

City of Belton, Texas



**Annual Budget
FY 2017**

On the Cover:
Nolan Creek Nature Trail



Annual Budget Fiscal Year 2017

City of Belton, Texas



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Belton
Texas**

For the Fiscal Year Beginning

October 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Belton, Texas** for its annual budget for the fiscal year beginning **October 1, 2015**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

1. This budget will raise more revenue from property taxes than last year's budget by an amount of \$314,966, which is a 5.03 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$124,498.

2. The record vote of each member of the governing body, by name, voting on the adoption of the budget is as follows:

FOR: Mayor Marion Grayson, Mayor Pro Tem David K. Leigh, Jerri Gauntt, Dan Kirkley, Guy O'Banion, Craig Pearson, Paul Sanderford

AGAINST:

ABSENT:

3. The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	Proposed/Current Fiscal Year 2017	Preceding Fiscal Year 2016
Property Tax Rate	\$0.6598	\$0.6598
Effective Tax Rate	\$0.6457	\$0.6452
Effective M&O Tax Rate	\$0.5070	\$0.5178
Rollback Tax Rate	\$0.6680	\$0.6858
Debt Rate	\$0.1205	\$0.1266

4. The total amount of outstanding municipal debt obligations secured by property taxes is:

	Tax Supported	Self Supported	Totals
Outstanding at 10-01-16:			
Principal	\$14,384,651	\$12,160,349	\$26,545,000
Interest	\$3,800,789	\$3,241,645	\$7,042,434
Total	\$18,185,440	\$15,401,994	\$33,587,434
Due in FY 2017:			
Principal	\$906,825	\$958,175	\$1,865,000
Interest	\$497,526	\$376,833	\$874,359
Total	\$1,404,351	\$1,335,008	\$2,739,359

Self-supporting debt is currently secured by utility revenues and sales tax. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

This cover page is required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656, and effective for fiscal years beginning after 09-01-13.

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City of Belton

~ *Founded 1850* ~

October 1, 2016

To the Honorable Mayor and Members of the City Council
City of Belton
333 Water Street
Belton, Texas 76513

Mayor Grayson and Council Members:

We are pleased to submit the budget for the 2017 fiscal year, beginning October 1, 2016 and ending September 30, 2017. The budget is the means of presenting, in financial terms, the overall plan for accomplishing the City's objectives during the coming year.

This budget represents the combined efforts of the City Council, Management, and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government necessary to meet the goals established by the City Council, within the limitations of sound financial policies.

BUDGET THEMES

1. Implement Strategic Plan

First begun in 2000, the Strategic Plan is the City's primary planning document. Each year, the Plan is reviewed, revised and updated as needs and conditions dictate. The revised plan forms the framework upon which the budget is built. Performance of Strategic Plan initiatives is measured regularly during the year. Additionally, each department measures success and progress by tying both accomplishments for the prior year and goals for the upcoming year to the various Strategic Plan goals and tasks.

In FY 2015, the Council undertook a comprehensive strategic plan update, resulting in a refocused and restructured Strategic Plan. The changes involved Council outlining the City's Goals, Vision and Mission Statements, and Outcome Statements. Six Goal Categories were identified and include: Governance, Public Safety, Quality of Life, Economic Development, Connectivity, and Parks/Natural Beauty. A three year action plan and a year one plan with sixteen goals emerged, with Belton's Vision of being the "Community of Choice in Central Texas, providing an Exceptional Quality of Life." The City's overall Strategic Plan is presented in detail in a separate section of this document.

2. Maintain Operations Within a Balanced Budget

The FY 2017 budget is oriented toward sustaining the City’s current operating levels while meeting the demands created by growth and the fluctuating national economy. A balanced approach of focusing on improving levels of service and facilities, while remaining fiscally conservative, served as the basis for this budget. The issues impacting achievement of this goal include:

- Serving citizens’ needs;
- Limiting budget growth;
- Maintaining the existing ad valorem tax rate;
- Responsibly managing utility rates and fees to fund important capital projects;
- Assessing staff workload/personnel;
- Recognizing available funding limitations; and
- Seeking supplemental funding through grants.

In addition to long-range planning, increasing development activity, and scheduled capital projects, the need to perform the day-to-day operations of municipal government remains. These operations include, among other things, maintaining city streets, repairing sewer lines, putting out fires, responding to emergency situations, maintaining park spaces, and providing library services. These operational duties must be performed within the constraints of limited resources. The City has adopted financial and budget policies (see City Information Section) which reinforce the principle that we must live within our means.

3. Maintain the Ad Valorem Tax Rate and Responsibly Manage Utility Fees

Due to continuing growth in the ad valorem tax base, the City has been able to maintain, and even lower, the tax rate over the last decade. Despite increasing operating costs, manpower stressors, and the fluctuating economy, the Council made the commitment to maintain the tax rate for FY 2017 at the existing rate of \$0.6598.

The comprehensive water and sewer rate study that began in FY 2014 was completed in FY 2015. Council adopted the year one rate changes effective February 2015. Year two rates were adopted concurrent with the beginning of FY 2016, and year three rates were adopted concurrent with the beginning of FY 2017. The five year study was designed to pay for anticipated infrastructure projects, including an expansion of the Temple-Belton Wastewater Treatment Plant.

4. Provide an Ongoing Capital Improvement Plan (CIP)

In 2013, the City established a Capital Improvements Plan committee, consisting of 20 citizens charged with developing and recommending a Capital Improvement Plan to the City Council for their consideration. The process resulted in a \$6.825 million Certificates of Obligation issue in late FY 2013. The 2013 CO funds are being used for:

Public Safety projects	\$2,900,000
Street projects	\$3,500,000
Sidewalk projects	\$115,000
Parks projects	<u>\$310,000</u>
Total	<u>\$6,825,000</u>

Work on these projects began in FY 2014, with the last of these projects expected to be completed in FY 2017. A summary of CIP projects appears in the Capital Outlay Section. City Council felt strongly that new debt issues should impact the tax rate as little as possible. The existing tax rate has been maintained since FY 2014 by leveraging use of Debt Service fund balance and rising tax roll values, with a debt structure that takes advantage of future decreases in debt service.

In 2015, the City issued \$9.954 million Certificate of Obligation (par value \$9.665 million), primarily for water and wastewater infrastructure projects, as well as to cover additional police department building expansion costs not covered by the 2013 CO. The 2015 CO funds are being used for:

Automated Metering Infrastructure	\$4,292,000
Nolan Creek Trunk Sewer Line	\$1,200,000
Temple-Belton Wastewater Treatment Plant, Phase I	\$2,780,000
South Belton Sewer Line, Design Phase	\$500,000
Police Department Building	\$1,092,000
Issue Costs and Fees	\$90,000
Total	<u>\$9,954,000</u>

Work on these projects began in FY 2015, with the last of these projects expected to be completed in FY 2017. No change in the tax rate was implemented to support the additional \$1.092 million in tax supported bonds. However, water and sewer rates were adjusted as part of a five year plan to fund major infrastructure projects.

5. Implement Parks and Recreation Strategic Master Plan

During 2016, the City embarked on an update of the 2010-2020 Parks Master Plan. The result was the Parks and Recreation Strategic Master Plan 2016-2026, a visionary document that will guide the development of Belton’s park system and services.

The Parks Master Plan outlined several park priorities over a ten year period, with obvious budget implications:

- Hike & Bike Trails
- Athletic Fields
- Dog Park
- Parkland Acquisition
- Water Recreation
- Multi- Purpose Indoor Recreation Center
- Annual Parks Improvements/ Replacement Fund

Each of these items will include a feasibility study, funding, design and construction; all of which are spread out over the 10 year life of the plan.

On February 1st, 2016, the City of Belton re-structured Public Works which led to the development of a more traditional Parks and Recreation Department with Recreation and Events working directly with Parks Facilities and Maintenance. Since then, the department has taken strides in all facets of event/programming, along with facility development and improvements. FY 2017 initiatives aim to

continue the department's growth and development with upgrades to the Parks Facility Yard and equipment to allow for more productivity. Also, the department will be continuing to develop the use of part-time staff to ease workload demand so that Belton's Parks can continue to look better than ever, as well as expanding partnerships within the community to enhance recreational programming and special events.

As in the past, enhancement of Belton's park facilities will occur as a result of area partnerships, grant funding, and local resources. With the anticipated completion of several parks projects outlined in the newly updated Parks Strategic Master Plan, the City will be well on its way to delivering the wants and needs that were voiced by our citizens during the development of the updated Plan.

6. Provide Tax Increment Reinvestment Zone (TIRZ) Funded Improvements

The FY 2017 TIRZ budget includes funds for a variety of important infrastructure projects including:

- Façade grants in downtown Belton;
- County parking lot cost-share in downtown Belton;
- Intersection improvements at Main Street and Martin Luther King Jr. Avenue; and
- Sparta Road reconstruction.

Previous years' TIRZ funding helped jump-start a variety of projects in the area. The Façade Improvement Grants have made a visible impact on the face of downtown, as more business owners take advantage of the 50/50 grant to improve the curb-appeal of their buildings. Other projects funded in previous budget cycles and expected to be completed during FY 2017 include waterline and sidewalk improvements along South Main Street, intersection improvements at River Fair Blvd and Main Street, and new downtown signage.

7. Maximize Grant Funding to Improve City Infrastructure and Community Resources

MLK (9th) Avenue

Two important grants were awarded in FY 2013, which complete the required funding for the long planned MLK (9th) Avenue extension over Nolan Creek, in combination with a previously awarded federal earmark, City funds and the University of Mary Hardin Baylor contributions. TxDOT Transportation Enhancement Grant, approved July 2013, contributed \$1,255,800 in funds for the sidewalks and bike lanes along MLK (9th) Avenue from University Drive to Loop 121. KTMPO Category 7 Funds were allocated September 2013, and provided \$2,990,610 in funds to complete the MLK (9th) Avenue project. This project was completed and dedicated in FY 2016, and final grant reimbursements are expected to be received in FY 2017.

Nolan Creek

Texas Parks and Wildlife grant funds were received in FY 2015 to assist in the Nolan Creek Project. The total grant amount is \$100,000, complementing \$50,000 in contributions from each of HEB and CGI, and an in-kind donation from Pilkington Homes. Due to these partnerships with the State and members of the community, over 1/3 of the project costs are being funded through grants and contributions. Phase I of the Nolan Creek Project, including key recreation and flood mitigation aspects of the project, was completed in FY 2015. Phase II, which includes a park, nature trail, creek

access point and parking lot was completed in late FY 2016.

Miller Heights Sewer Outfall

The federal community development block grant (CDBG) funds were used to replace approximately 2,700 feet of 15-inch diameter, deteriorated clay pipe with 21-inch PVC main as well as manholes along the line. Of the total \$529,945 estimated project costs, \$275,000 is grant funded. The project was completed in FY 2016.

Chisholm Trail Hike and Bike Facility Phase II – Grant Application Awarded

During FY 2016 the City was awarded a \$2,136,492 grant from the Texas Transportation Commission to help fund Phase II of the Chisholm Trail Hike and Bike Facility. This project will allow the City to extend its existing trail system north, under the railroad, and connect to existing sidewalks, ultimately allowing pedestrian traffic to flow uninterrupted from Lake Belton in the northwest edge of the City to Confederate Park in downtown. The local participation requirement for the grant is \$534,123. \$100,000 of the local match will be funded through a donation from the University of Mary Hardin Baylor, and \$100,000 of the local match will be funded through a donation from Mayor Pro Tem David K. Leigh. Design for the project will begin in FY 2017, and project completion is estimated to occur in FY 2019.

South Main Street Sidewalks

During FY 2016, a grant award of \$200,000 was received from the Texas Transportation Commission to help fund the sidewalk improvements along South Main Street. Project design began in FY 2016, and the project is estimated to be completed during FY 2017.

8. Continue implementation of a Sustainable Replacement Plan for Key Capital Equipment

In FY 2015, year one of the capital equipment replacement plan covering police vehicles, public works and parks vehicles, and public works and parks heavy equipment was developed. Year one was funded through an amendment to the FY 2015 budget, and was implemented in FY 2016. As part of the City's 2016 strategic plan, replacement plans were also created for fire vehicles and equipment, information and technology equipment, HVAC units and water meters. All plans are funded in the FY 2017 budget.

9. Implement Street Maintenance Plan

Major street maintenance was a \$1.5 million component of the certificates of obligation issued in FY 2013. In FY 2015, a five year preventative maintenance and roadway improvement plan was developed by Lee Engineering, with an anticipated cost of implementation of approximately \$4.7 million. The plan put forth should elevate the quality of Belton's streets and create long term savings for the City through the systemic use of preventative maintenance. In FY 2016, the City leveraged the bond dollars on hand, with street maintenance dollars in the general fund and TIRZ and BEDC funding for qualified projects, to implement years one and two of the plan. Identifying a source of funding for future years of the plan is included as a goal in the City's FY 2017 Strategic Plan.

BUDGET SUMMARY FY 2017

The combined **FY 2017 expenditures for all City of Belton appropriated funds are \$24,842,802**, an increase of \$2,107,064 or 9.27% from the FY 2016 amended budget. The changes in various expenditure categories and funds are discussed in detail below.

The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of long-range fund projections and monthly budget performance review.

Tax Rate:

The FY 2017 budget was formulated on the existing **ad valorem tax rate of \$0.6598** per \$100 of taxable valuation, the same rate as for FY 2016. The taxable valuation for the City increased \$47.74 million or 5.03% from the FY 2016 roll. New property and improvements added \$18.87 million to the tax rolls, while increases in the values of existing properties provided the balance of the rising tax roll. Although Belton continues to enjoy increasing property values and tax rolls, the amount of exempt property in the City is fairly high at 29% of market values. This is due to the large amount of school, university, county, church, and other exempt property within the City.

The tax rate is comprised of two components - the debt service portion that is dedicated to the payment of principal, interest, and fees on general obligation debt, and the maintenance and operation (M&O) portion which is utilized in the General Fund for general governmental purposes. The debt service tax rate for FY 2017 is \$0.1205, and M&O tax rate is \$0.5393. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The total **proposed revenues for the General Fund in FY 2017 are \$13,405,092**, an increase of \$781,210 or 6.19% from the prior year budget. The change in revenues from the prior year budget follows:

<u>Revenue</u>	Increase <u>(Decrease)</u>
Ad valorem taxes	\$ 262,761
Franchise fees	24,000
Permits and licenses	34,950
Municipal court revenues	12,200
Refuse collection revenues and fees	59,620
Ambulance fees	30,000
Grants and reimbursements	39,220
Other financing sources (effluent sales)	200,000
Interfund transfers	95,859
All other revenues	<u>22,600</u>
Total increase	<u>\$ 781,210</u>

A more detailed discussion of projected revenues and the changes from FY 2016 is contained in the General Fund Section.

General fund proposed expenditures total \$13,505,081, an increase of \$825,659 or 6.51% from the prior year. The change in expenditures from the prior year amended budget follows:

Personnel	\$ 294,321
Supplies	(51,397)
Repairs & Maintenance	49,199
Services	136,955
Debt Service	13,327
Contingency	4,810
Transfers	441,359
Contributions	(415)
Capital outlay	-
Strategic Plan	(62,500)
Total decrease	<u>\$ 825,659</u>

The **personnel** budget for FY 2017 increased by 3.48% and includes partial-year funding for:

- Addition of an Assistant Planner;
- Addition of a Crime Scene Technician;
- Addition of a Mechanic I; and
- Addition of a Part-Time Custodian

The remainder of the increase in personnel costs is the natural growth due to pay plan and step increases, the related benefits thereon, and an anticipated increase in health insurance.

The FY 2017 **supplies** budget decreased by 9.19% due to decreased budgets for tools and small equipment purchases.

Repairs and maintenance increased due to increases in building maintenance costs as well as increased funding for street and sidewalk maintenance.

Services are budgeted to increase 5.62%, primarily due to cost increases in electricity, refuse collection, Bell County Communication Center services, collection fees, and employee development and relations.

Debt Service in this fund represents repayment of an inter-fund loan from the City's Greathouse Trust for ambulances.

The City Charter provides that the budget shall include a **contingency** amount to be used in case of unforeseen items of expenditures, in an amount not to exceed 3% of total General Fund expenditures. The FY 2017 amount of \$100,000 (0.74%) is well within that limit.

Transfers from the General Fund occur when additional funding for capital projects is needed, or

when the Council wants to designate funds to be used for a special purpose over a series of years. The FY 2017 budget includes transfers to the Civil Service Fund to set aside funds for appeals and compensated leave pay for terminating civil service employees, to the Library Book Fund for collection materials, to the YAC Fund to support the Youth Advisory Commission, and a transfer to the Capital Equipment Funds, as discussed below.

New to the budget for FY 2017 is funding for the Capital Equipment Replacement plans covering public works and parks, police department and fire department vehicles and equipment, technology equipment and HVAC units.

Contributions are amounts pledged by the City Council to charitable, non-profit, and quasi-governmental agencies. This year's funding allocations include amounts to the AUSA Scholarship Fund, Bell County Health District, the Senior Citizens' Center, HOP Public Transportation, Heart of Texas Defense Alliance, and Downtown Belton Merchants' Association. Also included in this category is the pass-through funding from Bell County to BISD for crossing guards.

Capital Outlay costs are for specific or identified capital to be funded in the operating budget fluctuates annually depending on the specific needs for equipment replacement and infrastructure requirements. Beyond those identified items, an allocation of \$25,000 is in the budget for transfer to the Capital Equipment Fund to be used for general equipment needs and funding of \$463,641 to fund the capital equipment replacement plans outlined in transfers above. Further discussion of capital outlay appears in the Capital Outlay Section.

Strategic Plan components to be funded from the General Fund includes only a strategic plan refresh at a cost of \$12,500, compared to FY 2016, which included funding for a significant update to the Parks Master Plan and a Comprehensive Plan with estimated costs totaling \$75,000.

Water & Sewer Fund:

The Water and Sewer Fund accounts for all activities related to the provision of water and sewer services to the residents of Belton, including administration, operations, maintenance, debt service on revenue bonds, billing, and collection.

The total **budgeted revenues for the Water and Sewer Fund in FY 2017 are \$7,210,156**, an increase of \$838,426 or 13.2% from the prior year budget. A more detailed discussion of revenues and the changes from FY 2016 is contained in the Water and Sewer Section.

Water and Sewer Fund budgeted expenditures total \$7,209,741, an increase of \$815,792 or 12.8% from the prior year. The change in expenditures from the prior year budget is as follows:

Personnel	\$ (71,211)
Supplies	(41,107)
Repairs & Maintenance	21,727
Services	29,965
Water purchases	94,633
Wastewater treatment	122,095
Operating Transfers	88,574
Debt service	250,800
Strategic Plan	-
Capital outlay and transfers	<u>320,316</u>
Total decrease	<u>\$ 815,792</u>

Personnel costs for FY 2017 reflect decreases due to the reduction of one FTE through the reorganization of the public works department and the reduction of one meter reading position due to the move to automated metering, offset by the natural growth from pay plan increases and the related benefits thereon, and an anticipated increase in health insurance.

The decrease in tools and small equipment budgets along with a decrease in fuel budgets due to lower oil prices drive the overall decrease in the **supplies** budget.

Repairs and Maintenance are increasing primarily due to growth in the water line maintenance and water valve maintenance budgets.

The **Services** expenditure category budget increase is primarily related to the funding of performance assurance testing for water meters and an increase in the general engineering budget.

Water Purchases for FY 2017 are based on fixed costs from BCWCID #1 (the District), raw water based on per gallon M&O charges for a normal year water consumption, and election use/option water charges.

Wastewater Treatment payments are made to the Brazos River Authority (BRA) for Belton's share of the Temple-Belton Wastewater Treatment Plant (T-B WWTP). Each year, the BRA calculates the split of its operating budget based on actual flows from Belton and Temple.

Although not required by the City Charter, a small **contingency fund** of \$25,000 is budgeted for FY 2017, to absorb unanticipated, minor operating expenses.

Transfers include amounts paid to the General Fund for reimbursement of costs and payment in lieu of franchise fees. The FY 2017 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of budgeted water and sewer sales; and
- Reimbursement transfer to General Fund for 33.3% of the building and fleet maintenance department budgets, and for 50% of the Finance and Utilities building costs.
- Capital transfers to the water and sewer vehicle and equipment replacement fund and the water meter replacement fund.

Other transfers are made to the Water & Sewer Capital Projects fund for water and sewer projects that cross multiple fiscal years.

Debt Service on City revenue bonds fluctuates according to the actual debt service payments to be made during the year. The FY 2017 budget includes funding for a new debt offering, anticipated to be issued before the close of calendar year 2017. Schedules of outstanding water and sewer revenue bonds and debt service requirements appear in the Taxes and Debt Section.

Strategic Plan There are no Water and Sewer specific strategic plan components in the FY 2017 budget.

A detailed list of **capital outlay** from operating funds is included in the Capital Outlay Section.

Economic Development Fund:

The Economic Development Fund was created in 1991, pursuant to the ½ percent economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

The budgeted **revenues for FY 2017 are \$1,651,712**, an increase of \$6,500 or 0.40% from the prior year. A discussion of economic development revenues is included in the Other Funds Section.

Total **expenditures are \$1,367,998**, an increase of \$368,359 or 36.85% from the prior year. The change in expenditures from the prior year budget is as follows:

Operations & maintenance	\$ 296,098
Debt service	(60,739)
Transfers to incentives	5,000
Transfers for infrastructure	(30,000)
Other transfers	(33,622)
Capital projects	<u>191,622</u>
Total decrease	<u>\$245,168</u>

The budget for **operations & maintenance** increased primarily due to the growth in engineering and surveying services to evaluate potential acquisitions and infrastructure improvements in FY 2017.

Debt Service reflects the interest and principal payments on economic development debt issues (see the Taxes & Debt section of this document).

Capital Projects funding is for infrastructure improvements in the Business Park.

Incentive Transfer funding reflects funding requirements to meet current commitments by the BEDC. Beginning in FY 2015, funds for incentives began to be budgeted through transfers to the incentive fund.

Infrastructure Transfer funding reflects the BEDC’s contribution to the Sparta Road expansion project.

Drainage Fund:

The Drainage Fund made its debut in FY 2009 as the newest budgeted fund in the City’s financial structure. The Drainage Fund is operated as a utility fund, with collected revenues used to fund drainage related expenditures and projects.

Budgeted **revenues for FY 2017 of \$384,800** are generated by the drainage fee which was effective March 1, 2008. Budgeted **expenditures for FY 2017 total \$384,573**, and include three Maintenance Workers, associated operating and capital costs, public education efforts, and debt service on the Drainage Fund portion of the 2008 CO issue.

Hotel/Motel Fund:

The **Hotel/Motel Fund** accounts for the levy and utilization of the hotel/motel room tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

The Hotel/Motel Fund **FY 2017 budgeted revenues are \$155,000**, reflecting the current trend of reduced hotel occupancy taxes. A discussion of Hotel/Motel revenues appears in the Other Funds Section.

The budgeted **expenditures for FY 2017 are \$155,000**, reflecting a reduction in expenditures to match the anticipated reduction in revenues. The bulk of Hotel/Motel funding is allocated to the Chamber of Commerce, which submits an annual budget request for funding to the City Council. Details of this year's budgeted expenditures appear in the Other Funds Section.

Debt Service Fund:

The **Debt Service Fund** is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. As mentioned earlier in the discussion of the tax rate, the ad valorem rate has a debt service component that is dedicated to the payment of principal, interest, and fees on general obligation debt. The debt service tax rate for FY 2017 is \$0.1205 per \$100 of taxable valuation. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

TIRZ Fund:

The **TIRZ Fund** is used to account for the accumulation of resources from ad valorem taxes collected on the incremental tax values in the Tax Increment Reinvestment Zone, which was created in 2006. These revenues can only be expended on projects within the TIRZ zone, and are first approved by the TIRZ Board, and then by the City Council.

Fund Balances:

The General Fund budget includes the planned use of \$99,989 of fund balance to implement the capital equipment replacement plans covering public works and parks, the police and fire departments, technology and HVAC units.

The City's policy is to maintain adequate fund balances to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that it is appropriate to expend excess fund balances (amounts above prudent reserves) on non-recurring expenditures and capital outlay projects.

CONCLUSION

The FY 2017 budget, while continuing prior year commitments to improve services and facilities, reflects a balanced approach to the multi-faceted needs of a growing community. This proposed budget continues to build on the City's successes, moving steadily forward, seeking to meet the dual goal of preserving community character, while prudently planning for future growth.

The leadership of the City Council, as well as your time and attention provided during the development of the FY 2017 budget, is greatly appreciated. Thanks also to Department Heads and all the City staff members, for their attention to detail and focus on meeting community public service needs in the development of this year's budget.

Respectfully submitted,



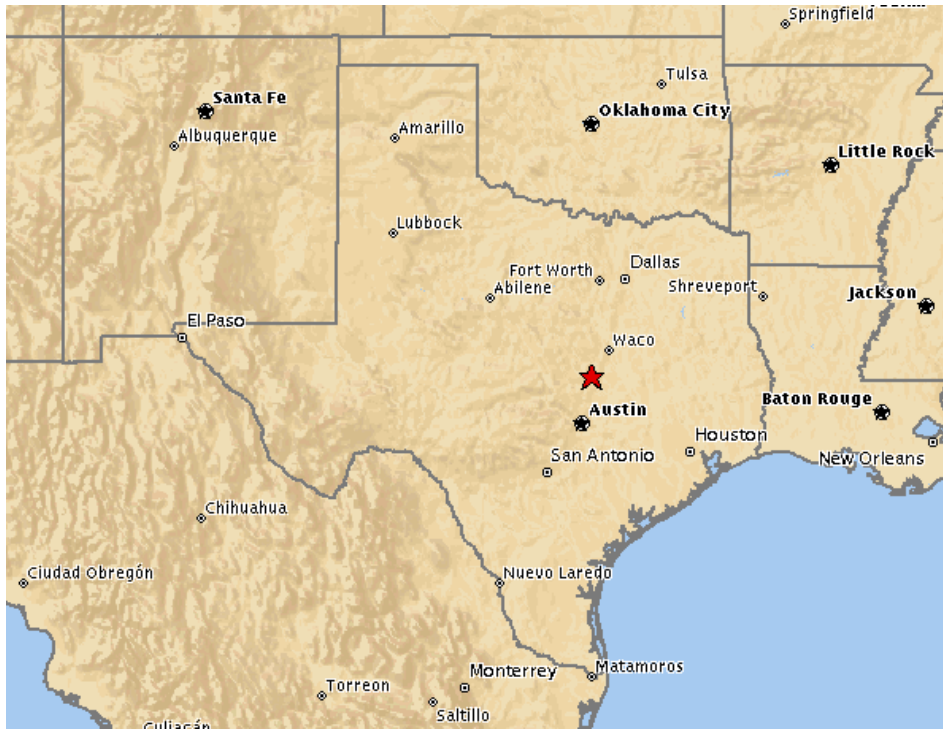
Sam A. Listi
City Manager



Brandon Bozon, CPA
Director of Finance



Welcome to Belton, Fall 2016



Located along the famous Chisholm Trail, Belton is a unique city with friendly people and a rich history. Founded in 1850 on the banks of Nolan Creek, Belton is the Bell County seat, located a short distance from Fort Hood in one of the fastest growing areas of Texas. Belton's recent new residential and commercial growth is complemented by the preservation and restoration of historic properties in the city.

We are proud of our heritage and show it every day to Interstate 35 commuters who pass the 80-foot flag pole at Patriot Plaza, a gateway to Central Avenue and our historic downtown. Our annual Fourth of July celebration includes a parade through the heart of Belton, a stirring God & Country Concert, three exciting days of PRCA rodeo events in air-conditioned comfort at the Bell County Expo, and a festival on Nolan Creek. Over the years, our Fourth of July activities have made state and national top-ten lists for holiday destinations. There is no better event for those who live in this community.

In our historic downtown, the Bell County Courthouse, restored in 1999, is surrounded on the square by new storefronts on historic buildings. Restaurants, the Bell County Museum (housed in the historic Carnegie Library building), Cochran, Blair & Potts (the oldest department store in Texas), as well as numerous antique shops and other retail establishments are all within walking distance. For recreation, the Nolan Creek Hike and Bike Trail is also part of the downtown area.

Belton takes pride in being the home of the University of Mary Hardin-Baylor, which was chartered by the Republic of Texas in 1845 and has recently undertaken a substantial expansion that brought to campus new educational facilities and a football stadium. The public school system here is a state leader in the integration of technology into the classroom, and has new or remodeled schools sprinkled throughout the City. Our many churches continue to grow as the number and variety of quality homes increase.

Lake Belton and Lake Stillhouse Hollow offer opportunities for water sports, camping, or just relaxing on the beach. On Lake Belton, you will find the Miller Springs Nature Center, where you can enjoy walking trails and experience nature with a wide variety of flowers, birds and wildlife. Chalk Ridge Falls Park, located on Lake Stillhouse Hollow, also offers walking trails and a lovely 20-foot waterfall.

While this is just a small part of what Belton has to offer, we take great pride in our city and our citizens, and invite you to visit soon. Y'all come visit us on the Chisholm Trail!

Marion Grayson
Mayor

CITY OF BELTON

Telephone Directory

CITY HALL

Administration

City Manager	933-5819
Assistant City Manager	933-5845
City Clerk	933-5817
Grants & Special Projects Coordinator	933-5813
Public Information Officer	933-5889
Executive Secretary to City Manager	933-5818
Fax	933-5822

Planning

Director of Planning	933-5816
Building Official	933-5815
Assistant Building Official	933-5814
Clerk	933-5812
GIS Technician	933-5890

IT Services

Director of IT	933-5878
IT Specialist	933-5879

FINANCE, UTILITIES & COURT 933-5800

Finance

Director of Finance	933-5808
Assistant Finance Director	933-5810
Staff Accountant	933-5807
Accounting Technician	933-5806

Human Resources

Human Resources Director	933-5803
Staff Accountant/HR Assistant	933-5805

Utility Billing

Utility Billing Supervisor	933-5809
Customer Service Representative	933-5802
Customer Service Representative	933-5800
Fax	933-5859

Municipal Court

Court Administrator	933-5838
Fax	933-5859

ECONOMIC DEVELOPMENT 770-2270

Executive Director	770-2271
Director of Business Retention	770-2272
Fax	770-2279

FIRE DEPARTMENT

Emergency	933-5880
	911
Central Fire Station	933-5828
Fire Station #2	933-5881
Fire Chief	933-5885
Assistant Fire Chief	933-5884
Central Fire Station Fax	933-5826
Fire Station #2 Fax	933-5887
Ambulance Billing	933-5804

PARKS AND RECREATION

Harris Community Center

Director of Parks & Recreation	933-5860
Events Coordinator	933-5861
Fax	933-2469

Parks Maintenance

Parks Superintendent	933-5834
Fax	933-5833

LIBRARY

Library Director	933-5830
Fax	933-5832
	933-5831

PUBLIC WORKS

Public Works Director	933-5823
Building Maintenance	933-5823
Shop	721-6154
Streets	933-5825
Water & Sewer	933-5824
Fax	933-5823
	933-5811

POLICE DEPARTMENT

Emergency	933-5840
	911
Communications Room	933-5846

Administration

Police Chief	933-5845
Administrative Assistant	933-5844
Emergency Operations Center	933-5856
Fax	933-5835

Support Services

Deputy Chief	933-5854
CID Sergeant	933-5853
Code Enforcement Officer	933-5820
Records Clerk	933-5857
Animal Control	933-5840
Training Officer	933-5892

Operations

Deputy Chief	933-5848
Patrol Lieutenants	933-5871

CITY INFORMATION

BUDGET CONTENTS

The City of Belton's annual budget is comprised of twelve sections, which can be grouped into three broad categories.

1. INTRODUCTION AND INFORMATION

Table of Contents: Indicates topic and page number location.

Budget Message: This letter contains information about the City's overall plan for accomplishing the City's objectives during the coming year and accomplishments during the past year.

City Information: Descriptions of the budget, the budget process, and the City organization. Also included is a synopsis of the City of Belton's history that was excerpted from "The Story of Bell County" and was written by the City's librarian, Lena Armstrong. This section also contains City and area demographic information compiled by the Belton Economic Development Corporation. This section is intended to give non-technical users basic information to make the budget more "user-friendly".

Strategic Plan: Includes a description of the Strategic Plan purpose and process, current year budget, multi-year budget, and the full plan itself.

Personnel: Includes the City's organizational chart and listings of the City's elected and appointed officials.

2. FINANCIAL

Budget Summaries: Contains summaries of budget totals for all budgeted Funds of the City.

General Fund, Water & Sewer Fund, & Other Funds: These sections contain detailed budget information for the various Funds, Departments, and Divisions of the City. Descriptions, goals, and performance indicators for the various Departments and Divisions are given where applicable.

Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this section.

Capital Outlay & Improvements: Schedules of the capital outlay (equipment, vehicles, etc.) contained in the operating budget. Also includes schedules of capital outlay and improvements (infrastructure) to be made from capital project funds.

3. SUPPORTING INFORMATION

Reference: Copies of the ordinances generated by the budget process: the ordinance adopting the budget, the ordinance adopting the tax rate, and the ordinance adopting rates for City services which were included in budgeted revenues. Also includes the City's current fee schedule and a glossary of some of the words and acronyms contained in the budget.

THE CITY ORGANIZATION

The City of Belton is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a mayor and six members who are elected by plurality vote from the City at large to serve terms of two years. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Divisions within it, but are subject to the supervision and control of the City Manager. A Director may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In the spring, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the Department requests form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced; that is departmental requests, personnel costs, and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget from Finance, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate his priorities and work agenda.

A series of City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found in the local media coverage.

The workshops allow the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through these workshops, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 28, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

After adoption of the budget, the City Manager may approve transfers of any unencumbered (unobligated) budget amount or portion thereof between general classifications of expenditures within a Division or Department. At the request of the City Manager and within the last three months of the fiscal year, the Council may by resolution, transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, after the conduction of a public hearing called for such purpose. This year's budget calendar follows on the next page.

CITY OF BELTON
Budget & Tax Calendar
FY 2017

Date	Event	Requirement/Action
March 8, 2016	Budget Instructions Distributed to Departments	▶ Budget printouts & request forms distributed to departments.
April 29, 2016	Department Budget Requests Due	▶ Departments enter detailed line item requests into budget software & submit other forms electronically
May/June	Budget Preparation	▶ City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budgets.
May 31 – June 3, 2016	Budget meetings with DH	▶ Departments meet with CM, FD, AFD
June 14, 2016	Regular Council Meeting	▶ Finance Director presents a brief overview of the budget process to Council and seeks Council input on key budget policies and initiatives
TBD	BEDC Board Meeting Budget Workshop	▶ BEDC draft budget to Board
July 12, 2016	Regular Council Meeting	▶ Water & Sewer Fund ▶ Drainage Fund ▶ Department Presentations: Council & Administration, Finance & Legal, Human Resources, IT, Public Works
July 25, 2015	Certified Tax Roll	▶ BCAD delivers certified ad valorem tax values
July 26, 2016	Regular Council Meeting	▶ Hotel/Motel Fund ▶ Department Presentations: Parks & Rec, Library, Internal Services & Engineering
July 28, 2016	TIRZ Board Meeting	▶ TIRZ draft budget to Board
August	Calculate & Publish Effective and Rollback Tax Rates	By Appraisal District
August 2, 2016	BEDC Board Meeting	▶ 2 nd BEDC Board budget workshop
August 9, 2016	Regular Council Meeting	▶ Ad Valorem Tax Rate, Debt Service Fund ▶ General Fund Budget ▶ Department Presentations: PIO, Police, Fire, Planning & Inspections ▶ BEDC, TIRZ Fund ▶ Call for 2 Public Hearings (PH) on Tax Rate (if exceeds effective rate)
August 11, 2016	Notice of Public Hearings	▶ Publish in newspaper and on City website notice of PH's on tax rate (if exceeds effective rate - must be at least 7 days before 1 st PH)
August 19, 2016	File proposed budget with City Clerk	▶ Must be at least 30 days before budget adoption (budget may be modified after this date) ▶ Post proposed budget on City website
August 23, 2016	Regular Council Meeting	▶ 1 st PH on tax rate (if exceeds effective rate – at least 3 days before 2 nd PH) ▶ Call for PH on budget ▶ Adopt fee schedule
August 25, 2016	Newspaper Notice	▶ Publish notice of PH on budget (at least 10 days before PH)
September 13, 2016	Regular Council Meeting	▶ 2 nd PH on tax rate (if exceeds effective rate - 3 to 14 days before adoption) ▶ PH on budget (at least 15 days after filing with City Clerk) ▶ Council vote to consider budget at Sept 19, 2016 meeting ▶ Public input on strategic plan
September 19, 2016	Special Called Council Meeting	▶ Adopt strategic plan ▶ Adopt budget ▶ Adopt tax rate (at least 3 days after 2 nd PH on tax rate)

CITY FUNDS

As mentioned previously, the City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. The budgeted funds for the City include:

Governmental Funds:

- General Fund: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Belton contains the Administration (City Manager), Finance, Municipal Court, Police, Fire, Information Technology Systems, Streets, Parks & Recreation, Development Services, Library, Solid Waste, and Maintenance Departments.
- Belton Economic Development Corporation Fund: Accounts for activities related to the ½ percent economic development sales tax approved by voters in 1990.
- Hotel/Motel Tax Fund: Accounts for activities related to the City's 7 percent hotel/motel occupancy tax. These funds can only be used for purposes designated by the State and further designated by the City Council.
- Debt Service Fund: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.
- Tax Increment Reinvestment Zone Fund: This fund is used to account for projects financed with tax revenues collected in the City's tax increment and reinvestment zone, created pursuant to the state tax code statutes.

Proprietary Funds:

- Water/Sewer Fund: Accounts for operations related to providing water and sewer service to the citizens of Belton. The Water/Sewer Fund contains the Utility Administration, Water, and Sewer Departments.
- Drainage Fund: Accounts for operations related to providing storm drainage service to the citizens of Belton.

The CAFR does include non-budgeted funds, which are not included in this budget document.

BASIS OF BUDGET & ACCOUNTING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).
- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- Capital outlays are recorded as assets on a GAAP basis and expended on a Budget basis.

FINANCIAL AND BUDGET POLICIES

The **General Fund balance** shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance should be at least 90 days of operating expenditures. The projected fund balance at the end of FY 2017 is 136.78 days.

Investments made by the City shall be in conformity with State law and the City of Belton investment policy, adopted by the City Council on January 26, 2016. All investments shall stress safety, liquidity, public trust, and yield - in that order.

An **independent audit** will be conducted annually.

The City will produce **annual financial statements in accordance with** generally accepted accounting procedures (**GAAP**) as outlined by the Governmental Accounting Standards Board (**GASB**).

The City will produce a Comprehensive Annual Financial Report (**CAFR**) **which meets the requirements for** the Government Finance Officers Association's (**GFOA**) **Certificate of Achievement for Excellence in Financial Reporting**. The City has received thirty consecutive Certificates from FY 1986 through FY 2015. We believe the FY 2016 audit will also conform to the standards of the Certificate Program, and it will be submitted it to GFOA for award consideration.

The **budget should be balanced** with current revenues plus available unreserved fund balances equal to or greater than current expenditures. All budgeted funds have balanced budgets for FY 2017.

The **tax rate should be adequate** to produce revenues required to pay for City services as approved by the City Council. The City Council has indicated their desire to avoid increasing the tax rate and has maintained the same rate over the last three years.

Sales tax revenue projections should be conservative due to the elastic nature of this economically sensitive revenue source. FY 2017 sales tax revenues were budgeted at the projected FY 2016 level.

The **General Fund should be compensated by other funds for** general and administrative **services provided**, including management, finance, personnel, and the use of City streets and the City shop. The transfers for FY 2017 are \$526,814.

The City will **not issue debt to finance current operations**. No debt was issued in FY 2016 to finance current operations.

A **contingency amount** shall be included in the annual budget in an amount not to exceed 3% of total General Fund expenditures, to be used in case of unforeseen items of expenditures. The FY 2017 contingency amount is set at \$100,000 or 0.78% of operating expenditures before the contingency amount.

The City will **maintain physical assets** at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The City will produce an **annual budget document that meets the criteria for GFOA's Distinguished Budget Presentation Award**. The City has received the award for twenty-four consecutive years, for FY 1993 through FY 2016.

The City's water and sewer **utilities shall operate on a self-supporting basis** so that user charges for services shall fully cover the cost of providing those services. All water and sewer revenue in the FY 2017 budget is generated from user fees and interest thereon.

The City will **not use property taxes** or other General Fund revenues **to subsidize the utility operations**. The FY 2017 budget does not contain any transfers from the General Fund to the Water & Sewer Fund or the Drainage Fund.

Utility rates shall be reviewed annually to ensure that they will generate revenues adequate to cover operating expenditures, meet bond covenants, and allow for adequate capital replacement. A formal water and sewer rate study was conducted in FY 2002 and FY 2008. Scheduled rate increases were deferred due to the recession and deferment of major capital projects. A full rate study was completed in FY 2014. The resulting rate increases were implemented in FY 2015 and approved by Council to continue into FY 2017.

The City's **rate structures for water and sewer services will** (to the greatest extent possible) **be fair and equitable** to all customers. The current water and sewer rates per 1,000 gallons are the same for all customers.

The City will **maintain sufficient net revenues to meet the debt coverage** required by existing revenue bond indentures. The projected coverage for FY 2017 exceeds current debt coverage requirements.

The **utility system will maintain a bond rating** of AA- (Standard & Poor's). The most recent rating is at this level.

The **utility system will operate in the most efficient manner possible** to keep rates as low as possible while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets.

The City will **make timely investment in the expansion of capital assets** to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety, and environmental standards.

The City will **provide timely and accurate billing to customers**, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers.

PERFORMANCE MEASUREMENT

Performance measurement is a management tool that measures both quantitatively and qualitatively the level of service being provided. This tool seeks to answer the question “How well are we doing?” as well as the question “How well should we be doing?”

Generally, government entities collect volumes of data on a wide variety of services and activities. This data is usually available from existing sources such as financial reports, audits, department reports, and studies. However, data to measure efficiency and effectiveness are less available than information on workload and expenditures. For example, data on the number of streets maintained are usually available, but information on the condition of streets is not. Measurable goals and information on citizen satisfaction is often unavailable. Consequently, managers, elected officials, and the public know how much services cost and the levels of service provided, but know little about the productivity, accomplishments, and quality of those services.¹ A performance measurement and management program seeks to provide that information.

The City of Belton has long collected data on workload demands and service levels; however, the City has just begun to identify performance measurements. The following performance measures were developed by staff and management. Some of the information for the measures was already being collected; some was not. These measures will continue to be refined and expanded in FY 2017.

Department	Performance Measure	Goal	Actual FY 2016
Finance	Maintain a GF fund balance of at least 25% of operating expenditures (90 days operation).	25%	37%
	Collection rate for current taxes.	97%	97.91%
	Produce an annual budget document that meets GFOA Distinguished Budget criteria.	Yes	Yes
	Produce an annual CAFR that meets GFOA Certificate of Achievement criteria.	Yes	Yes
Police	Average response time to calls for Priority One emergency service within the City.	5 minutes	4.32 minutes
	Criminal case clearance rate.	35%	40%
	Percentage of issued Class B and above warrants that are served.	60%	70%

¹ “A Practical Guide for Measuring Program Efficiency and Effectiveness in Local Government”, The Innovations Group, Copyright 1992.

Department	Performance Measure	Goal	Actual FY 2016
	Percentage of investigations due to citizen complaint completed within 30 days of receipt.	95%	50%
	Average time for compliance with code.	7 days	5 days
Fire	Respond to fire calls inside the City within 5 minutes.	98%	98%
	Contain structural fires to confines of building.	98%	98%
Streets	Repair of utility cuts within 5 days.	95%	82%
	Complete service requests within 5 days.	95%	96%
Planning	Average time to complete review of building plans.	Within 10 days of receipt	Within 10 days of receipt
	Average time to issue utility permits.	30 minutes	30 minutes
Inspections	Average time per inspection.	30 minutes	30 minutes
	Percentage of requests for specialty inspections completed within 4 hours of request (during working hours).	95%	100%
	Percentage of requests for building inspections completed within 24 hours of request (during working hours).	90%	90%
Library	Increase circulation each year.	5%	-5.44%
	Average turnover rate	2	5.77
Utilities	Bad debts written off as a percentage of total billed.	0.50%	0.20%
	Percentage of unaccounted for water loss.	10% or less	11.8%
	Response time to all main breaks.	3 hours or less	3 hours
	Respond to all emergency main breaks within 20 minutes (regular working hours).	100%	100%
Vehicle & Equipment Maintenance	Repairs returned for corrective action.	2%	0.55%
	Percentage of equipment repairs completed within 2 working days.	90%	87%
	Average downtime for fleet repairs.	2 days or less	2.5 days
	Average response time to work orders.	Within 1 day of receipt	1 day

A HISTORICAL PERSPECTIVE

Lena Armstrong, the City Librarian for 54 years and the unofficial historian of Belton, wrote the following synopsis of Belton's history. She penned a longer version of Belton history, which is included in the two-volume edition of "The Story of Bell County" published in 1988 by the Bell County Historical Commission. Lena retired from the City in December of 1998, and subsequently passed away in January of 1999. She is fondly remembered and sorely missed.

In August 1850, the new pioneer town of Belton (first named Nolandville that was changed to Belton in 1851) was laid out in blocks, streets, and lots with the courthouse public square the center. It was designated County seat for the newly organized Bell County. Incorporated in 1852, it was the only town in the County and was the last place of civilization seen by the pioneers heading West by horseback or wagon train.

Within a month after lots were sold, a post office was established and mail was arriving by horseback. But in 1852, a stagecoach route beginning in Tennessee and ending in Brownsville was stopping weekly in Belton to deliver mail, new arrivals and freight. By now, the first courthouse was in use, a log cabin placed high on blocks as safeguard from devastating floods, provided all too frequently by Nolan Creek running very near the public square. In 1853, a two-story log jail was built followed by a school, hotel, church, saloons, stores and other businesses. Most were log buildings or pole shacks, but with a new surge of people, more permanent buildings were built. Stores were erected using native stone and were two-story with the business on the first floor, family quarters on the second. A number of these stores have survived and are still in use. The A.D. Potts building, built in the late 1860's, not only is still in use but is still owned by the Potts family.

Just prior to the Civil War, Sam Houston stumped the State, urging people to not vote for secession. He made two speeches in downtown Belton, but his talks were not well received. He was booed so loudly on one occasion, he took out his two pistols, laid them on the goods box he was using for a podium, and dared anyone to interrupt him. They did not.

In 1858, the County commissioners built a new courthouse, spending \$14,000 for a two-story limestone building replacing the first courthouse which had become completely inadequate for the population the County now served. Bellcountians so opposed the new edifice, they voted out of office every commissioner, replacing them with more conservative men. It was 26 years before a third (and last) courthouse was approved and built.

Over a thousand Bell County and Belton men joined the Confederate Army and Belton women did their part by meeting daily at the courthouse to sew clothing for the soldiers. There was only one sewing machine in Belton, and it saw constant use. As the War progressed, the effects of the War were felt strongly. Supplies and inventories, as well as currency dwindled and many stores were forced to close. War's end, and defeat, saw all elected officials from the Governor to Mayors replaced with Union appointees. Federal troops patrolled the streets of Belton giving

little protection to the citizens and their property. Outlaws roamed the area stealing, assaulting and killing to such an extent that Belton men decided to do something. In the dark of the night, bands of horsemen arrived at the County jail (still standing) where ten prisoners were jailed. The horsemen dismounted, moved into the jail and shot nine men to death. It is said that for decades after, outlaws rode wide around Belton. Sam Bass, on his way to rob a bank, refused to enter Belton, saying "Those Belton men are too tough for me".

The 1870's saw a boom with building, new businesses and new enterprises. A Belton group organized the Belton Telegraph Company that was chartered and extended to Round Rock where it joined Western Union. The telegraph provided daily quotes of the cotton market, necessary for an area where cotton was King. The 1870's also saw the formation of the now famous Belton Woman's Commonwealth, a loosely organized group that in retrospect seems more a battered wives' refuge than a utopian commune.

Belton met its first setback in 1881 when the City fathers, after meeting the demands of Santa Fe railroad representatives and putting up \$75,000, found themselves duped out of a railroad in Belton. They sued, but the company built their own town that they named Temple. After many years, the Supreme Court finally ended the case in favor of Belton. Meanwhile, they contracted with the M.K. & T. and by 1882, the Katy's depot was built a block from the courthouse. In the interim, Belton went "modern" with a water system and mains throughout town, an electric and telephone companies, a fire department, lumber yard, flour mill, plus newspapers, and banks. There was also a brand new college - Baylor Female College, now the University of Mary Hardin Baylor. Two beautiful parks, still maintained by the City of Belton, were acquired during these decades: the Confederate Park, donated to the City by citizens honoring the ex-Confederate Veterans; and the Yettie Tobler Polk Park, commemorating Mrs. Polk and her four children who drowned in a devastating flood that inundated Belton in 1913.

Belton got into severe financial difficulties before the Great Depression, but managed to work its way out by the 1970's. World War II and the arrival of Fort Hood to the County brought economic relief and a surge of growth. Two large lakes built during this time provide tourist attractions and IH-35 makes Belton attractive to industries and businesses.

Lena Armstrong

CITY AND AREA DEMOGRAPHICS

LOCATION

Belton is situated along the banks of the Leon River in the rapidly growing Central Corridor of Texas. It is on Interstate 35 near the geographic center of the state, approximately 127 miles south of Dallas/Fort Worth and 60 miles north of Austin. Local topography varies from rolling plains to wooded hills with two large lakes just ten minutes from downtown. Within a 150 mile radius of Belton is a market of over 9.4 million people, including the Dallas/Fort Worth Metroplex, San Antonio, and much of Houston. This region encompasses 55 percent of the population of Texas.

Distance to:

Austin	57 miles	Denver	734 miles
Dallas	127 miles	Atlanta	785 miles
San Antonio	128 miles	Chicago	925 miles
Houston	153 miles	Los Angeles	1,226 miles
El Paso	534 miles	New York	1,468 miles

CLIMATE

Average Winter Temperature	46.7 ° F
Average Summer Temperature	81.5 ° F
Average Annual Precipitation	35.25"
Elevation	525 Feet

POPULATION

	<u>2010</u>	<u>2000</u>	<u>1990</u>
Belton	18,216	14,623	12,476
Bell County	310,235	237,974	191,088
Killeen/Temple MSA (Bell, Coryell Counties)	385,623	312,952	255,301

Population Composition:

Under 18:	33.1%	Female population:	50.9%
18 – 64:	56.0%	Male population:	49.1%
Over 65:	10.9%	Veterans:	1,631

High school graduate or higher, age 25 or older: 82.0%

Bachelor's degree or higher, age 25 or older: 27.1%

According to the U.S. Census Bureau, Belton's population consists of 59.4% White, 29.1% Hispanic or Latino, 8.1% African American, and 3.4% all other ethnicities.

EDUCATION

Belton Independent School District:

- 2 - high schools, 3 - junior high schools, 10 - elementary schools
- Belton High School was recognized in 1991 by the U.S. Department of Education as an exemplary Drug Free School, and was awarded a Silver Medal Recognition in *U.S. News and World Report* in 2012.

Higher Education:

- Belton: University of Mary Hardin Baylor
- Bell County: Texas A & M College of Medicine, Temple
Temple College, Temple
Central Texas College, Killeen
Texas A&M University Central Texas, Killeen
- Area Colleges/Universities: Baylor University, Waco
McLennan Community College, Waco
Texas State Technical College, Waco
Southwestern University, Georgetown
The University of Texas, Austin
St. Edwards University, Austin
Huston-Tillotson College, Austin
Concordia University, Austin
Austin Community College, Austin
Texas A & M University, College Station
Texas State College, San Marcos

TRANSPORTATION

Highways: Interstate 35, US Highway 190, State Highway 317, Loop 121, FM 436, FM 439, FM 93.

Bus Lines: Greyhound/Trailways and Kerrville Bus Lines - 19 departures daily. The HOP public bus line which runs from Copperas Cove to Temple.

Motor Freight: Eleven local carriers.

Railroad: Santa Fe Railroad, Georgetown Railroad, AMTRAK passenger service in Temple.

Air: Killeen-Fort Hood Regional Airport, Temple Draughton Miller Central Regional Airport, Austin Bergstrom International Airport.

UTILITIES

Electric Power:

Supplier	Oncor Electric Delivery
Transmission Lines	Numerous retail electric providers
Distribution Voltage	Two 138,000 KV lines 12,000 KV

Natural Gas:

Supplier	Atmos Energy
Transmission Line	Two 10-inch lines & One 6-inch line
Transmission Line Pressure	320 - 380 PSI & 90 PSI
Heating Value	1,015 BTU per cubic foot

Water Supply:

Purchased Water Supplier	Bell County Water Control & Improvement District No. 1
Water Source	Surface water, Lake Belton
Contracted Capacity	10.0 Million Gallons Daily
Treatment Capacity	8.33 Million Gallons Daily
Average Consumption	2.87 Million Gallons Daily

Sewer System:

Treatment Plant	Temple-Belton Wastewater Treatment Plant
Operator	Brazos River Authority
Treatment Plant Type	Conventional Activated Sludge
Annual Average Daily Flow Capacity	10.0 Million Gallons Daily
Peak Two-Hour Flow Capacity	20,834 Gallons per Minute
Belton Average Flows	1.88 Million Gallons Daily

Telephone:

Supplier	Southwestern Bell
Digital Switching	Numerous long distance and mobile companies Yes

INDUSTRIES

Belton's business community is diversified, with various sectors – manufacturing and distribution, retail, education, healthcare, government, and IT business process services.

The industrial sector is represented by companies manufacturing modular home structures, agriculture equipment, wire cable, fiberglass tanks, roofing material, specialty advertising products, corrugated boxes, exercise equipment, school and office furniture, rapid prototypes, and centrifugal alloy castings. Various warehousing and distribution operations handle, industrial gases, snack foods and parcel delivery.

Fort Hood U.S. Army Installation is located 17 miles west of Belton. It is the largest United States Army Training Post, the largest single-site employer in the State of Texas with a force of more than 46,000, and a key economic driver for the area. The Texas Comptroller's office reports that Fort Hood's economic impact to the state will be an estimated \$35.4 billion in 2016.

Health care represents the largest single industry in Bell County. Over 15,000 individuals are employed in the medical field. Baylor Scott & White Health, the largest not-for-profit health system in the state of Texas, has a significant presence in Central Texas. This includes Scott & White Memorial Hospital, ranked by U.S. News and World Report as one of the top 10 hospitals in the state of Texas, McLane Children’s Hospital, and dozens of primary, urgent, and specialty care clinics staffed by over 800 physicians and 8,000 employees. Other medical facilities also service the area such as: Olin E. Teague Veteran's Center, Cedar Crest Hospital & Clinic, Metroplex Hospital, Seton Medical Harker Heights Center, and Darnall Army Medical Center.

There are five banks and two credit unions represented in Belton with branch offices located throughout Bell County and Central Texas.

MAJOR EMPLOYERS

<u>Employer</u>	<u>Product</u>	<u>Employees</u>
Belton Independent School District	Education	1,700
Bell County	Government	1,199
University of Mary Hardin-Baylor	Education	627
James Construction Group	Construction	600
HEB Grocery	Retail/Service	325
Wal-Mart	Retail/Service	323
TruMH (a Clayton Homes Company)	Manufacturing/Distribution	241
CGI	IT/Business Process Services	228
Cedar Crest Hospital & Clinic	Healthcare	198
Custom Printing	Manufacturing/Distribution	170

PROPERTY & TAXES

The top 10 property tax payers within the City limits have a combined taxable value for 2016 of \$117,904,535 and are comprised of the following organizations:

<u>Organization</u>	<u>Taxable Value</u>	<u>Top 10 Percentage</u>
Turtle Creek Investments	\$ 17,441,164	14.79%
Oncor Electric Delivery	\$ 13,896,424	11.79%
Wal-Mart	\$ 12,689,124	10.76%
Wire Rope Industries USA INC	\$ 12,661,130	10.74%
HEB Grocery Company	\$ 12,512,494	10.61%
CMH Manufacturing	\$ 11,924,883	10.11%
Legacy Landing Group LTD	\$ 11,794,880	10.00%
Sratasys Manufacturing	\$ 9,845,568	8.35%
River Springs at Barge Ranch LP	\$ 8,082,988	6.86%
Chappell Hill Equity III LTD	\$ 7,055,880	5.98%

The U.S. Census Bureau reported 5,757 households in Belton from 2008 to 2012, with a homeownership rate of 54.4%. In 2012, the median household income was \$50,066, and per capita income was \$22,563.

COMMUNITY AND RECREATION FACILITIES

Newspaper:	Belton Journal (weekly) Temple Daily Telegram (daily)
Radio:	KUSJ - Country/Western format KTEM - Talk Radio KNCT - Public Broadcasting System KLOVE - Christian Radio KIIZ/KLFX - Classic Rock format KLTD-Classic Hits KWTX-Top 40 KOOO-Hip Hop KYAR-Contemporary Christian
Television:	KCEN-TV Channel 6 - NBC KWTX-TV Channel 10 - CBS KXXV-TV Channel 25 - ABC 31 Cable Channels
Library:	1 Municipal: over 31,000 volumes 1 University - Mary Hardin-Baylor: over 220,000 volumes
Churches:	33 with 12 denominations
Motels:	3 with 158 rooms
Hotels:	1 with 72 rooms
Golf Course:	Within a 10 minute drive: 2 Championship Country Clubs and 1 Public Course
Museums:	Bell County Historical Museum Bell Fine Arts Association

Harris Community Center: This renovated structure is situated gracefully along Nolan Creek and is an ideal setting for meetings, receptions, and reunions. The original building was constructed in 1936 and housed the Harris School, a historic African American school recognized with a state historical marker for its contribution to African American education. The building and grounds were conveyed from the school district to the City of Belton in 2005 for renovation. The Center was dedicated in July 2006 in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion. The Center has already received numerous awards and accolades, and ensures that the legacy, heritage, and contributions of those who came before us will be remembered.

Bell County Expo Center: Central Texas' newest and best entertainment complex, the Expo Center includes a 9,400 seat main arena, a special events room, an assembly hall, an exposition building, and horse barns.

Lakes: Belton Lake (7,400 acres) and Stillhouse Hollow Lake (6,340 acres) offer outdoor recreation, fishing, boating, skiing, boat rentals, launching ramps, picnic grounds, restrooms, restaurants, snack bars, drinking water, camping areas, RV areas, marinas, and nature trails.

Heritage Park: This 62 acre park along the Leon River includes a baseball/softball complex, 4 soccer fields, picnic areas, jogging paths, fishing dock, playscape area, group pavilion, concession stand, and ample lighted parking.

Chisholm Trail Park: This 34 acre park includes a one mile walking trail, 2 softball fields, soccer field, multipurpose field, in-line hockey rink, multipurpose court, volleyball court, playground, horseshoe pits, picnic areas, amphitheater, pavilion, concessions stand, and parking.

Harris Community Park: This park includes a playground, splash pad, and pavilion with restrooms. It is located near the renovated Harris Community Center and overlooks Nolan Creek and the Hike and Bike Trail.

SummerFun USA: A water amusement park along the banks of the Leon River adjacent to Heritage Park. The park includes a swimming pool, giant water slides, children's area, concessions, and picnic area.

Bell County Museum: One of twelve remaining Carnegie Libraries in Texas, this historic building was restored in 1990 and now stands as the major collection of Bell County history. In 1991, the Bell County Museum was awarded the entire collection of artifacts of Miriam "Ma" Ferguson, the first woman governor of Texas and a native of Bell County.

Independence Day Celebration and PRCA Rodeo: The Annual 4th of July Celebration has been celebrated since the late 1800's and attracts crowds from all over Central Texas. The Celebration includes a kick-off barbecue and old time shoot out on the Courthouse lawn, a four day Professional Rodeo Cowboy's Association Rodeo, a family fun carnival, God and Country concert featuring religious and Texas music, July 4th parade and patriotic program, and a day full of activities in Yettie Polk Park. Festivities in Yettie Polk Park include Children's Day in the Park, Old Fiddler's Contest, gospel singing, arts and crafts festival, and food booths. The Celebration is sponsored by the Belton Area Chamber of Commerce.



**City of Belton
Strategic Plan**

FY 2017 – 2021

October 1, 2016

HISTORY OF STRATEGIC PLANNING IN BELTON, TEXAS

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton, and to develop and pursue appropriate strategies to address these issues. The process began with two retreats attended by Councilmembers, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals, which were then ranked by Council priority. City staff then conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review the Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

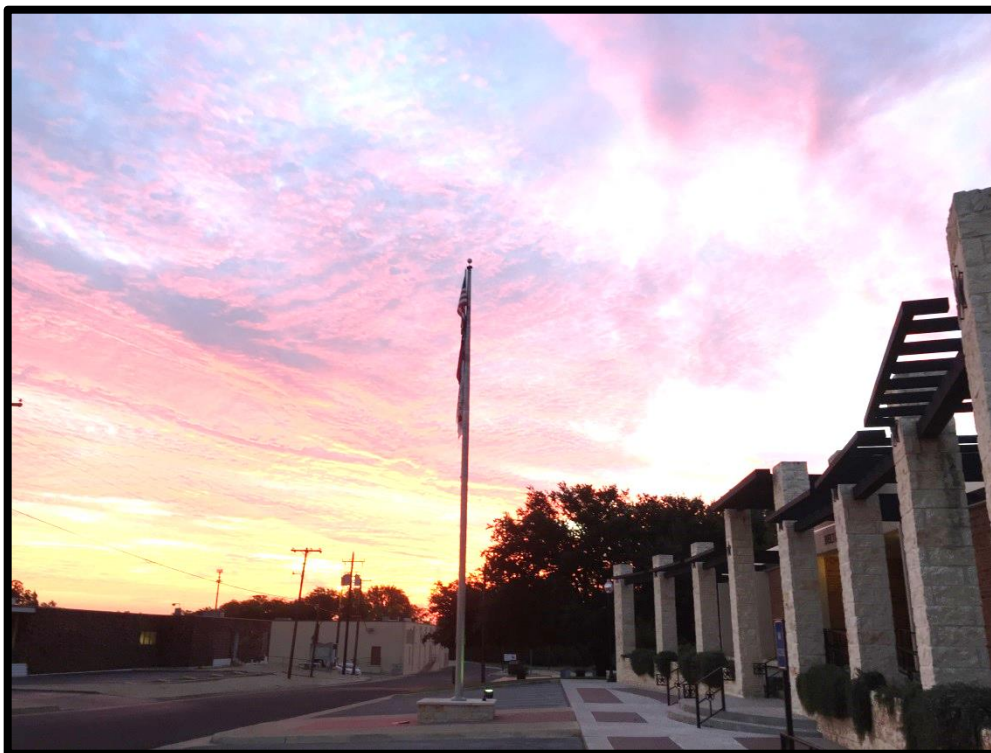
Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the Strategic Plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the initial adoption of a Strategic Plan for the City of Belton on September 11, 2001.

As a prelude to the annual budget process, a review and update of the Strategic Plan has occurred each year since the initial Strategic Plan adoption in 2001. Periodically, due to Councilmember changes, and as significant tasks identified in the Plan are accomplished, the Council conducts comprehensive updates of the Strategic Plan. With the consistent direction of the City Council over the past decade and a half, the Plan has been reviewed as part of the annual budget process each year. Additionally, the Council has directed that the Plan should be comprehensively reviewed at least every five years. A comprehensive review occurred during 2010, recognizing important long term needs, and in conjunction with adoption of the FY 2011 annual budget. Another comprehensive review occurred in 2015, which resulted in a change in the format of the Plan and an updated process, which follows, for FY 2017-2021. Another comprehensive update is anticipated in 2020.

The City of Belton has been successful in the delivery of exceptional services to the citizens of Belton, due in large part to visionary leadership and strategic planning. In 2015, a comprehensive review of the City's Strategic Plan was conducted. This process began with a strategic planning retreat in the Spring of 2015 attended by the City Council, City Manager, and Department Heads responsible for each City department. The retreat was led by Mike Conduff, a recognized expert in local government management. Goals, Vision and Mission Statements, and Outcome Statements emerged from Council and staff input during the retreat, and in work sessions that followed in late Spring and Summer. **Governance, Public Safety, Quality of Life, Economic Development, Connectivity, and Parks/Natural Beauty** were the six goal categories identified during the strategic planning retreat. The City Council then confirmed the Vision and Mission Statements, established the six Goal Categories, and determined the six Outcome Statements for the updated 2017-2021 City of Belton Strategic Plan. This updated Plan includes Goals expressed in an active voice and a new format. A Three Year Action Plan with identified Goals was developed, and Management Team executed the Plan's Goals for FY 2016, the first year of the five year Plan. The Plan focused on Belton's Vision of being *the Community of Choice in Central Texas, providing an Exceptional Quality of Life*.

This Strategic Plan update for FY 2017-2021 continues the outstanding tradition of planning in Belton by updating the Plan. Steps include reviewing the Three Year Action Plan for years 2016-2018, dropping year 2016, refining years 2017 and 2018, and adding a year 2019 Action Plan. A new feature this year is to project Future Action Plans for Year 4 – 2020, and Year 5 - 2021. The result will be a continuously updated Plan, with a viable and relevant Three Year Action Plan of achievable Goals, and with a recognition that there is even more anticipated within Belton's future planning horizon.



City of Belton, Texas Strategic Plan Definitions and Process FY 2017-2021

Vision Statement

Belton is the Community of Choice in Central Texas, providing an Exceptional Quality of Life.

Mission Statement

Enhance Belton's quality of life through visionary leadership that preserves its character while planning for its future.

Six Goal Categories

1. Governance
2. Public Safety
3. Quality of Life
4. Economic Development
5. Connectivity
6. Parks/Natural Beauty

Six Outcome Statements

- A. Belton's governance is fair, transparent, and fiscally responsible.
- B. Belton is safe and family friendly.
- C. Belton has an outstanding quality of life for its citizens.
- D. Belton has a vibrant, diverse, and flourishing business community.
- E. Belton is a fully connected community with active and engaged citizens.
- F. Belton has dynamic recreational opportunities and natural beauty.

City of Belton, Texas Strategic Plan Recurring Prioritization Process FY 2017-2021

This Plan is a living document that is driven by flexible long term goals. Three, one year, Action Plans of near term goals will be established annually, while recognizing longer term goals are a function of priority and funding. Year 1 Strategic Plan Goals will be prioritized and updated annually, and will provide a detailed Action Plan. Year 2 and 3 Action Plans will be a function of Year 1 outcomes.

Staff will develop goal worksheets for each actionable goal comprising Year 1 of the three year action plans. The Action Plan worksheets will include:

- Goal Category
- Goal
- Applicable Outcome Statement
- Project Fiscal Year
- Team Leader and Assistance
- Outcome Description
- Performance Indicators
- Challenges and Barriers
- Partner Agencies
- Timelines
- Cost and Funding Sources

The City Council is committed to reviewing long term goals every two years to create an updated list, looking out five to ten years into the future.

City of Belton, Texas
Strategic Plan
Recurring Community/Policy Initiatives
FY 2017-2021

- **Agency Partnership Enhancements**

The City of Belton is committed to working to enhance Agency partnerships to include BISD, Bell County, BEDC, Belton Area Chamber of Commerce, CTCOG, UMHB, TxDOT, Texas Workforce Commission, Central Texas Housing Consortium, Belton Senior Citizens Activity Center, Heart of Texas Defense Alliance, and Bell County Health District, among other vital local and regional agencies.

- **Volunteer Programs**

Examples of important Volunteer Programs include The Downtown Belton Merchant's Association (DBMA), One Community One Day, Leadership Belton, and National Night Out.

- **RUOK**

Addressing the needs of Senior Care and interaction with vulnerable/aging adults is the mission of RUOK, a program of the Belton Police Department.

- **Citizen Involvement**

The City of Belton encourages an active and informed citizenry to participate in Volunteer Boards/Commissions, and Specialty Committees for adhoc, short term analysis of topical issues.

Multi - Year Implementation Plan			
Fiscal Year 2017 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Implement Balanced Tax/Fee Schedule following analysis	Staff Resources	General Fund Operating Budget
	b) Implement Growth Management Strategy	Staff Resources	General Fund Operating Budget
	c) Update/Implement Comprehensive Plan	Staff Resources	General Fund Operating Budget
	d) Develop Comprehensive Analysis on Doig Ridge Water Supply Corporation (DRWSC)	Staff Resources	Water and Sewer Operating Budget
	e) Prepare Employee Compensation Plan Update - Salary, Benefits, Classifications, Job Descriptions	Staff Resources	General Fund Operating Budget Water and Sewer Operating Budget
2. Public Safety	a) Implement Annual Capital Equipment Replacement Plan	\$987,981	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget
	b) Enhance safety training for City employees	Staff Resources	General Fund Operating Budget Water and Sewer Operating Budget
	c) Develop Police Department and Fire Department Strategic Plan Updates	Staff Resources	General Fund Operating Budget
3. Quality of Life	a) Continue CIP (2013/2015) Implementation for future needs	\$6,500,000	2013 and 2015 CO issuances - GF/WS/TIRZ
	b) Implement Street Maintenance Funding	TBD	General Fund Operating Budget TIRZ and BEDC
	c) Implement MLK/Main Intersection Improvements	\$155,742	TIRZ
	d) Plan Enhancement for 6th Ave.	TBD	TIRZ Capital Projects Fund
4. Economic Development	a) Develop/Implement Downtown Revitalization Plan	\$200,000	TIRZ Capital Projects Fund Hotel/Motel Fund
	b) Plan/Implement S. IH 35 Sewer	\$6,000,000	2016 Water and Sewer CO Issuance
	c) Enhance coordination between City/BEDC to maximize project success	\$528,500	BEDC
	d) Develop Hotel/Conference Center Assessment	TBD	General Fund Operating Budget and TIRZ
5. Connectivity	a) Expand Hike/Bike Trail	\$2,670,615	Private Donors, General Fund, and TXDOT
	b) Secure Lake to Lake Road ROW.	TBD	City of Belton, Bell County, KTMO, and Private Developers
	c) Facilitate Cable/Fiber Service Expansion	Staff Resources	General Fund Operating Budget Private Developers
6. Parks / Natural Beauty	a) Implement Updated Parks and Recreation Strategic Master Plan	TBD	General Fund Operating Budget
Fiscal Year 2018 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Implement Balanced Tax/Fee Schedule	Staff Resources	General Fund Operating Budget
	b) Maintain and Integrate updated Comp Plan elements	Staff Resources	General Fund Operating Budget
	c) Resolve City's interest in Dog Ridge Water Supply Corporation's Service Area	TBD	Water and Sewer Operating Budget
	d) Update Growth Management Strategy	Staff Resources	General Fund Operating Budget
2. Public Safety	a) Implement Annual Capital Equipment Replacement Plan	\$900,291	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget
	b) Analyze/benchmark need for 3rd Fire Station – population growth, calls for service, funding, related issues	Staff Resources	General Fund Operating Budget
	c) Replace aging 14" Wastewater Force Main crossing Nolan Creek	\$700,000	2017 Water and Sewer CO Issuance
	d) Identify realistic Alternate Water Supply Sources	Staff Resources	Water and Sewer Operating Budget
3. Quality of Life	a) Implement Annual Street Maintenance Plan	TBD	General Fund Operating Budget TIRZ and BEDC
	b) Implement Street Entry Corridor Plan on South Main	TBD	General Fund Operating Budget and TIRZ
	c) Analyze/benchmark need for expanded Library Services	Staff Resources	General Fund Operating Budget
4. Economic Development	a) Facilitate Infrastructure Expansion	TBD	General Fund Operating Budget TIRZ and BEDC
	b) Upgrade 6th Avenue based on Plan	TBD	General Fund Operating Budget and TIRZ
	c) Develop IH-35, US 190 Corridors	TBD	General Fund Operating Budget TIRZ and BEDC
	d) Construct third (NW) Water Tank in NW Belton	\$3,000,000	2016 Water and Sewer CO Issuance
	e) Develop Rockwool Land	TBD	BEDC
	f) Develop a New BEDC Business Park	TBD	BEDC
5. Connectivity	a) Complete Hike/Bike Trail Extension to Sparta Road	See FY 2017 Priority Goals	General Fund and TXDOT
	b) Secure Lake to Lake Road ROW and Identify Phased Construction Funding	TBD	City of Belton and Bell County
	c) Repair/replace Central Avenue Bridge east of IH 35 in Shirt Tail Bend	TBD	City of Belton and TXDOT
	d) Continue expansion of Temple/Belton Wastewater Treatment Plant	\$7,500,000	2017 Water and Sewer CO Issuance
6. Parks / Natural Beauty	a) Implement Updated Parks and Recreation Strategic Master Plan	Staff Resources	General Fund Operating Budget
	b) Update Nolan Creek Recreational Enhancements	TBD	General Fund Operating Budget
Fiscal Year 2019 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Maintain/Implement Balanced Tax/Fee Schedule	Staff Resources	General Fund Operating Budget
	b) Maintain and Integrate updated Comp Plan elements	Staff Resources	General Fund Operating Budget
	c) Complete Sunset Review of Design Standards	Staff Resources	General Fund Operating Budget Water and Sewer Operating Budget
	d) Develop Historic District Design Guidelines	Staff Resources	General Fund Operating Budget
	e) Evaluate Belton's Long Term Future Water Rights for sufficiency	Staff Resources	Water and Sewer Operating Budget
	f) Address City Storage Needs	TBD	General Fund Operating Budget
2. Public Safety	a) Analyze/benchmark PD Facility needs and Municipal Court	Staff Resources	General Fund Operating Budget
	b) Forecast need for 3rd Fire Station	Staff Resources	General Fund Operating Budget
	c) Evaluate options for providing fire sprinkler protection downtown	TBD	General Fund Operating Budget and TIRZ
3. Quality of Life	a) Implement Street Maintenance Plan	TBD	General Fund Operating Budget TIRZ and BEDC
	b) Implement recommendations to address Library Services	TBD	General Fund Operating Budget
	c) Address Drainage at 4th/Blair	TBD	Drainage Capital Projects Fund
4. Economic Development	a) Keep Downtown Belton vital	TBD	General Fund Operating Budget and TIRZ
	b) Assess Infrastructure Needs and Facilitate expansion to include Water along So. IH 35	TBD	Water and Sewer Fund
	c) Establish Façade Grants for 6th Avenue properties, IH 35 to Main	TBD	TIRZ
	d) Develop Rockwool Land	TBD	BEDC
	e) Develop a New BEDC Business Park	TBD	BEDC
	f) Evaluate Small Business Support Center	TBD	BEDC
5. Connectivity	a) Participate in Regional (KTMO) Planning for Transportation and Hike/Bike Needs	Staff Resources	General Fund Operating Budget
	b) Repair/replace Central Avenue Bridge in Yettie Polk Park	TBD	City of Belton and TXDOT
	c) Continue expansion of Temple/Belton Wastewater Treatment Plant (TBWWTP)	\$3,000,000	Water and Sewer Fund
6. Parks / Natural Beauty	a) Implement Parks and Recreation Master Plan and analyze/ benchmark need for City Rec Center	TBD	General Fund Operating Budget

Priority 1 Goal Scorecard: FY 2016

Below is a summary of a total sixteen FY 2016 Priority 1 Goals, Proposed Funding, and Assigned Coordinators for anticipated goal achievement in FY 2016. Goal status is reflected in the last column. All Goals completed in FY '16 (1) will be dropped from the FY 2017 Goal list, with other existing Goals refined, and with new Goals added.

Goal Category	Strategic Plan Goal	Funding	Coordinator	Status
1 Governance	a Analyze Principal Funding Sources	Staff Resources	Director of Finance	1
	b Develop Growth Management Strategy	Staff Resources	City Manager	2
	c Update Comprehensive Plan	\$60,000	Director of Planning	2
	d Implement Sidewalk Standards	Staff Resources	Director of Planning	1
2 Public Safety	a Implement Capital Equipment Replacement Plan for PD, FD, PW & IT	Ongoing	Director of Finance	1
3 Quality of Life	a Continue CIP (2013/15) Implementation	2013/15 CIP; TIRZ	Director of PW, City Engineer	2
	b Implement Street Maintenance Plan	2013/15 CIP; BEDC, TIRZ	Director of PW, City Engineer	2
	c Plan Enhancement for 6 th Ave.	\$10,000 TIRZ	City Engineer	3
	d Evaluate MLK/Main Intersection	\$10,000 TIRZ	City Engineer	2
4 Economic Development	a Develop Downtown Revitalization Plan	\$200,000 TIRZ (Includes Implementation)	Director of Planning	2
	b Plan/Implement S. IH 35 Sewer	\$500,000 Design (constr. cost TBD)	City Engineer	2
	c Enhance Working Relationship between City/BEDC to maximize project success	Varies	City Mgr/ BEDC Exec. Dir.	2
5 Connectivity	a Facilitate Cable/Fiber Service Expansion	Staff Resources	Director of Planning	2
	b Expand Hike/Bike Trail	\$2.6770M (\$534,123 Local; \$2.136M TxDOT grant)	Director of PW, City Engineer	2
	c Secure ROW for Lake to Lake Road	Varies	City Manager	2
6 Parks/Natural Beauty	a Update City's Parks and Recreation Master Plan	\$15,000	Director of Parks/Rec.	1

GOAL STATUS:

- 1) Completed in FY '16
- 2) Underway in FY '16, extended to FY '17
- 3) Deferred in FY '16, extended to FY '17

Priority 1 Goals: FY 2017

Below is a summary of a total twenty (20) FY 2017 Priority 1 Goals, Proposed Funding, and Assigned Coordinators for anticipated goal achievement in FY 2017. Other near term Priority Goals are summarized in year 2 (FY '18) and year 3 (FY'19) of the Strategic Plan. Goals for FY 2020 and FY 2021 are also previewed.

Goal Category	Strategic Plan Goal	Funding	Coordinator
1 Governance	a Implement balanced tax/fee schedule following analysis	Staff Resources	Director of Finance
	b Implement Growth Management Strategy	Staff Resources	City Manager
	c Update/Implement Comprehensive Plan	Staff Resources	Director of Planning
	d Develop Comprehensive Analysis on Dog Ridge Water Supply Corporation (DRWSC)	Staff Resources	Director of Finance
	e Prepare Employee Compensation Plan Update – Salary, Benefits, Classifications, Job Descriptions	Staff Resources	Director of Human Resources
	f Enhance Safety Training for City Employees	Staff Resources	Director of Human Resources
2 Public Safety	a Implement Capital Equipment Replacement Plan for PD, FD, PW & IT	\$987,781	Director of Finance
	b Develop Police Dept. and Fire Dept. Strategic Plan Updates	Staff Resources	Police/Fire Chiefs
3 Quality of Life	a Continue CIP (2013/15) Implementation/ plan for future needs	\$6,500,000	Director of PW, City Engineer
	b Implement Street Maintenance Plan	2013/15 CIP; BEDC, TIRZ	Director of PW, City Engineer
	c Implement MLK/Main Intersection Improvements	\$155,742 TIRZ	City Engineer
	d Plan Enhancement for 6 th Ave.	TBD	City Engineer
4 Economic Development	a Develop/Implement Downtown Revitalization Plan	\$200,000 TIRZ	Director of Planning
	b Plan/Implement S. IH 35 Sewer	\$500,000 Design (\$6.0M constr. cost)	City Engineer
	c Conduct two joint meetings; Enhance coordination between City/ BEDC to maximize project success	\$528,500	City Manager/ BEDC Exec. Dir.
	d Develop Hotel/Conference Center Assessment	TBD	Retail Development Coordinator
5 Connectivity	a Expand Hike/Bike Trail	\$2.6770M (\$534,123 Local; \$2.136M TxDOT grant)	Director of PW, City Engineer
	b Secure ROW for Lake to Lake Road	TBD	City Manager
	c Facilitate Cable/Fiber Service Expansion	Staff Resources	Director of Planning
6 Parks/Natural Beauty	a Implement updated City's Parks and Recreation Master Plan	TBD	Director of Parks & Recreation

City of Belton, Texas Strategic Plan FY 2017

Year 1: Three Year Action Plan Priority 1 Goals: FY 2017

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Balanced Tax/Fee Schedule following analysis b) Implement Growth Management Strategy c) Update/Implement Comprehensive Plan d) Develop Comprehensive Analysis on Dog Ridge Water Supply Corporation (DRWSC) e) Prepare Employee Compensation Plan Update – Salary, Benefits, Classifications, Job Descriptions f) Enhance Safety Training for City Employees
2. Public Safety	<ul style="list-style-type: none"> a) Implement Capital Equipment Replacement Plan for PD, FD, PW & IT b) Develop Police Dept. and Fire Dept. Strategic Plan Updates
3. Quality of Life	<ul style="list-style-type: none"> a) Continue CIP (2013/2015) Implementation Plan for future needs b) Implement Street Maintenance Plan c) Implement MLK/Main Intersection Improvements d) Plan Enhancement for 6th Ave.
4. Economic Development	<ul style="list-style-type: none"> a) Develop/Implement Downtown Revitalization Plan b) Plan/Implement S. IH 35 Sewer c) Enhance Coordination between City/BEDC to maximize project success d) Develop Hotel/Conference Center Assessment
5. Connectivity	<ul style="list-style-type: none"> a) Expand Hike/Bike Trail b) Secure ROW for Lake to Lake Road c) Facilitate Cable/Fiber Service Expansion
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement updated City's Parks and Recreation Master Plan

City of Belton, Texas Strategic Plan FY 2017

Year 2: Three Year Action Plan Priority 1 Goals: FY 2018

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Balanced Tax/Fee Schedule. b) Update Growth Management Strategy. c) Maintain and Integrate updated Comprehensive Plan elements. d) Resolve City's interest in Dog Ridge Water Supply Corporation's Service Area. e) Maintain/Implement Updated Compensation Plan
2. Public Safety	<ul style="list-style-type: none"> a) Develop and Implement Annual Capital Equipment Replacement Plan. b) Analyze/benchmark need for 3rd Fire Station – population growth, calls for service, funding, related issues. c) Replace aging 14" Wastewater Force Main crossing Nolan Creek, east of major Temple/Belton lift station, and replace two force mains d) Identify realistic Alternate Water Supply Sources.
3. Quality of Life	<ul style="list-style-type: none"> a) Implement Annual Street Maintenance Plan. b) Implement Street Entry Corridor Plan on South Main. c) Analyze/benchmark need for expanded Library Services.
4. Economic Development	<ul style="list-style-type: none"> a) Facilitate Infrastructure Expansion. b) Upgrade 6th Avenue based on Plan. c) Develop IH-35, US 190 Corridors. d) Construct third (NW) Water Tank in NW Belton. e) Develop Rockwool Land f) Develop a New BEDC Business Park
5. Connectivity	<ul style="list-style-type: none"> a) Complete Hike/Bike Trail Extension to Sparta Road. b) Secure Lake to Lake Road ROW and Identify Phased Construction Funding. c) Repair/replace Central Avenue Bridge east of IH 35 in Shirt Tail Bend. d) Continue expansion of Temple/Belton Wastewater Treatment Plant
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement Updated Parks and Recreation Strategic Master Plan. b) Update Nolan Creek Recreational Enhancements.

City of Belton, Texas Strategic Plan FY 2017

Year 3: Three Year Action Plan Priority 1 Goals: FY 2019

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Maintain/implement Balanced Tax/Fee Schedule. b) Maintain and Integrate updated Comprehensive Plan elements. c) Complete Sunset Review of Design Standards. d) Develop Historic District Design Guidelines. e) Evaluate Belton's Long Term Future Water Rights for sufficiency. f) Address City Storage Needs.
2. Public Safety	<ul style="list-style-type: none"> a) Analyze/benchmark PD Facility needs and Municipal Court. b) Forecast need for 3rd Fire Station. c) Evaluate options for providing fire sprinkler protection downtown.
3. Quality of Life	<ul style="list-style-type: none"> a) Implement Street Maintenance Plan b) Implement recommendations to address Library Services. c) Address Drainage at 4th/Blair.
4. Economic Development	<ul style="list-style-type: none"> a) Keep Downtown Belton vital. b) Assess Infrastructure Needs and Facilitate expansion to include Water along So. IH 35. c) Establish Façade Grants for 6th Avenue properties, IH 35 to Main. d) Develop Rockwool Land e) Develop a New BEDC Business Park f) Evaluate Small Business Support Center
5. Connectivity	<ul style="list-style-type: none"> a) Participate in Regional (KTMPO) Planning for Transportation and Hike/Bike Needs. b) Repair/replace Central Avenue Bridge in Yettie Polk Park. c) Continue expansion of Temple/Belton Wastewater Treatment Plant (TBWWTP).
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement Parks and Recreation Master Plan and analyze/benchmark need for City Rec Center.

City of Belton, Texas Strategic Plan FY 2017

Year 4: Future Action Plan Priority 1 Goals: FY 2020

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Conduct Comprehensive Strategic Plan Update (2020). b) Update Comprehensive Plan and its elements (At 5 Year Anniversary). c) Begin Assessment of TIRZ Extension (Expires in 2024). d) Implement Balanced Tax/Fee Schedule. e) Begin Assessment of Three Creeks Subdivision for Annexation (Earliest 2020).
2. Public Safety	<ul style="list-style-type: none"> a) Continue Funding for Annual Capital Equipment Replacement Program. b) Schedule 3rd Fire Station Construction as needed. c) Address City Court Facility Needs. d) Construct Parallel 21" Water Transmission Line from BCWCID #1 Plant to Sparta Pump Station.
3. Quality of Life	<ul style="list-style-type: none"> a) Continue Funding for Annual Street Maintenance Plan. b) Complete Corridor Enhancements on So. Main Street. c) Address Library Service Needs.
4. Economic Development	<ul style="list-style-type: none"> a) Continue Downtown Infrastructure Investments. b) Assess Improvements to 6th Avenue and Resulting Investments. c) Continue Development of BEDC Properties.
5. Connectivity	<ul style="list-style-type: none"> a) Assess next Hike/Bike Trail Extension. b) Phase Lake to Lake Road Construction.
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Update Park and Recreation Master Plan (At 5 Year Anniversary).

City of Belton, Texas Strategic Plan FY 2017

Year 5: Future Year Action Plan Priority 1 Goals: FY 2021

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Updated Strategic Plan. b) Complete Assessment of TIRZ Extension (expires in 2024). c) Implement Balanced Tax/Fee Schedule. d) Appoint Capital Improvement Plan (CIP) Committee to assess GO Bond Issue (debt payoff in 2023). e) Begin Process to Conduct Charter Review (required in 2025).
2. Public Safety	<ul style="list-style-type: none"> a) Continue Funding for Capital Equipment Replacement. b) Upgrade Sparta Pump Station and add Parallel Transmission Main from Pump Station to Loop 121.
3. Quality of Life	<ul style="list-style-type: none"> a) Continue Funding for Annual Street Maintenance Plan.
4. Economic Development	<ul style="list-style-type: none"> a) Assess Effectiveness of the Full Range of Economic Development Incentives – City, County, BEDC b) Continue Development of BEDC Properties
5. Connectivity	<ul style="list-style-type: none"> a) Continue Phased Lake to Lake Road Construction.
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement Updated Park and Recreation Master Plan.



