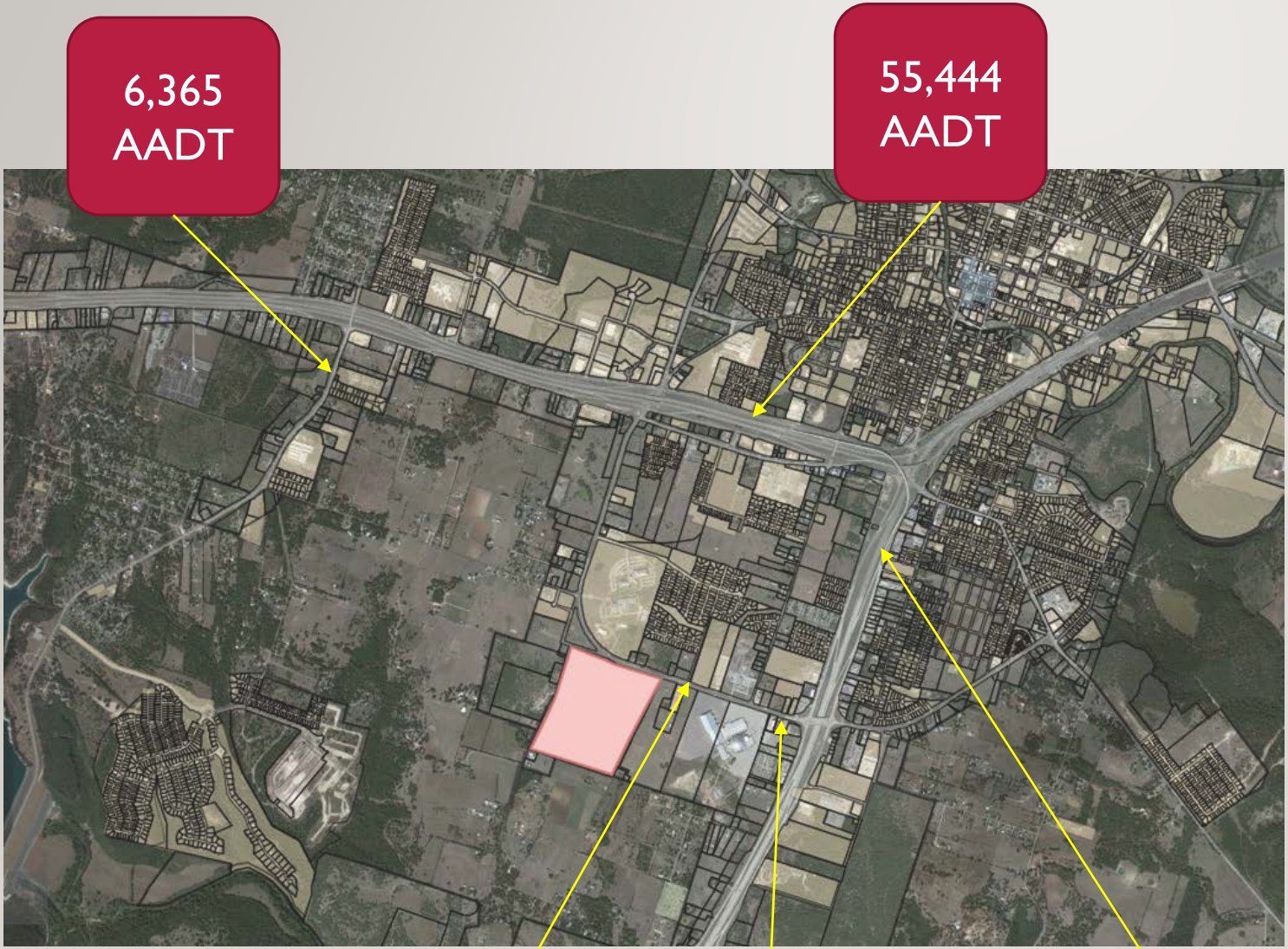


## SHANKLIN ROAD REALIGNMENT

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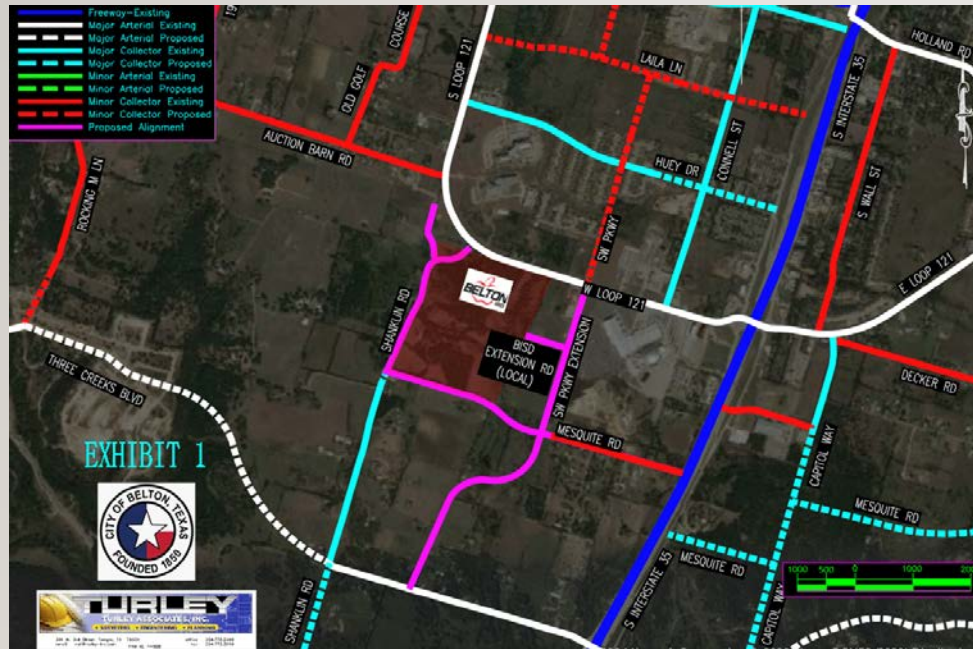
- Minimizes Impact to BISD Site
- Upgrade to a Major Collector
- Not Recommended as Primary access
- Not Well Suited For Traffic Light

# TRAFFIC & GROWTH



- Average Annual Daily Trips 2018
- Growth & Traffic from Three Creeks
- Southwest Parkway & Connell Street
- Property is west of IH-35 and south of IH-14

# SOUTHWEST PARKWAY



- Extend SW Parkway South
