

City of Belton, Texas



**Annual Budget
FY 2018**

On the Cover:
Yettie Polk Park Fountain



Annual Budget Fiscal Year 2018

City of Belton, Texas



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Belton

Texas

For the Fiscal Year Beginning

October 1, 2016

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Belton, Texas** for its annual budget for the fiscal year beginning **October 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

1. This budget will raise more revenue from property taxes than last year's budget by an amount of \$381,785, which is a 5.96 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$190,686.

2. The record vote of each member of the governing body, by name, voting on the adoption of the budget is as follows:

FOR: Mayor Marion Grayson, Mayor Pro Tem Craig Pearson, John Holmes, Dan Kirkley, David K. Leigh, Guy O'Banion, Paul Sanderford

AGAINST:

ABSENT:

3. The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	Proposed/Current Fiscal Year 2018	Preceding Fiscal Year 2017
Property Tax Rate	\$0.6598	\$0.6598
Effective Tax Rate	\$0.6465	\$0.6457
Effective M&O Tax Rate	\$0.5136	\$0.5070
Rollback Tax Rate	\$0.6599	\$0.6680
Debt Rate	\$0.1053	\$0.1205

4. The total amount of outstanding municipal debt obligations secured by property taxes is:

	Tax Supported	Self Supported	Totals
Outstanding at 10-01-17:			
Principal	\$13,527,826	\$20,677,174	\$34,205,000
Interest	\$3,032,383	\$6,060,544	\$9,092,927
Total	\$16,560,209	\$26,737,718	\$43,297,927
Due in FY 2018:			
Principal	\$1,010,538	\$959,462	\$1,970,000
Interest	\$408,150	\$597,279	\$1,005,429
Total	\$1,418,688	\$1,556,741	\$2,975,429

Self-supporting debt is currently secured by utility revenues and sales tax. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

This cover page is required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656, and effective for fiscal years beginning after 09-01-13.

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City of Belton

~ Founded 1850 ~

October 1, 2017

To the Honorable Mayor and Members of the City Council
City of Belton
333 Water Street
Belton, Texas 76513

Mayor Grayson and Council Members:

We are pleased to submit the budget for the 2018 fiscal year, beginning October 1, 2017 and ending September 30, 2018. The budget is the means of presenting, in financial terms, the overall plan for accomplishing the City's objectives during the coming year.

This budget represents the combined efforts of the City Council, Management, and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government necessary to meet the goals established by the City Council, within the limitations of sound financial policies.

BUDGET THEMES

1. Implement Strategic Plan

First begun in 2000, the Strategic Plan is the City's primary planning document. Each year, the Plan is reviewed, revised and updated as needs and conditions dictate. The revised plan forms the framework upon which the budget is built. Performance of Strategic Plan initiatives is measured regularly during the year. Additionally, each department measures success and progress by tying both accomplishments for the prior year and goals for the upcoming year to the various Strategic Plan goals and tasks.

In FY 2015, the Council undertook a comprehensive strategic plan update, resulting in a refocused and restructured Strategic Plan. The changes involved Council outlining the City's Goals, Vision and Mission Statements, and Outcome Statements. Six Goal Categories were identified and include: Governance, Public Safety, Quality of Life, Economic Development, Connectivity, and Parks/Natural Beauty. The Plan is refreshed each year, and for FY 2018, a three-year action plan and a year one plan with twenty-four goals emerged, with Belton's Vision of being the "Community of Choice in Central Texas, providing an Exceptional Quality of Life." The City's overall Strategic Plan is presented in detail in a separate section of this document.

2. Maintain Operations Within a Balanced Budget

The FY 2018 budget is oriented toward sustaining the City’s current operating levels while meeting the demands created by growth and the fluctuating national economy. A balanced approach of focusing on improving levels of service and facilities, while remaining fiscally conservative, served as the basis for this budget. The issues impacting achievement of this goal include:

- Serving citizens’ needs;
- Limiting budget growth;
- Maintaining the existing ad valorem tax rate;
- Responsibly managing utility rates and fees to fund important capital projects;
- Assessing staff workload/personnel;
- Recognizing available funding limitations; and
- Seeking supplemental funding through grants.

In addition to long-range planning, increasing development activity, and scheduled capital projects, the need to perform the day-to-day operations of municipal government remains. These operations include, among other things, maintaining city streets, repairing sewer lines, putting out fires, responding to emergency situations, maintaining park spaces, and providing library services. These operational duties must be performed within the constraints of limited resources. The City has adopted financial and budget policies (see City Information Section) which reinforce the principle that we must live within our means.

3. Maintain the Ad Valorem Tax Rate and Responsibly Manage Utility Fees

Due to continuing growth in the ad valorem tax base, the City has been able to maintain, and even lower, the tax rate over the last decade. Despite increasing operating costs, manpower stressors, and the fluctuating economy, the Council made the commitment to maintain the tax rate for FY 2018 at the existing rate of \$0.6598.

The comprehensive water and sewer rate study that began in FY 2014 was completed in FY 2015. Council adopted the year one rate changes effective February 2015. Year four rates were adopted concurrent with the beginning of FY 2018. The five-year study was designed to pay for anticipated infrastructure projects, including an expansion of the Temple-Belton Wastewater Treatment Plant.

4. Provide an Ongoing Capital Improvement Plan (CIP)

In 2013, the City established a Capital Improvements Plan committee, consisting of 20 citizens charged with developing and recommending a Capital Improvement Plan to the City Council for their consideration. The process resulted in a \$6.825 million Certificates of Obligation issue in late FY 2013. The 2013 CO funds are being used for:

Public Safety projects	\$2,900,000
Street projects	\$3,500,000
Sidewalk projects	\$115,000
Parks projects	<u>\$310,000</u>
Total	<u>\$6,825,000</u>

Work on these projects began in FY 2014, with the last of these projects expected to be completed in FY 2018. A summary of CIP projects appears in the Capital Outlay Section. City Council felt strongly that new debt issues should impact the tax rate as little as possible. The existing tax rate has been maintained since FY 2014 by leveraging use of Debt Service fund balance and rising tax roll values, with a debt structure that takes advantage of future decreases in debt service.

In 2015, the City issued \$9.954 million Certificate of Obligation (par value \$9.665 million), primarily for water and wastewater infrastructure projects, as well as to cover additional police department building expansion costs not covered by the 2013 CO. The 2015 CO funds are being used for:

Automated Metering Infrastructure	\$4,292,000
Nolan Creek Trunk Sewer Line	\$1,200,000
Temple-Belton Wastewater Treatment Plant, Phase I	\$2,780,000
South Belton Sewer Line, Design Phase	\$500,000
Police Department Building	\$1,092,000
Issue Costs and Fees	\$90,000
Total	<u>\$9,954,000</u>

Work on these projects began in FY 2015, with the last of these projects expected to be completed in FY 2018. No change in the tax rate was implemented to support the additional \$1.092 million in tax supported bonds. However, water and sewer rates were adjusted as part of a five-year plan to fund major infrastructure projects.

In 2016, the City issued \$9.872 million Certificate of Obligation (par value \$9.585 million) for the construction of a new elevated water storage tank and the South Belton Sewer Line. The projects are anticipated to begin construction in FY 2018 and conclude in FY 2019. Water and sewer rates were adjusted as part of a five-year plan to fund these major infrastructure projects.

5. Implement Parks and Recreation Strategic Master Plan

During 2016, the City embarked on an update of the 2010-2020 Parks Master Plan. The result was the Parks and Recreation Strategic Master Plan 2016-2026, a visionary document that will guide the development of Belton’s park system and services.

The Parks Master Plan outlined several park priorities over a ten-year period, with obvious budget implications:

- Hike & Bike Trails
- Athletic Fields
- Dog Park
- Parkland Acquisition
- Water Recreation
- Multi- Purpose Indoor Recreation Center
- Annual Parks Improvements/ Replacement Fund

Each of these items will include a feasibility study, funding, design and construction; all of which are spread out over the 10-year life of the plan.

On February 1st, 2016, the City of Belton re-structured Public Works which led to the development of a more traditional Parks and Recreation Department with Recreation and Events working directly with Parks Facilities and Maintenance. Since then, the department has taken strides in all facets of event/programming, along with facility development and improvements. FY 2018 initiatives aim to continue the department's growth and development with upgrades to the Parks Facility Yard and equipment to allow for more productivity. Also, the department will be continuing to develop the use of part-time staff to ease workload demand so that Belton's Parks can continue to look better than ever, as well as expanding partnerships within the community to enhance recreational programming and special events.

As in the past, enhancement of Belton's park facilities will occur as a result of area partnerships, grant funding, and local resources. With the anticipated completion of several parks projects outlined in the newly updated Parks Strategic Master Plan, the City will be well on its way to delivering the wants and needs that were voiced by our citizens during the development of the updated Plan.

6. Provide Tax Increment Reinvestment Zone (TIRZ) Funded Improvements

The FY 2018 TIRZ budget includes funds for a variety of important infrastructure projects including:

- Façade grants in downtown Belton;
- A feasibility study for 6th Avenue improvements and beatification;
- The grant match for the extension of Belton's hike and bike trail further into South Belton; and
- A study to improve traffic circulation in Southwest Belton

Previous years' TIRZ funding helped jump-start a variety of projects in the area. The Façade Improvement Grants have made a visible impact on the face of downtown, as more business owners take advantage of the 50/50 grant to improve the curb-appeal of their buildings. Other projects funded in previous budget cycles and expected to be completed during FY 2018 include waterline and sidewalk improvements along South Main Street, intersection improvements at MLK Jr Avenue and Main Street, and the reconstruction and expansion of Sparta Road.

7. Maximize Grant Funding to Improve City Infrastructure and Community Resources

MLK (9th) Avenue

Two important grants were awarded in FY 2013, which complete the required funding for the long planned MLK (9th) Avenue extension over Nolan Creek, in combination with a previously awarded federal earmark, City funds and the University of Mary Hardin Baylor contributions. TxDOT Transportation Enhancement Grant, approved July 2013, contributed \$1,255,800 in funds for the sidewalks and bike lanes along MLK (9th) Avenue from University Drive to Loop 121. KTMPO Category 7 Funds were allocated September 2013, and provided \$2,990,610 in funds to complete the MLK (9th) Avenue project. This project was completed and dedicated in FY 2016, and final grant reimbursements were received in FY 2017.

Chisholm Trail Hike and Bike Facility Phase II

During FY 2016 the City was awarded a \$2,136,492 grant from the Texas Transportation Commission to help fund Phase II of the Chisholm Trail Hike and Bike Facility. This project will allow the City to extend its existing trail system north, across the railroad, and connect to existing sidewalks, ultimately allowing pedestrian traffic to flow uninterrupted from Lake Belton in the northwest edge of the City to Confederate Park in downtown. The local participation requirement for the grant is \$534,123. \$100,000 of the local match will be funded through a donation from the University of Mary Hardin Baylor, and \$100,000 of the local match will be funded through a donation from Mayor Pro Tem David K. Leigh. Design for the project will began in FY 2017, and project completion is estimated to occur in FY 2020.

South Belton Hike and Bike Trail

During FY 2017, the City was awarded a \$1,432,456 grant from the TDOT Transportation Alternative Set Aside Program. The project will allow the City to extend its existing trail system south, across interstate 35, and connect to existing sidewalks, ultimately allowing pedestrian traffic flow uninterrupted from Lake Belton in the northwest edge of the City to the intersection of Loop 121 and Holland Road at the southeast edge of the City. The local participation requirement for the grant is \$358,114, which will be substantially funded through the TIRZ. Design for the project will begin in FY 2018, and project completion is estimated to occur in FY 2020.

South Main Street Sidewalks

During FY 2016, a grant award of \$200,000 was received from the Texas Transportation Commission to help fund the sidewalk improvements along South Main Street. Project design began in FY 2016, and the project is estimated to be completed during FY 2018.

8. Continue implementation of a Sustainable Replacement Plan for Key Capital Equipment

In FY 2015, year one of the capital equipment replacement plan covering police vehicles, public works and parks vehicles, and public works and parks heavy equipment was developed. Year one was funded through an amendment to the FY 2015 budget, and was implemented in FY 2016. As part of the City's 2016 strategic plan, replacement plans were also created for fire vehicles and equipment, information and technology equipment, HVAC units and water meters. All plans are funded in the FY 2018 budget.

9. Implement Street Maintenance Plan

Major street maintenance was a \$1.5 million component of the certificates of obligation issued in FY 2013. In FY 2015, a five-year preventative maintenance and roadway improvement plan was developed by Lee Engineering, with an anticipated cost of implementation of approximately \$4.7 million. The plan put forth should elevate the quality of Belton's streets and create long term savings for the City through the systemic use of preventative maintenance. In FY 2017, the City leveraged project dollars on hand, with street maintenance dollars in the general fund and TIRZ funding for qualified projects, to implement years three of the plan. Remaining project dollars and an allocation in the FY 2018 budget will put the City on the path of completing year four of the plan. Identifying a source of funding for future years of the plan is included as a goal in the City's FY 2018 Strategic Plan.

BUDGET SUMMARY FY 2018

The combined **FY 2018 expenditures for all City of Belton appropriated funds are \$26,270,444**, an increase of \$4,567,713 or 14.81% from the FY 2017 amended budget. The changes in various expenditure categories and funds are discussed in detail below.

The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of long-range fund projections and monthly budget performance review.

Tax Rate:

The FY 2018 budget was formulated on the existing **ad valorem tax rate of \$0.6598** per \$100 of taxable valuation, the same rate as for FY 2017. The taxable valuation for the City increased \$59.65 million or 5.98% from the FY 2017 roll. New property and improvements added \$29.79 million to the tax rolls, while increases in the values of existing properties provided the balance of the rising tax roll. Although Belton continues to enjoy increasing property values and tax rolls, the amount of exempt property in the City is fairly high at 28.4% of market values. This is due to the large amount of school, university, county, church, and other exempt property within the City.

The tax rate is comprised of two components - the debt service portion that is dedicated to the payment of principal, interest, and fees on general obligation debt, and the maintenance and operation (M&O) portion which is utilized in the General Fund for general governmental purposes. The debt service tax rate for FY 2018 is \$0.1053, and M&O tax rate is \$0.5545. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The total **proposed revenues for the General Fund in FY 2018 are \$14,157,433**, an increase of \$752,341 or 5.61% from the prior year budget. The change in revenues from the prior year budget follows:

<u>Revenue</u>	Increase <u>(Decrease)</u>
Ad valorem taxes	\$ 392,716
Sales taxes	176,976
Franchise fees	27,100
Permits and licenses	24,500
Refuse collection revenues and fees	52,500
Ambulance fees	20,000
Grants and reimbursements	26,256
Other financing sources (effluent sales)	(70,000)
Interfund transfers	48,493
All other revenues	<u>53,800</u>
Total increase	<u>\$ 781,210</u>

A more detailed discussion of projected revenues and the changes from FY 2017 is contained in the General Fund Section.

General fund proposed expenditures total \$14,157,296, an increase of \$412,215 or 3.00% from the prior year. The change in expenditures from the prior year amended budget follows:

Personnel	\$350,803
Supplies	63,544
Repairs & Maintenance	(144,160)
Services	33,333
Debt Service	-
Contingency	3,000
Transfers	104,184
Contributions	4,011
Capital outlay	-
Strategic Plan	<u>(2,500)</u>
Total increase	<u>\$ 412,215</u>

The **personnel** budget for FY 2018 increased by 4.01% and includes funding for:

- Addition of a Building Maintenance worker;
- Additional Parks & Recreation seasonal labor; and
- A 5% increase in base pay for civil service employees

The remainder of the increase in personnel costs is the natural growth due to pay plan and step increases, the related benefits thereon, and an anticipated increase in health insurance.

The FY 2018 **supplies** budget increased by 12.51% primarily due to increased budgets for fuel as a result of higher gas prices.

Repairs and maintenance decreased primarily due to the \$125,000 previously budgeted in “seal coating” within Streets now being budgeted as a transfer to the Street Maintenance Fund.

Services are budgeted to increase 1.30%, primarily due to cost increases in, refuse collection, Bell County Communication Center services, collection fees, and employee development and relations, offset by decreases in electricity costs due to the City’s new electric contract taking effect on January 1, 2018.

Debt Service in this fund represents repayment of an inter-fund loan from the City’s Greathouse Trust for ambulances.

The City Charter provides that the budget shall include a **contingency** amount to be used in case of unforeseen items of expenditures, in an amount not to exceed 3% of total General Fund expenditures. The FY 2018 amount of \$100,000 (0.71%) is well within that limit.

Transfers from the General Fund occur when additional funding for capital projects is needed, or when the Council wants to designate funds to be used for a special purpose over a series of years. The FY 2018 budget includes transfers to the Civil Service Fund to set aside funds for appeals and compensated leave pay for civil service employees, to the Library Book Fund for collection materials, to the YAC Fund to support the Youth Advisory Commission, a transfer to the Street Maintenance Fund to fund the City's preventative street maintenance plan, and a transfer to the Capital Equipment Funds, as discussed below.

New to the budget in FY 2017 was funding for the Capital Equipment Replacement plans covering public works and parks, police department and fire department vehicles and equipment, technology equipment and HVAC units. This funding continued in FY 2018.

Contributions are amounts pledged by the City Council to charitable, non-profit, and quasi-governmental agencies. This year's funding allocations include amounts to the AUSA Scholarship Fund, Bell County Health District, the Senior Citizens' Center, HOP Public Transportation, Heart of Texas Defense Alliance, and Downtown Belton Merchants' Association. Also included in this category is the pass-through funding from Bell County to BISD for crossing guards.

Capital Outlay costs are for specific or identified capital to be funded in the operating budget fluctuates annually depending on the specific needs for equipment replacement and infrastructure requirements. No items were specifically identified in this year's budget. However, an allocation of \$25,000 is in the budget for transfer to the Capital Equipment Fund to be used for general equipment needs and funding of \$607,530 to fund the capital equipment replacement plans outlined in transfers above. Further discussion of capital outlay appears in the Capital Outlay Section.

Strategic Plan components to be funded from the General Fund includes only a strategic plan refresh at a cost of \$10,000, compared to FY 2016, which included funding for a significant update to the Parks Master Plan and a Comprehensive Plan with estimated costs totaling \$75,000.

Water & Sewer Fund:

The Water and Sewer Fund accounts for all activities related to the provision of water and sewer services to the residents of Belton, including administration, operations, maintenance, debt service on revenue bonds, billing, and collection.

The total **budgeted revenues for the Water and Sewer Fund in FY 2018 are \$8,026,513**, an increase of \$816,357 or 11.3% from the prior year budget. The increase was driven by a changes to the water and sewer rate structure and the growth in the City’s customer base. A more detailed discussion of revenues and the changes from FY 2017 is contained in the Water and Sewer Section.

Water and Sewer Fund budgeted expenditures total \$8,025,986, a decrease of \$405,996 or 4.8% from the prior year. The change in expenditures from the prior year budget is as follows:

Personnel	\$ 113,657
Supplies	28,231
Repairs & Maintenance	29,030
Services	2,099
Water purchases	(358,092)
Wastewater treatment	(35,226)
Contingency	(6,956)
Operating Transfers	55,400
Debt service	499,296
Capital outlay and transfers	<u>(733,435)</u>
Total decrease	<u>(\$405,996)</u>

Personnel costs for FY 2018 reflect increases due to the addition of two FTE positions, Customer Service Representative and Environmental Technician and through the natural growth from pay plan increases and the related benefits thereon, and an anticipated increase in health insurance.

The increase in tools and small equipment budgets along with an increase in fuel budgets due to higher gas prices drive the overall increase in the **supplies** budget.

Repairs and Maintenance are increasing primarily due to growth in the water line maintenance and water valve maintenance budgets.

The **Services** expenditure category budget primarily consists of engineering, bill processing services, advertising, employee development, audit fees and costs related to the City’s automated metering infrastructure project.

Water Purchases for are based on fixed costs from BCWCID #1 (the District), raw water based on per gallon M&O charges for a normal year water consumption, and election use/option water charges. The decrease is due to the retirement of the City’s share of the District’s debt that will occur in FY 2018.

Wastewater Treatment payments are made to the Brazos River Authority (BRA) for Belton's share of the Temple-Belton Wastewater Treatment Plant (T-B WWTP). Each year, the BRA calculates the split of its operating budget based on actual flows from Belton and Temple.

Although not required by the City Charter, a small **contingency fund** of \$45,000 is budgeted for FY 2018, to absorb unanticipated, minor operating expenses.

Transfers include amounts paid to the General Fund for reimbursement of costs and payment in lieu of franchise fees. The FY 2018 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of budgeted water and sewer sales; and
- Reimbursement transfer to General Fund for 33.3% of the building and fleet maintenance department budgets, and for 50% of the Finance and Utilities building costs.
- Capital transfers to the water and sewer vehicle and equipment replacement fund and the water meter replacement fund.

Other transfers are made to the Water & Sewer Capital Projects fund for water and sewer projects that cross multiple fiscal years.

The decrease from FY 2017 to FY 2018 is due to a \$1,222,241 transfer in FY 2017 to fund a portion of the TBWWTP Phase I redevelopment costs which will not recur in FY 2018, partially offset by an increase in the recurring capital transfers to the water and sewer capital projects fund in FY 2018.

Debt Service on City revenue bonds fluctuates according to the actual debt service payments to be made during the year. The FY 2018 budget includes funding for a new debt offering, anticipated to be issued before the close of calendar year 2017. Schedules of outstanding water and sewer revenue bonds and debt service requirements appear in the Taxes and Debt Section.

Strategic Plan There are no Water and Sewer specific strategic plan components in the FY 2018 budget.

A detailed list of **capital outlay** from operating funds is included in the Capital Outlay Section.

Economic Development Fund:

The Economic Development Fund was created in 1991, pursuant to the ½ percent economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

The budgeted **revenues for FY 2018 are \$1,769,900**, an increase of \$118,188 or 7.16% from the prior year. The increase is driven by a 5.54% increase in sales tax revenue and a 300% increase in interest earnings. Further discussion of economic development revenues is included in the Other Funds Section.

Total **expenditures are \$805,151**, a decrease of \$4,840,847 or 85.74% from the prior year. The change in expenditures from the prior year budget is as follows:

Operations & maintenance	(\$274,376)
Debt service	(90,471)
Capital	(186,000)
Transfers for incentives	-
Transfers for infrastructure	(190,000)
Transfer for capital projects	<u>(4,100,000)</u>
Total decrease	<u>\$245,168</u>

The budget for **operations & maintenance** decreased primarily due to the decrease in engineering and surveying services as engineering costs related to infrastructure projects will be incurred by the BEDC Capital Projects Fund in FY 2018.

Debt Service reflects the interest and principal payments on economic development debt issues, which were retired in FY 2017.

Capital Projects funding in FY 2018 is for the renovation of the BEDC Office Building.

Incentive Transfer funding reflects funding requirements to meet current commitments by the BEDC. Beginning in FY 2015, funds for incentives began to be budgeted through transfers to the incentive fund.

Infrastructure Transfer funding reflected the BEDC’s contribution to the Sparta Road expansion project in FY 2017. There is no scheduled infrastructure transfer in FY 2018.

Drainage Fund:

The Drainage Fund made its debut in FY 2009 as the newest budgeted fund in the City’s financial structure. The Drainage Fund is operated as a utility fund, with collected revenues used to fund drainage related expenditures and projects.

Budgeted **revenues for FY 2018 of \$454,596** are generated by the City’s drainage fee. In FY 2018, the drainage fee for households increased from \$3 per month to \$4 per month. This increase marked

the first since the drainage fee was implemented effective March 1, 2008. Budgeted **expenditures for FY 2018 total \$616,478**, and include three Maintenance Workers, associated operating and capital costs, public education efforts, and debt service on the Drainage Fund portion of the 2008 CO issue. In FY 2018, capital expenditures of \$259,590 are budgeted to purchase a new street sweeper and mower.

Hotel/Motel Fund:

The **Hotel/Motel Fund** accounts for the levy and utilization of the hotel/motel room tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

The Hotel/Motel Fund **FY 2018 budgeted revenues are \$174,706**, reflecting anticipated opening of a new hotel as well as a remittance of a portion of the County Occupancy Tax from Bell County to the City. Further discussion of Hotel/Motel revenues appears in the Other Funds Section.

The budgeted **expenditures for FY 2018 are \$175,836**, reflecting a reduction in expenditures to match the anticipated reduction in revenues. Effective January 1, 2017, tourism operations transitioned from the Belton Chamber of Commerce to the City. Details of this year's budgeted expenditures appear in the Other Funds Section.

Debt Service Fund:

The **Debt Service Fund** is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The ad valorem rate has a debt service component that is dedicated to the payment of principal, interest, and fees on general obligation debt. The debt service tax rate for FY 2018 is \$0.1053 per \$100 of taxable valuation. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

TIRZ Fund:

The **TIRZ Fund** is used to account for the accumulation of resources from ad valorem taxes collected on the incremental tax values in the Tax Increment Reinvestment Zone, which was created in 2006. These revenues can only be expended on projects within the TIRZ zone, and are first approved by the TIRZ Board, and then by the City Council.

Fund Balances:

The Drainage Fund budget includes the planned use of \$159,882 of fund balance to fund capital equipment purchases. The Debt Service Fund budget includes the planned use of \$82,845 as part of a strategy to manage the City's overall tax rate. The TIRZ budget includes the planned use of \$136,819 to fund capital projects within the Zone.

The City's policy is to maintain adequate fund balances to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that it is appropriate to expend excess fund balances (amounts above prudent reserves) on non-recurring expenditures and capital outlay.

CONCLUSION

The FY 2018 budget, while continuing prior year commitments to improve services and facilities, reflects a balanced approach to the multi-faceted needs of a growing community. This proposed budget continues to build on the City's successes, moving steadily forward, seeking to meet the dual goal of preserving community character, while prudently planning for future growth.

The leadership of the City Council, as well as your time and attention provided during the development of the FY 2018 budget, is greatly appreciated. Thanks also to Department Heads and all the City staff members, for their attention to detail and focus on meeting community public service needs in the development of this year's budget.

Respectfully submitted,



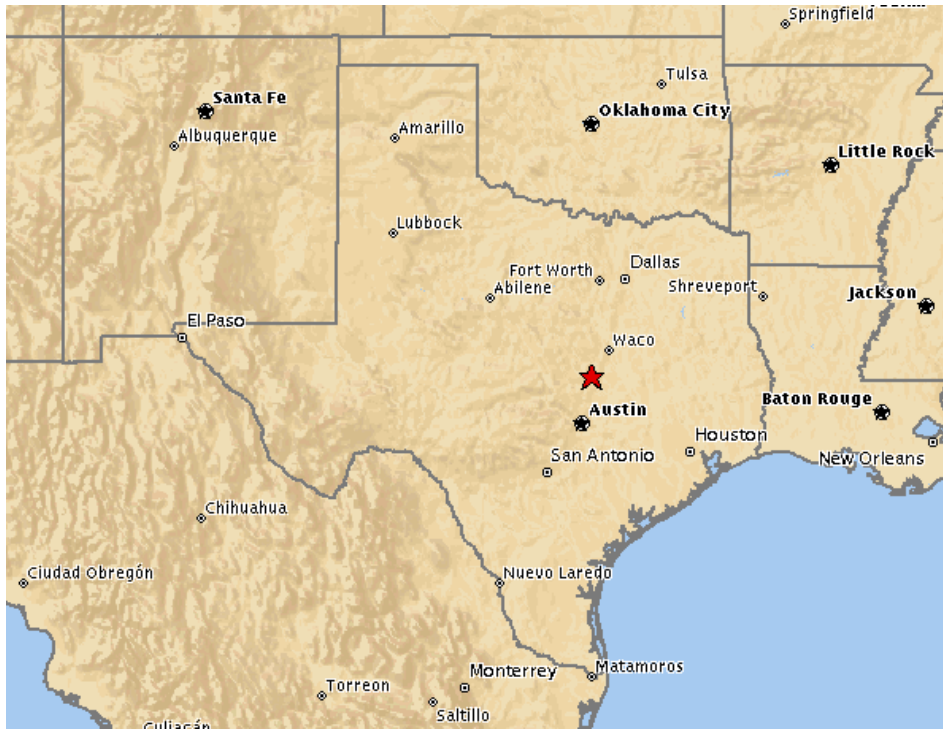
Sam A. Listi
City Manager



Brandon Bozon, CPA
Director of Finance



Welcome to Belton, Summer 2017.



Located along the famous Chisholm Trail, Belton is a unique city with friendly people and a rich history. Founded in 1850 on the banks of Nolan Creek, Belton is the Bell County seat, located a short distance from Fort Hood in one of the fastest growing areas of Texas. Belton's recent new residential and commercial growth is complemented by the preservation and restoration of historic properties in the city.

We are proud of our heritage and show it every day to Interstate 35 commuters who pass the 80-foot flag pole at Patriot Plaza, a gateway to Central Avenue and our historic downtown. Our annual Fourth of July celebration includes a parade through the heart of Belton, a stirring God & Country Concert, three exciting days of PRCA rodeo events in air-conditioned comfort at the Bell County Expo, and a festival on Nolan Creek. Over the years, our Fourth of July activities have made state and national top-ten lists for holiday destinations. There is no better event for those who live in this community.

In our historic downtown, the Bell County Courthouse, restored in 1999, is surrounded on the square by new storefronts on historic buildings. Restaurants, the Bell County Museum (housed in the historic Carnegie Library building), Cochran, Blair & Potts (the oldest department store in Texas), as well as numerous antique shops and other retail establishments are all within walking distance. For recreation, the Nolan Creek Hike and Bike Trail is also part of the downtown area.

Belton takes pride in being the home of the University of Mary Hardin-Baylor, which was chartered by the Republic of Texas in 1845 and has recently undertaken a substantial expansion that brought to campus new educational facilities and a football stadium. The public school system here is a state leader in the integration of technology into the classroom, and has new or remodeled schools sprinkled throughout the City. Our many churches continue to grow as the number and variety of quality homes increase.

Lake Belton and Lake Stillhouse Hollow offer opportunities for water sports, camping, or just relaxing on the beach. On Lake Belton, you will find the Miller Springs Nature Center, where you can enjoy walking trails and experience nature with a wide variety of flowers, birds and wildlife. Chalk Ridge Falls Park, located on Lake Stillhouse Hollow, also offers walking trails and a lovely 20-foot waterfall.

While this is just a small part of what Belton has to offer, we take great pride in our city and our citizens, and invite you to visit soon. Y'all come visit us on the Chisholm Trail!

Marion Grayson
Mayor

CITY OF BELTON

Telephone Directory

CITY HALL

Administration

City Manager	933-5819
Assistant City Manager	933-5845
City Clerk	933-5817
Grants & Special Projects Coordinator	933-5813
Public Information Officer	933-5889
Executive Secretary to City Manager	933-5818
Fax	933-5822

Planning

Director of Planning	933-5816
Building Official	933-5815
Assistant Building Official	933-5814
Clerk	933-5812
GIS Technician	933-5890

IT Services

Director of IT	933-5878
IT Specialist	933-5879

FINANCE, UTILITIES & COURT 933-5800

Finance

Director of Finance	933-5808
Assistant Finance Director	933-5810
Staff Accountant	933-5807
Accounting Technician	933-5806

Human Resources

Human Resources Director	933-5803
Staff Accountant/HR Assistant	933-5805

Utility Billing

Utility Billing Supervisor	933-5809
Customer Service Representative	933-5802
Customer Service Representative	933-5800
Fax	933-5859

Municipal Court

Court Administrator	933-5838
Fax	933-5859

ECONOMIC DEVELOPMENT 770-2270

Executive Director	770-2271
Director of Business Retention	770-2272
Fax	770-2279

FIRE DEPARTMENT

Emergency	933-5880
Central Fire Station	911
Fire Station #2	933-5828
Fire Chief	933-5881
Assistant Fire Chief	933-5885
Central Fire Station Fax	933-5884
Fire Station #2 Fax	933-5826
Ambulance Billing	933-5887
	933-5804

PARKS AND RECREATION

Harris Community Center

Director of Parks & Recreation	933-5860
Events Coordinator	933-5861
Fax	933-2469

Parks Maintenance

Parks Superintendent	933-5834
Fax	933-5833

LIBRARY

Library Director	933-5830
Fax	933-5832
	933-5831

PUBLIC WORKS

Public Works Director	933-5823
Building Maintenance	933-5823
Shop	721-6154
Streets	933-5825
Water & Sewer	933-5824
Fax	933-5823
	933-5811

POLICE DEPARTMENT

Emergency	933-5840
Communications Room	911
	933-5846

Administration

Police Chief	933-5845
Administrative Assistant	933-5844
Emergency Operations Center	933-5856
Fax	933-5835

Support Services

Deputy Chief	933-5854
CID Sergeant	933-5853
Code Enforcement Officer	933-5820
Records Clerk	933-5857
Animal Control	933-5840
Training Officer	933-5892

Operations

Deputy Chief	933-5848
Patrol Lieutenants	933-5871

CITY INFORMATION

BUDGET CONTENTS

The City of Belton's annual budget is comprised of twelve sections, which can be grouped into three broad categories.

1. INTRODUCTION AND INFORMATION

Table of Contents: Indicates topic and page number location.

Budget Message: This letter contains information about the City's overall plan for accomplishing the City's objectives during the coming year and accomplishments during the past year.

City Information: Descriptions of the budget, the budget process, and the City organization. Also included is a synopsis of the City of Belton's history that was excerpted from "The Story of Bell County" and was written by the City's librarian, Lena Armstrong. This section also contains City and area demographic information compiled by the Belton Economic Development Corporation. This section is intended to give non-technical users basic information to make the budget more "user-friendly".

Strategic Plan: Includes a description of the Strategic Plan purpose and process, current year budget, multi-year budget, and the full plan itself.

Personnel: Includes the City's organizational chart and listings of the City's elected and appointed officials.

2. FINANCIAL

Budget Summaries: Contains summaries of budget totals for all budgeted Funds of the City.

General Fund, Water & Sewer Fund, & Other Funds: These sections contain detailed budget information for the various Funds, Departments, and Divisions of the City. Descriptions, goals, and performance indicators for the various Departments and Divisions are given where applicable.

Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this section.

Capital Outlay & Improvements: Schedules of the capital outlay (equipment, vehicles, etc.) contained in the operating budget. Also includes schedules of capital outlay and improvements (infrastructure) to be made from capital project funds.

3. SUPPORTING INFORMATION

Reference: Copies of the ordinances generated by the budget process: the ordinance adopting the budget, the ordinance adopting the tax rate, and the ordinance adopting rates for City services which were included in budgeted revenues. Also includes the City's current fee schedule and a glossary of some of the words and acronyms contained in the budget.

THE CITY ORGANIZATION

The City of Belton is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a mayor and six members who are elected by plurality vote from the City at large to serve terms of two years. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Divisions within it, but are subject to the supervision and control of the City Manager. A Director may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In the spring, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the Department requests form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced; that is departmental requests, personnel costs, and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget from Finance, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate his priorities and work agenda.

A series of City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found in the local media coverage.

The workshops allow the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through these workshops, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 28, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

After adoption of the budget, the City Manager may approve transfers of any unencumbered (unobligated) budget amount or portion thereof between general classifications of expenditures within a Division or Department. At the request of the City Manager and within the last three months of the fiscal year, the Council may by resolution, transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, after the conduction of a public hearing called for such purpose. This year's budget calendar follows on the next page.

CITY OF BELTON
Budget & Tax Calendar
FY 2018

Date	Event	Requirement/Action
March 6, 2017	Budget Instructions Distributed to Departments	▶ Budget printouts & request forms distributed to departments.
April 21, 2017	Department Budget Requests Due	▶ Departments enter detailed line item requests into budget software & submit other forms electronically
May/June	Budget Preparation	▶ City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budgets.
May 15 – May 19, 2017	Budget meetings with DH	▶ Departments meet with CM, FD, AFD
June 13, 2017	Regular Council Meeting	▶ Director of Finance presents a brief overview of the budget process to Council and seeks Council input on key budget policies and initiatives
June 27, 2017	Regular Council Meeting	▶ Department Presentations: Council & Administration, PIO, Finance & Legal, Human Resources, IT
July 3, 2017	BEDC Board Meeting	▶ BEDC budget workshop
July 11, 2017	Regular Council Meeting	▶ Water & Sewer Fund ▶ Drainage Fund ▶ Department Presentations: Police, Fire, Planning & Inspections, Public Works, Internal Services & Engineering
July 25, 2017	Certified Tax Roll	▶ BCAD delivers certified ad valorem tax values
July 25, 2017	Regular Council Meeting	▶ Hotel/Motel Fund ▶ Department Presentations: Parks & Rec, Library, Tourism & Retail Dev
July 27, 2017	TIRZ Board Meeting	▶ TIRZ draft budget to Board
August 1, 2017	Calculate & Publish Effective and Rollback Tax Rates	By Appraisal District
August 1, 2017	BEDC Board Meeting	▶ 2 nd BEDC Board budget workshop
August 8, 2017	Regular Council Meeting	▶ Ad Valorem Tax Rate, Debt Service Fund ▶ General Fund Budget ▶ BEDC, TIRZ Fund ▶ Call for 2 Public Hearings (PH) on Tax Rate (if exceeds effective rate)
August 10, 2017	Notice of Public Hearings	▶ Publish in newspaper and on City website notice of PH's on tax rate (if exceeds effective rate - must be at least 7 days before 1 st PH)
August 16, 2017	File proposed budget with City Clerk	▶ Must be at least 30 days before budget adoption (budget may be modified after this date) ▶ Post proposed budget on City website
August 22, 2017	Regular Council Meeting	▶ 1 st PH on tax rate (if exceeds effective rate – at least 3 days before 2 nd PH) ▶ Presentation of fee schedule changes ▶ Call for PH on budget
August 24, 2017	Newspaper Notice	▶ Publish notice of PH on budget (at least 10 days before PH)
September 12, 2017	Regular Council Meeting	▶ 2 nd PH on tax rate (if exceeds effective rate - 3 to 14 days before adoption) ▶ PH on budget (at least 15 days after filing with City Clerk) ▶ Council vote to consider budget at Sept 19, 2016 meeting ▶ Public input on strategic plan ▶ Adopt fee schedule
September 19, 2017	Special Called Council Meeting	▶ Adopt strategic plan ▶ Adopt budget ▶ Adopt tax rate (at least 3 days after 2 nd PH on tax rate)

CITY FUNDS

As mentioned previously, the City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. The budgeted funds for the City include:

Governmental Funds:

- General Fund: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Belton contains the Administration (City Manager), Finance, Municipal Court, Police, Fire, Information Technology Systems, Streets, Parks & Recreation, Development Services, Library, Solid Waste, and Maintenance Departments.
- Belton Economic Development Corporation Fund: Accounts for activities related to the ½ percent economic development sales tax approved by voters in 1990.
- Hotel/Motel Tax Fund: Accounts for activities related to the City's 7 percent hotel/motel occupancy tax. These funds can only be used for purposes designated by the State and further designated by the City Council.
- Debt Service Fund: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.
- Tax Increment Reinvestment Zone Fund: This fund is used to account for projects financed with tax revenues collected in the City's tax increment and reinvestment zone, created pursuant to the state tax code statutes.

Proprietary Funds:

- Water/Sewer Fund: Accounts for operations related to providing water and sewer service to the citizens of Belton. The Water/Sewer Fund contains the Utility Administration, Water, and Sewer Departments.
- Drainage Fund: Accounts for operations related to providing storm drainage service to the citizens of Belton.

The CAFR does include non-budgeted funds, which are not included in this budget document.

BASIS OF BUDGET & ACCOUNTING

The City's Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). Under GAAP, the City reports governmental funds on a modified accrual basis of accounting and enterprise funds on an accrual basis of accounting. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).
- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- Capital outlays are recorded as assets on a GAAP basis and expended on a Budget basis.

FINANCIAL AND BUDGET POLICIES

The **General Fund balance** shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance should be at least 90 days of operating expenditures. The projected fund balance at the end of FY 2017 is 131.42 days.

Investments made by the City shall be in conformity with State law and the City of Belton investment policy, adopted by the City Council on January 24, 2017. All investments shall stress safety, liquidity, public trust, and yield - in that order.

An **independent audit** will be conducted annually.

The City will produce **annual financial statements in accordance with** generally accepted accounting procedures (**GAAP**) as outlined by the Governmental Accounting Standards Board (**GASB**).

The City will produce a Comprehensive Annual Financial Report (**CAFR**) **which meets the requirements for** the Government Finance Officers Association's (**GFOA**) **Certificate of Achievement for Excellence in Financial Reporting**. The City has received thirty-one consecutive Certificates from FY 1986 through FY 2016. We believe the FY 2017 audit will also conform to the standards of the Certificate Program, and it will be submitted to GFOA for award consideration.

The **budget should be balanced** with current revenues plus available unreserved fund balances equal to or greater than current expenditures. All budgeted funds have balanced budgets for FY 2018.

The **tax rate should be adequate** to produce revenues required to pay for City services as approved by the City Council. The City Council has indicated their desire to avoid increasing the tax rate and has maintained the same rate over the last four years.

Sales tax revenue projections should be conservative due to the elastic nature of this economically sensitive revenue source. FY 2018 sales tax revenues were budgeted with a conservative projected increase from the FY 2017 level.

The **General Fund should be compensated by other funds for general and administrative services provided**, including management, finance, personnel, and the use of City streets and the City shop. The transfers for FY 2018 are \$575,307.

The City will **not issue debt to finance current operations**. No debt was issued in FY 2017 to finance current operations.

A **contingency amount** shall be included in the annual budget in an amount not to exceed 3% of total General Fund expenditures, to be used in case of unforeseen items of expenditures. The FY 2017 contingency amount is set at \$100,000 or 0.71% of operating expenditures before the contingency amount.

The City will **maintain physical assets** at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The City will produce an **annual budget document that meets the criteria for GFOA's Distinguished Budget Presentation Award**. The City has received the award for twenty-five consecutive years, for FY 1993 through FY 2017.

The City's water and sewer **utilities shall operate on a self-supporting basis** so that user charges for services shall fully cover the cost of providing those services. All water and sewer revenue in the FY 2018 budget is generated from user fees and interest thereon.

The City will **not use property taxes** or other General Fund revenues **to subsidize the utility operations**. The FY 2018 budget does not contain any transfers from the General Fund to the Water & Sewer Fund or the Drainage Fund.

Utility rates shall be reviewed annually to ensure that they will generate revenues adequate to cover operating expenditures, meet bond covenants, and allow for adequate capital replacement. A formal water and sewer rate study was conducted in FY 2002 and FY 2008. Scheduled rate increases were deferred due to the recession and deferment of major capital projects. A full rate study was completed in FY 2014. The resulting rate increases were implemented in FY 2015 and approved by Council to continue into FY 2018.

The City's **rate structures for water and sewer services will** (to the greatest extent possible) **be fair and equitable** to all customers. The current water and sewer rates per 1,000 gallons are the same for all customers.

The City will **maintain sufficient net revenues to meet the debt coverage** required by existing revenue bond indentures. The projected coverage for FY 2018 exceeds current debt coverage requirements.

The **utility system will maintain a bond rating** of AA- (Standard & Poor's). The most recent rating is at this level.

The **utility system will operate in the most efficient manner possible** to keep rates as low as possible while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets.

The City will **make timely investment in the expansion of capital assets** to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety, and environmental standards.

The City will **provide timely and accurate billing to customers**, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers.

PERFORMANCE MEASUREMENT

Performance measurement is a management tool that measures both quantitatively and qualitatively the level of service being provided. This tool seeks to answer the question “How well are we doing?” as well as the question “How well should we be doing?”

Generally, government entities collect volumes of data on a wide variety of services and activities. This data is usually available from existing sources such as financial reports, audits, department reports, and studies. However, data to measure efficiency and effectiveness are less available than information on workload and expenditures. For example, data on the number of streets maintained are usually available, but information on the condition of streets is not. Measurable goals and information on citizen satisfaction is often unavailable. Consequently, managers, elected officials, and the public know how much services cost and the levels of service provided, but know little about the productivity, accomplishments, and quality of those services.¹ A performance measurement and management program seeks to provide that information.

The City of Belton has long collected data on workload demands and service levels; however, the City has just begun to identify performance measurements. The following performance measures were developed by staff and management. Some of the information for the measures was already being collected; some was not. These measures will continue to be refined and expanded in FY 2017.

Department	Performance Measure	Goal	Actual FY 2017
Finance	Maintain a GF fund balance of at least 25% of operating expenditures (90 days operation).	25%	36.51%
	Collection rate for current taxes.	97%	98.66%
	Produce an annual budget document that meets GFOA Distinguished Budget criteria.	Yes	Yes
	Produce an annual CAFR that meets GFOA Certificate of Achievement criteria.	Yes	Yes
Police	Average response time to calls for Priority One emergency service within the City.	5 minutes	3.48 minutes
	Criminal case clearance rate.	35%	41%
	Total Warrant Arrests	950	986

¹ “A Practical Guide for Measuring Program Efficiency and Effectiveness in Local Government”, The Innovations Group, Copyright 1992.

Department	Performance Measure	Goal	Actual FY 2017
	Percentage of investigations due to citizen complaint completed within 30 days of receipt.	95%	100%
	Average time for compliance with code.	7 days	6 days
Fire	Respond to fire calls inside the City within 5 minutes.	98%	36%
	Contain structural fires to confines of building.	98%	98%
Streets	Repair of utility cuts within 5 days.	95%	20%
	Complete service requests within 5 days.	95%	94%
Planning	Average time to complete review of building plans.	Within 10 days of receipt	Within 10 days of receipt
	Average time to issue utility permits.	30 minutes	30 minutes
Inspections	Average time per inspection.	30 minutes	30 minutes
	Percentage of requests for specialty inspections completed within 4 hours of request (during working hours).	95%	100%
	Percentage of requests for building inspections completed within 24 hours of request (during working hours).	90%	90%
Library	Increase circulation each year.	5%	0.87%
	Average turnover rate	2	2
Utilities	Bad debts written off as a percentage of total billed.	0.50%	0.28%
	Percentage of unaccounted for water loss.	10% or less	10%
	Response time to all main breaks.	3 hours or less	3 hours
	Respond to all emergency main breaks within 20 minutes (regular working hours).	100%	100%
Vehicle & Equipment Maintenance	Repairs returned for corrective action.	2%	0.34%
	Percentage of equipment repairs completed within 2 working days.	90%	89%
	Average downtime for fleet repairs.	2 days or less	2.9 days
	Average response time to work orders.	Within 1 day of receipt	1 day

A HISTORICAL PERSPECTIVE

Lena Armstrong, the City Librarian for 54 years and the unofficial historian of Belton, wrote the following synopsis of Belton's history. She penned a longer version of Belton history, which is included in the two-volume edition of "The Story of Bell County" published in 1988 by the Bell County Historical Commission. Lena retired from the City in December of 1998, and subsequently passed away in January of 1999. She is fondly remembered and sorely missed.

In August 1850, the new pioneer town of Belton (first named Nolandville that was changed to Belton in 1851) was laid out in blocks, streets, and lots with the courthouse public square the center. It was designated County seat for the newly organized Bell County. Incorporated in 1852, it was the only town in the County and was the last place of civilization seen by the pioneers heading West by horseback or wagon train.

Within a month after lots were sold, a post office was established and mail was arriving by horseback. But in 1852, a stagecoach route beginning in Tennessee and ending in Brownsville was stopping weekly in Belton to deliver mail, new arrivals and freight. By now, the first courthouse was in use, a log cabin placed high on blocks as safeguard from devastating floods, provided all too frequently by Nolan Creek running very near the public square. In 1853, a two-story log jail was built followed by a school, hotel, church, saloons, stores and other businesses. Most were log buildings or pole shacks, but with a new surge of people, more permanent buildings were built. Stores were erected using native stone and were two-story with the business on the first floor, family quarters on the second. A number of these stores have survived and are still in use. The A.D. Potts building, built in the late 1860's, not only is still in use but is still owned by the Potts family.

Just prior to the Civil War, Sam Houston stumped the State, urging people to not vote for secession. He made two speeches in downtown Belton, but his talks were not well received. He was booed so loudly on one occasion, he took out his two pistols, laid them on the goods box he was using for a podium, and dared anyone to interrupt him. They did not.

In 1858, the County commissioners built a new courthouse, spending \$14,000 for a two-story limestone building replacing the first courthouse which had become completely inadequate for the population the County now served. Bellcountians so opposed the new edifice, they voted out of office every commissioner, replacing them with more conservative men. It was 26 years before a third (and last) courthouse was approved and built.

Over a thousand Bell County and Belton men joined the Confederate Army and Belton women did their part by meeting daily at the courthouse to sew clothing for the soldiers. There was only one sewing machine in Belton, and it saw constant use. As the War progressed, the effects of the War were felt strongly. Supplies and inventories, as well as currency dwindled and many stores were forced to close. War's end, and defeat, saw all elected officials from the Governor to Mayors replaced with Union appointees. Federal troops patrolled the streets of Belton giving

little protection to the citizens and their property. Outlaws roamed the area stealing, assaulting and killing to such an extent that Belton men decided to do something. In the dark of the night, bands of horsemen arrived at the County jail (still standing) where ten prisoners were jailed. The horsemen dismounted, moved into the jail and shot nine men to death. It is said that for decades after, outlaws rode wide around Belton. Sam Bass, on his way to rob a bank, refused to enter Belton, saying "Those Belton men are too tough for me".

The 1870's saw a boom with building, new businesses and new enterprises. A Belton group organized the Belton Telegraph Company that was chartered and extended to Round Rock where it joined Western Union. The telegraph provided daily quotes of the cotton market, necessary for an area where cotton was King. The 1870's also saw the formation of the now famous Belton Woman's Commonwealth, a loosely organized group that in retrospect seems more a battered wives' refuge than a utopian commune.

Belton met its first setback in 1881 when the City fathers, after meeting the demands of Santa Fe railroad representatives and putting up \$75,000, found themselves duped out of a railroad in Belton. They sued, but the company built their own town that they named Temple. After many years, the Supreme Court finally ended the case in favor of Belton. Meanwhile, they contracted with the M.K. & T. and by 1882, the Katy's depot was built a block from the courthouse. In the interim, Belton went "modern" with a water system and mains throughout town, an electric and telephone companies, a fire department, lumber yard, flour mill, plus newspapers, and banks. There was also a brand new college - Baylor Female College, now the University of Mary Hardin Baylor. Two beautiful parks, still maintained by the City of Belton, were acquired during these decades: the Confederate Park, donated to the City by citizens honoring the ex-Confederate Veterans; and the Yettie Tobler Polk Park, commemorating Mrs. Polk and her four children who drowned in a devastating flood that inundated Belton in 1913.

Belton got into severe financial difficulties before the Great Depression, but managed to work its way out by the 1970's. World War II and the arrival of Fort Hood to the County brought economic relief and a surge of growth. Two large lakes built during this time provide tourist attractions and IH-35 makes Belton attractive to industries and businesses.

Lena Armstrong

CITY AND AREA DEMOGRAPHICS

LOCATION

Belton is situated along the banks of the Leon River in the rapidly growing Central Corridor of Texas. It is on Interstate 35 near the geographic center of the state, approximately 127 miles south of Dallas/Fort Worth and 60 miles north of Austin. Local topography varies from rolling plains to wooded hills with two large lakes just ten minutes from downtown. Within a 150 mile radius of Belton is a market of over 9.4 million people, including the Dallas/Fort Worth Metroplex, San Antonio, and much of Houston. This region encompasses 55 percent of the population of Texas.

Distance to:

Austin	57 miles	Denver	734 miles
Dallas	127 miles	Atlanta	785 miles
San Antonio	128 miles	Chicago	925 miles
Houston	153 miles	Los Angeles	1,226 miles
El Paso	534 miles	New York	1,468 miles

CLIMATE

Average Winter Temperature	46.7 ° F
Average Summer Temperature	81.5 ° F
Average Annual Precipitation	35.25"
Elevation	525 Feet

POPULATION

	<u>2010</u>	<u>2000</u>	<u>1990</u>
Belton	18,216	14,623	12,476
Bell County	310,235	237,974	191,088
Killeen/Temple MSA (Bell, Coryell Counties)	385,623	312,952	255,301

Population Composition:

Under 18:	33.1%	Female population:	50.9%
18 – 64:	56.0%	Male population:	49.1%
Over 65:	10.9%	Veterans:	1,631

High school graduate or higher, age 25 or older: 82.0%

Bachelor's degree or higher, age 25 or older: 27.1%

According to the U.S. Census Bureau, Belton's population consists of 59.4% White, 29.1% Hispanic or Latino, 8.1% African American, and 3.4% all other ethnicities.

EDUCATION

Belton Independent School District:

- 2 - high schools, 3 - junior high schools, 10 - elementary schools
- BISD and all of its campuses received the state's highest rating, "met standard" based on student performance on the State of Texas Assessment of Academic Readiness.

Higher Education:

- Belton: University of Mary Hardin Baylor
- Bell County: Texas A & M College of Medicine, Temple
Temple College, Temple
Central Texas College, Killeen
Texas A&M University Central Texas, Killeen
- Area Colleges/Universities: Baylor University, Waco
McLennan Community College, Waco
Texas State Technical College, Waco
Southwestern University, Georgetown
The University of Texas, Austin
St. Edwards University, Austin
Huston-Tillotson College, Austin
Concordia University, Austin
Austin Community College, Austin
Texas A & M University, College Station
Texas State College, San Marcos

TRANSPORTATION

Highways: Interstate 35, Interstate 14 (US Highway 190), State Highway 317, Loop 121, FM 436, FM 439, FM 93.

Bus Lines: Greyhound/Trailways and Kerrville Bus Lines - 19 departures daily. The HOP public bus line which runs from Copperas Cove to Temple.

Motor Freight: Eleven local carriers.

Railroad: Santa Fe Railroad, Georgetown Railroad, AMTRAK passenger service in Temple.

Air: Killeen-Fort Hood Regional Airport, Temple Draughton Miller Central Regional Airport, Austin Bergstrom International Airport.

UTILITIES

Electric Power:

Supplier	Oncor Electric Delivery
Transmission Lines	Numerous retail electric providers
Distribution Voltage	Two 138,000 KV lines 12,000 KV

Natural Gas:

Supplier	Atmos Energy
Transmission Line	Two 10-inch lines & One 6-inch line
Transmission Line Pressure	320 - 380 PSI & 90 PSI
Heating Value	1,015 BTU per cubic foot

Water Supply:

Purchased Water Supplier	Bell County Water Control & Improvement District No. 1
Water Source	Surface water, Lake Belton
Contracted Capacity	10.0 Million Gallons Daily
Treatment Capacity	8.33 Million Gallons Daily
Average Consumption	2.87 Million Gallons Daily

Sewer System:

Treatment Plant	Temple-Belton Wastewater Treatment Plant
Operator	Brazos River Authority
Treatment Plant Type	Conventional Activated Sludge
Annual Average Daily Flow Capacity	10.0 Million Gallons Daily
Peak Two-Hour Flow Capacity	20,834 Gallons per Minute
Belton Average Flows	1.88 Million Gallons Daily

Telephone:

Supplier	Southwestern Bell
Digital Switching	Numerous long distance and mobile companies Yes

INDUSTRIES

Belton's business community is diversified, with various sectors – manufacturing and distribution, retail, education, healthcare, government, and IT business process services.

The industrial sector is represented by companies manufacturing modular home structures, agriculture equipment, wire cable, fiberglass tanks, roofing material, specialty advertising products, corrugated boxes, exercise equipment, school and office furniture, rapid prototypes, and centrifugal alloy castings. Various warehousing and distribution operations handle, industrial gases, snack foods and parcel delivery.

Fort Hood U.S. Army Installation is located 17 miles west of Belton. It is the largest United States Army Training Post, the largest single-site employer in the State of Texas with a force of more than 46,000, and a key economic driver for the area. The Texas Comptroller's office reports that Fort Hood's economic impact to the state will be an estimated \$35.4 billion in 2016.

Health care represents the largest single industry in Bell County. Over 15,000 individuals are employed in the medical field. Baylor Scott & White Health, the largest not-for-profit health system in the state of Texas, has a significant presence in Central Texas. This includes Scott & White Memorial Hospital, ranked by U.S. News and World Report as one of the top 10 hospitals in the state of Texas, McLane Children’s Hospital, and dozens of primary, urgent, and specialty care clinics staffed by over 800 physicians and 8,000 employees. Other medical facilities also service the area such as: Olin E. Teague Veteran's Center, Cedar Crest Hospital & Clinic, Metroplex Hospital, Seton Medical Harker Heights Center, and Darnall Army Medical Center.

There are five banks and two credit unions represented in Belton with branch offices located throughout Bell County and Central Texas.

MAJOR EMPLOYERS

<u>Employer</u>	<u>Product</u>	<u>Employees</u>
Belton Independent School District	Education	1,700
Bell County	Government	1,199
PSC	Construction	700
University of Mary Hardin-Baylor	Education	638
TruMH (a Clayton Homes Company)	Manufacturing/Distribution	400
HEB Grocery	Retail/Service	325
Wal-Mart	Retail/Service	323
CGI	IT/Business Process Services	270
Wolff Construction	Construction	200
Cedar Crest Hospital & Clinic	Healthcare	198

PROPERTY & TAXES

The top 10 property tax payers within the City limits have a combined taxable value for 2017 of \$119,473,426 and are comprised of the following organizations:

<u>Organization</u>	<u>Taxable Value</u>	<u>Top 10 Percentage</u>
Turtle Creek Investments	\$ 17,544,250	14.68%
Oncor Electric Delivery	14,324,235	11.99%
Wire Rope Industries USA INC	14,214,489	11.90%
Legacy Landing Group LTD	11,864,607	9.93%
CMH Manufacturing	11,837,588	9.91%
Wal-Mart	11,823,998	9.90%
HEB Grocery	11,757,431	9.84%
Sratasys Manufacturing	10,719,909	8.97%
River Springs at Barge Ranch LP	8,289,333	6.94%
Chappell Hill Equity III LTD	7,097,586	5.94%

The U.S. Census Bureau reported 5,757 households in Belton from 2008 to 2012, with a homeownership rate of 54.4%. In 2012, the median household income was \$50,066, and per capita income was \$22,563.

COMMUNITY AND RECREATION FACILITIES

Newspaper:	Belton Journal (weekly) Temple Daily Telegram (daily)
Radio:	KUSJ - Country/Western format KTEM - Talk Radio KNCT - Public Broadcasting System KLOVE - Christian Radio KIIZ/KLFX - Classic Rock format KLTD-Classic Hits KWTX-Top 40 KOOO-Hip Hop KYAR-Contemporary Christian
Television:	KCEN-TV Channel 6 - NBC KWTX-TV Channel 10 - CBS KXXV-TV Channel 25 - ABC 31 Cable Channels
Library:	1 Municipal: over 31,000 volumes 1 University - Mary Hardin-Baylor: over 220,000 volumes
Churches:	33 with 12 denominations
Motels:	3 with 158 rooms
Hotels:	1 with 72 rooms
Golf Course:	Within a 10 minute drive: 2 Championship Country Clubs and 1 Public Course
Museums:	Bell County Historical Museum Bell Fine Arts Association

Harris Community Center: This renovated structure is situated gracefully along Nolan Creek and is an ideal setting for meetings, receptions, and reunions. The original building was constructed in 1936 and housed the Harris School, a historic African American school recognized with a state historical marker for its contribution to African American education. The building and grounds were conveyed from the school district to the City of Belton in 2005 for renovation. The Center was dedicated in July 2006 in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion. The Center has already received numerous awards and accolades, and ensures that the legacy, heritage, and contributions of those who came before us will be remembered.

Bell County Expo Center: Central Texas' newest and best entertainment complex, the Expo Center includes a 9,400 seat main arena, a special events room, an assembly hall, an exposition building, and horse barns.

Lakes: Belton Lake (7,400 acres) and Stillhouse Hollow Lake (6,340 acres) offer outdoor recreation, fishing, boating, skiing, boat rentals, launching ramps, picnic grounds, restrooms, restaurants, snack bars, drinking water, camping areas, RV areas, marinas, and nature trails.

Heritage Park: This 62 acre park along the Leon River includes a baseball/softball complex, 4 soccer fields, picnic areas, jogging paths, fishing dock, playscape area, group pavilion, concession stand, and ample lighted parking.

Chisholm Trail Park: This 34 acre park includes a one mile walking trail, 2 softball fields, soccer field, multipurpose field, in-line hockey rink, multipurpose court, volleyball court, playground, horseshoe pits, picnic areas, amphitheater, pavilion, concessions stand, and parking.

Harris Community Park: This park includes a playground, splash pad, and pavilion with restrooms. It is located near the renovated Harris Community Center and overlooks Nolan Creek and the Hike and Bike Trail.

SummerFun USA: A water amusement park along the banks of the Leon River adjacent to Heritage Park. The park includes a swimming pool, giant water slides, children's area, concessions, and picnic area.

Bell County Museum: One of twelve remaining Carnegie Libraries in Texas, this historic building was restored in 1990 and now stands as the major collection of Bell County history. In 1991, the Bell County Museum was awarded the entire collection of artifacts of Miriam "Ma" Ferguson, the first woman governor of Texas and a native of Bell County.

Independence Day Celebration and PRCA Rodeo: The Annual 4th of July Celebration has been celebrated since the late 1800's and attracts crowds from all over Central Texas. The Celebration includes a kick-off barbecue and old time shoot out on the Courthouse lawn, a four day Professional Rodeo Cowboy's Association Rodeo, a family fun carnival, God and Country concert featuring religious and Texas music, July 4th parade and patriotic program, and a day full of activities in Yettie Polk Park. Festivities in Yettie Polk Park include Children's Day in the Park, Old Fiddler's Contest, gospel singing, arts and crafts festival, and food booths. The Celebration is sponsored by the Belton Area Chamber of Commerce.



**City of Belton
Strategic Plan**

FY 2018 – 2022

October 1, 2017

HISTORY OF STRATEGIC PLANNING IN BELTON, TEXAS

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton, and to develop and pursue appropriate strategies to address these issues. The process began with two retreats attended by Councilmembers, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals, which were then ranked by Council priority. City staff then conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review the Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

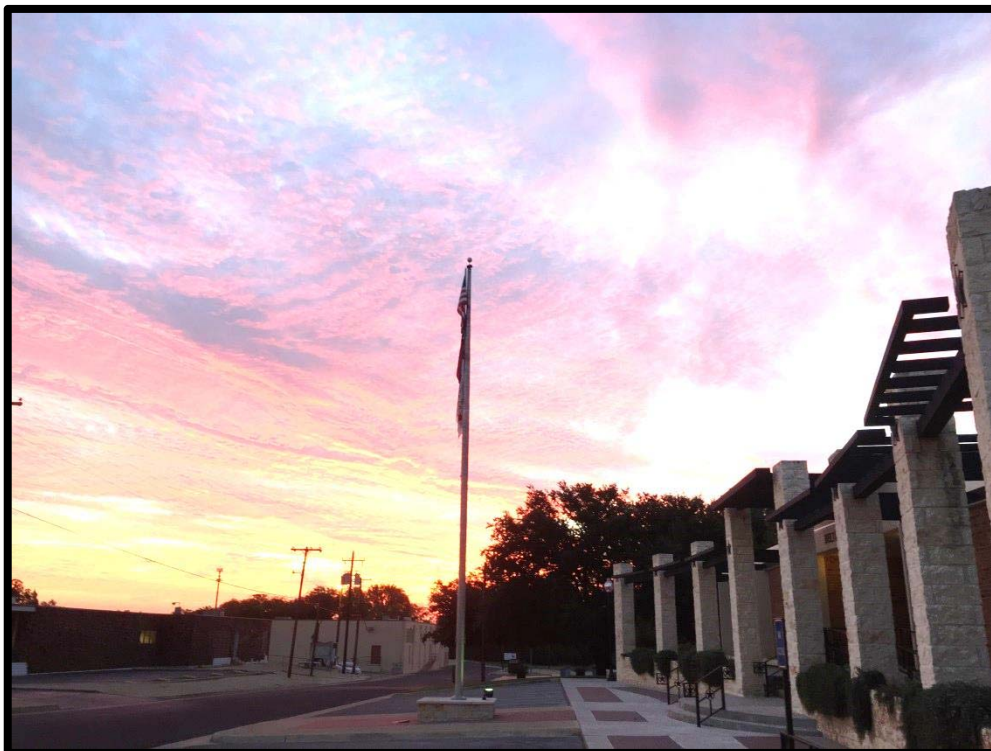
Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the Strategic Plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the initial adoption of a Strategic Plan for the City of Belton on September 11, 2001.

As a prelude to the annual budget process, a review and update of the Strategic Plan has occurred each year since the initial Strategic Plan adoption in 2001. Periodically, due to Councilmember changes, and as significant tasks identified in the Plan are accomplished, the Council conducts comprehensive updates of the Strategic Plan. With the consistent direction of the City Council over the past decade and a half, the Plan has been reviewed as part of the annual budget process each year. Additionally, the Council has directed that the Plan should be comprehensively reviewed at least every five years. A comprehensive review occurred during 2010, recognizing important long term needs, and in conjunction with adoption of the FY 2011 annual budget. Another comprehensive review occurred in 2015, which resulted in a change in the format of the Plan and an updated process, which continues for FY 2018-2022. Another comprehensive update is anticipated in 2020, as the City completes two decades of strategic planning.

The City of Belton has been successful in the delivery of exceptional services to the citizens of Belton, due in large part to visionary leadership and strategic planning. In 2015, a comprehensive review of the City's Strategic Plan was conducted. This process began with a strategic planning retreat in the Spring of 2015 attended by the City Council, City Manager, and Department Heads responsible for each City department. The retreat was led by Mike Conduff, a recognized expert in local government management. Goals, Vision and Mission Statements, and Outcome Statements emerged from Council and staff input during the retreat, and in work sessions that followed in late Spring and Summer. **Governance, Public Safety, Quality of Life, Economic Development, Connectivity, and Parks/Natural Beauty** were the six goal categories identified during the strategic planning retreat. The City Council then confirmed the Vision and Mission Statements, established the six Goal Categories, and determined the six Outcome Statements for the following years, leading to the updated 2018-2022 City of Belton Strategic Plan. This updated Plan includes Goals expressed in an active voice and a new format. A Three Year Action Plan with identified Goals was developed, and the City's Management Team executed the Plan's Goals for FY 2017. The Plan focused on Belton's Vision of being *the Community of Choice in Central Texas, providing an Exceptional Quality of Life*.

This Strategic Plan for FY 2018-2022 continues the outstanding tradition of planning in Belton by updating the Plan. Steps include reviewing the Three Year Action Plan for years 2017-2019, dropping year 2017, refining years 2018 and 2019, and adding a year 2020 Action Plan. Action Plans for Year 4 – 2021, and Year 5 – 2022, have also been added. The result will be a continuously updated Plan, with a viable and relevant Three Year Action Plan of achievable Goals, and with a recognition that there is even more anticipated within Belton's future planning horizon.



City of Belton, Texas

Strategic Plan Definitions and Process

FY 2018-2022

Vision Statement

Belton is the Community of Choice in Central Texas, providing an Exceptional Quality of Life.

Mission Statement

Enhance Belton's quality of life through visionary leadership that preserves its character while planning for its future.

Six Goal Categories

1. Governance
2. Public Safety
3. Quality of Life
4. Economic Development
5. Connectivity
6. Parks/Natural Beauty

Six Outcome Statements

- A. Belton's governance is fair, transparent, and fiscally responsible.
- B. Belton is safe and family friendly.
- C. Belton has an outstanding quality of life for its citizens.
- D. Belton has a vibrant, diverse, and flourishing business community.
- E. Belton is a fully connected community with active and engaged citizens.
- F. Belton has dynamic recreational opportunities and natural beauty.

City of Belton, Texas Strategic Plan Recurring Prioritization Process FY 2018-2022

This Plan is a living document that is driven by flexible long term goals. Three, one year, Action Plans of near term goals will be established annually, while recognizing longer term goals are a function of priority and funding. Year 1 Strategic Plan Goals will be prioritized and updated annually, and will provide a detailed Action Plan. Year 2 and 3 Action Plans will be a function of Year 1 outcomes.

Staff will develop goal worksheets for each actionable goal comprising Year 1 of the three year action plans. The Action Plan worksheets will include:

- Goal Category
- Goal
- Applicable Outcome Statement
- Project Fiscal Year
- Team Leader and Assistance
- Outcome Description
- Performance Indicators
- Challenges and Barriers
- Partner Agencies
- Timelines
- Cost and Funding Sources

The City Council is committed to reviewing long term goals every two years to create an updated list, looking out five to ten years into the future.

**City of Belton, Texas
Strategic Plan
Recurring Community/Policy Initiatives
FY 2018-2022**

- **Agency Partnership Enhancements**

The City of Belton is committed to working to enhance Agency partnerships to include BISD, Bell County, BEDC, Belton Area Chamber of Commerce, CTCOG, UMHB, TxDOT, Texas Workforce Commission, Central Texas Housing Consortium, Belton Senior Citizens Activity Center, Heart of Texas Defense Alliance, and Bell County Health District, among other vital local and regional agencies.

- **Volunteer Programs**

Examples of important Volunteer Programs include The Downtown Belton Merchant's Association (DBMA), One Community One Day, Leadership Belton, and National Night Out.

- **RUOK**

Addressing the needs of Senior Care and interaction with vulnerable/aging adults is the mission of RUOK, a program of the Belton Police Department.

- **Citizen Involvement**

The City of Belton encourages an active and informed citizenry to participate in Volunteer Boards/Commissions, and Specialty Committees for adhoc, short term analysis of topical issues.

Multi-Year Implementation Plan			
Fiscal Year 2018 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Implement Balanced Tax/Fee Schedules	Staff Resources	General Fund Operating Budget
	b) Implement Growth Management Strategy	Staff Resources \$10,000	General Fund Operating Budget
	c) Implement Comprehensive Plan and Update Development Policies	Staff Resources	General Fund Operating Budget
	d) Develop analysis to determine whether to renew, expand, or replace the TIRZ	TBD	General Fund Operating Budget, TIRZ, BEDC
	e) Complete Comprehensive Analysis on Dog Ridge Water Supply Corporation (DRWSC)	Staff Resources \$6,750	Water/Sewer Operating Budget, BEDC
2. Public Safety	a) Complete PD building expansion/renovation	TBD	2013 CO Issuance, General Fund Operating Budget
	b) Implement PD and FD Strategic Plan Updates	Staff Resources	General Fund Operating Budget
	c) Prepare Fire Dept. Assessment on Station locations, response times, and future needs	TBD	General Fund Operating Budget
	d) Plan for loss in FD EMS revenue and service area adjustment	\$450,000	General Fund Operating Budget
3. Quality of Life	a) Develop 2018 CIP Process and Plan	Staff Resources	General Fund Operating Budget
	b) Implement Street Infrastructure Plan • Annual Maintenance • Reconstruction/New Street Construction	\$1,000,000 (est.) TBD	General Fund Operating Budget, Future Bond Funds
	c) Analyze need for expanded Library Services	Staff Resources \$10,000	General Fund Operating Budget, TIRZ
	d) Develop Other Infrastructure priorities/funding plan for Water/Sewer/Drainage Needs	Staff Resources	Water/Sewer Operating Budget, Drainage Operating Budget
4. Economic Development	a) Develop/Implement Downtown Revitalization Plan	\$100,000 (Match) \$250,000 (Grant) \$90,000 (Façade)	BEDC, Grant Funding, TIRZ
	b) Plan/Implement S. IH 35 Sewer and IH Water Projects	\$8,000,000	2016 Water/Sewer CO Issuance, BEDC
	c) Continue Coordination between City/BEDC to maximize project success	TBD	BEDC
	d) Complete Hotel/Conference Center Assessment	\$5,000	TIRZ
	e) Enhance Retail Development Strategy	\$26,000	TIRZ
5. Connectivity	a) Expand Linkages Provided by Comprehensive Trail System	TBD	TBD
	b) Continue planning for Lake to Lake Road Project	TBD	City of Belton, Bell County, KTMO, Private Developers
	c) Facilitate Cable/Fiber Service Expansion	Staff Resources TBD	General Fund Operating Budget, Private Developers
6. Parks/Natural Beauty	a) Implement updated Parks/Rec. Master Plan, and explore additional Park enhancements	TBD	Gen. Fund Operating Budget, Future Grants
	b) Design Chisholm Hike/Bike Trail, from University Drive to Sparta under railroad	\$310,197	Private Donors, General Fund
	c) Submit TxDOT grant for Trail connecting North/ South Belton	\$376,619 (Match) \$1,883,095 (Grant)	TIRZ
Fiscal Year 2019 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Implement Balanced Tax/Fee Schedules	Staff Resources	General Fund Operating Budget
	b) Update Growth Management Strategy	Staff Resources	General Fund Operating Budget
	c) Implement Comprehensive Plan	Staff Resources	General Fund Operating Budget
	d) Address TIRZ boundary, strategic funding objectives	Staff Resources	TIRZ
	e) Resolve City's interest in Dog Ridge Water Supply Corporation's Service Area	Staff Resources	Water/Sewer Operating Budget
	f) Complete Sunset Review of Design Standards and Develop Historic District Design Guidelines		
2. Public Safety	a) Complete Assessment on FD Station Needs	Staff Resources	General Fund Operating Budget
	b) Finalize steps to accommodate reduction in ambulance service area and revenues	Staff Resources	General Fund Operating Budget
	c) Identify emerging Strategic Needs for PD	Staff Resources	General Fund Operating Budget
3. Quality of Life	a) Take initial steps for new CIP Process and Plan	Staff Resources	General Fund Operating Budget
	b) Implement Street Infrastructure Plan Annual Maintenance and New Construction	Staff Resources	General Fund Operating Budget, TIRZ, BEDC
	c) Implement Plan for Library Services	Staff Resources	General Fund Operating Budget
	d) Schedule Other Infrastructure Priorities for Water/Sewer/Drainage	TBD	Water/Sewer Operating Budget
4. Economic Development	a) Implement Downtown Redevelopment Plan	Staff Resources	General Fund Operating Budget, TIRZ, BEDC
	b) Build IH 35 Sewer/Water	TBD	Water/Sewer Operating Budget
	c) Coordinate City/BEDC efforts	Staff Resources	BEDC
	d) Address Hotel/Conference Center and Retail Strategy Recommendations	TBD	General Fund Operating Budget, TIRZ
5. Connectivity	a) Construct Hike/Bike Trail Extension from University Drive to Sparta Road under railroad	\$2,360,418	Private Donors, General Fund, TxDOT
	b) Continue planning for Lake to Lake Rd. ROW and Identify Phased Construction Funding	Staff Resources TBD	City of Belton, Bell County, KTMO, Private Developers
	c) Repair/replace Central Avenue Bridge in Yettie Polk Park	TBD	City of Belton, TxDOT
	d) Continue expansion of Temple/Belton Wastewater Treatment Plant	\$8,700,000 (est.)	2017 Water/Sewer CO Issuance
6. Parks/Natural Beauty	a) Implement Updated P&R Strategic Master Plan; Explore additional Park enhancements	Staff Resources	General Fund Operating Budget
	b) Update Nolan Creek Recreational Elements	Staff Resources	General Fund Operating Budget
Fiscal Year 2020 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Implement Balanced Tax/Fee Schedules	Staff Resources	General Fund Operating Budget
	b) Maintain updated Comprehensive Plan elements	Staff Resources	General Fund Operating Budget
	c) Evaluate Belton's Long-Term Future Water Rights for sufficiency	Staff Resources	Water/Sewer Operating Budget
2. Public Safety	a) Analyze PD Facility Needs and Municipal Court	Staff Resources	General Fund Operating Budget
	b) Implement Fire Department Facility Needs	Staff Resources	General Fund Operating Budget
	c) Evaluate options for providing fire sprinkler protection downtown	Staff Resources	General Fund Operating Budget, TIRZ
3. Quality of Life	a) Update CIP Process and Plan	Staff Resources	General Fund Operating Budget
	b) Continue Street Infrastructure Plan Funding	Annual Budget; Bonds	General Fund Operating Budget, TIRZ, BEDC
	c) Continue Infrastructure Priorities for Water; Sewer; Drainage	Staff Resources	Water/Sewer Operating Budget
4. Economic Development	a) Keep Downtown Belton Vital	Staff Resources	General Fund Operating Budget, TIRZ
	b) Develop IH 35, IH 14 Corridors	Staff Resources	General Fund Operating Budget, TIRZ, BEDC
	c) Establish Façade Grants for 6 th Avenue properties	TBD	TIRZ
	d) Develop Rockwool Land	TBD	BEDC
	e) Evaluate Small Business Support Center	Staff Resources	BEDC
5. Connectivity	a) Participate in Regional (KTMO) Planning for Transportation and Hike/Bike Needs	Staff Resources	General Fund Operating Budget
	b) Repair/replace Central Avenue Bridge east of IH 35 in Shirttail Bend	TBD	City of Belton, TxDOT
	c) Continue expansion of Temple/Belton Wastewater Treatment Plant (TBWWTP)	TBD	Water/Sewer Fund
	d) Begin Lake to Lake Road Project Construction	TBD	City of Belton, Bell County, TxDOT
6. Parks/Natural Beauty	a) Implement Parks/Rec. Master Plan and analyze/ benchmark need for City Rec Center	Staff Resources	Gen. Fund Operating Budget

Priority 1 Goal Scorecard: FY 2017

Below is a summary of a total twenty (20) FY 2017 Priority 1 Goals, Funding, and Assigned Coordinators for anticipated goal achievement in FY 2017. Goal status is reflected in the last column. All Goals completed in FY '17 (1) will be dropped from the FY 2017 Goal list, with other existing Goals refined, and with new Goals added.

Goal Category	Strategic Plan Goal	Funding	Coordinator	Status
1 Governance	a Implement balanced tax/fee schedule following analysis	Staff Resources	Director of Finance	1
	b Implement Growth Management Strategy	Staff Resources	City Manager	1
	c Update/Implement Comprehensive Plan	Staff Resources	Director of Planning	1
	d Develop Comp. Analysis on Dog Ridge Water Supply Corporation	Staff Resources	Director of Finance	2
	e Prepare Employee Compensation Plan Update (Salary, Benefits, Classifications, Job Descriptions)	Staff Resources	Director of HR	1
	f Enhance Safety Training for City Employees	Staff Resources	Director of HR	1
2 Public Safety	a Implement Capital Equipment Replacement Plan for PD/FD/PW/IT	\$987,781	Director of Finance	1
	b Develop Police Dept. and Fire Dept. Strategic Plan Updates	Staff Resources	Police/Fire Chiefs	1
3 Quality of Life	a Continue CIP (2013/15) Implementation/plan for future needs	\$6,500,000	Director of PW	1
	b Implement Street Maintenance Plan	2013/15 CIP; BEDC, TIRZ	Director of PW	2
	c Implement MLK/Main Intersection Improvements	\$321,793 TIRZ	Director of PW	1
	d Plan Enhancement for 6 th Ave.	TBD	Director of PW	2
4 Economic Development	a Develop/Implement Downtown Revitalization Plan	\$200,000 TIRZ	Director of Planning	2
	b Plan/Implement S. IH 35 Sewer	\$500,000 Design (\$6.0M constr. cost)	Director of PW	2
	c Conduct two joint meetings; Enhance coordination between City/BEDC to maximize proj. success	\$528,500	City Mgr./BEDC Exec. Dir.	2
	d Develop Hotel/Conference Center Assessment	\$18,500	Retail Dev. Coordinator	2
5 Connectivity	a Expand Hike/Bike Trail	\$2.6770M (\$534,123 Local; \$2.136M TxDOT grant)	Director of PW	2
	b Secure ROW for Lake to Lake Road	TBD	City Manager	2
	c Facilitate Cable/Fiber Service Expansion	Staff Resources	Director of Planning	2
6 Parks/Natural Beauty	a Implement updated City's Parks and Recreation Master Plan	TBD	Director of Parks & Rec	2

GOAL STATUS:

- 1) Completed in FY '17
- 2) Underway in FY '17, extended to FY '18
- 3) Deferred in FY '17, extended to FY '18

Priority 1 Goals: FY 2018

Below is a summary of a total twenty-four FY '18 Priority 1 Goals, Proposed Funding, and Assigned Coordinators for anticipated goal achievement in FY '18. Other near-term Priority Goals are summarized in year 2 (FY '19) and year 3 (FY'20) of the Strategic Plan. Goals for FY '21 & FY '22 are also previewed.