City of Belton
Strategic Plan Goal
Action Plan Goals
for
FY 2017



City of Belton

Strategic Plan Goal

Action Plan

FY 2017

Goal Category:	Governance	
Goal:	Implement balanced tax/fee schedule following analysis	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Finance	City Manager	

Outcome Description(s):	<ul style="list-style-type: none"> City Council reaches consensus on a long term plan for funding operational and strategic goals, as well as fund balance.
Performance Indicator(s):	<ul style="list-style-type: none"> Staff has prepared options for Council consideration Public hearings have been held to discuss funding options available and Council direction. Council has adopted its plan to address future funding needs of the City, including utility debt issue. Plan is implemented during FY 2018 budget cycle and assessed annually. Consensus reached on mix of funding and rates for local needs.
Challenges/Barriers:	<ul style="list-style-type: none"> Reluctance to property tax increase. Need for complete analysis to consider changes in sales tax allocation. Reluctance to increase fees.
Partners:	<ul style="list-style-type: none"> Citizens Property Taxpayers BEDC

Timeline for Implementation	Expected Completion Date
FY 2017	Spring 2017

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Governance	
Goal:	Implement Growth Management Strategy, including Annexation Priorities along IH 35.	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
City Manager	Dir. of Planning, Dir. of PW, City Engineer	

Outcome Description(s):	<ul style="list-style-type: none"> Develop and implement orderly future annexation planning in south Belton. Belton's scheduled infrastructure establishes infrastructure service delivery boundary for the next 10 years.
Performance Indicator(s):	<ul style="list-style-type: none"> Total acres of land annexed along IH 35 into the City limits anticipated. Increase in total population projected. Public infrastructure extensions to newly annexed areas anticipated. Council reaches consensus and draws urban service boundary. Linkage to Comprehensive Plan Update.
Challenges/Barriers:	<ul style="list-style-type: none"> Reaching consensus on growth boundary. Cost for serving growth – infrastructure, staff, etc. Legislative challenge to City annexation authority anticipated in 2017 Session.
Partners:	N/A

Timeline for Implementation	Expected Completion Date
FY 2017	January 2017

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Governance	
Goal:	Update/Implement the City's Comprehensive Plan and Integrate Plan Elements.	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Planning	All Management Team	

Outcome Description(s):	<ul style="list-style-type: none"> Comprehensive Plan Update provides a guide to address anticipated future needs of the community.
Performance Indicator(s):	<ul style="list-style-type: none"> New residential, commercial, and industrial projects consistent with future Land Use Plan. Development of roadway projects consistent with the Thoroughfare Plan. Comprehensive Plan components consistent with the Zoning Ordinance and Design Standards. Population projections match actual population.
Challenges/Barriers:	<ul style="list-style-type: none"> Staff resources to analyze and develop elements given current planning activity levels. P&ZC/Council/Community time for public involvement process. Integration of elements and keeping them updated over time.
Partners:	<ul style="list-style-type: none"> Management Team Consultants

Timeline for Implementation	Expected Completion Date
FY 2017	Fall 2016

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2017

Goal Category:	Governance	
Goal:	Develop Comprehensive Analysis on Dog Ridge Water Supply Corporation (DRWSC).	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Finance	Director of PW, City Engineer, City Manager	

Outcome Description(s):	<ul style="list-style-type: none"> • DRWSC System Parameters Analyzed – line sizes and locations, easements, storage tanks, pressure planes, water rights, hydrants. • DRWSC Financial Obligations Analyzed – revenues, expenses, debt, employees, operations. • DRWSC relationship to Belton, Heights, evaluated.
Performance Indicator(s):	<ul style="list-style-type: none"> • Water system condition • Financial system condition • Pressure plane analysis
Challenges/Barriers:	<ul style="list-style-type: none"> • Historical relationship • Previous operational and financial management • Current debt • Customer concerns and expectations
Partners:	<ul style="list-style-type: none"> • DRWSC • TCEQ • BEDC • Harker Heights • 439 Water Supply Corporation • Consultants

Timeline for Implementation	Expected Completion Date
FY 2017	Fall 2016

Cost	Funding Source(s)
Staff Resources	Water and Sewer Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Governance	
Goal:	Prepare Employee Compensation Plan Update – Salary, Benefits, Classifications, Job Descriptions.	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Human Resources	Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • Compensation Plan is updated for City employees including salaries, benefits, classifications, job descriptions. • All employees understand available benefits.
Performance Indicator(s):	<ul style="list-style-type: none"> • Survey of benchmark cities for salaries for recruitment, retention. • Analysis of other benefit elements. • Compare TMRS contribution rates with other cities. • Keep job descriptions and classifications up-to-date, competitive, best value. • Enhance employee education regarding benefits.
Challenges/Barriers:	<ul style="list-style-type: none"> • Available staff time to complete process. • Securing comparison information. • Fluctuations in market. • Product element costs. • Available City revenues to remain competitive.
Partners:	<ul style="list-style-type: none"> • Management Team • Benefits Consultant • Providers

Timeline for Implementation	Expected Completion Date
FY 2017	September 30, 2017

Cost	Funding Source(s)
Staff Resources	General Fund and Water and Sewer Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Governance	
Goal:	Enhance Safety Training for City Employees.	
Applicable Outcome Statement(s):	Belton is safe and family friendly.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Human Resources	Management Team	

Outcome Description(s):	<ul style="list-style-type: none"> • Ensure safety of City personnel. • Heightened employee awareness of proper safety procedures. • Provide training for City personnel.
Performance Indicator(s):	<ul style="list-style-type: none"> • Reduced personnel job injuries. • Reduced TML-IRP claims experience.
Challenges/Barriers:	<ul style="list-style-type: none"> • Finding appropriate training. • Limited personnel may make their availability to attend training difficult. • Training may be off-site, further complicating scheduling.
Partners:	<ul style="list-style-type: none"> • City Safety Committee • TML • Director of Public Works • Director of Internal Services • Fire Chief

Timeline for Implementation	Expected Completion Date
FY 2017	Ongoing

Cost	Funding Source(s)
Staff Resources	General Fund and Water and Sewer Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Public Safety	
Goal:	Implement Capital Equipment Replacement Plan Funding for Public Safety Operation Needs (PD, FD, PW, and IT).	
Applicable Outcome Statement(s):	Belton is safe and family friendly.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Finance	Management Team	

Outcome Description(s):	<ul style="list-style-type: none"> • The City has a sustainable, funded plan for the replacement of: <ul style="list-style-type: none"> ○ Police Department Vehicles; ○ Fire Department Vehicles and Heavy Equipment; ○ Public Works Vehicles and Heavy Equipment; and ○ IT Equipment (computers, MTDs, etc.). ○ HVAC Units ○ Water Meter
Performance Indicator(s):	<ul style="list-style-type: none"> • All capital replacement plans are up-to-date. • All capital replacement plans are fully funded in operating budgets. • Update annual dollar amount for equipment costs.
Challenges/Barriers:	<ul style="list-style-type: none"> • Fiscal discipline to set funds aside on an annual basis for expensive capital equipment.
Partners:	Management Team

Timeline for Implementation	Expected Completion Date
FY 2017	Summer FY 2017

Cost	Funding Source(s)
FY 2017 Amount: \$987,981	General Fund, Water and Sewer Fund, and Drainage Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2017

Goal Category:	Public Safety	
Goal:	Develop Police Dept. and Fire Dept. Strategic Plan Updates.	
Applicable Outcome Statement(s):	Belton is safe and family friendly. Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Police Chief/Fire Chief	City Manager/Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • Update Police Department Strategic Plan. • Develop Fire Department Strategic Plan.
Performance Indicator(s):	<ul style="list-style-type: none"> • Use City Strategic Plan as Framework. • Assess successful elements of previous Plan. • Develop Goals and Action Plans, and seek consensus with Management. • Implement Year 1 of Goals, reducing crime rate and improving Police Dept. and Fire Dept. service delivery.
Challenges/Barriers:	<ul style="list-style-type: none"> • Staff time to develop Plan. • Resources to implement recommendations. • Staff buy-in for goal achievement.
Partners:	

Timeline for Implementation	Expected Completion Date
FY 2017	Fall 2016

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Quality of Life	
Goal:	Continue CIP (2013-2015) Project Implementation & Plan for future needs.	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Public Works, City Engineer	Director of Finance, City Manager	

Outcome Description(s):	<ul style="list-style-type: none"> All projects included in the 2013 and 2015 CIP are under construction, construction is complete, or are scheduled. 	
Performance Indicator(s):	<ul style="list-style-type: none"> Projects are completed and accepted, under construction, or scheduled. Engineering Department manages the progress and construction of projects based on priority. Projects to be completed include, but not limited to: <ul style="list-style-type: none"> Sparta Road widening; So. Wall Sidewalks; So. Main Water Line/Sidewalks; River Fair Widening; and Various Utility Projects, esp. S. IH 35 Sewer (see Item 4b). Temple/Belton Wastewater Treatment Plant (TBWWTP) 	
Challenges/Barriers:	<ul style="list-style-type: none"> Project scheduling with available staff/labor market. Project funding as prices increase over time. 	
Partners:	<ul style="list-style-type: none"> Management Team TxDOT UMHB Community Partners 	<ul style="list-style-type: none"> City of Temple (TBWWTP) Brazos River Authority Consultants TCEQ

Timeline for Implementation	Expected Completion Date
FY 2017	FY 2018

Cost	Funding Source(s)
\$6,500,000	2013 and 2015 CO, General Fund, Water and Sewer Fund, and TIRZ



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Quality of Life	
Goal:	Implement Street Maintenance Plan.	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Public Works, City Engineer	Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> The five year street maintenance plan of preventative maintenance is funded and implemented.
Performance Indicator(s):	<ul style="list-style-type: none"> Prescribed work for years one and two is engineered, bid, and funded for completion in Fall 2016. Prescribed work for years 3-5 of the street maintenance plan to be refined, finalized, and funded.
Challenges/Barriers:	<ul style="list-style-type: none"> Available contractors to perform work. Management of contractors, inspections. Funding for year 3-5 projects. Updating Street Maintenance Priority List.
Partners:	<ul style="list-style-type: none"> Private Contractors Consultant Engineers

Timeline for Implementation	Expected Completion Date
FY 2017	Fall 2016 for years 1-2 Spring 2017 for Plan for years 3-5

Cost	Funding Source(s)
2013/2015 CIP: \$1,421,500	2013-2015 CO, FY '16 Street Maintenance Fund, TIRZ, and BEDC. Future funding sources TBD.
TIRZ Street Maint. Funds: \$301,051	
BEDC Contribution for Business Park Streets: \$33,622	
Chip Seal Funds – General Operating Budget: <u>\$26,072</u>	
TOTAL: \$1,782,245	



City of Belton

Strategic Plan Goal

Action Plan

FY 2017

Goal Category:	Quality of Life	
Goal:	Implement W. MLK, Jr. Avenue/N. Main Street Intersection Improvements.	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
City Engineer	Director of Public Works	

Outcome Description(s):	<ul style="list-style-type: none"> A preliminary design and cost estimate for realignment of the MLK Jr. Ave./N. Main St. Intersection has been prepared to improve traffic flow and safety of intersection.
Performance Indicator(s):	<ul style="list-style-type: none"> A preliminary design and cost estimate has been approved by Council and TxDOT.
Challenges/Barriers:	<ul style="list-style-type: none"> Original project limited to MLK/Main intersection, but analysis suggested larger project scope. Commitment to UMHB to complete intersection by Summer 2017 with opening of Performing Arts Center. Construction costs for entire project to 6th Avenue may require phasing. Plan includes median in Main from 10th to 6th. Property owner response.
Partners:	<ul style="list-style-type: none"> UMHB Consultant Engineer TxDOT

Timeline for Implementation	Expected Completion Date
FY 2017	Design: Dec. 2016 Construction: Spring 2017

Cost	Funding Source(s)
\$155,742	TIRZ



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Quality of Life	
Goal:	Plan Enhancement for Street Entry Corridor on 6 th Avenue.	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2017/2018	
Team Leader:	Assisted By:	
City Engineer	Director of Planning, Retail Development Coordinator	

Outcome Description(s):	<ul style="list-style-type: none"> Sixth Avenue becomes an attractive gateway with the City, from IH 35 to SH 317 (Main Street).
Performance Indicator(s):	<ul style="list-style-type: none"> Conceptual plan and preliminary design to be completed.
Challenges/Barriers:	<ul style="list-style-type: none"> Project funding. Property owner input.
Partners:	<ul style="list-style-type: none"> TxDOT Property Owners

Timeline for Implementation	Expected Completion Date
FY 2017 for conceptual plan and project cost estimate	FY 2018 for Construction

Cost	Funding Source(s)
TBD	TIRZ, Capital Projects Fund



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Economic Development	
Goal:	Develop/Implement Downtown Revitalization Plan.	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Planning	Retail Development Coordinator, Director of Public Works, City Engineer, Fire Chief	

Outcome Description(s):	<ul style="list-style-type: none"> • Façade Improvement Plan continued. • Second Story Living extended. • Downtown Directional Signage Plan prepared and implemented. • Streetscape, Sidewalk Plan developed and implemented.
Performance Indicator(s):	<ul style="list-style-type: none"> • Increased Façade Improvement Grants. • Increased Second Story Residences/Offices. • Signage installed. • Increased Tourism, DBMA activities. • Increased Sales Taxes.
Challenges/Barriers:	<ul style="list-style-type: none"> • Owner/Lessee Participation.
Partners:	<ul style="list-style-type: none"> • DBMA • Bell County • TxDOT • Private Property Owners

Timeline for Implementation	Expected Completion Date
FY 2017	Summer 2017

Cost	Funding Source(s)
\$200,000	TIRZ Capital Projects Fund, Hotel/Motel



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Economic Development	
Goal:	Plan/Implement South IH 35 Sewer Service.	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
City Engineer	Director of Public Works, Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • South IH 35 Corridor is served with sanitary sewer service.
Performance Indicator(s):	<ul style="list-style-type: none"> • 100% Design complete by December 2016. • Funding secured.
Challenges/Barriers:	<ul style="list-style-type: none"> • IH 35 Barriers • Construction challenges • ROW needs • Construction funding
Partners:	<ul style="list-style-type: none"> • TxDOT • Private Property Owners (easements) • Financial Advisors

Timeline for Implementation	Expected Completion Date
FY 2017	December 2016 – Design complete, with funding/ construction go ahead to follow in 2017.

Cost	Funding Source(s)
\$500,000 Design Cost	2015 CIP
\$6.0M Construction Cost Estimate	2016 Water and Sewer CO Issuance



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Economic Development	
Goal:	Conduct two (2) Joint Meetings, Enhance coordination between City and Belton Economic Development Corporation (BEDC) to maximize project success and to facilitate: <ol style="list-style-type: none"> 1. Future or Expanded Business Park Land Search; 2. Redevelopment of the former Rockwool Property; and 3. Infrastructure Project Implementation. 	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
BEDC Exec. Director	City Manager	

Outcome Description #1:	Future or expanded Business Park Land search results in options for consideration by BEDC, Council.
Performance Indicator(s):	Analysis of one or more suitable parcels, review of total development costs, and appraisal and purchase.
Challenges/Barriers:	Identifying suitable land, in appropriate location, land cost and infrastructure costs, and financing purchase.
Partners:	City for GIS information and existing/planned infrastructure.

Timeline for Implementation	Expected Completion Date
FY 2017	FY 2017-2018

Cost	Funding Source(s)
\$12,000 <ul style="list-style-type: none"> • Engineering: \$5,000 • Appraisal: \$7,000 	BEDC

Outcome Description #2:	Sale/Redevelopment of the former Rockwool property upon prospect due diligence, coordination with TCEQ/EPA and BEDC water extension.
Performance Indicator(s):	LI development at Rockwool.
Challenges/Barriers:	TCEQ/EPA site development regulations and monitoring
Partners:	BEDC, City

Timeline for Implementation	Expected Completion Date
FY 2017	FY 2017

Cost	Funding Source(s)
\$51,500 (estimate) environmental and property development services.	BEDC

Outcome Description #3:	Infrastructure Project Implementation
Performance Indicator(s):	a) Design and install water line to serve former Rockwool Property. b) Design Avenue D extension in BEDC Business Park between Loop 121 and Wheat Road.
Challenges/Barriers:	Need for easements/ROW.
Partners:	Property Owners, City

Timeline for Implementation	Expected Completion Date
FY 2017	FY 2017

Cost	Funding Source(s)
a) \$208,000 b) \$257,000	BEDC



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Economic Development	
Goal:	Develop Hotel/Conference Center Assessment.	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Retail Development Coordinator	City Manager	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton opens a Hotel-Conference Center.
Performance Indicator(s):	<ul style="list-style-type: none"> • Market analysis may be needed to demonstrate need, opportunity • So. IH 35 sewer line construction is funded, scheduled. • Collaborative team assembled to secure desired result.
Challenges/Barriers:	<ul style="list-style-type: none"> • Area market constraints. • Awareness of Belton by Hotel developers. • Availability of sanitary sewer on So. IH 35. • Availability of local incentives.
Partners:	<ul style="list-style-type: none"> • Director of Marketing and Tourism • Belton Area Chamber of Commerce • Bell County • UMHB

Timeline for Implementation	Expected Completion Date
FY 2017	Spring 2017

Cost	Funding Source(s)
TBD	General Fund, TIRZ



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Connectivity	
Goal:	Expand Belton's Hike and Bike Trail.	
Applicable Outcome Statement(s):	Belton is safe and family friendly. Belton has an outstanding quality of life for its citizens Belton is a fully connected community with active and engaged citizens.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Public Works, City Engineer	Dir. of Parks & Recreation, Dir. of Finance, Grants/Special Projects Coordinator	

Outcome Description(s):	<ul style="list-style-type: none"> Expanded Hike and Bike Trail is constructed to include an extension north along University Drive, under the railroad tracks, and connecting to Sparta Road.
Performance Indicator(s):	<ul style="list-style-type: none"> Grant Funding Secured – Fall 2015 City Match Authorized – Fall 2015 Donor Match secured Spring 2016 Design Completed – Spring 2017 Construction Completed – Fall 2018
Challenges/Barriers:	<ul style="list-style-type: none"> ROW Railroad Crossing
Partners:	<ul style="list-style-type: none"> UMHB/David K. Leigh BISD Railroad TxDOT Consultant Engineer

Timeline for Implementation	Expected Completion Date
FY 2017-2018	Fall 2018

Cost	Funding Source(s)
\$2,670,615 <ul style="list-style-type: none"> TxDOT: \$2,136,492 Local Match: \$ 334,123 Donors: \$ 200,000 	TxDOT Grant, GF, Private Donors



City of Belton Strategic Plan Goal Action Plan FY 2017

Goal Category:	Connectivity	
Goal:	Secure Right-of-Way (ROW) for Lake to Lake Road, US 190 to FM 439.	
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
City Manager	Director of Public Works, City Engineer, Director of Finance, Director of Planning	

Outcome Description(s):	<ul style="list-style-type: none"> • ROW is secured for Lake to Lake Road project from US 190 to FM 439.
Performance Indicator(s):	<ul style="list-style-type: none"> • Process and Plan for ROW acquisition outlined and concurred in. • City and Bell County allocate funding.
Challenges/Barriers:	<ul style="list-style-type: none"> • Private property owners. • Project cost and complexity. • Portion of alignment outside City limits
Partners:	<ul style="list-style-type: none"> • Bell County • TxDOT • U.S. Army Corps of Engineers/US Congress • KTMPO for Construction Funding

Timeline for Implementation	Expected Completion Date
FY 2017-2021	FY 2025

Cost	Funding Source(s)
ROW Costs TBD	City, Bell County, U.S. Army Corps of Engineers, and Private Developers
TBD Construction Cost (Est. \$30M)	City, Bell County, and KTMPO



City of Belton

Strategic Plan Goal

Action Plan

FY 2017

Goal Category:	Connectivity	
Goal:	Facilitate Cable/Fiber Service Expansion.	
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Planning	Director of Public Works, City Engineer	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton is proactive in taking steps to facilitate expanded cable/fiber expansion throughout the community.
Performance Indicator(s):	<ul style="list-style-type: none"> • Create a provision in the Subdivision Ordinance and Design Manual that requires developers to include a design for internet service in final plat construction plans. • Improve internal and external coordination and communication with internet providers at plat review. • Map households with internet access and fiber providers in the area as soon as provided. • Maintain contact with internet providers on schedule for construction. • High speed internet is available to all.
Challenges/Barriers:	<ul style="list-style-type: none"> • City can facilitate but not provide cable/fiber services. • Resistance to added subdivision regulations, costs.
Partners:	<ul style="list-style-type: none"> • Developers • Cable/Internet Providers • Texas Legislature

Timeline for Implementation	Expected Completion Date
FY 2017	Ongoing

Cost	Funding Source(s)
Staff Resources	General Fund, Private Developers



City of Belton

Strategic Plan Goal

Action Plan

FY 2017

Goal Category:	Parks / Natural Beauty	
Goal:	Implement updated City's Parks and Recreation Master Plan.	
Applicable Outcome Statement(s)	Belton has an outstanding quality of life for its citizens Belton has dynamic recreational opportunities and natural beauty.	
Project Year:	FY 2017	
Team Leader:	Assisted By:	
Director of Parks and Recreation	Director of Public Works/City Engineer, Director of Planning	

Outcome Description(s):	<ul style="list-style-type: none"> • Park Plan Update will serve as guide for future development of parks, trails, and recreational opportunities within the community.
Performance Indicator(s):	<ul style="list-style-type: none"> • City of Belton has available a newly revised Belton Parks Master Plan. The revised Plan includes: <ul style="list-style-type: none"> ○ Updated Community Needs Assessment ○ Updated Park Amenities ○ New/Revised Parks, Park Priorities
Challenges/Barriers:	<ul style="list-style-type: none"> • Staff resources and financial resources to implement recommendations. • Community input/access. • Prioritizing park desires.
Partners:	<ul style="list-style-type: none"> • Consultant, Community, U.S. Army Corps of Engineers, U.S. Congress, Parks Board, and BISD

Timeline for Implementation	Expected Completion Date
FY 2017-2022	FY 2017: Year 1

Cost	Funding Source(s)
TBD	General Fund, TxP&W Grants and TxDOT Grants

Citizens of Belton

Mayor and City Council

City Clerk

City Manager

City Attorney

Municipal Court Judge

Council Support

Municipal Elections

Strategic Plan

Retail Development

Records Management

Ordinance Management

Policy Implementation

Grants

Assistant City Manager

Human Resources

Finance

Planning

Public Works

Internal Services

Fire & EMS

Parks & Recreation

Library

Information Technology

Police

Recruitment & Hiring

Employee Development

Payroll & Benefits

Civil Service

Accounting

Budget

Purchasing

Municipal Court

Utility Billing

Risk Management

Planning & Development

Inspections & Permitting

Historic Preservation

GIS

Infrastructure Planning

Water & Wastewater

Street Maintenance

Drainage Facilities

Brush Services

Engineering

Regulatory Compliance

Contract Administration

Capital Planning

Building Maintenance

Fleet Maintenance

Fire Suppression

Fire Prevention & Education

Emergency Medical Services

EMS Billing

Emergency Management

Park Maintenance

Right-of-Way Maintenance

Harris Community Center

Recreation Programs

Main Collection

Children's Programs

Genealogy

Public Internet Access

Network Administration

Communication Systems

Computer Systems

Public Information

Administration

Patrol Operations

Criminal Investigations

Public Service Operators

Animal Control

Code Enforcement

CITY OF BELTON

- Paid Personnel - In Full Time Equivalents

Department	FY 2015	FY 2016	FY 2017
Administration	6	6	6
Finance & Human Resources	8	6 (a,b)	6
Legal	2	1 (c)	1
Police	46	46	47 (i)
Fire	34	35 (d)	35
Information Technology Systems	3	3	2 (j)
Streets	9	9	8 (k)
Parks & Recreation	12	13 (e)	14 (k)
Planning	4.5	4.5	6.5 (j,l)
Library	5	5	5
Solid Waste	1	1	1
Maintenance	8	7 (e)	8.5 (m,n)
Utility Administration	9	11 (b,f)	7.5 (o,p,q,r)
Water	8	8	10 (r)
Sewer	5	5	5
Economic Development	2	2.5 (g)	2.5
Drainage	2	3 (h)	3
Total	164.5	166.0	168.0
<i>Employees per 1,000 population</i>	8.3	8.1	7.9

- (a) Deletion of Human Resource Clerk
- (b) Reclassification of Receptionist to Customer Service Representative
- (c) Deletion of one Court Clerk position
- (d) Addition of Fire Marshal/Training Officer
- (e) Transfer of Maintenance Worker I from Building Maintenance to Parks
- (f) Addition of Assistant Construction Inspector
- (g) Addition of Part-Time Assistant
- (h) Addition of Maintenance Worker I
- (i) Addition of Crime Scene Technician
- (j) Transfer of GIS Analyst from Information Technology Systems to Planning
- (k) Transfer of Maintenance Worker I from Streets to Parks
- (l) Addition of Assistant Planner
- (m) Addition of Mechanic I
- (n) Addition of Part-Time Custodian
- (o) Deletion of combined Director of Public Works/City Engineer position
- (p) Addition of Part-Time Administrative Assistant
- (q) Deletion of one Meter Reader position
- (r) Transfer of two Meter Readers from Utility Admin to Water

ELECTED OFFICIALS

CITY COUNCIL

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Marion Grayson, Mayor	May 2018
David K. Leigh, Mayor Pro Tem	May 2017
Guy O'Banion	May 2018
Paul Sanderford	May 2018
Jerri Gauntt	May 2017
Dan Kirkley	May 2017
Craig Pearson	May 2017



Belton City Council 2016-2017

Back row: Dan Kirkley, Paul Sanderford,
Mayor Marion Grayson, Craig Pearson, Guy O'Banion
Front row: Mayor Pro Tem David K. Leigh, Jerri Gauntt

APPOINTED OFFICIALS

CITY ADMINISTRATION

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
City Manager	Sam Listi	March 12, 2001
City Attorney	John Messer	September 1, 1978
City Clerk	Amy Casey	June 29, 2015
Director of Finance	Brandon Bozon	March 31, 2014
Grants & Special Projects Coordinator	Aaron Harris	January 2, 2013
Executive Director Economic Development	Cynthia Hernandez	September 27, 2011
Fire Chief	Bruce Pritchard	July 28, 2015
Assistant City Manager/Police Chief	Gene Ellis	April 20, 2009
Director of Internal Services/City Engineer	Angellia Points	February 1, 2016
Direct of Public Works	Byron Sinclair	February 1, 2016
Director of Library	Kim Kroll	October 2, 2000
Director of Planning	Erin Smith	March 26, 2012
Director of Human Resources	Charlotte Walker	October 1, 2010
Director of IT	Chris Brown	April 18, 2016
Director of Parks & Recreation	Matt Bates	October 1, 2014
Public Information Officer	Paul Romer	February 1, 2016

BELL COUNTY HEALTH DISTRICT BOARD

Three-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
JoAn Dillard	October 16, 2016
Wayne Carpenter, Alternate	October 16, 2016

BELL COUNTY TAX APPRAISAL DISTRICT

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Robert Jones	December 31, 2017

BELTON ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Three-Year Terms

Created by Resolution No. 030591-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Barry Harper	November 30, 2016
Griff Lord	November 30, 2017
Joe Shepperd	November 30, 2018
Stevie Spradley	November 30, 2017
Steve Jones	November 30, 2016

CENTRAL TEXAS HOUSING CONSORTIUM BOARD

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Rucker Preston	January 27, 2017
Todd Schiller	January 27, 2018

ELECTRICAL BOARD

Two-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Robert Bass	October 23, 2017
Casey Simpson (Oncor Rep)	October 23, 2017
Jamie Sanderford	October 23, 2016
V. W. (Bill) Barge	October 23, 2016
Jeff Booker, Fire Marshal	Virtue of Position

ETHICS COMMISSION

One-Year Terms

Created by Ordinance No. 2005-47

<u>NAME</u>	<u>TERM EXPIRES</u>
Mike Miller	May 26, 2017
Denise Whitley	May 26, 2017
Mark Fitzwater	May 26, 2017
Charla Peters	May 26, 2017
James Hill	May 26, 2017
Larry Pointer	May 26, 2017
Dr. Craig Hammonds	May 26, 2017

HISTORIC PRESERVATION COMMISSION

Two-Year Terms

Created by Ordinance No. 2012-18

<u>NAME</u>	<u>TERM EXPIRES</u>
Shelia Donahue	September 8, 2018
Dave Covington	September 8, 2018
Tammie Baggerly	September 8, 2018
Leo Camden, Jr.	September 8, 2017
Nelson Hutchinson	September 8, 2017
Erin Smith, Historic Preservation Officer	Virtue of position

HOUSING BOARD OF ADJUSTMENTS & APPEALS

Four-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Jack Meredith	August 11, 2019
Kevin Canfield	August 11, 2019
James Neeley	August 11, 2020
Arthur Resa	August 11, 2018
Leo Camden, Jr.	August 11, 2020

LAY REPRESENTATIVES TO CENTRAL TEXAS LIBRARY SYSTEM

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Kim Kroll	September 1, 2017
Mary Ann Clark, Alternate	September 1, 2017

LIBRARY BOARD OF DIRECTORS

Three-Year Terms

Created by Ordinance February 28, 1933

<u>NAME</u>	<u>TERM EXPIRES</u>
Stephanie Covington	November 30, 2016
Lindsay Dubberly	November 30, 2017
Luis Saavedra	November 30, 2018
Lee Casey	November 30, 2016
Cindy Meredith	November 30, 2017

MUNICIPAL JUDGE & ASSOCIATE JUDGE

<u>NAME</u>	<u>TERM EXPIRES</u>
Steve Lee	Indefinite
Ted Duffield, Associate	Indefinite

PARKS BOARD

Two-Year Terms

Created by Ordinance No. 51083-3

<u>NAME</u>	<u>TERM EXPIRES</u>
T.R. McLaughlin	June 20, 2017
Josh Pearson, Chair	June 20, 2018
Daniel Bucher	June 20, 2018
Diane Ring	June 20, 2017
Jason Wolfe	June 20, 2017
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

PLANNING & ZONING COMMISSION

Two-Year Terms

Created by Ordinance No. 52885-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Rae Schmuck	May 28, 2018
Jason Morgan	June 13, 2017
Ben Pamplin	May 28, 2018
Eloise Lundgren	May 28, 2018
Frank Minosky	June 13, 2017
John Holmes	June 13, 2017
Joel Berryman	May 28, 2018
Matt Naegele	June 13, 2017
Brett Baggerly	May 28, 2018

POLICE & FIRE CIVIL SERVICE COMMISSION

Three-Year Terms

Ordinance No. 96-27

<u>NAME</u>	<u>TERM EXPIRES</u>
Jimmy Rowton	September 24, 2019
Jerry Samu	September 24, 2018
Michael W. Elgin	September 24, 2017

PUBLIC PROPERTY FINANCE CORPORATION BOARD OF DIRECTORS

Six-Year Terms

Created by Ordinance No. 51987-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	August 12, 2017
Joe Pirtle	August 12, 2017
JoAn Dillard	August 12, 2017

TAX INCREMENT REINVESTMENT ZONE BOARD

Two-Year Terms

Created by Ordinance No. 2004-64

<u>NAME</u>	<u>TERM EXPIRES</u>
David K. Leigh, Chair	January 13, 2017
Craig Pearson	January 13, 2017
Blair Williams	January 13, 2017
Jon Burrows	January 13, 2017
Richard Cortese	January 13, 2017
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position
City Clerk, Ex Officio	Virtue of Position

TEXAS DORMITORY FINANCE AUTHORITY, INC.

Two-Year Terms

Created by Ordinance No. 82289-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	April 26, 2018
Blair Williams	April 26, 2018
Bry Ewan	April 26, 2018
Chuck Douglas	April 26, 2018
Danny Dossman	April 26, 2018
Dr. Andy Crowson	April 26, 2018
Joe Pirtle	April 26, 2018

YOUTH ADVISORY COMMISSION

One-Year Terms

Created by Ordinance No. 2007-20

<u>NAME</u>	<u>TERM EXPIRES</u>
Adriana Aviles-Osario	September 1, 2017
Andrew Fitzwater	September 1, 2017
Emily Gaw	September 1, 2017
Maria Martinez	September 1, 2017
Cole McDonald	September 1, 2017
Jiao Ruopu	September 1, 2017
Garrett Smith	September 1, 2017
Lauren Smith	September 1, 2017
Zachary Taylor	September 1, 2017

ZONING BOARD OF ADJUSTMENTS

Two-Year Terms

Created by City Council April 1971

NAME
David Jarratt
Zachary Krueger
Luke Potts, Chair
Lewis Simms
David Fuller
Ted Smith (Alt.)
Vacant (Alt.)

TERM EXPIRES
June 25, 2018
August 22, 2017
August 22, 2017
June 25, 2018
August 22, 2017
August 22, 2017
August 22, 2017



CITY OF BELTON

Annual Budget

FY 2017

- Summary of Sources and Uses - All Funds

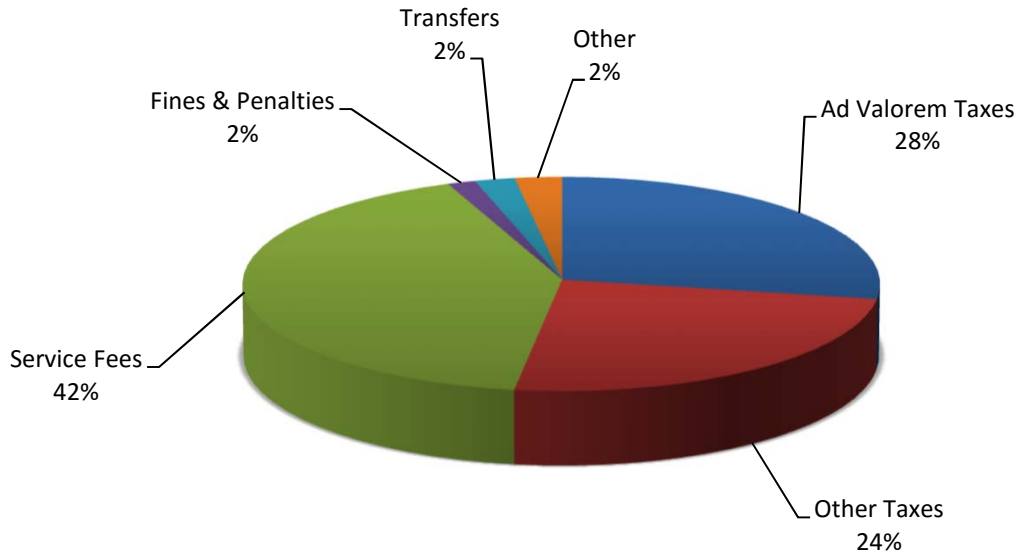
	General Fund	Water & Sewer Fund	Economic Development	Drainage Fund	Hotel/Motel Fund	Debt Service Fund	TIRZ Fund	Totals
Projected Fund Balance								
October 1, 2016	\$ 4,927,028	\$ 5,290,762	\$ 4,051,296	\$ 263,834	\$ 83,307	\$ 152,425	\$ 310,536	\$ 15,079,188
Sources								
Ad Valorem Taxes	\$ 4,760,803	\$ -	\$ -	\$ -	\$ -	\$ 1,067,353	\$ 1,149,681	\$ 6,977,837
Other Taxes	\$ 4,361,024	\$ -	\$ 1,596,512	\$ -	\$ 154,900	\$ -	\$ -	\$ 6,112,436
Service Fees	\$ 2,809,200	\$ 7,186,156	\$ 43,200	\$ 384,000	\$ -	\$ -	\$ -	\$ 10,422,556
Fines & Penalties	\$ 369,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,400
Transfers	\$ 526,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,814
Other	\$ 577,851	\$ 24,000	\$ 12,000	\$ 800	\$ 100	\$ 1,500	\$ 1,875	\$ 618,126
Total Sources	\$ 13,405,092	\$ 7,210,156	\$ 1,651,712	\$ 384,800	\$ 155,000	\$ 1,068,853	\$ 1,151,556	\$ 25,027,169
Total Available Funds								
Total Available Funds	\$ 18,332,120	\$ 12,500,918	\$ 5,703,008	\$ 648,634	\$ 238,307	\$ 1,221,278	\$ 1,462,092	\$ 40,106,357
Uses								
Maintenance & Operations	\$ 12,471,330	\$ 4,250,996	\$ 734,527	\$ 263,511	\$ 155,000	\$ -	\$ 50,000	\$ 17,925,364
Capital Outlay	\$ -	\$ 124,000	\$ 258,000	\$ -	\$ -	\$ -	\$ -	\$ 382,000
Contingency	\$ 100,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Debt Service	\$ 63,827	\$ 1,567,730	\$ 90,471	\$ 25,062	\$ -	\$ 1,068,853	\$ 340,491	\$ 3,156,434
Strategic Plan	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Contributions	\$ 119,078	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,078
Transfers	\$ 738,346	\$ 1,242,015	\$ 285,000	\$ 96,000	\$ -	\$ -	\$ 761,065	\$ 3,122,426
Total Uses	\$ 13,505,081	\$ 7,209,741	\$ 1,367,998	\$ 384,573	\$ 155,000	\$ 1,068,853	\$ 1,151,556	\$ 24,842,802
Projected Fund Balances								
September 30, 2017	\$ 4,827,039	\$ 5,291,177	\$ 4,335,010	\$ 264,061	\$ 83,307	\$ 152,425	\$ 310,536	\$ 15,263,555

For enterprise funds, fund balance is defined as current assets less current liabilities; commonly referred to as working capital in the private sector.

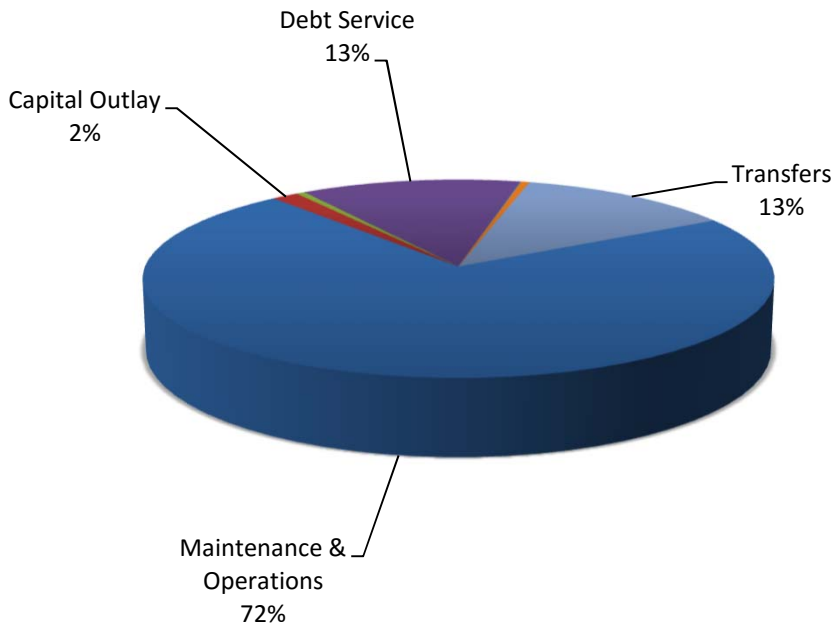
Projected declines in fund balances are an intended result. Instances of expenditures exceeding revenues are the result of major capital projects and non-recurring items, and are not a result of operating expenditures exceeding available revenues.

The City's policy is to maintain adequate fund and cash balances to handle unexpected decreases in revenues plus extraordinary, unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that any excess reserves should occasionally be used for capital outlay and non-recurring expenditures only.

All Funds FY 2017



Revenues by Source



Expenditures by Character

CITY OF BELTON

Annual Budget

FY 2017

- Budget Summary -

Revenues	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
General Fund	\$12,693,230	\$ 12,623,882	\$ 13,165,707	\$ 13,405,092
Water & Sewer Fund	\$6,295,257	\$ 6,371,731	\$ 6,596,170	\$ 7,210,156
Development Corporation	\$1,639,142	\$ 1,645,212	\$ 1,650,552	\$ 1,651,712
Drainage Fund	\$360,609	\$ 372,000	\$ 373,210	\$ 384,800
Hotel/Motel Fund	\$157,541	\$ 167,200	\$ 164,482	\$ 155,000
Debt Service Fund	\$948,613	\$ 1,067,832	\$ 1,087,795	\$ 1,068,853
TIRZ Fund	\$954,557	\$ 1,088,866	\$ 1,089,916	\$ 1,151,556
Total Revenues	\$ 23,048,949	\$ 23,336,723	\$ 24,127,832	\$ 25,027,169

Expenditures	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
General Fund	\$ 12,583,225	\$ 12,679,422	\$ 12,679,127	\$ 13,505,081
Water & Sewer Fund	\$ 6,097,327	\$ 6,393,949	\$ 6,394,025	\$ 7,209,741
Development Corporation	\$ 653,398	\$ 999,639	\$ 944,088	\$ 1,367,998
Drainage Fund	\$ 389,203	\$ 366,642	\$ 368,165	\$ 384,573
Hotel/Motel Fund	\$ 165,544	\$ 167,200	\$ 165,950	\$ 155,000
Debt Service Fund	\$ 989,075	\$ 1,067,832	\$ 1,067,832	\$ 1,068,853
TIRZ Fund	\$ 926,298	\$ 1,061,054	\$ 1,058,694	\$ 1,151,556
Total Expenditures	\$ 21,804,070	\$ 22,735,738	\$ 22,677,881	\$ 24,842,802

CITY OF BELTON
Annual Budget
FY 2017

- Department Summary -

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	% of Fund Budget
<u>General Fund</u>					
City Council	\$ 82,347	\$ 79,477	\$ 79,029	\$ 72,467	0.54%
Administration	\$ 459,626	\$ 464,072	\$ 463,479	\$ 492,678	3.65%
Finance	\$ 318,434	\$ 315,510	\$ 315,356	\$ 321,605	2.38%
Human Resources	\$ 153,450	\$ 161,103	\$ 160,474	\$ 176,601	1.31%
Muni Court	\$ 201,892	\$ 173,776	\$ 174,581	\$ 178,820	1.32%
Police	\$ 3,591,989	\$ 3,606,822	\$ 3,601,323	\$ 3,930,820	29.11%
Fire	\$ 2,744,769	\$ 2,756,367	\$ 2,755,839	\$ 2,963,313	21.94%
Info Technology	\$ 210,462	\$ 212,240	\$ 213,879	\$ 166,040	1.23%
Streets	\$ 1,323,949	\$ 1,156,347	\$ 1,153,139	\$ 1,127,000	8.35%
Parks	\$ 731,513	\$ 717,795	\$ 717,748	\$ 881,452	6.53%
Harris & Recreation	\$ 238,618	\$ 238,909	\$ 238,825	\$ 241,527	1.79%
Planning	\$ 410,727	\$ 433,474	\$ 430,479	\$ 400,275	2.96%
Library	\$ 307,981	\$ 322,102	\$ 317,683	\$ 336,388	2.49%
Other	\$ 375,459	\$ 604,683	\$ 604,683	\$ 501,578	3.71%
Refuse	\$ 1,035,288	\$ 1,051,241	\$ 1,070,526	\$ 1,119,070	8.29%
Maintenance	\$ 396,723	\$ 385,504	\$ 382,084	\$ 457,616	3.39%
Engineering	\$ -	\$ -	\$ -	\$ 137,831	1.02%
General Fund Total	\$ 12,583,225	\$ 12,679,422	\$ 12,679,127	\$ 13,505,081	100%
<u>Water & Sewer Fund</u>					
Utility Administration	\$ 1,168,540	\$ 1,184,916	\$ 1,184,804	\$ 996,232	13.82%
Water	\$ 2,634,316	\$ 2,564,162	\$ 2,580,537	\$ 2,820,762	39.12%
Sewer	\$ 1,413,636	\$ 1,256,941	\$ 1,240,754	\$ 1,757,017	24.37%
Other Costs	\$ 880,836	\$ 1,387,930	\$ 1,387,930	\$ 1,635,730	22.69%
Water & Sewer Fund	\$ 6,097,327	\$ 6,393,949	\$ 6,394,025	\$ 7,209,741	100%
Development Corporation	\$ 653,398	\$ 999,639	\$ 944,088	\$ 1,367,998	100%
Drainage Fund	\$ 389,203	\$ 366,642	\$ 368,165	\$ 384,573	100%
Hotel/Motel Fund	\$ 165,544	\$ 167,200	\$ 165,950	\$ 155,000	100%
Debt Service Fund	\$ 989,075	\$ 1,067,832	\$ 1,067,832	\$ 1,068,853	100%
TIRZ Fund	\$ 926,298	\$ 1,061,054	\$ 1,058,694	\$ 1,151,556	100%
Total All Funds	\$ 21,804,070	\$ 22,735,738	\$ 22,677,881	\$ 24,842,802	

CITY OF BELTON

Annual Budget FY 2017

Long-Term Forecast

- General Fund -

	FY 2016 Projected	FY 2017 Proposed	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted
Beginning Fund Balance	\$ 4,774,571	\$ 4,927,028	\$ 4,827,039	\$ 4,748,539	\$ 4,706,641	\$ 4,664,519
Ad Valorem Taxes	\$ 4,557,239	\$ 4,760,803	\$ 4,951,235	\$ 5,149,285	\$ 5,355,256	\$ 5,569,466
Sales Tax	\$ 3,193,024	\$ 3,193,024	\$ 3,352,675	\$ 3,520,309	\$ 3,696,324	\$ 3,881,141
Franchise and Other Revenues	\$ 5,415,444	\$ 5,451,265	\$ 5,614,803	\$ 5,783,247	\$ 5,956,744	\$ 6,135,447
Total Revenue	\$ 13,165,707	\$ 13,405,092	\$ 13,918,713	\$ 14,452,841	\$ 15,008,325	\$ 15,586,054
Personnel	\$ 8,457,057	\$ 8,751,378	\$ 9,101,433	\$ 9,465,490	\$ 9,844,110	\$ 10,237,874
Operating Expenditures	\$ 3,520,149	\$ 3,719,952	\$ 3,831,551	\$ 3,946,497	\$ 4,064,892	\$ 4,186,839
Debt Service	\$ 50,500	\$ 63,827	\$ 63,827	\$ 63,827	\$ 63,827	\$ 63,827
Contingency	\$ 16,116	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Transfers	\$ 774,935	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000
Contributions	\$ 119,493	\$ 119,078	\$ 119,078	\$ 119,078	\$ 119,078	\$ 119,078
Capital Transfers: Capital Equipment	\$ -	\$ 624,346	\$ 642,325	\$ 660,846	\$ 669,540	\$ 688,876
Strategic Plan	\$ 75,000	\$ 12,500	\$ 25,000	\$ 25,000	\$ 75,000	\$ 25,000
Total Expenditures	\$ 13,013,250	\$ 13,505,081	\$ 13,997,214	\$ 14,494,739	\$ 15,050,447	\$ 15,535,494
Fund Balance Impact	\$ 152,457	\$ (99,989)	\$ (78,500)	\$ (41,898)	\$ (42,122)	\$ 50,559
Ending Fund Balance	\$ 4,927,028	\$ 4,827,039	\$ 4,748,539	\$ 4,706,641	\$ 4,664,519	\$ 4,715,078
<i>Less: Minimum Balance (3 months O&M Budget)</i>	\$ 3,147,939	\$ 3,130,539	\$ 3,277,703	\$ 3,397,454	\$ 3,521,707	\$ 3,650,635
Forecasted Fund Balance in Excess of Minimum	\$ 1,779,089	\$ 1,696,500	\$ 1,470,836	\$ 1,309,187	\$ 1,142,811	\$ 1,064,443

Assumptions			
Property Tax Base Growth	4.0%	Personnel Costs Growth	4.0%
M&O Ad Valorem Tax Rate	0.5393	Operating Expense Growth	3.0%
Sales Tax Growth	5.0%	Contingency, Transfers, Contributions, Capital and Strategic Plan Projected based on forecasted needs	
Franchise & Other Revenue Growth	3.0%		

Revenue Assumption Discussion

The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress. Sales tax is projected to stay flat between FY 2016 and FY 2017 due to a significant retail development just outside the City limits. Recovery is anticipated, and beginning in FY 2018 and beyond, a return to trend is expected for sales tax receipts. Franchise and other revenue streams are projected based on historical trends.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. "Debt Service" represents the General Fund's repayment of interfund borrowings, specifically from the City controlled Greathouse Trust Fund. This fund is used to finance the purchase and refurbishments of ambulances. Transfers, contributions, capital, and strategic plan expenditures are "as needed" and forecasted here based on a blending of historical data and known future expenditures.

CITY OF BELTON

Annual Budget FY 2017

Long-Term Forecast - Water Sewer Fund -

	FY 2016 Projected	FY 2017 Proposed	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted
Beginning Fund Balance	\$ 5,094,326	\$ 5,290,762	\$ 5,291,177	\$ 5,300,876	\$ 5,318,298	\$ 5,398,605
Water	\$ 3,868,860	\$ 4,174,198	\$ 4,350,952	\$ 4,534,556	\$ 4,670,143	\$ 4,809,797
Sewer	\$ 2,443,969	\$ 2,744,358	\$ 2,857,177	\$ 2,974,304	\$ 3,063,533	\$ 3,155,439
Bulk Water and Other Misc. Income	\$ 283,341	\$ 291,600	\$ 291,600	\$ 291,600	\$ 291,600	\$ 291,600
Total Revenue	\$ 6,596,170	\$ 7,210,156	\$ 7,499,729	\$ 7,800,460	\$ 8,025,276	\$ 8,256,836
Personnel	\$ 1,513,201.00	\$ 1,441,990	\$ 1,499,670	\$ 1,559,656	\$ 1,622,043	\$ 1,686,924
Supplies	\$ 113,609.00	\$ 93,283	\$ 96,081	\$ 98,964	\$ 101,933	\$ 104,991
Repairs & Maintenance	\$ 204,999.00	\$ 237,249	\$ 244,366	\$ 251,697	\$ 259,248	\$ 267,026
Services	\$ 298,722.00	\$ 323,993	\$ 333,713	\$ 343,724	\$ 354,036	\$ 364,657
Water Purchases (Raw Water)	\$ 691,475.00	\$ 723,869.00	\$ 757,512.00	\$ 792,535.00	\$ 828,978.00	\$ 866,894.00
Water Purchases (Water Rights)	\$ 216,565.00	\$ 243,297.00	\$ 250,596.00	\$ 258,114.00	\$ 265,857.00	\$ 273,833.00
Water Purchases (System Debt Service)	\$ 530,153.00	\$ 535,752.00	\$ 139,579.00	\$ -	\$ -	\$ -
Sewerage Treatment	\$ 532,468.00	\$ 654,563	\$ 674,200	\$ 694,426	\$ 715,259	\$ 736,716
Contingency	\$ 25,000.00	\$ 25,000	\$ 25,750	\$ 26,523	\$ 27,318	\$ 28,138
Operating Transfers	\$ 359,805.00	\$ 448,379	\$ 461,830	\$ 475,685	\$ 489,956	\$ 504,655
Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Expenditures	\$ 4,485,997	\$ 4,727,375	\$ 4,483,298	\$ 4,501,325	\$ 4,664,627	\$ 4,833,834
Debt Service	\$ 1,316,930	\$ 1,222,649	\$ 1,588,244	\$ 1,587,531	\$ 1,556,247	\$ 1,555,135
Debt Service (Anticipated Issuance)	\$ -	\$ 345,081	\$ 588,922	\$ 809,846	\$ 809,846	\$ 809,846
Capital Transfers: Capital Projects	\$ 380,200	\$ 350,000	\$ 425,000	\$ 475,000	\$ 500,000	\$ 500,000
Capital Transfers: Meter Replacement	\$ -	\$ 52,000	\$ 122,792	\$ 122,792	\$ 122,792	\$ 122,792
Capital Transfers: Capital Equipment	\$ -	\$ 388,636	\$ 231,774	\$ 235,044	\$ 238,411	\$ 241,880
Capital Outlay	\$ 216,607	\$ 124,000	\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636
Total Expenditures	\$ 6,399,734	\$ 7,209,741	\$ 7,490,030	\$ 7,783,038	\$ 7,944,969	\$ 8,118,123
Fund Balance Impact	\$ 196,436	\$ 415	\$ 9,699	\$ 17,422	\$ 80,307	\$ 138,713
Ending Fund Balance	\$ 5,290,762	\$ 5,291,177	\$ 5,300,876	\$ 5,318,298	\$ 5,398,605	\$ 5,537,318
Less: Minimum Balance (3 months O&M Budget)	\$ 1,121,499	\$ 1,181,844	\$ 1,120,824	\$ 1,125,331	\$ 1,166,157	\$ 1,208,458
Less: Minimum Balance (Debt Service)	\$ 762,030	\$ 1,567,730	\$ 2,177,166	\$ 2,397,377	\$ 2,366,093	\$ 2,364,981
Projected Fund Balance in Excess of Minimum	\$ 3,407,233	\$ 2,541,603	\$ 2,002,886	\$ 1,795,590	\$ 1,866,355	\$ 1,963,879

Assumptions

Water and Sewer rates as prescribed by the Rate Study conducted in FY 2014		Water Purchases Growth	3.0%
Customer Count Growth	3.0%	Personnel Costs Growth	4.0%
Other Misc. Income remains constant		Operating Expense Growth	3.0%
		Non-Operating Expenses based on forecasted needs and debt service schedule	

Revenue Assumption Discussion

Water and sewer rates are anticipated to steadily increase, as prescribed by the rate study conducted by the City in FY 2014. FY 2017's budget is based on year three of the five year plan. The assumed increase in customer count of 3.3% is based on historical trends as well as known future development projects. This anticipated growth in customers is utilized to project base rate revenue as well as volumetric revenue and water purchases on the expenditure side.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. As referenced above the anticipated increase in water costs correspond with anticipated growth in customer counts and consumption. Non-operating projections are based on the City's water and wastewater master plan. The rate study was designed to cash fund a number of smaller water line extension and sewer line rehabilitation projects as well as funding significant bond projects. Debt service is the cost to serve existing bonds supported by water and sewer revenues. The anticipated debt service figure is based on the City issuing approximately \$17.1 million in debt in 2016 and 2017 to fund the construction of sewer lines along IH-35, the rehabilitation and expansion of the Temple-Belton Wastewater Treatment Plant, significant water main replacements, the building of an additional water tank, and the replacement of the sewer vacuum truck.

CITY OF BELTON

Annual Budget FY 2017

Long-Term Forecast

- BEDC Fund -

	FY 2016 Projected	FY 2017 Proposed	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted
Beginning Fund Balance	\$ 3,344,832	\$ 4,051,296	\$ 4,335,010	\$ 5,103,127	\$ 5,930,376	\$ 6,820,131
Sales Tax	\$ 1,596,512	\$ 1,596,512	\$ 1,676,338	\$ 1,760,154	\$ 1,848,162	\$ 1,940,570
Rental Income	\$ 28,306	\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Misc. Income	\$ 16,634	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Interest Income	\$ 9,100	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Revenue	\$ 1,650,552	\$ 1,651,712	\$ 1,721,538	\$ 1,805,354	\$ 1,893,362	\$ 1,985,770
Personnel	\$ 182,853	\$ 185,763	\$ 193,194	\$ 200,921	\$ 208,958	\$ 217,316
Supplies	\$ 4,300	\$ 4,300	\$ 4,429	\$ 4,562	\$ 4,699	\$ 4,840
Repairs & Maintenance	\$ 23,000	\$ 47,850	\$ 49,286	\$ 50,764	\$ 52,287	\$ 53,856
Services	\$ 172,725	\$ 496,614	\$ 511,512	\$ 526,858	\$ 542,664	\$ 558,943
Total Operating Expenditures	\$ 382,878	\$ 734,527	\$ 758,420	\$ 783,105	\$ 808,607	\$ 834,955
Debt Service	\$ 151,210	\$ 90,471	\$ -	\$ -	\$ -	\$ -
Capital	\$ 66,378	\$ 258,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Incentive Transfers	\$ 90,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
Project Transfers	\$ 253,622	\$ 190,000	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 944,088	\$ 1,367,998	\$ 953,420	\$ 978,105	\$ 1,003,607	\$ 1,029,955
Fund Balance Impact	\$ 706,464	\$ 283,714	\$ 768,117	\$ 827,249	\$ 889,755	\$ 955,815
Ending Fund Balance	\$ 4,051,296	\$ 4,335,010	\$ 5,103,127	\$ 5,930,376	\$ 6,820,131	\$ 7,775,946
<i>Less: Minimum Balance (3 months O&M Budget)</i>	\$ 105,521	\$ 183,632	\$ 189,605	\$ 195,776	\$ 202,152	\$ 208,739
<i>Less: Minimum Balance (Debt Service)</i>	\$ 151,210	\$ 90,471	\$ -	\$ -	\$ -	\$ -
Projected Fund Balance in Excess of Minimum	\$ 3,794,565	\$ 4,060,907	\$ 4,913,522	\$ 5,734,600	\$ 6,617,979	\$ 7,567,208

Assumptions			
Sales Tax Growth	5.0%	Personnel Costs Growth	4.0%
Rental Income remains constant		Operating Expense Growth	3.0%
No future property sales		Non-Operating Expenses based on forecasted needs and debt service schedule	
Other Misc. Income remains constant			

Revenue Assumption Discussion
 Sales tax is projected to stay flat between FY 2016 and FY 2017 due to a significant retail development just outside the City limits. Recovery is anticipated, and beginning in FY 2018 and beyond, a return to trend is expected for sales tax receipts. Projected rental revenues are based on current lease agreements.

Expenditure Assumption Discussion
 Operating and personnel expenditure projections are based on historical trends. Debt Service represents the costs of BEDC supported bonds. \$100,000 in capital is budgeted annually for business park improvements. The incentives transfer is structured so that adequate funding is moved from the operating to incentive fund to meet the contractual obligations of the economic development agreements currently in place. Project transfers represents the BEDC's contribution to infrastructure projects, which in FY 2017 is the Sparta road expansion project.

CITY OF BELTON

Annual Budget

FY 2017

Long-Term Forecast

- Drainage Fund -

	FY 2016 Projected	FY 2017 Proposed	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted
Beginning Fund Balance	\$ 258,789	\$ 263,834	\$ 264,061	\$ 261,998	\$ 261,347	\$ 262,107
Drainage Fees	\$ 372,500	\$ 384,000	\$ 395,520	\$ 407,386	\$ 419,607	\$ 432,195
Other Misc. Income	\$ 710	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Total Revenue	\$ 373,210	\$ 384,800	\$ 396,320	\$ 408,186	\$ 420,407	\$ 432,995
Personnel	\$ 202,917	\$ 200,059	\$ 208,061	\$ 216,384	\$ 225,039	\$ 234,041
Supplies	\$ 17,463	\$ 15,580	\$ 16,047	\$ 16,529	\$ 17,025	\$ 17,535
Repairs & Maintenance	\$ 30,235	\$ 30,435	\$ 31,348	\$ 32,288	\$ 33,257	\$ 34,255
Services	\$ 11,841	\$ 17,437	\$ 17,960	\$ 18,499	\$ 19,054	\$ 19,625
Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Total Operating Expenditures	\$ 262,456	\$ 263,511	\$ 273,417	\$ 283,700	\$ 294,375	\$ 310,457
Debt Service	\$ 25,709	\$ 25,062	\$ 24,966	\$ 25,137	\$ 25,272	\$ 25,373
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 80,000	\$ 96,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Expenditures	\$ 368,165	\$ 384,573	\$ 398,383	\$ 408,837	\$ 419,647	\$ 435,830
Fund Balance Impact	\$ 5,045	\$ 227	\$ (2,063)	\$ (651)	\$ 760	\$ (2,834)
Ending Fund Balance	\$ 263,834	\$ 264,061	\$ 261,998	\$ 261,347	\$ 262,107	\$ 259,273
<i>Less: Minimum Balance (3 months O&M Budget)</i>	\$ 56,783	\$ 65,878	\$ 68,354	\$ 70,925	\$ 73,594	\$ 77,614
<i>Less: Minimum Balance (Debt Service)</i>	\$ 25,703	\$ 25,703	\$ 25,703	\$ 25,703	\$ 25,703	\$ 25,703
Projected Fund Balance in Excess of Minimum	\$ 181,348	\$ 172,480	\$ 167,941	\$ 164,719	\$ 162,810	\$ 155,956

Assumptions			
Customer Count Growth	3.0%		4.0%
Drainage rates remain constant		Personnel Costs Growth	3.0%
Other Misc. Income remains constant		Operating Expense Growth	
		Non-Operating Expenses based on forecasted needs and debt service schedule	

Revenue Assumption Discussion
 Drainage fee projections are based on historical trends in customer account growth.

Expenditure Assumption Discussion
 Operating and personnel expenditure projections are based on historical trends. Strategic plan and capital are based on forecasted needs. Debt service represents the costs for bonds supported by drainage revenues. The transfers are budgeted annually to accomplish drainage projects.

CITY OF BELTON

Annual Budget

FY 2017

Long-Term Forecast

- Debt Service Fund -

	FY 2016 Projected	FY 2017 Proposed	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted
Beginning Fund Balance	\$ 132,462	\$ 152,425	\$ 152,425	\$ 179,423	\$ 242,538	\$ 344,806
Ad Valorem Taxes	\$ 1,086,295	\$ 1,067,353	\$ 1,110,047	\$ 1,154,449	\$ 1,200,627	\$ 1,248,652
Interest Revenue	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Revenue	\$ 1,087,795	\$ 1,068,853	\$ 1,111,047	\$ 1,155,449	\$ 1,201,627	\$ 1,249,652
Bond Principal	\$ 621,824	\$ 646,825	\$ 685,538	\$ 719,250	\$ 752,963	\$ 796,675
Bond Interest	\$ 441,074	\$ 417,956	\$ 393,967	\$ 368,540	\$ 341,852	\$ 313,901
Fees	\$ 4,934	\$ 4,072	\$ 4,544	\$ 4,544	\$ 4,544	\$ 4,544
Total Expenditures	\$ 1,067,832	\$ 1,068,853	\$ 1,084,049	\$ 1,092,334	\$ 1,099,359	\$ 1,115,120
Fund Balance Impact	\$ 19,963	\$ -	\$ 26,998	\$ 63,115	\$ 102,268	\$ 134,532
Ending Fund Balance	\$ 152,425	\$ 152,425	\$ 179,423	\$ 242,538	\$ 344,806	\$ 479,338

Assumptions	
Property Tax Base Growth	4.0%
Debt Service Ad Valorem Tax Rate	0.1205
Debt repaid per debt service schedule	

Revenue Assumption Discussion
 The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress.

Expenditure Assumption Discussion
 Principal, interest and fees are the costs to service existing tax supported bonds. There are no anticipated issues to project at this time.

CITY OF BELTON

Annual Budget FY 2017

Long-Term Forecast

- TIRZ Fund -

	FY 2016 Projected	FY 2017 Proposed	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted
Beginning Fund Balance	\$ 279,314	\$ 310,536	\$ 310,536	\$ 316,670	\$ 313,743	\$ 304,883
Ad Valorem Taxes	\$ 1,088,066	\$ 1,149,681	\$ 1,195,668	\$ 1,243,495	\$ 1,293,235	\$ 1,344,964
Other Misc. Income	\$ 1,850	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875
Total Revenue	\$ 1,089,916	\$ 1,151,556	\$ 1,197,543	\$ 1,245,370	\$ 1,295,110	\$ 1,346,839
Grants	\$ 110,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Debt Service	\$ 308,473	\$ 340,491	\$ 365,306	\$ 394,910	\$ 423,231	\$ 425,216
Transfer To General Fund	\$ 68,808	\$ 73,887	\$ 76,104	\$ 78,387	\$ 80,738	\$ 83,160
Transfer To Drainage Fund	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer To TIRZ Capital Projects Fund	\$ 521,413	\$ 687,178	\$ 700,000	\$ 725,000	\$ 750,000	\$ 775,000
Total Expenditures	\$ 1,058,694	\$ 1,151,556	\$ 1,191,410	\$ 1,248,297	\$ 1,303,969	\$ 1,333,376
Fund Balance Impact	\$ 31,222	\$ -	\$ 6,134	\$ (2,927)	\$ (8,860)	\$ 13,463
Ending Fund Balance	\$ 310,536	\$ 310,536	\$ 316,670	\$ 313,743	\$ 304,883	\$ 318,346

Assumptions			
Property Tax Base Growth	4.0%		Annual General Fund Transfer Increase 3%
City and County property tax rates remain constant			Grant Expenditures remain constant
Other Misc. Income remains constant			Non-Operating Expenses based on forecasted needs and debt service schedule.

Revenue Assumption Discussion
The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress.

Expenditure Assumption Discussion
Grants represent the annual funding appropriated for the downtown façade improvement program. Debt Service represents the costs of TIRZ supported bonds. Transfer to general fund is the TIRZ funding for the City's retail development department, whose focus is recruiting and retaining businesses specifically to the TIRZ, and Belton in general. Transfer to the drainage fund in the TIRZ participation in the Connell street drainage project. Transfer to TIRZ capital projects fund is the annual transfer to support numerous, multi-year capital projects throughout the TIRZ.

**City of Belton
Fund Balance Projection
FY 2017**

- General Fund -

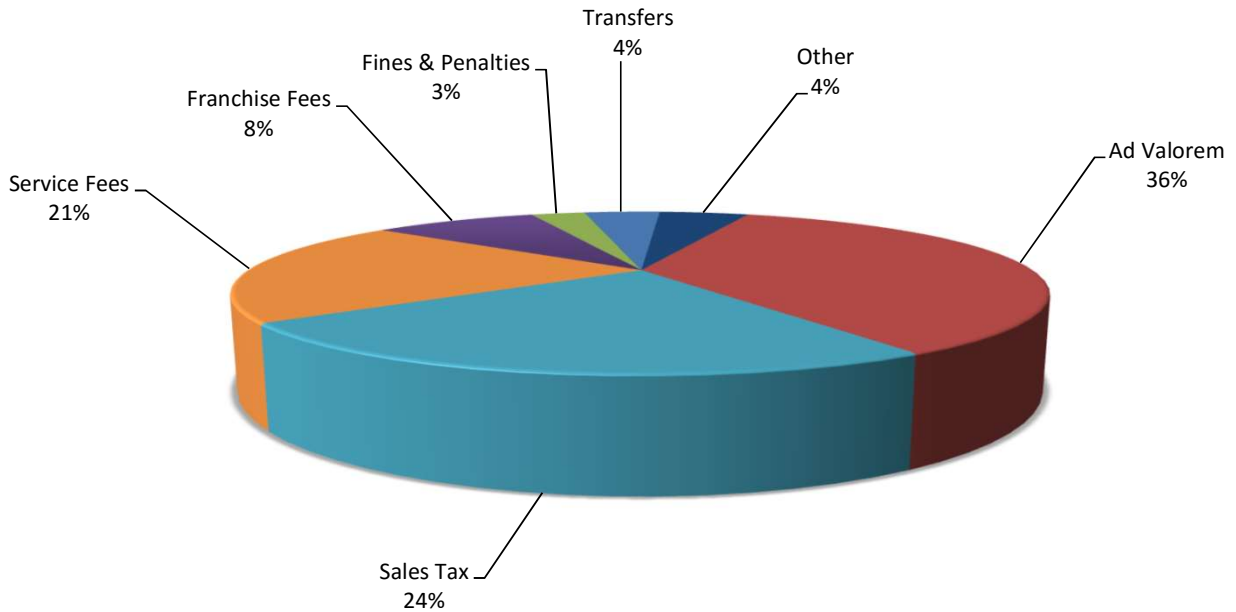
Projected Beginning Fund Balance		\$ 4,927,028
Budgeted Revenues and Transfers In	\$ 13,405,092	
Budgeted Expenditures		
Personnel	\$ 8,751,378	
Supplies	\$ 508,121	
Repairs & Maintenance	\$ 636,503	
Services	\$ 2,575,328	
Debt Service	\$ 63,827	
Contingency	\$ 100,000	
Transfers	\$ 114,000	
Contributions	\$ 119,078	
Capital	\$ -	
Strategic Plan	<u>\$ 12,500</u>	
Total Operating & Debt Expenditures		<u>\$ (12,880,735)</u>
Revenues in Excess of O&M & Debt Expenditures		\$ 524,357
Transfer to Capital Equipment Fund		<u>\$ (624,346)</u>
Net Impact of Budget on Fund Balance		<u>\$ (99,989)</u>
Projected Ending Fund Balance		<u>\$ 4,827,039</u>
Minimum Fund Balance (3 months O&M Budget)	(a) \$	(3,220,184)
Projected Fund Balance in Excess of Minimum		<u>\$ 1,606,855</u>

(a) City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the proposed FY 2017 budget, the minimum fund balance is \$3,220,184. The projected fund balance at the end of FY 2017 is 4.5 months of operating expenditures.

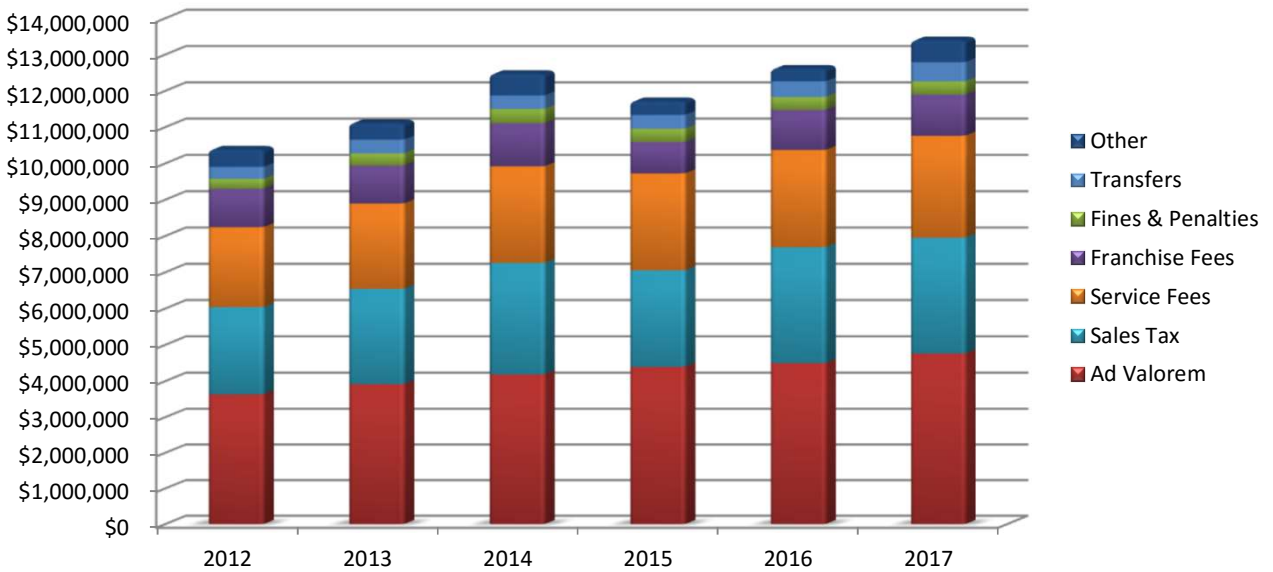
General Fund

- Revenues -

FY 2017



**Revenues by Source
FY 2017 Budget**



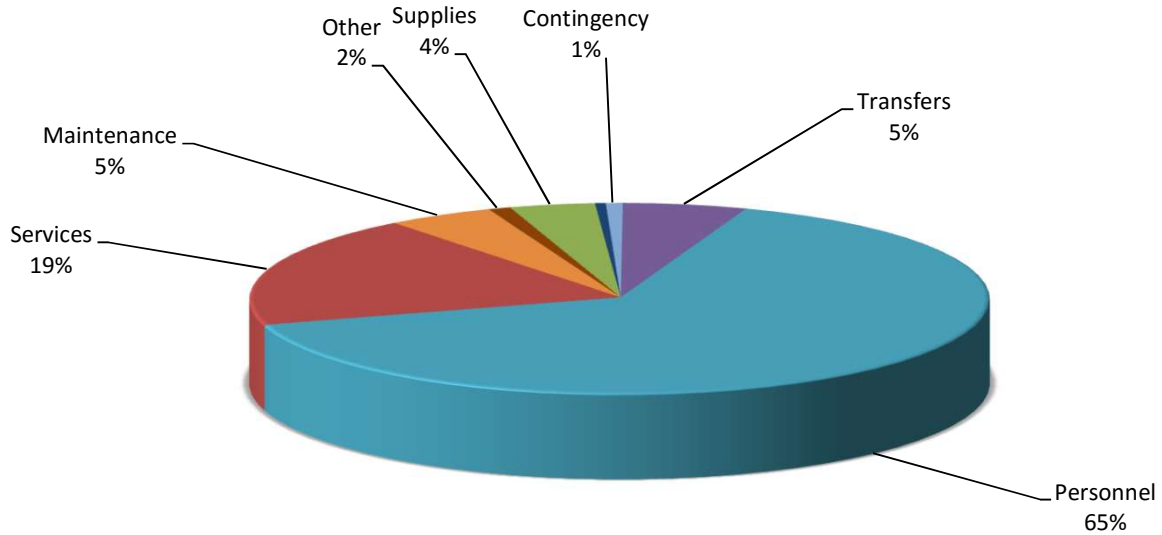
**Revenues by Source
Last Six Budgets**

Fiscal Year Budget

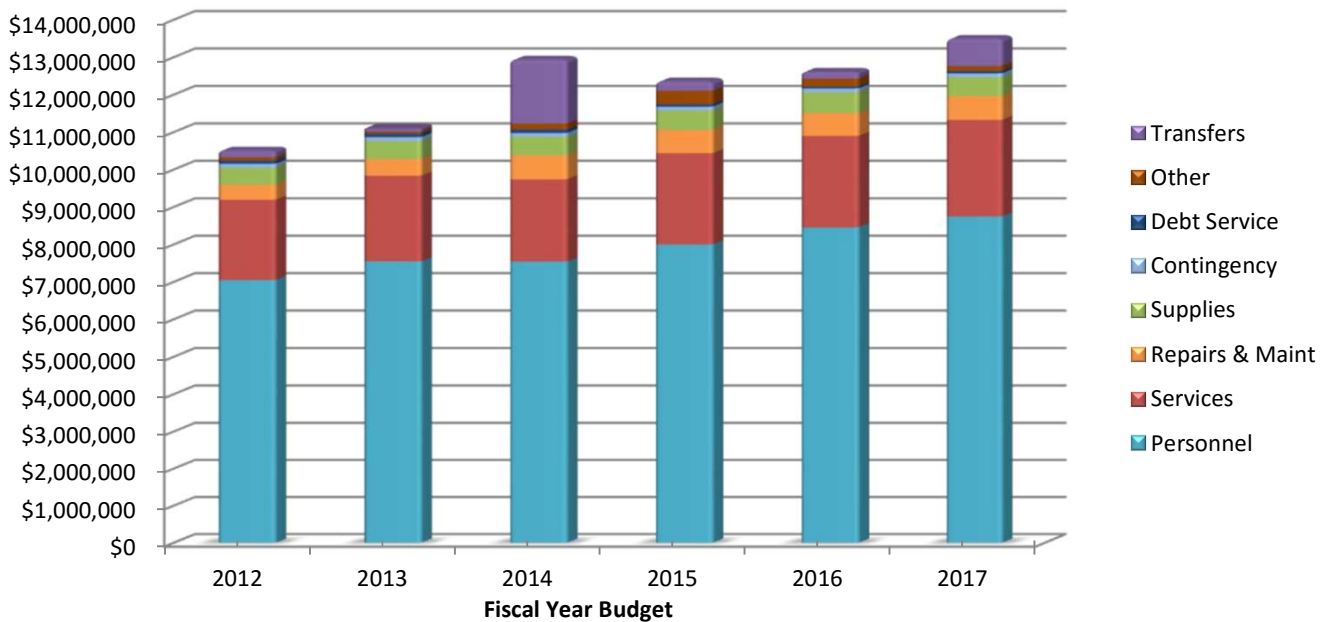
General Fund

- Expenditures -

FY 2017



**Expenditures by Character
FY 2017 Budget**



**Expenditures by Character
Last Six Budgets**

General Fund Revenues

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-3-1010	Current Ad Valorem Taxes	\$ 4,753,483	\$ 4,894,669	\$ 4,977,815	\$ 5,218,623
01-3-1030	Delinquent Ad Valorem Taxes	\$ 60,178	\$ 69,000	\$ 57,000	\$ 57,000
01-3-1040	Penalty & Interest	\$ 52,524	\$ 57,500	\$ 55,000	\$ 55,000
01-3-1050	Payment in Lieu of Taxes	\$ 9,164	\$ 9,164	\$ 9,489	\$ 9,500
01-3-1060	Ad Valorem to TIRZ	\$ (478,855)	\$ (532,291)	\$ (542,065)	\$ (579,320)
	Total Ad Valorem Taxes	\$ 4,396,494	\$ 4,498,042	\$ 4,557,239	\$ 4,760,803
01-3-1210	Sales Tax	\$ 3,205,411	\$ 3,193,024	\$ 3,193,024	\$ 3,193,024
	Total Sales Tax	\$ 3,205,411	\$ 3,193,024	\$ 3,193,024	\$ 3,193,024
01-3-1310	Electric Franchise	\$ 738,417	\$ 720,000	\$ 720,000	\$ 720,000
01-3-1320	Telecomm Line Access Fees	\$ 75,934	\$ 72,000	\$ 72,000	\$ 75,100
01-3-1330	Cablevision Franchise	\$ 135,485	\$ 130,000	\$ 135,000	\$ 133,100
01-3-1340	Gas Franchise	\$ 105,205	\$ 95,000	\$ 140,273	\$ 110,600
01-3-1350	Garbage Franchise	\$ 93,231	\$ 89,000	\$ 89,000	\$ 90,600
01-3-1360	Ambulance Franchise	\$ -	\$ -	\$ 600	\$ 600
	Total Franchise & Access Fees	\$ 1,148,272	\$ 1,106,000	\$ 1,156,873	\$ 1,130,000
01-3-1410	Alcoholic Beverage Tax	\$ 39,204	\$ 38,000	\$ 38,000	\$ 38,000
	Total Other Taxes	\$ 39,204	\$ 38,000	\$ 38,000	\$ 38,000
01-3-3010	Building Permits	\$ 99,749	\$ 75,000	\$ 105,000	\$ 94,600
01-3-3020	Electrical Permits	\$ 23,430	\$ 24,000	\$ 30,000	\$ 31,600
01-3-3030	Plumbing Permits	\$ 24,398	\$ 26,000	\$ 34,000	\$ 30,800
01-3-3040	Mechanical, Heat & A/C Permits	\$ 12,117	\$ 17,000	\$ 17,000	\$ 18,700
01-3-3045	Swimming Pool Permits	\$ 750	\$ 1,000	\$ 1,000	\$ 900
01-3-3060	Rezoning Fees	\$ 8,100	\$ 7,500	\$ 7,500	\$ 7,500
01-3-3070	Sub-Division Fees	\$ 8,328	\$ 8,000	\$ 8,000	\$ 8,400
01-3-3080	Technology Fees	\$ 1,780	\$ 1,500	\$ 2,000	\$ 2,000
	Total Building Permits & Licenses	\$ 178,652	\$ 160,000	\$ 204,500	\$ 194,500
01-3-3130	Beer & Wine Licenses	\$ 600	\$ 750	\$ 750	\$ 700
01-3-3140	Garage Sale Permits	\$ 2,965	\$ 3,200	\$ 3,200	\$ 3,200
01-3-3150	Fire Marshall Inspection Fees	\$ 5,955	\$ 5,000	\$ 5,000	\$ 5,500
	Total Other Permits & Licenses	\$ 9,520	\$ 8,950	\$ 8,950	\$ 9,400
01-3-4010	Municipal Court Fines	\$ 243,484	\$ 230,000	\$ 240,000	\$ 245,300
01-3-4020	Parking Fines	\$ 3,734	\$ 3,000	\$ 3,200	\$ 2,900
01-3-4030	Court Administrative Fees	\$ 38,092	\$ 40,000	\$ 38,000	\$ 40,100
01-3-4040	Local Time Payment Fees	\$ 8,040	\$ 9,500	\$ 7,000	\$ 8,400
01-3-4050	Local FTA Fees	\$ 1,806	\$ 2,400	\$ 1,500	\$ 2,000
01-3-4060	Defensive Driving Fees	\$ 3,846	\$ 4,000	\$ 4,500	\$ 3,900
01-3-4070	Warrant & Arrest Fees	\$ 51,170	\$ 55,000	\$ 44,500	\$ 53,000
01-3-4080	Child Safety Fees	\$ 2,291	\$ 1,200	\$ 2,000	\$ 1,700
01-3-4090	Restitution Fee - Local	\$ 50	\$ -	\$ -	\$ -
01-3-4095	Local Judicial Fee	\$ 1,560	\$ 1,600	\$ 1,600	\$ 1,600
	Total Municipal Court Revenues	\$ 354,074	\$ 346,700	\$ 342,300	\$ 358,900

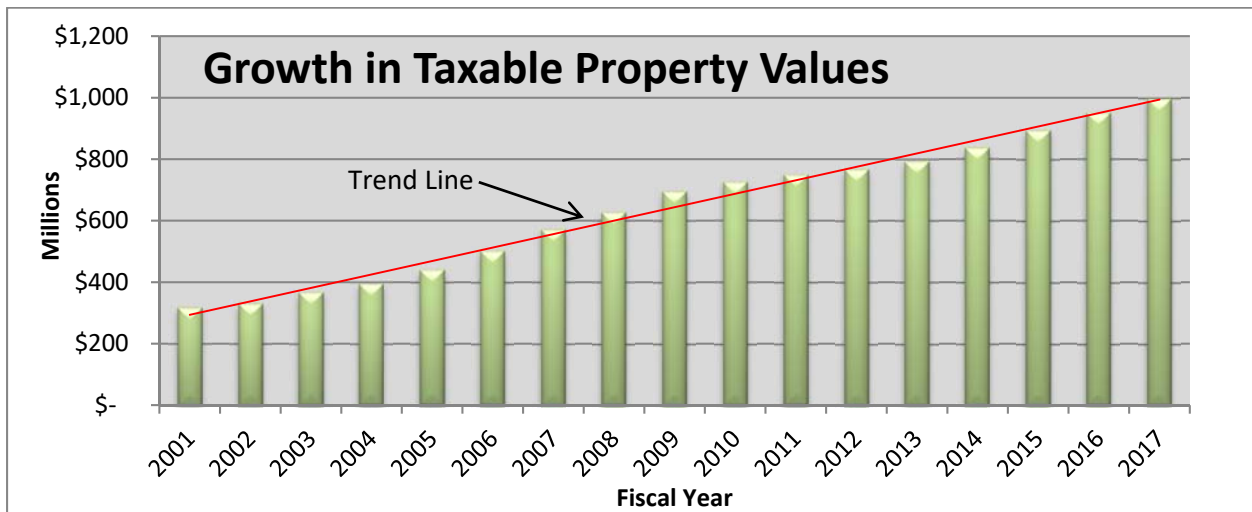
General Fund Revenues Continued

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-3-5010	Refuse Collection Fees	\$ 924,875	\$ 981,500	\$ 980,000	\$ 1,009,400
01-3-5020	Refuse Contract Fees	\$ 113,600	\$ 115,380	\$ 117,600	\$ 121,100
01-3-5050	Brush Collection Fees	\$ 169,367	\$ 175,600	\$ 176,000	\$ 176,000
01-3-5150	Ambulance Revenues	\$ 1,258,038	\$ 1,200,000	\$ 1,230,000	\$ 1,230,000
01-3-5200	Harris Community Center Rental	\$ 29,171	\$ 25,000	\$ 32,000	\$ 27,000
01-3-5210	Rental Income	\$ 15,600	\$ -	\$ 14,300	\$ -
01-3-5220	PPFC/TDFA Finance Fees	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01-3-5300	Park Permits	\$ 6,640	\$ 5,000	\$ 7,000	\$ 5,700
01-3-5310	Recreation Revenue	\$ 24,903	\$ 22,000	\$ 22,000	\$ 22,600
01-3-5313	Harris Ceneter Event Revenue	\$ 1,770	\$ -	\$ 3,480	\$ 3,500
01-3-5400	Code Enforcement Revenue	\$ 10,247	\$ 9,000	\$ 15,000	\$ 10,500
	Total Services Provided	\$ 2,564,210	\$ 2,543,480	\$ 2,607,380	\$ 2,615,800
01-3-6010	Grant Revenues	\$ 57,258	\$ 50,294	\$ 50,294	\$ 51,200
01-3-6020	School Reimbursements	\$ 216,852	\$ 212,952	\$ 230,000	\$ 251,651
01-3-6040	Bell County Child Safety Fund	\$ 21,685	\$ 21,685	\$ 21,347	\$ 21,300
01-3-6060	State LEOSE Funding	\$ 2,616	\$ 2,400	\$ 2,626	\$ 2,400
01-3-6100	Sale of City Property	\$ 20,910	\$ -	\$ 138	\$ -
01-3-6130	Sale of Effluent Water	\$ -	\$ -	\$ 260,000	\$ 200,000
01-3-6170	Insurance Proceeds	\$ 18,601	\$ 24,958	\$ 22,223	\$ -
01-3-6310	Developer/Owner Contributions	\$ 1,800	\$ -	\$ 2,000	\$ 2,000
	Total Grants & Reimbursements	\$ 339,722	\$ 312,289	\$ 588,628	\$ 528,551
01-3-7010	Miscellaneous Income	\$ 28,579	\$ 23,000	\$ 23,000	\$ 25,300
01-3-7020	Cash Over/Under	\$ (23)	\$ -	\$ -	\$ -
01-3-7030	Copies	\$ 2,490	\$ 4,000	\$ 2,400	\$ 3,000
	Total Miscellaneous Income	\$ 31,046	\$ 27,000	\$ 25,400	\$ 28,300
01-3-8001	Interfund Transfer-Franchise	\$ 281,420	\$ 262,907	\$ 262,907	\$ 294,085
01-3-8002	Interfund Transfer-Reimbursement	\$ 97,666	\$ 96,898	\$ 96,898	\$ 154,294
01-3-8003	Interfund Transfer-TIRZ	\$ 37,185	\$ 71,150	\$ 68,808	\$ 73,292
01-3-8003	Transfer from court Security	\$ -	\$ -	\$ -	\$ 5,143
	Total Transfers	\$ 416,271	\$ 430,955	\$ 428,613	\$ 526,814
01-3-9100	Interest Income-Bank	\$ 1,253	\$ 10,000	\$ 950	\$ 21,000
01-3-9113	Interest Income-Investment	\$ 7,976	\$ -	\$ 6,300	\$ -
01-3-9120	Interest Income-TexPool	\$ 831	\$ -	\$ 3,850	\$ -
01-3-9121	Interest Income-TexStar	\$ 276	\$ -	\$ 200	\$ -
01-3-9122	Interest Income-LOGIC	\$ 18	\$ -	\$ 2,500	\$ -
01-3-9123	Interest Income-TexPool Prime	\$ -	\$ -	\$ 500	\$ -
01-3-9130	Interest Income-CLASS	\$ -	\$ -	\$ 500	\$ -
	Total Interest Income	\$ 10,353	\$ 10,000	\$ 14,800	\$ 21,000
	Total General Fund Revenues	\$ 12,693,230	\$ 12,674,440	\$ 13,165,707	\$ 13,405,092

- GENERAL FUND REVENUES - Revenue Assumptions

01-3-1010	Current Ad Valorem Taxes	\$5,218,623
01-3-1030	Delinquent Ad Valorem Taxes	57,000
01-3-1040	Penalty & Interest	55,000
01-3-1050	Payment in Lieu of Taxes	9,500
01-3-1060	Payments to TIRZ	(579,320)

Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Belton are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. (A discussion of the development of the tax rate is contained in the “Tax & Bond Information” section of this document.) Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.



The certified 2016 taxable value (for taxation in FY 2017) per the Appraisal District is \$997,593,915, an increase of \$47,736,520 or 5.03% from the 2015 taxable value. New property and improvements added \$18,868,975 to the tax rolls, while increases in the values of existing properties, combined with increased exemptions, provided the balance of the increase. The chart above shows the change in taxable values over time.

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of \$0.5393 per \$100 of taxable value and a collection rate of 97%. Delinquent tax revenues and penalty and interest are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

Payments in lieu of tax are paid by the Central Texas Housing Consortium, and are calculated as a percentage of annual revenue after utilities for the tax exempt public housing properties owned by the Central Texas Housing Consortium in Belton.

The TIRZ (Tax Increment Reinvestment Zone) was established in 2004, and a base tax value was established based on property values within the TIRZ boundaries at that time. Subsequent

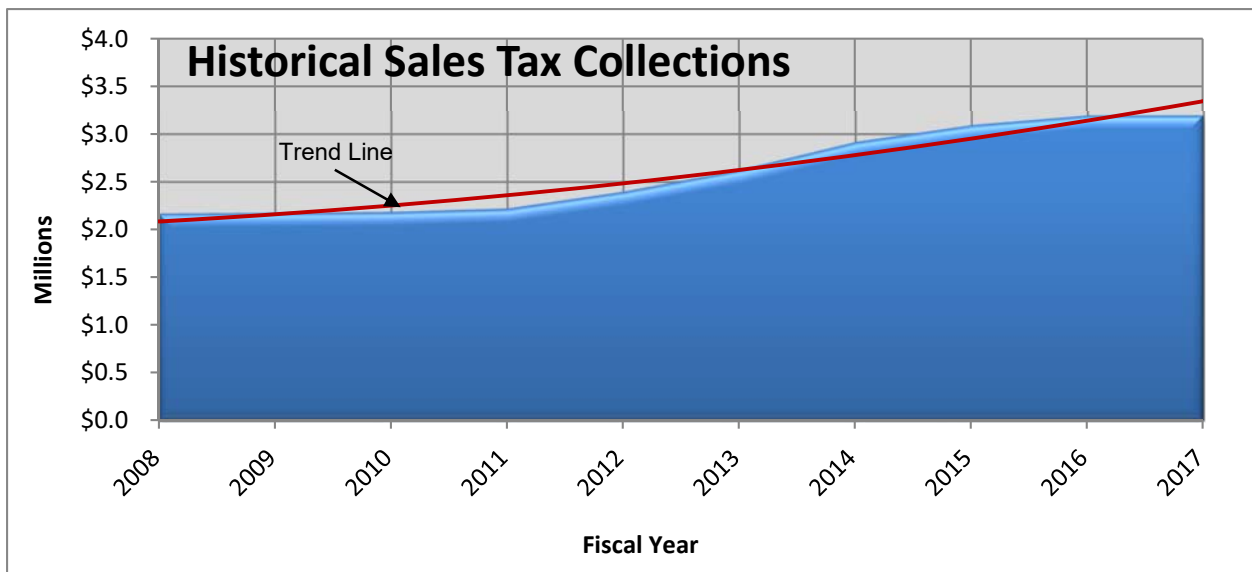
increases in property values within the TIRZ are “captured” and retained as TIRZ values. The City and County tax levies on TIRZ values are dedicated for projects and improvements in the TIRZ zone. The payment to the TIRZ zone represents the City’s taxes levied on the TIRZ values. See the TIRZ fund section of this document for further information.

01-3-1210

Sales Tax

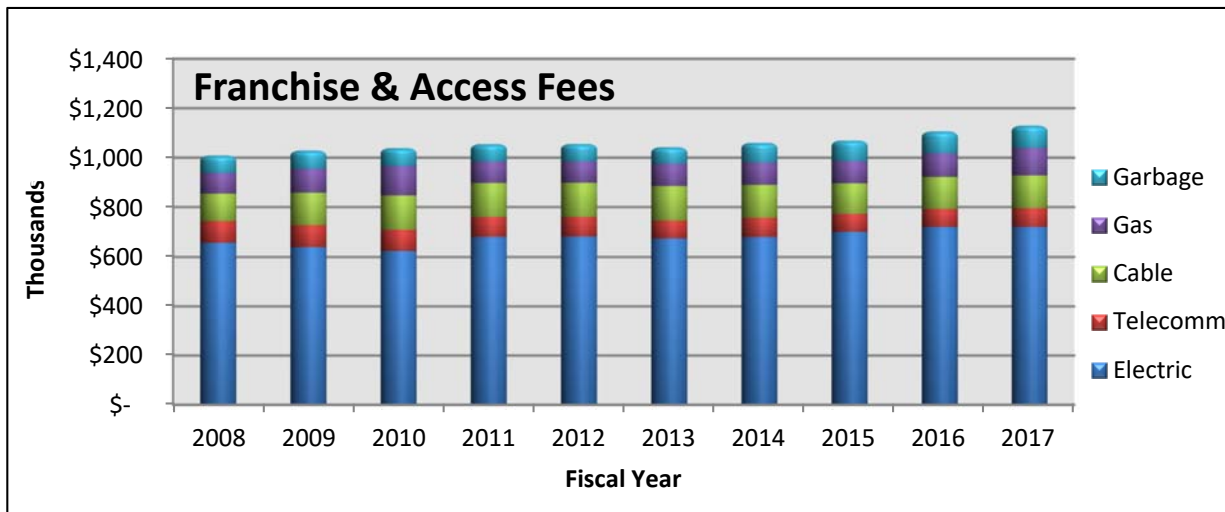
\$3,193,024

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues increased each fiscal year from 1989 to 2015. The increases range from 0.35% (FY 2009) to 19.11% (FY 2006). FY 2016 receipts are projected to be effectively flat, and FY 2017 revenues were projected using the estimated collections for FY 2016. No increase was budgeted as a new retail development in a neighboring community is anticipated to at least partially mitigate the trend of sales tax growth experienced in the past.



01-3-1310	Electric Franchise	\$720,000
01-3-1320	Telecomm Line Access Fees	75,100
01-3-1330	Cablevision Franchise	133,100
01-3-1340	Gas Franchise	110,600
01-3-1350	Garbage Franchise	90,600
01-3-1360	Ambulance Franchise	600

Utility companies that use the City’s streets and rights-of-way in the course of conducting their business pay fees to the City for that use. Franchise and access fees are paid by these companies as a percentage of gross receipts collected from their customers within the City of Belton. FY 2017 revenues are projected using an average of the previous four fiscal years’ revenues. The chart that follows shows that the bulk of these revenues are generated from electric franchise fees.



01-3-3010	Building Permits	\$94,600
01-3-3020	Electrical Permits	31,600
01-3-3030	Plumbing Permits	30,800
01-3-3040	Mechanical, Heat & A/C Permits	18,700
01-3-3045	Swimming Pool Permits	900
01-3-3060	Rezoning Fees	7,500
01-3-3070	Sub-Division Fees	8,400
01-3-3080	Technology Fees	2,000

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. The Central Texas area did not experience housing market difficulties as significantly as other areas of the country. Construction activity has continued, as evidenced by permit numbers and revenues, which increased slightly in FY 2012, and reached an all-time high in FY 2013. FY 2017 permit revenues have been projected using an average of the previous four fiscal years’ revenues. Technology fees were added to permits starting in FY 2015. These fees are used to offset the cost of implementing an online permitting process. This new process will streamline and expedite permits.

01-3-4010	Municipal Court Fines	\$245,300
01-3-4020	Parking Fines	2,900
01-3-4030	Municipal Court Admin Fees	40,100
01-3-4040	Local Time Payment Fees	8,400
01-3-4050	Local FTA Fees	2,000
01-3-4060	Defensive Driving Fees	3,900
01-3-4070	Warrant & Arrest Fees	53,000
01-3-4080	Child Safety Fees	1,700
01-3-4095	Local Judicial Fees	1,600

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on municipal fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees.