- Constructed as a Minor Collector to North
- Good Location for Lighted Intersection
- Local BISD Road
- Creates Development Opportunities



# THOROUGHFARE RECOMMENDATIONS

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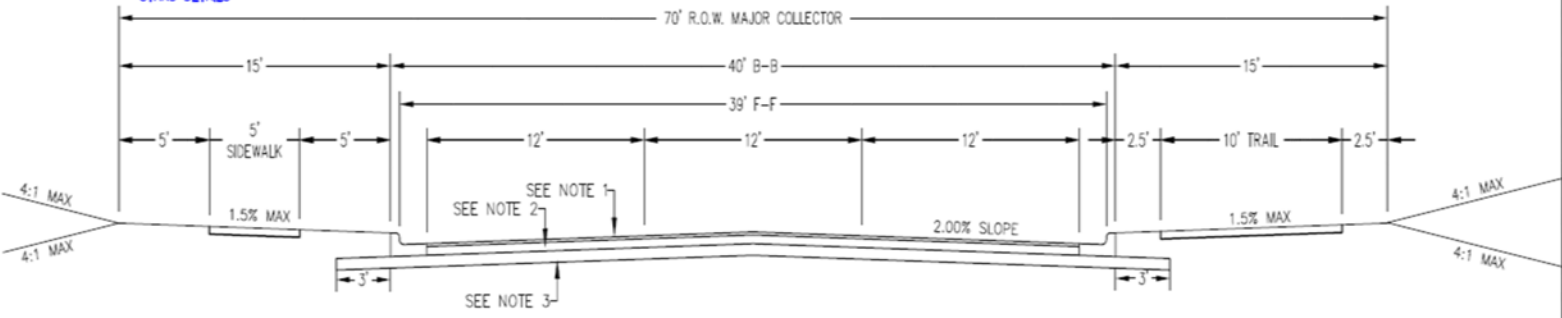
- Realignment and Reconstruction of Shanklin Road to a Modified Major Collector
- Extending Southwest Parkway to the South of W. Loop 121, Constructing as a Modified Major Collector
- Construction of a Local Road Connecting Southwest Parkway to the BISD Property