Goal Category	Strategic Plan Goal	Funding	Coordinator
1 Governance	a Implement Balanced Tax/Fee Schedules	Staff Resources	Dir. of Finance
	b Implement Growth Mgmt. Strategy	Staff Resources \$10,000	City Manager
	c Implement Comprehensive Plan and Update Development Policies	Staff Resources	Director of Planning
	d Develop Analysis to determine whether to renew, expand, or replace the TIRZ	TBD	Dir. of Finance
	e Complete Comprehensive Analysis on Dog Ridge Water Supply Corporation	Staff Resources \$6,750	City Manager
2 Public Safety	a Complete PD building expansion/renov.	TBD	Police Chief
	b Implement Police Dept. and Fire Dept. Strategic Plan Updates	Staff Resources	Police/Fire Chiefs
	c Prepare Fire Dept Assessment on Station locations/response times/future needs	TBD	Fire Chief
	d Plan for loss in FD EMS revenue and service area adjustment	\$450,000	Fire Chief
3 Quality of Life	a Develop 2018 CIP Process and Plan	Staff Resources	City Manager/ Dir. of Finance
	b Implement Street Infrastructure Plan (Annual Maint. & Reconstr./New Street Constr.)	\$1,000,000 (est.) TBD	Director of PW
	c Analyze need for expanded Library Services	Staff Resources \$10,000	Director of Library Svcs.
	d Develop Other Infrastr. priorities/ funding plan for Water/Sewer/Drainage Needs	Staff Resources	Director of PW
4 Economic Development	a Develop/Implement Downtown Revitalization Plan	\$100,000 (Match) \$250,000 (Grant) \$90,000 (Façade)	Director of PW
	b Plan/Implement S. IH 35 Sewer and IH 35 Water Projects	\$8,000,000	Director of PW
	c Continue coordination between City/BEDC to maximize project success	TBD	City Manager/ BEDC Exec Dir
	d Complete Hotel/Conference Center Assessment	\$5,000	Retail Dev. Coordinator
	e Enhance Retail Development Strategy	\$26,000	Retail Dev. Coordinator
5 Connectivity	a Expand Linkages Provided by Comprehensive Trail System	TBD	Director of Parks/Rec.
	b Continue planning for Lake to Lake Road Project	TBD	City Manager
	c Facilitate Cable/Fiber Service Expansion	Staff Resources TBD	Dir. of Planning
6 Parks/Natural Beauty	a Implement updated P&R Master Plan & explore additional Park enhancements	TBD	Director of Parks & Rec.
	b Design Chisholm Hike/Bike Trail, from University Drive to Sparta under railroad	\$310,197	Director of PW
	c Submit TxDOT grant for Trail connecting North/South Belton	\$376,619 (Match) \$1,883,095 (Grant)	Grants Coord./ Director of PW

City of Belton, Texas Strategic Plan FY 2018

Year 1: Three Year Action Plan Priority 1 Goals: FY 2018

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Balanced Tax/Fee Schedules b) Implement Growth Management Strategy c) Implement Comprehensive Plan and Update Development Policies d) Develop analysis to determine whether to renew, expand, or replace the TIRZ e) Complete Comprehensive Analysis on Dog Ridge Water Supply Corporation (DRWSC)
2. Public Safety	<ul style="list-style-type: none"> a) Complete PD building expansion/renovation b) Implement PD and FD Strategic Plan Updates c) Prepare Fire Dept. Assessment on Station locations, response times, and future needs d) Plan for loss in FD EMS revenue and service area adjustment
3. Quality of Life	<ul style="list-style-type: none"> a) Develop 2018 CIP Process and Plan b) Implement Street Infrastructure Plan <ul style="list-style-type: none"> • Annual Maintenance • Reconstruction/New Street Construction c) Analyze need for expanded Library Services d) Develop Other Infrastructure priorities/funding plan for Water/Sewer/Drainage Needs
4. Economic Development	<ul style="list-style-type: none"> a) Develop/Implement Downtown Revitalization Plan b) Plan/Implement S. IH 35 Sewer and IH Water Projects c) Continue Coordination between City/BEDC to maximize project success d) Complete Hotel/Conference Center Assessment e) Enhance Retail Development Strategy
5. Connectivity	<ul style="list-style-type: none"> a) Expand Linkages Provided by Comprehensive Trail System b) Continue planning for Lake to Lake Road Project c) Facilitate Cable/Fiber Service Expansion
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement updated Parks and Recreation Master Plan, and explore additional Park enhancements b) Design Chisholm Hike/Bike Trail, from University Drive to Sparta under railroad c) Submit TxDOT grant for Trail connecting North/South Belton

City of Belton, Texas Strategic Plan FY 2018

Year 2: Three Year Action Plan Priority 1 Goals: FY 2019

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Balanced Tax/Fee Schedules b) Update Growth Management Strategy c) Implement Comprehensive Plan d) Address TIRZ boundary, strategic funding objectives e) Resolve City's interest in Dog Ridge Water Supply Corporation's Service Area f) Complete Sunset Review of Design Standards and Develop Historic District Design Guidelines
2. Public Safety	<ul style="list-style-type: none"> a) Complete Assessment on FD Station Needs b) Finalize steps to accommodate reduction in ambulance service area and revenues c) Identify emerging Strategic Needs for PD
3. Quality of Life	<ul style="list-style-type: none"> a) Take initial steps to implement CIP Process and Plan b) Implement Street Infrastructure Plan Annual Maintenance and New Construction c) Implement Plan for Library Services d) Schedule Other Infrastructure Priorities for Water; Sewer; and Drainage
4. Economic Development	<ul style="list-style-type: none"> a) Implement Downtown Redevelopment Plan b) Build IH 35 Sewer/Water c) Coordinate City/BEDC efforts d) Address Hotel/Conference Center and Retail Strategy Recommendations
5. Connectivity	<ul style="list-style-type: none"> a) Construct Hike/Bike Trail Extension from University Drive to Sparta Road under railroad b) Continue planning for Lake to Lake Road ROW and Identify Phased Construction Funding c) Repair/replace Central Avenue Bridge in Yettie Polk Park d) Continue expansion of Temple/Belton Wastewater Treatment Plant
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement Updated Parks and Recreation Strategic Master Plan and explore additional Park enhancements b) Update Nolan Creek Recreational Elements

City of Belton, Texas Strategic Plan FY 2018

Year 3: Three Year Action Plan Priority 1 Goals: FY 2020

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Balanced Tax/Fee Schedules b) Maintain updated Comprehensive Plan elements c) Evaluate Belton's Long-Term Future Water Rights for sufficiency
2. Public Safety	<ul style="list-style-type: none"> a) Analyze PD Facility Needs and Municipal Court b) Implement Fire Department Facility Needs c) Evaluate options for providing fire sprinkler protection downtown
3. Quality of Life	<ul style="list-style-type: none"> a) Update CIP Process and Plan b) Continue Street Infrastructure Plan Funding c) Continue Infrastructure Priorities for Water; Sewer; Drainage
4. Economic Development	<ul style="list-style-type: none"> a) Keep Downtown Belton vital b) Develop IH 35, IH 14 Corridors c) Establish Façade Grants for 6th Avenue properties d) Develop Rockwool Land e) Evaluate Small Business Support Center
5. Connectivity	<ul style="list-style-type: none"> a) Participate in Regional (KTMPO) Planning for Transportation and Hike/Bike Needs b) Repair/replace Central Avenue Bridge east of IH 35 in Shirttail Bend c) Continue expansion of Temple/Belton Wastewater Treatment Plant (TBWWTP) d) Begin Lake to Lake Road Project Construction
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement Parks and Recreation Master Plan and analyze/benchmark need for City Rec Center

City of Belton, Texas Strategic Plan FY 2018

Year 4: Future Action Plan Priority 1 Goals: FY 2021

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Conduct Comprehensive Strategic Plan Update (2020). b) Update Comprehensive Plan and its elements (At 5 Year Anniversary) c) Finalize TIRZ Adjustment Plans (Expires in 2024) d) Implement Balanced Tax/Fee Schedule e) Begin Assessment of Three Creeks Subdivision for Annexation (Earliest opportunity 2020)
2. Public Safety	<ul style="list-style-type: none"> a) Implement Police Dept. and Fire Depts. Needs b) Address City Court Facility Needs
3. Quality of Life	<ul style="list-style-type: none"> a) Continue Street Infrastructure Plan Funding b) Investigate aesthetic Corridor Enhancements on So. Main St. c) Continue Infrastructure Priorities for Water; Sewer; Drainage
4. Economic Development	<ul style="list-style-type: none"> a) Continue Downtown Infrastructure Investments b) Implement Improvements to 6th Avenue c) Continue Development of BEDC Properties d) Continue Development of IH 35, IH 14 Corridors
5. Connectivity	<ul style="list-style-type: none"> a) Continue Hike/Bike Trail Extensions b) Phase Lake to Lake Road Construction c) Continue expansion of Temple/Belton Wastewater Treatment Plant (TBWWTP)
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Update Park and Recreation Master Plan (At 5 Year Anniversary)

City of Belton, Texas Strategic Plan FY 2018

Year 5: Future Year Action Plan Priority 1 Goals: FY 2022

Goal Categories	Goals
1. Governance	<ul style="list-style-type: none"> a) Implement Updated Strategic Plan b) Implement Updated Comprehensive Plan c) Implement Plan for TIRZ (expires in 2024) d) Implement Balanced Tax/Fee Schedule e) Begin Process to Conduct Charter Review (required in 2025)
2. Public Safety	<ul style="list-style-type: none"> a) Update Police Department Strategic Plan b) Update Fire Department Strategic Plan
3. Quality of Life	<ul style="list-style-type: none"> a) Continue Street Infrastructure Plan Funding b) Continue Infrastructure Priorities for Water; Sewer; Drainage
4. Economic Development	<ul style="list-style-type: none"> a) Assess Effectiveness of the Full Range of Economic Development Initiatives – City, County, BEDC b) Continue Development of BEDC Properties c) Continue development of IH 35, IH 14 Corridors
5. Connectivity	<ul style="list-style-type: none"> a) Continue Hike/Bike Trail Extensions b) Continue Phased Lake to Lake Road Construction
6. Parks / Natural Beauty	<ul style="list-style-type: none"> a) Implement Updated Park and Recreation Master Plan



City of Belton
Strategic Plan Goal
Action Plan Goals
for
FY 2018



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Governance	
Goal 1a:	Implement Balanced Tax/Fee Schedules	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Finance	City Manager	

Outcome Description(s):	<ul style="list-style-type: none"> City Council reaches consensus on a plan for funding operational and strategic goals, as well as fund balance maintenance
Performance Indicator(s):	<ul style="list-style-type: none"> Staff has prepared options for Council consideration Budget Public hearings and Work Sessions have been held to discuss funding options available and Council direction Council has adopted a plan to address funding needs of the City Plan is implemented during FY 2018 budget cycle and updated annually Consensus reached on mix of funding and rates to meet local needs
Challenges/Barriers:	<ul style="list-style-type: none"> Reluctance to increase property taxes Reluctance to increase fees in multiple areas Infrastructure needs of City may require future rate adjustments
Partners:	<ul style="list-style-type: none"> Citizens Property Taxpayers Utility Rate Payers

Timeline for Implementation	Expected Completion Date
FY 2018	Fall 2017

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Governance	
Goal 1b:	Implement Growth Management Strategy	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
City Manager	Director of Planning, Director of Public Works	

Outcome Description(s):	<ul style="list-style-type: none"> Develop and implement orderly future annexation planning in south and west Belton
Performance Indicator(s):	<ul style="list-style-type: none"> Identify total acres of land annexed into the City limits Project increase in total population Pursue MOU with Temple on ETJ Public infrastructure extensions to newly annexed areas anticipated Linkage to Updated Comprehensive Plan Anticipate new BISD site and opportunity to serve new residential development through infrastructure extensions Council reaches consensus and draws urban service boundary
Challenges/Barriers:	<ul style="list-style-type: none"> Reaching consensus on growth boundary Cost for serving growth – infrastructure, staff, etc. Legislative challenges to City annexation completed in 2017 Session are effective 12/01/17
Partners:	N/A

Timeline for Implementation	Expected Completion Date
FY 2018	Fall 2017

Cost	Funding Source(s)
Staff Resources and \$10,000 in Boundary Mapping	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Governance	
Goal 1c:	Implement Comprehensive Plan and Update Development Policies	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Planning	All Management Team	

Outcome Description(s):	<ul style="list-style-type: none"> Updated Comprehensive Plan provides a guide to address anticipated future land use needs in the community
Performance Indicator(s):	<ul style="list-style-type: none"> New residential, commercial, and industrial proposals consistent with future Land Use Plan Development of roadway projects consistent with the Thoroughfare Plan Comprehensive Plan components consistent with the Zoning Ordinance and Design Standards Updated development policies to encourage: <ul style="list-style-type: none"> organic infill development; affordable housing, where appropriate; and modified standards that ensure quality development adoption of Code Updates to maintain ISO classification
Challenges/Barriers:	<ul style="list-style-type: none"> Staff resources to analyze and develop elements given current planning activity levels P&ZC/Council/Community time for public involvement process Integration of elements and keeping Plan and Policies updated over time
Partners:	<ul style="list-style-type: none"> Management Team

Timeline for Implementation	Expected Completion Date
FY 2018	Ongoing

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Governance	
Goal 1d:	Develop Analysis to determine whether to renew, expand, or replace the TIRZ	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Finance	City Manager, Consultant	

Outcome Description(s):	<ul style="list-style-type: none"> • Consensus by Council on which of a variety of options is most appropriate for Belton
Performance Indicator(s):	<ul style="list-style-type: none"> • Recognition current TIRZ expires in 2024 • Tremendous value of current TIRZ in project funding during 20 year term • Assessment of options: <ul style="list-style-type: none"> ○ renew term of current TIRZ ○ amend boundary and extend term of TIRZ ○ let TIRZ expire and create new TIRZ ○ let TIRZ expire without creating new TIRZ
Challenges/Barriers:	<ul style="list-style-type: none"> • Impact to GF of maintaining/changing TIRZ • Bell County position on future TIRZ due to County participation in TIRZ • State statute on TIRZ requirements • Selecting consultant for assistance
Partners:	<ul style="list-style-type: none"> • City Council • Bell County Commissioners Court • Consultant • TIRZ Board

Timeline for Implementation	Expected Completion Date
FY 2020-2023	Spring 2018

Cost	Funding Source(s)
TBD	General Fund, TIRZ, BEDC



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Governance	
Goal 1e:	Complete Comprehensive Analysis on Dog Ridge Water Supply Corporation (DRWSC)	
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
City Manager	Directors of Finance, Public Works, and Planning; BEDC Executive Director	

Outcome Description(s):	<ul style="list-style-type: none"> • Opportunities for expanded urban development and service areas along IH 14 (US 190) and FM 1670 analyzed • DRWSC System Parameters Analyzed – line sizes and locations, easements, storage tanks, pressure planes, water rights, hydrants • DRWSC Financial Obligations Analyzed – revenues, expenses, debt, operations • DRWSC relationship to Belton, Harker Heights, 439 WSC evaluated
Performance Indicator(s):	<ul style="list-style-type: none"> • Water system condition • Financial system condition • Pressure plane analysis • Return on Investment
Challenges/Barriers:	<ul style="list-style-type: none"> • Historical relationship • Previous operational and financial management • Current debt • Customer concerns/expectations with any City involvement • Relationship to Growth Management Strategy - Annexation
Partners:	<ul style="list-style-type: none"> • DRWSC • PUC • BEDC • Harker Heights • 439 Water Supply Corporation • Consultants

Timeline for Implementation	Expected Completion Date
FY 2018	Spring 2018

Cost	Funding Source(s)
Staff Resources \$6,750	Water and Sewer Fund, BEDC



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Public Safety	
Goal 2a:	Complete PD building expansion/renovations	
Applicable Outcome Statement(s):	Belton is safe and family friendly	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Police Chief		

Outcome Description(s):	<ul style="list-style-type: none"> • Police Department buildings – new and renovated – are satisfactorily completed and outfitted with equipment and furnishings for delivering public safety services
Performance Indicator(s):	<ul style="list-style-type: none"> • Construction contracts are closed out • Equipment/furnishings purchased • Buildings are fulling operational
Challenges/Barriers:	<ul style="list-style-type: none"> • Maintaining existing operations during construction
Partners:	<ul style="list-style-type: none"> • Contractors • Suppliers • City of Belton Public Works

Timeline for Implementation	Expected Completion Date
FY 2018	Fall FY 2017

Cost	Funding Source(s)
TBD	2013 CO Issuance; General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Public Safety	
Goal 2b:	Implement PD and FD Strategic Plan Updates	
Applicable Outcome Statement(s):	Belton is safe and family friendly	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Police Chief/Fire Chief		

Outcome Description(s):	<ul style="list-style-type: none"> • PD and FD maintain updated Strategic Plans and work consistently on their implementation
Police Department Performance Indicator(s):	<ul style="list-style-type: none"> • Reduce traffic collisions with selective enforcement • Enhance customer service with on-line reporting for minor accidents • Fully cross train two code compliance team members • Maintain PD Recognition Status
Fire Department Performance Indicator(s):	<ul style="list-style-type: none"> • Complete Fire Station Location Assessment • Enhance officer training • Implement 2015 Fire Code • Maintain FD Recognition Status
Challenges/Barriers:	<ul style="list-style-type: none"> • Conducting comprehensive civil service pay/benefits review • Addressing Training Needs consistently • Complying with changes in State Law (Primarily PD) • Adjusting to changes in service area (PD increased & FD/EMS decreased)
Partners:	<ul style="list-style-type: none"> • City Council • City Manager • Finance Director

Timeline for Implementation	Expected Completion Date
FY 2018	Summer 2018

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Public Safety	
Goal 2c:	Prepare Fire Department Assessment on Station locations, response times, and future needs	
Applicable Outcome Statement(s):	Belton is safe and family friendly	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Fire Chief		

Outcome Description(s):	<ul style="list-style-type: none"> Maximize service areas and minimize response times as future station needs are projected
Performance Indicator(s):	<ul style="list-style-type: none"> Response times are assessed for current stations with potential of relocating Central for enhanced response/reduced times, while still operating out of two stations Response times are assessed for site owned on Loop 121, and any other suitable site, with potential relocation of Central Station Reduced EMS area also to be considered in analysis
Challenges/Barriers:	<ul style="list-style-type: none"> Cost to build and staff a third station is problematic Closure of Central may present issues, but may also offer opportunity While construction of a new station would be challenging, maintaining two stations and virtually same personnel may be preferable option
Partners:	<ul style="list-style-type: none"> City Council City Manager Finance Director

Timeline for Implementation	Expected Completion Date
FY 2018	Summer 2018

Cost	Funding Source(s)
TBD	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Public Safety	
Goal 2d:	Plan for loss in FD EMS revenue and service area adjustment	
Applicable Outcome Statement(s):	Belton is safe and family friendly	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Fire Chief	Finance Director	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton FD and City of Belton are prepared to absorb loss in ambulance revenue resulting from boundary adjustments
Performance Indicator(s):	<ul style="list-style-type: none"> • Finance projects loss in revenue • FD works with Finance to accommodate lost revenue • PIO begins preparing public for change in service response • Mutual Aid and Automatic Aid Agreements revised to reflect changes
Challenges/Barriers:	<ul style="list-style-type: none"> • Major change in operations • May not know actual impact until well into FY 2019 • Expectations by customers in area outside City limits
Partners:	<ul style="list-style-type: none"> • City Council • City Manager • PIO

Timeline for Implementation	Expected Completion Date
FY 2018	Summer 2018

Cost	Funding Source(s)
\$450,000	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Quality of Life	
Goal 3a:	Develop 2018 CIP Process and Plan	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
City Manager	Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • A 2018 CIP Process and Plan is developed, reflecting community needs assessment and anticipated revenues
Performance Indicator(s):	<ul style="list-style-type: none"> • Finance prepares options of available revenues reflecting the City's capability short and long term • Council conducts bus tour of possible CIP projects • Council determines composition of CIP Committee and its framework • Council outlines scope of 2018 CIP effort
Challenges/Barriers:	<ul style="list-style-type: none"> • Changing bond market, potential for increasing interest rate • City's capacity for borrowing and impact on property tax rate • Increasing property taxes due to increased appraisals and other jurisdictions rate adjustments
Partners:	<ul style="list-style-type: none"> • City Council • Management Team • City Boards, Commissions • CIP Committee

Timeline for Implementation	Expected Completion Date
FY 2018	Spring 2018

Cost	Funding Source(s)
Staff Resources	General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Quality of Life	
Goal 3b:	Implement Street Infrastructure Plan <ul style="list-style-type: none"> • Annual Maintenance • Reconstruction/New Street Construction 	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Public Works	Director of Finance, Director of Planning	

Outcome Description(s):	<ul style="list-style-type: none"> • Street Maintenance Funding is allocated on an annual basis in operating budget in an amount adequate to need, and staff training and oversight is enhanced to ensure effective use of resources • Funding for Street Reconstruction/New Construction is provided by bond funds, supplemented by operating funds, with evaluation of utility project coordination
Performance Indicator(s):	<ul style="list-style-type: none"> • Establish adjusted – yet realistic – Maintenance Priorities through update of Street Maintenance Plan • Establish priorities for Reconstruction/New Street Construction from among these streets: <ul style="list-style-type: none"> ○ Loop 121 Widening: 10% of ROW/Utility Relocation Costs ○ 6th Avenue Enhancement ○ Three Creeks to Shanklin Vicinity ○ Shanklin to Loop 121; Shanklin to IH-35 (Shanklin Crossing Development) ○ Central Avenue Bridge Replacements in Yettie Polk Park and east of IH-35 ○ Connell Road, IH-14 (US-190) to Loop 121 ○ Huey Road to Connell ○ Southwest Parkway Completion between Loop 121/Huey Rd. ○ Lake to Lake Road Project ○ IH-14/US-190 Eastern Extension Study Underway ○ E 4th/Beal/E 5th Area around New Tech High School Street Reconstruction - \$450K ○ W 13th & College between 11th & 14th - \$750K ○ E 5th Avenue between East and Penelope - \$250K

	<ul style="list-style-type: none"> ○ Widen 24th Avenue at Main Street - \$300K ○ Taylors Valley Road Reconstruction - TBD ○ Amity Road Reconstruction - \$TBD
Challenges/Barriers:	<ul style="list-style-type: none"> ● Reaching a suitable funding level - \$1M annually – in operating budget for Street Maintenance ● Need for Reconstruction/New Street Construction far outweighs available bond capacity, so priorities and phasing required
Partners:	<ul style="list-style-type: none"> ● City Council ● BEDC ● TxDOT ● Public Works Personnel ● KTMPO

Timeline for Implementation	Expected Completion Date
FY 2018	Ongoing

Cost	Funding Source(s)
\$1.0M (est.) TBD	General Fund Future Bond Funds



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Quality of Life	
Goal 3c:	Analyze need for expanded Library Services	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Library Services	Assistant City Manager; Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton's Lena Armstrong Public Library undergoes comprehensive space needs assessment to determine how to improve service delivery
Performance Indicator(s):	<ul style="list-style-type: none"> • Internal efficiencies of library space are evaluated • Expansion in digital services – now and in future – evaluated in relation to use of space • Existing space fully utilized with increased flexibility • Assess future need for community room on-site
Challenges/Barriers:	<ul style="list-style-type: none"> • Existing library space constraints • Existing furniture, shelves, may need replacing
Partners:	<ul style="list-style-type: none"> • City Council • Friends of Library • Library Board • Consultant

Timeline for Implementation	Expected Completion Date
FY 2018	Summer 2018

Cost	Funding Source(s)
Staff Resources \$10,000	General Fund TIRZ



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Quality of Life	
Goal 3d:	Develop Other Infrastructure priorities/funding plan for Water/Sewer/Drainage Needs	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Public Works	Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • Water, sewer, and drainage funding is allocated on an annual basis for <u>Maintenance needs</u> • Major <u>Rehabilitation or New Construction</u> follows a prioritized list of projects in each area, with funding from operating budgets or bond funds
Performance Indicator(s):	<ul style="list-style-type: none"> • Establish priorities among these <u>water projects</u>: <ul style="list-style-type: none"> ○ SCADA System Replacement - \$TBD ○ Mary Jane Water Line Replacements - \$125K ○ N Main Street Water Line between Central and 5th - \$TBD ○ East Street/5th Ave Water Line Replacement - \$TBD ○ E 6th Ave Water Main Replacements (Main to IH-35) - \$350K ○ CTWSC and 439 Emergency Water Connections - \$TBD ○ Old Golf Course Road Water Line Replacement - \$TBD ○ Parallel 21" water line from plant to town: \$4M • Establish priorities among these <u>sewer projects</u>: <ul style="list-style-type: none"> ○ TBWWTP Expansion Out Phases - \$10.5M ○ Shady Lane Sewer Replacement - \$500K ○ Mary Jane Sewer Line Replacement - \$300K ○ SCADA - \$TBD ○ Miscellaneous Sewer Line Replacements - \$500K ○ Waco Road Sewer Line Replacement - \$300K ○ Inflow and Infiltration (I&I) Issues - \$200K ○ Central Belton Sewer Line Replacement - \$TBD ○ W Ave A Sewer Line Replacement - \$200K ○ Belton Main Lift Station force main replacements - \$700K • Establish priorities among these <u>drainage projects</u>: <ul style="list-style-type: none"> ○ 4th/Beal/Blair Drainage Issues - \$500K ○ Southeast Belton Drainage Issues - \$50K (Study only) ○ Drainage on N Beal/24th/26th/27th - \$TBD ○ Estate Drive Replace Undersized Culverts - \$100K ○ E Central Nolan Creek Bridge - \$TBD ○ Taylor's Valley Drainage - \$TBD

Challenges/Barriers:	<ul style="list-style-type: none"> • Prioritization process • Relationship to street projects • Funding
Partners:	<ul style="list-style-type: none"> • City Council • Management Team • Consultant Engineers

Timeline for Implementation	Expected Completion Date
2018	Spring 2018

Cost	Funding Source(s)
Staff Resources	Water/Sewer Operating Budget, Drainage Operating Budget



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Economic Development	
Goal 4a:	Develop/Implement Downtown Revitalization Plan	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Planning	Director of Public Works, Tourism Manager, Grants/Special Projects Coord.	

Outcome Description(s):	<ul style="list-style-type: none"> • East Street Project Plans completed and grant application in development • Façade Improvement Grant Plan continued
Performance Indicator(s):	<ul style="list-style-type: none"> • Match grant funding by BEDC for East St. improvements • Seek, secure Texas Dept. of Agriculture Grant for East St. • Façade Grants awarded • Increased Sales Taxes, Property Taxes
Challenges/Barriers:	<ul style="list-style-type: none"> • East Street Project funding relies on grant • East Street Grant funding very competitive
Partners:	<ul style="list-style-type: none"> • City Council • BEDC • Texas Dept. of Agriculture • Downtown Property Owners • Bell County • DBMA

Timeline for Implementation	Expected Completion Date
FY 2018	Spring 2019

Cost	Funding Source(s)
\$100,000 (Match) \$250,000 (Grant) \$ 90,000 (Façade)	BEDC Grant Funding TIRZ



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Economic Development	
Goal 4b:	Plan/Implement South IH 35 Sewer and IH Water Projects	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Public Works	Director of Finance, Director of Planning	

Outcome Description(s):	<ul style="list-style-type: none"> • South IH 35 Corridor is served with sanitary sewer • South IH 35 Corridor is served with water on east side of highway
Performance Indicator(s):	<ul style="list-style-type: none"> • Sewer line is bid in Fall 2017; construction in 2018 • Water line design in 2017; construction to follow
Challenges/Barriers:	<ul style="list-style-type: none"> • ROW needs for projects • IH 35 barriers for sewer project • Construction contractors busy reducing competitiveness
Partners:	<ul style="list-style-type: none"> • City Council • BEDC • TxDOT • Private Property Owners (easements)

Timeline for Implementation	Expected Completion Date
FY 2018	Spring 2019

Cost	Funding Source(s)
\$8,000,000 est.	2016 Water/Sewer CO Issuance (\$6.0M) BEDC (\$2.0M water)



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Economic Development	
Goal 4c:	Continue Coordination between City/BEDC to maximize project success	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
BEDC Exec. Director	City Manager, Directors of Finance, Planning and Public Works	

Outcome Description(s):	<ul style="list-style-type: none"> • Design, construct Avenue D extension west of Loop 121: \$2.2M • Work with City on utility extensions west of Belton Business Park along IH 14: TBD • Develop Rockwool Property: \$80,000 • Fund water line along east side of S. IH 35: \$2.0M • Rehab East Street Property for offices: \$350,000
Performance Indicator(s):	<ul style="list-style-type: none"> • BEDC budget allocations on infrastructure • Design contracts for engineering services • Grant match authorized for East Street Project: \$100,000
Challenges/Barriers:	<ul style="list-style-type: none"> • ROW acquisition for projects
Partners:	<ul style="list-style-type: none"> • City Council • BEDC • Property Owners • Available Contractors

Timeline for Implementation	Expected Completion Date
FY 2018	Projects are multi-year in nature

Cost	Funding Source(s)
TBD	BEDC



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Economic Development	
Goal 4d:	Complete Hotel/Conference Center Assessment	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Tourism Manager	City Manager; Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton opens a Hotel-Conference Center
Performance Indicator(s):	<ul style="list-style-type: none"> • Market analysis funded in 2017 underway to determine need, opportunity • South IH 35 sewer line funded and designed; water line extension on east side of IH 35 funded by BEDC • Bell County Equestrian Center Under Construction • Team assembled to achieve desired result
Challenges/Barriers:	<ul style="list-style-type: none"> • Area market constraints • Likely need for subsidy
Partners:	<ul style="list-style-type: none"> • Bell County • Hoteliers • UMHB

Timeline for Implementation	Expected Completion Date
FY 2018	Fall 2017

Cost	Funding Source(s)
\$5,000 (year 2 implementation)	TIRZ



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Economic Development	
Goal 4e:	Enhance Retail Development Strategy	
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Tourism Manager	City Manager; Director of Finance	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton retail market is analyzed by Retail Coach with coordination to follow
Performance Indicator(s):	<ul style="list-style-type: none"> • Retail strategy analyzed • Marketing program initiated • Dual focus on individual retailers and power center developers
Challenges/Barriers:	<ul style="list-style-type: none"> • Competitive market for retailers
Partners:	<ul style="list-style-type: none"> • Consultant – Retail Coach • BEDC

Timeline for Implementation	Expected Completion Date
FY 2018	Summer 2018

Cost	Funding Source(s)
\$26,000 (year 2 implementation)	TIRZ



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Connectivity	
Goal 5a:	Expand Linkages Provided by Comprehensive Trail System	
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Parks and Recreation	Directors of Public Works, Planning, and Finance; Grants/Special Projects Coordinator	

Outcome Description(s):	<ul style="list-style-type: none"> Expanded Trail System continues to highlight Belton as a model community
Performance Indicator(s):	<ul style="list-style-type: none"> Focus on opportunities to extend trail linkages wherever possible, to include connectivity to all parts of Belton, including projects scheduled or planned and, in addition, consider: <ul style="list-style-type: none"> Trail along Sparta Rd., between Loop 121 and Dunn's Canyon Rd. connecting BISD and Chisholm Trail Park; Extension to the Regional Trail System; Extension to Miller Springs Park; and Extension to Temple's Botanical Gardens
Challenges/Barriers:	<ul style="list-style-type: none"> Project costs Jurisdictional issues Easements
Partners:	<ul style="list-style-type: none"> BISD Developers TxDOT KTMPO Parks Board USACE Texas Legislature (New opportunity for Trails to utilize electric easements: HB 931)

Timeline for Implementation	Expected Completion Date
FY 2018	Ongoing

Cost	Funding Source(s)
TBD	TBD



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Connectivity	
Goal 5b:	Continue Planning for Lake to Lake Road Project	
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
City Manager	Directors of Public Works, Finance, and Planning	

Outcome Description(s):	<ul style="list-style-type: none"> • ROW is secured for Lake to Lake Road project from US 190 to FM 439
Performance Indicator(s):	<ul style="list-style-type: none"> • Process and Plan for ROW acquisition outlined and concurred in by all parties • City and Bell County allocate funding for ROW
Challenges/Barriers:	<ul style="list-style-type: none"> • Private property owners • Project cost and complexity • Portion of alignment outside City limits • Recent Corps of Engineers' Policy Changes
Partners:	<ul style="list-style-type: none"> • Bell County • TxDOT • U.S. Army Corps of Engineers • US Congress • KTMPO for Construction Funding

Timeline for Implementation	Expected Completion Date
FY 2018	FY 2025

Cost	Funding Source(s)
ROW cost TBD	City of Belton, Bell County, KTMPO, Private Developers



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Connectivity	
Goal 5c:	Facilitate Cable/Fiber Service Expansion	
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Planning	Director of Public Works	

Outcome Description(s):	<ul style="list-style-type: none"> • Belton is proactive in taking steps to facilitate expanded cable/fiber expansion throughout the community
Performance Indicator(s):	<ul style="list-style-type: none"> • Create a provision in the Subdivision Ordinance and Design Manual that facilitates a design for internet service in final plat construction plans • Improve internal and external coordination and communication with internet providers at plat review to accommodate inclusion in expanded utility trench, if appropriate • Map households with internet access and fiber providers in the area as soon as provided • Maintain contact with internet providers and contractors on schedule for construction • High speed internet is available to all
Challenges/Barriers:	<ul style="list-style-type: none"> • City can facilitate, but not provide or require, cable/fiber services • Resistance to added subdivision regulations, costs
Partners:	<ul style="list-style-type: none"> • Developers • Cable/Internet Providers

Timeline for Implementation	Expected Completion Date
FY 2018	Ongoing

Cost	Funding Source(s)
Staff Resources TBD	General Fund Operating Budget, Private Developers



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Parks / Natural Beauty	
Goal 6a:	Implement updated Parks and Recreation Master Plan, and explore additional Park enhancements	
Applicable Outcome Statement(s)	Belton has dynamic recreational opportunities and natural beauty	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Parks and Recreation	Director of Public Works, Director of Planning	

Outcome Description(s):	<ul style="list-style-type: none"> • Park Plan Update will serve as guide for future development of parks, trails, and recreational opportunities within the community
Performance Indicator(s):	<ul style="list-style-type: none"> • Belton Parks Master Plan has been updated and includes: <ul style="list-style-type: none"> ○ Updated Community Needs Assessment ○ Updated Park Amenities ○ New/Revised Parks, Park Priorities • Considerations for Near Term Include: <ul style="list-style-type: none"> ○ Disc Golf evaluation ○ Standpipe/Water Tower Park planning ○ Heritage Park Kayak put in and take out; fishing dock ○ Dog Park evaluation ○ Miller Springs Park Partnership
Challenges/Barriers:	<ul style="list-style-type: none"> • Staff and financial resources • Community input/access
Partners:	<ul style="list-style-type: none"> • Consultant, Community, U.S. Army Corps of Engineers, U.S. Congress, Parks Board, and BISD

Timeline for Implementation	Expected Completion Date
FY 2018-2023	FY 2018 (yr 1)

Cost	Funding Source(s)
TBD	General Fund, Future Grants



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Parks / Natural Beauty	
Goal 6b:	Design Chisholm Trail Hike/Bike Trail, from University Drive to Sparta under railroad	
Applicable Outcome Statement(s)	Belton has dynamic recreational opportunities and natural beauty	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Director of Public Works	Directors of Parks & Rec and Planning; Grants/Special Projects Coordinator	

Outcome Description(s):	<ul style="list-style-type: none"> Expanded Hike and Bike Trail is constructed to include an extension north along University Drive, under the railroad tracks, and connecting to Sparta Road
Performance Indicator(s):	<ul style="list-style-type: none"> Grant Funding Secured – Fall 2015 City Match Authorized – Fall 2015 Donor Match secured Spring 2016 Design Completed – Summer 2017 ROW secured – Fall 2017 Construction Completed – Spring 2019
Challenges/Barriers:	<ul style="list-style-type: none"> ROW Railroad Crossing
Partners:	<ul style="list-style-type: none"> UMHB/David K. Leigh BISD Railroad TxDOT Consultant Engineer Parks Boards

Timeline for Implementation	Expected Completion Date
FY 2018	Spring 2019

Cost	Funding Source(s)
\$310,197	Private Donors, General Fund



City of Belton

Strategic Plan Goal

Action Plan

FY 2018

Goal Category:	Parks / Natural Beauty	
Goal 6c:	Submit TxDOT grant for Trail connecting North/South Belton	
Applicable Outcome Statement(s)	Belton has dynamic recreational opportunities and natural beauty	
Project Year:	FY 2018	
Team Leader:	Assisted By:	
Grants/Special Projects Coordinator	Directors of Public Works, Finance, and Parks and Recreation	

Outcome Description(s):	<ul style="list-style-type: none"> • TIRZ boundary amended to provide match funds • TxDOT grant application submitted in compliance with requirements for essential linkage between north/south Belton
Performance Indicator(s):	<ul style="list-style-type: none"> • TxDOT provides positive feedback on grant proposal • Council adopts Resolution committing match
Challenges/Barriers:	<ul style="list-style-type: none"> • Grant funding competitive for limited funds • TxDOT plan review/approval
Partners:	<ul style="list-style-type: none"> • TxDOT • TIRZ Board • Consultant Engineer

Timeline for Implementation	Expected Completion Date
FY 2018	FY 2020

Cost	Funding Source(s)
\$ 376,619 (Match) \$1,883,095 (Grant)	TIRZ



Citizens of Belton

Mayor and City Council

City Clerk

City Manager

City Attorney

Municipal Court Judge

Council Support

Municipal Elections

Strategic Plan

Retail Development

Records Management

Ordinance Management

Policy Implementation

Grants

Assistant City Manager

Human Resources

Finance

Planning

Public Works

Internal Services

Fire & EMS

Parks & Recreation

Library

Information Technology

Police

Recruitment & Hiring

Employee Development

Payroll & Benefits

Civil Service

Accounting

Budget

Purchasing

Municipal Court

Utility Billing

Risk Management

Planning & Development

Inspections & Permitting

Historic Preservation

GIS

Infrastructure Planning

Water & Wastewater

Street Maintenance

Drainage Facilities

Brush Services

Engineering

Regulatory Compliance

Contract Administration

Capital Planning

Building Maintenance

Fleet Maintenance

Fire Suppression

Fire Prevention & Education

Emergency Medical Services

EMS Billing

Emergency Management

Park Maintenance

Right-of-Way Maintenance

Harris Community Center

Recreation Programs

Main Collection

Children's Programs

Genealogy

Public Internet Access

Network Administration

Communication Systems

Computer Systems

Public Information

Administration

Patrol Operations

Criminal Investigations

Public Service Operators

Animal Control

Code Enforcement

CITY OF BELTON

- Paid Personnel - In Full Time Equivalents

Department	FY 2016	FY 2017	FY 2018
Administration	6	6	6
Finance & Human Resources	6	6	6
Legal	1	1	1
Police	46	47 (a)	48 (k)
Fire	35	35	35
Information Technology Systems	3	2 (b)	2
Streets	9	8 (c)	8
Parks & Recreation	13	14 (c)	14
Planning	4.5	6.5 (b,d)	6.5
Library	5	5	5
Solid Waste	1	1	1
Maintenance	7	8.5 (e,f)	9.0 (k,l)
Utility Administration	11	7.5 (g,h,i,j)	8.5 (m)
Water	8	10 (j)	11 (n)
Sewer	5	5	5
Economic Development	2.5	2.5	2.5
Drainage	3	3	3
Total	166.0	168.0	171.5
<i>Employees per 1,000 population</i>	<i>8.1</i>	<i>7.9</i>	<i>7.9</i>

- (a) Addition of Crime Scene Technician
- (b) Transfer of GIS Analyst from Information Technology Systems to Planning
- (c) Transfer of Maintenance Worker I from Streets to Parks
- (d) Addition of Planner
- (e) Addition of Mechanic I
- (f) Addition of Part-Time Custodian
- (g) Deletion of Assistant Director of Public Works position
- (h) Addition of Part-Time Administrative Assistant
- (i) Deletion of one Meter Reader position
- (j) Transfer of two Meter Readers from Utility Admin to Water
- (k) Transition of Part-Time Custodian in Building Maintenance to Full-Time Custodian in PD
- (l) Addition of Building Maintenance Worker I
- (m) Addition of Customer Service Representative
- (n) Addition of Environmental Compliance Technician

ELECTED OFFICIALS

CITY COUNCIL

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Marion Grayson, Mayor	May 2018
Craig Pearson, Mayor Pro Tem	May 2019
Guy O'Banion	May 2018
Paul Sanderford	May 2018
David K. Leigh	May 2019
Dan Kirkley	May 2019
John Holmes	May 2019



Belton City Council 2017-2018

Back row: David K. Leigh, John Holmes, Guy O'Banion
Front row: Dan Kirkley, Paul Sanderford, Mayor Marion Grayson,
Mayor Pro Tem Craig Pearson

APPOINTED OFFICIALS

CITY ADMINISTRATION

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
City Manager	Sam Listi	March 12, 2001
City Attorney	John Messer	September 1, 1978
City Clerk	Amy Casey	June 29, 2015
Assistant City Manager/Police Chief	Gene Ellis	April 20, 2009
Executive Director Economic Development	Cynthia Hernandez	September 27, 2011
Fire Chief	Bruce Pritchard	July 28, 2015
Director of Finance	Brandon Bozon	March 31, 2014
Director of Public Works/City Engineer	Angellia Points	February 1, 2016
Director of Library	Kim Kroll	October 2, 2000
Director of Planning	Erin Smith	March 26, 2012
Director of Human Resources	Charlotte Walker	October 1, 2010
Director of IT	Chris Brown	April 18, 2016
Director of Parks & Recreation	Matt Bates	October 1, 2014
Public Information Officer	Paul Romer	October 31, 2012
Grants & Special Projects Coordinator	Robert Van Til	June 26, 2017

BELL COUNTY HEALTH DISTRICT BOARD

Three-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Wayne Carpenter	October 11, 2019

BELL COUNTY TAX APPRAISAL DISTRICT

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Robert Jones	December 31, 2017

BELTON ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Three-Year Terms

Created by Resolution No. 030591-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Barry Harper	November 30, 2019
Griff Lord	November 30, 2017
Joe Shepperd	November 30, 2018
Stevie Spradley	November 30, 2017
Steve Jones	November 30, 2019

CENTRAL TEXAS HOUSING CONSORTIUM BOARD

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Linda Angel	January 25, 2019
Todd Schiller	January 27, 2018

ELECTRICAL BOARD

Two-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Robert Bass	October 23, 2017
Casey Simpson (Oncor Rep)	October 23, 2017
Jamie Sanderford	October 23, 2018
V. W. (Bill) Barge	October 23, 2018
Jeff Booker, Fire Marshal	Virtue of Position

ETHICS COMMISSION

One-Year Terms

Created by Ordinance No. 2005-47

<u>NAME</u>	<u>TERM EXPIRES</u>
Mike Miller	May 26, 2018
Denise Whitley	May 26, 2018
Mark Fitzwater	May 26, 2018
Charla Peters	May 26, 2018
Nicholas Rabroker	May 26, 2018
Larry Pointer	May 26, 2018
Dr. Craig Hammonds	May 26, 2018

HISTORIC PRESERVATION COMMISSION

Two-Year Terms

Created by Ordinance No. 2012-18

<u>NAME</u>	<u>TERM EXPIRES</u>
Sheila Donahue	September 8, 2018
Dorothy Coppin	September 8, 2018
Tammie Baggerly	September 8, 2018
Ty Hendrick	September 8, 2019
Diane Pressley	September 8, 2019
Erin Smith, Historic Preservation Officer	Virtue of position

HOUSING BOARD OF ADJUSTMENTS & APPEALS

Four-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Jack Meredith	August 11, 2019
Kevin Canfield	August 11, 2019
James Neeley	August 11, 2020
Arthur Resa	August 11, 2018
Vacant	August 11, 2020

LIBRARY BOARD OF DIRECTORS

Three-Year Terms

Created by Ordinance February 28, 1933

<u>NAME</u>	<u>TERM EXPIRES</u>
Stephanie Covington	November 30, 2019
Lindsay Dubberly	November 30, 2017
Lynora Arguello	November 30, 2018
Regina Miller	November 30, 2019
Cindy Meredith	November 30, 2017

MUNICIPAL JUDGE & ASSOCIATE JUDGE

<u>NAME</u>	<u>TERM EXPIRES</u>
Steve Lee	Indefinite
Ted Duffield, Associate	Indefinite

PARKS BOARD

Two-Year Terms

Created by Ordinance No. 51083-3

<u>NAME</u>	<u>TERM EXPIRES</u>
Josh Pearson, Chair	June 20, 2018
Daniel Bucher	June 20, 2018
Diane Ring	June 20, 2019
Jason Wolfe	June 20, 2019
Ted Smith	June 20, 2019
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

PLANNING & ZONING COMMISSION

Two-Year Terms

Created by Ordinance No. 52885-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Rae Schmuck	May 28, 2018
Michael Pressley	June 13, 2019
Ben Pamplin	May 28, 2018
Lewis Simms	May 28, 2018
David Jarratt	June 25, 2018
Dave Covington	June 13, 2019
Joel Berryman	May 28, 2018
David Fuller	June 13, 2019
Brett Baggerly, Chair	May 28, 2018

POLICE & FIRE CIVIL SERVICE COMMISSION

Three-Year Terms

Ordinance No. 96-27

<u>NAME</u>	<u>TERM EXPIRES</u>
Jimmy Rowton	September 24, 2019
Jerry Samu	September 24, 2018
Michael W. Elgin	September 24, 2020

PUBLIC PROPERTY FINANCE CORPORATION BOARD OF DIRECTORS

Six-Year Terms

Created by Ordinance No. 51987-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	August 12, 2023
Joe Pirtle	August 12, 2023
JoAn Dillard	August 12, 2023

TAX INCREMENT REINVESTMENT ZONE BOARD

Two-Year Terms

Created by Ordinance No. 2004-64

<u>NAME</u>	<u>TERM EXPIRES</u>
David K. Leigh, Chair	January 13, 2019
Craig Pearson	January 13, 2019
Blair Williams	January 13, 2019
Jon Burrows	January 13, 2019
Richard Cortese	January 13, 2019
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position
City Clerk, Ex Officio	Virtue of Position

TEXAS DORMITORY FINANCE AUTHORITY, INC.

Two-Year Terms

Created by Ordinance No. 82289-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	April 26, 2018
Blair Williams	April 26, 2018
Bry Ewan	April 26, 2018
Chuck Douglas	April 26, 2018
Danny Dossman	April 26, 2018
Dr. Andy Crowson	April 26, 2018
Joe Pirtle	April 26, 2018

YOUTH ADVISORY COMMISSION

One-Year Terms

Created by Ordinance No. 2007-20

<u>NAME</u>	<u>TERM EXPIRES</u>
Garrett Smith, Chair	September 1, 2018
Addison Ross	September 1, 2018
Emily Gaw	September 1, 2018
Madden Baggerly	September 1, 2018
Serena Shedore	September 1, 2018
Si-Yoon Woo	September 1, 2018
Logan Hosch	September 1, 2018
Lauren Smith	September 1, 2018
Zachary Taylor	September 1, 2018

ZONING BOARD OF ADJUSTMENTS

Two-Year Terms

Created by City Council April 1971

<u>NAME</u>	<u>TERM EXPIRES</u>
Mat Naegele	June 25, 2018
Zachary Krueger	August 22, 2019
Luke Potts, Chair	August 22, 2019
Michael Stock	August 22, 2019
Nelson Hutchinson	June 25, 2018
Ted Smith (Alt.)	August 22, 2019
Stephanie O'Banion(Alt.)	August 22, 2019



CITY OF BELTON

Annual Budget

FY 2018

- Summary of Sources and Uses - All Funds

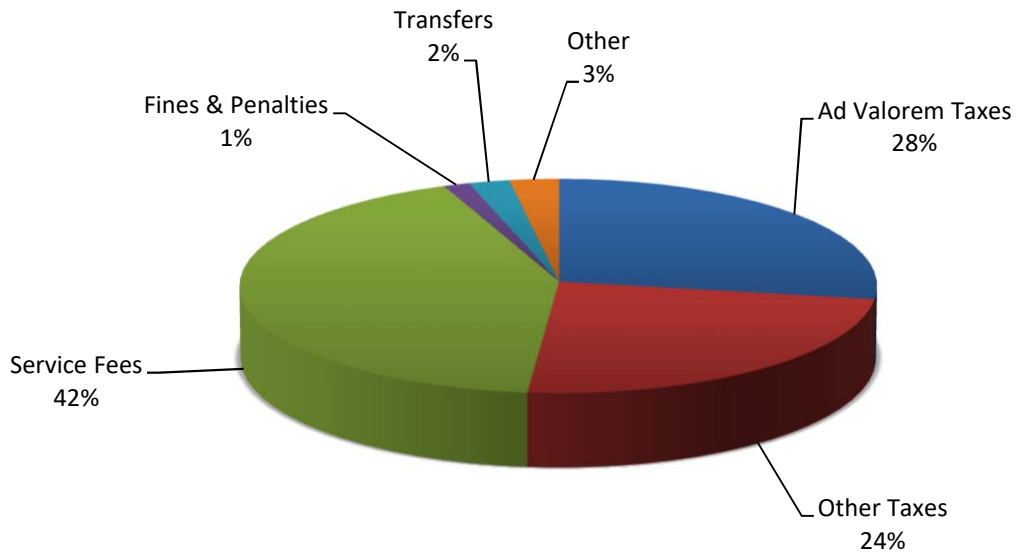
	General Fund	Water & Sewer Fund	Economic Development	Drainage Fund	Hotel/Motel Fund	Debt Service Fund	TIRZ Fund	Totals
Projected Fund Balance								
October 1, 2017	\$ 4,937,281	\$ 4,862,879	\$ 824,925	\$ 267,121	\$ 69,013	\$ 166,219	\$ 167,693	\$ 11,295,131
Sources								
Ad Valorem Taxes	\$ 5,153,519	\$ -	\$ -	\$ -	\$ -	\$ 978,708	\$ 1,280,325	\$ 7,412,552
Other Taxes	\$ 4,565,600	\$ -	\$ 1,685,000	\$ -	\$ 174,206	\$ -	\$ -	\$ 6,424,806
Service Fees	\$ 2,918,900	\$ 7,961,513	\$ 43,200	\$ 454,596	\$ -	\$ -	\$ -	\$ 11,378,209
Fines & Penalties	\$ 365,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 365,600
Transfers	\$ 575,307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,307
Other	\$ 578,507	\$ 65,000	\$ 41,700	\$ 2,000	\$ 500	\$ 6,000	\$ 5,000	\$ 698,707
Total Sources	\$ 14,157,433	\$ 8,026,513	\$ 1,769,900	\$ 456,596	\$ 174,706	\$ 984,708	\$ 1,285,325	\$ 26,855,181
Total Available Funds								
Total Available Funds	\$ 19,094,714	\$ 12,889,392	\$ 2,594,825	\$ 723,717	\$ 243,719	\$ 1,150,927	\$ 1,453,018	\$ 38,150,312
Uses								
Maintenance & Operations	\$ 12,777,850	\$ 4,033,695	\$ 460,151	\$ 281,587	\$ 165,836	\$ -	\$ 90,000	\$ 17,809,119
Capital Outlay	\$ -	\$ 115,000	\$ 250,000	\$ 259,590	\$ -	\$ -	\$ -	\$ 624,590
Contingency	\$ 100,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000
Debt Service	\$ 63,827	\$ 2,040,070	\$ -	\$ 25,301	\$ -	\$ 1,067,553	\$ 357,955	\$ 3,554,706
Strategic Plan	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Contributions	\$ 123,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,089
Transfers	\$ 1,082,530	\$ 1,792,221	\$ 95,000	\$ 50,000	\$ 10,000	\$ -	\$ 974,189	\$ 4,003,940
Total Uses	\$ 14,157,296	\$ 8,025,986	\$ 805,151	\$ 616,478	\$ 175,836	\$ 1,067,553	\$ 1,422,144	\$ 26,270,444
Projected Fund Balances								
September 30, 2017	\$ 4,937,418	\$ 4,863,406	\$ 1,789,674	\$ 107,239	\$ 67,883	\$ 83,374	\$ 30,874	\$ 11,879,868

For enterprise funds, fund balance is defined as current assets less current liabilities; commonly referred to as working capital in the private sector.

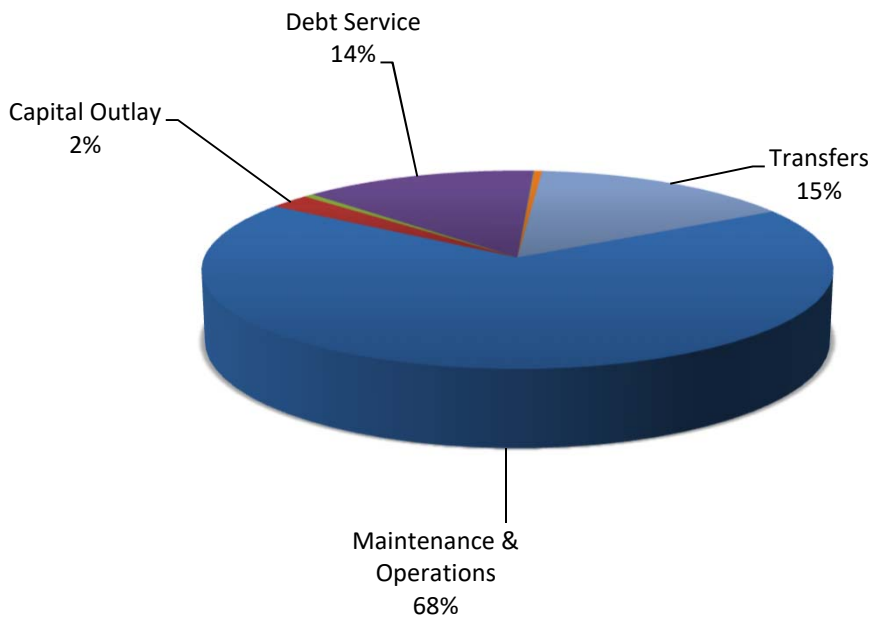
Projected declines in fund balances are an intended result. Instances of expenditures exceeding revenues are the result of major capital projects and non-recurring items, and are not a result of operating expenditures exceeding available revenues.

The City's policy is to maintain adequate fund and cash balances to handle unexpected decreases in revenues plus extraordinary, unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that any excess reserves should occasionally be used for capital outlay and non-recurring expenditures only.

All Funds FY 2018



Revenues by Source



Expenditures by Character

CITY OF BELTON

Annual Budget

FY 2018

- Budget Summary -

Revenues	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
General Fund	\$13,312,031	\$ 13,405,092	\$ 13,660,449	\$ 14,157,433
Water & Sewer Fund	\$6,919,200	\$ 7,210,156	\$ 7,779,966	\$ 8,026,513
Development Corporation	\$1,698,126	\$ 1,651,712	\$ 1,714,759	\$ 1,769,900
Drainage Fund	\$378,921	\$ 384,800	\$ 391,935	\$ 456,596
Hotel/Motel Fund	\$156,857	\$ 155,000	\$ 173,759	\$ 174,706
Debt Service Fund	\$1,092,819	\$ 1,068,853	\$ 1,105,551	\$ 984,708
TIRZ Fund	\$1,090,746	\$ 1,151,556	\$ 1,215,196	\$ 1,285,325
Total Revenues	\$ 24,648,700	\$ 25,027,169	\$ 26,041,615	\$ 26,855,181

Expenditures	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
General Fund	\$ 13,049,325	\$ 13,745,081	\$ 13,760,446	\$ 14,157,296
Water & Sewer Fund	\$ 6,561,257	\$ 8,431,982	\$ 8,418,701	\$ 8,025,986
Development Corporation	\$ 842,990	\$ 5,645,998	\$ 5,092,884	\$ 805,151
Drainage Fund	\$ 372,826	\$ 384,573	\$ 385,140	\$ 616,478
Hotel/Motel Fund	\$ 166,171	\$ 207,904	\$ 180,207	\$ 175,836
Debt Service Fund	\$ 1,066,595	\$ 1,068,853	\$ 1,098,017	\$ 1,067,553
TIRZ Fund	\$ 1,060,488	\$ 1,353,766	\$ 1,357,075	\$ 1,422,144
Total Expenditures	\$ 23,119,652	\$ 30,838,157	\$ 30,292,470	\$ 26,270,444

CITY OF BELTON
Annual Budget
FY 2018

- Department Summary -

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	% of Fund Budget
<u>General Fund</u>					
City Council	\$ 79,507	\$ 72,467	\$ 60,290	\$ 74,604	0.53%
Administration	\$ 477,305	\$ 492,678	\$ 542,367	\$ 488,852	3.45%
Finance	\$ 306,188	\$ 321,605	\$ 317,223	\$ 330,201	2.33%
Human Resources	\$ 163,389	\$ 176,601	\$ 175,082	\$ 183,417	1.30%
Muni Court	\$ 174,305	\$ 178,820	\$ 181,646	\$ 178,718	1.26%
Police	\$ 3,618,796	\$ 3,930,820	\$ 3,951,304	\$ 4,110,438	29.03%
Fire	\$ 2,771,713	\$ 2,963,313	\$ 2,964,089	\$ 3,079,029	21.75%
Info Technology	\$ 212,113	\$ 166,040	\$ 163,846	\$ 175,438	1.24%
Streets	\$ 1,145,256	\$ 1,367,000	\$ 1,344,829	\$ 1,269,307	8.97%
Parks	\$ 741,026	\$ 884,452	\$ 869,887	\$ 915,945	6.47%
Harris & Recreation	\$ 245,299	\$ 241,527	\$ 233,749	\$ 235,249	1.66%
Planning	\$ 433,440	\$ 400,275	\$ 392,662	\$ 392,450	2.77%
Library	\$ 321,917	\$ 336,388	\$ 328,778	\$ 345,444	2.44%
Other	\$ 888,545	\$ 498,578	\$ 502,500	\$ 528,089	3.73%
Refuse	\$ 1,079,976	\$ 1,119,070	\$ 1,120,417	\$ 1,173,171	8.29%
Maintenance	\$ 390,550	\$ 457,616	\$ 455,496	\$ 531,156	3.75%
Engineering	\$ -	\$ 137,831	\$ 156,281	\$ 145,788	1.03%
General Fund Total	\$ 13,049,325	\$ 13,745,081	\$ 13,760,446	\$ 14,157,296	100%
<u>Water & Sewer Fund</u>					
Utility Administration	\$ 1,178,129	\$ 999,232	\$ 989,734	\$ 1,157,997	14.43%
Water	\$ 2,720,480	\$ 2,817,762	\$ 2,890,874	\$ 2,969,458	37.00%
Sewer	\$ 1,296,423	\$ 2,979,258	\$ 2,880,372	\$ 1,767,461	22.02%
Other Costs	\$ 1,366,225	\$ 1,635,730	\$ 1,657,721	\$ 2,131,070	26.55%
Water & Sewer Fund	\$ 6,561,257	\$ 8,431,982	\$ 8,418,701	\$ 8,025,986	100%
Development Corporation	\$ 842,990	\$ 5,645,998	\$ 5,092,884	\$ 805,151	100%
Drainage Fund	\$ 372,826	\$ 384,573	\$ 385,140	\$ 616,478	100%
Hotel/Motel Fund	\$ 166,171	\$ 207,904	\$ 180,207	\$ 175,836	100%
Debt Service Fund	\$ 1,066,595	\$ 1,068,853	\$ 1,098,017	\$ 1,067,553	100%
TIRZ Fund	\$ 1,060,488	\$ 1,353,766	\$ 1,357,075	\$ 1,422,144	100%
Total All Funds	\$ 23,119,652	\$ 30,838,157	\$ 30,292,470	\$ 26,270,444	

CITY OF BELTON

Annual Budget FY 2018

Long-Term Forecast

- General Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 5,037,278	\$ 4,937,281	\$ 4,937,418	\$ 4,907,569	\$ 4,911,341	\$ 4,913,560
Ad Valorem Taxes	\$ 4,819,000	\$ 5,153,519	\$ 5,385,427	\$ 5,627,772	\$ 5,881,021	\$ 6,145,667
Sales Tax	\$ 3,270,000	\$ 3,370,000	\$ 3,538,500	\$ 3,715,425	\$ 3,901,196	\$ 4,096,256
Franchise and Other Revenues	\$ 5,571,449	\$ 5,633,914	\$ 5,339,431	\$ 5,499,614	\$ 5,664,603	\$ 5,834,541
Total Revenue	\$ 13,660,449	\$ 14,157,433	\$ 14,263,359	\$ 14,842,811	\$ 15,446,820	\$ 16,076,464
Personnel	\$ 8,751,378	\$ 9,102,181	\$ 9,466,268	\$ 9,844,919	\$ 10,238,716	\$ 10,648,264
Operating Expenditures	\$ 3,609,395	\$ 3,675,669	\$ 3,785,939	\$ 3,899,517	\$ 4,016,503	\$ 4,136,998
Debt Service	\$ 63,827	\$ 63,827	\$ 63,827	\$ 63,827	\$ 63,827	\$ 63,827
Contingency	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Operating Transfers	\$ 479,000	\$ 450,000	\$ 134,000	\$ 134,000	\$ 155,000	\$ 300,000
Contributions	\$ 120,000	\$ 123,089	\$ 123,089	\$ 123,089	\$ 123,089	\$ 123,089
Capital Transfers: Capital Equipment Strategic Plan	\$ 624,346	\$ 632,530	\$ 620,084	\$ 663,687	\$ 672,467	\$ 691,891
	\$ 12,500	\$ 10,000	\$ -	\$ 10,000	\$ 75,000	\$ 10,000
Total Expenditures	\$ 13,760,446	\$ 14,157,296	\$ 14,293,207	\$ 14,839,039	\$ 15,444,601	\$ 16,074,069
Fund Balance Impact	\$ (99,997)	\$ 137	\$ (29,849)	\$ 3,772	\$ 2,219	\$ 2,395
Ending Fund Balance	\$ 4,937,281	\$ 4,937,418	\$ 4,907,569	\$ 4,911,341	\$ 4,913,560	\$ 4,915,955
<i>Less: Minimum Balance (3 months O&M Budget)</i>	\$ 3,220,184	\$ 3,381,192	\$ 3,418,281	\$ 3,543,838	\$ 3,693,034	\$ 3,845,545
Forecasted Fund Balance in Excess of Minimum	\$ 1,717,097	\$ 1,556,226	\$ 1,489,288	\$ 1,367,503	\$ 1,220,526	\$ 1,070,410

Assumptions			
Property Tax Base Growth	4.5%		Personnel Costs Growth
M&O Ad Valorem Tax Rate	0.5545		Operating Expense Growth
Sales Tax Growth	5.0%		Contingency, Transfers, Contributions, Capital and Strategic Plan Projected based on forecasted needs
Franchise & Other Revenue Growth	3.0%		

Revenue Assumption Discussion

The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress. Sales tax is projected to grow at a slower pace (approximately 3%) due to a significant retail development just outside the City limits, but beginning in FY 2019 and beyond, a return to trend is expected for sales tax receipts. Franchise and other revenue streams are projected based on historical trends, with an adjustment downward beginning in FY 2019 due to the anticipated loss of approximately \$450,000 in EMS revenues when the City's contract with Bell County to provide rural ambulance services ends on September 30, 2018.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. "Debt Service" represents the General Fund's repayment of interfund borrowings, specifically from the City controlled Greathouse Trust Fund. This fund is used to finance the purchase and refurbishments of ambulances. Transfers, contributions, capital, and strategic plan expenditures are "as needed" and forecasted here based on a blending of historical data and known future expenditures.

CITY OF BELTON

Annual Budget FY 2018

Long-Term Forecast - Water Sewer Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 5,501,614	\$ 4,862,879	\$ 4,863,406	\$ 4,859,184	\$ 4,851,229	\$ 4,844,372
Water	\$ 4,493,937	\$ 4,680,989	\$ 4,875,219	\$ 5,021,475	\$ 5,172,119	\$ 5,327,283
Sewer	\$ 2,821,629	\$ 2,936,924	\$ 3,056,598	\$ 3,148,296	\$ 3,242,745	\$ 3,340,027
Bulk Water and Other Misc. Income	\$ 464,400	\$ 408,600	\$ 408,600	\$ 408,600	\$ 408,600	\$ 408,600
Total Revenue	\$ 7,779,966	\$ 8,026,513	\$ 8,340,417	\$ 8,578,371	\$ 8,823,464	\$ 9,075,910
Personnel	\$ 1,441,990	\$ 1,555,647	\$ 1,617,873	\$ 1,682,588	\$ 1,749,891	\$ 1,819,887
Supplies	\$ 93,326	\$ 115,719	\$ 119,191	\$ 122,766	\$ 126,449	\$ 130,243
Repairs & Maintenance	\$ 265,363	\$ 272,774	\$ 234,628	\$ 241,667	\$ 248,917	\$ 256,384
Services	\$ 315,553	\$ 325,392	\$ 335,154	\$ 345,208	\$ 355,565	\$ 366,232
Water Purchases (Raw Water)	\$ 740,534	\$ 775,129	\$ 811,134	\$ 848,602	\$ 887,587	\$ 915,622
Water Purchases (Water Rights)	\$ 221,798	\$ 230,118	\$ 239,748	\$ 247,018	\$ 251,931	\$ 256,992
Water Purchases (System Debt Service)	\$ 535,752	\$ 139,579	\$ -	\$ -	\$ -	\$ -
Sewerage Treatment	\$ 553,408	\$ 619,337	\$ 637,917	\$ 657,055	\$ 676,766	\$ 697,069
Contingency	\$ 51,956	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
Operating Transfers	\$ 448,379	\$ 503,779	\$ 518,892	\$ 534,459	\$ 550,493	\$ 567,008
Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Expenditures	\$ 4,668,059	\$ 4,582,474	\$ 4,559,537	\$ 4,724,363	\$ 4,892,599	\$ 5,054,437
Debt Service	\$ 1,562,765	\$ 1,536,325	\$ 1,546,251	\$ 1,544,504	\$ 1,541,548	\$ 1,536,973
Debt Service (Anticipated Issuance)	\$ -	\$ 503,745	\$ 714,698	\$ 714,698	\$ 714,698	\$ 714,698
Capital Transfers: Capital Projects	\$ 1,572,241	\$ 950,000	\$ 1,125,000	\$ 1,200,000	\$ 1,275,000	\$ 1,275,000
Capital Transfers: Meter Replacement	\$ 52,000	\$ 221,688	\$ 153,896	\$ 153,896	\$ 153,896	\$ 122,792
Capital Transfers: Capital Equipment	\$ 388,636	\$ 116,754	\$ 120,256	\$ 123,864	\$ 127,580	\$ 241,880
Capital Outlay	\$ 175,000	\$ 115,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 128,750
Total Expenditures	\$ 8,418,701	\$ 8,025,986	\$ 8,344,639	\$ 8,586,326	\$ 8,830,322	\$ 9,074,530
Fund Balance Impact	\$ (638,735)	\$ 527	\$ (4,222)	\$ (7,955)	\$ (6,858)	\$ 1,380
Ending Fund Balance	\$ 4,862,879	\$ 4,863,406	\$ 4,859,184	\$ 4,851,229	\$ 4,844,372	\$ 4,845,751
<i>Less: Minimum Balance (3 months O&M Budget)</i>	\$ 1,181,094	\$ 1,145,619	\$ 1,139,884	\$ 1,181,091	\$ 1,223,150	\$ 1,263,609
<i>Less: Minimum Balance (Debt Service)</i>	\$ 1,567,730	\$ 2,040,070	\$ 2,260,949	\$ 2,259,202	\$ 2,256,246	\$ 2,251,671
Projected Fund Balance in Excess of Minimum	\$ 2,114,055	\$ 1,677,717	\$ 1,458,351	\$ 1,410,936	\$ 1,364,976	\$ 1,330,471

Assumptions

Water and Sewer rates as prescribed by the Rate Study conducted in FY 2014		Water Purchases Growth	3.0%
Customer Count Growth	3.0%	Personnel Costs Growth	4.0%
Other Misc. Income remains constant		Operating Expense Growth	3.0%
		Non-Operating Expenses based on forecasted needs and debt service schedule	

Revenue Assumption Discussion

Water and sewer rates are anticipated to steadily increase, as prescribed by the rate study conducted by the City in FY 2014. FY 2017's budget is based on year three of the five year plan. The assumed increase in customer count of 3.3% is based on historical trends as well as known future development projects. This anticipated growth in customers is utilized to project base rate revenue as well as volumetric revenue and water purchases on the expenditure side.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. As referenced above the anticipated increase in water costs correspond with anticipated growth in customer counts and consumption. Non-operating projections are based on the City's water and wastewater master plan. The rate study was designed to cash fund a number of smaller water line extension and sewer line rehabilitation projects as well as funding significant bond projects. Debt service is the cost to serve existing bonds supported by water and sewer revenues. The anticipated debt service figure is based on the City issuing approximately \$17.1 million in debt in 2016 and 2017 to fund the construction of sewer lines along IH-35, the rehabilitation and expansion of the Temple-Belton Wastewater Treatment Plant, significant water main replacements, the building of an additional water tank, and the replacement of the sewer vacuum truck.

CITY OF BELTON

Annual Budget FY 2018

Long-Term Forecast

- BEDC Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 4,203,050	\$ 824,925	\$ 1,789,674	\$ 2,932,940	\$ 4,148,387	\$ 5,439,869
Sales Tax	\$ 1,635,000	\$ 1,685,000	\$ 1,769,250	\$ 1,857,713	\$ 1,950,598	\$ 2,048,128
Rental Income	\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Misc. Income	\$ 2,000	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700
Interest Income	\$ 34,559	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Total Revenue	\$ 1,714,759	\$ 1,769,900	\$ 1,814,150	\$ 1,902,613	\$ 1,995,498	\$ 2,093,028
Personnel	\$ 185,763	\$ 192,817	\$ 200,530	\$ 208,551	\$ 216,893	\$ 225,569
Supplies	\$ 3,950	\$ 3,800	\$ 3,914	\$ 4,031	\$ 4,152	\$ 4,277
Repairs & Maintenance	\$ 33,550	\$ 41,150	\$ 42,385	\$ 43,656	\$ 44,966	\$ 46,315
Services	\$ 166,093	\$ 222,384	\$ 229,056	\$ 235,927	\$ 243,005	\$ 250,295
Total Operating Expenditures	\$ 389,356	\$ 460,151	\$ 475,884	\$ 492,166	\$ 509,016	\$ 526,455
Debt Service	\$ 90,528	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	\$ 228,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Incentive Transfers	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
Project Transfers	\$ 4,290,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 5,092,884	\$ 805,151	\$ 670,884	\$ 687,166	\$ 704,016	\$ 721,455
Fund Balance Impact	\$ (3,378,125)	\$ 964,749	\$ 1,143,266	\$ 1,215,447	\$ 1,291,482	\$ 1,371,573
Ending Fund Balance	\$ 824,925	\$ 1,789,674	\$ 2,932,940	\$ 4,148,387	\$ 5,439,869	\$ 6,811,442
Assumptions						
Sales Tax Growth	5.0%		Personnel Costs Growth	4.0%		
Rental Income remains constant			Operating Expense Growth	3.0%		
No future property sales			Non-Operating Expenses based on forecasted needs and debt service schedule			
Other Misc. Income remains constant						

Revenue Assumption Discussion

Sales tax is projected to grow at a slower pace (approximately 3%) due to a significant retail development just outside the City limits, but beginning in FY 2019 and beyond, a return to trend is expected for sales tax receipts. Projected rental revenues are based on current lease agreements.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. Debt Service represents the costs of BEDC supported bonds, which matured in FY 2017. \$250,000 is budgeted in Capital for the remodel of the future BEDC office building. \$100,000 in capital is budgeted annually for business park improvements in each of the years FY 2019 and beyond. The incentives transfer is structured so that adequate funding is moved from the operating to incentive fund to meet the contractual obligations of the economic development agreements currently in place. Project transfers represents the BEDC's contribution to infrastructure projects, which in FY 2017 is the Sparta road expansion project, IH-35 Water Line Extension, Avenue D Extension, Rockwool Site Improvements and the East Street Improvement Project.

CITY OF BELTON

Annual Budget FY 2018

Long-Term Forecast - Drainage Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 260,326	\$ 267,121	\$ 107,239	\$ 160,467	\$ 216,724	\$ 276,058
Drainage Fees	\$ 390,000	\$ 454,596	\$ 468,234	\$ 482,281	\$ 496,749	\$ 511,652
Other Misc. Income	\$ 1,935	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Total Revenue	\$ 391,935	\$ 456,596	\$ 470,234	\$ 484,281	\$ 498,749	\$ 513,652
Personnel	\$ 200,059	\$ 200,554	\$ 208,576	\$ 216,919	\$ 225,596	\$ 234,620
Supplies	\$ 15,188	\$ 24,412	\$ 25,144	\$ 25,899	\$ 26,676	\$ 27,476
Repairs & Maintenance	\$ 29,435	\$ 35,230	\$ 36,287	\$ 37,376	\$ 38,497	\$ 39,652
Services	\$ 19,231	\$ 21,391	\$ 22,033	\$ 22,694	\$ 23,375	\$ 24,076
Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Total Operating Expenditures	\$ 263,913	\$ 281,587	\$ 292,040	\$ 302,887	\$ 314,143	\$ 330,823
Debt Service	\$ 25,227	\$ 25,301	\$ 24,966	\$ 25,137	\$ 25,272	\$ 25,373
Capital	\$ -	\$ 259,590	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 96,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Expenditures	\$ 385,140	\$ 616,478	\$ 417,006	\$ 428,024	\$ 439,415	\$ 456,196
Fund Balance Impact	\$ 6,795	\$ (159,882)	\$ 53,228	\$ 56,257	\$ 59,334	\$ 57,456
Ending Fund Balance	\$ 267,121	\$ 107,239	\$ 160,467	\$ 216,724	\$ 276,058	\$ 333,514
<i>Less: Minimum Balance (3 months O&M Budget)</i>	\$ 65,878	\$ 70,397	\$ 73,010	\$ 75,722	\$ 78,536	\$ 82,706
<i>Less: Minimum Balance (Debt Service)</i>	\$ 25,062	\$ 25,301	\$ 24,966	\$ 25,137	\$ 25,272	\$ 25,373
Projected Fund Balance in Excess of Minimum	\$ 176,181	\$ 11,541	\$ 62,491	\$ 115,865	\$ 172,250	\$ 225,435

Assumptions			
Customer Count Growth	3.0%		4.0%
Drainage rates remain constant		Personnel Costs Growth	3.0%
Other Misc. Income remains constant		Operating Expense Growth	
		Non-Operating Expenses based on forecasted needs and debt service schedule	

Revenue Assumption Discussion

Drainage fee projections are based on an increase in the residential drainage fee from \$3 to \$4 per month in FY2018 and historical trends in customer account growth.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. Strategic plan and capital are based on forecasted needs. Capital costs in FY 2018 relate to the purchase of a new street sweeper and mower. Debt service represents the costs for bonds supported by drainage revenues. The transfers are budgeted annually to accomplish drainage capital projects.

CITY OF BELTON

Annual Budget FY 2018

Long-Term Forecast

- Hotel/Motel Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 75,461	\$ 69,013	\$ 67,883	\$ 66,729	\$ 65,538	\$ 64,298
Hotel/Motel Taxes	\$ 150,000	\$ 164,706	\$ 169,647	\$ 174,737	\$ 179,979	\$ 185,378
County Hotel/Motel Tax	\$ 8,192	\$ 9,500	\$ 9,785	\$ 10,079	\$ 10,381	\$ 10,692
Other Misc. Income	\$ 15,567	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Total Revenue	\$ 173,759	\$ 174,706	\$ 179,932	\$ 185,315	\$ 190,860	\$ 196,570
Chamber	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel	\$ 19,205	\$ 27,555	\$ 28,657	\$ 29,803	\$ 30,996	\$ 32,235
Supplies	\$ 2,595	\$ 1,269	\$ 1,307	\$ 1,346	\$ 1,387	\$ 1,428
Repairs & Maintenance	\$ 775	\$ 775	\$ 798	\$ 822	\$ 847	\$ 872
Services	\$ 28,278	\$ 73,237	\$ 75,434	\$ 77,697	\$ 80,028	\$ 82,429
Sponsorships	\$ 25,000	\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636	\$ 56,275
Bell County Expo	\$ -	\$ 9,500	\$ 9,785	\$ 10,079	\$ 10,381	\$ 10,692
City Support	\$ 3,450	\$ 3,500	\$ 3,605	\$ 3,713	\$ 3,825	\$ 3,939
Transfers	\$ 62,904	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Expenditures	\$ 180,207	\$ 175,836	\$ 181,087	\$ 186,506	\$ 192,099	\$ 197,872
Fund Balance Impact	\$ (6,448)	\$ (1,130)	\$ (1,154)	\$ (1,191)	\$ (1,239)	\$ (1,302)
Ending Fund Balance	\$ 69,013	\$ 67,883	\$ 66,729	\$ 65,538	\$ 64,298	\$ 62,997

Assumptions			
Hotel/Motel Tax Revenue Growth	3.0%		Personnel Costs Growth
Other Misc. Income remains constant			Operating Expense Growth
			3.0%

Revenue Assumption Discussion

The anticipated growth in hotel motel tax revenues factors in the opening of a new hotel (Expo Inn and Suites) in FY 2018.

Expenditure Assumption Discussion

FY 2017 was the last year the City contracted with the Chamber for Tourism functions. Starting January 1, 2017, the City brought the Tourism function in-house. The personnel represents the cost of staff time related to performing functions outlined by Chapter 351 of the Texas Tax Code. Services include advertising, signage, dues & publications, and travel & training. Sponsorships includes the funding for events that boost the hotel industry. City support relates to other City functions related to the 4th of July celebration. Transfers relate to special events funding for multi-day designed to promote tourism in FY 2017 and beyond. Also in FY 2017, transfers also included funding for signage directing the public to sights and attractions that are visited frequently by hotel guests.

CITY OF BELTON

Annual Budget

FY 2018

Long-Term Forecast

- Debt Service Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 158,685	\$ 166,219	\$ 83,374	\$ 32,955	\$ 23,199	\$ 42,435
Ad Valorem Taxes	\$ 1,070,275	\$ 978,708	\$ 1,022,750	\$ 1,068,774	\$ 1,116,868	\$ 1,167,127
Bond Proceeds	\$ 30,000	\$ -				
Interest Revenue	\$ 5,276	\$ 6,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Revenue	\$ 1,105,551	\$ 984,708	\$ 1,023,750	\$ 1,069,774	\$ 1,117,868	\$ 1,168,127
Bond Principal	\$ 646,825	\$ 705,538	\$ 734,250	\$ 762,963	\$ 806,675	\$ 836,675
Bond Interest	\$ 422,252	\$ 356,595	\$ 334,499	\$ 311,147	\$ 286,537	\$ 260,449
Fees	\$ 5,135	\$ 5,420	\$ 5,420	\$ 5,420	\$ 5,420	\$ 5,420
Bond Issue Costs	\$ 23,805					
Total Expenditures	\$ 1,098,017	\$ 1,067,553	\$ 1,074,169	\$ 1,079,530	\$ 1,098,632	\$ 1,102,544
Fund Balance Impact	\$ 7,534	\$ (82,845)	\$ (50,419)	\$ (9,756)	\$ 19,237	\$ 65,584
Ending Fund Balance	\$ 166,219	\$ 83,374	\$ 32,955	\$ 23,199	\$ 42,435	\$ 108,019

Assumptions	
Property Tax Base Growth	4.5%
Debt Service Ad Valorem Tax Rate	0.1053
Debt repaid per debt service schedule	

Revenue Assumption Discussion

The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress.

Expenditure Assumption Discussion

Principal, interest and fees are the costs to service existing tax supported bonds. There are no anticipated issues to project at this time.

CITY OF BELTON

Annual Budget FY 2018

Long-Term Forecast

- TIRZ Fund -

	FY 2017 Projected	FY 2018 Proposed	FY 2019 Forecasted	FY 2020 Forecasted	FY 2021 Forecasted	FY 2022 Forecasted
Beginning Fund Balance	\$ 309,572	\$ 167,693	\$ 30,874	\$ 40,476	\$ 58,937	\$ 68,109
Ad Valorem Taxes	\$ 1,192,945	\$ 1,280,325	\$ 1,363,546	\$ 1,452,177	\$ 1,546,568	\$ 1,647,095
Other Misc. Income	\$ 22,251	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total Revenue	\$ 1,215,196	\$ 1,285,325	\$ 1,368,546	\$ 1,457,177	\$ 1,551,568	\$ 1,652,095
Grants	\$ 40,000	\$ 90,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Debt Service	\$ 353,800	\$ 357,955	\$ 389,905	\$ 416,915	\$ 417,724	\$ 408,008
Transfer To General Fund	\$ 83,887	\$ 66,384	\$ 69,039	\$ 71,801	\$ 74,673	\$ 77,660
Transfer To Street Maintenance Fund	\$ 162,210	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer To TIRZ Capital Projects Fund	\$ 717,178	\$ 907,805	\$ 850,000	\$ 900,000	\$ 1,000,000	\$ 1,100,000
Total Expenditures	\$ 1,357,075	\$ 1,422,144	\$ 1,358,944	\$ 1,438,715	\$ 1,542,397	\$ 1,635,668
Fund Balance Impact	\$ (141,879)	\$ (136,819)	\$ 9,602	\$ 18,461	\$ 9,171	\$ 16,427
Ending Fund Balance	\$ 167,693	\$ 30,874	\$ 40,476	\$ 58,937	\$ 68,109	\$ 84,536

Assumptions			
TIRZ Property Tax Base Growth	6.5%		Annual General Fund Transfer Increase
City and County property tax rates remain constant			Grant Expenditures remain constant
Other Misc. Income remains constant			Non-Operating Expenses based on forecasted needs and debt service schedule.

Revenue Assumption Discussion

The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress.

Expenditure Assumption Discussion

Grants represent the annual funding appropriated for the downtown façade improvement program. Debt Service represents the costs of TIRZ supported bonds. Transfer to general fund is the TIRZ funding for the City's retail development department, whose focus is recruiting and retaining businesses specifically to the TIRZ, and Belton in general. Transfer to the Street Maintenance Fund in the TIRZ participation in the preventative street maintenance program for streets within the TIRZ. Transfer to TIRZ capital projects fund is the annual transfer to support numerous, multi-year capital projects throughout the TIRZ.



**City of Belton
Fund Balance Projection
FY 2018**

- General Fund -

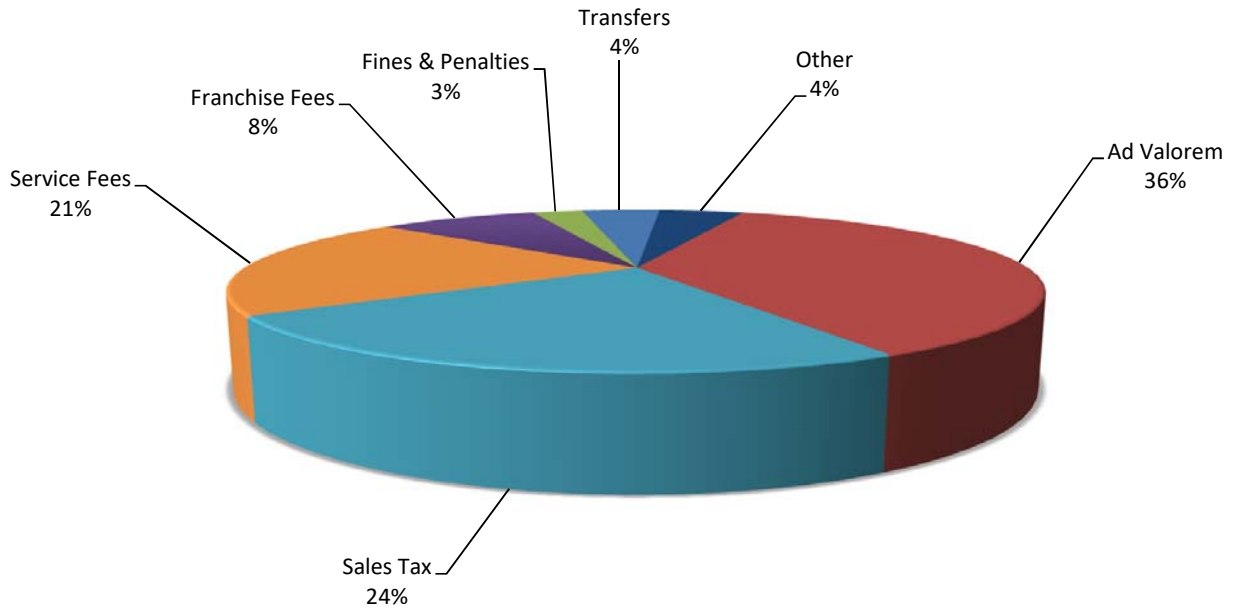
Projected Beginning Fund Balance		\$ 4,937,281
Budgeted Revenues and Transfers In	\$ 14,157,433	
Budgeted Expenditures		
Personnel	\$ 9,102,181	
Supplies	\$ 571,599	
Repairs & Maintenance	\$ 497,189	
Services	\$ 2,606,881	
Debt Service	\$ 63,827	
Contingency	\$ 100,000	
Transfers	\$ 450,000	
Contributions	\$ 123,089	
Capital	\$ -	
Strategic Plan	<u>\$ 10,000</u>	
Total Operating & Debt Expenditures	<u>\$ (13,524,766)</u>	
Revenues in Excess of O&M & Debt Expenditures	\$ 632,667	
Transfer to Capital Equipment Fund	<u>\$ (632,530)</u>	
Net Impact of Budget on Fund Balance		<u>\$ 137</u>
Projected Ending Fund Balance		<u>\$ 4,937,418</u>
Minimum Fund Balance (3 months O&M Budget)	(a) \$ (3,381,192)	
Projected Fund Balance in Excess of Minimum		<u>\$ 1,556,226</u>

(a) City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the proposed FY 2018 budget, the minimum fund balance is \$3,381,192. The projected fund balance at the end of FY 2018 is 4.38 months of operating expenditures.