01-3-5010	Refuse Collection Fees	\$1,009,400
01-3-5020	Refuse Contract Fees	121,100
01-3-5050	Brush Collection Fees	176,000

Refuse collection revenue is projected using an average monthly billing amount, computed during the budget process with the latest available information, adjusted for anticipated growth and rate increases.

The City's contract with the refuse collector provides that the City retains 12% of refuse collection billings as a collection and franchise fee. Based upon the average billings above, the budget amount for FY 2017 is \$121,100.

Brush collection revenue is projected using an average monthly billing amount.

01-3-5150	Ambulance Revenues	\$1,200,000
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This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity, and any rate changes. Rates have remained unchanged since 2008. Revenues have continued to increase since 2003. FY 2017 revenues have been projected using multi-year trends.

01-3-5200	Harris Center Rentals	\$27,000
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The Harris Community Center generates revenue from the rental of center facilities for private and public events. The Center is a popular venue for wedding receptions, class reunions, family events, and meeting/training events. FY 2017 revenues have been projected using an average of the previous four fiscal years' revenues.

01-3-5300	Park Permits	\$ 5,700
01-3-5310	Recreation Revenue	22,600

The City's parks generate revenue from the rental of facilities for outdoor events. FY 2017 revenues have been projected using an average of the previous four fiscal years' revenues.

In 2011, the Recreation department was created to offer recreational programs and events to our citizens. Early in FY 2013, a new per player recreation fee for league play utilizing City fields was adopted, but implementation was deferred until January 2013. FY 2017 revenues have been projected using an average of the previous four fiscal years' revenues.

01-3-6010	Grant Revenues	\$51,200
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This account includes funding from grant sources and emergency management funds. Budget projections are based on anticipated grant award amounts for FY 2017 as follows:

<u>Grant Project</u>	<u>Funding Agency</u>	<u>Amount</u>
Emergency Management Assistance	FEMA	\$30,000
Bulletproof Vest Grant	DOJ	1,200
RUOK? Senior Program	CTCOG	<u>20,000</u>
Total		\$51,200

The Emergency Management grant reimburses the City for a portion of its manpower costs that are devoted to development of emergency management procedures. Funding under this program must be reapplied for each year.

The City has applied for and anticipates receiving funding from the Bulletproof Vest grant and RUOK? Senior program grant. Budgeted amounts are based on awards received in prior years.

01-3-6020	School Reimbursements	\$251,651
01-3-6040	Child Safety Funds	21,300

The Belton Independent School District contributes to the cost of School Resource Officers assigned to school campuses in Belton. BISD's contribution for FY 2017 is \$251,651, the cost of up to three officers and one sergeant for ten months, plus equipment and training.

Pursuant to the State Transportation Code, Bell County collects an additional \$1.50 fee for each vehicle registered in the County, to be used for child safety programs. The City of Belton has chosen to pass on these funds, along with any child safety fees collected on City fines, to BISD to be used in their crossing guard program. (See contributions detail in General Fund department 120.)

01-3-6130	Sale of Effluent Water	\$200,000
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In FY 2016, the City of Belton and City of Temple amended their operating and management agreement of the Temple-Belton Wastewater treatment plant, entitling the City of Belton to 25% of the revenues from the sale of effluent water. FY 2017 revenues are projected based on the data available to date, beginning in mid-FY 2015.

01-3-7010	Miscellaneous Income	\$25,300
01-3-7030	Copies	3,000

Miscellaneous income is generated by items not readily classified to other categories. It includes handling charges for insufficient fund checks written to the City and administrative fees from the Development Corporation. FY 2017 revenues have been projected using an average of the previous four fiscal years' revenues.

Copy revenue is generated from fees from providing copies of City documents and records to citizens and other requestors. These fees are established by City ordinance, and pursuant to State open records laws.

01-3-8001	Interfund Transfer – Franchise	\$294,085
01-3-8002	Interfund Transfer – Reimbursement	154,294
01-3-8003	Interfund Transfer – TIRZ	73,292
01-3-8125	Interfund Transfer – Court Security	5,143

Transfers from the Water and Sewer Fund are for reimbursement of operating costs and payment in lieu of franchise fees. The FY 2017 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of actual water and sewer sales in FY 2015.
- Reimbursement transfer to General Fund for one-third of the FY 2017 fleet and building maintenance budgets, and for 50% of the FY 2017 Finance and Utilities building maintenance budget.
- TIRZ transfer to General Fund to cover costs related to Retail Development Coordinator department.
- Court security transfer to the General Fund to cover the costs of the Warrant Officer's time spent providing courtroom security

01-3-9100	Interest Income	\$21,000
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Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexPool Prime, TexStar, LOGIC, Texas Class, or CDs. The projected interest earnings for FY 2017 are \$21,000.

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Administration - City Manager's Office			
Formal Council Meetings	23	22	23
Special Council Meetings	5	6	4
Council Work Sessions	10	7	6
Elections	1	-	1
Proclamations	18	19	16
Official Documents Indexed	171	147	150
Permits	*2	22	2
Open Records Requests	110	155	150
Administration - Public Information			
Website Visits	246,105	265,034	281,537
Website Page views	354,787	374,864	400,026
Press Releases	150	120	142
Facebook Likes	1,662	1,703	1,750
Twitter Followers	453	370	410
Article Submissions	3	1	1
Administration - Retail Development			
Business Retention Visits	40	50	60
Business Development Visits	12	20	30
Networking Meetings	20	30	40
Invitations Extended for Site Visits	4	10	25
Finance - Operations			
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	720	730	740
A/P Checks Processed	3,774	3,877	3,983
Finance - Human Resources			
Payrolls Processed	26	26	26
Employees Receiving Checks	10	9	9
Employees Receiving Direct Deposit	152	161	165
Employees Hired	36	42	39
C/S Tests Administered	2	2	2
C/S Promo. Exams Admin.	2	4	2
Legal			
Court sessions	45	45	45
Warrants Issued	2,000	2,406	2,526
Warrants Outstanding	1,200	3,794	3,000
Warrants Cleared	2,400	2,509	5,500
Warnings Issued	3,000	4,553	4,781
Cases Filed:			
State Law	1,200	1,142	1,199
Traffic	3,100	3,199	3,359
Parking	140	431	453
City Ordinance	100	301	316
Total Cases Filed	4,540	5,073	5,327

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
<i>Police - Administration</i>			
In Service Training Hours	2,000	2,400	1,800
Prof. Standards Investigations	6	6	5
Use of Force Incidents	44	97	65
Community Outreach	65	40	50
<i>Police - Operations</i>			
Calls for Service	39,322	38,642	39,400
Escorts	191	150	160
Citations Issued	3,105	3,410	3,500
Arrests	1,803	1,690	1,720
Alarms Responded To	1,332	1,300	1,250
Disturbance Calls	806	685	720
Accidents	675	747	760
House Watches	87	88	90
Offense Reports	3,950	4,194	4,050
<i>Police - Support Services</i>			
Sexual Assault	33	17	15
Attempted Murder/Murder	1	2	-
Robbery	9	8	7
Assault	357	372	350
Auto Theft	27	34	29
Burglaries	184	74	90
Theft Over \$1500	794	359	450
Forgery	124	51	50
Injury to Child/Neglect	11	20	18
Kidnapping	1	-	-
Criminal Mischief	314	165	180
Juvenile Detention	43	17	25
Narcotics	121	184	165
Cases Assigned	888	792	820
Cases Cleared	406	424	450
<i>Police - Animal Control</i>			
Calls Received	1,699	1,296	1,450
Animals Picked Up-Dogs	278	577	440
Animals Picked Up-Cats	234	363	285
Dead Animals Picked Up	164	246	200
Citations Issued	56	32	25
Traps Lent Out	50	76	60
<i>Police - Code Enforcement</i>			
Abatement of Junk Vehicles	325	550	420
Abatement of Weedy Lots	1,210	1,300	1,270
Dilapidated Structures	11	13	12

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
<i>Fire - Suppression</i>			
Residential Fires	20	20	25
Commercial/Industrial Fires	2	2	1
Grass Fires	23	25	20
Car Fires	15	20	20
Good Intent	70	70	70
EMS Assists	775	800	900
False Alarms	40	40	40
Other Calls/Spills/HazMat	100	90	80
Fire Investigations	50	45	66
Fire Inspections	175	200	350
Total Calls	1,270	1,312	1,572
<i>Fire - EMS</i>			
Advanced life support	1,454	1,491	1,536
Basic life support	947	987	1,027
No Transports	1,180	1,194	1,218
EMS Runs Billed	2,614	2,674	2,754
<i>Information Technology Systems</i>			
Network Uptime	100%	100%	100%
Tickets Open	826	729	900
Tickets Closed	823	727	895
<i>Streets</i>			
Miles of Streets	107	109	111
Tons of HMAC for Potholes	122	165	170
Tons of HMAC for Util. Cuts	200	240	250
Tons of Base	3,433	3,100	3,200
Sq. Yds. of Seal Coating	68,036	325,000	147,000

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
<i>Parks & Recreation - Facilities</i>			
Park Acreage Developed	143	170	174
Park Acreage Undeveloped	31	7	4
Office Building Acres	5	5	5
Playgrounds	18	18	18
Ball Fields	15	15	15
Sports Courts	18	9	
Pavilions	7	7	7
Amphitheaters	1	1	
Miles of Trails	7	4	4
Park Maintenance Hours	6,138	6,500	6,500
Nolan Creek Area Maint Hours	1,944	1,950	1,950
Equipment Maint. Hours	1,083	1,170	1,170
Field Maintenance Hours	2,484	3,120	3,120
Irrigation System Repairs	523	580	580
Cemetery Maint. Hours	561	600	
Pocket Parks Maint Hours	1,681	1,732	1,732
Splash Pad Maint Hours	530	580	580
Park Restroom Maint Hours	1,125	1,560	1,560
Trash Pickup Hours	482	520	520
<i>Parks & Recreation - Community Center</i>			
Number of Events	400	516	475
Cancellations	5	12	8
Event Retention	75%	70%	75%
<i>Parks & Recreation - Recreation</i>			
Recreation Classes	350	323	350
Park Rentals	150	245	200
Special Event Permits	50	40	50
Cancellations	5	7	5
<i>Planning - Planning</i>			
Plats: Preliminary, Final and Re-Plats	21	25	22
Administrative Plats	6	5	12
Plans Reviewed	70	75	80
Variations	3	5	4
Zoning Amendments	2	2	1
Historic Preservation Cases	17	20	21
Historic Preservation Cases Admin	19	25	22

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Planning - Inspections			
<u>Permits:</u>			
Building	542	600	625
Plumbing	145	175	190
Mechanical	80	105	120
Electrical	132	150	165
Water Taps	113	120	126
Sewer Taps	109	115	120
Public Works	89	95	100
<u>Inspections:</u>			
Building	1,084	1,200	1,250
Plumbing	435	525	570
Mechanical	240	315	360
Electrical	396	450	1,350
Other	135	150	200
Planning - GIS			
Tickets Open	651	680	700
Tickets Closed	651	680	700
Library			
Book Stock	31,500	33,381	35,374
Periodical Titles	25	30	91
Videos	1,870	1,400	1,600
Circulation	88,694	83,869	85,000
Genealogy Books	2,725	3,151	3,140
Visitors	63,000	60,419	61,000
Hrs of Patron Computer Use	8,800	8,649	8,900
Solid Waste - Collection			
Tons of recycling	686	710	735
Tons of solid waste collected	4,737	4,960	5,200
Pounds of hazardous waste collected	16,256	15,985	16,000
Solid Waste - Brush			
Volume of Brush Collected -cubic yards	32,291	30,014	34,000
Work Orders Completed	2,600	1,553	1,600
Internal Services - Fleet Maintenance			
Work Orders Completed	850	906	1,100
Internal Services - Buildings & Facilities Maintenance			
Sq. Ft. of Bldgs. Cleaned	40,641	53,617	56,817
Service Requests Completed	1,000	1,500	1,800
Building Maintenance Hours	984	1,677	2,000
Engineering			
Projects in design or construction phase	---	7	7
Completed construction projects	---	7	5
Value of completed construction projects	---	\$ 11,824,237	\$ 3,709,467
Linear feet of Street Maintenance project	---	105,956	75,000
Subdivisions accepted by the City	---	6	6



Belton Police Department, 4th of July Parade, 2016

Mission

The Mayor and six Council members act as one body representing the citizens of Belton, to formulate public policy to meet community needs and assure orderly development in the City.

Description

- Appoints the City Manager, City Attorney, City Clerk, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Adopts the City's annual budget and ad valorem tax rate.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves purchases and contracts as prescribed by the City Charter and State Law.

Accomplishments

- Completed a Comprehensive Update and adopted the City's Strategic Plan for FY 2017-2021.
- Maintained property tax rate at unchanged rate of \$0.6598 per \$100 valuation.
- Implemented Year 3 of a utility rate study.
- Focused on Downtown Belton revitalization with several façade improvement grants.
- Coordinated economic development activities with BEDC.
- Developed and Implemented Capital Equipment Replacement Plans.
- Developed and Implemented a Street Maintenance Plan.
- Updated Parks and Recreation Strategic Master Plan.

Goals

- Analyze principal City Funding Sources – sales tax, property tax, and fees. Seek consensus.
- Develop Growth Management Strategy – West, South.
- Update Comprehensive Plan and integrate Plan Elements.
- Complete CIP (2013/2015) Project Implementation.
- Plan Enhancement for Street Entry Corridor on 6th Ave.
- Complete MLK/Main Intersection Improvements.
- Develop Downtown Revitalization Plan.
- Enhance Working Relationship between City and BEDC to maximize project success and to facilitate Building Space Needs for Light Industrial Uses; Future or Expanded Business Park Land Search; and Redevelopment of the former Rockwool Property.
- Expand Hike/Bike Trail.
- Implement Parks and Recreation Strategic Master Plan

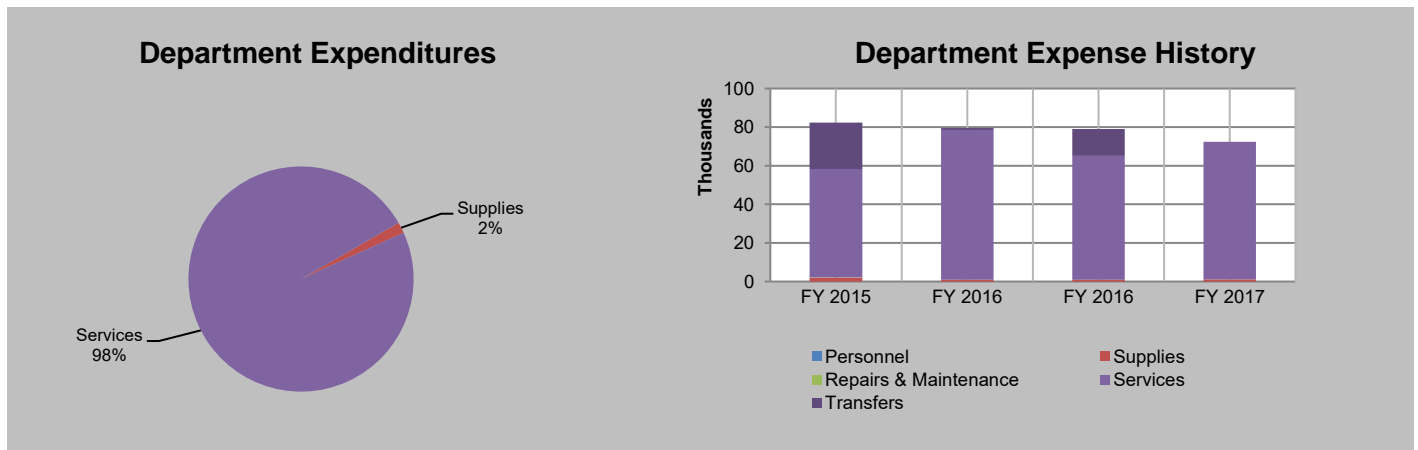
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 12	\$ 16	\$ 16	\$ 15
Supplies	\$ 1,944	\$ 855	\$ 855	\$ 1,138
Repairs & Maintenance	\$ 103	\$ 120	\$ 122	\$ -
Services	\$ 56,288	\$ 77,486	\$ 64,036	\$ 71,314
Transfers	\$ 24,000	\$ 1,000	\$ 14,000	\$ -
Total	\$ 82,347	\$ 79,477	\$ 79,029	\$ 72,467

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Mayor *	1	1	1
Council Member *	6	6	6
Total	7	7	7

* Elected, unpaid positions.



City Council

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-010-101	Salaries-Administrative	\$ 7	\$ 7	\$ 7	\$ 7
01-4-010-124	Workers' Comp. Insurance	\$ 5	\$ 9	\$ 9	\$ 8
	Total Personnel	\$ 12	\$ 16	\$ 16	\$ 15
01-4-010-201	Office Supplies	\$ 521	\$ 500	\$ 500	\$ 338
01-4-010-202	Postage	\$ 2	\$ 125	\$ 125	\$ 400
01-4-010-229	Tools & Other Supplies	\$ 1,421	\$ 230	\$ 230	\$ 400
01-4-010-250	Small Equipment	\$ -	\$ -	\$ -	\$ -
	Total Supplies	\$ 1,944	\$ 855	\$ 855	\$ 1,138
01-4-010-406	Computer System Maintenance	\$ 103	\$ 120	\$ 122	\$ -
	Total Repairs & Maintenance	\$ 103	\$ 120	\$ 122	\$ -
01-4-010-501	Advertising & Public Notices	\$ 3,964	\$ 3,500	\$ 3,000	\$ 4,000
01-4-010-510	Dues & Publications	\$ 5,987	\$ 6,010	\$ 6,010	\$ 6,075
01-4-010-513	Travel & Training	\$ 9,484	\$ 17,340	\$ 14,340	\$ 21,940
01-4-010-561	Legal Services	\$ 4,250	\$ 5,000	\$ 5,000	\$ -
01-4-010-562	Professional Services	\$ 1,495	\$ 9,500	\$ 9,500	\$ 5,000
01-4-010-570	Special Services	\$ 3,316	\$ 3,250	\$ 3,250	\$ 3,250
01-4-010-571	Election Expenses	\$ 3,472	\$ 9,700	\$ 250	\$ 5,950
01-4-010-572	Employee Relations	\$ 17,508	\$ 17,550	\$ 17,550	\$ 17,800
01-4-010-573	Special Events	\$ -	\$ 3,200	\$ 2,700	\$ 2,700
01-4-010-581	Communication Services	\$ 6,813	\$ 2,436	\$ 2,436	\$ 4,599
	Total Services	\$ 56,288	\$ 77,486	\$ 64,036	\$ 71,314
01-4-010-903	Transfer to GF Capital Project Fund	\$ 1,500	\$ -	\$ 13,000	\$ -
01-4-010-904	Transfer to GF Capital Equip Fund	\$ 20,000	\$ -	\$ -	\$ -
01-4-010-950	Transfer to YAC Fund	\$ 2,500	\$ 1,000	\$ 1,000	\$ -
	Transfers	\$ 24,000	\$ 1,000	\$ 14,000	\$ -
	Total City Council	\$ 82,347	\$ 79,477	\$ 79,029	\$ 72,467

City Council

Account Number	Description	Amount
01-4-010-101	Salaries - Administrative - Per the City Charter, Council Members are paid \$1 annually for their civic service	\$ 7
229	Tools & Other Supplies - Business cards \$ 238 - Seal embosser \$ 75 - Proclamation materials \$ 25	\$ 338
501	Advertising & Public Notices - Chamber of Commerce magazine advertisement \$ 350 - Growth management notices \$ 500 - Legal advertisements and official recordings \$ 3,150	\$ 4,000
510	Dues & Publications - Association of the United States Army \$ 75 - Belton Chamber of Commerce \$ 500 - Oncor Cities Steering Committee \$ 2,150 - Electric Reliability Council of Texas \$ 100 - Texas Municipal League \$ 3,200 - Election law update \$ 50	\$ 6,075
513	Travel & Training - Council members - 6 \$ 4,500 - Mayor \$ 1,000 - AUSA membership meetings \$ 240 - AUSA conference \$ 6,500 - AUSA soldier dinner sponsorship \$ 1,000 - AUSA Board of Governors \$ 400 - Mayor/Mayor Pro Tem meetings \$ 800 - US Conference of Mayors \$ 3,500 - Council retreat \$ 1,000 - New council orientation (TML) - 3 \$ 3,000	\$ 21,940
562	Professional Services - Specialized professional services to include surveying of City boundaries and anticipated growth areas, & appraisal services	\$ 5,000
570	Special Services - Muni Code Ord Link service \$ 200 - Muni Code web host code of ordinances \$ 550 - Supplement No. 9 code of ordinances \$ 2,500	\$ 3,250
571	Election Expenses - Election judges and clerks \$ 1,200 - Election ballots, forms, & supplies \$ 500 - Election voting equipment & programming \$ 4,000 - Publication of order \$ 200 - Lunch for election workers \$ 50	\$ 5,950
572	Employee Relations - Employee benevolence fund \$ 200 - Employee Christmas party \$ 13,000 - Employee appreciation barbecues \$ 1,800 - Awards and plaques \$ 1,500 - Chamber of Commerce banquet tables \$ 300 - Retirement receptions \$ 1,000	\$ 17,800
573	Special Events - Board Appreciation luncheon \$ 1,700 - Soldier Support \$ 1,000	\$ 2,700



Bell County Courthouse, 2016

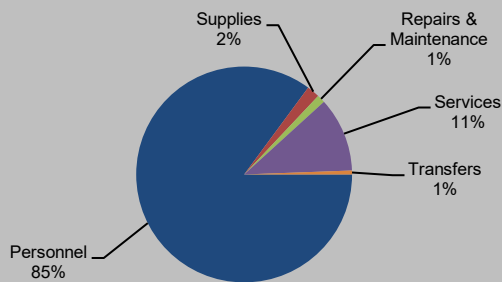
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 352,398	\$ 395,205	\$ 395,205	\$ 419,336
Supplies	\$ 6,510	\$ 5,295	\$ 5,297	\$ 9,450
Repairs & Maintenance	\$ 6,752	\$ 10,130	\$ 12,689	\$ 5,985
Services	\$ 43,546	\$ 53,442	\$ 50,288	\$ 55,009
Capital Outlay	\$ 41,520	\$ -	\$ -	\$ -
Transfers	\$ 8,900	\$ -	\$ -	\$ 2,898
Total	\$ 459,626	\$ 464,072	\$ 463,479	\$ 492,678

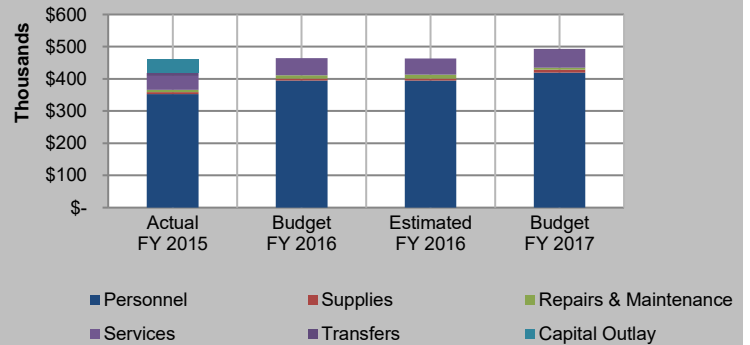
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
City Manager	1	1	1
City Clerk	1	1	1
City Manager's Secretary	1	1	1
Grants & Special Projects Coor.	1	1	1
Public Information Officer	1	1	1
Retail Development Coor.	1	1	1
Total	6	6	6

Department Expenditures



Department Expense History



Mission

To provide professional management and administration of the City, implementing City Council policy decisions by directing, coordinating, monitoring, and evaluating all City government activities.

Description

- Executes the policies established by the City Council and administers the affairs of the City consistent with the City Charter.
- Assists Council in the formulation of City goals and long-term planning efforts.
- Provides oversight and management direction to all City departments; monitors City operations to ensure compliance with all rules, policies, regulations and laws.
- Selects Department Heads to manage City operations.
- Prepares and maintains minutes, ordinances, resolutions, and proclamations.
- Conducts City elections and responds to open records requests through City Clerk.
- Researches various issues and conducts special projects.

Accomplishments

- Organized Strategic Plan update and secured Plan adoption by Council.
- Coordinated Growth Management Study.
- Implemented Capital Improvement Plan of Projects – 2013, 2015.
- Balanced available resources with identified community needs, including grant management and special project emphasis.
- Received 2015 TAMI award for Best Media Relations from Texas Association of Information Officers – Ebola Crisis in Bell County.
- Managed 10 active grants ranging from \$30K - \$3M totaling approximately \$7.6M.
- Completed 7+ Property/ROW transactions.
- Coordinated owner negotiations, surveys and closings.
- Orchestrated a greater social media presence and redesigned City newsletter through PIO.
- Coordinated City economic development efforts including tax abatements and development agreements.
- Restructured Management Team assigning Parks, Library, IT, and PIO to Asst. CM.
- Reorganized Public Works and selected Director of Public Works, Director of Internal Services/City Engineer, and Director of Parks & Recreation.

Goals

- Implement the updated Strategic Plan.
- Implement Capital Equipment Replacement Plan funding for all Public Safety Ops needs.
- Plan/Implement South IH-35 Sewer.
- Facilitate Cable/Fiber Service Expansion.
- Secure ROW for Lake to Lake Road.
- Implement Growth Management Study.
- Update Code of Ordinances.
- Increase use of Document Management System.
- Develop metrics for retail growth.

Expenditure Summary

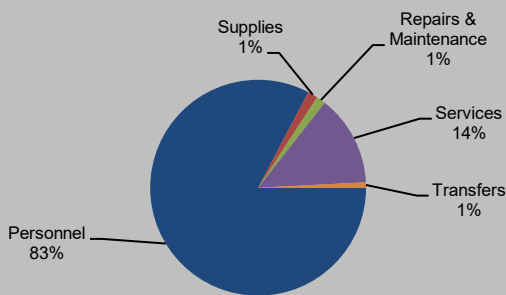
Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 244,569	\$ 255,748	\$ 255,748	\$ 273,239
Supplies	\$ 4,467	\$ 4,325	\$ 4,525	\$ 4,930
Repairs & Maintenance	\$ 4,858	\$ 7,853	\$ 10,743	\$ 4,610
Services	\$ 38,426	\$ 43,687	\$ 42,447	\$ 44,940
Capital Outlay	\$ 41,520	\$ -	\$ -	\$ -
Transfers	\$ 7,900	\$ -	\$ -	\$ 2,663
Total	\$ 341,740	\$ 311,613	\$ 313,463	\$ 330,382

Workload/Demand Measures

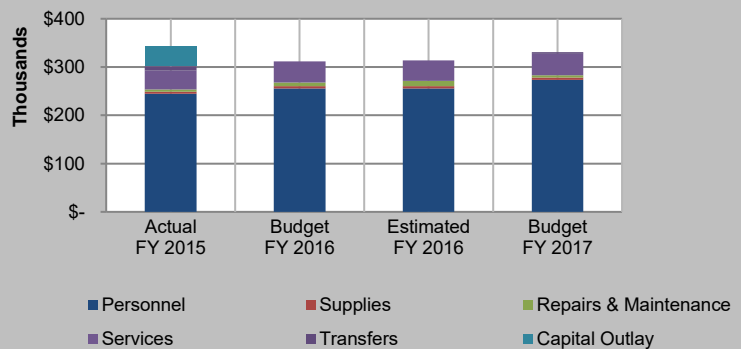
Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Formal Council Meetings	23	22	23
Special Council Meetings	5	6	4
Council Work Sessions	10	7	6
Elections	1	0	1
Proclamations	18	19	16
Official Documents Indexed	171	147	150
Permits	*2	22	2
Open Records Requests	110	155	150

* Beer and wine permits are issued every two years.

Department Expenditures



Department Expense History



Administration

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-021-101	Salaries - Administrative	\$ 39,722	\$ 39,619	\$ 39,619	\$ 43,470
01-4-021-102	Salaries - Professional	\$ 81,854	\$ 87,535	\$ 87,535	\$ 94,112
01-4-021-104	Salaries - Operations	\$ 52,856	\$ 53,818	\$ 53,818	\$ 56,087
01-4-021-113	Health Insurance Allowance	\$ 162	\$ -	\$ -	\$ -
01-4-021-114	Allowances	\$ 10,850	\$ 11,460	\$ 11,460	\$ 11,460
01-4-021-121	TMRS	\$ 12,768	\$ 13,600	\$ 13,600	\$ 15,457
01-4-021-122	FICA	\$ 12,663	\$ 14,602	\$ 14,602	\$ 15,573
01-4-021-123	Employee Insurance	\$ 14,623	\$ 15,815	\$ 15,815	\$ 17,047
01-4-021-124	Workers' Comp. Insurance	\$ 341	\$ 447	\$ 447	\$ 425
01-4-021-125	Unemployment Compensation	\$ 32	\$ 441	\$ 441	\$ 479
01-4-021-126	Contributions to CM 457(f)	\$ 18,699	\$ 18,411	\$ 18,411	\$ 19,129
	Total Personnel	\$ 244,569	\$ 255,748	\$ 255,748	\$ 273,239
01-4-021-201	Office Supplies	\$ 2,028	\$ 2,100	\$ 2,100	\$ 2,350
01-4-021-202	Postage	\$ 457	\$ 625	\$ 625	\$ 680
01-4-021-227	Janitorial Supplies	\$ 747	\$ 700	\$ 900	\$ 900
01-4-021-229	Tools & Other Supplies	\$ 1,235	\$ 900	\$ 900	\$ 1,000
	Total Supplies	\$ 4,467	\$ 4,325	\$ 4,525	\$ 4,930
01-4-021-301	Building Maintenance	\$ 2,851	\$ 3,610	\$ 6,500	\$ 3,610
01-4-021-302	Heat & A/C Maintenance	\$ 592	\$ 1,000	\$ 1,000	\$ 1,000
	Total Facility Maintenance	\$ 3,443	\$ 4,610	\$ 7,500	\$ 4,610
01-4-021-406	Computer System Maintenance	\$ 1,414	\$ 3,243	\$ 3,243	\$ -
	Total Repairs & Maintenance	\$ 1,414	\$ 3,243	\$ 3,243	\$ -
01-4-021-501	Advertising & Public Notices	\$ 423	\$ 572	\$ 572	\$ 520
01-4-021-510	Dues & Publications	\$ 4,092	\$ 3,842	\$ 4,100	\$ 3,805
01-4-021-513	Travel & Training	\$ 8,456	\$ 9,932	\$ 10,432	\$ 13,082
01-4-021-521	Equipment Lease	\$ 8,140	\$ 8,140	\$ 8,140	\$ 8,142
01-4-021-550	Insurance - General Liability	\$ 282	\$ 247	\$ 189	\$ 223
01-4-021-551	Insurance - Errors & Omissions	\$ 707	\$ 622	\$ 488	\$ 559
01-4-021-556	Insurance - Real Property	\$ 1,998	\$ 2,208	\$ 2,272	\$ 2,345
01-4-021-570	Special Services	\$ -	\$ 600	\$ 600	\$ 600
01-4-021-581	Communication Services	\$ 3,468	\$ 4,691	\$ 4,691	\$ 3,824
01-4-021-583	Electric Service	\$ 10,861	\$ 12,833	\$ 10,963	\$ 11,840
	Total Services	\$ 38,426	\$ 43,687	\$ 42,447	\$ 44,940
01-4-021-806	Computer Equipment	\$ 41,520	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 41,520	\$ -	\$ -	\$ -
01-4-021-903	Transfer to GF Capital Projects Fund	\$ 7,900	\$ -	\$ -	\$ -
01-4-021-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 1,173
01-4-021-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 1,490
	Transfers	\$ 7,900	\$ -	\$ -	\$ 2,663
	Total Administration - City Manager	\$ 341,740	\$ 311,613	\$ 313,463	\$ 330,382

Administration

Account Number	Description	Amount
01-4-021-201	Office Supplies	
	- Department share of copy paper	\$ 300
	- Letterhead, envelopes, & business cards	\$ 500
	- Printer cartridges	\$ 1,250
	- General office supplies	\$ 300
		\$ 2,350
229	Tools & Other Supplies	
	- Kitchen supplies/coffee	\$ 600
	- City, State and U.S. flags	\$ 200
	- Other operating supplies	\$ 200
		\$ 1,000
301	Building Maintenance	
	- Pest control	\$ 340
	- Floor service	\$ 1,270
	- General maintenance	\$ 2,000
		\$ 3,610
501	Advertising & Public Notices	
	- Holiday advertisement	\$ 70
	- Phone directory listing charges	\$ 450
		\$ 520
510	Dues & Publications	
	- ICMA dues	\$ 1,250
	- TCMA dues & Region 7 dues	\$ 475
	- TMCA dues	\$ 100
	- TABA dues	\$ 450
	- Newspaper subscriptions	\$ 175
	- APA dues	\$ 450
	- AUSA dues	\$ 75
	- Local community organization dues	\$ 480
	- Local Government Code update	\$ 55
	- Cen-Tex Chapter Municipal Clerks dues	\$ 50
	- Municipal Manual update	\$ 50
	- 13th COSCOM association	\$ 30
	- Sam's Club Membership	\$ 15
	- Miscellaneous publications	\$ 150
		\$ 3,805
513	Travel & Training	
	- Online student center	\$ 172
	- TML conference - 1	\$ 1,000
	- APA conference	\$ 1,500
	- TCMA conference	\$ 1,000
	- ICMA conference	\$ 2,000
	- TMCCP conference - 2	\$ 2,900
	- Election Law conference - 2	\$ 2,200
	- William King Cole Seminar	\$ 1,000
	- Public Funds Investment Act training	\$ 700
	- AUSA membership meetings	\$ 60
	- Central Texas Workforce banquet	\$ 50
	- Other department travel	\$ 500
		\$ 13,082
570	Special Services	
	- Document shredding	
		\$ 600
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 1,173
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 1,490

Mission

To foster an environment of open and honest communication with the goal of establishing and maintaining trust and credibility.

Description

- Administers City website.
- Manages City social media accounts.
- Communicates and coordinates press coverage with media professionals.
- Generates press releases for newsworthy items.
- Facilitates communication with community stakeholders.

Accomplishments

- Received the Texas Association of Municipal Information Officers Award of Excellence for the RU OK Video.
- Received the Downtown Associations Best Public Improvement Award for the Nolan Creek Project.
- Managed and promoted City's social media platforms; Twitter: 1,642 followers, Facebook: 4,517 likes.
- Added annexation page and Nolan Creek page to the City's website.
- Launched media relations initiatives including AMI, Growth Management Study, Utility Bill Late Notices, Staff Promotions/Resignations, PD, FD, Bulk Collections, Parks Master Plan, Comprehensive Plan, Zika and Bell County Health Public Health District.
- Joined TCMA and completed William King Cole Sessions.

Goals

- Redesign the City's website and add the following content:
 - Mayor/council historical page
 - Greathouse Trust page
 - Enhance parks pages
- Increase website/social media statistics by 10 percent.
- Redesign the City's logo.
- Redraft Social Media Policy to:
 - Include process for departments to establish accounts
 - Simplify comment moderation policy
 - Staff guidelines for social media usage
- Manage the City's media interaction/response.

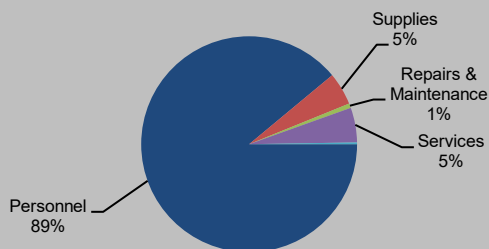
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 74,160	\$ 74,430	\$ 74,430	\$ 78,656
Supplies	\$ 507	\$ 420	\$ 510	\$ 4,320
Repairs & Maintenance	\$ 1,697	\$ 1,446	\$ 1,446	\$ 600
Services	\$ 3,337	\$ 5,013	\$ 4,822	\$ 4,598
Transfers	\$ 1,000	\$ -	\$ -	\$ 235
Total	\$ 80,701	\$ 81,309	\$ 81,208	\$ 88,409

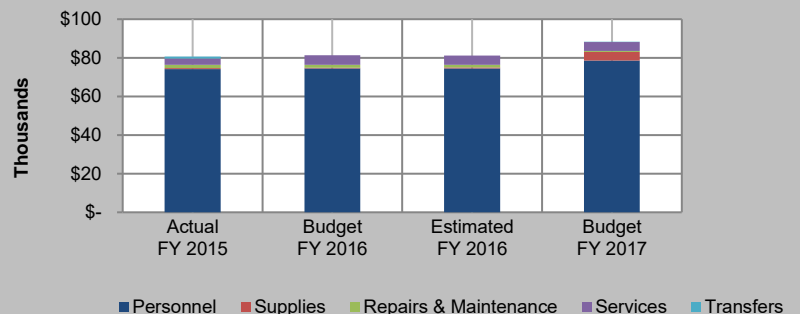
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Website Visits	246,105	265,034	281,537
Website Page views	354,787	374,864	400,026
Press Releases	150	120	142
Facebook Likes	1,662	1,703	1,750
Twitter Followers	453	370	410
Article Submissions	3	1	1

Department Expenditures



Department Expense History



Administration - Public Information

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-022-102	Salaries-Professional	\$ 56,035	\$ 56,139	\$ 56,139	\$ 59,180
01-4-022-114	Allowances	\$ 3,620	\$ 3,600	\$ 3,600	\$ 3,600
01-4-022-121	TMRS	\$ 4,269	\$ 4,222	\$ 4,222	\$ 4,730
01-4-022-122	FICA	\$ 4,269	\$ 4,524	\$ 4,524	\$ 4,757
01-4-022-123	Employee Insurance	\$ 5,846	\$ 5,648	\$ 5,648	\$ 6,088
01-4-022-124	Workers' Comp. Insurance	\$ 112	\$ 139	\$ 139	\$ 130
01-4-022-125	Unemployment Compensation	\$ 9	\$ 158	\$ 158	\$ 171
	Total Personnel	\$ 74,160	\$ 74,430	\$ 74,430	\$ 78,656
01-4-022-201	Office Supplies	\$ 123	\$ 400	\$ 350	\$ 400
01-4-022-202	Postage	\$ 24	\$ 20	\$ 20	\$ 20
01-4-022-229	Tools & Other Supplies	\$ 79	\$ -	\$ 140	\$ 500
01-4-022-250	Small Equipment	\$ 281	\$ -	\$ -	\$ 3,400
	Total Supplies	\$ 507	\$ 420	\$ 510	\$ 4,320
01-4-022-406	Computer System Maintenance	\$ 1,697	\$ 1,446	\$ 1,446	\$ 600
	Total Repairs & Maintenance	\$ 1,697	\$ 1,446	\$ 1,446	\$ 600
01-4-022-501	Advertising & Public Notices	\$ -	\$ -	\$ -	\$ 100
01-4-022-510	Dues & Publications	\$ 1,139	\$ 1,410	\$ 1,410	\$ 1,500
01-4-022-513	Travel & Training	\$ 1,886	\$ 2,743	\$ 2,600	\$ 2,592
01-4-022-550	Insurance - General Liabilities	\$ -	\$ 62	\$ 48	\$ 56
01-4-022-551	Insurance - Errors & Omissions	\$ -	\$ 156	\$ 122	\$ 140
01-4-022-581	Communication Services	\$ 312	\$ 642	\$ 642	\$ 210
	Total Services	\$ 3,337	\$ 5,013	\$ 4,822	\$ 4,598
01-4-022-903	Transfer to GF Capital Projects	\$ 1,000	\$ -	\$ -	\$ -
01-4-022-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
	Total Transfers	\$ 1,000	\$ -	\$ -	\$ 235
	Total Administration - Public Information	\$ 80,701	\$ 81,309	\$ 81,208	\$ 88,409

Administration - Public Information

Account Number	Description	Amount
01-4-022-250	Small Equipment	
	- Portable Public Address system \$ 2,850 - TV/Monitor \$ 550	\$ 3,400
510	Dues & Publications	
	- TAMIO dues \$ 110	
	- TCMA dues \$ 130	
	- Award applications \$ 300	
	- Local community organization dues \$ 960	\$ 1,500
513	Travel & Training	
	- Online student center \$ 42	
	- TCMA or TML conference \$ 1,000	
	- TAMIO conference \$ 1,000	
	- TAMIO Judging \$ 100	
	- Media Outreach \$ 150	
	- Other travel and training \$ 300	\$ 2,592
977	Transfer to IT Replacement	
- Annual contribution for scheduled replacement of IT equipment	\$ 235	

Mission

The Retail Development Coordinator will provide leadership in developing and promoting Belton as a great place to invest, create jobs, and do business, as part of a plan which results in retail and commercial development in Belton.

Description

- Promotes retail/commercial development through various public relations initiatives.
- Works cooperatively and effectively with businesses, property owners and prospective developers.
- Develops and implements plans and programs strengthening the City's business climate, comprised of marketing, communications, and promotional activities.
- Assists with the development of infrastructure and other physical improvements to attract retail development.

Accomplishments

- Completed "Green Tape" Guide to Belton Business Development.
- Investigated available state/federal tax credits.
- Collaborated with Director of Planning on Downtown Signage – Discover Belton and Merchant Signage.
- Established Retail Business Website for Belton.
- Began draft of Retail Development Plan.

Goals

- Work with Planning Director to finalize/implement Downtown Revitalization Plan including Directional Signage Plan and Streetscape Plan.
- Liaison with downtown retailers, DBMA, property owners, to enhance cooperation/awareness.
- Encourage creation of more retail space inventory through local business/building owners.
- Enhance project coordination with BEDC and the Belton Area Chamber of Commerce.
- Continue development of relationships outside of Belton with commercial real estate brokers, developers, potential business referral sources.
- Develop Retail Recruitment Strategy Document with ties to "Belton Tomorrow Plan" with guidance from the TIRZ Board and City Council.
- Identify opportunities for retail/commercial development along IH 35.
- Develop metrics for retail growth and accomplishments of this office.

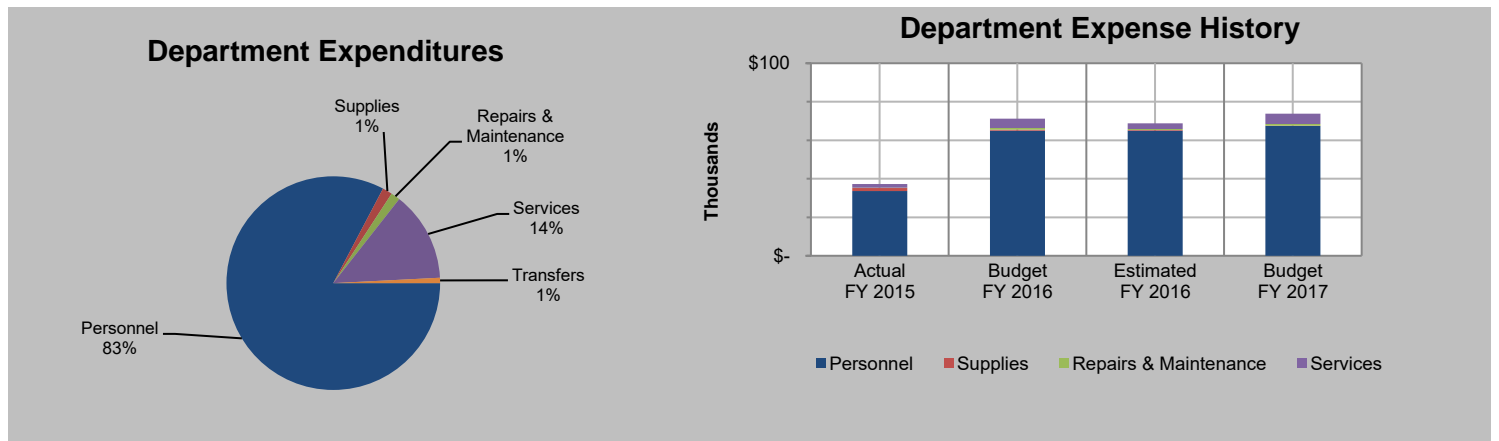
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 33,669	\$ 65,027	\$ 65,027	\$ 67,441
Supplies	\$ 1,535	\$ 550	\$ 262	\$ 200
Repairs & Maintenance	\$ 197	\$ 831	\$ 500	\$ 775
Services	\$ 1,783	\$ 4,742	\$ 3,019	\$ 5,471
Total	\$ 37,185	\$ 71,150	\$ 68,808	\$ 73,887

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Business Retention Visits	40	50	60
Business Development Visits	12	20	30
Networking Meetings	20	30	40
Invitations Extended for Site Visits	4	10	25

* Position filled for 6 months in FY 2015



Administration

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-023-102	Salaries - Operations	\$ 24,659	\$ 48,000	\$ 48,000	\$ 49,502
01-4-023-114	Allowances	\$ 2,057	\$ 3,600	\$ 3,600	\$ 3,600
01-4-023-121	TMRS	\$ 1,934	\$ 3,647	\$ 3,647	\$ 4,001
01-4-023-122	FICA	\$ 1,886	\$ 3,856	\$ 3,856	\$ 3,971
01-4-023-123	Employee Insurance	\$ 3,077	\$ 5,648	\$ 5,648	\$ 6,088
01-4-023-124	Workers' Comp. Insurance	\$ 46	\$ 118	\$ 118	\$ 108
01-4-023-125	Unemployment Compensation	\$ 9	\$ 158	\$ 158	\$ 171
	Total Personnel	\$ 33,669	\$ 65,027	\$ 65,027	\$ 67,441
01-4-023-201	Office Supplies	\$ 225	\$ 500	\$ 200	\$ 200
01-4-023-202	Postage	\$ -	\$ 50	\$ 50	\$ -
01-4-023-229	Tools & Other Supplies	\$ 10	\$ -	\$ 12	\$ -
01-4-023-250	Small Equipment	\$ 1,301	\$ -	\$ -	\$ -
	Total Supplies	\$ 1,535	\$ 550	\$ 262	\$ 200
01-4-023-406	Computer System Maintenance	\$ 197	\$ 831	\$ 500	\$ 775
	Total Repairs & Maintenance	\$ 197	\$ 831	\$ 500	\$ 775
01-4-023-501	Advertising & Public Notices	\$ -	\$ 500	\$ 200	\$ 500
01-4-023-510	Dues & Publications	\$ 851	\$ 930	\$ 855	\$ 930
01-4-023-513	Travel & Training	\$ 280	\$ 2,800	\$ 1,500	\$ 3,595
01-4-023-550	Insurance - General Liability	\$ -	\$ 62	\$ 48	\$ 56
01-4-023-551	Insurance - Errors & Omissions	\$ -	\$ 156	\$ 122	\$ 140
01-4-023-581	Communication Services	\$ 652	\$ 294	\$ 294	\$ 250
	Total Services	\$ 1,783	\$ 4,742	\$ 3,019	\$ 5,471
	Total Administration - TIRZ Retail Development	\$ 37,185	\$ 71,150	\$ 68,808	\$ 73,887
	Total Administration	\$ 459,626	\$ 464,072	\$ 463,479	\$ 492,678

Administration - Retail Development

Account Number	Description	Amount
01-4-023-406	Computer System Maintenance - TWC Computer System Support 5%	\$ 775
510	Dues & Publications - Texas Downtown Association - Local community organization dues - Preservation Texas - ICSC dues	\$ 275 \$ 480 \$ 75 \$ 100 \$ 930
513	Travel & Training - TEDC conference - Texas Downtown Association conference - Prospective lunches/dinners - ICSC conference - Austin Retail Live	\$ 1,000 \$ 500 \$ 1,000 \$ 800 \$ 295 \$ 3,595



Nolan Creek, 4th of July Celebration, 2016

Description

The Finance department is comprised of two divisions:

- 1. Operations
- 2. Human Resources

The details of these divisions follow.

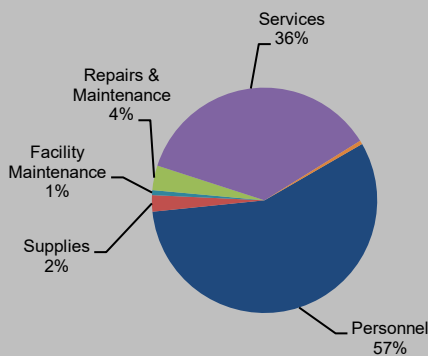
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 264,792	\$ 270,091	\$ 270,091	\$ 282,578
Supplies	\$ 9,845	\$ 12,340	\$ 11,290	\$ 11,738
Facility Maintenance	\$ 3,839	\$ 3,340	\$ 2,500	\$ 3,530
Repairs & Maintenance	\$ 20,288	\$ 21,243	\$ 21,288	\$ 17,620
Services	\$ 151,619	\$ 169,599	\$ 162,661	\$ 180,104
Transfers	\$ 21,500	\$ -	\$ 8,000	\$ 2,636
Total	\$ 471,884	\$ 476,613	\$ 475,830	\$ 498,206

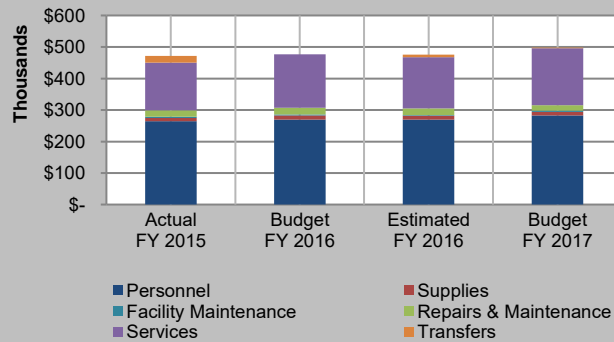
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Director of Finance	1	1	1
Assistant Finance Director	0	1	1
Senior Accountant	1	0	0
Human Resource Director	1	1	1
Human Resource Clerk	1	0	0
Staff Accountant	1	2	2
Accounting Technician	2	1	1
Receptionist	1	0	0
Total	8	6	6

Department Expenditures



Department Expense History



Mission

To administer the financial affairs of the City

Description

- Assists City Manager in the oversight of City operations.
- Provides guidance, assistance and support to Department Heads in the performance of their missions.
- Responsible for the collection, investment, disbursement & documentation of all City funds.
- Prepares and publishes the City's annual budget document and annual comprehensive financial report (audit).
- Monitors and approves all City purchases and expenditures.
- Manages CIP and special project funding.
- Responsible for all banking and investment transactions.
- Prepares information and forecasts for the budget process and drafts annual budget for City Council approval.
- Monitors budget appropriations and manages budget compliance.
- Prepares reports, analysis and information as needed by the City Manager, City Council and other departments.
- Provides oversight/management of risk management services, and designs and implements internal controls.
- Provides oversight for Utility billing and collection.
- Utilizes online resources to sell inactive and obsolete City property.

Accomplishments

- Received 24th consecutive GFOA Distinguished Budget Presentation Award.
- Received 30th consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Received Texas Comptroller Transparency Star for Traditional Finances.
- Refined City investment strategy to increase security, diversification and yield.
- Developed capital replacement plans for vehicles, equipment and technology.
- Received CGFO certification for Director of Finance and Assistant Finance Director.

Goals

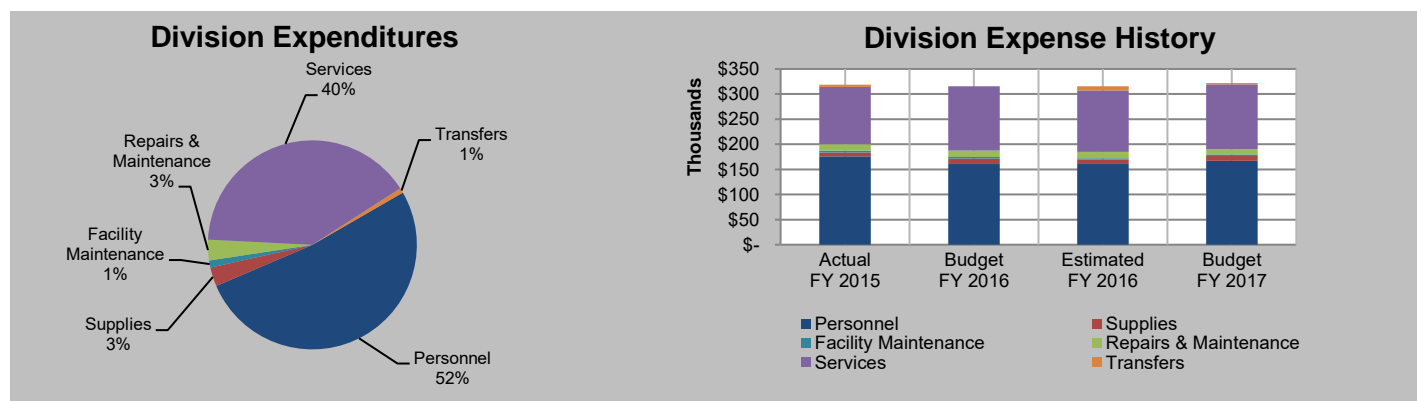
- Provide support for the implementation of several bond-funded initiatives.
- Receive GFOA awards for budget document and comprehensive annual financial report.
- Implementation of capital replacement plans for vehicles, equipment and technology.
- Identify and implement funding mechanism for the street maintenance program.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 175,749	\$ 160,888	\$ 160,888	\$ 166,906
Supplies	\$ 7,990	\$ 10,470	\$ 8,620	\$ 9,458
Facility Maintenance	\$ 3,839	\$ 3,340	\$ 2,500	\$ 3,530
Repairs & Maintenance	\$ 12,329	\$ 12,894	\$ 12,894	\$ 10,280
Services	\$ 114,527	\$ 127,918	\$ 122,454	\$ 129,030
Transfers	\$ 4,000	\$ -	\$ 8,000	\$ 2,401
Total	\$ 318,434	\$ 315,510	\$ 315,356	\$ 321,605

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	720	730	740
A/P Checks Processed	3,774	3,877	3,983



Finance - Operations

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-031-101	Salaries - Administrative	\$ 41,824	\$ 41,712	\$ 41,712	\$ 45,991
01-4-031-102	Salaries - Professional	\$ 44,833	\$ 60,497	\$ 60,497	\$ 61,923
01-4-031-104	Salaries - Operations	\$ 49,644	\$ 21,207	\$ 21,207	\$ 19,574
01-4-031-113	Health Insurance Allowance	\$ 1,324	\$ -	\$ -	\$ -
01-4-031-114	Allowances	\$ 4,630	\$ 4,800	\$ 4,800	\$ 4,800
01-4-031-121	TMRS	\$ 10,012	\$ 9,062	\$ 9,062	\$ 9,968
01-4-031-122	FICA	\$ 10,340	\$ 9,671	\$ 9,671	\$ 9,982
01-4-031-123	Employee Insurance	\$ 12,842	\$ 13,273	\$ 13,273	\$ 14,003
01-4-031-124	Workers' Comp. Insurance	\$ 268	\$ 296	\$ 296	\$ 272
01-4-031-125	Unemployment Compensation	\$ 31	\$ 370	\$ 370	\$ 393
	Total Personnel	\$ 175,749	\$ 160,888	\$ 160,888	\$ 166,906
01-4-031-201	Office Supplies	\$ 1,475	\$ 3,200	\$ 3,000	\$ 3,258
01-4-031-202	Postage	\$ 2,427	\$ 2,420	\$ 2,420	\$ 2,600
01-4-031-227	Janitorial Supplies	\$ 803	\$ 1,200	\$ 1,200	\$ 1,200
01-4-031-229	Tools & Other Supplies	\$ 1,814	\$ 1,800	\$ 1,500	\$ 2,400
01-4-031-250	Small Equipment	\$ 1,471	\$ 1,850	\$ 500	\$ -
	Total Supplies	\$ 7,990	\$ 10,470	\$ 8,620	\$ 9,458
01-4-031-301	Building Maintenance	\$ 3,811	\$ 2,840	\$ 2,000	\$ 3,030
01-4-031-302	Heat & A/C Maintenance	\$ 27	\$ 500	\$ 500	\$ 500
	Total Facility Maintenance	\$ 3,839	\$ 3,340	\$ 2,500	\$ 3,530
01-4-031-402	Machinery & Equipment Maintenance	\$ 424	\$ -	\$ -	\$ -
01-4-031-406	Computer System Maintenance	\$ 11,905	\$ 12,894	\$ 12,894	\$ 10,280
	Total Repairs & Maintenance	\$ 12,329	\$ 12,894	\$ 12,894	\$ 10,280
01-4-031-510	Dues & Publications	\$ 1,954	\$ 2,456	\$ 1,956	\$ 2,591
01-4-031-513	Travel & Training	\$ 10,393	\$ 14,172	\$ 14,172	\$ 14,770
01-4-031-521	Equipment Lease	\$ 3,116	\$ 3,170	\$ 3,170	\$ 3,170
01-4-031-550	Insurance - General Liability	\$ 338	\$ 310	\$ 213	\$ 251
01-4-031-551	Insurance - Errors & Omission	\$ 848	\$ 777	\$ 609	\$ 630
01-4-031-552	Insurance - Employee Bond	\$ 780	\$ 820	\$ 838	\$ 481
01-4-031-556	Insurance - Real Property	\$ 1,398	\$ 1,545	\$ 953	\$ 983
01-4-031-567	Collection Fees	\$ 8	\$ -	\$ -	\$ -
01-4-031-570	Special Services	\$ 75	\$ 750	\$ -	\$ -
01-4-031-572	Tax Appraisal & Collection Fee	\$ 65,616	\$ 68,676	\$ 69,599	\$ 73,350
01-4-031-574	Budget Preparation	\$ 1,074	\$ 1,730	\$ 1,324	\$ 1,830
01-4-031-575	Audit Fees & Expenses	\$ 20,019	\$ 24,106	\$ 20,582	\$ 21,432
01-4-031-581	Communication Services	\$ 2,345	\$ 2,690	\$ 2,690	\$ 2,742
01-4-031-582	Gas Service	\$ 801	\$ 830	\$ 680	\$ 680
01-4-031-583	Electric Service	\$ 5,761	\$ 5,886	\$ 5,668	\$ 6,120
	Total Services	\$ 114,527	\$ 127,918	\$ 122,454	\$ 129,030
01-4-031-903	Transfer to GF Capital Projects	\$ 4,000	\$ -	\$ 8,000	\$ -
01-4-031-904	Transfer to Capital Equipment Fund	\$ -	\$ -	\$ -	\$ -
01-4-031-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 1,407
01-4-031-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 994
	Total Transfers	\$ 4,000	\$ -	\$ 8,000	\$ 2,401
	Total Finance - Operations	\$ 318,434	\$ 315,510	\$ 315,356	\$ 321,605

Finance - Operations

Account Number	Description	Amount
01-4-031-201	Office Supplies	
	- Department share of copy paper	\$ 400
	- Envelopes - window, plain, & security	\$ 456
	- Business cards	\$ 102
	- A/P checks - 4,000	\$ 500
	- 1099 forms & envelopes	\$ 100
	- Printer cartridges	\$ 950
	- Binders and file folders	\$ 250
	- General office supplies	\$ 500
		\$ 3,258
229	Tools & Other Supplies	
	- Flags	\$ 250
	- Kitchen supplies	\$ 250
	- Business card stock	\$ 1,000
	- Small office equipment	\$ 400
	- Other operating supplies	\$ 500
		\$ 2,400
301	Building Maintenance	
	- Security camera maintenance	\$ 300
	- Flood light replacement bulbs	\$ 300
	- Pest control	\$ 380
	- Door access maintenance	\$ 250
	- General building maintenance	\$ 1,800
		\$ 3,030
406	Computer System Maintenance	
	- Invision AP application maintenance - 50%	\$ 1,552
	- Invision FA application maintenance - 50%	\$ 810
	- Invision GL application maintenance - 50%	\$ 2,564
	- Invision PO application maintenance - 50%	\$ 1,823
	- Invision AR application maintenance - 50%	\$ 1,211
	- Invision PosPay application maintenance - 40%	\$ 303
	- Invision CL application maintenance - 10%	\$ 257
	- Invision SS application maintenance - 25%	\$ 102
	- Invision TOP maintenance - 25%	\$ 478
	- Invision website support - 30%	\$ 180
	- Adobe LiveCycle	\$ 300
	- Computer repairs & supplies	\$ 700
		\$ 10,280
510	Dues & Publications	
	- GASB fee	\$ 500
	- GFOA membership renewal	\$ 250
	- GFOAT membership - 4 staff	\$ 380
	- State CPA licenses - 2 staff	\$ 132
	- Sam's Club service fee & 2 memberships	\$ 110
	- Texas Co-Op membership	\$ 100
	- GFOA publications	\$ 300
	- Newspaper subscriptions	\$ 240
	- Amazon Prime renewal	\$ 99
		- Local community organization dues
		\$ 2,591

Finance - Operations Continued

Account Number	Description	Amount
01-4-031-513	Travel & Training	
	- GFOAT spring conference - 4 staff	\$ 3,800
	- GFOAT fall conference - 4 staff	\$ 3,800
	- GAAFR & Auditing update - 3 staff	\$ 2,100
	- Governmental Accounting Seminar	\$ 2,000
	- CEUs for CPA licenses	\$ 200
	- CGFO Testing	\$ 200
	- Incode online student center	\$ 170
	- TML Annual Conference - 2 staff	\$ 2,000
	- Other training and travel	\$ 500
		\$ 14,770
521	Equipment Lease	
	- Copier annual lease - 1/2	\$ 3,120
	- Additional copies	\$ 50
		\$ 3,170
572	Tax Appraisal & Collection Fee	
	- Fees to Tax Appraisal District for appraisal, assessment, and collection of ad valorem tax	
		\$ 73,350
574	Budget Preparation	
	- Budget workshops	\$ 200
	- GFOA submission	\$ 280
	- Public hearing advertisements	\$ 250
	- Budget documents	\$ 1,100
		\$ 1,830
575	Audit Fees & Expense	
	- Annual audit fees - 60%	\$ 20,622
	- GFOA submission	\$ 435
	- Audit document printing	\$ 375
		\$ 21,432
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 1,407
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 994



Mission

Provide effective human resource management by developing and implementing policies, programs and services that result in recruiting and retaining the most effective, productive, and empowered employees.

Description

- Prepares and processes the City employee payroll.
- Administers employee benefit programs.
- Prepares reports, analysis and information as needed by Council, management, and departments.
- Serves as Civil Service Director.
- Oversees the City's employee selection process.
- Ensures compliance in all employment law matters.

Accomplishments

- Conducted effective entry level testing for Fire and Police departments.
- Set up and completed new IRS mandated reporting for Affordable Care Act
- Worked collaboratively with ACM to enhance Belton 101 - new hire quarterly orientation.
- Redesigned employee annual review process to include a self-evaluation component.
- Worked with Director of Finance to begin a wellness program for City employees.
- Continued working relationships with UMHB and Workforce Solutions of Central Texas.

Goals

- Work with Department Heads to update and reformat all job descriptions for City employees.
- Review and implement new FLSA issued guidelines on exempt/non-exempt classifications.
- Continue to work with City Safety Committee to complete Safety Manual and submit for approval.
- Implement online-based annual employee Open Enrollment processes.
- Create employee benefit guides for new hires in both booklet and online format.
- Continue to promote City provided EAP (Employee Assistance Program) to employees.
- Review and update Local Civil Service Rules, Chapter 143 TLGC.
- Continue effective partnership with UMHB and Workforce Solutions of Central Texas.
- Finalize revised City Personnel Policy Manual as needed.
- Enhance wellness program to engage employees in healthy living.

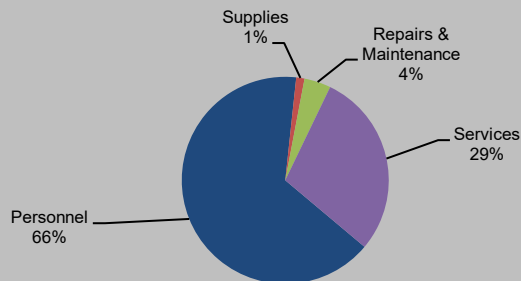
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 89,043	\$ 109,203	\$ 109,203	\$ 115,672
Supplies	\$ 1,855	\$ 1,870	\$ 2,670	\$ 2,280
Repairs & Maintenance	\$ 7,959	\$ 8,349	\$ 8,394	\$ 7,340
Services	\$ 37,093	\$ 41,681	\$ 40,207	\$ 51,074
Transfers	\$ 17,500	\$ -	\$ -	\$ 235
Total	\$ 153,450	\$ 161,103	\$ 160,474	\$ 176,601

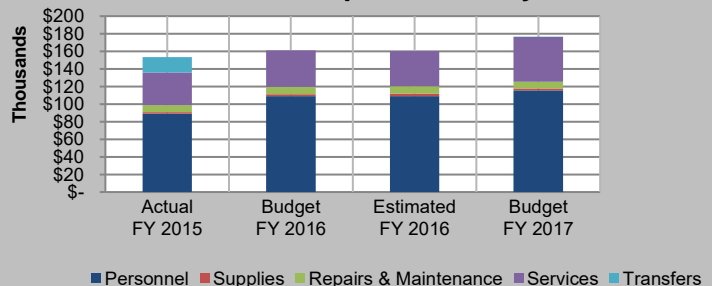
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Payrolls Processed	26	26	26
Employees Receiving Checks	10	9	9
Employees Receiving Direct Deposit	152	161	165
Employees Hired	36	42	39
C/S Tests Administered	2	2	2
C/S Promo. Exams Admin.	2	4	2

Division Expenditures



Division Expense History



Finance - Human Resources

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-032-101	Salaries - Administrative	\$ 13,894	\$ 13,856	\$ 13,856	\$ 70,492
01-4-032-102	Salaries - Professional	\$ 58,417	\$ 73,513	\$ 73,513	\$ 21,596
01-4-032-114	Allowances	\$ 601	\$ 600	\$ 600	\$ 600
01-4-032-121	TMRS	\$ 5,258	\$ 6,217	\$ 6,217	\$ 6,984
01-4-032-122	FICA	\$ 5,324	\$ 6,684	\$ 6,684	\$ 7,045
01-4-032-123	Employee Insurance	\$ 5,411	\$ 7,907	\$ 7,907	\$ 8,524
01-4-032-124	Workers' Comp. Insurance	\$ 128	\$ 205	\$ 205	\$ 192
01-4-032-125	Unemployment Compensation	\$ 9	\$ 221	\$ 221	\$ 239
	Total Personnel	\$ 89,043	\$ 109,203	\$ 109,203	\$ 115,672
01-4-032-201	Office Supplies	\$ 1,210	\$ 1,200	\$ 1,600	\$ 1,200
01-4-032-202	Postage	\$ 158	\$ 170	\$ 170	\$ 180
01-4-032-229	Tools & Other Supplies	\$ 487	\$ 500	\$ 550	\$ 550
01-4-032-250	Small Equipment	\$ -	\$ -	\$ 350	\$ 350
	Total Supplies	\$ 1,855	\$ 1,870	\$ 2,670	\$ 2,280
01-4-032-406	Computer System Maintenance	\$ 7,959	\$ 8,349	\$ 8,394	\$ 7,340
	Total Repairs & Maintenance	\$ 7,959	\$ 8,349	\$ 8,394	\$ 7,340
01-4-032-510	Dues & Publications	\$ 619	\$ 978	\$ 679	\$ 644
01-4-032-513	Travel & Training	\$ 4,592	\$ 4,499	\$ 3,000	\$ 5,458
01-4-032-550	Insurance - General Liability	\$ 113	\$ 62	\$ 71	\$ 84
01-4-032-551	Insurance - Errors & Omissions	\$ 283	\$ 156	\$ 122	\$ 210
01-4-032-561	Legal Services	\$ 540	\$ 1,200	\$ 1,600	\$ 1,200
01-4-032-570	Special Services	\$ 1,655	\$ 1,560	\$ 1,509	\$ 1,560
01-4-032-571	Employee Ads & Testing	\$ 4,566	\$ 3,500	\$ 3,500	\$ 3,500
01-4-032-572	Employee Benefits Consultant	\$ 24,000	\$ 29,000	\$ 29,000	\$ 36,000
01-4-032-573	Open Enrollment	\$ -	\$ -	\$ -	\$ 1,600
01-4-032-581	Communication Services	\$ 725	\$ 726	\$ 726	\$ 818
	Total Services	\$ 37,093	\$ 41,681	\$ 40,207	\$ 51,074
01-4-032-903	Transfer to GF Capital Proj Fund	\$ 17,500	\$ -	\$ -	\$ -
01-4-032-977	Transfer to IT replacement	\$ -	\$ -	\$ -	\$ 235
	Total Transfers	\$ 17,500	\$ -	\$ -	\$ 235
	Total Finance - Human Resources	\$ 153,450	\$ 161,103	\$ 160,474	\$ 176,601
	Total Finance	\$ 471,884	\$ 476,613	\$ 475,830	\$ 498,206

Finance - Human Resources

Account Number	Description	Amount
01-4-032-406	Computer System Maintenance	
	- Invision PY application maintenance - 85%	\$ 4,016
	- Invision HR maintenance - 85%	\$ 2,841
	- Invision SS maintenance - 25%	\$ 102
	- Invision TOP maintenance - 12%	\$ 229
	- Invision PosPay application maintenance - 20%	\$ 152
		\$ 7,340
510	Dues & Publications	
	- TMHRA dues - 2 staff	\$ 165
	- CTHRMA membership	\$ 140
	- IPMA-HR dues	\$ 149
	- SHRM membership	\$ 190
		\$ 644
513	Travel & Training	
	- TMRS annual seminar	\$ 600
	- Employment Law update - 2 staff	\$ 1,000
	- TMHRA annual conference - 2 staff	\$ 2,400
	- CTHRMA annual conference - 2 staff	\$ 210
	- HR Southwest conference	\$ 783
	- TMHRA Nuts & Bolts conference	\$ 380
	- Incode online student center	\$ 85
		\$ 5,458
561	Legal Services	
	- Attorney fees for employment and general HR matters	
		\$ 1,200
570	Special Services	
	- COBRA admin fees	
		\$ 1,560
571	Employee Ads & Testing	
	- Employment advertisements, pre-employment physicals and drug screens	
		\$ 3,500
572	Employee Benefits Consultant	
	- Employee benefits consulting services - 80%	
		\$ 36,000
573	Open Enrollment	
	- Online maintenance	\$ 1,000
	- Print materials	\$ 500
	- Miscellaneous costs	\$ 100
		\$ 1,600
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 235

Mission

- To advise the City Council in all legal matters and to ensure compliance with all City codes and ordinances.
- To process violations of City ordinances resulting from citizen complaints, traffic citations, and misdemeanor arrests.

Description

City Attorney:

- Serves as the legal adviser and attorney for the City.
- Serves as legal counsel during meetings of the City Council and as advisor to the City manager, and City boards and commissions.
- Responsible for preparation of legal documents for the City and for rendering legal opinions to the City Council and staff as required

City Judge:

- Presides over the City's municipal court proceedings.
- Responsible for the final disposition of all charges and tickets filed under City ordinances and laws.
- Conducts quarterly juvenile community service.

Court Clerks:

- Process fines and complaints for court proceeding, payment and other disposition.
- Maintains the court records on the computer database.
- Provides clerical services to the City Judge.

Accomplishments

- Completed 25% of warrant audit and began review of OMNI records.
- Obtained Level I certification for utility billing supervisor.
- Improved method of storage for prior year case files allowing easier access to case files.
- Completed audit of 2015 open citations and 90% completion of 2014 and 2013.

Goals

- Implement electronic court calendar to improve case processing and tracking.
- Complete audit of outstanding warrants.
- Update municipal court webpage on City website.
- Obtain level II certification for utility billing supervisor and level II certification for court administrator.
- Establish audit schedule for auditing court cases and resolve old open cases.
- Train one backup employee for municipal court and have employee obtain level I certification.
- Review and update all forms as needed and translate into Spanish.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 164,853	\$ 163,821	\$ 163,821	\$ 167,375
Supplies	\$ 7,457	\$ 4,608	\$ 4,608	\$ 6,962
Facility Maintenance	\$ 13	\$ 300	\$ 300	\$ 300
Repairs & Maintenance	\$ 3,957	\$ 578	\$ 578	\$ 360
Services	\$ 4,113	\$ 4,469	\$ 5,274	\$ 3,119
Transfers	\$ 21,500	\$ -	\$ -	\$ 704
Total	\$ 201,892	\$ 173,776	\$ 174,581	\$ 178,820

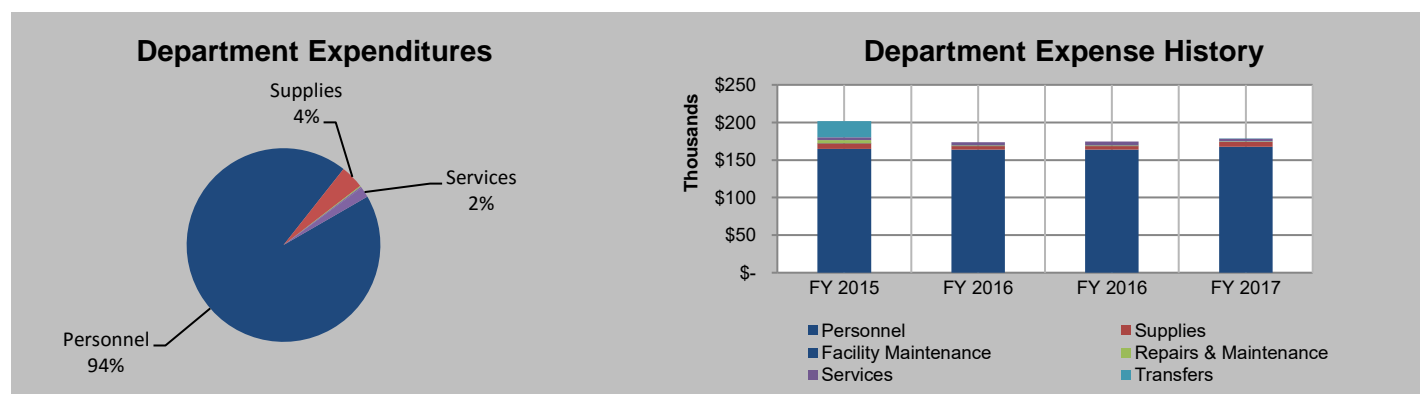
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Court sessions	45	45	45
Warrants Issued	2,000	2,406	2,526
Warrants Outstanding	1,200	3,794	3,000
Warrants Cleared	2,400	2,509	5,500
Warnings Issued	3,000	4,553	4,781
Cases Filed:			
State Law	1,200	1,142	1,199
Traffic	3,100	3,199	3,359
Parking	140	431	453
City Ordinance	100	301	316
Total Cases Filed	4,540	5,073	5,327

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
City Attorney - 1*	Part Time	Part Time	Part Time
City Judge - 1*	Part Time	Part Time	Part Time
Court Administrator	1	0	0
Court Clerk	1	1	1
Total	2	0	1

* Appointed positions.



Legal

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-040-101	Salaries - Administrative	\$ 62,050	\$ 70,150	\$ 70,150	\$ -
01-4-040-102	Salaries - Professional	\$ 5,899	\$ -	\$ -	\$ 70,150
01-4-040-103	Salaries - Supervisory	\$ -	\$ -	\$ -	\$ 3,008
01-4-040-104	Salaries - Operations	\$ 76,423	\$ 71,634	\$ 71,634	\$ 71,003
01-4-040-109	Salaries - Overtime	\$ 904	\$ -	\$ -	\$ -
01-4-040-112	Longevity	\$ 244	\$ 260	\$ 260	\$ 260
01-4-040-113	Health Insurance Allowance	\$ 18	\$ -	\$ -	\$ -
01-4-040-121	TMRS	\$ 5,973	\$ 5,081	\$ 5,081	\$ 5,596
01-4-040-122	FICA	\$ 6,310	\$ 5,500	\$ 5,500	\$ 5,682
01-4-040-123	Employee Insurance	\$ 6,774	\$ 10,167	\$ 10,167	\$ 10,655
01-4-040-124	Workers' Comp. Insurance	\$ 215	\$ 745	\$ 745	\$ 722
01-4-040-125	Unemployment Compensation	\$ 43	\$ 284	\$ 284	\$ 299
	Total Personnel	\$ 164,853	\$ 163,821	\$ 163,821	\$ 167,375
01-4-040-201	Office Supplies	\$ 2,942	\$ 1,974	\$ 1,974	\$ 2,662
01-4-040-202	Postage	\$ 2,643	\$ 1,784	\$ 1,784	\$ 3,250
01-4-040-229	Tools & Other Supplies	\$ 1,872	\$ 850	\$ 850	\$ 200
01-4-040-250	Small Equipment	\$ -	\$ -	\$ -	\$ 850
	Total Supplies	\$ 7,457	\$ 4,608	\$ 4,608	\$ 6,962
01-4-040-301	Building Maintenance	\$ 13	\$ 300	\$ 300	\$ 300
	Total Facility Maintenance	\$ 13	\$ 300	\$ 300	\$ 300
01-4-040-402	Machinery & Equipment Maintenance	\$ 419	\$ 425	\$ 425	\$ 360
01-4-040-406	Computer Maintenance	\$ 3,538	\$ 153	\$ 153	\$ -
	Total Repairs & Maintenance	\$ 3,957	\$ 578	\$ 578	\$ 360
01-4-040-501	Advertising & Public Notices	\$ -	\$ 500	\$ -	\$ -
01-4-040-510	Dues & Publications	\$ 303	\$ 150	\$ 150	\$ 210
01-4-040-513	Travel & Training	\$ 2,221	\$ 2,375	\$ 4,000	\$ 1,750
01-4-040-550	Insurance - General Liability	\$ 113	\$ 62	\$ 48	\$ 56
01-4-040-551	Insurance - Errors & Omissions	\$ 283	\$ 156	\$ 122	\$ 140
01-4-040-552	Insurance - Employee Bond	\$ 95	\$ 105	\$ 110	\$ 120
01-4-040-570	Special Services	\$ 148	\$ 344	\$ 344	\$ 360
01-4-040-581	Communication Services	\$ 951	\$ 777	\$ 500	\$ 483
	Total Services	\$ 4,113	\$ 4,469	\$ 5,274	\$ 3,119
01-4-040-903	Transfer to GF Capital Proj	\$ 7,000	\$ -	\$ -	\$ -
01-4-040-904	Transfer to Capital Equipment Fund	\$ 14,500	\$ -	\$ -	\$ -
01-4-040-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 704
	Total Transfers	\$ 21,500	\$ -	\$ -	\$ 704
	Total Legal	\$ 201,892	\$ 173,776	\$ 174,581	\$ 178,820

Legal

Account Number	Description	Amount
01-4-040-201	Office Supplies	
	- Paper	\$ 300
	- Envelopes - plain and window	\$ 350
	- Toner cartridges	\$ 162
	- Docket folders	\$ 1,600
	- Other	\$ 250
		\$ 2,662
250	Small Equipment	
	- New laptop - 50%	\$ 850
301	Building Maintenance	
	- Carpet cleaning	\$ 150
	- General building maintenance	\$ 150
		\$ 300
402	Machinery & Equipment Maintenance	
	- Copier Maintenance Agreement	\$ 120
	- Metered usage	\$ 240
		\$ 360
510	Dues & Publications	
	- Texas Court Clerk Association dues - 3	\$ 150
	- Green Book update	\$ 25
	- Bench Book	\$ 35
		\$ 210
513	Travel & Training	
	- Judge training	\$ 550
	- Incode regional training - 3 staff	\$ 150
	- Court certification testing - Level I	\$ 50
	- Court certification testing - Level II	\$ 150
	- New clerk boot camp	\$ 250
	- Court Administrator seminars	\$ 600
		\$ 1,750
570	Special Services	
	- Interpreter services	\$ 216
	- Juror fees	\$ 144
		\$ 360
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	\$ 704



Mayor Pro-tem David Leigh, Belton Police Memorial Dedication, 2016

Description

The Police department is comprised of five divisions:

- 1. Administration 2. Operations 3. Support Services
- 4. Animal Control 5. Code Enforcement

The details of these divisions follow.

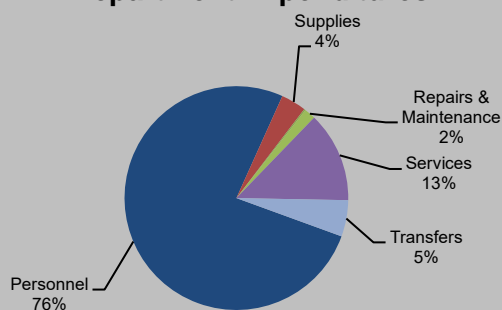
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 2,670,211	\$ 2,908,723	\$ 2,908,723	\$ 2,994,747
Supplies	\$ 121,129	\$ 138,105	\$ 125,142	\$ 142,972
Facility Maintenance	\$ 14,183	\$ 7,650	\$ 8,000	\$ 8,500
Repairs & Maintenance	\$ 65,244	\$ 59,243	\$ 65,333	\$ 63,962
Services	\$ 482,674	\$ 488,101	\$ 478,125	\$ 514,066
Capital Outlay	\$ 33,666	\$ -	\$ -	\$ -
Transfers	\$ 204,882	\$ 5,000	\$ 16,000	\$ 206,573
Total	\$ 3,591,989	\$ 3,606,822	\$ 3,601,323	\$ 3,930,820

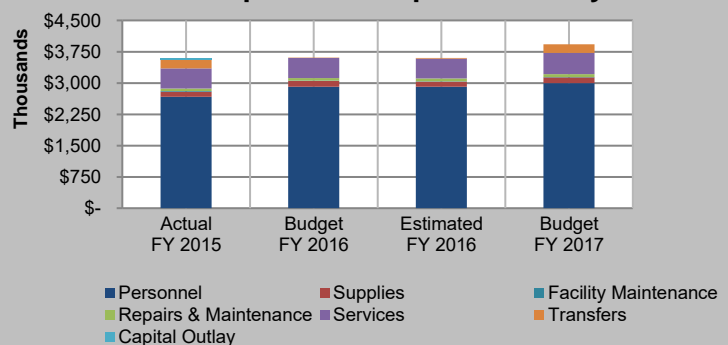
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Chief of Police	1	1	1
Deputy Chief	2	2	2
Sergeant	5	5	5
Lieutenant	2	2	2
Corporal	0	0	0
Investigator	4	4	4
Patrol Officer	14	16	16
School Resource Officer - Sgt	0	1	1
School Resource Officer	3	3	3
Warrant Officer	1	1	1
Crime Scene Technician	0	0	1
CSS Supervisor	1	1	1
Community Service Specialist	6	6	6
CSS - Volunteer Coordinator	0	1	1
Animal Control Officer	1	1	1
Code Enforcement Officer	1	1	1
Administrative Assistant	1	1	1
Reserve Officers - 1	Volunteers	Volunteers	Volunteers
Total	42	46	47

Department Expenditures



Department Expense History



Mission

The Belton Police Department is dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community.

Description

- Coordinates law enforcement activities with other law enforcement agencies.
- Develops and implements departmental training programs.
- Initiates and supervises internal investigations when needed.
- Supervises all aspects of the Belton Police Department.
- Oversees all major criminal investigations undertaken by the Police Department.
- Serves as liaison to Bell County Communications 911 Center.
- Develop goals and policies for the Belton Police Department.
- Participates as a member of the board of directors of the Bell County Crime Unit-Task Force.
- Implements goals and objectives of both the City and BPD Strategic Plans and participates in plan updates.

Accomplishments

- Reduced Part I crimes by 15% and overall crime rate by 10%.
- Maintained recognition status from the Texas Police Chiefs Best Practices Recognition Program.
- Obtained grants for bulletproof vests and the regional firearms training center.
- Completed construction on police building expansion and phase one and two of the Central Texas Regional Law Enforcement Training Center (range).
- Remained *Prevention Focused*.
- Expanded community participation and partnerships through the Citizen's Police Academy, National Night Out, CHIPS, Explorers, Youth Police Academy, Coffee with a Cop, and RUOK? programs.
- Began the remodel process for the original police building to create one unified Public Safety Center.
- Trained all staff in Procedural Justice.

Goals

- Complete the remodel of original police building.
- Complete phase three of regional firearms training center.
- Implement a Body Worn Camera program.
- Maintain Recognition (accreditation).
- Complete the update of the BPD Strategic Plan.
- Seek grant opportunities to enhance delivery of police services.

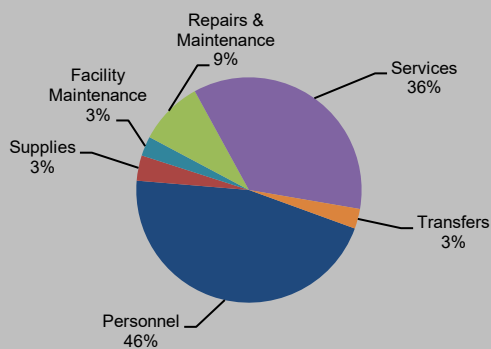
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 137,310	\$ 137,584	\$ 137,584	\$ 138,386
Supplies	\$ 7,296	\$ 9,312	\$ 11,187	\$ 11,000
Facility Maintenance	\$ 14,183	\$ 7,650	\$ 8,000	\$ 8,500
Repairs & Maintenance	\$ 22,475	\$ 23,440	\$ 23,440	\$ 27,962
Services	\$ 92,221	\$ 111,644	\$ 108,423	\$ 107,883
Transfers	\$ 6,000	\$ -	\$ -	\$ 8,627
Total	\$ 279,485	\$ 289,630	\$ 288,634	\$ 302,358

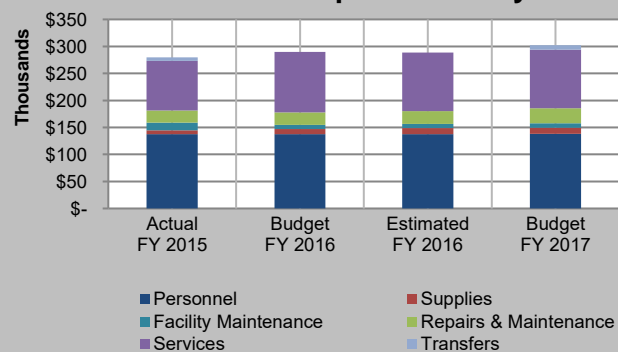
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
In Service Training Hours	2,000	2,400	1,800
Prof. Standards Investigations	6	6	5
Use of Force Incidents	44	97	65
Community Outreach	65	40	50

Division Expenditures



Division Expense History



Police - Administration

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-051-101	Salaries - Administrative	\$ 69,272	\$ 69,120	\$ 69,120	\$ 67,347
01-4-051-104	Salaries - Operations	\$ 35,406	\$ 35,732	\$ 35,732	\$ 37,425
01-4-051-112	Longevity	\$ 131	\$ 130	\$ 130	\$ 130
01-4-051-114	Allowances	\$ 6,640	\$ 6,600	\$ 6,600	\$ 6,600
01-4-051-121	TMRS	\$ 7,989	\$ 7,420	\$ 7,420	\$ 7,904
01-4-051-122	FICA	\$ 8,401	\$ 8,031	\$ 8,031	\$ 8,025
01-4-051-123	Employee Insurance	\$ 8,323	\$ 9,037	\$ 9,037	\$ 9,437
01-4-051-124	Workers' Comp. Insurance	\$ 1,133	\$ 1,262	\$ 1,262	\$ 1,253
01-4-051-125	Unemployment Compensation	\$ 14	\$ 252	\$ 252	\$ 265
	Total Personnel	\$ 137,310	\$ 137,584	\$ 137,584	\$ 138,386
01-4-051-201	Office Supplies	\$ 585	\$ 800	\$ 900	\$ 800
01-4-051-202	Postage	\$ 1,586	\$ 1,552	\$ 1,552	\$ 1,610
01-4-051-205	Educational Supplies	\$ 1,942	\$ 2,000	\$ 2,000	\$ 2,650
01-4-051-220	Clothing Supplies	\$ 233	\$ 200	\$ 200	\$ 200
01-4-051-222	Fuel	\$ 55	\$ 60	\$ 35	\$ 40
01-4-051-227	Janitorial Supplies	\$ 2,233	\$ 3,000	\$ 3,500	\$ 4,000
01-4-051-229	Tools & Other Supplies	\$ 624	\$ 1,700	\$ 3,000	\$ 1,700
01-4-051-250	Small Equipment	\$ 38	\$ -	\$ -	\$ -
	Total Supplies	\$ 7,296	\$ 9,312	\$ 11,187	\$ 11,000
01-4-051-301	Building Maintenance	\$ 11,516	\$ 4,650	\$ 5,000	\$ 5,500
01-4-051-302	Heat & A/C Maintenance	\$ 2,668	\$ 3,000	\$ 3,000	\$ 3,000
	Total Facility Maintenance	\$ 14,183	\$ 7,650	\$ 8,000	\$ 8,500
01-4-051-402	Equipment Maintenance	\$ -	\$ 250	\$ 250	\$ 1,120
01-4-051-403	Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -
01-4-051-406	Computer System Maintenance	\$ 22,475	\$ 23,190	\$ 23,190	\$ 26,842
	Total Repairs & Maintenance	\$ 22,475	\$ 23,440	\$ 23,440	\$ 27,962
01-4-051-501	Advertising & Public Notices	\$ 2,779	\$ 500	\$ 500	\$ 450
01-4-051-510	Dues & Publications	\$ 3,265	\$ 3,340	\$ 3,583	\$ 3,278
01-4-051-513	Travel & Training	\$ 5,017	\$ 6,156	\$ 6,156	\$ 7,315
01-4-051-521	Equipment Lease	\$ 4,836	\$ 8,000	\$ 8,000	\$ 7,158
01-4-051-553	Insurance - Law Enforcement Liab.	\$ 1,190	\$ 1,309	\$ 1,200	\$ 1,482
01-4-051-556	Insurance - Real Property	\$ 2,771	\$ 3,045	\$ 6,588	\$ 7,206
01-4-051-561	Legal Services	\$ 175	\$ -	\$ -	\$ -
01-4-051-570	Special Services	\$ 49,399	\$ 56,800	\$ 48,780	\$ 45,000
01-4-051-571	Employee Testing	\$ 330	\$ 480	\$ 480	\$ 480
01-4-051-581	Communication Services	\$ 3,016	\$ 2,469	\$ 2,469	\$ 2,434
01-4-051-582	Gas Service	\$ 518	\$ 540	\$ 550	\$ 550
01-4-051-583	Electric Service	\$ 18,926	\$ 29,005	\$ 30,117	\$ 32,530
	Total Services	\$ 92,221	\$ 111,644	\$ 108,423	\$ 107,883
01-4-051-801	Buildings	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
01-4-051-904	Transfer to Capital Equipment Fund	\$ 6,000	\$ -	\$ -	\$ -
01-4-051-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 1,173
01-4-051-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 7,454
	Total Transfers	\$ 6,000	\$ -	\$ -	\$ 8,627
	Total Police - Administration	\$ 279,485	\$ 289,630	\$ 288,634	\$ 302,358

Police - Administration

Account Number	Description	Amount
01-4-051-205	Educational Supplies	
	- Citizen Police Academy supplies	\$ 500
	- CHIPS volunteer supplies & uniforms	\$ 800
	- Youth Police Academy supplies	\$ 200
	- Explorer uniforms and competition	\$ 800
	- Volunteer appreciation picnic	\$ 350
		\$ 2,650
229	Tools & Other Supplies	
	- Awards & recognition	\$ 600
	- Training center & range supplies	\$ 600
	- Other supplies	\$ 500
		\$ 1,700
301	Building Maintenance	
	- Floor service	\$ 1,200
	- Fire extinguishers	\$ 500
	- Pest control	\$ 800
	- General building maintenance	\$ 3,000
		\$ 5,500
402	Equipment Maintenance	
	- Golf Cart and Barrel Train maintenance	\$ 250
	- Generator maintenance	\$ 870
		\$ 1,120
406	Computer System Maintenance	
	- Back up appliance	\$ 1,559
	- CAPERS Law enforcement software support - 80%	\$ 24,883
	- Computer repairs & supplies	\$ 400
		\$ 26,842
501	Advertising & Public Notices	
	- Community outreach	\$ 200
	- Other public notices	\$ 250
		\$ 450
510	Dues & Publications	
	- Texas Police Chiefs Association dues	\$ 360
	- Central Texas Chiefs Association dues	\$ 25
	- International Association of Chiefs of Police dues	\$ 150
	- Texas City Management Association dues	\$ 360
	- Newspaper subscription	\$ 23
	- Local community organization dues	\$ 480
	- TCLEDDS annual fee	\$ 680
	- Texas Recognition Program annual fee	\$ 1,200
		\$ 3,278
513	Travel & Training	
	- Online student center	\$ 85
	- Texas Chiefs of Police quarterly meetings	\$ 500
	- International Association of Chiefs of Police conference	\$ 1,800
	- Texas Police Chiefs conference	\$ 1,200
	- Admin Assistant mileage	\$ 145
	- Certified Public Manager program	\$ 2,085
	- Texas Citizens Police Academy Alumni training	\$ 1,000
	- Hosted meetings and trainings	\$ 500
		\$ 7,315
521	Equipment Lease	
	- Copier annual lease- 7830P	\$ 1,482
	- Additional copies - 7830P	\$ 750
	- Copier annual lease - 7845PT	\$ 3,426
	- Additional copies - 7845PT	\$ 1,500
		\$ 7,158
570	Special Services	
	- Bell County Jail fees for City arrests	
		\$ 45,000
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 1,173
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 7,454

Mission

To provide patrol, school resource officers, and crime prevention services to the Community.