# SHANKLIN ROAD

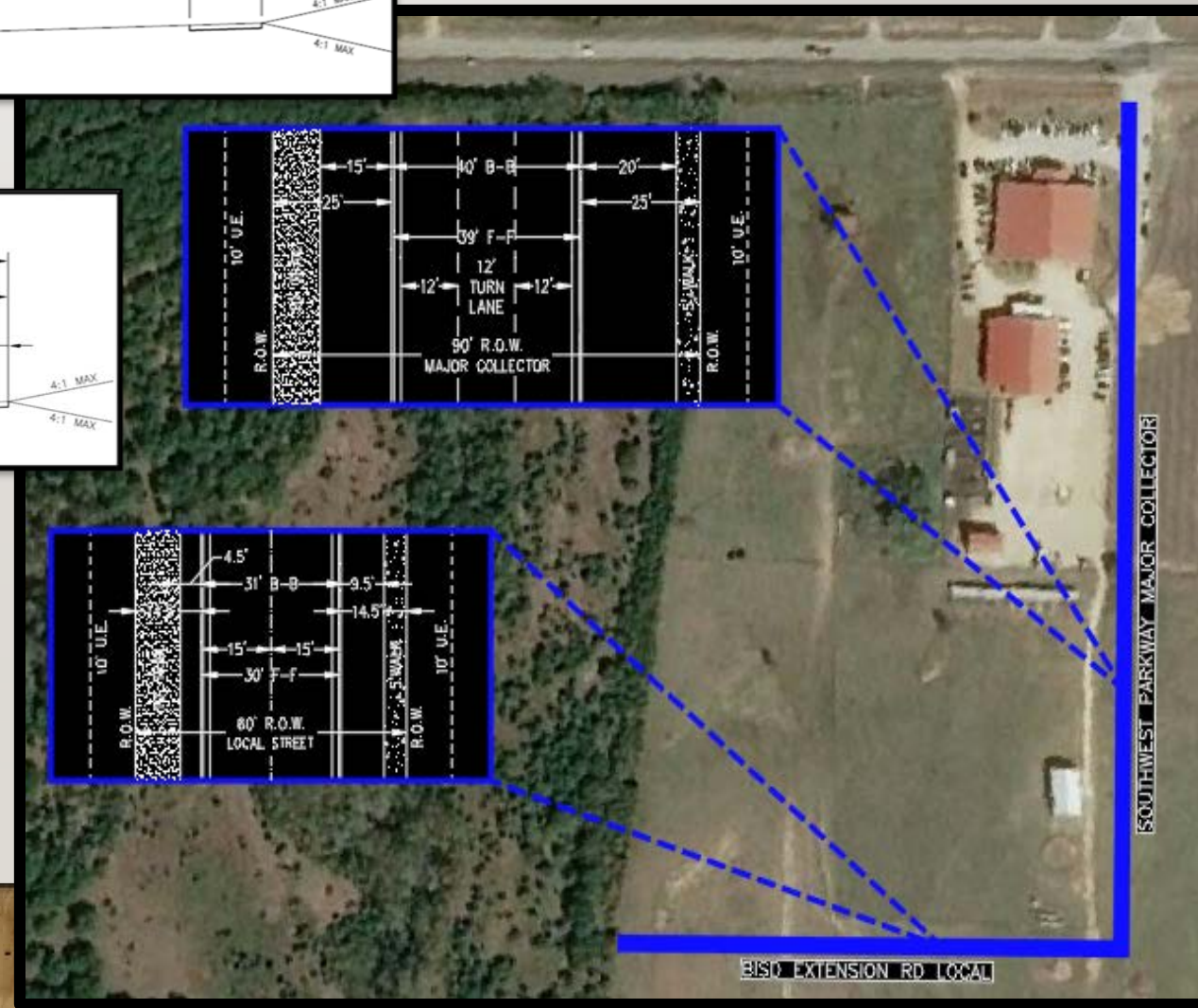
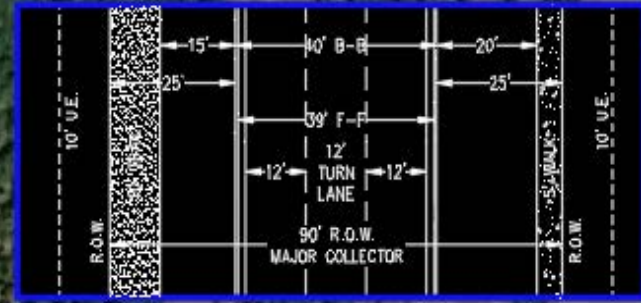