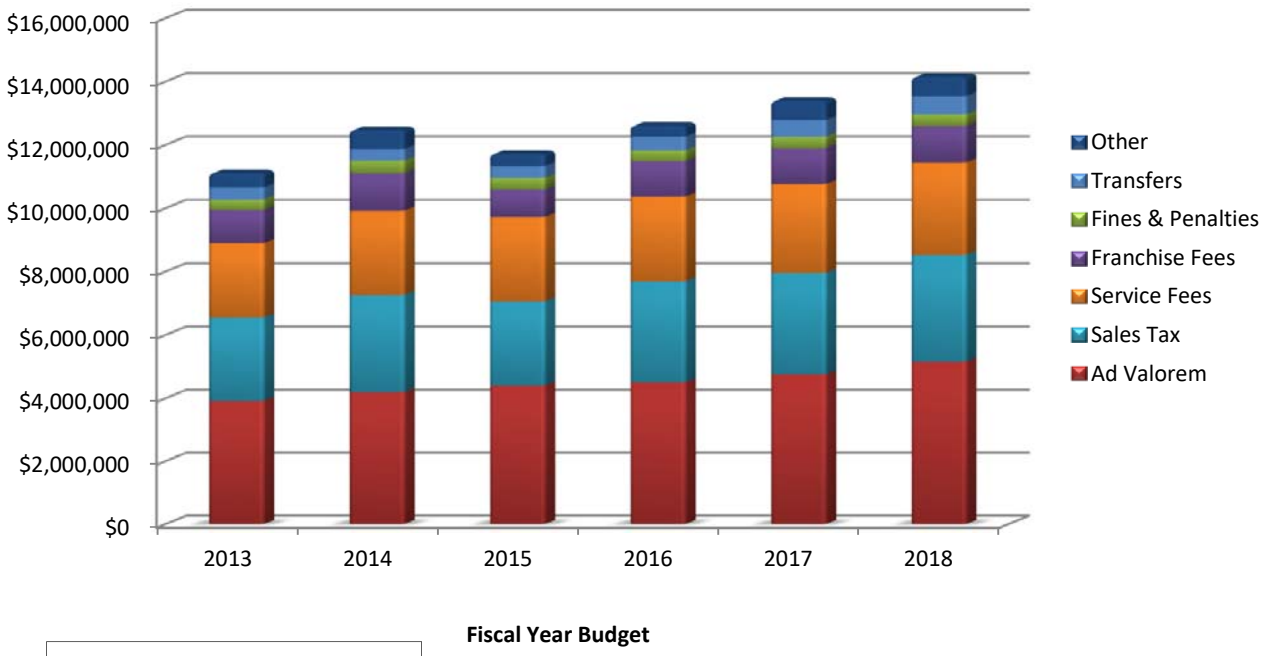
General Fund

- Revenues -

FY 2018



**Revenues by Source
FY 2018 Budget**

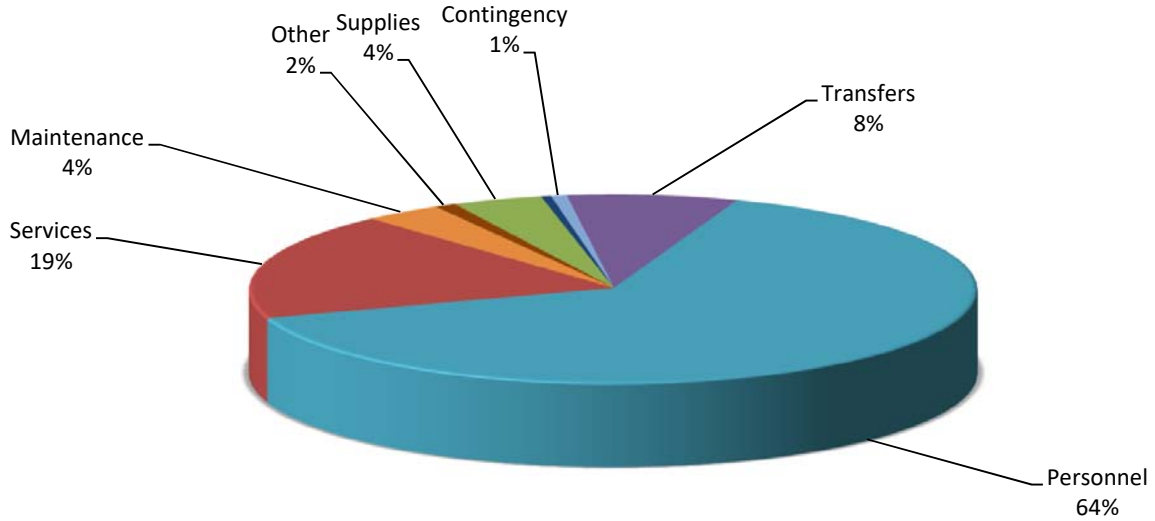


**Revenues by Source
Last Six Budgets**

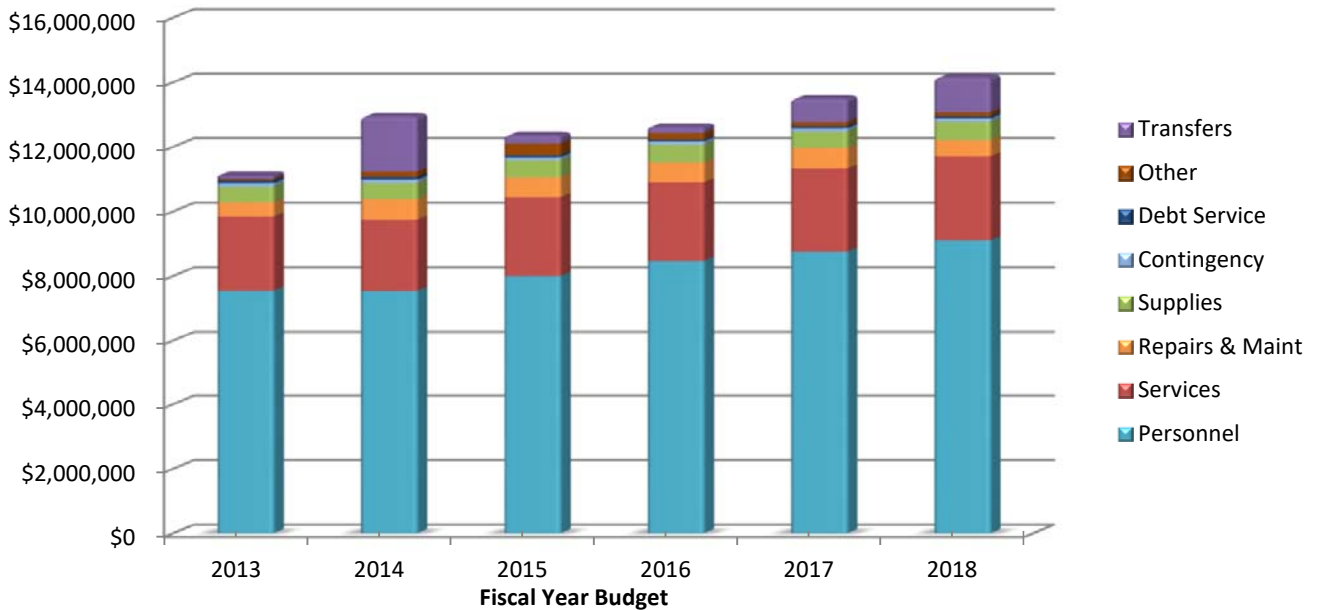
General Fund

- Expenditures -

FY 2018



**Expenditures by Character
FY 2018 Budget**



**Expenditures by Character
Last Six Budgets**

General Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-3-1010	Current Ad Valorem Taxes	\$ 5,021,458	\$ 5,218,623	\$ 5,300,000	\$ 5,686,563
01-3-1030	Delinquent Ad Valorem Taxes	\$ 64,108	\$ 57,000	\$ 55,000	\$ 59,800
01-3-1040	Penalty & Interest	\$ 60,700	\$ 55,000	\$ 50,000	\$ 54,400
01-3-1050	Payment in Lieu of Taxes	\$ 9,489	\$ 9,500	\$ 9,532	\$ 9,500
01-3-1060	Ad Valorem to TIRZ	\$ (542,065)	\$ (579,320)	\$ (595,532)	\$ (656,744)
	Total Ad Valorem Taxes	\$ 4,613,690	\$ 4,760,803	\$ 4,819,000	\$ 5,153,519
01-3-1210	Sales Tax	\$ 3,155,659	\$ 3,193,024	\$ 3,270,000	\$ 3,370,000
	Total Sales Tax	\$ 3,155,659	\$ 3,193,024	\$ 3,270,000	\$ 3,370,000
01-3-1310	Electric Franchise	\$ 713,395	\$ 720,000	\$ 720,000	\$ 723,900
01-3-1320	Telecomm Line Access Fees	\$ 78,314	\$ 75,100	\$ 76,000	\$ 76,700
01-3-1330	Cablevision Franchise	\$ 144,183	\$ 133,100	\$ 145,000	\$ 141,600
01-3-1340	Gas Franchise	\$ 140,273	\$ 110,600	\$ 109,324	\$ 118,300
01-3-1350	Garbage Franchise	\$ 94,990	\$ 90,600	\$ 100,000	\$ 96,100
01-3-1360	Ambulance Franchise	\$ 514	\$ 600	\$ 500	\$ 500
	Total Franchise & Access Fees	\$ 1,171,668	\$ 1,130,000	\$ 1,150,824	\$ 1,157,100
01-3-1410	Alcoholic Beverage Tax	\$ 38,434	\$ 38,000	\$ 38,500	\$ 38,500
	Total Other Taxes	\$ 38,434	\$ 38,000	\$ 38,500	\$ 38,500
01-3-3010	Building Permits	\$ 101,765	\$ 94,600	\$ 135,000	\$ 112,200
01-3-3020	Electrical Permits	\$ 36,138	\$ 31,600	\$ 45,000	\$ 34,900
01-3-3030	Plumbing Permits	\$ 39,856	\$ 30,800	\$ 45,000	\$ 36,400
01-3-3040	Mechanical, Heat & A/C Permits	\$ 18,582	\$ 18,700	\$ 24,000	\$ 18,200
01-3-3045	Swimming Pool Permits	\$ 1,685	\$ 900	\$ 900	\$ 1,100
01-3-3060	Rezoning Fees	\$ 3,900	\$ 7,500	\$ 5,000	\$ 5,700
01-3-3070	Sub-Division Fees	\$ 8,624	\$ 8,400	\$ 8,400	\$ 8,500
01-3-3080	Technology Fees	\$ 1,990	\$ 2,000	\$ 2,500	\$ 2,500
	Total Building Permits & Licenses	\$ 212,540	\$ 194,500	\$ 265,800	\$ 219,500
01-3-3130	Beer & Wine Licenses	\$ 1,320	\$ 700	\$ 700	\$ 900
01-3-3140	Garage Sale Permits	\$ 2,925	\$ 3,200	\$ 3,000	\$ 3,000
01-3-3150	Fire Marshall Inspection Fees	\$ 4,610	\$ 5,500	\$ 4,500	\$ 5,000
	Total Other Permits & Licenses	\$ 8,855	\$ 9,400	\$ 8,200	\$ 8,900
01-3-4010	Municipal Court Fines	\$ 254,973	\$ 245,300	\$ 235,000	\$ 244,500
01-3-4020	Parking Fines	\$ 3,051	\$ 2,900	\$ 3,500	\$ 3,400
01-3-4030	Court Administrative Fees	\$ 40,928	\$ 40,100	\$ 34,000	\$ 37,700
01-3-4040	Local Time Payment Fees	\$ 7,277	\$ 8,400	\$ 7,000	\$ 7,400
01-3-4050	Local FTA Fees	\$ 1,474	\$ 2,000	\$ 1,600	\$ 1,600
01-3-4060	Defensive Driving Fees	\$ 6,220	\$ 3,900	\$ 5,000	\$ 5,000
01-3-4070	Warrant & Arrest Fees	\$ 44,952	\$ 53,000	\$ 40,000	\$ 45,400
01-3-4080	Child Safety Fees	\$ 3,158	\$ 1,700	\$ 2,100	\$ 2,500
01-3-4095	Local Judicial Fee	\$ 1,804	\$ 1,600	\$ 1,700	\$ 1,700
	Total Municipal Court Revenues	\$ 363,837	\$ 358,900	\$ 329,900	\$ 349,200

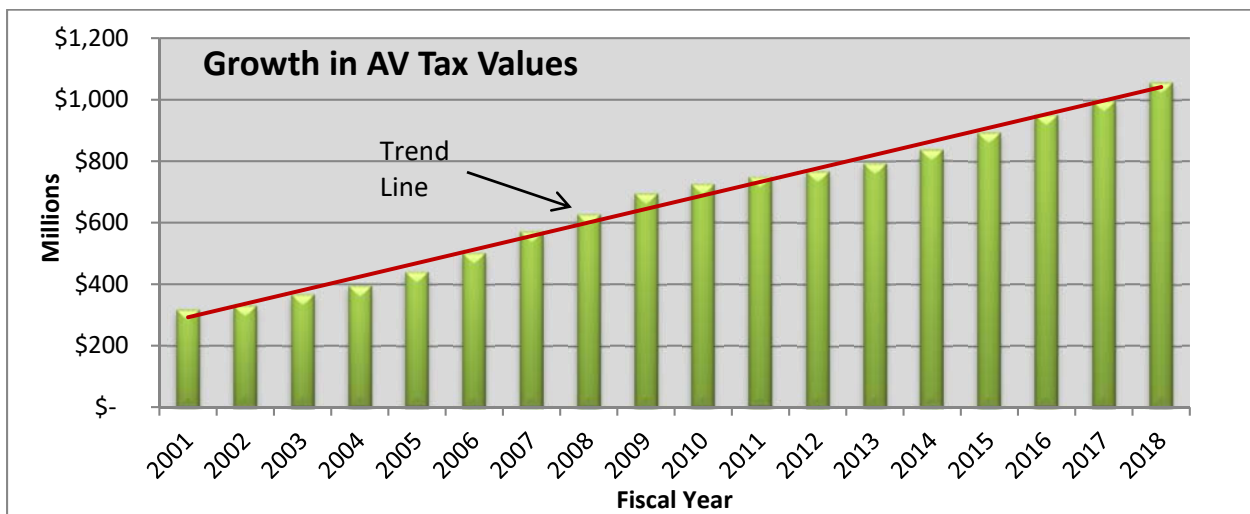
General Fund Revenues Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-3-5010	Refuse Collection Fees	\$ 978,228	\$ 1,009,400	\$ 1,020,000	\$ 1,050,600
01-3-5020	Refuse Contract Fees	\$ 117,812	\$ 121,100	\$ 122,400	\$ 126,100
01-3-5050	Brush Collection Fees	\$ 175,722	\$ 176,000	\$ 177,000	\$ 182,300
01-3-5150	Ambulance Revenues	\$ 1,247,028	\$ 1,230,000	\$ 1,250,000	\$ 1,250,000
01-3-5200	Harris Community Center Rental	\$ 35,609	\$ 27,000	\$ 40,000	\$ 34,900
01-3-5210	Rental Income	\$ 14,300	\$ -	\$ -	\$ -
01-3-5220	PPFC/TDFA Finance Fees	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01-3-5300	Park Permits	\$ 8,985	\$ 5,700	\$ 8,900	\$ 8,200
01-3-5310	Recreation Revenue	\$ 26,522	\$ 22,600	\$ 26,000	\$ 25,800
01-3-5313	Harris Ceneter Event Revenue	\$ 3,480	\$ 3,500	\$ 2,622	\$ 2,600
01-3-5400	Code Enforcement Revenue	\$ 22,879	\$ 10,500	\$ 16,000	\$ 16,400
	Total Services Provided	\$ 2,640,564	\$ 2,615,800	\$ 2,672,922	\$ 2,706,900
01-3-6010	Grant Revenues	\$ 62,247	\$ 51,200	\$ 51,200	\$ 53,500
01-3-6020	School Reimbursements	\$ 246,893	\$ 251,651	\$ 260,000	\$ 274,307
01-3-6040	Bell County Child Safety Fund	\$ 21,347	\$ 21,300	\$ 22,636	\$ 22,600
01-3-6060	State LEOSE Funding	\$ 2,626	\$ 2,400	\$ 3,100	\$ 2,400
01-3-6100	Sale of City Property	\$ 138	\$ -	\$ -	\$ -
01-3-6130	Sale of Effluent Water	\$ 270,168	\$ 200,000	\$ 130,000	\$ 130,000
01-3-6170	Insurance Proceeds	\$ 25,360	\$ -	\$ 22,283	\$ -
01-3-6310	Developer/Owner Contributions	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Total Grants & Reimbursements	\$ 630,779	\$ 528,551	\$ 491,219	\$ 484,807
01-3-7010	Miscellaneous Income	\$ 25,205	\$ 25,300	\$ 25,000	\$ 26,300
01-3-7020	Cash Over/Under	\$ (86)	\$ -	\$ (130)	\$ -
01-3-7030	Copies	\$ 2,332	\$ 3,000	\$ 2,400	\$ 2,400
	Total Miscellaneous Income	\$ 27,450	\$ 28,300	\$ 27,270	\$ 28,700
01-3-8001	Interfund Transfer-Franchise	\$ 262,908	\$ 294,085	\$ 294,085	\$ 324,946
01-3-8002	Interfund Transfer-Reimbursement	\$ 96,897	\$ 154,294	\$ 154,294	\$ 178,834
01-3-8003	Interfund Transfer-TIRZ	\$ 69,874	\$ 73,292	\$ 83,292	\$ 66,384
01-3-8003	Transfer from Court Security	\$ -	\$ 5,143	\$ 5,143	\$ 5,143
	Total Transfers	\$ 429,679	\$ 526,814	\$ 536,814	\$ 575,307
01-3-9100	Interest Income-Bank	\$ 1,049	\$ 21,000	\$ 50,000	\$ 65,000
01-3-9113	Interest Income-Investment	\$ 8,015	\$ -	\$ -	\$ -
01-3-9120	Interest Income-TexPool	\$ 4,063	\$ -	\$ -	\$ -
01-3-9121	Interest Income-TexStar	\$ 507	\$ -	\$ -	\$ -
01-3-9122	Interest Income-LOGIC	\$ 2,706	\$ -	\$ -	\$ -
01-3-9123	Interest Income-TexPool Prime	\$ 1,285	\$ -	\$ -	\$ -
01-3-9130	Interest Income-CLASS	\$ 1,248	\$ -	\$ -	\$ -
01-3-9140	Interest Income-BBVA Compass	\$ 3	\$ -	\$ -	\$ -
	Total Interest Income	\$ 18,876	\$ 21,000	\$ 50,000	\$ 65,000
	Total General Fund Revenues	\$ 13,312,031	\$ 13,405,092	\$ 13,660,449	\$ 14,157,433

- GENERAL FUND REVENUES - Revenue Assumptions

01-3-1010	Current Ad Valorem Taxes	\$5,686,563
01-3-1030	Delinquent Ad Valorem Taxes	59,800
01-3-1040	Penalty & Interest	54,400
01-3-1050	Payment in Lieu of Taxes	9,500
01-3-1060	Payments to TIRZ	(656,744)

Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Belton are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. (A discussion of the development of the tax rate is contained in the “Tax & Bond Information” section of this document.) Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.



The certified 2017 taxable value (for taxation in FY 2018) per the Appraisal District is \$1,057,247,293, an increase of \$59,653,378 or 5.98% from the 2016 taxable value. New property and improvements added \$29,794,471 to the tax rolls, while increases in the values of existing properties, combined with increased exemptions, provided the balance of the increase. The chart above shows the change in taxable values over time.

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of \$0.5545 per \$100 of taxable value and a collection rate of 97%. Delinquent tax revenues and penalty and interest are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

Payments in lieu of tax are paid by the Central Texas Housing Consortium, and are calculated as a percentage of annual revenue after utilities for the tax exempt public housing properties owned by the Central Texas Housing Consortium in Belton.

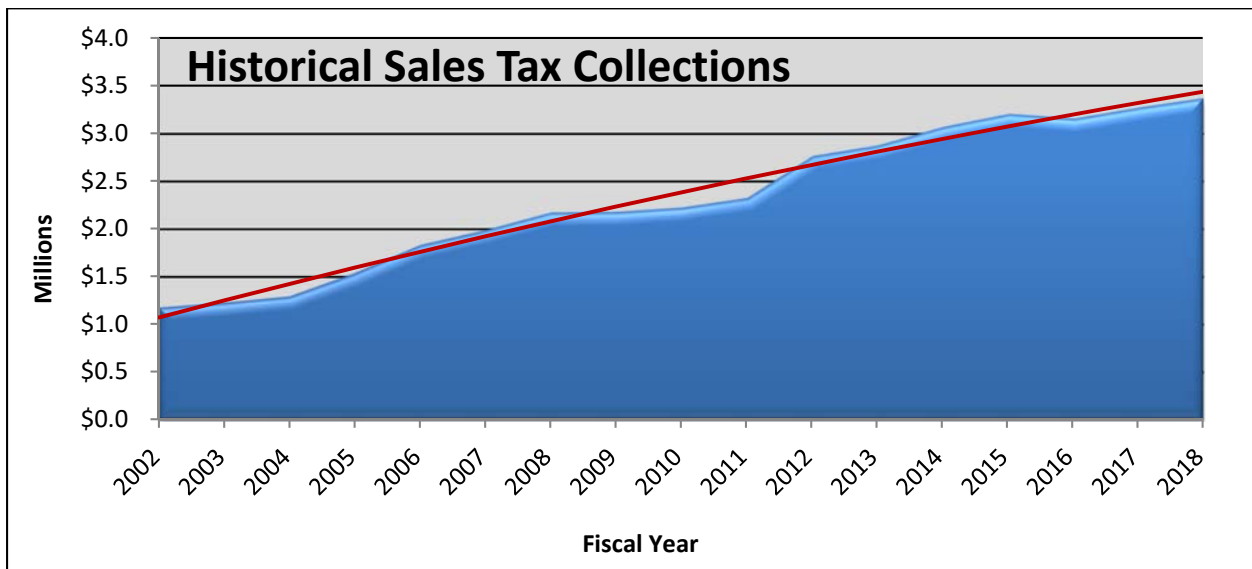
The TIRZ (Tax Increment Reinvestment Zone) was established in 2004, and a base tax value was established based on property values within the TIRZ boundaries at that time. Subsequent increases in property values within the TIRZ are “captured” and retained as TIRZ values. The City and County tax levies on TIRZ values are dedicated for projects and improvements in the TIRZ zone. The payment to the TIRZ zone represents the City’s taxes levied on the TIRZ values. See the TIRZ fund section of this document for further information.

01-3-1210

Sales Tax

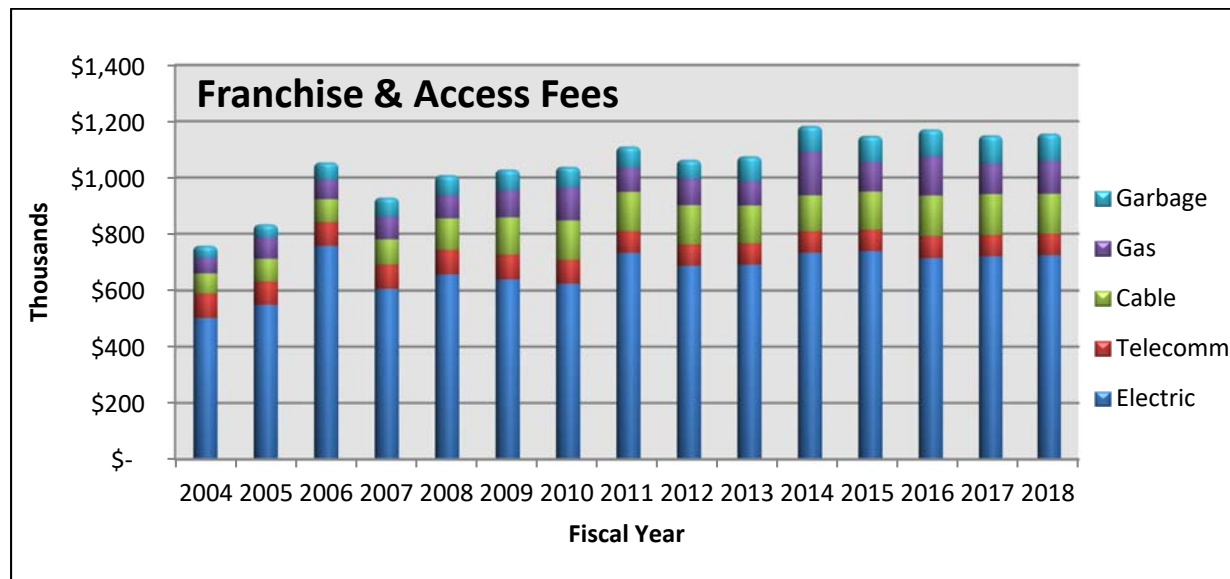
\$3,370,000

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues increased each fiscal year from 1989 to 2015, but declined in FY 2016 as a new retail development in a neighboring community negatively impacted retail sales within the City. The City experienced a rebound in sales tax remittance in FY 2017 and steady growth is anticipated for FY 2018 and beyond.



01-3-1310	Electric Franchise	\$723,900
01-3-1320	Telecomm Line Access Fees	76,700
01-3-1330	Cablevision Franchise	141,600
01-3-1340	Gas Franchise	118,300
01-3-1350	Garbage Franchise	96,100
01-3-1360	Ambulance Franchise	500

Utility companies that use the City’s streets and rights-of-way in the course of conducting their business pay fees to the City for that use. Franchise and access fees are paid by these companies as a percentage of gross receipts collected from their customers within the City of Belton. FY 2018 revenues are projected using an average of the previous three fiscal years’ revenues. The chart that follows shows that the bulk of these revenues are generated from electric franchise fees.



01-3-3010	Building Permits	\$112,200
01-3-3020	Electrical Permits	34,900
01-3-3030	Plumbing Permits	36,400
01-3-3040	Mechanical, Heat & A/C Permits	18,200
01-3-3045	Swimming Pool Permits	1,100
01-3-3060	Rezoning Fees	5,700
01-3-3070	Sub-Division Fees	8,500
01-3-3080	Technology Fees	2,500

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. The construction market in the Central Texas area is very strong. FY 2016 permitting revenue nearly matched the all-time high set in FY 2013 at \$213,585, and FY 2017 permit revenues are projected to comfortably surpass that mark. FY 2018 revenues have been budgeted using an average of the previous three fiscal years’ revenues.

01-3-4010	Municipal Court Fines	\$244,500
01-3-4020	Parking Fines	3,400
01-3-4030	Municipal Court Admin Fees	37,700
01-3-4040	Local Time Payment Fees	7,400
01-3-4050	Local FTA Fees	1,600
01-3-4060	Defensive Driving Fees	5,000
01-3-4070	Warrant & Arrest Fees	45,400
01-3-4080	Child Safety Fees	2,500
01-3-4095	Local Judicial Fees	1,700

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on municipal fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees.

01-3-5010	Refuse Collection Fees	\$1,050,600
01-3-5020	Refuse Contract Fees	126,100
01-3-5050	Brush Collection Fees	182,300

Refuse collection revenue is projected using an average monthly billing amount, computed during the budget process with the latest available information, adjusted for anticipated growth and rate increases.

The City's contract with the refuse collector provides that the City retains 12% of refuse collection billings as a collection and franchise fee. Based upon the average billings above, the budget amount for FY 2018 is \$126,100.

Brush collection revenue is projected using an average monthly billing amount.

01-3-5150	Ambulance Revenues	\$1,250,000
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This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity, and any rate changes. Rates are increasing in FY 2018 for the first time since FY 2008. Revenues have continued to increase since 2003.

01-3-5200	Harris Center Rentals	\$34,900
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The Harris Community Center generates revenue from the rental of center facilities for private and public events. The Center is a popular venue for wedding receptions, class reunions, family events, and meeting/training events. FY 2018 revenues have been projected using an average of the previous three fiscal years' revenues.

01-3-5300	Park Permits	\$8,200
01-3-5310	Recreation Revenue	25,800

The City's parks generate revenue from the rental of facilities for outdoor events. FY 2018 revenues have been projected using an average of the previous three fiscal years' revenues.

In 2011, the Recreation department was created to offer recreational programs and events to our citizens. Early in FY 2013, a new per player recreation fee for league play utilizing City fields was adopted, but implementation was deferred until January 2013. FY 2018 revenues have been projected using an average of the previous three fiscal years' revenues.

01-3-6010	Grant Revenues	\$53,500
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This account includes funding from grant sources and emergency management funds. Budget projections are based on anticipated grant award amounts for FY 2018 as follows:

<u>Grant Project</u>	<u>Funding Agency</u>	<u>Amount</u>
Emergency Management Assistance	FEMA	\$32,000
Bulletproof Vest Grant	DOJ	1,500
RUOK? Senior Program	CTCOG	<u>20,000</u>
Total		\$53,500

The Emergency Management grant reimburses the City for a portion of its manpower costs that are devoted to development of emergency management procedures. Funding under this program must be reapplied for each year.

The City has applied for and anticipates receiving funding from the Bulletproof Vest grant and RUOK? Senior program grant. Budgeted amounts are based on awards received in prior years.

01-3-6020	School Reimbursements	\$274,307
01-3-6040	Child Safety Funds	22,600
01-3-6060	State LEOSE Funding	2,400

The Belton Independent School District contributes to the cost of School Resource Officers assigned to school campuses in Belton. BISD's contribution for FY 2018 is \$239,307, the cost of up to three officers and one sergeant for ten months, plus equipment and training.

Pursuant to the State Transportation Code, Bell County collects an additional \$1.50 fee for each vehicle registered in the County, to be used for child safety programs. The City of Belton has chosen to pass on these funds, along with any child safety fees collected on City fines, to BISD to be used in their crossing guard program. (See contributions detail in General Fund department 120.)

LEOSE funding is provided by the State of Texas to pay for the costs of certain qualifying law enforcement training programs. FY 2018 revenue is based on historical reimbursements.

01-3-6130	Sale of Effluent Water	\$130,000
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In FY 2016, the City of Belton and City of Temple amended their operating and management agreement of the Temple-Belton Wastewater treatment plant, entitling the City of Belton to 25% of the revenues from the sale of effluent water. FY 2018 revenues are projected based on the data available to date, beginning in mid-FY 2015.

01-3-7010	Miscellaneous Income	\$26,300
01-3-7030	Copies	2,400

Miscellaneous income is generated by items not readily classified to other categories. It includes handling charges for insufficient fund checks written to the City and administrative fees from the Development Corporation. FY 2018 revenues have been projected using an average of the previous three fiscal years' revenues.

Copy revenue is generated from fees from providing copies of City documents and records to citizens and other requestors. These fees are established by City ordinance, and pursuant to State open records laws.

01-3-8001	Interfund Transfer – Franchise	\$324,946
01-3-8002	Interfund Transfer – Reimbursement	178,834
01-3-8003	Interfund Transfer – TIRZ	66,384
01-3-8125	Interfund Transfer – Court Security	5,143

Transfers from the other funds are for reimbursement of operating costs and payment in lieu of franchise fees. The FY 2018 budget includes:

- Water & Sewer franchise transfer to General Fund calculated as approximately 5% of actual water and sewer sales in FY 2016.
- Water & Sewer reimbursement transfer to General Fund for one-third of the FY 2018 fleet and building maintenance budgets, and for 50% of the FY 2018 Finance and Utilities building maintenance budget.
- TIRZ transfer to General Fund to cover costs related to Retail Development Coordinator department.
- Court security transfer to the General Fund to cover the costs of the Warrant Officer's time spent providing courtroom security

01-3-9100	Interest Income	\$65,000
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Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexPool Prime, TexStar, LOGIC, Texas Class, or CDs. The projected interest earnings for FY 2017 are \$65,000.

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Administration - City Manager's Office			
Formal Council Meetings	23	23	23
Special Council Meetings	7	5	7
Council Work Sessions	7	4	7
Elections	-	-	1
Proclamations	20	16	13
Official Documents Indexed	148	203	150
Permits	23	4	23
Open Records Requests	155	111	150
Administration - Public Information			
Website Visits	265,034	274,310	301,741
Website Page views	374,864	382,361	420,200
Press Releases	120	117	120
Facebook Likes	1,703	1,506	1,657
Twitter Followers	370	534	587
Article Submissions	1	1	1
Administration - Retail Development			
Business Retention Visits	50	60	70
Business Development Visits	20	30	40
Networking Meetings	30	40	50
Invitations Extended for Site Visits	10	25	25
Finance - Operations			
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	730	757	785
A/P Checks Processed	3,877	3,621	3,749
Finance - Human Resources			
Payrolls Processed	26	26	26
Employees Receiving Checks	9	6	6
Employees Receiving Direct Deposit	161	164	166
Employees Hired	41	40	40
C/S Tests Administered	2	3	3
C/S Promo. Exams Admin.	2	3	2
Legal			
Court sessions	45	44	49
Warrants Issued	2,406	2,661	2,794
Warrants Outstanding	866	1,246	1,308
Warrants Cleared	2,508	7,548	2,500
Warnings Issued	3,945	3,757	3,500
Cases Filed:			
State Law	1,165	1,191	1,251
Traffic	3,319	2,888	3,032
Parking	440	415	436
City Ordinance	296	152	160
Total Cases Filed	5,220	4,646	4,879

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
<i>Police - Administration</i>			
In Service Training Hours	2,400	1,815	2,000
Prof. Standards Investigations	6	8	7
Use of Force Incidents	97	79	65
Community Outreach	100	100	102
<i>Police - Operations</i>			
Calls for Service	38,642	36,941	37,500
Escorts	160	104	120
Citations Issued	3,410	2,510	2,800
Arrests	1,890	1,791	1,810
Alarms Responded To	1,088	1,101	1,090
Disturbance Calls	679	699	680
Accidents	718	611	625
House Watches	191	134	150
Offense Reports	4,194	3,957	4,050
<i>Police - Support Services</i>			
Sexual Assault	24	22	21
Attempted Murder/Murder	2	1	-
Robbery	11	19	10
Assault	333	341	340
Auto Theft	41	46	40
Burglaries	109	99	90
Theft Over \$1500	260	265	258
Forgery	113	75	70
Injury to Child/Neglect	21	19	18
Kidnapping	2	3	1
Criminal Mischief	267	256	250
Juvenile Detention	23	24	22
Narcotics	164	156	154
Cases Assigned	792	779	775
Cases Cleared	424	329	345
<i>Police - Animal Control</i>			
Calls Received	1,296	1,886	1,800
Animals Picked Up-Dogs	417	308	275
Animals Picked Up-Cats	303	254	280
Dead Animals Picked Up	148	231	180
Traps Lent Out	41	49	45
<i>Police - Code Enforcement</i>			
Abatement of Junk Vehicles	550	606	570
Abatement of Weedy Lots	1,300	829	795

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
<i>Fire - Suppression</i>			
Residential Fires	20	31	32
Commercial/Industrial Fires	2	7	7
Grass Fires	25	68	70
Car Fires	20	21	22
Good Intent	70	141	145
EMS Assists	800	1,379	1,420
False Alarms	40	147	151
Other Calls/Spills/HazMat	90	81	83
Fire Investigations	45	13	13
Fire Inspections	200	249	256
Total Calls	1,312	2,137	2,199
<i>Fire - EMS</i>			
Advanced life support	1,454	1,730	2,007
Basic life support	947	1,034	1,127
No Transports	1,197	1,465	1,817
Total Calls	3,598	4,229	4,951
EMS Runs Billed	2,614	2,985	3,403
<i>Information Technology Systems</i>			
Network Uptime	100%	100%	100%
Tickets Open	729	747	825
Tickets Closed	689	787	820
<i>Streets</i>			
Miles of Streets	109	111	113
Tons of HMAC for Potholes	228	188	208
Tons of HMAC for Util. Cuts	124	76	100
Tons of Base	1,650	1,350	1,500
Sq. Yds. of Seal Coating	655,162	94,107	55,000

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
<i>Parks & Recreation - Facilities</i>			
Park Acreage Developed	170	179	179
Park Acreage Undeveloped	7	7	7
Office Building Acres	5	8	8
ROW Mowing Acres	64	68	77
Playgrounds	18	18	18
Ball Fields	15	23	23
Sports Courts	9	9	
Pavilions	7	7	7
Amphitheaters	1	1	
Miles of Trails	4	4	4
<i>Parks & Recreation - Community Center</i>			
Number of Events	516	646	550
Cancellations	12	10	8
Event Retention	70%	75%	75%
<i>Parks & Recreation - Recreation</i>			
Recreation Classes	323	97	350
Park Rentals	245	255	250
Special Event Permits	40	30	50
Cancellations	7	5	5
<i>Planning - Planning</i>			
Zoning Cases	17	19	20
Plats: Preliminary, Final and Re-Plats	23	18	25
Administrative Plats	12	9	10
Plans Reviewed	75	80	80
Variances	3	6	3
Zoning Amendments	1	2	2
Historic Preservation Cases	21	11	15
Historic Preservation Cases Admin	22	35	30

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Planning - Inspections			
<u>Permits:</u>			
Building	589	727	660
Plumbing	329	411	370
Mechanical	171	226	200
Electrical	242	293	270
Water Taps	216	298	260
Sewer Taps	190	278	235
Public Works	195	285	240
<u>Inspections:</u>			
Building	2,007	3,036	2,525
Plumbing	658	322	740
Mechanical	257	339	300
Electrical	484	586	535
Other	406	559	485
Planning - GIS			
Mapping Requests/Revisions	-	740	777
Library			
Book Stock	32,666	41,773	48,948
Periodical Titles	30	94	89
Videos	1,313	1,685	1,900
Circulation	83,880	84,607	86,000
Genealogy Books	2,565	2,574	2,580
Visitors	60,419	60,815	61,000
Hrs of Patron Computer Use	8,649	8,280	8,500
Solid Waste - Collection			
Tons of recycling	735	687	714
Tons of solid waste collected	5,200	4,973	5,172
Pounds of hazardous waste collected	16,000	18,660	21,762
Solid Waste - Brush			
Volume of Brush Collected -cubic yards	30,014	35,563	38,000
Work Orders Completed	5,778	7,951	8,000
Maintenance - Fleet Maintenance			
Work Orders Completed	910	1,003	1,100
Maintenance - Buildings & Facilities Maintenance			
Sq. Ft. of Bldgs. Cleaned	53,617	56,817	56,817
Service Requests Completed	1,680	1,800	1,850
Building Maintenance Hours	1,892	2,500	3,000
Engineering			
Projects in design or construction phase	7	7	15
Completed construction projects	5	3	11
Value of completed construction projects	\$ 6,701,036	\$ 6,557,238	\$ 5,878,356
Linear feet of Street Maintenance project	104,016	34,848	30,000
Subdivisions accepted by the City	5	7	7



Premiere of "The Daytripper" featuring Belton. The Landing at Creekside Park, Fall 2017.

Mission

The Mayor and six Council members act as one body representing the citizens of Belton, to formulate public policy to meet community needs and assure orderly development in the City.

Description

- Appoints the City Manager, City Attorney, City Clerk, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Adopts the City's annual budget and ad valorem tax rate.
- Directs work efforts of various Boards and Commissions.
- Reviews/acts on all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves purchases and contracts as prescribed by the City Charter and State Law.

Accomplishments

- Completed comprehensive update and adopted City's Strategic Plan for FY 2017-2021.
- Maintained property tax rate at unchanged rate of \$0.6598 per \$100 valuation.
- Approved 49 Development Agreements and Annexed 543 acres following extensive Growth Management Study.
- Focused on Downtown Belton revitalization with several façade improvement grants.
- Coordinated economic development activities with BEDC and conveyed former Rockwool property to BEDC.
- Transitioned Convention/Visitors Bureau from Chamber to City.
- Implemented Capital Equipment Replacement Plans.
- Implemented Street Maintenance Plan.
- Updated Parks and Recreation Strategic Master Plan.

Goals

- Analyze principal City Funding Sources – sales tax, property tax, and fees. Achieve consensus on balancing resources and needs.
- Determine a permanent, ongoing funding source for street maintenance needs.
- Implement Updated Comprehensive Plan and integrate Plan Elements.
- Complete CIP (2013/2015/2017) Project Implementation – Sparta, IH 35 Sewer, S. Main Street.
- Plan Enhancements for East Street and 6th Ave from IH 35 to Main Street.
- Continue Downtown Revitalization efforts.
- Expand Hike/Bike Trail.
- Work with TxDOT/KTMPO on Loop 121 widening.
- Secure right of way for Lake to Lake Road.
- Implement Parks and Recreation Strategic Master Plan.
- Implement results of Retail and Hotel/Conference Center Assessments.

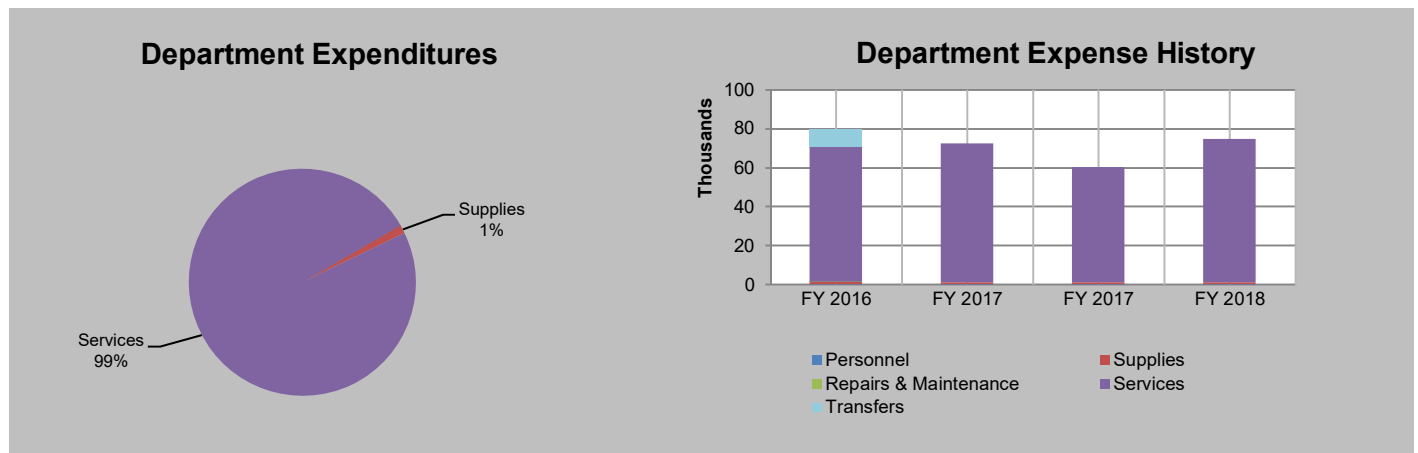
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 15	\$ 15	\$ 15	\$ 15
Supplies	\$ 1,204	\$ 1,138	\$ 1,040	\$ 866
Repairs & Maintenance	\$ 122	\$ -	\$ -	\$ -
Services	\$ 69,467	\$ 71,314	\$ 59,235	\$ 73,723
Transfers	\$ 8,700	\$ -	\$ -	\$ -
Total	\$ 79,507	\$ 72,467	\$ 60,290	\$ 74,604

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Mayor *	1	1	1
Council Member *	6	6	6
Total	7	7	7

* Elected, unpaid positions.



City Council

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-010-101	Salaries-Administrative	\$ 7	\$ 7	\$ 7	\$ 7
01-4-010-124	Workers' Comp. Insurance	\$ 8	\$ 8	\$ 8	\$ 8
	Total Personnel	\$ 15	\$ 15	\$ 15	\$ 15
01-4-010-201	Office Supplies	\$ 350	\$ 338	\$ 338	\$ 363
01-4-010-202	Postage	\$ 102	\$ 400	\$ 327	\$ 328
01-4-010-229	Tools & Other Supplies	\$ 752	\$ 400	\$ 375	\$ 175
	Total Supplies	\$ 1,204	\$ 1,138	\$ 1,040	\$ 866
01-4-010-406	Computer System Maintenance	\$ 122	\$ -	\$ -	\$ -
	Total Repairs & Maintenance	\$ 122	\$ -	\$ -	\$ -
01-4-010-501	Advertising & Public Notices	\$ 2,326	\$ 4,000	\$ 3,500	\$ 3,500
01-4-010-510	Dues & Publications	\$ 5,881	\$ 6,075	\$ 6,075	\$ 6,125
01-4-010-513	Travel & Training	\$ 15,555	\$ 21,940	\$ 16,000	\$ 20,940
01-4-010-562	Professional Services	\$ 21,620	\$ 5,000	\$ 5,000	\$ 5,000
01-4-010-570	Special Services	\$ 912	\$ 3,250	\$ 3,250	\$ 3,600
01-4-010-571	Election Expenses	\$ 48	\$ 5,950	\$ 1,000	\$ 6,950
01-4-010-572	Employee Relations	\$ 17,885	\$ 17,800	\$ 19,000	\$ 21,900
01-4-010-573	Special Events	\$ 2,326	\$ 2,700	\$ 2,250	\$ 2,390
01-4-010-581	Communication Services	\$ 2,913	\$ 4,599	\$ 3,160	\$ 3,318
	Total Services	\$ 69,467	\$ 71,314	\$ 59,235	\$ 73,723
01-4-010-903	Transfer to GF Capital Project Fund	\$ 7,700	\$ -	\$ -	\$ -
01-4-010-950	Transfer to YAC Fund	\$ 1,000	\$ -	\$ -	\$ -
	Transfers	\$ 8,700	\$ -	\$ -	\$ -
	Total City Council	\$ 79,507	\$ 72,467	\$ 60,290	\$ 74,604

City Council

Account Number	Description	Amount
01-4-010-101	Salaries - Administrative - Per the City Charter, Council Members are paid \$1 annually for their civic service	\$ 7
501	Advertising & Public Notices - Chamber of Commerce magazine advertisement \$ 350 - Legal advertisements and official recordings \$ 3,150	\$ 3,500
510	Dues & Publications - Association of the United States Army \$ 75 - Belton Chamber of Commerce \$ 550 - Oncor Cities Steering Committee \$ 2,150 - Electric Reliability Council of Texas \$ 100 - Texas Municipal League \$ 3,200 - Election law update \$ 50	\$ 6,125
513	Travel & Training - AUSA membership meetings \$ 240 - AUSA conference - 3 \$ 7,500 - AUSA soldier dinner sponsorship \$ 1,000 - AUSA Board of Governors \$ 400 - Mayor/Mayor Pro Tem meetings \$ 800 - TML Conference - 7 \$ 7,000 - Council retreat \$ 1,000 - New council orientation (TML) - 3 \$ 3,000	\$ 20,940
562	Professional Services - Specialized professional services to include surveying of City boundaries and anticipated growth areas, & appraisal services	\$ 5,000
570	Special Services - Muni Code Ord Link service \$ 200 - Muni Code web host code of ordinances \$ 550 - Muni Code Admin fee \$ 350 - Supplement No. 10 code of ordinances \$ 2,500	\$ 3,600
571	Election Expenses - Local Option election \$ 1,000 - Election judges and clerks \$ 1,200 - Election ballots, forms, & supplies \$ 500 - Election voting equipment & programming \$ 4,000 - Publication of order \$ 200 - Lunch for election workers \$ 50	\$ 6,950
572	Employee Relations - Employee benevolence fund \$ 500 - Employee Christmas party \$ 15,000 - Employee appreciation barbecues \$ 2,000 - Awards and plaques \$ 1,500 - Chamber of Commerce banquet tables \$ 300 - Retirement receptions \$ 1,500 - Employee 101 \$ 600 - Chamber of Commerce 4th of July BBQ \$ 500	\$ 21,900
573	Special Events - Board Appreciation luncheon \$ 2,000 - Gifts for Dignitaries - Bricks \$ 240 - Mayor's Reception \$ 150	\$ 2,390



Family Fishing and Fun, Winter 2017.

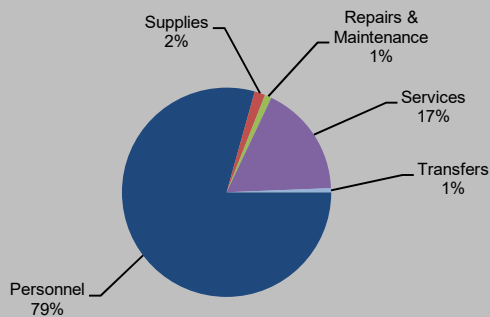
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 412,799	\$ 419,336	\$ 419,336	\$ 388,027
Supplies	\$ 7,533	\$ 9,050	\$ 8,543	\$ 7,999
Repairs & Maintenance	\$ 11,752	\$ 6,085	\$ 4,600	\$ 5,210
Services	\$ 45,222	\$ 55,309	\$ 106,990	\$ 84,630
Transfers	\$ -	\$ 2,898	\$ 2,898	\$ 2,986
Total	\$ 477,305	\$ 492,678	\$ 542,367	\$ 488,852

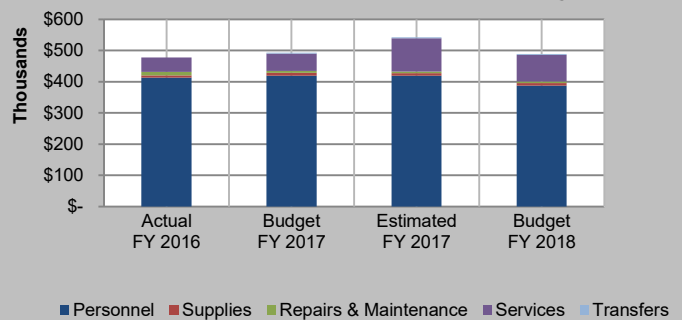
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
City Manager	1	1	1
City Clerk	1	1	1
City Manager's Secretary	1	1	1
Grants & Special Projects Coord.	1	1	1
Public Information Officer	1	1	1
Retail Dev / CVB Tourism	1	0.5	0.5
Total	6	5.5	5.5

Department Expenditures



Department Expense History



Mission

To provide professional management and administration of the City, implementing City Council policy decisions by directing, coordinating, monitoring, and evaluating all City government activities.

Description

- Assists Council in the formulation of City goals, policies, and long-term planning efforts.
- Executes the policies established by the City Council and administers the affairs of the City consistent with the City Charter.
- Provides oversight and management direction to all City departments; monitors City operations to ensure compliance with all rules, policies, regulations and laws.
- Selects Department Heads to manage City operations.
- Prepares and maintains minutes, ordinances, resolutions, and proclamations.
- Conducts City elections and responds to open records requests through City Clerk.
- Researches various issues and conducts special projects.

Accomplishments

- Organized Strategic Plan update and secured Plan adoption by Council.
- Coordinated Growth Management Study and analyzed targeted Annexations.
- Implemented Capital Improvement Plan of Projects – 2013, 2015, 2017.
- Balanced available resources with identified community needs, including multiple grant awards and special project emphases.
- Completed Projects: MLK Jr. Street Extension, Police Department Addition and Range Elements, and AMI Water Meter Project.
- Coordinated property owner negotiations, surveys and closings related to street right of ways, parkland, utilities.
- Coordinated City economic development efforts including tax abatements and development agreements, and recommended conveyance of former Rockwool property to BEDC.
- Selected first City Tourism Director.
- Reorganized Public Works (PW) and selected Director of PW and Assistant Director of PW.
- Recommended Retail and Hotel/Conference Center Assessments.
- Coordinated communication with State representatives during Legislative Session.

Goals

- Implement the updated Strategic Plan.
- Implement Capital Equipment Replacement Plan funding for all Public Safety needs.
- Construct South IH-35 Sewer, Sparta Road, S. Main Street.
- Continue to facilitate Downtown Redevelopment.
- Identify permanent funding source for street maintenance.
- Coordinate ROW acquisition for Lake to Lake Road.
- Update Code of Ordinances.
- Increase use of Document Management System.
- Implement enhanced Tourism Program.
- Implement Retail and Hotel/Conference Center Assessments.

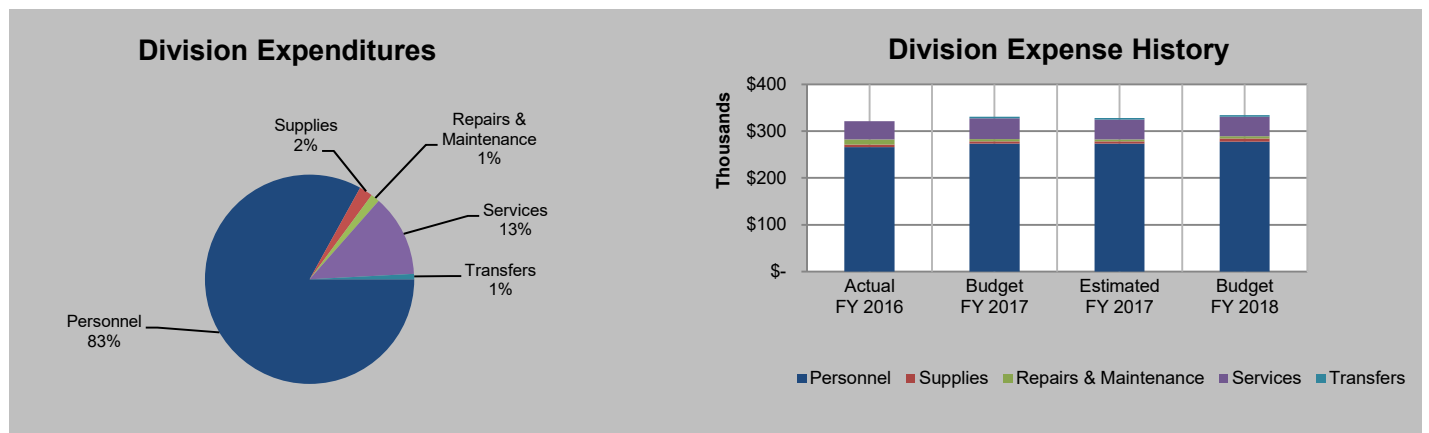
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 266,047	\$ 273,239	\$ 273,239	\$ 277,227
Supplies	\$ 5,555	\$ 4,930	\$ 5,249	\$ 6,999
Repairs & Maintenance	\$ 10,379	\$ 4,610	\$ 4,000	\$ 4,610
Services	\$ 39,119	\$ 44,940	\$ 42,382	\$ 42,207
Transfers	\$ -	\$ 2,663	\$ 2,663	\$ 2,744
Total	\$ 321,100	\$ 330,382	\$ 327,533	\$ 333,787

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Formal Council Meetings	23	23	23
Special Council Meetings	7	5	7
Council Work Sessions	7	4	7
Elections	0	0	1
Proclamations	20	16	13
Official Documents Indexed	148	203	150
Permits	23	4	23
Open Records Requests	155	111	150

* Beer and wine permits are issued every two years.



Administration

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-021-101	Salaries - Administrative	\$ 41,297	\$ 43,470	\$ 43,470	\$ 45,000
01-4-021-102	Salaries - Professional	\$ 94,227	\$ 94,112	\$ 94,112	\$ 92,043
01-4-021-104	Salaries - Operations	\$ 55,292	\$ 56,087	\$ 56,087	\$ 58,356
01-4-021-114	Allowances	\$ 11,716	\$ 11,460	\$ 11,460	\$ 11,460
01-4-021-121	TMRS	\$ 13,806	\$ 15,457	\$ 15,457	\$ 16,011
01-4-021-122	FICA	\$ 13,847	\$ 15,573	\$ 15,573	\$ 15,706
01-4-021-123	Employee Insurance	\$ 15,437	\$ 17,047	\$ 17,047	\$ 18,334
01-4-021-124	Workers' Comp. Insurance	\$ 416	\$ 425	\$ 425	\$ 429
01-4-021-125	Unemployment Compensation	\$ 479	\$ 479	\$ 479	\$ 25
01-4-021-126	Contributions to CM 457(f)	\$ 19,529	\$ 19,129	\$ 19,129	\$ 19,863
	Total Personnel	\$ 266,047	\$ 273,239	\$ 273,239	\$ 277,227
01-4-021-201	Office Supplies	\$ 2,501	\$ 2,350	\$ 2,350	\$ 2,350
01-4-021-202	Postage	\$ 593	\$ 680	\$ 799	\$ 549
01-4-021-227	Janitorial Supplies	\$ 1,070	\$ 900	\$ 1,100	\$ 1,100
01-4-021-229	Tools & Other Supplies	\$ 1,392	\$ 1,000	\$ 1,000	\$ 1,000
01-4-021-250	Small Equipment	\$ -	\$ -	\$ -	\$ 2,000
	Total Supplies	\$ 5,555	\$ 4,930	\$ 5,249	\$ 6,999
01-4-021-301	Building Maintenance	\$ 7,116	\$ 3,610	\$ 3,000	\$ 3,610
01-4-021-302	Heat & A/C Maintenance	\$ 269	\$ 1,000	\$ 1,000	\$ 1,000
	Total Facility Maintenance	\$ 7,385	\$ 4,610	\$ 4,000	\$ 4,610
01-4-021-406	Computer System Maintenance	\$ 2,994	\$ -	\$ -	\$ -
	Total Repairs & Maintenance	\$ 2,994	\$ -	\$ -	\$ -
01-4-021-501	Advertising & Public Notices	\$ 500	\$ 520	\$ 500	\$ 70
01-4-021-510	Dues & Publications	\$ 3,920	\$ 3,805	\$ 3,805	\$ 5,570
01-4-021-513	Travel & Training	\$ 9,691	\$ 13,082	\$ 12,000	\$ 11,666
01-4-021-521	Equipment Lease	\$ 8,140	\$ 8,142	\$ 8,140	\$ 8,140
01-4-021-550	Insurance - General Liability	\$ 189	\$ 223	\$ 193	\$ 217
01-4-021-551	Insurance - Errors & Omissions	\$ 487	\$ 559	\$ 418	\$ 469
01-4-021-556	Insurance - Real Property	\$ 2,272	\$ 2,345	\$ 2,540	\$ 2,974
01-4-021-570	Special Services	\$ 600	\$ 600	\$ 670	\$ 600
01-4-021-581	Communication Services	\$ 3,027	\$ 3,824	\$ 2,800	\$ 2,940
01-4-021-583	Electric Service	\$ 10,294	\$ 11,840	\$ 11,316	\$ 9,561
	Total Services	\$ 39,119	\$ 44,940	\$ 42,382	\$ 42,207
01-4-021-977	Transfer to IT Replacement	\$ -	\$ 1,173	\$ 1,173	\$ 1,208
01-4-021-978	Transfer to HVAC	\$ -	\$ 1,490	\$ 1,490	\$ 1,536
	Transfers	\$ -	\$ 2,663	\$ 2,663	\$ 2,744
	Total Administration - City Manager	\$ 321,100	\$ 330,382	\$ 327,533	\$ 333,787

Administration

Account Number	Description	Amount
01-4-021-201	Office Supplies - Department share of copy paper \$ 300 - Business cards & birthday paper \$ 500 - Printer cartridges \$ 1,250 - General office supplies \$ 300	\$ 2,350
229	Tools & Other Supplies - Kitchen supplies/coffee \$ 600 - City, State and U.S. flags \$ 200 - Other operating supplies \$ 200	\$ 1,000
250	Small Equipment - 9' Pre-lit Christmas Tree \$ 1,000 - Desk Chairs \$ 1,000	\$ 2,000
510	Dues & Publications - ICMA dues - 2 \$ 2,500 - TCMA dues & Region 7 dues \$ 475 - TMCA dues \$ 100 - TABA dues \$ 450 - Newspaper subscriptions \$ 175 - APA & AICP dues - CM & Special Projects Coordinator \$ 965 - AUSA dues \$ 75 - Local community organization dues \$ 480 - Local Government Code update \$ 55 - Cen-Tex Chapter Municipal Clerks dues \$ 50 - Municipal Manual update \$ 50 - 13th COSCOM association \$ 30 - Sam's Club Membership \$ 15 - Miscellaneous publications \$ 150	\$ 5,570
513	Travel & Training - Online student center \$ 156 - TML conference \$ 1,000 - APA conference \$ 1,500 - TCMA conference \$ 1,000 - ICMA conference \$ 2,000 - TMCCP conference \$ 1,200 - Election Law conference - 2 \$ 2,200 - William King Cole Seminar \$ 1,000 - Public Funds Investment Act training \$ 1,000 - AUSA membership meetings \$ 60 - Central Texas Workforce banquet \$ 50 - Other department travel \$ 500	\$ 11,666
570	Special Services - Document shredding	\$ 600
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 1,208
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 1,536

Mission

To foster an environment of open and honest communication with the goal of establishing and maintaining trust and credibility.

Description

- Administers City website.
- Manages City social media accounts.
- Communicates and coordinates press coverage with media professionals.
- Generates press releases for newsworthy items.
- Facilitates communication with community stakeholders.

Accomplishments

- Mentored Fire Department in establishing Facebook account.
- Served as Social Media Committee Chair.
- Served as Chair of the Logo Committee.
- Managed and promoted growth of City's social media platforms.
- Redesigned City website.
- Served as administrator of Belton 101, orientation for new employees.
- Volunteered at Harris County Emergency Management JIC following Hurricane Harvey.

Goals

- Improve print fliers for events (templates).
- Review and improve website content with Department Heads.
- Increase social media audience by 10 percent.
- Create PSA for Library, PD, FD, Parks.
- Mentor/Train Staff on Media Communications.
- Assist Departments with Strategic Plan elements.
- Provide timely public updates on the upcoming CIP process.
- Provide accurate information to public and media on the Growth Management Study.

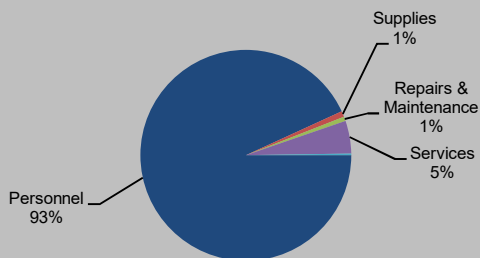
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 78,954	\$ 78,656	\$ 78,656	\$ 82,599
Supplies	\$ 1,896	\$ 3,920	\$ 3,080	\$ 800
Repairs & Maintenance	\$ 1,359	\$ 700	\$ 600	\$ 600
Services	\$ 4,122	\$ 4,898	\$ 3,834	\$ 4,440
Transfers	\$ -	\$ 235	\$ 235	\$ 242
Total	\$ 86,331	\$ 88,409	\$ 86,405	\$ 88,681

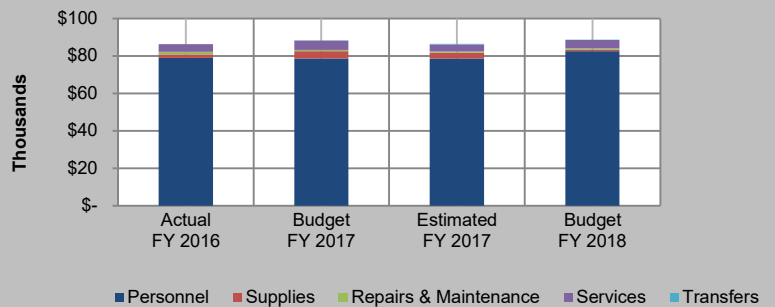
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Website Visits	265,034	274,310	301,741
Website Page views	374,864	382,361	420,200
Press Releases	120	117	120
Facebook Likes	1,703	1,506	1,657
Twitter Followers	370	534	587
Article Submissions	1	1	1

Division Expenditures



Division Expense History



Administration - Public Information

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-022-102	Salaries-Professional	\$ 59,512	\$ 59,180	\$ 59,180	\$ 62,221
01-4-022-114	Allowances	\$ 3,643	\$ 3,600	\$ 3,600	\$ 3,600
01-4-022-121	TMRS	\$ 4,461	\$ 4,730	\$ 4,730	\$ 5,095
01-4-022-122	FICA	\$ 4,536	\$ 4,757	\$ 4,757	\$ 4,990
01-4-022-123	Employee Insurance	\$ 6,497	\$ 6,088	\$ 6,088	\$ 6,548
01-4-022-124	Workers' Comp. Insurance	\$ 134	\$ 130	\$ 130	\$ 136
01-4-022-125	Unemployment Compensation	\$ 171	\$ 171	\$ 171	\$ 9
	Total Personnel	\$ 78,954	\$ 78,656	\$ 78,656	\$ 82,599
01-4-022-201	Office Supplies	\$ 231	\$ -	\$ -	\$ 400
01-4-022-202	Postage	\$ 7	\$ 20	\$ 20	\$ -
01-4-022-229	Tools & Other Supplies	\$ 474	\$ 500	\$ 300	\$ 400
01-4-022-250	Small Equipment	\$ 1,183	\$ 3,400	\$ 2,760	\$ -
	Total Supplies	\$ 1,896	\$ 3,920	\$ 3,080	\$ 800
01-4-022-406	Computer System Maintenance	\$ 1,359	\$ 700	\$ 600	\$ 600
	Total Repairs & Maintenance	\$ 1,359	\$ 700	\$ 600	\$ 600
01-4-022-501	Advertising & Public Notices	\$ -	\$ 1,150	\$ -	\$ -
01-4-022-510	Dues & Publications	\$ 613	\$ 750	\$ 540	\$ 1,000
01-4-022-513	Travel & Training	\$ 2,799	\$ 2,592	\$ 2,590	\$ 2,689
01-4-022-550	Insurance - General Liabilities	\$ 47	\$ 56	\$ 49	\$ 55
01-4-022-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
01-4-022-581	Communication Services	\$ 542	\$ 210	\$ 550	\$ 578
	Total Services	\$ 4,122	\$ 4,898	\$ 3,834	\$ 4,440
01-4-022-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
	Total Transfers	\$ -	\$ 235	\$ 235	\$ 242
	Total Administration - Public Information	\$ 86,331	\$ 88,409	\$ 86,405	\$ 88,681

Administration - Public Information

Account Number	Description	Amount
01-4-022-510	Dues & Publications - TAMIO dues \$ 150 - TCMA dues \$ 150 - Award applications \$ 300 - 3CMA Dues \$ 400	\$ 1,000
513	Travel & Training - Online student center \$ 39 - 3CMA, TCMA or TML conference \$ 1,000 - TAMIO conference \$ 1,000 - TAMIO Judging \$ 100 - Media Outreach \$ 150 - Other travel and training \$ 400	\$ 2,689
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 242

Mission

The Retail Development Coordinator will provide leadership in developing and promoting Belton as a great place to invest, create jobs, and do business, as part of a plan which results in retail and commercial development in Belton.

Description

- Promotes retail/commercial development through various public relations initiatives.
- Works cooperatively and effectively with businesses, property owners and prospective developers.
- Develops and implements plans and programs strengthening the City's business climate, comprised of marketing, communications, and promotional activities.
- Assists with the development of infrastructure and other physical improvements to attract retail development.

Accomplishments

- Transitioned Convention & Visitors Bureau from Chamber to City Retail Coordinator / Tourism – City (TIRZ) and Hotel/Motel funded.
- Served as liaison to retail and commercial interests, with City and BEDC coordination.
- Coordinated initial phase of Retail Development Strategy.
- Coordinated Hotel/Conference Center Study.

Goals

- Liaison with downtown retailers, DBMA and property owners, to enhance cooperation/awareness.
- Encourage creation of more retail space inventory through local business/building owners
- Continue to enhance project coordination internally, and with BEDC and the Belton Area Chamber of Commerce.
- Implement Year 1 Retail Development Strategy and plan for Year 2.
- Complete Hotel/Conference Center Study and work on implementation.

Expenditure Summary

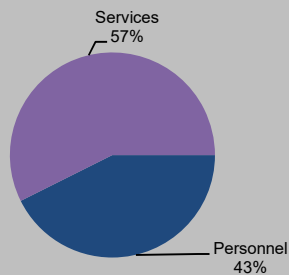
Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 67,798	\$ 67,441	\$ 67,441	\$ 28,201
Supplies	\$ 82	\$ 200	\$ 214	\$ 200
Repairs & Maintenance	\$ 13	\$ 775	\$ -	\$ -
Services	\$ 1,980	\$ 5,471	\$ 60,774	\$ 37,983
Total	\$ 69,874	\$ 73,887	\$ 128,429	\$ 66,384

Workload/Demand Measures

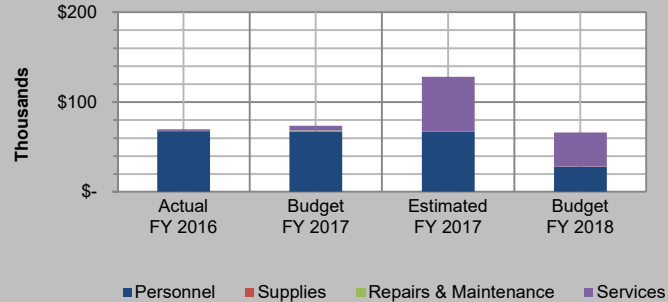
Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Business Retention Visits	50	60	70
Business Development Visits	20	30	40
Networking Meetings	30	40	50
Invitations Extended for Site Visits	10	25	25

* Position filled for 6 months in FY 2016

Division Expenditures



Division Expense History



Administration

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-023-102	Salaries - Operations	\$ 50,070	\$ 49,502	\$ 49,502	\$ 21,000
01-4-023-114	Allowances	\$ 3,343	\$ 3,600	\$ 3,600	\$ 600
01-4-023-121	TMRS	\$ 3,773	\$ 4,001	\$ 4,001	\$ 1,672
01-4-023-122	FICA	\$ 3,832	\$ 3,971	\$ 3,971	\$ 1,606
01-4-023-123	Employee Insurance	\$ 6,497	\$ 6,088	\$ 6,088	\$ 3,274
01-4-023-124	Workers' Comp. Insurance	\$ 112	\$ 108	\$ 108	\$ 44
01-4-023-125	Unemployment Compensation	\$ 171	\$ 171	\$ 171	\$ 5
	Total Personnel	\$ 67,798	\$ 67,441	\$ 67,441	\$ 28,201
01-4-023-201	Office Supplies	\$ 70	\$ 200	\$ 200	\$ 200
01-4-023-229	Tools & Other Supplies	\$ 12	\$ -	\$ 14	\$ -
	Total Supplies	\$ 82	\$ 200	\$ 214	\$ 200
01-4-023-406	Computer System Maintenance	\$ 13	\$ 775	\$ -	\$ -
	Total Repairs & Maintenance	\$ 13	\$ 775	\$ -	\$ -
01-4-023-501	Advertising & Public Notices	\$ 140	\$ 500	\$ 980	\$ 1,000
01-4-023-510	Dues & Publications	\$ 460	\$ 930	\$ 420	\$ 450
01-4-023-513	Travel & Training	\$ 1,049	\$ 3,595	\$ 1,600	\$ 4,320
01-4-023-550	Insurance - General Liability	\$ 47	\$ 56	\$ 25	\$ 28
01-4-023-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 53	\$ 59
01-4-023-570	Special Services	\$ -	\$ -	\$ 57,576	\$ 32,000
01-4-023-581	Communication Services	\$ 162	\$ 250	\$ 120	\$ 126
	Total Services	\$ 1,980	\$ 5,471	\$ 60,774	\$ 37,983
	Total Administration -Retail Development	\$ 69,874	\$ 73,887	\$ 128,429	\$ 66,384
	Total Administration	\$ 477,305	\$ 492,678	\$ 542,367	\$ 488,852

Administration - Retail Development

Account Number	Description	Amount
01-4-023-510	Dues & Publications - Texas Downtown Association \$ 275 - Preservation Texas \$ 75 - ICSC dues \$ 100	\$ 450
513	Travel & Training - TEDC conference \$ 1,000 - Texas Downtown Association conference \$ 1,000 - Prospective lunches/dinners \$ 1,000 - ICSC conference \$ 800 - Online Student Center - 1/2 \$ 20 - Other \$ 500	\$ 4,320



Zoe. Soggy Doggy Day at the Harris Park Splash Pad, Summer 2017.

Description

The Finance department is comprised of two divisions:

1. Operations
2. Human Resources

The details of these divisions follow.

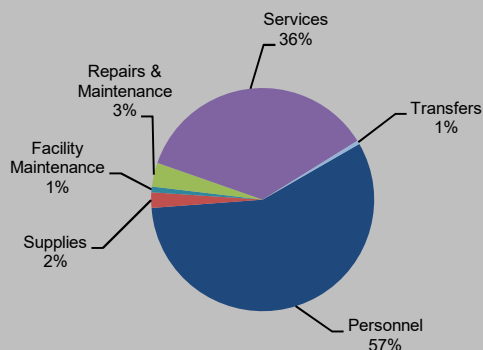
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 280,015	\$ 282,578	\$ 282,578	\$ 293,405
Supplies	\$ 10,379	\$ 11,738	\$ 11,083	\$ 11,632
Facility Maintenance	\$ 1,537	\$ 3,530	\$ 3,030	\$ 4,160
Repairs & Maintenance	\$ 21,212	\$ 17,620	\$ 17,621	\$ 17,869
Services	\$ 156,435	\$ 180,104	\$ 175,357	\$ 183,837
Transfers	\$ -	\$ 2,636	\$ 2,636	\$ 2,715
Total	\$ 469,577	\$ 498,206	\$ 492,305	\$ 513,618

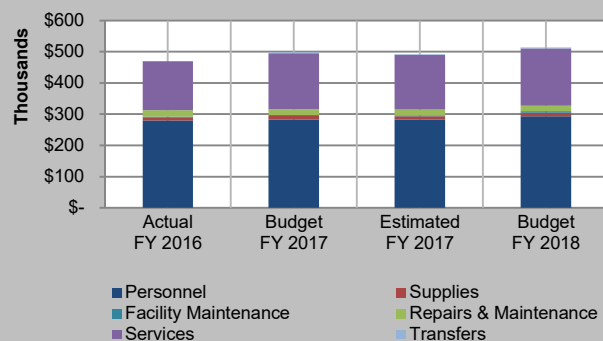
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Director of Finance	1	1	1
Assistant Director of Finance	1	1	1
Director of Human Resource	1	1	1
Staff Accountant	2	2	2
Accounting Technician	1	1	1
Total	6	6	6

Department Expenditures



Department Expense History



Mission

To administer the financial affairs of the City

Description

- Assists City Manager in the oversight of City operations.
- Provides guidance, assistance and support to Department Heads in the performance of their missions.
- Responsible for the collection, investment, disbursement & documentation of all City funds.
- Prepares and publishes the City's annual budget document and annual comprehensive financial report (audit).
- Monitors and approves all City purchases and expenditures.
- Manages CIP and special project funding.
- Responsible for all banking and investment transactions.
- Prepares information and forecasts for the budget process and drafts annual budget for City Council approval.
- Monitors budget appropriations and manages budget compliance.
- Prepares reports, analysis and information as needed by the City Manager, City Council and other departments.
- Provides oversight/management of risk management services, and designs and implements internal controls.
- Provides oversight for Utility billing and collection.
- Utilizes online resources to sell inactive and obsolete City property.

Accomplishments

- Received 25th consecutive GFOA Distinguished Budget Presentation Award.
- Received 31st consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Received Texas Comptroller Transparency Star for Traditional Finances.
- Issued Certificates of Obligation to fund key water and sewer infrastructure initiatives.
- Refinanced 2007 Certificates of obligation to save future interest costs.

Goals

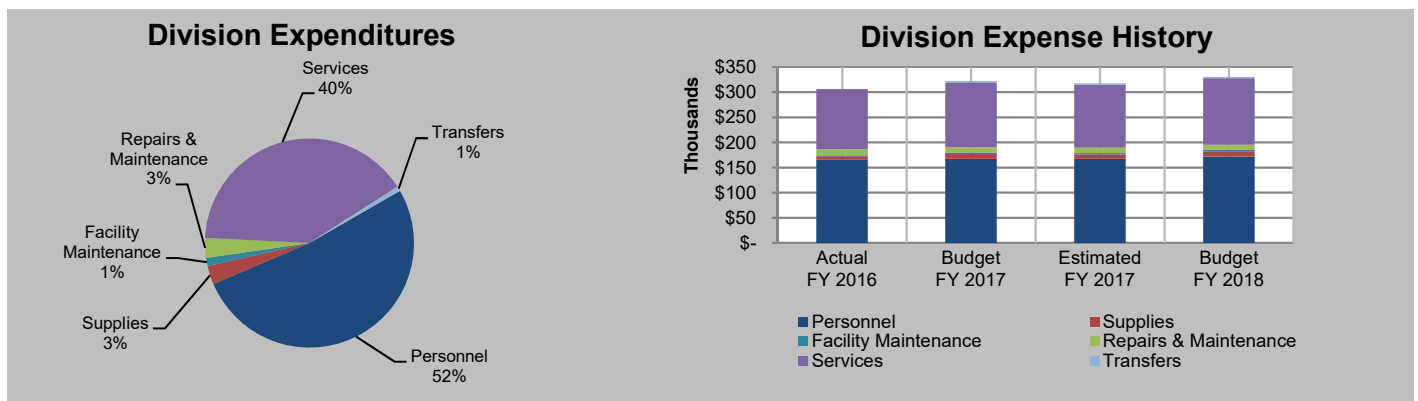
- Receive GFOA awards for budget document and comprehensive annual financial report.
- Receive additional stars through the Texas Comptroller Transparency Program
- Develop capital improvement program for general fund initiatives.
- Develop long term street maintenance funding options for Council consideration.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 165,337	\$ 166,906	\$ 166,906	\$ 171,459
Supplies	\$ 7,110	\$ 9,458	\$ 8,873	\$ 9,408
Facility Maintenance	\$ 1,537	\$ 3,530	\$ 3,030	\$ 4,160
Repairs & Maintenance	\$ 12,189	\$ 10,280	\$ 10,280	\$ 10,159
Services	\$ 120,017	\$ 129,030	\$ 125,733	\$ 132,542
Transfers	\$ -	\$ 2,401	\$ 2,401	\$ 2,473
Total	\$ 306,188	\$ 321,605	\$ 317,223	\$ 330,201

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	730	757	785
A/P Checks Processed	3,877	3,621	3,749



Finance - Operations

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-031-101	Salaries - Administrative	\$ 43,793	\$ 45,991	\$ 45,991	\$ 48,043
01-4-031-102	Salaries - Professional	\$ 64,125	\$ 61,923	\$ 61,923	\$ 65,084
01-4-031-104	Salaries - Operations	\$ 19,248	\$ 19,574	\$ 19,574	\$ 17,472
01-4-031-108	Salaries - Part Time	\$ 980	\$ -	\$ -	\$ -
01-4-031-113	Health Insurance Allowance	\$ 764	\$ -	\$ -	\$ -
01-4-031-114	Allowances	\$ 5,097	\$ 4,800	\$ 4,800	\$ 4,800
01-4-031-121	TMRS	\$ 9,205	\$ 9,968	\$ 9,968	\$ 10,480
01-4-031-122	FICA	\$ 9,720	\$ 9,982	\$ 9,982	\$ 10,220
01-4-031-123	Employee Insurance	\$ 11,568	\$ 14,003	\$ 14,003	\$ 15,060
01-4-031-124	Workers' Comp. Insurance	\$ 286	\$ 272	\$ 272	\$ 279
01-4-031-125	Unemployment Compensation	\$ 551	\$ 393	\$ 393	\$ 21
	Total Personnel	\$ 165,337	\$ 166,906	\$ 166,906	\$ 171,459
01-4-031-201	Office Supplies	\$ 2,111	\$ 3,258	\$ 2,800	\$ 3,228
01-4-031-202	Postage	\$ 2,554	\$ 2,600	\$ 2,573	\$ 2,574
01-4-031-220	Clothing Supplies	\$ 172	\$ -	\$ -	\$ -
01-4-031-227	Janitorial Supplies	\$ 911	\$ 1,200	\$ 1,300	\$ 1,200
01-4-031-229	Tools & Other Supplies	\$ 1,094	\$ 2,400	\$ 2,200	\$ 2,406
01-4-031-250	Small Equipment	\$ 267	\$ -	\$ -	\$ -
	Total Supplies	\$ 7,110	\$ 9,458	\$ 8,873	\$ 9,408
01-4-031-301	Building Maintenance	\$ 1,211	\$ 3,030	\$ 2,530	\$ 3,660
01-4-031-302	Heat & A/C Maintenance	\$ 326	\$ 500	\$ 500	\$ 500
	Total Facility Maintenance	\$ 1,537	\$ 3,530	\$ 3,030	\$ 4,160
01-4-031-406	Computer System Maintenance	\$ 12,189	\$ 10,280	\$ 10,280	\$ 10,159
	Total Repairs & Maintenance	\$ 12,189	\$ 10,280	\$ 10,280	\$ 10,159
01-4-031-510	Dues & Publications	\$ 1,625	\$ 2,591	\$ 2,591	\$ 2,591
01-4-031-513	Travel & Training	\$ 11,675	\$ 14,770	\$ 10,880	\$ 15,475
01-4-031-521	Equipment Lease	\$ 3,112	\$ 3,170	\$ 3,500	\$ 3,270
01-4-031-550	Insurance - General Liability	\$ 212	\$ 251	\$ 217	\$ 244
01-4-031-551	Insurance - Errors & Omission	\$ 609	\$ 630	\$ 471	\$ 528
01-4-031-552	Insurance - Employee Bond	\$ 837	\$ 481	\$ 842	\$ 896
01-4-031-556	Insurance - Real Property	\$ 953	\$ 983	\$ 1,065	\$ 1,248
01-4-031-570	Special Services	\$ 750	\$ -	\$ -	\$ -
01-4-031-572	Tax Appraisal & Collection Fee	\$ 69,926	\$ 73,350	\$ 74,742	\$ 77,082
01-4-031-574	Budget Preparation	\$ 1,349	\$ 1,830	\$ 1,730	\$ 1,830
01-4-031-575	Audit Fees & Expenses	\$ 21,017	\$ 21,432	\$ 21,432	\$ 21,871
01-4-031-581	Communication Services	\$ 1,906	\$ 2,742	\$ 2,100	\$ 2,205
01-4-031-582	Gas Service	\$ 687	\$ 680	\$ 691	\$ 740
01-4-031-583	Electric Service	\$ 5,359	\$ 6,120	\$ 5,472	\$ 4,562
	Total Services	\$ 120,017	\$ 129,030	\$ 125,733	\$ 132,542
01-4-031-977	Transfer to IT Replacement	\$ -	\$ 1,407	\$ 1,407	\$ 1,449
01-4-031-978	Transfer to HVAC	\$ -	\$ 994	\$ 994	\$ 1,024
	Total Transfers	\$ -	\$ 2,401	\$ 2,401	\$ 2,473
	Total Finance - Operations	\$ 306,188	\$ 321,605	\$ 317,223	\$ 330,201

Finance - Operations

Account Number	Description	Amount
01-4-031-201	Office Supplies	
	- Department share of copy paper	\$ 400
	- Envelopes - window, plain, & security	\$ 400
	- Business cards	\$ 68
	- A/P checks - 4,000	\$ 550
	- 1099 forms & envelopes	\$ 110
	- Printer cartridges	\$ 950
	- Binders and file folders	\$ 250
	- General office supplies	\$ 500
		\$ 3,228
229	Tools & Other Supplies	
	- Flags	\$ 256
	- Kitchen supplies	\$ 250
	- Business card stock	\$ 1,000
	- Small office equipment	\$ 400
	- Other operating supplies	\$ 500
		\$ 2,406
301	Building Maintenance	
	- Security camera maintenance	\$ 300
	- Flood light replacement bulbs	\$ 300
	- Pest control	\$ 260
	- Door access maintenance	\$ 250
	- Interior lighting upgrades	\$ 750
	- General building maintenance	\$ 1,800
		\$ 3,660
406	Computer System Maintenance	
	- Invision AP application maintenance - 50%	\$ 1,630
	- Invision FA application maintenance - 50%	\$ 851
	- Invision GL application maintenance - 50%	\$ 2,693
	- Invision PO application maintenance - 50%	\$ 1,915
	- Invision AR application maintenance - 50%	\$ 1,272
	- Invision PosPay application maintenance - 40%	\$ 319
	- Invision CL application maintenance - 10%	\$ 270
	- Invision SS application maintenance - 25%	\$ 107
	- Invision TOP maintenance - 25%	\$ 502
	- Computer repairs & supplies	\$ 600
		\$ 10,159
510	Dues & Publications	
	- GASB fee	\$ 500
	- GFOA membership renewal	\$ 250
	- GFOAT membership - 4 staff	\$ 380
	- State CPA licenses - 2 staff	\$ 132
	- Sam's Club service fee & 2 memberships	\$ 110
	- Texas Co-Op membership	\$ 100
	- GFOA publications	\$ 300
	- Newspaper subscriptions	\$ 240
	- Amazon Prime renewal	\$ 99
	- Local community organization dues	\$ 480
		\$ 2,591

Finance - Operations Continued

Account Number	Description	Amount
01-4-031-513	Travel & Training	
	- GFOAT spring conference - 4 staff	\$ 3,800
	- GFOAT fall conference - 4 staff	\$ 3,800
	- GAAFR & Auditing update - 3 staff	\$ 2,100
	- Governmental Accounting Seminar	\$ 2,000
	- CEUs for CPA licenses	\$ 200
	- PFIA training - 2 staff	\$ 1,500
	- Incode online student center	\$ 175
	- TML Annual Conference - 1 staff	\$ 1,000
	- Monthly mileage	\$ 400
	- Other training and travel	\$ 500
		\$ 15,475
521	Equipment Lease	
	- Copier annual lease - 1/2	\$ 3,120
	- Additional copies	\$ 150
		\$ 3,270
572	Tax Appraisal & Collection Fee	
	- Fees to Tax Appraisal District for appraisal, assessment, and collection of ad valorem tax	
		\$ 77,082
574	Budget Preparation	
	- Budget workshops	\$ 200
	- GFOA submission	\$ 280
	- Public hearing advertisements	\$ 250
	- Budget documents	\$ 1,100
		\$ 1,830
575	Audit Fees & Expense	
	- Annual audit fees - 60%	\$ 21,036
	- GFOA submission	\$ 435
	- Audit document printing	\$ 400
		\$ 21,871
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 1,449
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 1,024



Mission

Provide effective human resource management by developing and implementing policies, programs and services that result in recruiting and retaining the most effective, productive, and empowered employees.

Description

- Prepares and processes the City employee payroll.
- Administers employee benefit programs.
- Prepares reports, analysis and information as needed by Council, management, and departments.
- Serves as Civil Service Director.
- Oversees the City's employee selection process.
- Ensures compliance in all employment law matters.

Accomplishments

- Completed internal compensation and classification study.
- Enhanced Safety Training opportunities for City employees.
- Reviewed and revised City Personnel Policy Manual.
- Reviewed and revised City of Belton Local Civil Service Rules.
- Reformatted and updated all job descriptions.
- Finalized and submitted the City Safety Manual to City Manager for approval.
- Continued to collaborate with new Benefits Consultant for management of employee benefits.
- Implemented revised online enrollment process for employee open enrollment benefit selections.
- Provided employees with electronic benefits guide.
- Continued enhancement of HR page on City website.

Goals

- Enhance Employee recognition and appreciation program.
- Enhance onboarding processes to better engage new employee prior to arrival.
- Enroll in the government based E-Verify process for I-9 verifications.
- Continue seeking out training opportunities for all City employees.