Description

- Responds to calls from the public requesting police emergency services.
- Conducts preliminary and follow-up investigations of criminal incidents.
- Responds to traffic-related incidents and accidents.
- Issues citations and warnings for traffic offenses. Responds to parking violations and serves warrants and summonses.
- Files complaints and performs duties related to the processing of misdemeanor and felony criminal offenses.
- Maintains crime scenes in an effort to collect and preserve evidence.
- Works in conjunction with the Bell County Organized Crime Unit in an effort to prevent and intervene in illegal drug activities.
- Conducts random patrols to establish police presence and deter crime.
- Foster a positive learning environment on school campuses by deterring crime, investigating criminal activity, and building rapport with students through the School Resource Officer (SRO) program.
- Build partnerships with the community through innovative community policing programs in order to prevent crime and the fear of crime.

Accomplishments

- Reduced the overall crime rate by 10% and Part I crimes by 15%.
- Practiced *Prevention Focused* model of Community Policing.
- Expanded the Law Enforcement Explorer Program.
- Hosted annual National Night Out with 23 neighborhood block parties.
- Focused on traffic safety to reduce collisions.
- Worked with the Finance Department on a vehicle and equipment replacement plan.

Goals

- Continue to reduce crime and the fear of crime by remaining *Prevention Focused*.
- Host the second annual Central Texas Law Enforcement Explorer competition.
- Grow the BPD E-Watch program as a crime prevention tool.
- Practice procedural justice principles and display excellence in customer service.

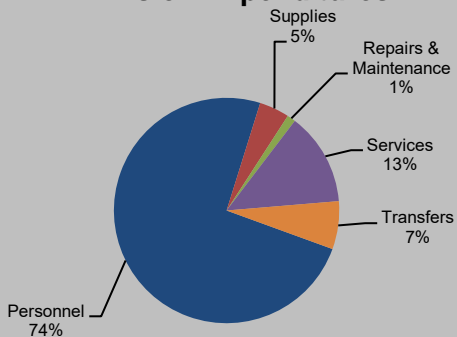
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 1,640,575	\$ 1,789,695	\$ 1,789,695	\$ 1,812,059
Supplies	\$ 93,043	\$ 106,463	\$ 93,602	\$ 105,382
Repairs & Maintenance	\$ 32,752	\$ 29,735	\$ 36,325	\$ 29,800
Services	\$ 312,798	\$ 296,799	\$ 291,349	\$ 324,772
Capital Outlay	\$ 33,666	\$ -	\$ -	\$ -
Transfers	\$ 150,895	\$ 5,000	\$ 16,000	\$ 167,942
Total	\$ 2,263,730	\$ 2,227,692	\$ 2,226,971	\$ 2,439,955

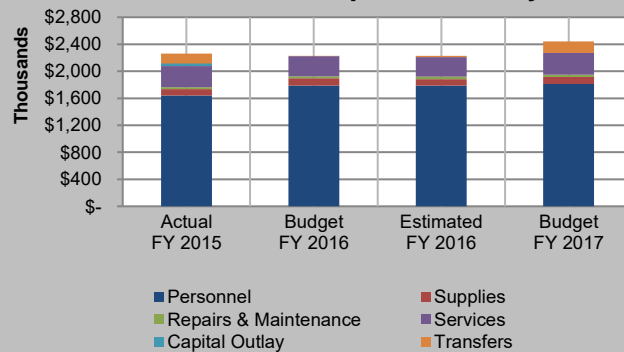
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Calls for Service	39,322	38,642	39,400
Escorts	191	150	160
Citations Issued	3,105	3,410	3,500
Arrests	1,803	1,690	1,720
Alarms Responded To	1,332	1,300	1,250
Disturbance Calls	806	685	720
Accidents	675	747	760
House Watches	87	88	90
Offense Reports	3,950	4,194	4,050

Division Expenditures



Division Expense History



Police - Operations

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-052-101	Salaries - Administrative	\$ 28,812	\$ 28,750	\$ 28,750	\$ 30,051
01-4-052-103	Salaries - Supervisory	\$ 482,036	\$ 489,755	\$ 489,755	\$ 480,865
01-4-052-104	Salaries - Operations	\$ 748,195	\$ 802,377	\$ 802,377	\$ 805,158
01-4-052-107	Salaries - Overtime	\$ 29,898	\$ 64,607	\$ 64,607	\$ 64,301
01-4-052-109	Salaries - Other	\$ -	\$ 2,500	\$ 2,500	\$ 5,200
01-4-052-112	Longevity	\$ 6,259	\$ 6,981	\$ 6,981	\$ 6,981
01-4-052-113	Health Insurance Allowance	\$ 11,883	\$ -	\$ -	\$ -
01-4-052-114	Allowances	\$ 3,666	\$ 3,780	\$ 3,780	\$ 3,780
01-4-052-121	TMRS	\$ 94,060	\$ 98,680	\$ 98,680	\$ 104,822
01-4-052-122	FICA	\$ 98,631	\$ 106,524	\$ 106,524	\$ 106,530
01-4-052-123	Employee Insurance	\$ 111,203	\$ 154,013	\$ 154,013	\$ 166,009
01-4-052-124	Workers' Comp. Insurance	\$ 25,481	\$ 27,436	\$ 27,436	\$ 26,403
01-4-052-125	Unemployment Compensation	\$ 452	\$ 4,292	\$ 4,292	\$ 4,759
01-4-052-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 7,200
	Total Personnel	\$ 1,640,575	\$ 1,789,695	\$ 1,789,695	\$ 1,812,059
01-4-052-201	Office Supplies	\$ 1,816	\$ 1,600	\$ 1,600	\$ 1,620
01-4-052-205	Educational Supplies	\$ 2,025	\$ 3,100	\$ 3,100	\$ 3,500
01-4-052-220	Clothing Supplies	\$ 11,999	\$ 13,580	\$ 13,580	\$ 11,580
01-4-052-222	Fuel	\$ 65,467	\$ 70,000	\$ 55,302	\$ 65,220
01-4-052-229	Tools & Other Supplies	\$ 10,267	\$ 8,163	\$ 10,200	\$ 7,428
01-4-052-230	K-9 Supplies	\$ 1,449	\$ 1,700	\$ 1,500	\$ 1,400
01-4-052-250	Small Equipment	\$ 20	\$ 8,320	\$ 8,320	\$ 14,634
	Total Supplies	\$ 93,043	\$ 106,463	\$ 93,602	\$ 105,382
01-4-052-402	Equipment & Machinery Maint.	\$ 637	\$ 350	\$ 425	\$ -
01-4-052-403	Vehicle Maintenance	\$ 28,869	\$ 22,000	\$ 29,500	\$ 23,000
01-4-052-406	Computer System Maintenance	\$ 1,303	\$ 5,385	\$ 5,000	\$ 4,800
01-4-052-407	Radio Maintenance	\$ 1,943	\$ 2,000	\$ 1,400	\$ 2,000
	Total Repairs & Maintenance	\$ 32,752	\$ 29,735	\$ 36,325	\$ 29,800
01-4-052-510	Dues & Publications	\$ 465	\$ 600	\$ 625	\$ 365
01-4-052-513	Travel & Training	\$ 11,344	\$ 12,129	\$ 10,800	\$ 12,127
01-4-052-553	Insurance - Law Enforcement Liab.	\$ 10,710	\$ 11,781	\$ 10,795	\$ 13,339
01-4-052-554	Insurance - Automobile	\$ 6,322	\$ 6,911	\$ 6,462	\$ 7,148
01-4-052-555	Insurance - Mobile Equipment	\$ 155	\$ 165	\$ 164	\$ 180
01-4-052-557	Insurance - Animal Mortality	\$ 947	\$ 947	\$ -	\$ 1,000
01-4-052-570	Special Services	\$ 165	\$ 330	\$ 330	\$ 300
01-4-052-571	Bell County Communications	\$ 270,000	\$ 249,803	\$ 249,803	\$ 278,090
01-4-052-572	Cadet Training Expenses	\$ 866	\$ 400	\$ 970	\$ 1,000
01-4-052-573	State LEOSE Training	\$ 2,622	\$ 2,400	\$ 2,400	\$ 2,400
01-4-052-581	Communication Services	\$ 9,204	\$ 11,333	\$ 9,000	\$ 8,823
	Total Services	\$ 312,798	\$ 296,799	\$ 291,349	\$ 324,772
01-4-052-803	Vehicles	\$ 33,666	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 33,666	\$ -	\$ -	\$ -
01-4-052-903	Transfer to GF Capital Project Fund	\$ -	\$ -	\$ 11,000	\$ -
01-4-052-904	Transfer to GF Capital Equipment	\$ -	\$ 5,000	\$ 5,000	\$ -
01-4-052-975	Transfer to PD Vehicle Replacement	\$ 150,895	\$ -	\$ -	\$ 153,282
01-4-052-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 14,660
	Total Transfers	\$ 150,895	\$ 5,000	\$ 16,000	\$ 167,942
	Total Police - Operations	\$ 2,263,730	\$ 2,227,692	\$ 2,226,971	\$ 2,439,955

Police - Operations

Account Number	Description	Amount
01-4-052-150	New Personnel Requests - Assignment/Certification Pay	\$ 7,200
201	Office Supplies - Paper \$ 500 - Business cards \$ 320 - Printer cartridges \$ 300 - Other \$ 500	\$ 1,620
205	Educational Supplies - National Night Out \$ 2,000 - E Watch program signs \$ 1,500	\$ 3,500
220	Clothing Supplies - Uniform inventory \$ 3,200 - Uniform and duty gear maintenance \$ 2,500 - Bullet Proof vests \$ 5,880	\$ 11,580
229	Tools & Other Supplies - Pepper spray - 10 \$ 130 - Ammunition \$ 3,000 - Stop sticks \$ 900 - Cones \$ 600 - Batteries, audio, & video tapes \$ 750 - Blood kits \$ 120 - Drug test kits \$ 400 - Taser cartridges & batteries \$ 1,428 - Weapon cleaning supplies \$ 100	\$ 7,428
230	K-9 Supplies - Vet services \$ 600 - Other supplies \$ 800	\$ 1,400
250	Small Equipment - Tasers \$ 2,134 - Portable radio \$ 4,700 - Body cameras - 5 \$ 5,000 - Defibrillators (AED) for vehicles \$ 2,800	\$ 14,634
406	Computer System Maintenance - Watch guard maintenance \$ 3,800 - General repairs & maintenance \$ 1,000	\$ 4,800
510	Dues & Publications - TPCA Membership - 2 \$ 100 - Local community organization dues \$ 265	\$ 365
513	Travel & Training - Online student center \$ 127 - Patrol officer training \$ 7,000 - School Resource Officer training \$ 3,000 - Police One online training \$ 2,000	\$ 12,127
570	Special Services - Wrecker fees/seizures	\$ 300
571	Bell County Communications - Police's share of county-wide radio & dispatch system - 93%	\$ 278,090
975	Transfer to PD Vehicle Replacement - Annual contribution for scheduled replacement of vehicles	\$ 153,282
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of computers \$ 5,160 - Annual contribution for scheduled replacement of MDTs \$ 9,500	\$ 14,660

Mission

To investigate all criminal cases reported to the Police Department, answer non-emergency calls for service, coordinate training for all staff, and serve as the custodian of police records and evidence.

Description

- Completes and maintains all file records regarding each case submitted for investigation.
- Presents cases before the grand jury.
- Acts with the County and District Attorneys in the prosecution of criminal cases.
- Follows up on information received in regard to criminal activities.
- Coordinates with other agencies regarding information on similar cases and suspects.
- Works with the Department of Human Services to investigate all child abuse cases.
- Manage and control all found, recovered, and seized property in order to maintain the integrity of evidence for criminal prosecution.
- Provides assistance to victims of crime.
- Serves as custodian of police records.
- Answers all non-emergency calls for service and handles walk-in customer service.
- Coordinates training for all police department staff and maintains training records in compliance with TCOLE rules.
- Maintains accreditation records and ensures the department remains in compliance with Texas Recognition standards.
- Coordinates the Citizen's Police Academy, CHIPS volunteers and RUOK senior outreach programs.

Accomplishments

- Coordinated the 7th annual Citizen's Police Academy program.
- Maintained Recognition by the Texas Best Practices Recognition Program.
- Grew the CHIPS volunteer program to over 90 volunteers performing over 4,000 hours of service.
- Expanded the RUOK? Program to over 130 participants.

Goals

- Remain *Prevention Focused* through proactive investigation strategies.
- Increase clearance rate on follow-up criminal investigations.
- Maintain Recognition (accreditation) status.
- Fully cross-train all support staff members.
- Provide outstanding customer service to those seeking assistance from department.

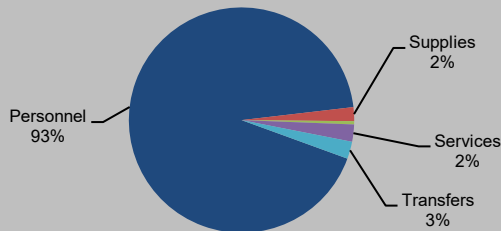
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 784,697	\$ 871,643	\$ 871,643	\$ 930,545
Supplies	\$ 14,545	\$ 15,325	\$ 15,214	\$ 20,055
Repairs & Maintenance	\$ 8,461	\$ 4,244	\$ 3,744	\$ 4,700
Services	\$ 17,940	\$ 23,264	\$ 22,107	\$ 24,778
Transfers	\$ 43,327	\$ -	\$ -	\$ 24,825
Total	\$ 868,969	\$ 914,476	\$ 912,708	\$ 1,004,903

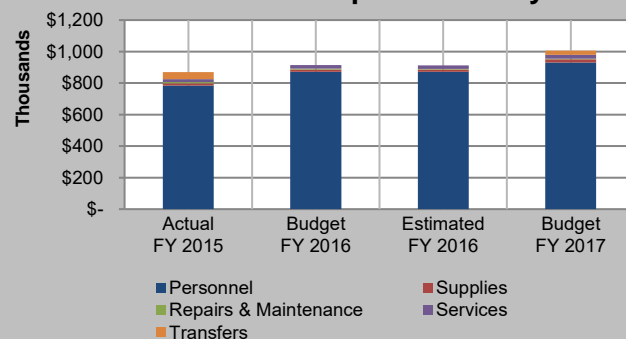
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Sexual Assault	33	17	15
Attempted Murder/Murder	1	2	0
Robbery	9	8	7
Assault	357	372	350
Auto Theft	27	34	29
Burglaries	184	74	90
Theft Over \$1500	794	359	450
Forgery	124	51	50
Injury to Child/Neglect	11	20	18
Kidnapping	1	0	0
Criminal Mischief	314	165	180
Juvenile Detention	43	17	25
Narcotics	121	184	165
Cases Assigned	888	792	820
Cases Cleared	406	424	450

Division Expenditures



Division Expense History



Police - Support Services

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-053-101	Salaries- Administrative	\$ 28,812	\$ 28,750	\$ 28,750	\$ 30,051
01-4-053-103	Salaries - Supervisory	\$ 138,099	\$ 140,519	\$ 140,519	\$ 141,898
01-4-053-104	Salaries - Operations	\$ 425,090	\$ 461,611	\$ 461,611	\$ 478,919
01-4-053-105	Salaries - Office & Clerical	\$ 14,416	\$ 18,720	\$ 18,720	\$ 17,680
01-4-053-107	Salaries - Overtime	\$ 11,620	\$ 28,328	\$ 28,328	\$ 29,483
01-4-053-112	Longevity	\$ 2,900	\$ 3,653	\$ 3,653	\$ 3,653
01-4-053-113	Health Insurance Allowance	\$ 3,495	\$ -	\$ -	\$ -
01-4-053-114	Allowances	\$ 2,669	\$ 3,360	\$ 3,360	\$ 3,360
01-4-053-121	TMRS	\$ 45,115	\$ 47,085	\$ 47,085	\$ 51,793
01-4-053-122	FICA	\$ 47,618	\$ 50,709	\$ 50,709	\$ 52,326
01-4-053-123	Employee Insurance	\$ 61,241	\$ 77,662	\$ 77,662	\$ 83,715
01-4-053-124	Workers' Comp. Insurance	\$ 3,221	\$ 9,080	\$ 9,080	\$ 8,917
01-4-053-125	Unemployment Compensation	\$ 401	\$ 2,166	\$ 2,166	\$ 2,351
01-4-053-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 26,399
	Total Personnel	\$ 784,697	\$ 871,643	\$ 871,643	\$ 930,545
01-4-053-201	Office Supplies	\$ 1,850	\$ 1,845	\$ 1,845	\$ 1,545
01-4-053-220	Clothing Supplies	\$ 2,323	\$ 2,530	\$ 2,530	\$ 5,900
01-4-053-222	Fuel	\$ 6,578	\$ 7,200	\$ 6,339	\$ 7,480
01-4-053-229	Tools & Other Supplies	\$ 2,391	\$ 1,750	\$ 1,500	\$ 2,130
01-4-053-250	Small Equipment	\$ 1,402	\$ 2,000	\$ 3,000	\$ 3,000
	Total Supplies	\$ 14,545	\$ 15,325	\$ 15,214	\$ 20,055
01-4-053-403	Vehicle Maintenance	\$ 5,240	\$ 3,000	\$ 2,500	\$ 2,500
01-4-053-406	Computer System Maintenance	\$ 3,221	\$ 844	\$ 844	\$ 1,500
01-4-053-407	Radio Maintenance	\$ -	\$ 400	\$ 400	\$ 700
	Total Repairs & Maintenance	\$ 8,461	\$ 4,244	\$ 3,744	\$ 4,700
01-4-053-510	Dues & Publications	\$ 1,910	\$ 1,952	\$ 1,952	\$ 2,281
01-4-053-513	Travel & Training	\$ 4,002	\$ 9,645	\$ 9,000	\$ 10,239
01-4-053-553	Insurance - Law Enforcement Liab.	\$ 2,826	\$ 3,109	\$ 2,849	\$ 3,520
01-4-053-554	Insurance - Automobile	\$ 2,448	\$ 2,699	\$ 2,447	\$ 2,700
01-4-053-581	Communication Services	\$ 6,754	\$ 5,859	\$ 5,859	\$ 6,038
	Total Services	\$ 17,940	\$ 23,264	\$ 22,107	\$ 24,778
01-4-053-904	Transfer to Capital Equipment	\$ 21,000	\$ -	\$ -	\$ -
01-4-053-975	Transfer to PD Vehicle Replacement	\$ 22,327	\$ -	\$ -	\$ 22,480
01-4-053-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 2,345
	Total Transfers	\$ 43,327	\$ -	\$ -	\$ 24,825
	Total Police - Support Services	\$ 868,969	\$ 914,476	\$ 912,708	\$ 1,004,903

Police - Support Services

Account Number	Description	Amount
01-4-053-150	New Personnel Requests - Crime Scene Technician (mid-year hire)	\$ 26,399
201	Office Supplies - Printer cartridges \$ 300 - Paper \$ 300 - Case file folders \$ 400 - Envelopes and labels \$ 145 - Pocket file folders \$ 50 - CDs and DVDs \$ 200 - Business cards \$ 150	\$ 1,545
220	Clothing Supplies - Officer uniform inventory \$ 600 - CSS uniform inventory \$ 560 - Bullet Proof vests \$ 1,500 - CID Call out shirts - 6 \$ 240 - Entry vest & helmet for Liaison with Bell County \$ 3,000	\$ 5,900
229	Tools & Other Supplies - Fingerprint supplies \$ 300 - Evidence supplies \$ 1,000 - Drug test kits \$ 80 - Rubber gloves \$ 50 - Hazardous waste container \$ 100 - High powered binoculars - 2 \$ 400 - Batteries \$ 100 - Sex offender camera \$ 100	\$ 2,130
250	Small Equipment - RUOK senior citizens outreach	\$ 3,000
406	Computer System Maintenance - FileOnQ evidence software	\$ 1,500
510	Dues & Publications - Notary renewals - 3 \$ 240 - Local community organization dues \$ 941 - Leads-on-Line subscription \$ 1,100	\$ 2,281
513	Travel & Training - Online student center \$ 339 - Warrant Officer training \$ 500 - Detective training \$ 5,000 - Police One online training \$ 2,000 - CSS and Records Clerk training \$ 1,400 - Deputy Chief training \$ 1,000	\$ 10,239
975	Transfer to PD Vehicle Replacement - Annual contribution for scheduled replacement of vehicles	\$ 22,480
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 2,345

Mission

To control the animal population of the City in a caring and compassionate manner through enforcement and community education.

Description

- Provides pickup and transport of stray animals within the City limits.
- Provides disposal of dead animals within the City limits.
- Follows through on all animal bite reports and ensures that animal owners follow State quarantine laws.
- Completes and maintains information for reporting to City management and State agencies.
- Provides information for prosecution of cases involving criminality.
- Cross trained to assist with Code Enforcement and Police Communications.

Accomplishments

- Adjusted hours to provide Animal Control services on one Saturday a month.
- Trained new Animal Control Officer.
- Cross trained Code Enforcement Officer in Animal Control.
- Promoted pet adoption in partnership with the Bell County Animal Shelter.
- Worked with Sector Police Officers to address animal concerns in specific geographic areas of the City.

Goals

- Continue to promote pet adoption.
- Maintain control of the stray animal population.
- Continue to work with Sector Police Officers to address animal concerns in specific geographic areas of the City.
- Obtain Code Enforcement Officer certification in order to provide full support to Code Enforcement Officer.

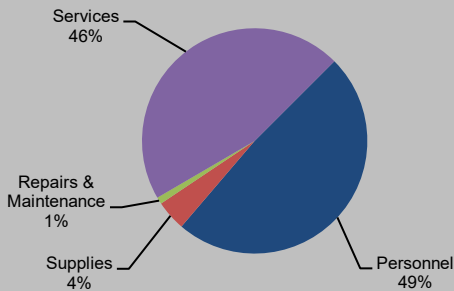
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 41,829	\$ 42,716	\$ 42,716	\$ 44,696
Supplies	\$ 4,070	\$ 4,805	\$ 3,058	\$ 3,995
Repairs & Maintenance	\$ 1,502	\$ 1,162	\$ 1,162	\$ 900
Services	\$ 40,931	\$ 41,625	\$ 41,572	\$ 42,077
Transfers	\$ 2,323	\$ -	\$ -	\$ 2,416
Total	\$ 90,655	\$ 90,308	\$ 88,508	\$ 94,084

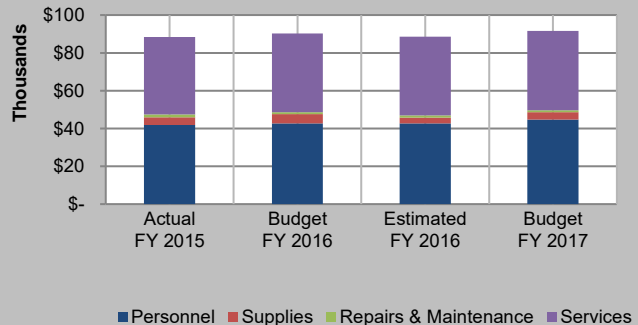
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Calls Received	1,699	1,296	1,450
Animals Picked Up-Dogs	278	577	440
Animals Picked Up-Cats	234	363	285
Dead Animals Picked Up	164	246	200
Citations Issued	56	32	25
Traps Lent Out	50	76	60

Division Expenditures



Division Expense History



Police - Animal Control

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-054-104	Salaries - Operations	\$ 31,095	\$ 31,200	\$ 31,200	\$ 32,240
01-4-054-114	Allowances	\$ 422	\$ 420	\$ 420	\$ 420
01-4-054-121	TMRS	\$ 2,256	\$ 2,235	\$ 2,235	\$ 2,461
01-4-054-122	FICA	\$ 2,359	\$ 2,387	\$ 2,387	\$ 2,466
01-4-054-123	Employee Insurance	\$ 4,931	\$ 5,648	\$ 5,648	\$ 6,088
01-4-054-124	Workers' Comp. Insurance	\$ 595	\$ 668	\$ 668	\$ 850
01-4-054-125	Unemployment Compensation	\$ 172	\$ 158	\$ 158	\$ 171
	Total Personnel	\$ 41,829	\$ 42,716	\$ 42,716	\$ 44,696
01-4-054-201	Office Supplies	\$ 208	\$ 340	\$ 250	\$ 340
01-4-054-220	Clothing Supplies	\$ 164	\$ 160	\$ 160	\$ 160
01-4-054-221	Chemical Supplies	\$ -	\$ 325	\$ 150	\$ 375
01-4-054-222	Fuel	\$ 3,477	\$ 3,800	\$ 2,318	\$ 2,740
01-4-054-229	Tools & Other Supplies	\$ 221	\$ 180	\$ 180	\$ 380
	Total Supplies	\$ 4,070	\$ 4,805	\$ 3,058	\$ 3,995
01-4-054-403	Vehicle Maintenance	\$ 1,462	\$ 1,000	\$ 1,000	\$ 800
01-4-054-406	Computer System Maintenance	\$ 40	\$ 62	\$ 62	\$ -
01-4-054-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 1,502	\$ 1,162	\$ 1,162	\$ 900
01-4-054-513	Travel & Training	\$ 260	\$ 500	\$ 500	\$ 800
01-4-054-550	Insurance - General Liability	\$ 56	\$ 62	\$ 48	\$ 56
01-4-054-551	Insurance - Errors & Omissions	\$ 141	\$ 156	\$ 122	\$ 140
01-4-054-553	Insurance - Law Enforcement Liab.	\$ 149	\$ 164	\$ 150	\$ 186
01-4-054-554	Insurance - Automobile	\$ 220	\$ 243	\$ 245	\$ 275
01-4-054-570	Special Services	\$ 40,105	\$ 40,500	\$ 40,507	\$ 40,620
	Total Services	\$ 40,931	\$ 41,625	\$ 41,572	\$ 42,077
01-4-054-975	Transfer to PD Vehicle Replacement	\$ 2,323	\$ -	\$ -	\$ 2,181
01-4-054-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
	Total Transfers	\$ 2,323	\$ -	\$ -	\$ 2,416
	Total Police - Animal Control	\$ 90,655	\$ 90,308	\$ 88,508	\$ 94,084

Police - Animal Control

Account Number	Description	Amount
01-4-054-201	Office Supplies	
	- Animal control cards	\$ 250
	- Paper	\$ 40
	- Other supplies	\$ 50
		\$ 340
220	Clothing Supplies	
	- Uniform inventory	
		\$ 160
221	Chemical Supplies	
	- Animal tranquilizer	\$ 150
	- Drugs for darts	\$ 200
	- Miscellaneous chemical supplies	\$ 25
		\$ 375
229	Tools & Other Supplies	
	- Snake hook and tongs	\$ 95
	- Mesh throw net	\$ 85
	- Cat nets	\$ 150
	- Trash bags	\$ 30
	- Rubber gloves	\$ 20
		\$ 380
513	Travel & Training	
	- Advanced animal control school	\$ 500
	- Bite stick and pepper spray	\$ 300
		\$ 800
570	Special Services	
	- Bell County Animal Shelter	\$ 40,000
	- Vet services	\$ 620
		\$ 40,620
975	Transfer to PD Vehicle Replacement	
	- Annual contribution for scheduled replacement of vehicle	
		\$ 2,181
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 235

Mission

To enforce City ordinances in order to ensure safe residential and commercial structures, and create a healthy, safe environment for citizens.

Description

- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Provides abatement of junked vehicles within the jurisdiction of the City.
- Gathers evidence and prepares cases for prosecution purposes in junked vehicle, and other City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Cross trained to assist with Animal Control

Accomplishments

- Assisted with Animal Control functions.
- Assisted in training new Animal Control Officer.
- Worked with police officers in their assigned sectors to address aesthetic issues.
- Partnered with the Planning Department on sign ordinance enforcement.
- Developed a “Sector of the Month” program to address Code Enforcement issues in the areas of responsibility for each police officer.

Goals

- Continue the “Sector of the Month” program to focus on code enforcement issues in specific geographic areas of the City each month.
- Assist Animal Control Officer with providing adequate response to animal welfare issues.
- Continue to promote compassionate code enforcement with a focus on quality of life.

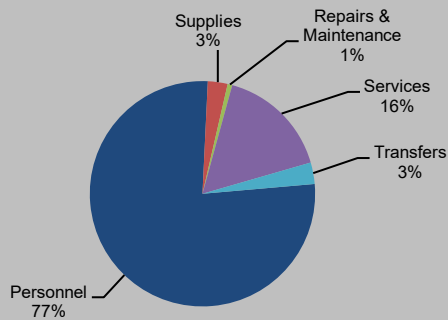
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 65,800	\$ 67,085	\$ 67,085	\$ 69,061
Supplies	\$ 2,175	\$ 2,200	\$ 2,081	\$ 2,540
Repairs & Maintenance	\$ 55	\$ 662	\$ 662	\$ 600
Services	\$ 18,784	\$ 14,769	\$ 14,674	\$ 14,556
Transfers	\$ 2,337	\$ -	\$ -	\$ 2,763
Total	\$ 89,151	\$ 84,716	\$ 84,502	\$ 89,520

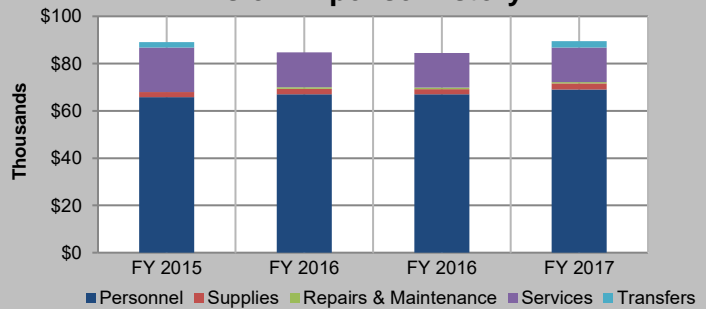
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Abatement of Junk Vehicles	325	550	420
Abatement of Weedy Lots	1,210	1,300	1,270
Dilapidated Structures	11	13	12

Division Expenditures



Division Expense History



Police - Code Enforcement

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-055-104	Salaries - Operations	\$ 52,154	\$ 52,788	\$ 52,788	\$ 53,909
01-4-055-114	Allowances	\$ 422	\$ 420	\$ 420	\$ 420
01-4-055-121	TMRS	\$ 3,762	\$ 3,760	\$ 3,760	\$ 4,094
01-4-055-122	FICA	\$ 3,381	\$ 4,038	\$ 4,038	\$ 4,124
01-4-055-123	Employee Insurance	\$ 5,846	\$ 5,648	\$ 5,648	\$ 6,088
01-4-055-124	Workers' Comp. Insurance	\$ 226	\$ 273	\$ 273	\$ 255
01-4-055-125	Unemployment Compensation	\$ 9	\$ 158	\$ 158	\$ 171
	Total Personnel	\$ 65,800	\$ 67,085	\$ 67,085	\$ 69,061
01-4-055-201	Office Supplies	\$ 183	\$ 300	\$ 300	\$ 290
01-4-055-202	Postage	\$ 519	\$ 400	\$ 400	\$ 700
01-4-055-220	Clothing Supplies	\$ 110	\$ 160	\$ 174	\$ 160
01-4-055-222	Fuel	\$ 1,249	\$ 1,200	\$ 1,107	\$ 1,310
01-4-055-229	Tools & Other Supplies	\$ 114	\$ 140	\$ 100	\$ 80
	Total Supplies	\$ 2,175	\$ 2,200	\$ 2,081	\$ 2,540
01-4-055-403	Vehicle Maintenance	\$ 15	\$ 500	\$ 500	\$ 500
01-4-055-406	Computer System Maintenance	\$ 40	\$ 62	\$ 62	\$ -
01-4-055-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 55	\$ 662	\$ 662	\$ 600
01-4-055-501	Advertising & Public Notices	\$ -	\$ 150	\$ 150	\$ 150
01-4-055-510	Dues & Publications	\$ -	\$ 50	\$ 106	\$ 50
01-4-055-513	Travel & Training	\$ 581	\$ 543	\$ 500	\$ 542
01-4-055-550	Insurance - General Liability	\$ 56	\$ 62	\$ 48	\$ 56
01-4-055-551	Insurance - Errors & Omissions	\$ 141	\$ 156	\$ 122	\$ 140
01-4-055-554	Insurance - Automobile	\$ 380	\$ 419	\$ 359	\$ 397
01-4-055-571	Demolition & Cleanup	\$ 17,250	\$ 13,000	\$ 13,000	\$ 13,000
01-4-055-581	Communication Services	\$ 376	\$ 389	\$ 389	\$ 221
	Total Services	\$ 18,784	\$ 14,769	\$ 14,674	\$ 14,556
01-4-055-975	Transfer to PD Vehicle Replacement	\$ 2,337	\$ -	\$ -	\$ 2,528
01-4-055-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
	Total Transfers	\$ 2,337	\$ -	\$ -	\$ 2,763
	Total Police - Code Enforcement	\$ 89,151	\$ 84,716	\$ 84,502	\$ 89,520
	Total Police	\$ 3,591,989	\$ 3,606,822	\$ 3,601,323	\$ 3,930,820

Police - Code Enforcement

Account Number	Description	Amount
01-4-055-201	Office Supplies	
	- Copy paper	\$ 40
	- Envelopes	\$ 100
	- Courtesy reminders	\$ 100
	- Other	\$ 50
		\$ 290
220	Clothing Supplies	
	- Uniform inventory	\$ 160
229	Tools & Other Supplies	
	- Infrared thermometer	\$ 80
501	Advertising & Public Notices	
	- Property notices	\$ 150
510	Dues & Publications	
	- Animal control license renewal	\$ 50
513	Travel & Training	
	- Online student center	\$ 42
	- Continuing education	\$ 500
		\$ 542
571	Demolition/Cleanup	
	- Demolition and clean up of unattended structures and lots	\$ 13,000
975	Transfer to PD Vehicle Replacement	
	- Annual contribution for scheduled replacement of vehicle	\$ 2,528
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	\$ 235



Central Fire Station, Christmas 2016

Description

The Fire department is comprised of two divisions:

1. Fire Suppression
2. Emergency Medical Services (EMS)

The details of these divisions follow.

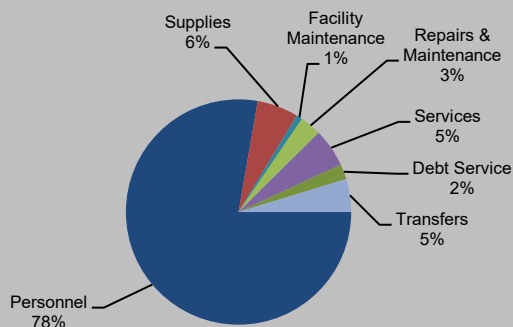
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 2,228,717	\$ 2,276,562	\$ 2,276,562	\$ 2,303,772
Supplies	\$ 180,028	\$ 185,823	\$ 159,706	\$ 175,115
Facility Maintenance	\$ 18,462	\$ 16,175	\$ 16,092	\$ 25,862
Repairs & Maintenance	\$ 95,981	\$ 86,320	\$ 93,500	\$ 90,454
Services	\$ 139,509	\$ 140,987	\$ 149,479	\$ 163,747
Debt Service	\$ 65,500	\$ 50,500	\$ 50,500	\$ 63,827
Transfers	\$ 16,572	\$ -	\$ 10,000	\$ 140,536
Total	\$ 2,744,768	\$ 2,756,367	\$ 2,755,839	\$ 2,963,313

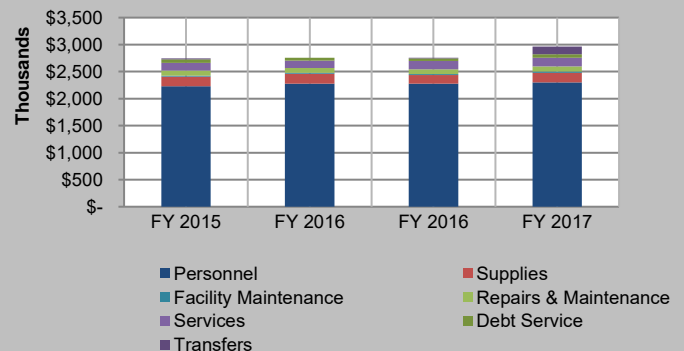
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Captain	3	3	2
Lieutenant	3	3	4
Fire Marshall Training Officer	0	0	1
Firefighter/EMS	24	24	24
Ambulance Clerk	0	1	1
Administrative Assistant	1	1	1
Total	33	34	35

Department Expenditures



Department Expense History



Mission

The mission of the Belton Fire Department is to provide the highest level of fire protection and emergency medical services possible. The citizens of Belton deserve to be protected at all times regardless of the threat or danger. The Fire Department does this through prompt emergency response, advanced personnel training, fire prevention, public education, and code enforcement. The Belton Fire Department stands ready to protect and serve our community and others in our service area, as well as visitors.

Description

- Respond to and extinguishes all fires in the City of Belton and support mutual aid to surrounding rural areas.
- Organize and conduct fire prevention activities.
- Coordinates emergency management planning and preparedness activities.
- Investigates all fires to determine cause and origin.
- Conducts routine fire safety inspections to ensure the safety of our citizens and responders.
- Coordinates community outreach programs
- Provide Fire Department representation on all planning and development meetings.
- Maintain emergency management status.

Accomplishments

- Appointed new Assistant Fire Chief and hired two new firefighters, both of which were Valedictorians of their fire school classes
- Initiated process to obtain Best Practices Recognition
- Began new Fire Stop outreach program
- Completed 45% ICMA recommendations
- Established capital vehicle replacement plan
- Established swift water rescue team that has conducted six rescues on the Leon and Lampasas rivers to date
- Ordered new ambulance to replace the reserve unit
- Initiated process to re-evaluate our current ISO rating

Goals

- Continue to provide leadership training and mentoring for officers
- Obtain Best Practices Recognition
- Secure AFG grant to replace SCBA's
- All officers to obtain Fire Officer 1 and Fire Instructor 1
- Provide Civil Service training to officers
- Seek grant opportunities for health and fitness assessments
- Continue progress with ICMA recommendations
- Conduct hazard risk assessment
- Work with ISO to reduce classification

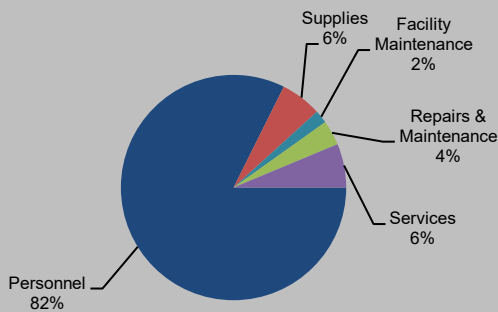
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 1,100,271	\$ 1,122,975	\$ 1,122,975	\$ 1,131,797
Supplies	\$ 78,489	\$ 91,903	\$ 80,298	\$ 80,920
Facility Maintenance	\$ 18,462	\$ 16,175	\$ 16,092	\$ 25,862
Repairs & Maintenance	\$ 67,427	\$ 45,260	\$ 48,657	\$ 49,194
Services	\$ 78,759	\$ 83,221	\$ 78,483	\$ 86,373
Transfers	\$ 11,572	\$ -	\$ 10,000	\$ 140,301
Total	\$ 1,354,981	\$ 1,359,534	\$ 1,356,505	\$ 1,514,447

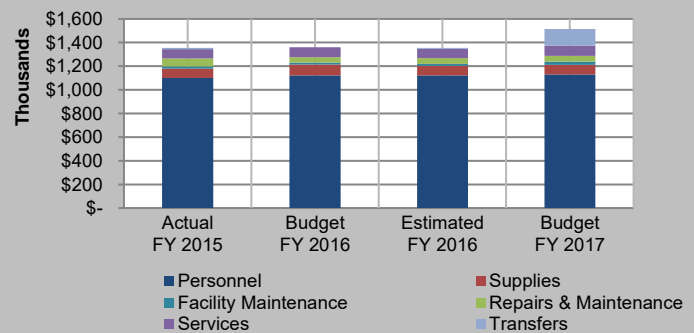
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Residential Fires	20	20	25
Commercial/Industrial Fires	2	2	1
Grass Fires	23	25	20
Car Fires	15	20	20
Good Intent	70	70	70
EMS Assists	775	800	900
False Alarms	40	40	40
Other Calls/Spills/HazMat	100	90	80
Fire Investigations	50	45	66
Fire Inspections	<u>175</u>	<u>200</u>	<u>350</u>
Total Calls	1,270	1,312	1,572

Division Expenditures



Division Expense History



Fire - Suppression

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-061-101	Salaries - Administrative	\$ 62,087	\$ 55,119	\$ 55,119	\$ 52,992
01-4-061-102	Salaries - Professional	\$ -	\$ -	\$ -	\$ 27,743
01-4-061-103	Salaries - Supervisory	\$ 215,493	\$ 213,989	\$ 213,989	\$ 213,447
01-4-061-104	Salaries- Operations	\$ 555,157	\$ 553,935	\$ 574,498	\$ 550,900
01-4-061-107	Salaries - Overtime	\$ 33,345	\$ 26,331	\$ 26,331	\$ 26,173
01-4-061-109	Salaries - Other	\$ 2,088	\$ 3,000	\$ 3,000	\$ -
01-4-061-112	Longevity	\$ 5,990	\$ 6,292	\$ 6,292	\$ 6,292
01-4-061-113	Health Insurance Allowance	\$ 258	\$ -	\$ -	\$ -
01-4-061-114	Allowances	\$ 1,058	\$ 1,020	\$ 1,020	\$ 1,440
01-4-061-121	TMRS	\$ 62,512	\$ 60,546	\$ 61,999	\$ 66,232
01-4-061-122	FICA	\$ 64,366	\$ 65,458	\$ 67,031	\$ 67,141
01-4-061-123	Employee Insurance	\$ 86,185	\$ 93,759	\$ 96,583	\$ 103,807
01-4-061-124	Workers' Comp. Insurance	\$ 11,518	\$ 14,048	\$ 14,397	\$ 12,714
01-4-061-125	Unemployment Compensation	\$ 214	\$ 2,615	\$ 2,716	\$ 2,916
01-4-061-150	New Personnel	\$ -	\$ 26,863	\$ -	\$ -
	Total Personnel	\$ 1,100,271	\$ 1,122,975	\$ 1,122,975	\$ 1,131,797
01-4-061-201	Office Supplies	\$ 2,488	\$ 2,180	\$ 1,937	\$ 2,300
01-4-061-202	Postage	\$ 86	\$ 96	\$ 96	\$ 40
01-4-061-205	Educational Supplies	\$ 3,191	\$ 3,200	\$ 2,404	\$ 3,300
01-4-061-220	Clothing Supplies	\$ 30,191	\$ 35,576	\$ 36,000	\$ 27,230
01-4-061-221	Chemical Supplies	\$ 1,864	\$ 2,000	\$ 1,114	\$ 1,950
01-4-061-222	Fuel	\$ 15,538	\$ 17,500	\$ 14,045	\$ 16,290
01-4-061-227	Janitorial Supplies	\$ 3,028	\$ 4,000	\$ 2,902	\$ 4,000
01-4-061-229	Tools & Other Supplies	\$ 7,035	\$ 5,792	\$ 4,500	\$ 5,160
01-4-061-250	Small Equipment	\$ 15,069	\$ 21,559	\$ 17,300	\$ 20,650
	Total Supplies	\$ 78,489	\$ 91,903	\$ 80,298	\$ 80,920
01-4-061-301	Building Maintenance	\$ 14,987	\$ 9,725	\$ 10,000	\$ 19,212
01-4-061-302	Heat & A/C Maintenance	\$ 3,129	\$ 5,700	\$ 5,700	\$ 5,800
01-4-061-311	Fire Hydrant Maintenance	\$ 346	\$ 750	\$ 392	\$ 850
	Total Facility Maintenance	\$ 18,462	\$ 16,175	\$ 16,092	\$ 25,862
01-4-061-402	Equipment & Machinery Maint.	\$ 6,395	\$ 6,060	\$ 7,737	\$ 3,620
01-4-061-403	Vehicle Maintenance	\$ 53,464	\$ 30,000	\$ 30,000	\$ 36,850
01-4-061-406	Computer System Maintenance	\$ 6,793	\$ 8,676	\$ 8,676	\$ 6,724
01-4-061-407	Radio Maintenance	\$ 775	\$ 524	\$ 2,244	\$ 2,000
	Total Repairs & Maintenance	\$ 67,427	\$ 45,260	\$ 48,657	\$ 49,194
01-4-061-501	Advertising & Public Notices	\$ 25	\$ 250	\$ 100	\$ 250
01-4-061-510	Dues & Publications	\$ 4,058	\$ 5,125	\$ 5,197	\$ 4,810
01-4-061-513	Travel & Training	\$ 14,197	\$ 14,438	\$ 15,113	\$ 18,205
01-4-061-521	Equipment Lease	\$ 4,048	\$ 3,732	\$ 3,732	\$ 3,732
01-4-061-550	Insurance - General Liability	\$ 930	\$ 1,054	\$ 826	\$ 975
01-4-061-551	Insurance - Errors & Omissions	\$ 2,332	\$ 2,643	\$ 2,071	\$ 2,447
01-4-061-554	Insurance - Automobile	\$ 5,475	\$ 6,038	\$ 7,575	\$ 8,393
01-4-061-555	Insurance - Mobile Equipment	\$ 58	\$ 64	\$ 65	\$ 71
01-4-061-556	Insurance - Real Property	\$ 4,082	\$ 4,513	\$ 3,972	\$ 4,100
01-4-061-571	Volunteer Pension Fund	\$ 1,875	\$ 1,875	\$ -	\$ -
01-4-061-572	FF Training w/Agreement	\$ 933	\$ 350	\$ -	\$ -
01-4-061-574	Bell County Communications	\$ 2,065	\$ 2,686	\$ 2,686	\$ 2,990
01-4-061-581	Communication Services	\$ 4,840	\$ 5,556	\$ 5,556	\$ 6,500
01-4-061-582	Gas Service	\$ 3,866	\$ 4,290	\$ 2,660	\$ 2,660
01-4-061-583	Electric Service	\$ 29,975	\$ 30,607	\$ 28,930	\$ 31,240
	Total Services	\$ 78,759	\$ 83,221	\$ 78,483	\$ 86,373
01-4-061-903	Transfer to Capital Projects Fund	\$ 8,500	\$ -	\$ -	\$ -
01-4-061-904	Transfer to Capital Equipment Fund	\$ 3,072	\$ -	\$ -	\$ -
01-4-061-970	Transfer to FD Equipment Replacement	\$ -	\$ -	\$ 10,000	\$ 135,705
01-4-061-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 2,111
01-4-061-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 2,485
	Total Transfers	\$ 11,572	\$ -	\$ 10,000	\$ 140,301
	Total Fire - Suppression	\$ 1,354,981	\$ 1,359,534	\$ 1,356,505	\$ 1,514,447

Fire - Suppression

Account Number	Description	Amount
01-4-061-201	Office Supplies	
	- Business cards	\$ 100
	- Printer cartridges	\$ 750
	- Paper	\$ 600
	- Other	\$ 850
		\$ 2,300
205	Educational Supplies	
	- Fire prevention supplies	\$ 1,500
	- Birthday party supplies	\$ 300
	- Other supplies	\$ 1,500
		\$ 3,300
220	Clothing Supplies	
	- Replacement gear - 5 sets	\$ 11,500
	- Annual gear testing	\$ 3,000
	- Annual gear testing repairs	\$ 4,500
	- Gloves and helmet fronts	\$ 1,200
	- Uniform shirts - 5	\$ 525
	- Uniform pants - 5	\$ 375
	- Replacement helmets - 5	\$ 1,100
	- T-shirts, caps, polo shirts	\$ 4,830
	- Name plates, badges, etc.	\$ 200
		\$ 27,230
221	Chemical Supplies	
	- Fire fighting foam	\$ 1,200
	- Absorbent	\$ 750
		\$ 1,950
229	Tools & Other Supplies	
	- Ice	\$ 200
	- Flashlights - 3	\$ 195
	- Batteries	\$ 800
	- Wet suits - 3	\$ 750
	- Flags	\$ 300
	- Water rescue head lights and equipment	\$ 1,675
	- TVs for both stations	\$ 440
	- Surface Pro pens	\$ 100
	- Other tools and supplies	\$ 700
		\$ 5,160
250	Small Equipment	
	- Recliners - 5	\$ 2,750
	- Wireless headset for Squad 2	\$ 4,000
	- Water rescue rope gun	\$ 2,500
	- Ice machine for station 2	\$ 2,900
	- SCBA 45 min air bottles - 5	\$ 7,000
	- Nozzles	\$ 1,500
		\$ 20,650
301	Building Maintenance	
	- Install showcase cabinet at station 2	\$ 3,000
	- Security fence at station 1	\$ 1,500
	- Replace soffits at station 2	\$ 1,000
	- Generator maintenance agreement	\$ 1,712
	- General repair and maintenance	\$ 12,000
		\$ 19,212
302	Heat & A/C Maintenance	
	- AAON unit contract	\$ 1,300
	- AAON system repairs	\$ 500
	- General repair and maintenance	\$ 4,000
		\$ 5,800
311	Fire Hydrant Maintenance	
	- Hydrant painting	\$ 300
	- Hydrant street markers	\$ 550
		\$ 850

Fire - Suppression Continued

Account Number	Description	Amount
01-4-061-402	Equipment & Machinery Maintenance - SCBA compressor maintenance contract \$ 2,100 - SCBA annual flow test \$ 1,120 - Annual ground ladder testing \$ 400	\$ 3,620
403	Vehicle Maintenance - Preventative maintenance for Q-2 and ladder \$ 3,500 - Annual pump test \$ 1,200 - Quint ladder test \$ 400 - Tires, front end alignment Q-2 \$ 1,750 - General maintenance \$ 30,000	\$ 36,850
406	Computer System Maintenance - CAPERS annual fee - 20% \$ 6,224 - General computer maintenance \$ 500	\$ 6,724
510	Dues & Publications - Texas Commission on Fire Protection dues - 34 \$ 2,890 - International Association of Fire Fighters \$ 100 - Temple Daily Telegram subscription \$ 220 - Belton Journal subscription \$ 50 - Bell County Fire Chief dues \$ 250 - NFPA Code updates \$ 1,200 - 2015 Life Safety Code \$ 100	\$ 4,810
513	Travel & Training - Texas Fire Chief's Conference \$ 1,500 - Fire inspector training \$ 1,000 - Fire investigator training \$ 1,000 - Fire instructor training - 2 \$ 2,000 - Supervisory training \$ 1,000 - Water rescue team training \$ 2,100 - Fire Department Instructor's Conference - 2 \$ 2,000 - Incode student center \$ 255 - National Fire Academy - 2 \$ 1,000 - Police Academy \$ 1,000 - Arson conference \$ 800 - Travel for administrative assistant \$ 1,000 - Emergency Management Conference - 2 \$ 1,700 - Fire Marshal's conference \$ 850 - Miscellaneous travel \$ 1,000	\$ 18,205
574	Bell County Communications - Fire's share of county-wide radio and dispatch system - 1%	\$ 2,990
581	Communication Services - Telephone & long distance \$ 974 - Data for tablets/iPads \$ 1,165 - Pagers \$ 136 - Active 911 subscription - 35 \$ 385 - Station 2 internet \$ 1,440 - Surface 4G connectivity \$ 2,400	\$ 6,500
970	Transfer to FD Equipment Replacement - Annual contribution for scheduled replacement of FD equipment & vehicles	\$ 135,705
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 2,111
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 2,485



Mission

To provide the highest level of patient care utilizing state of the art medical equipment, medicines and procedures.

Description

- Renders patient care and transportation to area hospitals.
- Responds to emergency situations and disasters.
- Provides EMS services to assigned county areas and neighboring emergency agencies.
- Coordinate EMS and Injury prevention programs.
- Assists with fire suppression activities.

Accomplishments

- Ordered new ambulance to replace M-1
- Established the Take 10 CPR program
- Provided EMS training to UMHB Athletic Department
- Purchased new Patient Care Software ESO
- Purchased Surface Pro's for ambulances
- Purchased new software Operative IQ for medication and equipment inventorying

Goals

- Provide ACLS training to all Paramedics
- Provide quality patient care training to all personnel
- Provide advanced medical procedures to Paramedics
- Provide quality trauma/medical training to EMT's
- Establish cardiac "telemetry" for S&W and Seaton Hospitals
- Establish Field Training Officers (FTO)
- Send one firefighter to paramedic school

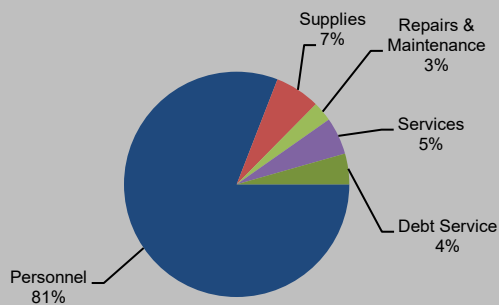
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 1,128,445	\$ 1,153,587	\$ 1,153,587	\$ 1,171,975
Supplies	\$ 101,539	\$ 93,920	\$ 79,408	\$ 94,195
Repairs & Maintenance	\$ 28,553	\$ 41,060	\$ 44,843	\$ 41,260
Services	\$ 60,750	\$ 57,766	\$ 70,996	\$ 77,374
Debt Service	\$ 65,500	\$ 50,500	\$ 50,500	\$ 63,827
Transfers	\$ 5,000	\$ -	\$ -	\$ 235
Total	\$ 1,389,787	\$ 1,396,833	\$ 1,399,334	\$ 1,448,866

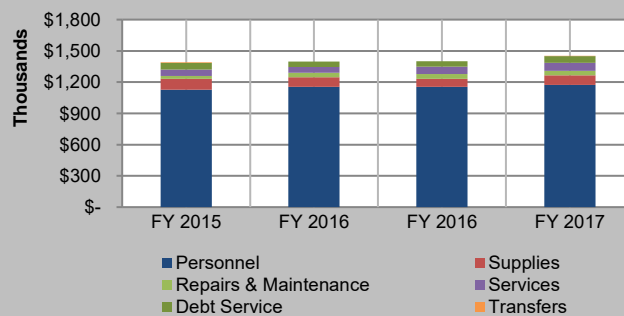
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Advanced life support	1,454	1,491	1,536
Basic life support	947	987	1,027
No Transports	<u>1,180</u>	<u>1,194</u>	<u>1,218</u>
Total Calls	3,581	3,672	3,781
EMS Runs Billed	2,614	2,674	2,754

Division Expenditures



Division Expense History



Fire - Emergency Medical Services

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-062-101	Salaries - Administrative	\$ 50,438	\$ 43,500	\$ 43,500	\$ 45,746
01-4-062-102	Salaries - Professional	\$ -	\$ -	\$ 1,250	\$ 27,743
01-4-062-103	Salaries - Supervisory	\$ 215,494	\$ 213,989	\$ 213,989	\$ 213,447
01-4-062-104	Salaries - Operations	\$ 592,800	\$ 591,277	\$ 610,590	\$ 591,799
01-4-062-107	Salaries - Overtime	\$ 33,346	\$ 26,331	\$ 26,331	\$ 26,173
01-4-062-112	Longevity	\$ 5,990	\$ 6,292	\$ 6,292	\$ 6,292
01-4-062-113	Health Insurance Allowance	\$ 2,615	\$ -	\$ -	\$ -
01-4-062-121	TMRS	\$ 64,498	\$ 62,292	\$ 63,745	\$ 68,659
01-4-062-122	FICA	\$ 66,588	\$ 67,426	\$ 68,999	\$ 69,707
01-4-062-123	Employee Insurance	\$ 84,868	\$ 98,842	\$ 101,666	\$ 106,546
01-4-062-124	Workers' Comp. Insurance	\$ 11,586	\$ 14,019	\$ 14,368	\$ 12,785
01-4-062-125	Unemployment Compensation	\$ 222	\$ 2,756	\$ 2,857	\$ 3,078
01-4-062-150	New Personnel	\$ -	\$ 26,863	\$ -	\$ -
	Total Personnel	\$ 1,128,445	\$ 1,153,587	\$ 1,153,587	\$ 1,171,975
01-4-062-201	Office Supplies	\$ 1,989	\$ 2,005	\$ 1,607	\$ 1,805
01-4-062-202	Postage	\$ 3,591	\$ 3,575	\$ 3,575	\$ 3,480
01-4-062-221	EMS Meds & Supplies	\$ 63,943	\$ 55,000	\$ 49,829	\$ 57,750
01-4-062-222	Fuel	\$ 27,588	\$ 30,500	\$ 22,552	\$ 26,610
01-4-062-229	Tools & Other Supplies	\$ 2,815	\$ 1,740	\$ 1,345	\$ 2,650
01-4-062-250	Small Equipment	\$ 1,612	\$ 1,100	\$ 500	\$ 1,900
	Total Supplies	\$ 101,539	\$ 93,920	\$ 79,408	\$ 94,195
01-4-062-402	Equipment & Machinery Maint.	\$ 8,017	\$ 8,575	\$ 7,788	\$ 8,825
01-4-062-403	Vehicle Maintenance	\$ 5,096	\$ 8,000	\$ 12,119	\$ 8,500
01-4-062-406	Computer System Maintenance	\$ 15,124	\$ 22,685	\$ 23,436	\$ 22,135
01-4-062-407	Radio Maintenance	\$ 317	\$ 1,800	\$ 1,500	\$ 1,800
	Total Repairs & Maintenance	\$ 28,553	\$ 41,060	\$ 44,843	\$ 41,260
01-4-062-510	Dues & Publications	\$ 2,744	\$ 1,920	\$ 1,666	\$ 2,978
01-4-062-513	Travel & Training	\$ 5,000	\$ 10,498	\$ 7,701	\$ 11,287
01-4-062-521	Equipment Lease	\$ 48	\$ -	\$ -	\$ -
01-4-062-550	Insurance - General Liability	\$ 930	\$ 1,054	\$ 826	\$ 975
01-4-062-551	Insurance - Errors & Omissions	\$ 2,332	\$ 2,643	\$ 2,071	\$ 2,447
01-4-062-554	Insurance - Automobile	\$ 3,280	\$ 3,617	\$ 3,383	\$ 3,744
01-4-062-567	Collection Fees	\$ 9,109	\$ -	\$ 14,500	\$ 15,000
01-4-062-570	Special Services	\$ 2,711	\$ 1,580	\$ 3,493	\$ 3,490
01-4-062-571	Employee Testing	\$ 330	\$ 420	\$ 420	\$ 420
01-4-062-572	Paramedic Training	\$ 462	\$ 3,176	\$ 4,077	\$ 2,500
01-4-062-573	Medical Director Fees	\$ 12,492	\$ 12,500	\$ 12,500	\$ 13,000
01-4-062-574	Bell County Communications	\$ 17,000	\$ 16,116	\$ 16,116	\$ 17,941
01-4-062-581	Communication Services	\$ 4,313	\$ 4,243	\$ 4,243	\$ 3,592
	Total Services	\$ 60,750	\$ 57,766	\$ 70,996	\$ 77,374
01-4-062-601	Debt Service Repayment	\$ 65,500	\$ 50,500	\$ 50,500	\$ 63,827
	Total Debt Service	\$ 65,500	\$ 50,500	\$ 50,500	\$ 63,827
01-4-092-903	Transfer to GF Capital Proj Fund	\$ 5,000	\$ -	\$ -	\$ -
01-4-062-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
	Total Transfers	\$ 5,000	\$ -	\$ -	\$ 235
	Total Fire - EMS	\$ 1,389,787	\$ 1,396,833	\$ 1,399,334	\$ 1,448,866
	Total Fire	\$ 2,744,768	\$ 2,756,367	\$ 2,755,839	\$ 2,963,313

Fire - Emergency Medical Services

Account Number	Description	Amount
01-4-062-201	Office Supplies	
	- Ambulance bills - 7,500	\$ 500
	- HCFA forms	\$ 55
	- HIPAA forms - 5,000	\$ 500
	- Printer cartridges	\$ 250
	- Other	\$ 500
		\$ 1,805
221	EMS Meds & Supplies	
	- Consumable medical supplies and medications for use on ambulances	\$ 57,750
		\$ 57,750
229	Tools & Other Supplies	
	- EMS bags for special events - 2	\$ 400
	- Air splits - 2	\$ 1,000
	- Take 10 CPR manikins - 10	\$ 350
	- Spare pens for Surface Pros	\$ 100
	- Other	\$ 800
		\$ 2,650
250	Small Equipment	
	- Medicine vault for fire station 2	\$ 1,400
	- Other	\$ 500
		\$ 1,900
402	Equipment & Machinery Maintenance	
	- Cardiac monitor agreement	\$ 3,900
	- Lifepak maintenance	\$ 800
	- Stretcher maintenance contract	\$ 3,100
	- Cardiac Monitor batteries - 2	\$ 750
	- AED battery	\$ 275
		\$ 8,825
406	Computer System Maintenance	
	- Trizetto Medicare software	\$ 2,500
	- ESO software	\$ 9,775
	- TriTech cloud ambulance billing	\$ 7,260
	- Other	\$ 2,600
		\$ 22,135
407	Radio Maintenance	
	- Batteries	\$ 400
	- Other	\$ 1,400
		\$ 1,800
510	Dues & Publications	
	- ICD-10 code book	\$ 110
	- Central Texas Regional Advisory Council	\$ 300
	- Texas Ambulance Association dues	\$ 400
	- EMS Provider license renewal	\$ 900
	- EMT license renewal - 4	\$ 384
	- Paramedic license renewal - 4	\$ 384
	- Other	\$ 500
		\$ 2,978
513	Travel & Training	
	- Online student center	\$ 42
	- EMS billing clerk training	\$ 1,350
	- EMS conference - 3 staff	\$ 1,950
	- Advanced Cardiac Life Support recertification - 15 staff	\$ 150
	- EMS billing clerk CEU training	\$ 800
	- CE Solutions	\$ 2,970
	- CPR recertification - 15 staff	\$ 225
	- Texas Ambulance Association annual conference	\$ 1,300
	- EMS billing clerk mileage	\$ 500
	- Other	\$ 2,000
		\$ 11,287
567	Collection Fees	
	- Credit bureau fees for collection of delinquent ambulance accounts	\$ 15,000
		\$ 15,000

Fire - Emergency Medical Services Continued

Account Number	Description	Amount
01-4-062-570	Special Services	
	- Medical waste disposal	\$ 1,500
	- Controlled medication disposal	\$ 250
	- TriZetto	\$ 1,740
		\$ 3,490
571	Employee Testing	
	- Drug testing	\$ 420
572	Paramedic Training	
	- Paramedic school - 1 staff	\$ 2,500
573	Medical Director Fees	
	- Medical director contract	\$ 13,000
574	Bell County Communications	
	- EMS's share of county-wide radio and dispatch system - 6%	\$ 17,941
601	Ambulance Repayment	
	- Payment to Greathouse Trust - ambulance loan payment #3 of 4	\$ 22,390
	- Payment to Greathouse Trust - ambulance loan payment #1 of 4	\$ 41,437
		\$ 63,827
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	\$ 235



Mayor Marion Grayson, Nolan Creek, Fall 2016

Mission

To provide oversight, management and support of City information technology infrastructure and systems.

Description

- Provides trouble-shooting and repair of hardware, software and network systems
- Provides support and management of City telephony systems and devices
- Procures IT systems components
- Manages City copier systems and programs
- Recommends IT systems improvements, upgrades and replacements
- Advises and assists departments in the upgrade and maintenance of departmental IT systems
- Provides training for City staff on computer systems and hardware
- Develops policies, procedures and standards for technology use and provisioning

Accomplishments

- Replaced old City phone system with Shortel IP phone system
- Completed implementation of all IT related projects for BPD expansion
- Implemented all IT related items for AMI project
- Completed implementation of Tyler Content Manager
- Deployed all computer systems in accordance to the replacement schedule
- Completed the integration between Brazos and Capers
- Implemented a Verizon Wireless solution for the Parks office
- Implemented a Verizon Wireless solution for the public Wi-Fi at Harris Community Center.
- Implemented a video surveillance solution at the Public Works Admin office
- Implemented a new door access solution at the Finance building, which now unifies all City buildings with the same door access solution
- Migrated aging City physical servers to a new virtual environment and storage solution
- Migrated City Exchange 2010 to Exchange 2016

Goals

- Upgrade aging City network infrastructure
- Replace existing firewall and filtering solution
- Replace additional computers in accordance to the replacement schedule
- Manage technical perspective of BPD remodel
- Complete certification training for SonicWALL appliances
- Complete certification training for Dell network routers and switches
- Further develop policies, procedures and standards for technology use and provisioning

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 137,056	\$ 140,142	\$ 140,142	\$ 119,528
Supplies	\$ 737	\$ 5,976	\$ 6,090	\$ 2,150
Repairs & Maintenance	\$ 8,885	\$ 8,058	\$ 7,260	\$ 26,802
Services	\$ 13,770	\$ 14,630	\$ 13,724	\$ 16,856
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 7,000	\$ 17,000	\$ 18,500	\$ 704
Total	\$ 167,449	\$ 185,806	\$ 185,716	\$ 166,040

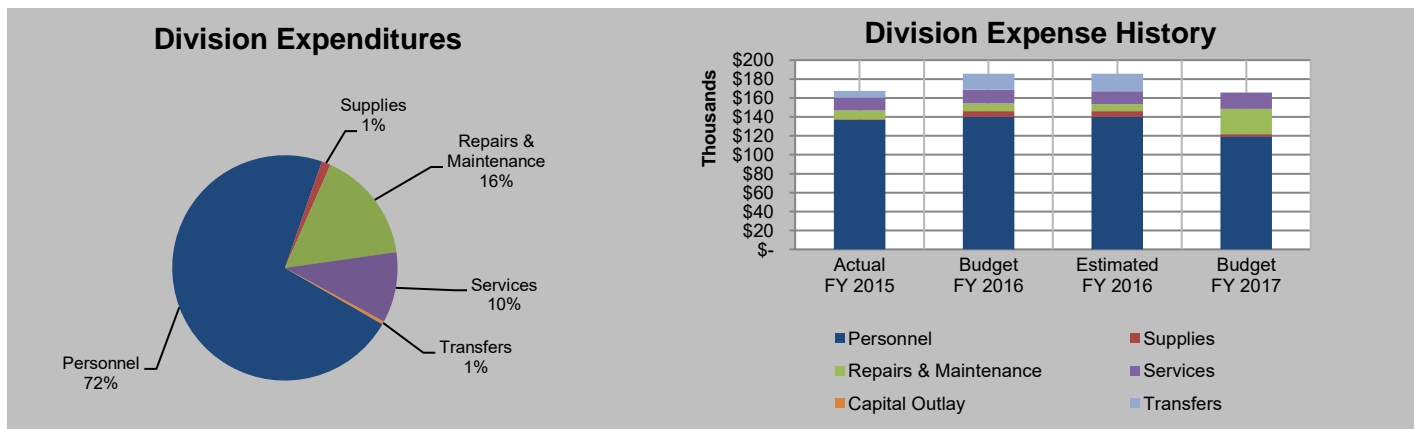
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Network Uptime	100.00%	99.995%	100.00%
Tickets Open	826	729	900
Tickets Closed	823	727	895

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
IT Director	1	1	1
IT Specialist	1	1	1
GIS Technician	1	1	0
Total	3	3	2

*GIS Department transferred to Planning Department in FY 2017



Information Technology Systems

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-071-101	Salaries - Administrative	\$0	\$0	\$0	\$ 57,938
01-4-071-102	Salaries - Professional	\$ 105,419	\$ 106,983	\$ 106,983	\$ 30,750
01-4-071-113	Health Insurance Allowance	\$ 243	\$ -	\$ -	\$ -
01-4-071-114	Allowances	\$ 7,542	\$ 7,500	\$ 7,500	\$ 6,900
01-4-071-121	TMRS	\$ 7,965	\$ 8,091	\$ 8,091	\$ 7,203
01-4-071-122	FICA	\$ 8,245	\$ 8,597	\$ 8,597	\$ 7,162
01-4-071-123	Employee Insurance	\$ 7,420	\$ 8,472	\$ 8,472	\$ 9,133
01-4-071-124	Workers' Comp. Insurance	\$ 209	\$ 263	\$ 263	\$ 185
01-4-071-125	Unemployment Compensation	\$ 14	\$ 236	\$ 236	\$ 257
	Total Personnel	\$137,056	\$140,142	\$140,142	\$119,528
01-4-071-201	Office Supplies	\$ 456	\$ 500	\$ 500	\$ 750
01-4-071-202	Postage	\$ -	\$ 20	\$ 20	\$ -
01-4-071-229	Tools & Other Supplies	\$ 281	\$ 500	\$ 747	\$ 500
01-4-071-250	Small Equipment	\$ -	\$ 4,956	\$ 4,823	\$ 900
	Total Supplies	\$ 737	\$ 5,976	\$ 6,090	\$ 2,150
01-4-071-406	Computer System Maintenance	\$ 8,885	\$ 8,058	\$ 7,260	\$ 26,802
	Total Repairs & Maintenance	\$ 8,885	\$ 8,058	\$ 7,260	\$ 26,802
01-4-071-510	Dues & Publications	\$ 440	\$ 779	\$ 779	\$ 1,480
01-4-071-513	Travel & Training	\$ 5,182	\$ 5,476	\$ 4,666	\$ 6,935
01-4-071-550	Insurance - General Liability	\$ 113	\$ 124	\$ 95	\$ 111
01-4-071-551	Insurance - Errors & Omissions	\$ 283	\$ 311	\$ 244	\$ 280
01-4-071-570	Special Services	\$ 5,592	\$ 5,800	\$ 5,800	\$ 6,000
01-4-071-581	Communication Services	\$ 2,161	\$ 2,140	\$ 2,140	\$ 2,050
	Total Services	\$ 13,770	\$ 14,630	\$ 13,724	\$ 16,856
01-4-071-904	Transfer to GF Capital Equipment	\$ 7,000	\$ 17,000	\$ 18,500	\$ -
01-4-071-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 704
	Total Transfers	\$ 7,000	\$ 17,000	\$ 18,500	\$ 704
	Total Information Technology Systems	\$ 167,449	\$ 185,806	\$ 185,716	\$ 166,040

Information Technology Systems

Account Number	Description	Amount
01-4-071-250	Small Equipment - Multifunction laser printer \$ 400 - Other \$ 500	\$ 900
406	Computer Maintenance - GFI Spam filter \$ 2,220 - Barracuda \$ 1,500 - Unitrends support \$ 1,550 - Server software licensing \$ 5,000 - TWC computer system support 70% \$ 10,555 - Digital certificate \$ 719 - Invision network support - 66% \$ 505 - Tyler Content Manager - 90% \$ 4,253 - Other \$ 500	\$ 26,802
510	Dues & Publications - Technology publications \$ 500 - Experts Exchange \$ 225 - Belton Lions Club \$ 480 - TAGITM dues \$ 150 - BeltonTexas.gov domain renewal \$ 125	\$ 1,480
513	Travel & Training - TAGITM conference \$ 1,500 - Online student center \$ 85 - SonicWALL training \$ 1,600 - Technology conferences \$ 750 - Knowledgenet online training - 2 \$ 3,000	\$ 6,935
570	Special Services - Website maintenance - 1/2	\$ 6,000
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 704

Mission

To provide and maintain a transportation system of streets, alleys and sidewalks for safe and efficient vehicular and pedestrian traffic.

Description

- Repairs potholes and patches utility cuts.
- Repairs streets for damage caused by water line breaks and failure of road base material.
- Prepares street driving surfaces for annual seal coating program.
- Reconstructs streets to upgrade driving surface and drainage.
- Inspects and makes repairs to City bridges and sidewalks.
- Performs annual crack sealing of streets to prevent water damage.
- Installs and maintains traffic control signs and paving markers.
- Responds to emergency conditions by barricading, sandbagging, and clearing debris.
- Performs sanding of streets during icing conditions.
- Mows rights-of-way and maintains street and alley shoulders.
- Installs and maintains street name signs.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Completed the Nolan Creek Hike and Bike Trail Extension Project.
- Began design of the Sparta Road/Commerce Reconstruction Project.
- Reconstructed 800 feet of Spring Street.
- Repaired and replaced sections of sidewalk on Circle Drive.
- Constructed a 10' Wide Trail from Chisholm Tr. To Yturria
- Installed Sidewalks along Birdwell and E. 2nd Ave in front of the Police Station
- Installed 326 New signs throughout town.
- Constructed Parking Lot for Beal Park and assisted in installation of new features
- Implemented crack sealing program as part of the Street Maintenance Program.
- Constructed Rockwool access drive.
- Designed River Fair Dr. Widening, and S. Main St Sidewalk Project
- Constructed N. Main Sidewalks from Greenbriar St. to Lake Rd.

Goals

- As part of the bond issue, design and construct street/sidewalk improvements.
- Continue the street crack sealing maintenance program.
- Complete TIRZ funded street and sidewalk projects.
- Construct S Wall Street Sidewalk Improvements and S Main Street Sidewalk Project.
- Develop and construct downtown beatification improvements, including parking enhancements, directional signage, and sidewalks.
- Develop inventory stock program for street signage and inventory all signs in town.
- Review and provide Cost Estimates for College St. RR. Crossing Widening
- Facilitate internet and fiber service expansion within the City.
- Assist with completion of the Construction Design Manual including revisions and updates.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 512,930	\$ 557,255	\$ 557,255	\$ 427,148
Supplies	\$ 36,979	\$ 61,410	\$ 43,362	\$ 32,309
Facility Maintenance	\$ 199,073	\$ 182,578	\$ 198,300	\$ 217,300
Repairs & Maintenance	\$ 50,646	\$ 30,960	\$ 26,170	\$ 31,380
Services	\$ 261,985	\$ 298,072	\$ 294,480	\$ 283,410
Transfers	\$ 262,335	\$ 26,072	\$ 33,572	\$ 135,453
Total	\$ 1,323,949	\$ 1,156,347	\$ 1,153,139	\$ 1,127,000

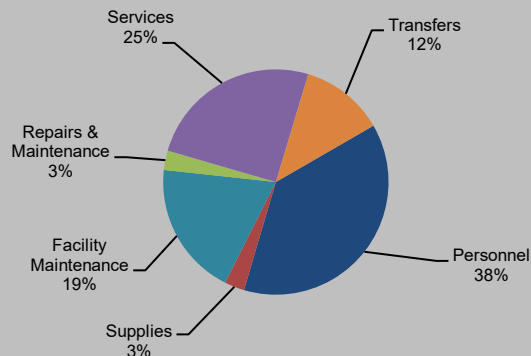
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Miles of Streets	107	109	111
Tons of HMAC for Potholes	122	165	170
Tons of HMAC for Util. Cuts	200	240	250
Utility Cuts Made/Repaired	190	196	200
Street Signs Erected/Replc.	496	580	600
Tons of Base	3,433	3,100	3,200
Sq. Yds. of Seal Coating	68,036	325,000	147,000

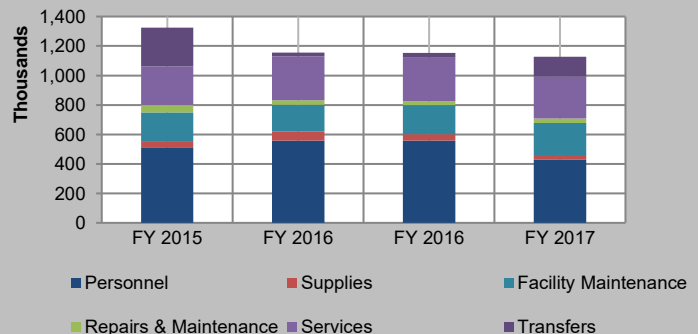
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Street Supervisor	1	1	1
Heavy Equip Operator	1	1	2
Senior Maintenance Worker	1	1	1
Maintenance Worker II	2	2	2
Maintenance Worker I	4	4	2
Total	9	9	8

Department Expenditures



Department Expense History



Streets

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-080-101	Salaries - Administrative	\$ 27,823	\$ 27,749	\$ 27,749	\$ 30,541
01-4-080-102	Salaries - Professional	\$ 22,756	\$ 22,202	\$ 22,202	\$ -
01-4-080-103	Salaries - Supervisory	\$ 43,746	\$ 98,093	\$ 98,093	\$ 42,753
01-4-080-104	Salaries - Operations	\$ 282,464	\$ 233,156	\$ 233,156	\$ 226,196
01-4-080-107	Salaries - Overtime	\$ 5,023	\$ 9,938	\$ 9,938	\$ 8,068
01-4-080-108	Salaries - Part Time	\$ 17,250	\$ 6,400	\$ 6,400	\$ 6,400
01-4-080-109	Salaries-Contract Labor	\$ -	\$ 25,000	\$ 25,000	\$ -
01-4-080-113	Health Insurance Allowance	\$ 2,737	\$ -	\$ -	\$ -
01-4-080-114	Allowances	\$ 327	\$ 300	\$ 300	\$ 600
01-4-080-121	TMRS	\$ 27,636	\$ 27,665	\$ 27,665	\$ 23,702
01-4-080-122	FICA	\$ 30,514	\$ 29,922	\$ 29,922	\$ 24,021
01-4-080-123	Employee Insurance	\$ 38,799	\$ 56,830	\$ 56,830	\$ 48,960
01-4-080-124	Workers' Comp. Insurance	\$ 13,614	\$ 18,097	\$ 18,097	\$ 14,255
01-4-080-125	Unemployment Compensation	\$ 241	\$ 1,903	\$ 1,903	\$ 1,652
	Total Personnel	\$ 512,930	\$ 557,255	\$ 557,255	\$ 427,148
01-4-080-201	Office Supplies	\$ 515	\$ 515	\$ 350	\$ 350
01-4-080-202	Postage	\$ -	\$ 15	\$ 15	\$ 20
01-4-080-220	Clothing Supplies	\$ 5,278	\$ 6,419	\$ 4,500	\$ 6,269
01-4-080-221	Chemical Supplies	\$ 556	\$ 1,176	\$ 800	\$ 850
01-4-080-222	Fuel	\$ 23,747	\$ 28,000	\$ 14,497	\$ 16,490
01-4-080-227	Janitorial Supplies	\$ 446	\$ 450	\$ 450	\$ 500
01-4-080-229	Tools & Other Supplies	\$ 4,660	\$ 4,880	\$ 4,450	\$ 5,310
01-4-080-250	Small Equipment	\$ 1,778	\$ 19,955	\$ 18,300	\$ 2,520
	Total Supplies	\$ 36,979	\$ 61,410	\$ 43,362	\$ 32,309
01-4-080-301	Building Maintenance	\$ 293	\$ 900	\$ 800	\$ 900
01-4-080-302	Heat & A/C Maintenance	\$ 32	\$ 350	\$ 100	\$ 400
01-4-080-333	Street Maintenance	\$ 58,417	\$ 60,400	\$ 50,400	\$ 59,500
01-4-080-334	Sign Maintenance	\$ 14,488	\$ 17,000	\$ 17,000	\$ 18,000
01-4-080-335	Seal Coating	\$ 125,614	\$ 98,928	\$ 125,000	\$ 125,000
01-4-080-336	Sidewalks	\$ 228	\$ 5,000	\$ 5,000	\$ 13,500
	Total Facility Maintenance	\$ 199,073	\$ 182,578	\$ 198,300	\$ 217,300
01-4-080-402	Equipment & Machinery Maint.	\$ 35,300	\$ 14,000	\$ 14,000	\$ 15,000
01-4-080-403	Vehicle Maintenance	\$ 14,669	\$ 16,600	\$ 12,000	\$ 16,000
01-4-080-406	Computer System Maintenance	\$ 186	\$ 60	\$ 50	\$ 80
01-4-080-407	Radio Maintenance	\$ 491	\$ 300	\$ 120	\$ 300
	Total Repairs & Maintenance	\$ 50,646	\$ 30,960	\$ 26,170	\$ 31,380
01-4-080-501	Advertising & Public Notices	\$ -	\$ 100	\$ 50	\$ 100
01-4-080-510	Dues & Publications	\$ -	\$ 400	\$ 200	\$ 300
01-4-080-513	Travel & Training	\$ 506	\$ 1,708	\$ 1,708	\$ 85
01-4-080-522	Equipment Rental	\$ 2,904	\$ 5,000	\$ 2,000	\$ 2,000
01-4-080-550	Insurance - General Liability	\$ 611	\$ 558	\$ 378	\$ 502
01-4-080-551	Insurance - Errors & Omissions	\$ 1,272	\$ 1,399	\$ 1,097	\$ 1,258
01-4-080-554	Insurance - Automobile	\$ 5,187	\$ 5,720	\$ 5,540	\$ 6,133
01-4-080-555	Insurance - Mobile Equipment	\$ 2,059	\$ 2,261	\$ 2,940	\$ 3,234
01-4-080-556	Insurance - Real Property	\$ 1,291	\$ 1,428	\$ 911	\$ 940
01-4-080-562	Engineering	\$ 19,775	\$ 35,000	\$ 35,000	\$ 5,000
01-4-080-573	Waste Haul Charges	\$ 2,463	\$ 4,000	\$ 3,000	\$ 3,000
01-4-080-581	Communication Services	\$ 859	\$ 913	\$ 913	\$ 861
01-4-080-582	Gas Service	\$ 119	\$ 129	\$ 77	\$ 77
01-4-080-583	Electric Service	\$ 2,929	\$ 1,606	\$ 1,668	\$ 1,800
01-4-080-585	Street Lighting	\$ 222,010	\$ 237,850	\$ 238,998	\$ 258,120
	Total Services	\$ 261,985	\$ 298,072	\$ 294,480	\$ 283,410
01-4-080-903	Transfer to GF Capital Projects Fund	\$ -	\$ -	\$ 7,500	\$ -
01-4-080-904	Transfer to GF Capital Equipment Fund	\$ 55,988	\$ -	\$ -	\$ -
01-4-080-973	Transfer to 2015 CO's - GF	\$ -	\$ 26,072	\$ 26,072	\$ -
01-4-080-976	Transfer to PW Capital Replacement	\$ 206,347	\$ -	\$ -	\$ 134,721
01-4-080-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
01-4-080-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 497
	Total Transfers	\$ 262,335	\$ 26,072	\$ 33,572	\$ 135,453
	Total Streets	\$ 1,323,949	\$ 1,156,347	\$ 1,153,139	\$ 1,127,000

Streets

Account Number	Description	Amount
01-4-080-220	Clothing Supplies - Uniform rentals \$ 2,544 - Personal protective equipment \$ 3,725	\$ 6,269
229	Tools & Other Supplies - Break room supplies \$ 450 - Hand tools \$ 1,050 - Marking paint \$ 460 - Traffic safety cones \$ 600 - Propane \$ 200 - Other supplies \$ 2,550	\$ 5,310
250	Small Equipment - Concrete saw blade \$ 420 - Portable light board \$ 2,100	\$ 2,520
333	Street Maintenance - Hot Mix Asphalt Concrete maintenance materials \$ 40,000 - Crack seal material \$ 16,500 - Pavement marking material \$ 3,000	\$ 59,500
334	Sign Maintenance - Replacement and maintenance of traffic control and street name signs to include hardware and accessories	\$ 18,000
335	Seal Coating - Annual seal coating program to maintain adequate driving surface and eliminate water damage to streets	\$ 125,000
336	Sidewalks - FM 439 sidewalk repair \$ 9,000 - Repair and/or replace sidewalks \$ 4,500	\$ 13,500
562	Engineering - Consulting, platting, surveying, & other related services	\$ 5,000
573	Waste Haul Charges - Fees for disposal of brush, trash, & tires from right-of-ways	\$ 3,000
585	Street Lighting - Electrical service for City street lights	\$ 258,120
976	Transfer to PW Capital Replacement - Equipment \$ 124,001 - Vehicles \$ 10,720	\$ 134,721
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 235
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 497



Councilmember Dan Kirkley and Director of Parks and Recreation, Matt Bates, 2016

Description

The Parks & Recreation department is comprised of three divisions:

- 1. Facilities
- 2. Community Center
- 3. Recreation

The details of these divisions follow.

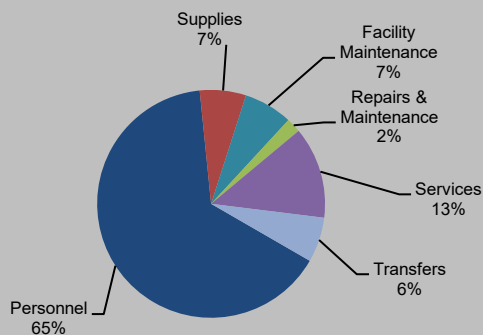
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 603,592	\$ 637,965	\$ 637,965	\$ 730,662
Supplies	\$ 57,519	\$ 82,052	\$ 71,370	\$ 73,638
Facility Maintenance	\$ 57,512	\$ 71,963	\$ 71,070	\$ 77,548
Repairs & Maintenance	\$ 33,713	\$ 41,727	\$ 41,497	\$ 23,367
Services	\$ 113,468	\$ 122,997	\$ 120,921	\$ 146,159
Capital Outlay	\$ 5,420	\$ -	\$ -	\$ -
Transfers	\$ 98,907	\$ -	\$ 13,750	\$ 71,605
Total	\$ 970,131	\$ 956,704	\$ 956,573	\$ 1,122,979

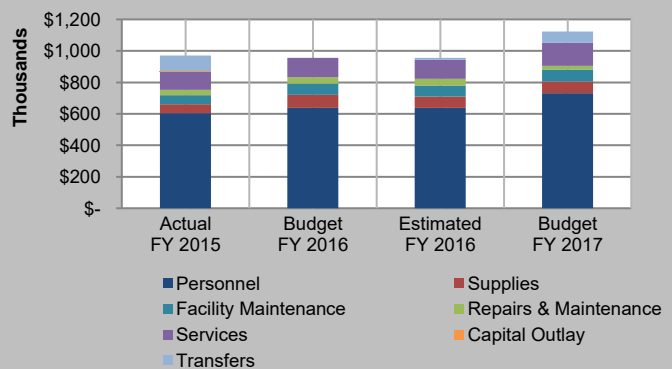
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Parks & Recreation Director	1	1	1
Recreation Coordinator	1	0	0
Event Coordinator	0	1	1
Parks Superintendent	1	1	1
Sr. Maintenance Worker	3	3	3
Maintenance Worker II	1	1	3
Maintenance Worker I	5	5	4
Part-Time - Harris Center	0	1	1
Seasonal Workers	Part Time	Part Time	Part Time
Total	12	13	14

Department Expenditures



Department Expense History



Mission

To provide clean, safe and well-maintained outdoor recreation space and park lands to the citizens of Belton.

Description

- Mows all City parks and recreation areas.
- Picks up trash and debris within City parks and recreation areas.
- Maintains and repairs City park facilities and playground equipment.
- Maintains athletic fields.
- Provides pest and weed control within City parks and facilities.
- Assisted with logistics, staffing, and delivery of services for the 4th of July Parade.
- Maintains pocket parks and landscaped areas.
- Mows, edges and waters grounds surrounding City buildings.

Accomplishments

- Installed irrigation and 30 trees to date at Chisholm Trail Park.
- Improvements made to Quail Meadows Park to eliminate snake problems along the detention pond area.
- Installed security bar doors on all park restrooms, which PD locks and unlocks doors each evening and morning. A significant reduction in restroom vandalism has been seen.
- Completed the construction of the Beall Park improvements to include additional playground, park bench, picnic table, trash can, drinking fountain and additional parking.
- Completed construction of the new Nolan Creek Nature Trail.
- Completed Heritage Park concession stand makeover, to include gutting and remodeling entire inside of concession area.
- Completed several new landscape projects, including the new butterfly area at the Library and the new flower beds in front of the police building.
- Revitalized a number of pocket parks along the Hike and Bike Trail.
- Successful transition of the Parks Department from Public Works to Parks & Recreation

Goals

- Expand and develop current Parks yard at Heritage Park.
- Build a sustainable greenhouse in order to seed and grow seasonal plants, shrubs, and flowers.
- Develop more sustainable parks by planting trees and installing irrigation in our parks by utilizing tree mitigation funds that are already in place.
- Complete construction of SBMS Park.
- Explore updates to Splash Pad features
- Create new Heritage Park sign and implement new security measures.
- Explore and develop a plan for additional parking at Chisholm Trail Park.
- Implement updated Parks and Recreation Strategic Master Plan.