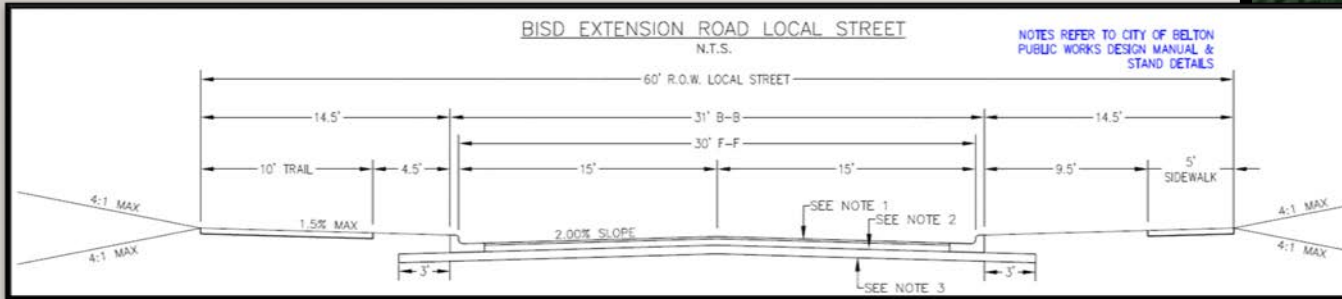
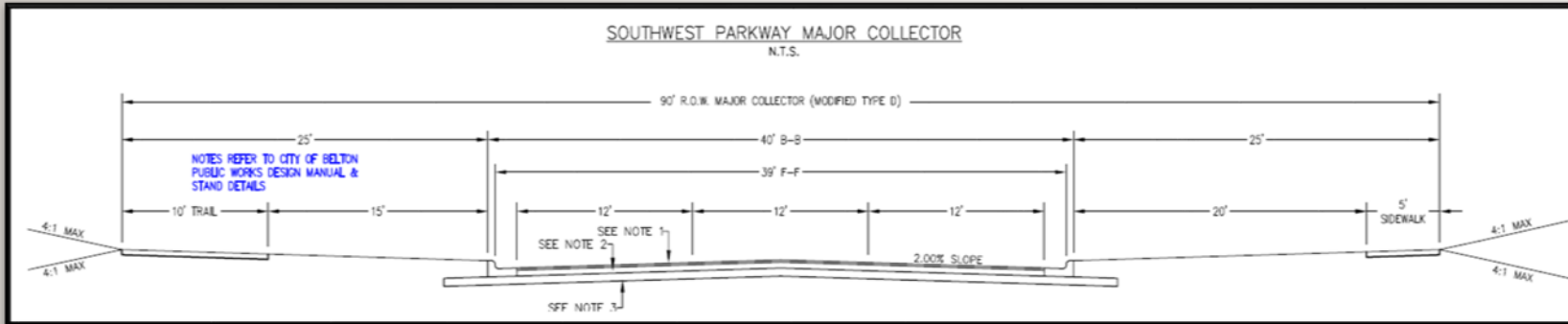