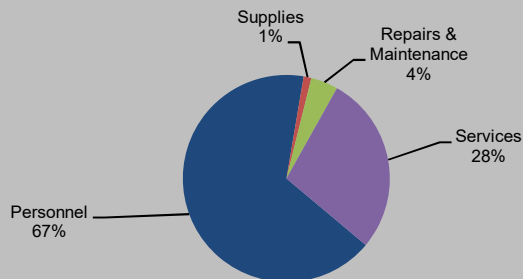
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 114,678	\$ 115,672	\$ 115,672	\$ 121,946
Supplies	\$ 3,269	\$ 2,280	\$ 2,210	\$ 2,224
Repairs & Maintenance	\$ 9,024	\$ 7,340	\$ 7,341	\$ 7,710
Services	\$ 36,418	\$ 51,074	\$ 49,624	\$ 51,295
Transfers	\$ -	\$ 235	\$ 235	\$ 242
Total	\$ 163,389	\$ 176,601	\$ 175,082	\$ 183,417

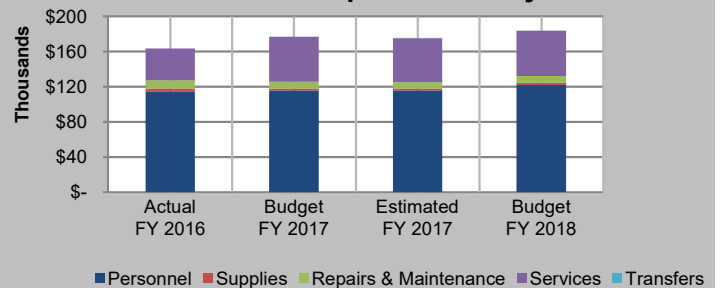
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Payrolls Processed	26	26	26
Employees Receiving Checks	9	6	6
Employees Receiving Direct Deposit	161	164	166
Employees Hired	41	40	40
C/S Tests Administered	2	3	3
C/S Promo. Exams Admin.	2	3	2

Division Expenditures



Division Expense History



Finance - Human Resources

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-032-101	Salaries - Administrative	\$ 14,611	\$ 70,492	\$ 70,492	\$ 74,123
01-4-032-102	Salaries - Professional	\$ 77,527	\$ 21,596	\$ 21,596	\$ 22,867
01-4-032-114	Allowances	\$ 607	\$ 600	\$ 600	\$ 600
01-4-032-121	TMRS	\$ 6,593	\$ 6,984	\$ 6,984	\$ 7,553
01-4-032-122	FICA	\$ 6,848	\$ 7,045	\$ 7,045	\$ 7,420
01-4-032-123	Employee Insurance	\$ 8,054	\$ 8,524	\$ 8,524	\$ 9,167
01-4-032-124	Workers' Comp. Insurance	\$ 199	\$ 192	\$ 192	\$ 203
01-4-032-125	Unemployment Compensation	\$ 239	\$ 239	\$ 239	\$ 13
	Total Personnel	\$ 114,678	\$ 115,672	\$ 115,672	\$ 121,946
01-4-032-201	Office Supplies	\$ 2,155	\$ 1,200	\$ 1,486	\$ 1,500
01-4-032-202	Postage	\$ 187	\$ 180	\$ 174	\$ 174
01-4-032-229	Tools & Other Supplies	\$ 577	\$ 550	\$ 550	\$ 550
01-4-032-250	Small Equipment	\$ 350	\$ 350	\$ -	\$ -
	Total Supplies	\$ 3,269	\$ 2,280	\$ 2,210	\$ 2,224
01-4-032-406	Computer System Maintenance	\$ 9,024	\$ 7,340	\$ 7,341	\$ 7,710
	Total Repairs & Maintenance	\$ 9,024	\$ 7,340	\$ 7,341	\$ 7,710
01-4-032-510	Dues & Publications	\$ 604	\$ 644	\$ 1,300	\$ 1,221
01-4-032-513	Travel & Training	\$ 2,741	\$ 5,458	\$ 4,852	\$ 6,348
01-4-032-550	Insurance - General Liability	\$ 71	\$ 84	\$ 73	\$ 82
01-4-032-551	Insurance - Errors & Omissions	\$ 122	\$ 210	\$ 157	\$ 176
01-4-032-561	Legal Services	\$ 1,534	\$ 1,200	\$ 3,000	\$ 1,500
01-4-032-570	Special Services	\$ 1,490	\$ 1,560	\$ 1,092	\$ 960
01-4-032-571	Employee Ads & Testing	\$ 3,041	\$ 3,500	\$ 5,000	\$ 4,030
01-4-032-572	Employee Benefits Consultant	\$ 26,210	\$ 36,000	\$ 33,600	\$ 33,600
01-4-032-573	Open Enrollment	\$ -	\$ 1,600	\$ -	\$ -
01-4-032-574	Recognition/Wellness Program	\$ -	\$ -	\$ -	\$ 2,800
01-4-032-581	Communication Services	\$ 606	\$ 818	\$ 550	\$ 578
	Total Services	\$ 36,418	\$ 51,074	\$ 49,624	\$ 51,295
01-4-032-977	Transfer to IT replacement	\$ -	\$ 235	\$ 235	\$ 242
	Total Transfers	\$ -	\$ 235	\$ 235	\$ 242
	Total Finance - Human Resources	\$ 163,389	\$ 176,601	\$ 175,082	\$ 183,417
	Total Finance	\$ 469,577	\$ 498,206	\$ 492,305	\$ 513,618

Finance - Human Resources

Account Number	Description	Amount
01-4-032-406	Computer System Maintenance	
	- Invision PY application maintenance - 85%	\$ 4,218
	- Invision HR maintenance - 85%	\$ 2,984
	- Invision SS maintenance - 25%	\$ 107
	- Invision TOP maintenance - 12%	\$ 241
	- Invision PosPay application maintenance - 20%	\$ 160
		\$ 7,710
510	Dues & Publications	
	- TMHRA dues - 2 staff	\$ 180
	- CTHRMA membership	\$ 160
	- IPMA-HR dues	\$ 149
	- SHRM membership - 2 staff	\$ 398
	- Strategic Government Resources subscription	\$ 299
	- Employees Retirement System of Texas Admin Fee	\$ 35
		\$ 1,221
513	Travel & Training	
	- TMRS annual seminar	\$ 600
	- Employment Law update - 2 staff	\$ 1,000
	- TMHRA annual conference - 2 staff	\$ 2,400
	- CTHRMA annual conference - 2 staff	\$ 210
	- HR Southwest conference	\$ 715
	- TMHRA Nuts & Bolts conference	\$ 380
	- PHR Certification	\$ 450
	- PHR Prep materials	\$ 434
	- Employee Benefits lunch	\$ 100
	- Incode online student center	\$ 59
		\$ 6,348
561	Legal Services	
	- Attorney fees for employment and general HR matters	
		\$ 1,500
570	Special Services	
	- COBRA admin fees	
		\$ 960
571	Employee Ads & Testing	
	- Employment advertisements, pre-employment physicals and drug screens	
		\$ 4,030
572	Employee Benefits Consultant	
	- Employee benefits consulting services - 80%	
		\$ 33,600
574	Recognition/Wellness Program	
	- Wellness 5K Run/Walk	\$ 200
	- Wellness Lunch n Learn - 4 events	\$ 800
	- Quarterly Department Appreciation	\$ 500
	- Employee of the Quarter	\$ 400
	- Quarterly Awards/Challenges	\$ 700
	- Thank Yous/Shout Outs	\$ 200
		\$ 2,800
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 242

Mission

- To advise the City Council in all legal matters and to ensure compliance with all City codes and ordinances.
- To process violations of City ordinances resulting from citizen complaints, traffic citations, and misdemeanor arrests.

Description

City Attorney:

- Serves as the legal adviser and attorney for the City.
- Serves as legal counsel during meetings of the City Council and as advisor to the City manager, and City boards and commissions.
- Responsible for preparation of legal documents for the City and for rendering legal opinions to the City Council and staff as required

City Judge:

- Presides over the City's municipal court proceedings.
- Responsible for the final disposition of all charges and tickets filed under City ordinances and laws.
- Conducts quarterly juvenile community service.

Court Clerks:

- Process fines and complaints for court proceeding, payment and other disposition.
- Maintains the court records on the computer database.
- Provides clerical services to the City Judge.

Accomplishments

- Completed warrant audit and audit of OMNI records.
- Obtained Level II certification for Utility Billing Supervisor.
- Began Level III certification process for Court Administrator and Utility Billing Supervisor.

Goals

- Implement electronic court calendar to improve scheduling.
- Translate all forms into Spanish to enhance citizens understanding of Court processes.
- Receive Court Interpreter Certification for one court employee.
- Move court records into new storage area at dome.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 158,832	\$ 167,375	\$ 167,375	\$ 163,061
Supplies	\$ 7,277	\$ 6,962	\$ 9,712	\$ 9,350
Facility Maintenance	\$ 36	\$ 300	\$ -	\$ -
Repairs & Maintenance	\$ 269	\$ 360	\$ 150	\$ 1,190
Services	\$ 3,291	\$ 3,119	\$ 3,705	\$ 4,392
Transfers	\$ 4,600	\$ 704	\$ 704	\$ 725
Total	\$ 174,305	\$ 178,820	\$ 181,646	\$ 178,718

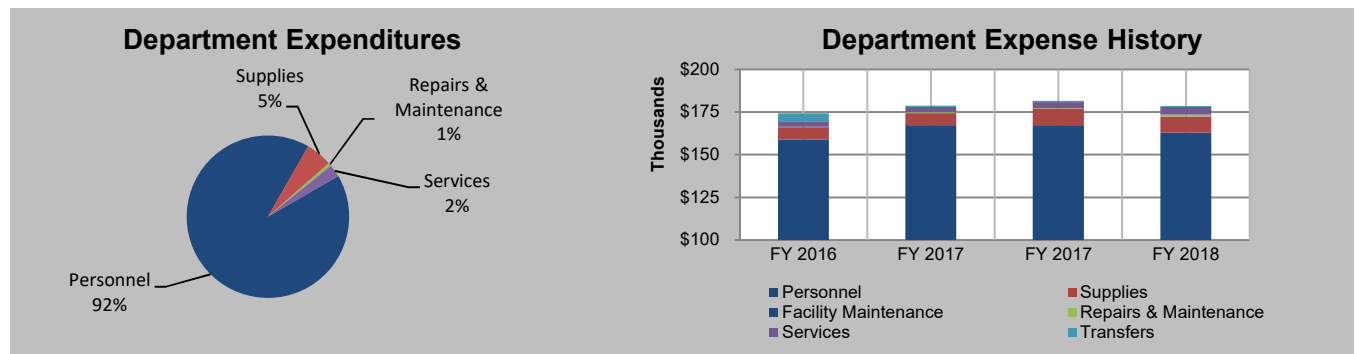
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Court sessions	45	44	49
Warrants Issued	2,406	2,661	2,794
Warrants Outstanding	866	1,246	1,308
Warrants Cleared	2,508	7,548	2,500
Warnings Issued	3,945	3,757	3,500
Cases Filed:			
State Law	1,165	1,191	1,251
Traffic	3,319	2,888	3,032
Parking	440	415	436
City Ordinance	<u>296</u>	<u>152</u>	<u>160</u>
Total Cases Filed	5,220	4,646	4,879

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
City Attorney *	Part Time - 1	Part Time - 1	Part Time - 2
City Judge *	Part Time - 1	Part Time - 1	Part Time - 1
Court Administrator	1	1	1
Total	1	1	1

* Appointed positions.



Legal

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-040-101	Salaries - Administrative	\$ 65,150	\$ -	\$ -	\$ -
01-4-040-102	Salaries - Professional	\$ 33	\$ 70,150	\$ 70,150	\$ 64,650
01-4-040-103	Salaries - Supervisory	\$ -	\$ 3,008	\$ 3,008	\$ 3,124
01-4-040-104	Salaries - Operations	\$ 73,122	\$ 71,003	\$ 71,003	\$ 67,993
01-4-040-107	Salaries - Overtime	\$ 1,131	\$ -	\$ -	\$ -
01-4-040-112	Longevity	\$ 269	\$ 260	\$ 260	\$ 260
01-4-040-121	TMRS	\$ 5,285	\$ 5,596	\$ 5,596	\$ 5,525
01-4-040-122	FICA	\$ 5,677	\$ 5,682	\$ 5,682	\$ 5,460
01-4-040-123	Employee Insurance	\$ 7,103	\$ 10,655	\$ 10,655	\$ 11,459
01-4-040-124	Workers' Comp. Insurance	\$ 753	\$ 722	\$ 722	\$ 632
01-4-040-125	Unemployment Compensation	\$ 308	\$ 299	\$ 299	\$ 16
01-4-040-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 3,942
	Total Personnel	\$ 158,832	\$ 167,375	\$ 167,375	\$ 163,061
01-4-040-201	Office Supplies	\$ 1,378	\$ 2,662	\$ 2,662	\$ 3,100
01-4-040-202	Postage	\$ 3,795	\$ 3,250	\$ 6,000	\$ 6,000
01-4-040-229	Tools & Other Supplies	\$ 2,104	\$ 200	\$ 200	\$ -
01-4-040-250	Small Equipment	\$ -	\$ 850	\$ 850	\$ 250
	Total Supplies	\$ 7,277	\$ 6,962	\$ 9,712	\$ 9,350
01-4-040-301	Building Maintenance	\$ 36	\$ 300	\$ -	\$ -
	Total Facility Maintenance	\$ 36	\$ 300	\$ -	\$ -
01-4-040-402	Machinery & Equipment Maintenance	\$ 187	\$ 360	\$ 150	\$ 1,190
01-4-040-406	Computer Maintenance	\$ 82	\$ -	\$ -	\$ -
	Total Repairs & Maintenance	\$ 269	\$ 360	\$ 150	\$ 1,190
01-4-040-510	Dues & Publications	\$ 250	\$ 210	\$ 210	\$ 315
01-4-040-513	Travel & Training	\$ 2,179	\$ 1,750	\$ 2,550	\$ 3,050
01-4-040-550	Insurance - General Liability	\$ 47	\$ 56	\$ 49	\$ 55
01-4-040-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
01-4-040-552	Insurance - Employee Bond	\$ 109	\$ 120	\$ 111	\$ 124
01-4-040-570	Special Services	\$ 251	\$ 360	\$ 360	\$ 394
01-4-040-581	Communication Services	\$ 332	\$ 483	\$ 320	\$ 336
	Total Services	\$ 3,291	\$ 3,119	\$ 3,705	\$ 4,392
01-4-040-904	Transfer to Capital Equipment Fund	\$ 4,600	\$ -	\$ -	\$ -
01-4-040-977	Transfer to IT Replacement	\$ -	\$ 704	\$ 704	\$ 725
	Total Transfers	\$ 4,600	\$ 704	\$ 704	\$ 725
	Total Legal	\$ 174,305	\$ 178,820	\$ 181,646	\$ 178,718

Legal

Account Number	Description	Amount
01-4-040-150	New Personnel Requests - Customer Service Representative II - 10%	\$ 3,942
201	Office Supplies - Paper \$ 350 - Envelopes - plain and window \$ 400 - Toner cartridges \$ 200 - Docket folders \$ 1,750 - Other \$ 400	\$ 3,100
250	Small Equipment - Printer for court cashier	\$ 250
402	Machinery & Equipment Maintenance - Annual Maintenance for ticket writers	\$ 1,190
510	Dues & Publications - Texas Court Clerk Association dues - 5 \$ 250 - Green Book update \$ 30 - Bench Book \$ 35	\$ 315
513	Travel & Training - Judge Regional Seminar \$ 500 - Judge Legislative Update \$ 300 - Court certification testing - Level I - 2 staff \$ 300 - Court Interpreter training \$ 250 - Court Interpreter testing \$ 500 - New clerk boot camp - 2 staff \$ 600 - Court Administrator seminar \$ 600	\$ 3,050
570	Special Services - Interpreter services \$ 250 - Juror fees \$ 144	\$ 394
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 725



Sargent Hamilton, State Representative Hugh Shine and Sargent Hawkins. National Night Out, Fall 2017.

Description

The Police department is comprised of five divisions:

1. Administration
2. Operations
3. Support Services
4. Animal Control
5. Code Enforcement

The details of these divisions follow.

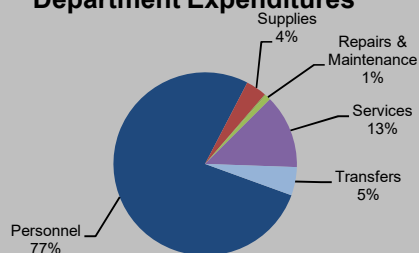
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 2,868,419	\$ 2,994,747	\$ 2,994,747	\$ 3,167,585
Supplies	\$ 134,837	\$ 144,669	\$ 138,572	\$ 150,863
Facility Maintenance	\$ 6,874	\$ 11,887	\$ 12,387	\$ 8,100
Repairs & Maintenance	\$ 77,034	\$ 63,962	\$ 79,242	\$ 42,678
Services	\$ 452,432	\$ 508,982	\$ 519,783	\$ 536,392
Transfers	\$ 79,200	\$ 206,573	\$ 206,573	\$ 204,820
Total	\$ 3,618,796	\$ 3,930,820	\$ 3,951,304	\$ 4,110,438

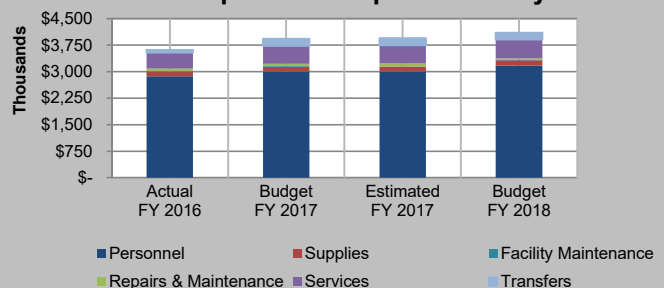
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Chief of Police	1	1	1
Deputy Chief	2	2	2
Sergeant	5	5	5
Lieutenant	2	2	2
Investigator	4	4	4
Patrol Officer	16	16	16
School Resource Officer - Sgt	1	1	1
School Resource Officer	3	3	3
Warrant Officer	1	1	1
Crime Scene Technician	0	1	1
CSS Supervisor	1	1	1
Community Service Specialist	6	6	6
CSS - Volunteer Coordinator	1	1	1
Animal Control Officer	1	1	1
Code Enforcement Officer	1	1	1
Administrative Assistant	1	1	1
Custodian	0	0	1
Reserve Officers - 1	Volunteers	Volunteers	Volunteers
Total	46	47	48

Department Expenditures



Department Expense History



Mission

The Belton Police Department is dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community.

Description

- Coordinates law enforcement activities with other law enforcement agencies.
- Develops and implements departmental training programs.
- Initiates and supervises internal investigations when needed.
- Supervises all aspects of the Belton Police Department.
- Oversees all major criminal investigations undertaken by the Police Department.
- Serves as liaison to Bell County Communications 911 Center.
- Develop goals and policies for the Belton Police Department.
- Participates as a member of the board of directors of the Bell County Crime Unit-Task Force.
- Implements goals and objectives of both the City and BPD Strategic Plans and participates in plan updates.

Accomplishments

- Reduced crime by 5% (Part I offenses)
- Supervised the remodel of the original police building.
- Maintained recognition status from the Texas Police Chiefs Best Practices Recognition Program.
- Obtained grants for bulletproof vests and the regional firearms training center.
- Completed phase two of the Central Texas Regional Law Enforcement Training Center (range).
- Remained *Prevention Focused*.
- Expanded community participation and partnerships through the Citizen's Police Academy, National Night Out, CHIPS, Explorers, Youth Police Academy, Coffee with a Cop, and RUOK? Programs.
- Trained all staff in De-escalation techniques.
- Began Body Worn Camera implementation.
- Implemented BPD Strategic Plan Year 2 goals.

Goals

- Complete the remodel of original police building.
- Complete phase three of regional firearms training center.
- Fully implement Body Worn Camera program.
- Prepare for Re-Recognition (accreditation).
- Implement Year 3 goals of BPD Strategic Plan.
- Seek grant opportunities to enhance delivery of police services.

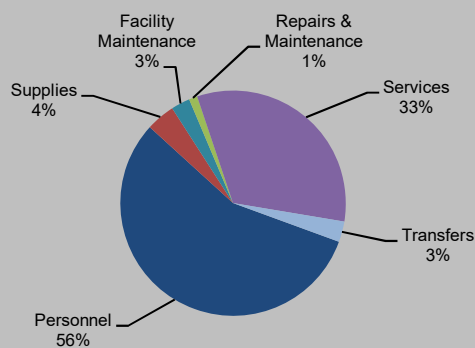
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 144,108	\$ 138,386	\$ 138,386	\$ 170,143
Supplies	\$ 12,740	\$ 13,713	\$ 10,290	\$ 12,593
Facility Maintenance	\$ 6,874	\$ 11,887	\$ 12,387	\$ 8,100
Repairs & Maintenance	\$ 27,021	\$ 27,962	\$ 27,142	\$ 3,679
Services	\$ 89,809	\$ 101,783	\$ 104,762	\$ 99,270
Transfers	\$ 15,450	\$ 8,627	\$ 8,627	\$ 8,886
Total	\$ 296,002	\$ 302,358	\$ 301,594	\$ 302,671

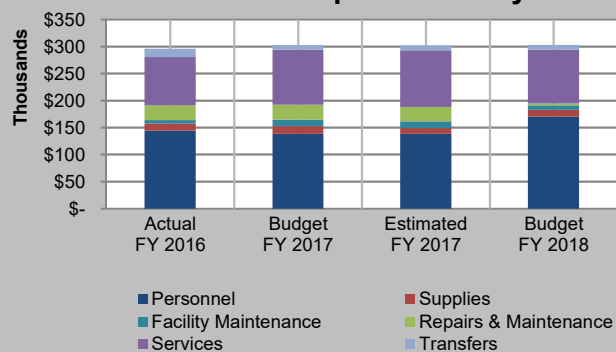
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
In Service Training Hours	2,400	1,815	2,000
Prof. Standards Investigations	6	8	7
Use of Force Incidents	97	79	65
Community Events	100	100	102

Division Expenditures



Division Expense History



Police - Administration

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-051-101	Salaries - Administrative	\$ 72,781	\$ 67,347	\$ 67,347	\$ 70,203
01-4-051-104	Salaries - Operations	\$ 37,127	\$ 37,425	\$ 37,425	\$ 55,403
01-4-051-112	Longevity	\$ 156	\$ 130	\$ 130	\$ 130
01-4-051-114	Allowances	\$ 6,799	\$ 6,600	\$ 6,600	\$ 6,600
01-4-051-121	TMRS	\$ 8,329	\$ 7,904	\$ 7,904	\$ 9,732
01-4-051-122	FICA	\$ 8,336	\$ 8,025	\$ 8,025	\$ 9,619
01-4-051-123	Employee Insurance	\$ 8,864	\$ 9,437	\$ 9,437	\$ 16,645
01-4-051-124	Workers' Comp. Insurance	\$ 1,443	\$ 1,253	\$ 1,253	\$ 1,788
01-4-051-125	Unemployment Compensation	\$ 274	\$ 265	\$ 265	\$ 23
	Total Personnel	\$ 144,108	\$ 138,386	\$ 138,386	\$ 170,143
01-4-051-201	Office Supplies	\$ 952	\$ 800	\$ 800	\$ 800
01-4-051-202	Postage	\$ 1,387	\$ 1,610	\$ 722	\$ 723
01-4-051-205	Educational Supplies	\$ 1,933	\$ 2,650	\$ 2,650	\$ 2,850
01-4-051-220	Clothing Supplies	\$ 258	\$ 200	\$ 200	\$ 200
01-4-051-222	Fuel	\$ 55	\$ 140	\$ 105	\$ 120
01-4-051-227	Janitorial Supplies	\$ 3,206	\$ 4,000	\$ 3,500	\$ 3,500
01-4-051-229	Tools & Other Supplies	\$ 3,159	\$ 3,700	\$ 1,700	\$ 2,400
01-4-051-250	Small Equipment	\$ 1,790	\$ 613	\$ 613	\$ 2,000
	Total Supplies	\$ 12,740	\$ 13,713	\$ 10,290	\$ 12,593
01-4-051-301	Building Maintenance	\$ 6,245	\$ 9,500	\$ 10,000	\$ 5,100
01-4-051-302	Heat & A/C Maintenance	\$ 629	\$ 2,387	\$ 2,387	\$ 3,000
	Total Facility Maintenance	\$ 6,874	\$ 11,887	\$ 12,387	\$ 8,100
01-4-051-402	Equipment Maintenance	\$ 36	\$ 1,120	\$ 800	\$ 1,120
01-4-051-403	Vehicle Maintenance	\$ 123	\$ -	\$ 500	\$ 500
01-4-051-406	Computer System Maintenance	\$ 26,863	\$ 26,842	\$ 25,842	\$ 1,959
01-4-051-407	Radio Maintenance	\$ -	\$ -	\$ -	\$ 100
	Total Repairs & Maintenance	\$ 27,021	\$ 27,962	\$ 27,142	\$ 3,679
01-4-051-501	Advertising & Public Notices	\$ 612	\$ 450	\$ 450	\$ 450
01-4-051-510	Dues & Publications	\$ 3,663	\$ 3,278	\$ 3,278	\$ 3,278
01-4-051-513	Travel & Training	\$ 5,996	\$ 7,315	\$ 7,000	\$ 5,078
01-4-051-521	Equipment Lease	\$ 5,557	\$ 7,158	\$ 7,158	\$ 7,158
01-4-051-553	Insurance - Law Enforcement Liab.	\$ 1,199	\$ 1,482	\$ 1,312	\$ 1,473
01-4-051-554	Insurance-Automobile	\$ -	\$ -	\$ 336	\$ 455
01-4-051-556	Insurance - Real Property	\$ 6,607	\$ 7,206	\$ 5,268	\$ 9,139
01-4-051-570	Special Services	\$ 28,280	\$ 38,900	\$ 42,000	\$ 40,000
01-4-051-571	Employee Testing	\$ 3,856	\$ 480	\$ 480	\$ 480
01-4-051-581	Communication Services	\$ 1,501	\$ 2,434	\$ 1,200	\$ 1,260
01-4-051-582	Gas Service	\$ 549	\$ 550	\$ 568	\$ 610
01-4-051-583	Electric Service	\$ 31,989	\$ 32,530	\$ 35,712	\$ 29,889
	Total Services	\$ 89,809	\$ 101,783	\$ 104,762	\$ 99,270
01-4-051-903	Transfer to GF Capital Project	\$ 4,200	\$ -	\$ -	\$ -
01-4-051-968	Transfer to 2013 CO's	\$ 11,250	\$ -	\$ -	\$ -
01-4-051-977	Transfer to IT Replacement	\$ -	\$ 1,173	\$ 1,173	\$ 1,208
01-4-051-978	Transfer to HVAC	\$ -	\$ 7,454	\$ 7,454	\$ 7,678
	Total Transfers	\$ 15,450	\$ 8,627	\$ 8,627	\$ 8,886
	Total Police - Administration	\$ 296,002	\$ 302,358	\$ 301,594	\$ 302,671

Police - Administration

Account Number	Description	Amount
01-4-051-205	Educational Supplies	
	- Citizen Police Academy supplies	\$ 500
	- CHIPS volunteer supplies & uniforms	\$ 1,000
	- Youth Police Academy supplies	\$ 100
	- Explorer uniforms and competition	\$ 1,000
	- Volunteer appreciation picnic	\$ 250
		\$ 2,850
229	Tools & Other Supplies	
	- Awards & recognition	\$ 500
	- Training center & range supplies	\$ 600
	- Fitness incentives	\$ 800
	- Other supplies	\$ 500
		\$ 2,400
250	Small Equipment	
	- Concept 2 Rowers - 2	
		\$ 2,000
301	Building Maintenance	
	- Floor service	\$ 600
	- Fire extinguishers	\$ 500
	- Pest control	\$ 1,000
	- General building maintenance	\$ 3,000
		\$ 5,100
402	Equipment Maintenance	
	- Golf Cart and Barrel Train maintenance	\$ 250
	- Generator maintenance	\$ 870
		\$ 1,120
406	Computer System Maintenance	
	- Back up appliance	\$ 1,559
	- Computer repairs & supplies	\$ 400
		\$ 1,959
501	Advertising & Public Notices	
	- Community outreach	\$ 200
	- Other public notices	\$ 250
		\$ 450
510	Dues & Publications	
	- Texas Police Chiefs Association dues	\$ 360
	- Central Texas Chiefs Association dues	\$ 25
	- International Association of Chiefs of Police dues	\$ 150
	- Texas City Management Association dues	\$ 360
	- Newspaper subscription	\$ 23
	- Local community organization dues	\$ 480
	- TCLEDDS annual fee	\$ 680
	- Texas Recognition Program annual fee	\$ 1,200
		\$ 3,278
513	Travel & Training	
	- Online student center	\$ 78
	- Texas Chiefs of Police quarterly meetings	\$ 500
	- International Association of Chiefs of Police conference	\$ 1,400
	- Texas Police Chiefs conference	\$ 1,200
	- Admin Assistant mileage	\$ 150
	- Texas Citizens Police Academy Alumni training	\$ 1,000
	- Hosted meetings and trainings	\$ 750
		\$ 5,078
570	Special Services	
	- Bell County Jail fees for City arrests	
		\$ 40,000
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 1,208
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 7,678

Mission

To provide patrol, school resource officers, and crime prevention services to the Community.

Description

- Responds to calls from the public requesting police emergency services.
- Conducts preliminary and follow-up investigations of criminal incidents.
- Responds to traffic-related incidents and accidents.
- Issues citations and warnings for traffic offenses. Responds to parking violations and serves warrants and summonses.
- Files complaints and performs duties related to the processing of misdemeanor and felony criminal offenses.
- Maintains crime scenes in an effort to collect and preserve evidence.
- Works in conjunction with the Bell County Organized Crime Unit in an effort to prevent and intervene in illegal drug activities.
- Conducts random patrols to establish police presence and deter crime.
- Foster a positive learning environment on school campuses by deterring crime, investigating criminal activity, and building rapport with students through the School Resource Officer (SRO) program.
- Build partnerships with the community through innovative community policing programs in order to prevent crime and the fear of crime.

Accomplishments

- Reduced the overall crime rate by 3% and Part I crimes by 5%.
- Practiced *Prevention Focused* model of Community Policing.
- Expanded the Law Enforcement Explorer Program.
- Hosted annual National Night Out with 17 neighborhood block parties.
- Focused on traffic safety to reduce collisions.
- Hosted the 2nd Annual Central Texas Explorer Competition and took 1st place.

Goals

- Continue to reduce crime and the fear of crime by remaining *Prevention Focused*.
- Continue the successful Law Enforcement Explorer program.
- Grow the BPD E-Watch program as a crime prevention tool.
- Practice procedural justice principles and display excellence in customer service.

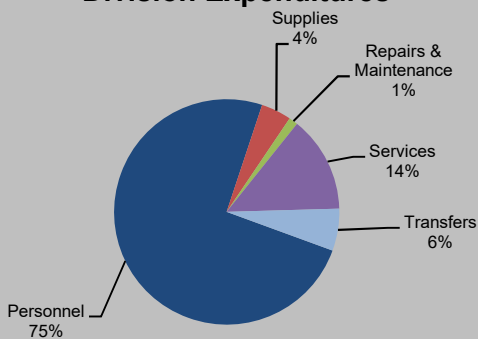
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 1,770,731	\$ 1,812,059	\$ 1,812,059	\$ 1,917,485
Supplies	\$ 101,864	\$ 104,917	\$ 103,289	\$ 111,650
Repairs & Maintenance	\$ 44,724	\$ 29,800	\$ 36,000	\$ 33,409
Services	\$ 284,529	\$ 325,237	\$ 324,454	\$ 355,222
Transfers	\$ 29,800	\$ 167,942	\$ 167,942	\$ 154,757
Total	\$ 2,231,648	\$ 2,439,955	\$ 2,443,744	\$ 2,572,523

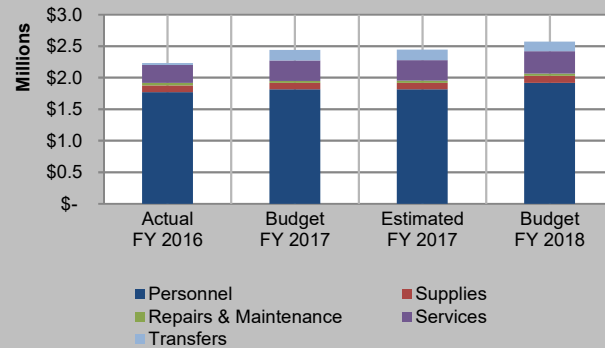
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Calls for Service	38,642	36,941	37,500
Escorts	160	104	120
Citations Issued	3,410	2,510	2,800
Arrests	1,890	1,791	1,810
Alarms Responded To	1,088	1,101	1,090
Disturbance Calls	679	699	680
Accidents	718	611	625
House Watches	191	134	150
Incident Reports	4,194	3,957	4,050

Division Expenditures



Division Expense History



Police - Operations

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-052-101	Salaries - Administrative	\$ 30,313	\$ 30,051	\$ 30,051	\$ 31,351
01-4-052-103	Salaries - Supervisory	\$ 464,054	\$ 480,865	\$ 480,865	\$ 480,376
01-4-052-104	Salaries - Operations	\$ 842,183	\$ 805,158	\$ 805,158	\$ 817,201
01-4-052-107	Salaries - Overtime	\$ 44,685	\$ 64,301	\$ 64,301	\$ 64,879
01-4-052-109	Salaries - Other	\$ -	\$ 5,200	\$ 5,200	\$ 5,200
01-4-052-112	Longevity	\$ 6,093	\$ 6,981	\$ 6,981	\$ 6,981
01-4-052-113	Health Insurance Allowance	\$ 14,646	\$ -	\$ -	\$ -
01-4-052-114	Allowances	\$ 3,430	\$ 3,780	\$ 3,780	\$ 3,780
01-4-052-115	Team Assignment Pay	\$ -	\$ 7,200	\$ 7,200	\$ 7,200
01-4-052-121	TMRS	\$ 100,028	\$ 104,822	\$ 104,822	\$ 109,271
01-4-052-122	FICA	\$ 106,337	\$ 106,530	\$ 106,530	\$ 108,109
01-4-052-123	Employee Insurance	\$ 124,821	\$ 166,009	\$ 166,009	\$ 178,528
01-4-052-124	Workers' Comp. Insurance	\$ 28,575	\$ 26,403	\$ 26,403	\$ 26,658
01-4-052-125	Unemployment Compensation	\$ 5,565	\$ 4,759	\$ 4,759	\$ 250
01-4-052-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 77,701
	Total Personnel	\$ 1,770,731	\$ 1,812,059	\$ 1,812,059	\$ 1,917,485
01-4-052-201	Office Supplies	\$ 1,589	\$ 1,620	\$ 1,620	\$ 1,660
01-4-052-205	Educational Supplies	\$ 3,126	\$ 3,500	\$ 3,500	\$ 3,200
01-4-052-220	Clothing Supplies	\$ 15,811	\$ 11,580	\$ 11,580	\$ 11,850
01-4-052-222	Fuel	\$ 52,428	\$ 65,220	\$ 62,155	\$ 77,690
01-4-052-229	Tools & Other Supplies	\$ 18,888	\$ 10,128	\$ 9,800	\$ 7,260
01-4-052-230	K-9 Supplies	\$ 477	\$ -	\$ -	\$ -
01-4-052-250	Small Equipment	\$ 9,545	\$ 12,869	\$ 14,634	\$ 9,990
	Total Supplies	\$ 101,864	\$ 104,917	\$ 103,289	\$ 111,650
01-4-052-402	Equipment & Machinery Maint.	\$ 623	\$ -	\$ 1,200	\$ -
01-4-052-403	Vehicle Maintenance	\$ 34,887	\$ 23,000	\$ 28,000	\$ 23,000
01-4-052-406	Computer System Maintenance	\$ 7,872	\$ 4,800	\$ 4,800	\$ 9,409
01-4-052-407	Radio Maintenance	\$ 1,342	\$ 2,000	\$ 2,000	\$ 1,000
	Total Repairs & Maintenance	\$ 44,724	\$ 29,800	\$ 36,000	\$ 33,409
01-4-052-510	Dues & Publications	\$ 675	\$ 365	\$ 365	\$ 630
01-4-052-513	Travel & Training	\$ 7,188	\$ 12,592	\$ 12,127	\$ 12,039
01-4-052-553	Insurance - Law Enforcement Liab.	\$ 10,794	\$ 13,339	\$ 11,804	\$ 13,250
01-4-052-554	Insurance - Automobile	\$ 6,462	\$ 7,148	\$ 8,829	\$ 8,575
01-4-052-555	Insurance - Mobile Equipment	\$ 164	\$ 180	\$ 159	\$ 211
01-4-052-557	Insurance - Animal Mortality	\$ 875	\$ 1,000	\$ -	\$ -
01-4-052-570	Special Services	\$ 75	\$ 300	\$ 300	\$ 260
01-4-052-571	Bell County Communications	\$ 249,846	\$ 278,090	\$ 278,090	\$ 307,008
01-4-052-572	Cadet Training Expenses	\$ 1,488	\$ 1,000	\$ 1,000	\$ 1,000
01-4-052-573	State LEOSE Training	\$ -	\$ 2,400	\$ 2,400	\$ 2,400
01-4-052-581	Communication Services	\$ 6,963	\$ 8,823	\$ 9,380	\$ 9,849
	Total Services	\$ 284,529	\$ 325,237	\$ 324,454	\$ 355,222
01-4-052-904	Transfer to GF Capital Equipment	\$ 5,000	\$ -	\$ -	\$ -
01-4-052-968	Transfer to 2013 CO's	\$ 24,800	\$ -	\$ -	\$ -
01-4-052-975	Transfer to PD Vehicle Replacement	\$ -	\$ 153,282	\$ 153,282	\$ 139,657
01-4-052-977	Transfer to IT Replacement	\$ -	\$ 14,660	\$ 14,660	\$ 15,100
	Total Transfers	\$ 29,800	\$ 167,942	\$ 167,942	\$ 154,757
	Total Police - Operations	\$ 2,231,648	\$ 2,439,955	\$ 2,443,744	\$ 2,572,523

Police - Operations

Account Number	Description	Amount
01-4-052-150	New Personnel Requests - Civil Service Scale Adjustment	\$ 77,701
201	Office Supplies - Paper \$ 500 - Business cards \$ 360 - Printer cartridges \$ 300 - Other \$ 500	\$ 1,660
205	Educational Supplies - National Night Out \$ 2,000 - E Watch/Video partner \$ 1,200	\$ 3,200
220	Clothing Supplies - Uniform inventory \$ 2,000 - Uniforms for new officers \$ 1,600 - Uniform and duty gear maintenance \$ 3,000 - Bullet Proof vests \$ 5,250	\$ 11,850
229	Tools & Other Supplies - Pepper spray - 10 \$ 130 - Ammunition \$ 3,500 - Self-Aid/Buddy-Aid (SABA) Kits \$ 720 - Printed forms \$ 500 - Batteries, audio, & video tapes \$ 700 - Blood test kits \$ 160 - Drug test kits \$ 400 - Taser cartridges & batteries \$ 650 - Targets & cleaning supplies \$ 500	\$ 7,260
250	Small Equipment - Tasers with accessories - 20 \$ 7,440 - Hand held radar \$ 1,000 - Stop Sticks \$ 450 - Defibrillator (AED) \$ 1,100	\$ 9,990
406	Computer System Maintenance - Watchguard 4RE maintenance \$ 2,700 - Net Motion maintenance for MDTs \$ 757 - Microsoft Office for Surface Pros - 24 \$ 5,952	\$ 9,409
513	Travel & Training - Online student center \$ 39 - Patrol officer training \$ 8,000 - School Resource Officer training \$ 2,000 - Police One online training \$ 2,000	\$ 12,039
570	Special Services - Wrecker fees/seizures	\$ 260
571	Bell County Communications - Police's share of county-wide radio & dispatch system - 93%	\$ 307,008
975	Transfer to PD Vehicle Replacement - Annual contribution for scheduled replacement of vehicles	\$ 139,657
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of computers \$ 5,315 - Annual contribution for scheduled replacement of MDTs \$ 9,785	\$ 15,100

Mission

To investigate all criminal cases reported to the Police Department, answer non-emergency calls for service, coordinate training for all staff, and serve as the custodian of police records and evidence.

Description

- Completes and maintains all file records regarding each case submitted for investigation.
- Presents cases before the grand jury.
- Acts with the County and District Attorneys in the prosecution of criminal cases.
- Follows up on information received in regard to criminal activities.
- Coordinates with other agencies regarding information on similar cases and suspects.
- Works with the Department of Human Services to investigate all child abuse cases.
- Manage and control all found, recovered, and seized property in order to maintain the integrity of evidence for criminal prosecution.
- Provides assistance to victims of crime.
- Serves as custodian of police records.
- Answers all non-emergency calls for service and handles walk-in customer service.
- Coordinates training for all police department staff and maintains training records in compliance with TCOLE rules.
- Maintains accreditation records and ensures the department remains in compliance with Texas Recognition standards.
- Coordinates the Citizen's Police Academy, CHIPS volunteers and RUOK senior outreach programs.

Accomplishments

- Coordinated the 8th annual Citizen's Police Academy program.
- Maintained Recognition by the Texas Best Practices Recognition Program.
- Grew the CHIPS volunteer program to over 100 volunteers performing over 4,000 hours of service.
- Continued the RUOK? Program.
- Added a Crime Scene Technician position.
- Hired two new Community Service Specialists in Communications.

Goals

- Remain *Prevention Focused* through proactive investigation strategies.
- Fully develop the use of the Crime Scene Technician to make detectives more effective
- Increase clearance rate on follow-up criminal investigations.
- Prepare for Re-Recognition (accreditation) process.
- Fully cross-train new support staff members.
- Provide outstanding customer service to those seeking assistance from department.

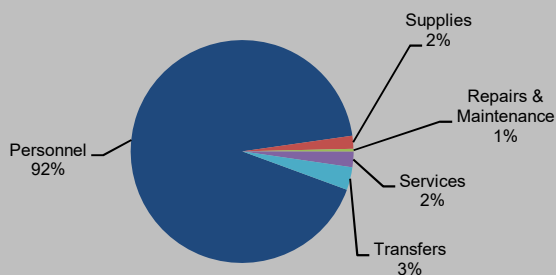
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 846,866	\$ 930,545	\$ 930,545	\$ 987,381
Supplies	\$ 15,456	\$ 20,055	\$ 19,411	\$ 20,335
Repairs & Maintenance	\$ 3,669	\$ 4,700	\$ 15,000	\$ 4,290
Services	\$ 21,850	\$ 24,778	\$ 19,240	\$ 24,251
Transfers	\$ 26,050	\$ 24,825	\$ 24,825	\$ 35,052
Total	\$ 913,890	\$ 1,004,903	\$ 1,009,021	\$ 1,071,309

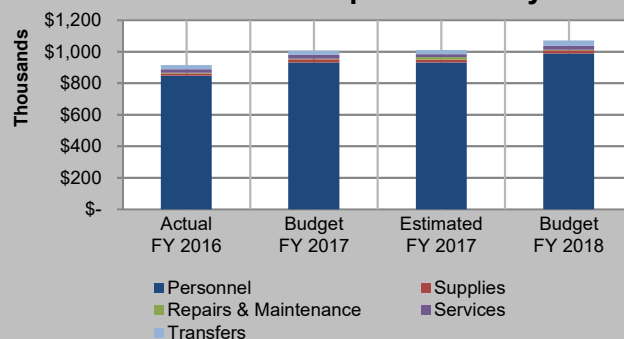
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Sexual Assault	24	22	21
Attempted Murder/Murder	2	1	0
Robbery	11	19	10
Assault	333	341	340
Auto Theft	41	46	40
Burglaries	109	99	90
Theft Over \$1500	260	265	258
Forgery	113	75	70
Injury to Child/Neglect	21	19	18
Kidnapping	2	3	1
Criminal Mischief	267	256	250
Juvenile Detention	23	24	22
Narcotics	164	156	154
Cases Assigned	792	779	775
Cases Cleared	424	329	345

Division Expenditures



Division Expense History



Police - Support Services

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-053-101	Salaries- Administrative	\$ 30,313	\$ 30,051	\$ 30,051	\$ 31,351
01-4-053-103	Salaries - Supervisory	\$ 144,397	\$ 141,898	\$ 141,898	\$ 141,898
01-4-053-104	Salaries - Operations	\$ 458,446	\$ 498,919	\$ 498,919	\$ 510,725
01-4-053-105	Salaries - Office & Clerical	\$ 16,801	\$ 17,680	\$ 17,680	\$ 18,343
01-4-053-107	Salaries - Overtime	\$ 14,031	\$ 29,483	\$ 29,483	\$ 30,989
01-4-053-112	Longevity	\$ 3,496	\$ 3,653	\$ 3,653	\$ 3,653
01-4-053-113	Health Insurance Allowance	\$ 4,374	\$ -	\$ -	\$ -
01-4-053-114	Allowances	\$ 3,152	\$ 3,360	\$ 3,360	\$ 3,360
01-4-053-121	TMRS	\$ 47,917	\$ 53,335	\$ 53,335	\$ 55,881
01-4-053-122	FICA	\$ 50,612	\$ 53,856	\$ 53,856	\$ 54,974
01-4-053-123	Employee Insurance	\$ 62,019	\$ 86,829	\$ 86,829	\$ 96,580
01-4-053-124	Workers' Comp. Insurance	\$ 8,720	\$ 8,959	\$ 8,959	\$ 8,893
01-4-053-125	Unemployment Compensation	\$ 2,590	\$ 2,522	\$ 2,522	\$ 133
01-4-053-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 30,601
	Total Personnel	\$ 846,866	\$ 930,545	\$ 930,545	\$ 987,381
01-4-053-201	Office Supplies	\$ 1,687	\$ 1,545	\$ 1,400	\$ 1,595
01-4-053-220	Clothing Supplies	\$ 3,186	\$ 5,900	\$ 5,900	\$ 3,640
01-4-053-222	Fuel	\$ 6,295	\$ 7,480	\$ 6,981	\$ 8,730
01-4-053-229	Tools & Other Supplies	\$ 1,347	\$ 2,130	\$ 2,130	\$ 2,070
01-4-053-250	Small Equipment	\$ 2,940	\$ 3,000	\$ 3,000	\$ 4,300
	Total Supplies	\$ 15,456	\$ 20,055	\$ 19,411	\$ 20,335
01-4-053-402	Machinery & Equipment Maintenance	\$ 7	\$ -	\$ -	\$ -
01-4-053-403	Vehicle Maintenance	\$ 2,476	\$ 2,500	\$ 12,800	\$ 2,500
01-4-053-406	Computer System Maintenance	\$ 1,111	\$ 1,500	\$ 1,500	\$ 1,240
01-4-053-407	Radio Maintenance	\$ 75	\$ 700	\$ 700	\$ 550
	Total Repairs & Maintenance	\$ 3,669	\$ 4,700	\$ 15,000	\$ 4,290
01-4-053-510	Dues & Publications	\$ 1,845	\$ 2,281	\$ 2,100	\$ 2,121
01-4-053-513	Travel & Training	\$ 9,926	\$ 10,239	\$ 8,500	\$ 9,328
01-4-053-553	Insurance - Law Enforcement Liab.	\$ 2,849	\$ 3,520	\$ 3,115	\$ 3,497
01-4-053-554	Insurance - Automobile	\$ 2,446	\$ 2,700	\$ 2,605	\$ 3,239
01-4-053-571	RUOK	\$ -	\$ -	\$ -	\$ 3,000
01-4-053-581	Communication Services	\$ 4,784	\$ 6,038	\$ 2,920	\$ 3,066
	Total Services	\$ 21,850	\$ 24,778	\$ 19,240	\$ 24,251
01-4-053-968	Transfer to 2013 CO's	\$ 26,050	\$ -	\$ -	\$ -
01-4-053-975	Transfer to PD Vehicle Replacement	\$ -	\$ 22,480	\$ 22,480	\$ 32,637
01-4-053-977	Transfer to IT Replacement	\$ -	\$ 2,345	\$ 2,345	\$ 2,415
	Total Transfers	\$ 26,050	\$ 24,825	\$ 24,825	\$ 35,052
	Total Police - Support Services	\$ 913,890	\$ 1,004,903	\$ 1,009,021	\$ 1,071,309

Police - Support Services

Account Number	Description	Amount
01-4-053-150	New Personnel Requests	
	- Reorganization	\$ 10,000
	- Civil Service Scale Adjustment	\$ 20,601
		\$ 30,601
201	Office Supplies	
	- Printer cartridges	\$ 300
	- Paper	\$ 300
	- External Drives	\$ 150
	- Case file folders	\$ 300
	- Envelopes and labels	\$ 145
	- Pocket file folders	\$ 50
	- CDs and DVDs	\$ 200
	- Business cards	\$ 150
220	Clothing Supplies	
	- Officer uniform inventory	\$ 1,000
	- CSS uniform inventory	\$ 560
	- Warrant Officer	\$ 80
	- Bullet Proof vests	\$ 1,500
	- CID Call out shirts - 6	\$ 300
	- Dispatch polos	\$ 200
		\$ 3,640
229	Tools & Other Supplies	
	- Fingerprint supplies	\$ 300
	- Evidence supplies	\$ 1,200
	- Drug test kits	\$ 80
	- Rubber gloves	\$ 100
	- Telephone headsets - Hands-free - 2	\$ 340
- External hard drive - Surface Pro	\$ 50	
		\$ 2,070
250	Small Equipment	
	- CID camera	\$ 700
	- Latent dusting station	\$ 3,600
		\$ 4,300
406	Computer System Maintenance	
	- Microsoft Office license/Surface Pro - 5	\$ 1,240
		\$ 1,240
510	Dues & Publications	
	- Notary renewal	\$ 80
	- Local community organization dues	\$ 941
	- Leads-on-Line subscription	\$ 1,100
		\$ 2,121
513	Travel & Training	
	- Online student center	\$ 428
	- Warrant Officer training	\$ 500
	- Detective training	\$ 4,000
	- Police One online training	\$ 2,000
	- CSS and Records Clerk training	\$ 1,400
	- Deputy Chief training	\$ 1,000
		\$ 9,328
975	Transfer to PD Vehicle Replacement	
	- Annual contribution for scheduled replacement of vehicles	
		\$ 32,637
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 2,415

Mission

To control the animal population of the City in a caring and compassionate manner through enforcement and community education.

Description

- Provides pickup and transport of stray animals within the City limits.
- Provides disposal of dead animals within the City limits.
- Follows through on all animal bite reports and ensures that animal owners follow State quarantine laws.
- Completes and maintains information for reporting to City management and State agencies.
- Provides information for prosecution of cases involving criminality.
- Cross trained to assist with Code Enforcement and Police Communications.

Accomplishments

- Hired and trained new Animal Control Officer.
- Continued to promote pet adoption in partnership with the Bell County Animal Shelter.
- Worked with Sector Police Officers to address animal concerns in specific geographic areas of the City.

Goals

- Continue to promote pet adoption.
- Maintain control of the stray animal population.
- Continue to work with Sector Police Officers to address animal concerns in specific geographic areas of the City.
- Obtain Code Enforcement Officer certification in order to provide full support to Code Enforcement Officer.

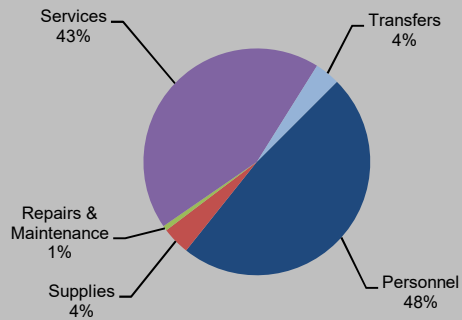
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 38,432	\$ 44,696	\$ 44,696	\$ 46,288
Supplies	\$ 2,485	\$ 4,255	\$ 3,318	\$ 3,805
Repairs & Maintenance	\$ 1,569	\$ 900	\$ 500	\$ 700
Services	\$ 41,248	\$ 42,077	\$ 41,992	\$ 41,788
Transfers	\$ 7,900	\$ 2,416	\$ 2,416	\$ 3,429
Total	\$ 91,634	\$ 94,344	\$ 92,922	\$ 96,010

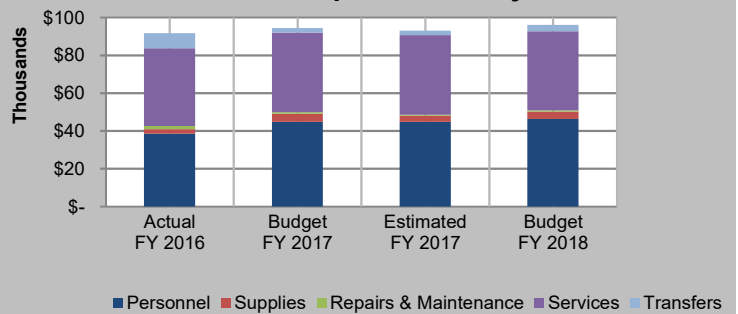
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Calls Received	1,296	1,886	1,800
Animals Picked Up-Dogs	417	308	275
Animals Picked Up-Cats	303	254	280
Dead Animals Picked Up	148	231	180
Traps Lent Out	41	49	45

Division Expenditures



Division Expense History



Police - Animal Control

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-054-104	Salaries - Operations	\$ 28,641	\$ 32,240	\$ 32,240	\$ 33,280
01-4-054-107	Salaries - Overtime	\$ 70	\$ -	\$ -	\$ -
01-4-054-114	Allowances	\$ 390	\$ 420	\$ 420	\$ 420
01-4-054-121	TMRS	\$ 2,050	\$ 2,461	\$ 2,461	\$ 2,608
01-4-054-122	FICA	\$ 2,193	\$ 2,466	\$ 2,466	\$ 2,546
01-4-054-123	Employee Insurance	\$ 4,211	\$ 6,088	\$ 6,088	\$ 6,548
01-4-054-124	Workers' Comp. Insurance	\$ 706	\$ 850	\$ 850	\$ 877
01-4-054-125	Unemployment Compensation	\$ 171	\$ 171	\$ 171	\$ 9
	Total Personnel	\$ 38,432	\$ 44,696	\$ 44,696	\$ 46,288
01-4-054-201	Office Supplies	\$ 166	\$ 340	\$ 340	\$ 335
01-4-054-220	Clothing Supplies	\$ 146	\$ 210	\$ 201	\$ 460
01-4-054-221	Chemical Supplies	\$ 10	\$ 325	\$ 375	\$ 250
01-4-054-222	Fuel	\$ 2,071	\$ 2,740	\$ 2,022	\$ 2,530
01-4-054-229	Tools & Other Supplies	\$ 92	\$ 640	\$ 380	\$ 230
	Total Supplies	\$ 2,485	\$ 4,255	\$ 3,318	\$ 3,805
01-4-054-403	Vehicle Maintenance	\$ 1,542	\$ 800	\$ 400	\$ 500
01-4-054-406	Computer System Maintenance	\$ 27	\$ -	\$ -	\$ -
01-4-054-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 200
	Total Repairs & Maintenance	\$ 1,569	\$ 900	\$ 500	\$ 700
01-4-054-513	Travel & Training	\$ 128	\$ 800	\$ 800	\$ 600
01-4-054-550	Insurance - General Liability	\$ 47	\$ 56	\$ 49	\$ 55
01-4-054-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
01-4-054-553	Insurance - Law Enforcement Liab.	\$ 150	\$ 186	\$ 164	\$ 185
01-4-054-554	Insurance - Automobile	\$ 244	\$ 275	\$ 254	\$ 330
01-4-054-570	Special Services	\$ 40,557	\$ 40,620	\$ 40,620	\$ 40,500
	Total Services	\$ 41,248	\$ 42,077	\$ 41,992	\$ 41,788
01-4-054-968	Transfer to 2013 CO's	\$ 7,900	\$ -	\$ -	\$ -
01-4-054-975	Transfer to PD Vehicle Replacement	\$ -	\$ 2,181	\$ 2,181	\$ 3,187
01-4-054-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
	Total Transfers	\$ 7,900	\$ 2,416	\$ 2,416	\$ 3,429
	Total Police - Animal Control	\$ 91,634	\$ 94,344	\$ 92,922	\$ 96,010

Police - Animal Control

Account Number	Description	Amount
01-4-054-201	Office Supplies	
	- Animal control cards	\$ 235
	- Paper	\$ 50
	- Other supplies	\$ 50
		\$ 335
220	Clothing Supplies	
	- Winter jacket	\$ 300
	- Uniform inventory	\$ 160
		\$ 460
221	Chemical Supplies	
	- Animal tranquilizer	\$ 200
	- Miscellaneous chemical supplies	\$ 50
		\$ 250
229	Tools & Other Supplies	
	- Replacement parts - catch pole	\$ 100
	- 7 foot cable lead	\$ 20
	- Leashes	\$ 60
	- Trash bags	\$ 30
	- Rubber gloves	\$ 20
		\$ 230
513	Travel & Training	
	- Advanced Animal Control School	
		\$ 600
570	Special Services	
	- Bell County Animal Shelter	\$ 40,000
	- Vet services	\$ 500
		\$ 40,500
975	Transfer to PD Vehicle Replacement	
	- Annual contribution for scheduled replacement of vehicle	
		\$ 3,187
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 242

Mission

To enforce City ordinances in order to ensure safe residential and commercial structures, and create a healthy, safe environment for citizens.

Description

- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Provides abatement of junked vehicles within the jurisdiction of the City.
- Gathers evidence and prepares cases for prosecution purposes in junked vehicle, and other City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Cross trained to assist with Animal Control.

Accomplishments

- Assisted with Animal Control functions during vacancy in that position.
- Assisted in training new Animal Control Officer.
- Worked with police officers in their assigned sectors to address aesthetic issues.
- Partnered with the Planning Department on sign ordinance enforcement.
- Obtained a court issued warrants to clean-up properties with flagrant violations.

Goals

- Continue the “Sector of the Month” program to focus on code enforcement issues in specific geographic areas of the City each month.
- Continue to promote compassionate code enforcement with a focus on quality of life.
- Use judicial process to address flagrant violations.

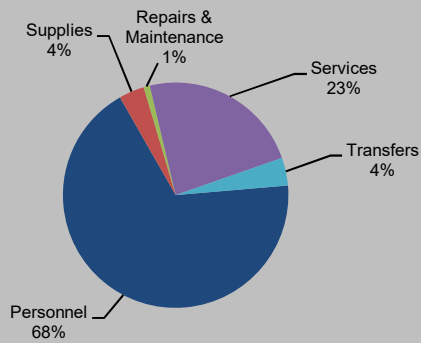
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 68,282	\$ 69,061	\$ 69,061	\$ 46,288
Supplies	\$ 2,293	\$ 1,729	\$ 2,264	\$ 2,480
Repairs & Maintenance	\$ 51	\$ 600	\$ 600	\$ 600
Services	\$ 14,996	\$ 15,107	\$ 29,335	\$ 15,861
Transfers	\$ -	\$ 2,763	\$ 2,763	\$ 2,696
Total	\$ 85,622	\$ 89,260	\$ 104,023	\$ 67,925

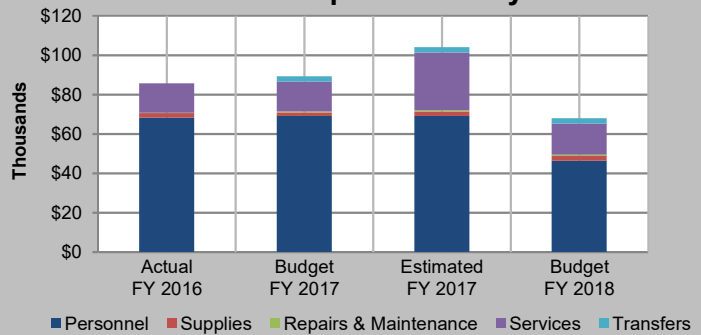
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Abatement of Junk Vehicles	550	606	570
Abatement of Weedy Lots	1,300	829	795

Division Expenditures



Division Expense History



Police - Code Enforcement

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-055-104	Salaries - Operations	\$ 53,503	\$ 53,909	\$ 53,909	\$ 33,280
01-4-055-107	Salaries - Overtime	\$ 51	\$ -	\$ -	\$ -
01-4-055-114	Allowances	\$ 425	\$ 420	\$ 420	\$ 420
01-4-055-121	TMRS	\$ 3,813	\$ 4,094	\$ 4,094	\$ 2,608
01-4-055-122	FICA	\$ 3,562	\$ 4,124	\$ 4,124	\$ 2,546
01-4-055-123	Employee Insurance	\$ 6,497	\$ 6,088	\$ 6,088	\$ 6,548
01-4-055-124	Workers' Comp. Insurance	\$ 261	\$ 255	\$ 255	\$ 877
01-4-055-125	Unemployment Compensation	\$ 171	\$ 171	\$ 171	\$ 9
	Total Personnel	\$ 68,282	\$ 69,061	\$ 69,061	\$ 46,288
01-4-055-201	Office Supplies	\$ 248	\$ 290	\$ 290	\$ 290
01-4-055-202	Postage	\$ 721	\$ 280	\$ 530	\$ 530
01-4-055-220	Clothing Supplies	\$ 189	\$ 60	\$ 160	\$ 160
01-4-055-222	Fuel	\$ 1,046	\$ 1,019	\$ 1,204	\$ 1,500
01-4-055-229	Tools & Other Supplies	\$ 89	\$ 80	\$ 80	\$ -
	Total Supplies	\$ 2,293	\$ 1,729	\$ 2,264	\$ 2,480
01-4-055-403	Vehicle Maintenance	\$ 23	\$ 500	\$ 500	\$ 500
01-4-055-406	Computer System Maintenance	\$ 27	\$ -	\$ -	\$ -
01-4-055-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 51	\$ 600	\$ 600	\$ 600
01-4-055-501	Advertising & Public Notices	\$ -	\$ 150	\$ 150	\$ 150
01-4-055-510	Dues & Publications	\$ 106	\$ 50	\$ 50	\$ 106
01-4-055-513	Travel & Training	\$ 361	\$ 1,093	\$ 500	\$ 839
01-4-055-550	Insurance - General Liability	\$ 47	\$ 56	\$ 49	\$ 55
01-4-055-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
01-4-055-554	Insurance - Automobile	\$ 358	\$ 397	\$ 371	\$ 477
01-4-055-571	Demolition & Cleanup	\$ 13,874	\$ 13,000	\$ 28,000	\$ 14,000
01-4-055-581	Communication Services	\$ 128	\$ 221	\$ 110	\$ 116
	Total Services	\$ 14,996	\$ 15,107	\$ 29,335	\$ 15,861
01-4-055-975	Transfer to PD Vehicle Replacement	\$ -	\$ 2,528	\$ 2,528	\$ 2,454
01-4-055-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
	Total Transfers	\$ -	\$ 2,763	\$ 2,763	\$ 2,696
	Total Police - Code Enforcement	\$ 85,622	\$ 89,260	\$ 104,023	\$ 67,925
	Total Police	\$ 3,618,796	\$ 3,930,820	\$ 3,951,304	\$ 4,110,438

Police - Code Enforcement

Account Number	Description	Amount
01-4-055-201	Office Supplies	
	- Copy paper	\$ 40
	- Envelopes	\$ 100
	- Courtesy reminders	\$ 100
	- Other	\$ 50
		\$ 290
220	Clothing Supplies	
	- Uniform inventory	\$ 160
501	Advertising & Public Notices	
	- Property notices	\$ 150
510	Dues & Publications	
	- Code Enforcement license renewal	\$ 106
513	Travel & Training	
	- Online student center	\$ 39
	- Continuing education	\$ 800
		\$ 839
571	Demolition/Cleanup	
	- Demolition and clean up of unattended structures and lots	\$ 14,000
975	Transfer to PD Vehicle Replacement	
	- Annual contribution for scheduled replacement of vehicle	\$ 2,454
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	\$ 242



Sparta Road roundabout, Fall 2017.

Description

The Fire department is comprised of two divisions:

1. Fire Suppression
2. Emergency Medical Services (EMS)

The details of these divisions follow.

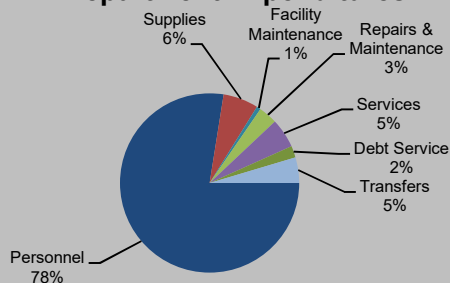
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 2,233,905	\$ 2,303,772	\$ 2,303,772	\$ 2,386,787
Supplies	\$ 155,774	\$ 171,626	\$ 169,619	\$ 195,434
Facility Maintenance	\$ 15,751	\$ 37,071	\$ 43,498	\$ 23,600
Repairs & Maintenance	\$ 92,705	\$ 86,734	\$ 93,616	\$ 102,504
Services	\$ 148,735	\$ 159,747	\$ 149,221	\$ 164,735
Debt Service	\$ 50,500	\$ 63,827	\$ 63,827	\$ 63,827
Capital Outlay	\$ 37,344	\$ -	\$ -	\$ -
Transfers	\$ 37,000	\$ 140,536	\$ 140,536	\$ 142,142
Total	\$ 2,771,713	\$ 2,963,313	\$ 2,964,089	\$ 3,079,029

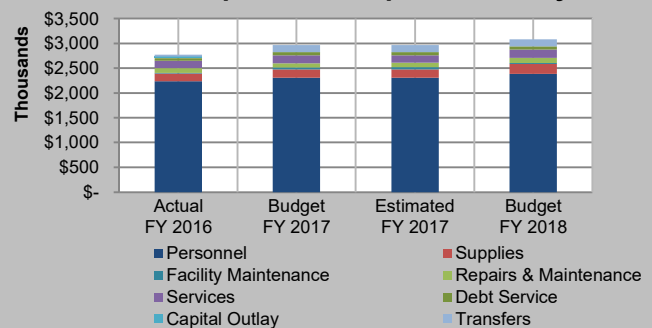
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Captain	3	3	2
Lieutenant	3	3	4
Fire Marshall Training Officer	1	1	1
Firefighter/EMS	24	24	24
Ambulance Clerk	1	1	1
Administrative Assistant	1	1	1
Total	35	35	35

Department Expenditures



Department Expense History



Mission

The mission of the Belton Fire Department is to provide the highest level of fire protection and emergency medical services possible. The citizens of Belton deserve to be protected at all times regardless of the threat or danger. The Fire Department does this through prompt emergency response, advanced personnel training, fire prevention, public education, and code enforcement. The Belton Fire Department stands ready to protect and serve our community and others in our service area, as well as visitors.

Description

- Respond to and extinguishes all fires in the City of Belton and support mutual aid to surrounding rural areas.
- Organize and conduct fire prevention activities.
- Coordinates emergency management planning and preparedness activities.
- Investigates all fires to determine cause and origin.
- Conducts routine fire safety inspections to ensure the safety of our citizens and responders.
- Coordinates community outreach programs
- Provide Fire Department representation on all planning and development meetings.
- Maintain emergency management status.

Accomplishments

- Awarded Texas Fire Chief's Association "Best Practices Recognition."
- Began new Fire Stop outreach program.
- Completed ICMA recommendations.
- Completed current ISO rating assessment.

Goals

- Continue to provide leadership training and mentoring for officers.
- Obtain TML "Excellence in Public Safety Award."
- Secure AFG grant to replace SCBAs.
- Provide quality Officer Development Training for all officers.
- Provide Civil Service training to officers.
- Seek grant opportunities for health and fitness assessments.
- Establish "Fire Stop/Smoke Detector" Outreach Program.

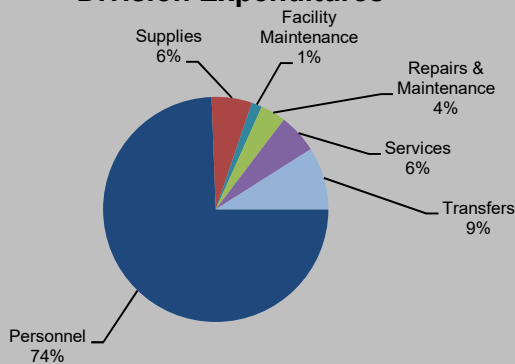
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 1,100,257	\$ 1,131,797	\$ 1,131,797	\$ 1,172,364
Supplies	\$ 80,073	\$ 80,011	\$ 81,199	\$ 91,476
Facility Maintenance	\$ 15,751	\$ 37,071	\$ 43,498	\$ 23,600
Repairs & Maintenance	\$ 48,682	\$ 49,194	\$ 55,049	\$ 57,584
Services	\$ 83,458	\$ 92,973	\$ 84,196	\$ 88,725
Capital Outlay	\$ 37,344	\$ -	\$ -	\$ -
Transfers	\$ -	\$ 140,301	\$ 140,301	\$ 141,900
Total	\$ 1,365,565	\$ 1,531,347	\$ 1,536,040	\$ 1,575,649

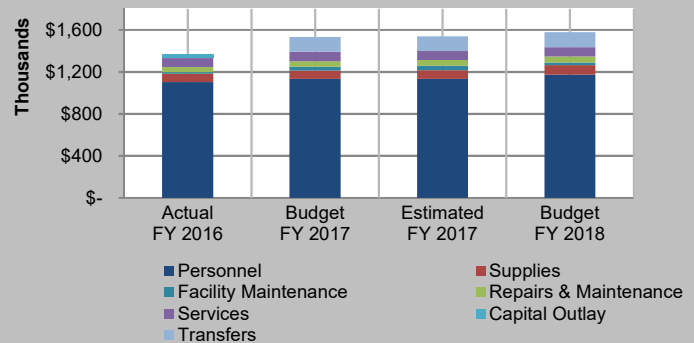
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Residential Fires	20	31	32
Commercial/Industrial Fires	2	7	7
Grass Fires	25	68	70
Car Fires	20	21	22
Good Intent	70	141	145
EMS Assists	800	1,379	1,420
False Alarms	40	147	151
Other Calls/Spills/HazMat	90	81	83
Fire Investigations	45	13	13
Fire Inspections	<u>200</u>	<u>249</u>	<u>256</u>
Total Calls	1,312	2,137	2,199

Division Expenditures



Division Expense History



Fire - Suppression

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-061-101	Salaries - Administrative	\$ 58,159	\$ 52,992	\$ 52,992	\$ 55,044
01-4-061-102	Salaries - Professional	\$ -	\$ 27,743	\$ 27,743	\$ 28,279
01-4-061-103	Salaries - Supervisory	\$ 143,391	\$ 213,447	\$ 213,447	\$ 204,690
01-4-061-104	Salaries- Operations	\$ 642,665	\$ 550,900	\$ 550,900	\$ 551,841
01-4-061-107	Salaries - Overtime	\$ 13,508	\$ 26,173	\$ 26,173	\$ 25,923
01-4-061-112	Longevity	\$ 5,668	\$ 6,292	\$ 6,292	\$ 6,292
01-4-061-113	Health Insurance Allowance	\$ 5,227	\$ -	\$ -	\$ -
01-4-061-114	Allowances	\$ 1,300	\$ 1,440	\$ 1,440	\$ 1,440
01-4-061-121	TMRS	\$ 61,459	\$ 66,232	\$ 66,232	\$ 67,609
01-4-061-122	FICA	\$ 64,593	\$ 67,141	\$ 67,141	\$ 66,722
01-4-061-123	Employee Insurance	\$ 88,288	\$ 103,807	\$ 103,807	\$ 111,640
01-4-061-124	Workers' Comp. Insurance	\$ 12,979	\$ 12,714	\$ 12,714	\$ 12,639
01-4-061-125	Unemployment Compensation	\$ 3,022	\$ 2,916	\$ 2,916	\$ 153
01-4-061-150	New Personnel	\$ -	\$ -	\$ -	\$ 40,092
	Total Personnel	\$ 1,100,257	\$ 1,131,797	\$ 1,131,797	\$ 1,172,364
01-4-061-201	Office Supplies	\$ 2,340	\$ 2,300	\$ 3,000	\$ 2,700
01-4-061-202	Postage	\$ 71	\$ 40	\$ 95	\$ 95
01-4-061-205	Educational Supplies	\$ 3,182	\$ 1,800	\$ 3,300	\$ 3,500
01-4-061-220	Clothing Supplies	\$ 36,033	\$ 27,230	\$ 27,230	\$ 29,931
01-4-061-221	Chemical Supplies	\$ 1,022	\$ 950	\$ 1,400	\$ 1,800
01-4-061-222	Fuel	\$ 14,155	\$ 16,290	\$ 17,501	\$ 21,880
01-4-061-227	Janitorial Supplies	\$ 3,555	\$ 4,000	\$ 4,030	\$ 4,500
01-4-061-229	Tools & Other Supplies	\$ 6,760	\$ 6,960	\$ 4,202	\$ 5,750
01-4-061-250	Small Equipment	\$ 12,956	\$ 20,441	\$ 20,441	\$ 21,320
	Total Supplies	\$ 80,073	\$ 80,011	\$ 81,199	\$ 91,476
01-4-061-301	Building Maintenance	\$ 9,527	\$ 6,412	\$ 11,960	\$ 15,500
01-4-061-302	Heat & A/C Maintenance	\$ 6,118	\$ 29,600	\$ 30,000	\$ 7,100
01-4-061-311	Fire Hydrant Maintenance	\$ 106	\$ 1,059	\$ 1,538	\$ 1,000
	Total Facility Maintenance	\$ 15,751	\$ 37,071	\$ 43,498	\$ 23,600
01-4-061-402	Equipment & Machinery Maint.	\$ 8,656	\$ 3,620	\$ 4,327	\$ 5,284
01-4-061-403	Vehicle Maintenance	\$ 29,887	\$ 36,850	\$ 42,096	\$ 40,000
01-4-061-406	Computer System Maintenance	\$ 8,279	\$ 6,724	\$ 6,714	\$ 9,500
01-4-061-407	Radio Maintenance	\$ 1,860	\$ 2,000	\$ 1,912	\$ 2,800
	Total Repairs & Maintenance	\$ 48,682	\$ 49,194	\$ 55,049	\$ 57,584
01-4-061-501	Advertising & Public Notices	\$ -	\$ 250	\$ 250	\$ 300
01-4-061-510	Dues & Publications	\$ 5,483	\$ 4,810	\$ 3,115	\$ 7,250
01-4-061-513	Travel & Training	\$ 21,362	\$ 24,805	\$ 21,987	\$ 23,901
01-4-061-521	Equipment Lease	\$ 3,424	\$ 3,732	\$ 4,707	\$ -
01-4-061-550	Insurance - General Liability	\$ 825	\$ 975	\$ 843	\$ 946
01-4-061-551	Insurance - Errors & Omissions	\$ 2,070	\$ 2,447	\$ 1,828	\$ 2,052
01-4-061-554	Insurance - Automobile	\$ 7,575	\$ 8,393	\$ 7,357	\$ 10,068
01-4-061-555	Insurance - Mobile Equipment	\$ 64	\$ 71	\$ 142	\$ 83
01-4-061-556	Insurance - Real Property	\$ 3,972	\$ 4,100	\$ 4,439	\$ 5,200
01-4-061-572	FF Training w/Agreement	\$ -	\$ -	\$ -	\$ 3,500
01-4-061-574	Bell County Communications	\$ 2,686	\$ 2,990	\$ 2,971	\$ 3,301
01-4-061-581	Communication Services	\$ 4,730	\$ 6,500	\$ 3,320	\$ 3,653
01-4-061-582	Gas Service	\$ 2,587	\$ 2,660	\$ 3,800	\$ 4,090
01-4-061-583	Electric Service	\$ 28,679	\$ 31,240	\$ 29,437	\$ 24,381
	Total Services	\$ 83,458	\$ 92,973	\$ 84,196	\$ 88,725
01-4-061-802	Machinery & Equipment	\$ 37,344	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 37,344	\$ -	\$ -	\$ -
01-4-061-970	Transfer to FD Equipment Replacement	\$ -	\$ 135,705	\$ 135,705	\$ 137,167
01-4-061-977	Transfer to IT Replacement	\$ -	\$ 2,111	\$ 2,111	\$ 2,174
01-4-061-978	Transfer to HVAC	\$ -	\$ 2,485	\$ 2,485	\$ 2,559
	Total Transfers	\$ -	\$ 140,301	\$ 140,301	\$ 141,900
	Total Fire - Suppression	\$ 1,365,565	\$ 1,531,347	\$ 1,536,040	\$ 1,575,649

Fire - Suppression

Account Number	Description	Amount
01-4-061-150	New Personnel - Civil Service Scale Adjustment	\$ 40,092
201	Office Supplies - Business cards \$ 250 - Printer cartridges \$ 750 - Paper \$ 800 - Other \$ 900	\$ 2,700
205	Educational Supplies - Fire prevention supplies \$ 1,500 - Open house \$ 1,000 - Other supplies \$ 1,000	\$ 3,500
220	Clothing Supplies - Replacement gear - 5 sets \$ 12,500 - Annual gear testing \$ 3,000 - Gloves and helmet fronts \$ 3,361 - Respirator \$ 120 - Radio Holster - 10 \$ 700 - Uniform Nomex pants - 30 \$ 3,300 - Nomex hoods - 10 \$ 150 - Replacement helmets - 5 \$ 1,375 - T-shirts, polo shirts \$ 4,100 - Name plates, badges, etc. \$ 1,325	\$ 29,931
221	Chemical Supplies - Fire fighting foam \$ 1,200 - Absorbent \$ 600	\$ 1,800
229	Tools & Other Supplies - Wash brushes \$ 300 - Flashlights - 5 \$ 350 - Batteries \$ 900 - Wet suits - 4 \$ 1,200 - Flags \$ 300 - Miscellaneous water gear \$ 1,000 - Office chair replacements - 4 \$ 800 - Surface Pro pens \$ 100 - Other tools and supplies \$ 800	\$ 5,750
250	Small Equipment - Recliners - 6 \$ 4,200 - Exercise rowers - 2 \$ 2,000 - Portable radio chargers - 6 \$ 720 - Ice machine for station 2 \$ 2,300 - SCBA 45 min air bottles - 5 \$ 7,500 - Confined space rescue fan \$ 1,500 - Automated External Defibrillator machines - 3 \$ 2,100 - Kettel bell \$ 1,000	\$ 21,320
301	Building Maintenance - Dishwashers - 2 \$ 800 - Generator maintenance agreement \$ 1,700 - General repair and maintenance \$ 13,000	\$ 15,500
302	Heat & A/C Maintenance - AAON service agreement - 2 \$ 2,600 - AAON system repairs \$ 500 - General repair and maintenance \$ 4,000	\$ 7,100
311	Fire Hydrant Maintenance - Hydrant gauges \$ 500 - Hydrant street markers \$ 500	\$ 1,000

Fire - Suppression Continued

Account Number	Description	Amount
01-4-061-402	Equipment & Machinery Maintenance	
	- SCBA compressor maintenance contract	\$ 2,200
	- SCBA annual flow test	\$ 1,184
	- SCBA fit testing	\$ 100
	- Rescue tool maintenance agreement	\$ 1,400
	- Annual ground ladder testing	\$ 400
		\$ 5,284
403	Vehicle Maintenance	
	- Preventative maintenance for Q-2 ladder	\$ 1,500
	- Miscellaneous repairs Q-2	\$ 2,250
	- Annual pump test	\$ 1,500
	- Quint ladder test	\$ 400
	- Tires, front end alignment E-1	\$ 4,050
	- Blue tooth for Fire Marshal truck	\$ 300
	- General maintenance	\$ 30,000
		\$ 40,000
406	Computer System Maintenance	
	- Emergency reporting	\$ 9,000
	- General computer maintenance	\$ 500
		\$ 9,500
510	Dues & Publications	
	- Texas Commission on Fire Protection dues - 34	\$ 2,890
	- International Association of Fire Fighters	\$ 100
	- International Association of Arson Investigators annual subscription	\$ 100
	- Temple Daily Telegram subscription	\$ 220
	- Belton Journal subscription	\$ 50
	- Bell County Fire Chief dues	\$ 250
	- Texas Fire Chief Association	\$ 20
	- Texas Fire Marshal Association	\$ 20
		- My Permit - 12
		\$ 7,250
513	Travel & Training	
	- Fire inspector training - 2	\$ 2,000
	- Confined space training	\$ 3,000
	- Leadership Belton	\$ 400
	- Texas Fire Chief Academy - Year 2	\$ 1,800
	- Water rescue team training	\$ 2,550
	- Driver operator	\$ 1,500
	- Incode student center	\$ 351
	- National Fire Academy - 4	\$ 2,000
	- Swift water rescue recertification	\$ 900
	- Arson conference	\$ 1,300
	- Travel for administrative assistant	\$ 700
	- Boat operator	\$ 1,000
	- Fire Marshal's conference	\$ 900
	- Temple training tower	\$ 5,500
		\$ 23,901
574	Bell County Communications	
	- Fire's share of county-wide radio and dispatch system - 1%	
		\$ 3,301
581	Communication Services	
	- Telephone	\$ 730
	- Data for tablets/iPads	\$ 2,388
	- Active 911 subscription - 35	\$ 385
	- Cable	\$ 150
		\$ 3,653
970	Transfer to FD Equipment Replacement	
	- Annual contribution for scheduled replacement of FD equipment & vehicles	
		\$ 137,167
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 2,174
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 2,559



Mission

To provide the highest level of patient care utilizing state of the art medical equipment, medicines and procedures.

Description

- Renders patient care and transportation to area hospitals.
- Responds to emergency situations and disasters.
- Provides EMS services to assigned county areas and neighboring emergency agencies.
- Coordinate EMS and Injury prevention programs.
- Assists with fire suppression activities.

Accomplishments

- Conducted four CPR Saves.
- Provided Take 10 CPR training for 18 citizens.
- Provided EMS training to UMHB Athletic Department.
- Installed vehicle locators in ambulances.

Goals

- Provide ACLS and Pit Crew CPR training to all EMS Personnel.
- Provide quality patient care training to all personnel.
- Provide advanced medical procedures to Paramedics.
- Provide quality trauma/medical training to all EMS Personnel.
- Establish cardiac “telemetry” for S&W and Seaton Hospitals.
- Establish Field Training Officers (FTO).
- Send three firefighters to paramedic school.