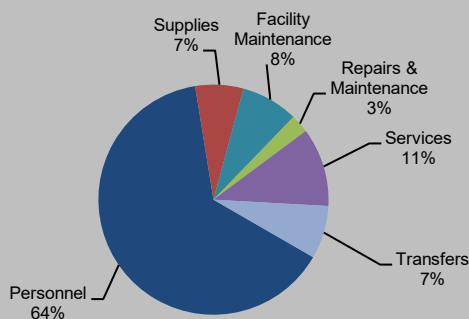
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 452,643	\$ 479,021	\$ 479,021	\$ 565,124
Supplies	\$ 49,268	\$ 62,593	\$ 56,626	\$ 59,607
Facility Maintenance	\$ 54,169	\$ 66,470	\$ 65,970	\$ 70,775
Repairs & Maintenance	\$ 32,674	\$ 39,386	\$ 39,386	\$ 22,759
Services	\$ 72,432	\$ 70,325	\$ 75,145	\$ 97,496
Capital Outlay	\$ 5,420	\$ -	\$ -	\$ -
Transfers	\$ 64,907	\$ -	\$ 1,600	\$ 65,691
Total	\$ 731,513	\$ 717,795	\$ 717,748	\$ 881,452

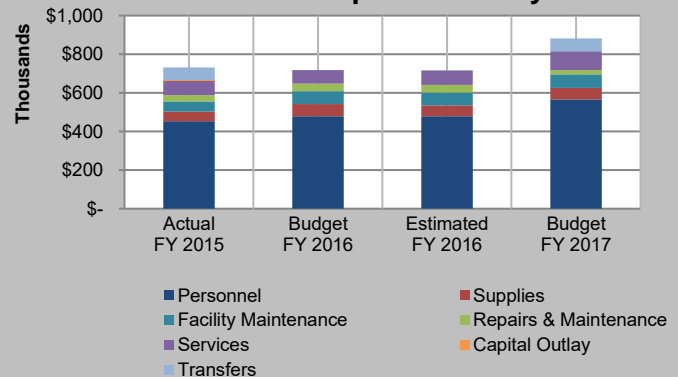
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Park Acreage Developed	143	170	174
Park Acreage Undeveloped	31	7	4
Office Building Acres	5	5	5
ROW Mowing Acres	64	64	64
Playgrounds	18	18	18
Ball Fields	15	15	15
Miles of Trails	7	4	4
Park Maintenance Hours	6,138	6,500	6,500
Nolan Creek Area Maint Hours	1,944	1,950	1,950
Equipment Maint. Hours	1,083	1,170	1,170
Field Maintenance Hours	2,484	3,120	3,120
Irrigation System Repairs	523	580	580
Pocket Parks Maint Hours	1,681	1,732	1,732
Splash Pad Maint Hours	530	580	580
Park Restroom Maint Hours	1,125	1,560	1,560
Trash Pickup Hours	482	520	520

Division Expenditures



Division Expense History



Parks & Recreation - Facilities

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-091-101	Salaries - Administrative	\$ 17,421	\$ 17,374	\$ 17,374	\$ 13,906
01-4-091-103	Salaries - Supervisory	\$ 55,657	\$ 56,503	\$ 56,503	\$ 59,005
01-4-091-104	Salaries - Operations	\$ 260,151	\$ 261,435	\$ 261,435	\$ 301,442
01-4-091-107	Salaries - Overtime	\$ 1,880	\$ 6,359	\$ 6,359	\$ 7,209
01-4-091-108	Salaries - Part Time	\$ 10,160	\$ 12,800	\$ 12,800	\$ 35,600
01-4-091-109	Contract Labor	\$ 5,625	\$ 6,000	\$ 6,000	\$ 6,000
01-4-091-113	Health Insurance Allowance	\$ 7,073	\$ -	\$ -	\$ -
01-4-091-114	Vehicle/Phone Allowance	\$ 603	\$ 600	\$ 600	\$ 600
01-4-091-121	TMRS	\$ 24,619	\$ 24,190	\$ 24,190	\$ 28,796
01-4-091-122	FICA	\$ 26,281	\$ 27,117	\$ 27,117	\$ 31,913
01-4-091-123	Employee Insurance	\$ 36,843	\$ 57,174	\$ 57,174	\$ 67,782
01-4-091-124	Workers' Comp. Insurance	\$ 6,092	\$ 7,713	\$ 7,713	\$ 7,942
01-4-091-125	Unemployment Compensation	\$ 238	\$ 1,756	\$ 1,756	\$ 2,249
01-4-091-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 2,680
	Total Personnel	\$ 452,643	\$ 479,021	\$ 479,021	\$ 565,124
01-4-091-201	Office Supplies	\$ 541	\$ 543	\$ 650	\$ 603
01-4-091-220	Clothing Supplies	\$ 6,491	\$ 6,771	\$ 6,500	\$ 7,514
01-4-091-221	Chemical Supplies	\$ 7,724	\$ 10,730	\$ 10,000	\$ 10,730
01-4-091-222	Fuel	\$ 18,503	\$ 20,000	\$ 15,227	\$ 17,550
01-4-091-227	Janitorial Supplies	\$ 8,434	\$ 5,300	\$ 5,000	\$ 5,300
01-4-091-229	Tools & Other Supplies	\$ 6,408	\$ 4,515	\$ 4,515	\$ 4,389
01-4-091-250	Small Equipment	\$ 1,168	\$ 14,734	\$ 14,734	\$ 13,521
	Total Supplies	\$ 49,268	\$ 62,593	\$ 56,626	\$ 59,607
01-4-091-301	Building Maintenance	\$ 5,396	\$ 11,000	\$ 11,000	\$ 7,000
01-4-091-302	Heat & A/C Maintenance	\$ 611	\$ 300	\$ 300	\$ 300
01-4-091-332	Splash Pad Maintenance	\$ 7,192	\$ 6,275	\$ 6,275	\$ 12,275
01-4-091-333	Park Maintenance	\$ 40,027	\$ 47,895	\$ 47,895	\$ 44,200
01-4-091-334	Vandalism Maintenance	\$ 943	\$ 1,000	\$ 500	\$ 1,000
01-4-091-335	Landscape Maintenance	\$ -	\$ -	\$ -	\$ 6,000
	Total Facility Maintenance	\$ 54,169	\$ 66,470	\$ 65,970	\$ 70,775
01-4-091-402	Equipment & Machinery Maint.	\$ 21,289	\$ 27,794	\$ 27,794	\$ 11,200
01-4-091-403	Vehicle Maintenance	\$ 11,199	\$ 10,892	\$ 10,892	\$ 10,859
01-4-091-406	Computer System Maintenance	\$ 23	\$ 400	\$ 400	\$ 400
01-4-091-407	Radio Maintenance	\$ 163	\$ 300	\$ 300	\$ 300
	Total Repairs & Maintenance	\$ 32,674	\$ 39,386	\$ 39,386	\$ 22,759
01-4-091-510	Dues & Publications	\$ 205	\$ 604	\$ 604	\$ 669
01-4-091-513	Travel & Training	\$ 1,842	\$ 2,473	\$ 2,473	\$ 2,462
01-4-091-522	Equipment Rental	\$ -	\$ -	\$ 165	\$ 1,550
01-4-091-550	Insurance - General Liability	\$ 507	\$ 558	\$ 472	\$ 613
01-4-091-551	Insurance - Errors & Omissions	\$ 1,272	\$ 1,399	\$ 1,097	\$ 1,538
01-4-091-554	Insurance - Automobile	\$ 1,843	\$ 2,033	\$ 2,176	\$ 2,411
01-4-091-555	Insurance - Mobile Equipment	\$ 821	\$ 900	\$ 1,025	\$ 1,127
01-4-091-556	Insurance - Real Property	\$ 4,787	\$ 5,285	\$ 7,095	\$ 7,771
01-4-091-574	Contract Mowing Services	\$ -	\$ -	\$ -	\$ 14,880
01-4-091-581	Communication Services	\$ 1,101	\$ 1,203	\$ 1,203	\$ 985
01-4-091-582	Gas Service	\$ 681	\$ 610	\$ 570	\$ 570
01-4-091-583	Electric Service	\$ 124	\$ 118	\$ 139	\$ 150
01-4-091-584	Trail Lighting	\$ 11,158	\$ 11,033	\$ 10,984	\$ 11,860
01-4-091-585	Park Lighting	\$ 48,092	\$ 44,109	\$ 47,142	\$ 50,910
	Total Services	\$ 72,432	\$ 70,325	\$ 75,145	\$ 97,496

Parks & Recreation - Facilities Continued

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-091-800	Land				
01-4-091-802	Machinery & Equipment	\$ 5,420	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 5,420	\$ -	\$ -	\$ -
01-4-091-903	Transfer to GF Capital Projects Fund	\$ -	\$ -	\$ 1,600	\$ -
01-4-091-976	Transfer to PW Capital Replacement	\$ 64,907	\$ -	\$ -	\$ 64,959
01-4-091-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
01-4-091-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 497
	Total Transfers	\$ 64,907	\$ -	\$ 1,600	\$ 65,691
	Total Parks & Rec. - Facilities	\$ 731,513	\$ 717,795	\$ 717,748	\$ 881,452

Parks & Recreation - Facilities

Account Number	Description	Amount
01-4-091-109	Contract Labor - Bell County adult community service program	\$ 6,000
150	New Personnel Requests - Promotion from MWI to MWII	\$ 2,680
220	Clothing Supplies - Steel toed boots - 11 staff \$ 1,650 - Gloves \$ 495 - Foul weather gear - 11 staff \$ 165 - Safety gear - 11 staff \$ 1,387 - T-shirts \$ 319 - Uniform rental - 11 staff \$ 3,498	\$ 7,514
221	Chemical Supplies - Fertilizer \$ 5,050 - Herbicide \$ 2,000 - Pesticides \$ 3,680	\$ 10,730
227	Janitorial Supplies - Cleaning and paper supplies for park restrooms and pavilions	\$ 5,300
229	Tools & Other Supplies - Shovels, rakes, & picks \$ 396 - Small hand tools \$ 198 - Electric saws and drills \$ 350 - Water hoses & sprinklers \$ 130 - Trash pick up tools \$ 160 - Chain saw replacements \$ 350 - Fire extinguishers and first aid kits \$ 240 - Loppers and pruners \$ 220 - Batteries, coffee & supplies \$ 300 - Flags \$ 875 - Water coolers and mounting brackets \$ 670 - Miscellaneous supplies & repairs \$ 500	\$ 4,389
250	Small Equipment - Green house \$ 2,999 - Walk behind edger \$ 525 - Walk behind tiller \$ 600 - Backpack blower \$ 399 - Blade for John Deere tractor \$ 900 - Gator sun shade canopy - 2 \$ 700 - Power lifts for Gator dump bed - 3 \$ 2,400 - Replacement trimmers - 2 \$ 598 - Landscape trailers \$ 4,400	\$ 13,521
301	Building Maintenance - Structural repairs \$ 2,400 - Cosmetic repairs \$ 1,000 - Electrical repairs and materials \$ 1,300 - Plumbing parts and repairs \$ 1,300 - Other repair parts \$ 1,000	\$ 7,000

Parks & Recreation - Facilities Continued

Account Number	Description	Amount	
01-4-091-332	Splash Pad Maintenance		
	- Painting	\$ 1,000	
	- Chlorine & HCL acid	\$ 1,000	
	- Testing supplies	\$ 200	
	- Repair/replace signs	\$ 250	
	- Filters for backwash	\$ 1,000	
	- Solenoid repair	\$ 600	
	- Repairs for parts & valves	\$ 2,000	
	- Feature replacements	\$ 6,000	
	- Feature repairs & welding	\$ 225	
		\$ 12,275	
333	Park Maintenance		
	- Athletic field repairs	\$ 10,000	
	- Park irrigation repairs	\$ 1,000	
	- Baseball stair handrail replacements	\$ 2,500	
	- Park restroom repairs	\$ 2,700	
	- Playground equipment repairs	\$ 4,000	
	- Park maintenance repairs	\$ 18,000	
	- Water fountain repairs	\$ 6,000	
		\$ 44,200	
335	Landscape Maintenance		
	- Pocket park irrigation maintenance	\$ 1,500	
	- Mulch, dirt and potting soil	\$ 2,000	
	- Seeds and plants	\$ 1,200	
	- Green house supplies	\$ 1,000	
	- General landscaping supplies	\$ 300	
		\$ 6,000	
402	Equipment & Machinery Maintenance		
	- Replacement mower parts	\$ 3,500	
	- Trailer maintenance	\$ 1,500	
	- Mower and tractor tires	\$ 3,000	
	- Fork attachment for tractor	\$ 1,200	
	- Dump bed attachment for gators - 2	\$ 2,000	
		\$ 11,200	
510	Dues & Publications		
	- Texas Turfgrass dues - 3 staff	\$ 90	
	- Pest Control license - 2 staff	\$ 24	
	- Playground Safety Inspector exam	\$ 150	
	- Certified Pool Operator licenses - 2	\$ 390	
	- Sam's Club membership	\$ 15	
		\$ 669	
513	Travel & Training		
	- Online Student Center	\$ 42	
	- Texas Turfgrass seminars - 3	\$ 540	
	- Texas Sports Turf Mgmt Association Field Day Workshops - 6	\$ 180	
	- Texas Recreation and Parks Society conference - 2 staff	\$ 1,700	
		\$ 2,462	
574	Contract Mowing Services		
	- Mowing services for Far North, East and South Belton Cemeteries		\$ 14,880
976	Transfer to PW Capital Replacement		
	- Equipment	\$ 37,795	
	- Vehicles	\$ 27,164	
		\$ 64,959	
977	Transfer to IT Replacement		
	- Annual contribution for scheduled replacement of IT equipment		\$ 235
978	Transfer to HVAC		
	- Annual contribution for scheduled replacement of HVAC system		\$ 497

Mission

To enhance quality of life through the management, maintenance, and scheduling of events and recreational programs at the T.B. Harris Community Center.

Description

- Manages the Harris Center, including coordinating events, bookings, and marketing.
- Ensures condition of facilities for events by working with City staff and outside contractors.
- Oversight and scheduling of maintenance and custodial functions at Harris Center.
- Coordinates marketing and implementation for special events.
- Promotes and manages the Legacy Parks Program and the Volunteer Program.

Accomplishments

- Increased number of Harris Community Center rentals.
- Increased number of Harris Community Center recreation opportunities.
- Implemented a table replacement program.
- Purchased new banquet chairs.
- Continued yard improvements to include fertilizing, aerating and seeding.
- Attended community events to enhance awareness of Harris Center's accommodations.
- Enhanced Wi-Fi as part of the Belton wireless project.
- New projector installed in the Smith room.
- Began redesign of Harris Community Center website.
- Revised deposit rules, resulting in increased weekday and entire center rentals

Goals

- Increase HCC Rentals.
- Provide outstanding customer service.
- Continue to improve facility and yard aesthetics.
- Maintain and operate an exceptionally clean facility.
- Offer continued recreation and educational programs.
- Continue to develop the Youth Advisory Commission.

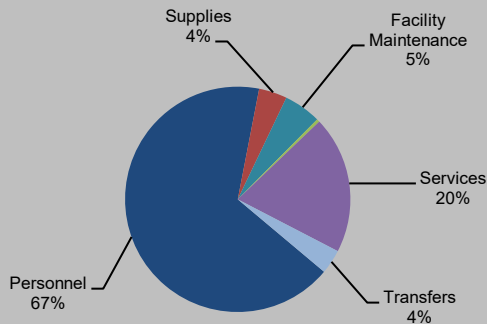
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 112,720	\$ 80,707	\$ 80,707	\$ 84,821
Supplies	\$ 3,375	\$ 8,685	\$ 8,478	\$ 5,135
Facility Maintenance	\$ 3,343	\$ 5,493	\$ 5,100	\$ 6,773
Repairs & Maintenance	\$ 809	\$ 2,172	\$ 1,942	\$ 544
Services	\$ 27,728	\$ 31,206	\$ 24,242	\$ 24,994
Transfers	\$ 10,500	\$ -	\$ 7,750	\$ 4,445
Total	\$ 158,475	\$ 128,263	\$ 128,219	\$ 126,712

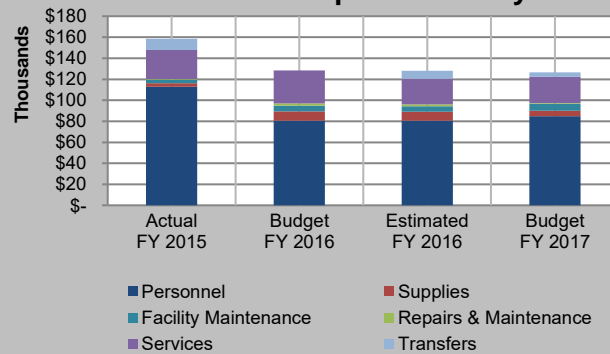
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Number of Events	400	516	475
Cancellations	5	12	8
Event Retention	75%	70%	75%

Division Expenditures



Division Expense History



Parks & Recreation - Community Center

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-092-101	Salaries - Administrative	\$ -	\$ -	\$ -	\$29,973
01-4-092-102	Salaries- Professional	\$ 29,007	\$ 29,042	\$ 29,042	\$ -
01-4-092-104	Salaries - Operations	\$ 53,005	\$ 18,869	\$ 18,869	\$ 19,758
01-4-092-107	Salaries - Overtime	\$ 614	\$ 500	\$ 500	\$ 500
01-4-092-108	Salaries - Part Time	\$ 4,855	\$ 15,600	\$ 15,600	\$ 16,994
01-4-092-114	Allowances	\$ 3,979	\$ 420	\$ 420	\$ 420
01-4-092-121	TMRS	\$ 6,070	\$ 4,554	\$ 4,554	\$ 5,097
01-4-092-122	FICA	\$ 6,807	\$ 4,929	\$ 4,929	\$ 5,175
01-4-092-123	Employee Insurance	\$ 7,234	\$ 5,648	\$ 5,648	\$ 5,784
01-4-092-124	Workers' Comp. Insurance	\$ 1,038	\$ 830	\$ 830	\$ 787
01-4-092-125	Unemployment Compensation	\$ 111	\$ 315	\$ 315	\$ 333
	Total Personnel	\$112,720	\$80,707	\$80,707	\$84,821
01-4-092-201	Office Supplies	\$ 251	\$ 430	\$ 400	\$ 430
01-4-092-202	Postage	\$ 24	\$ 40	\$ 40	\$ 20
01-4-092-220	Clothing Supplies	\$ 143	\$ -	\$ 12	\$ 150
01-4-092-221	Chemical Supplies	\$ 383	\$ 675	\$ 675	\$ 975
01-4-092-222	Fuel	\$ 139	\$ 150	\$ 101	\$ 120
01-4-092-227	Janitorial Supplies	\$ 915	\$ 1,200	\$ 1,200	\$ 1,200
01-4-092-229	Tools & Other Supplies	\$ 1,049	\$ 1,640	\$ 1,500	\$ 1,840
01-4-092-250	Small Equipment	\$ 472	\$ 4,550	\$ 4,550	\$ 400
	Total Supplies	\$ 3,375	\$ 8,685	\$ 8,478	\$ 5,135
01-4-092-301	Building Maintenance	\$ 3,173	\$ 3,393	\$ 3,000	\$ 4,673
01-4-092-302	Heat & A/C Maintenance	\$ 170	\$ 2,100	\$ 2,100	\$ 2,100
	Total Facility Maintenance	\$ 3,343	\$ 5,493	\$ 5,100	\$ 6,773
01-4-092-402	Machinery & Equipment Maintenance	\$ 261	\$ 1,230	\$ 1,000	\$ 480
01-4-092-406	Computer System Maintenance	\$ 548	\$ 942	\$ 942	\$ 64
	Total Repairs & Maintenance	\$ 809	\$ 2,172	\$ 1,942	\$ 544
01-4-092-501	Advertising & Marketing	\$ 1,142	\$ 3,600	\$ 1,400	\$ 1,400
01-4-092-510	Dues & Publications	\$ 38	\$ 38	\$ 38	\$ 38
01-4-092-513	Travel & Training	\$ 868	\$ 536	\$ 500	\$ 985
01-4-092-521	Equipment Lease	\$ 1,464	\$ 1,506	\$ 1,506	\$ 1,561
01-4-092-550	Insurance - General Liability	\$ 85	\$ 93	\$ 71	\$ 84
01-4-092-551	Insurance - Errors & Omissions	\$ 212	\$ 233	\$ 183	\$ 210
01-4-092-555	Insurance - Mobile Equipment	\$ -	\$ 21	\$ 21	\$ 23
01-4-092-556	Insurance - Real Property	\$ 2,407	\$ 2,661	\$ 2,619	\$ 2,703
01-4-092-581	Communication Services	\$ 2,297	\$ 2,176	\$ 2,176	\$ 1,100
01-4-092-582	Gas Service	\$ 2,900	\$ 3,320	\$ 1,160	\$ 1,160
01-4-092-583	Electric Service	\$ 16,317	\$ 17,022	\$ 14,568	\$ 15,730
	Total Services	\$ 27,728	\$ 31,206	\$ 24,242	\$ 24,994
01-4-092-903	Transfer to GF Capital Projects Fund	\$ 10,500	\$ -	\$ 7,750	\$ -
01-4-092-904	Transfer to Capital Equipment Fund	\$ -	\$ -	\$ -	\$ -
01-4-092-903	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 469
01-4-092-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 3,976
	Total Transfers	\$ 10,500	\$ -	\$ 7,750	\$ 4,445
	Total Parks & Rec. - Community Ctr	\$ 158,475	\$ 128,263	\$ 128,219	\$ 126,712

Parks & Recreation - Community Center

Account Number	Description	Amount
01-4-092-201	Office Supplies	
	- Paper & envelopes	\$ 200
	- Business cards	\$ 30
	- Other	\$ 200
		\$ 430
221	Chemical Supplies	
	- Pesticides	\$ 50
	- Yard chemicals	\$ 525
	- Bermuda & Rye seed	\$ 400
		\$ 975
229	Tools & Other Supplies	
	- U.S., Texas, & City flags	\$ 180
	- Table replacement	\$ 720
	- Coffee and water supplies for City functions	\$ 700
	- Batteries	\$ 200
	- Labor law posters	\$ 40
		\$ 1,840
250	Small Equipment	
	- Microphone	
		\$ 400
301	Building Maintenance	
	- Pest control	\$ 500
	- Ceiling tiles	\$ 130
	- Light bulbs	\$ 150
	- Fire panel inspection and monitoring	\$ 693
	- Security system repair	\$ 500
	- Irrigation repairs	\$ 200
	- Christmas lights for building exterior	\$ 1,000
	- General repair and maintenance	\$ 1,500
		\$ 4,673
402	Machinery & Equipment Maintenance	
	- Projector bulb replacement	\$ 300
	- Trimmer line & lawn care tools	\$ 180
		\$ 480
501	Advertising & Marketing	
	- Rack cards	\$ 100
	- Newspaper & social media advertisements	\$ 500
	- Promotional items	\$ 300
	- Expositions	\$ 500
		\$ 1,400
510	Dues & Publications	
	- Sam's Club - 1 staff	\$ 15
	- Belton Journal subscription	\$ 23
		\$ 38
513	Travel & Training	
	- Harris Center staff mileage	\$ 450
	- Training for Events Coordinator	\$ 450
	- Online Student Center	\$ 85
		\$ 985
521	Equipment Lease	
	- Copier lease - 1/2	\$ 1,086
	- Additional copies - 1/2	\$ 475
		\$ 1,561
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 469
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 3,976

Mission

To enhance quality of life through the development, implementation, and oversight of recreation and leisure activities at City park facilities.

Description

- Ensures condition of facilities for events by working with City staff and outside contractors.
- Coordinates recreation events within the City parks.
- Schedules and coordinates leasing of other City park facilities.

Accomplishments

- Planned, coordinated and implemented the largest Chisholm on the Chisholm Trail in Downtown Belton with 123 vendors in attendance, and developed a close relationship with DBMA.
- Hosted a National Night Out part at the Harris Community Center for surrounding residents.
- Successfully ran two 'Family Fishin' and Fun' events.
- Increased the Daddy Daughter Dance from 1 to 2 nights, and both nights sold out and were an overwhelming success.
- Continued relationship with BISD to provide Open Gym Basketball and Volleyball.
- Youth Advisory Commission raised a record \$1,085.00, which allowed a total of eight YAC Students and two staff to attend the annual YAC Summit in Pearland, TX.
- Assisted Hope for the Hungry 'Trails of Hope 5k' for the 4th year in a row.
- Parks and Recreation Director and Parks Superintendent attended the TRAPS conference.
- Implemented ability for tournaments to be held at Chisholm Trail Park. To date, four tournaments have taken place and brought in a total of \$3,000 in revenue.
- Successfully ran the 9th annual OCOD, which served a record 23 homes.
- YAC students volunteered a total of 762 hours.
- Promoted the Community Garden, resulting in every plot being claimed and utilized.

Goals

- Implement the updated Parks and Recreation Strategic Master Plan
- Continue to expand and grow the number of events offered through the Parks and Recreation Department.
- Increase the number of recreational programs offered by the Parks and Recreation Department.
- Manage field use agreements and scheduling with leagues and associations.
- Enhance the use of social media and increased website content to expand services.

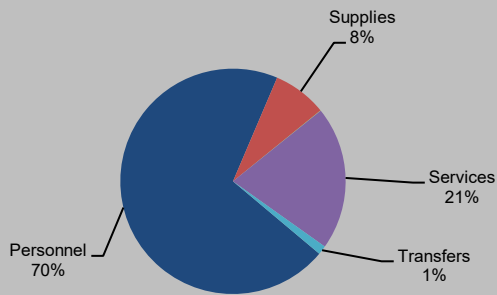
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 38,229	\$ 78,237	\$ 78,237	\$ 80,717
Supplies	\$ 4,877	\$ 10,774	\$ 6,266	\$ 8,896
Repairs & Maintenance	\$ 230	\$ 169	\$ 169	\$ 64
Services	\$ 13,307	\$ 21,466	\$ 21,534	\$ 23,669
Transfers	\$ 23,500	\$ -	\$ 4,400	\$ 1,469
Total	\$ 80,143	\$ 110,646	\$ 110,606	\$ 114,815

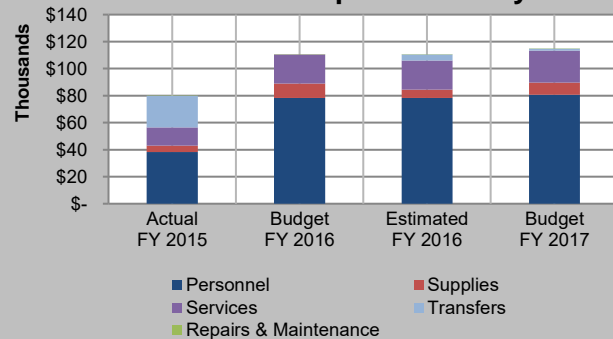
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Recreation Classes	350	323	350
Park Rentals	150	245	200
Special Event Permits	50	40	50
Cancellations	5	7	5

Division Expenditures



Division Expense History



Parks & Recreation - Recreation

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-093-101	Salaries - Administrative	\$ -	\$ -	\$ -	\$ 29,973
01-4-093-102	Salaries - Professional	\$ 29,007	\$ 29,042	\$ 29,042	\$ -
01-4-093-104	Salaries - Operations	\$ 203	\$ 18,869	\$ 18,869	\$ 19,758
01-4-093-107	Salaries - Overtime	\$ -	\$ 500	\$ 500	\$ 500
01-4-093-107	Salaries-Part-time	\$ 800	\$ 10,400	\$ 10,400	\$ 10,400
01-4-093-114	Allowances	\$ 63	\$ 3,600	\$ 3,600	\$ 3,600
01-4-093-121	TMRS	\$ 2,220	\$ 4,411	\$ 4,411	\$ 4,840
01-4-093-122	FICA	\$ 2,412	\$ 4,729	\$ 4,729	\$ 4,871
01-4-093-123	Employee Insurance	\$ 2,416	\$ 5,648	\$ 5,648	\$ 5,784
01-4-093-124	Workers' Comp. Insurance	\$ 1,103	\$ 723	\$ 723	\$ 658
01-4-093-125	Unemployment Compensation	\$ 5	\$ 315	\$ 315	\$ 333
	Total Personnel	\$ 38,229	\$ 78,237	\$ 78,237	\$ 80,717
01-4-093-201	Office Supplies	\$ 143	\$ 320	\$ 320	\$ 330
01-4-093-202	Postage	\$ 2	\$ 35	\$ 35	\$ 20
01-4-093-205	Rec Event Promo/Prizes/Supplies	\$ 924	\$ 1,239	\$ 1,000	\$ 1,206
01-4-093-210	Ball Sports/Officials	\$ 3,438	\$ 7,980	\$ 3,890	\$ 5,840
01-4-093-211	Disc Sports	\$ 65	\$ 370	\$ 185	\$ 750
01-4-093-220	Clothing Supplies	\$ 99	\$ 270	\$ 270	\$ 270
01-4-093-229	Tools & Other Supplies	\$ 206	\$ 320	\$ 320	\$ 480
01-4-093-250	Small Equipment	\$ -	\$ 240	\$ 246	\$ -
	Total Supplies	\$ 4,877	\$ 10,774	\$ 6,266	\$ 8,896
01-4-093-406	Computer System Maintenance	\$ 230	\$ 169	\$ 169	\$ 64
	Total Repairs & Maintenance	\$ 230	\$ 169	\$ 169	\$ 64
01-4-093-501	Advertising & Marketing	\$ 2,123	\$ 4,080	\$ 5,080	\$ 5,140
01-4-093-510	Dues & Publications	\$ 560	\$ 785	\$ 725	\$ 515
01-4-093-513	Travel & Training	\$ 981	\$ 2,293	\$ 2,293	\$ 2,342
01-4-093-521	Equipment Lease	\$ 1,418	\$ 1,506	\$ 1,506	\$ 1,561
01-4-093-550	Insurance - General Liability	\$ 85	\$ 93	\$ 71	\$ 84
01-4-093-551	Insurance- Errors & Omissions	\$ 212	\$ 233	\$ 183	\$ 210
01-4-093-570	Special Events	\$ 7,540	\$ 11,700	\$ 10,900	\$ 13,300
01-4-093-581	Communications Services	\$ 388	\$ 776	\$ 776	\$ 517
	Total Services	\$ 13,307	\$ 21,466	\$ 21,534	\$ 23,669
01-4-093-903	Transfer to Cap Projects Fund	\$ 9,500	\$ -	\$ 4,400	\$ -
01-4-093-904	Transfer to Cap Equipment Fund	\$ 14,000	\$ -	\$ -	\$ -
01-4-093-950	Transfer to YAC Fund	\$ -	\$ -	\$ -	\$ 1,000
01-4-093-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 469
	Total Transfers	\$ 23,500	\$ -	\$ 4,400	\$ 1,469
	Total Parks & Rec. - Recreation	\$ 80,143	\$ 110,646	\$ 110,606	\$ 114,815
	Total Parks & Recreation	\$ 970,131	\$ 956,704	\$ 956,573	\$ 1,122,979

Parks & Recreation - Recreation

Account Number	Description	Amount
01-4-093-201	Office Supplies	
	- Paper, envelopes and folders	\$ 140
	- Binders and dividers	\$ 60
	- Business cards	\$ 30
	- Other	\$ 100
		\$ 330
210	Ball Sports/Officials	
	- Basketballs	\$ 160
	- Volleyballs and nets	\$ 100
	- Softballs	\$ 120
	- Officials	\$ 2,500
	- Tournament directors	\$ 600
	- Prizes	\$ 1,000
	- Gym rental fees	\$ 960
	- Water and Gatorade	\$ 200
	- Field paint, chalk, markers	\$ 200
		\$ 5,840
211	Disc Sports	
	- Prizes	\$ 200
	- Hole marker supplies	\$ 50
	- Tournament directors	\$ 400
	- Water and Gatorade	\$ 100
		\$ 750
229	Tools & Other Supplies	
	- Insect repellent and first aid kits	\$ 50
	- Parks Board supplies	\$ 120
	- Special event football game	\$ 160
	- Other	\$ 150
		\$ 480
501	Advertising & Marketing	
	- Facebook ads	\$ 240
	- Utility bill inserts	\$ 1,500
	- Special event banners and signs	\$ 600
	- Recreation & Event advertisements	\$ 1,600
	- Promotional items	\$ 850
	- Ball caps	\$ 250
	- Set up fees	\$ 100
		\$ 5,140
510	Dues & Publications	
	- Sam's Club	\$ 15
	- Texas Recreation and Parks Society - 2 staff	\$ 170
		\$ 330
		\$ 515
513	Travel & Training	
	- Online Student Center	\$ 42
	- Texas Recreation and Park Society Annual Institute	\$ 850
	- TML Conference	\$ 1,000
	- Texas Recreation and Park Society Central Region	\$ 400
	- Continuing Education CPRP	\$ 50
		\$ 2,342
521	Equipment Lease	
	- Copier Lease - 1/2	\$ 1,086
	- Additional copies - 1/2	\$ 475
		\$ 1,561

Parks & Recreation - Recreation Continued

Account Number	Description	Amount
01-4-093-570	Special Events - Family, Fishin', & Fun \$ 2,000 - Movies in the park - 4 \$ 2,800 - National Recreation and Parks Association Month celebration \$ 500 - Summerfest \$ 1,500 - Daddy/Daughter dances \$ 2,500 - Christmas on the Chisholm Trail \$ 2,500 - General \$ 1,500	\$ 13,300
950	Transfer to Youth Advisory Commission Fund - Transfer to YAC Fund	\$ 1,000
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 469

Description

The Planning department is comprised of three divisions:

- 1. Planner
- 2. Inspections
- 3. GIS

The details of these divisions follow:

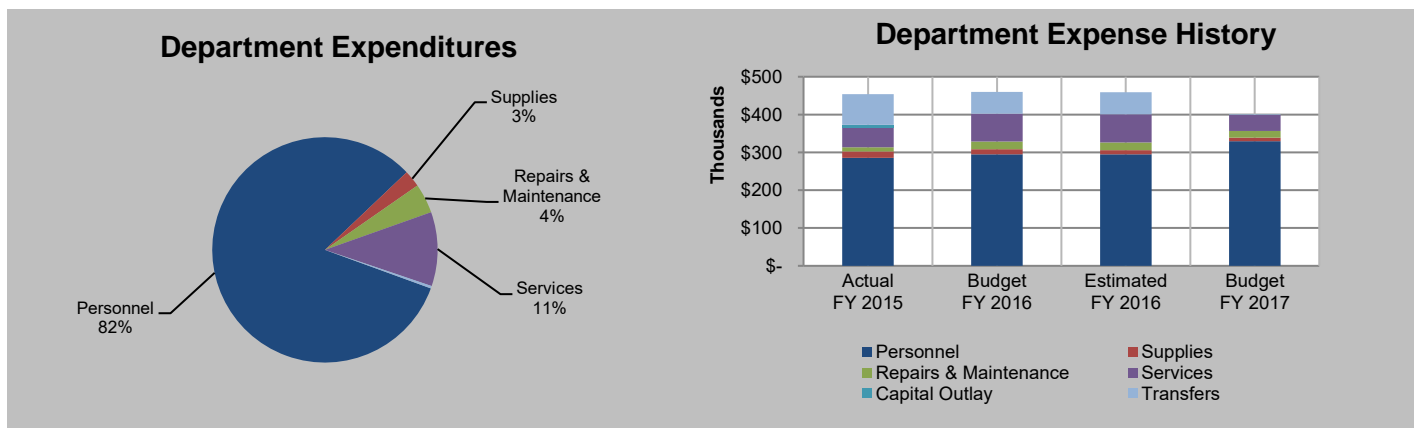
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 285,756	\$ 295,301	\$ 295,301	\$ 329,651
Supplies	\$ 16,815	\$ 13,535	\$ 10,931	\$ 9,650
Repairs & Maintenance	\$ 11,102	\$ 20,303	\$ 20,103	\$ 17,013
Services	\$ 52,317	\$ 72,854	\$ 74,392	\$ 42,553
Capital Outlay	\$ 6,750	\$ -	\$ -	\$ -
Transfers	\$ 81,000	\$ 57,915	\$ 57,915	\$ 1,408
Total	\$ 453,740	\$ 459,908	\$ 458,642	\$ 400,275

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Planning Director	1	1	1
Building Official	1	1	1
Assistant Building Official	1	1	1
Assistant Planner	0	0	1
Administrative Assistant	1	1	1
GIS Technician	0	0	1
Clerk - Part time	0.5	0.5	0.5
Total	4.5	4.5	6.5

*GIS Department transferred to Planning Department in FY 2017



Mission

To address the immediate and long-term needs of the community by enhancing the quality of the City's natural and built environments through implementation of the comprehensive plan, zoning ordinance, and design standards/guidelines.

Description

- Reviews subdivision plats and Design Standards application requests
- Reviews plans and specifications for subdivisions and building projects within the City.
- Monitors development in the City's one mile extra territorial jurisdiction (ETJ).
- Represents the City and keeps records for the Planning and Zoning Commissions, the Zoning Board of Adjustments, Historic Preservation Commission and Housing Board of Adjustment.
- Maintains records of land use decisions within the City.
- Monitors development within the flood plain.

Accomplishments

- Updated the Belton population and calculated a population of 20,517.
- Coordinated City Thoroughfare Plan needs for Loop 121 widening.
- Crafted and recommended a sidewalk policy to establish standards City-wide.
- Created a central data location for residential subdivisions with their status and identified.
- Integrated mobile food vendor permits as Planning Department function.
- Developed a master signage plan for visitors in Downtown Belton.
- Completed a 75% draft of the Comprehensive Plan and future land use plan.
- Developed a growth management strategy for the City along IH 35 and high priority areas.
- Reviewed and recommended amendments to the Subdivision Ordinance in regard to means of access, final plat submittal timeline, cable/fiber conduit, cul-de-sac length, minimum road pavement width, and other areas that contradict other City codes.
- Implemented mobile inspections and enhanced the Building and Inspections webpage to allow existing contractors the option of submitting building permits online.
- Submitted roadway and trail projects for project ranking in the 2040 Metropolitan Transportation Plan.

Goals

- Complete update/implement the Comprehensive Plan and future land use plan.
- Complete the application process to achieve Certified Local Government status.
- Represent the City within the KTMPO to further coordinate City Thoroughfare Plan needs.
- Update the Sign Ordinance in coordination with Scenic City requirements.
- Research and develop recommended amendments to Chapter 19, Recreational Vehicle Parks, of the Code of Ordinances.
- Facilitate cable/fiber service expansion in coordination with the Public Works Department.
- Complete the growth management process in December 2016.
- Manage process of Development Agreements associated with annexation.

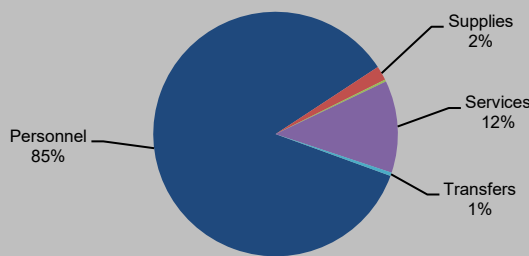
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 82,492	\$ 85,726	\$ 85,726	\$ 134,823
Supplies	\$ 3,576	\$ 4,123	\$ 4,392	\$ 3,000
Repairs & Maintenance	\$ 1,337	\$ 2,180	\$ 2,180	\$ 425
Services	\$ 40,021	\$ 51,363	\$ 50,947	\$ 19,288
Transfers	\$ 59,000	\$ 57,915	\$ 57,915	\$ 704
Total	\$ 186,426	\$ 201,307	\$ 201,160	\$ 158,240

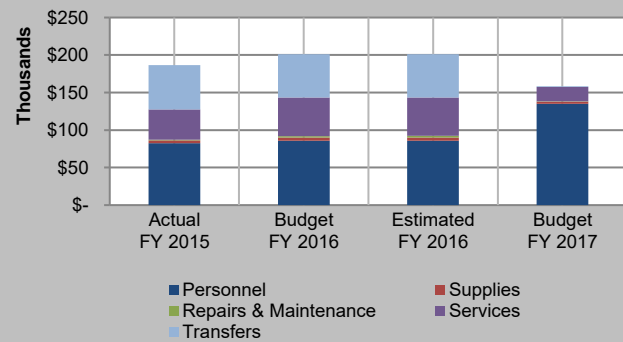
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Zoning Cases	31	35	17
Plats: Preliminary, Final and Re-Plats	21	25	22
Administrative Plats	6	5	12
Plans Reviewed	70	75	80
Variances	3	5	4
Zoning Amendments	2	2	1
Historic Preservation Cases	17	20	21
Historic Preservation Cases Admin	19	25	22

Division Expenditures



Division Expense History



Planning - Planner

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-101-101	Salaries - Administrative	\$ 43,072	\$ 42,955	\$ 42,955	\$ 45,237
01-4-101-104	Salaries - Operations	\$ 20,889	\$ 23,380	\$ 23,380	\$ 25,012
01-4-101-114	Allowances	\$ 3,620	\$ 3,600	\$ 3,600	\$ 3,600
01-4-101-121	TMRS	\$ 4,730	\$ 4,943	\$ 4,943	\$ 5,565
01-4-101-122	FICA	\$ 4,935	\$ 5,304	\$ 5,304	\$ 5,604
01-4-101-123	Employee Insurance	\$ 5,102	\$ 5,083	\$ 5,083	\$ 5,480
01-4-101-124	Workers' Comp. Insurance	\$ 128	\$ 162	\$ 162	\$ 153
01-4-101-125	Unemployment Compensation	\$ 15	\$ 299	\$ 299	\$ 325
01-4-101-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 43,847
	Total Personnel	\$ 82,492	\$ 85,726	\$ 85,726	\$ 134,823
01-4-101-201	Office Supplies	\$ 1,249	\$ 1,250	\$ 1,250	\$ 1,250
01-4-101-202	Postage	\$ 929	\$ 1,023	\$ 1,023	\$ 750
01-4-101-229	Tools & Other Supplies	\$ 1,398	\$ 500	\$ 500	\$ 500
01-4-101-250	Small Equipment	\$ -	\$ 1,350	\$ 1,619	\$ 500
	Total Supplies	\$ 3,576	\$ 4,123	\$ 4,392	\$ 3,000
01-4-101-406	Computer System Maintenance	\$ 1,337	\$ 2,180	\$ 2,180	\$ 425
	Total Repairs & Maintenance	\$ 1,337	\$ 2,180	\$ 2,180	\$ 425
01-4-101-501	Advertising & Public Notices	\$ 1,172	\$ 1,200	\$ 700	\$ 1,200
01-4-101-510	Dues & Publications	\$ 1,134	\$ 425	\$ 630	\$ 340
01-4-101-513	Travel & Training	\$ 3,198	\$ 5,243	\$ 5,243	\$ 4,742
01-4-101-550	Insurance - General Liability	\$ 141	\$ 155	\$ 118	\$ 139
01-4-101-551	Insurance - Errors & Omissions	\$ 353	\$ 389	\$ 305	\$ 350
01-4-101-562	Engineering	\$ 19,280	\$ 35,000	\$ 35,000	\$ 5,000
01-4-101-563	Planning Consultant Services	\$ 4,878	\$ 7,500	\$ 7,500	\$ 6,500
01-4-101-570	Special Services	\$ 8,568	\$ -	\$ -	\$ -
01-4-101-581	Communication Services	\$ 1,298	\$ 1,451	\$ 1,451	\$ 1,017
	Total Services	\$ 40,021	\$ 51,363	\$ 50,947	\$ 19,288
01-4-101-903	Transfer to GF Capital Projects Fund	\$ 25,000	\$ 57,915	\$ 57,915	\$ -
01-4-101-904	Transfer to Capital Equipment Fund	\$ 34,000	\$ -	\$ -	\$ -
01-4-101-977	Transfer to IT Replacement Fund	\$ -	\$ -	\$ -	\$ 704
	Total Transfers	\$ 59,000	\$ 57,915	\$ 57,915	\$ 704
	Total Planning - Planner	\$ 186,426	\$ 201,307	\$ 201,160	\$ 158,240

Planning - Planner

Account Number	Description	Amount
01-4-101-150	New Personnel - Assistant Planner (January hire)	\$ 43,847
229	Tools and Other Supplies - Plat box \$ 150 - File cabinet \$ 150 - Other supplies \$ 200	\$ 500
250	Small Equipment - Printers	\$ 500
406	Computer Equipment Maintenance - Dropbox renewal \$ 100 - General repair & maintenance \$ 325	\$ 425
510	Dues & Publications - APA Dues \$ 205 - International Code Council \$ 135	\$ 340
513	Travel & Training - APA Training \$ 500 - Texas APA conference \$ 2,000 - Webinars \$ 200 - TML \$ 1,500 - Incode student center \$ 42 - Miscellaneous travel \$ 500	\$ 4,742
562	Engineering - Engineering and surveying services	\$ 5,000
563	Planning Consultant Services - Historic Preservation consultant \$ 1,500 - Planning consultant \$ 5,000	\$ 6,500
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 704

Mission

Enforce the City's building, plumbing, electrical, mechanical, energy codes, and City Ordinances to ensure the construction and maintenance of safe residential and commercial structures.

Description

- Reviews plans for building, zoning, code, design standards requirements.
- Issues permits for building, plumbing, electrical and mechanical construction.
- Inspects construction work within the City to verify compliance with adopted codes and standards through inspection of construction work within the City.
- Issues/checks licenses to insure all construction work is done by qualified personnel.
- Maintains records of construction activity and related matters.
- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Prepare and compile evidence for prosecution purposes in City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Provide explanations of code requirements to the public and contractors.

Accomplishments

- Implemented mobile inspections and enhanced the Building and Inspections webpage to allow existing contractors the option of submitting building permits online.
- Monitored dilapidated buildings to protect the health and safety of the community.
- Enforced FEMA regulations within the Belton area.
- Began review of the 2015 International Building Codes.
- Enhanced the Building and Inspections webpage to provide a list of guidelines, such as fence requirements, storage buildings, garages/carports, swimming pools, etc.
- Presented recommendations to the Housing Board of Adjustment regarding condemned structures.

Goals

- Develop and implement 2015 International Building Codes in coordination with TABA.
- Create code amendments to the Housing Board of Adjustment structure in the Code of Ordinances.
- Develop orderly filing system for construction plan in the storage facility.
- Ensure all floodplain permits are scanned and a digital copy is created and stored.
- Review properties for condemnation and present findings to the Housing Board of Adjustment.
- Further implement mobile inspections and building permit submittals online.
- Enhance the Building and Inspections webpage to provide a list of guidelines, such as fence requirements, storage buildings, garages/carports, swimming pools, etc.

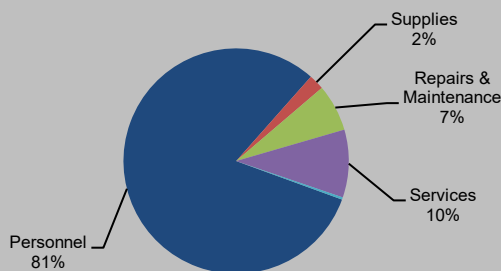
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 185,007	\$ 190,616	\$ 190,616	\$ 175,061
Supplies	\$ 7,443	\$ 7,412	\$ 4,789	\$ 4,780
Repairs & Maintenance	\$ 8,201	\$ 15,810	\$ 15,610	\$ 14,588
Services	\$ 9,650	\$ 18,329	\$ 18,304	\$ 21,031
Transfers	\$ 14,000	\$ -	\$ -	\$ 704
Total	\$ 224,300	\$ 232,167	\$ 229,319	\$ 216,164

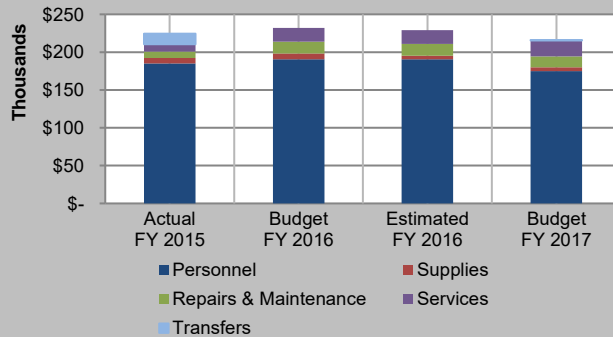
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
<u>Permits:</u>			
Building	542	600	625
Plumbing	145	175	190
Mechanical	80	105	120
Electrical	132	150	165
Water Taps	113	120	126
Sewer Taps	109	115	120
Public Works	89	95	100
<u>Inspections:</u>			
Building	1,084	1,200	1,250
Plumbing	435	525	570
Mechanical	240	315	360
Electrical	396	450	1,350
Other	135	150	200

Division Expenditures



Division Expense History



Planning - Inspections

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-102-102	Salaries - Professional	\$ 79,194	\$ 80,061	\$ 80,061	\$ 127,175
01-4-102-103	Salaries - Supervisory	\$ -	\$ 73,135	\$ 73,135	\$ -
01-4-102-104	Salaries - Operations	\$ 72,584	\$ -	\$ -	\$ 11,493
01-4-102-113	Health Insurance Allowance	\$ 158	\$ -	\$ -	\$ -
01-4-102-114	Allowances	\$ 422	\$ 420	\$ 420	\$ -
01-4-102-121	TMRS	\$ 10,902	\$ 10,857	\$ 10,857	\$ 10,449
01-4-102-122	FICA	\$ 11,616	\$ 11,720	\$ 11,720	\$ 10,608
01-4-102-123	Employee Insurance	\$ 9,482	\$ 13,273	\$ 13,273	\$ 14,308
01-4-102-124	Workers' Comp. Insurance	\$ 629	\$ 780	\$ 780	\$ 626
01-4-102-125	Unemployment Compensation	\$ 21	\$ 370	\$ 370	\$ 402
	Total Personnel	\$ 185,007	\$ 190,616	\$ 190,616	\$ 175,061
01-4-102-201	Office Supplies	\$ 924	\$ 1,000	\$ 750	\$ 750
01-4-102-202	Postage	\$ 411	\$ 582	\$ 582	\$ 330
01-4-102-220	Clothing Supplies	\$ -	\$ 530	\$ 300	\$ -
01-4-102-222	Fuel	\$ 4,195	\$ 5,000	\$ 2,857	\$ 3,400
01-4-102-229	Tools & Other Supplies	\$ 466	\$ 300	\$ 300	\$ 300
01-4-102-250	Small Equipment	\$ 1,447	\$ -	\$ -	\$ -
	Total Supplies	\$ 7,443	\$ 7,412	\$ 4,789	\$ 4,780
01-4-102-403	Vehicle Maintenance	\$ 2,033	\$ 1,200	\$ 1,000	\$ 500
01-4-102-406	Computer System Maintenance	\$ 6,168	\$ 14,610	\$ 14,610	\$ 14,088
	Total Repairs & Maintenance	\$ 8,201	\$ 15,810	\$ 15,610	\$ 14,588
01-4-102-510	Dues & Publications	\$ 306	\$ 1,282	\$ 1,282	\$ 717
01-4-102-513	Travel & Training	\$ 7,445	\$ 4,136	\$ 3,500	\$ 7,560
01-4-102-550	Insurance - General Liability	\$ 113	\$ 124	\$ 95	\$ 111
01-4-102-551	Insurance - Errors & Omissions	\$ 283	\$ 311	\$ 244	\$ 280
01-4-102-554	Insurance - Automobile	\$ 438	\$ 482	\$ 489	\$ 537
01-4-102-563	Inspection Services	\$ -	\$ -	\$ 700	\$ -
01-4-102-571	Demolition/Cleanup	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
01-4-102-581	Communication Services	\$ 1,067	\$ 1,994	\$ 1,994	\$ 1,826
	Total Services	\$ 9,650	\$ 18,329	\$ 18,304	\$ 21,031
01-4-102-904	Transfer to GF Capital Projects Fund	\$ 14,000	\$ -	\$ -	\$ -
01-4-102-977	Transfer to IT Replacement Fund	\$ -	\$ -	\$ -	\$ 704
	Total Transfers	\$ 14,000	\$ -	\$ -	\$ 704
	Total Planning - Inspections	\$ 224,300	\$ 232,167	\$ 229,319	\$ 216,164

Planning - Inspections

Account Number	Description	Amount
01-4-102-406	Computer System Maintenance	
	- Annual mobile inspection fee	\$ 11,500
	- Invision CL maintenance - 5%	\$ 129
	- Invision Permits and Inspections	\$ 1,527
	- Invision TOPS - 4%	\$ 76
	- Invision Payment Import	\$ 656
	- Other maintenance	\$ 200
		\$ 14,088
510	Dues & Publications	
	- International Code Council dues	\$ 125
	- BOAT - 2 staff	\$ 40
	- Plumbing Examiners licenses - 2 staff	\$ 110
	- Bluebonnet Chapter/ICC fees - 2 staff	\$ 50
	- Texas Floodplain management system - 2 staff	\$ 180
	- Code Enforcement licenses - 2 staff	\$ 212
		\$ 717
513	Travel & Training	
	- Bluebonnet meeting meals	\$ 240
	- Plumbing continuing education	\$ 500
	- BOAT conference - 2 staff	\$ 3,000
	- Texas Floodplain conference - 2 staff	\$ 3,000
	- Code enforcement continuing education	\$ 150
	- Incode student center	\$ 170
- Other	\$ 500	
		\$ 7,560
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 704

Mission

To efficiently and effectively provide geospatial information and applications to all City departments and the public in order to enhance City operations, improve decision making and provide better public service.

Description

- Collects, maintains and updates GIS data.
- Prepares graphical illustrations for presentation.
- User training and support.
- Provide 9-1-1 addressing services.

Accomplishments

- Continued to maintain GIS web portal.
- Continued to participate in regional 911 addressing community.
- Maintained and supported GIS data in PubWorks.
- Fully integrated GPS inventory of water infrastructure.
- Mapped City annexation history.
- Upgraded GIS workstation and plotter.
- Created custom tools using Visual Basic and Python to speed up map creation.
- Implemented location and direction maps into City of Belton's website for all departments.
- Developed Sidewalk inventory.
- Created and maintained E-Watch and RU Okay Police maps.
- Developed mobile home GIS layer for the Fire Department.

Goals

- Develop and promote a shared GIS system as a resource for staff and citizens through new ArcGIS online mapping system.
- Continue to develop and maintain new GIS web portal.
- Continue to develop 911 Street Centerline database for BCCC.
- Fully integrate comprehensive inventory of sewer infrastructure to GIS.
- Continue documentation of water/sewer systems and storm water systems.
- Implement mobile GIS collection for City Departments.
- Develop comprehensive speed limit sign layer in GIS.
- Improve digital as-built submissions and create a standard to more effectively integrate into the GIS system.
- Work with BCCC to obtain emergency service data to support public safety mapping for Fire Department and Police Department.
- Complete the readdressing of properties along Highway 190 to I-14 Frontage Road due in compliance with the recently approved Federal Transportation Bill.
- Upgrade Internal and Public Mapping access and services through the implementation of ArcGIS for Server and ArcGIS Online.

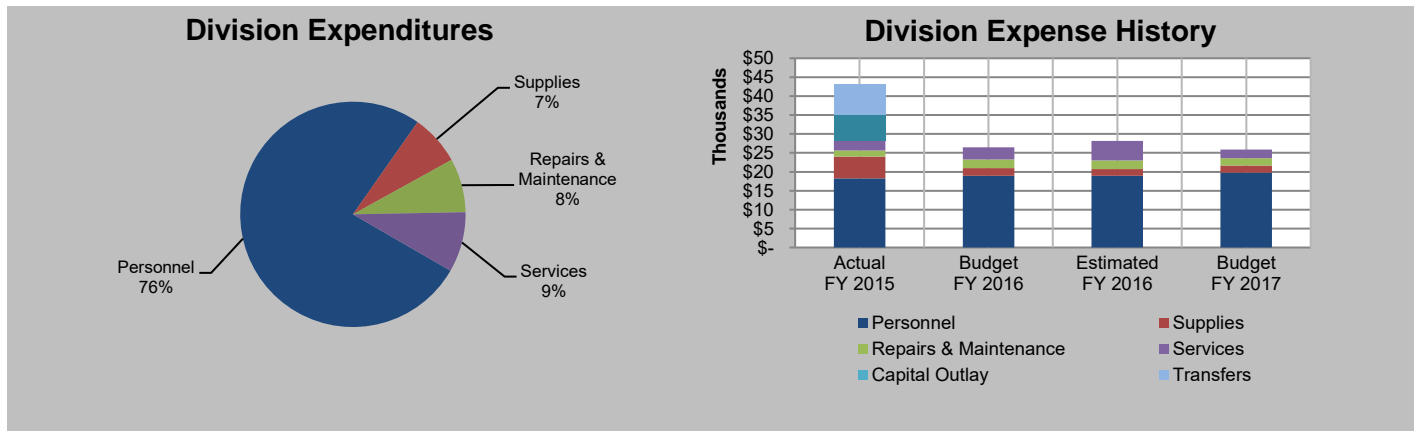
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 18,257	\$ 18,959	\$ 18,959	\$ 19,767
Supplies	\$ 5,796	\$ 2,000	\$ 1,750	\$ 1,870
Repairs & Maintenance	\$ 1,564	\$ 2,313	\$ 2,313	\$ 2,000
Services	\$ 2,645	\$ 3,162	\$ 5,141	\$ 2,234
Capital Outlay	\$ 6,750	\$ -	\$ -	\$ -
Transfers	\$ 8,000	\$ -	\$ -	\$ -
Total	\$ 43,013	\$ 26,434	\$ 28,163	\$ 25,871

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Tickets Open	651	680	700
Tickets Closed	651	680	700

*GIS was previously department 072, but changed to 103 when transferred to Planning Department



Information Technology Systems - GIS

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-103-104	Salaries- Operations	\$ 14,450	\$ 14,776	\$ 14,776	\$ 15,286
01-4-103-121	TMRS	\$ 1,034	\$ 1,044	\$ 1,044	\$ 1,152
01-4-103-122	FICA	\$ 1,105	\$ 1,130	\$ 1,130	\$ 1,169
01-4-103-123	Employee Insurance	\$ 1,638	\$ 1,920	\$ 1,920	\$ 2,070
01-4-103-124	Workers' Comp. Insurance	\$ 27	\$ 35	\$ 35	\$ 32
01-4-103-125	Unemployment Compensation	\$ 3	\$ 54	\$ 54	\$ 58
	Total Personnel	\$ 18,257	\$ 18,959	\$ 18,959	\$ 19,767
01-4-103-201	Office Supplies	\$ -	\$ 250	\$ 250	\$ 100
01-4-103-202	Postage	\$ 1,049	\$ -	\$ -	\$ 20
01-4-103-229	Tools & Other Supplies	\$ 4,747	\$ 1,750	\$ 1,500	\$ 1,750
	Total Supplies	\$ 5,796	\$ 2,000	\$ 1,750	\$ 1,870
01-4-103-406	Computer System Maintenance	\$ 1,564	\$ 2,313	\$ 2,313	\$ 2,000
	Total Repairs & Maintenance	\$ 1,564	\$ 2,313	\$ 2,313	\$ 2,000
01-4-103-510	Dues & Publications	\$ -	\$ 150	\$ 165	\$ 150
01-4-103-513	Travel & Training	\$ 869	\$ 1,300	\$ 3,000	\$ 1,300
01-4-103-550	Insurance - General Liability	\$ 56	\$ 62	\$ 48	\$ 56
01-4-103-551	Insurance - Errors & Omissions	\$ 141	\$ 156	\$ 122	\$ 140
01-4-103-570	Special Services	\$ 1,316	\$ 1,200	\$ 1,512	\$ 420
01-4-103-581	Communication Services	\$ 263	\$ 294	\$ 294	\$ 168
	Total Services	\$ 2,645	\$ 3,162	\$ 5,141	\$ 2,234
01-4-103-802	Machinery & Equipment	\$ 6,750	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 6,750	\$ -	\$ -	\$ -
01-4-103-904	Transfer to GF Capital Equip	\$ 8,000	\$ -	\$ -	\$ -
	Total Transfer	\$ 8,000	\$ -	\$ -	\$ -
	Total IT Systems - GIS	\$ 43,013	\$ 26,434	\$ 28,163	\$ 25,871
	Total Planning	\$ 453,740	\$ 459,908	\$ 458,642	\$ 400,275

Information Technology Systems - GIS

Account Number	Description	Amount
01-4-072-406	Computer Maintenance - ArcGIS Maintenance \$ 1,500 - Plotter maintenance \$ 500	\$ 2,000
513	Travel & Training - GIS Conference	\$ 1,300
570	Special Services - GIS web hosting - 1/3	\$ 420

Mission

The Lena Armstrong Public Library exists to enrich the community of Belton by providing quality materials and services of informational, educational, leisure and cultural value in order to encourage patrons, particularly children, to become lifelong readers and library users which can lead to success in school and life.

Description

- Provides books as well as print, audio, video, and electronic materials for two-week loans with renewal privileges.
- Provides public access computers for internet access, job searches, and distance learning.
- Maintains for the visually impaired a collection of large print books, audio books, and applications for the Talking Book program that is sponsored by the Texas State Library.
- Provides appropriate collection of books and materials for pre-school through high school.
- Responds to telephone and e-mail information queries.
- Assists patrons searching for information on a wide range of subjects.
- Serves in an archival capacity by collecting and preserving local history.
- Supplements the local history collection with a renowned genealogy collection of over 3,200 books, 3,000 photographs and early Texas material.
- Provides inter-library loan service.
- Coordinates community interaction through Christmas and Summer Reading Programs.

Accomplishments

- Awarded the 2016 TML Achievement of Library Excellence Award
- Provided 3 Polar Express events, Story time programs, and a six week Summer Reading Program
- Co-hosted a National Night Out event & participate in the Belton Journal Senior Expo.
- Partnered with the Belton Police Department's R-U-OK Senior Program to offer the Home Bound Library Card Program and the Talking Book Program.
- Added a Library Card program for BISD students.
- Completed installation of new carpet and painting throughout Library.
- Installed a Butterfly Garden and bike rack. Completed landscaping project behind Library.
- Provided outreach to Belton and Troy HeadStart Daycare Centers.

Goals

- Continue to build relationship with BISD
- Begin review and update of Library Strategic Plan
- Update Library's marketing strategy to attract new patrons
- Develop an Adult Volunteer core to help with story times and outreach
- Explore and implement innovative programs
- Explore new opportunities for staff continuing education

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 242,486	\$ 251,727	\$ 251,727	\$ 261,970
Supplies	\$ 9,936	\$ 17,055	\$ 15,145	\$ 12,545
Facility Maintenance	\$ 2,022	\$ 3,300	\$ 1,700	\$ 3,300
Repairs & Maintenance	\$ 5,469	\$ 5,388	\$ 5,388	\$ 3,349
Services	\$ 16,069	\$ 14,632	\$ 13,723	\$ 18,332
Transfers	\$ 32,000	\$ 30,000	\$ 30,000	\$ 36,892
Total	\$ 307,981	\$ 322,102	\$ 317,683	\$ 336,388

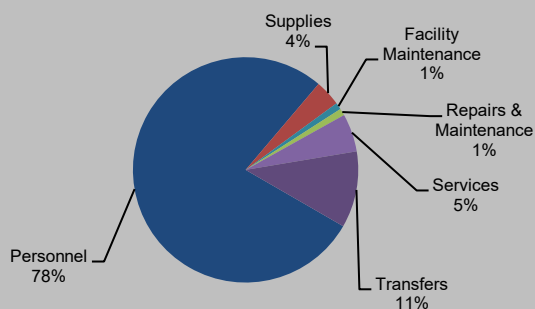
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Book Stock	31,500	33,381	35,374
Periodical Titles	25	30	91
Videos	1,870	1,400	1,600
Circulation	88,694	83,869	85,000
Genealogy Books	2,725	3,151	3,140
Visitors	63,000	60,419	61,000
Hrs of Patron Computer Use	8,800	8,649	8,900

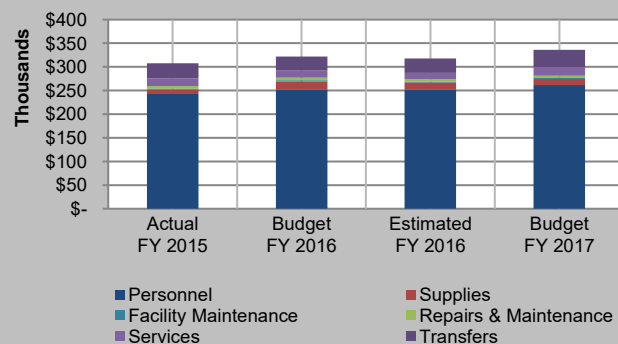
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Library Director	1	1	1
Librarian	1	1	1
Children's Library Clerk	1	1	1
Library Clerk II	2	2	2
Total	5	5	5

Department Expenditures



Department Expense History



Library

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-110-101	Salaries - Administrative	\$ 72,797	\$ 73,936	\$ 73,936	\$ 76,752
01-4-110-102	Salaries - Professional	\$ 38,135	\$ 38,041	\$ 38,041	\$ 41,498
01-4-110-104	Salaries-Operations	\$ 81,547	\$ 81,748	\$ 81,748	\$ 81,625
01-4-110-107	Salaries-Overtime	\$ 284	\$ -	\$ -	\$ -
01-4-110-113	Health Insurance Allowance	\$ 4,716	\$ -	\$ -	\$ -
01-4-110-121	TMRS	\$ 14,132	\$ 13,692	\$ 13,692	\$ 15,061
01-4-110-122	FICA	\$ 14,472	\$ 14,820	\$ 14,820	\$ 15,291
01-4-110-123	Employee Insurance	\$ 15,961	\$ 28,241	\$ 28,241	\$ 30,390
01-4-110-124	Workers' Comp. Insurance	\$ 397	\$ 461	\$ 461	\$ 498
01-4-110-125	Unemployment Compensation	\$ 45	\$ 788	\$ 788	\$ 855
	Total Personnel	\$ 242,486	\$ 251,727	\$ 251,727	\$ 261,970
01-4-110-201	Office Supplies	\$ 1,994	\$ 1,850	\$ 1,850	\$ 2,005
01-4-110-202	Postage	\$ 831	\$ 713	\$ 713	\$ 740
01-4-110-205	Educational Supplies	\$ 1,802	\$ 3,200	\$ 2,700	\$ 4,000
01-4-110-227	Janitorial Supplies	\$ 1,254	\$ 1,000	\$ 1,000	\$ 1,200
01-4-110-229	Tools & Other Supplies	\$ 4,055	\$ 3,800	\$ 4,600	\$ 4,600
01-4-110-250	Small Equipment	\$ -	\$ 6,492	\$ 4,282	\$ -
	Total Supplies	\$ 9,936	\$ 17,055	\$ 15,145	\$ 12,545
01-4-110-301	Building Maintenance	\$ 1,541	\$ 2,500	\$ 1,500	\$ 2,500
01-4-110-302	Heat & A/C Maintenance	\$ 481	\$ 800	\$ 200	\$ 800
	Total Facility Maintenance	\$ 2,022	\$ 3,300	\$ 1,700	\$ 3,300
01-4-110-406	Computer System Maintenance	\$ 5,469	\$ 5,388	\$ 5,388	\$ 3,349
	Total Repairs & Maintenance	\$ 5,469	\$ 5,388	\$ 5,388	\$ 3,349
01-4-110-501	Advertising & Promotion	\$ 695	\$ 750	\$ 450	\$ 750
01-4-110-510	Dues & Publications	\$ 1,918	\$ 2,010	\$ 1,926	\$ 2,494
01-4-110-513	Travel & Training	\$ 1,840	\$ 320	\$ 300	\$ 3,962
01-4-110-550	Insurance - General Liability	\$ 282	\$ 310	\$ 236	\$ 279
01-4-110-551	Insurance - Errors & Omissions	\$ 707	\$ 777	\$ 609	\$ 699
01-4-110-556	Insurance - Real Property	\$ 1,387	\$ 1,534	\$ 1,351	\$ 1,394
01-4-110-581	Communication Services	\$ 1,438	\$ 1,338	\$ 1,338	\$ 694
01-4-110-582	Gas Service	\$ 949	\$ 990	\$ 730	\$ 730
01-4-110-583	Electric Service	\$ 6,855	\$ 6,603	\$ 6,783	\$ 7,330
	Total Services	\$ 16,069	\$ 14,632	\$ 13,723	\$ 18,332
01-4-110-903	Transfer to GF Capital Projects Fund	\$ 2,000	\$ -	\$ -	\$ -
01-4-110-904	Transfer to Capital Equipment Fund	\$ -	\$ -	\$ -	\$ -
01-4-110-922	Transfer to Book Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 33,000
01-4-110-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 1,407
01-4-110-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 2,485
	Total Transfers	\$ 32,000	\$ 30,000	\$ 30,000	\$ 36,892
	Total Library	\$ 307,981	\$ 322,102	\$ 317,683	\$ 336,388

Library

Account Number	Description	Amount
01-4-110-201	Office Supplies - Envelopes and stationery \$ 55 - Copier & printer paper \$ 450 - Printer cartridges \$ 1,500	\$ 2,005
205	Educational Supplies - Summer reading program flyers \$ 900 - Summer reading program crafts & other supplies \$ 800 - Story hour & outreach program \$ 600 - Special programs \$ 1,700	\$ 4,000
229	Tools & Other Supplies - Book processing materials \$ 3,000 - Archival supplies \$ 600 - Repair supplies \$ 700 - USA, Texas, & City flags \$ 300	\$ 4,600
406	Computer System Maintenance - Content Café \$ 300 - Collection software maintenance \$ 2,400 - Gabbie \$ 120 - Invision CL maintenance - 5% \$ 129 - Cassie support/updates \$ 400	\$ 3,349
501	Advertising & Promotion - Library flyers \$ 400 - Promotional flyers \$ 350	\$ 750
510	Dues & Publications - TexShare database fee \$ 500 - Texas Municipal Library Director Association dues \$ 70 - Texas Library Association dues \$ 179 - Public Libraries Journal \$ 325 - Movie license \$ 500 - Central Texas Library System membership \$ 600 - TML library award fee \$ 70 - Civic club dues \$ 250	\$ 2,494
513	Travel & Training - Online Student Center \$ 212 - Small Library management \$ 1,000 - Central Texas Library System workshops \$ 150 - Texas Library Association annual meeting \$ 2,600	\$ 3,962
922	Transfer to Book Fund - Transfer for new and replacement purchases	\$ 33,000
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 1,407
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 2,485

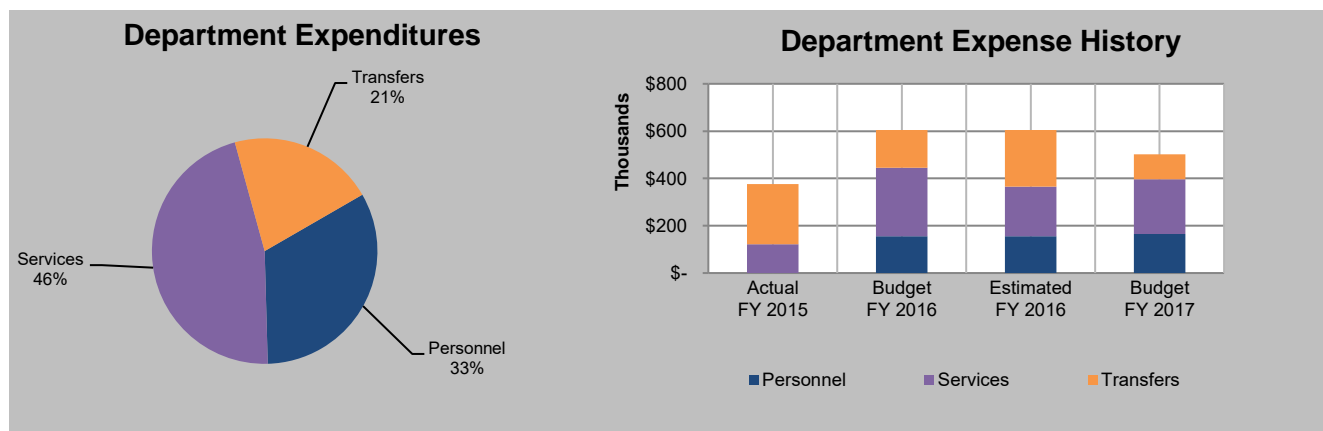
Description

This department contains funding for several non-departmental budget items:

- The employee merit pay plan was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to departmental personnel line items.
- Funding for non-recurring or non-departmental items related directly to the City's Strategic Plan
- Costs directly related to the civil service system for police and fire sworn personnel are accounted for in this department.
- Several non-profit organizations as approved by City Council during the budget process.
- A contingency amount which allows the City to adjust for unbudgeted situations which may occur during the fiscal year. As these situations occur, funding is moved from the contingency line item to the departmental line item incurring the expense.
- Transfers to other funds.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ -	\$ 155,000	\$ 155,000	\$ 165,000
Services	\$ 121,878	\$ 289,683	\$ 210,608	\$ 231,578
Transfers	\$ 253,580	\$ 160,000	\$ 239,075	\$ 105,000
Total	\$ 375,459	\$ 604,683	\$ 604,683	\$ 501,578



Other Costs

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-120-160	Pay Plan Costs	\$ -	\$ 155,000	\$ 155,000	\$ 165,000
	Total Personnel	\$ -	\$ 155,000	\$ 155,000	\$ 165,000
01-4-120-701	Strategic Plan Elements	\$ 13,901	\$ 75,000	\$ 75,000	\$ 12,500
01-4-120-706	Contributions	\$ 107,977	\$ 119,493	\$ 119,493	\$ 119,078
01-4-120-707	Contingency	\$ -	\$ 95,190	\$ 16,115	\$ 100,000
	Total Services	\$ 121,878	\$ 289,683	\$ 210,608	\$ 231,578
01-4-120-903	Transfer to GF Capital Projects Fund	\$ 48,580	\$ -	\$ 79,075	\$ -
01-4-120-904	Transfer to Capital Equipment Fund	\$ 110,000	\$ 100,000	\$ 100,000	\$ 25,000
01-4-120-919	Transfer to Civil Service Fund	\$ 95,000	\$ 60,000	\$ 60,000	\$ 80,000
	Total Transfers	\$ 253,580	\$ 160,000	\$ 239,075	\$ 105,000
	Total Other Costs	\$ 375,459	\$ 604,683	\$ 604,683	\$ 501,578

Other Costs

Account Number	Description	Amount
01-4-120-160	Pay Plan Costs	
	- Funding for pay plan increases for General Fund employees	\$ 115,000
	- Funding for Civil Service step increases	\$ 50,000
		\$ 165,000
701	Strategic Plan Elements	
	- Street Maintenance Plan Refresh	\$ 5,000
	- Strategic Plan Update	\$ 7,500
		\$ 12,500
706	Contributions	
	- AUSA Scholarship	\$ 1,000
	- Bell County Health District	\$ 43,892
	- Hill Country Transit District	\$ 31,186
	- HOT Defense Alliance	\$ 7,500
	- BISD crossing guard program	\$ 23,000
	- Senior citizen center	\$ 10,000
	- Downtown Belton Merchant Association	\$ 2,500
		\$ 119,078
707	Contingency	
	- This appropriation is provided for in the City Charter, in an amount not to exceed 3% of total General fund expenditures. The contingency amount is to be used in case of unforeseen items of expenditures.	
		\$ 100,000
904	Transfer to Capital Equipment Fund	
	- Transfer to Capital Equipment Fund	\$ 25,000
919	Transfer to Civil Service Fund	
	- Transfer to Civil Service Fund for civil service costs and sick leave accrual	\$ 80,000



Description

The Solid Waste department is comprised of two divisions:

1. Collection
2. Brush

The details of these divisions follow.

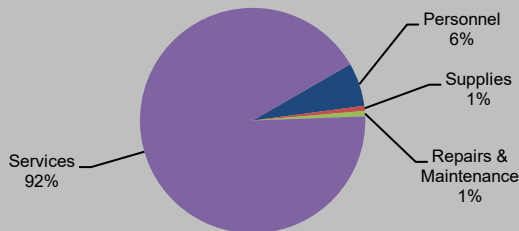
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 61,637	\$ 65,242	\$ 65,242	\$ 68,668
Supplies	\$ 10,042	\$ 10,954	\$ 6,144	\$ 7,985
Repairs & Maintenance	\$ 7,728	\$ 6,700	\$ 13,500	\$ 8,600
Services	\$ 948,572	\$ 968,345	\$ 985,640	\$ 1,015,518
Transfers	\$ 7,309	\$ -	\$ -	\$ 18,299
Total	\$ 1,035,288	\$ 1,051,241	\$ 1,070,526	\$ 1,119,070

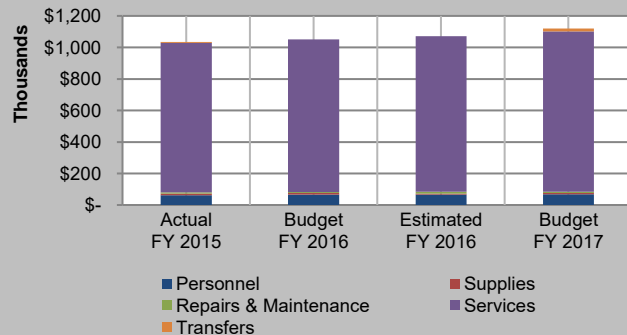
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Sr. Maintenance Worker	1	1	1
Total	1	1	1

Department Expenditures



Department Expense History



Mission

To provide efficient, cost effective solid waste collection, disposal, and recycling services.

Description

- Manage solid waste collection, disposal, and recycling.
- Promote recycling by providing public education materials and information.

Accomplishments

- Implemented a quarterly bulk waste collection program for city-wide clean up.
- Integrated solid waste collections service fees into AquaHawk alerting

Goals

- Continue education programs for solid waste services.

Description

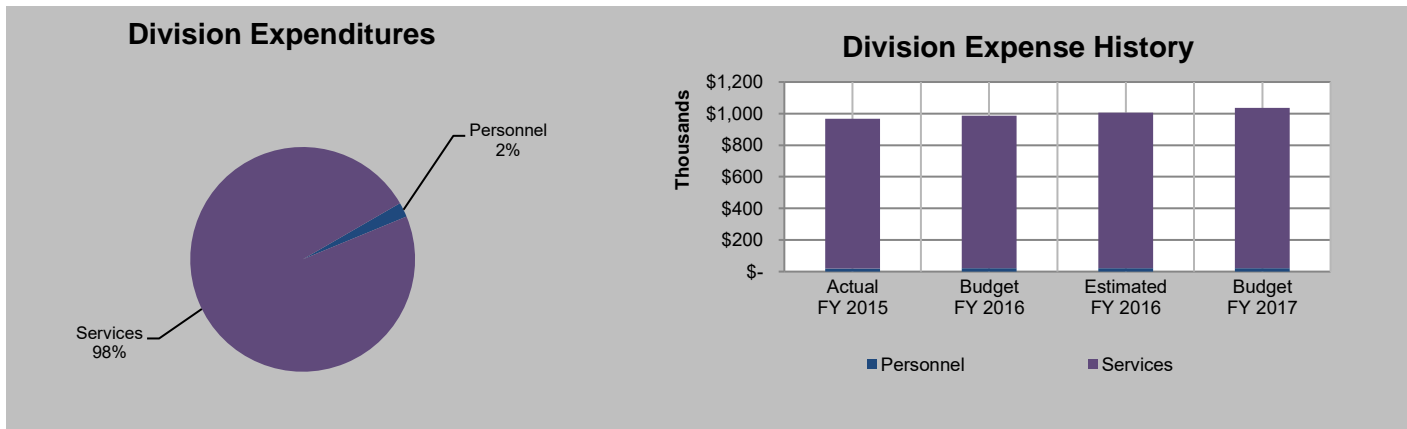
Since 1992, the City has contracted with a private firm for garbage collection services. The Solid Waste department contains the funding for this contract as well as funding for a portion of billing and administrative personnel costs.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 18,878	\$ 20,485	\$ 20,485	\$ 21,853
Services	\$ 947,363	\$ 966,420	\$ 984,920	\$ 1,014,120
Total	\$ 966,241	\$ 986,905	\$ 1,005,405	\$ 1,035,973

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Tons of recycling	686	710	735
Tons of solid waste collected	4,737	4,960	5,200
Pounds of hazardous waste collected	16,256	15,985	16,000



Solid Waste - Collection

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-131-101	Salaries-Administrative	\$ 4,631	\$ 4,619	\$ 4,619	\$ 4,843
01-4-131-102	Salaries-Professional	\$ 2,073	\$ 2,898	\$ 2,898	\$ 3,074
01-4-131-103	Salaries-Supervisory	\$ 5,611	\$ 5,695	\$ 5,695	\$ 3,008
01-4-131-104	Salaries-Operations	\$ 2,993	\$ 3,095	\$ 3,095	\$ 6,114
01-4-131-114	Vehicle/Phone Allowance	\$ 3	\$ -	\$ -	\$ -
01-4-131-121	TMRS	\$ 1,114	\$ 1,152	\$ 1,152	\$ 1,284
01-4-131-122	FICA	\$ 1,149	\$ 1,247	\$ 1,247	\$ 1,303
01-4-131-123	Employee Insurance	\$ 1,275	\$ 1,694	\$ 1,694	\$ 2,131
01-4-131-124	Workers' Comp Insurance	\$ 25	\$ 38	\$ 38	\$ 36
01-4-131-125	Unemployment Compensation	\$ 3	\$ 47	\$ 47	\$ 60
	Total Personnel	\$ 18,878	\$ 20,485	\$ 20,485	\$ 21,853
01-4-131-501	Advertising & Public Notices	\$ -	\$ 1,200	\$ 1,200	\$ -
01-4-131-573	Tipping/Hauling Fees	\$ -	\$ 2,720	\$ 2,720	\$ 2,720
01-4-131-591	Recycling Program	\$ 700	\$ 1,000	\$ 1,000	\$ 2,000
01-4-131-592	Refuse Collection Contract	\$ 946,663	\$ 961,500	\$ 980,000	\$ 1,009,400
	Total Services	\$ 947,363	\$ 966,420	\$ 984,920	\$ 1,014,120
	Total Solid Waste - Collection	\$ 966,241	\$ 986,905	\$ 1,005,405	\$ 1,035,973

Refuse

Account Number	Description	Amount
01-4-131-591	Recycling Program - Promotion and supplies for recycling efforts	\$ 2,000
592	Refuse Collection Contract - Contract payments to private vendor for City-wide collection of refuse	\$ 1,009,400



Mission

To provide residential brush collection services in a timely, professional and efficient manner.

Description

- Pick up brush and limbs from residential properties throughout the City as requested.
- Educate citizens of availability of brush collection and requirements for pick-up through water bills and door hangers.

Accomplishments

- Implemented a zone-route operation to reduce collection time and fuel consumption.
- Developed processes for, and fully implemented, the Public Works Work Order and Asset Management System for brush collection tickets and routine route collections.
- Educated citizen on brush collection services and guidelines at various events and through mailings.

Goals

- Continue to respond to all brush collection requests within three business day of notification.
- Continue to educate the public on the brush pick up services and requirements.
- Continue to provide quarterly bulky waste drop off event to help ensure these items do not end up in the brush piles or in our streams.

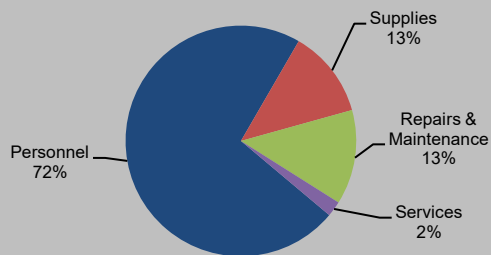
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 42,759	\$ 44,757	\$ 44,757	\$ 46,815
Supplies	\$ 10,042	\$ 10,954	\$ 6,144	\$ 7,985
Repairs & Maintenance	\$ 7,728	\$ 6,700	\$ 13,500	\$ 8,600
Services	\$ 1,209	\$ 1,925	\$ 720	\$ 1,398
Transfers	\$ 7,309	\$ -	\$ -	\$ 18,299
Total	\$ 69,047	\$ 64,336	\$ 65,121	\$ 83,097

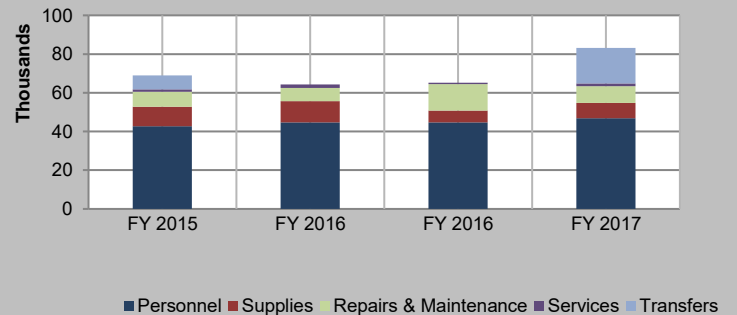
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Volume of Brush Collected -cubic yards	32,291	30,014	34,000
Work Orders Completed	2,600	1,553	1,600

Division Expenditures



Division Expense History



Solid Waste - Brush

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-132-104	Salaries - Operations	\$ 32,043	\$ 32,621	\$ 32,621	\$ 33,975
01-4-132-107	Salaries - Overtime	\$ 24	\$ -	\$ -	\$ -
01-4-132-121	TMRS	\$ 2,295	\$ 2,305	\$ 2,305	\$ 2,560
01-4-132-122	FICA	\$ 2,384	\$ 2,495	\$ 2,495	\$ 2,599
01-4-132-123	Employee Insurance	\$ 4,782	\$ 5,648	\$ 5,648	\$ 6,088
01-4-132-124	Workers' Comp Insurance	\$ 1,224	\$ 1,530	\$ 1,530	\$ 1,422
01-4-132-125	Unemployment Compensation	\$ 9	\$ 158	\$ 158	\$ 171
	Total Personnel	\$ 42,759	\$ 44,757	\$ 44,757	\$ 46,815
01-4-132-201	Office Supplies	\$ 312	\$ 186	\$ 50	\$ 150
01-4-132-220	Clothing Supplies	\$ 581	\$ 775	\$ 320	\$ 500
01-4-132-222	Fuel	\$ 7,600	\$ 9,300	\$ 5,624	\$ 6,460
01-4-132-229	Tools & Other Supplies	\$ 941	\$ 693	\$ 150	\$ 300
01-4-132-250	Small Equipment	\$ 609	\$ -	\$ -	\$ 575
	Total Supplies	\$ 10,042	\$ 10,954	\$ 6,144	\$ 7,985
01-4-132-403	Vehicle Maintenance	\$ 7,728	\$ 6,600	\$ 13,500	\$ 8,500
01-4-132-407	Radio Maintenance	\$ -	\$ 100	\$ -	\$ 100
	Total Repairs & Maintenance	\$ 7,728	\$ 6,700	\$ 13,500	\$ 8,600
01-4-132-501	Advertising & Public Notices	\$ 500	\$ 500	\$ -	\$ 500
01-4-132-513	Travel & Training	\$ 12	\$ 155	\$ -	\$ 100
01-4-132-550	Insurance - General Liability	\$ 56	\$ 62	\$ 48	\$ 56
01-4-132-551	Insurance - Errors & Omissions	\$ 141	\$ 156	\$ 122	\$ 140
01-4-132-554	Insurance - Automobile	\$ 500	\$ 552	\$ 550	\$ 602
01-4-132-573	Tipping Fees	\$ -	\$ 500	\$ -	\$ -
	Total Services	\$ 1,209	\$ 1,925	\$ 720	\$ 1,398
01-4-132-976	Transfer to PW Capital Replacement	\$ 7,309	\$ -	\$ -	\$ 18,299
	Total Transfers	\$ 7,309	\$ -	\$ -	\$ 18,299
	Total Solid Waste - Brush	\$ 69,047	\$ 64,336	\$ 65,121	\$ 83,097
	Total Solid Waste	\$ 1,035,288	\$ 1,051,241	\$ 1,070,526	\$ 1,119,070

Solid Waste - Brush

Account Number	Description	Amount
01-4-132-250	- Small Equipment - Leaf blower \$ 325 - Pruning chain saw \$ 250	\$ 575
501	Advertising & Public Notice - Educational door hangers	\$ 500
513	Advertising & Public Notice - Driver safety awareness education	\$ 100
976	Transfer to PW Capital Replacement - Annual contribution for scheduled replacement of equipment	\$ 18,299



Description

The Public Works department is comprised of two divisions:

1. Fleet
2. Buildings and Grounds

The details of these divisions follow.

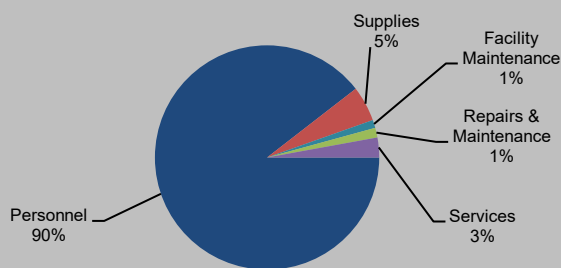
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 329,257	\$ 340,007	\$ 340,007	\$ 395,597
Supplies	\$ 17,917	\$ 21,510	\$ 20,423	\$ 22,469
Facility Maintenance	\$ 1,167	\$ 3,635	\$ 3,451	\$ 5,100
Repairs & Maintenance	\$ 4,291	\$ 7,593	\$ 7,837	\$ 6,171
Services	\$ 11,344	\$ 12,759	\$ 10,366	\$ 12,641
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 32,748	\$ -	\$ -	\$ 15,638
TOTAL	\$ 396,723	\$ 385,504	\$ 382,084	\$ 457,616

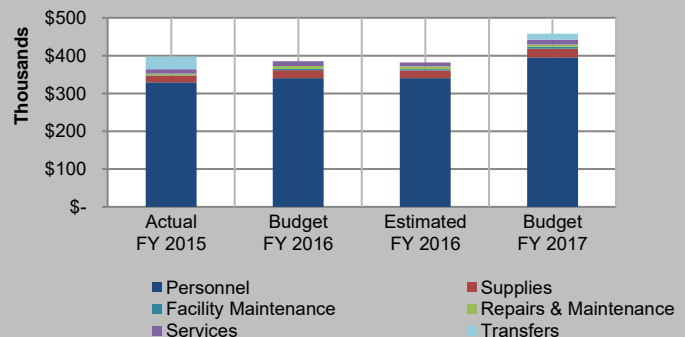
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Shop Supervisor	1	1	1
Mechanic	1	1	2
Mechanic/Welder	1	1	1
Building Superintendent	1	1	1
Sr. Maintenance Worker	1	1	1
Maintenance Worker	1	0	0
Custodian	2	2	2.5
Total	8	7	8.5

Department Expenditures



Department Expense History



Mission

To extend the usable life of and ensure the safety of City equipment and vehicles.

Description

- Provides major and minor repairs of vehicles and motorized equipment.
- Provides preventive and routine maintenance of vehicles and motorized equipment.
- Maintains records of maintenance and repair of all City vehicles and motorized equipment.
- Provides major and minor repairs of heavy equipment and heavy vehicles.
- Provides welding services.
- Performs pre-inspections on all new vehicles and equipment.
- Performs the fabrication of steel products for use by other departments.
- Provides machined parts for equipment when parts are no longer available.
- Constructs special use equipment for the Public Works departments.
- Modifies equipment for special use as needed.
- Assists other departments with logistics and delivery of services for various events and capital projects.

Accomplishments

- Fully utilized the Public Works Work Order and Asset Management System by recording all work performed and notifying and scheduling preventative maintenance tasks and used data for financial planning and projected maintenance repairs.
- Assisted in the implementation and tracking of inspections of all City vehicles.
- Scheduled and implemented preventative maintenance on a majority of City of Belton's fleet, including specialized public safety equipment, in order to lengthen the life of aging equipment.
- Assisted other departments in training and inspections of new equipment and vehicles.
- Repaired and shop-fabricated non-fleet items for other departments.
- Acquired additional software and tools to diagnose maintenance needs on heavy and light duty equipment to minimize outsourcing maintenance and repairs.
- Developed equipment and vehicle capital replacement plans.
- Began tracking key inventory parts and supplies for ordering and billing.