NOTES REFER TO CITY OF BELTON  
PUBLIC WORKS DESIGN MANUAL &  
STAND DETAILS

## SHANKLIN ROAD MAJOR COLLECTOR N.T.S.



# SOUTHWEST PARKWAY & BISD EXTENSION ROAD



# UTILITY PLANNING

- - - FM - Existing Force Main
- - Existing Manhole
- - - S - Existing Waste Water Lines
- - - W - Existing Water Line
- △ - Existing Fire Hydrant
- - - FM - Proposed Force Main
- - - W - Proposed Water Line
- ▲ - Proposed Fire Hydrant
- ⊠ - Proposed Flush

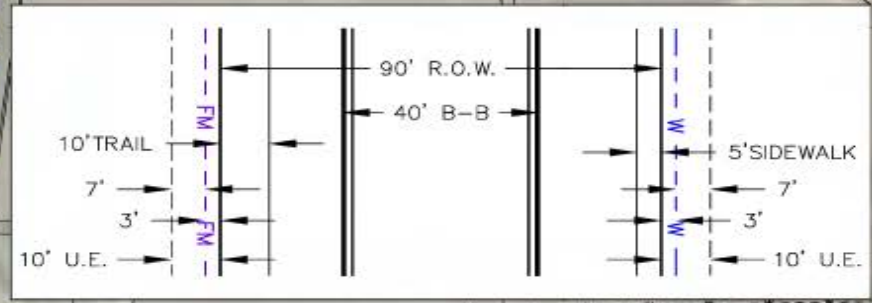
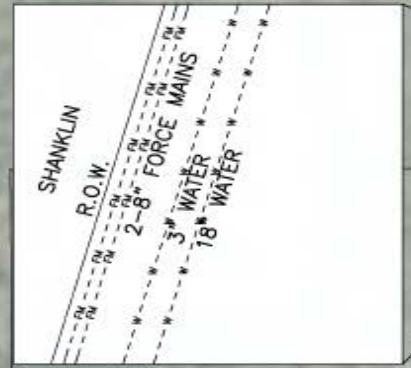
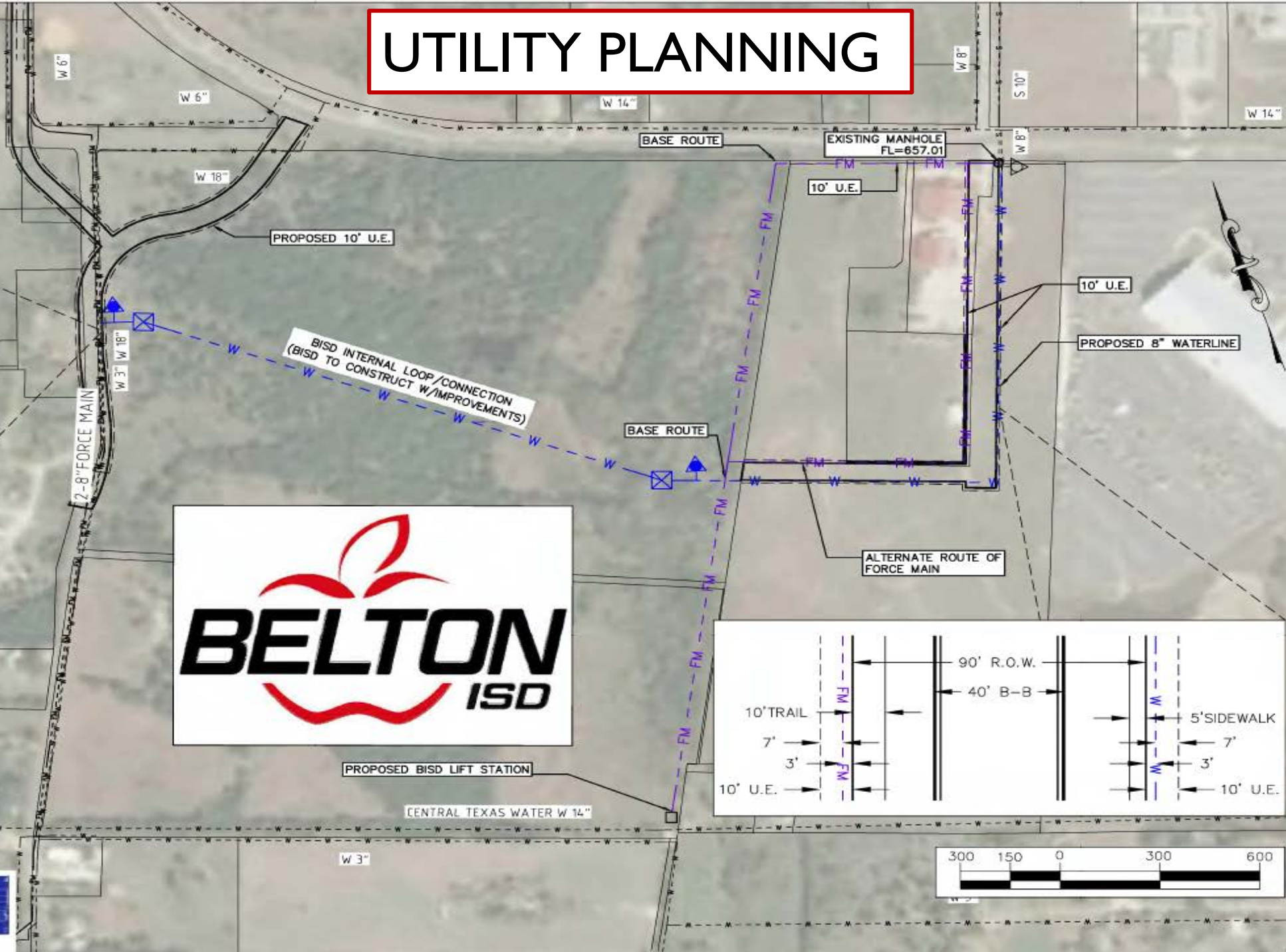