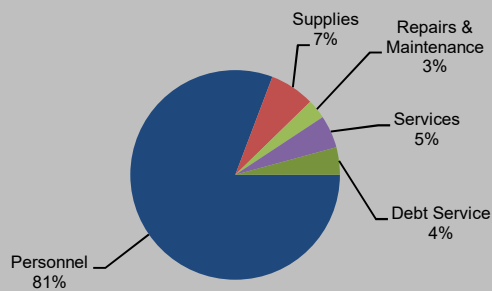
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 1,133,648	\$ 1,171,975	\$ 1,171,975	\$ 1,214,423
Supplies	\$ 75,700	\$ 91,615	\$ 88,420	\$ 103,958
Repairs & Maintenance	\$ 44,023	\$ 37,540	\$ 38,567	\$ 44,920
Services	\$ 65,277	\$ 66,774	\$ 65,025	\$ 76,010
Debt Service	\$ 50,500	\$ 63,827	\$ 63,827	\$ 63,827
Transfers	\$ 37,000	\$ 235	\$ 235	\$ 242
Total	\$ 1,406,148	\$ 1,431,966	\$ 1,428,049	\$ 1,503,380

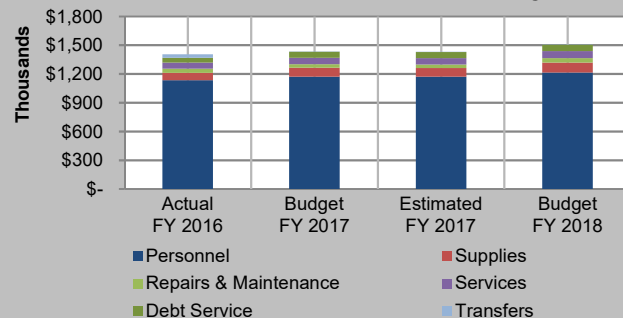
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Advanced life support	1,454	1,730	2,007
Basic life support	947	1,034	1,127
<u>No Transports</u>	<u>1,197</u>	<u>1,465</u>	<u>1,817</u>
Total Calls	3,598	4,229	4,951
EMS Runs Billed	2,614	2,985	3,403

Division Expenditures



Division Expense History



Fire - Emergency Medical Services

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-062-101	Salaries - Administrative	\$ 46,003	\$ 45,746	\$ 45,746	\$ 47,544
01-4-062-102	Salaries - Professional	\$ -	\$ 27,743	\$ 27,743	\$ 28,279
01-4-062-103	Salaries - Supervisory	\$ 143,392	\$ 213,447	\$ 213,447	\$ 204,690
01-4-062-104	Salaries - Operations	\$ 682,280	\$ 591,799	\$ 591,799	\$ 594,518
01-4-062-107	Salaries - Overtime	\$ 13,508	\$ 26,173	\$ 26,173	\$ 25,923
01-4-062-112	Longevity	\$ 5,668	\$ 6,292	\$ 6,292	\$ 6,292
01-4-062-113	Health Insurance Allowance	\$ 7,727	\$ -	\$ -	\$ -
01-4-062-114	Allowances	\$ 173	\$ -	\$ -	\$ -
01-4-062-121	TMRS	\$ 63,533	\$ 68,659	\$ 68,659	\$ 70,221
01-4-062-122	FICA	\$ 66,956	\$ 69,707	\$ 69,707	\$ 69,404
01-4-062-123	Employee Insurance	\$ 87,813	\$ 106,546	\$ 106,546	\$ 114,586
01-4-062-124	Workers' Comp. Insurance	\$ 13,420	\$ 12,785	\$ 12,785	\$ 12,712
01-4-062-125	Unemployment Compensation	\$ 3,176	\$ 3,078	\$ 3,078	\$ 162
01-4-062-150	New Personnel	\$ -	\$ -	\$ -	\$ 40,092
	Total Personnel	\$ 1,133,648	\$ 1,171,975	\$ 1,171,975	\$ 1,214,423
01-4-062-201	Office Supplies	\$ 2,002	\$ 1,805	\$ 1,733	\$ 1,805
01-4-062-202	Postage	\$ 3,275	\$ 3,480	\$ 3,240	\$ 3,241
01-4-062-221	EMS Meds & Supplies	\$ 47,330	\$ 55,250	\$ 52,491	\$ 59,482
01-4-062-222	Fuel	\$ 21,527	\$ 25,610	\$ 26,348	\$ 32,930
01-4-062-229	Tools & Other Supplies	\$ 1,149	\$ 2,850	\$ 2,721	\$ 3,000
01-4-062-250	Small Equipment	\$ 417	\$ 2,620	\$ 1,887	\$ 3,500
	Total Supplies	\$ 75,700	\$ 91,615	\$ 88,420	\$ 103,958
01-4-062-402	Equipment & Machinery Maint.	\$ 7,396	\$ 8,105	\$ 8,825	\$ 9,600
01-4-062-403	Vehicle Maintenance	\$ 12,478	\$ 8,500	\$ 7,580	\$ 8,500
01-4-062-406	Computer System Maintenance	\$ 23,473	\$ 19,135	\$ 21,062	\$ 25,000
01-4-062-407	Radio Maintenance	\$ 675	\$ 1,800	\$ 1,100	\$ 1,820
	Total Repairs & Maintenance	\$ 44,023	\$ 37,540	\$ 38,567	\$ 44,920
01-4-062-510	Dues & Publications	\$ 1,580	\$ 2,978	\$ 2,876	\$ 2,474
01-4-062-513	Travel & Training	\$ 7,649	\$ 3,687	\$ 8,757	\$ 11,404
01-4-062-550	Insurance - General Liability	\$ 825	\$ 975	\$ 843	\$ 946
01-4-062-551	Insurance - Errors & Omissions	\$ 2,070	\$ 2,447	\$ 1,828	\$ 2,052
01-4-062-554	Insurance - Automobile	\$ 3,383	\$ 3,744	\$ 3,687	\$ 4,491
01-4-062-567	Collection Fees	\$ 12,782	\$ 12,000	\$ 11,000	\$ 13,000
01-4-062-570	Special Services	\$ 2,700	\$ 3,490	\$ 3,661	\$ 4,200
01-4-062-571	Employee Testing	\$ 360	\$ 420	\$ 510	\$ 420
01-4-062-572	Paramedic Training	\$ 1,803	\$ 2,500	\$ 916	\$ 2,000
01-4-062-573	Medical Director Fees	\$ 12,945	\$ 13,000	\$ 11,014	\$ 13,000
01-4-062-574	Bell County Communications	\$ 16,116	\$ 17,941	\$ 17,823	\$ 19,807
01-4-062-581	Communication Services	\$ 3,063	\$ 3,592	\$ 2,110	\$ 2,216
	Total Services	\$ 65,277	\$ 66,774	\$ 65,025	\$ 76,010
01-4-062-601	Debt Service Repayment	\$ 50,500	\$ 63,827	\$ 63,827	\$ 63,827
	Total Debt Service	\$ 50,500	\$ 63,827	\$ 63,827	\$ 63,827
01-4-062-904	Transfer to Capital Equipment	\$ 23,800	\$ -	\$ -	\$ -
01-4-062-970	Transfer to FD Equipment Replacement	\$ 13,200	\$ -	\$ -	\$ -
01-4-062-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
	Total Transfers	\$ 37,000	\$ 235	\$ 235	\$ 242
	Total Fire - EMS	\$ 1,406,148	\$ 1,431,966	\$ 1,428,049	\$ 1,503,380
	Total Fire	\$ 2,771,713	\$ 2,963,313	\$ 2,964,089	\$ 3,079,029

Fire - Emergency Medical Services

Account Number	Description	Amount
01-4-062-150	New Personnel - Civil Service Scale Adjustment	\$ 40,092
201	Office Supplies - Ambulance bills - 7,500 \$ 500 - HCFA forms \$ 55 - HIPAA forms - 5,000 \$ 500 - Printer cartridges \$ 250 - Other \$ 500	\$ 1,805
221	EMS Meds & Supplies - Consumable medical supplies and medications for use on ambulances	\$ 59,482
229	Tools & Other Supplies - EMS bags for special events - 2 \$ 700 - Surface Pro maintenance \$ 1,000 - Take 10 CPR manikins - 10 \$ 400 - Spare pens for Surface Pros \$ 100 - Other \$ 800	\$ 3,000
250	Small Equipment - Portable suction units - 2 \$ 2,100 - Replacement pedi bags - 2 \$ 1,400	\$ 3,500
402	Equipment & Machinery Maintenance - Cardiac monitor agreement \$ 5,200 - Stretcher maintenance contract \$ 3,100 - SpO2 cables \$ 750 - AED batteries - 2 \$ 550	\$ 9,600
406	Computer System Maintenance - Operative IQ \$ 1,800 - ESO software \$ 9,800 - TriTech cloud ambulance billing \$ 8,400 - CPR review software \$ 2,400 - Other \$ 2,600	\$ 25,000
407	Radio Maintenance - Batteries \$ 420 - Other \$ 1,400	\$ 1,820
510	Dues & Publications - ICD-10 code book \$ 110 - Central Texas Regional Advisory Council \$ 300 - Texas Ambulance Association dues \$ 500 - EMT license renewal - 3 \$ 288 - Paramedic license renewal - 6 \$ 576 - Other \$ 700	\$ 2,474
513	Travel & Training - Online student center \$ 39 - EMS billing clerk training \$ 1,400 - EMS conference - 3 staff \$ 2,250 - Advanced Cardiac Life Support recertification - 15 staff \$ 150 - EMS billing clerk CEU training \$ 800 - CE Solutions \$ 2,640 - CPR recertification - 15 staff \$ 225 - Texas Ambulance Association annual conference \$ 1,500 - EMS billing clerk mileage \$ 400 - Other \$ 2,000	\$ 11,404

Fire - Emergency Medical Services Continued

Account Number	Description	Amount
01-4-062-567	Collection Fees - Credit bureau fees for collection of delinquent ambulance accounts	\$ 13,000
570	Special Services - Medical waste disposal \$ 1,500 - Controlled medication disposal \$ 250 - TriZetto \$ 2,450	\$ 4,200
571	Employee Testing - Drug testing	\$ 420
572	Paramedic Training - Paramedic school - 1 staff	\$ 2,000
573	Medical Director Fees - Medical director contract	\$ 13,000
574	Bell County Communications - EMS's share of county-wide radio and dispatch system - 6%	\$ 19,807
601	Ambulance Repayment - Payment to Greathouse Trust - ambulance loan payment #4 of 4 \$ 22,390 - Payment to Greathouse Trust - ambulance loan payment #2 of 4 \$ 41,437	\$ 63,827
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 242



Martin Luther King Jr. Avenue Bridge, Winter 2016.

Mission

To provide oversight, management and support of City information technology infrastructure and systems.

Description

- Provides trouble-shooting and repair of hardware, software and network systems.
- Provides support and management of City telephony systems and devices.
- Procures IT systems components.
- Manages City copier systems and programs.
- Recommends IT systems improvements, upgrades and replacements.
- Advises and assists departments in the management of departmental IT systems.
- Provides training for City staff on computer systems and hardware.
- Develops policies, procedures and standards for technology use and provisioning.
- Provide maintenance, troubleshooting and support for Early Warning Flood System.

Accomplishments

- Replaced aging Cisco firewall with SonicWALL firewall solution.
- Continue to manage implementation of all IT related projects for BPD Remodel.
- Continue to support wireless infrastructure for water meters.
- Continue to support Tyler Content Manager.
- Deployed all computer systems in accordance to the replacement schedule.
- Replaced aging network infrastructure with Dell Enterprise network switches.
- Managed successful implementation of Surface Pro's as MDT's for PD.
- Stabilized and expanded use of MDT's for BFD.
- Completed upgrade to Exchange 2016 for City e-mail.
- Upgraded computer system and replaced the projector in the City Hall conference room.
- Completed SonicWALL certification training.
- Replaced PD Dispatch computer terminals and upgraded to six displays at each terminal.
- Migrate PD to new ticket writers.
- Migrated WatchGuard in-car video server to Virtual environment and upgraded version.
- Migrated PD to City domain to simplify administration and increase security.
- Upgrade projectors at Harris Community Center in the Evans Room.
- Added two additional doors to door access system at Sparta Fire Station.
- Installed tower and wireless antennae at Sparta Fire Station to connect to the City network.

Goals

- Replace additional computers in accordance to the replacement schedule.
- Complete certification training for network and switches.
- Further develop policies, procedures and standards for technology use and provisioning.
- Remodel Council Chambers to better accommodate for video conferencing and recording Council meetings.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 124,816	\$ 119,528	\$ 119,528	\$ 124,888
Supplies	\$ 5,730	\$ 1,750	\$ 1,750	\$ 3,300
Repairs & Maintenance	\$ 7,918	\$ 28,132	\$ 27,839	\$ 28,869
Services	\$ 13,876	\$ 15,926	\$ 14,025	\$ 17,656
Transfers	\$ 33,400	\$ 704	\$ 704	\$ 725
Total	\$ 185,741	\$ 166,040	\$ 163,846	\$ 175,438

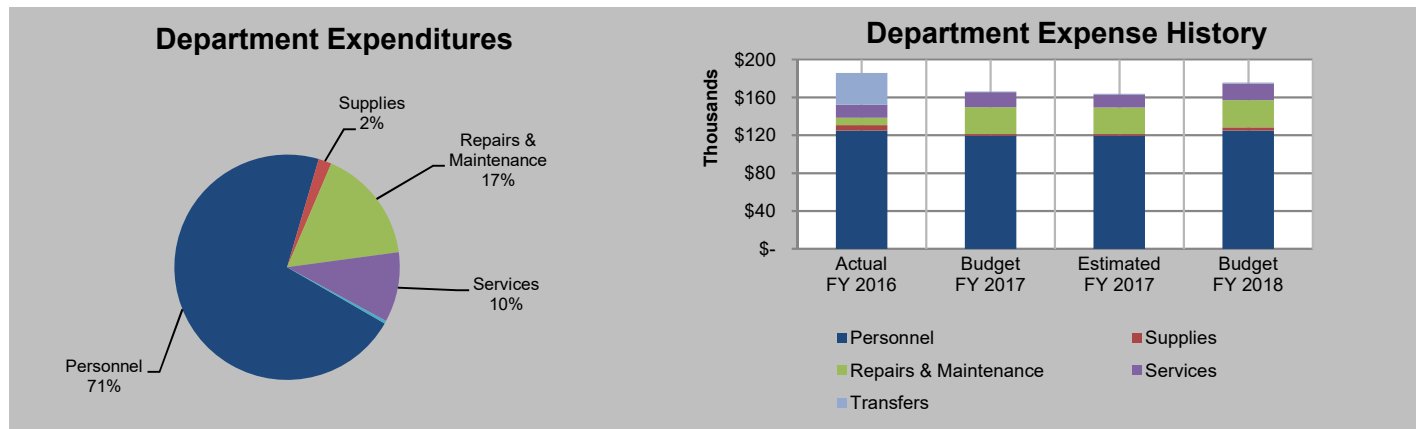
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Network Uptime	99.995%	100.000%	100.000%
Tickets Open	729	747	825
Tickets Closed	689	787	820

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
IT Director	1	1	1
IT Specialist	1	1	1
GIS Technician	1	0	0
Total	3	2	2

*GIS Department transferred to Planning Department in FY 2017



Information Technology Systems

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-071-101	Salaries - Administrative	\$0	\$57,938	\$57,938	\$60,994
01-4-071-102	Salaries - Professional	\$94,557	\$30,750	\$30,750	\$31,773
01-4-071-114	Allowances	\$6,521	\$6,900	\$6,900	\$6,900
01-4-071-121	TMRS	\$7,035	\$7,203	\$7,203	\$7,714
01-4-071-122	FICA	\$7,331	\$7,162	\$7,162	\$7,477
01-4-071-123	Employee Insurance	\$8,775	\$9,133	\$9,133	\$9,822
01-4-071-124	Workers' Comp. Insurance	\$212	\$185	\$185	\$194
01-4-071-125	Unemployment Compensation	\$385	\$257	\$257	\$14
	Total Personnel	\$124,816	\$119,528	\$119,528	\$124,888
01-4-071-201	Office Supplies	\$276	\$300	\$300	\$600
01-4-071-229	Tools & Other Supplies	\$887	\$1,450	\$950	\$750
01-4-071-250	Small Equipment	\$4,567	\$-	\$500	\$1,950
	Total Supplies	\$5,730	\$1,750	\$1,750	\$3,300
01-4-071-406	Computer System Maintenance	\$7,918	\$28,132	\$27,839	\$28,869
	Total Repairs & Maintenance	\$7,918	\$28,132	\$27,839	\$28,869
01-4-071-510	Dues & Publications	\$350	\$550	\$550	\$1,275
01-4-071-513	Travel & Training	\$5,602	\$6,935	\$5,500	\$7,978
01-4-071-550	Insurance - General Liability	\$94	\$111	\$97	\$109
01-4-071-551	Insurance - Errors & Omissions	\$244	\$280	\$209	\$235
01-4-071-570	Special Services	\$5,872	\$6,000	\$6,089	\$6,400
01-4-071-581	Communication Services	\$1,715	\$2,050	\$1,580	\$1,659
	Total Services	\$13,876	\$15,926	\$14,025	\$17,656
01-4-071-904	Transfer to GF Capital Equipment	\$33,400	\$-	\$-	\$-
01-4-071-977	Transfer to IT Replacement	\$-	\$704	\$704	\$725
	Total Transfers	\$33,400	\$704	\$704	\$725
	Total Information Technology Systems	\$185,741	\$166,040	\$163,846	\$175,438

Information Technology Systems

Account Number	Description	Amount
01-4-071-250	Small Equipment	
	- Printer \$ 450 - Network certification tester \$ 1,500	\$ 1,950
406	Computer Maintenance	
	- GFI Spam filter \$ 2,200	
	- Barracuda \$ 1,500	
	- Unitrends support \$ 1,500	
	- Server software licensing \$ 5,000	
	- Spectrum internet services 70% \$ 11,172	
	- Incident support fees \$ 2,000	
	- Invision network support - 66% \$ 531	
	- Tyler Content Manager - 90% \$ 4,466	
- Other \$ 500	\$ 28,869	
510	Dues & Publications	
	- Technology publications \$ 500	
	- Experts Exchange \$ 225	
	- TAGITM dues \$ 150	
	- BeltonTexas.gov domain renewal \$ 400	\$ 1,275
513	Travel & Training	
	- TAGITM conference \$ 1,500	
	- TML conference \$ 1,000	
	- Online student center \$ 78	
	- Spiceworks conference \$ 900	
	- Technology conferences \$ 1,500	
	- Knowledgenet online training - 2 \$ 3,000	\$ 7,978
570	Special Services	
	- Website maintenance - 1/2	\$ 6,400
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	\$ 725

Mission

To provide and maintain a transportation system of streets, alleys and sidewalks for safe and efficient vehicular and pedestrian traffic.

Description

- Repairs potholes and patches utility cuts.
- Repairs streets for damage caused by water line breaks and failure of road base material.
- Prepares street driving surfaces for annual seal coating program.
- Reconstructs streets to upgrade driving surface and drainage.
- Inspects and makes repairs to City bridges and sidewalks.
- Performs annual crack sealing of streets to prevent water damage.
- Installs and maintains traffic control signs and paving markers.
- Responds to emergency conditions by barricading, sandbagging, and clearing debris.
- Performs sanding of streets during icing conditions.
- Mows rights-of-way and maintains street and alley shoulders.
- Installs and maintains street name signs.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Implemented Year Three of the Street Maintenance Plan.
- Made significant progress on South Wall Street Sidewalk Project.
- Completed W MLK Jr. Ave and Main Street intersection improvements.
- Constructed sidewalks along the west side of IH-35.
- Completed the preliminary design of the East Street Project for downtown beautification improvements.
- Made significant progress on sidewalks along South Main Street.
- Completed preliminary design of South Penelope sidewalk in downtown.

Goals

- Continue the street crack sealing maintenance program.
- Complete South Main and South Wall sidewalks.
- Implement Year Four of the Street Maintenance Plan.
- Repair sections of uneven sidewalk on Lake Road.
- Perform crack sealing of streets.
- Construct East Street improvements, pending grant funding.
- Design Chisholm Trail Hike and Bike Trail Phase II and South Belton Shared Used Path, per grant funding.

Expenditure Summary

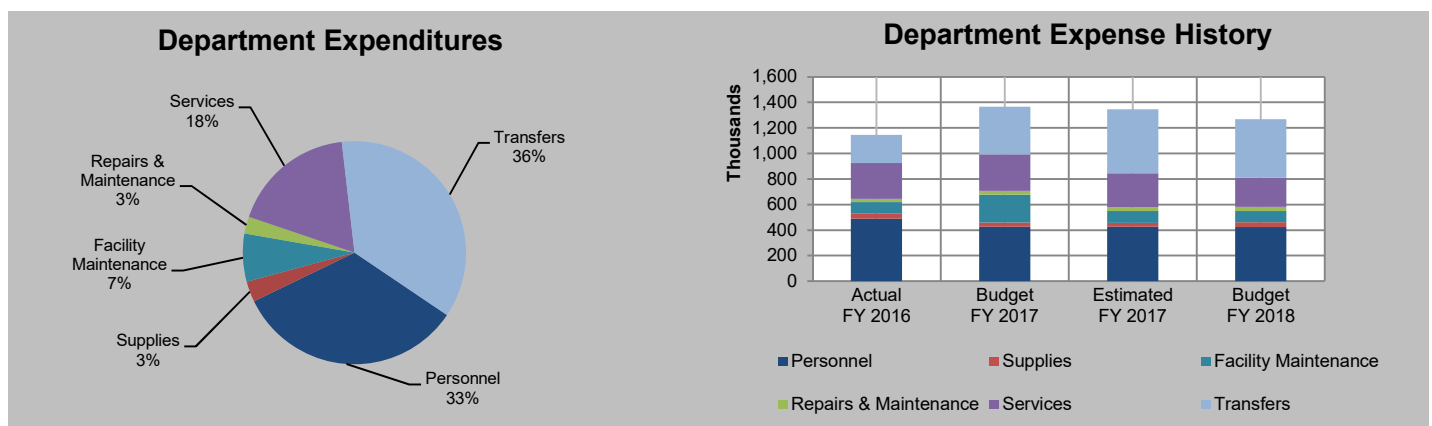
Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 488,683	\$ 427,148	\$ 427,148	\$ 423,458
Supplies	\$ 44,081	\$ 32,309	\$ 30,180	\$ 38,173
Facility Maintenance	\$ 86,457	\$ 217,300	\$ 92,400	\$ 88,000
Repairs & Maintenance	\$ 25,210	\$ 31,380	\$ 30,040	\$ 31,300
Services	\$ 279,614	\$ 283,410	\$ 264,608	\$ 227,885
Transfers	\$ 221,211	\$ 375,453	\$ 500,453	\$ 460,491
Total	\$ 1,145,256	\$ 1,367,000	\$ 1,344,829	\$ 1,269,307

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Miles of Streets	109	111	113
Tons of HMAC for Potholes	228	188	208
Tons of HMAC for Util. Cuts	124	76	100
Utility Cuts Made/Repaired	60	45	55
Street Signs Erected/Replc.	352	254	300
Tons of Base	1,650	1,350	1,500
Sq. Yds. of Street Maintenance	655,162	94,107	55,000

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Street Supervisor	1	1	1
Heavy Equip Operator	1	2	2
Senior Maintenance Worker	1	1	1
Maintenance Worker II	2	2	2
Maintenance Worker I	4	2	2
Total	9	8	8



Streets

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-080-101	Salaries - Administrative	\$ 12,640	\$ 30,541	\$ 30,541	\$ 7,500
01-4-080-102	Salaries - Professional	\$ 23,831	\$ -	\$ -	\$ 14,250
01-4-080-103	Salaries - Supervisory	\$ 102,174	\$ 42,753	\$ 42,753	\$ 44,628
01-4-080-104	Salaries - Operations	\$ 212,916	\$ 226,196	\$ 226,196	\$ 227,481
01-4-080-107	Salaries - Overtime	\$ 3,869	\$ 8,068	\$ 8,068	\$ 8,163
01-4-080-108	Salaries - Part Time	\$ 4,025	\$ 6,400	\$ 6,400	\$ 6,400
01-4-080-109	Salaries-Contract Labor	\$ 13,180	\$ -	\$ -	\$ -
01-4-080-113	Health Insurance Allowance	\$ 1,417	\$ -	\$ -	\$ -
01-4-080-114	Allowances	\$ 304	\$ 600	\$ 600	\$ 600
01-4-080-121	TMRS	\$ 26,415	\$ 23,702	\$ 23,702	\$ 23,918
01-4-080-122	FICA	\$ 29,544	\$ 24,021	\$ 24,021	\$ 23,598
01-4-080-123	Employee Insurance	\$ 40,690	\$ 48,960	\$ 48,960	\$ 52,658
01-4-080-124	Workers' Comp. Insurance	\$ 15,991	\$ 14,255	\$ 14,255	\$ 14,175
01-4-080-125	Unemployment Compensation	\$ 1,687	\$ 1,652	\$ 1,652	\$ 87
	Total Personnel	\$ 488,683	\$ 427,148	\$ 427,148	\$ 423,458
01-4-080-201	Office Supplies	\$ 194	\$ 350	\$ 485	\$ 500
01-4-080-202	Postage	\$ -	\$ 20	\$ 15	\$ -
01-4-080-220	Clothing Supplies	\$ 4,378	\$ 6,269	\$ 4,610	\$ 8,241
01-4-080-221	Chemical Supplies	\$ -	\$ 850	\$ 850	\$ 782
01-4-080-222	Fuel	\$ 13,958	\$ 16,490	\$ 16,810	\$ 21,010
01-4-080-227	Janitorial Supplies	\$ 375	\$ 500	\$ 500	\$ 500
01-4-080-229	Tools & Other Supplies	\$ 4,921	\$ 5,310	\$ 4,900	\$ 4,950
01-4-080-250	Small Equipment	\$ 20,256	\$ 2,520	\$ 2,010	\$ 2,190
	Total Supplies	\$ 44,081	\$ 32,309	\$ 30,180	\$ 38,173
01-4-080-301	Building Maintenance	\$ 509	\$ 900	\$ 1,200	\$ 900
01-4-080-302	Heat & A/C Maintenance	\$ 13	\$ 400	\$ 200	\$ 400
01-4-080-333	Street Maintenance	\$ 47,009	\$ 59,500	\$ 59,500	\$ 52,700
01-4-080-334	Sign Maintenance	\$ 15,001	\$ 18,000	\$ 18,000	\$ 20,000
01-4-080-335	Seal Coating	\$ 16,178	\$ 125,000	\$ -	\$ -
01-4-080-336	Sidewalks	\$ 7,748	\$ 13,500	\$ 13,500	\$ 14,000
	Total Facility Maintenance	\$ 86,457	\$ 217,300	\$ 92,400	\$ 88,000
01-4-080-402	Equipment & Machinery Maint.	\$ 12,932	\$ 15,000	\$ 14,800	\$ 15,000
01-4-080-403	Vehicle Maintenance	\$ 12,053	\$ 16,000	\$ 15,000	\$ 16,000
01-4-080-406	Computer System Maintenance	\$ 41	\$ 80	\$ -	\$ -
01-4-080-407	Radio Maintenance	\$ 184	\$ 300	\$ 240	\$ 300
	Total Repairs & Maintenance	\$ 25,210	\$ 31,380	\$ 30,040	\$ 31,300
01-4-080-501	Advertising & Public Notices	\$ -	\$ 100	\$ 100	\$ 100
01-4-080-510	Dues & Publications	\$ 61	\$ 300	\$ 180	\$ 422
01-4-080-513	Travel & Training	\$ 189	\$ 85	\$ 392	\$ 1,617
01-4-080-522	Equipment Rental	\$ 1,446	\$ 2,000	\$ 2,000	\$ 2,000
01-4-080-550	Insurance - General Liability	\$ 377	\$ 502	\$ 386	\$ 433
01-4-080-551	Insurance - Errors & Omissions	\$ 1,096	\$ 1,258	\$ 836	\$ 939
01-4-080-554	Insurance - Automobile	\$ 5,539	\$ 6,133	\$ 6,450	\$ 7,358
01-4-080-555	Insurance - Mobile Equipment	\$ 2,719	\$ 3,234	\$ 2,547	\$ 3,779
01-4-080-556	Insurance - Real Property	\$ 910	\$ 940	\$ 1,084	\$ 1,192
01-4-080-562	Engineering	\$ 23,193	\$ 5,000	\$ 5,000	\$ 5,000
01-4-080-573	Waste Haul Charges	\$ 3,125	\$ 3,000	\$ 4,500	\$ 3,500
01-4-080-574	Contract Mowing Service	\$ 6,200	\$ -	\$ -	\$ -
01-4-080-581	Communication Services	\$ 959	\$ 861	\$ 1,350	\$ 1,418
01-4-080-582	Gas Service	\$ 75	\$ 77	\$ 84	\$ 91
01-4-080-583	Electric Service	\$ 1,811	\$ 1,800	\$ 1,536	\$ 1,269
01-4-080-585	Street Lighting	\$ 231,914	\$ 258,120	\$ 238,163	\$ 198,767
	Total Services	\$ 279,614	\$ 283,410	\$ 264,608	\$ 227,885

Streets Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-080-903	Transfer to GF Capital Projects Fund	\$ -	\$ -	\$ -	\$ -
01-4-080-904	Transfer to GF Capital Equipment Fund	\$ 6,639	\$ -	\$ -	\$ -
01-4-080-973	Transfer to 2015 CO's - GF	\$ 214,572	\$ -	\$ -	\$ -
01-4-080-976	Transfer to PW Capital Replacement	\$ -	\$ 134,721	\$ 134,721	\$ 143,737
01-4-080-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
01-4-080-978	Transfer to HVAC	\$ -	\$ 497	\$ 497	\$ 512
01-4-080-983	Transfer to Street Maintenance	\$ -	\$ 240,000	\$ 365,000	\$ 316,000
	Total Transfers	\$ 221,211	\$ 375,453	\$ 500,453	\$ 460,491
	Total Streets	\$ 1,145,256	\$ 1,367,000	\$ 1,344,829	\$ 1,269,307

Streets

Account Number	Description	Amount
01-4-080-220	Clothing Supplies - Uniform rentals \$ 2,944 - Boots \$ 1,200 - Personal protective equipment \$ 4,097	\$ 8,241
221	Chemical Supplies - Concrete bonding additive \$ 90 - Mosquito control \$ 200 - Wasp spray \$ 75 - Curing compound \$ 120 - Weed control \$ 297	\$ 782
229	Tools & Other Supplies - Break room supplies \$ 450 - Hand tools \$ 1,050 - Road work signs \$ 550 - Traffic safety cones \$ 900 - Other supplies \$ 2,000	\$ 4,950
250	Small Equipment - Concrete saw blade \$ 550 - Weedeaters - 2 \$ 540 - Chain saws - 2 \$ 600 - Second office phone \$ 500	\$ 2,190
333	Street Maintenance - Hot Mix Asphalt Concrete maintenance materials \$ 19,200 - Cold mix asphalt \$ 3,400 - Pallet of bag asphalt \$ 2,225 - Spec base material \$ 10,400 - Glass beads - 4 pallets \$ 3,200 - Polyflex hot seal \$ 6,075 - Pavement marking material \$ 8,200	\$ 52,700
334	Sign Maintenance - Replacement and maintenance of traffic control and street name signs to include hardware and accessories	\$ 20,000
336	Sidewalks - FM 439 sidewalk repair \$ 9,000 - Repair and/or replace sidewalks \$ 5,000	\$ 14,000
510	Dues & Publications - APWA dues \$ 300 - CDL renewal \$ 122	\$ 422
562	Engineering - Consulting, platting, surveying, & other related services	\$ 5,000
573	Waste Haul Charges - Fees for disposal of brush, trash, & tires from right-of-ways	\$ 3,500
976	Transfer to PW Capital Replacement - Equipment \$ 128,624 - Vehicles \$ 15,113	\$ 143,737
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 242
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 512
983	Transfer to Street Maintenance - Street Maintenance Funding \$ 166,000 - One-Time Street Maintenance \$ 150,000	\$ 316,000

Description

The Parks & Recreation department is comprised of three divisions:

1. Facilities 2. Community Center 3. Recreation

The details of these divisions follow.

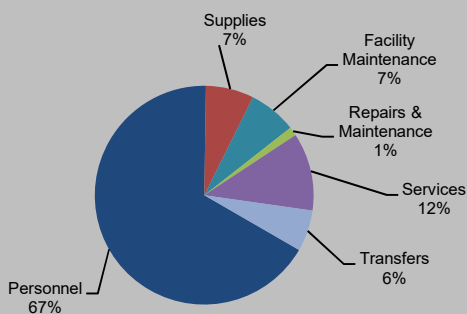
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 656,252	\$ 730,662	\$ 730,662	\$ 770,238
Supplies	\$ 70,039	\$ 73,638	\$ 71,754	\$ 82,050
Facility Maintenance	\$ 63,404	\$ 80,548	\$ 74,198	\$ 81,018
Repairs & Maintenance	\$ 37,058	\$ 23,367	\$ 20,569	\$ 15,490
Services	\$ 109,874	\$ 146,159	\$ 134,848	\$ 132,241
Capital Outlay	\$ 9,649	\$ -	\$ -	\$ -
Transfers	\$ 40,049	\$ 71,605	\$ 71,605	\$ 70,157
Total	\$ 986,325	\$ 1,125,979	\$ 1,103,636	\$ 1,151,194

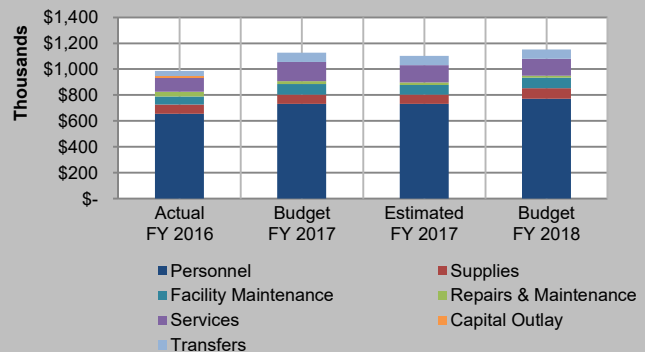
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Parks & Recreation Director	1	1	1
Asst. Parks & Recreation Dir.	0	1	1
Event Coordinator	1	1	1
Parks Superintendent	1	0	0
Asst. Parks Superintendent	0	1	1
Sr. Maintenance Worker	3	2	2
Maintenance Worker II	1	3	3
Maintenance Worker I	5	4	4
Part-Time - Harris Center	1	1	1
Seasonal Workers	Part Time	Part Time	Part Time
Total	13	14	14

Department Expenditures



Department Expense History



Mission

To provide clean, safe and well-maintained outdoor recreation space and park lands to the citizens of Belton.

Description

- Design, build and maintain new and existing parkland.
- Mows all City parks and recreation areas.
- Picks up trash and debris within City parks and recreation areas.
- Maintains and repairs City park facilities and playground equipment.
- Maintains athletic fields.
- Maintains City splash pads.
- Provides pest and weed control within City parks and facilities.
- Assisted with logistics, staffing, and delivery of services for the 4th of July Parade.
- Maintains pocket parks and landscaped areas.
- Mows, edges and waters grounds surrounding City buildings.
- Maintains City owned Right of Way.

Accomplishments

- Designed, constructed, and completed Jeff Hamilton Neighborhood Park.
- Expanded the Parks Yard by 150,000 square feet.
- Designed and installed 2 covered equipment storage bay at the Parks Yard.
- Installed greenhouse and nursery area at the Parks Yard
- Utilized Tree Mitigation funds to plant numerous trees and irrigation throughout out parks.
- Implement upgrades to the circulation pump at Harris Splash Pad. Upgrades greatly improve overall efficiency.
- Numerous upgrades to our Athletic facilities to include new handrails, backstops, covered seating at Jace Jefferson Baseball Complex, and cosmetic improvements to Jaycee Field.
- Installed new park at the rear of Library.
- Installed 2 new competition ready horseshoe pits at Harris Community Park.
- New sidewalk installed at Beall Park to allow for ADA accessibility to playground and picnic tables.

Goals

- Continue to Implement Updated Parks and Recreation Strategic Master Plan.
- Continue to explore parkland acquisition and development.
- Explore final phases of Parks Yard expansion to include new office building/training center, and storage building.
- Explore retrofitting existing light poles at athletic facilities with LED lighting.
- Design phase II of Jeff Hamilton Park.
- Explore maintenance of TxDOT owned ROW along IH-35 & IH-14
- Implement a playground maintenance fund. Fund would help replace BBQ Grills, picnic tables, trash cans and playground equipment.

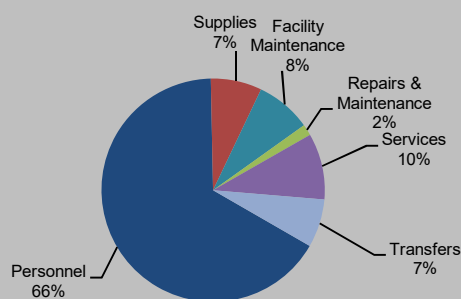
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 489,676	\$ 565,124	\$ 565,124	\$ 607,460
Supplies	\$ 59,206	\$ 59,607	\$ 62,267	\$ 67,797
Facility Maintenance	\$ 58,884	\$ 73,775	\$ 67,425	\$ 73,875
Repairs & Maintenance	\$ 35,799	\$ 22,759	\$ 20,059	\$ 14,874
Services	\$ 69,011	\$ 97,496	\$ 89,321	\$ 87,843
Capital Outlay	\$ 9,649	\$ -	\$ -	\$ -
Transfers	\$ 18,800	\$ 65,691	\$ 65,691	\$ 64,096
Total	\$ 741,026	\$ 884,452	\$ 869,887	\$ 915,945

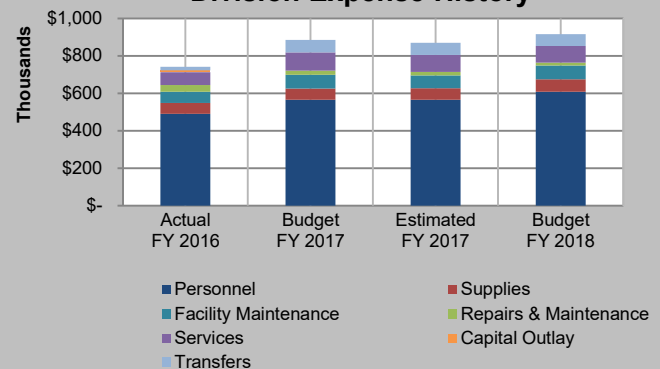
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Park Acreage Developed	170	179.2	179.2
Park Acreage Undeveloped	7	7.14	7.14
Office Building Acres	5	8.19	8.19
ROW Mowing Acres	64	68.05	77.04
Playgrounds	18	18	18
Ball Fields	15	23	23
Miles of Trails	4	4.06	4.06

Division Expenditures



Division Expense History



Parks & Recreation - Facilities

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-091-101	Salaries - Administrative	\$ 9,963	\$ 13,906	\$ 13,906	\$ 14,513
01-4-091-103	Salaries - Supervisory	\$ 58,334	\$ 59,005	\$ 59,005	\$ 63,588
01-4-091-104	Salaries - Operations	\$ 289,657	\$ 303,730	\$ 303,730	\$ 323,128
01-4-091-107	Salaries - Overtime	\$ 1,925	\$ 7,209	\$ 7,209	\$ 7,734
01-4-091-108	Salaries - Part Time	\$ 9,920	\$ 35,600	\$ 35,600	\$ 35,600
01-4-091-109	Contract Labor	\$ 5,925	\$ 6,000	\$ 6,000	\$ 6,000
01-4-091-113	Health Insurance Allowance	\$ 6,443	\$ -	\$ -	\$ -
01-4-091-114	Vehicle/Phone Allowance	\$ 607	\$ 600	\$ 600	\$ 600
01-4-091-121	TMRS	\$ 25,989	\$ 28,968	\$ 28,968	\$ 31,700
01-4-091-122	FICA	\$ 28,103	\$ 32,088	\$ 32,088	\$ 34,009
01-4-091-123	Employee Insurance	\$ 43,159	\$ 67,782	\$ 67,782	\$ 72,956
01-4-091-124	Workers' Comp. Insurance	\$ 7,172	\$ 7,987	\$ 7,987	\$ 8,463
01-4-091-125	Unemployment Compensation	\$ 2,478	\$ 2,249	\$ 2,249	\$ 118
01-4-091-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 9,051
	Total Personnel	\$ 489,676	\$ 565,124	\$ 565,124	\$ 607,460
01-4-091-201	Office Supplies	\$ 663	\$ 603	\$ 603	\$ 580
01-4-091-202	Postage	\$ -	\$ -	\$ 2	\$ 2
01-4-091-220	Clothing Supplies	\$ 6,551	\$ 7,514	\$ 7,514	\$ 7,514
01-4-091-221	Chemical Supplies	\$ 7,126	\$ 10,730	\$ 10,730	\$ 10,730
01-4-091-222	Fuel	\$ 17,701	\$ 17,550	\$ 20,708	\$ 25,880
01-4-091-227	Janitorial Supplies	\$ 6,093	\$ 5,300	\$ 4,800	\$ 5,300
01-4-091-229	Tools & Other Supplies	\$ 6,368	\$ 4,389	\$ 4,389	\$ 3,356
01-4-091-250	Small Equipment	\$ 14,704	\$ 13,521	\$ 13,521	\$ 14,435
	Total Supplies	\$ 59,206	\$ 59,607	\$ 62,267	\$ 67,797
01-4-091-301	Building Maintenance	\$ 19,861	\$ 7,000	\$ 7,000	\$ 7,000
01-4-091-302	Heat & A/C Maintenance	\$ -	\$ 300	\$ 450	\$ 400
01-4-091-332	Splash Pad Maintenance	\$ 3,430	\$ 12,275	\$ 12,275	\$ 13,275
01-4-091-333	Park Maintenance	\$ 35,563	\$ 47,200	\$ 41,200	\$ 46,700
01-4-091-334	Vandalism Maintenance	\$ 31	\$ 1,000	\$ 500	\$ 500
01-4-091-335	Landscape Maintenance	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
	Total Facility Maintenance	\$ 58,884	\$ 73,775	\$ 67,425	\$ 73,875
01-4-091-402	Equipment & Machinery Maint.	\$ 29,266	\$ 11,200	\$ 10,200	\$ 8,000
01-4-091-403	Vehicle Maintenance	\$ 6,492	\$ 10,859	\$ 9,859	\$ 6,874
01-4-091-406	Computer System Maintenance	\$ 41	\$ 400	\$ -	\$ -
01-4-091-407	Radio Maintenance	\$ -	\$ 300	\$ -	\$ -
	Total Repairs & Maintenance	\$ 35,799	\$ 22,759	\$ 20,059	\$ 14,874
01-4-091-510	Dues & Publications	\$ 468	\$ 669	\$ 369	\$ 669
01-4-091-513	Travel & Training	\$ 1,576	\$ 2,462	\$ 2,462	\$ 1,919
01-4-091-522	Equipment Rental	\$ 345	\$ 1,550	\$ 1,550	\$ 1,550
01-4-091-550	Insurance - General Liability	\$ 471	\$ 613	\$ 530	\$ 595
01-4-091-551	Insurance - Errors & Omissions	\$ 1,096	\$ 1,538	\$ 1,149	\$ 1,290
01-4-091-554	Insurance - Automobile	\$ 2,176	\$ 2,411	\$ 3,891	\$ 2,892
01-4-091-555	Insurance - Mobile Equipment	\$ 1,025	\$ 1,127	\$ 1,337	\$ 1,318
01-4-091-556	Insurance - Real Property	\$ 7,095	\$ 7,771	\$ 8,268	\$ 9,856
01-4-091-574	Contract Mowing Services	\$ -	\$ 14,880	\$ 14,880	\$ 22,000
01-4-091-581	Communication Services	\$ 805	\$ 985	\$ 950	\$ 998
01-4-091-582	Gas Service	\$ 561	\$ 570	\$ 568	\$ 610
01-4-091-583	Electric Service	\$ 159	\$ 150	\$ 156	\$ 130
01-4-091-584	Trail Lighting	\$ 10,583	\$ 11,860	\$ 10,420	\$ 8,788
01-4-091-585	Park Lighting	\$ 42,651	\$ 50,910	\$ 42,791	\$ 35,228
	Total Services	\$ 69,011	\$ 97,496	\$ 89,321	\$ 87,843

Parks & Recreation - Facilities Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-091-802	Machinery & Equipment	\$ 9,649	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 9,649	\$ -	\$ -	\$ -
01-4-091-903	Transfer to GF Capital Projects Fund	\$ 18,800	\$ -	\$ -	\$ -
01-4-091-976	Transfer to PW Capital Replacement	\$ -	\$ 64,959	\$ 64,959	\$ 63,342
01-4-091-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
01-4-091-978	Transfer to HVAC	\$ -	\$ 497	\$ 497	\$ 512
	Total Transfers	\$ 18,800	\$ 65,691	\$ 65,691	\$ 64,096
	Total Parks & Rec. - Facilities	\$ 741,026	\$ 884,452	\$ 869,887	\$ 915,945

Parks & Recreation - Facilities

Account Number	Description	Amount
01-4-091-109	Contract Labor - Bell County adult community service program	\$ 6,000
150	New Personnel Requests - Additional Seasonal	\$ 9,051
220	Clothing Supplies - Steel toed boots - 11 staff \$ 1,650 - Gloves \$ 495 - Foul weather gear - 11 staff \$ 165 - Safety gear - 11 staff \$ 1,387 - T-shirts \$ 319 - Uniform rental - 11 staff \$ 3,498	\$ 7,514
221	Chemical Supplies - Fertilizer \$ 5,050 - Herbicide \$ 2,000 - Pesticides \$ 3,680	\$ 10,730
227	Janitorial Supplies - Cleaning and paper supplies for park restrooms and pavilions	\$ 5,300
229	Tools & Other Supplies - Shovels, rakes, & picks \$ 396 - Small hand tools \$ 185 - Water hoses & sprinklers \$ 130 - Trash pick up tools \$ 160 - Fire extinguishers and first aid kits \$ 240 - Batteries, coffee & supplies \$ 300 - Flags \$ 875 - Water coolers and ice \$ 570 - Miscellaneous supplies & repairs \$ 500	\$ 3,356
250	Small Equipment - Concrete saw \$ 1,100 - Shredder for skid steer \$ 4,000 - Heated pressure washer \$ 3,500 - 2" trash water pump \$ 399 - Replacement weed eaters and chainsaws \$ 1,200 - Shelving for covered storage - 14 \$ 2,786 - Commercial push mower \$ 1,150 - Pole saw hedge trimmer \$ 300	\$ 14,435
301	Building Maintenance - Structural repairs \$ 2,400 - Cosmetic repairs \$ 1,000 - Electrical repairs and materials \$ 1,300 - Plumbing parts and repairs \$ 1,300 - Other repair parts \$ 1,000	\$ 7,000

Parks & Recreation - Facilities Continued

Account Number	Description	Amount
01-4-091-332	Splash Pad Maintenance	
	- Painting	\$ 1,000
	- Cal - Hypo tablets	\$ 2,000
	- Testing supplies	\$ 200
	- Replace signs	\$ 250
	- Filters for backwash	\$ 1,000
	- Solenoid repair	\$ 600
	- Miscellaneous parts	\$ 2,000
	- Feature replacements	\$ 6,000
	- Feature repairs & welding	\$ 225
		\$ 13,275
333	Park Maintenance	
	- Athletic field repairs	\$ 10,000
	- Park irrigation repairs	\$ 1,000
	- Parks amenities replacement	\$ 5,000
	- Park restroom repairs	\$ 2,700
	- Playground equipment repairs	\$ 4,000
	- Park maintenance repairs	\$ 18,000
	- Water fountain repairs	\$ 6,000
		\$ 46,700
335	Landscape Maintenance	
	- Pocket park irrigation maintenance	\$ 1,500
	- Mulch, dirt and potting soil	\$ 2,000
	- Seeds and plants	\$ 1,200
	- Green house supplies	\$ 1,000
	- General landscaping supplies	\$ 300
		\$ 6,000
402	Equipment & Machinery Maintenance	
	- Replacement mower parts	\$ 3,500
	- Trailer maintenance	\$ 1,500
	- Mower and tractor tires	\$ 3,000
		\$ 8,000
510	Dues & Publications	
	- Texas Turfgrass dues - 3 staff	\$ 90
	- Pest Control license - 2 staff	\$ 24
	- Playground Safety Inspector exam	\$ 150
	- Certified Pool Operator licenses - 2	\$ 390
	- Sam's Club membership	\$ 15
		\$ 669
513	Travel & Training	
	- Online Student Center	\$ 39
	- Texas Turfgrass seminars - 3	\$ 540
	- Texas Sports Turf Mgmt Association Field Day Workshops - 3	\$ 90
	- Texas Recreation and Parks Society conference - 2 staff	\$ 1,250
		\$ 1,919
574	Contract Mowing Services	
	- Mowing services for ROW and Far North, East and South Belton Cemeteries	
		\$ 22,000
976	Transfer to PW Capital Replacement	
	- Equipment	\$ 38,788
	- Vehicles	\$ 24,554
		\$ 63,342
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 242
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 512

Mission

To enhance quality of life through the management, maintenance, and scheduling of events and recreational programs at the T.B. Harris Community Center.

Description

- Manages the Harris Center, including coordinating events, bookings, and marketing.
- Ensures condition of facilities for events by working with City staff and outside contractors.
- Oversight and scheduling of maintenance and custodial functions at Harris Center.
- Coordinates marketing and implementation for special events.
- Promotes and manages the Legacy Parks Program and the Volunteer Program.
- Facilitate, Organize and program the Belton Youth Advisory Commission.

Accomplishments

- Increased number of Harris Community Center rentals.
- Increased revenue from Harris Center rentals.
- Continued the table replacement program.
- Installed Christmas lights on the facility for the first time since City ownership.
- Installed new projectors in the Evans Room.
- Re- Landscaped the Harris Center flower beds to improve aesthetics.
- Continued yard improvements to include fertilizing, aerating and seeding.
- Attended community events and will attend a wedding expo to enhance awareness of Harris Center's accommodations.
- Enhanced Wi-Fi as part of the Belton wireless project.
- Increase in weekday and entire center rentals due to new deposit rules.
- Creation and implementation of Harris Center website.

Goals

- Increase HCC Rentals.
- Provide outstanding customer service.
- Continue to improve facility and yard aesthetics.
- Maintain and operate an exceptionally clean facility.
- Offer continued recreation and educational programs.
- Continue to develop the Youth Advisory Commission.

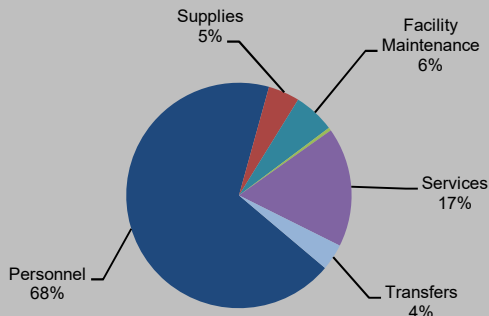
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 91,606	\$ 84,821	\$ 84,821	\$ 82,627
Supplies	\$ 8,089	\$ 5,135	\$ 4,800	\$ 5,480
Facility Maintenance	\$ 4,519	\$ 6,773	\$ 6,773	\$ 7,143
Repairs & Maintenance	\$ 1,144	\$ 544	\$ 445	\$ 548
Services	\$ 23,140	\$ 24,994	\$ 22,078	\$ 20,767
Transfers	\$ 6,249	\$ 4,445	\$ 4,445	\$ 4,578
Total	\$ 134,746	\$ 126,712	\$ 123,362	\$ 121,143

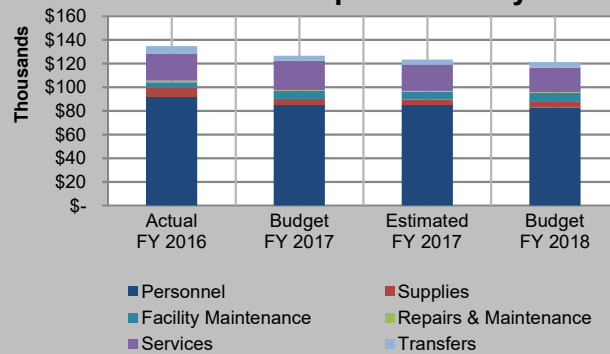
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Number of Events	516	646	550
Cancellations	12	10	8
Event Retention	70%	75%	75%

Division Expenditures



Division Expense History



Parks & Recreation - Community Center

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-092-101	Salaries - Administrative	\$ -	\$ 29,973	\$ 29,973	\$ 31,557
01-4-092-102	Salaries- Professional	\$ 32,659	\$ -	\$ -	\$ -
01-4-092-104	Salaries - Operations	\$ 20,013	\$ 19,758	\$ 19,758	\$ 17,500
01-4-092-107	Salaries - Overtime	\$ 43	\$ 500	\$ 500	\$ 500
01-4-092-108	Salaries - Part Time	\$ 16,496	\$ 16,994	\$ 16,994	\$ 15,600
01-4-092-114	Allowances	\$ 588	\$ 420	\$ 420	\$ 420
01-4-092-121	TMRS	\$ 6,094	\$ 5,097	\$ 5,097	\$ 5,076
01-4-092-122	FICA	\$ 6,549	\$ 5,175	\$ 5,175	\$ 5,017
01-4-092-123	Employee Insurance	\$ 7,379	\$ 5,784	\$ 5,784	\$ 6,220
01-4-092-124	Workers' Comp. Insurance	\$ 1,443	\$ 787	\$ 787	\$ 719
01-4-092-125	Unemployment Compensation	\$ 342	\$ 333	\$ 333	\$ 18
	Total Personnel	\$91,606	\$84,821	\$84,821	\$82,627
01-4-092-201	Office Supplies	\$ 334	\$ 430	\$ 280	\$ 430
01-4-092-202	Postage	\$ 34	\$ 20	\$ 35	\$ 35
01-4-092-220	Clothing Supplies	\$ 16	\$ 150	\$ 150	\$ -
01-4-092-221	Chemical Supplies	\$ 330	\$ 975	\$ 975	\$ 975
01-4-092-222	Fuel	\$ 181	\$ 120	\$ 220	\$ 270
01-4-092-227	Janitorial Supplies	\$ 1,180	\$ 1,200	\$ 1,200	\$ 1,200
01-4-092-229	Tools & Other Supplies	\$ 1,525	\$ 1,840	\$ 1,540	\$ 1,840
01-4-092-250	Small Equipment	\$ 4,489	\$ 400	\$ 400	\$ 730
	Total Supplies	\$ 8,089	\$ 5,135	\$ 4,800	\$ 5,480
01-4-092-301	Building Maintenance	\$ 2,397	\$ 4,673	\$ 4,673	\$ 5,043
01-4-092-302	Heat & A/C Maintenance	\$ 2,122	\$ 2,100	\$ 2,100	\$ 2,100
	Total Facility Maintenance	\$ 4,519	\$ 6,773	\$ 6,773	\$ 7,143
01-4-092-402	Machinery & Equipment Maintenance	\$ 393	\$ 480	\$ 380	\$ 480
01-4-092-406	Computer System Maintenance	\$ 751	\$ 64	\$ 65	\$ 68
	Total Repairs & Maintenance	\$ 1,144	\$ 544	\$ 445	\$ 548
01-4-092-501	Advertising & Marketing	\$ 2,050	\$ 1,400	\$ 1,150	\$ 1,150
01-4-092-510	Dues & Publications	\$ 38	\$ 38	\$ 38	\$ 38
01-4-092-513	Travel & Training	\$ 86	\$ 985	\$ 985	\$ 978
01-4-092-521	Equipment Lease	\$ 1,497	\$ 1,561	\$ 1,562	\$ 1,561
01-4-092-550	Insurance - General Liability	\$ 71	\$ 84	\$ 73	\$ 82
01-4-092-551	Insurance - Errors & Omissions	\$ 183	\$ 210	\$ 157	\$ 176
01-4-092-555	Insurance - Mobile Equipment	\$ 20	\$ 23	\$ 20	\$ 27
01-4-092-556	Insurance - Real Property	\$ 2,618	\$ 2,703	\$ 2,933	\$ 3,428
01-4-092-581	Communication Services	\$ 1,333	\$ 1,100	\$ 880	\$ 924
01-4-092-582	Gas Service	\$ 1,338	\$ 1,160	\$ 1,872	\$ 2,010
01-4-092-583	Electric Service	\$ 13,906	\$ 15,730	\$ 12,408	\$ 10,393
	Total Services	\$ 23,140	\$ 24,994	\$ 22,078	\$ 20,767
01-4-092-903	Transfer to GF Capital Projects Fund	\$ 2,650	\$ -	\$ -	\$ -
01-4-092-904	Transfer to Capital Equipment Fund	\$ 3,599	\$ -	\$ -	\$ -
01-4-092-903	Transfer to IT Replacement	\$ -	\$ 469	\$ 469	\$ 483
01-4-092-978	Transfer to HVAC	\$ -	\$ 3,976	\$ 3,976	\$ 4,095
	Total Transfers	\$ 6,249	\$ 4,445	\$ 4,445	\$ 4,578
	Total Parks & Rec. - Community Ctr	\$ 134,746	\$ 126,712	\$ 123,362	\$ 121,143

Parks & Recreation - Community Center

Account Number	Description	Amount
01-4-092-201	Office Supplies	
	- Paper & envelopes	\$ 200
	- Business cards	\$ 30
	- Other	\$ 200
		\$ 430
221	Chemical Supplies	
	- Pesticides	\$ 50
	- Yard chemicals	\$ 525
	- Bermuda & Rye seed	\$ 400
		\$ 975
229	Tools & Other Supplies	
	- U.S., Texas, & City flags	\$ 180
	- Table replacement	\$ 720
	- Coffee and water supplies for City functions	\$ 700
	- Batteries	\$ 200
	- Labor law posters	\$ 40
		\$ 1,840
250	Small Equipment	
	- Pressure Washer	\$ 330
	- Microphone	\$ 400
		\$ 730
301	Building Maintenance	
	- Pest control	\$ 520
	- Ceiling tiles	\$ 130
	- Light bulbs	\$ 150
	- Professional carpet cleaning	\$ 350
	- Fire panel inspection and monitoring	\$ 693
	- Security system repair	\$ 500
	- Irrigation repairs	\$ 200
	- Christmas lights for building exterior	\$ 1,000
	- General repair and maintenance	\$ 1,500
		\$ 5,043
402	Machinery & Equipment Maintenance	
	- Projector bulb replacement	\$ 300
	- Trimmer line & lawn care tools	\$ 180
		\$ 480
501	Advertising & Marketing	
	- Rack cards	\$ 100
	- Newspaper & social media advertisements	\$ 250
	- Promotional items	\$ 300
	- Expositions	\$ 500
		\$ 1,150
510	Dues & Publications	
	- Sam's Club - 1 staff	\$ 15
	- Belton Journal subscription	\$ 23
		\$ 38
513	Travel & Training	
	- Harris Center staff mileage	\$ 450
	- Training for Events Coordinator	\$ 450
	- Online Student Center	\$ 78
		\$ 978
521	Equipment Lease	
	- Copier lease - 1/2	\$ 1,086
	- Additional copies - 1/2	\$ 475
		\$ 1,561
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	\$ 483
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	\$ 4,095

Mission

To enhance quality of life through the development, implementation, and oversight of recreation and leisure activities at City park facilities.

Description

- Ensures condition of facilities for events by working with City staff and outside contractors.
- Coordinates recreation and special events within the City parks.
- Schedules and coordinates leasing of other City park facilities.

Accomplishments

- Planned and coordinated Christmas on the Chisholm Trail with DBMA. Event disrupted due to bad weather; however, record number of vendor paces were taken-158.
- Hosted a National Night Out part at the Bell Oaks Apartments for surrounding residents, and received the 'Best Block Party Award' from PD.
- Successfully ran 2 'Family Fishin' and Fun' events.
- Successfully ran the Daddy Daughter Dance. Both nights sold out and were an overwhelming success, featuring a photo booth and new linen/ décor for improved event.
- Continued relationship with BISD to provide Open Gym Basketball.
- Assisted Hope for the Trails of Hope 5k for the 5th year in a row.
- Attended the annual TRAPS conference. Also brought Parks Superintendent, James Grant.
- Successfully ran the 10th annual OCOD. A record of twenty-three homes were served.
- Total of forty YAC members. Seven YAC Members were taken to attend the YAC Summit.
- Each plot at the Community Garden has been claimed and the Garden is growing nicely.

Goals

- Implement the updated Parks and Recreation Strategic Master Plan
- Continue to expand and grow the number of events offered through the Parks and Recreation Department.
- Increase the number of recreational programs offered by the Parks and Recreation Department.
- Manage field use agreements and scheduling with leagues and associations.
- Enhance the use of social media and increased website content to expand services.

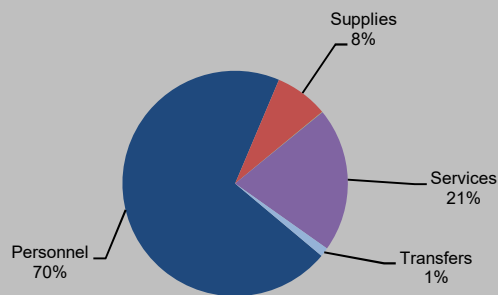
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 74,970	\$ 80,717	\$ 80,717	\$ 80,151
Supplies	\$ 2,745	\$ 8,896	\$ 4,687	\$ 8,773
Repairs & Maintenance	\$ 116	\$ 64	\$ 65	\$ 68
Services	\$ 17,722	\$ 23,669	\$ 23,449	\$ 23,631
Transfers	\$ 15,000	\$ 1,469	\$ 1,469	\$ 1,483
Total	\$ 110,553	\$ 114,815	\$ 110,387	\$ 114,106

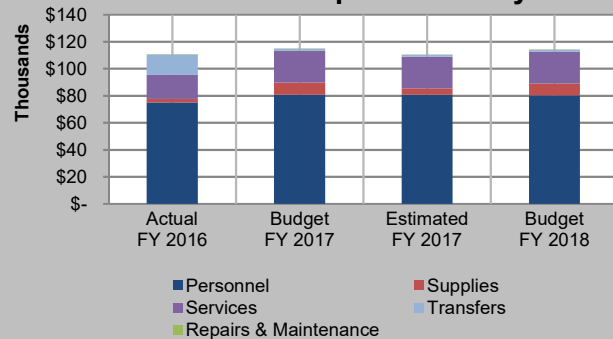
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Recreation Classes	323	97	350
Park Rentals	245	255	250
Special Event Permits	40	30	50
Cancellations	7	5	5

Division Expenditures



Division Expense History



Parks & Recreation - Recreation

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-093-101	Salaries - Administrative	\$ -	\$ 29,973	\$ 29,973	\$ 31,557
01-4-093-102	Salaries - Professional	\$ 32,659	\$ -	\$ -	\$ -
01-4-093-104	Salaries - Operations	\$ 19,758	\$ 19,758	\$ 19,758	\$ 17,500
01-4-093-107	Salaries - Overtime	\$ -	\$ 500	\$ 500	\$ 500
01-4-093-108	Salaries - Part-time	\$ 8,258	\$ 10,400	\$ 10,400	\$ 10,400
01-4-093-114	Allowances	\$ 3,707	\$ 3,600	\$ 3,600	\$ 3,600
01-4-093-121	TMRS	\$ 2,799	\$ 4,840	\$ 4,840	\$ 4,919
01-4-093-122	FICA	\$ 3,578	\$ 4,871	\$ 4,871	\$ 4,820
01-4-093-123	Employee Insurance	\$ 2,702	\$ 5,784	\$ 5,784	\$ 6,220
01-4-093-124	Workers' Comp. Insurance	\$ 1,199	\$ 658	\$ 658	\$ 617
01-4-093-125	Unemployment Compensation	\$ 310	\$ 333	\$ 333	\$ 18
	Total Personnel	\$ 74,970	\$ 80,717	\$ 80,717	\$ 80,151
01-4-093-201	Office Supplies	\$ 125	\$ 330	\$ 230	\$ 330
01-4-093-202	Postage	\$ 23	\$ 20	\$ 1	\$ 2
01-4-093-205	Rec Event Promo/Prizes/Supplies	\$ 929	\$ 1,206	\$ 1,206	\$ 1,206
01-4-093-210	Ball Sports/Officials	\$ 1,148	\$ 5,840	\$ 2,000	\$ 5,840
01-4-093-211	Disc Sports	\$ -	\$ 750	\$ 500	\$ 800
01-4-093-220	Clothing Supplies	\$ 149	\$ 270	\$ 270	\$ 270
01-4-093-229	Tools & Other Supplies	\$ 125	\$ 480	\$ 480	\$ 325
01-4-093-250	Small Equipment	\$ 246	\$ -	\$ -	\$ -
	Total Supplies	\$ 2,745	\$ 8,896	\$ 4,687	\$ 8,773
01-4-093-406	Computer System Maintenance	\$ 116	\$ 64	\$ 65	\$ 68
	Total Repairs & Maintenance	\$ 116	\$ 64	\$ 65	\$ 68
01-4-093-501	Advertising & Marketing	\$ 3,256	\$ 5,140	\$ 4,940	\$ 5,215
01-4-093-510	Dues & Publications	\$ 560	\$ 515	\$ 515	\$ 220
01-4-093-513	Travel & Training	\$ 1,509	\$ 2,342	\$ 2,342	\$ 1,989
01-4-093-521	Equipment Lease	\$ 1,497	\$ 1,561	\$ 1,562	\$ 1,561
01-4-093-550	Insurance - General Liability	\$ 71	\$ 84	\$ 73	\$ 82
01-4-093-551	Insurance- Errors & Omissions	\$ 183	\$ 210	\$ 157	\$ 176
01-4-093-570	Special Events	\$ 10,069	\$ 13,300	\$ 13,300	\$ 13,800
01-4-093-581	Communications Services	\$ 578	\$ 517	\$ 560	\$ 588
	Total Services	\$ 17,722	\$ 23,669	\$ 23,449	\$ 23,631
01-4-093-903	Transfer to Cap Projects Fund	\$ 15,000	\$ -	\$ -	\$ -
01-4-093-950	Transfer to YAC Fund	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
01-4-093-977	Transfer to IT Replacement	\$ -	\$ 469	\$ 469	\$ 483
	Total Transfers	\$ 15,000	\$ 1,469	\$ 1,469	\$ 1,483
	Total Parks & Rec. - Recreation	\$ 110,553	\$ 114,815	\$ 110,387	\$ 114,106
	Total Parks & Recreation	\$ 986,325	\$ 1,125,979	\$ 1,103,636	\$ 1,151,194

Parks & Recreation - Recreation

Account Number	Description	Amount
01-4-093-201	Office Supplies	
	- Paper and envelopes	\$ 140
	- Binders and dividers	\$ 60
	- Business cards	\$ 30
	- Other	\$ 100
		\$ 330
210	Ball Sports	
	- Basketballs	\$ 160
	- Volleyballs and nets	\$ 100
	- Softballs	\$ 120
	- Officials	\$ 2,500
	- Tournament directors	\$ 600
	- Prizes	\$ 1,000
	- Gym rental fees	\$ 960
	- Water and Gatorade	\$ 200
	- Field paint and chalk	\$ 200
		\$ 5,840
211	Disc Sports	
	- Prizes	\$ 250
	- Hole marker supplies	\$ 50
	- Tournament directors	\$ 400
	- Water and Gatorade	\$ 100
		\$ 800
229	Tools & Other Supplies	
	- Insect repellent and first aid kits	\$ 50
	- Parks Board supplies	\$ 125
	- Other	\$ 150
		\$ 325
501	Advertising & Marketing	
	- Facebook ads	\$ 240
	- Utility bill inserts	\$ 1,500
	- Special event banners and signs	\$ 675
	- Recreation & Event advertisements	\$ 1,600
	- Promotional items	\$ 850
	- Ball caps	\$ 250
	- Set up fees	\$ 100
		\$ 5,215
510	Dues & Publications	
	- Sam's Club	\$ 15
	- Texas Recreation and Parks Society - 1 staff	\$ 85
		\$ 120
513	Travel & Training	
	- Online Student Center	\$ 39
	- Texas Recreation and Park Society Annual Institute	\$ 500
	- TML Conference	\$ 1,000
	- Texas Recreation and Park Society Central Region	\$ 400
	- Continuing Education CPRP	\$ 50
		\$ 1,989
521	Equipment Lease	
	- Copier Lease - 1/2	\$ 1,086
	- Additional copies - 1/2	\$ 475
		\$ 1,561

Parks & Recreation - Recreation Continued

Account Number	Description	Amount
01-4-093-570	Special Events - Family, Fishin', & Fun \$ 2,200 - Movies in the park - 4 \$ 2,800 - National Recreation and Parks Association Month celebration \$ 500 - Summerfest \$ 1,500 - Daddy/Daughter dances \$ 2,800 - Christmas on the Chisholm Trail \$ 2,500 - General \$ 1,500	\$ 13,800
950	Transfer to Youth Advisory Commission Fund - Transfer to YAC Fund	\$ 1,000
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 483

Description

The Planning department is comprised of three divisions:

- 1. Planner
- 2. Inspections
- 3. GIS

The details of these divisions follow:

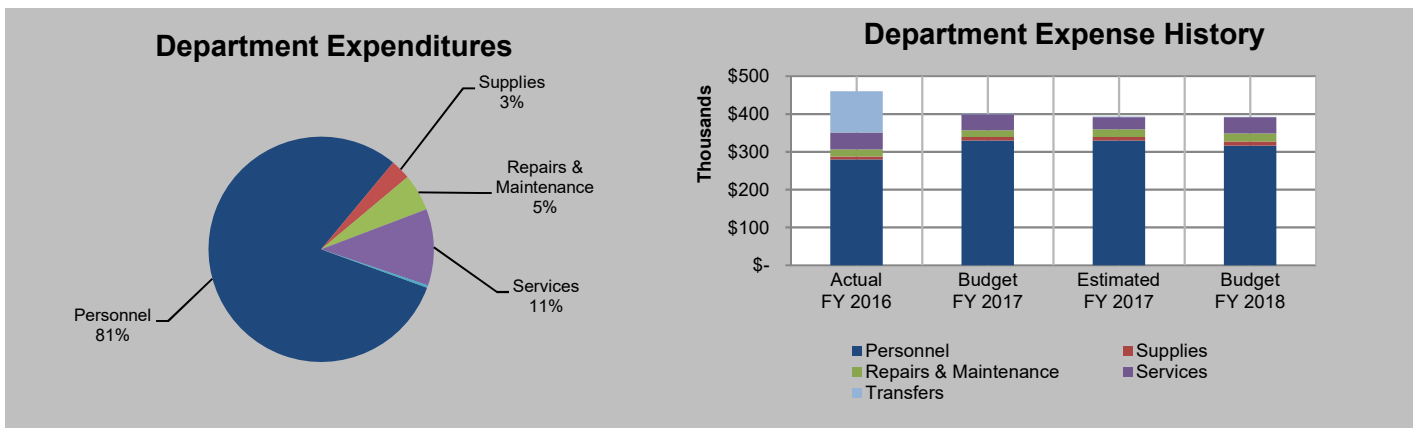
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 279,482	\$ 329,651	\$ 329,651	\$ 315,848
Supplies	\$ 8,055	\$ 9,650	\$ 9,407	\$ 11,137
Repairs & Maintenance	\$ 18,171	\$ 17,013	\$ 20,289	\$ 20,999
Services	\$ 45,140	\$ 42,553	\$ 31,907	\$ 43,016
Transfers	\$ 108,965	\$ 1,408	\$ 1,408	\$ 1,450
Total	\$ 459,812	\$ 400,275	\$ 392,662	\$ 392,450

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Planning Director	1	1	1
Building Official	1	1	1
Assistant Building Official	1	1	1
Assistant Planner	0	1	1
Administrative Assistant	1	1	1
GIS Technician	0	1	1
Clerk - Part time	0.5	0.5	0.5
Total	4.5	6.5	6.5

*GIS Department transferred to Planning Department in FY 2017



Mission

To address the immediate and long-term needs of the community by enhancing the quality of the City's natural and built environments through implementation of the comprehensive plan, zoning ordinance, and design standards/guidelines.

Description

- Reviews subdivision plats and Design Standards application requests.
- Reviews plans and specifications for subdivisions and building projects within the city.
- Monitors development in the City's one mile extra territorial jurisdiction (ETJ).
- Represents the City staff and keeps records and minutes for the Planning and Zoning Commissions, the Zoning Board of Adjustments, Historic Preservation Commission, and Housing Board of Adjustment.
- Maintains records of land use decisions within the City.
- Monitors development within the floodplain.

Accomplishments

- Updated the Belton population and calculated a population of 21,214.
- Coordinated City Thoroughfare Plan needs for Loop 121 widening with KTMPO and TXDOT.
- Developed and implemented a downtown signage plan for visitors in Downtown Belton.
- Reviewed and recommended amendments to the Subdivision Ordinance.
- Completed additional updates of the My Permit Now system based on customer feedback.
- Created a Sign Ordinance amendment to the maximum pole sign height for on premise signage along Interstate 35, from the Leon River to just south of Central Avenue.
- Completed the growth management process, including annexations and non-annexation development agreements.
- Coordinated with property owners to complete Façade Improvement Grants.
- Created historic tax exemption policy.
- Completed the Comprehensive Plan and future land use plan update.

Goals

- Complete the application process to achieve Certified Local Government status.
- Represent the City of Belton within the KTMPO and further coordinate City Thoroughfare Plan needs with TXDOT and KTMPO, especially Loop 121.
- Update the Sign Ordinance in coordination with Scenic City requirements.
- Develop amendments to Chapter 19, Recreational Vehicle Parks, of the Code of Ordinances.
- Enhance the Building and Inspections webpage to provide a list of guidelines.
- Facilitate cable/fiber service expansion in coordination with the Public Works Department.
- Create code amendments to the Housing Board of Adjustment structure.
- Manage process of Development Agreements associated with annexation.
- Create a document that provides an overview of the development process in Belton.

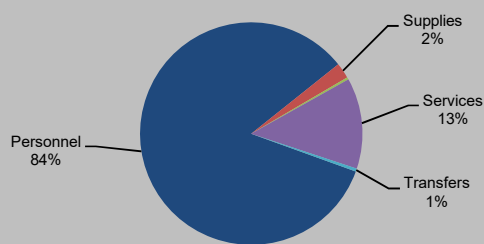
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 89,830	\$ 134,823	\$ 134,823	\$ 130,104
Supplies	\$ 3,436	\$ 3,000	\$ 2,648	\$ 3,498
Repairs & Maintenance	\$ 1,610	\$ 425	\$ 300	\$ 525
Services	\$ 32,728	\$ 19,288	\$ 20,864	\$ 20,467
Transfers	\$ 73,665	\$ 704	\$ 704	\$ 725
Total	\$ 201,270	\$ 158,240	\$ 159,339	\$ 155,319

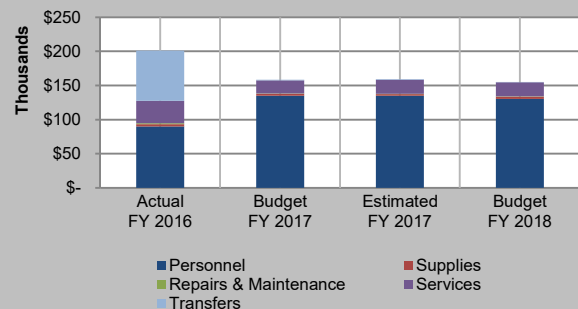
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Zoning Cases	17	19	20
Plats: Preliminary, Final and Re-Plats	23	18	25
Administrative Plats	12	9	10
Plans Reviewed	75	80	80
Variances	3	6	3
Zoning Amendments	1	2	2
Historic Preservation Cases	21	11	15
Historic Preservation Cases Admin	22	35	30

Division Expenditures



Division Expense History



Planning - Planner

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-101-101	Salaries - Administrative	\$ 45,491	\$ 45,237	\$ 45,237	\$ 47,530
01-4-101-102	Salaries - Professional	\$ -	\$ 33,751	\$ 33,751	\$ 25,000
01-4-101-104	Salaries - Operations	\$ 24,402	\$ 25,012	\$ 25,012	\$ 26,451
01-4-101-114	Allowances	\$ 3,643	\$ 3,600	\$ 3,600	\$ 5,700
01-4-101-121	TMRS	\$ 5,091	\$ 8,167	\$ 8,167	\$ 8,102
01-4-101-122	FICA	\$ 5,373	\$ 8,186	\$ 8,186	\$ 7,916
01-4-101-123	Employee Insurance	\$ 5,350	\$ 10,151	\$ 10,151	\$ 9,167
01-4-101-124	Workers' Comp. Insurance	\$ 153	\$ 223	\$ 223	\$ 216
01-4-101-125	Unemployment Compensation	\$ 328	\$ 496	\$ 496	\$ 22
	Total Personnel	\$ 89,830	\$ 134,823	\$ 134,823	\$ 130,104
01-4-101-201	Office Supplies	\$ 1,080	\$ 1,250	\$ 1,250	\$ 1,250
01-4-101-202	Postage	\$ 456	\$ 750	\$ 398	\$ 398
01-4-101-229	Tools & Other Supplies	\$ 282	\$ 400	\$ 400	\$ 1,350
01-4-101-250	Small Equipment	\$ 1,618	\$ 600	\$ 600	\$ 500
	Total Supplies	\$ 3,436	\$ 3,000	\$ 2,648	\$ 3,498
01-4-101-406	Computer System Maintenance	\$ 1,610	\$ 425	\$ 300	\$ 525
	Total Repairs & Maintenance	\$ 1,610	\$ 425	\$ 300	\$ 525
01-4-101-501	Advertising & Public Notices	\$ 1,184	\$ 1,200	\$ 1,200	\$ 1,200
01-4-101-510	Dues & Publications	\$ 743	\$ 340	\$ 946	\$ 845
01-4-101-513	Travel & Training	\$ 3,738	\$ 4,742	\$ 6,659	\$ 7,078
01-4-101-550	Insurance - General Liability	\$ 118	\$ 139	\$ 121	\$ 136
01-4-101-551	Insurance - Errors & Omissions	\$ 304	\$ 350	\$ 262	\$ 294
01-4-101-562	Engineering	\$ 23,395	\$ 5,000	\$ 6,191	\$ 5,000
01-4-101-563	Planning Consultant Services	\$ 2,423	\$ 6,500	\$ 4,825	\$ 5,000
01-4-101-581	Communication Services	\$ 823	\$ 1,017	\$ 660	\$ 914
	Total Services	\$ 32,728	\$ 19,288	\$ 20,864	\$ 20,467
01-4-101-903	Transfer to GF Capital Projects Fund	\$ 64,915	\$ -	\$ -	\$ -
01-4-101-904	Transfer to Capital Equipment Fund	\$ 8,750	\$ -	\$ -	\$ -
01-4-101-977	Transfer to IT Replacement Fund	\$ -	\$ 704	\$ 704	\$ 725
	Total Transfers	\$ 73,665	\$ 704	\$ 704	\$ 725
	Total Planning - Planner	\$ 201,270	\$ 158,240	\$ 159,339	\$ 155,319

Planning - Planner

Account Number	Description	Amount
01-4-101-229	Tools and Other Supplies	
	- Plat box	\$ 150
	- File cabinet	\$ 150
	- Historic Notification Signage	\$ 750
	- Other supplies	\$ 300
		\$ 1,350
406	Computer Equipment Maintenance	
	- Dropbox renewal - 2	\$ 212
	- General repair & maintenance	\$ 313
		\$ 525
510	Dues & Publications	
	- APA & AICP Dues - Planner	\$ 370
	- APA & AICP Dues - Planning Director	\$ 475
		\$ 845
513	Travel & Training	
	- APA Training - 2	\$ 1,000
	- Texas APA conference - 2	\$ 3,000
	- Webinars	\$ 500
	- TML	\$ 1,500
	- Incode student center	\$ 78
	- Miscellaneous travel	\$ 1,000
		\$ 7,078
562	Engineering	
	- Engineering and surveying services	
		\$ 5,000
563	Planning Consultant Services	
	- Historic Preservation consultant	\$ 2,000
	- Planning consultant	\$ 3,000
		\$ 5,000
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 725

Mission

Enforce the City's building, plumbing, electrical, mechanical, energy codes, and City Ordinances to ensure the construction and maintenance of safe residential and commercial structures.

Description

- Reviews plans for building, zoning, code, design standards requirements.
- Issues permits for building, plumbing, electrical and mechanical construction.
- Inspects construction work within the City to verify compliance with adopted codes and standards through inspection of construction work within the City.
- Issues/checks licenses to insure all construction work is done by qualified personnel.
- Maintains records of construction activity and related matters.
- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Prepare and compile evidence for prosecution purposes in City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Provide explanations of code requirements to the public and contractors.

Accomplishments

- Implemented mobile inspections and enhanced the Building and Inspections webpage to allow existing contractors the option of submitting building permits online.
- Monitored dilapidated buildings to protect the health and safety of the community.
- Enforced FEMA regulations within the Belton area.
- Provided timely and comprehensive inspection services.
- Completed continuing education for plumbing and code enforcement.
- Coordinated with other City departments during the building permit process.
- Coordinated review of the 2015 Energy Code with Temple Area Builders Association.
- Improved documentation of duct test, backflow and CSI forms.
- Worked with property owners to rehabilitate condemned structures.

Goals

- Take advantage of additional educational opportunities related to the updated codes.
- Continue to develop and implement 2015 International Codes in coordination with Temple Area Builders Association (TABA).
- Develop orderly filing system for construction plans in the storage facility.
- Ensure all floodplain permits are scanned and a digital copy is maintained.
- Review properties for condemnation and make recommendations to the Housing Board of Adjustment.
- Further implement mobile inspections and building permit submittals online.
- Enhance the Building and Inspections webpage to provide a list of guidelines.
- Obtain additional certifications for an improved knowledge of the adopted codes.

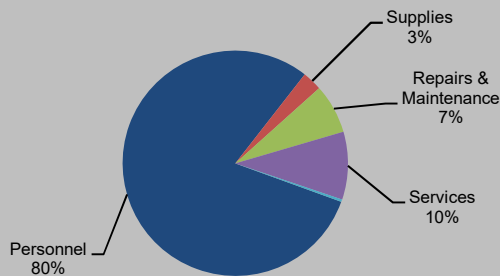
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 170,407	\$ 175,061	\$ 175,061	\$ 165,253
Supplies	\$ 4,504	\$ 4,780	\$ 4,939	\$ 5,839
Repairs & Maintenance	\$ 14,933	\$ 14,588	\$ 14,588	\$ 14,710
Services	\$ 8,026	\$ 21,031	\$ 8,909	\$ 20,075
Transfers	\$ 34,300	\$ 704	\$ 704	\$ 725
Total	\$ 232,170	\$ 216,164	\$ 204,201	\$ 206,602

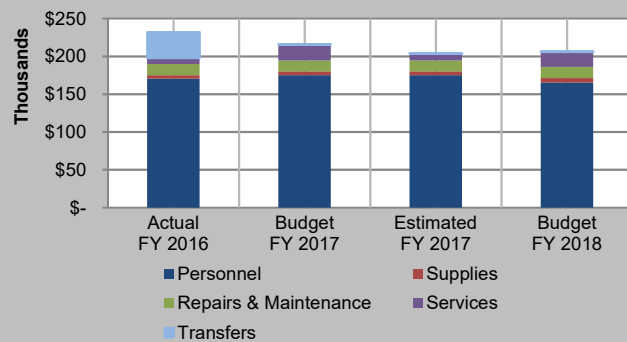
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Permits:			
Building	589	727	660
Plumbing	329	411	370
Mechanical	171	226	200
Electrical	242	293	270
Water Taps	216	298	260
Sewer Taps	190	278	235
Public Works	195	285	240
Inspections:			
Building	2,007	3,036	2,525
Plumbing	658	322	740
Mechanical	257	339	300
Electrical	484	586	535
Other	406	559	485

Division Expenditures



Division Expense History



Planning - Inspections

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-102-102	Salaries - Professional	\$ 81,542	\$ 127,175	\$ 127,175	\$ 117,272
01-4-102-104	Salaries - Operations	\$ 55,537	\$ 11,493	\$ 11,493	\$ 12,085
01-4-102-113	Health Insurance Allowance	\$ 168	\$ -	\$ -	\$ -
01-4-102-114	Allowances	\$ 5	\$ -	\$ -	\$ -
01-4-102-121	TMRS	\$ 9,700	\$ 10,449	\$ 10,449	\$ 10,012
01-4-102-122	FICA	\$ 10,492	\$ 10,608	\$ 10,608	\$ 9,896
01-4-102-123	Employee Insurance	\$ 11,922	\$ 14,308	\$ 14,308	\$ 15,387
01-4-102-124	Workers' Comp. Insurance	\$ 639	\$ 626	\$ 626	\$ 580
01-4-102-125	Unemployment Compensation	\$ 402	\$ 402	\$ 402	\$ 21
	Total Personnel	\$ 170,407	\$ 175,061	\$ 175,061	\$ 165,253
01-4-102-201	Office Supplies	\$ 799	\$ 750	\$ 450	\$ 750
01-4-102-202	Postage	\$ 207	\$ 330	\$ 139	\$ 139
01-4-102-220	Clothing Supplies	\$ 245	\$ -	\$ 140	\$ 140
01-4-102-222	Fuel	\$ 2,750	\$ 3,400	\$ 3,610	\$ 4,510
01-4-102-229	Tools & Other Supplies	\$ 503	\$ 300	\$ 600	\$ 300
	Total Supplies	\$ 4,504	\$ 4,780	\$ 4,939	\$ 5,839
01-4-102-403	Vehicle Maintenance	\$ 654	\$ 500	\$ 500	\$ 500
01-4-102-406	Computer System Maintenance	\$ 14,279	\$ 14,088	\$ 14,088	\$ 14,210
	Total Repairs & Maintenance	\$ 14,933	\$ 14,588	\$ 14,588	\$ 14,710
01-4-102-510	Dues & Publications	\$ 1,241	\$ 717	\$ 717	\$ 927
01-4-102-513	Travel & Training	\$ 3,299	\$ 7,560	\$ 5,170	\$ 6,006
01-4-102-550	Insurance - General Liability	\$ 94	\$ 111	\$ 145	\$ 163
01-4-102-551	Insurance - Errors & Omissions	\$ 244	\$ 280	\$ 314	\$ 352
01-4-102-554	Insurance - Automobile	\$ 489	\$ 537	\$ 763	\$ 644
01-4-102-563	Inspection Services	\$ 915	\$ -	\$ -	\$ -
01-4-102-571	Demolition/Cleanup	\$ -	\$ 10,000	\$ -	\$ 10,000
01-4-102-581	Communication Services	\$ 1,744	\$ 1,826	\$ 1,800	\$ 1,983
	Total Services	\$ 8,026	\$ 21,031	\$ 8,909	\$ 20,075
01-4-102-903	Transfer to Capital Project	\$ 34,300	\$ -	\$ -	\$ -
01-4-102-977	Transfer to IT Replacement Fund	\$ -	\$ 704	\$ 704	\$ 725
	Total Transfers	\$ 34,300	\$ 704	\$ 704	\$ 725
	Total Planning - Inspections	\$ 232,170	\$ 216,164	\$ 204,201	\$ 206,602

Planning - Inspections

Account Number	Description	Amount
01-4-102-406	Computer System Maintenance - Annual mobile inspection fee \$ 11,500 - Invision CL maintenance - 5% \$ 135 - Invision Permits and Inspections \$ 1,604 - Invision TOPS - 4% \$ 81 - Invision Payment Import \$ 690 - Other maintenance \$ 200	\$ 14,210
510	Dues & Publications - International Code Council dues \$ 135 - BOAT - 2 staff \$ 40 - Plumbing Examiners licenses - 2 staff \$ 110 - Code books \$ 250 - Texas Floodplain management system - 2 staff \$ 180 - Code Enforcement licenses - 2 staff \$ 212	\$ 927
513	Travel & Training - Building Professionals Institute conference \$ 1,000 - Plumbing continuing education \$ 200 - BOAT conference \$ 1,000 - BPAT and CSI classes \$ 1,500 - Texas Floodplain conference \$ 1,000 - Code enforcement continuing education \$ 150 - Incode student center \$ 156 - Other \$ 1,000	\$ 6,006
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 725

Mission

To efficiently and effectively provide geospatial information and applications to all City departments and the public in order to enhance City operations, improve decision making and provide better public service.