Goals

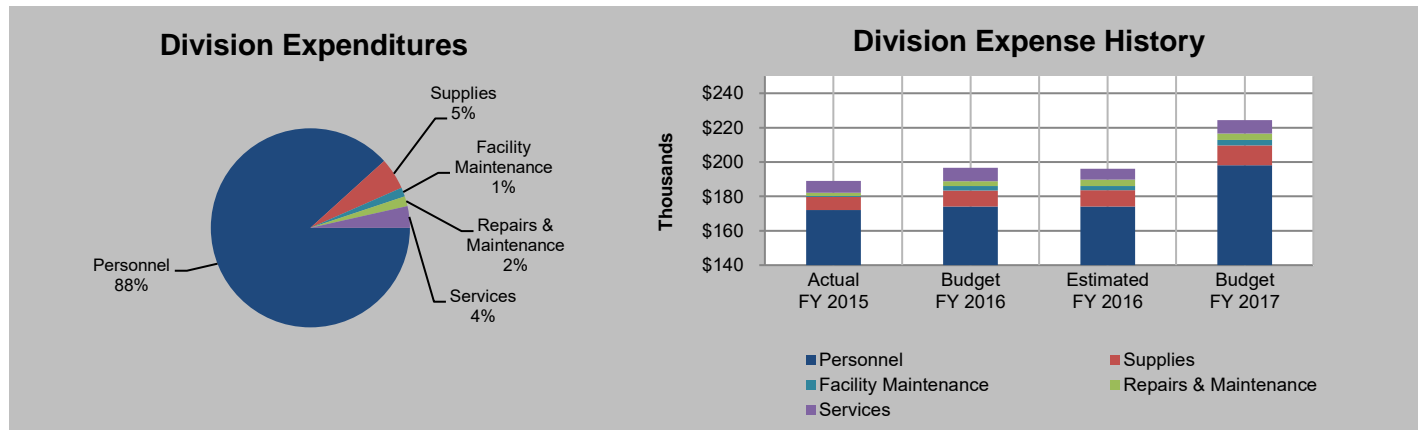
- Track and maintain an inventory of key stock parts to minimize downtime of assets, focused on emergency vehicles.
- Implement a Preventative Maintenance program for all City owned fleet and equipment.
- Track and schedule vehicle inspections using the Public Works Work Order and Asset Management System.
- Assist supervisors with the appropriate training on new or existing equipment.
- Utilize electronic manuals and diagnostic equipment to keep more maintenance in-house.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 172,156	\$ 174,112	\$ 174,112	\$ 198,092
Supplies	\$ 7,488	\$ 9,361	\$ 9,564	\$ 11,508
Facility Maintenance	\$ 571	\$ 2,535	\$ 2,350	\$ 3,300
Repairs & Maintenance	\$ 1,884	\$ 2,837	\$ 3,760	\$ 3,604
Services	\$ 6,837	\$ 7,712	\$ 6,222	\$ 7,880
Transfers	\$ 10,608	\$ -	\$ -	\$ 6,455
Total	\$ 199,542	\$ 196,557	\$ 196,008	\$ 230,839

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Work Orders Completed	850	906	1,100



Maintenance - Fleet

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-141-101	Salaries - Administrative	\$ 10,403	\$ 10,374	\$ 10,374	\$ 3,992
01-4-141-103	Salaries - Supervisory	\$ 57,479	\$ 54,384	\$ 54,384	\$ 56,886
01-4-141-104	Salaries - Operations	\$ 66,293	\$ 68,328	\$ 68,328	\$ 71,600
01-4-141-107	Salaries - Overtime	\$ 373	\$ 500	\$ 500	\$ 500
01-4-141-113	Health Insurance Allowance	\$ 158	\$ -	\$ -	\$ -
01-4-141-121	TMRS	\$ 9,648	\$ 9,441	\$ 9,441	\$ 10,020
01-4-141-122	FICA	\$ 9,746	\$ 10,219	\$ 10,219	\$ 10,173
01-4-141-123	Employee Insurance	\$ 15,395	\$ 17,509	\$ 17,509	\$ 18,569
01-4-141-124	Workers' Comp. Insurance	\$ 2,538	\$ 2,869	\$ 2,869	\$ 2,604
01-4-141-125	Unemployment Compensation	\$ 125	\$ 488	\$ 488	\$ 522
01-4-141-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 23,226
	Total Personnel	\$ 172,156	\$ 174,112	\$ 174,112	\$ 198,092
01-4-141-201	Office Supplies	\$ 116	\$ 146	\$ 105	\$ 146
01-4-141-220	Clothing Supplies	\$ 1,166	\$ 1,712	\$ 1,432	\$ 2,283
01-4-141-221	Chemical Supplies	\$ 1,345	\$ 1,070	\$ 848	\$ 1,220
01-4-141-222	Fuel	\$ 2,157	\$ 1,538	\$ 1,570	\$ 1,850
01-4-141-227	Janitorial Supplies	\$ 606	\$ 450	\$ 600	\$ 600
01-4-141-229	Tools & Other Supplies	\$ 1,818	\$ 2,064	\$ 2,373	\$ 3,209
01-4-141-250	Small Equipment	\$ 280	\$ 2,381	\$ 2,636	\$ 2,200
	Total Supplies	\$ 7,488	\$ 9,361	\$ 9,564	\$ 11,508
01-4-141-301	Building Maintenance	\$ 549	\$ 2,235	\$ 2,200	\$ 3,000
01-4-141-302	Heat & A/C Maintenance	\$ 22	\$ 300	\$ 150	\$ 300
	Total Facility Maintenance	\$ 571	\$ 2,535	\$ 2,350	\$ 3,300
01-4-141-402	Equipment & Machinery Maint.	\$ 1,257	\$ 1,000	\$ 1,237	\$ 1,400
01-4-141-403	Vehicle Maintenance	\$ 591	\$ 700	\$ 937	\$ 700
01-4-141-406	Computer System Maintenance	\$ 37	\$ 1,037	\$ 1,486	\$ 1,404
01-4-141-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 1,884	\$ 2,837	\$ 3,760	\$ 3,604
01-4-141-510	Dues & Publications	\$ -	\$ 355	\$ 335	\$ 105
01-4-141-513	Travel & Training	\$ 729	\$ 835	\$ 878	\$ 2,140
01-4-141-550	Insurance - General Liability	\$ 169	\$ 186	\$ 142	\$ 167
01-4-141-551	Insurance - Errors & Omissions	\$ 424	\$ 466	\$ 366	\$ 419
01-4-141-554	Insurance - Automobile	\$ 538	\$ 594	\$ 597	\$ 665
01-4-141-556	Insurance - Real Property	\$ 1,141	\$ 1,261	\$ 680	\$ 701
01-4-141-581	Communication Services	\$ 537	\$ 473	\$ 473	\$ 792
01-4-141-582	Gas Service	\$ 1,537	\$ 1,671	\$ 1,001	\$ 1,001
01-4-141-583	Electric Service	\$ 1,762	\$ 1,871	\$ 1,750	\$ 1,890
	Total Services	\$ 6,837	\$ 7,712	\$ 6,222	\$ 7,880
01-4-141-976	Transfer to PW Capital Replacement	\$ 10,608	\$ -	\$ -	\$ 5,723
01-4-141-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
01-4-141-978	Transfer to HVAC	\$ -	\$ -	\$ -	\$ 497
	Total Transfers	\$ 10,608	\$ -	\$ -	\$ 6,455
	Total Maintenance - Fleet	\$ 199,542	\$ 196,557	\$ 196,008	\$ 230,839

Maintenance - Fleet

Account Number	Description	Amount
01-4-141-150	New Personnel Requests - Mechanic I (mid-year hire)	\$ 23,226
201	Office Supplies - Business Cards \$ 30 - Paper \$ 26 - Toner \$ 50 - Pens, Pencil, Notepads \$ 40	\$ 146
220	Clothing Supplies - Uniform rental - 3 staff \$ 954 - Steel toed boots - 3 staff \$ 420 - T-shirts \$ 72 - Gloves \$ 125 - Safety gear \$ 141 - Uniform rental, boots, other clothing - new hire \$ 571	\$ 2,283
221	Chemical Supplies - Insect repellent \$ 20 - Glues and epoxies \$ 50 - Paint \$ 50 - Degreaser/Brake cleaner \$ 300 - Welding gases \$ 800	\$ 1,220
229	Tools & Other Supplies - Hand tools, grease gun, drills \$ 1,800 - Grinding, cutting, & sanding discs \$ 100 - First aid kits \$ 60 - Tire repair kits \$ 200 - Coffee \$ 100 - Tools - new hire \$ 200 - Tire bead seater \$ 199 - Office chairs - 3 \$ 450 - Other \$ 100	\$ 3,209
250	Small Equipment - Special tools for fire and police vehicles \$ 800 - Floor jacks \$ 500 - Tool box for Mechanic II \$ 600 - Welding helmet \$ 300	\$ 2,200
301	Building Maintenance - Bay door maintenance	\$ 3,000
406	Computer System Maintenance - Laptop security \$ 24 - Alldata monthly fee \$ 1,380	\$ 1,404
513	Travel & Training - Online Student Center \$ 42 - Continuing education \$ 2,098	\$ 2,140
976	Transfer to PW Capital Replacement - Annual contribution for scheduled replacement of vehicles	\$ 5,723
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 235
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 497

Mission

To maintain and clean City owned buildings and facilities to ensure a safe and attractive environment.

Description

- Performs daily janitorial services in City buildings.
- Performs repairs and maintenance to City buildings.
- Manage and construct City building improvements.
- Manage pest control and floor finishing contracts for City buildings.
- Assists other departments with logistics and delivery of services for various events and capital projects.

Accomplishments

- Managed building improvements at both Fire Stations, City Hall, Public Works, new portable buildings at the Public Works Facility, Library, Harris Community Center, Finance, Police Department, and the new PD Firing Range Facility.
- Corrected or improved various continuous maintenance items at the PD and Public Works.
- Coordinating carpet replacement and revitalization of the Lena Armstrong Library.
- Assisted in the completion of the security measures at the Public Works Facility.
- Organized and implemented a building maintenance spare parts inventory and maintenance parts, supplies, and tools for more efficient maintenance operations and consumables ordering.
- Hired and developed the Senior Maintenance Worker.
- Transitioned to full utilization of the Public Works Work Order and Asset Management System for service request tracking and work order scheduling.
- Developed a capital replacement program for HVAC for City facilities.
- Added a part-time custodian and reorganized custodian staff for more efficient cleaning schedules.

Goals

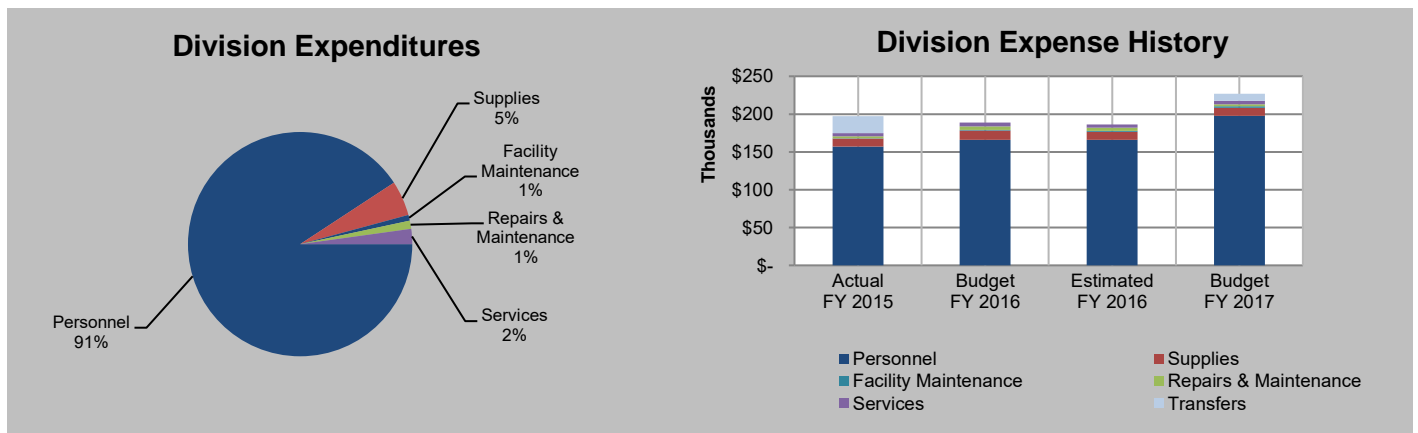
- Continue to assist in implementation and installation of all identified building improvements, including the PD Firing Range building improvements and Fire Station 2 bunker room.
- Coordinate improvements to the HVAC system at Central Fire Station.
- Implement preventative maintenance schedule and create log/history for repairs done for HVAC system maintenance.
- Transition all building maintenance work order requests to an internal Online Service Request system.
- Replace or make modifications to frequent maintenance items to increase efficiency of maintenance workers.
- Develop GIS database for park lights and electrical boxes.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 157,101	\$ 165,895	\$ 165,895	\$ 197,505
Supplies	\$ 10,429	\$ 12,149	\$ 10,859	\$ 10,961
Facility Maintenance	\$ 596	\$ 1,100	\$ 1,101	\$ 1,800
Repairs & Maintenance	\$ 2,407	\$ 4,756	\$ 4,077	\$ 2,567
Services	\$ 4,507	\$ 5,047	\$ 4,144	\$ 4,761
Transfers	\$ 22,140	\$ -	\$ -	\$ 9,183
Total	\$ 197,180	\$ 188,947	\$ 186,076	\$ 226,777

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Sq. Ft. of Bldgs. Cleaned	40,641	53,617	56,817
Service Requests Completed	1,000	1,500	1,800
Building Maintenance Hours	984	1,677	2,000



Maintenance - Buildings & Grounds

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-142-101	Salaries - Administrative	\$0	\$0	\$0	\$3,992
01-4-142-103	Salaries - Supervisory	\$ 45,323	\$ 45,001	\$ 45,001	\$ 50,005
01-4-142-104	Salaries - Operations	\$ 71,131	\$ 76,220	\$ 76,220	\$ 91,233
01-4-142-107	Salaries - Overtime	\$ 374	\$ 500	\$ 500	\$ 500
01-4-142-114	Allowances	\$ -	\$ -	\$ -	\$ 420
01-4-142-121	TMRS	\$ 8,407	\$ 8,601	\$ 8,601	\$ 11,006
01-4-142-122	FICA	\$ 8,805	\$ 9,312	\$ 9,312	\$ 11,148
01-4-142-123	Employee Insurance	\$ 19,684	\$ 22,490	\$ 22,490	\$ 24,606
01-4-142-124	Workers' Comp. Insurance	\$ 3,165	\$ 3,141	\$ 3,141	\$ 3,731
01-4-142-125	Unemployment Compensation	\$ 211	\$ 630	\$ 630	\$ 864
	Total Personnel	\$ 157,101	\$ 165,895	\$ 165,895	\$ 197,505
01-4-142-201	Office Supplies	\$ 356	\$ 355	\$ 285	\$ 325
01-4-142-220	Clothing Supplies	\$ 1,648	\$ 2,397	\$ 1,879	\$ 2,340
01-4-142-221	Chemical Supplies	\$ 39	\$ 121	\$ 35	\$ 75
01-4-142-222	Fuel	\$ 4,659	\$ 6,400	\$ 3,593	\$ 4,240
01-4-142-227	Janitorial Supplies	\$ 372	\$ 373	\$ 273	\$ 394
01-4-142-229	Tools & Other Supplies	\$ 2,130	\$ 1,803	\$ 1,794	\$ 2,337
01-4-142-250	Small Equipment	\$ 1,226	\$ 700	\$ 3,000	\$ 1,250
	Total Supplies	\$ 10,429	\$ 12,149	\$ 10,859	\$ 10,961
01-4-142-301	Building Maintenance	\$ 523	\$ 1,000	\$ 1,101	\$ 1,700
01-4-142-302	Heat & A/C Maintenance	\$ 73	\$ 100	\$ -	\$ 100
	Total Facility Maintenance	\$ 596	\$ 1,100	\$ 1,101	\$ 1,800
01-4-142-402	Equipment & Machinery Maintenance	\$ -	\$ 100	\$ 107	\$ 100
01-4-142-403	Vehicle Maintenance	\$ 2,253	\$ 4,311	\$ 3,925	\$ 2,367
01-4-142-406	Computer Maintenance	\$ 23	\$ 45	\$ 45	\$ -
01-4-142-407	Radio Maintenance	\$ 131	\$ 300	\$ -	\$ 100
	Total Repairs & Maintenance	\$ 2,407	\$ 4,756	\$ 4,077	\$ 2,567
01-4-142-510	Dues & Publications	\$ 15	\$ 30	\$ 45	\$ 280
01-4-142-513	Travel & Training	\$ 88	\$ 103	\$ 43	\$ 292
01-4-142-550	Insurance - General Liability	\$ 282	\$ 310	\$ 236	\$ 279
01-4-142-551	Insurance - Errors & Omissions	\$ 707	\$ 777	\$ 609	\$ 699
01-4-142-554	Insurance - Automobile	\$ 925	\$ 1,020	\$ 1,029	\$ 1,142
01-4-142-555	Insurance - Mobile Equipment	\$ 57	\$ 63	\$ 63	\$ 69
01-4-142-556	Insurance - Real Property	\$ 462	\$ 510	\$ 255	\$ 262
01-4-142-581	Communication Services	\$ 934	\$ 1,140	\$ 1,140	\$ 977
01-4-142-582	Gas Service	\$ 355	\$ 386	\$ 231	\$ 231
01-4-142-583	Electric Service	\$ 684	\$ 708	\$ 493	\$ 530
	Total Services	\$ 4,507	\$ 5,047	\$ 4,144	\$ 4,761
01-4-142-903	Transfer to GF Capital Project Fund	\$ 3,700	\$ -	\$ -	\$ -
01-4-142-976	Transfer to PW Capital Projects	\$ 18,440	\$ -	\$ -	\$ 8,948
01-4-142-977	Transfer to IT Replacement	\$ -	\$ -	\$ -	\$ 235
	Total Transfers	\$ 22,140	\$ -	\$ -	\$ 9,183
	Total Maint. - Bldgs & Grounds	\$ 197,180	\$ 188,947	\$ 186,076	\$ 226,777
	Total Maintenance	\$ 396,723	\$ 385,504	\$ 382,084	\$ 457,616

Maintenance - Buildings & Grounds

Account Number	Description	Amount
01-4-142-201	Office Supplies - Ink cartridges \$ 155 - Business cards \$ 30 - Miscellaneous office supplies \$ 140	\$ 325
220	Clothing Supplies - Uniform rental - 4 staff \$ 1,272 - T-shirts \$ 132 - Steel toed boots \$ 280 - Gloves \$ 288 - Foul weather gear \$ 120 - Safety gear \$ 248	\$ 2,340
221	Chemical Supplies - Wasp, hornet, and mosquito spray \$ 50 - Sunscreen \$ 25	\$ 75
229	Tools & Other Supplies - Fire extinguisher \$ 100 - First aid kits \$ 100 - Circular saw \$ 150 - Shovels \$ 75 - Hand tools \$ 582 - Flashlights, batteries, tape measure & miscellaneous tape \$ 205 - Framing square, paint tools and truck brush \$ 125 - Other \$ 1,000	\$ 2,337
250	Small Equipment - Generator \$ 750 - Ladders \$ 500	\$ 1,250
301	Building Maintenance - Shelving units \$ 1,000 - Lighting improvements \$ 500 - Miscellaneous repairs \$ 200	\$ 1,700
403	Vehicle Maintenance - Basic maintenance items \$ 617 - Headache rack extension \$ 500 - Additions to new F-250 \$ 500 - Other \$ 750	\$ 2,367
510	Dues & Publications - Sam's Club memberships - 2 \$ 30 - HVAC manuals \$ 250	\$ 280
513	Travel & Training - Online Student Center \$ 42 - HVAC and Mechanical, Electrical and Plumbing class \$ 250	\$ 292
976	Transfer to PW Capital Replacement - Annual contribution for scheduled replacement of vehicles	\$ 8,948
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 235

Mission

To provide administrative functions, enforcement, and oversight on all design, construction, and inspections of the City's Capital Improvement Projects and programs to promote public safety and infrastructure needs while maintaining the quality of design, information, and construction standards.

Description

- Provides supervision and administration for all municipal construction projects.
- Ensures oversight and inspection of City infrastructure projects, including private development of City infrastructure.
- Manages the City's infrastructure to preserve existing assets and manage system growth.
- Manages and updates the City's Design Manual.
- Reviews proposed development infrastructure for compliance with City Engineering Standards.

Accomplishments

- Developed new Engineering Department and Budget for FY 2017.
- Developed a right-of-way management ordinance and permit.
- Coordinated draft revisions to the City of Belton Design Manual.
- Evaluated MLK/Main Street Intersection for improvements.
- Began planning for expansion of the hike and bike trail.
- Began evaluation of East Street improvements in Downtown.
- Completed Year 2 of the 5-year plan for street maintenance plan.
- Completed River Fair Widening Project.
- Completed W. Martin Luther King Jr. Bridge and Overpass Project.
- Completed Connell Drainage Improvement Project.
- Completed Phase I of the Sparta Road Replacement Project.

Goals

- Manage and construct FY2017 capital improvement projects.
- Construct MLK/Main Street improvements.
- Construct Industrial and Main Street improvements.
- Construct Sparta Road improvements and roundabout.
- Develop and implement Year 3 street maintenance plan and street reconstructions.
- Evaluate and develop plan for downtown beautification improvements for East Street.
- Implement revised design manual.
- Begin master planning for water, wastewater, streets, drainage, and processes for the next five to ten years.
- Plan enhancements for E. 6th Ave.
- Design Phase II of the Chisholm Trail Hike and Bike Trail.

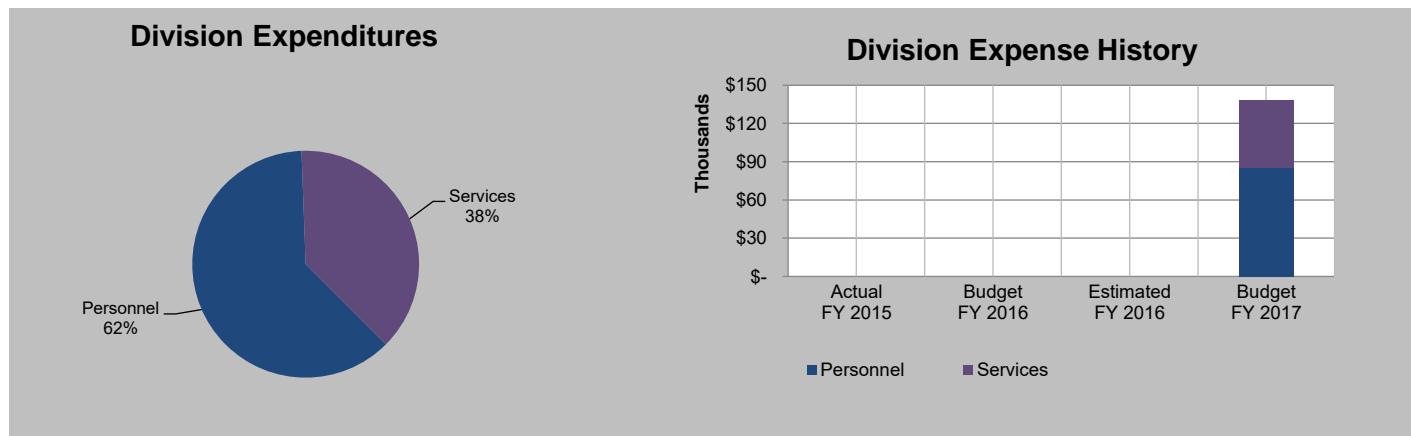
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ -	\$ -	\$ -	\$ 85,331
Services	\$ -	\$ -	\$ -	\$ 52,500
Transfers	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 137,831

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Projects in design or construction phase	---	7	7
Completed construction projects	---	7	5
Value of completed construction projects	---	\$ 11,824,237	\$ 3,709,467
Linear feet of Street Maintenance project	---	105,956	75,000
Subdivisions accepted by the City	---	6	6

The Engineering Department was created in FY 2017, so data wasn't tracked until FY 2016



Engineering

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
01-4-150-101	Salaries-Administrative	\$ -	\$ -	\$ -	\$ 23,950
01-4-150-102	Salaries-Professional	\$ -	\$ -	\$ -	\$ 43,427
01-4-150-121	TMRS	\$ -	\$ -	\$ -	\$ 5,077
01-4-150-122	FICA	\$ -	\$ -	\$ -	\$ 5,154
01-4-150-123	Employee Insurance	\$ -	\$ -	\$ -	\$ 6,697
01-4-150-124	Workers' Comp Insurance	\$ -	\$ -	\$ -	\$ 838
01-4-150-125	Unemployment Compensation	\$ -	\$ -	\$ -	\$ 188
	Total Personnel	\$ -	\$ -	\$ -	\$ 85,331
01-4-150-562	Engineering	\$ -	\$ -	\$ -	\$ 52,500
	Total Services	\$ -	\$ -	\$ -	\$ 52,500
	Total Engineering	\$ -	\$ -	\$ -	\$ 137,831

Engineering

Account Number	Description	Amount
01-4-150-562	Engineering - Consulting, platting, surveying and other related services	\$ 52,500

**City of Belton
Fund Balance Projection
FY 2017**

- Water & Sewer Fund -

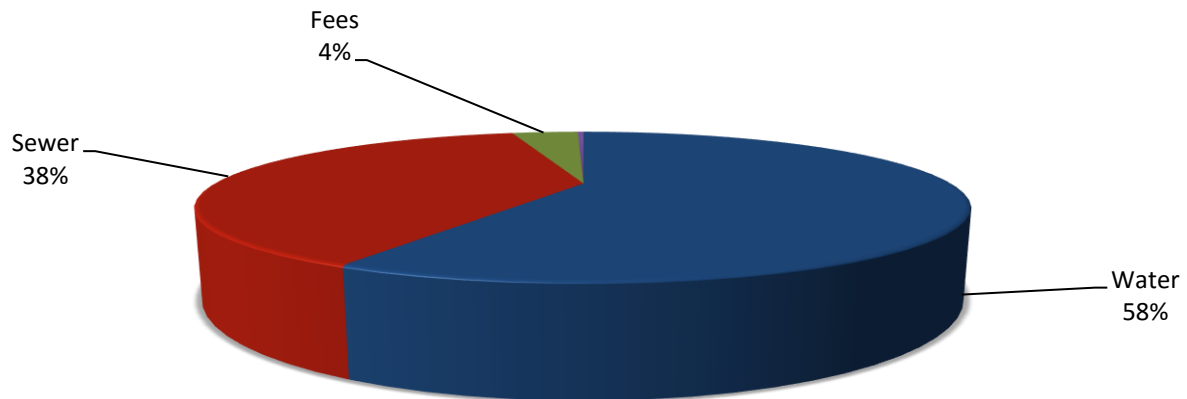
Projected Beginning Fund Balance		\$ 5,290,762
Budgeted Revenues and Transfers In	\$ 7,210,156	
Budgeted Expenditures		
Personnel	\$ 1,441,990	
Supplies	\$ 93,283	
Repairs & Maintenance	\$ 237,249	
Services	\$ 320,993	
Water Purchases	\$ 1,502,918	
Sewer Treatment	\$ 654,563	
Transfer to GF	\$ 448,379	
Contingency	\$ 25,000	
Debt Service	\$ 1,567,730	
Total Operating & Debt Expenditures	<u>\$ (6,292,105)</u>	
Revenues in Excess of O&M & Debt Expenditures	\$ 918,051	
Transfer to Capital Projects Fund	\$ (793,636)	
Capital Outlay	<u>\$ (124,000)</u>	
Net Impact of Budget on Fund Balance		<u>\$ 415</u>
Projected Ending Fund Balance		<u>\$ 5,291,177</u>
Minimum Fund Balance (3 months O&M Budget)		(a) \$ (1,181,094)
Annual Debt Service		<u>\$ (1,567,730)</u>
Projected Fund Balance in Excess of Minimum		<u>\$ 2,542,353</u>

(a) City policy requires a minimum unreserved cash balance equal to at least three months of operating expenditures and one year of annual debt service. For the proposed FY 2017 budget, the minimum cash balance is \$2,748,824. The projected cash balance at the end of FY 2017 is 9.46 months of operating expenditures plus one year of annual debt service.

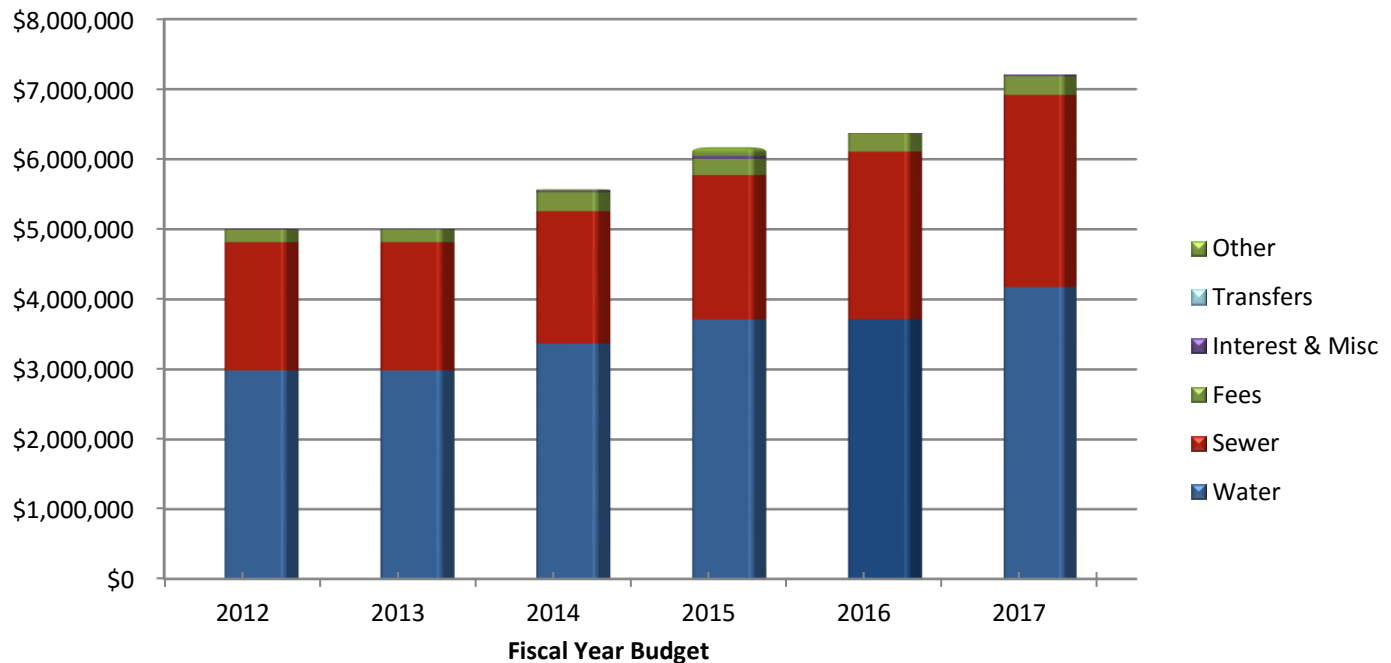
Water & Sewer Fund

- Revenues -

FY 2017



**Revenues by Source
FY 2017 Budget**

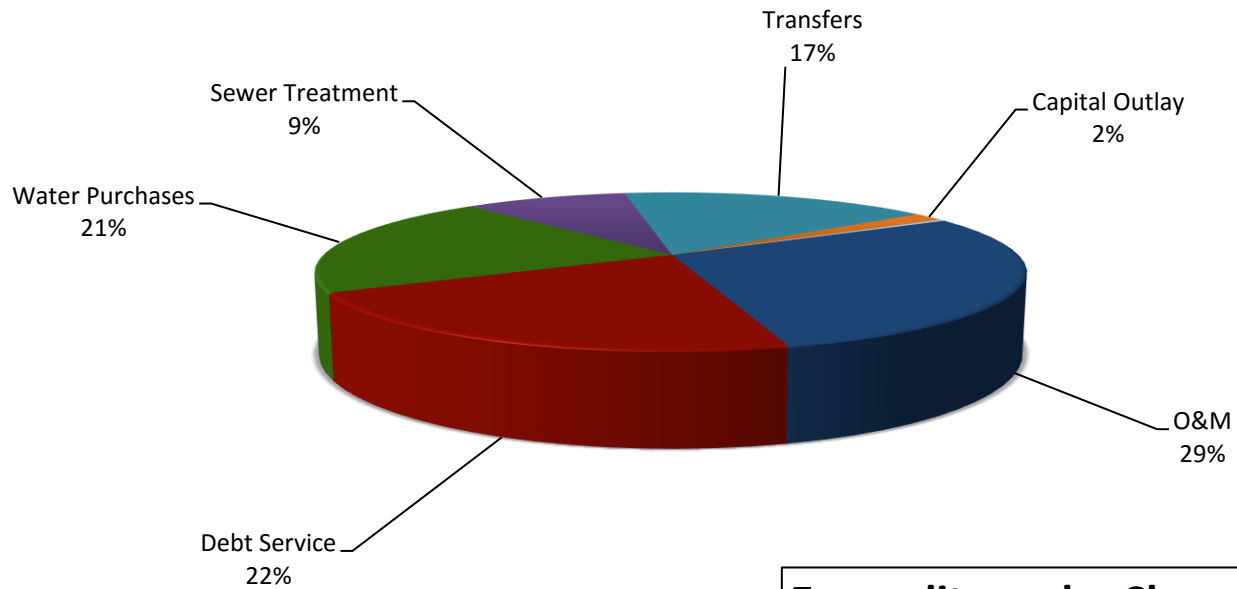


**Revenues by Source
Last Six Budgets**

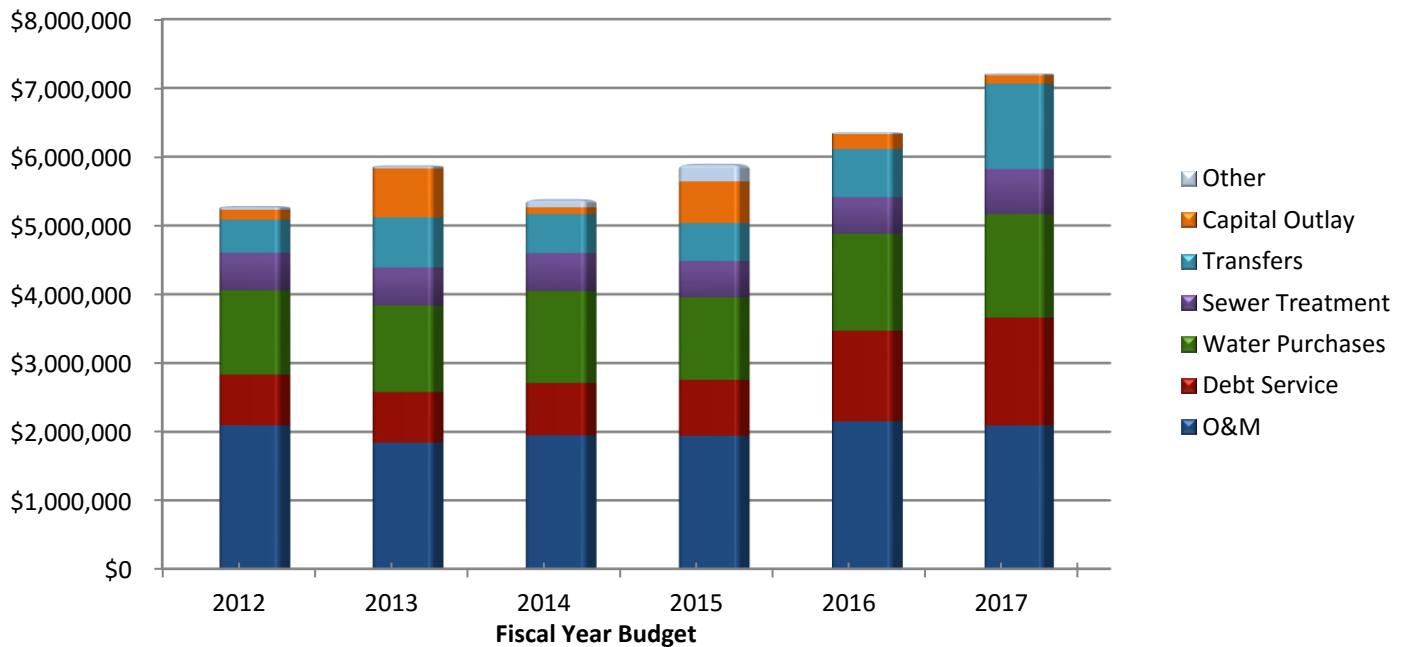
Water & Sewer Fund

- Expenditures -

FY 2017



**Expenditures by Character
FY 2017 Budget**



**Expenditures by Character
Last Six Budgets**

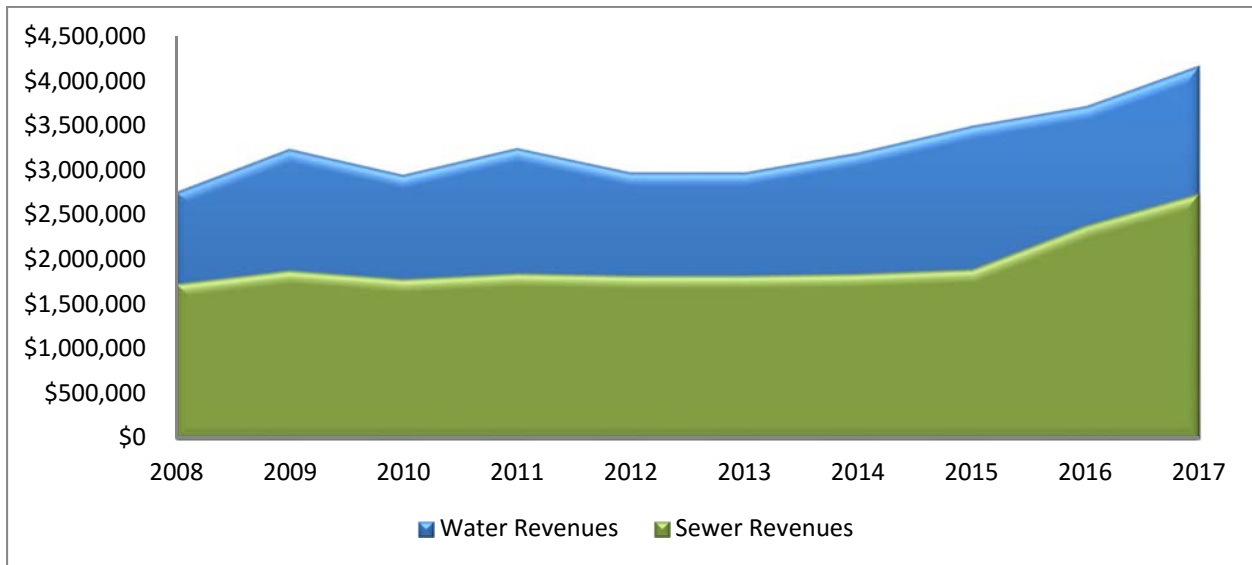
Water & Sewer Fund Revenues

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-3-5500	Water Revenue	\$ 3,770,002	\$ 3,709,161	\$ 3,848,860	\$ 4,159,198
02-3-5505	Sale of Bulk Water	\$ 10,852	\$ 10,000	\$ 20,000	\$ 15,000
02-3-5510	Sewer Revenue	\$ 2,100,850	\$ 2,369,970	\$ 2,443,969	\$ 2,744,358
02-3-5515	Effluent Revenue	\$ -	\$ 20,000	\$ -	\$ -
	Total Water/Sewer Revenue	\$ 5,881,704	\$ 6,109,131	\$ 6,312,829	\$ 6,918,556
02-3-5610	Late Payment Fees	\$ 83,712	\$ 81,000	\$ 85,000	\$ 85,000
02-3-5620	Reconnect Fees	\$ 27,652	\$ 31,400	\$ 28,000	\$ 31,000
02-3-5630	New Service Fees	\$ 20,841	\$ 16,600	\$ 16,600	\$ 20,000
02-3-5640	Transfer Fees	\$ 1,560	\$ 1,600	\$ 1,400	\$ 1,600
02-3-5650	Taps & Connections	\$ 98,634	\$ 120,000	\$ 122,000	\$ 130,000
	Total Fees & Other Revenue	\$ 232,399	\$ 250,600	\$ 253,000	\$ 267,600
02-3-5710	Sale of City Property	\$ 115,125	\$ -	\$ -	\$ -
02-3-6110	Insurance Proceeds	\$ 7,395	\$ -	\$ 4,641	\$ -
02-3-7010	Miscellaneous Income	\$ 50,176	\$ 6,000	\$ 14,500	\$ 10,000
	Total Other Income	\$ 172,696	\$ 6,000	\$ 19,141	\$ 10,000
02-3-9100	Interest Income-Bank	\$ 979	\$ -	\$ -	\$ -
02-3-9113	Interest Income-Investment	\$ 6,580	\$ -	\$ -	\$ -
02-3-9120	Interest Income-TexPool	\$ 660	\$ 6,000	\$ 11,200	\$ 14,000
02-3-9121	Interest Income-TexStar	\$ 223	\$ -	\$ -	\$ -
02-3-9122	Interest Income-LOGIC	\$ 17	\$ -	\$ -	\$ -
02-3-9123	Interest Income-TexPool Prime	\$ -	\$ -	\$ -	\$ -
02-3-9130	Interest Income-CLASS	\$ -	\$ -	\$ -	\$ -
02-3-9140	Interest Income-BBVA Compass	\$ -	\$ -	\$ -	\$ -
	Total Interest Income	\$ 8,459	\$ 6,000	\$ 11,200	\$ 14,000
	Total Water/Sewer Revenues	\$ 6,295,257	\$ 6,371,731	\$ 6,596,170	\$ 7,210,156

- WATER AND SEWER REVENUES - Revenue Assumptions

02-3-5500	Water Revenue	\$4,174,198
02-3-5510	Sewer Revenue	\$2,744,358

Water and sewer revenues are projected using average consumption based on a two-year historical consumption trend, with a cushion to allow adequate revenue even during a wet weather year. Water and sewer rates appear in the reference section of this document. A comprehensive rate study was completed in FY 2014. Rates were modified for FY 2017 after study findings were evaluated, to pay for anticipated infrastructure projects, including construction of an expansion of the Temple-Belton Wastewater Treatment Plant (T-B WWTP), a new elevated water storage tank, and the expansion of sewer infrastructure south down Interstate 35.



The above chart shows the elasticity of **water revenues** which are highly dependent on the weather – the hotter and dryer the weather, the more water is consumed. The chart shows a flatter trend for **sewer revenues**, because not all sewer charges are billed on total water consumption. Residential customers are billed for sewer based on their water consumption, but the maximum sewer consumption is capped at 15,000 gallons per month. Non-residential customers are billed for sewer service based on 100% of their water consumption. FY 2017 sewer revenues are anticipated to increase due to the newly adopted rates. The general upward trend of this graph also illustrates growth in the number of customers.

02-3-5610	Late Payment Fees	\$85,000
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This revenue is generated by a \$10 late fee assessed on past due utility payments. FY 2017 budget projections are based on current average monthly late fees at budget development.

02-3-5620	Reconnect Fees	\$31,000
02-3-5630	New Service Fees	\$20,000
02-3-5640	Transfer Fees	\$ 1,600

These revenue sources are generated from the connection, disconnection, and transfer of utility accounts. The amount of revenue generated by these fees normally remains stable. FY 2017 revenues are budgeted to slightly increase over FY 2016 revenues.

02-3-5650	Taps & Connections	\$130,000
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Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City and Bell County Municipal Utility District #1, which is served with water and sewer utilities by the City of Belton. The revenue projection is based on trend analysis, taking into account predicted construction levels.

02-3-7010	Miscellaneous Income	\$10,000
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Miscellaneous income is generated by items not readily classified to other categories. It includes copy fees and fire hydrant meter rentals. The FY 2017 budget is based on an average amount received as determined by trend analysis.

02-3-9120	Interest Income	\$14,000
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Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. While still low in a historical context, interest rates increased notably in FY 2016 compared to the lows experienced the previous five years. All of the city's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2017 are \$14,000.

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Utility Administration - Operations			
TCEQ Annual Reports	6	6	6
Total Water Cons.-Gallons	1,015,040,630	1,022,700,000	1,029,000,000
Highest Daily Usage - Gallons	5,904,000	5,864,000	6,000,000
Average Daily Demand - Gallons	2,538,417	2,914,000	2,918,000
Utility Administration - Finance			
Number of Customers	5,981	6,121	6,264
ACH Customers	1,026	1,072	1,120
E-Billing Customers	230	652	1,009
Bills Generated Annually	59,543	61,953	64,000
Late Notices Generated	15,981	9,204	9,664
Water			
Miles of Water Mains	144	146	149
Water Pump Stations	2	2	2
# of Fire Hydrants	1016	1043	1078
Meter Change Outs	99	6300	30
New Connections	150	204	210
Reconnects	1034	830	900
# of Main Breaks Repaired	15	17	15
# of Service Lines Repaired	35	39	35
# of Fire Hydrants Replaced	3	3	5
Sewer - Collection			
Miles of Sanitary Sewers	100	149	151
# of Stops-Service Lines	179	152	140
# of Stops-Main Lines	23	23	21
Main Line Repairs	6	4	4
LF Cleaned-Result of Stops	5,100	5,200	
LF Cleaned-Ongoing	66,000	67,000	
Manholes Cleaned	130	250	
Manholes Replaced/Repaired	3	5	4
Service Taps Made	120	195	210
Services Replaced/Repaired	200	120	140
Sewer - Lift Stations			
Number of Lift Stations	17	17	19
Grinder Stations	1	1	-
Man-Hours for Servicing	2,000	2,104	2,108
Gallons Discharged to Treatment Plant	647,114,400	678,040,000	710,443,535
Average Discharge per Day	1,774,800	1,857,644	1,944,355



Description

The Utility Administration Department is comprised of two divisions:

1. Operations
2. Finance

The details of these divisions follow.

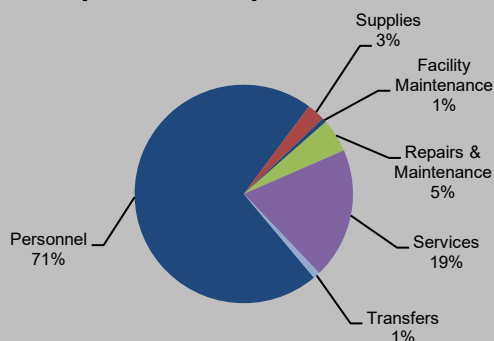
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 804,283	\$ 867,970	\$ 867,970	\$ 712,532
Supplies	\$ 31,519	\$ 30,546	\$ 23,259	\$ 26,646
Facility Maintenance	\$ 5,200	\$ 3,222	\$ 2,924	\$ 6,650
Repairs & Maintenance	\$ 36,030	\$ 48,756	\$ 48,435	\$ 49,309
Services	\$ 143,667	\$ 173,302	\$ 177,017	\$ 194,006
Capital Outlay	\$ 30,079	\$ 23,520	\$ 24,999	\$ -
Transfers	\$ 117,762	\$ 40,200	\$ 40,200	\$ 10,089
Total	\$ 1,168,540	\$ 1,187,516	\$ 1,184,804	\$ 999,232

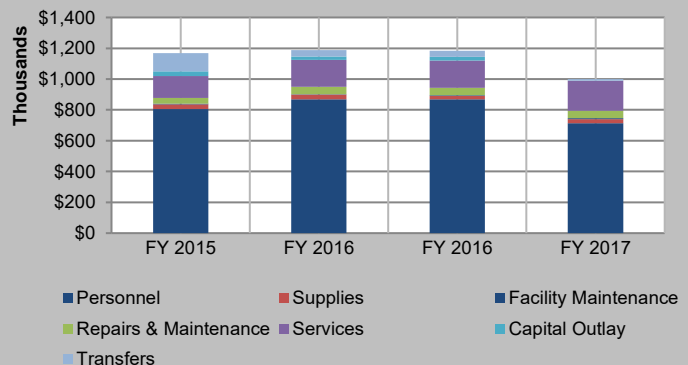
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Director of Public Works	1	1	0
Assistant Director of PW	1	1	0
City Engineer/Dir. Of Internal Svcs	0	0	1
Construction Inspector	1	1	1
Assistant Const. Inspector	0	1	1
Utility Billing Supervisor	1	1	1
Customer Service Rep	1	2	2
Administrative Assistant	1	1	1.5
Meter Readers	3	3	0
Total	9	11	7.5

Department Expenditures



Department Expense History



Mission

To provide administrative functions, oversight and support of water and sewer department operations.

Description

- Provides supervision and administrative support for the water and sewer utilities.
- Administers the City's regulatory programs including water quality, water use surveys, water loss audits, sewer pre-treatment program, and all other regulatory reporting.
- Administers the City's water conservation program and stormwater management permit.
- Ensures oversight of City utility infrastructure projects.
- Manages the City's utility infrastructure to preserve existing assets and manage system growth.
- Reviews proposed development infrastructure for compliance with City Engineering Standards.
- Assists other departments and the Belton Area Chamber of Commerce with logistics and delivery of services for various events and capital projects.

Accomplishments

- Implemented recommendations from the utility rate study.
- Completed installation and implementation of the Automated Metering Infrastructure Project.
- Installed security camera features at the Public Works Facility.
- Completed the Water Loss Audit, Water Conservation Report, and Water Use Survey.
- Contracted with an Engineer and began design of the South Belton Sewer System project.
- Provided support to develop bond issuance for priority water and sewer projects.
- Completed Miller Heights North Sector Sewer Outfall Project.
- Completed Nolan Creek Trunk Sewer Project.
- Began designing expansions to the Temple-Belton Wastewater Treatment Plant.
- Designed South Main Water Main and Sidewalk Replacement Project - Phase I.
- Began evaluations of the Dog Ridge Water Supply Corporation.
- Completed triennial lead and copper sampling and received good results.
- Coordinated draft revisions to the City of Belton Design Manual.

Goals

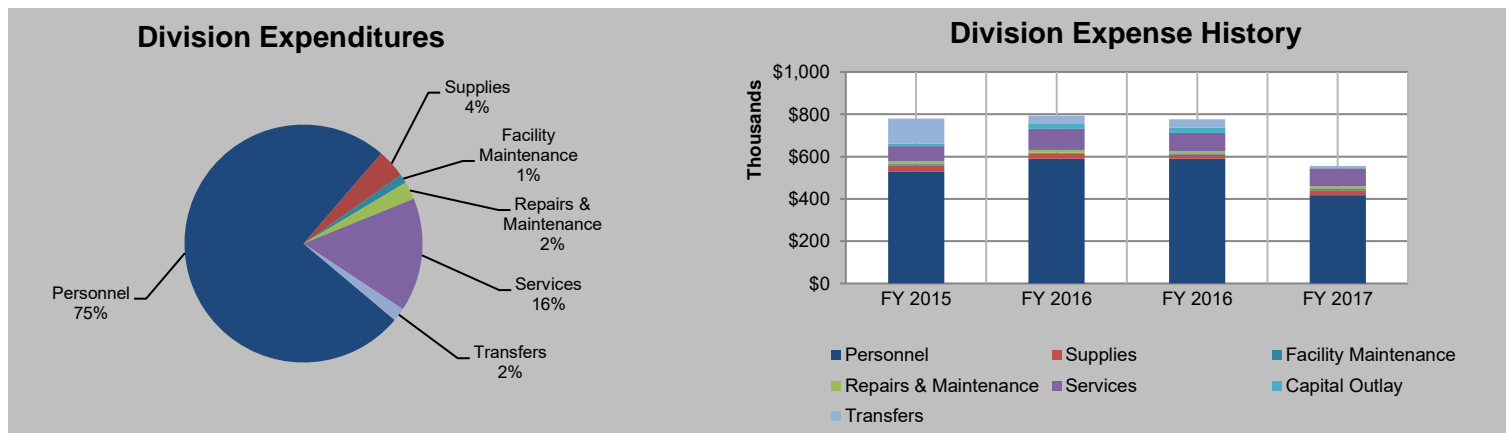
- Manage and construct FY2017 capital improvement bond projects.
- Oversee construction of the South Belton Sewer System Project.
- Oversee design and construction of TBWWTP improvements project Phase I.
- Construct South Main Street Water Main Project.
- Design 3rd elevated water storage tank in northwest Belton.
- Revise wastewater master plan and begin planning for next sewer main improvements in preparing for South Belton Sewer System.
- Promote Belton Water's Mascot for public awareness and education.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 530,773	\$ 589,944	\$ 589,944	\$ 417,513
Supplies	\$ 28,010	\$ 25,468	\$ 18,824	\$ 21,626
Facility Maintenance	\$ 5,200	\$ 3,200	\$ 2,902	\$ 6,650
Repairs & Maintenance	\$ 13,903	\$ 13,558	\$ 13,237	\$ 13,532
Services	\$ 71,221	\$ 98,586	\$ 86,564	\$ 85,710
Capital Outlay	\$ 12,691	\$ 23,520	\$ 24,999	\$ -
Transfers	\$ 117,762	\$ 40,200	\$ 40,200	\$ 10,089
Total	\$779,560	\$794,476	\$776,670	\$555,120

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
TCEQ Annual Reports	6	6	6
Total Water Cons.-Gallons	1,015,040,630	1,022,700,000	1,029,000,000
Highest Daily Usage - Gallons	5,904,000	5,864,000	6,000,000
Average Daily Demand - Gallons	2,538,417	2,914,000	2,918,000



Utility Administration - Operations

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-201-101	Salaries - Administrative	\$ 154,615	\$ 154,202	\$ 154,202	\$ 159,175
02-4-201-102	Salaries - Professional	\$ 87,352	\$ 87,105	\$ 121,687	\$ 100,553
02-4-201-103	Salaries - Supervisory	\$ 43,747	\$ 44,092	\$ 44,092	\$ -
02-4-201-104	Salaries - Operations	\$ 135,880	\$ 140,384	\$ 140,384	\$ 72,140
02-4-201-107	Salaries-Overtime	\$ 499	\$ 2,086	\$ 2,086	\$ 312
02-4-201-113	Health Insurance Allowance	\$ 5,223	\$ -	\$ -	\$ -
02-4-201-114	Allowances	\$ 1,483	\$ 1,500	\$ 1,500	\$ 300
02-4-201-121	TMRS	\$ 31,286	\$ 30,346	\$ 32,790	\$ 25,052
02-4-201-122	FICA	\$ 32,170	\$ 32,732	\$ 35,378	\$ 25,413
02-4-201-123	Employee Insurance	\$ 33,323	\$ 44,913	\$ 50,561	\$ 31,538
02-4-201-124	Workers' Comp. Insurance	\$ 5,116	\$ 5,668	\$ 5,851	\$ 1,973
02-4-201-125	Unemployment Compensation	\$ 79	\$ 1,255	\$ 1,413	\$ 1,057
02-4-201-150	New Personnel Requests	\$ -	\$ 45,661	\$ -	\$ -
	Total Personnel	\$ 530,773	\$ 589,944	\$ 589,944	\$ 417,513
02-4-201-201	Office Supplies	\$ 1,527	\$ 1,320	\$ 1,286	\$ 1,205
02-4-201-202	Postage	\$ 2,000	\$ 950	\$ 356	\$ 3,480
02-4-201-220	Clothing Supplies	\$ 3,332	\$ 3,311	\$ 1,985	\$ 1,189
02-4-201-221	Chemical Supplies	\$ 99	\$ 300	\$ 150	\$ 150
02-4-201-222	Fuel	\$ 13,376	\$ 15,000	\$ 10,552	\$ 12,460
02-4-201-227	Janitorial Supplies	\$ 829	\$ 877	\$ 800	\$ 877
02-4-201-229	Tools & Other Supplies	\$ 3,872	\$ 3,340	\$ 3,395	\$ 1,665
02-4-201-250	Small Equipment	\$ 2,975	\$ 370	\$ 300	\$ 600
	Total Supplies	\$ 28,010	\$ 25,468	\$ 18,824	\$ 21,626
02-4-201-301	Building Maintenance	\$ 5,183	\$ 2,700	\$ 2,439	\$ 6,150
02-4-201-302	Heat & A/C Maintenance	\$ 17	\$ 500	\$ 463	\$ 500
	Total Facility Maintenance	\$ 5,200	\$ 3,200	\$ 2,902	\$ 6,650
02-4-201-402	Equipment & Machinery Maintenance	\$ 40	\$ 500	\$ 200	\$ 50
02-4-201-403	Vehicle Maintenance	\$ 5,653	\$ 6,410	\$ 4,641	\$ 3,500
02-4-201-406	Computer System Maintenance	\$ 8,210	\$ 6,348	\$ 8,096	\$ 9,882
02-4-201-407	Radio Maintenance	\$ -	\$ 300	\$ 300	\$ 100
	Total Repairs & Maintenance	\$ 13,903	\$ 13,558	\$ 13,237	\$ 13,532
02-4-201-501	Advertising & Public Notices	\$ 53	\$ 2,206	\$ 200	\$ 2,500
02-4-201-510	Dues & Publications	\$ 2,090	\$ 2,740	\$ 1,272	\$ 3,778
02-4-201-513	Travel & Training	\$ 7,061	\$ 8,025	\$ 11,300	\$ 4,845
02-4-201-521	Equipment Lease	\$ 3,302	\$ 3,318	\$ 3,318	\$ 3,368
02-4-201-550	Insurance - General Liability	\$ 394	\$ 434	\$ 378	\$ 391
02-4-201-551	Insurance - Errors & Omissions	\$ 989	\$ 1,088	\$ 853	\$ 979
02-4-201-554	Insurance - Automobile	\$ 2,328	\$ 2,567	\$ 2,407	\$ 2,658
02-4-201-556	Insurance - Real Property	\$ 840	\$ 915	\$ 732	\$ 755
02-4-201-561	Legal Services	\$ 1,098	\$ 5,000	\$ -	\$ 5,000
02-4-201-562	Engineering	\$ 43,746	\$ 35,000	\$ 45,000	\$ 52,500
02-4-201-570	Special Services	\$ 2,316	\$ 12,996	\$ 12,996	\$ 420
02-4-201-581	Communication Services	\$ 2,968	\$ 2,773	\$ 2,773	\$ 2,762
02-4-201-582	Gas Service	\$ 237	\$ 257	\$ 154	\$ 154
02-4-201-583	Electric Service	\$ 3,800	\$ 21,267	\$ 5,181	\$ 5,600
	Total Services	\$ 71,221	\$ 98,586	\$ 86,564	\$ 85,710
02-4-201-801	Buildings	\$ 12,691	\$ -	\$ -	\$ -
02-4-201-803	Vehicles	\$ -	\$ 23,520	\$ 24,999	\$ -
	Total Capital Outlay	\$ 12,691	\$ 23,520	\$ 24,999	\$ -
02-4-201-909	Transfer to WS Capital Projects Fund	\$ 117,762	\$ 40,200	\$ 40,200	\$ -
02-4-201-979	Transfer to WS Equip Replacement	\$ -	\$ -	\$ -	\$ 10,089
	Total Transfers	\$ 117,762	\$ 40,200	\$ 40,200	\$ 10,089
	Total Utility Admin. - Operations	\$ 779,560	\$ 794,476	\$ 776,670	\$ 555,120

Utility Administration - Operations

Account Number	Description	Amount
02-4-201-201	Office Supplies	
	- Paper	\$ 200
	- Inkjet printer cartridges	\$ 300
	- Business cards	\$ 120
	- Clipboards	\$ 60
	- Poster frames	\$ 100
	- Other	\$ 425
		\$ 1,205
202	Postage	
	- Postage for annual drinking water report	\$ 3,480
220	Clothing Supplies	
	- Uniform rental	\$ 459
	- Steel toed boots - 2 staff	\$ 300
	- Gloves	\$ 100
	- Safety gear	\$ 160
	- T-shirts	\$ 120
	- Foul weather gear	\$ 50
		\$ 1,189
221	Chemical Supplies	
	- Mosquito spray	\$ 50
	- Bee and wasp spray	\$ 50
	- Roach spray	\$ 50
		\$ 150
229	Tools & Other Supplies	
	- Water coolers	\$ 100
	- Batteries	\$ 155
	- Coffee, Gatorade, paper products	\$ 300
	- Manhole cover pick	\$ 150
	- First aid kits	\$ 100
	- Flashlights and measuring tape	\$ 160
	- Flags	\$ 500
	- Laminator	\$ 200
		\$ 1,665
250	Small Equipment	
	- Chair	\$ 250
	- Office cabinet	\$ 350
		\$ 600
301	Building Maintenance	
	- Pest control	\$ 200
	- Lighting for flags	\$ 800
	- Building repairs	\$ 1,000
	- Security system maintenance	\$ 500
	- Floor striping	\$ 1,650
	- Gate entry equipment	\$ 2,000
		\$ 6,150
406	Computer Maintenance	
	- Upgrade Microsoft for administrative assistant	\$ 350
	- Tyler Content Manager - 10%	\$ 473
	- Work order system maintenance	\$ 2,900
	- Mouse and keyboard combo	\$ 60
	- Anti-spam and virus software	\$ 315
	- GIS licenses for PubWorks	\$ 1,000
	- TWC computer system support - 30%	\$ 4,524
	- Invision network support	\$ 260
		\$ 9,882

Utility Administration - Operations Continued

Account Number	Description	Amount
02-4-201-501	Dues & Publications	
	- Newspaper subscriptions	\$ 144
	- National Society of Professional Engineer dues	\$ 170
	- Texas Professional Engineer license renewal	\$ 60
	- Local community organization dues	\$ 924
	- Texas 811	\$ 2,280
	- Manuals and guides	\$ 200
		\$ 3,778
513	Travel & Training	
	- Online student center	\$ 255
	- TML conference	\$ 990
	- Business lunches	\$ 100
	- Training for Professional Engineer	\$ 2,000
	- Regional schools	\$ 1,500
		\$ 4,845
521	Equipment Lease	
	- Copier lease	\$ 3,168
	- Additional copies	\$ 200
		\$ 3,368
561	Legal Services	
	- Legal consultation & general matters	\$ 5,000
562	Engineering	
	- Engineering and surveying services for water & sewer projects	\$ 52,500
570	Special Services	
	- GIS web hosting - 1/3	\$ 420
979	Transfer to WS Equip Replacement	
	- Vehicles	\$ 10,089



Mission

To provide timely billing and collection of City provided water, sewer, refuse, and drainage services in a courteous and responsive manner.

Description

- Maintains deposit, billing and payment information for all City utility customers.
- Performs billing of customer utility accounts on a two-cycle per month basis.
- Processes requests for utility service connections, disconnections, and transfers.
- Handles customer inquiries and complaints about utility accounts.
- Includes funding for debt service payments on all Water/Sewer revenue bonded debt.
- Performs internal audits of customer accounts to ensure billing accuracy.
- Provides support for municipal courts.

Accomplishments

- Remodeled utility billing office to provide more efficient work flow and allow for additional work station
- Cross trained customer service representatives in municipal court and billing operations
- Implemented AMI to reduce City costs and improve customer service for residents
- Implemented new billing practices that will reduce funds spent on mailing late notices

Goals

- Increase paperless billing and automatic bill payment
- Educate customers on the new AquaHawk monitoring software
- Enhance online new account set up process and add more online services to the website.
- Enhance customer service and computer skills of office personnel.

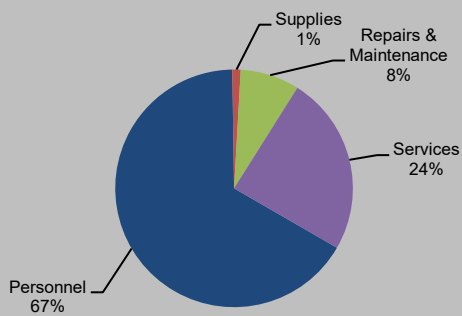
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 273,510	\$ 278,026	\$ 278,026	\$ 295,019
Supplies	\$ 3,509	\$ 5,078	\$ 4,435	\$ 5,020
Facility Maintenance	\$ -	\$ 22	\$ 22	\$ -
Repairs & Maintenance	\$ 22,127	\$ 35,198	\$ 35,198	\$ 35,777
Services	\$ 72,446	\$ 74,716	\$ 90,453	\$ 108,296
Total	\$388,980	\$393,040	\$408,134	\$444,112

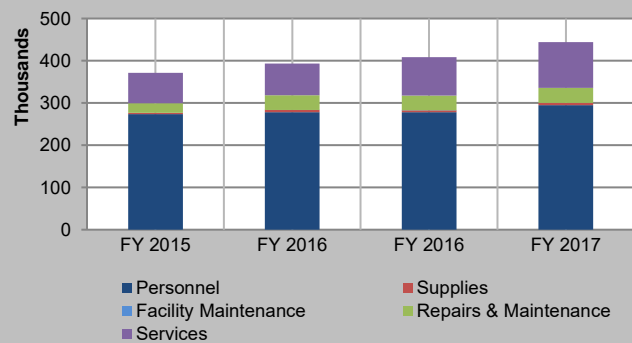
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Number of Customers	5,981	6,121	6,264
ACH Customers	1,026	1,072	1,120
E-Billing Customers	230	652	1,009
Bills Generated Annually	59,543	61,953	64,000
Late Notices Generated	15,981	9,204	9,664

Division Expenditures



Division Expense History



Utility Administration - Finance

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-202-101	Salaries - Administrative	\$ 32,419	\$ 32,330	\$ 32,330	\$ 52,737
02-4-202-102	Salaries - Professional	\$ 54,927	\$ 72,952	\$ 72,952	\$ 61,056
02-4-202-103	Salaries - Supervisory	\$ 50,503	\$ 51,253	\$ 51,253	\$ 54,142
02-4-202-104	Salaries - Operations	\$ 78,277	\$ 61,592	\$ 61,592	\$ 61,962
02-4-202-114	Allowance	\$ 28	\$ -	\$ -	\$ -
02-4-202-121	TMRS	\$ 15,597	\$ 15,416	\$ 15,416	\$ 17,323
02-4-202-122	FICA	\$ 16,069	\$ 16,687	\$ 16,687	\$ 17,587
02-4-202-123	Employee Insurance	\$ 25,214	\$ 26,546	\$ 26,546	\$ 28,920
02-4-202-124	Workers' Comp. Insurance	\$ 423	\$ 510	\$ 510	\$ 480
02-4-202-125	Unemployment Compensation	\$ 53	\$ 740	\$ 740	\$ 812
	Total Personnel	\$ 273,510	\$ 278,026	\$ 278,026	\$ 295,019
02-4-202-201	Office Supplies	\$ 1,361	\$ 2,243	\$ 1,600	\$ 2,220
02-4-202-202	Postage	\$ 1,649	\$ 1,835	\$ 1,835	\$ 1,650
02-4-202-229	Tools & Other Supplies	\$ 499	\$ 500	\$ 500	\$ 300
02-4-202-250	Small Equipment	\$ -	\$ 500	\$ 500	\$ 850
	Total Supplies	\$ 3,509	\$ 5,078	\$ 4,435	\$ 5,020
02-4-202-301	UB Office Maintenance	\$ -	\$ 22	\$ 22	\$ -
	Total Facility Maintenance	\$ -	\$ 22	\$ 22	\$ -
02-4-202-406	Computer System Maintenance	\$ 22,127	\$ 35,198	\$ 35,198	\$ 35,777
	Total Repairs & Maintenance	\$ 22,127	\$ 35,198	\$ 35,198	\$ 35,777
02-4-202-501	Advertising & Public Notices	\$ 471	\$ 1,900	\$ -	\$ 1,400
02-4-202-513	Travel & Training	\$ 680	\$ 2,379	\$ 1,800	\$ 927
02-4-202-521	Equipment Lease	\$ 3,116	\$ 3,170	\$ 3,170	\$ 3,170
02-4-202-550	Insurance - General Liability	\$ 113	\$ 186	\$ 142	\$ 168
02-4-202-551	Insurance - Errors & Omissions	\$ 283	\$ 466	\$ 366	\$ 419
02-4-202-552	Insurance - Employee Bond	\$ 474	\$ 525	\$ 547	\$ 601
02-4-202-556	Insurance - Real Property	\$ -	\$ -	\$ 168	\$ 2,500
02-4-202-567	Collection Fees	\$ 1,395	\$ 2,000	\$ 800	\$ 2,000
02-4-202-570	Special Services	\$ 5,845	\$ 6,064	\$ 25,094	\$ 34,975
02-4-202-571	Employee Ads & Testing	\$ 1,018	\$ 1,250	\$ 1,250	\$ 1,250
02-4-202-572	Employee Benefits Consultant	\$ 6,000	\$ 6,000	\$ 6,000	\$ 9,000
02-4-202-573	Bill Processing & Mailing	\$ 43,491	\$ 39,000	\$ 39,000	\$ 40,000
02-4-202-571	Audit Fees	\$ 7,530	\$ 9,770	\$ 10,110	\$ 10,311
02-4-202-581	Communication Services	\$ 2,031	\$ 2,006	\$ 2,006	\$ 1,575
	Total Services	\$ 72,446	\$ 74,716	\$ 90,453	\$ 108,296
02-4-202-909	Transfer to WS Capital Projects	\$ 17,388	\$ -	\$ -	\$ -
	Total Transfers	\$ 17,388	\$ -	\$ -	\$ -
	Total Utility Admin. - Finance	\$ 388,980	\$ 393,040	\$ 408,134	\$ 444,112
	Total Utility Administration	\$ 1,168,540	\$ 1,187,516	\$ 1,184,804	\$ 999,232

Utility Administration - Finance

Account Number	Description	Amount
02-4-202-201	Office Supplies	
	- Envelopes	\$ 150
	- Receipt paper	\$ 100
	- Application for utilities cards	\$ 550
	- Printer cartridges	\$ 320
	- Department share of copy paper	\$ 400
	- Other	\$ 700
		\$ 2,220
250	Small Equipment - 1/2 cost of laptop	\$ 850
406	Computer System Maintenance	
	- Invision AP,CL,FA,GL,PO,AR & SS maintenance - 50%	\$ 9,448
	- Invision SO maintenance	\$ 2,102
	- Invision CIS maintenance	\$ 5,142
	- Invision PosPay maintenance - 40%	\$ 303
	- Invision PY & HR maintenance - 15%	\$ 1,210
	- Invision UB online	\$ 2,160
	- Invision TOP maintenance - 45%	\$ 860
	- Invision website host - 70%	\$ 420
	- Invision Aquahawk Alert	\$ 2,250
	- Invision Neptune Interface	\$ 578
	- AquaHawk service annual fee	\$ 11,304
501	Advertising & Public Notices	
	- Billing inserts	\$ 600
	- Welcome to Belton packets	\$ 500
	- Abandoned property notices (unclaimed checks)	\$ 300
		\$ 1,400
513	Travel & Training	
	- Online student center	\$ 127
	- Cash handling seminar	\$ 300
	- Other	\$ 500
		\$ 927
521	Equipment Lease	
	- Copier lease - 1/2	\$ 3,120
	- Additional copies	\$ 50
		\$ 3,170
556	Insurance - Real Property - Estimated insurance premium for data collectors and monopoles for AMI	\$ 2,500
567	Collection Fees - Credit bureau fees for collection of delinquent utility accounts	\$ 2,000
570	Special Services	
	- COBRA	\$ 264
	- Website maintenance - 1/2	\$ 5,800
	- Siemens Performance Assurance	\$ 18,998
	- AMI Tower lease	\$ 9,913
		\$ 34,975
571	Employee Ads & Testing - Employment advertising & pre-employment physicals and drug testing	\$ 1,250
572	Employee Benefits Consultant - Employee benefits consulting services - 20%	\$ 9,000
575	Audit Fees - Annual audit fees - 30%	\$ 10,311

Mission

To provide a safe and adequate potable water supply and distribution system which meets or exceeds the standards for a “superior” water system for the domestic, industrial and fire protection needs of the City’s customers in a manner that conserves and best utilizes crucial water resources.

Description

- Maintains the City’s water distribution system, to include mains, lines, booster pumps, storage facilities, fire hydrants, and water meters.
- Maintains and installs fire hydrants, valves and other fittings as required.
- Makes service taps and installs new services.
- Constructs new and replacement water mains and service lines.
- Provides timely repair of water leaks to minimize impairment of service to customers and minimize the loss of water.
- Conducts water sampling to ensure standards of water safety are met.
- Ensures TCEQ and other applicable regulatory guidelines are met through appropriate operations, management, training, and staff certifications.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Assisted in design review of the water main replacement project along S. Main from Ave. C to Ave. J.
- Received and completed 112 public works inspections
- Completed 1,628 line locates for the Texas 811 one call system.
- Set 267 water meters throughout town.
- Installed 6 sample stations for easier access in taking water samples

Goals

- Continue to identify discrepancies our GIS system and correct as found.
- Mark all fire hydrants along the highways that are in CCN for increased visibility.
- Coordinate with the Fire Department to raise and sandblast fire hydrants throughout the city as needed.
- Complete quality assurance of the new AMI system.
- Replace the Pressure Reducing Valve at 10th and College St.
- Coordinate the design of the North Belton Water Tank
- Ensure employees are adequately trained and are obtaining their TCEQ Water Distribution Operator License
- Finalize changes to Design Manual – water details.

Expenditure Summary

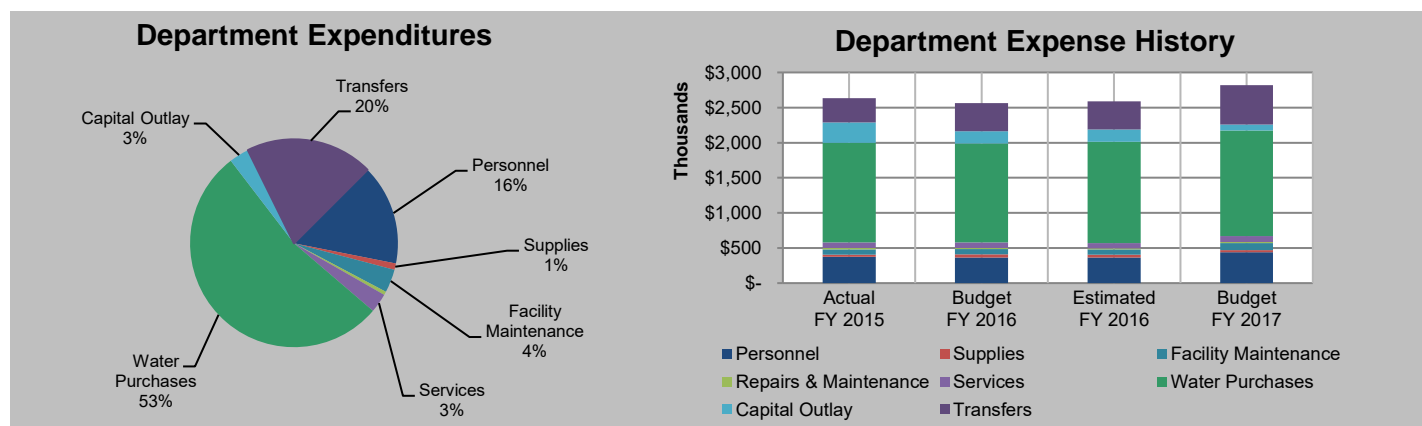
Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 375,310	\$ 364,887	\$ 364,887	\$ 440,183
Supplies	\$ 28,359	\$ 42,830	\$ 39,696	\$ 28,080
Facility Maintenance	\$ 77,191	\$ 78,450	\$ 75,700	\$ 101,800
Repairs & Maintenance	\$ 20,792	\$ 15,061	\$ 12,200	\$ 15,300
Services	\$ 79,319	\$ 76,496	\$ 79,509	\$ 84,154
Water Purchases	\$ 1,414,249	\$ 1,408,285	\$ 1,438,193	\$ 1,502,918
Capital Outlay	\$ 291,651	\$ 175,000	\$ 175,508	\$ 87,000
Transfers	\$ 347,446	\$ 400,553	\$ 400,553	\$ 558,327
Total	\$ 2,634,316	\$ 2,561,562	\$ 2,586,246	\$ 2,817,762

Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Miles of Water Mains	144	146	149
Water Pump Stations	2	2	2
# of Fire Hydrants	1,016	1,043	1,078
Meter Change Outs	99	6,300	30
New Connections	150	204	210
Reconnects	1,034	830	900
# of Main Breaks Repaired	15	17	15
# of Service Lines Repaired	35	39	35
# of Fire Hydrants Replaced	3	3	5

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Director of Public Works	0	0	1
Assistant Director of PW	1	1	0
Water Supervisor	1	1	1
Sr. Water Maint. Worker	3	2	1
Water Maint. Worker II	2	1	1
Water Maint. Worker I	1	3	4
Meter Readers	0	0	2
Total	8	8	10



Water

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-210-101	Salaries - Administrative	\$ -	\$ -	\$ -	\$ 23,296
02-4-210-103	Salaries - Supervisory	\$ 94,097	\$ 84,782	\$ 84,782	\$ 64,054
02-4-210-104	Salaries - Operations	\$ 187,192	\$ 184,484	\$ 181,457	\$ 230,974
02-4-210-107	Salaries - Overtime	\$ 8,859	\$ 8,078	\$ 8,078	\$ 8,851
02-4-210-114	Vehicle Allowance	\$ 603	\$ 600	\$ 600	\$ -
02-4-210-121	TMRS	\$ 20,830	\$ 19,644	\$ 19,430	\$ 22,897
02-4-210-122	FICA	\$ 22,018	\$ 21,217	\$ 20,985	\$ 23,247
02-4-210-123	Employee Insurance	\$ 35,960	\$ 41,411	\$ 41,360	\$ 54,641
02-4-210-124	Workers' Comp. Insurance	\$ 5,674	\$ 7,170	\$ 7,037	\$ 7,945
02-4-210-125	Unemployment Compensation	\$ 77	\$ 1,158	\$ 1,158	\$ 1,539
02-4-210-150	New Personnel Requests	\$ -	\$ (3,657)	\$ -	\$ 2,739
Total Personnel		\$ 375,310	\$ 364,887	\$ 364,887	\$ 440,183
02-4-210-201	Office Supplies	\$ 220	\$ 250	\$ 500	\$ 350
02-4-210-220	Clothing Supplies	\$ 4,433	\$ 4,895	\$ 4,895	\$ 4,835
02-4-210-221	Chemical Supplies	\$ 774	\$ 950	\$ 850	\$ 900
02-4-210-222	Fuel	\$ 12,008	\$ 13,000	\$ 10,621	\$ 11,950
02-4-210-227	Janitorial Supplies	\$ 685	\$ 850	\$ 830	\$ 850
02-4-210-229	Tools & Other Supplies	\$ 7,692	\$ 6,480	\$ 6,000	\$ 6,420
02-4-210-250	Small Equipment	\$ 2,546	\$ 16,405	\$ 16,000	\$ 2,775
Total Supplies		\$ 28,359	\$ 42,830	\$ 39,696	\$ 28,080
02-4-210-301	Building Maintenance	\$ 368	\$ 750	\$ 500	\$ 400
02-4-210-302	Heat & A/C Maintenance	\$ 113	\$ 800	\$ 300	\$ 200
02-4-210-333	Water Line Maintenance	\$ 40,241	\$ 40,000	\$ 40,000	\$ 42,000
02-4-210-334	Water Valve Maintenance	\$ 5,792	\$ 10,000	\$ 10,000	\$ 31,000
02-4-210-335	Fire Hydrant Maintenance	\$ 3,858	\$ 10,000	\$ 9,900	\$ 10,000
02-4-210-336	Water Tank Maintenance	\$ 16,561	\$ 8,900	\$ 7,000	\$ 10,100
02-4-210-339	Water Samples & Tank Testing	\$ 10,257	\$ 8,000	\$ 8,000	\$ 8,100
Total Facility Maintenance		\$ 77,191	\$ 78,450	\$ 75,700	\$ 101,800
02-4-210-402	Equipment & Machinery Maint.	\$ 9,623	\$ 5,044	\$ 5,000	\$ 6,800
02-4-210-403	Vehicle Maintenance	\$ 10,943	\$ 9,600	\$ 7,000	\$ 8,300
02-4-210-406	Computer System Maintenance	\$ 164	\$ 117	\$ 100	\$ -
02-4-210-407	Radio Maintenance	\$ 63	\$ 300	\$ 100	\$ 200
Total Repairs & Maintenance		\$ 20,792	\$ 15,061	\$ 12,200	\$ 15,300
02-4-210-501	Advertising & Public Notices	\$ 1,499	\$ -	\$ -	\$ -
02-4-210-510	Dues & Publications	\$ 2,757	\$ 3,232	\$ 3,000	\$ 2,510
02-4-210-513	Travel & Training	\$ 2,003	\$ 2,048	\$ 2,000	\$ 2,642
02-4-210-550	Insurance - General Liability	\$ 451	\$ 496	\$ 378	\$ 391
02-4-210-551	Insurance - Errors & Omissions	\$ 1,131	\$ 1,244	\$ 975	\$ 979
02-4-210-554	Insurance - Automobile	\$ 1,428	\$ 1,564	\$ 3,321	\$ 3,298
02-4-210-555	Insurance - Mobile Equipment	\$ 767	\$ 844	\$ 956	\$ 1,051
02-4-210-556	Insurance - Real Property	\$ 6,243	\$ 6,902	\$ 6,976	\$ 7,226
02-4-210-570	Special Services	\$ -	\$ 600	\$ 377	\$ 600
02-4-210-571	State Water System Fees	\$ 11,284	\$ 12,000	\$ 13,435	\$ 14,000
02-4-210-581	Communication Services	\$ 1,710	\$ 1,794	\$ 1,794	\$ 1,460
02-4-210-582	Gas Service	\$ 118	\$ 129	\$ 77	\$ 77
02-4-210-583	Electric Service	\$ 49,928	\$ 45,643	\$ 46,220	\$ 49,920
Total Services		\$ 79,319	\$ 76,496	\$ 79,509	\$ 84,154
02-4-210-720	Election Use & Option Water	\$ 216,488	\$ 233,482	\$ 216,565	\$ 243,297
02-4-210-721	Water Purchases - Fixed Charges	\$ 538,368	\$ 530,152	\$ 530,153	\$ 535,752
02-4-210-722	Water Purchases - Raw Water	\$ 659,393	\$ 644,651	\$ 691,475	\$ 723,869
Total Water Purchases		\$ 1,414,249	\$ 1,408,285	\$ 1,438,193	\$ 1,502,918

Water Continued

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-210-800	Land/Easements/ROW	\$ 127,197	\$ -	\$ -	\$ -
02-4-210-802	Machinery & Equipment	\$ 51,561	\$ 120,000	\$ 119,508	\$ 11,000
02-4-210-803	Vehicles	\$ 27,484	\$ -	\$ -	\$ -
02-4-210-806	Computer Equipment	\$ -	\$ -	\$ -	\$ 26,000
02-4-210-852	Water Meters	\$ 85,409	\$ 55,000	\$ 56,000	\$ 50,000
	Total Capital Outlay	\$ 291,651	\$ 175,000	\$ 175,508	\$ 87,000
02-4-210-901	Transfer to GF - Franchise	\$ 183,695	\$ 168,464	\$ 168,464	\$ 189,043
02-4-210-902	Transfer to GF - Reimbursement	\$ 63,751	\$ 62,089	\$ 62,089	\$ 99,182
02-4-210-909	Transfer to WS Capital Projects Fund	\$ 100,000	\$ 170,000	\$ 170,000	\$ 227,000
02-4-210-979	Transfer to WS Equip Replacement	\$ -	\$ -	\$ -	\$ 43,102
	Total Transfers	\$ 347,446	\$ 400,553	\$ 400,553	\$ 558,327
	Total Water	\$ 2,634,316	\$ 2,561,562	\$ 2,586,246	\$ 2,817,762

Water

Account Number	Description	Amount
02-4-210-150	New Personnel - Promotion from MWI to MWII	\$ 2,739
220	Clothing Supplies - Uniform rental \$ 2,667 - T-shirts \$ 175 - Gloves \$ 200 - Steel toed boots \$ 1,050 - Foul weather gear \$ 80 - Safety vests & gear \$ 663	\$ 4,835
221	Chemical Supplies - HTH for disinfecting of new mains & main breaks \$ 400 - Mosquito dunks \$ 100 - Insect sprays \$ 280 - Chlorine reagent pillows \$ 120	\$ 900
229	Tools & Other Supplies - Hand tools \$ 1,200 - Marking paint & flags \$ 1,450 - Welding supplies \$ 50 - Gatorade, ice, & break room supplies \$ 375 - Porta saw blades \$ 300 - Fire extinguishers \$ 75 - First aid supplies \$ 50 - Batteries & other misc. supplies \$ 570 - Steel and rebar \$ 100 - Signs for towers and pump \$ 360 - Barricade lights, traffic cones, work zone signs \$ 1,890	\$ 6,420
250	Small Equipment - Cut off saw \$ 1,400 - Vise \$ 550 - Magnetic locator \$ 825	\$ 2,775
333	Water Line Maintenance - Materials, parts, and supplies for maintenance and repair of water lines	\$ 42,000
334	Water Valve Maintenance - Annual inspection and repair of pressure and altitude valves	\$ 31,000
335	Fire Hydrant Maintenance - Materials and parts for maintenance of fire hydrants	\$ 10,000
336	Water Tank Maintenance - SCADA system update \$ 1,300 - Annual tank inspection \$ 2,000 - Cathodic protection plan \$ 1,800 - Repair of pump station, chlorinators, & water tanks \$ 5,000	\$ 10,100
339	Water Samples & Tank Testing - Water sampling, analysis, and testing	\$ 8,100
510	Dues & Publications - TWUA dues - 7 staff \$ 455 - TCEQ license renewal - 3 staff \$ 333 - TCEQ license testing \$ 222 - Hosting of Central Texas Water Utility Association meeting \$ 1,500	\$ 2,510

Water Continued

Account Number	Description	Amount
02-4-210-513	Travel & Training	
	- Online student center	\$ 42
	- TCEQ required classes	\$ 1,200
	- TWUA Conference	\$ 1,400
		\$ 2,642
570	Special Services	
	- Hepatitis B shots	
		\$ 600
571	State Water System Fees	
	- Annual mandated fees for State certification of water system	
		\$ 14,000
720	Election Use & Option Water	
	- Election use water - BCWCID - 3,310 AF @ \$31.50	\$ 104,265
	- Option water - BCWCID - 1,656 AF @ \$15.75	\$ 26,082
	- System water - BCWCID - 1,000 AF @ \$72.00	\$ 72,000
	- Option water - BRA - 2,500 AF @ \$15.75	\$ 39,375
	- Option water - CTWSC - 100 AF @ \$15.75	\$ 1,575
		\$ 243,297
721	Water Purchases-Fixed Charges	
	- Monthly debt service portion of BCWCID #1 payments	
		\$ 535,752
722	Water Purchases-Raw Water	
	- M&O per gallon charges from BCWCID #1	\$ 693,184
	- M&O per gallon charges from CTWSC	\$ 30,685
		\$ 723,869
802	Machinery & Equipment	
	- Plug Hug	
		\$ 11,000
806	Computer Equipment	
	- SCADA Computer & software	
		\$ 26,000
852	Water Meters	
	- New meter installs & taps, plus meters for repairs	
		\$ 50,000
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	
		\$ 189,043
902	Transfer to GF-Reimbursement	
	- Administrative, street, and shop costs	
		\$ 99,182
909	Transfer to WS Capital Projects Fund	
	- Transfer for capital projects	\$ 175,000
	- Transfer for Water Meter replacement plan	\$ 52,000
		\$ 227,000
979	Transfer to WS Equip Replacement	
	- Annual contribution for scheduled replacement of vehicles	\$ 19,825
	- Annual contribution for scheduled replacement of equip	\$ 23,277
		\$ 43,102



4th of July Parade, 2016

Description

The Sewer Department is comprised of two divisions:

1. Collection
2. Lift Stations

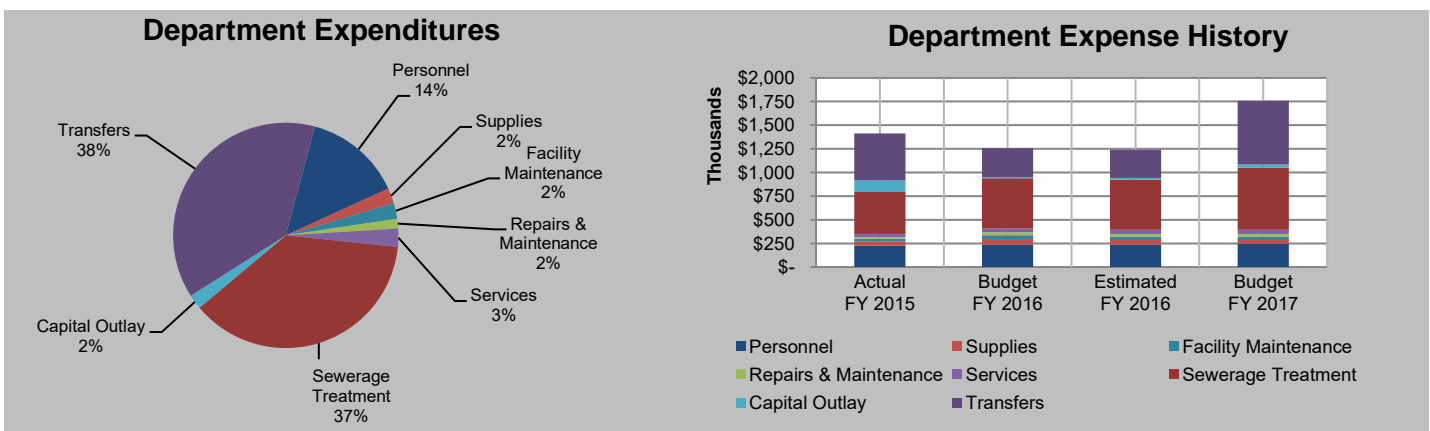
The details of these divisions follow.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 225,677	\$ 234,344	\$ 234,344	\$ 246,275
Supplies	\$ 45,537	\$ 61,586	\$ 50,654	\$ 38,557
Facility Maintenance	\$ 29,686	\$ 40,765	\$ 39,000	\$ 39,650
Repairs & Maintenance	\$ 13,580	\$ 29,290	\$ 26,740	\$ 24,540
Services	\$ 37,459	\$ 40,636	\$ 42,196	\$ 45,833
Sewerage Treatment	\$ 440,300	\$ 532,468	\$ 532,468	\$ 654,563
Capital Outlay	\$ 121,811	\$ 13,600	\$ 16,100	\$ 37,000
Transfers	\$ 499,585	\$ 304,252	\$ 299,252	\$ 670,599
Total	\$ 1,413,636	\$ 1,256,941	\$ 1,240,754	\$ 1,757,017

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Sewer Lift Station Mechanic	1	1	1
Sewer Senior Maint. Worker	0	0	1
Sewer Maint. Worker II	1	1	1
Sewer Maint. Worker I	3	3	2
TOTAL	5	5	5



Mission

Provide an efficient sewerage system to protect the public health, safety and water quality of the community.

Description

- Maintains the City's sewer collection system, to include mains, manholes and clean-outs.
- Installs and repairs sewer taps as needed.
- Inspects the City's sewer collection system.
- Replaces deteriorated sections of mains and service lines.
- Conducts maintenance and repairs to prevent sanitary sewer overflows.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade

Accomplishments

- Located and entered 15% of the sewer mains and appurtenances and 100% of lift stations into the GIS system.
- Inspected all new subdivisions utilizing the sewer camera.
- Managed the wastewater system so that no sanitary sewer overflows occurred.
- Encased sewer main at 2nd and Muelhouse
- Repaired and Encased 250 linear feet of sewer main along Turtle Creek
- Sent two employees to TCEQ training.
- Installed next phase of Miller Hts. Trunk Sewer
- Submitted an expanded sewer Certificate of Convenience and Necessity application to TCEQ to extend service to unserved locations.
- Washed 85% of the Collection System.
- Responded to all citizen complaint within 20 minutes of call received.