EXHIBIT 2



301 N. 3rd Street, Temple, TX 76781 office 254.773.3400  
 email: mt@turley-inc.com fax 254.773.3999  
 2014-15-16

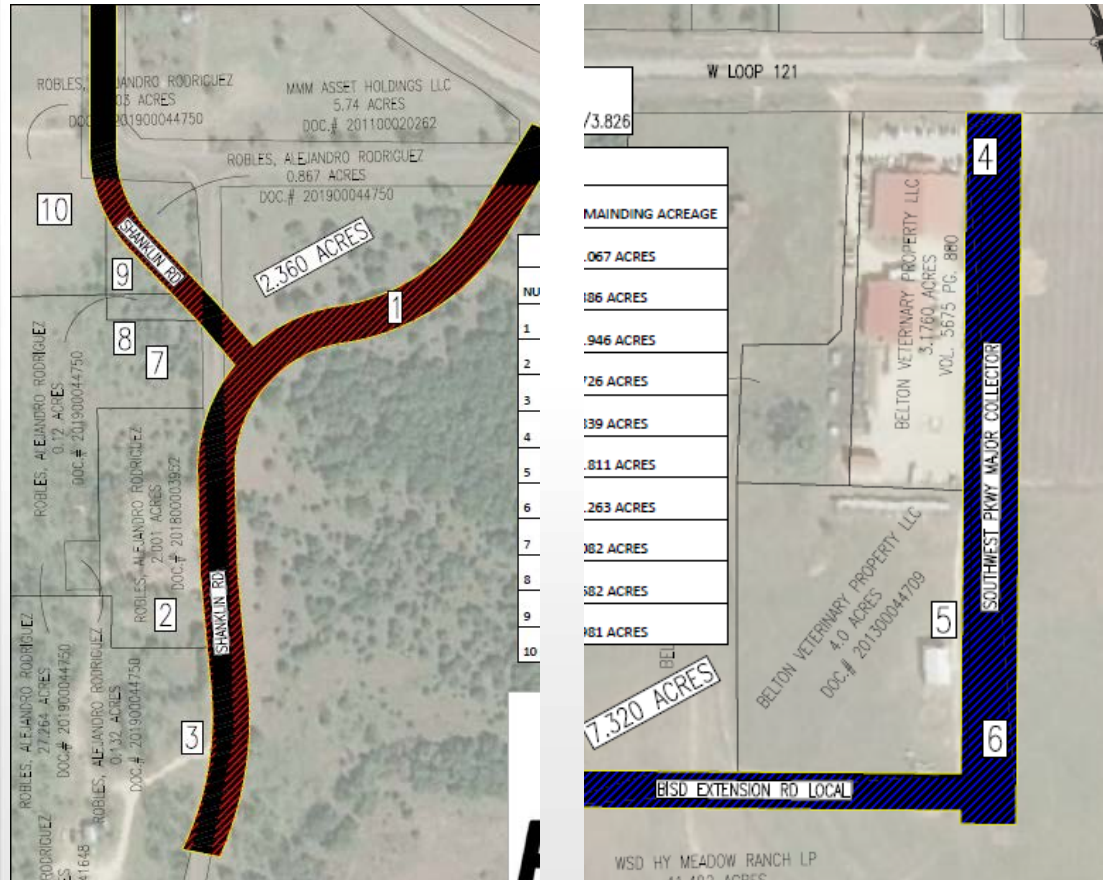
# UTILITY RECOMMENDATIONS

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- Extend 8" Waterline South Along S.W. Parkway and East Along BISD Extension Rd.
- BISD Internal Loop from 18" to the 8" Waterline
- Tap 18" Waterline on Shanklin (needed for looped connection and capacity of Three Creeks Subdivision)
- Lift Station on BISD Property
- Force Main Alternate Location
- Pump to Existing Manhole East of Vet Clinic.

# RIGHT-OF-WAY ACQUISITION

- R.O.W from BISD: 1.439 ac.
- R.O.W. for S.W. PKWY & BISD Extension Rd: 3.292





# INFRASTRUCTURE IMPROVEMENT COSTS

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• Shanklin Road (Major Collector):	\$1.3M
• Shanklin Road (Local Road):	\$550,000
• Southwest Parkway (Major Collector):	\$1.0M
• BISD Extension Road (Local Road):	\$450,000
• <u>Utilities (Water, Sewer, Lift Station):</u>	<u>\$450,000</u>
<b>Total:</b>	<b>\$ 3.75M</b>

Costs include professional services (design), geotechnical investigations, TDLR review, environmental, etc.  
Costs to not include drainage improvements, which would be addressed during the BISD site development phase.



QUESTIONS?

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301 N. 3rd Street, Temple, TX 76501 office 254.773.2400  
email: mail@turley-inc.com FIRM NO. F-1658 fax 254.773.3998