Description

- Collects, maintains and updates GIS data.
- Prepares graphical illustrations for presentation.
- User training and support.
- Provide 9-1-1 addressing services.
- Maintain and update ArcGIS Online

Accomplishments

- Obtained 2015 Texas Imagery Service through Texas Natural Resource Information System.
- Integrate new City limits and new emergency response areas into GIS after the annexation process was complete.
- Updated and completed Street Maintenance Plan map for Public Works.
- Upgraded internal and public mapping access and services through ArcGIS Online.
- Completed installation and training for ArcGIS Server.
- Integrated AML project inventory into GIS database.
- Implemented mobile GIS collection for City Departments through ArcGIS Online and Mobile Application.
- Maintained the GIS web portal.
- Participated in regional 911 addressing community.
- Supported department and presentation requests for maps.

Goals

- Obtain 2016/2017 aerial imagery and update the GIS maps.
- Migrate GIS FileGDB to Server Enterprise Database.
- Develop and publish TABC, Annexation History and E-Watch maps online.
- Determine areas within GIS mapping that do not include the zoning ordinances and upload to document center and link in GIS.
- Collect and update survey monuments and benchmarks for integration into the online map.
- GPS comprehensive sewer system and integrate into GIS.
- Integrate subdivision plats into GIS.
- Develop comprehensive speed limit sign layer in GIS.
- Improve digital as-built submissions and create a standard to more effectively integrate into the GIS system.
- Work with BCCC to obtain emergency service data to support public safety mapping for Fire Department and Police Department.
- Continue documentation of water/sewer systems and storm water systems.
- Continue to develop 911 Street Centerline database for BCCC.
- Continue to identify datasets that can be used by departments.

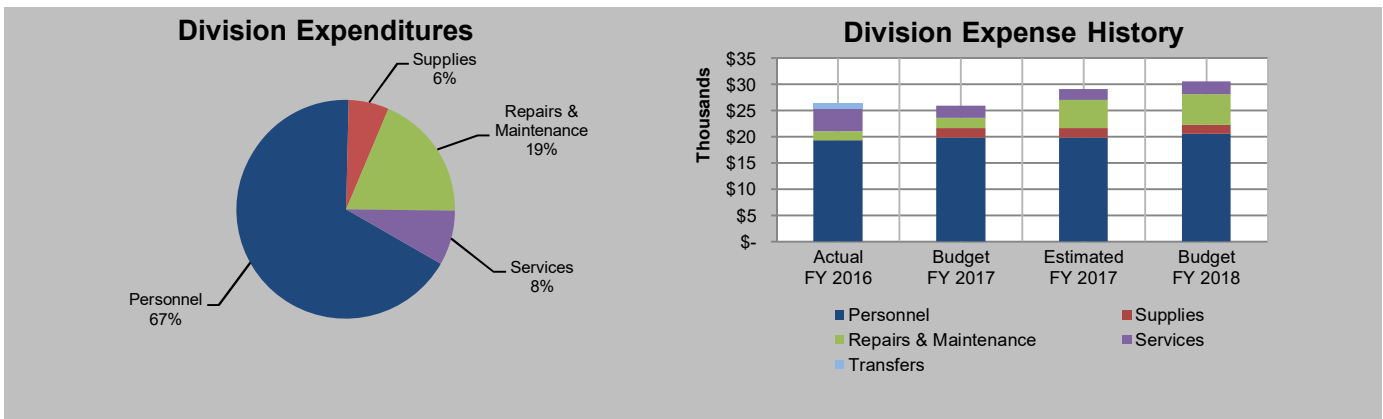
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 19,244	\$ 19,767	\$ 19,767	\$ 20,491
Supplies	\$ 115	\$ 1,870	\$ 1,820	\$ 1,800
Repairs & Maintenance	\$ 1,627	\$ 2,000	\$ 5,401	\$ 5,764
Services	\$ 4,386	\$ 2,234	\$ 2,134	\$ 2,474
Transfers	\$ 1,000	\$ -	\$ -	\$ -
Total	\$ 26,372	\$ 25,871	\$ 29,122	\$ 30,529

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Mapping Requests/Revisions	-	740	777

*GIS was previously department 072, but changed to 103 when transferred to Planning Department. Began tracking Mapping requests in FY2017



Information Technology Systems - GIS

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-103-104	Salaries- Operations	\$ 15,094	\$ 15,286	\$ 15,286	\$ 15,797
01-4-103-114	Allowances	\$ 120	\$ -	\$ -	\$ -
01-4-103-121	TMRS	\$ 1,069	\$ 1,152	\$ 1,152	\$ 1,223
01-4-103-122	FICA	\$ 1,158	\$ 1,169	\$ 1,169	\$ 1,209
01-4-103-123	Employee Insurance	\$ 1,713	\$ 2,070	\$ 2,070	\$ 2,226
01-4-103-124	Workers' Comp. Insurance	\$ 32	\$ 32	\$ 32	\$ 33
01-4-103-125	Unemployment Compensation	\$ 58	\$ 58	\$ 58	\$ 3
	Total Personnel	\$ 19,244	\$ 19,767	\$ 19,767	\$ 20,491
01-4-103-201	Office Supplies	\$ -	\$ 100	\$ 50	\$ 50
01-4-103-202	Postage	\$ -	\$ 20	\$ 20	\$ -
01-4-103-229	Tools & Other Supplies	\$ 115	\$ 1,750	\$ 1,750	\$ 1,750
	Total Supplies	\$ 115	\$ 1,870	\$ 1,820	\$ 1,800
01-4-103-406	Computer System Maintenance	\$ 1,627	\$ 2,000	\$ 5,401	\$ 5,764
	Total Repairs & Maintenance	\$ 1,627	\$ 2,000	\$ 5,401	\$ 5,764
01-4-103-510	Dues & Publications	\$ 165	\$ 150	\$ 150	\$ 465
01-4-103-513	Travel & Training	\$ 2,420	\$ 1,300	\$ 1,300	\$ 1,300
01-4-103-550	Insurance - General Liability	\$ 47	\$ 56	\$ 49	\$ 55
01-4-103-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
01-4-103-570	Special Services	\$ 1,512	\$ 420	\$ 420	\$ 420
01-4-103-581	Communication Services	\$ 120	\$ 168	\$ 110	\$ 116
	Total Services	\$ 4,386	\$ 2,234	\$ 2,134	\$ 2,474
01-4-103-903	Transfer to GF Capital Projects	\$ 1,000	\$ -	\$ -	\$ -
	Total Transfer	\$ 1,000	\$ -	\$ -	\$ -
	Total IT Systems - GIS	\$ 26,372	\$ 25,871	\$ 29,122	\$ 30,529
	Total Planning	\$ 459,812	\$ 400,275	\$ 392,662	\$ 392,450

*GIS was previously department 072, but changed to 103 when transferred to Planning Department

Planning - GIS

Account Number	Description	Amount
01-4-103-229	Tools & Other Supplies - Scanner ink	\$ 1,750
406	Computer Maintenance - ArcGIS Maintenance \$ 1,500 - ArcGIS online level 2 license \$ 2,364 - ArcGIS enterprise workgroup \$ 1,400 - Plotter maintenance \$ 500	\$ 5,764
510	Dues & Publications - URISA Young Professionals membership \$ 63 - USGIF membership \$ 35 - NENA membership \$ 137 - AAG membership \$ 115 - Books \$ 115	\$ 465
513	Travel & Training - GIS Conference	\$ 1,300
570	Special Services - GIS web hosting - 1/3	\$ 420

Mission

The Lena Armstrong Public Library exists to enrich the community of Belton by providing quality materials and services of informational, educational, leisure and cultural value in order to encourage patrons, particularly children, to become lifelong readers and library users which can lead to success in school and life.

Description

- Provides books as well as print, audio, video, and electronic materials for two-week loans with renewal privileges.
- Provides public access computers for internet access, job searches, and distance learning.
- Maintains for the visually impaired a collection of large print books, audio books, and applications for the Talking Book program that is sponsored by the Texas State Library.
- Provides appropriate collection of books and materials for pre-school through high school.
- Responds to telephone and e-mail information queries.
- Assists patrons searching for information on a wide range of subjects.
- Serves in an archival capacity by collecting and preserving local history.
- Supplements the local history collection with a renowned genealogy collection of over 3,200 books, 3,000 photographs and early Texas material.
- Provides inter-library loan service.
- Coordinates community interaction through Christmas and Summer Reading Programs.
- Provide Bilingual (English/Spanish) Library Services.

Accomplishments

- Awarded the 2017 TML Achievement of Library Excellence Award.
- Provided three Polar Express events, Story time programs, and a six-week Summer Reading Program.
- Added bilingual story time (English/Spanish) services and 1000 books before Kindergarten early literacy program.
- Partnered with BISD to offer services to students.
- Partner with the Friends of the Library to provide free books to the children of Belton at community events and an Authors' Luncheon Literary Event.
- Co-hosted a National Night Out event & participate in the Belton Journal Senior Expo.
- Partnered with the Belton Police Department's R-U-OK Senior Program to offer the Home Bound Library Card Program and the Talking Book Program.
- Toured three Central Texas model Libraries with senior City staff to begin process of review and planning for the future of the Library.

Goals

- Continue to partner with BISD to promote early literacy and other library services.
- Analyze/benchmark need for expanded Library Services (City Strategic Plan).
- Develop Grant writing program.
- Increase participation in volunteer program.
- Conduct Library space assessment.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 249,251	\$ 261,970	\$ 261,970	\$ 270,605
Supplies	\$ 17,078	\$ 12,545	\$ 10,327	\$ 15,316
Facility Maintenance	\$ 1,826	\$ 3,300	\$ 1,868	\$ 3,000
Repairs & Maintenance	\$ 5,188	\$ 3,349	\$ 3,311	\$ 3,455
Services	\$ 12,495	\$ 18,332	\$ 14,410	\$ 16,060
Transfers	\$ 36,078	\$ 36,892	\$ 36,892	\$ 37,008
Total	\$ 321,917	\$ 336,388	\$ 328,778	\$ 345,444

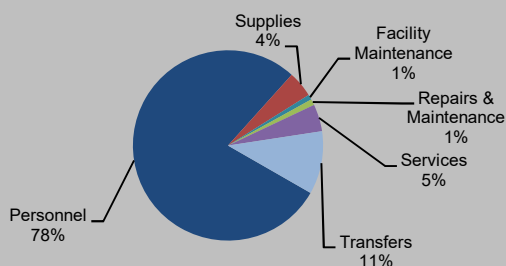
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Book Stock	32,666	41,773	48,948
Periodical Titles	30	94	89
Videos	1,313	1,685	1,900
Circulation	83,880	84,607	86,000
Genealogy Books	2,565	2,574	2,580
Visitors	60,419	60,815	61,000
Hrs of Patron Computer Use	8,649	8,280	8,500

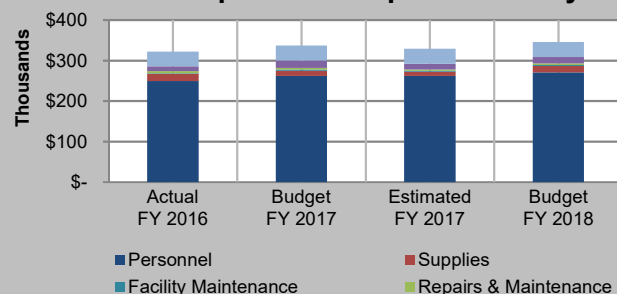
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Library Director	1	1	1
Librarian	1	1	1
Children's Library Clerk	1	1	1
Library Clerk	2	2	2
Total	5	5	5

Department Expenditures



Department Expense History



Library

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-110-101	Salaries - Administrative	\$ 77,180	\$ 76,752	\$ 76,752	\$ 78,865
01-4-110-102	Salaries - Professional	\$ 40,280	\$ 41,498	\$ 41,498	\$ 42,361
01-4-110-104	Salaries-Operations	\$ 79,566	\$ 81,625	\$ 81,625	\$ 84,477
01-4-110-113	Health Insurance Allowance	\$ 3,694	\$ -	\$ -	\$ -
01-4-110-121	TMRS	\$ 14,179	\$ 15,061	\$ 15,061	\$ 15,921
01-4-110-122	FICA	\$ 14,770	\$ 15,291	\$ 15,291	\$ 15,736
01-4-110-123	Employee Insurance	\$ 18,156	\$ 30,390	\$ 30,390	\$ 32,688
01-4-110-124	Workers' Comp. Insurance	\$ 458	\$ 498	\$ 498	\$ 512
01-4-110-125	Unemployment Compensation	\$ 969	\$ 855	\$ 855	\$ 45
	Total Personnel	\$ 249,251	\$ 261,970	\$ 261,970	\$ 270,605
01-4-110-201	Office Supplies	\$ 2,074	\$ 1,371	\$ 869	\$ 1,000
01-4-110-202	Postage	\$ 759	\$ 740	\$ 608	\$ 608
01-4-110-205	Educational Supplies	\$ 2,276	\$ 4,000	\$ 4,000	\$ 4,925
01-4-110-227	Janitorial Supplies	\$ 1,227	\$ 1,200	\$ 950	\$ 1,000
01-4-110-229	Tools & Other Supplies	\$ 4,164	\$ 4,600	\$ 3,900	\$ 7,133
01-4-110-250	Small Equipment	\$ 6,578	\$ 634	\$ -	\$ 650
	Total Supplies	\$ 17,078	\$ 12,545	\$ 10,327	\$ 15,316
01-4-110-301	Building Maintenance	\$ 1,243	\$ 2,500	\$ 1,068	\$ 2,300
01-4-110-302	Heat & A/C Maintenance	\$ 583	\$ 800	\$ 800	\$ 700
	Total Facility Maintenance	\$ 1,826	\$ 3,300	\$ 1,868	\$ 3,000
01-4-110-406	Computer System Maintenance	\$ 5,188	\$ 3,349	\$ 3,311	\$ 3,455
	Total Repairs & Maintenance	\$ 5,188	\$ 3,349	\$ 3,311	\$ 3,455
01-4-110-501	Advertising & Promotion	\$ 937	\$ 750	\$ 700	\$ 750
01-4-110-510	Dues & Publications	\$ 1,946	\$ 2,494	\$ 2,037	\$ 2,514
01-4-110-513	Travel & Training	\$ 220	\$ 3,962	\$ 2,526	\$ 4,045
01-4-110-550	Insurance - General Liability	\$ 236	\$ 279	\$ 241	\$ 271
01-4-110-551	Insurance - Errors & Omissions	\$ 609	\$ 699	\$ 523	\$ 587
01-4-110-556	Insurance - Real Property	\$ 1,350	\$ 1,394	\$ 1,509	\$ 1,768
01-4-110-581	Communication Services	\$ 654	\$ 694	\$ 660	\$ 693
01-4-110-582	Gas Service	\$ 708	\$ 730	\$ 734	\$ 790
01-4-110-583	Electric Service	\$ 5,835	\$ 7,330	\$ 5,480	\$ 4,642
	Total Services	\$ 12,495	\$ 18,332	\$ 14,410	\$ 16,060
01-4-110-903	Transfer to GF Capital Projects Fund	\$ 6,078	\$ -	\$ -	\$ -
01-4-110-922	Transfer to Book Fund	\$ 30,000	\$ 33,000	\$ 33,000	\$ 33,000
01-4-110-977	Transfer to IT Replacement	\$ -	\$ 1,407	\$ 1,407	\$ 1,449
01-4-110-978	Transfer to HVAC	\$ -	\$ 2,485	\$ 2,485	\$ 2,559
	Total Transfers	\$ 36,078	\$ 36,892	\$ 36,892	\$ 37,008
	Total Library	\$ 321,917	\$ 336,388	\$ 328,778	\$ 345,444

Library

Account Number	Description	Amount
01-4-110-201	Office Supplies	
	- Miscellaneous office supplies	\$ 200
	- Copier & printer paper	\$ 300
	- Printer cartridges	\$ 500
		\$ 1,000
205	Educational Supplies	
	- Summer reading program flyers	\$ 925
	- Summer reading program crafts & other supplies	\$ 800
	- Story hour & outreach program	\$ 600
	- 1,000 books before kindergarten	\$ 500
	- Bilingual story time	\$ 400
	- Seasonal programs	\$ 1,700
		\$ 4,925
229	Tools & Other Supplies	
	- Book processing materials	\$ 3,000
	- Archival supplies	\$ 600
	- Repair supplies	\$ 400
	- Laminator	\$ 160
	- Children's mouse and keyboards	\$ 75
	- Laptop batteries	\$ 207
	- Cordless sweeper	\$ 100
	- Audio cables and adapters	\$ 135
	- Handheld scanner and scanners for circulation computers	\$ 596
	- Storage for Carnegie furniture	\$ 1,560
	- USA, Texas, & City flags	\$ 300
406	Computer System Maintenance	
	- Content Café	\$ 300
	- Collection software maintenance	\$ 2,400
	- Gabbie	\$ 120
	- Invision CL maintenance - 5%	\$ 135
	- Cassie support/updates	\$ 500
		\$ 3,455
510	Dues & Publications	
	- TexShare database fee	\$ 500
	- Texas Municipal Library Director Association dues	\$ 70
	- Texas Library Association dues	\$ 100
	- Public Libraries Journal	\$ 325
	- Movie license	\$ 500
	- Amazon prime	\$ 99
	- Connecting Texas Libraries Statewide	\$ 600
	- TML library award fee	\$ 70
	- Civic club dues	\$ 250
		\$ 2,514
513	Travel & Training	
	- Online Student Center	\$ 195
	- Library Support Staff Certification	\$ 750
	- Central Texas Library System workshops	\$ 300
	- Texas Library Association annual conference	\$ 2,800
		\$ 4,045
922	Transfer to Book Fund	
	- Transfer for new and replacement purchases	
		\$ 33,000
977	Transfer to IT Replacement	
	- Annual contribution for scheduled replacement of IT equipment	
		\$ 1,449
978	Transfer to HVAC	
	- Annual contribution for scheduled replacement of HVAC system	
		\$ 2,559

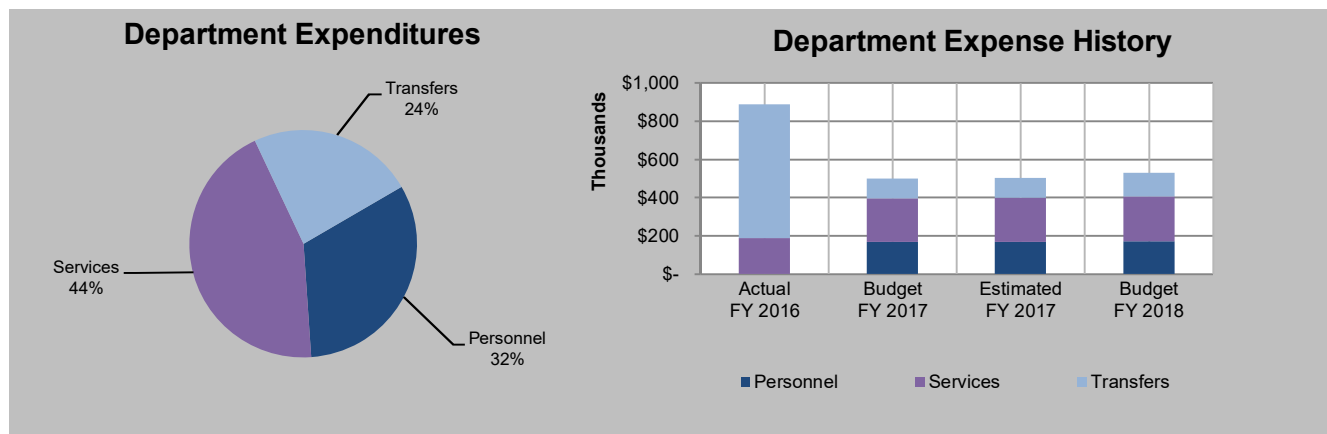
Description

This department contains funding for several non-departmental budget items:

- The employee merit pay plan was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to departmental personnel line items.
- Funding for non-recurring or non-departmental items related directly to the City's Strategic Plan
- Costs directly related to the civil service system for police and fire sworn personnel are accounted for in this department.
- Several non-profit organizations as approved by City Council during the budget process.
- A contingency amount which allows the City to adjust for unbudgeted situations which may occur during the fiscal year. As these situations occur, funding is moved from the contingency line item to the departmental line item incurring the expense.
- Transfers to other funds.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ -	\$ 165,000	\$ 165,000	\$ 170,000
Services	\$ 185,616	\$ 228,578	\$ 232,500	\$ 233,089
Transfers	\$ 702,929	\$ 105,000	\$ 105,000	\$ 125,000
Total	\$ 888,545	\$ 498,578	\$ 502,500	\$ 528,089



Other Costs

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-120-160	Pay Plan Costs	\$ -	\$ 165,000	\$ 165,000	\$ 170,000
	Total Personnel	\$ -	\$ 165,000	\$ 165,000	\$ 170,000
01-4-120-701	Strategic Plan Elements	\$ 69,786	\$ 12,500	\$ 12,500	\$ 10,000
01-4-120-706	Contributions	\$ 115,830	\$ 119,078	\$ 120,000	\$ 123,089
01-4-120-707	Contingency	\$ -	\$ 97,000	\$ 100,000	\$ 100,000
	Total Services	\$ 185,616	\$ 228,578	\$ 232,500	\$ 233,089
01-4-120-903	Transfer to GF Capital Projects Fund	\$ 116,165	\$ -	\$ -	\$ -
01-4-120-904	Transfer to Capital Equipment Func	\$ 63,720	\$ 25,000	\$ 25,000	\$ 25,000
01-4-120-919	Transfer to Civil Service Func	\$ 180,958	\$ 80,000	\$ 80,000	\$ 100,000
01-4-120-968	Transfer to 2015 CO's - GF	\$ 7,963	\$ -	\$ -	\$ -
01-4-120-980	Transfer to CT H&B Ph 2	\$ 334,123	\$ -	\$ -	\$ -
	Total Transfers	\$ 702,929	\$ 105,000	\$ 105,000	\$ 125,000
	Total Other Costs	\$ 888,545	\$ 498,578	\$ 502,500	\$ 528,089

Other Costs

Account Number	Description	Amount
01-4-120-160	Pay Plan Costs	
	- Funding for pay plan increases for General Fund employee:	\$ 110,000
	- Funding for Civil Service step increase:	\$ 60,000
		\$ 170,000
701	Strategic Plan Elements	
	- Strategic Plan Update	\$ 10,000
706	Contributions	
	- AUSA Scholarship	\$ 1,000
	- Bell County Health Distric	\$ 47,177
	- Hill Country Transit Distric	\$ 31,912
	- HOT Defense Alliance	\$ 7,500
	- BISD crossing guard program	\$ 23,000
	- Senior citizen center	\$ 10,000
	- Downtown Belton Merchant Associator	\$ 2,500
		\$ 123,089
707	Contingency	
	- This appropriation is provided for in the City Charter, in an amount not to exceed 3% of total General fund expenditures. The contingency amount is to be used in case of unforeseen items of expenditures.	\$ 100,000
904	Transfer to Capital Equipment Fund	
	- Transfer to Capital Equipment Func	\$ 25,000
919	Transfer to Civil Service Fund	
	- Transfer to Civil Service Fund for civil service costs and sick leave accru:	\$ 100,000



Butterfly Garden. Lena Armstrong Public Library, Spring 2017.

Description

The Solid Waste department is comprised of two divisions:

1. Collection
2. Brush

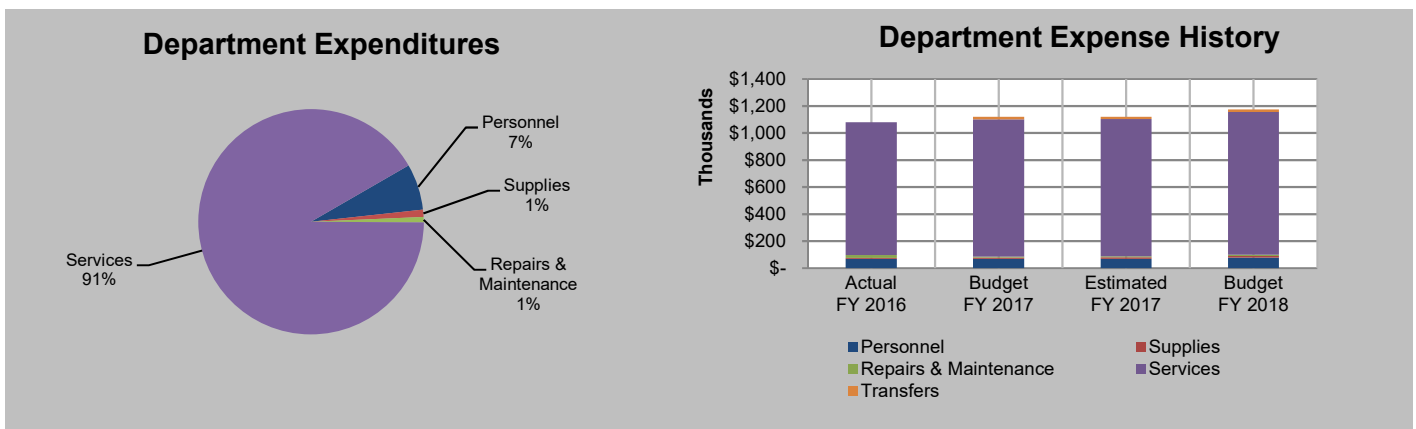
The details of these divisions follow.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 67,447	\$ 68,668	\$ 68,668	\$ 76,407
Supplies	\$ 6,475	\$ 7,985	\$ 9,644	\$ 12,037
Repairs & Maintenance	\$ 23,137	\$ 8,600	\$ 8,620	\$ 8,930
Services	\$ 982,917	\$ 1,015,518	\$ 1,015,186	\$ 1,056,816
Transfers	\$ -	\$ 18,299	\$ 18,299	\$ 18,981
Total	\$ 1,079,976	\$ 1,119,070	\$ 1,120,417	\$ 1,173,171

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Sr. Maintenance Worker	1	1	1
Total	1	1	1



Mission

To provide efficient, cost effective solid waste collection, disposal, and recycling services.

Description

- Manage solid waste collection, disposal, and recycling.
- Promote recycling by providing public education materials and information.

Accomplishments

- Implemented a quarterly bulk waste collection program for city-wide clean up.

Goals

- Continue education programs for solid waste services.
- Implement bi-monthly bulk waste collection program for city-wide clean up.

Description

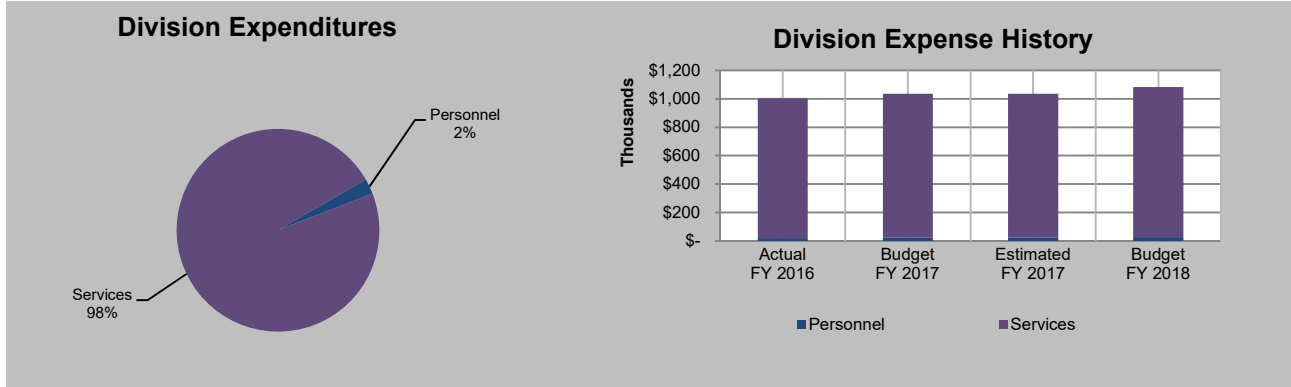
Since 1992, the City has contracted with a private firm for garbage collection services. The Solid Waste department contains the funding for this contract as well as funding for a portion of billing and administrative personnel costs.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 20,779	\$ 21,853	\$ 21,853	\$ 26,770
Services	\$ 982,196	\$ 1,014,120	\$ 1,014,120	\$ 1,055,320
Total	\$ 1,002,975	\$ 1,035,973	\$ 1,035,973	\$ 1,082,090

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Tons of recycling	735	687	714
Tons of solid waste collected	5,200	4,973	5,172
Pounds of hazardous waste collected	16,000	18,660	21,762



Solid Waste - Collection

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-131-101	Salaries-Administrative	\$ 4,870	\$ 4,843	\$ 4,843	\$ 5,068
01-4-131-102	Salaries-Professional	\$ 3,029	\$ 3,074	\$ 3,074	\$ 3,250
01-4-131-103	Salaries-Supervisory	\$ 5,893	\$ 3,008	\$ 3,008	\$ 3,124
01-4-131-104	Salaries-Operations	\$ 2,954	\$ 6,114	\$ 6,114	\$ 6,319
01-4-131-121	TMRS	\$ 1,201	\$ 1,284	\$ 1,284	\$ 1,375
01-4-131-122	FICA	\$ 1,268	\$ 1,303	\$ 1,303	\$ 1,359
01-4-131-123	Employee Insurance	\$ 1,476	\$ 2,131	\$ 2,131	\$ 2,292
01-4-131-124	Workers' Comp Insurance	\$ 36	\$ 36	\$ 36	\$ 37
01-4-131-125	Unemployment Compensation	\$ 51	\$ 60	\$ 60	\$ 3
01-4-131-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 3,943
	Total Personnel	\$ 20,779	\$ 21,853	\$ 21,853	\$ 26,770
01-4-131-573	Tipping/Hauling Fees	\$ -	\$ 2,720	\$ 2,720	\$ 2,720
01-4-131-591	Recycling Program	\$ 433	\$ 2,000	\$ 2,000	\$ 2,000
01-4-131-592	Refuse Collection Contract	\$ 981,763	\$ 1,009,400	\$ 1,009,400	\$ 1,050,600
	Total Services	\$ 982,196	\$ 1,014,120	\$ 1,014,120	\$ 1,055,320
	Total Solid Waste - Collection	\$ 1,002,975	\$ 1,035,973	\$ 1,035,973	\$ 1,082,090

Refuse

Account Number	Description	Amount
01-4-131-150	New Personnel Requests - Customer Service Rep II	\$ 3,943
573	Tipping/Hauling Fees - Fees to dispose of refuse received at bulk collection events	\$ 2,720
591	Recycling Program - Promotion and supplies for recycling efforts	\$ 2,000
592	Refuse Collection Contract - Contract payments to private vendor for City-wide collection of refuse	\$ 1,050,600



River Fair Boulevard, Spring 2017.

Mission

To provide residential brush collection services in a timely, professional and efficient manner.

Description

- Pick up brush and limbs from residential properties throughout the City as requested.
- Educate citizens of availability of brush collection and requirements for pick-up through water bills and door hangers.

Accomplishments

- Employed second brush truck in fleet.
- Trained alternate driver to assist with increased amounts of collection due to stormy weather.
- Participate in Community Cleanup program for bulk waste collection.
- Collected approximately 22,000 cubic yards of brush.

Goals

- Respond to all brush collection requests within five business days of notification.
- Educate public on the brush pick up services and requirements.

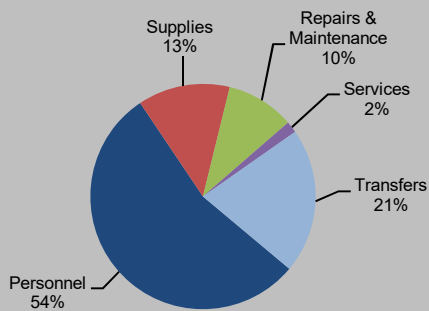
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 46,668	\$ 46,815	\$ 46,815	\$ 49,637
Supplies	\$ 6,475	\$ 7,985	\$ 9,644	\$ 12,037
Repairs & Maintenance	\$ 23,137	\$ 8,600	\$ 8,620	\$ 8,930
Services	\$ 721	\$ 1,398	\$ 1,066	\$ 1,496
Transfers	\$ -	\$ 18,299	\$ 18,299	\$ 18,981
Total	\$ 77,001	\$ 83,097	\$ 84,444	\$ 91,081

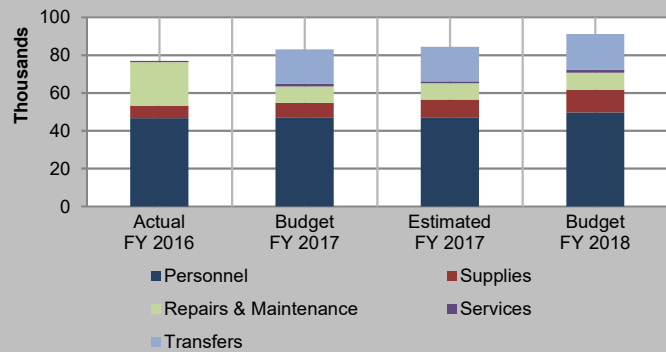
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Volume of Brush Collected -cubic yards	30,014	35,563	38,000
Work Orders Completed	5,778	7,951	8,000

Division Expenditures



Division Expense History



Solid Waste - Brush

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-132-104	Salaries - Operations	\$ 33,498	\$ 33,975	\$ 33,975	\$ 35,329
01-4-132-107	Salaries - Overtime	\$ 558	\$ -	\$ -	\$ 707
01-4-132-121	TMRS	\$ 2,405	\$ 2,560	\$ 2,560	\$ 2,789
01-4-132-122	FICA	\$ 2,462	\$ 2,599	\$ 2,599	\$ 2,757
01-4-132-123	Employee Insurance	\$ 6,119	\$ 6,088	\$ 6,088	\$ 6,548
01-4-132-124	Workers' Comp Insurance	\$ 1,456	\$ 1,422	\$ 1,422	\$ 1,498
01-4-132-125	Unemployment Compensation	\$ 171	\$ 171	\$ 171	\$ 9
	Total Personnel	\$ 46,668	\$ 46,815	\$ 46,815	\$ 49,637
01-4-132-201	Office Supplies	\$ 52	\$ 150	\$ 150	\$ 209
01-4-132-220	Clothing Supplies	\$ 479	\$ 500	\$ 574	\$ 703
01-4-132-222	Fuel	\$ 5,855	\$ 6,460	\$ 8,045	\$ 10,060
01-4-132-229	Tools & Other Supplies	\$ 89	\$ 300	\$ 300	\$ 665
01-4-132-250	Small Equipment	\$ -	\$ 575	\$ 575	\$ 400
	Total Supplies	\$ 6,475	\$ 7,985	\$ 9,644	\$ 12,037
01-4-132-403	Vehicle Maintenance	\$ 23,137	\$ 8,500	\$ 8,500	\$ 8,800
01-4-132-407	Radio Maintenance	\$ -	\$ 100	\$ 120	\$ 130
	Total Repairs & Maintenance	\$ 23,137	\$ 8,600	\$ 8,620	\$ 8,930
01-4-132-501	Advertising & Public Notices	\$ -	\$ 500	\$ 250	\$ 500
01-4-132-513	Travel & Training	\$ 2	\$ 100	\$ 100	\$ 100
01-4-132-550	Insurance - General Liability	\$ 47	\$ 56	\$ 49	\$ 55
01-4-132-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
01-4-132-554	Insurance - Automobile	\$ 550	\$ 602	\$ 562	\$ 723
	Total Services	\$ 721	\$ 1,398	\$ 1,066	\$ 1,496
01-4-132-976	Transfer to PW Capital Replacement	\$ -	\$ 18,299	\$ 18,299	\$ 18,981
	Total Transfers	\$ -	\$ 18,299	\$ 18,299	\$ 18,981
	Total Solid Waste - Brush	\$ 77,001	\$ 83,097	\$ 84,444	\$ 91,081
	Total Solid Waste	\$ 1,079,976	\$ 1,119,070	\$ 1,120,417	\$ 1,173,171

Solid Waste - Brush

Account Number	Description	Amount
01-4-132-220	Clothing Supplies	
	- Uniform rental	\$ 318
	- Steel toe boots	\$ 160
	- Tee shirts - uniform	\$ 28
	- Foul weather gear	\$ 80
	- Gloves	\$ 42
	- Safety gear and vest	\$ 75
		\$ 703
229	Tools & Other Supplies	
	- Hand tools & chain saw blades	\$ 231
	- Leaf and grass blower	\$ 150
	- Emergency reflective triangles	\$ 30
	- Water cooler	\$ 50
	- First aid kit	\$ 25
	- Fire extinguisher	\$ 45
	- Gatorade and break room supplies	\$ 120
	- Batteries	\$ 14
		\$ 665
250	Small Equipment	
	- Pruning chain saw	\$ 400
501	Advertising & Public Notice	
	- Water bill notices	\$ 500
513	Travel & Training	
	- Driver safety	\$ 100
976	Transfer to PW Capital Replacement	
	- Annual contribution for scheduled replacement of equipment	\$ 18,981



Sidewalk construction. Interstate Highway 35, Summer 2017.

Description

The Maintenance department is comprised of two divisions:

1. Fleet
2. Buildings and Facilities

The details of these divisions follow.

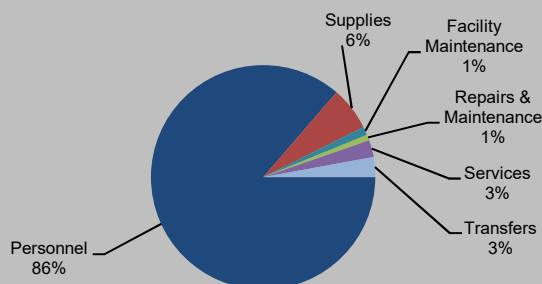
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 342,627	\$ 395,597	\$ 395,597	\$ 458,569
Supplies	\$ 28,122	\$ 22,399	\$ 22,158	\$ 33,442
Facility Maintenance	\$ 2,172	\$ 5,100	\$ 5,098	\$ 6,400
Repairs & Maintenance	\$ 6,257	\$ 7,091	\$ 6,764	\$ 4,417
Services	\$ 8,846	\$ 11,791	\$ 10,241	\$ 12,998
Transfers	\$ 2,525	\$ 15,638	\$ 15,638	\$ 15,330
TOTAL	\$ 390,550	\$ 457,616	\$ 455,496	\$ 531,156

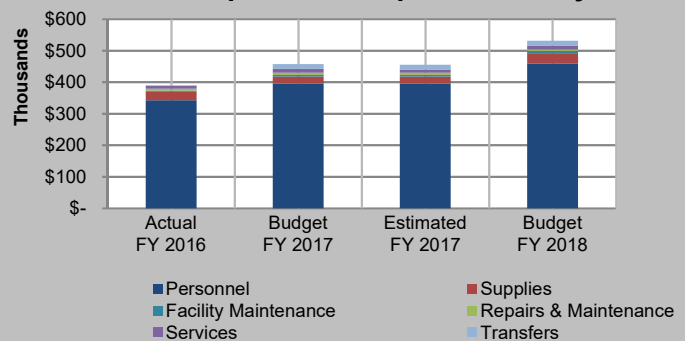
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Shop Supervisor	1	1	1
Mechanic	1	2	2
Mechanic/Welder	1	1	1
Building Superintendent	1	1	1
Sr. Maintenance Worker	1	1	1
Maintenance Worker	0	0	1
Custodian	2	2.5	2
Total	7	8.5	9

Department Expenditures



Department Expense History



Mission

To extend the usable life of and ensure the safety of City equipment and vehicles.

Description

- Provides major and minor repairs of vehicles and motorized equipment.
- Provides preventive and routine maintenance of vehicles and motorized equipment.
- Maintains records of maintenance and repair of all City vehicles and motorized equipment.
- Provides major and minor repairs of heavy equipment and heavy vehicles.
- Provides welding services.
- Performs pre-inspections on all new vehicles and equipment.
- Performs the fabrication of steel products for use by other departments.
- Provides machined parts for equipment when parts are no longer available.
- Constructs special use equipment for the Public Works departments.
- Modifies equipment for special use as needed.
- Assists other departments with logistics and delivery of services for various events and capital projects.

Accomplishments

- Fully utilized the Public Works Work Order and Asset Management System by recording all work performed and notifying and scheduling preventative maintenance tasks and used data for financial planning and projected maintenance repairs.
- Begin tracking and scheduling vehicles inspections.
- Scheduled and implemented preventative maintenance on all of the City fleet and equipment, including specialized public safety equipment, in order to lengthen the life of aging equipment.
- Assisted other departments in training and inspections of new equipment and vehicles.
- Repaired and shop-fabricated non-fleet items for other departments.
- Maintained and improved the 1957 Police Vehicle for shows and events for the Police Department.

Goals

- Continue to implement a Preventative Maintenance program for all City owned fleet and equipment, when applicable.
- Organize and inventory spare parts for more efficient ordering and work efficiency.
- Track and schedule all vehicle inspections using the Public Works Work Order and Asset Management system.
- Assist supervisors with the appropriate training on new or existing equipment.
- Utilize electronic manuals and diagnostic equipment to keep more repairs and maintenance in-house.
- Obtain Emergency Vehicle Training and applicable certifications for at least one employee.

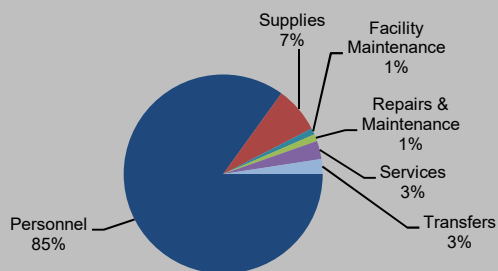
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 170,430	\$ 198,092	\$ 198,092	\$ 230,498
Supplies	\$ 15,594	\$ 11,438	\$ 11,152	\$ 20,156
Facility Maintenance	\$ 1,027	\$ 3,300	\$ 3,298	\$ 2,800
Repairs & Maintenance	\$ 3,494	\$ 4,524	\$ 4,297	\$ 3,200
Services	\$ 5,147	\$ 7,030	\$ 6,222	\$ 7,918
Transfers	\$ -	\$ 6,455	\$ 6,455	\$ 6,643
Total	\$ 195,691	\$ 230,839	\$ 229,516	\$ 271,215

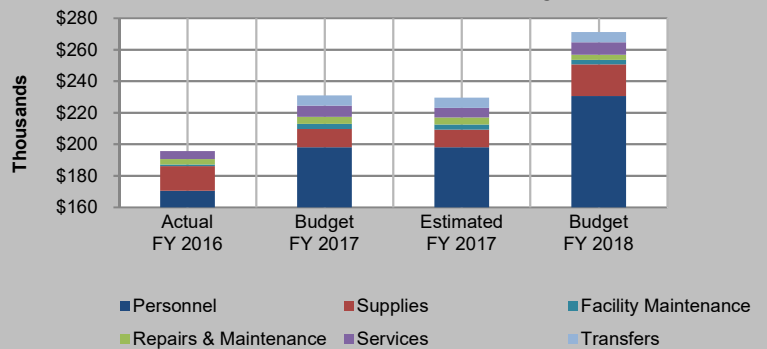
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Work Orders Completed	910	1,003	1,100

Division Expenditures



Division Expense History



Maintenance - Fleet

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-141-101	Salaries - Administrative	\$ 2,677	\$ 3,992	\$ 3,992	\$ 4,403
01-4-141-103	Salaries - Supervisory	\$ 57,188	\$ 56,886	\$ 56,886	\$ 59,388
01-4-141-104	Salaries - Operations	\$ 71,854	\$ 88,600	\$ 88,600	\$ 108,880
01-4-141-107	Salaries - Overtime	\$ 144	\$ 500	\$ 500	\$ 500
01-4-141-113	Health Insurance Allowance	\$ 168	\$ -	\$ -	\$ -
01-4-141-121	TMRS	\$ 9,332	\$ 11,331	\$ 11,331	\$ 13,404
01-4-141-122	FICA	\$ 9,506	\$ 11,473	\$ 11,473	\$ 13,248
01-4-141-123	Employee Insurance	\$ 16,395	\$ 21,683	\$ 21,683	\$ 26,519
01-4-141-124	Workers' Comp. Insurance	\$ 2,654	\$ 2,934	\$ 2,934	\$ 3,386
01-4-141-125	Unemployment Compensation	\$ 513	\$ 693	\$ 693	\$ 36
01-4-141-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 734
	Total Personnel	\$ 170,430	\$ 198,092	\$ 198,092	\$ 230,498
01-4-141-201	Office Supplies	\$ 88	\$ 146	\$ 100	\$ 116
01-4-141-220	Clothing Supplies	\$ 1,632	\$ 2,133	\$ 1,782	\$ 2,284
01-4-141-221	Chemical Supplies	\$ 1,027	\$ 1,320	\$ 1,316	\$ 1,270
01-4-141-222	Fuel	\$ 1,582	\$ 1,850	\$ 1,965	\$ 2,460
01-4-141-227	Janitorial Supplies	\$ 700	\$ 700	\$ 700	\$ 650
01-4-141-229	Tools & Other Supplies	\$ 2,519	\$ 3,209	\$ 3,209	\$ 2,460
01-4-141-250	Small Equipment	\$ 8,046	\$ 2,080	\$ 2,080	\$ 10,916
	Total Supplies	\$ 15,594	\$ 11,438	\$ 11,152	\$ 20,156
01-4-141-301	Building Maintenance	\$ 1,008	\$ 3,000	\$ 2,998	\$ 2,500
01-4-141-302	Heat & A/C Maintenance	\$ 19	\$ 300	\$ 300	\$ 300
	Total Facility Maintenance	\$ 1,027	\$ 3,300	\$ 3,298	\$ 2,800
01-4-141-402	Equipment & Machinery Maint.	\$ 1,163	\$ 2,050	\$ 1,800	\$ 1,000
01-4-141-403	Vehicle Maintenance	\$ 1,075	\$ 700	\$ 700	\$ 600
01-4-141-406	Computer System Maintenance	\$ 1,256	\$ 1,674	\$ 1,677	\$ 1,500
01-4-141-407	Radio Maintenance	\$ -	\$ 100	\$ 120	\$ 100
	Total Repairs & Maintenance	\$ 3,494	\$ 4,524	\$ 4,297	\$ 3,200
01-4-141-510	Dues & Publications	\$ 50	\$ 105	\$ 80	\$ 140
01-4-141-513	Travel & Training	\$ 394	\$ 1,290	\$ 1,100	\$ 2,139
01-4-141-550	Insurance - General Liability	\$ 141	\$ 167	\$ 193	\$ 217
01-4-141-551	Insurance - Errors & Omissions	\$ 365	\$ 419	\$ 418	\$ 469
01-4-141-554	Insurance - Automobile	\$ 596	\$ 665	\$ 610	\$ 799
01-4-141-555	Insurance - Mobile Equipment	\$ -	\$ -	\$ 61	\$ -
01-4-141-556	Insurance - Real Property	\$ 679	\$ 701	\$ 761	\$ 890
01-4-141-581	Communication Services	\$ 158	\$ 792	\$ 110	\$ 572
01-4-141-582	Gas Service	\$ 979	\$ 1,001	\$ 1,093	\$ 1,177
01-4-141-583	Electric Service	\$ 1,783	\$ 1,890	\$ 1,796	\$ 1,515
	Total Services	\$ 5,147	\$ 7,030	\$ 6,222	\$ 7,918
01-4-141-976	Transfer to PW Capital Replacement	\$ -	\$ 5,723	\$ 5,723	\$ 5,889
01-4-141-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
01-4-141-978	Transfer to HVAC	\$ -	\$ 497	\$ 497	\$ 512
	Total Transfers	\$ -	\$ 6,455	\$ 6,455	\$ 6,643
	Total Maintenance - Fleet	\$ 195,691	\$ 230,839	\$ 229,516	\$ 271,215

Maintenance - Fleet

Account Number	Description	Amount
01-4-141-150	New Personnel Requests - Certification pay	\$ 734
201	Office Supplies - Business Cards \$ 30 - Paper \$ 26 - Toner \$ 25 - Other \$ 35	\$ 116
220	Clothing Supplies - Uniform rental - 4 staff \$ 1,272 - Steel toed boots - 4 staff \$ 600 - T-shirts \$ 112 - Gloves \$ 150 - Safety gear \$ 150	\$ 2,284
221	Chemical Supplies - Insect repellent \$ 20 - Glues and epoxies \$ 50 - Paint \$ 50 - Degreaser/Brake cleaner \$ 350 - Welding gases \$ 800	\$ 1,270
229	Tools & Other Supplies - Hand tools, grease gun, drills \$ 1,800 - Grinding and cutting discs \$ 100 - First aid kits \$ 60 - Torch \$ 200 - Coffee and paper products \$ 100 - Drill bits \$ 100 - Hole saw kit \$ 100	\$ 2,460
250	Small Equipment - Transmission jack \$ 1,500 - Tire balancer \$ 4,817 - Furniture for break room \$ 500 - Smoke leak detection device \$ 767 - Tire changer \$ 2,000 - SnapOn software \$ 1,332	\$ 10,916
301	Building Maintenance - Break room improvements	\$ 2,500
406	Computer System Maintenance - Alldata monthly fee	\$ 1,500
513	Travel & Training - Online Student Center \$ 39 - EVT training \$ 2,100	\$ 2,139
976	Transfer to PW Capital Replacement - Annual contribution for scheduled replacement of vehicles	\$ 5,889
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 242
978	Transfer to HVAC - Annual contribution for scheduled replacement of HVAC system	\$ 512

Mission

To maintain and clean City owned buildings and facilities to ensure a safe and attractive environment.

Description

- Performs daily janitorial services in City buildings.
- Performs repairs and maintenance to City buildings.
- Manage and construct City building improvements.
- Manage pest control and floor finishing contracts for City buildings.
- Assists other departments with logistics and delivery of services for various events and capital projects.

Accomplishments

- Managed building improvements at both Fire Stations, City Hall, Public Works, new portable buildings at the Public Works Facility, Police Department, and the new Police Department Regional Firing Range Facility.
- Coordinated improvements to HVAC system at Central Fire Station, Fire Station No. 2, and Harris Community Center.
- Performed indoor air quality evaluation at Central Fire Station and Fire Station No. 2.
- Reorganized building maintenance parts, tools, and equipment for more efficient maintenance operations and consumables ordering.
- Developed GIS database for park lights and electrical boxes.
- Evaluated all City facilities for annual capital planning for building improvements.

Goals

- Continue to assist in implementation and installation of all identified building improvements.
- Utilize manuals, training, and diagnostic equipment to keep more repairs and maintenance in-house.
- Replace or make modifications to frequent maintenance items to increase efficiency of maintenance workers.
- Evaluate and coordinate, if funded, improvements to the HVAC system at Central Fire Station, Police Department roof replacements, window replacements at City Hall and Library, and Public Works roof replacement.
- Evaluate and lead technical design aspects of building improvements, such as planning for roof, HVAC, and window replacements for more efficient capital planning.
- Continue annual capital planning for building improvements.

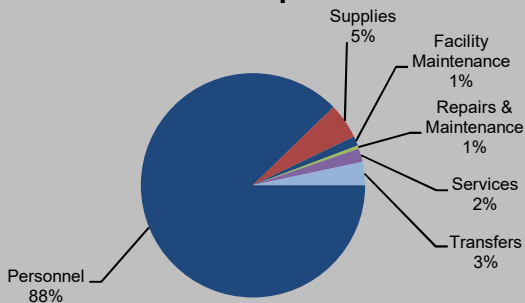
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 172,198	\$ 197,505	\$ 197,505	\$ 228,071
Supplies	\$ 12,528	\$ 10,961	\$ 11,006	\$ 13,286
Facility Maintenance	\$ 1,145	\$ 1,800	\$ 1,800	\$ 3,600
Repairs & Maintenance	\$ 2,764	\$ 2,567	\$ 2,467	\$ 1,217
Services	\$ 3,699	\$ 4,761	\$ 4,019	\$ 5,080
Transfers	\$ 2,525	\$ 9,183	\$ 9,183	\$ 8,687
Total	\$ 194,858	\$ 226,777	\$ 225,980	\$ 259,941

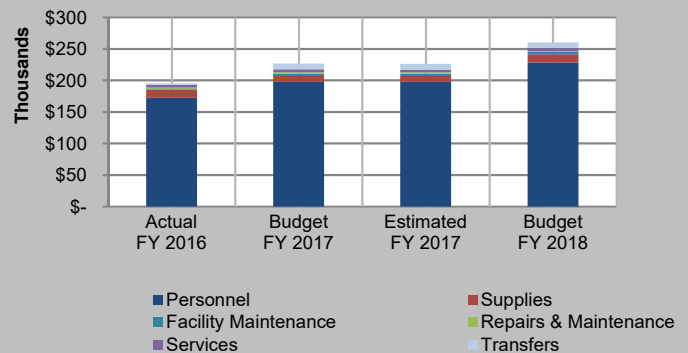
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Sq. Ft. of Bldgs. Cleaned	53,617	56,817	56,817
Service Requests Completed	1,680	1,800	1,850
Building Maintenance Hours	1,892	2,500	3,000

Division Expenditures



Division Expense History



Maintenance - Buildings & Facilities

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-142-101	Salaries - Administrative	\$ -	\$3,992	\$3,992	\$4,405
01-4-142-103	Salaries - Supervisory	\$ 48,016	\$ 50,005	\$ 50,005	\$ 52,508
01-4-142-104	Salaries - Operations	\$ 81,117	\$ 91,233	\$ 91,233	\$ 81,132
01-4-142-107	Salaries - Overtime	\$ 601	\$ 500	\$ 500	\$ 500
01-4-142-114	Allowances	\$ 315	\$ 420	\$ 420	\$ 420
01-4-142-121	TMRS	\$ 8,128	\$ 11,006	\$ 11,006	\$ 10,748
01-4-142-122	FICA	\$ 8,573	\$ 11,148	\$ 11,148	\$ 10,599
01-4-142-123	Employee Insurance	\$ 20,855	\$ 24,606	\$ 24,606	\$ 26,467
01-4-142-124	Workers' Comp. Insurance	\$ 3,715	\$ 3,731	\$ 3,731	\$ 3,548
01-4-142-125	Unemployment Compensation	\$ 880	\$ 864	\$ 864	\$ 36
01-4-142-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 37,708
	Total Personnel	\$ 172,198	\$ 197,505	\$ 197,505	\$ 228,071
01-4-142-201	Office Supplies	\$ 350	\$ 325	\$ 150	\$ 285
01-4-142-220	Clothing Supplies	\$ 1,625	\$ 2,340	\$ 2,268	\$ 3,099
01-4-142-221	Chemical Supplies	\$ -	\$ 75	\$ 75	\$ 100
01-4-142-222	Fuel	\$ 4,128	\$ 4,240	\$ 4,913	\$ 6,140
01-4-142-227	Janitorial Supplies	\$ 231	\$ 394	\$ 69	\$ 387
01-4-142-229	Tools & Other Supplies	\$ 4,129	\$ 3,587	\$ 3,531	\$ 3,275
01-4-142-250	Small Equipment	\$ 2,066	\$ -	\$ -	\$ -
	Total Supplies	\$ 12,528	\$ 10,961	\$ 11,006	\$ 13,286
01-4-142-301	Building Maintenance	\$ 1,145	\$ 1,700	\$ 1,700	\$ 3,500
01-4-142-302	Heat & A/C Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Facility Maintenance	\$ 1,145	\$ 1,800	\$ 1,800	\$ 3,600
01-4-142-402	Equipment & Machinery Maintenance	\$ 267	\$ 100	\$ 100	\$ 100
01-4-142-403	Vehicle Maintenance	\$ 2,469	\$ 2,367	\$ 2,367	\$ 1,117
01-4-142-406	Computer Maintenance	\$ 27	\$ -	\$ -	\$ -
01-4-142-407	Radio Maintenance	\$ -	\$ 100	\$ -	\$ -
	Total Repairs & Maintenance	\$ 2,764	\$ 2,567	\$ 2,467	\$ 1,217
01-4-142-510	Dues & Publications	\$ 45	\$ 280	\$ 226	\$ 295
01-4-142-513	Travel & Training	\$ 45	\$ 292	\$ 380	\$ 539
01-4-142-550	Insurance - General Liability	\$ 236	\$ 279	\$ 217	\$ 244
01-4-142-551	Insurance - Errors & Omissions	\$ 609	\$ 699	\$ 471	\$ 528
01-4-142-554	Insurance - Automobile	\$ 1,029	\$ 1,142	\$ 992	\$ 1,371
01-4-142-555	Insurance - Mobile Equipment	\$ 63	\$ 69	\$ -	\$ 81
01-4-142-556	Insurance - Real Property	\$ 254	\$ 262	\$ 284	\$ 333
01-4-142-581	Communication Services	\$ 825	\$ 977	\$ 830	\$ 1,112
01-4-142-582	Gas Service	\$ 226	\$ 231	\$ 252	\$ 272
01-4-142-583	Electric Service	\$ 367	\$ 530	\$ 367	\$ 305
	Total Services	\$ 3,699	\$ 4,761	\$ 4,019	\$ 5,080
01-4-142-904	Transfer to GF Capital Equip	\$ 2,525	\$ -	\$ -	\$ -
01-4-142-976	Transfer to PW Capital Projects	\$ -	\$ 8,948	\$ 8,948	\$ 8,445
01-4-142-977	Transfer to IT Replacement	\$ -	\$ 235	\$ 235	\$ 242
	Total Transfers	\$ 2,525	\$ 9,183	\$ 9,183	\$ 8,687
	Total Maint. - Bldgs & Facilities	\$ 194,858	\$ 226,777	\$ 225,980	\$ 259,941
	Total Maintenance	\$ 390,550	\$ 457,616	\$ 455,496	\$ 531,156

Maintenance - Buildings & Grounds

Account Number	Description	Amount
01-4-142-150	New Personnel Requests - Maintenance Worker II	\$ 37,708
201	Office Supplies - Ink cartridges \$ 155 - Business cards \$ 30 - Miscellaneous office supplies \$ 100	\$ 285
220	Clothing Supplies - Uniform rental \$ 1,172 - T-shirts and Uniform shirts \$ 417 - Steel toed boots \$ 450 - Gloves \$ 300 - Foul weather gear \$ 60 - Cold weather jackets \$ 450 - Safety gear \$ 250	\$ 3,099
221	Chemical Supplies - Wasp, hornet, and mosquito spray \$ 50 - Sunscreen and bug spray \$ 50	\$ 100
229	Tools & Other Supplies - First aid kits \$ 50 - Shovels \$ 75 - Hand tools \$ 1,100 - Flashlights, batteries, tape measure & miscellaneous tape \$ 250 - Painting supplies \$ 300 - Other \$ 1,500	\$ 3,275
301	Building Maintenance - Shelving units \$ 1,000 - Miscellaneous repairs \$ 2,500	\$ 3,500
510	Dues & Publications - Sam's Club memberships - 3 \$ 45 - HVAC manuals \$ 250	\$ 295
513	Travel & Training - Online Student Center \$ 39 - HVAC and Mechanical, Electrical and Plumbing class \$ 500	\$ 539
976	Transfer to PW Capital Replacement - Annual contribution for scheduled replacement of vehicles	\$ 8,445
977	Transfer to IT Replacement - Annual contribution for scheduled replacement of IT equipment	\$ 242

Mission

To provide administrative functions, enforcement, and oversight on all design, construction, and inspections of the City's Capital Improvement Projects and programs to promote public safety and infrastructure needs while maintaining the quality of design, information, and construction standards.

Description

- Provides supervision and administration for all municipal construction projects.
- Ensures oversight and inspection of City infrastructure projects, including private development of City infrastructure.
- Manages the City's infrastructure to preserve existing assets and manage system growth.
- Manages and updates the City's Design Manual.
- Reviews proposed development infrastructure for compliance with City Engineering Standards.

Accomplishments

- Coordinated revisions to the City of Belton Design Manual.
- Designed and constructed improvements to the MLK/Main Street Intersection.
- Began design for expansion of Phase II of the Chisholm Trail hike and bike trail.
- Completed Year 3 of the 5-year plan for street maintenance plan.
- Began construction of the Sparta Road Reconstruction Project including improvements to the intersection of Industrial Park Road and Main Street.
- Began conceptual plan for E 6th Ave improvements.
- Constructed IH-35 sidewalks along the interstate service road in South Belton.

Goals

- Manage and construct FY2017 capital improvement projects.
- Complete construction of the Sparta Road Reconstruction Project and roundabout including improvements to MLK and Main, Industrial Park Road and Main, and Loop 121 and Sparta.
- Identify funding and develop next cycle of street maintenance plan and street reconstructions.
- Design Phase II of the Hike and Bike Trail under the BNSF railroad.
- Begin preliminary design of the South Connell Reconstruction Project, if funded.
- Design and construct East Street Sidewalks, if funded.
- Design the Miller Heights Hike & Bike Trail along IH-35, if funded.
- Continue efforts on E 6th Ave improvements, including PUE acquisition and design to relocate dry utilities to underground.
- Participate in TxDOT planning and design of IH-14/US-190 expansion and Loop 121 expansion projects.
- Begin master planning for water, wastewater, streets, drainage, and processes for the next five to ten years.

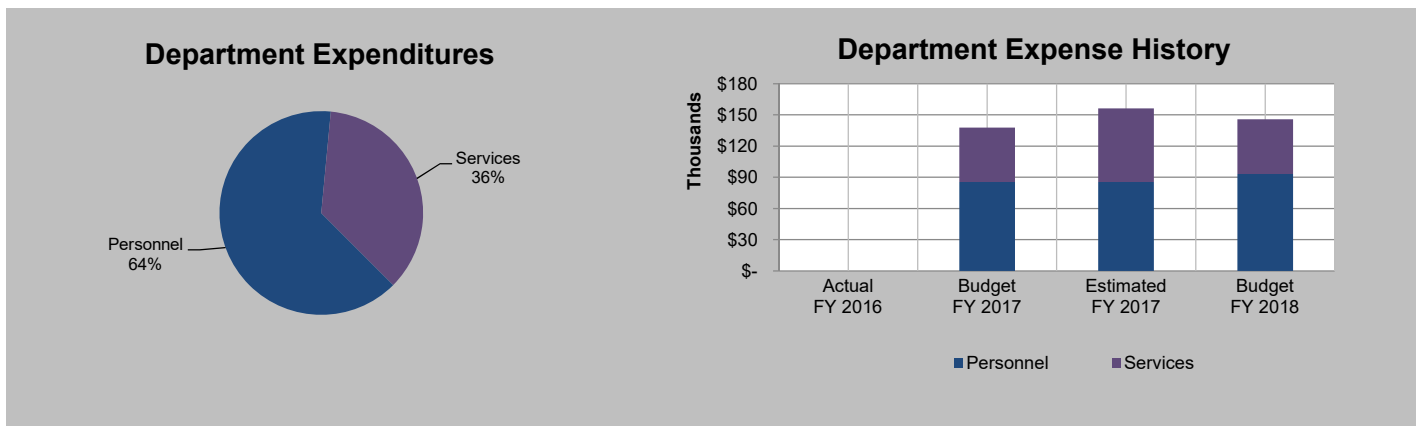
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ -	\$ 85,331	\$ 85,331	\$ 93,288
Services	\$ -	\$ 52,500	\$ 70,950	\$ 52,500
Total	\$ -	\$ 137,831	\$ 156,281	\$ 145,788

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Projects in design or construction phase	7	7	15
Completed construction projects	5	3	11
Value of completed construction projects	\$ 6,701,036	\$ 6,557,238	\$ 5,878,356
Linear feet of Street Maintenance project	104,016	34,848	30,000
Subdivisions accepted by the City	5	7	7

The Engineering Department was created in FY 2017, so data wasn't tracked until FY 2016



Engineering

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
01-4-150-101	Salaries-Administrative	\$ -	\$ 23,950	\$ 23,950	\$ 26,429
01-4-150-102	Salaries-Professional	\$ -	\$ 43,427	\$ 43,427	\$ 47,367
01-4-150-121	TMRS	\$ -	\$ 5,077	\$ 5,077	\$ 5,712
01-4-150-122	FICA	\$ -	\$ 5,154	\$ 5,154	\$ 5,645
01-4-150-123	Employee Insurance	\$ -	\$ 6,697	\$ 6,697	\$ 7,203
01-4-150-124	Workers' Comp Insurance	\$ -	\$ 838	\$ 838	\$ 922
01-4-150-125	Unemployment Compensation	\$ -	\$ 188	\$ 188	\$ 10
	Total Personnel	\$ -	\$ 85,331	\$ 85,331	\$ 93,288
01-4-150-562	Engineering	\$ -	\$ 52,500	\$ 70,950	\$ 52,500
	Total Services	\$ -	\$ 52,500	\$ 70,950	\$ 52,500
	Total Engineering	\$ -	\$ 137,831	\$ 156,281	\$ 145,788

Engineering

Account Number	Description	Amount
01-4-150-562	Engineering - Consulting, platting, surveying and other related services	\$ 52,500

**City of Belton
Fund Balance Projection
FY 2018**

- Water & Sewer Fund -

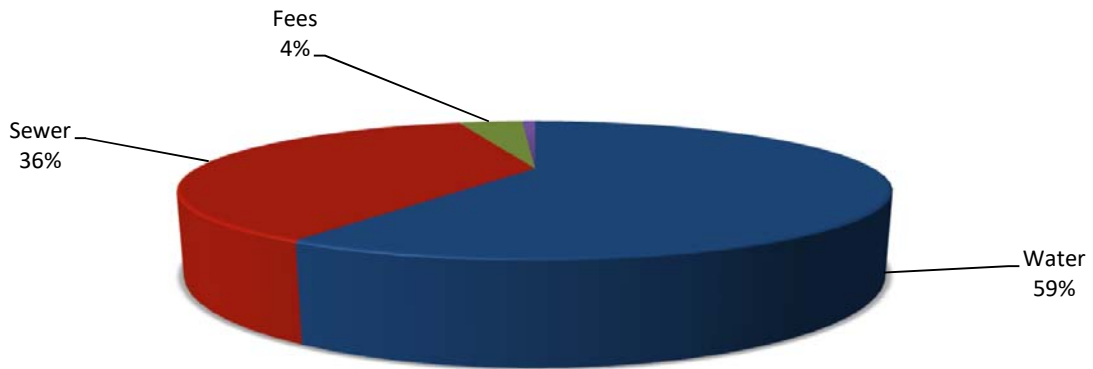
Projected Beginning Fund Balance		\$ 4,862,879
Budgeted Revenues and Transfers In	\$ 8,026,513	
Budgeted Expenditures		
Personnel	\$ 1,555,647	
Supplies	\$ 115,719	
Repairs & Maintenance	\$ 272,774	
Services	\$ 325,392	
Water Purchases	\$ 1,144,826	
Sewer Treatment	\$ 619,337	
Transfer to GF	\$ 503,779	
Contingency	\$ 45,000	
Debt Service	\$ 2,040,070	
Total Operating & Debt Expenditures	<u>\$ (6,622,544)</u>	
Revenues in Excess of O&M & Debt Expenditures	\$ 1,403,969	
Transfer to Capital Projects Fund	\$ (1,288,442)	
Capital Outlay	<u>\$ (115,000)</u>	
Net Impact of Budget on Fund Balance		<u>\$ 527</u>
Projected Ending Fund Balance		<u>\$ 4,863,406</u>
Minimum Fund Balance (3 months O&M Budget)		(a) \$ (1,145,619)
Annual Debt Service		<u>\$ (2,040,070)</u>
Projected Fund Balance in Excess of Minimum		<u>\$ 1,677,718</u>

(a) City policy requires a minimum unreserved cash balance equal to at least three months of operating expenditures and one year of annual debt service. For the proposed FY 2018 budget, the minimum cash balance is \$1,145,619. The projected cash balance at the end of FY 2018 is 7.39 months of operating expenditures plus one year of annual debt service.

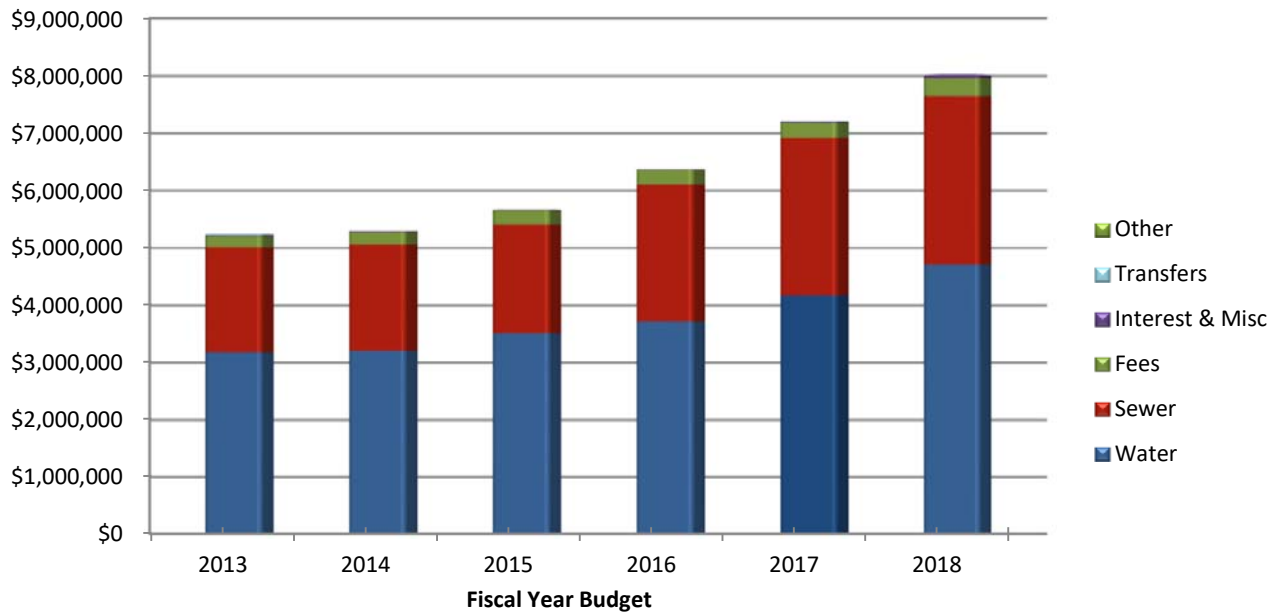
Water & Sewer Fund

- Revenues -

FY 2018



**Revenues by Source
FY 2018 Budget**

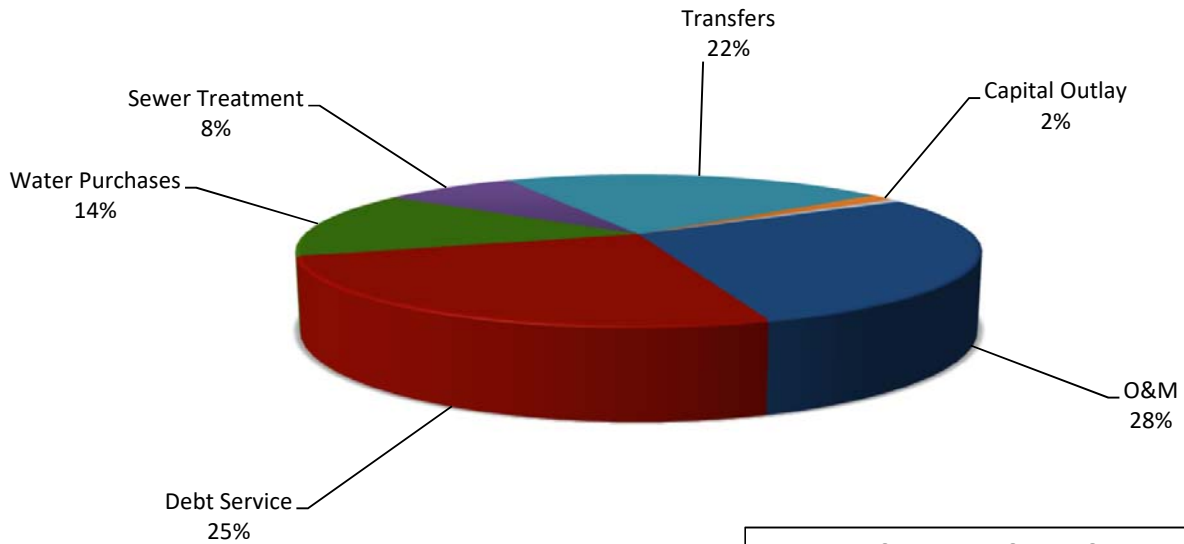


**Revenues by Source
Last Six Budgets**

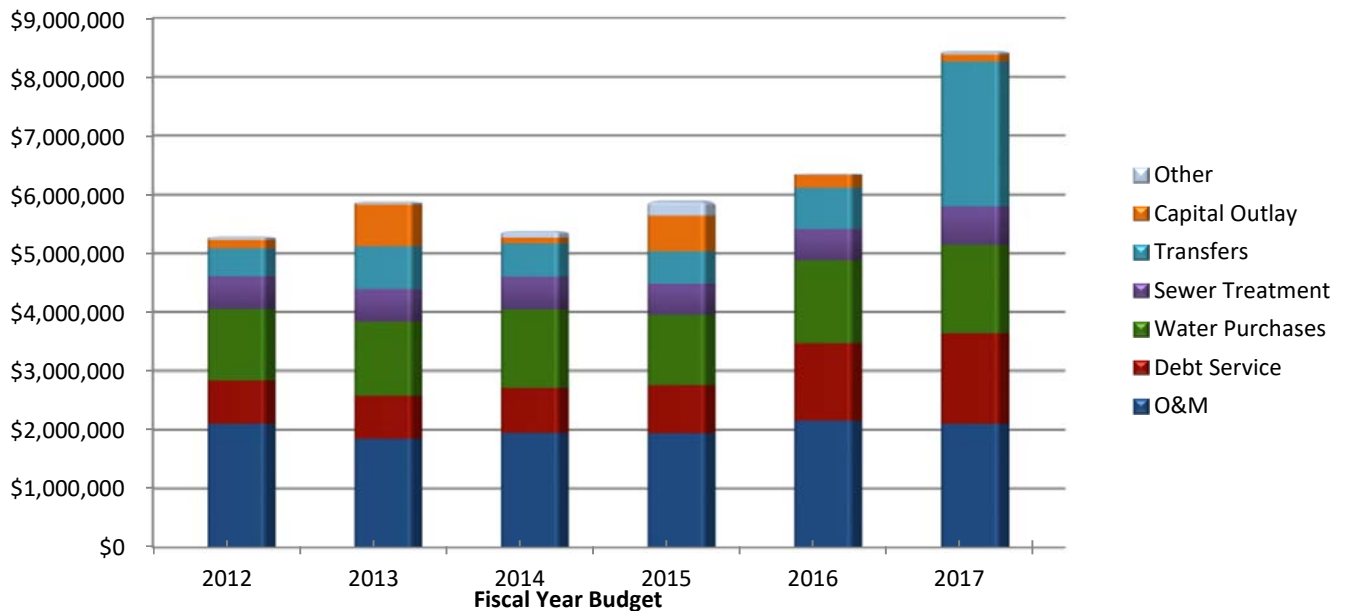
Water & Sewer Fund

- Expenditures -

FY 2018



**Expenditures by Character
FY 2018 Budget**



**Expenditures by Character
Last Six Budgets**

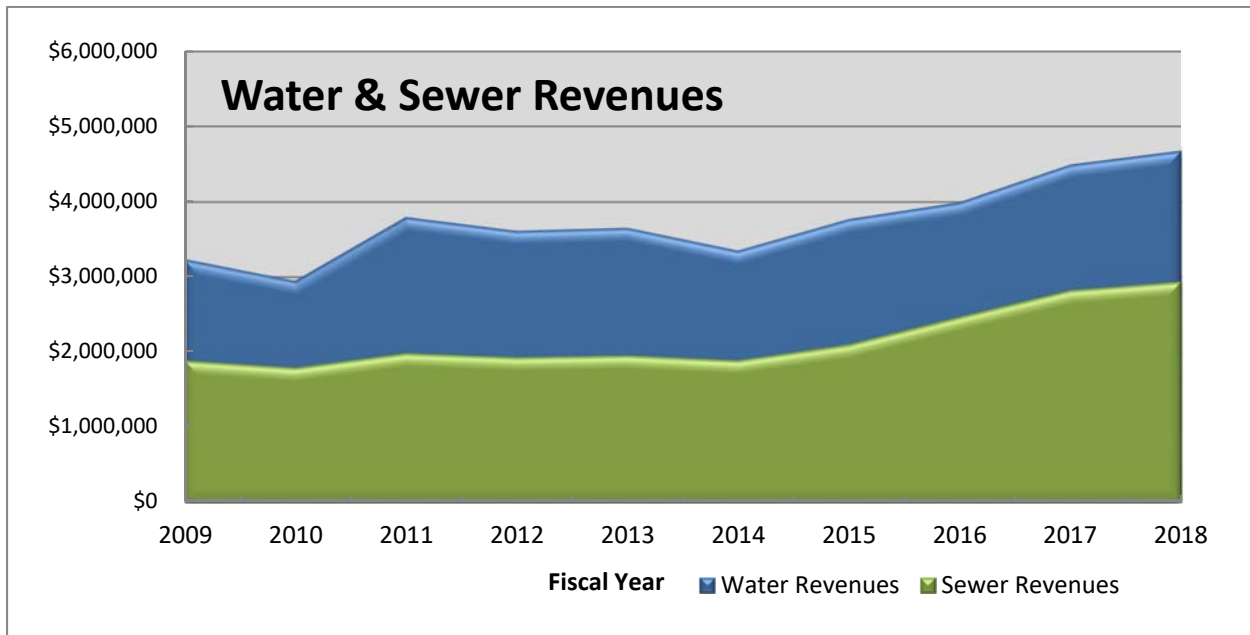
Water & Sewer Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-3-5500	Water Revenue	\$ 3,996,142	\$ 4,159,198	\$ 4,493,937	\$ 4,680,989
02-3-5505	Sale of Bulk Water	\$ 34,074	\$ 15,000	\$ 50,000	\$ 30,000
02-3-5510	Sewer Revenue	\$ 2,468,700	\$ 2,744,358	\$ 2,821,629	\$ 2,936,924
02-3-5515	Effluent Revenue	\$ -	\$ -	\$ -	\$ -
	Total Water/Sewer Revenue	\$ 6,498,916	\$ 6,918,556	\$ 7,365,566	\$ 7,647,913
02-3-5610	Late Payment Fees	\$ 95,491	\$ 85,000	\$ 85,000	\$ 90,000
02-3-5620	Reconnect Fees	\$ 24,080	\$ 31,000	\$ 31,000	\$ 32,000
02-3-5630	New Service Fees	\$ 20,650	\$ 20,000	\$ 20,000	\$ 20,000
02-3-5640	Transfer Fees	\$ 1,555	\$ 1,600	\$ (1,600)	\$ 1,600
02-3-5650	Taps & Connections	\$ 217,305	\$ 130,000	\$ 200,000	\$ 170,000
	Total Fees & Other Revenue	\$ 359,081	\$ 267,600	\$ 334,400	\$ 313,600
02-3-5710	Sale of City Property	\$ 570	\$ -	\$ -	\$ -
02-3-6110	Insurance Proceeds	\$ 4,641	\$ -	\$ -	\$ -
02-3-6600	Bond Proceeds	\$ -	\$ -	\$ 30,000	\$ -
02-3-7010	Miscellaneous Income	\$ 40,187	\$ 10,000	\$ 10,000	\$ 15,000
	Total Other Income	\$ 45,398	\$ 10,000	\$ 40,000	\$ 15,000
02-3-9100	Interest Income-Bank	\$ 847	\$ -	\$ -	\$ 50,000
02-3-9113	Interest Income-Investment	\$ 6,630	\$ -	\$ -	\$ -
02-3-9120	Interest Income-TexPool	\$ 3,277	\$ 14,000	\$ 40,000	\$ -
02-3-9121	Interest Income-TexStar	\$ 440	\$ -	\$ -	\$ -
02-3-9122	Interest Income-LOGIC	\$ 2,301	\$ -	\$ -	\$ -
02-3-9123	Interest Income-TexPool Prime	\$ 1,172	\$ -	\$ -	\$ -
02-3-9130	Interest Income-CLASS	\$ 1,135	\$ -	\$ -	\$ -
02-3-9140	Interest Income-BBVA Compass	\$ 3	\$ -	\$ -	\$ -
	Total Interest Income	\$ 15,805	\$ 14,000	\$ 40,000	\$ 50,000
	Total Water/Sewer Revenues	\$ 6,919,200	\$ 7,210,156	\$ 7,779,966	\$ 8,026,513

- WATER AND SEWER REVENUES - Revenue Assumptions

02-3-5500	Water Revenue	\$4,680,989
02-3-5505	Bulk Water	30,000
02-3-5510	Sewer Revenue	2,936,924

Water and sewer revenues are projected using average consumption based on a two-year historical consumption trend, with a cushion to allow adequate revenue even during a wet weather year. Water and sewer rates appear in the reference section of this document. A comprehensive rate study was completed in FY 2014. Rates were modified for FY 2018 after study findings were evaluated, to pay for anticipated infrastructure projects, including construction of an expansion of the Temple-Belton Wastewater Treatment Plant (T-B WWTP), a new elevated water storage tank, and the expansion of sewer infrastructure south down Interstate 35.



The above chart shows the elasticity of **water revenues** which are highly dependent on the weather – the hotter and dryer the weather, the more water is consumed. The chart shows a flatter trend for **sewer revenues**, because not all sewer charges are billed on total water consumption. Residential customers are billed for sewer based on their water consumption, but the maximum sewer consumption is capped at 15,000 gallons per month. Non-residential customers are billed for sewer service based on 100% of their water consumption. The graph also shows an upward trend in both water and sewer revenues which is driven by growth as well as the City’s implementation of a five year rate adjustment beginning in FY 2015. FY 2018 revenues are anticipated to increase due to those same factors.

02-3-5610	Late Payment Fees	\$90,000
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This revenue is generated by a \$10 late fee assessed on past due utility payments. FY 2018 budget projections are based on current average monthly late fees at budget development.

02-3-5620	Reconnect Fees	\$32,000
02-3-5630	New Service Fees	20,000
02-3-5640	Transfer Fees	1,600

These revenue sources are generated from the connection, disconnection, and transfer of utility accounts. The amount of revenue generated by these fees normally remains stable. FY 2018 revenues are budgeted to slightly increase over FY 2017 revenues.

02-3-5650	Taps & Connections	\$170,000
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Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City and Bell County Municipal Utility District #1, which is served with water and sewer utilities by the City of Belton. The revenue projection is based on trend analysis, taking into account predicted construction levels.

02-3-7010	Miscellaneous Income	\$15,000
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Miscellaneous income is generated by items not readily classified to other categories. It includes copy fees and fire hydrant meter rentals. The FY 2018 budget is based on an average amount received as determined by trend analysis.

02-3-9120	Interest Income	\$50,000
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Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. While still low in a historical context, interest rates increased notably in FY 2017 compared to the lows experienced the previous five years. All of the city's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2018 are \$50,000.