Goals

- Locate and GPS 60% of the sewer mains and appurtenances.
- Ensure there are no preventable sanitary sewer overflows.
- Finalize design of the Temple-Belton Wastewater Treatment Plant Expansion Project.
- Finalize design of South Belton Sewer System Project.
- Redesign and replace the sewer main on Smith and W. 3rd Ave in order to remove the Hwy 93 sewer main.
- Assist in the multiple phase audits of residential accounts to ensure that all residents connected to City sewer services are billed correctly.
- Replace a failing section of the 6-inch sewer main and manhole behind Bella Oaks Apartments.
- Clear and maintain all City sewer easements.
- Replace trouble sewer areas in order to decrease hours spent on sewer washing operations.

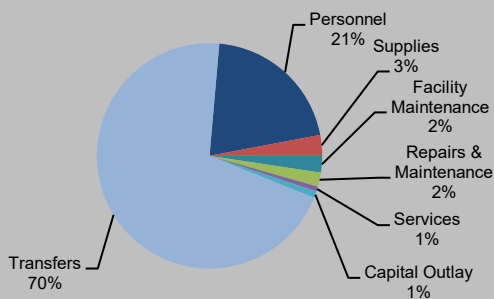
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 178,923	\$ 187,172	\$ 187,172	\$ 195,967
Supplies	\$ 40,350	\$ 48,689	\$ 41,976	\$ 28,421
Facility Maintenance	\$ 15,947	\$ 23,765	\$ 22,000	\$ 22,650
Repairs & Maintenance	\$ 8,943	\$ 22,195	\$ 20,150	\$ 19,200
Services	\$ 3,468	\$ 6,909	\$ 5,726	\$ 6,671
Capital Outlay	\$ 121,811	\$ -	\$ 2,500	\$ 9,000
Transfers	\$ 499,585	\$ 304,252	\$ 299,252	\$ 668,077
Total	\$ 869,027	\$ 592,982	\$ 578,776	\$ 949,986

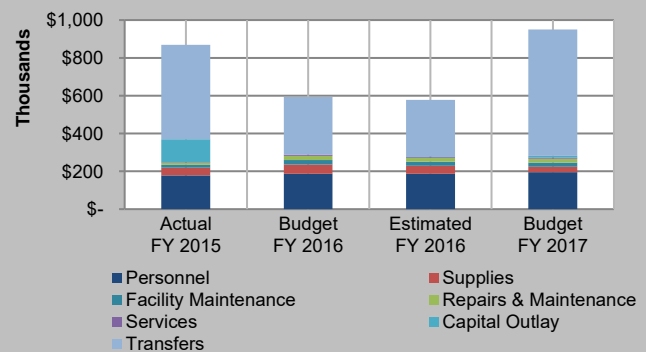
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Miles of Sanitary Sewers	100	149	151
# of Stops-Service Lines	179	152	140
# of Stops-Main Lines	23	23	21
Main Line Repairs	6	4	4
Manholes Replaced/Repaired	3	5	4
Service Taps Made	120	195	210
Services Replaced/Repaired	200	120	140

Division Expenditures



Division Expense History



Sewer - Collection

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-221-101	Salaries - Administrative	\$ -	\$ -	\$ -	\$ 23,296
02-4-221-103	Salaries - Supervisory	\$ 35,400	\$ 25,733	\$ 25,733	\$ -
02-4-221-104	Salaries - Operations	\$ 99,642	\$ 105,839	\$ 109,999	\$ 109,776
02-4-221-107	Salaries - Overtime	\$ 3,127	\$ 3,175	\$ 3,175	\$ 3,293
02-4-221-113	Health Insurance Allowance	\$ 1,332	\$ -	\$ -	\$ -
02-4-221-121	TMRS	\$ 10,011	\$ 9,523	\$ 9,817	\$ 10,275
02-4-221-122	FICA	\$ 10,591	\$ 10,308	\$ 10,626	\$ 10,432
02-4-221-123	Employee Insurance	\$ 16,604	\$ 24,467	\$ 24,467	\$ 25,773
02-4-221-124	Workers' Comp. Insurance	\$ 2,105	\$ 2,670	\$ 2,670	\$ 2,465
02-4-221-125	Unemployment Compensation	\$ 111	\$ 685	\$ 685	\$ 727
02-4-221-150	New Personnel Requests	\$ -	\$ 4,772	\$ -	\$ 9,930
	Total Personnel	\$ 178,923	\$ 187,172	\$ 187,172	\$ 195,967
02-4-221-201	Office Supplies	\$ 159	\$ 157	\$ 125	\$ 168
02-4-221-220	Clothing Supplies	\$ 2,280	\$ 3,221	\$ 3,200	\$ 3,163
02-4-221-221	Chemical Supplies	\$ 8,935	\$ 7,586	\$ 7,000	\$ 7,560
02-4-221-222	Fuel	\$ 12,512	\$ 15,000	\$ 9,431	\$ 10,610
02-4-221-227	Janitorial Supplies	\$ 343	\$ 600	\$ 600	\$ 600
02-4-221-229	Tools & Other Supplies	\$ 2,737	\$ 2,645	\$ 2,620	\$ 2,880
02-4-221-250	Small Equipment	\$ 13,382	\$ 19,480	\$ 19,000	\$ 3,440
	Total Supplies	\$ 40,350	\$ 48,689	\$ 41,976	\$ 28,421
02-4-221-301	Building Maintenance	\$ 9	\$ 1,650	\$ 500	\$ 150
02-4-221-333	Sewer Line Maintenance	\$ 15,938	\$ 21,115	\$ 20,500	\$ 22,000
02-4-221-339	Sewer Discharge Testing	\$ -	\$ 1,000	\$ 1,000	\$ 500
	Total Facility Maintenance	\$ 15,947	\$ 23,765	\$ 22,000	\$ 22,650
02-4-221-402	Equipment & Machinery Maint.	\$ 2,036	\$ 11,800	\$ 9,800	\$ 15,000
02-4-221-403	Vehicle Maintenance	\$ 4,237	\$ 10,000	\$ 10,000	\$ 4,000
02-4-221-406	Computer System Maintenance	\$ 2,608	\$ 45	\$ 100	\$ -
02-4-221-407	Radio Maintenance	\$ 63	\$ 350	\$ 250	\$ 200
	Total Repairs & Maintenance	\$ 8,943	\$ 22,195	\$ 20,150	\$ 19,200
02-4-221-510	Dues & Publications	\$ 241	\$ 701	\$ 260	\$ 665
02-4-221-513	Travel & Training	\$ 669	\$ 2,810	\$ 2,800	\$ 2,500
02-4-221-550	Insurance - General Liability	\$ 225	\$ 248	\$ 189	\$ 223
02-4-221-551	Insurance - Errors & Omissions	\$ 565	\$ 622	\$ 488	\$ 559
02-4-221-554	Insurance - Automobile	\$ 1,173	\$ 1,295	\$ 1,278	\$ 1,408
02-4-221-555	Insurance - Mobile Equipment	\$ 217	\$ 239	\$ 240	\$ 262
02-4-221-556	Insurance - Real Property	\$ 95	\$ 105	\$ 182	\$ 170
02-4-221-570	Special Services	\$ -	\$ 600	\$ -	\$ 600
02-4-221-581	Communication Services	\$ 282	\$ 289	\$ 289	\$ 284
	Total Services	\$ 3,468	\$ 6,909	\$ 5,726	\$ 6,671
02-4-221-801	Buildings	\$ 26,000	\$ -	\$ 2,500	\$ 9,000
02-4-221-802	Machinery & Equipment	\$ 95,811	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 121,811	\$ -	\$ 2,500	\$ 9,000
02-4-221-901	Transfer to GF - Franchise	\$ 97,725	\$ 94,444	\$ 94,444	\$ 105,043
02-4-221-902	Transfer to GF - Reimbursement	\$ 33,915	\$ 34,808	\$ 34,808	\$ 55,111
02-4-221-909	Transfer to WS Capital Projects Fund	\$ 113,000	\$ 175,000	\$ 170,000	\$ 175,000
02-4-221-957	Transfer to TxCDBG Fund	\$ 254,945	\$ -	\$ -	\$ -
02-4-221-979	Transfer to WS Equip Replacement	\$ -	\$ -	\$ -	\$ 332,923
	Total Transfers	\$ 499,585	\$ 304,252	\$ 299,252	\$ 668,077
	Total Sewer - Collection	\$ 869,027	\$ 592,982	\$ 578,776	\$ 949,986

Sewer - Collection

Account Number	Description	Amount
02-4-221-150	New Personnel	
	- Promotion of MWII to SMW	\$ 4,939
	- Promotion of MWI to MWII	\$ 4,991
		\$ 9,930
220	Clothing Supplies	
	- Uniform rental	\$ 1,524
	- Safety vests & gear	\$ 272
	- Gloves	\$ 105
	- Foul weather gear	\$ 200
	- T-shirts	\$ 96
	- Steel toed boots	\$ 600
	- Chest waders & rubber boots	\$ 366
		\$ 3,163
221	Chemical Supplies	
	- Root & grease emulsifier	\$ 7,100
	- Insect repellent	\$ 100
	- Sunscreen	\$ 20
	- Cement primer	\$ 40
	- Disinfectant supplies	\$ 300
		\$ 7,560
229	Tools & Other Supplies	
	- Hand tools	\$ 650
	- Safety cones	\$ 550
	- Batteries	\$ 75
	- Gatorade & coffee	\$ 200
	- Grass trimmer	\$ 330
	- First aid kits	\$ 50
	- Porta saw blades	\$ 400
	- Marking paint & flags	\$ 625
		\$ 2,880
250	Small Equipment	
	- Cut off saw	\$ 1,440
	- 300 watt generator	\$ 2,000
		\$ 3,440
333	Sewer Line Maintenance	
	- Materials, fittings, and supplies for maintenance and repair of sewer lines	\$ 22,000
510	Dues & Publications	
	- TWUA dues - 4 staff	\$ 260
	- TCEQ license renewal - 3 staff	\$ 333
	- CDL renewal - 2 staff	\$ 72
		\$ 665
570	Special Services	
	- Hepatitis B shots for new employees	\$ 600
801	Buildings	
	- Equipment coverings	\$ 9,000
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	\$ 105,043
902	Transfer to GF - Reimbursement	
	- Administrative, street, and shop costs	\$ 55,111
909	Transfer to WS Capital Projects Fund	
	- Repair and replacement of sewer mains and manholes	\$ 175,000
979	Transfer to WS Equip Replacement	
	- Annual contribution for scheduled replacement of vehicles	\$ 6,200
	- Annual contribution for scheduled replacement of equipment	\$ 326,723
		\$ 332,923

Mission

To provide for the operation and maintenance of the lift stations which are a vital element of the sewer collection system.

Description

- Maintains and repairs sixteen lift stations.
- Inspects and monitors the operational status of the lift stations.
- Ensure all stations receive proper preventative maintenance to ensure reliability
- Ensures TCEQ and other applicable safety and regulatory guidelines are met through appropriate trainings and staff certifications.

Accomplishments

- Added potable water service to 4 lift stations.
- Added Three Creeks Lift Station to our system
- Upgraded all the current Omni sites to 3G.
- Managed and maintained lift stations to ensure we are in compliance with TCEQ rules and regulations.

Goals

- Install potable water to all remaining lift stations.
- Install additions to the new signs that show the 911 address of the station.
- Replace the fence at Dunn's Canyon Lift Station.
- Record all the lift station performance and operational data into the asset management software.
- Research alternate pumps and motors that are more energy efficient and provide more reliability

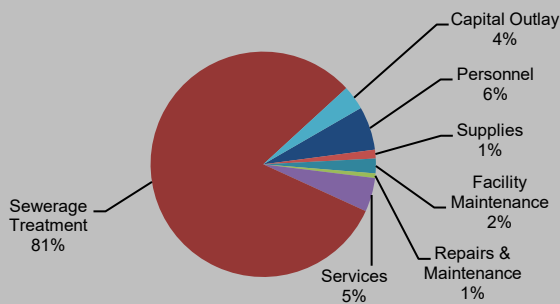
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 46,755	\$ 47,172	\$ 47,172	\$ 50,308
Supplies	\$ 5,187	\$ 12,897	\$ 8,678	\$ 10,136
Facility Maintenance	\$ 13,739	\$ 17,000	\$ 17,000	\$ 17,000
Repairs & Maintenance	\$ 4,637	\$ 7,095	\$ 6,590	\$ 5,340
Services	\$ 33,991	\$ 33,727	\$ 36,470	\$ 39,162
Sewerage Treatment	\$ 440,300	\$ 532,468	\$ 532,468	\$ 654,563
Capital Outlay	\$ -	\$ 13,600	\$ 13,600	\$ 28,000
Total	\$ 544,609	\$ 663,959	\$ 661,978	\$ 807,031

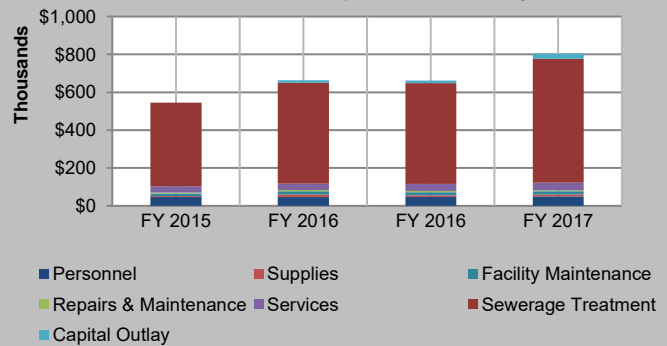
Workload/Demand Measures

Measurement	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Number of Lift Stations	17	17	19
Grinder Stations	1	1	0
Man-Hours for Servicing	2,000	2,104	2,108
Gallons Discharged to Treatment Plant	647,114,400	678,040,000	710,443,535
Average Discharge per Day	1,774,800	1,857,644	1,944,355

Division Expenditures



Division Expense History



Sewer - Lift Stations

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-222-104	Salaries - Operations	\$ 35,338	\$ 34,458	\$ 34,458	\$ 36,608
02-4-222-107	Salaries - Overtime	\$ 737	\$ 1,034	\$ 1,034	\$ 1,098
02-4-222-121	TMRS	\$ 2,582	\$ 2,508	\$ 2,508	\$ 2,841
02-4-222-122	FICA	\$ 2,732	\$ 2,715	\$ 2,715	\$ 2,885
02-4-222-123	Employee Insurance	\$ 4,817	\$ 5,648	\$ 5,648	\$ 6,088
02-4-222-124	Workers' Comp. Insurance	\$ 539	\$ 651	\$ 651	\$ 617
02-4-222-125	Unemployment Compensation	\$ 9	\$ 158	\$ 158	\$ 171
	Total Personnel	\$ 46,755	\$ 47,172	\$ 47,172	\$ 50,308
02-4-222-220	Clothing Supplies	\$ 490	\$ 682	\$ 682	\$ 641
02-4-222-221	Chemical Supplies	\$ 1,429	\$ 4,150	\$ 2,000	\$ 3,200
02-4-222-222	Fuel	\$ 2,134	\$ 3,000	\$ 1,696	\$ 2,000
02-4-222-227	Janitorial Supplies	\$ -	\$ 200	\$ 100	\$ 200
02-4-222-229	Tools & Other Supplies	\$ 820	\$ 765	\$ 600	\$ 670
02-4-222-250	Small Equipment	\$ 314	\$ 4,100	\$ 3,600	\$ 3,425
	Total Supplies	\$ 5,187	\$ 12,897	\$ 8,678	\$ 10,136
02-4-222-333	Lift Station Maintenance	\$ 13,739	\$ 17,000	\$ 17,000	\$ 17,000
	Total Facility Maintenance	\$ 13,739	\$ 17,000	\$ 17,000	\$ 17,000
02-4-222-402	Equipment & Machinery Maint.	\$ 49	\$ 2,350	\$ 2,200	\$ 2,450
02-4-222-403	Vehicle Maintenance	\$ 4,536	\$ 800	\$ 800	\$ 800
02-4-222-406	Computer System Maintenance	\$ 10	\$ 3,795	\$ 3,500	\$ 2,000
02-4-222-407	Radio Maintenance	\$ 43	\$ 150	\$ 90	\$ 90
	Total Repairs & Maintenance	\$ 4,637	\$ 7,095	\$ 6,590	\$ 5,340
02-4-222-510	Dues & Publications	\$ 176	\$ 65	\$ 65	\$ 65
02-4-222-513	Travel & Training	\$ 287	\$ 515	\$ 400	\$ 375
02-4-222-550	Insurance - General Liability	\$ 56	\$ 62	\$ 48	\$ 56
02-4-222-551	Insurance - Errors & Omissions	\$ 141	\$ 156	\$ 122	\$ 140
02-4-222-554	Insurance - Automobile	\$ 244	\$ 269	\$ 270	\$ 302
02-4-222-556	Insurance - Real Property	\$ 796	\$ 881	\$ 1,380	\$ 949
02-4-222-581	Communication Services	\$ 4,559	\$ 4,555	\$ 4,555	\$ 5,115
02-4-222-582	Gas Service	\$ 1,625	\$ 1,650	\$ 1,800	\$ 2,100
02-4-222-583	Electric Service	\$ 26,107	\$ 25,574	\$ 27,830	\$ 30,060
	Total Services	\$ 33,991	\$ 33,727	\$ 36,470	\$ 39,162
02-4-222-723	Sewerage Treatment Payments	\$ 440,300	\$ 417,468	\$ 417,468	\$ 533,808
02-4-222-724	Plant & Main LS Electric	\$ -	\$ 115,000	\$ 115,000	\$ 120,755
	Total Sewerage Treatment	\$ 440,300	\$ 532,468	\$ 532,468	\$ 654,563
02-4-222-850	Lift Stations	\$ -	\$ 13,600	\$ 13,600	\$ 28,000
	Total Capital Outlay	\$ -	\$ 13,600	\$ 13,600	\$ 28,000
02-4-222-979	Transfer to WS Equip Replacement	\$ -	\$ -	\$ -	\$ 2,522
	Total Transfers	\$ -	\$ -	\$ -	\$ 2,522
	Total Sewer - Lift Stations	\$ 544,609	\$ 663,959	\$ 661,978	\$ 807,031
	Total Sewer	\$ 1,413,636	\$ 1,256,941	\$ 1,240,754	\$ 1,757,017

Sewer - Lift Stations

Account Number	Description	Amount
02-4-222-220	Clothing Supplies	
	- Uniform rental	\$ 318
	- Steel toed boots	\$ 150
	- Safety vest & gear	\$ 99
	- T-shirt	\$ 24
	- Foul weather gear	\$ 50
		\$ 641
221	Chemical Supplies	
	- Root control & grease emulsifier	\$ 2,000
	- Disinfectant supplies	\$ 200
	- Other chemicals	\$ 1,000
		\$ 3,200
229	Tools & Other Supplies	
	- Hand tools	\$ 130
	- First aid kit	\$ 40
	- High temperature grease	\$ 50
	- Batteries for Omnisite	\$ 100
	- Gatorade, coffee, etc	\$ 150
	- Batteries for sensaphones	\$ 200
		\$ 670
250	Small Equipment	
	- 3000 psi power washer	\$ 425
	- New G3 Omni sites	\$ 3,000
		\$ 3,425
333	Lift Station Maintenance	
	- Routine maintenance items	\$ 15,000
	- Potable water install - Expo lift station	\$ 2,000
		\$ 17,000
402	Equipment & Machinery Maintenance	
	- Generator maintenance agreements	\$ 2,300
	- Trash pumps	\$ 150
		\$ 2,450
510	Dues & Publications	
	- TWUA dues	
		\$ 65
513	Travel & Training	
	- TCEQ courses	\$ 350
	- Other	\$ 25
		\$ 375
583	Electric Service	
	- Electric service for lift stations & pumps	
		\$ 30,060
723	Sewerage Treatment Payments	
	- Operating & maintenance	\$ 323,547
	- Plant capital	\$ 65,791
	- Industrial pre-treatment program	\$ 19,850
	- Temple-Belton Plant Re-Use	\$ 2,251
	- Temple-Belton Plant repairs and replacements	\$ 37,500
	- Belton main lift station operating & maintenance	\$ 19,369
	- Belton main lift station repairs and replacement	\$ 14,000
	- Belton main lift station capital	\$ 51,500
		\$ 533,808
724	Plant & Main LS Electric	
	- Gexa - Main lift station	\$ 38,500
	- Plant electric	\$ 82,255
		\$ 120,755
850	Lift Stations	
	- Gorman-Rupp	\$ 11,000
	- Fence at Dunns Canyon	\$ 17,000
		\$ 28,000
979	Transfer to WS Equip Replacement	
	- Annual contribution for scheduled replacement of vehicles	
		\$ 2,522

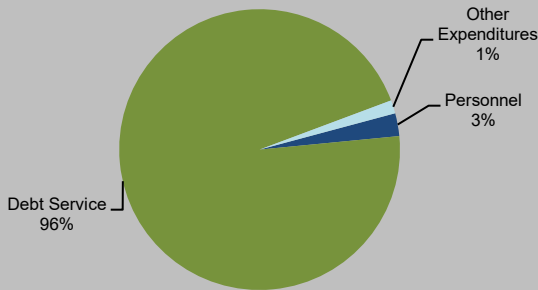
Description

This department contains funding for the employee pay plan which was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to the departmental personnel line items.

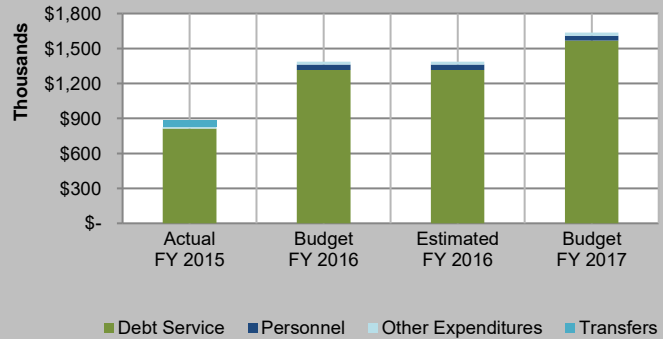
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ -	\$ 46,000	\$ 46,000	\$ 43,000
Debt Service	\$ 812,971	\$ 1,316,930	\$ 1,316,930	\$ 1,567,730
Other Expenditures	\$ 14,934	\$ 25,000	\$ 25,000	\$ 25,000
Transfers	\$ 52,930	\$ -	\$ -	\$ -
Total	\$ 880,836	\$ 1,387,930	\$ 1,387,930	\$ 1,635,730

Division Expenditures



Department Expense History



Other Costs

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
02-4-230-160	Pay Plan Costs	\$ -	\$ 46,000	\$ 46,000	\$ 43,000
	Total Personnel	\$ -	\$ 46,000	\$ 46,000	\$ 43,000
02-4-230-601	Bond Principal Payments	\$ 569,153	\$ 922,553	\$ 922,553	\$ 854,950
02-4-230-602	Bond Interest Payments	\$ 241,660	\$ 390,802	\$ 390,802	\$ 364,944
02-4-230-603	Bond Paying Agent Fees	\$ 118	\$ 392	\$ 392	\$ 392
02-4-230-604	Arbitrage Rebate Calculation Fees	\$ 2,040	\$ 3,183	\$ 3,183	\$ 2,363
02-4-230-610	Anticipated Debt Service	\$ -	\$ -	\$ -	\$ 345,081
	Total Debt Service	\$ 812,971	\$ 1,316,930	\$ 1,316,930	\$ 1,567,730
02-4-230-701	Strategic Plan Elements	\$ 14,934	\$ -	\$ -	\$ -
02-4-230-707	Contingency	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
	Total Other Expenditures	\$ 14,934	\$ 25,000	\$ 25,000	\$ 25,000
02-4-230-903	Transfer to GF Capital Projects	\$ 15,430	\$ -	\$ -	\$ -
02-4-230-909	Transfer to WS Capital Projects	\$ 37,500	\$ -	\$ -	\$ -
	Total Transfers	\$ 52,930	\$ -	\$ -	\$ -
	Total Other Costs	\$ 880,836	\$ 1,387,930	\$ 1,387,930	\$ 1,635,730

Other Costs

Account Number	Description	Amount
02-4-230-160	Pay Plan - Funding for pay plan increases for W&S Fund employees	\$ 43,000
601	Bond Principal Payments - Principal payments on Water & Sewer revenue bonds	\$ 854,950
602	Bond Interest Payments - Interest payments on Water & Sewer revenue bonds	\$ 364,944
604	Arbitrage Rebate Calculation Fees - Professional services for computation of bond arbitrage requirements pursuant to IRS regulations	\$ 2,363
610	Anticipated Debt Service - Principal - Interest	\$ 48,194 \$ 296,887 \$ 345,081
707	Contingency - Amount to be used in case of unforeseen expenditures	\$ 25,000



Lena Armstrong Public Library, 2016

Economic Development Fund

**City of Belton
Fund Balance Projection
FY 2017**

- Development Corporation -

Projected Beginning Fund Balance		\$ 4,051,296
Budgeted Revenues and Transfers In	\$ 1,651,712	
Budgeted Expenditures		
Personnel	\$ 185,763	
Supplies	\$ 4,300	
Repairs & Maintenance	\$ 47,850	
Services	\$ 496,614	
Debt Service	<u>\$ 90,471</u>	
Total Operating & Debt Expenditures	<u>\$ (824,998)</u>	
Revenues in Excess of O&M & Debt Expenditures	\$ 826,714	
Capital Outlay	\$ (258,000)	
Transfers	<u>\$ (285,000)</u>	
Net Impact of Budget on Fund Balance		<u>\$ 283,714</u>
Projected Ending Fund Balance		<u>\$ 4,335,010</u>
Minimum Fund Balance (3 months O&M Budget)		\$ (183,632)
Annual Debt Service		<u>\$ (90,471)</u>
Projected Fund Balance in Excess of Minimum		<u>\$ 4,060,907</u>

Economic Development Fund Revenues

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
05-3-1210	Economic Development Sales Tax	\$ 1,602,705	\$ 1,596,512	\$ 1,596,512	\$ 1,596,512
	Total Sales Tax	\$ 1,602,705	\$ 1,596,512	\$ 1,596,512	\$ 1,596,512
05-3-5210	Rental Income	\$ 28,070	\$ 43,200	\$ 28,306	\$ 43,200
05-3-6120	Industry Training Program	\$ 3,182	\$ 1,500	\$ 460	\$ 500
05-3-7010	Miscellaneous Income	\$ 559	\$ -	\$ 6,174	\$ 1,500
	Total Other Revenue	\$ 31,811	\$ 44,700	\$ 34,940	\$ 45,200
05-3-8165	Transfer from TIR Cap Proj	\$ -	\$ -	\$ 10,000	\$ -
	Total Transfers	\$ -	\$ -	\$ 10,000	\$ -
05-3-9100	Interest Income-Bank	\$ 528	\$ -	\$ -	\$ -
05-3-9113	Interest Income-Investment	\$ 3,597	\$ -	\$ -	\$ -
05-3-9120	Interest Income-TexPool	\$ 365	\$ 4,000	\$ 9,100	\$ 10,000
05-3-9121	Interest Income-TexStar	\$ 123	\$ -	\$ -	\$ -
05-3-9122	Interest Income-LOGIC	\$ 10	\$ -	\$ -	\$ -
	Total Interest Income	\$ 4,625	\$ 4,000	\$ 9,100	\$ 10,000
	Total Revenues	\$ 1,639,141	\$ 1,645,212	\$ 1,650,552	\$ 1,651,712

Revenue Assumptions:

Sales Tax:

The Economic Development Fund was created in 1991 to account for the 1/2% economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

FY 2017 sales tax revenues were budgeted at the estimated FY 2016 level.

Rental Income:

The transfer of the Rockwool property from the City to the BEDC occurred at the end of FY 2016, which will increase rental income starting in FY 2017.

Interest Income:

All of the Development Corporation's idle, investable cash is invested in the depository bank and local government investment pools. The projected revenue for FY 2017 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

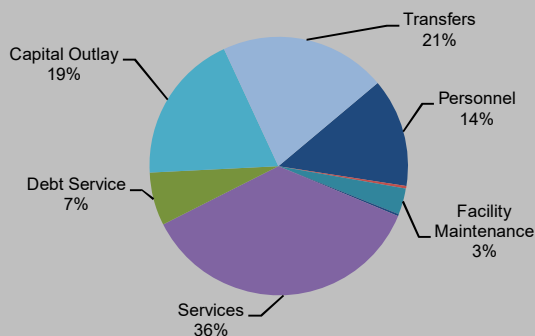
Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 159,017	\$ 182,853	\$ 182,853	\$ 185,763
Supplies	\$ 3,959	\$ 4,300	\$ 4,300	\$ 4,300
Facility Maintenance	\$ 29,315	\$ 44,300	\$ 20,000	\$ 44,300
Repairs & Maintenance	\$ 1,158	\$ 3,000	\$ 3,000	\$ 3,550
Services	\$ 127,537	\$ 203,976	\$ 172,725	\$ 496,614
Debt Service	\$ 152,412	\$ 151,210	\$ 151,210	\$ 90,471
Capital Outlay	\$ -	\$ 66,378	\$ 66,378	\$ 258,000
Transfers	\$ 180,000	\$ 343,622	\$ 343,622	\$ 285,000
Total	\$ 653,398	\$ 999,639	\$ 944,088	\$ 1,367,998

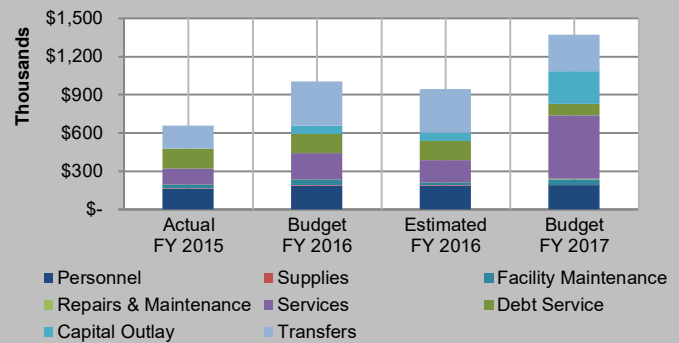
Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Economic Development Dir.	1	1	1
Dir. of Business Retention	1	1	1
Office Administrator	0	0.5	0.5
Total	2	2.5	2.5

Fund Expenditures



Fund Expense History



Economic Development - Operations

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
05-4-501-101	Salaries - Administrative	\$ 122,238	\$ 122,870	\$ 126,870	\$ 74,233
05-4-501-102	Salaries - Professional	\$ -	\$ -	\$ -	\$ 51,538
05-4-501-108	Salaries - Part Time	\$ -	\$ -	\$ 13,780	\$ 13,780
05-4-501-113	Health Insurance Allowance	\$ 2,200	\$ -	\$ -	\$ -
05-4-501-114	Allowances	\$ 8,749	\$ 8,700	\$ 8,700	\$ 8,700
05-4-501-121	TMRS	\$ 9,530	\$ 9,299	\$ 10,275	\$ 11,171
05-4-501-122	FICA	\$ 9,760	\$ 10,065	\$ 11,119	\$ 11,341
05-4-501-123	Employee Insurance	\$ 6,270	\$ 11,296	\$ 11,296	\$ 12,177
05-4-501-124	Workers' Comp. Insurance	\$ 251	\$ 308	\$ 340	\$ 310
05-4-501-125	Unemployment Compensation	\$ 18	\$ 315	\$ 473	\$ 513
05-4-501-150	New Personnel Requests	\$ -	\$ 16,000	\$ -	\$ -
05-4-501-160	Pay Plan Costs	\$ -	\$ 4,000	\$ -	\$ 2,000
	Total Personnel	\$ 159,017	\$ 182,853	\$ 182,853	\$ 185,763
05-4-501-201	Office Supplies	\$ 1,446	\$ 1,500	\$ 1,500	\$ 1,500
05-4-501-202	Postage	\$ 409	\$ 500	\$ 500	\$ 500
05-4-501-229	Tools & Other Supplies	\$ 903	\$ 749	\$ 749	\$ 1,300
05-4-501-250	Small Equipment	\$ 1,200	\$ 1,551	\$ 1,551	\$ 1,000
	Total Supplies	\$ 3,959	\$ 4,300	\$ 4,300	\$ 4,300
05-4-501-333	Business Park Maintenance	\$ 29,315	\$ 44,300	\$ 20,000	\$ 44,300
	Total Facility Maintenance	\$ 29,315	\$ 44,300	\$ 20,000	\$ 44,300
05-4-501-406	Computer System Maintenance	\$ 1,158	\$ 3,000	\$ 3,000	\$ 3,550
	Total Repairs & Maintenance	\$ 1,158	\$ 3,000	\$ 3,000	\$ 3,550
05-4-501-501	Advertising & Public Notices	\$ 21,862	\$ 44,500	\$ 40,000	\$ 39,000
05-4-501-510	Dues & Publications	\$ 14,399	\$ 16,125	\$ 16,125	\$ 16,249
05-4-501-513	Travel & Training	\$ 14,178	\$ 19,986	\$ 10,000	\$ 19,985
05-4-501-550	Insurance-General Liability	\$ 141	\$ 124	\$ 118	\$ 140
05-4-501-551	Insurance-Errors & Omissions	\$ 283	\$ 311	\$ 244	\$ 350
05-4-501-556	Insurance-Real Property	\$ 478	\$ 529	\$ 740	\$ 763
05-4-501-561	Legal Services	\$ 13,833	\$ 20,000	\$ 20,000	\$ 20,000
05-4-501-562	Engineering	\$ 2,478	\$ 17,000	\$ 6,000	\$ 274,000
05-4-501-570	Special Services	\$ 22,017	\$ 47,024	\$ 45,000	\$ 89,500
05-4-501-571	Admin. Reimb to General Fund	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
05-4-501-572	Industry Training	\$ 5,832	\$ 6,000	\$ 2,000	\$ 4,000
05-4-501-575	Audit Fees	\$ 2,510	\$ 3,260	\$ 3,370	\$ 3,437
05-4-501-581	Communication Services	\$ 873	\$ 858	\$ 858	\$ 920
05-4-501-585	Business Park Lighting	\$ 950	\$ 939	\$ 950	\$ 950
05-4-501-587	Office Rental	\$ 17,820	\$ 17,820	\$ 17,820	\$ 17,820
05-4-501-588	Water Service	\$ 2,383	\$ 2,000	\$ 2,000	\$ 2,000
	Total Services	\$ 127,537	\$ 203,976	\$ 172,725	\$ 496,614
05-4-501-601	Bond Principal Payments	\$ 143,498	\$ 145,550	\$ 145,550	\$ 88,149
05-4-501-602	Bond Interest Payments	\$ 8,707	\$ 5,479	\$ 5,479	\$ 2,204
05-4-501-603	Bond Paying Agent Fees	\$ 82	\$ 100	\$ 100	\$ 82
05-4-501-604	Arbitrage Rebate Calculation Fees	\$ 125	\$ 81	\$ 81	\$ 36
	Total Debt Service	\$ 152,412	\$ 151,210	\$ 151,210	\$ 90,471
05-4-501-850	Business Park Improvements	\$ -	\$ 66,378	\$ 66,378	\$ 50,000
05-4-501-854	Rockwool Site Improvements	\$ -	\$ -	\$ -	\$ 208,000
	Total Capital Outlay	\$ -	\$ 66,378	\$ 66,378	\$ 258,000
05-4-501-949	Transfer to 2013 CO's TIRZ	\$ 90,000	\$ 220,000	\$ 220,000	\$ 190,000
05-4-501-965	Transfer to TIRZ Capital Projects	\$ 10,000	\$ -	\$ -	\$ -
05-4-501-972	Transfer to Incentive Fund	\$ 80,000	\$ 90,000	\$ 90,000	\$ 95,000
05-4-501-973	Transfer to 2015 CO's - GF	\$ -	\$ 33,622	\$ 33,622	\$ -
	Total Transfers	\$ 180,000	\$ 343,622	\$ 343,622	\$ 285,000
	Total - Operations	\$ 653,398	\$ 999,639	\$ 944,088	\$ 1,367,998

Economic Development

Account Number	Description	Amount
05-4-501-160	Pay Plan Costs - Funding for pay plan increases for Economic Development employees	\$ 2,000
229	Tools & Other Supplies - U.S. & Texas flags \$ 500 - Camera \$ 200 - Gifts/recognition \$ 600	\$ 1,300
333	Business Park Maintenance - Shredding \$ 7,000 - Monthly mowing \$ 18,000 - Flower bed replacement \$ 1,100 - Sprinkler repair & maintenance \$ 1,400 - Light fixture repair & replacement \$ 2,000 - Tree maintenance \$ 500 - Right of way and well maintenance \$ 1,000 - Rockwool shredding \$ 13,300	\$ 44,300
406	Computer System Maintenance - Computer services \$ 1,000 - IT services \$ 2,100 - Microsoft Software \$ 450	\$ 3,550
501	Advertising & Marketing - Grand Central Texas ads, giveaways, events \$ 10,000 - Team Texas \$ 2,500 - Trade shows \$ 6,000 - Website license & hosting \$ 3,300 - Community partnerships \$ 2,000 - Special events \$ 2,000 - LoopNet marketing \$ 2,000 - E-mail marketing \$ 200 - Business Retention & Expansion sponsorships \$ 1,000 - EMSI \$ 6,000 - Marketing materials \$ 4,000	\$ 39,000
510	Dues & Publications - Team Texas dues \$ 3,000 - Texas One membership \$ 1,000 - TEDC annual dues - 2 staff \$ 900 - Local community organization dues \$ 900 - Texas Association of Business dues \$ 350 - IEDC membership \$ 345 - Cost of Living report \$ 450 - Local newspapers \$ 300 - Perryman Report \$ 150 - LoopNet \$ 3,000 - Association of the United States Army \$ 150 - CTHRMA membership \$ 80 - Impact Data Source \$ 5,624	\$ 16,249

Economic Development Continued

Account Number	Description	Amount
05-4-501-513	Travel & Training	
	- Incode student center	\$ 85
	- Site consultant forum	\$ 3,000
	- Trade mission	\$ 2,000
	- Texas Economic Development Council	\$ 3,000
	- Grand Central Texas events	\$ 6,000
	- Business retention and expansion meals	\$ 1,300
	- Texas Workforce Commission Conference	\$ 1,000
	- Sales tax training	\$ 600
	- Other travel & training	\$ 3,000
		\$ 19,985
561	Legal Services	
	- Contract preparation, property acquisition, and negotiation	\$ 20,000
562	Engineering	
	- General services	\$ 10,000
	- Roadway design	\$ 257,000
	- Survey/Platting	\$ 7,000
		\$ 274,000
570	Special Services	
	- Land planning	\$ 7,000
	- Environmental services	\$ 7,500
	- Property development services	\$ 20,000
	- Certificate of Convenience and Necessity	\$ 50,000
	- Building assessment services	\$ 5,000
		\$ 89,500
571	Administrative Reimbursement to General Fund	
	- Reimbursement to the General Fund for administrative & finance services	\$ 7,500
572	Industry Training	
	- Business retention & expansion training	\$ 4,000
575	Audit Fees	
	- Annual audit fees - 10%	\$ 3,437
585	Business Park Lighting	
	- Electric service	\$ 950
587	Office Lease	
	- CTCOG lease	\$ 17,820
588	Water Service	
	- Water service for business park landscaping	\$ 2,000
601	Bond Principal Payments	
	- Principal portion of annual bond payments	\$ 88,149
602	Bond Interest Payments	
	- Interest portion of annual bond payments	\$ 2,204
603	Bond Paying Agent Fees	
	- Fees for bond payment transactions	\$ 82
604	Arbitrage Rebate Calc Fees	
	- Fees for bond arbitrage calculations	\$ 36
850	Business Park Improvements	
	- Planned Unit Development (PUD) infrastructure	\$ 50,000
854	Rockwool Improvements	
	- Utility extensions	\$ 208,000
949	Transfer to 2013 CO's-Streets	
	- Sparta Road improvements cost share	\$ 190,000
972	Transfer to Incentive Fund	
	- Annual allocation to cover the cost of existing incentive agreements	\$ 95,000



Drainage Fund

Mission

To provide and maintain a storm water management system to efficiently convey storm water in a safe a manner and prevent flooding.

Description

- Constructs, maintains, and repairs drainage services within the City.
- Addresses a categorical hierarchy of storm drainage priorities based on priority of flooding.
- Develops methods to comply with storm water quality regulations.
- Collects GPS data for storm water systems and structures
- Sweeps City streets to aid in the protection of water quality.
- Maintains the Storm Water Master Plan and listing of project priorities including sustainable storm water projects.
- Performs drainage design reviews of all new residential and commercial developments.
- Constructs drainage improvements on new road projects.

Accomplishments

- Implemented Year 2 of the new TCEQ mandated Stormwater Management Plan.
- Completed the annual MS4 report under the revised permit.
- Completed construction of the Connell Street drainage improvements.
- Installed warning signs at all the city owned detention/retention ponds.

Goals

- Finalize updates to the Storm Water Master Plan to include sustainable storm water projects, methods, and project prioritization.
- Reshape the channel and detention pond for Dawson Ranch and Red Rock Hills.
- Implement Year 3 of the TCEQ mandated Storm Water Management Plan.
- Train all city employees on the MS4 permit and proper use of best management practices.
- Ensure that all city owned detention ponds are properly maintained and note any improvements that may be needed in the future.

**City of Belton
Fund Balance Projection
FY 2017**

- Drainage Fund -

Projected Beginning Fund Balance		\$ 263,834
Budgeted Revenues and Transfers In	\$ 384,800	
Budgeted Expenditures		
Personnel	\$ 200,059	
Supplies	\$ 15,580	
Repairs & Maintenance	\$ 30,435	
Services	\$ 17,437	
Debt Service	<u>\$ 25,062</u>	
Total Operating & Debt Expenditures	<u>\$ (288,573)</u>	
Revenues in Excess of O&M & Debt Expenditures	\$ 96,227	
Transfers to Capital Projects	<u>\$ (96,000)</u>	
Net Impact of Budget on Fund Balance		<u>\$ 227</u>
Projected Ending Fund Balance		<u>\$ 264,061</u>
Minimum Fund Balance (3 months O&M Budget)		\$ (65,878)
Highest Annual Debt Service		<u>\$ (25,453)</u>
Projected Fund Balance in Excess of Minimum		<u>\$ 172,730</u>

Drainage Fund Revenues

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
07-3-5500	Storm Drainage Fees	\$ 360,021	\$ 371,600	\$ 372,500	\$ 384,000
	Total Utility Revenues	\$ 360,021	\$ 371,600	\$ 372,500	\$ 384,000
07-3-9100	Interest Income-Bank	\$ 67	\$ -	\$ 50	\$ -
07-3-9113	Interest Income-Investment	\$ 457	\$ -	\$ 400	\$ -
07-3-9120	Interest Income-TexPool	\$ 47	\$ 400	\$ 180	\$ 800
07-3-9121	Interest Income-TexStar	\$ 16	\$ -	\$ 10	\$ -
07-3-9122	Interest Income-LOGIC	\$ 1	\$ -	\$ 70	\$ -
	Total Interest Income	\$ 588	\$ 400	\$ 710	\$ 800
	Total Revenues	\$ 360,609	\$ 372,000	\$ 373,210	\$ 384,800

Revenue Assumptions:

Utility Revenues:

The drainage ordinance was adopted in November 2007, and the storm drainage fees became effective February 1, 2008. Budgeted revenues were projected using current monthly billings at the time of budget development.

Interest Income:

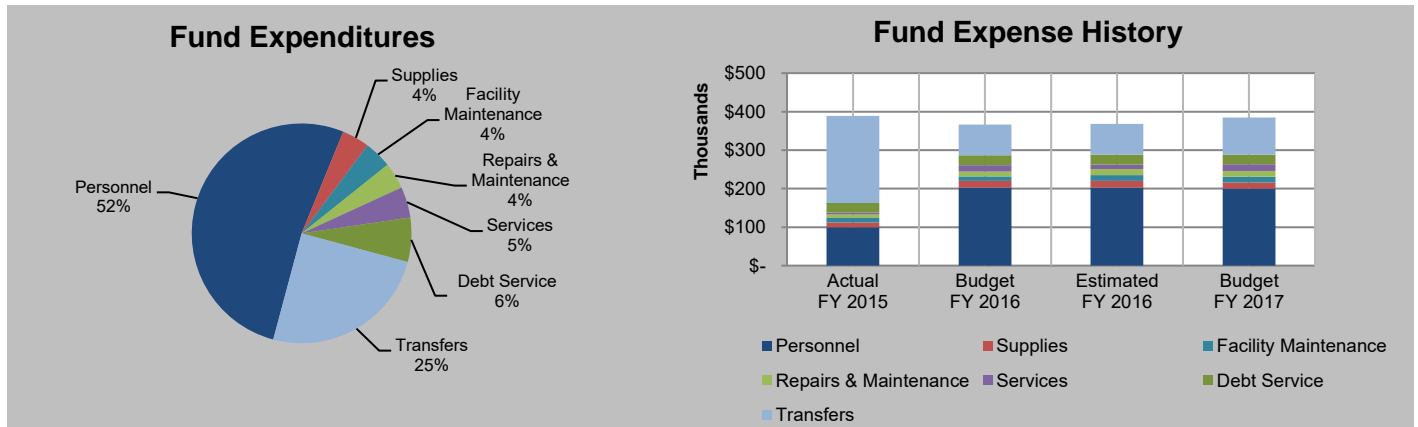
All of the Drainage Fund's idle, investable cash is invested in the depository bank or local government investment pools. The projected revenue for FY 2017 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Expenditure Summary

Classification	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Personnel	\$ 99,869	\$ 202,917	\$ 202,917	\$ 200,059
Supplies	\$ 12,290	\$ 17,441	\$ 17,463	\$ 15,580
Facility Maintenance	\$ 11,223	\$ 11,500	\$ 14,450	\$ 15,500
Repairs & Maintenance	\$ 9,239	\$ 12,264	\$ 15,785	\$ 14,935
Services	\$ 5,119	\$ 16,811	\$ 11,841	\$ 17,437
Debt Service	\$ 25,464	\$ 25,709	\$ 25,709	\$ 25,062
Transfers	\$ 226,000	\$ 80,000	\$ 80,000	\$ 96,000
Total	\$ 389,203	\$ 366,642	\$ 368,165	\$ 384,573

Staffing

Position	FY 2015 Number	FY 2016 Number	FY 2017 Number
Sr. Maintenance Worker	2	1	1
Maintenance Worker I	0	2	2
Total	2	3	3



Drainage Fund

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
07-4-080-101	Salaries - Administrative	\$ -	\$ -	\$ -	\$ 27,288
07-4-080-102	Salaries - Professional	\$ 23,570	\$ 45,262	\$ 45,262	\$ 5,428
07-4-080-103	Salaries - Supervisory	\$ -	\$ -	\$ -	\$ 14,251
07-4-080-104	Salaries - Operations	\$ 49,103	\$ 76,142	\$ 99,022	\$ 101,048
07-4-080-107	Salaries - Overtime	\$ 595	\$ 1,854	\$ 1,854	\$ 2,586
07-4-080-113	Health Insurance Allowance	\$ 155	\$ -	\$ -	\$ -
07-4-080-121	TMRS	\$ 5,237	\$ 8,711	\$ 10,328	\$ 8,218
07-4-080-122	FICA	\$ 5,610	\$ 9,429	\$ 11,179	\$ 8,343
07-4-080-123	Employee Insurance	\$ 11,629	\$ 16,718	\$ 22,315	\$ 20,780
07-4-080-124	Workers' Comp. Insurance	\$ 3,954	\$ 5,135	\$ 6,733	\$ 5,537
07-4-080-125	Unemployment Compensation	\$ 15	\$ 466	\$ 624	\$ 580
07-4-080-150	New Personnel Requests	\$ -	\$ 33,600	\$ -	\$ -
07-4-080-160	Pay Plan Costs	\$ -	\$ 5,600	\$ 5,600	\$ 6,000
	Total Personnel	\$ 99,869	\$ 202,917	\$ 202,917	\$ 200,059
07-4-080-201	Office Supplies	\$ 322	\$ 150	\$ 50	\$ 500
07-4-080-220	Clothing Supplies	\$ 649	\$ 1,516	\$ 1,100	\$ 1,470
07-4-080-221	Chemical Supplies	\$ 730	\$ 1,370	\$ 1,270	\$ 500
07-4-080-222	Fuel	\$ 6,552	\$ 4,450	\$ 6,413	\$ 6,740
07-4-080-229	Tools & Other Supplies	\$ 2,993	\$ 3,025	\$ 2,000	\$ 2,600
07-4-080-250	Small Equipment	\$ 1,043	\$ 6,930	\$ 6,630	\$ 3,770
	Total Supplies	\$ 12,290	\$ 17,441	\$ 17,463	\$ 15,580
07-4-080-333	Drainage Facilities Maintenance	\$ 10,359	\$ 10,000	\$ 13,500	\$ 14,000
07-4-080-339	Storm Water Testing	\$ 864	\$ 1,500	\$ 950	\$ 1,500
	Total Facility Maintenance	\$ 11,223	\$ 11,500	\$ 14,450	\$ 15,500
07-4-080-402	Machinery & Equipment Maint.	\$ 110	\$ -	\$ 400	\$ 500
07-4-080-403	Vehicle Maintenance	\$ 7,112	\$ 8,780	\$ 12,000	\$ 10,000
07-4-080-406	Computer System Maintenance	\$ 27	\$ 14	\$ 15	\$ 15
07-4-080-407	Radio Maintenance	\$ 90	\$ 100	\$ -	\$ 300
07-4-080-408	Flood Warning Maintenance	\$ 1,900	\$ 3,370	\$ 3,370	\$ 4,120
	Total Repairs & Maintenance	\$ 9,239	\$ 12,264	\$ 15,785	\$ 14,935
07-4-080-501	Advertising	\$ -	\$ 100	\$ -	\$ 100
07-4-080-510	Dues & Publications	\$ 36	\$ 200	\$ -	\$ 200
07-4-080-513	Travel & Training	\$ 260	\$ 1,216	\$ 200	\$ 1,242
07-4-080-522	Equipment Rental	\$ 536	\$ 1,500	\$ 1,500	\$ 1,500
07-4-080-550	Insurance - General Liability	\$ 85	\$ 124	\$ 142	\$ 168
07-4-080-551	Insurance - Errors & Omissions	\$ 283	\$ 311	\$ 244	\$ 419
07-4-080-554	Insurance - Automobile	\$ 781	\$ 861	\$ 849	\$ 936
07-4-080-555	Insurance - Mobile Equipment	\$ -	\$ -	\$ 229	\$ 251
07-4-080-556	Insurance - Real Property	\$ 23	\$ 25	\$ 27	\$ 27
07-4-080-562	Engineering	\$ -	\$ 6,150	\$ 6,150	\$ 7,500
07-4-080-570	Special Services	\$ 1,039	\$ 4,824	\$ 2,000	\$ 3,694
07-4-080-571	Public Education	\$ 2,077	\$ 1,500	\$ 500	\$ 1,400
	Total Services	\$ 5,119	\$ 16,811	\$ 11,841	\$ 17,437
07-4-080-601	Bond Principal Payments	\$ 14,238	\$ 15,075	\$ 15,075	\$ 15,075
07-4-080-602	Bond Interest Payments	\$ 10,913	\$ 10,317	\$ 10,317	\$ 9,685
07-4-080-603	Bond Paying Agent Fees	\$ -	\$ 67	\$ 67	\$ 67
07-4-080-604	Arbitrage Rebate	\$ 313	\$ 250	\$ 250	\$ 235
	Total Debt Service	\$ 25,464	\$ 25,709	\$ 25,709	\$ 25,062
07-4-080-701	Strategic Plan Elements	\$ -	\$ -	\$ -	\$ -
	Total Other Expenditures	\$ -	\$ -	\$ -	\$ -

Drainage Fund Continued

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
07-4-080-967	Transfer to Drainage Capital Projects	\$ 226,000	\$ 80,000	\$ 80,000	\$ 96,000
	Total Transfers	\$ 226,000	\$ 80,000	\$ 80,000	\$ 96,000
	Total Expenditures	\$ 389,203	\$ 366,642	\$ 368,165	\$ 384,573

Drainage Fund

Account Number	Description	Amount
07-4-080-160	Pay Plan Costs - Funding for pay plan increases for Drainage Fund employees	\$ 6,000
220	Clothing Supplies - Uniform rental - 3 staff \$ 570 - Personal Protective Equipment \$ 900	\$ 1,470
221	Chemical Supplies - Pesticide \$ 100 - Weed control \$ 100 - Mosquito dunks \$ 300	\$ 500
229	Tools & Other Supplies - Break room supplies \$ 300 - Flags and marking paint \$ 100 - Hand tools \$ 300 - Signs and safety cones \$ 500 - Saw blades \$ 420 - Wood stakes \$ 230 - Roll up signs with stands \$ 750	\$ 2,600
250	Small Equipment - 12v submersible pump \$ 1,300 - Brush saw \$ 1,000 - Cutoff saw \$ 1,200 - Weedeater \$ 270	\$ 3,770
333	Drainage Facilities Maintenance - Flowable fill \$ 8,000 - Drainage pipe \$ 3,500 - Grout, ramneck, and other misc. supplies \$ 500 - Flood repairs \$ 2,000	\$ 14,000
339	Storm water Samples & Testing - Quarterly testing for bacteria	\$ 1,500
408	Flood Warning Maintenance - Monitor inspection - 5 \$ 920 - Flood monitoring website \$ 750 - Monitoring software \$ 800 - Monitoring general maintenance \$ 500 - Preventative maintenance \$ 1,150	\$ 4,120
513	Travel & Training - Online Student Center \$ 42 - Stormwater management training \$ 1,200	\$ 1,242
570	Special Services - COBRA administration fees \$ 24 - GIS web hosting - 1/3 \$ 420 - Flood monitoring website \$ 750 - Surveying \$ 2,500	\$ 3,694
571	Public Education - MS-4 Permitting required	\$ 1,400
601	Bond Principal Payments - Principal portion of annual bond payments	\$ 15,075
602	Bond Interest Payments - Interest portion of annual bond payments	\$ 9,685
967	Transfer to Drainage Capital Projects - Drainage projects	\$ 96,000

Hotel ~ Motel Fund

**City of Belton
Fund Balance Projection
FY 2017**

- Hotel/Motel Fund -

Projected Beginning Fund Balance		\$ 83,307
Budgeted Revenues	\$ 155,000	
Budgeted Expenditures		
Chamber	\$ 152,000	
City	<u>\$ 3,000</u>	
	<u>\$ (155,000)</u>	
Net Impact of Budget on Fund Balance		<u>\$ -</u>
Projected Ending Fund Balance		<u>\$ 83,307</u>
Less: Minimum Fund Balance (4 months revenue)		\$ (51,667)
Projected Fund Balance in Excess of Minimum		<u>\$ 31,640</u>

City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the Hotel/Motel Fund, an additional month's reserve is necessary to cash-flow payments to the Chamber, which are made in advance of tax receipt.

Hotel/Motel Fund Revenues

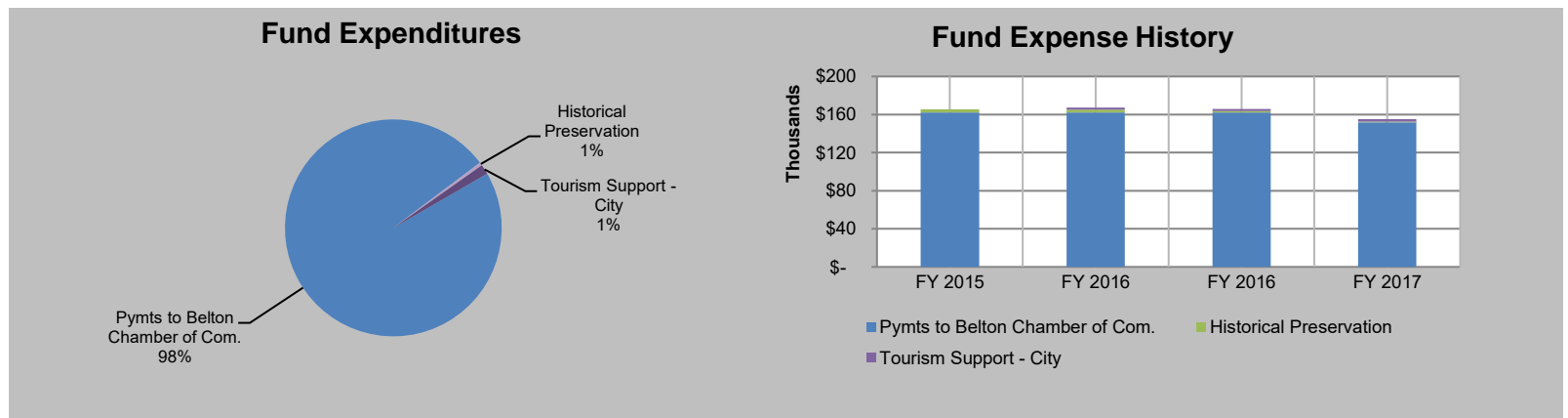
Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
14-3-1400	Hotel/Motel Tax Revenue	\$ 157,454	\$ 167,175	\$ 154,900	\$ 154,900
	Total Hotel/Motel Tax	\$ 157,454	\$ 167,175	\$ 154,900	\$ 154,900
14-3-6150	Refund of Prioer Year Payments	\$ -	\$ -	\$ 9,482	\$ -
	Total Hotel/Motel Tax	\$ -	\$ -	\$ 9,482	\$ -
14-3-9100	Interest Income-Bank	\$ 10	\$ -	\$ -	\$ -
14-3-9113	Interest Income-Investment	\$ 64	\$ -	\$ -	\$ -
14-3-9120	Interest Income-TeXPool	\$ 6	\$ 25	\$ 100	\$ 100
14-3-9121	Interest Income-TeXStar	\$ 6	\$ -	\$ -	\$ -
	Total Interest Income	\$ 86	\$ 25	\$ 100	\$ 100
	Total Hotel/Motel Revenues	\$ 157,540	\$ 167,200	\$ 164,482	\$ 155,000

Revenue Assumptions:

Hotel/Motel Fund revenues consist primarily of hotel room taxes. The current City hotel occupancy tax rate is 7%. This revenue stream is projected for each ensuing year using trend analysis and current quarterly receipts.

Hotel/Motel Fund Expenditures

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
14-4-014-700	Pymts to Belton Chamber of Com.	\$ 162,200	\$ 162,200	\$ 162,200	\$ 152,000
14-4-014-715	Historical Preservation	\$ 3,344	\$ 2,750	\$ 1,500	\$ 750
14-4-014-716	Tourism Support - City	\$ -	\$ 2,250	\$ 2,250	\$ 2,250
	Total Hotel/Motel Expenditures	\$165,544	\$167,200	\$165,950	\$155,000



Hotel/Motel

Account Number	Description	Amount
14-4-014-700	<p>Payments to Belton Chamber of Commerce</p> <p>Special Events</p> <ul style="list-style-type: none"> - Convention/Group sales & support \$ 27,600 - July 4th celebration \$ 8,000 - Bell County Museum \$ 7,000 - Expo events \$ <u>5,000</u> \$ 47,600 <p>Convention & Visitor Services</p> <ul style="list-style-type: none"> - Staff support \$ 59,000 - Operations support \$ 10,000 - Convention service \$ 3,000 - Visitor service supplies \$ 4,100 - Association dues \$ 1,200 - Professional development \$ <u>3,000</u> \$ 80,300 <p>Marketing & Advertising</p> <ul style="list-style-type: none"> - General advertising \$ 16,600 - Central Texas Tourism Council \$ 2,000 - Website fees \$ 1,500 - Promotional items \$ <u>4,000</u> \$ 24,100 	\$ 152,000
715	<p>Historical Preservation</p> <ul style="list-style-type: none"> - Flags/banners & visitor signage in historical downtown area 	\$ 750
716	<p>Tourism Support - City</p> <ul style="list-style-type: none"> - Parade lunches \$ 750 - Public safety cart rentals \$ 1,500 	\$ 2,250

Debt Service Fund

**City of Belton
Fund Balance Projection
FY 2016**

- Debt Service Fund -

Projected Beginning Fund Balance		\$ 152,425
Budgeted Revenues	\$ 1,068,853	
Budgeted Expenditures		
Principal	\$ 646,825	
Interest	\$ 417,956	
Fees	<u>\$ 4,072</u>	
	<u>\$ (1,068,853)</u>	
Net Impact of Budget on Fund Balance		<u>\$ -</u>
Projected Ending Fund Balance		<u>\$ 152,425</u>

Debt Service Fund Revenues

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
15-3-1010	Current Ad Valorem Taxes	\$ 1,027,300	\$ 1,162,163	\$ 1,190,000	\$ 1,166,038
15-3-1020	Tax Discounts				
15-3-1030	Delinquent Ad Valorem Taxes	\$ 12,449	\$ 17,113	\$ 11,500	\$ 18,454
15-3-1040	Penalty & Interest	\$ 11,326	\$ 13,940	\$ 13,500	\$ 12,303
15-3-1060	Ad Valorem to TIRZ	\$ (103,539)	\$ (126,384)	\$ (128,705)	\$ (129,442)
	Total Ad Valorem Taxes	\$ 947,537	\$ 1,066,832	\$ 1,086,295	\$ 1,067,353
15-3-9100	Interest Income-Bank	\$ 130	\$ -	\$ -	\$ -
15-3-9113	Interest Income-Investment	\$ 827	\$ -	\$ -	\$ -
15-3-9114	Interest Income-Consolidated CDs	\$ -	\$ -	\$ -	\$ -
15-3-9120	Interest Income-TexPool	\$ 93	\$ 1,000	\$ 1,500	\$ 1,500
15-3-9121	Interest Income-TexStar	\$ 26	\$ -	\$ -	\$ -
	Total Interest Income	\$ 1,076	\$ 1,000	\$ 1,500	\$ 1,500
	Total Debt Service Revenue	\$ 948,612	\$ 1,067,832	\$ 1,087,795	\$ 1,068,853

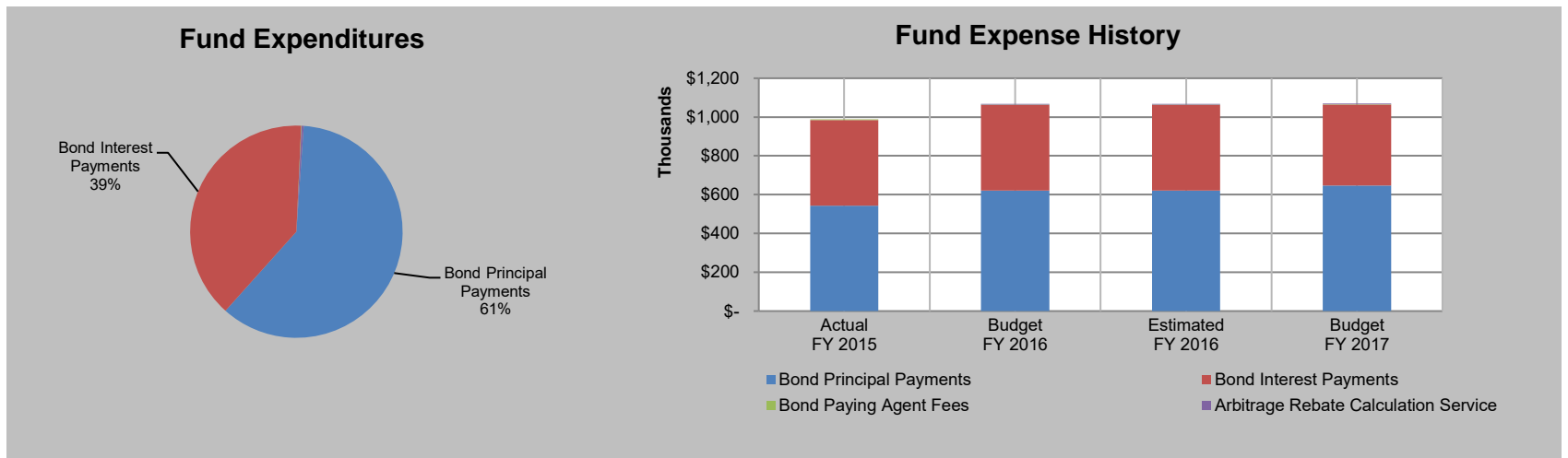
Revenue Assumptions:

Revenues for the Debt Service Fund are generated by ad valorem taxes and related penalties, interest, and discounts. The ad valorem tax rate is comprised of two components: (1) The operations and maintenance (M&O) rate, used to fund activities of the General Fund; and (2) the debt service rate. The debt service rate is computed according to the truth-in-taxation computations established by the State of Texas. The debt service tax rate is basically the amount of payments on general obligation bonds for the coming year divided by the taxable value for the coming year.

Current tax revenue for the Debt Service Fund was computed using a debt service rate of \$.1205 per \$100 of taxable value and a collection rate of 97%. Delinquent tax revenues and penalty and interest are estimated based on historical trends.

Debt Service Fund Expenditures

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
15-4-015-601	Bond Principal Payments	\$ 543,112	\$ 621,824	\$ 621,824	\$ 646,825
15-4-015-602	Bond Interest Payments	\$ 440,945	\$ 441,074	\$ 441,074	\$ 417,956
15-4-015-603	Bond Paying Agent Fees	\$ 5,018	\$ 717	\$ 717	\$ 717
15-4-015-604	Arbitrage Rebate Calculation Service	\$ -	\$ 4,217	\$ 4,217	\$ 3,355
	Total Debt Service Expenditures	\$ 989,075	\$ 1,067,832	\$ 1,067,832	\$ 1,068,853



TIRZ Fund

**City of Belton
Fund Balance Projection
FY 2016**

- TIRZ Fund -

Projected Beginning Fund Balance		\$ 310,536
Budgeted Revenues		\$ 1,151,556
Budgeted Expenditures		
Debt Service	\$ 340,491	
Transfers for Projects	\$ 761,065	
Façade Grants	<u>\$ 50,000</u>	
		<u>\$ (1,151,556)</u>
Net Impact of Budget on Fund Balance		<u>\$ -</u>
Projected Ending Fund Balance		<u>\$ 310,536</u>

TIRZ Fund Revenues

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
23-3-1010	City TIRZ	\$ 582,394	\$ 670,770	\$ 670,770	\$ 708,762
23-3-1011	County TIRZ	\$ 371,134	\$ 417,296	\$ 417,296	\$ 440,919
	Total Ad Valorem Tax	\$ 953,528	\$ 1,088,066	\$ 1,088,066	\$ 1,149,681
23-3-9100	Interest Income - Bank	\$ 115	\$ -	\$ -	\$ -
23-3-9113	Interest Income - Investment	\$ 798	\$ -	\$ -	\$ -
23-3-9120	Interest Income - TexPool	\$ 84	\$ 800	\$ 1,850	\$ 1,875
23-3-9121	Interest Income - TexStar	\$ 28	\$ -	\$ -	\$ -
23-3-9122	Interest Income - LOGIC	\$ 3	\$ -	\$ -	\$ -
	Total Interest Income	\$ 1,029	\$ 800	\$ 1,850	\$ 1,875
	Total Revenues	\$ 954,557	\$ 1,088,866	\$ 1,089,916	\$ 1,151,556

Revenue Assumptions:

Ad Valorem Tax:

TIRZ ad valorem taxes are generated through the taxation of increased property values in the TIRZ zone. The TIRZ property valuations for both the City and County portions for TIRZ revenues are prepared by the Bell County Appraisal District. The tax levy is then computed by applying the tax rate, set by each governing body, to the TIRZ taxable values. (A discussion of the development of the City tax rate is contained in the "Tax and Bond Information" section of this document.)

Interest Income:

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. All of the City's idle cash funds are invested in the depository bank or local government investment pools.

TIRZ Fund Expenditures

Account Number	Account Name	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
23-4-023-601	Bond Principal Payments	\$ 190,000	\$ 220,000	\$ 220,000	\$ 260,000
23-4-023-602	Bond Interest Payments	\$ 94,557	\$ 87,552	\$ 87,552	\$ 79,570
23-4-023-603	Paying Agent Fees	\$ -	\$ 125	\$ 125	\$ 125
23-4-023-604	Arbitrage Rebate Calculation Fees	\$ 814	\$ 814	\$ 796	\$ 796
	Total Debt Service	\$ 285,371	\$ 308,491	\$ 308,473	\$ 340,491
23-4-023-703	Façade Grants	\$ 14,881	\$ 110,000	\$ 110,000	\$ 50,000
	Total Other	\$ 14,881	\$ 110,000	\$ 110,000	\$ 50,000
23-4-023-903	Transfer to General Fund	\$ 37,185	\$ 71,150	\$ 68,808	\$ 73,887
23-4-023-965	Transfer to TIRZ Cap Projects Fund	\$ 488,861	\$ 521,413	\$ 521,413	\$ 687,178
23-4-023-967	Transfer to Drainage Cap Projects Fund	\$ 100,000	\$ 50,000	\$ 50,000	\$ -
	Total Transfers	\$ 626,046	\$ 642,563	\$ 640,221	\$ 761,065
	Total Expenditures	\$ 926,298	\$ 1,061,054	\$ 1,058,694	\$ 1,151,556

TIRZ

Account Number	Description	Amount
23-4-023-601	Bond Principal Payments - Principal payments on TIRZ bonds	\$ 260,000
602	Bond Interest Payments - Interest payments on TIRZ bonds	\$ 79,570
604	Arbitrage Rebate Calculation Fees - Arbitrage rebate calculation fees on TIRZ bonds	\$ 796
703	Façade Grants - Grants for façade improvements made in the historic downtown area	\$ 50,000
901	Transfer to General Fund - Retail Recruitment and Development Coordinator	\$ 73,887
965	Transfer to TIRZ Capital Projects Fund - Transfer for capital projects	\$ 687,178

TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy, and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. The City's FY 2017 rate is well below both of these limits.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per \$100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

<u>Month of Payment</u>	<u>Penalty</u>	<u>Interest</u>	<u>Total</u>
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

**CITY OF BELTON
Annual Budget
FY 2017**

- Tax Structure -

		<u>% of Appraised</u>	<u>Taxes Lost</u>
Total Appraised Value	\$ 1,403,760,099		
Less: Totally Exempt Property	\$ (349,964,064)	24.93%	(\$2,309,063)
Abatements	\$ (13,918,439)	0.99%	(\$91,834)
Over 65 Exemptions	\$ (10,782,622)	0.77%	(\$71,144)
Ag Value Loss	\$ (8,540,927)	0.61%	(\$56,353)
Veterans' 100% HS Exemption	\$ (15,378,173)	1.10%	(\$101,465)
Veterans' Partial Exemptions	\$ (2,848,075)	0.20%	(\$18,792)
Cap on Homestead Increases	\$ (1,915,535)	0.14%	(\$12,639)
Disability Exemptions	\$ (1,133,331)	0.08%	(\$7,478)
Charitable Organizations	\$ (223,081)	0.02%	(\$1,472)
Pollution Control	<u>\$ (1,461,937)</u>	<u>0.10%</u>	<u>(\$9,646)</u>
Total Reductions in Value	\$ (406,166,184)	28.93%	(\$2,679,884)
Taxable Value	<u>\$ 997,593,915</u>	71.07%	
Tax Rate per \$100 Valuation	\$ 0.6598		
Estimated Tax Levy	<u>\$ 6,582,125</u>		
Estimated Collections at 97%	<u>\$ 6,384,661</u>		

- Comparison of Taxable Value, Levy and Rates -

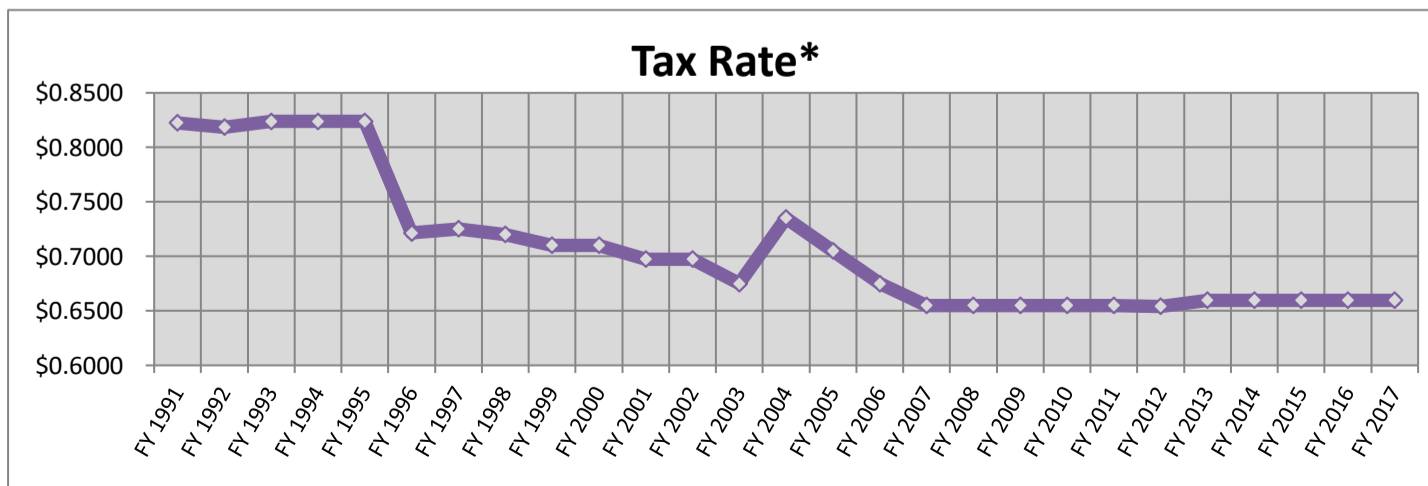
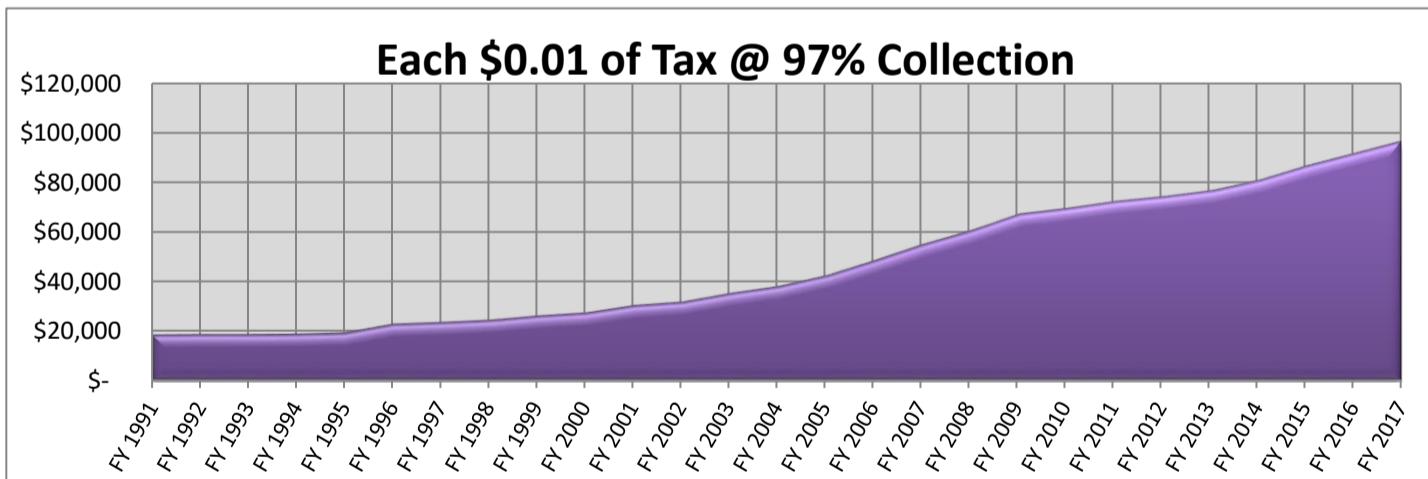
	FY 2014	FY 2015	FY 2016	FY 2017
Taxable Value	\$ 835,898,027	\$ 894,861,696	\$ 946,371,122	\$ 997,593,915
Maint & Oper Tax Rate	\$ 0.5488	\$ 0.5425	\$ 0.5332	\$ 0.5393
Debt Service Tax Rate	<u>\$ 0.1110</u>	<u>\$ 0.1173</u>	<u>\$ 0.1266</u>	<u>\$ 0.1205</u>
Total Tax Rate	\$ 0.6598	\$ 0.6598	\$ 0.6598	\$ 0.6598
Tax Levy	\$ 5,515,255	\$ 5,904,297	\$ 6,244,157	\$ 6,582,125
Each \$1,000,000 of taxable valuation at 97% collection produces				<u>\$ 6,400</u>
Each \$0.01 of tax at 97% collection produces				<u>\$ 96,767</u>

CITY OF BELTON Annual Budget FY 2017

- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	Tax Rate*	Appraised Value	Taxable Value	Tax Levy	Each \$0.01 of Tax @ 97% Collection	Each \$1M of Tax Value @ 97% Collection
FY 1991	1990	\$ 0.8225	\$ 261,130,395	\$ 192,204,459	\$ 1,580,882	\$ 18,644	\$ 7,978
FY 1992	1991	\$ 0.8185	\$ 264,076,603	\$ 193,946,188	\$ 1,587,450	\$ 18,813	\$ 7,939
FY 1993	1992	\$ 0.8239	\$ 265,669,769	\$ 193,800,269	\$ 1,596,720	\$ 18,799	\$ 7,992
FY 1994	1993	\$ 0.8239	\$ 286,972,981	\$ 196,779,138	\$ 1,621,263	\$ 19,088	\$ 7,992
FY 1995	1994	\$ 0.8239	\$ 295,089,159	\$ 202,417,839	\$ 1,667,721	\$ 19,635	\$ 7,992
FY 1996	1995	\$ 0.7214	\$ 333,615,927	\$ 237,681,604	\$ 1,714,635	\$ 23,055	\$ 6,998
FY 1997	1996	\$ 0.7252	\$ 341,527,581	\$ 243,996,112	\$ 1,769,460	\$ 23,668	\$ 7,034
FY 1998	1997	\$ 0.7200	\$ 354,346,497	\$ 254,733,472	\$ 1,834,081	\$ 24,709	\$ 6,984
FY 1999	1998	\$ 0.7100	\$ 371,900,738	\$ 272,590,935	\$ 1,935,396	\$ 26,441	\$ 6,887
FY 2000	1999	\$ 0.7100	\$ 385,634,427	\$ 283,736,431	\$ 2,014,529	\$ 27,522	\$ 6,887
FY 2001	2000	\$ 0.6975	\$ 428,138,739	\$ 315,721,359	\$ 2,202,156	\$ 30,625	\$ 6,766
FY 2002	2001	\$ 0.6975	\$ 447,228,046	\$ 329,915,935	\$ 2,301,164	\$ 32,002	\$ 6,766
FY 2003	2002	\$ 0.6750	\$ 520,863,662	\$ 366,357,119	\$ 2,472,911	\$ 35,537	\$ 6,548
FY 2004	2003	\$ 0.7350	\$ 553,603,186	\$ 394,021,318	\$ 2,896,057	\$ 38,220	\$ 7,130
FY 2005	2004	\$ 0.7050	\$ 612,116,361	\$ 439,678,942	\$ 3,099,737	\$ 42,649	\$ 6,839
FY 2006	2005	\$ 0.6750	\$ 681,292,912	\$ 502,019,398	\$ 3,388,631	\$ 48,696	\$ 6,548
FY 2007	2006	\$ 0.6550	\$ 750,068,830	\$ 569,777,215	\$ 3,732,041	\$ 55,268	\$ 6,354
FY 2008	2007	\$ 0.6550	\$ 821,610,708	\$ 626,671,977	\$ 4,104,701	\$ 60,787	\$ 6,354
FY 2009	2008	\$ 0.6550	\$ 885,807,551	\$ 694,953,743	\$ 4,551,947	\$ 67,411	\$ 6,354
FY 2010	2009	\$ 0.6550	\$ 970,295,495	\$ 719,733,740	\$ 4,714,256	\$ 69,814	\$ 6,354
FY 2011	2010	\$ 0.6550	\$ 1,003,315,239	\$ 747,923,436	\$ 4,898,899	\$ 72,549	\$ 6,354
FY 2012	2011	\$ 0.6540	\$ 1,057,699,156	\$ 767,959,433	\$ 5,022,455	\$ 74,492	\$ 6,344
FY 2013	2012	\$ 0.6598	\$ 1,104,849,676	\$ 792,650,868	\$ 5,229,910	\$ 76,887	\$ 6,400
FY 2014	2013	\$ 0.6598	\$ 1,175,639,416	\$ 835,898,027	\$ 5,515,255	\$ 81,082	\$ 6,400
FY 2015	2014	\$ 0.6598	\$ 1,270,087,875	\$ 894,861,696	\$ 5,904,297	\$ 86,802	\$ 6,400
FY 2016	2015	\$ 0.6598	\$ 1,326,200,720	\$ 945,597,128	\$ 6,239,050	\$ 91,723	\$ 6,400
FY 2017	2016	\$ 0.6598	\$ 1,395,219,172	\$ 997,593,915	\$ 6,582,125	\$ 96,767	\$ 6,400

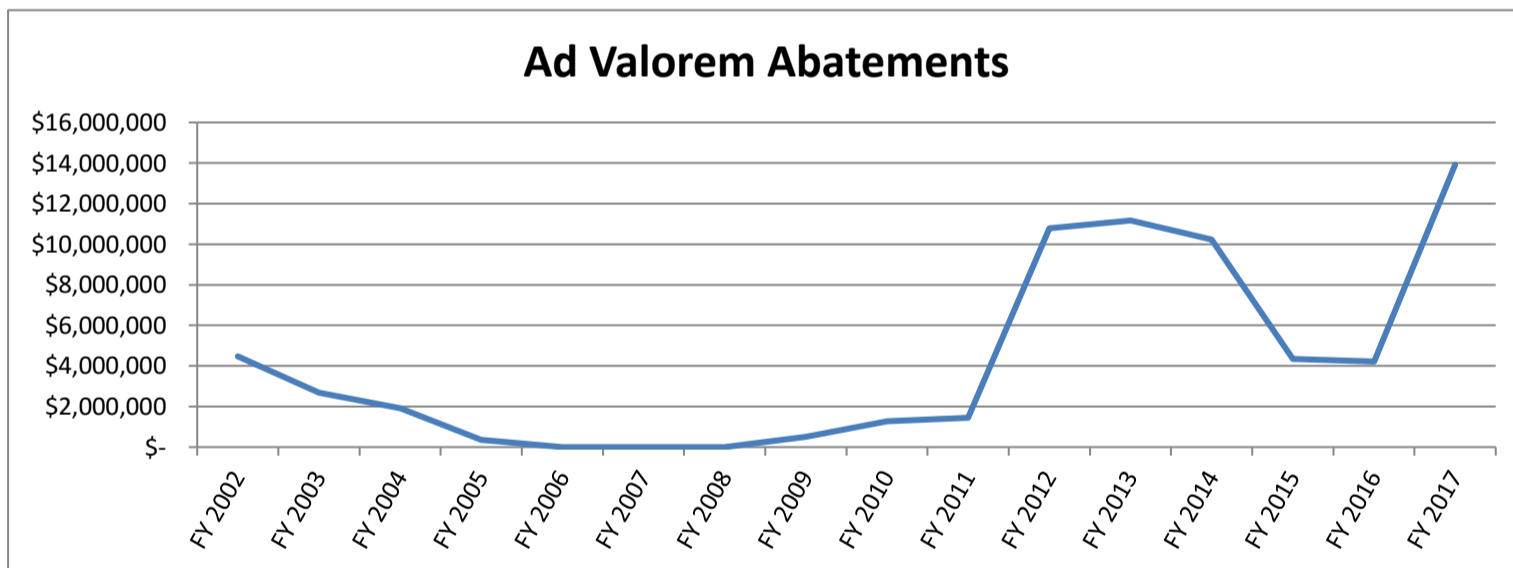
* Per \$100 of taxable value.



**CITY OF BELTON
Annual Budget
FY 2017**

- HISTORICAL ABATEMENT DATA -

Fiscal Year	Tax Year	Value of Abated Property
FY 2002	2001	\$ 4,480,164
FY 2003	2002	\$ 2,686,358
FY 2004	2003	\$ 1,912,183
FY 2005	2004	\$ 348,553
FY 2006	2005	\$ -
FY 2007	2006	\$ -
FY 2008	2007	\$ -
FY 2009	2008	\$ 506,755
FY 2010	2009	\$ 1,264,726
FY 2011	2010	\$ 1,438,799
FY 2012	2011	\$ 10,782,903
FY 2013	2012	\$ 11,173,211
FY 2014	2013	\$ 10,232,078
FY 2015	2014	\$ 4,344,833
FY 2016	2015	\$ 4,225,547
FY 2017	2016	\$ 13,918,439



BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Belton has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year. The Economic Development Sales Tax Bonds have a coverage ratio of 1.5 for issuance of parity debt.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the maximum tax rate for general obligation debt service. The City's FY 2016 tax rate is well below all of the aforementioned limits.

Assessed Value, 2016 (FY 2017) Tax Roll	\$ 997,593,915
Limit on Amount Designated for Debt Service	<u> x 1.50%</u>
Legal Debt Limit	\$ 14,963,909
 General Obligation Debt Service for FY 2017	 \$ 1,064,781

City of Belton Annual Budget FY 2017

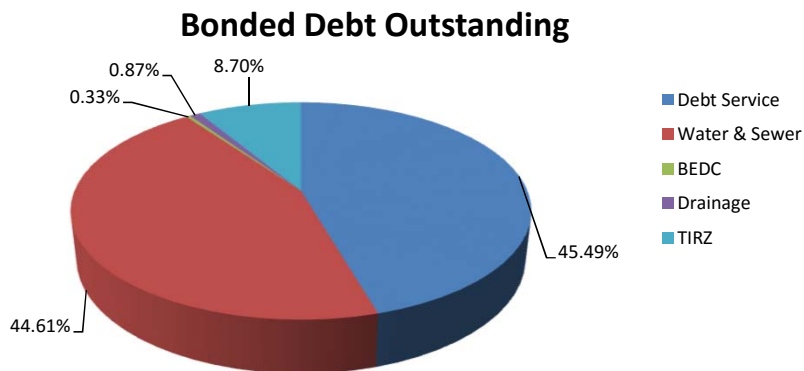
City Wide Bonded Debt

By Issue:

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/16
		Low	High		
2002 CO's - W/S	08/01/2022	4.40%	4.40%	\$ 4,360,449	\$ 2,010,000
2003 GO's	08/01/2023	4.15%	4.15%	\$ 2,480,000	\$ 1,215,000
2005 GO's	08/01/2025	3.54%	3.54%	\$ 4,500,000	\$ 2,105,000
2007 CO's - GO, W/S, & TIRZ	08/01/2027	4.13%	4.13%	\$ 5,365,000	\$ 3,775,000
2008 CO's - GO, W/S, & Drainage	08/01/2028	4.19%	4.19%	\$ 2,000,000	\$ 1,380,000
2009 Refunding - W/S & BEDC	08/01/2017	2.00%	2.50%	\$ 2,320,000	\$ 215,000
2013 CO's - GO & TIRZ	08/01/2033	3.078%	3.078%	\$ 6,825,000	\$ 6,570,000
2015 CO's - GO & WS	09/30/2035	2.00%	3.00%	\$ 9,665,000	\$ 9,275,000
Total Bonded Debt Outstanding					\$ 26,545,000

By Fund:

Issue	Last Maturity Date	---Interest Rates---		Original Issues	Outstanding 10/01/16
		Low	High		
GO Debt	09/30/2035	2.00%	4.15%	\$ 16,890,000	\$ 12,074,651
Water & Sewer	09/30/2035	2.00%	4.40%	\$ 15,923,321	\$ 11,841,050
BEDC	08/01/2017	2.00%	2.50%	\$ 952,128	\$ 88,150
Drainage	08/01/2028	4.19%	4.19%	\$ 335,000	\$ 231,149
TIRZ	08/01/2023	3.078%	4.13%	\$3,415,000	\$ 2,310,000
Total Bonded Debt Outstanding					\$ 26,545,000



**CITY OF BELTON
Annual Budget
FY 2017**

**City Wide Debt
- Schedule of Requirements -**

Fiscal Year	2002 CO's		2003 GO's		2005 GO's		2007 CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	\$ 360,000	\$ 88,440	\$ 150,000	\$ 50,423	\$ 240,000	\$ 74,517	\$ 235,000	\$ 155,907
FY 2018	\$ 320,000	\$ 72,600	\$ 155,000	\$ 44,198	\$ 250,000	\$ 66,021	\$ 390,000	\$ 146,202
FY 2019	\$ 310,000	\$ 58,520	\$ 165,000	\$ 37,765	\$ 255,000	\$ 57,171	\$ 400,000	\$ 130,095
FY 2020	\$ 325,000	\$ 44,880	\$ 175,000	\$ 30,918	\$ 260,000	\$ 48,144	\$ 415,000	\$ 113,575
FY 2021	\$ 340,000	\$ 30,580	\$ 180,000	\$ 23,655	\$ 270,000	\$ 38,940	\$ 430,000	\$ 96,435
FY 2022	\$ 355,000	\$ 15,620	\$ 190,000	\$ 16,185	\$ 275,000	\$ 29,382	\$ 445,000	\$ 78,677
FY 2023			\$ 200,000	\$ 8,300	\$ 265,000	\$ 19,647	\$ 275,000	\$ 60,298
FY 2024					\$ 140,000	\$ 10,266	\$ 285,000	\$ 48,941
FY 2025					\$ 150,000	\$ 5,310	\$ 290,000	\$ 37,170
FY 2026							\$ 300,000	\$ 25,193
FY 2027							\$ 310,000	\$ 12,802
Totals	\$ 2,010,000	\$ 310,640	\$ 1,215,000	\$ 211,444	\$ 2,105,000	\$ 349,398	\$ 3,775,000	\$ 905,295

Fiscal Year	2008 CO's		2009 Refunding		2013 CO's		2015 CO's		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	\$ 90,000	\$ 57,822	\$ 215,000	\$ 5,375	\$ 180,000	\$ 202,225	\$ 395,000	\$ 239,650	\$ 1,865,000	\$ 874,359	\$ 2,739,359
FY 2018	\$ 95,000	\$ 54,052			\$ 220,000	\$ 196,685	\$ 405,000	\$ 231,750	\$ 1,835,000	\$ 811,508	\$ 2,646,508
FY 2019	\$ 100,000	\$ 50,070			\$ 265,000	\$ 189,913	\$ 410,000	\$ 223,650	\$ 1,905,000	\$ 747,184	\$ 2,652,184
FY 2020	\$ 105,000	\$ 45,880			\$ 305,000	\$ 181,756	\$ 420,000	\$ 215,450	\$ 2,005,000	\$ 680,603	\$ 2,685,603
FY 2021	\$ 110,000	\$ 41,481			\$ 325,000	\$ 172,368	\$ 430,000	\$ 207,050	\$ 2,085,000	\$ 610,509	\$ 2,695,509
FY 2022	\$ 110,000	\$ 36,871			\$ 340,000	\$ 162,365	\$ 435,000	\$ 198,450	\$ 2,150,000	\$ 537,550	\$ 2,687,550
FY 2023	\$ 115,000	\$ 32,263			\$ 360,000	\$ 151,899	\$ 445,000	\$ 189,750	\$ 1,660,000	\$ 462,157	\$ 2,122,157
FY 2024	\$ 120,000	\$ 27,445			\$ 400,000	\$ 140,818	\$ 455,000	\$ 180,850	\$ 1,400,000	\$ 408,320	\$ 1,808,320
FY 2025	\$ 125,000	\$ 22,416			\$ 410,000	\$ 128,506	\$ 465,000	\$ 171,750	\$ 1,440,000	\$ 365,152	\$ 1,805,152
FY 2026	\$ 130,000	\$ 17,178			\$ 425,000	\$ 115,887	\$ 475,000	\$ 162,450	\$ 1,330,000	\$ 320,708	\$ 1,650,708
FY 2027	\$ 135,000	\$ 11,732			\$ 435,000	\$ 102,805	\$ 485,000	\$ 148,200	\$ 1,365,000	\$ 275,539	\$ 1,640,539
FY 2028	\$ 145,000	\$ 6,076			\$ 450,000	\$ 89,416	\$ 500,000	\$ 133,650	\$ 1,095,000	\$ 229,142	\$ 1,324,142
FY 2029					\$ 465,000	\$ 75,565	\$ 515,000	\$ 118,650	\$ 980,000	\$ 194,215	\$ 1,174,215
FY 2030					\$ 475,000	\$ 61,252	\$ 530,000	\$ 103,200	\$ 1,005,000	\$ 164,452	\$ 1,169,452
FY 2031					\$ 490,000	\$ 46,632	\$ 550,000	\$ 87,300	\$ 1,040,000	\$ 133,932	\$ 1,173,932
FY 2032					\$ 505,000	\$ 31,549	\$ 565,000	\$ 70,800	\$ 1,070,000	\$ 102,349	\$ 1,172,349
FY 2033					\$ 520,000	\$ 16,005	\$ 580,000	\$ 53,850	\$ 1,100,000	\$ 69,855	\$ 1,169,855
FY 2034							\$ 600,000	\$ 36,450	\$ 600,000	\$ 36,450	\$ 636,450
FY 2035							\$ 615,000	\$ 18,450	\$ 615,000	\$ 18,450	\$ 633,450
Totals	\$ 1,380,000	\$ 403,286	\$ 215,000	\$ 5,375	\$ 6,570,000	\$ 2,065,646	\$ 9,275,000	\$ 2,791,350	\$ 26,545,000	\$ 7,042,434	\$ 33,587,434

**City of Belton
Annual Budget
FY 2017**

**General Obligation Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/16
		Low	High		
2003 GO's	08/01/2023	4.15%	4.15%	\$ 2,480,000	\$ 1,215,000
2005 GO's	08/01/2025	3.54%	3.54%	\$ 4,500,000	\$ 2,105,000
2007 CO's - GO Portion	08/01/2027	4.13%	4.13%	\$ 2,230,000	\$ 1,640,000
2008 CO's - GO Portion	08/01/2028	4.19%	4.19%	\$ 1,485,000	\$ 1,024,651
2013 CO's - GO Portion	08/01/2033	3.078%	3.078%	\$ 5,125,000	\$ 5,065,000
2015 CO's - GO Portion	09/30/2035	2.00%	3.00%	\$ 1,070,000	\$ 1,025,000
Total General Obligation Debt Outstanding					\$ 12,074,651

**CITY OF BELTON
Annual Budget
FY 2017**

**General Obligation Debt
- Schedule of Requirements -**

Fiscal Year	2003 GO's		2005 GO's		2007 CO's GO Portion	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	\$ 150,000	\$ 50,423	\$ 240,000	\$ 74,517	\$ 105,000	\$ 67,732
FY 2018	\$ 155,000	\$ 44,198	\$ 250,000	\$ 66,021	\$ 115,000	\$ 63,395
FY 2019	\$ 165,000	\$ 37,765	\$ 255,000	\$ 57,171	\$ 120,000	\$ 58,646
FY 2020	\$ 175,000	\$ 30,918	\$ 260,000	\$ 48,144	\$ 125,000	\$ 53,690
FY 2021	\$ 180,000	\$ 23,655	\$ 270,000	\$ 38,940	\$ 135,000	\$ 48,527
FY 2022	\$ 190,000	\$ 16,185	\$ 275,000	\$ 29,382	\$ 150,000	\$ 42,952
FY 2023	\$ 200,000	\$ 8,300	\$ 265,000	\$ 19,647	\$ 170,000	\$ 36,757
FY 2024			\$ 140,000	\$ 10,266	\$ 175,000	\$ 29,736
FY 2025			\$ 150,000	\$ 5,310	\$ 175,000	\$ 22,508
FY 2026					\$ 180,000	\$ 15,281
FY 2027					\$ 190,000	\$ 7,847
Totals	\$ 1,215,000	\$ 211,444	\$ 2,105,000	\$ 349,398	\$ 1,640,000	\$ 447,071

Fiscal Year	2008 CO's GO Portion		2013 CO's GO Portion		2015 CO's GO Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	\$ 66,825	\$ 42,933	\$ 40,000	\$ 155,901	\$ 45,000	\$ 26,450	\$ 646,825	\$ 417,956	\$ 1,064,781
FY 2018	\$ 70,538	\$ 40,133	\$ 50,000	\$ 154,670	\$ 45,000	\$ 25,550	\$ 685,538	\$ 393,967	\$ 1,079,505
FY 2019	\$ 74,250	\$ 37,177	\$ 60,000	\$ 153,131	\$ 45,000	\$ 24,650	\$ 719,250	\$ 368,540	\$ 1,087,790
FY 2020	\$ 77,963	\$ 34,066	\$ 70,000	\$ 151,284	\$ 45,000	\$ 23,750	\$ 752,963	\$ 341,852	\$ 1,094,815
FY 2021	\$ 81,675	\$ 30,800	\$ 80,000	\$ 149,129	\$ 50,000	\$ 22,850	\$ 796,675	\$ 313,901	\$ 1,110,576
FY 2022	\$ 81,675	\$ 27,377	\$ 90,000	\$ 146,667	\$ 45,000	\$ 21,850	\$ 831,675	\$ 284,413	\$ 1,116,088
FY 2023	\$ 85,387	\$ 23,955	\$ 100,000	\$ 143,897	\$ 50,000	\$ 20,950	\$ 870,387	\$ 253,506	\$ 1,123,893
FY 2024	\$ 89,100	\$ 20,378	\$ 400,000	\$ 140,818	\$ 50,000	\$ 19,950	\$ 854,100	\$ 221,148	\$ 1,075,248
FY 2025	\$ 92,812	\$ 16,644	\$ 410,000	\$ 128,506	\$ 55,000	\$ 18,950	\$ 882,812	\$ 191,918	\$ 1,074,730
FY 2026	\$ 96,525	\$ 12,755	\$ 425,000	\$ 115,887	\$ 55,000	\$ 17,850	\$ 756,525	\$ 161,773	\$ 918,298
FY 2027	\$ 100,238	\$ 8,711	\$ 435,000	\$ 102,805	\$ 50,000	\$ 16,200	\$ 775,238	\$ 135,563	\$ 910,801
FY 2028	\$ 107,663	\$ 4,511	\$ 450,000	\$ 89,416	\$ 55,000	\$ 14,700	\$ 612,663	\$ 108,627	\$ 721,290
FY 2029			\$ 465,000	\$ 75,565	\$ 55,000	\$ 13,050	\$ 520,000	\$ 88,615	\$ 608,615
FY 2030			\$ 475,000	\$ 61,252	\$ 55,000	\$ 11,400	\$ 530,000	\$ 72,652	\$ 602,652
FY 2031			\$ 490,000	\$ 46,632	\$ 65,000	\$ 9,750	\$ 555,000	\$ 56,382	\$ 611,382
FY 2032			\$ 505,000	\$ 31,549	\$ 65,000	\$ 7,800	\$ 570,000	\$ 39,349	\$ 609,349
FY 2033			\$ 520,000	\$ 16,005	\$ 65,000	\$ 5,850	\$ 585,000	\$ 21,855	\$ 606,855
FY 2034					\$ 65,000	\$ 3,900	\$ 65,000	\$ 3,900	\$ 68,900
FY 2035					\$ 65,000	\$ 1,950	\$ 65,000	\$ 1,950	\$ 66,950
Totals	\$ 1,024,651	\$ 299,440	\$ 5,065,000	\$ 1,863,114	\$ 1,025,000	\$ 307,400	\$ 12,074,651	\$ 3,477,867	\$ 15,552,518

**City of Belton
Annual Budget
FY 2017**

**Water & Sewer Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/16
		Low	High		
2002 CO's - W&S Portion	08/01/2022	4.40%	4.40%	\$ 4,360,449	\$ 2,010,000
2007 CO's - W&S Portion	08/01/2027	4.13%	4.13%	\$ 1,420,000	\$ 1,330,000
2008 CO's - W&S Portion	08/01/2028	4.19%	4.19%	\$ 180,000	\$ 124,200
2009 Refunding - W&S Portion	08/01/2017	2.00%	2.50%	\$ 1,367,872	\$ 126,850
2015 CO's - W&S Portion	09/30/2035	2.00%	3.00%	\$ 8,595,000	\$ 8,250,000
Total Revenue Debt Outstanding					\$ 11,841,050

**CITY OF BELTON
Annual Budget
FY 2017**

**Water & Sewer Debt
- Schedule of Requirements -**

Fiscal Year	2002 CO's Revenue Portion		2007 CO's Revenue Portion		2008 CO's Revenue Portion	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	\$ 360,000	\$ 88,440	\$ 10,000	\$ 54,929	\$ 8,100	\$ 5,204
FY 2018	\$ 320,000	\$ 72,600	\$ 150,000	\$ 54,516	\$ 8,550	\$ 4,865
FY 2019	\$ 310,000	\$ 58,520	\$ 150,000	\$ 48,321	\$ 9,000	\$ 4,506
FY 2020	\$ 325,000	\$ 44,880	\$ 150,000	\$ 42,126	\$ 9,450	\$ 4,129
FY 2021	\$ 340,000	\$ 30,580	\$ 150,000	\$ 35,931	\$ 9,900	\$ 3,733
FY 2022	\$ 355,000	\$ 15,620	\$ 150,000	\$ 29,736	\$ 9,900	\$ 3,318
FY 2023			\$ 105,000	\$ 23,541	\$ 10,350	\$ 2,904
FY 2024			\$ 110,000	\$ 19,205	\$ 10,800	\$ 2,470
FY 2025			\$ 115,000	\$ 14,662	\$ 11,250	\$ 2,017
FY 2026			\$ 120,000	\$ 9,912	\$ 11,700	\$ 1,546
FY 2027			\$ 120,000	\$ 4,955	\$ 12,150	\$ 1,056
FY 2028					\$ 13,050	\$ 547
Totals	\$ 2,010,000	\$ 310,640	\$ 1,330,000	\$ 337,834	\$ 124,200	\$ 36,295

Fiscal Year	2009 Refunding		2015 CO's Revenue Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	\$ 126,850	\$ 3,171	\$ 350,000	\$ 213,200	\$ 854,950	\$ 364,944	\$ 1,219,894
FY 2018			\$ 360,000	\$ 206,200	\$ 838,550	\$ 338,181	\$ 1,176,731
FY 2019			\$ 365,000	\$ 199,000	\$ 834,000	\$ 310,347	\$ 1,144,347
FY 2020			\$ 375,000	\$ 191,700	\$ 859,450	\$ 282,835	\$ 1,142,285
FY 2021			\$ 380,000	\$ 184,200	\$ 879,900	\$ 254,444	\$ 1,134,344
FY 2022			\$ 390,000	\$ 176,600	\$ 904,900	\$ 225,274	\$ 1,130,174
FY 2023			\$ 395,000	\$ 168,800	\$ 510,350	\$ 195,245	\$ 705,595
FY 2024			\$ 405,000	\$ 160,900	\$ 525,800	\$ 182,575	\$ 708,375
FY 2025			\$ 410,000	\$ 152,800	\$ 536,250	\$ 169,479	\$ 705,729
FY 2026			\$ 420,000	\$ 144,600	\$ 551,700	\$ 156,058	\$ 707,758
FY 2027			\$ 435,000	\$ 132,000	\$ 567,150	\$ 138,011	\$ 705,161
FY 2028			\$ 445,000	\$ 118,950	\$ 458,050	\$ 119,497	\$ 577,547
FY 2029			\$ 460,000	\$ 105,600	\$ 460,000	\$ 105,600	\$ 565,600
FY 2030			\$ 475,000	\$ 91,800	\$ 475,000	\$ 91,800	\$ 566,800
FY 2031			\$ 485,000	\$ 77,550	\$ 485,000	\$ 77,550	\$ 562,550
FY 2032			\$ 500,000	\$ 63,000	\$ 500,000	\$ 63,000	\$ 563,000
FY 2033			\$ 515,000	\$ 48,000	\$ 515,000	\$ 48,000	\$ 563,000
FY 2034			\$ 535,000	\$ 32,550	\$ 535,000	\$ 32,550	\$ 567,550
FY 2035			\$ 550,000	\$ 16,500	\$ 550,000	\$ 16,500	\$ 566,500
Totals	\$ 126,850	\$ 3,171	\$ 8,250,000	\$ 2,483,950	\$ 11,841,050	\$ 3,171,890	\$ 15,012,940

**City of Belton
Annual Budget
FY 2017**

**Economic Development Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/16
		Low	High		
2009 Refunding - ED Portion	08/01/2017	2.00%	2.50%	\$ 952,128	\$ 88,150
Total Revenue Bonds Outstanding					<u>\$ 88,150</u>

**CITY OF BELTON
Annual Budget
FY 2017**

**Economic Development Debt
- Schedule of Requirements -**

Fiscal Year	2009 Refunding DC Portion		Total
	Principal	Interest	
FY 2017	\$ 88,150	\$ 2,204	\$ 90,354
Totals	\$ 88,150	\$ 2,204	\$ 90,354

**City of Belton
Annual Budget
FY 2017**

**Drainage Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/16
		Low	High		
2008 CO's - Drainage Portion	08/01/2028	4.19%	4.19%	\$ 335,000	\$ 231,149
Total General Obligation Debt Outstanding					<u>\$ 231,149</u>

**CITY OF BELTON
Annual Budget
FY 2017**

**Drainage Debt
- Schedule of Requirements -**

Fiscal Year	2008 CO's GO Portion		Annual Totals
	Principal	Interest	Total
FY 2017	\$ 15,075	\$ 9,685	\$ 24,760
FY 2018	\$ 15,912	\$ 9,054	\$ 24,966
FY 2019	\$ 16,750	\$ 8,387	\$ 25,137
FY 2020	\$ 17,587	\$ 7,685	\$ 25,272
FY 2021	\$ 18,425	\$ 6,948	\$ 25,373
FY 2022	\$ 18,425	\$ 6,176	\$ 24,601
FY 2023	\$ 19,263	\$ 5,404	\$ 24,667
FY 2024	\$ 20,100	\$ 4,597	\$ 24,697
FY 2025	\$ 20,938	\$ 3,755	\$ 24,693
FY 2026	\$ 21,775	\$ 2,877	\$ 24,652
FY 2027	\$ 22,612	\$ 1,965	\$ 24,577
FY 2028	\$ 24,287	\$ 1,018	\$ 25,305
Totals	\$ 231,149	\$ 67,551	\$ 298,700

**City of Belton
Annual Budget
FY 2017**

**TIRZ Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/16
		Low	High		
2007 CO's - TIRZ Portion	08/01/2022	4.13%	4.13%	\$ 1,715,000	\$ 805,000
2013 CO's - TIRZ Portion	08/01/2023	3.078%	3.078%	\$ 1,700,000	<u>\$ 1,505,000</u>
Total Revenue Bonds Outstanding October 1, 2013					<u>\$ 2,310,000</u>

**CITY OF BELTON
Annual Budget
FY 2017**

**TIRZ Debt
- Schedule of Requirements -**

Fiscal Year	2007 CO's TIRZ Portion		2013 CO's TIRZ Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	\$ 120,000	\$ 33,246	\$ 140,000	\$ 46,324	\$ 260,000	\$ 79,570	\$ 339,570
FY 2018	\$ 125,000	\$ 28,291	\$ 170,000	\$ 42,015	\$ 295,000	\$ 70,306	\$ 365,306
FY 2019	\$ 130,000	\$ 23,128	\$ 205,000	\$ 36,782	\$ 335,000	\$ 59,910	\$ 394,910
FY 2020	\$ 140,000	\$ 17,759	\$ 235,000	\$ 30,472	\$ 375,000	\$ 48,231	\$ 423,231
FY 2021	\$ 145,000	\$ 11,977	\$ 245,000	\$ 23,239	\$ 390,000	\$ 35,216	\$ 425,216
FY 2022	\$ 145,000	\$ 5,989	\$ 250,000	\$ 15,698	\$ 395,000	\$ 21,687	\$ 416,687
FY 2023			\$ 260,000	\$ 8,002	\$ 260,000	\$ 8,002	\$ 268,002
Totals	\$ 805,000	\$ 120,390	\$ 1,505,000	\$ 202,532	\$ 2,310,000	\$ 322,922	\$ 2,632,922

CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Belton capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and the maintenance shop. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

One-time or non-recurring capital outlay expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of capital outlay budgeted out of operating funds for FY 2017 appears on the immediately following pages.

Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding. Certificates of Obligation were issued in 2013 to fund public safety, street, sidewalks, and parks projects. Details of this CO issue are contained in this section. Certificates of Obligation were issued in 2015 to fund street water and sewer projects. Details of this CO issue are contained in this section.

The City utilizes **capital project funds** to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. This serves to improve scheduling while avoiding the difficulties encountered with re-appropriation of partially completed projects in the annual budget cycle. The capital project funds are detailed later in this section.

For FY 2017, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction where the increased operating costs are accounted for in the budget.

CITY OF BELTON
Capital Outlay and Transfers from Operating Funds
FY 2017

Department/Division	Amount	New	Replacement	Impact on Operating Budget
GENERAL FUND				
<u>01-021: Administration</u>				
Transfer to Technology Replacement Fund	\$ 1,173			
Transfer to HVAC Replacement Fund	\$ 1,490			
<u>01-022: Public Information Officer</u>				
Transfer to Technology Replacement Fund	\$ 235			
<u>01-031: Finance - Operations</u>				
Transfer to Technology Replacement Fund	\$ 1,407			
Transfer to HVAC Replacement Fund	\$ 994			
<u>01-031: Finance - Human Resources</u>				
Transfer to Technology Replacement Fund	\$ 235			
<u>01-040: Municipal Court</u>				
Transfer to Technology Replacement Fund	\$ 704			
<u>01-051: Police Department - Administration</u>				
Transfer to Technology Replacement Fund	\$ 1,173			
Transfer to HVAC Replacement Fund	\$ 7,454			
<u>01-052: Police Department - Patrol</u>				
Transfer to Technology Replacement Fund	\$ 14,660			
Transfer to PD Vehicle Replacement Fund	\$ 153,282			
<u>01-053: Police Department - CID</u>				
Transfer to Technology Replacement Fund	\$ 2,345			
Transfer to PD Vehicle Replacement Fund	\$ 22,480			
<u>01-054: Police Department - Animal Control</u>				
Transfer to Technology Replacement Fund	\$ 235			
Transfer to PD Vehicle Replacement Fund	\$ 2,181			
<u>01-055: Police Department - Code Enforcement</u>				
Transfer to Technology Replacement Fund	\$ 235			
Transfer to PD Vehicle Replacement Fund	\$ 2,528			
<u>01-061: Fire Department - Fire</u>				
Transfer to Technology Replacement Fund	\$ 2,111			
Transfer to HVAC Replacement Fund	\$ 2,485			
Transfer to FD Equipment Replacement Fund	\$ 135,705			
<u>01-062: Fire Department - EMS</u>				
Transfer to Technology Replacement Fund	\$ 235			
<u>01-071: Information Technology</u>				
Transfer to Technology Replacement Fund	\$ 704			
<u>01-080: Streets</u>				
Transfer to Technology Replacement Fund	\$ 235			
Transfer to HVAC Replacement Fund	\$ 497			
Transfer to PW Capital Replacement Fund	\$ 134,721			
<u>01-091: Park Maintenance</u>				
Transfer to Technology Replacement Fund	\$ 235			
Transfer to HVAC Replacement Fund	\$ 497			
Transfer to PW Capital Replacement Fund	\$ 64,959			
<u>01-092: Harris Community Center</u>				
Transfer to Technology Replacement Fund	\$ 469			
Transfer to HVAC Replacement Fund	\$ 3,976			
<u>01-093: Recreation</u>				
Transfer to Technology Replacement Fund	\$ 469			

CITY OF BELTON
Capital Outlay and Transfers from Operating Funds
FY 2017

Department/Division	Amount	New	Replacement	Impact on Operating Budget
01-101: Planning				
Transfer to Technology Replacement Fund	\$ 704			
01-102: Inspections				
Transfer to Technology Replacement Fund	\$ 704			
01-110: Library				
Transfer to Book Fund	\$ 33,000			
Transfer to Technology Replacement Fund	\$ 1,407			
Transfer to HVAC Replacement Fund	\$ 2,485			
01-120: Other Costs				
Transfer to Capital Equipment Fund	\$ 25,000			
01-132: Brush				
Transfer to PW Capital Replacement Fund	\$ 18,299			
01-141: Fleet Maintenance				
Transfer to Technology Replacement Fund	\$ 235			
Transfer to HVAC Replacement Fund	\$ 497			
Transfer to PW Capital Replacement Fund	\$ 5,723			
01-142: Building Maintenance				
Transfer to Technology Replacement Fund	\$ 235			
Transfer to PW Capital Replacement Fund	\$ 8,948			
Total General Fund	\$ 657,346			\$ -
WATER & SEWER FUND				
02-201: Utility Admin - Operations				
Transfer to WS Capital Replacement Fund	\$ 10,089			
02-210: Water				
Transfer to WS Capital Replacement Fund	\$ 43,102			
New Water Meters	\$ 50,000	✓		Future R&M
Fire Hydrant "Plug Hug"	\$ 11,000	✓		Future R&M
SCADA Computer System	\$ 26,000		✓	Future R&M
Transfer to Capital Projects Fund	\$ 175,000			
Transfer to Capital Projects Fund - Water Meters	\$ 52,000			
02-221: Sewer - Collection				
Transfer to WS Capital Replacement Fund	\$ 332,923			
Equipment Coverings	\$ 9,000	✓		Future R&M
Transfer to Capital Projects Fund	\$ 175,000			
02-222: Sewer - Lift Stations				
Transfer to WS Capital Replacement Fund	\$ 2,522			
Lift Station Pump	\$ 11,000		✓	Future R&M
Dunns Canyon Lift Station Fencing	\$ 17,000		✓	Future R&M
Total Water & Sewer Fund	\$ 914,636			\$ -
ECONOMIC DEVELOPMENT FUND				
Planned Unit Development Infrastructure	\$ 50,000	✓		Future R&M
Rockwool Site Waterline	\$ 208,000	✓		Future R&M
Total Economic Development Fund	\$ 208,000			\$ -

CITY OF BELTON
- General Capital Projects Fund -
FY 2017

Estimated Balance October 1, 2016 **\$364,781**

Projects:		Description
Tree project	\$ 43,415	Tree project
Southwood Hills park	\$ 14,800	Future park development
Connell Street Frontage Rd	\$ 26,363	Future Infrastructure
Colonial Crossing sidewalks	\$ 19,612	Future Infrastructure
Harris Center lawn improvements	\$ 9,468	Landscaping
River Place Estates, Phase XI park	\$ 6,000	Future park development
Drainage cross access - 108 Lake Road	\$ 4,400	Future cross-access
Sendero Estates Development Agreement	\$ 57,915	Land - Right of way
Landing at Creekside Park - access ramp	\$ 6,000	Paved creek access
93 Quarters park	\$ 800	Future park development
Forrest Hill development agreement	\$ 5,505	Street improvements
PD range buildings remodel	\$ 4,200	Building improvements
Playground mulch	\$ 10,000	Park improvements
Bush's Chicken sidewalk	\$ 8,032	Future Infrastructure
Comprehensive plan update	\$ 4,773	Comprehensive plan
Continental Field repairs	\$ 20,680	Park repairs
HCC website	\$ 1,450	Community Center website design
Development agreement funding	\$ 50,000	Future development agreements
Library enhancement project	\$ 6,078	Library improvements
Parks yard equipment coverings	\$ 25,000	Park yard/building improvement
Splash pad water circulation upgrades	\$ 32,317	Park improvements

Total General Capital Projects \$ 356,807

Unallocated/Future Projects **\$7,974**

The General Fund Capital Projects Fund is used to account for projects that may have funding from several different sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. Additionally, department managers are encouraged to be frugal with their operating budgets and are allowed to request usage of operating budget balances at year end for equipment needs

CITY OF BELTON
- General Capital Equipment Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016		\$409,124			
Police	Ticket Writers	\$ 5,500		✓	
Police/Fire/PW	Radio Replacement	\$ 20,000		✓	
Police	Body Cameras	\$ 5,000	✓		Future R&M
GIS	ArcGIS System (Training balance)	\$ 1,250		✓	
Info Technology	Network Switches	\$ 30,000		✓	
Fire	Thermal Imaging Camera	\$ 2,000		✓	
EMS	Life Pak 15 Cardiac Monitor	\$ 35,000		✓	
Streets	Traffic Striping Line Remover/Scarifier	\$ 6,639	✓		Future R&M
Parks & Rec	Epsom PowerLite - LCD Projector	\$ 3,599		✓	
Fleet Maintenance	Portable Air Compressor	\$ 2,618		✓	
Fleet Maintenance	Hot Pressure Washer	\$ 4,924	✓		Future R&M
Fleet Maintenance	Portable Evaporative Cooler	\$ 1,232	✓		Future R&M
Building Maintenance	Bragg Trailer	\$ 2,525	✓		Future R&M
Courts	Courtroom Furniture	\$ 4,600	✓		Future R&M
Total General Capital Equipment		\$ 124,887			
Unallocated/Future Equipment		\$284,237			

The General Fund Capital Equipment Fund is used to accumulate funds for large equipment purchases, not able to be funded in one budget year, or for equipment that may have funding from several different sources. Additionally, department managers are encouraged to be frugal with their operating budgets, and are allowed to request transfer of operating budget balances at year end into this fund for equipment needs.

CITY OF BELTON
- Drainage Capital Projects Fund -
FY 2017



Estimated Balance October 1, 2016 \$ **340,474**

Projects:		Description
Connell Street	\$ 9,500	Engineering
Sparta Road Drainage	\$ 300,000	Future infrastructure

Total Water & Sewer Capital Projects \$ 309,500

Unallocated/Future Projects \$ 30,974



The Drainage Capital Projects Fund is used to account for drainage capital projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year.

CITY OF BELTON
- TIRZ Capital Projects Fund -
FY 2017

Estimated Balance October 1, 2016 \$ **788,745**

FY 2017 Transfer from TIRZ Fund \$ **687,178**

Projects:		Description
Downtown Beautification	\$ 233,829	Landscaping and parking lot improvements
South Main Sidewalks and Waterline	\$ 563,022	Sidewalk and waterline replacement
SH 317/River Fair Widening	\$ 70,273	Engineering study for widening of SH 317
TIRZ street projects (MLK/Main)	\$ 192,239	Intersection design and improvement
Transfer to Sparta Road Project	\$ 286,287	Future infrastructure
Capital Contingency	<u>\$ 130,274</u>	As needed for identified projects

Total TIRZ Capital Projects **\$ 1,475,923**

The TIRZ Capital Projects Fund is used to account for projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. TIRZ Capital Projects must be for public improvements within the TIRZ boundaries, and are approved by both the TIRZ Board and the City Council.

CITY OF BELTON
– 2013 Capital Improvement Plan Projects –
FY 2017

	2013 CO's		
	<u>GO Purposes</u>	<u>TIRZ</u>	<u>Other Funding</u>
Estimated Balance October 1, 2016	\$ 755,156	\$ 1,081,417	\$ 1,827,243
<u>Commitments/Estimates:</u>			
Public Safety Center Remodel	\$ 579,736		
Sparta Road Project	\$ -	\$ 1,081,417	\$ 1,827,243 (a)
Sidewalks	\$ 100,000		
Playground - South Belton MS	\$ 70,000		
Contingency	\$ 5,380	\$ -	\$ -
Totals	<u>\$ 755,116</u>	<u>\$ 1,081,417</u>	<u>\$ 1,827,243</u>

Other Funding Sources:

(a) Drainage Capital Projects Fund: \$300,000; BEDC: \$500,000; TIRZ Capital Projects Fund: \$1,017,298

Public Safety

Public Safety Center Expansion and Remodel:

The current Police and Municipal Court building was constructed in 1990 and has inadequate space for both the immediate needs and future growth of Belton Police Department (BPD) and the City. A needs assessment was conducted in 2012, with several recommendations and options presented. Expansion of the existing building on the current site was selected as the most affordable and feasible option. The goal is to construct an estimated 10,000 square foot addition, and to renovate the existing structure to create a modern facility. The project is estimated to begin construction in 2014, and be completed in 2017.

The current operating budget will not be impacted, but future operating budgets will be due to the increased building space.

Streets and Sidewalks

Sparta Road:

This project will widen the existing Sparta Road from Loop 121 to just west of Main Street. This road improvement project will facilitate traffic flow through the area, and enhance access to the City's prime retail area.

Sidewalks:

There is significant need for sidewalks in many locations in the City. Priority areas needing sidewalks include schools, parks, office and shopping areas, and streets and trails linking these important community facilities with residential neighborhoods.

Although none of these infrastructure improvements will directly impact operating costs in the short term, they will place stress on existing manpower and equipment. Street projects will increase future electricity costs as additional street lights are added on new street sections. New sidewalks and streets will require some maintenance as they age.

Parks and Recreation

South Belton Middle School Park:

This project will involve development of a new neighborhood park named for Jeff Hamilton on land donated by BISD, adjacent to the new South Belton Middle School. The park is anticipated to open in January of 2017.

CITY OF BELTON
– 2015 Capital Improvement Plan Projects –
FY 2017

	2015 CO's		
	GO Purposes	Water/Sewer	Other Funding
Estimated Balance October 1, 2016	\$ 1,120,729	\$ 2,781,940	
 <u>Commitments/Estimates:</u>			
Major Street Maintenance	\$ 1,120,729		
South Belton Sewer design	\$ -	\$ 126,939	
TBWWTP Redevelopment Ph 1	\$ -	\$ 2,655,001	
 Totals	 <u>\$ 1,120,729</u>	 <u>\$ 2,781,940</u>	 <u>\$ -</u>

Streets and Sidewalks

Major Street Maintenance:

These funds will be used to implement years one and two of the five year street maintenance plan developed by Lee Engineering in FY 2015. The plan put forth should elevate the quality of Belton's streets and create long term savings for the City through the systemic use of preventative maintenance. Plan implementation began in mid-FY2016 and will continue until funds are exhausted.

Water and Sewer

South Belton Sewer Line Design:

This project is to design the future sewer lines and lift stations necessary to provide sewer service to South Belton. The design will extend service from existing lines at Loop 121 and Interstate 35 south to the Lampasas River and Interstate 35. Design is expected to be completed in early FY 2017, and sources of construction funding will be determined in FY 2017.

Temple Belton Wastewater Treatment Plant Redevelopment Phase I:

This project is to implement phase I of a proposed IV phase process to improve and expand the TBWWTP. The project costs will be split 25/75 with the City of Temple, and the approximately \$2.8 million budgeted for this project represents Belton's share of the estimated design and construction costs of phase I. Phase I will include the replacement of the plant's headworks and the addition of an aeration system to the existing treatment basin. Upon completion of all phases, the plant will be able to treat an estimated 14MGD of wastewater. Current capacity is 10 MGD. Phase I will begin in FY 2016, and is estimated to be completed in FY 2017.

CITY OF BELTON
- Fire Department Vehicle Replacement Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016 \$ 16,705					
FY 2017 Transfer from General Fund \$ 135,705					
Fire	Ford Interceptor	\$ 30,000		✓	
Fire	Ford Interceptor	\$ 30,000		✓	
Total General Capital Equipment \$ 60,000					
To be utilized in future years \$ 92,410					

The Fire Department Vehicle Replacement Fund is used to systematically replace and grow the FD fleet. Annual funding and expenditures are based on a twenty year plan.

CITY OF BELTON
- Police Department Vehicle Replacement Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016 \$ 24,684					
FY 2017 Transfer from General Fund \$ 180,471					
Patrol	Ford Interceptor	\$ 45,000	✓		Future R&M
Patrol	Ford Interceptor	\$ 45,000		✓	
Patrol	Ford Interceptor	\$ 45,000		✓	
CID	Ford Taurus	\$ 28,000		✓	
Animal Control	Ford F-150	\$ 25,000		✓	
Total General Capital Equipment \$ 188,000					
To be utilized in future years \$ 17,155					

The Police Department Vehicle Replacement Fund is used to systematically replace and grow the PD fleet. Annual funding and expenditures are based on a ten year plan covering Patrol, CID, Animal Control and Code Enforcement.

CITY OF BELTON
- Public Works Capital Equipment Replacement Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016 \$ 75,330					
FY 2017 Transfer from General Fund \$ 232,649					
Brush	Brush Truck	\$ 160,000	✓		Future R&M
Parks	Skid Steer	\$ 50,000		✓	
Parks	Ford F-150	\$ 25,000		✓	
Total General Capital Equipment \$ 235,000					
To be utilized in future years \$ 72,979					

The Public Works Capital Equipment Replacement Fund is used to systematically replace the fleet of vehicles and other capital equipment utilized by the Streets, Parks, Fleet Maintenance, and Building Maintenance departments. Annual funding and expenditures are based on a ten year plan for vehicles and twenty year plan for other capital equipment.

CITY OF BELTON
- Technology Equipment Replacement Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016		\$ 74,807			
FY 2017 Transfer from General Fund		\$ 30,145			
Police	Mobile Data Terminals	\$ 30,547		✓	
Multiple	Computers	\$ 30,152		✓	
Total General Capital Equipment		\$ 60,699			
To be utilized in future years		\$ 44,253			

The Technology Replacement Fund is used to systematically replace the computers and mobile data terminals utilized by all general fund departments. Annual funding and expenditures are based on a five year plan.

CITY OF BELTON
- HVAC Replacement Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016		\$ 29,734			
FY 2017 Transfer from General Fund		\$ 20,375			
Fleet Maintenance	HVAC	\$ 3,000		✓	
Police	HVAC	\$ 6,000		✓	
Library	HVAC	\$ 6,000		✓	
Harris Center	HVAC	\$ 12,000		✓	
Total General Capital Equipment		\$ 27,000			
To be utilized in future years		\$ 23,109			

The HVAC Replacement Fund is used to systematically replace the heating and air conditioning units at all general fund maintained buildings. Annual funding and expenditures are based on a twelve year plan.

CITY OF BELTON
- Water and Sewer Capital Equipment Replacement Fund -
FY 2017

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2016 \$ 2,333					
FY 2017 Transfer from Water and Sewer Fund \$ 388,636					
Utility Admin	Chevrolet Silverado	\$ 25,000		✓	
Sewer	Vac-Con Truck	\$ 350,000		✓	
Total General Capital Equipment \$ 375,000					
To be utilized in future years \$ 15,969					

The Water and Sewer Capital Equipment Replacement Fund is used to systematically replace the fleet of vehicles and other capital equipment utilized by the Utility Admin, Water and Sewer departments. Annual funding and expenditures are based on a ten year plan for vehicles and twenty year plan for other capital equipment.



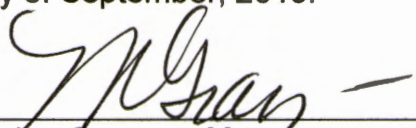
ORDINANCE NO. 2016-36

AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017.

WHEREAS, the budget for the fiscal year beginning October 1, 2016, and ending September 30, 2017, and containing expenditures as follows: General Fund - \$13,505,081 Water & Sewer Fund - \$7,209,741, Economic Development Fund - \$1,367,998, Drainage Fund \$384,573, Debt Service Fund - \$1,068,853, TIRZ Fund - \$1,151,556, and Hotel/Motel Fund - \$155,000 was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2016, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 19th day of September, 2016.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

TAX ORDINANCE NO. 2016-37

AN ORDINANCE LEVYING AD VALOREM TAX FOR PAYMENT OF OUTSTANDING DEBTS OF THE CITY OF BELTON FOR THE FISCAL YEAR 2017 (TAX YEAR 2016), TOGETHER WITH INTEREST THEREON, LEVYING TAXES FOR GENERAL FUND PURPOSES, AS PROVIDED BY THE STATUTES OF TEXAS; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING FOR A PENALTY AND INTEREST ON ALL DELINQUENT AD VALOREM TAXES; AND PROVIDING THAT IF ANY PART OF THIS ORDINANCE BE HELD INVALID BY COURT, SUCH FINDING SHALL NOT AFFECT ANY OTHER PART OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON:

SECTION ONE: That there shall be and is hereby levied a City Ad Valorem Tax for the fiscal year 2017 (tax year 2016), on all property, real and personal, with the exception of personal vehicles, within the Corporation Limits of the City of Belton, not exempt from taxation by the laws of the State of Texas, as follows, to wit:

1. For the purpose of paying the general current expenses of the City Government the sum of \$.5393 on the \$100.00 assessed valuation.
2. For the purpose of paying interest and creating a Sinking Fund to pay all outstanding indebtedness of the City of Belton, at maturity, as required by the Constitution and Statutes of the State of Texas, the sum of \$.1205 on the \$100.00 valuation of property assessed in the City of Belton.

SECTION TWO:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.37 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$32.30.

SECTION THREE: That all taxes levied herein shall be due and payable on the 1st day of October, 2016.

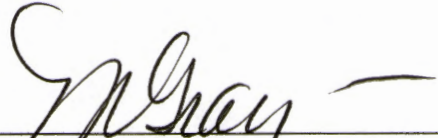
SECTION FOUR: That taxes permitted under this ordinance shall be due on October 1, 2016, and if not paid on or before January 31, 2017, shall immediately become delinquent, and there shall be and is hereby assessed against each such person and property, a penalty as provided by State statutes.

SECTION FIVE: All taxes shall become a lien upon the property against which assessed, and the City Assessor and Collector of the City of Belton is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Belton, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by State Statute.

SECTION SIX: All taxes herein levied are made payable in current monies of the United States of America.

SECTION SEVEN: IT IS FURTHER ORDERED AND PROVIDED that in case any section, phrase or sentence of this ordinance shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this ordinance.

PASSED AND APPROVED this the 19th day of September, 2016, at a regular meeting of the City Council of the City of Belton, there being a quorum present, by the vote of 7 ayes and 0 nays, and approved by the Mayor on the date above set out.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

ORDINANCE NO. 2016-35

AN ORDINANCE ADOPTING THE STRATEGIC PLAN, FY2017-2021, FOR THE CITY OF BELTON, TEXAS.

WHEREAS, the City Council recognizes the need for a Strategic Plan to establish and promote a Community vision statement, a mission statement and goals for its success; and

WHEREAS, the City's objective is to perform a comprehensive Strategic Plan update every five years, with annual updates each year, as a component of the City's budget process, in order to maintain its vitality as a framework for decision-making; and

WHEREAS, following a comprehensive update last year, this Strategic Plan Update continues presentation of Goals arranged over a three year action plan time horizon; and

WHEREAS, the Strategic Plan summarizes Six Goal Categories and Six Outcome Statements; and

WHEREAS, the Strategic Plan identifies twenty (20) Priority 1 Goals for FY2017 with achievable assignments and benchmarks including team leader, outcome description, performance indicator, challenges/barriers, partners, timelines for implementation, and anticipated cost and funding source; and

WHEREAS, Year 2 (FY2018) and Year 3 (FY2019) Goals are identified, and Goals for Year 4 (FY2020) and Goals for Year 5 (FY2021) have been added, and these goals are subject to refinement and update given community priorities in the future; and

WHEREAS, the City of Belton values the task of developing, updating, and promoting the Strategic Plan, and fully intends to use it as a guide for the Community's future, with flexibility for changing conditions; and

WHEREAS, the City Council, having taken into consideration the results of this update process and recommendations from the City Council, the City's management team, and the opportunity for comments from citizens, the Council has determined that the proposed Strategic Plan is reasonable.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

I.

That the FY2017-2021 Strategic Plan for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially adopted.

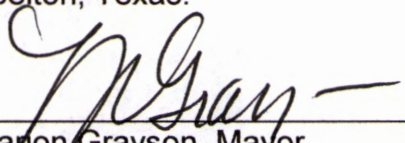
II.

The Strategic Plan shall serve as a reference guide for Belton's future and shall be updated annually, with a comprehensive update as needed.

III.

The Strategic Plan shall serve as the framework for decision-making, continuing numerous elements of Plan implementation, while maintaining the flexibility for adjustment as needed based upon changing conditions.

PRESENTED AND ADOPTED on this the 19th day of September, 2016, at a regular meeting of the City Council of the City of Belton, Texas.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

ORDINANCE NO. 2016-34

AN ORDINANCE AMENDING THE FEE SCHEDULE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 20 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

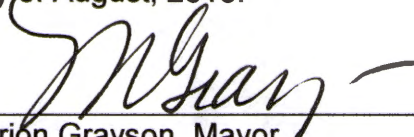
II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.


This Ordinance shall take effect and be in full force and effect on October 1, 2016.

PASSED AND APPROVED this the 23rd day of August, 2016.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

EXHIBIT "A"

CITY OF BELTON FEE & RATE SCHEDULE

(Effective October 1, 2016)

Sec. 2-29 **Lena Armstrong Public Library Fees** (Fee Ordinance #2016-34)

Book Sales	\$0.25-\$5.00 or donation; older books market value
Books:	
Late	\$0.10 per book per day, plus cost for mailing late notice (\$1.00)
Late Audio	\$0.50 per book per day, plus cost for mailing late notice (\$1.00)
Lost/damaged	
Adult Books	Replacement cost plus processing fee (\$1.00 for materials)
Children's Books	Replacement cost plus processing fee (\$1.00 for materials)
Temporarily Out of Circulation	\$5.00 per item
Copies/prints:	
Black & white	\$0.20 per page
Color	\$0.50 per page
Fax service	
Send a fax:	
Local	\$0.10 per page
Long distance, same area code	\$0.15 per page
Long distance, different area code	\$0.20 per page
Receive a fax	\$0.20 per page
Ear Buds	\$1.00 per item
Scanning:	
Print/e-mail	\$0.30 per page
Edit	\$2.00 per page
Interlibrary Loan	Postage cost
Library Card	First one is free, replacement cards \$3.00 each
Proctor Exams (print/fax)	\$5.00 each
Publication of Information	Library provided complimentary copy of publication

Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost, and personnel cost
DVDs:	
Late	\$0.50/day
Damaged	Replacement cost

Sec. 3-29 **Limitation of Number of Animals** (Fee Ordinance #2007-26)

Permit fee for animals in excess of limitation shall be \$25.00 annual fee.

Sec. 4-33 **Building Permit Fees** (Fee Ordinance #2014-39)

New Residential Construction	\$.10 per sq. foot
New Commercial Construction	\$.15 per sq. foot
Certificate of Occupancy	No fee
GIS fee (inputting subdivision, utilities, infrastructure)	\$25.00
Multiple units (2 or more units)	\$10.00 per unit fee additional
Technology Fee	\$10.00
<u>Residential/Commercial Remodel/Additions</u>	
0-1,000 sq. feet	\$85.00
Each additional 1,000 sq. feet	\$25.00 per additional 1,000 sq. foot or portion thereof
<u>Demolition by Owner</u> (Fee Ordinance #2014-39)	
Basic Permit	\$60.00 plus \$300.00 cash deposit or \$1,000.00 surety bond
<u>Demolition by City</u> (Fee Ordinance #2010-38)	
Equipment Cost	\$200.00/hour per piece of City equipment (includes operator) + 20% of disposal costs – 2 hour minimum
Additional Personnel Cost	\$50.00/hour per City employee
<u>Fence Permits</u> (Fee Ordinance #2014-39)	
Basic Permit	\$35.00

Roof Permits (Fee Ordinance #2015-44)

Basic Permit \$35.00

House Moving Permits (Fee Ordinance #2014-39)

Basic Permit \$110.00 plus \$300.00 cash deposit or \$1,000.00 surety bond

Moving In Permits (Mobile Home Installation)
(Fee Ordinance #2014-39)

\$110.00

Contractor Registration (Fee Ordinance #2004-40)

\$50.00

Sign Permits (Fee Ordinance #2014-39)

On premises \$60.00

Off premises \$1,010.00

Portable/temporary \$60.00

Floodplain Assessment Permit (Fee Ord. #2016-34) \$50.00

Sec. 4-144 **Electrical Permit Fees** (Fee Ordinance #2014-39)

Basic Permit Fee \$35.00 + fees below

Up to 200 amps \$10.00

Additional 100 amps \$10.00 each 100 amps

110 Circuits \$4.00

220 Circuits \$5.00

Equipment Motors (½ to 50 HP) \$12.00

Equipment Motors (Over 50 HP) \$25.00

Signs \$15.00

Temporary Pole \$20.00

Pool Bonding/Grounding \$10.00

Mobile Home \$20.00

Meter Loop/Service Charge \$20.00

Reinspection Fee \$35.00

	Reschedule Inspection Fee	\$35.00
Sec. 4-206	<u>Plumbing Permit Fees</u> (Fee Ordinance #2014-39)	
	Basic Permit Fee	\$35.00 + fees below
	Per Fixture	\$5.00
	Backflow Prevention Assembly	\$10.00
	Water Heater	\$5.00
	Gas System (up to 5 outlets)	\$6.00
	Per Added Outlet	\$1.00
	Grease Recovery Device	\$15.00
	Lawn Sprinkler System (per head)	\$1.00
	Sewer/Water Yard Line	\$5.00
	Gas Test	\$5.00
	LPG Tank (propane) installation	\$25.00 per tank
	Reinspection Fee	\$35.00
	Reschedule Inspection Fee	\$35.00
Sec. 4-227	<u>Swimming Pools</u> (Fee Ordinance #2014-39)	
	Above ground	\$35.00
	In ground	\$85.00
	Commercial/Institutional	\$110.00
Sec. 4-351	<u>Mechanical Permits</u> (Fee Ordinance #2014-39)	
	Basic Permit Fee	\$35.00 + fees below
	Each heating unit	\$20.00
	Each refrigeration unit	\$20.00
	Replacement of heating or refrigeration unit	\$20.00

Modification of system, per air opening	\$1.00
Each commercial vent hood	\$7.00
Each commercial refrigeration system	\$7.00
Any commercial work requiring inspection but not listed above	\$15.00
Any residential work requiring inspection but not listed above	\$15.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

Sec. 5-3 **Hazardous Material & Major Incident Response Fees** (Fee Ordinance #2014-39)

Pumper Truck	\$100.00 per hour, minimum 1 hour
Support Vehicle	\$100.00 per hour, minimum 1 hour
Police Vehicle	\$100.00 per hour, minimum 1 hour
Other (public works, barricades, etc.)	\$100.00 per hour, minimum 1 hour
Additional personnel	\$50.00 per hour, minimum 1 hour
City supplied water (per 1,000 gallons as determined by calculation pumping time and rate)	\$5.50 per 1,000 gallons
Ambulance Standby	\$100.00 per hour
Bulldozer (includes operator)	\$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	\$100.00 per hour, 2 hour minimum
Dump truck (includes operator)	\$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	\$25.00, minimum 3 yards
Other approved absorbent as needed/required	Actual cost + 10%
Other items necessary to control/contain incident	Actual cost + 10%
Disposal of debris	Actual cost + 10%
Damaged Fire Hose	\$500.00 per 100' section plus S&H

Sec. 6-16

Fire Inspection Fees (Fee Ordinance #2014-39)

Blasting permit (per job/address)	
One day permit	\$50.00
Each additional day	\$25.00
Bond/insurance requirement	\$1,000,000
Fireworks	
Outdoor public display	\$50.00
Repeat performance (same location)	\$10.00
Insurance requirement	\$300,000
Indoor public display (ground burst)	\$50.00
Repeat performance (same location)	\$10.00
Insurance requirement	\$300,000
Fuel Tanks	
Installation	\$40.00 per tank
Removal	\$20.00 per tank
Tank test	\$20.00 per tank
Line Test	\$20.00 per tank
Hospital/Nursing Homes	\$150.00 annual fee
Day Care Centers	
Less than 25 children	\$50.00 annual fee
26 to 49 children	\$75.00 annual fee
50 to 100 children	\$150.00 annual fee
Foster Home, Family Care, Boarding Home, Other, etc.	\$25.00
Pre-inspection Permits for Open Burning	\$25.00
Carnival/Circus Safety Inspection	\$250.00
Tent Inspections	
Up to 100 occupants	\$25.00
Over 100 occupants	\$50.00
Fire Alarm Certification	
12,000 sf and under	\$100.00
Over 12,001 sf	\$200.00
Fire Flow Certification	\$100.00
Sprinkler Certification	
12,000 sf and under	\$100.00
Over 12,001 sf	\$200.00
Commercial Vent Hood Inspection	\$25.00
Reinspection Fee	\$50.00
*Other permits	\$25.00

*Other inspections	\$25.00
Reinspection fee (separate)	\$50.00

*Other permits or inspections not listed above required by the 2009 International Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of \$25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.

Sec. 8-71 **Solid Waste Collection Rates - Residential** (Ordinance #2015-52)
(Effective January 1, 2016)

Curbside	\$15.29 per month
Curbside Additional Container	\$5.69 per month per additional container
Door-to-Truck Service	\$26.53 per month
Door-to-Truck Service Additional Container	\$10.36 per month additional container
Residential Recycling Service Additional Container	\$5.17 per month additional container

The monthly charge for multiple residential units (apartments, duplexes, etc.), shall be the number of residential dwelling units multiplied by the rate for the type of service provided.

Replacement Recycling or Trash Container	\$70.00 per cart
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If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18 month period; the replacement charge will be applied for any additional replacement container within the 18 month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-72 **Solid Waste Collection Rates – Commercial Cart Collection** (Ordinance #2015-52)
(Effective January 1, 2016)

Once per week service	\$25.90 per cart
Commercial Cart Collection Additional Cart	\$15.53 per additional cart
Commercial Recycling Cart	\$8.29 per month
Institutional Recycling	\$8.29 per month
Replacement Recycling or Trash Container	\$70.00 per cart

If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18 month period; the replacement charge will be applied for any additional replacement container within the 18 month period. Carts damaged by the customer will result in the replacement charge. The City reserves the

right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-74 **Brush Collection** (Ordinance #2011-01)

Residential Garbage Customers	\$3.00 per month
Non-Residential As-Called	\$50.00 per 18 CY load (one load minimum)

Sec. 10-40 **Vehicle Towing, Impoundment, and Wrecker Rotation List** (Ordinance #2012-10)

Annual Tow Service Permit and Inspection	\$50.00
Each Additional Wrecker Permit	\$25.00/annually
Annual Storage Facility Permit and Inspection	\$50.00
<u>Maximum fees allowed to be charged by tow companies</u>	
Non-consent tow	\$130.00
Incident management tow	\$130.00
Winching/overturn fee	\$75.00
Dolly use fee	\$50.00
Deep-water recovery fee	\$200.00
Storage fee	\$20.00 per day
Cleanup fee for large debris	\$25.00 per hour
Waiting fee	\$65.00 per hour
Fuel surcharge	10% of total fees excluding storage and waiting fees
Driveshaft removal fee	\$50.00
Specialized equipment fees for towing and cleanup	Reasonable hourly rates per industry standard or actual rates paid by tow service to third party vendor plus 10%

Sec. 11-17 **Alcoholic Beverage Permits** (Ordinance #70687-1)

Fees equal to ½ of the State fee

Sec. 11-60	<u>Massage Establishment (as authorized by a Specific Use Permit under Section 33.14 Item 19 of the Zoning Ordinance) License Fee</u> (Fee Ordinance #2002-41)	
	Annual fee for each establishment	\$1,000.00
Sec. 11-61	<u>Massagist Business (as authorized by a Specific Use Permit under Section 33.14 Item 19 of the Zoning Ordinance) Permit Fee</u> (Fee Ordinance #2002-41)	
	Annual fee	\$500.00
Sec. 11-108	<u>Peddlers, Solicitors, Itinerant Merchants Permit Fees</u> (Fee Ordinance #2016-34)	
	30 day license fee (not mobile food vendors) One or more agents - license fee above plus \$10.00 for each agent or employee so engaged.	\$100.00
	12-Month Mobile Food Vendor Permit	\$100.00
Sec. 11-117	<u>Garage Sale Permit Fee</u> (Ordinance #081391-1)	\$5.00 (Limited to three per year)
Sec. 11-143	<u>Boarding Home Permit Fee</u> (Ordinance #2016-10)	
	Permit to Operate a Boarding Home	\$1,000.00
Sec. 11-148	Renewal of Permit to Operate a Boarding Home	\$1,000.00 per year
Sec. 11-152	Reinspection Fee	\$50.00 per inspector, per hour for each reinspection after first inspection
Sec. 15-50	<u>Park Permit/Reservation Fees</u> (Fee Ordinance #2015-44)	
	Park Facilities (resident in city limits)	\$25.00 per day + clean-up deposit*
	Park Facilities (non-resident)	\$50.00 per day + clean-up deposit*
	Park Attendant Fee (park events with vendors)	\$25.00 per hour, per attendant
	<u>Available Facilities</u>	
	Yettie Polk Park Gazebo	
	Confederate Park Pavilion	
	Confederate Park Western Pavilion	
	Confederate Park Central Pavilion	
	Heritage Park Lions Pavilion	
	Heritage Park HEB Pavilion	
	Chisholm Trail Park Amphitheater	
	With electricity	\$10.00 additional (limited to two outlets)
	Each additional outlet	\$10.00 additional

*Clean-up deposit (for each facility) \$25.00 refundable deposit

Park Event

Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park
Commercial/ticketed events \$250.00 per day + \$100.00 clean-up deposit
Non-ticketed events \$100.00 per day + \$100.00 clean-up deposit
With electricity \$10.00 additional (limited to two outlets)
Each additional outlet \$10.00 additional (i.e. for vendors' use)

Playing Fields (day use only; no concessions)***

Resident in city limits \$25.00 per field per day + clean-up deposit**
Non-resident \$50.00 per field per day + clean-up deposit**

Available Facilities

Jaycee baseball field
Heritage Park baseball fields
Heritage Park soccer field (no lights)
Chisholm Trail Park softball fields
Chisholm Trail Park soccer fields (no lights)
With electricity (lights/scoreboards) \$25.00 additional per field

**Clean-up deposit (for each field) \$25.00 refundable deposit

***Fields available for reservation only during non-league play.

Practice Play

Heritage Park Baseball Complex Not available
Heritage Park Soccer Complex Not available
Chisholm Trail Park Softball Complex Not available
Lions Park Softball Field Not available
Jaycee Baseball Field Not available
Chisholm Trail Park Soccer Fields No fee, first come first served (Not available when utilized under separate agreement.)
Continental Baseball Field No fee, first come first served
Griggs Baseball Field No fee, first come first served
Heritage Park Practice Baseball Field No fee, first come first served

Neighborhood Recreational or Scrimmage Play

Lions Park Softball Field No fee, by reservation only
(Limit 1 scrimmage per 7 days, 3-hour maximum)

Youth League Play

The following facilities are available for league play for youth sports organizations through a separate agreement with the City:

Heritage Park Baseball Complex Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex Jaycee Baseball Field

\$500.00 clean-up deposit per organization
\$5.00 per player fee per organization per season (effective January 1, 2013)

Adult League Play

The following facilities are available for adult league play through a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities:

Chisholm Trail Park Soccer Complex Heritage Park Soccer Complex

\$375.00 fee per registered league team per season + 500.00 clean-up deposit
\$5.00 per player fee per organization per season (effective January 1, 2013)

Tournament Play

Tournaments may be held by organizations that do not have a separate agreement with the City, from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least two weeks prior to proposed event. All field rentals are at the discretion of the City based on field conditions and availability. All field preparations will be the responsibility of the renter.

Heritage Park Baseball Complex \$1,000.00 + \$500.00 clean-up deposit
(5 fields, bleacher seating, restrooms, concession)

Heritage Park Soccer Complex \$750.00 + \$500.00 clean-up deposit
(4 fields, restrooms, concession)

Chisholm Trail Park Softball Complex \$750.00 + \$500.00 clean-up deposit
(3 fields, bleacher seating, restrooms, concession)

Jaycee Baseball Field \$250.00 + \$500.00 clean-up deposit
(1 field, bleacher seating, restrooms, concession)

Light Fee \$25.00 per hour, per complex

Harris Community Center Rental Rates (Policies Amendment 7/13/2015)

Belton residents and businesses located inside the Belton city limits may contract the Center at 90% of the below listed regular rates.)

Starting rate is for 2 Hours - Minimum			
Room (Capacity)	Deposit	Minimum	Max rate charged - 8 hours
Evans (220)	\$ 300	\$ 200	\$75 each additional hour
Kinchion (55)	\$ 200	\$ 100	\$25 each additional hour
Simpson (40)	\$ 175	\$ 75	\$25 each additional hour
Smith (32)	\$ 150	\$ 50	\$20 each additional hour
McGee (17)	\$ 150	\$ 50	\$20 each additional hour

Kitchen	\$75 rental fee, no deposit required		
Starting rate is for 4 Hours - Minimum			
Room	Deposit	Minimum	Max rate charged - 8 hours
Entire Center (364)	\$ 500	\$ 650	\$150 each additional hour
\$100 Audio/Visual Equipment Deposit (Evans Only)			
Optional Discounts (Promo Codes):			
COB - 10% off Belton Business/Resident Discount (inside city limits)			
MT – 20% off Monday thru Thursday			
NP - 20% off Civic Club and/or Non-profits (proof may be required - only valid Monday thru Thursday)			

Off-duty officer(s) will be required at events with alcohol present. Rates will be based on current fee & rate schedule regarding off-duty police and reserve officers (page 20).

Recreational class fees 30% to City, 70% to Instructor (Fee Ordinance 2012-30)

Sec. 20-78 **Driveway Permit Fee** (Fee Ordinance #2014-39)

\$60.00 basic permit/inspection + \$25.00 per additional approach

\$60.00 Reinspection Fee

Sec. 22-132 **Special Events Fee** (Fee Ordinance #2014-39) \$50.00

Sec. 23-136 **Water Deposits** (Fee Ordinance #2014-39)

Single Family Residential and Commercial

3/4" & 5/8"	\$100.00
1"	\$100.00
1½"	\$100.00
2"	\$450.00
3"	\$550.00
4"	\$650.00
6"	\$850.00
8"	\$1200.00

Multifamily Residential \$40 per unit (\$6,000 maximum)

Outside City limits 1¼ times the in-City rate

Construction Meters \$2,500.00 refundable deposit

Damaged Meter Repair Fee Actual cost +10%

Tampering with water meter \$500.00

Tampering with fire hydrant \$1,250.00

Sec. 23-137 **Water Tapping Fees** (Fee Ordinance #2014-39)

5/8"-3/4" meter Laid in place type	\$400.00
Not laid in place type (no street cut)	\$900.00
Not laid in place type connected at service line	\$600.00
5/8"-3/4" meter - street cut	\$1,300.00
Over 5/8"-3/4" up to 1" meter	Appropriate fee above + \$100.00 additional
Over 1" meter	Actual cost material + equipment/labor
Equipment	\$100.00 per hour per piece of equipment
Labor	\$25.00 per employee per hour
Technology Fee	\$10.00

Sewer Tapping Fees (Fee Ordinance #2014-39)

Laid in place type – 4" sewer tap	\$300.00
Not laid in place type 4" sewer tap - no street cut	\$800.00
Not laid in place type 4" sewer tap - street cut	\$1,200.00
Sewer taps larger than 4"	Actual cost (\$800.00 minimum) + equipment/labor
Equipment	\$100.00 per hour per piece of equipment
Labor	\$25.00 per employee per hour
Technology Fee	\$10.00

Sec. 23-138 **Construction Water Meters**

Rental	\$100.00 per month
Water cost	\$3.70 per 1,000 gallons
Placement Fee	\$25.00
Meter Relocation Fee	\$25.00

Sec. 23-139	<u>Utility Reconnect Fees</u> (Fee Ordinance #2014-39)	
	Normal hours	\$20.00
	After hours	\$40.00
	Irrigation meter reactivation/deactivation	\$20.00
Sec. 23-140	<u>Transfer of Utility Service Fee</u> (Ordinance #2008-32)	\$20.00
Sec. 23-141	<u>New Service Fee</u> (Fee Ordinance #2008-32)	\$20.00
Sec. 23-151	<u>Water Rates</u> (Fee Ordinance #2016-34)	
	0 - 2,000 gallons	\$16.00 minimum
	Over 2,000 gallons	\$3.70 per thousand gallons
	<u>Bulk Water Rates</u> (Fee Ordinance #2016-34)	
	\$3.70 per 1,000 gallons purchased in bulk from City facilities	
Sec. 23-152	<u>Water and Sewer Rates Outside the City</u> (Ordinance #2004-25)	
	1¼ times the prevailing rate within the City	
Sec. 23-154	<u>Leak Rate</u> (Fee Ordinance #2012-30)	
	One-half the per 1,000 gallons rate in excess of the prior 12 months average consumption, or comparable historical use for a particular month(s).	
Sec. 23-171	<u>Sewer Rates</u> (Fee Ordinance #2016-34)	
	Class A	
	0 – 2,000 gallons	\$13.00 minimum
	2,001 – 15,000 gallons	\$5.00 per thousand gallons
	Classes B, C & D	
	0 – 2,000 gallons	\$13.00 minimum
	Over 2,000 gallons	\$5.00 per thousand gallons
Sec. 23-186	<u>Late Fee</u> (Fee Ordinance #2014-39)	\$10.00
Sec. 23-187	<u>Returned Check Fee</u> (Fee Ordinance #2004-40)	\$30.00

Sec. 23-308 **Drainage Fee** (Ordinance #2012-42 and #2016-32)

Residential Property

# of Units	Monthly Fee
1	\$3.00 per monthly billing cycle per single family dwelling unit
2	\$3.00 per unit, \$6.00 total per monthly billing cycle
3	\$3.00 per unit, \$9.00 total per monthly billing cycle
4	\$3.00 per unit, \$12.00 total per monthly billing cycle

Other Property

Sq. Ft. Range of Impervious Cover	Monthly Fee
250,000 sq. ft. and over	\$200.00
100,000 – 249,999 sq. ft.	\$100.00
50,000 – 99,999 sq. ft.	\$50.00
10,000 – 49,999 sq. ft.	\$20.00
0 – 9,999 sq. ft.	\$10.00

Sec. 23-337 **Irrigation System Permits** (Ordinance #2014-39)

Installation permit	\$40.00 + fees below
Per sprinkler head	\$1.00
Backflow prevention assembly	\$10.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

Sec. 24-22 **Taxicab Permit Fees** (Ordinance #51348)

Annual license fee	\$20.00 per vehicle per year
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Sec. 24-27 **Taxicab Fares and Charges** (Ordinance #21280-1)

Fares	\$.90 first 1/16 mile and portion thereof \$.10 per 1/16 mile and portion thereof additional
Airport Cab Service	Same basis except \$.25 each added passenger

Sec. 24-76 **Emergency Medical Services Rates** (Fee Ordinance #2016-34)

EMS Transports:

Service Level	City	Rural
Basic Life Support (BLS): emergency pre-hospital care that uses non-invasive medical acts.	\$500	\$800

<u>Advanced Life Support (ALS1)</u> : emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG monitoring.	\$600	\$800
<u>Advanced Life Support (ALS2)</u> : emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring and drug therapy.	\$700	\$800

No Transport Calls: a call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.

Service Level	City	Rural
<u>Non Transport Level 1</u> : calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation. <i>*If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such services.</i>	No Charge*	\$800
<u>Non Transport Level 2</u> : calls which result in BLS treatment and non-transportation.	\$500	\$800
<u>Non Transport Level 3</u> : calls which result in ALS1 or ALS2 treatment and non-transportation.	\$600	\$800

Mileage:

Loaded – per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery. \$10.00 per mile

Unloaded (Rural Only) – in addition to Loaded Miles, per mile beginning from where the unloaded EMS vehicle leaves the City of Belton and ending where the unloaded EMS vehicle re-enters the City of Belton. \$10.00 per mile (\$90.00 maximum)

Zoning (Fee Ordinance #2016-34)

Rezoning	\$250.00
Specific use permit	\$250.00
Variance request	\$100.00

Subdivisions and Developments (Fee Ordinance #2016-34)

General Development Plan review	\$200.00
Administrative plat	\$200.00 + recording fees
Preliminary subdivision plat	\$250.00 + \$3.00 per lot + recording fees
Final subdivision plat	\$250.00 + \$3.00 per lot + recording fees

Preliminary 1-lot subdivision plat	\$250.00 + \$10.00 per acre + recording fees
Final 1-lot subdivision plat	\$250.00 + \$10.00 per acre+ recording fees
Placing traffic control devices and street name signs	\$275.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign). Also applies to replacement signs due to accidents or vandalism.
Material Testing Fees	Actual Costs + 10%
Park Land Dedication (Ord. #2005-05)	\$200 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ordinance.
Tree Replacement Fee (Ord. #2016-25)	\$100 per diameter inch

Miscellaneous Fees

Bound Publications (Fee Ordinance #2016-34)

Budget	\$20.00
CAFR	\$15.00
Charter	\$15.00
Comprehensive Plan	\$25.00
Design Manual	\$15.00
Parks Strategic Master Plan	\$15.00

Public Information Requests (Fee Ordinance #2016-34)

Accident Reports \$5.00 per report

Other requests (in accordance with current guidelines adopted by the Attorney General's Office)

Standard copy (up to 8½x14)

Black & white copies	\$0.10 per page
Color copies	\$0.25 per page
(each side that has recorded information is considered a page)	

Electronic Copies - No charge

Paper Copies - No charge if total amount is less than \$1.00

Nonstandard copy

Oversized paper (11x17, greenbar, bluebar)	\$0.50 per page
Color copies, oversized paper	\$0.75 per page

CD ROM	\$1.00 each
Magnetic tape	actual cost
Data cartridge	actual cost
Tape cartridge	actual cost
Digital video disc (DVD)	\$3.00 each
Specialty paper (mylar, blueprint, blue line, map, photographic)	actual cost
Other electronic media	actual cost
Microfiche/microfilm	
Paper copy	\$0.10 per page
Fiche or film copy	actual cost
 <u>Personnel charge</u>	
Programming personnel	\$28.50/hour
Other personnel (labor to locate, compile, and reproduce)	\$15.00/hour (see City Clerk)
Overhead charge	20% of personnel charge (see City Clerk)
 <u>Computer resource charge</u>	
Mainframe	\$10.00 per CPU minute
Midsized	\$1.50 per CPU minute
Client/server	\$2.20/hour
PC or LAN	\$1.00/hour
Miscellaneous supplies (labels, boxes, etc.)	actual cost
Remote document retrieval	actual cost
Postage/shipping (if applicable)	actual cost
Credit card transaction fee (if applicable)	actual cost
 <u>Fax</u>	
Local	\$0.10/page
Long distance, same area code	\$0.15/page
Long distance, different area code	\$0.20/page

Court fees (amounts retained by City) (Fee Ordinance #2010-38)

Teen court fee	\$50.00
Community service fee (adult/juvenile)	\$50.00

Nuisance Abatement (Fee Ordinance #2012-17)

By City:

Grass mowing/lot cleanup (includes personnel)	\$100.00/hour (2 hour minimum)
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Debris removal/haul costs	\$100.00/hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost
Additional personnel	\$25.00/hour

By Vendor:

Grass mowing, lot cleanup, and debris removal	Actual cost + 20%
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Credit Card Payments (Fee Ordinance #2004-40)

Credit Card Payments	4%
Internet Payments	4% + \$1.25 convenience fee
Refused Credit Card	\$30.00
Returned Check Fee	\$30.00

Other (Fee Ordinance #2016-34)

Historic Preservation Certificate of Appropriateness Application (non administrative)	\$50.00
Right-of-Way Abandonment Application	\$100.00

Naming Policy: (Street Renaming and Facility Naming Policy Rev. June 11, 2013)

A. Street Renaming Policy Application	\$150.00
B. City Facility Naming Application	\$75.00
Fingerprinting	\$5.00 per card
Vehicle Title Inspections (68A)	\$40.00 per vehicle
Vehicle Impound Fee	\$10.00/day
*Off-Duty Police	\$30.00 per hour (two hour minimum) or actual overtime rate if contracted through City
*Off-Duty Fire Fighters	\$30.00 per hour (two hour minimum) or actual overtime rate if contracted through City
*Ambulance Standby	\$100.00/hour (in addition to off-duty personnel cost)

*Patrol Unit Escorts:

Educational institutions domiciled in Belton
Other institutions and entities

Per mile at prevailing City mileage rate
\$25.00/hour + actual personnel costs

*Employment and use of all off-duty public safety employees and vehicles shall be pursuant to the "Special Public Safety Services Policy" approved by the City Council.



RESOLUTION NO. 2016-04-R

A RESOLUTION ATTESTING TO CITY COUNCIL REVIEW AND RE-ADOPTION OF THE DEBT POLICY OF THE CITY OF BELTON, TEXAS.

WHEREAS, the City of Belton Debt Policy, requires the governing body review its debt policy not less than annually; and


WHEREAS, the City's debt policy is established to improve the quality of decisions in relation to the City's financing activities, to provide a comprehensive view of the City's long-term debt picture, and to make it easier for decision makers to understand issues concerning debt issuance and management; and

WHEREAS, the policy has been presented to and reviewed by the Council of the City of Belton at its regular meeting held this date.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

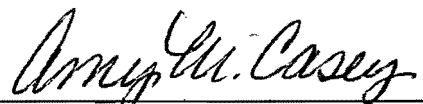
That the Debt Policy for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially reviewed and re-adopted.

PRESENTED AND ADOPTED on this the 26th day of January, 2016, by a vote of 4 ayes and 0 nays at a regular meeting of the City Council of the City of Belton, Texas.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

CITY OF BELTON, TEXAS

Debt Policy

The City of Belton establishes the following policy concerning the issue and management of debt. This debt policy, as approved by the City Council shall be reviewed and updated annually in conjunction with Council review and approval of the City's investment policy, and is established to improve the quality of decisions in relation to the City's financing activities, to provide a comprehensive view of the City's long-term debt picture, and to make it easier for decision makers to understand issues concerning debt issuance and management.

Conditions of Debt Issuance

- Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment, and for any purpose allowed under the City Charter and State law.
- All debt issuances shall be approved by the City Council.
- Long-term debt should only be issued to finance the acquisition and/or construction of capital improvements with an economic or useful life equal to or greater than the term of the debt.
- Long-term debt should not be used to finance current operations or normal maintenance.
- The debt financing structure which represents the most financially efficient source of funding should be utilized.
- Before any debt is issued, the City will conduct an analysis of the debt requirements to determine the impact on future budgets, the sufficiency of revenues to fund the debt service requirements, and additional operating costs of the capital asset acquired.
- Revenue sources used to pay the debt shall be conservatively projected to ensure sound-financing of the long-term debt.

Types of Debt

General Obligation Bonds (GO's): General Obligation bonds must be authorized by a vote of the citizens of Belton. GO's are used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. The full faith and credit of the City, as well as the City's ad valorem taxing authority, back GO bonds. The use of the proceeds from GO bonds is limited to the acquisition or improvement of real property and other uses allowed by State law, City Charter, and applicable bond ordinances. To the extent that property tax revenues are used to fund debt service, a separate property tax will be levied. Consideration for the issuance of GO debt include:

- When the proposed debt will have a significant impact on the tax rate;

- When the project may be controversial even though routine in nature; or
- When the project falls outside the typical range of projects the City has previously done in the past.

Revenue Bonds: Revenue Bonds are used to finance capital needs necessary for the continuation or expansion of a service which produces revenue, and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The Water/Sewer and Drainage utilities are examples of revenue producing enterprises within the City.

Certificates of Obligation (CO's): Certificates of Obligation may be used to fund any lawful purpose under State law and City Charter. Debt service for CO's may be funded either from general revenues (tax-supported), or from specific revenue streams, or a combination thereof. Consideration for the issuance of CO's include:

- When the proposed debt will have minimal impact on the tax rate;
- When projects lack significant controversy;
- When the project is within the typical range of the City's capital requirements, such as for roads, parks, utility and other infrastructure, and City facilities;
- When the average life of the obligation does not exceed the useful life of the projects and assets to be funded;
- When the project represents an emergency need for the community; or
- When a combination of debt repayment sources make a combined issue feasible and prudent, such as general revenues and TIRZ funds, or general revenues and utility revenues, or some other combination of City funds.

Refunding Obligations: Pursuant to State law, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. City staff and the City's financial advisors shall monitor the City's outstanding debt and the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. The City shall consider refunding debt when:

- An analysis indicates the potential for present value savings exceeds the costs of issuing the refunding debt;
- The bonds to be refunded have restrictive or outdated covenants; or
- Restructuring of debt service is desirable.

Tax Increment Financing Bonds: Proceeds from these bonds may be used to finance capital improvements within the Tax Increment Reinvestment Zone (TIRZ). Repayment is from property taxes generated within the zone, within the remaining life of the TIRZ.

Internal Borrowing between City Funds: The Council may authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan should be repaid within ten (10) years, and will be considered an investment of working capital reserves by the lending fund.

Leases: Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades, and large equipment purchases. The useful life of the asset should not exceed the term of the lease.

Other Obligations: There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to: tax anticipation notes, limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes, and judgment or settlement obligation bonds.

Debt Issuance Process

The City, with assistance from its financial advisors, shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

The City may utilize the services of independent financial advisors on debt financing when deemed prudent. Bond counsel will be used for each transaction. Professional services used in conjunction with a bond issuance may be obtained using a request for proposals (RFP). If an RFP is used, selection will be based on experience in the type of issuance and in municipal bond activities, the ability to perform needed services, proposed fees, and fee structure.

The City of Belton will strive to maintain an investment grade bond rating. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full and ongoing disclosure. When issuing debt in the public markets, the City will seek a rating from at least one rating agency, as recommended by the City’s financial advisor. The City may not need a rating for direct placement with a bank.

The City will comply with all Federal tax law provisions, including arbitrage requirements and reporting thereon.

Bond Reimbursement Resolutions

The City may utilize bond reimbursements as a tool to manage its debt issues, due to project timing, arbitrage requirements, or other factors. In so doing, the City uses its capital reserves to delay bond issues until such time when issuance

is favorable and beneficial to the City. The City Council may authorize a bond reimbursement resolution within legislative limits.

Permitted Investments

All investments of debt proceeds shall adhere to the City's investment policy. Accordingly, the investment of proceeds is limited to:

- Securities guaranteed for both principal and interest by the Federal government;
- Collateralized certificates of deposit from banks whose collateral consists of securities of the United States or secured by a letter of credit from the Federal Home Loan Bank Board that guarantee both principal and interest; and
- Local government investments pools.

A financial advisor may be used to assist in investing bond proceeds. However, the advisor must be independent of the underwriter or financial advisor involved with the sale of the bonds. Bond proceeds shall be accounted for separately from operating funds. To ensure adequate liquidity and safety of principal, investment maturities shall precede debt service requirements.

Initial Adoption Date: June 25, 2013

Review Date: January 26, 2016



RESOLUTION NO. 2016-03-R

A RESOLUTION ATTESTING TO CITY COUNCIL'S ANNUAL REVIEW OF THE INVESTMENT POLICY OF THE CITY OF BELTON, TEXAS, AND READOPTING THE CITY'S INVESTMENT POLICY.

WHEREAS, the Public Funds Investment Act (PFIA), Chapter 2256 of the Texas Government Code, requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and


WHEREAS, the policy has been presented to and reviewed by the Council of the City of Belton at its regular meeting held this date; and

WHEREAS, the City's investment policy conforms to the provisions of the PFIA and investment officers for the City have obtained the necessary training required under the PFIA.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

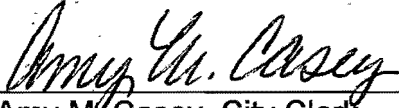
That the Investment Policy for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially reviewed and readopted.

PRESENTED AND ADOPTED on this the 26th day of January, 2016, by a vote of 4 ayes and 0 nays at a regular meeting of the City Council of the City of Belton, Texas.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

INVESTMENT POLICY

I. POLICY

It is the policy of the City of Belton, Texas, that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal;
- Maintenance of sufficient **liquidity** to meet operating needs; and
- Optimization of **interest earnings** on the portfolio.

II. PURPOSE

The purpose of this investment policy is to comply with the City Charter, bond covenants, and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund;
- Special Revenue Funds;
- Capital Projects Funds;
- Enterprise Funds;
- TIRZ Fund;
- Economic Development Fund;

- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately;
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately; and
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The City shall manage and invest its cash with three primary objectives, listed in order of priority: **safety, liquidity and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the safest types of investments;
 - Pre-qualifying the financial institutions and broker/dealers with which the City will do business; and
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

- Interest Rate Risk – the City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - Investing operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in local government investment pools that offer same-day liquidity.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with the City Charter and the Public Funds Investment Act, the Belton City Council designates the City Manager, the Finance Director, and the Assistant Finance Director as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of City funds except as provided under the terms of this Investment Policy as approved by the City Council. The investment authority granted to the investing officers is effective until rescinded by the City Council.

Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]

The City shall provide periodic training in investments for the designated investment officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [PFIA 2256.008]

In accordance with the City Charter and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years commencing September 1, 1997 and shall receive not less than 8 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education, or any other sponsor other than a business organization with whom the City may engage in an investment transaction.

Internal Controls [Best Practice]

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officers shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- Whether the investment decision was consistent with the written approved investment policy of the City.

Indemnification [Best Practice]

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(i)]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal; and/or
- Cash flow needs of the City require that the investment be liquidated.

Investments [PFIA 2256.005(b)(4)(A)]

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of City funds in any instrument or security not authorized for investment under the Act is prohibited. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.[PFIA 2256.017]

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities. *[PFIA 2256.009 (1)]*
2. Certificates of Deposit issued by a bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas, or by a savings and loan association or a savings bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas and that is guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law for deposits of the City. *[PFIA 2256.010]*
3. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the City Council. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value. *[PFIA 2256.016]*

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. *[PFIA 2256.021]*

II. Not Authorized [PFIA 2256.009(b)(1-4)]

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

VII. INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b)(4)(B)]

The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

Diversification [PFIA 2256.005(b)(3)]

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid overconcentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law);
- Limiting investment in investments that have higher credit risks (example: commercial paper);
- Investing in investments with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIP's) to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

VIII. SELECTION OF BANKS AND DEALERS

Depository [Section 8.13, City Charter]

A Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive proposal and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law;

- The ability to provide requested information or financial statements for the periods specified;
- The ability to meet all requirements in the banking RFP;
- Complete response to all required items on the bid form; and
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.

Authorized Brokers/Dealers [PFIA 2256.025]

The City shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation; and 2) a certification stating the firm has received, read, and understood the City's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy. [PFIA 2256.005(k-l)]

Competitive Pricing [Best Practice]

It is the policy of the City to require at least three competitive offers, if available, for all individual security purchases and sales except for: a) transactions with local government investment pools and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution. The Finance Director shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements [Best Practice]

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by the City.

Collateral Policy [PFCA 2257.023]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which the City has a current custodial agreement. The Finance Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least quarterly to assure that the market value of the pledged securities is adequate.

Collateral Defined [PFCA 2257.002 (4)(A-F) and PFCA 2257.002(5)(A-C)]

The City shall accept only eligible securities, under the PFCA 2257.002(4)(A-F) as collateral, defined as:

- A surety bond;
- An investment security, further defined as:
 - An obligation that in the opinion of the attorney general of the United States is a general obligation of the United States and backed by its full faith and credit;

- a general or special obligation issued by a public agency that is payable from taxes, revenues, or a combination of taxes and revenues; or
- a security in which a public entity may invest under Subchapter A, Chapter 2256.
- an ownership or beneficial interest in an investment security, other than an option contract to purchase or sell an investment security;
- a fixed-rate collateralized mortgage obligation that has an expected weighted average life of 10 years or less and does not constitute a high-risk mortgage security;
- a floating-rate collateralized mortgage obligation that does not constitute a high-risk mortgage security; or
- a letter of credit issued by a federal home loan bank.

While not mandated, the City prefers collateral to be kept in the form of:

- Direct obligations of the State of Texas or its agencies and instrumentalities;
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less;
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A; and
- A letter of credit issued to the City by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark [Best Practice]

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days.

XI. REPORTING [PFIA 2256.023]

Methods

The Investment Officer shall prepare an investment report on a quarterly basis that describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include, but is not limited to:

- A detailed description of the investment position for the City;
- A summary statement of each pooled investment fund group that states the beginning market value for the reporting period, additions and changes to the market value during the period, and the ending market value for the period;
- A statement of the book value and market value of each separately invested asset at the beginning and end of the reporting period by type of asset and fund type invested; and
- A statement of compliance with the investment policy.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [PFIA 2256.023(d)].

Monitoring Market Value [PFIA 2256.005(b)(4)(D)]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]

The City's investment policy shall be adopted annually by resolution of the City Council. It is the City's intent to comply with state laws and regulations. The City's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The City Council shall adopt a resolution stating that it has reviewed the policy and investment strategies annually, approving any changes or modifications.

City of Belton, Texas

Fund Balance Policy

A. PURPOSE:

The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

B. DEFINITIONS:

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are classified into five categories:

- 1) **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory and prepaid items.
- 2) **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include TIRZ, Debt Service, and bond funds.
- 3) **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. Examples include grant matches and special revenue funds not in the restricted category.
- 4) **Assigned fund balance** – comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include civil service sick pay and non-bond capital project funds.
- 5) **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

C. POLICY:

Committed Fund Balance

- The City Council is the City's highest level of decision-making authority. The formal action that is required to establish, modify, or rescind a fund balance commitment is an ordinance approved by the City Council, including budget ordinances. The action to constrain amounts in such a manner must occur prior to the last day of the fiscal year for which the commitment is made; however, the amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance

- The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Appropriate Size of Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in the General Fund, the Water & Sewer Fund, and the Drainage Fund equal to 25% of expenditures plus the annual debt service for any fund-supported borrowing from external creditors for the fiscal year. If unassigned fund balance falls below the goal or has a deficiency, the City will implement the following budget strategies until fund balance has been replenished to an acceptable level:

- Reduction of expenditures to minimum levels including, but not limited to:
 - Reduction in discretionary spending.
 - Implementation of a hiring freeze for non-essential positions.
- Increase revenues or pursue other funding sources.
- Or a combination of these two strategies.

Utilizing Unassigned Fund Balance

Unassigned fund balances may be used to meet capital needs, offset difficult economic times, stabilize fluctuations in cash flow requirements, and provide for emergency situations. Fund balance may be used for contingencies until the balance is nearing its minimum level. The City will adjust its expenditure level to incorporate any new economic reality that creates the need for use of fund balance as bridge financing. Authorization for utilizing fund balance is made by the City Council during the annual budget process or through amendment of the budget.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

Adoption Date: March 25, 2014

Affirmed: April 12, 2016

BUDGET GLOSSARY

Account Number: A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable: A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable: An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real, and certain personal property according to the property's assessed value and the tax rate. Also known as property taxes.

Appropriation: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Arbitrage: The reinvestment of the proceeds of tax-exempt securities in materially higher-yielding taxable securities.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Belton are assessed by the Bell County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountant, concluding in a written report called the Comprehensive Annual Financial Report (CAFR).

Available Cash: Unobligated cash and cash equivalents.

Balanced Budget: A balanced budget occurs when the total sources of revenues a government collects in a year is equal to the amount it spends on goods, services, and debt service. In Texas, municipalities are allowed to use available fund balance as sources.

Basis of Accounting: Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a

specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Capital Improvements: Expenditures for the construction, purchase or renovation of City facilities or property.

CIP: Capital Improvement Plan. A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash: Currency on hand and demand deposits with banks or other financial institutions.

Cash Basis: A basis of accounting in which transactions are recorded on when cash is received or disbursed.

Cash Equivalents: Short-term, highly liquid investments that are readily convertible to known amounts of cash.

Certificate of Obligation (C.O.): Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

Contingency: The appropriation of funds for future allocation in the event specified budget allocations are insufficient and additional funding is required.

Current Taxes: Taxes that are levied and due within the ensuing fiscal year.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program.

Depreciation: The proration of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A grouping of related activities within a particular department. For example, Animal Control is a division of the Police Department.

Effective Tax Rate: The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

Enterprise Fund: See Proprietary Fund.

Expenditure: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Equity: The difference between assets and liabilities of the fund.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Belton's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bond or tax-supported debt.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The difference between fund assets and fund liabilities of governmental & trust funds. Fund balance for general fund types using modified accrual accounting closely equates to available cash.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, streets, and parks and recreation.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the Debt Service Fund. They are backed by the full faith and credit of the City. Voter approved.

Goals: Department/division objectives intended to be accomplished or begun within the coming fiscal year.

Governmental Funds: Funds generally used to account for tax-supported activities. These include the General Fund, Debt Service Fund, and Capital Projects Funds.

Grant: Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Infrastructure: Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, and water and sewer systems.

Interest and Sinking Fund: See Debt Service Fund.

Interfund Transfers: Amount transferred from one fund to another.

Intergovernmental Revenue: Revenues received from another governmental entity, such as county, state or federal governments.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance; normal periodic repairs; part replacement and so forth needed to maintain the asset so that it continues to provide normal service.

Mission: The basic purpose of a department/division - the reason for its existence.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the Fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Paying Agent: An entity responsible for paying of bond principal and interest on behalf of the City.

Principal: The face value of a bond, payable on stated dates of maturity.

Property Taxes: See Ad Valorem Taxes.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earning of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxable Value: The assessed value of property less any exemptions available on that specific property. The tax rate is applied to the taxable value to arrive at a tax levy.

Tax Base: The total taxable value of all real and personal property in the City as of January 1st of each year, as certified by the Tax Appraisal District, less any exemptions.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: The amount of tax levied for each \$100 of taxable value.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

TML: The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

TMRS: The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Belton currently offers its employees a retirement plan with 2:1 matching, 5 year vesting and retirement eligibility at age 60 with 10 years of service and at any age with 20 years of service.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. water and sewer fees).

ACRONYMS:

AASHTO: American Association of State Highway and Transportation
AED: Automated External Defibrillator
AICP: American Institute of Certified Planners
AMI: Advanced Metering Infrastructure
ANSI: American National Standards Institute
AP: Accounts Payable
APA: American Planning Association
APWA: American Public Works Association
AR: Accounts Receivable
AUSA: Association of the United States Army
AWWA: American Water Works Association
BCCC: Bell County Communication Center
BCWCID: Bell County Water Control and Improvement District
BEDC: Belton Economic Development Corporation
BISD: Belton Independent School District
BOAT: Building Official Association of Texas
BPD: Belton Police Department
BRA: Brazos River Authority
CAFR: Comprehensive Annual Financial Report (audit)
CAPS: Community Awareness Policing Services (grant)
CDL: Commercial Driver License
CERT: Community Emergency Response Team
CHIPS: Citizens Helping in Police Service
CID: Criminal Investigation Division
CIP: Capital improvements Projects
CIS: Customer Information System
CL: Cash Collections
CM: City Manager
CM 457(f): City Manager Supplemental Retirement Plan
CPA: Certified Public Accountant
CPRP: Certified Park and Recreation Professional
COBRA: Consolidated Omnibus Budget Reconciliation Act
COPS: Community Oriented Policing Services (grant)
COSCOM: Combat Sustainment Command
COTCT: Christmas on the Chisholm Trail
CSS: Community Service Specialist
CTCOG: Central Texas Council of Governments
CTHRMA: Central Texas Human Resource Management Association
CTWSC: Central Texas Water Supply Corporation
CY: Cubic yard
EMS: Emergency Medical Services
FA: Fixed Assets
FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
FWHRMA: Fort Worth Human Resource Management Association
FTA: Failure to Appear
FY: Fiscal Year
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GAAP: Generally Accepted Accounting Procedures
GASB: Governmental Accounting Standards Board
GF: General Fund

GFOA: Government Finance Officers Association
GFOAT: Government Finance Officers Association of Texas
GIS: Geographic Information System
GL: General Ledger
HCFA: Health Care Financing Administration
HCL: Hydrochloric Acid
HIPAA: Health Insurance Portability and Accountability Act
HOT- Heart of Texas
HVAC: Heating, ventilation, and air conditioning
ICD: International Classification of Diseases
ICMA: International City/County Management Association
ICP: International Classification of Procedures
ICSC: International Council of Shopping Centers
IEDC: International Economic Development Council
IMC: Infrastructure Materials Contract
IPMA: International Public Management Association
ISO: International Organization for Standardization
KTMPO: Killen-Temple Metropolitan Planning Organization
LF: Linear foot
MDT: Mobile Data Terminal
M&O: Maintenance and Operation
NAIOP: National Association of Industrial & Office Properties
NFPA: National Fire Protection Association
NLC: National League of Cities
NTCAR: North Texas Commercial Association of Realtors
O&M: Operations and maintenance
OCOD: Office of Communication, Outreach, and Development
PHR: Professional in Human Resources
PFIA: Public Funds Investment Act
PO: Purchase Orders
PosPay: Positive Pay (system offered through local bank to deter check fraud)
PPFC: Public Property Finance Corporation
PRCA: Professional Rodeo Cowboys Association
PSO: Public Service Officer
PW: Public Works
P/Y: Payroll
P&Z: Planning and Zoning
R&M: Repair and maintenance
RMM: Remote Monitoring and Management
ROW: Right of way
SCBA: Self-Contained Breathing Apparatus
SHRM: Society for Human Resource Management
SIDC: Southern Industrial Development Council
SO: Service Order
SS: Social Signature
TAA: Texas Apartment Association
TABA: Temple Area Builders Association
TAGITM: Texas Association of Government IT Managers
TAMIO: Texas Association of Municipal Information Officers
TBWWTP: Temple-Belton Waste Water Treatment Plant
TBRSS: Temple-Belton Regional Sewerage System
TCEQ: Texas Commission on Environmental Quality

TCFP: Texas Commission on Fire Protection
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System
TCMA: Texas City Managers Association
TDFA: Texas Dormitory Finance Authority
TEDC: Texas Economic Development Council
TIDC: Texas Industrial Development Council
TIRZ: Tax Increment Reinvestment Zone
TMCA: Texas Municipal Clerks Association
TMCCP: Texas Municipal Clerks Certification Program
TMHRA: Texas Municipal Human Resource Association
TML: Texas Municipal Leagues
TMPA: Texas Municipal Personnel Association
TMRS: Texas Municipal Retirement System
TOP: Forms Overlay
TPCA: Texas Police Chiefs Association
TPWA: Texas Public Works Association
TWC: Time Warner Cable
TWUA: Texas Water Utilities Association
TxCDBG: Texas Community Development Block Grant
TxDOT: Texas Department of Transportation
UB: Utility Billing
UMHB: University of Mary Hardin Baylor
WS: Water and Sewer
YAC: Youth Advisory Committee