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Utility Administration - Operations			
TCEQ Annual Reports	7	9	9
Total Water Cons.-Gallons	1,017,672,080	1,076,939,177	1,085,000,000
Highest Daily Usage - Gallons	5,864,000	5,357,000	6,000,000
Average Daily Demand - Gallons	2,844,181	3,058,556	3,100,000
Utility Administration - Finance			
Number of Customers	6,121	6,476	6,852
ACH Customers	1,072	1,150	1,234
E-Billing Customers	652	1,288	1,009
Bills Generated Annually	61,953	63,262	64,000
Late Notices Generated	9,204	9,512	9,988
Water			
Miles of Water Mains	144	152	157
Water Pump Stations	2	2	2
# of Fire Hydrants	1016	1098	1130
Meter Change Outs	6300	115	125
New Connections	150	270	250
Reconnects	830	995	1000
# of Main Breaks Repaired	10	11	10
# of Service Lines Repaired	22	18	20
# of Fire Hydrants Replaced	3	4	3
Sewer - Collection			
Miles of Sanitary Sewers	100	112	122
# of Stops-Service Lines	118	39	80
# of Stops-Main Lines	8	25	20
Main Line Repairs	2	1	2
Manholes Replaced/Repaired	1	2	2
Service Taps Made	120	260	240
Services Replaced/Repaired	6	5	10
Sewer - Lift Stations			
Number of Lift Stations	17	17	17
Grinder Stations	1	-	-
Man-Hours for Servicing	1,700	1,700	1,700
Gallons Discharged to Treatment Plant	679,709,000	559,032,000	650,000,000
Average Discharge per Day	1,857,000	1,531,600	1,700,000



Waterline repair, Summer 2017.

Description

The Utility Administration Department is comprised of two divisions:

1. Operations
2. Finance

The details of these divisions follow.

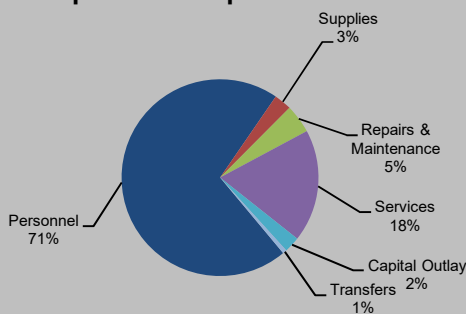
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 801,389	\$ 712,532	\$ 712,532	\$ 815,108
Supplies	\$ 26,770	\$ 20,851	\$ 23,697	\$ 33,140
Facility Maintenance	\$ 1,895	\$ 8,200	\$ 8,190	\$ 5,050
Repairs & Maintenance	\$ 41,439	\$ 54,254	\$ 53,273	\$ 54,019
Services	\$ 185,437	\$ 193,306	\$ 181,953	\$ 212,965
Capital Outlay	\$ 24,999	\$ -	\$ -	\$ 30,000
Transfers	\$ 96,200	\$ 10,089	\$ 10,089	\$ 7,715
Total	\$ 1,178,129	\$ 999,232	\$ 989,734	\$ 1,157,997

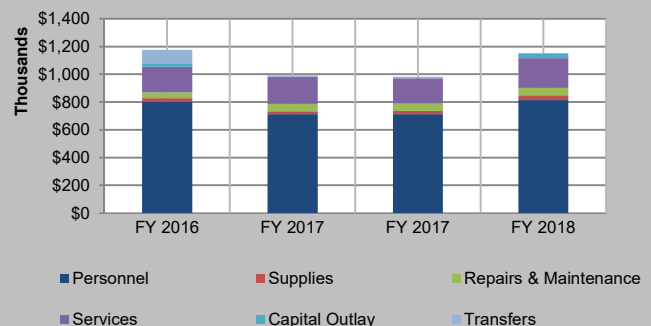
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Director of Public Works	1	0	0
Assistant Director of Public Works	1	0	0
Dir. of Public Works/City Engineer	0	0	1
City Engineer/Dir. Of Internal Svcs	0	1	0
Construction Inspector	1	1	1
Assistant Const. Inspector	1	1	1
Utility Billing Supervisor	1	1	1
Customer Service Rep	2	2	3
Administrative Assistant	1	1.5	1.5
Meter Readers	3	0	0
Total	11	7.5	8.5

Department Expenditures



Department Expense History



Mission

To provide administrative functions, oversight and support of water and sewer department operations.

Description

- Provides supervision and administrative support for the water and sewer utilities.
- Administers the City's regulatory programs including water quality, water use surveys, water loss audits, sewer pre-treatment program, and all other regulatory reporting.
- Administers the City's water conservation program and stormwater management permit.
- Ensures oversight of City utility infrastructure projects.
- Manages the City's utility infrastructure to preserve existing assets and manage system growth.
- Reviews proposed development infrastructure for compliance with City Engineering Standards.
- Assists other departments and the Belton Area Chamber of Commerce with logistics and delivery of services for various events and capital projects.

Accomplishments

- Implemented recommendations from the utility rate study.
- Completed the Water Loss Audit, Water Conservation Report, and Water Use Survey.
- Completed design of the South Belton Sewer System project.
- Began construction of the South Main Waterline and Sidewalk Project.
- Began design of the North Belton Water Tank and Waterline.
- Began construction at the Temple-Belton Wastewater Treatment Plant for the new headworks facility and retrofitted equalization basin.
- Began design of Phase II Temple-Belton Wastewater Treatment Plan biological expansion process, including permit application to the TCEQ for the plant capacity expansion.
- Coordinated revisions to the City of Belton Design Manual.

Goals

- Manage and construct all identified utility capital improvement projects.
- Complete construction of the South Main Street Waterline and Sidewalk Project.
- Complete construction of the South Belton Sewer System Project.
- Revise wastewater master plan and begin planning for next sewer main improvements due to South Belton Sewer System.
- Oversee design and construction of TBWWTP improvements project Phase I and Phase II.
- Begin construction of the North Belton Water Tank.
- Implement a backflow device testing program and tracking system.
- Design the Waco Road Sewer Line Replacement.
- Design the Mary Jane Utilities Replacement Project.
- Develop and implement fats, oils, and greases (FOG) program.

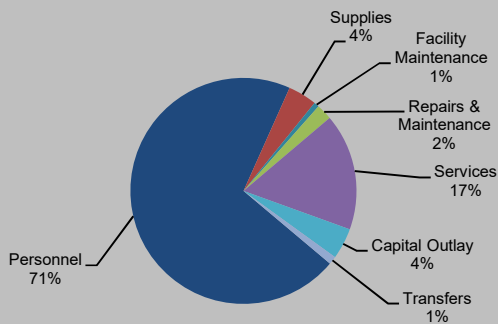
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 515,225	\$ 417,513	\$ 417,513	\$ 477,449
Supplies	\$ 23,529	\$ 15,831	\$ 18,674	\$ 27,966
Facility Maintenance	\$ 1,873	\$ 8,200	\$ 8,190	\$ 4,850
Repairs & Maintenance	\$ 14,169	\$ 18,477	\$ 17,496	\$ 15,340
Services	\$ 94,358	\$ 85,010	\$ 78,443	\$ 112,987
Capital Outlay	\$ 24,999	\$ -	\$ -	\$ 30,000
Transfers	\$ 96,200	\$ 10,089	\$ 10,089	\$ 7,715
Total	\$770,354	\$555,120	\$550,405	\$676,307

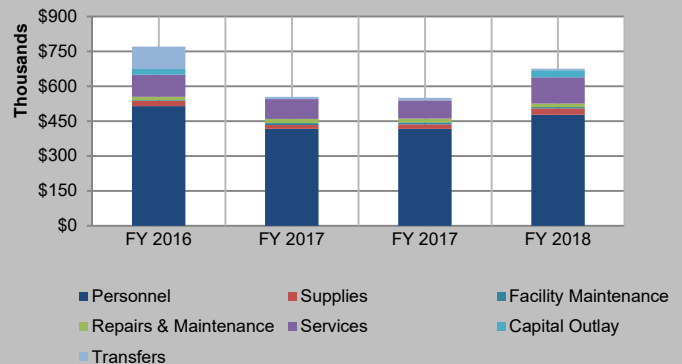
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
TCEQ Annual Reports	7	9	9
Total Water Cons.-Gallons	1,017,672,080	1,076,939,177	1,085,000,000
Highest Daily Usage - Gallons	5,864,000	5,357,000	6,000,000
Average Daily Demand - Gallons	2,844,181	3,058,556	3,100,000

Division Expenditures



Division Expense History



Utility Administration - Operations

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-201-101	Salaries - Administrative	\$ 112,552	\$ 159,175	\$ 159,175	\$ 168,815
02-4-201-102	Salaries - Professional	\$ 86,455	\$ 100,553	\$ 100,553	\$ 136,221
02-4-201-103	Salaries - Supervisory	\$ 46,402	\$ -	\$ -	\$ -
02-4-201-104	Salaries - Operations	\$ 162,491	\$ 72,140	\$ 72,140	\$ 75,345
02-4-201-107	Salaries-Overtime	\$ 1,958	\$ 312	\$ 312	\$ 325
02-4-201-113	Health Insurance Allowance	\$ 4,830	\$ -	\$ -	\$ -
02-4-201-114	Allowances	\$ 582	\$ 300	\$ 300	\$ 300
02-4-201-121	TMRS	\$ 29,949	\$ 25,052	\$ 25,052	\$ 28,677
02-4-201-122	FICA	\$ 31,020	\$ 25,413	\$ 25,413	\$ 28,323
02-4-201-123	Employee Insurance	\$ 33,252	\$ 31,538	\$ 31,538	\$ 37,191
02-4-201-124	Workers' Comp. Insurance	\$ 4,332	\$ 1,973	\$ 1,973	\$ 2,192
02-4-201-125	Unemployment Compensation	\$ 1,404	\$ 1,057	\$ 1,057	\$ 60
	Total Personnel	\$ 515,225	\$ 417,513	\$ 417,513	\$ 477,449
02-4-201-201	Office Supplies	\$ 1,435	\$ 1,205	\$ 1,198	\$ 1,485
02-4-201-202	Postage	\$ 3,340	\$ 2,730	\$ 2,700	\$ 3,954
02-4-201-220	Clothing Supplies	\$ 2,494	\$ 1,189	\$ 946	\$ 1,190
02-4-201-221	Chemical Supplies	\$ 23	\$ 75	\$ 75	\$ 125
02-4-201-222	Fuel	\$ 10,396	\$ 7,010	\$ 10,304	\$ 12,880
02-4-201-227	Janitorial Supplies	\$ 830	\$ 877	\$ 700	\$ 877
02-4-201-229	Tools & Other Supplies	\$ 3,459	\$ 1,665	\$ 1,673	\$ 5,855
02-4-201-250	Small Equipment	\$ 1,552	\$ 1,080	\$ 1,078	\$ 1,600
	Total Supplies	\$ 23,529	\$ 15,831	\$ 18,674	\$ 27,966
02-4-201-301	Building Maintenance	\$ 1,700	\$ 7,700	\$ 7,690	\$ 4,350
02-4-201-302	Heat & A/C Maintenance	\$ 173	\$ 500	\$ 500	\$ 500
	Total Facility Maintenance	\$ 1,873	\$ 8,200	\$ 8,190	\$ 4,850
02-4-201-402	Equipment & Machinery Maintenance	\$ 25	\$ 50	\$ 50	\$ 50
02-4-201-403	Vehicle Maintenance	\$ 5,309	\$ 2,500	\$ 1,500	\$ 3,000
02-4-201-406	Computer System Maintenance	\$ 8,613	\$ 15,902	\$ 15,946	\$ 12,170
02-4-201-407	Radio Maintenance	\$ 222	\$ 25	\$ -	\$ 120
	Total Repairs & Maintenance	\$ 14,169	\$ 18,477	\$ 17,496	\$ 15,340
02-4-201-501	Advertising & Public Notices	\$ 2,031	\$ 2,500	\$ 2,249	\$ 2,500
02-4-201-510	Dues & Publications	\$ 2,044	\$ 2,778	\$ 2,703	\$ 3,931
02-4-201-513	Travel & Training	\$ 11,675	\$ 2,645	\$ 2,625	\$ 3,756
02-4-201-521	Equipment Lease	\$ 3,328	\$ 3,368	\$ 3,368	\$ 3,368
02-4-201-550	Insurance - General Liability	\$ 377	\$ 391	\$ 217	\$ 244
02-4-201-551	Insurance - Errors & Omissions	\$ 853	\$ 979	\$ 471	\$ 528
02-4-201-554	Insurance - Automobile	\$ 2,407	\$ 2,658	\$ 1,376	\$ 3,189
02-4-201-556	Insurance - Real Property	\$ 732	\$ 755	\$ 774	\$ 958
02-4-201-561	Legal Services	\$ -	\$ 5,000	\$ 2,500	\$ 5,000
02-4-201-562	Engineering	\$ 51,820	\$ 55,000	\$ 55,000	\$ 52,500
02-4-201-570	Special Services	\$ 11,136	\$ 420	\$ -	\$ 30,420
02-4-201-581	Communication Services	\$ 2,617	\$ 2,762	\$ 2,510	\$ 2,636
02-4-201-582	Gas Service	\$ 151	\$ 154	\$ 168	\$ 181
02-4-201-583	Electric Service	\$ 5,189	\$ 5,600	\$ 4,482	\$ 3,776
	Total Services	\$ 94,358	\$ 85,010	\$ 78,443	\$ 112,987
02-4-201-801	Buildings	\$ -	\$ -	\$ -	\$ 30,000
02-4-201-803	Vehicles	\$ 24,999	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 24,999	\$ -	\$ -	\$ 30,000

Utility Administration - Operations Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-201-909	Transfer to WS Capital Projects Fund	\$ 96,200	\$ -	\$ -	\$ -
02-4-201-979	Transfer to WS Equip Replacement	\$ -	\$ 10,089	\$ 10,089	\$ 7,715
	Total Transfers	\$ 96,200	\$ 10,089	\$ 10,089	\$ 7,715
	Total Utility Admin. - Operations	\$ 770,354	\$ 555,120	\$ 550,405	\$ 676,307

Utility Administration - Operations

Account Number	Description	Amount
02-4-201-201	Office Supplies	
	- Paper	\$ 200
	- Inkjet printer cartridges	\$ 300
	- Business cards	\$ 120
	- Clipboards	\$ 60
	- Poster frames	\$ 50
	- Labels for label maker	\$ 150
	- Lamination sheets	\$ 100
	- Other items	\$ 425
	- Industrial stapler	\$ 80
		\$ 1,485
202	Postage	
	- Postage for annual drinking water report	\$ 2,000
	- Postage	\$ 954
		\$ 1,000
		\$ 3,954
220	Clothing Supplies	
	- Uniform rental	\$ 460
	- Steel toed boots - 2 staff	\$ 300
	- Gloves	\$ 100
	- Safety gear	\$ 160
	- T-shirts	\$ 120
		\$ 50
		\$ 1,190
221	Chemical Supplies	
	- Mosquito spray	\$ 50
	- Bee and wasp spray	\$ 25
		\$ 50
		\$ 125
229	Tools & Other Supplies	
	- Water cooler	\$ 50
	- Batteries	\$ 155
	- Coffee, Gatorade, paper products	\$ 350
	- Smart Level	\$ 250
	- First aid kits	\$ 150
	- Flashlights and measuring tape	\$ 150
	- Flags	\$ 200
	- Traffic control flags	\$ 50
	- Camera	\$ 100
	- Sludge Judge	\$ 200
	- Computers for City Engineer and Admin. Asst.	\$ 3,700
	- Other	\$ 500
		\$ 5,855
250	Small Equipment	
	- Plan rack	\$ 300
	- Hydroman traveling trunk	\$ 800
		\$ 500
		\$ 1,600
301	Building Maintenance	
	- Pest control	\$ 275
	- Roof repairs	\$ 1,500
	- Building repairs	\$ 1,000
	- Security system maintenance	\$ 500
	- Light switch modification	\$ 500
	- Ice machine filters	\$ 75
		\$ 500
		\$ 4,350

Utility Administration - Operations Continued

Account Number	Description	Amount
02-4-201-406	Computer Maintenance	
	- Backflow program annual fee	\$ 2,300
	- Tyler Content Manager - 10%	\$ 497
	- Work order system maintenance	\$ 3,200
	- Mouse and keyboard combo	\$ 60
	- Anti-spam and virus software	\$ 315
	- GIS licenses for PubWorks	\$ 1,000
	- TWC computer system support - 30%	\$ 4,524
	- Invision network support	\$ 274
		\$ 12,170
510	Dues & Publications	
	- Newspaper subscriptions	\$ 150
	- National Society of Professional Engineer dues	\$ 66
	- Texas Professional Engineer license renewal	\$ 60
	- Local community organization dues	\$ 924
	- Texas 811	\$ 2,300
	- BYP membership	\$ 25
	- License fee for Water Operator	\$ 111
	- Tier II fee	\$ 50
	- TWUA dues	\$ 65
	- Water Environment Federation dues	\$ 180
		\$ 3,931
513	Travel & Training	
	- Online student center	\$ 156
	- Water Operator training	\$ 1,000
	- Backflow training	\$ 600
	- Training for Professional Engineer	\$ 1,200
	- Regional schools	\$ 800
		\$ 3,756
561	Legal Services	
	- Legal consultation & general matters	
		\$ 5,000
562	Engineering	
	- Engineering and surveying services for water & sewer projects	
		\$ 52,500
570	Special Services	
	- GIS web hosting 1/3	\$ 420
	- Underground tank removal	\$ 30,000
		\$ 30,420
801	Buildings	
	- Remove underground tanks	
		\$ 30,000
979	Transfer to WS Equip Replacement	
	- Vehicles	
		\$ 7,715

Mission

To provide timely billing and collection of City provided water, sewer, refuse, and drainage services in a courteous and responsive manner.

Description

- Maintains deposit, billing and payment information for all City utility customers.
- Performs billing of customer utility accounts on a two-cycle per month basis.
- Processes requests for utility service connections, disconnections, and transfers.
- Handles customer inquiries and complaints about utility accounts.
- Includes funding for debt service payments on all Water/Sewer revenue bonded debt.
- Performs internal audits of customer accounts to ensure billing accuracy.
- Provides support for municipal courts.

Accomplishments

- Cross trained customer service representatives in municipal court and billing operations.
- Added an additional Customer Service Representative to help with increased workloads.

Goals

- Increase paperless billing and automatic bill payment.
- Educate customers on the new AquaHawk monitoring software.
- Enhance online new account set up process and add more online services to the website.
- Enhance customer service and computer skills of office personnel.
- Scan all application cards and improve records retention process.

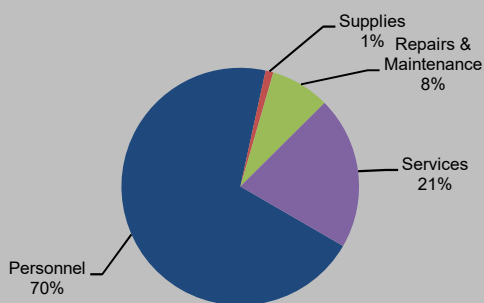
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 286,164	\$ 295,019	\$ 295,019	\$ 337,659
Supplies	\$ 3,241	\$ 5,020	\$ 5,023	\$ 5,174
Facility Maintenance	\$ 22	\$ -	\$ -	\$ 200
Repairs & Maintenance	\$ 27,270	\$ 35,777	\$ 35,777	\$ 38,679
Services	\$ 91,079	\$ 108,296	\$ 103,510	\$ 99,978
Total	\$407,775	\$444,112	\$439,329	\$481,690

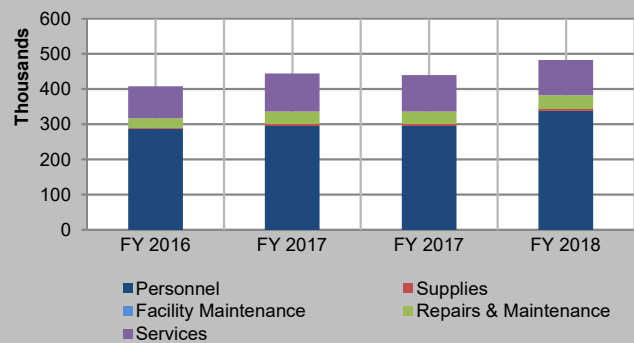
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Number of Customers	6,121	6,476	6,852
ACH Customers	1,072	1,150	1,234
E-Billing Customers	652	1,288	1,009
Bills Generated Annually	61,953	63,262	64,000
Late Notices Generated	9,204	9,512	9,988

Division Expenditures



Division Expense History



Utility Administration - Finance

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-202-101	Salaries - Administrative	\$ 34,093	\$ 52,737	\$ 52,737	\$ 55,273
02-4-202-102	Salaries - Professional	\$ 77,271	\$ 61,056	\$ 61,056	\$ 64,173
02-4-202-103	Salaries - Supervisory	\$ 53,040	\$ 54,142	\$ 54,142	\$ 56,227
02-4-202-104	Salaries - Operations	\$ 60,083	\$ 61,962	\$ 61,962	\$ 62,202
02-4-202-113	Health Insurance Allowance	\$ 639	\$ -	\$ -	\$ -
02-4-202-121	TMRS	\$ 16,035	\$ 17,323	\$ 17,323	\$ 18,412
02-4-202-122	FICA	\$ 16,933	\$ 17,587	\$ 17,587	\$ 18,197
02-4-202-123	Employee Insurance	\$ 26,659	\$ 28,920	\$ 28,920	\$ 31,102
02-4-202-124	Workers' Comp. Insurance	\$ 479	\$ 480	\$ 480	\$ 497
02-4-202-125	Unemployment Compensation	\$ 933	\$ 812	\$ 812	\$ 43
02-4-202-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 31,533
	Total Personnel	\$ 286,164	\$ 295,019	\$ 295,019	\$ 337,659
02-4-202-201	Office Supplies	\$ 1,294	\$ 2,220	\$ 2,220	\$ 2,220
02-4-202-202	Postage	\$ 1,623	\$ 1,650	\$ 1,653	\$ 1,654
02-4-202-229	Tools & Other Supplies	\$ 324	\$ 300	\$ 300	\$ 300
02-4-202-250	Small Equipment	\$ -	\$ 850	\$ 850	\$ 1,000
	Total Supplies	\$ 3,241	\$ 5,020	\$ 5,023	\$ 5,174
02-4-202-301	UB Office Maintenance	\$ 22	\$ -	\$ -	\$ 200
	Total Facility Maintenance	\$ 22	\$ -	\$ -	\$ 200
02-4-202-406	Computer System Maintenance	\$ 27,270	\$ 35,777	\$ 35,777	\$ 38,679
	Total Repairs & Maintenance	\$ 27,270	\$ 35,777	\$ 35,777	\$ 38,679
02-4-202-501	Advertising & Public Notices	\$ 1,090	\$ 1,400	\$ 1,400	\$ 1,400
02-4-202-513	Travel & Training	\$ 757	\$ 927	\$ 1,500	\$ 917
02-4-202-521	Equipment Lease	\$ 3,112	\$ 3,170	\$ 3,500	\$ 3,270
02-4-202-550	Insurance - General Liability	\$ 141	\$ 168	\$ 145	\$ 163
02-4-202-551	Insurance - Errors & Omissions	\$ 365	\$ 419	\$ 314	\$ 352
02-4-202-552	Insurance - Employee Bond	\$ 546	\$ 601	\$ 552	\$ 620
02-4-202-556	Insurance - Real Property	\$ 140	\$ 2,500	\$ 813	\$ 962
02-4-202-567	Collection Fees	\$ 350	\$ 2,000	\$ 1,500	\$ 2,000
02-4-202-570	Special Services	\$ 23,167	\$ 34,975	\$ 35,175	\$ 38,668
02-4-202-571	Employee Ads & Testing	\$ 1,710	\$ 1,250	\$ 1,250	\$ -
02-4-202-572	Employee Benefits Consultant	\$ 6,550	\$ 9,000	\$ 8,500	\$ -
02-4-202-573	Bill Processing & Mailing	\$ 41,906	\$ 40,000	\$ 37,500	\$ 40,000
02-4-202-571	Audit Fees	\$ 10,110	\$ 10,311	\$ 10,311	\$ 10,518
02-4-202-581	Communication Services	\$ 1,133	\$ 1,575	\$ 1,050	\$ 1,108
	Total Services	\$ 91,079	\$ 108,296	\$ 103,510	\$ 99,978
	Total Utility Admin. - Finance	\$ 407,775	\$ 444,112	\$ 439,329	\$ 481,690
	Total Utility Administration	\$ 1,178,129	\$ 999,232	\$ 989,734	\$ 1,157,997

Utility Administration - Finance

Account Number	Description	Amount
02-4-202-150	New Personnel Requests - Customer Service Rep II	\$ 31,533
201	Office Supplies - Envelopes \$ 150 - Receipt paper \$ 100 - Application for utilities cards \$ 550 - Printer cartridges \$ 320 - Department share of copy paper \$ 400 - Other \$ 700	\$ 2,220
406	Computer System Maintenance - Invision AP,CL,FA,GL,PO,AR & SS maintenance - 50% \$ 9,925 - Invision SO maintenance \$ 2,208 - Invision CIS maintenance \$ 5,399 - Invision PosPay maintenance - 40% \$ 319 - Invision PY & HR maintenance - 15% \$ 1,272 - Invision UB online \$ 2,160 - Invision TOP maintenance - 45% \$ 903 - Invision website host - 70% \$ 420 - Invision Aquahawk Alert \$ 2,362 - Invision Neptune Interface \$ 607 - AquaHawk service annual fee \$ 13,104	\$ 38,679
513	Travel & Training - Online student center \$ 117 - Cash handling seminar \$ 300 - Other \$ 500	\$ 917
521	Equipment Lease - Copier lease - 1/2 \$ 3,120 - Additional copies \$ 150	\$ 3,270
567	Collection Fees - Credit bureau fees for collection of delinquent utility accounts	\$ 2,000
570	Special Services - HSA monthly fee \$ 240 - Website maintenance - 1/2 \$ 3,975 - Siemens Performance Assurance \$ 24,265 - AMI Tower lease \$ 10,188	\$ 38,668
575	Audit Fees - Annual audit fees - 30%	\$ 10,518

Mission

To provide a safe and adequate potable water supply and distribution system which meets or exceeds the standards for a “superior” water system for the domestic, industrial and fire protection needs of the City’s customers in a manner that conserves and best utilizes crucial water resources.

Description

- Maintains the City’s water distribution system, to include mains, lines, booster pumps, storage facilities, fire hydrants, and water meters.
- Maintains and installs fire hydrants, valves and other fittings as required.
- Makes service taps and installs new services.
- Constructs new and replacement water mains and service lines.
- Provides timely repair of water leaks to minimize impairment of service to customers and minimize the loss of water.
- Conducts water sampling to ensure standards of water safety are met.
- Ensures TCEQ and other applicable regulatory guidelines are met through appropriate operations, management, training, and staff certifications.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Completed water tower inspections
- Sent two employees to get basic certification
- One employee received Class C water distribution certification from TCEQ.
- Replace PRV at 10th and College Street.
- Received and completed 3800 Texas 811 locate tickets
- Marked all fire hydrants along highway in our CCN for increased visibility
- Relocated water line at Main Street and MLK Jr. Avenue.
- Completed lead and copper sampling with satisfactory results.

Goals

- Ensure employees are adequately trained and able to obtain license from TCEQ.
- Train 2 employees in the operation of the SCADA system
- Add 6 additional water sample stations
- Complete UCMR4 testing and reporting as required by TCEQ.

Expenditure Summary

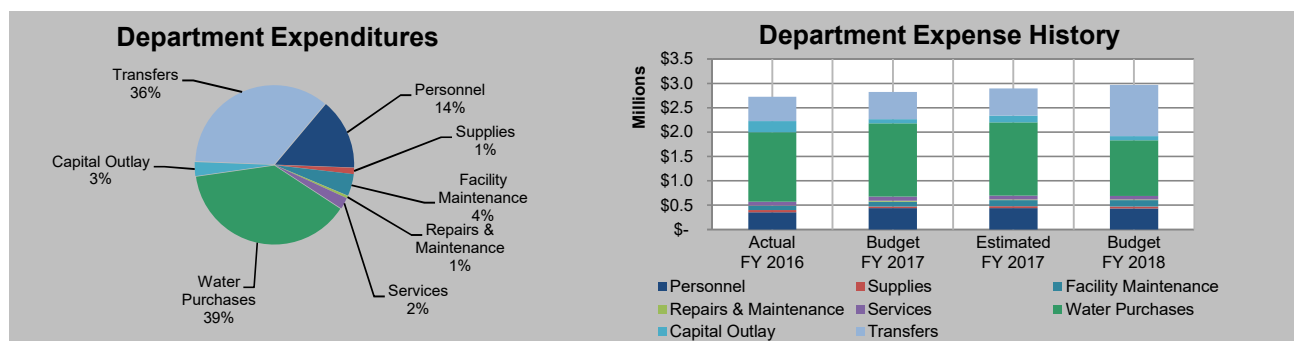
Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 354,361	\$ 440,183	\$ 440,183	\$ 429,557
Supplies	\$ 40,609	\$ 28,080	\$ 33,080	\$ 38,247
Facility Maintenance	\$ 85,618	\$ 101,800	\$ 124,900	\$ 132,800
Repairs & Maintenance	\$ 10,267	\$ 19,300	\$ 13,740	\$ 15,340
Services	\$ 76,149	\$ 84,154	\$ 84,560	\$ 69,283
Water Purchases	\$ 1,427,315	\$ 1,502,918	\$ 1,498,084	\$ 1,144,826
Capital Outlay	\$ 230,608	\$ 89,150	\$ 138,000	\$ 85,000
Transfers	\$ 495,553	\$ 558,327	\$ 558,327	\$ 1,054,405
Total	\$ 2,720,480	\$ 2,823,912	\$ 2,890,874	\$ 2,969,458

Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Miles of Water Mains	144	152	157
Water Pump Stations	2	2	2
# of Fire Hydrants	1,016	1,098	1,130
Meter Change Outs	6,300	115	125
New Connections	150	270	250
Reconnects	830	995	1,000
# of Main Breaks Repaired	10	11	10
# of Service Lines Repaired	22	18	20
# of Fire Hydrants Replaced	3	4	3

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Director of Public Works	0	1	0
Assistant Director of PW	1	0	1
Water Supervisor	1	1	1
Sr. Water Maint. Worker	2	2	1
Water Maint. Worker II	1	1	1
Water Maint. Worker I	3	3	4
Meter Readers	0	2	2
Enviro. Compliance Tech	0	0	1
Total	8	10	11



Water

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-210-101	Salaries - Administrative	\$ -	\$ 23,296	\$ 23,296	\$ 0
02-4-210-102	Salaries - Professional	\$ -	\$ -	\$ -	\$ 14,250
02-4-210-103	Salaries - Supervisory	\$ 90,404	\$ 64,054	\$ 64,054	\$ 49,920
02-4-210-104	Salaries - Operations	\$ 166,452	\$ 233,262	\$ 233,262	\$ 224,288
02-4-210-107	Salaries - Overtime	\$ 12,753	\$ 8,851	\$ 8,851	\$ 8,226
02-4-210-113	Health Insurance Allowance	\$ 1,167	\$ -	\$ -	\$ -
02-4-210-114	Vehicle Allowance	\$ 607	\$ -	\$ -	\$ -
02-4-210-121	TMRS	\$ 19,190	\$ 23,069	\$ 23,069	\$ 21,860
02-4-210-122	FICA	\$ 20,557	\$ 23,422	\$ 23,422	\$ 21,606
02-4-210-123	Employee Insurance	\$ 34,446	\$ 54,641	\$ 54,641	\$ 58,725
02-4-210-124	Workers' Comp. Insurance	\$ 7,378	\$ 8,005	\$ 8,005	\$ 7,385
02-4-210-125	Unemployment Compensation	\$ 1,408	\$ 1,583	\$ 1,583	\$ 81
02-4-210-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 23,216
	Total Personnel	\$354,361	\$440,183	\$440,183	\$429,557
02-4-210-201	Office Supplies	\$ 383	\$ 350	\$ 500	\$ 375
02-4-210-220	Clothing Supplies	\$ 4,540	\$ 4,835	\$ 4,600	\$ 5,948
02-4-210-221	Chemical Supplies	\$ 476	\$ 900	\$ 900	\$ 1,169
02-4-210-222	Fuel	\$ 11,476	\$ 11,950	\$ 16,230	\$ 20,290
02-4-210-227	Janitorial Supplies	\$ 732	\$ 850	\$ 1,400	\$ 1,000
02-4-210-229	Tools & Other Supplies	\$ 8,546	\$ 6,420	\$ 6,750	\$ 7,040
02-4-210-250	Small Equipment	\$ 14,456	\$ 2,775	\$ 2,700	\$ 2,425
	Total Supplies	\$ 40,609	\$ 28,080	\$ 33,080	\$ 38,247
02-4-210-301	Building Maintenance	\$ 380	\$ 400	\$ 400	\$ 500
02-4-210-302	Heat & A/C Maintenance	\$ 13	\$ 200	\$ 200	\$ 300
02-4-210-333	Water Line Maintenance	\$ 44,052	\$ 42,000	\$ 65,000	\$ 52,000
02-4-210-334	Water Valve Maintenance	\$ 21,989	\$ 10,000	\$ 10,000	\$ 31,000
02-4-210-335	Fire Hydrant Maintenance	\$ 5,647	\$ 10,000	\$ 10,000	\$ 12,000
02-4-210-336	Water Tank Maintenance	\$ 2,263	\$ 31,100	\$ 31,200	\$ 25,000
02-4-210-339	Water Samples & Tank Testing	\$ 11,274	\$ 8,100	\$ 8,100	\$ 12,000
	Total Facility Maintenance	\$ 85,618	\$ 101,800	\$ 124,900	\$ 132,800
02-4-210-402	Equipment & Machinery Maint.	\$ 6,934	\$ 10,800	\$ 6,000	\$ 6,800
02-4-210-403	Vehicle Maintenance	\$ 3,266	\$ 8,300	\$ 7,500	\$ 8,300
02-4-210-406	Computer System Maintenance	\$ 68	\$ -	\$ -	\$ -
02-4-210-407	Radio Maintenance	\$ -	\$ 200	\$ 240	\$ 240
	Total Repairs & Maintenance	\$ 10,267	\$ 19,300	\$ 13,740	\$ 15,340
02-4-210-501	Advertising & Public Notices	\$ -	\$ -	\$ -	\$ 1,500
02-4-210-510	Dues & Publications	\$ 2,408	\$ 2,510	\$ 2,510	\$ 4,846
02-4-210-513	Travel & Training	\$ 545	\$ 2,642	\$ 2,893	\$ 4,917
02-4-210-522	Equipment Rental	\$ 1,001	\$ -	\$ 1,200	\$ -
02-4-210-550	Insurance - General Liability	\$ 377	\$ 391	\$ 482	\$ 541
02-4-210-551	Insurance - Errors & Omissions	\$ 974	\$ 979	\$ 1,045	\$ 1,173
02-4-210-554	Insurance - Automobile	\$ 3,220	\$ 3,298	\$ 4,050	\$ 3,956
02-4-210-555	Insurance - Mobile Equipment	\$ 956	\$ 1,051	\$ 1,475	\$ 1,229
02-4-210-556	Insurance - Real Property	\$ 6,976	\$ 7,226	\$ 6,494	\$ 9,165
02-4-210-570	Special Services	\$ 377	\$ 600	\$ 600	\$ 600
02-4-210-571	State Water System Fees	\$ 13,435	\$ 14,000	\$ 15,311	\$ -
02-4-210-581	Communication Services	\$ 1,279	\$ 1,460	\$ 1,570	\$ 2,705
02-4-210-582	Gas Service	\$ 75	\$ 77	\$ 84	\$ 91
02-4-210-583	Electric Service	\$ 44,525	\$ 49,920	\$ 46,846	\$ 38,560
	Total Services	\$ 76,149	\$ 84,154	\$ 84,560	\$ 69,283
02-4-210-720	Election Use & Option Water	\$ 222,646	\$ 243,297	\$ 221,798	\$ 230,118
02-4-210-721	Water Purchases - Fixed Charges	\$ 530,160	\$ 535,752	\$ 535,752	\$ 139,579
02-4-210-722	Water Purchases - Raw Water	\$ 674,509	\$ 723,869	\$ 740,534	\$ 775,129
	Total Water Purchases	\$ 1,427,315	\$ 1,502,918	\$ 1,498,084	\$ 1,144,826

Water Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-210-802	Machinery & Equipment	\$ 119,500	\$ 13,150	\$ 11,000	\$ -
02-4-210-806	Computer Equipment	\$ -	\$ 26,000	\$ 26,000	\$ -
02-4-210-807	Furniture	\$ -	\$ -	\$ 1,000	\$ -
02-4-210-852	Water Meters	\$ 111,108	\$ 50,000	\$ 100,000	\$ 85,000
	Total Capital Outlay	\$ 230,608	\$ 89,150	\$ 138,000	\$ 85,000
02-4-210-901	Transfer to GF - Franchise	\$ 168,464	\$ 189,043	\$ 189,043	\$ 201,511
02-4-210-902	Transfer to GF - Reimbursement	\$ 62,089	\$ 99,182	\$ 99,182	\$ 110,901
02-4-210-909	Transfer to WS Capital Projects Fund	\$ 265,000	\$ 227,000	\$ 227,000	\$ 475,000
02-4-210-979	Transfer to WS Equip Replacement	\$ -	\$ 43,102	\$ 43,102	\$ 45,305
02-4-210-982	Transfer to Water Meter Replacement	\$ -	\$ -	\$ -	\$ 221,688
	Total Transfers	\$ 495,553	\$ 558,327	\$ 558,327	\$ 1,054,405
	Total Water	\$ 2,720,480	\$ 2,823,912	\$ 2,890,874	\$ 2,969,458

Water

Account Number	Description	Amount
02-4-210-150	New Personnel - Environmental Compliance Tech - 50%	\$ 23,216
220	Clothing Supplies - Uniform rental \$ 3,172 - T-shirts \$ 176 - Gloves \$ 200 - Steel toed boots \$ 1,650 - Foul weather gear \$ 100 - Safety vests & gear \$ 650	\$ 5,948
221	Chemical Supplies - HTH for disinfecting of new mains & main breaks \$ 400 - Dechlorinator with tablets \$ 300 - Ammonia and DPD chlorine kits \$ 349 - Chlorine reagent pillows \$ 120	\$ 1,169
229	Tools & Other Supplies - Hand tools \$ 1,700 - Marking paint & flags \$ 1,450 - Level, tri pod, shot rod \$ 400 - Gatorade, ice, & break room supplies \$ 360 - Porta saw blades \$ 300 - Fire extinguishers \$ 75 - First aid supplies, rubber gloves, dust masks \$ 190 - Batteries, LED work light & other misc. supplies \$ 615 - Steel and rebar \$ 100 - 1/2" drive impact \$ 400 - Sackrete / portland concrete \$ 400 - Traffic cones \$ 1,050	\$ 7,040
250	Small Equipment - 12 volt submersible pump \$ 600 - porta saw cart \$ 1,000 - Magnetic locator \$ 825	\$ 2,425
333	Water Line Maintenance - Materials, parts, and supplies for maintenance and repair of water lines	\$ 52,000
334	Water Valve Maintenance - Annual inspection and repair of pressure and altitude valves	\$ 31,000
335	Fire Hydrant Maintenance - Materials and parts for maintenance of fire hydrants	\$ 12,000
336	Water Tank Maintenance - Repair of pump stations and water towers	\$ 25,000
339	Water Samples & Tank Testing - Water sampling, analysis, and testing	\$ 12,000
510	Dues & Publications - TWUA dues - 11 staff \$ 715 - TCEQ license renewal - 3 staff \$ 999 - New license - 4 \$ 1,332 - Hosting of Central Texas Water Utility Association meeting \$ 1,800	\$ 4,846

Water Continued

Account Number	Description	Amount
02-4-210-513	Travel & Training	
	- Online student center	\$ 117
	- TCEQ required classes	\$ 1,800
	- TWUA Conference	\$ 3,000
		\$ 4,917
570	Special Services	
	- Hepatitis B shots	
		\$ 600
720	Election Use & Option Water	
	- Election use water - BCWCID - 3,310 AF @ \$28.39	\$ 93,971
	- Option water - BCWCID - 1,656 AF @ \$14.19	\$ 23,499
	- System water - BCWCID - 1,000 AF @ \$74.00	\$ 74,000
	- WaterMaster fee - BCWCID	\$ 1,754
	- Option water - BRA - 2,500 AF @ \$14.19	\$ 35,475
	- Option water - CTWSC - 100 AF @ \$14.19	\$ 1,419
		\$ 230,118
721	Water Purchases-Fixed Charges	
	- Debt service BCWCID - 9	\$ 130,958
	- BCWCID D/S - final payment	\$ 8,621
		\$ 139,579
722	Water Purchases-Raw Water	
	- M&O per gallon charges from BCWCID #1	\$ 723,493
	- M&O per gallon charges from CTWSC	\$ 51,636
		\$ 775,129
852	Water Meters	
	- New meter installs & taps, plus meters for repairs	
		\$ 85,000
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	
		\$ 201,511
902	Transfer to GF-Reimbursement	
	- Administrative, street, and shop costs	
		\$ 110,901
909	Transfer to WS Capital Projects Fund	
	- Transfer for Capital Projects	
		\$ 475,000
979	Transfer to WS Equip Replacement	
	- Annual contribution for scheduled replacement of vehicles	\$ 22,595
	- Annual contribution for scheduled replacement of equip	\$ 22,710
		\$ 45,305
982	Transfer to Water Meter Replacement	
	- Transfer for water meter replacement	
		\$ 221,688



Sewer manhole repair, Fall 2017.

Description

The Sewer Department is comprised of two divisions:

1. Collection
2. Lift Stations

The details of these divisions follow.

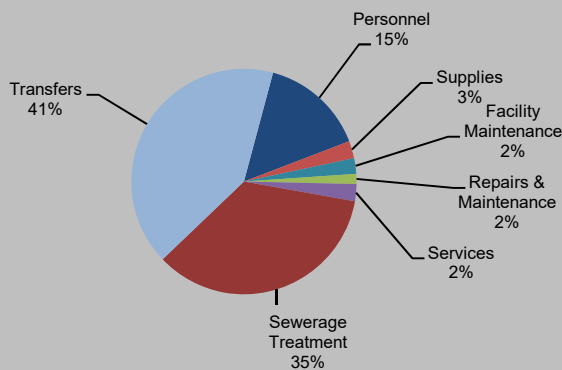
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 216,689	\$ 246,275	\$ 246,275	\$ 264,982
Supplies	\$ 42,065	\$ 38,557	\$ 36,549	\$ 44,332
Facility Maintenance	\$ 41,294	\$ 39,650	\$ 39,400	\$ 39,650
Repairs & Maintenance	\$ 17,063	\$ 20,540	\$ 25,860	\$ 25,915
Services	\$ 44,098	\$ 45,833	\$ 49,040	\$ 43,144
Sewerage Treatment	\$ 630,961	\$ 654,563	\$ 553,408	\$ 619,337
Capital Outlay	\$ -	\$ 34,850	\$ 37,000	\$ -
Transfers	\$ 304,252	\$ 1,892,840	\$ 1,892,840	\$ 730,101
Total	\$ 1,296,423	\$ 2,973,108	\$ 2,880,372	\$ 1,767,461

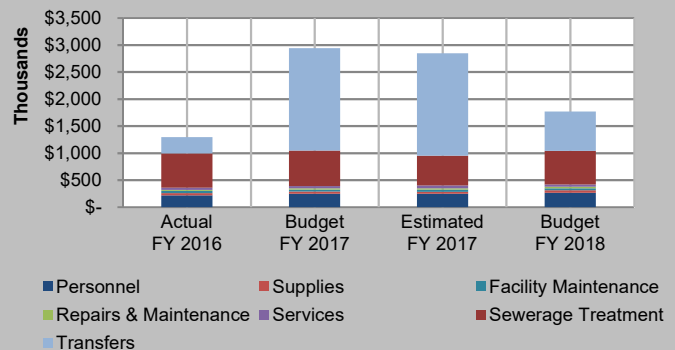
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Sewer Lift Station Mechanic	1	1	1
Sewer Senior Maint. Worker	0	1	1
Sewer Maint. Worker II	1	1	1
Sewer Maint. Worker I	3	2	2
TOTAL	5	5	5

Department Expenditures



Department Expense History



Mission

Provide an efficient sewerage system to protect the public health, safety and water quality of the community.

Description

- Maintains the City's sewer collection system, to include mains, manholes and clean-outs.
- Installs and repairs sewer taps as needed.
- Inspects the City's sewer collection system.
- Replaces deteriorated sections of mains and service lines.
- Conducts maintenance and repairs to prevent sanitary sewer overflows.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Received positive recognition from the EPA. about our wastewater and lift stations.
- Inspected all new subdivisions utilizing the sewer camera.
- Managed the wastewater system so that no sanitary sewer overflows occurred.
- Sent four employees to TCEQ training classes.
- Completed Nolan creek trunk sewer.
- Constructed 300' of 6" sewer main for the S. Connell drainage project.
- Located 20% of the sanitary sewer system.
- Submitted an expanded sewer CCN application to TCEQ to extend service to unserved locations.
- Completed Belle Oaks sewer main replacement project.

Goals

- Locate and GPS 50% of the sewer mains and appurtenances.
- Ensure there are no preventable sanitary sewer overflows.
- Redesign and replace the sewer main on Smith and W. 3rd Ave in order to remove the Hwy 93 sewer main.
- Conduct audits of residential accounts to ensure that all residents connected to City sewer services are billed correctly.
- Clear and maintain all City sewer easements.
- Identify and replace aging sewer infrastructure in order to decrease hours spent on sewer washing operations.

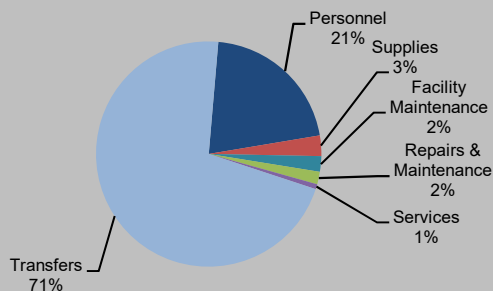
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 169,183	\$ 195,967	\$ 195,967	\$ 213,559
Supplies	\$ 37,531	\$ 28,421	\$ 26,559	\$ 30,348
Facility Maintenance	\$ 17,676	\$ 22,650	\$ 22,400	\$ 22,650
Repairs & Maintenance	\$ 16,053	\$ 15,200	\$ 19,240	\$ 18,245
Services	\$ 3,646	\$ 6,671	\$ 6,468	\$ 7,109
Capital Outlay	\$ -	\$ 6,850	\$ 9,000	\$ -
Transfers	\$ 304,252	\$ 668,077	\$ 668,077	\$ 727,529
Total	\$ 548,341	\$ 943,836	\$ 947,711	\$ 1,019,440

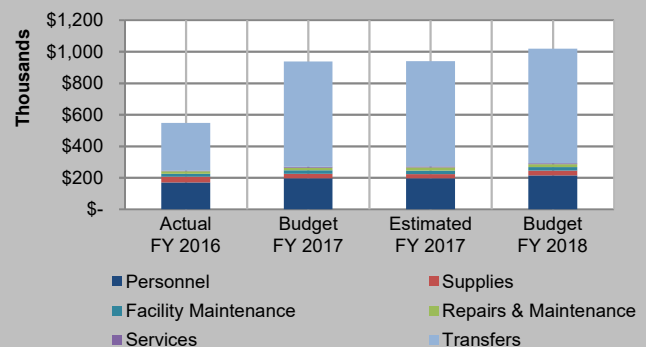
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Miles of Sanitary Sewers	100	112	122
# of Stops-Service Lines	118	39	80
# of Stops-Main Lines	8	25	20
Main Line Repairs	2	1	2
Manholes Replaced/Repaired	1	2	2
Service Taps Made	120	260	240
Services Replaced/Repaired	6	5	10

Division Expenditures



Division Expense History



Sewer - Collection

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-221-101	Salaries - Administrative	\$ -	\$ 23,296	\$ 23,296	\$ -
02-4-221-102	Salaries - Professional	\$ -	\$ -	\$ -	\$ 14,250
02-4-221-103	Salaries - Supervisory	\$ 27,782	\$ -	\$ -	\$ -
02-4-221-104	Salaries - Operations	\$ 96,506	\$ 118,096	\$ 118,096	\$ 120,883
02-4-221-107	Salaries - Overtime	\$ 5,828	\$ 3,293	\$ 3,293	\$ 3,627
02-4-221-113	Health Insurance Allowance	\$ 2,499	\$ -	\$ -	\$ -
02-4-221-121	TMRS	\$ 9,381	\$ 10,902	\$ 10,902	\$ 10,740
02-4-221-122	FICA	\$ 10,066	\$ 11,069	\$ 11,069	\$ 10,615
02-4-221-123	Employee Insurance	\$ 13,962	\$ 25,824	\$ 25,824	\$ 27,777
02-4-221-124	Workers' Comp. Insurance	\$ 2,450	\$ 2,602	\$ 2,602	\$ 2,413
02-4-221-125	Unemployment Compensation	\$ 709	\$ 885	\$ 885	\$ 38
02-4-221-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 23,216
	Total Personnel	\$ 169,183	\$ 195,967	\$ 195,967	\$ 213,559
02-4-221-201	Office Supplies	\$ 219	\$ 168	\$ 200	\$ 190
02-4-221-220	Clothing Supplies	\$ 2,434	\$ 3,163	\$ 2,500	\$ 2,824
02-4-221-221	Chemical Supplies	\$ 5,726	\$ 7,560	\$ 7,970	\$ 8,011
02-4-221-222	Fuel	\$ 9,144	\$ 10,610	\$ 9,189	\$ 11,490
02-4-221-227	Janitorial Supplies	\$ 510	\$ 600	\$ 700	\$ 650
02-4-221-229	Tools & Other Supplies	\$ 3,392	\$ 2,880	\$ 2,800	\$ 2,883
02-4-221-250	Small Equipment	\$ 16,106	\$ 3,440	\$ 3,200	\$ 4,300
	Total Supplies	\$ 37,531	\$ 28,421	\$ 26,559	\$ 30,348
02-4-221-301	Building Maintenance	\$ 68	\$ 150	\$ 150	\$ 150
02-4-221-333	Sewer Line Maintenance	\$ 17,607	\$ 22,000	\$ 22,000	\$ 22,000
02-4-221-339	Sewer Discharge Testing	\$ -	\$ 500	\$ 250	\$ 500
	Total Facility Maintenance	\$ 17,676	\$ 22,650	\$ 22,400	\$ 22,650
02-4-221-402	Equipment & Machinery Maint.	\$ 4,621	\$ 11,000	\$ 14,000	\$ 14,000
02-4-221-403	Vehicle Maintenance	\$ 11,377	\$ 4,000	\$ 5,000	\$ 4,000
02-4-221-406	Computer System Maintenance	\$ 54	\$ -	\$ -	\$ 45
02-4-221-407	Radio Maintenance	\$ -	\$ 200	\$ 240	\$ 200
	Total Repairs & Maintenance	\$ 16,053	\$ 15,200	\$ 19,240	\$ 18,245
02-4-221-510	Dues & Publications	\$ 513	\$ 665	\$ 665	\$ 1,220
02-4-221-513	Travel & Training	\$ 502	\$ 2,500	\$ 2,500	\$ 2,000
02-4-221-550	Insurance - General Liability	\$ 189	\$ 223	\$ 193	\$ 217
02-4-221-551	Insurance - Errors & Omissions	\$ 487	\$ 559	\$ 418	\$ 469
02-4-221-554	Insurance - Automobile	\$ 1,277	\$ 1,408	\$ 1,306	\$ 1,690
02-4-221-555	Insurance - Mobile Equipment	\$ 238	\$ 262	\$ 231	\$ 307
02-4-221-556	Insurance - Real Property	\$ 182	\$ 170	\$ 185	\$ 217
02-4-221-570	Special Services	\$ -	\$ 600	\$ 600	\$ 600
02-4-221-581	Communication Services	\$ 258	\$ 284	\$ 370	\$ 389
	Total Services	\$ 3,646	\$ 6,671	\$ 6,468	\$ 7,109
02-4-221-801	Buildings	\$ -	\$ 6,850	\$ 9,000	\$ -
	Total Capital Outlay	\$ -	\$ 6,850	\$ 9,000	\$ -
02-4-221-901	Transfer to GF - Franchise	\$ 94,444	\$ 105,043	\$ 105,043	\$ 123,435
02-4-221-902	Transfer to GF - Reimbursement	\$ 34,808	\$ 55,111	\$ 55,111	\$ 67,932
02-4-221-909	Transfer to WS Capital Projects Fund	\$ 175,000	\$ 175,000	\$ 175,000	\$ 475,000
02-4-221-979	Transfer to WS Equip Replacement	\$ -	\$ 332,923	\$ 332,923	\$ 61,162
	Total Transfers	\$ 304,252	\$ 668,077	\$ 668,077	\$ 727,529
	Total Sewer - Collection	\$ 548,341	\$ 943,836	\$ 947,711	\$ 1,019,440

Sewer - Collection

Account Number	Description	Amount
02-4-221-150	New Personnel	
	- Environmental Compliance Tech - 50%	\$ 23,216
		\$ 23,216
220	Clothing Supplies	
	- Uniform rental	\$ 1,272
	- Safety vests & gear	\$ 216
	- Gloves	\$ 120
	- Foul weather gear	\$ 200
	- T-shirts	\$ 96
	- Steel toed boots	\$ 600
	- Chest waders & rubber boots	\$ 320
		\$ 2,824
221	Chemical Supplies	
	- Root & grease emulsifier	\$ 7,500
	- Insect repellent	\$ 100
	- Sunscreen	\$ 21
	- Cement primer	\$ 40
	- Disinfectant supplies	\$ 350
		\$ 8,011
229	Tools & Other Supplies	
	- Hand tools	\$ 700
	- Safety cones	\$ 600
	- Batteries	\$ 80
	- Gatorade & coffee	\$ 200
	- Measuring wheel	\$ 75
	- First aid kits	\$ 60
	- Porta saw blades	\$ 400
	- Marking paint & flags	\$ 768
		\$ 2,883
250	Small Equipment	
	- 5 stage gas detector	\$ 1,500
	- Calibration tool	\$ 1,900
	- Magnetic locator	\$ 900
		\$ 4,300
333	Sewer Line Maintenance	
	- Materials, fittings, and supplies for maintenance and repair of sewer lines	
		\$ 22,000
510	Dues & Publications	
	- TWUA dues - 4 staff	\$ 260
	- TCEQ license renewal - 3 staff	\$ 333
	- TCEQ new licenses - 5	\$ 555
	- CDL renewal - 2 staff	\$ 72
		\$ 1,220
570	Special Services	
	- Hepatitis B shots	
		\$ 600
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	
		\$ 123,435
902	Transfer to GF - Reimbursement	
	- Administrative, street, and shop costs	
		\$ 67,932
909	Transfer to WS Capital Projects Fund	
	- Repair and replacement of sewer mains and manholes	
		\$ 475,000
979	Transfer to WS Equip Replacement	
	- Annual contribution for scheduled replacement of vehicles	\$ 6,200
	- Annual contribution for scheduled replacement of equipment	\$ 54,962
		\$ 61,162

Mission

To provide for the operation and maintenance of the lift stations which are a vital element of the sewer collection system.

Description

- Maintains and repairs seventeen lift stations.
- Inspects and monitors the operational status of the lift stations.
- Ensure all stations receive proper preventative maintenance to ensure reliability
- Ensures TCEQ and other applicable safety and regulatory guidelines are met through appropriate trainings and staff certifications.

Accomplishments

- Added potable water service to 4 lift stations.
- Managed and maintained lift stations to ensure we are in compliance with TCEQ rules and regulations.
- Installed additional signage with 911 addresses.
- Experienced no sanitary sewer overflows during the year.

Goals

- Install potable water to all remaining lift stations.
- Record all the lift station performance and operational data into the asset management software.
- Research alternate pumps and motors that are more energy efficient and provide more reliability.
- Add lift stations to new SCADA system.

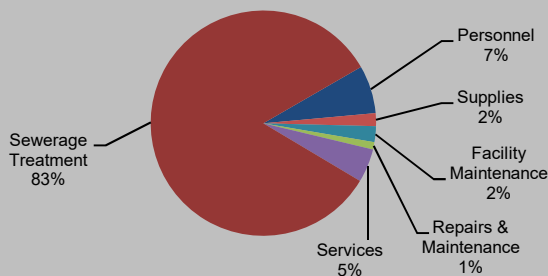
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 47,507	\$ 50,308	\$ 50,308	\$ 51,423
Supplies	\$ 4,534	\$ 10,136	\$ 9,990	\$ 13,984
Facility Maintenance	\$ 23,618	\$ 17,000	\$ 17,000	\$ 17,000
Repairs & Maintenance	\$ 1,010	\$ 5,340	\$ 6,620	\$ 7,670
Services	\$ 40,452	\$ 39,162	\$ 42,572	\$ 36,035
Sewerage Treatment	\$ 630,961	\$ 654,563	\$ 553,408	\$ 619,337
Capital Outlay	\$ -	\$ 28,000	\$ 28,000	\$ -
Transfers	\$ -	\$ 1,224,763	\$ 1,224,763	\$ 2,572
Total	\$ 748,082	\$ 2,029,272	\$ 1,932,661	\$ 748,021

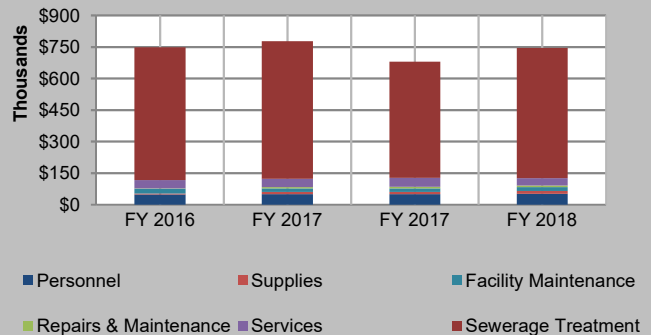
Workload/Demand Measures

Measurement	FY 2016 Actual	FY 2017 Estimated	FY 2018 Budget
Number of Lift Stations	17	17	17
Grinder Stations	1	0	0
Man-Hours for Servicing	1,700	1,700	1,700
Gallons Discharged to Treatment Plant	679,709,000	559,032,000	650,000,000
Average Discharge per Day	1,857,000	1,531,600	1,700,000

Division Expenditures



Division Expense History



Sewer - Lift Stations

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-222-104	Salaries - Operations	\$ 35,857	\$ 36,608	\$ 36,608	\$ 37,222
02-4-222-107	Salaries - Overtime	\$ 504	\$ 1,098	\$ 1,098	\$ 1,117
02-4-222-121	TMRS	\$ 2,568	\$ 2,841	\$ 2,841	\$ 2,967
02-4-222-122	FICA	\$ 2,754	\$ 2,885	\$ 2,885	\$ 2,933
02-4-222-123	Employee Insurance	\$ 5,038	\$ 6,088	\$ 6,088	\$ 6,548
02-4-222-124	Workers' Comp. Insurance	\$ 615	\$ 617	\$ 617	\$ 627
02-4-222-125	Unemployment Compensation	\$ 171	\$ 171	\$ 171	\$ 9
	Total Personnel	\$ 47,507	\$ 50,308	\$ 50,308	\$ 51,423
02-4-222-220	Clothing Supplies	\$ 485	\$ 641	\$ 600	\$ 641
02-4-222-221	Chemical Supplies	\$ 120	\$ 3,200	\$ 3,000	\$ 3,700
02-4-222-222	Fuel	\$ 1,832	\$ 2,000	\$ 2,095	\$ 2,620
02-4-222-227	Janitorial Supplies	\$ -	\$ 200	\$ 200	\$ 200
02-4-222-229	Tools & Other Supplies	\$ 261	\$ 670	\$ 670	\$ 660
02-4-222-250	Small Equipment	\$ 1,837	\$ 3,425	\$ 3,425	\$ 6,163
	Total Supplies	\$ 4,534	\$ 10,136	\$ 9,990	\$ 13,984
02-4-222-333	Lift Station Maintenance	\$ 23,618	\$ 17,000	\$ 17,000	\$ 17,000
	Total Facility Maintenance	\$ 23,618	\$ 17,000	\$ 17,000	\$ 17,000
02-4-222-402	Equipment & Machinery Maint.	\$ 5	\$ 2,450	\$ 2,000	\$ 2,650
02-4-222-403	Vehicle Maintenance	\$ 992	\$ 800	\$ 2,500	\$ 900
02-4-222-406	Computer System Maintenance	\$ 13	\$ 2,000	\$ 2,000	\$ 4,000
02-4-222-407	Radio Maintenance	\$ -	\$ 90	\$ 120	\$ 120
	Total Repairs & Maintenance	\$ 1,010	\$ 5,340	\$ 6,620	\$ 7,670
02-4-222-510	Dues & Publications	\$ 65	\$ 65	\$ 65	\$ 176
02-4-222-513	Travel & Training	\$ 2	\$ 375	\$ 375	\$ 415
02-4-222-550	Insurance - General Liability	\$ 47	\$ 56	\$ 49	\$ 55
02-4-222-551	Insurance - Errors & Omissions	\$ 122	\$ 140	\$ 105	\$ 118
02-4-222-554	Insurance - Automobile	\$ 269	\$ 302	\$ 279	\$ 362
02-4-222-556	Insurance - Real Property	\$ 1,523	\$ 949	\$ 4,935	\$ 1,204
02-4-222-570	Special Services	\$ -	\$ -	\$ -	\$ 600
02-4-222-581	Communication Services	\$ 8,646	\$ 5,115	\$ 7,150	\$ 8,074
02-4-222-582	Gas Service	\$ 1,773	\$ 2,100	\$ 1,830	\$ 1,970
02-4-222-583	Electric Service	\$ 28,005	\$ 30,060	\$ 27,784	\$ 23,061
	Total Services	\$ 40,452	\$ 39,162	\$ 42,572	\$ 36,035
02-4-222-723	Sewerage Treatment Payments	\$ 527,645	\$ 533,808	\$ 448,185	\$ 514,080
02-4-222-724	Plant & Main LS Electric	\$ 103,316	\$ 120,755	\$ 105,223	\$ 105,257
	Total Sewerage Treatment	\$ 630,961	\$ 654,563	\$ 553,408	\$ 619,337
02-4-222-850	Lift Stations	\$ -	\$ 28,000	\$ 28,000	\$ -
	Total Capital Outlay	\$ -	\$ 28,000	\$ 28,000	\$ -
02-4-222-974	Transfer to 2015 CO's W/S	\$ -	\$ 1,222,241	\$ 1,222,241	\$ -
02-4-222-979	Transfer to WS Equip Replacement	\$ -	\$ 2,522	\$ 2,522	\$ 2,572
	Total Transfers	\$ -	\$ 1,224,763	\$ 1,224,763	\$ 2,572
	Total Sewer - Lift Stations	\$ 748,082	\$ 2,029,272	\$ 1,932,661	\$ 748,021
	Total Sewer	\$ 1,296,423	\$ 2,973,108	\$ 2,880,372	\$ 1,767,461

Sewer - Lift Stations

Account Number	Description	Amount
02-4-222-220	Clothing Supplies	
	- Uniform rental	\$ 318
	- Steel toed boots	\$ 150
	- Safety vest & gear	\$ 99
	- T-shirt	\$ 24
	- Foul weather gear	\$ 50
		\$ 641
221	Chemical Supplies	
	- Root control & grease emulsifier	\$ 2,500
	- Disinfectant supplies	\$ 200
	- Other chemicals	\$ 1,000
		\$ 3,700
229	Tools & Other Supplies	
	- Hand tools	\$ 150
	- First aid kit	\$ 60
	- Batteries for Omnisite	\$ 100
	- Gatorade, coffee, etc	\$ 150
	- Batteries for sensaphones	\$ 200
		\$ 660
250	Small Equipment	
	- Calibration on gas detection	\$ 1,163
	- SCBA	\$ 2,000
	- New Omni site	\$ 3,000
		\$ 6,163
333	Lift Station Maintenance	
	- Routine maintenance items	\$ 15,000
	- Potable water install	\$ 2,000
		\$ 17,000
402	Equipment & Machinery Maintenance	
	- Generator maintenance agreements	\$ 2,500
	- Sump pump	\$ 150
		\$ 2,650
510	Dues & Publications	
	- License	\$ 111
	- TWUA dues	\$ 65
		\$ 176
513	Travel & Training	
	- TCEQ courses	\$ 375
	- Other	\$ 40
		\$ 415
723	Sewerage Treatment Payments	
	- Operating & maintenance	\$ 317,619
	- Plant capital	\$ 83,718
	- Industrial pre-treatment program	\$ 19,670
	- Supplemental revenues	\$ (48,655)
	- Plant Re-Use	\$ 1,996
	- Plant insurance	\$ 3,600
	- Plant repairs and replacements	\$ 37,500
	- Plant TCEQ permit	\$ 15,000
	- Belton main lift station repairs and replacement	\$ 14,000
	- Belton main lift station operating & maintenance capital	\$ 69,632
		\$ 514,080
724	Plant & Main LS Electric	
	- Main lift station	\$ 23,452
	- Plant electric	\$ 81,805
		\$ 105,257
979	Transfer to WS Equip Replacement	
	- Annual contribution for scheduled replacement of vehicles	\$ 2,572

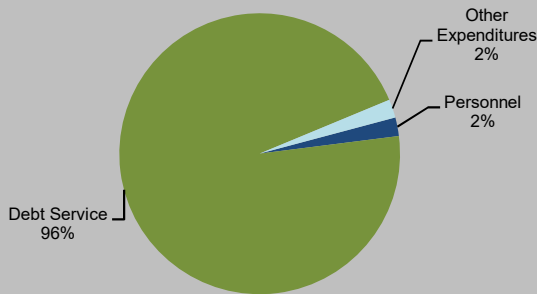
Description

This department contains funding for the employee pay plan which was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to the departmental personnel line items.

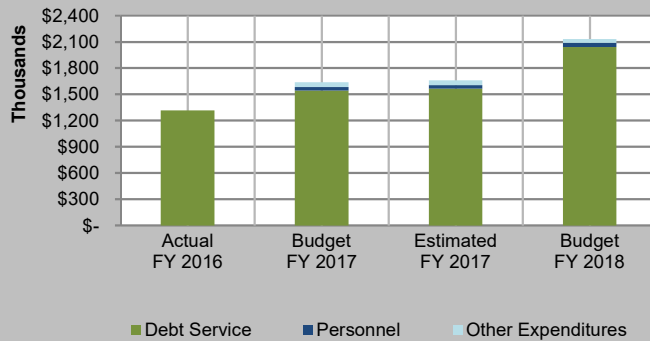
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ -	\$ 43,000	\$ 43,000	\$ 46,000
Debt Service	\$ 1,316,225	\$ 1,540,774	\$ 1,562,765	\$ 2,040,070
Other Expenditures	\$ -	\$ 51,956	\$ 51,956	\$ 45,000
Transfers	\$ 50,000	\$ -	\$ -	\$ -
Total	\$ 1,366,225	\$ 1,635,730	\$ 1,657,721	\$ 2,131,070

Department Expenditures



Department Expense History



Other Costs

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
02-4-230-160	Pay Plan Costs	\$ -	\$ 43,000	\$ 43,000	\$ 46,000
	Total Personnel	\$ -	\$ 43,000	\$ 43,000	\$ 46,000
02-4-230-601	Bond Principal Payments	\$ 922,550	\$ 994,950	\$ 994,952	\$ 943,550
02-4-230-602	Bond Interest Payments	\$ 390,802	\$ 540,669	\$ 542,496	\$ 588,225
02-4-230-603	Bond Paying Agent Fees	\$ 474	\$ 792	\$ 2,381	\$ 450
02-4-230-604	Arbitrage Rebate Calculation Fees	\$ 2,399	\$ 4,363	\$ 3,630	\$ 4,100
02-4-230-605	Bond Issuance Costs	\$ -	\$ -	\$ 19,306	\$ -
02-4-230-610	Anticipated Debt Service	\$ -	\$ -	\$ -	\$ 503,745
	Total Debt Service	\$ 1,316,225	\$ 1,540,774	\$ 1,562,765	\$ 2,040,070
02-4-230-707	Contingency	\$ -	\$ 51,956	\$ 51,956	\$ 45,000
	Total Other Expenditures	\$ -	\$ 51,956	\$ 51,956	\$ 45,000
02-4-230-909	Transfer to WS Capital Projects	\$ 50,000	\$ -	\$ -	\$ -
	Total Transfers	\$ 50,000	\$ -	\$ -	\$ -
	Total Other Costs	\$ 1,366,225	\$ 1,635,730	\$ 1,657,721	\$ 2,131,070

Other Costs

Account Number	Description	Amount
02-4-230-160	Pay Plan - Funding for pay plan increases for W&S Fund employees	\$ 46,000
601	Bond Principal Payments - Principal payments on Water & Sewer revenue bonds	\$ 943,550
602	Bond Interest Payments - Interest payments on Water & Sewer revenue bonds	\$ 588,225
604	Arbitrage Rebate Calculation Fees - Professional services for computation of bond arbitrage requirements pursuant to IRS regulations	\$ 4,100
610	Anticipated Debt Service - Principal and interest	\$ 503,745
707	Contingency - Amount to be used in case of unforeseen expenditures	\$ 45,000



Economic Development Fund

**City of Belton
Fund Balance Projection
FY 2018**

- Development Corporation -

Projected Beginning Fund Balance		\$	824,925
Budgeted Revenues and Transfers In		\$	1,769,900
Budgeted Expenditures			
Personnel	\$		192,817
Supplies	\$		3,800
Repairs & Maintenance	\$		41,150
Services	\$		222,384
Total Operating & Debt Expenditures		\$	<u>(460,151)</u>
Revenues in Excess of O&M & Debt Expenditures		\$	1,309,749
Capital Outlay		\$	(250,000)
Transfers		\$	<u>(95,000)</u>
Net Impact of Budget on Fund Balance		\$	<u>964,749</u>
Projected Ending Fund Balance		\$	<u>1,789,674</u>

Economic Development Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
05-3-1210	Economic Development Sales Tax	\$ 1,577,830	\$ 1,596,512	\$ 1,635,000	\$ 1,685,000
	Total Sales Tax	\$ 1,577,830	\$ 1,596,512	\$ 1,635,000	\$ 1,685,000
05-3-5210	Rental Income	\$ 29,606	\$ 43,200	\$ 43,200	\$ 43,200
05-3-6100	Sale of Property	\$ 62,000	\$ -	\$ -	\$ -
05-3-6120	Industry Training Program	\$ 685	\$ 500	\$ 500	\$ 200
05-3-7010	Miscellaneous Income	\$ 6,783	\$ 1,500	\$ 1,500	\$ 1,500
	Total Other Revenue	\$ 99,074	\$ 45,200	\$ 45,200	\$ 44,900
05-3-8165	Transfer from TIRZ Cap Proj	\$ 10,000	\$ -	\$ -	\$ -
	Total Transfers	\$ 10,000	\$ -	\$ -	\$ -
05-3-9100	Interest Income-Bank	\$ 593	\$ -	\$ 629	\$ 40,000
05-3-9113	Interest Income-Investment	\$ 4,643	\$ -	\$ 566	\$ -
05-3-9114	Interest Income-Consol CD	\$ -	\$ -	\$ 5,906	\$ -
05-3-9120	Interest Income-TexPool	\$ 2,312	\$ 10,000	\$ 4,225	\$ -
05-3-9121	Interest Income-TexStar	\$ 321	\$ -	\$ 1,714	\$ -
05-3-9122	Interest Income-LOGIC	\$ 1,652	\$ -	\$ 7,328	\$ -
05-3-9123	Interest Income-TexPool Pri	\$ 861	\$ -	\$ 6,877	\$ -
05-3-9130	Interest Income-CLASS	\$ 838	\$ -	\$ 7,287	\$ -
05-3-9140	Interest Income-BBVA Compas	\$ 2	\$ -	\$ 27	\$ -
	Total Interest Income	\$ 11,223	\$ 10,000	\$ 34,559	\$ 40,000
	Total Revenues	\$ 1,698,126	\$ 1,651,712	\$ 1,714,759	\$ 1,769,900

Revenue Assumptions:

Sales Tax:

The Economic Development Fund was created in 1991 to account for the 1/2% economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

FY 2018 sales tax revenues were budgeted slightly above the estimated FY 2017 level.

Rental Income:

BEDC receives rental income from Micro Distributing for buildings in the Belton Business Park and from Belco for a lot at the Rockwool property.

Interest Income:

All of the Development Corporation's idle, investable cash is invested in the depository bank and local government investment pools. The projected revenue for FY 2018 was developed with a roll forward of the monthly cash balance.

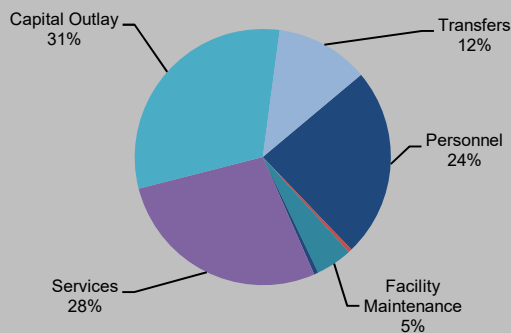
Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 164,046	\$ 185,763	\$ 185,763	\$ 192,817
Supplies	\$ 3,680	\$ 4,300	\$ 3,950	\$ 3,800
Facility Maintenance	\$ 17,516	\$ 44,300	\$ 30,000	\$ 37,000
Repairs & Maintenance	\$ 2,937	\$ 3,550	\$ 3,550	\$ 4,150
Services	\$ 160,043	\$ 496,614	\$ 166,093	\$ 222,384
Debt Service	\$ 151,147	\$ 90,471	\$ 90,528	\$ -
Capital Outlay	\$ -	\$ 436,000	\$ 228,000	\$ 250,000
Transfers	\$ 343,622	\$ 4,385,000	\$ 4,385,000	\$ 95,000
Total	\$ 842,990	\$ 5,645,998	\$ 5,092,884	\$ 805,151

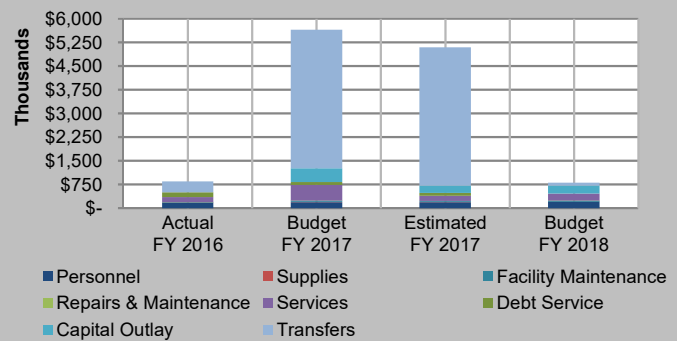
Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Economic Development Dir.	1	1	1
Dir. of Business Retention	1	1	1
Office Administrator	0.5	0.5	0.5
Total	2.5	2.5	2.5

Fund Expenditures



Fund Expense History



Economic Development - Operations

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
05-4-501-101	Salaries - Administrative	\$ 125,586	\$ 74,233	\$ 74,233	\$ 76,234
05-4-501-102	Salaries - Professional	\$ -	\$ 51,538	\$ 51,538	\$ 53,706
05-4-501-108	Salaries - Part Time	\$ -	\$ 13,780	\$ 13,780	\$ 12,480
05-4-501-113	Health Insurance Allowance	\$ 2,331	\$ -	\$ -	\$ -
05-4-501-114	Allowances	\$ 8,804	\$ 8,700	\$ 8,700	\$ 8,700
05-4-501-121	TMRS	\$ 9,655	\$ 11,171	\$ 11,171	\$ 11,697
05-4-501-122	FICA	\$ 10,085	\$ 11,341	\$ 11,341	\$ 11,561
05-4-501-123	Employee Insurance	\$ 6,952	\$ 12,177	\$ 12,177	\$ 13,096
05-4-501-124	Workers' Comp. Insurance	\$ 291	\$ 310	\$ 310	\$ 316
05-4-501-125	Unemployment Compensation	\$ 342	\$ 513	\$ 513	\$ 27
05-4-501-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ -
05-4-501-160	Pay Plan Costs	\$ -	\$ 2,000	\$ 2,000	\$ 5,000
	Total Personnel	\$ 164,046	\$ 185,763	\$ 185,763	\$ 192,817
05-4-501-201	Office Supplies	\$ 1,566	\$ 1,500	\$ 800	\$ 1,000
05-4-501-202	Postage	\$ 172	\$ 500	\$ 250	\$ 400
05-4-501-229	Tools & Other Supplies	\$ 587	\$ 1,300	\$ 1,300	\$ 1,100
05-4-501-250	Small Equipment	\$ 1,355	\$ 1,000	\$ 1,600	\$ 1,300
	Total Supplies	\$ 3,680	\$ 4,300	\$ 3,950	\$ 3,800
05-4-501-333	Business Park Maintenance	\$ 17,516	\$ 44,300	\$ 30,000	\$ 37,000
	Total Facility Maintenance	\$ 17,516	\$ 44,300	\$ 30,000	\$ 37,000
05-4-501-406	Computer System Maintenance	\$ 2,937	\$ 3,550	\$ 3,550	\$ 4,150
	Total Repairs & Maintenance	\$ 2,937	\$ 3,550	\$ 3,550	\$ 4,150
05-4-501-501	Advertising & Public Notices	\$ 39,892	\$ 39,000	\$ 20,000	\$ 35,000
05-4-501-510	Dues & Publications	\$ 15,945	\$ 16,249	\$ 16,249	\$ 16,418
05-4-501-513	Travel & Training	\$ 6,764	\$ 19,985	\$ 10,000	\$ 17,978
05-4-501-550	Insurance-General Liability	\$ 118	\$ 140	\$ 121	\$ 136
05-4-501-551	Insurance-Errors & Omissions	\$ 244	\$ 350	\$ 262	\$ 294
05-4-501-556	Insurance-Real Property	\$ 739	\$ 763	\$ 828	\$ 968
05-4-501-561	Legal Services	\$ 27,990	\$ 20,000	\$ 20,000	\$ 20,000
05-4-501-562	Engineering	\$ 4,148	\$ 274,000	\$ 14,000	\$ 17,000
05-4-501-570	Special Services	\$ 31,329	\$ 89,500	\$ 50,000	\$ 80,000
05-4-501-571	Admin. Reimb to General Fund	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
05-4-501-572	Industry Training	\$ 1,132	\$ 4,000	\$ 2,000	\$ 2,000
05-4-501-575	Audit Fees	\$ 3,370	\$ 3,437	\$ 3,437	\$ 3,506
05-4-501-581	Communication Services	\$ 841	\$ 920	\$ 990	\$ 1,040
05-4-501-585	Business Park Lighting	\$ 897	\$ 950	\$ 886	\$ 724
05-4-501-587	Office Rental	\$ 17,820	\$ 17,820	\$ 17,820	\$ 17,820
05-4-501-588	Water Service	\$ 1,315	\$ 2,000	\$ 2,000	\$ 2,000
	Total Services	\$ 160,043	\$ 496,614	\$ 166,093	\$ 222,384
05-4-501-601	Bond Principal Payments	\$ 145,550	\$ 88,149	\$ 88,149	\$ -
05-4-501-602	Bond Interest Payments	\$ 5,479	\$ 2,204	\$ 2,204	\$ -
05-4-501-603	Bond Paying Agent Fees	\$ 82	\$ 82	\$ 82	\$ -
05-4-501-604	Arbitrage Rebate Calculation Fees	\$ 36	\$ 36	\$ 93	\$ -
	Total Debt Service	\$ 151,147	\$ 90,471	\$ 90,528	\$ -
05-4-501-802	Buildings	\$ -	\$ 178,000	\$ 228,000	\$ 250,000
05-4-501-850	Business Park Improvements	\$ -	\$ 50,000	\$ -	\$ -
05-4-501-854	Rockwool Site Improvements	\$ -	\$ 208,000	\$ -	\$ -
	Total Capital Outlay	\$ -	\$ 436,000	\$ 228,000	\$ 250,000

Economic Development - Operations Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
05-4-501-921	Transfer to BEDC Cap Proj	\$ -	\$ 4,100,000	\$ 4,100,000	\$ -
05-4-501-949	Transfer to 2013 CO's TIRZ	\$ 220,000	\$ 190,000	\$ 190,000	\$ -
05-4-501-972	Transfer to Incentive Fund	\$ 90,000	\$ 95,000	\$ 95,000	\$ 95,000
05-4-501-973	Transfer to 2015 CO's - GF	\$ 33,622	\$ -	\$ -	\$ -
	Total Transfers	\$ 343,622	\$ 4,385,000	\$ 4,385,000	\$ 95,000
	Total - Operations	\$ 842,990	\$ 5,645,998	\$ 5,092,884	\$ 805,151

Economic Development

Account Number	Description	Amount
05-4-501-160	Pay Plan Costs - Funding for pay plan increases for Economic Development employees	\$ 5,000
229	Tools & Other Supplies - U.S. & Texas flags \$ 500 - Gifts/recognition \$ 600	\$ 1,100
250	Small Equipment - Computer	\$ 1,300
333	Business Park Maintenance - Shredding \$ 7,000 - Monthly mowing \$ 18,000 - Flower bed replacement \$ 1,100 - Sprinkler repair & maintenance \$ 1,400 - Light fixture repair & replacement \$ 2,000 - Tree maintenance \$ 500 - Rockwool shredding \$ 7,000	\$ 37,000
406	Computer System Maintenance - Computer services \$ 1,000 - IT services \$ 2,700 - Microsoft Software \$ 450	\$ 4,150
501	Advertising & Marketing - Grand Central Texas ads, giveaways, events \$ 8,000 - Team Texas \$ 2,500 - Trade shows \$ 6,000 - Website license & hosting \$ 3,300 - Community partnerships \$ 2,000 - Special events \$ 2,000 - LoopNet marketing \$ 2,000 - E-mail marketing \$ 200 - Business Retention & Expansion sponsorships \$ 1,000 - EMSI \$ 6,000 - Marketing materials \$ 2,000	\$ 35,000
510	Dues & Publications - Team Texas dues \$ 3,000 - Texas One membership \$ 1,000 - TEDC annual dues - 2 staff \$ 900 - Local community organization dues \$ 900 - Texas Association of Business dues \$ 350 - IEDC membership \$ 345 - Cost of Living report \$ 450 - Local newspapers \$ 300 - Perryman Report \$ 150 - LoopNet \$ 3,000 - Association of the United States Army \$ 150 - CTHRMA membership \$ 80 - Impact Data Source \$ 5,793	\$ 16,418

Economic Development Continued

Account Number	Description	Amount
05-4-501-513	Travel & Training	
	- Incode student center	\$ 78
	- Site consultant forum	\$ 3,000
	- Team Texas	\$ 2,000
	- Texas Economic Development Council	\$ 3,000
	- Grand Central Texas events	\$ 5,000
	- Business retention and expansion meals	\$ 1,300
	- Texas Workforce Commission Conference	\$ 1,000
	- Sales tax training	\$ 600
	- Other travel & training	\$ 2,000
		\$ 17,978
561	Legal Services	
	- Contract preparation, property acquisition, and negotiation	\$ 20,000
562	Engineering	
	- General services	\$ 10,000
	- Survey/Replat	\$ 7,000
		\$ 17,000
570	Special Services	
	- Land planning	\$ 5,000
	- Environmental services	\$ 5,000
	- Property development services	\$ 20,000
	- Dog Ridge Water Supply Corporation	\$ 50,000
		\$ 80,000
571	Administrative Reimbursement to General Fund	
	- Reimbursement to the General Fund for administrative & finance services	\$ 7,500
572	Industry Training	
	- Business retention & expansion training	\$ 2,000
575	Audit Fees	
	- Annual audit fees - 10%	\$ 3,506
585	Business Park Lighting	
	- Electric service	\$ 724
587	Office Lease	
	- CTCOG lease	\$ 17,820
588	Water Service	
	- Water service for business park landscaping	\$ 2,000
802	Buildings	
	- Administrative building remodel	\$ 250,000
972	Transfer to Incentive Fund	
	- Annual allocation to cover the cost of existing incentive agreements	\$ 95,000

Drainage Fund

Mission

To provide and maintain a storm water management system to efficiently convey storm water in a safe a manner and prevent flooding.

Description

- Constructs, maintains, and repairs drainage services within the City.
- Addresses a categorical hierarchy of storm drainage priorities based on priority of flooding.
- Develops methods to comply with storm water quality regulations.
- Collects GPS data for storm water systems and structures
- Sweeps City streets to aid in the protection of water quality.
- Maintains the Storm Water Master Plan and listing of project priorities including sustainable storm water projects.
- Performs drainage design reviews of all new residential and commercial developments.
- Constructs drainage improvements on new road projects.

Accomplishments

- Designed improvements to Dawson Ranch / Red Rock Hills detention pond.
- Cleaned and removed gravel and debris from Nolan Creek after major storm events.
- Increased mobilization of street sweeper.
- Improved Turtle Creek storm drain.

Goals

- Review the Stormwater Master Plan and prioritize the projects.
- Install new 30" RCP on Mesquite Road
- Construct storm drain improvements to 800 block of Estate Drive
- Implement Year 3 of the TCEQ mandated Stormwater Management Plan.
- Increase maintenance/mowing of drainage and detention pond areas per increased development
- Train all employees in the use of BMP's on all projects.

**City of Belton
Fund Balance Projection
FY 2018**

- Drainage Fund -

Projected Beginning Fund Balance		\$	267,121
Budgeted Revenues and Transfers In		\$	456,596
Budgeted Expenditures			
Personnel	\$		200,554
Supplies	\$		24,412
Repairs & Maintenance	\$		35,230
Services	\$		21,391
Debt Service	\$		25,301
Total Operating & Debt Expenditures		<u>\$</u>	<u>(306,888)</u>
Revenues in Excess of O&M & Debt Expenditures		\$	149,708
Capital Outlay		\$	(259,590)
Transfers to Capital Projects		<u>\$</u>	<u>(50,000)</u>
Net Impact of Budget on Fund Balance		<u>\$</u>	<u>(159,882)</u>
Projected Ending Fund Balance		<u>\$</u>	<u>107,239</u>
Minimum Fund Balance (3 months O&M Budget)		\$	(70,397)
Highest Annual Debt Service		<u>\$</u>	<u>(25,301)</u>
Projected Fund Balance in Excess of Minimum		<u>\$</u>	<u>11,541</u>

Drainage Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
07-3-5500	Storm Drainage Fees	\$ 377,991	\$ 384,000	\$ 390,000	\$ 454,596
	Total Utility Revenues	\$ 377,991	\$ 384,000	\$ 390,000	\$ 454,596
07-3-9100	Interest Income-Bank	\$ 48	\$ -	\$ 36	\$ 2,000
07-3-9113	Interest Income-Investment	\$ 379	\$ -	\$ 32	\$ -
07-3-9114	Interest Income-Consolidated CDs	\$ -	\$ -	\$ 334	\$ -
07-3-9120	Interest Income-TexPool	\$ 191	\$ 800	\$ 226	\$ -
07-3-9121	Interest Income-TexStar	\$ 27	\$ -	\$ 145	\$ -
07-3-9122	Interest Income-LOGIC	\$ 138	\$ -	\$ 396	\$ -
07-3-9123	Interest Income-TexPool Prime	\$ 73	\$ -	\$ 369	\$ -
07-3-9130	Interest Income-CLASS	\$ 72	\$ -	\$ 395	\$ -
07-3-9140	Interest Income-BBVA Compass	\$ 0	\$ -	\$ 2	\$ -
	Total Interest Income	\$ 930	\$ 800	\$ 1,935	\$ 2,000
	Total Revenues	\$ 378,921	\$ 384,800	\$ 391,935	\$ 456,596

Revenue Assumptions:

Utility Revenues:

The drainage ordinance was adopted in November 2007, and the storm drainage fees became effective February 1, 2008. Drainage fees increased in FY 2018 for the first time since the storm drainage fee was established. Budgeted revenues were projected using current monthly billings at the time of budget development, adjusted for the fee increase.

Interest Income:

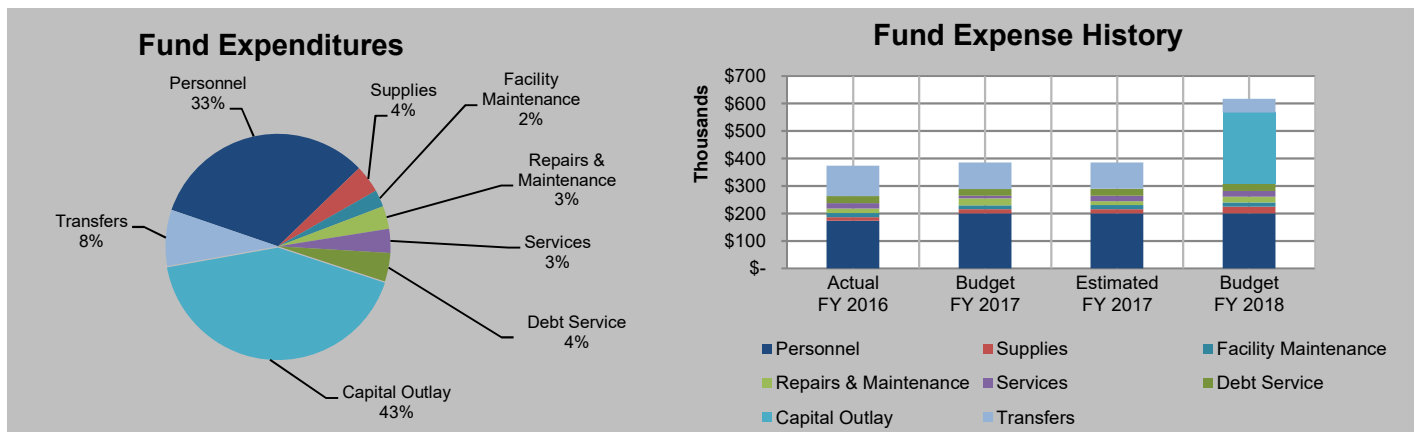
All of the Drainage Fund's idle, investable cash is invested in the depository bank or local government investment pools. The projected revenue for FY 2018 was developed with a roll forward of the monthly cash balance.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ 172,965	\$ 200,059	\$ 200,059	\$ 200,554
Supplies	\$ 13,170	\$ 15,080	\$ 15,188	\$ 24,412
Facility Maintenance	\$ 14,429	\$ 14,500	\$ 14,500	\$ 15,000
Repairs & Maintenance	\$ 17,240	\$ 24,935	\$ 14,935	\$ 20,230
Services	\$ 19,329	\$ 8,937	\$ 19,231	\$ 21,391
Debt Service	\$ 25,694	\$ 25,062	\$ 25,227	\$ 25,301
Capital Outlay	\$ -	\$ -	\$ -	\$ 259,590
Transfers	\$ 110,000	\$ 96,000	\$ 96,000	\$ 50,000
Total	\$ 372,826	\$ 384,573	\$ 385,140	\$ 616,478

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
Sr. Maintenance Worker	2	1	1
Maintenance Worker I	0	2	2
Total	2	3	3



Drainage Fund

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
07-4-080-101	Salaries - Administrative	\$ -	\$ 27,288	\$ 27,288	\$ 4,405
07-4-080-102	Salaries - Professional	\$ 47,470	\$ 5,428	\$ 5,428	\$ 20,171
07-4-080-103	Salaries - Supervisory	\$ -	\$ 14,251	\$ 14,251	\$ 14,876
07-4-080-104	Salaries - Operations	\$ 83,424	\$ 101,048	\$ 101,048	\$ 103,198
07-4-080-107	Salaries - Overtime	\$ 1,734	\$ 2,586	\$ 2,586	\$ 2,636
07-4-080-113	Health Insurance Allowance	\$ 2,442	\$ -	\$ -	\$ -
07-4-080-121	TMRS	\$ 9,535	\$ 8,218	\$ 8,218	\$ 11,245
07-4-080-122	FICA	\$ 10,281	\$ 8,343	\$ 8,343	\$ 11,114
07-4-080-123	Employee Insurance	\$ 11,994	\$ 20,780	\$ 20,780	\$ 26,009
07-4-080-124	Workers' Comp. Insurance	\$ 5,343	\$ 5,537	\$ 5,537	\$ 6,865
07-4-080-125	Unemployment Compensation	\$ 743	\$ 580	\$ 580	\$ 35
07-4-080-160	Pay Plan Costs	\$ -	\$ 6,000	\$ 6,000	\$ -
	Total Personnel	\$ 172,965	\$ 200,059	\$ 200,059	\$ 200,554
07-4-080-201	Office Supplies	\$ 12	\$ 500	\$ 450	\$ 300
07-4-080-220	Clothing Supplies	\$ 1,191	\$ 1,470	\$ 1,450	\$ 1,925
07-4-080-221	Chemical Supplies	\$ -	\$ 500	\$ 440	\$ 650
07-4-080-222	Fuel	\$ 5,799	\$ 6,740	\$ 6,658	\$ 8,320
07-4-080-229	Tools & Other Supplies	\$ 1,344	\$ 2,600	\$ 2,590	\$ 3,492
07-4-080-250	Small Equipment	\$ 4,823	\$ 3,270	\$ 3,600	\$ 9,725
	Total Supplies	\$ 13,170	\$ 15,080	\$ 15,188	\$ 24,412
07-4-080-333	Drainage Facilities Maintenance	\$ 13,979	\$ 14,000	\$ 14,000	\$ 14,000
07-4-080-339	Storm Water Testing	\$ 450	\$ 500	\$ 500	\$ 1,000
	Total Facility Maintenance	\$ 14,429	\$ 14,500	\$ 14,500	\$ 15,000
07-4-080-402	Machinery & Equipment Maint.	\$ 1,819	\$ 8,000	\$ 500	\$ 5,500
07-4-080-403	Vehicle Maintenance	\$ 11,229	\$ 10,000	\$ 10,000	\$ 10,000
07-4-080-406	Computer System Maintenance	\$ 14	\$ 15	\$ 15	\$ -
07-4-080-407	Radio Maintenance	\$ -	\$ 300	\$ 300	\$ 300
07-4-080-408	Flood Warning Maintenance	\$ 4,178	\$ 6,620	\$ 4,120	\$ 4,430
	Total Repairs & Maintenance	\$ 17,240	\$ 24,935	\$ 14,935	\$ 20,230
07-4-080-501	Advertising	\$ 88	\$ 100	\$ 100	\$ 100
07-4-080-510	Dues & Publications	\$ -	\$ 200	\$ 100	\$ 200
07-4-080-513	Travel & Training	\$ 143	\$ 242	\$ 1,240	\$ 1,130
07-4-080-522	Equipment Rental	\$ 5,965	\$ 1,500	\$ 5,200	\$ 4,800
07-4-080-550	Insurance - General Liability	\$ 141	\$ 168	\$ 145	\$ 163
07-4-080-551	Insurance - Errors & Omissions	\$ 244	\$ 419	\$ 314	\$ 352
07-4-080-554	Insurance - Automobile	\$ 849	\$ 936	\$ 871	\$ 1,123
07-4-080-555	Insurance - Mobile Equipment	\$ 228	\$ 251	\$ 231	\$ 294
07-4-080-556	Insurance - Real Property	\$ 26	\$ 27	\$ 30	\$ 35
07-4-080-562	Engineering	\$ 8,955	\$ -	\$ 7,500	\$ 7,500
07-4-080-570	Special Services	\$ 1,537	\$ 3,694	\$ 2,500	\$ 3,694
07-4-080-571	Public Education	\$ 1,153	\$ 1,400	\$ 1,000	\$ 2,000
	Total Services	\$ 19,329	\$ 8,937	\$ 19,231	\$ 21,391
07-4-080-601	Bond Principal Payments	\$ 15,075	\$ 15,075	\$ 15,075	\$ 15,912
07-4-080-602	Bond Interest Payments	\$ 10,317	\$ 9,685	\$ 9,685	\$ 9,054
07-4-080-603	Bond Paying Agent Fees	\$ -	\$ 67	\$ 67	\$ 67
07-4-080-604	Arbitrage Rebate	\$ 302	\$ 235	\$ 400	\$ 268
	Total Debt Service	\$ 25,694	\$ 25,062	\$ 25,227	\$ 25,301

Drainage Fund Continued

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
07-4-080-802	Machinery & Equipment	\$ -	\$ -	\$ -	\$ 259,590
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ 259,590
07-4-080-967	Transfer to Drainage Capital Projects	\$ 110,000	\$ 96,000	\$ 96,000	\$ 50,000
	Total Transfers	\$ 110,000	\$ 96,000	\$ 96,000	\$ 50,000
	Total Expenditures	\$ 372,826	\$ 384,573	\$ 385,140	\$ 616,478

Drainage Fund

Account Number	Description	Amount
07-4-080-220	Clothing Supplies	
	- Uniform rental - 3 staff	\$ 975
	- Steel toe boots - 3	\$ 450
	- Personal Protective Equipment	\$ 500
		\$ 1,925
229	Tools & Other Supplies	
	- Break room supplies	\$ 300
	- Marking paint	\$ 300
	- Hand tools	\$ 650
	- Safety cones	\$ 575
	- Batteries and first aid refill kits	\$ 116
	- Chemical sprayer	\$ 125
	- Binder chains & boomers	\$ 306
	- 4' lathe stake bundles	\$ 100
	- Concrete tools	\$ 150
	- Roll up signs with stands	\$ 870
250	Small Equipment	
	- Chain saw	\$ 325
	- Cordless hammer drill	\$ 400
	- 16' utility trailer	\$ 1,850
	- 72" brush mower attachment	\$ 4,700
	- Portable hand radio	\$ 2,000
	- Asphalt / concrete saw blade	\$ 450
		\$ 9,725
339	Storm water Samples & Testing	
	- Quarterly testing for bacteria	
		\$ 1,000
408	Flood Warning Maintenance	
	- Maintenance contract	\$ 1,430
	- System repairs	\$ 3,000
		\$ 4,430
513	Travel & Training	
	- Stormwater management training	
		\$ 1,130
570	Special Services	
	- COBRA administration fees	\$ 24
	- GIS web hosting - 1/3	\$ 420
	- Flood monitoring website	\$ 750
	- Surveying	\$ 2,500
		\$ 3,694
571	Public Education	
	- MS-4 public education	
		\$ 2,000
601	Bond Principal Payments	
	- Principal portion of annual bond payments	
		\$ 15,912
602	Bond Interest Payments	
	- Interest portion of annual bond payments	
		\$ 9,054
802	Machinery & Equipment	
	- Zero turn mower	\$ 9,590
	- Street sweeper	\$ 250,000
		\$ 259,590
967	Transfer to Drainage Capital Projects	
	- Drainage projects	
		\$ 50,000

Hotel ~ Motel Fund

**City of Belton
Fund Balance Projection
FY 2018**

- Hotel/Motel Fund -

Projected Beginning Fund Balance		\$	69,013
Budgeted Revenues		\$	174,706
Budgeted Expenditures			
Personnel	\$		27,555
Supplies	\$		1,269
Repairs & Maintenance	\$		775
Services	\$		73,237
Sponsorships	\$		50,000
Bell County Expo	\$		9,500
City Support	\$		3,500
Transfers	\$		10,000
			<u>\$ (175,836)</u>
Net Impact of Budget on Fund Balance		<u>\$</u>	<u>(1,130)</u>
Projected Ending Fund Balance		<u>\$</u>	<u>67,883</u>

Hotel/Motel Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
14-3-1400	Hotel/Motel Tax Revenue	\$ 147,230	\$ 154,900	\$ 150,000	\$ 164,706
14-3-1401	County Hotel/Motel Tax Revenue	\$ -	\$ -	\$ 8,192	\$ 9,500
	Total Hotel/Motel Tax	\$ 147,230	\$ 154,900	\$ 158,192	\$ 174,206
14-3-6150	Refund of Prior Year Payments	\$ 9,482	\$ -	\$ 15,206	\$ -
	Total Hotel/Motel Tax	\$ 9,482	\$ -	\$ 15,206	\$ -
14-3-9100	Interest Income-Bank	\$ 8	\$ -	\$ 6	\$ 500
14-3-9113	Interest Income-Investment	\$ 61	\$ -	\$ 5	\$ -
14-3-9114	Interest Income-Consolidated CDs	\$ -	\$ -	\$ 52	\$ -
14-3-9120	Interest Income-TexPool	\$ 30	\$ 100	\$ 32	\$ -
14-3-9121	Interest Income-TexStar	\$ 4	\$ -	\$ 96	\$ -
14-3-9122	Interest Income-LOGIC	\$ 21	\$ -	\$ 58	\$ -
14-3-9123	Interest Income-TexPool Prime	\$ 10	\$ -	\$ 54	\$ -
14-3-9130	Interest Income-CLASS	\$ 10	\$ -	\$ 58	\$ -
14-3-9140	Interest Income-BBVA Compass	\$ 0	\$ -	\$ -	\$ -
	Total Interest Income	\$ 145	\$ 100	\$ 361	\$ 500
	Total Hotel/Motel Revenues	\$ 156,857	\$ 155,000	\$ 173,759	\$ 174,706

Revenue Assumptions:

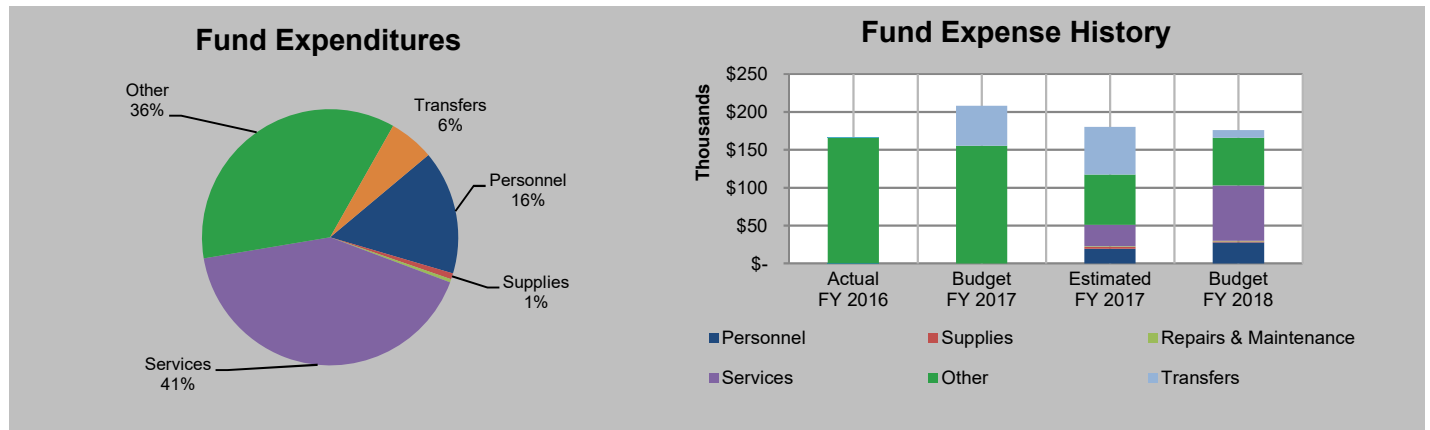
Hotel/Motel Fund revenues consist primarily of hotel room taxes. The current City hotel occupancy tax rate is 7%. This revenue stream is projected for each ensuing year using trend analysis and current quarterly receipts.

Expenditure Summary

Classification	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
Personnel	\$ -	\$ -	\$ 19,205	\$ 27,555
Supplies	\$ -	\$ -	\$ 2,595	\$ 1,269
Repairs & Maintenance	\$ -	\$ -	\$ 775	\$ 775
Services	\$ -	\$ -	\$ 28,278	\$ 73,237
Other	\$ 166,171	\$ 155,000	\$ 66,450	\$ 63,000
Transfers	\$ -	\$ 52,904	\$ 62,904	\$ 10,000
Total	\$ 166,171	\$ 207,904	\$ 180,207	\$ 175,836

Staffing

Position	FY 2016 Number	FY 2017 Number	FY 2018 Number
CVB Tourism	0	0.5	0.5
Total	0	0.5	0.5



Hotel/Motel Fund Expenditures

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
14-4-014-102	Salaries - Operations	\$ -	\$ -	\$ 15,000	\$ 21,000
14-4-014-121	TMRS	\$ -	\$ -	\$ 1,200	\$ 1,625
14-4-014-122	FICA	\$ -	\$ -	\$ 1,148	\$ 1,607
14-4-014-123	Employee Insurance	\$ -	\$ -	\$ 1,834	\$ 3,274
14-4-014-124	Workers' Comp. Insurance	\$ -	\$ -	\$ 20	\$ 44
14-4-014-125	Unemployment Compensation	\$ -	\$ -	\$ 3	\$ 5
	Total Personnel	\$ -	\$ -	\$ 19,205	\$ 27,555
14-4-014-201	Office Supplies	\$ -	\$ -	\$ 200	\$ 200
14-4-014-202	Postage	\$ -	\$ -	\$ 68	\$ 69
14-4-014-229	Tools & Other Supplies	\$ -	\$ -	\$ 561	\$ 500
14-4-014-250	Small Equipment	\$ -	\$ -	\$ 1,766	\$ 500
	Total Supplies	\$ -	\$ -	\$ 2,595	\$ 1,269
14-4-014-406	Computer System Maintenance	\$ -	\$ -	\$ 775	\$ 775
	Total Repairs & Maintenance	\$ -	\$ -	\$ 775	\$ 775
14-4-014-501	Advertising	\$ -	\$ -	\$ 24,000	\$ 51,700
14-4-014-510	Dues & Publications	\$ -	\$ -	\$ 1,200	\$ 3,800
14-4-014-513	Travel & Training	\$ -	\$ -	\$ 3,000	\$ 17,650
14-4-014-550	Insurance - General Liability	\$ -	\$ -	\$ 25	\$ 28
14-4-014-551	Insurance - Errors & Omissions	\$ -	\$ -	\$ 53	\$ 59
	Total Services	\$ -	\$ -	\$ 28,278	\$ 73,237
14-4-014-700	Pymts to Belton Chamber of Com.	\$ 162,200	\$ 152,000	\$ 38,000	\$ -
14-4-014-706	Sponsorships	\$ -	\$ -	\$ 25,000	\$ 59,500
14-4-014-715	Historical Preservation	\$ 1,818	\$ 750	\$ 1,200	\$ -
14-4-014-716	Tourism Support - City	\$ 2,153	\$ 2,250	\$ 2,250	\$ 3,500
	Total Other Expenditures	\$ 166,171	\$ 155,000	\$ 66,450	\$ 63,000
14-4-014-965	Transfer to TIRZ Cap Projects	\$ -	\$ 52,904	\$ 52,904	\$ -
14-4-014-984	Transfer to Special Events	\$ -	\$ -	\$ 10,000	\$ 10,000
	Total Transfers	\$ -	\$ 52,904	\$ 62,904	\$ 10,000
	Total Hotel/Motel Expenditures	\$ 166,171	\$ 207,904	\$ 180,207	\$ 175,836

Hotel/Motel

Account Number	Description	Amount
14-4-014-501	Advertising & Public Notices	
	- Saffire / Seebelton.com	\$ 2,500
	- Saffire / Destination Central Texas website	\$ 1,200
	- Restaurant cards	\$ 1,500
	- TourTexas.com	\$ 3,500
	- Brochures	\$ 7,000
	- Promotional items	\$ 10,000
	- Radio / TV	\$ 10,000
	- Newspaper	\$ 1,000
	- Signage	\$ 15,000
		\$ 51,700
510	Dues & Publications	
	- TACVB	\$ 400
	- SCMA	\$ 250
	- TSAE	\$ 450
	- TTIA	\$ 550
	- RCMA	\$ 750
	- Market Penetration Index	\$ 500
	- Destination Marketing Association International	\$ 900
		\$ 3,800
513	Travel & Training	
	- TACVB annual conference	\$ 1,200
	- TDA annual conference	\$ 1,300
	- TTIA / TX travel fair and summit	\$ 2,150
	- SCMA annual conference	\$ 2,500
	- RCMA	\$ 3,500
	- TSAE / Connect Texas	\$ 3,500
	- Destination Marketing Association International	\$ 3,500
		\$ 17,650
706	Sponsorships	
	- Hotel - Motel grants	\$ 50,000
	- Bell County Expo	\$ 9,500
		\$ 59,500
716	Tourism Support - City	
	- Parade lunches	\$ 1,500
	- Public safety cart rentals	\$ 2,000
		\$ 3,500
984	Transfer to Special Events Fund	
	- Special events funding	
		\$ 10,000

Debt Service Fund

**City of Belton
Fund Balance Projection
FY 2018**

- Debt Service Fund -

Projected Beginning Fund Balance		\$ 166,219
Budgeted Revenues	\$ 984,708	
Budgeted Expenditures		
Principal	\$ 705,538	
Interest	\$ 356,595	
Fees	<u>\$ 5,420</u>	
		<u>\$ (1,067,553)</u>
Net Impact of Budget on Fund Balance		<u>\$ (82,845)</u>
Projected Ending Fund Balance		<u><u>\$ 83,374</u></u>

Debt Service Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
15-3-1010	Current Ad Valorem Taxes	\$ 1,192,007	\$ 1,166,038	\$ 1,180,812	\$ 1,079,883
15-3-1030	Delinquent Ad Valorem Taxes	\$ 13,744	\$ 18,454	\$ 12,500	\$ 12,359
15-3-1040	Penalty & Interest	\$ 13,877	\$ 12,303	\$ 10,000	\$ 11,182
15-3-1060	Ad Valorem to TIRZ	\$ (128,705)	\$ (129,442)	\$ (133,037)	\$ (124,716)
	Total Ad Valorem Taxes	\$ 1,090,923	\$ 1,067,353	\$ 1,070,275	\$ 978,708
15-3-6600	Bond Proceeds	\$ -	\$ -	\$ 30,000	\$ -
	Total Bond Proceeds	\$ -	\$ -	\$ 30,000	\$ -
15-3-9100	Interest Income-Bank	\$ 110	\$ -	\$ 90	\$ 6,000
15-3-9113	Interest Income-Investment	\$ 838	\$ -	\$ 82	\$ -
15-3-9114	Interest Income-Consolidated CDs	\$ -	\$ -	\$ 856	\$ -
15-3-9120	Interest Income-TexPool	\$ 503	\$ 1,500	\$ 660	\$ -
15-3-9121	Interest Income-TexStar	\$ 34	\$ -	\$ 326	\$ -
15-3-9122	Interest Income-LOGIC	\$ 269	\$ -	\$ 1,110	\$ -
15-3-9123	Interest Income-TexPool Prime	\$ 79	\$ -	\$ 1,044	\$ -
15-3-9130	Interest Income-CLASS	\$ 63	\$ -	\$ 1,104	\$ -
15-3-9140	Interest Income-BBVA Compass	\$ -	\$ -	\$ 4	\$ -
	Total Interest Income	\$ 1,896	\$ 1,500	\$ 5,276	\$ 6,000
	Total Debt Service Revenue	\$ 1,092,818	\$ 1,068,853	\$ 1,105,551	\$ 984,708

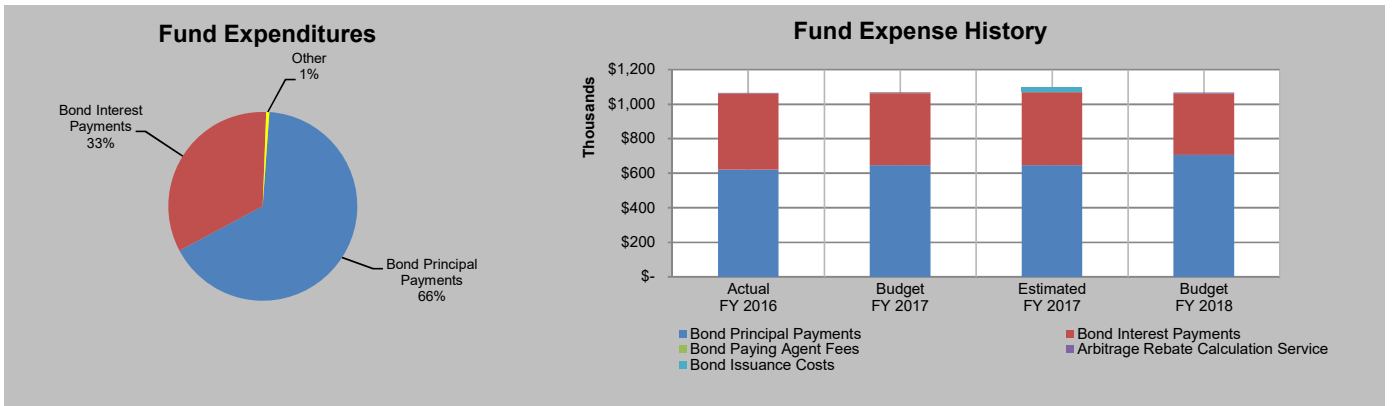
Revenue Assumptions:

Revenues for the Debt Service Fund are generated by ad valorem taxes and related penalties, interest, and discounts. The ad valorem tax rate is comprised of two components: (1) The operations and maintenance (M&O) rate, used to fund activities of the General Fund; and (2) the debt service rate. The debt service rate is computed according to the truth-in-taxation computations established by the State of Texas. The debt service tax rate is basically the amount of payments on general obligation bonds for the coming year divided by the taxable value for the coming year.

Current tax revenue for the Debt Service Fund was computed using a debt service rate of \$.1053 per \$100 of taxable value and a collection rate of 97%. Delinquent tax revenues and penalty and interest are estimated based on historical trends.

Debt Service Fund Expenditures

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
15-4-015-601	Bond Principal Payments	\$ 621,824	\$ 646,825	\$ 646,825	\$ 705,538
15-4-015-602	Bond Interest Payments	\$ 441,074	\$ 417,956	\$ 422,252	\$ 356,595
15-4-015-603	Bond Paying Agent Fees	\$ 44	\$ 717	\$ 435	\$ 720
15-4-015-604	Arbitrage Rebate Calculation Service	\$ 3,652	\$ 3,355	\$ 4,700	\$ 4,700
15-4-015-605	Bond Issuance Costs	\$ -	\$ -	\$ 23,805	\$ -
Total Debt Service Expenditures		\$ 1,066,595	\$ 1,068,853	\$ 1,098,017	\$ 1,067,553



TIRZ Fund

**City of Belton
Fund Balance Projection
FY 2018**

- TIRZ Fund -

Projected Beginning Fund Balance		\$ 167,693
Budgeted Revenues		\$ 1,285,325
Budgeted Expenditures		
Debt Service	\$ 357,955	
Transfers for Projects	\$ 974,189	
Façade Grants	<u>\$ 90,000</u>	
		<u>\$ (1,422,144)</u>
Net Impact of Budget on Fund Balance		<u>\$ (136,819)</u>
Projected Ending Fund Balance		<u><u>\$ 30,874</u></u>

TIRZ Fund Revenues

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
23-3-1010	City TIRZ	\$ 670,770	\$ 708,762	\$ 728,569	\$ 781,460
23-3-1011	County TIRZ	\$ 417,297	\$ 440,919	\$ 464,376	\$ 498,865
	Total Ad Valorem Tax	\$ 1,088,066	\$ 1,149,681	\$ 1,192,945	\$ 1,280,325
23-3-6600	Bond Proceeds	\$ -	\$ -	\$ 20,000	\$ -
	Total Bond Proceeds	\$ -	\$ -	\$ 20,000	\$ -
23-3-9100	Interest Income - Bank	\$ 131	\$ -	\$ 44	\$ 5,000
23-3-9113	Interest Income - Investment	\$ 1,009	\$ -	\$ 40	\$ -
23-3-9114	Interest Income-Consolidated CDs	\$ -	\$ -	\$ 402	\$ -
23-3-9120	Interest Income - TexPool	\$ 555	\$ 1,875	\$ 256	\$ -
23-3-9121	Interest Income - TexStar	\$ 83	\$ -	\$ 168	\$ -
23-3-9122	Interest Income - LOGIC	\$ 431	\$ -	\$ 458	\$ -
23-3-9123	Interest Income-TexPool Prime	\$ 241	\$ -	\$ 424	\$ -
23-3-9130	Interest Income-CLASS	\$ 230	\$ -	\$ 456	\$ -
23-3-9140	Interest Income-BBVA Compass	\$ 1	\$ -	\$ 3	\$ -
	Total Interest Income	\$ 2,680	\$ 1,875	\$ 2,251	\$ 5,000
	Total Revenues	\$ 1,090,746	\$ 1,151,556	\$ 1,215,196	\$ 1,285,325

Revenue Assumptions:

Ad Valorem Tax:

TIRZ ad valorem taxes are generated through the taxation of increased property values in the TIRZ zone. The TIRZ property valuations for both the City and County portions for TIRZ revenues are prepared by the Bell County Appraisal District. The tax levy is then computed by applying the tax rate, set by each governing body, to the TIRZ taxable values. (A discussion of the development of the City tax rate is contained in the "Tax and Bond Information" section of this document.)

Interest Income:

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. All of the City's idle cash funds are invested in the depository bank or local government investment pools.

TIRZ Fund Expenditures

Account Number	Account Name	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Budget
23-4-023-601	Bond Principal Payments	\$ 220,000	\$ 260,000	\$ 260,000	\$ 305,000
23-4-023-602	Bond Interest Payments	\$ 87,552	\$ 79,570	\$ 81,013	\$ 51,555
23-4-023-603	Paying Agent Fees	\$ -	\$ 125	\$ 192	\$ 200
23-4-023-604	Arbitrage Rebate Calculation Fees	\$ 796	\$ 796	\$ 910	\$ 1,200
23-4-023-605	Bond Issuance Costs	\$ -	\$ -	\$ 11,685	\$ -
	Total Debt Service	\$ 308,348	\$ 340,491	\$ 353,800	\$ 357,955
23-4-023-703	Façade Grants	\$ 40,853	\$ 80,000	\$ 40,000	\$ 90,000
	Total Other	\$ 40,853	\$ 80,000	\$ 40,000	\$ 90,000
23-4-023-901	Transfer to General Fund	\$ 69,874	\$ 83,887	\$ 83,887	\$ 66,384
23-4-023-965	Transfer to TIRZ Cap Projects Fund	\$ 591,413	\$ 687,178	\$ 717,178	\$ 907,805
23-4-023-967	Transfer to Drainage Cap Projects Fund	\$ 50,000	\$ -	\$ -	\$ -
23-4-023-983	Transfer to Street Maintenance	\$ -	\$ 162,210	\$ 162,210	\$ -
	Total Transfers	\$ 711,287	\$ 933,275	\$ 963,275	\$ 974,189
	Total Expenditures	\$ 1,060,488	\$ 1,353,766	\$ 1,357,075	\$ 1,422,144

TIRZ

Account Number	Description	Amount
23-4-023-601	Bond Principal Payments - Principal payments on TIRZ bonds	\$ 305,000
602	Bond Interest Payments - Interest payments on TIRZ bonds	\$ 51,555
604	Arbitrage Rebate Calculation Fees - Arbitrage rebate calculation fees on TIRZ bonds	\$ 1,200
703	Façade Grants - Grants for façade improvements made in the historic downtown area	\$ 90,000
901	Transfer to General Fund - Retail Recruitment and Development Coordinator	\$ 66,384
965	Transfer to TIRZ Capital Projects Fund - Transfer for capital projects	\$ 907,805

TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy, and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. The City's FY 2017 rate is well below both of these limits.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per \$100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

<u>Month of Payment</u>	<u>Penalty</u>	<u>Interest</u>	<u>Total</u>
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

**CITY OF BELTON
Annual Budget
FY 2018**

- Tax Structure -

		<u>% of Appraised</u>	<u>Taxes Lost</u>
Total Appraised Value	\$ 1,477,406,418		
Less: Totally Exempt Property	\$ (355,498,164)	24.06%	(\$2,345,577)
Abatements	\$ (7,707,328)	0.52%	(\$50,853)
Over 65 Exemptions	\$ (11,049,104)	0.75%	(\$72,902)
Ag Value Loss	\$ (13,040,601)	0.88%	(\$86,042)
Veterans' 100% HS Exemption	\$ (20,122,983)	1.36%	(\$132,771)
Veterans' Partial Exemptions	\$ (2,967,885)	0.20%	(\$19,582)
Cap on Homestead Increases	\$ (2,370,364)	0.16%	(\$15,640)
Disability Exemptions	\$ (1,145,662)	0.08%	(\$7,559)
Charitable Organizations	\$ (3,871,133)	0.26%	(\$25,542)
Pollution Control	\$ (2,385,901)	0.16%	(\$15,742)
Total Reductions in Value	\$ (420,159,125)	28.44%	(\$2,772,210)
Taxable Value	<u>\$ 1,057,247,293</u>	71.56%	
Tax Rate per \$100 Valuation	\$ 0.6598		
Estimated Tax Levy	<u>\$ 6,975,718</u>		
Estimated Collections at 97%	<u>\$ 6,766,446</u>		

- Comparison of Taxable Value, Levy and Rates -

	FY 2015	FY 2016	FY 2017	FY 2018
Taxable Value	\$ 894,861,696	\$ 946,371,122	\$ 997,593,915	\$ 1,057,247,293
Maint & Oper Tax Rate	\$ 0.5425	\$ 0.5332	\$ 0.5393	\$ 0.5545
Debt Service Tax Rate	<u>\$ 0.1173</u>	<u>\$ 0.1266</u>	<u>\$ 0.1205</u>	<u>\$ 0.1053</u>
Total Tax Rate	\$ 0.6598	\$ 0.6598	\$ 0.6598	\$ 0.6598
Tax Levy	\$ 5,904,297	\$ 6,244,157	\$ 6,582,125	\$ 6,975,718

Each \$1,000,000 of taxable valuation at 97% collection produces \$ 6,400

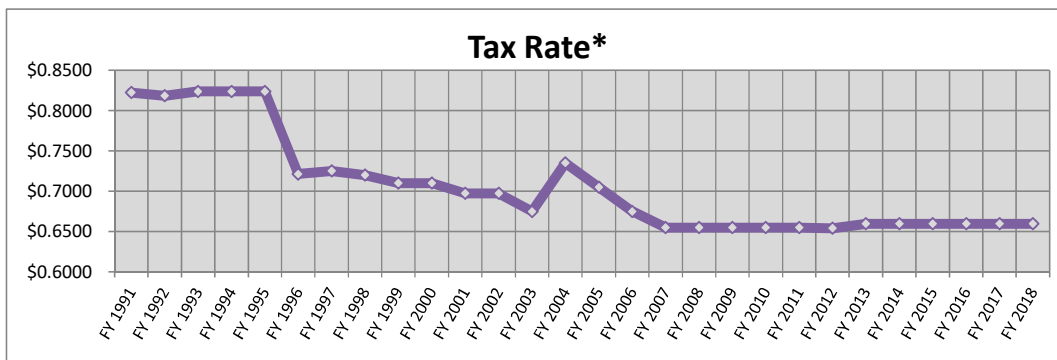
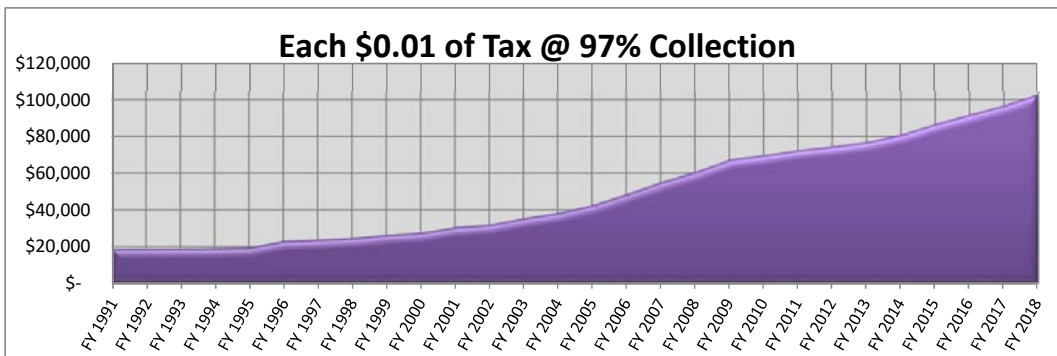
Each \$0.01 of tax at 97% collection produces \$ 102,553

CITY OF BELTON Annual Budget FY 2017

- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	Tax Rate*	Appraised Value	Taxable Value	Tax Levy	Each \$0.01 of Tax @ 97% Collection	Each \$1M of Tax Value @ 97% Collection
FY 1991	1990	\$ 0.8225	\$ 261,130,395	\$ 192,204,459	\$ 1,580,882	\$ 18,644	\$ 7,978
FY 1992	1991	\$ 0.8185	\$ 264,076,603	\$ 193,946,188	\$ 1,587,450	\$ 18,813	\$ 7,939
FY 1993	1992	\$ 0.8239	\$ 265,669,769	\$ 193,800,269	\$ 1,596,720	\$ 18,799	\$ 7,992
FY 1994	1993	\$ 0.8239	\$ 286,972,981	\$ 196,779,138	\$ 1,621,263	\$ 19,088	\$ 7,992
FY 1995	1994	\$ 0.8239	\$ 295,089,159	\$ 202,417,839	\$ 1,667,721	\$ 19,635	\$ 7,992
FY 1996	1995	\$ 0.7214	\$ 333,615,927	\$ 237,681,604	\$ 1,714,635	\$ 23,055	\$ 6,998
FY 1997	1996	\$ 0.7252	\$ 341,527,581	\$ 243,996,112	\$ 1,769,460	\$ 23,668	\$ 7,034
FY 1998	1997	\$ 0.7200	\$ 354,346,497	\$ 254,733,472	\$ 1,834,081	\$ 24,709	\$ 6,984
FY 1999	1998	\$ 0.7100	\$ 371,900,738	\$ 272,590,935	\$ 1,935,396	\$ 26,441	\$ 6,887
FY 2000	1999	\$ 0.7100	\$ 385,634,427	\$ 283,736,431	\$ 2,014,529	\$ 27,522	\$ 6,887
FY 2001	2000	\$ 0.6975	\$ 428,138,739	\$ 315,721,359	\$ 2,202,156	\$ 30,625	\$ 6,766
FY 2002	2001	\$ 0.6975	\$ 447,228,046	\$ 329,915,935	\$ 2,301,164	\$ 32,002	\$ 6,766
FY 2003	2002	\$ 0.6750	\$ 520,863,662	\$ 366,357,119	\$ 2,472,911	\$ 35,537	\$ 6,548
FY 2004	2003	\$ 0.7350	\$ 553,603,186	\$ 394,021,318	\$ 2,896,057	\$ 38,220	\$ 7,130
FY 2005	2004	\$ 0.7050	\$ 612,116,361	\$ 439,678,942	\$ 3,099,737	\$ 42,649	\$ 6,839
FY 2006	2005	\$ 0.6750	\$ 681,292,912	\$ 502,019,398	\$ 3,388,631	\$ 48,696	\$ 6,548
FY 2007	2006	\$ 0.6550	\$ 750,068,830	\$ 569,777,215	\$ 3,732,041	\$ 55,268	\$ 6,354
FY 2008	2007	\$ 0.6550	\$ 821,610,708	\$ 626,671,977	\$ 4,104,701	\$ 60,787	\$ 6,354
FY 2009	2008	\$ 0.6550	\$ 885,807,551	\$ 694,953,743	\$ 4,551,947	\$ 67,411	\$ 6,354
FY 2010	2009	\$ 0.6550	\$ 970,295,495	\$ 719,733,740	\$ 4,714,256	\$ 69,814	\$ 6,354
FY 2011	2010	\$ 0.6550	\$ 1,003,315,239	\$ 747,923,436	\$ 4,898,899	\$ 72,549	\$ 6,354
FY 2012	2011	\$ 0.6540	\$ 1,057,699,156	\$ 767,959,433	\$ 5,022,455	\$ 74,492	\$ 6,344
FY 2013	2012	\$ 0.6598	\$ 1,104,849,676	\$ 792,650,868	\$ 5,229,910	\$ 76,887	\$ 6,400
FY 2014	2013	\$ 0.6598	\$ 1,175,639,416	\$ 835,898,027	\$ 5,515,255	\$ 81,082	\$ 6,400
FY 2015	2014	\$ 0.6598	\$ 1,270,087,875	\$ 894,861,696	\$ 5,904,297	\$ 86,802	\$ 6,400
FY 2016	2015	\$ 0.6598	\$ 1,326,200,720	\$ 945,597,128	\$ 6,239,050	\$ 91,723	\$ 6,400
FY 2017	2016	\$ 0.6598	\$ 1,395,219,172	\$ 997,593,915	\$ 6,439,300	\$ 96,767	\$ 6,400
FY 2018	2017	\$ 0.6598	\$ 1,464,365,817	\$ 1,057,247,293	TBD	\$ 102,553	\$ 6,400

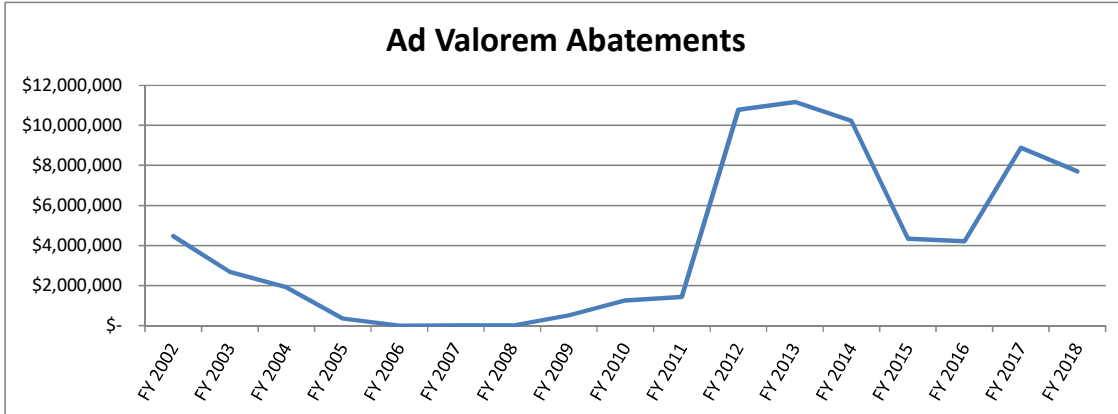
* Per \$100 of taxable value.



**CITY OF BELTON
Annual Budget
FY 2018**

- HISTORICAL ABATEMENT DATA -

Fiscal Year	Tax Year	Value of Abated Property
FY 2002	2001	\$ 4,480,164
FY 2003	2002	\$ 2,686,358
FY 2004	2003	\$ 1,912,183
FY 2005	2004	\$ 348,553
FY 2006	2005	\$ -
FY 2007	2006	\$ -
FY 2008	2007	\$ -
FY 2009	2008	\$ 506,755
FY 2010	2009	\$ 1,264,726
FY 2011	2010	\$ 1,438,799
FY 2012	2011	\$ 10,782,903
FY 2013	2012	\$ 11,173,211
FY 2014	2013	\$ 10,232,078
FY 2015	2014	\$ 4,344,833
FY 2016	2015	\$ 4,225,547
FY 2017	2016	\$ 8,880,634
FY 2018	2017	\$ 7,707,328



BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Belton has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year. The Economic Development Sales Tax Bonds have a coverage ratio of 1.5 for issuance of parity debt.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the maximum tax rate for general obligation debt service. The City's FY 2016 tax rate is well below all of the aforementioned limits.

Assessed Value, 2017 (FY 2018) Tax Roll	\$1,057,247,293
Limit on Amount Designated for Debt Service	<u> x 1.50%</u>
Legal Debt Limit	\$ 15,858,709
 General Obligation Debt Service for FY 2018	 \$ 1,062,133

City of Belton Annual Budget FY 2018

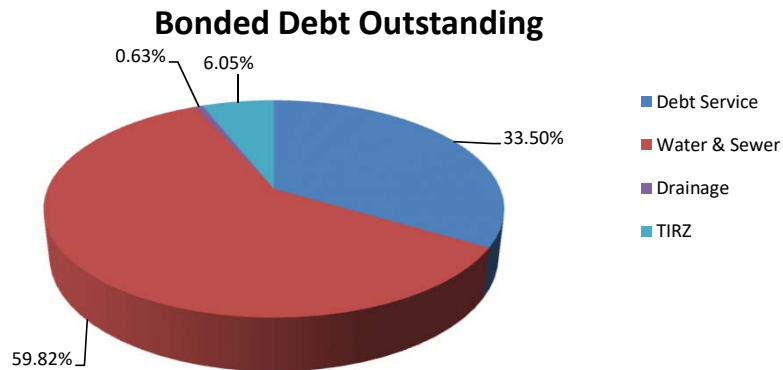
City Wide Bonded Debt

By Issue:

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/17
		Low	High		
2002 CO's - W/S	08/01/2022	4.40%	4.40%	\$ 4,360,449	\$ 1,650,000
2003 GO's	08/01/2023	4.15%	4.15%	\$ 2,480,000	\$ 1,065,000
2005 GO's	08/01/2025	3.54%	3.54%	\$ 4,500,000	\$ 1,865,000
2017 Refunding - GO, W/S, & TIRZ	08/01/2027	1.05%	2.10%	\$ 3,620,000	\$ 3,620,000
2008 CO's - GO, W/S, & Drainage	08/01/2028	4.19%	4.19%	\$ 2,000,000	\$ 1,290,000
2013 CO's - GO & TIRZ	08/01/2033	3.078%	3.078%	\$ 6,825,000	\$ 6,390,000
2015 CO's - GO & WS	08/01/2035	2.00%	3.00%	\$ 9,665,000	\$ 8,880,000
2016 CO's - WS	08/01/2036	3.00%	3.00%	\$ 9,585,000	\$ 9,445,000
Total Bonded Debt Outstanding					\$ 34,205,000

By Fund:

Issue	Last Maturity Date	---Interest Rates---		Original Issues	Outstanding 10/01/17
		Low	High		
GO Debt	08/01/2035	2.00%	4.15%	\$ 16,225,000	\$ 11,457,826
Water & Sewer	08/01/2036	2.00%	4.40%	\$ 24,070,449	\$ 20,461,100
Drainage	08/01/2028	4.19%	4.19%	\$ 335,000	\$ 216,074
TIRZ	08/01/2023	1.050%	3.078%	\$2,405,000	\$ 2,070,000
Total Bonded Debt Outstanding					\$ 34,205,000



**CITY OF BELTON
Annual Budget
FY 2018**

**City Wide Debt
- Schedule of Requirements -**

Fiscal Year	2002 CO's		2003 GO's		2005 GO's		2017 Refunding	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	\$ 320,000	\$ 72,600	\$ 155,000	\$ 44,198	\$ 250,000	\$ 66,021	\$ 440,000	\$ 56,773
FY 2019	\$ 310,000	\$ 58,520	\$ 165,000	\$ 37,765	\$ 255,000	\$ 57,171	\$ 440,000	\$ 52,153
FY 2020	\$ 325,000	\$ 44,880	\$ 175,000	\$ 30,918	\$ 260,000	\$ 48,144	\$ 440,000	\$ 46,873
FY 2021	\$ 340,000	\$ 30,580	\$ 180,000	\$ 23,655	\$ 270,000	\$ 38,940	\$ 450,000	\$ 40,933
FY 2022	\$ 355,000	\$ 15,620	\$ 190,000	\$ 16,185	\$ 275,000	\$ 29,382	\$ 450,000	\$ 34,183
FY 2023			\$ 200,000	\$ 8,300	\$ 265,000	\$ 19,647	\$ 275,000	\$ 26,758
FY 2024					\$ 140,000	\$ 10,266	\$ 280,000	\$ 21,945
FY 2025					\$ 150,000	\$ 5,310	\$ 280,000	\$ 16,905
FY 2026							\$ 280,000	\$ 11,585
FY 2027							\$ 285,000	\$ 5,985
Totals	\$ 1,650,000	\$ 222,200	\$ 1,065,000	\$ 161,021	\$ 1,865,000	\$ 274,881	\$ 3,620,000	\$ 314,090

Fiscal Year	2008 CO's		2013 CO's		2015 CO's		2016 CO's		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2018	\$ 95,000	\$ 54,052	\$ 220,000	\$ 196,685	\$ 405,000	\$ 231,750	\$ 85,000	\$ 283,350	\$ 1,970,000	\$ 1,005,429	\$ 2,975,429
FY 2019	\$ 100,000	\$ 50,070	\$ 265,000	\$ 189,913	\$ 410,000	\$ 223,650	\$ 130,000	\$ 280,800	\$ 2,075,000	\$ 950,042	\$ 3,025,042
FY 2020	\$ 105,000	\$ 45,880	\$ 305,000	\$ 181,756	\$ 420,000	\$ 215,450	\$ 135,000	\$ 276,900	\$ 2,165,000	\$ 890,801	\$ 3,055,801
FY 2021	\$ 110,000	\$ 41,481	\$ 325,000	\$ 172,368	\$ 430,000	\$ 207,050	\$ 140,000	\$ 272,850	\$ 2,245,000	\$ 827,857	\$ 3,072,857
FY 2022	\$ 110,000	\$ 36,871	\$ 340,000	\$ 162,365	\$ 435,000	\$ 198,450	\$ 145,000	\$ 268,650	\$ 2,300,000	\$ 761,706	\$ 3,061,706
FY 2023	\$ 115,000	\$ 32,263	\$ 360,000	\$ 151,899	\$ 445,000	\$ 189,750	\$ 595,000	\$ 264,300	\$ 2,255,000	\$ 692,917	\$ 2,947,917
FY 2024	\$ 120,000	\$ 27,445	\$ 400,000	\$ 140,818	\$ 455,000	\$ 180,850	\$ 610,000	\$ 246,450	\$ 2,005,000	\$ 627,774	\$ 2,632,774
FY 2025	\$ 125,000	\$ 22,416	\$ 410,000	\$ 128,506	\$ 465,000	\$ 171,750	\$ 630,000	\$ 228,150	\$ 2,060,000	\$ 573,037	\$ 2,633,037
FY 2026	\$ 130,000	\$ 17,178	\$ 425,000	\$ 115,887	\$ 475,000	\$ 162,450	\$ 650,000	\$ 209,250	\$ 1,960,000	\$ 516,350	\$ 2,476,350
FY 2027	\$ 135,000	\$ 11,732	\$ 435,000	\$ 102,805	\$ 485,000	\$ 148,200	\$ 665,000	\$ 189,750	\$ 2,005,000	\$ 458,472	\$ 2,463,472
FY 2028	\$ 145,000	\$ 6,076	\$ 450,000	\$ 89,416	\$ 500,000	\$ 133,650	\$ 865,000	\$ 169,800	\$ 1,960,000	\$ 398,942	\$ 2,358,942
FY 2029			\$ 465,000	\$ 75,565	\$ 515,000	\$ 118,650	\$ 540,000	\$ 143,850	\$ 1,520,000	\$ 338,065	\$ 1,858,065
FY 2030			\$ 475,000	\$ 61,252	\$ 530,000	\$ 103,200	\$ 555,000	\$ 127,650	\$ 1,560,000	\$ 292,102	\$ 1,852,102
FY 2031			\$ 490,000	\$ 46,632	\$ 550,000	\$ 87,300	\$ 570,000	\$ 111,000	\$ 1,610,000	\$ 244,932	\$ 1,854,932
FY 2032			\$ 505,000	\$ 31,549	\$ 565,000	\$ 70,800	\$ 590,000	\$ 93,900	\$ 1,660,000	\$ 196,249	\$ 1,856,249
FY 2033			\$ 520,000	\$ 16,005	\$ 580,000	\$ 53,850	\$ 605,000	\$ 76,200	\$ 1,705,000	\$ 146,055	\$ 1,851,055
FY 2034					\$ 600,000	\$ 36,450	\$ 625,000	\$ 58,050	\$ 1,225,000	\$ 94,500	\$ 1,319,500
FY 2035					\$ 615,000	\$ 18,450	\$ 645,000	\$ 39,300	\$ 1,260,000	\$ 57,750	\$ 1,317,750
FY 2036							\$ 665,000	\$ 19,950	\$ 665,000	\$ 19,950	\$ 684,950
Totals	\$ 1,290,000	\$ 345,464	\$ 6,390,000	\$ 1,863,421	\$ 8,880,000	\$ 2,551,700	\$ 9,445,000	\$ 3,360,150	\$ 34,205,000	\$ 9,092,927	\$ 43,297,927

**City of Belton
Annual Budget
FY 2018**

**General Obligation Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/17
		Low	High		
2003 GO's	8/1/2023	4.15%	4.15%	\$ 2,480,000	\$ 1,065,000
2005 GO's	8/1/2025	3.54%	3.54%	\$ 4,500,000	\$ 1,865,000
2017 Refunding - GO Portion	8/1/2027	1.05%	2.10%	\$ 1,565,000	\$ 1,565,000
2008 CO's - GO Portion	8/1/2028	4.19%	4.19%	\$ 1,485,000	\$ 957,826
2013 CO's - GO Portion	8/1/2033	3.078%	3.078%	\$ 5,125,000	\$ 5,025,000
2015 CO's - GO Portion	8/1/2035	2.00%	3.00%	\$ 1,070,000	\$ 980,000
Total General Obligation Debt Outstanding					\$ 11,457,826

**CITY OF BELTON
Annual Budget
FY 2018**

**General Obligation Debt
- Schedule of Requirements -**

Fiscal Year	2003 GO's		2005 GO's		2017 Refunding GO Portion	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	\$ 155,000	\$ 44,198	\$ 250,000	\$ 66,021	\$ 135,000	\$ 26,023
FY 2019	\$ 165,000	\$ 37,765	\$ 255,000	\$ 57,171	\$ 135,000	\$ 24,605
FY 2020	\$ 175,000	\$ 30,918	\$ 260,000	\$ 48,144	\$ 135,000	\$ 22,985
FY 2021	\$ 180,000	\$ 23,655	\$ 270,000	\$ 38,940	\$ 145,000	\$ 21,163
FY 2022	\$ 190,000	\$ 16,185	\$ 275,000	\$ 29,382	\$ 155,000	\$ 18,988
FY 2023	\$ 200,000	\$ 8,300	\$ 265,000	\$ 19,647	\$ 170,000	\$ 16,430
FY 2024			\$ 140,000	\$ 10,266	\$ 175,000	\$ 13,455
FY 2025			\$ 150,000	\$ 5,310	\$ 170,000	\$ 10,305
FY 2026					\$ 170,000	\$ 7,075
FY 2027					\$ 175,000	\$ 3,675.00
Totals	\$ 1,065,000	\$ 161,021	\$ 1,865,000	\$ 274,881	\$ 1,565,000	\$ 164,703

Fiscal Year	2008 CO's GO Portion		2013 CO's GO Portion		2015 CO's GO Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2018	\$ 70,538	\$ 40,133	\$ 50,000	\$ 154,670	\$ 45,000	\$ 25,550	\$ 705,538	\$ 356,595	\$ 1,062,133
FY 2019	\$ 74,250	\$ 37,177	\$ 60,000	\$ 153,131	\$ 45,000	\$ 24,650	\$ 734,250	\$ 334,499	\$ 1,068,749
FY 2020	\$ 77,963	\$ 34,066	\$ 70,000	\$ 151,284	\$ 45,000	\$ 23,750	\$ 762,963	\$ 311,147	\$ 1,074,110
FY 2021	\$ 81,675	\$ 30,800	\$ 80,000	\$ 149,129	\$ 50,000	\$ 22,850	\$ 806,675	\$ 286,537	\$ 1,093,212
FY 2022	\$ 81,675	\$ 27,377	\$ 90,000	\$ 146,667	\$ 45,000	\$ 21,850	\$ 836,675	\$ 260,449	\$ 1,097,124
FY 2023	\$ 85,387	\$ 23,955	\$ 100,000	\$ 143,897	\$ 50,000	\$ 20,950	\$ 870,387	\$ 233,179	\$ 1,103,566
FY 2024	\$ 89,100	\$ 20,378	\$ 400,000	\$ 140,818	\$ 50,000	\$ 19,950	\$ 854,100	\$ 204,867	\$ 1,058,967
FY 2025	\$ 92,812	\$ 16,644	\$ 410,000	\$ 128,506	\$ 55,000	\$ 18,950	\$ 877,812	\$ 179,715	\$ 1,057,527
FY 2026	\$ 96,525	\$ 12,755	\$ 425,000	\$ 115,887	\$ 55,000	\$ 17,850	\$ 746,525	\$ 153,567	\$ 900,092
FY 2027	\$ 100,238	\$ 8,711	\$ 435,000	\$ 102,805	\$ 50,000	\$ 16,200	\$ 760,238	\$ 131,391	\$ 891,629
FY 2028	\$ 107,663	\$ 4,511	\$ 450,000	\$ 89,416	\$ 55,000	\$ 14,700	\$ 612,663	\$ 108,627	\$ 721,290
FY 2029			\$ 465,000	\$ 75,565	\$ 55,000	\$ 13,050	\$ 520,000	\$ 88,615	\$ 608,615
FY 2030			\$ 475,000	\$ 61,252	\$ 55,000	\$ 11,400	\$ 530,000	\$ 72,652	\$ 602,652
FY 2031			\$ 490,000	\$ 46,632	\$ 65,000	\$ 9,750	\$ 555,000	\$ 56,382	\$ 611,382
FY 2032			\$ 505,000	\$ 31,549	\$ 65,000	\$ 7,800	\$ 570,000	\$ 39,349	\$ 609,349
FY 2033			\$ 520,000	\$ 16,005	\$ 65,000	\$ 5,850	\$ 585,000	\$ 21,855	\$ 606,855
FY 2034					\$ 65,000	\$ 3,900	\$ 65,000	\$ 3,900	\$ 68,900
FY 2035					\$ 65,000	\$ 1,950	\$ 65,000	\$ 1,950	\$ 66,950
FY 2036									
Totals	\$ 957,826	\$ 256,507	\$ 5,025,000	\$ 1,707,213	\$ 980,000	\$ 280,950	\$ 11,457,826	\$ 2,845,275	\$ 14,303,101

**City of Belton
Annual Budget
FY 2018**

**Water & Sewer Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/17
		Low	High		
2002 CO's - W&S Portion	8/1/2022	4.40%	4.40%	\$ 4,360,449	\$ 1,650,000
2017 Refunding - W&S Portion	8/1/2027	1.05%	2.10%	\$ 1,350,000	\$ 1,350,000
2008 CO's - W&S Portion	8/1/2028	4.19%	4.19%	\$ 180,000	\$ 116,100
2015 CO's - W&S Portion	8/1/2035	2.00%	3.00%	\$ 8,595,000	\$ 7,900,000
2016 CO's - W&S Portion	8/1/2036	3.00%	3.00%	\$ 9,585,000	\$ 9,445,000
Total Revenue Debt Outstanding					\$ 20,461,100

**CITY OF BELTON
Annual Budget
FY 2018**

**Water & Sewer Debt
- Schedule of Requirements -**

Fiscal Year	2002 CO's Revenue Portion		2017 Refunding Revenue Portion		2008 CO's Revenue Portion	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	\$ 320,000	\$ 72,600	\$ 170,000	\$ 21,210	\$ 8,550	\$ 4,865
FY 2019	\$ 310,000	\$ 58,520	\$ 165,000	\$ 19,425	\$ 9,000	\$ 4,506
FY 2020	\$ 325,000	\$ 44,880	\$ 160,000	\$ 17,445	\$ 9,450	\$ 4,129
FY 2021	\$ 340,000	\$ 30,580	\$ 160,000	\$ 15,285	\$ 9,900	\$ 3,733
FY 2022	\$ 355,000	\$ 15,620	\$ 155,000	\$ 12,885	\$ 9,900	\$ 3,318
FY 2023			\$ 105,000	\$ 10,328	\$ 10,350	\$ 2,904
FY 2024			\$ 105,000	\$ 8,490	\$ 10,800	\$ 2,470
FY 2025			\$ 110,000	\$ 6,600	\$ 11,250	\$ 2,017
FY 2026			\$ 110,000	\$ 4,510	\$ 11,700	\$ 1,546
FY 2027			\$ 110,000	\$ 2,310	\$ 12,150	\$ 1,056
FY 2028					\$ 13,050	\$ 547
Totals	\$ 1,650,000	\$ 222,200	\$ 1,350,000	\$ 118,488	\$ 116,100	\$ 31,091

Fiscal Year	2015 CO's Revenue Portion		2016 CO's Revenue Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2018	\$ 360,000	\$ 206,200	\$ 85,000	\$ 283,350	\$ 943,550	\$ 588,225	\$ 1,531,775
FY 2019	\$ 365,000	\$ 199,000	\$ 130,000	\$ 280,800	\$ 979,000	\$ 562,251	\$ 1,541,251
FY 2020	\$ 375,000	\$ 191,700	\$ 135,000	\$ 276,900	\$ 1,004,450	\$ 535,054	\$ 1,539,504
FY 2021	\$ 380,000	\$ 184,200	\$ 140,000	\$ 272,850	\$ 1,029,900	\$ 506,648	\$ 1,536,548
FY 2022	\$ 390,000	\$ 176,600	\$ 145,000	\$ 268,650	\$ 1,054,900	\$ 477,073	\$ 1,531,973
FY 2023	\$ 395,000	\$ 168,800	\$ 595,000	\$ 264,300	\$ 1,105,350	\$ 446,332	\$ 1,551,682
FY 2024	\$ 405,000	\$ 160,900	\$ 610,000	\$ 246,450	\$ 1,130,800	\$ 418,310	\$ 1,549,110
FY 2025	\$ 410,000	\$ 152,800	\$ 630,000	\$ 228,150	\$ 1,161,250	\$ 389,567	\$ 1,550,817
FY 2026	\$ 420,000	\$ 144,600	\$ 650,000	\$ 209,250	\$ 1,191,700	\$ 359,906	\$ 1,551,606
FY 2027	\$ 435,000	\$ 132,000	\$ 665,000	\$ 189,750	\$ 1,222,150	\$ 325,116	\$ 1,547,266
FY 2028	\$ 445,000	\$ 118,950	\$ 865,000	\$ 169,800	\$ 1,323,050	\$ 289,297	\$ 1,612,347
FY 2029	\$ 460,000	\$ 105,600	\$ 540,000	\$ 143,850	\$ 1,000,000	\$ 249,450	\$ 1,249,450
FY 2030	\$ 475,000	\$ 91,800	\$ 555,000	\$ 127,650	\$ 1,030,000	\$ 219,450	\$ 1,249,450
FY 2031	\$ 485,000	\$ 77,550	\$ 570,000	\$ 111,000	\$ 1,055,000	\$ 188,550	\$ 1,243,550
FY 2032	\$ 500,000	\$ 63,000	\$ 590,000	\$ 93,900	\$ 1,090,000	\$ 156,900	\$ 1,246,900
FY 2033	\$ 515,000	\$ 48,000	\$ 605,000	\$ 76,200	\$ 1,120,000	\$ 124,200	\$ 1,244,200
FY 2034	\$ 535,000	\$ 32,550	\$ 625,000	\$ 58,050	\$ 1,160,000	\$ 90,600	\$ 1,250,600
FY 2035	\$ 550,000	\$ 16,500	\$ 645,000	\$ 39,300	\$ 1,195,000	\$ 55,800	\$ 1,250,800
FY 2036			\$ 665,000	\$ 19,950	\$ 665,000	\$ 19,950	\$ 684,950
Totals	\$ 7,900,000	\$ 2,270,750	\$ 9,445,000	\$ 3,360,150	\$ 20,461,100	\$ 6,002,679	\$ 26,463,779

**City of Belton
Annual Budget
FY 2018**

**Drainage Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/17
		Low	High		
2008 CO's - Drainage Portion	8/1/2028	4.19%	4.19%	\$ 335,000	\$ 216,074
Total General Obligation Debt Outstanding					<u>\$ 216,074</u>

**CITY OF BELTON
Annual Budget
FY 2018**

**Drainage Debt
- Schedule of Requirements -**

Fiscal Year	2008 CO's GO Portion		Annual Totals
	Principal	Interest	Total
FY 2018	\$ 15,912	\$ 9,054	\$ 24,966
FY 2019	\$ 16,750	\$ 8,387	\$ 25,137
FY 2020	\$ 17,587	\$ 7,685	\$ 25,272
FY 2021	\$ 18,425	\$ 6,948	\$ 25,373
FY 2022	\$ 18,425	\$ 6,176	\$ 24,601
FY 2023	\$ 19,263	\$ 5,404	\$ 24,667
FY 2024	\$ 20,100	\$ 4,597	\$ 24,697
FY 2025	\$ 20,938	\$ 3,755	\$ 24,693
FY 2026	\$ 21,775	\$ 2,877	\$ 24,652
FY 2027	\$ 22,612	\$ 1,965	\$ 24,577
FY 2028	\$ 24,287	\$ 1,018	\$ 25,305
Totals	\$ 216,074	\$ 57,866	\$ 273,940

**City of Belton
Annual Budget
FY 2018**

**TIRZ Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/17
		Low	High		
2017 Refunding - TIRZ Portion	8/1/2022	1.05%	1.65%	\$ 705,000	\$ 705,000
2013 CO's - TIRZ Portion	8/1/2023	3.078%	3.078%	\$ 1,700,000	\$ 1,365,000
Total Revenue Bonds Outstanding October 1, 2013					\$ 2,070,000

**CITY OF BELTON
Annual Budget
FY 2018**

**TIRZ Debt
- Schedule of Requirements -**

Fiscal Year	2017 Refunding TIRZ Portion		2013 CO's TIRZ Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2018	\$ 135,000	\$ 9,540	\$ 170,000	\$ 42,015	\$ 305,000	\$ 51,555	\$ 356,555
FY 2019	\$ 140,000	\$ 8,123	\$ 205,000	\$ 36,782	\$ 345,000	\$ 44,905	\$ 389,905
FY 2020	\$ 145,000	\$ 6,443	\$ 235,000	\$ 30,472	\$ 380,000	\$ 36,915	\$ 416,915
FY 2021	\$ 145,000	\$ 4,485	\$ 245,000	\$ 23,239	\$ 390,000	\$ 27,724	\$ 417,724
FY 2022	\$ 140,000	\$ 2,310	\$ 250,000	\$ 15,698	\$ 390,000	\$ 18,008	\$ 408,008
FY 2023			\$ 260,000	\$ 8,002	\$ 260,000	\$ 8,002	\$ 268,002
Totals	\$ 705,000	\$ 30,900	\$ 1,365,000	\$ 156,208	\$ 2,070,000	\$ 187,108	\$ 2,257,108

CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Belton capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and the maintenance shop. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

One-time or non-recurring capital outlay expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of capital outlay budgeted out of operating funds for FY 2017 appears on the immediately following pages.

Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding. Certificates of Obligation were issued in 2013 to fund public safety, street, sidewalks, and parks projects. Details of this CO issue are contained in this section. Certificates of Obligation were issued in 2015 and 2016 to fund street water and sewer projects. Details of this CO issue are contained in this section.

The City utilizes **capital project funds** to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. This serves to improve scheduling while avoiding the difficulties encountered with re-appropriation of partially completed projects in the annual budget cycle. The capital project funds are detailed later in this section.

For FY 2018, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction where the increased operating costs are accounted for in the budget.

CITY OF BELTON
Capital Outlay and Transfers from Operating Funds
FY 2018

Department/Division	Amount	New	Replacement	Impact on Operating Budget
GENERAL FUND				
<u>01-021: Administration</u>				
Transfer to Technology Replacement Fund	\$ 1,208			
Transfer to HVAC Replacement Fund	\$ 1,536			
<u>01-022: Public Information Officer</u>				
Transfer to Technology Replacement Fund	\$ 242			
<u>01-031: Finance - Operations</u>				
Transfer to Technology Replacement Fund	\$ 1,449			
Transfer to HVAC Replacement Fund	\$ 1,024			
<u>01-031: Finance - Human Resources</u>				
Transfer to Technology Replacement Fund	\$ 242			
<u>01-040: Municipal Court</u>				
Transfer to Technology Replacement Fund	\$ 725			
<u>01-051: Police Department - Administration</u>				
Transfer to Technology Replacement Fund	\$ 1,208			
Transfer to HVAC Replacement Fund	\$ 7,678			
<u>01-052: Police Department - Patrol</u>				
Transfer to Technology Replacement Fund	\$ 15,100			
Transfer to PD Vehicle Replacement Fund	\$ 139,657			
<u>01-053: Police Department - CID</u>				
Transfer to Technology Replacement Fund	\$ 2,415			
Transfer to PD Vehicle Replacement Fund	\$ 32,637			
<u>01-054: Police Department - Animal Control</u>				
Transfer to Technology Replacement Fund	\$ 242			
Transfer to PD Vehicle Replacement Fund	\$ 3,187			
<u>01-055: Police Department - Code Enforcement</u>				
Transfer to Technology Replacement Fund	\$ 242			
Transfer to PD Vehicle Replacement Fund	\$ 2,454			
<u>01-061: Fire Department - Fire</u>				
Transfer to Technology Replacement Fund	\$ 2,174			
Transfer to HVAC Replacement Fund	\$ 2,559			
Transfer to FD Equipment Replacement Fund	\$ 137,167			
<u>01-062: Fire Department - EMS</u>				
Transfer to Technology Replacement Fund	\$ 242			
<u>01-071: Information Technology</u>				
Transfer to Technology Replacement Fund	\$ 725			
<u>01-080: Streets</u>				
Transfer to Technology Replacement Fund	\$ 242			
Transfer to HVAC Replacement Fund	\$ 512			
Transfer to PW Capital Replacement Fund	\$ 143,737			
Transfer to Street Maintenance Fund	\$ 316,000			
<u>01-091: Park Maintenance</u>				
Transfer to Technology Replacement Fund	\$ 242			
Transfer to HVAC Replacement Fund	\$ 512			
Transfer to PW Capital Replacement Fund	\$ 63,342			
<u>01-092: Harris Community Center</u>				
Transfer to Technology Replacement Fund	\$ 483			
Transfer to HVAC Replacement Fund	\$ 4,095			
<u>01-093: Recreation</u>				
Transfer to Technology Replacement Fund	\$ 483			
Transfer to Youth Advisory Commission Fund	\$ 1,000			
<u>01-101: Planning</u>				
Transfer to Technology Replacement Fund	\$ 725			
<u>01-102: Inspections</u>				
Transfer to Technology Replacement Fund	\$ 725			

CITY OF BELTON
Capital Outlay and Transfers from Operating Funds
FY 2018

Department/Division	Amount	New	Replacement	Impact on Operating Budget
01-110: Library				
Transfer to Book Fund	\$ 33,000			
Transfer to Technology Replacement Fund	\$ 1,449			
Transfer to HVAC Replacement Fund	\$ 2,559			
01-120: Other Costs				
Transfer to Capital Equipment Fund	\$ 25,000			
Transfer to Civil Service Fund	\$ 100,000			
01-132: Brush				
Transfer to PW Capital Replacement Fund	\$ 18,981			
01-141: Fleet Maintenance				
Transfer to Technology Replacement Fund	\$ 242			
Transfer to HVAC Replacement Fund	\$ 512			
Transfer to PW Capital Replacement Fund	\$ 5,889			
01-142: Building Maintenance				
Transfer to Technology Replacement Fund	\$ 242			
Transfer to PW Capital Replacement Fund	\$ 8,445			
Total General Fund	\$ 1,082,530			\$ -
WATER & SEWER FUND				
02-201: Utility Admin - Operations				
Underground Storage Tank Removal	\$ 30,000	✓		No future costs
Transfer to WS Capital Replacement Fund	\$ 7,715			
02-210: Water				
New Water Meters	\$ 85,000	✓		Future R&M
Transfer to WS Capital Replacement Fund	\$ 45,305			
Transfer to Capital Projects Fund	\$ 475,000			
Transfer to Water Meter Replacement Fund	\$ 221,688			
02-221: Sewer - Collection				
Transfer to WS Capital Replacement Fund	\$ 61,162			
Transfer to Capital Projects Fund	\$ 475,000			
02-222: Sewer - Lift Stations				
Transfer to WS Capital Replacement Fund	\$ 2,572			
Total Water & Sewer Fund	\$ 1,403,442			\$ -
ECONOMIC DEVELOPMENT FUND				
Office Building	\$ 250,000	✓		Future R&M
Transfer to Incentive Fund	\$ 95,000			
Total Economic Development Fund	\$ 345,000			\$ -

CITY OF BELTON
- General Capital Projects Fund -
FY 2018

Estimated Balance October 1, 2017 **\$238,180**

Projects:		Description
Southwood Hills park	\$ 14,800	Future park development
Connell Street Frontage Rd	\$ 26,363	Future Infrastructure
Colonial Crossing sidewalks	\$ 19,612	Future Infrastructure
Harris Center lawn improvements	\$ 2,201	Landscaping
River Place Estates, Phase XI park	\$ 6,000	Future park development
Drainage cross access - 108 Lake Road	\$ 4,400	Future cross-access
93 Quarters park	\$ 800	Future park development
Bush's Chicken sidewalk	\$ 8,032	Future Infrastructure
Development agreement funding	\$ 50,000	Future development agreements
Library enhancement project	\$ 4,609	Library improvements
Historic Site Markers	\$ 614	Historic preservation
Three Creeks Storage sidewalk	\$ 7,950	\
Southwood Hills Phase II park	\$ 14,400	Future park development
PD Awning Cover / Enclosure	\$ 18,000	Building improvements
Fire Station Security Key Pad	\$ 1,800	Building improvements
Jaycee Field parking lot improvements	\$ 17,353	Park improvements
Quail Meadows trail improvements	\$ 22,360	Park improvements
Chisholm Trail practice field sod	\$ 7,000	Park improvements
Harris splash pad expansion	\$ 9,750	Park improvements
Splash pad controller	\$ 8,740	Park improvements

Total General Capital Projects \$ 244,784

Unallocated/Future Projects **(\$6,604)**

The General Fund Capital Projects Fund is used to account for projects that may have funding from several different sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. Additionally, department managers are encouraged to be frugal with their operating budgets and are allowed to request usage of operating budget balances at year end for equipment needs

CITY OF BELTON
- General Capital Equipment Fund -
FY 2018

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2017		\$517,726			
Police/Fire/PW	Radio Replacement	\$ 10,000		✓	
Police	Body Cameras	\$ 5,000	✓		Future R&M
Courts	Courtroom Furniture	\$ 4,600	✓		Future R&M
Police	Records Management Software	\$ 33,000		✓	
Police	Nolan Creek Safety Camera Project	\$ 2,050	✓		Future R&M
Police	Ocean Systems Software Upgrade	\$ 1,595		✓	
Police	Computer for Digital Evidence	\$ 1,600		✓	
Fire	RIT Bags	\$ 5,000	✓		Future R&M
Fire	SCBA bottles	\$ 7,500		✓	
Fire	Thermal Camera	\$ 8,500	✓		Future R&M
Fire	5" Intakes for E1 & Q2	\$ 2,800		✓	
EMS	Portable Radios	\$ 15,597		✓	
EMS	Reserve Generator For Ambulances	\$ 5,000	✓		Future R&M
EMS	Dell Computers for Apparatus	\$ 3,300		✓	
EMS	Stair Chair	\$ 7,600	✓		Future R&M
Parks & Rec	F-150 Truck	\$ 28,650	✓		Future R&M
Parks & Rec	Evans room speakers	\$ 3,800		✓	
Parks & Rec	Council Chamber AV booth	\$ 4,000	✓		Future R&M
Parks & Rec	Council Chamber speakers	\$ 3,500		✓	
Parks & Rec	Ovens	\$ 1,535		✓	
Parks & Rec	Nevco Wireless Score Boards	\$ 6,000		✓	
Parks & Rec	Yettie Polk Park Xmas Tree	\$ 8,500		✓	
Panning GIS	Color Scanner	\$ 9,291	✓		Future R&M
Fleet Maintenance	AC Freon Recovery Machine.	\$ 5,000		✓	
Fleet Maintenance	Air Compressor	\$ 2,799		✓	
Fleet Maintenance	Brake Lathe	\$ 8,375	✓		Future R&M
Building Maintenance	F150 with Utility Bed	\$ 31,195	✓		Future R&M
Total General Capital Equipment		\$ 225,787			
Unallocated/Future Equipment		\$291,939			

The General Fund Capital Equipment Fund is used to accumulate funds for large equipment purchases, not able to be funded in one budget year, or for equipment that may have funding from several different sources. Additionally, department managers are encouraged to be frugal with their operating budgets, and are allowed to request transfer of operating budget balances at year end into this fund for equipment needs.

CITY OF BELTON
- Water & Sewer Capital Projects Fund -
FY 2018

Estimated Balance October 1, 2017	\$ 903,898	
Projects:		Description
S. Main Street Water	\$ 117,118	Infrastructure improvements
Mary Jane Street water and sewer replacements	\$ 105,000	Future infrastructure
Waco Road sewer line replacement	\$ 300,000	Future infrastructure
Leon Street sewer replacements	\$ 60,000	Future infrastructure
Smith Street and 3rd Avenue sewer replacements	\$ 45,000	Future infrastructure
Avenue B waterline improvements	\$ 10,000	Future infrastructure
Forrest Hill Development Agreement	\$ 2,500	Future infrastructure
Sendero Estates Development Agreement	\$ 40,200	Future infrastructure
North Belton Water Tank Engineering	\$ 75,289	Future infrastructure
North Belton Water Tank Line Engineering	\$ 152,458	Future infrastructure
Avenue S Water Main Replacement 35 to Wall	\$ 55,000	Future infrastructure
Avenue S Water Main Replacement Wall to Miller	\$ 66,000	Future infrastructure
Sparta Road Pump Station	\$ 143,813	Infrastructure improvements
SCADA System	\$ 222,389	Infrastructure improvements
Total Water & Sewer Capital Projects	<u>\$ 1,394,767</u>	
Unallocated/Future Projects	<u>\$ (490,869)</u>	

The Water & Sewer Capital Projects Fund is used to account for water and sewer capital projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year.

CITY OF BELTON
- Drainage Capital Projects Fund -
FY 2018

Estimated Balance October 1, 2017 \$ **125,307**

Projects:		Description
Connell Street	\$ 1,000	Engineering
Engineering Studies - Red Rock	\$ 27,775	Future infrastructure

Total Water & Sewer Capital Projects \$ 28,775

Unallocated/Future Projects \$ **96,532**

The Drainage Capital Projects Fund is used to account for drainage capital projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year.

**CITY OF BELTON
- TIRZ Capital Projects Fund -
FY 2018**

Estimated Balance October 1, 2017 \$ **402,393**

FY 2018 Transfer from TIRZ Fund \$ 907,805

Projects:		Description
South Main Sidewalks	\$ 376,995	Infrastructure improvements
TIRZ street projects (MLK/Main)	\$ 22,041	Infrastructure improvements
South Belton Trail	\$ 300,000	Hike & bike trail extension
Southwest Traffic Circulation	\$ 450,000	Infrastructure improvements
Sixth Avenue Beautification	\$ 100,000	Infrastructure improvements
Library Study	\$ 10,000	Facility improvements
Capital Contingency	<u>\$ 51,162</u>	As needed for identified projects

Total TIRZ Capital Projects **\$ 1,310,198**

The TIRZ Capital Projects Fund is used to account for projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. TIRZ Capital Projects must be for public improvements within the TIRZ boundaries, and are approved by both the TIRZ Board and the City Council.

CITY OF BELTON
– 2013 Capital Improvement Plan Projects –
FY 2018

	2013 CO's		
	GO Purposes	TIRZ	Other Funding
Estimated Balance October 1, 2017	\$ 148,928	\$ -	\$ 1,162,070 (a)
<u>Commitments/Estimates:</u>			
Public Safety Center Remodel	\$ 107,708		
Sparta Road Project	\$ -	\$ -	\$ 1,162,070
Sidewalks	\$ 39,336		
Contingency	\$ 1,884	\$ -	\$ -
Totals	<u>\$ 148,928</u>	<u>\$ -</u>	<u>\$ 1,162,070</u>

Other Funding Sources:

(a) Drainage Capital Projects Fund: \$252,077; BEDC: \$500,000; Water and Sewer Capital Projects: \$215,129 TIRZ Capital Projects Fund: \$1,136,926.

Public Safety

Public Safety Center Expansion and Remodel:

The current Police and Municipal Court building was constructed in 1990 and has inadequate space for both the immediate needs and future growth of Belton Police Department (BPD) and the City. A needs assessment was conducted in 2012, with several recommendations and options presented. Expansion of the existing building on the current site was selected as the most affordable and feasible option. The goal is to construct an estimated 10,000 square foot addition, and to renovate the existing structure to create a modern facility. The project is estimated to begin construction in 2014, and be completed in 2017.

The current operating budget will not be impacted, but future operating budgets will be due to the increased building space.

Streets and Sidewalks

Sparta Road:

This project will widen the existing Sparta Road from Loop 121 to just west of Main Street. This road improvement project will facilitate traffic flow through the area, and enhance access to the City's prime retail area.

Sidewalks:

There is significant need for sidewalks in many locations in the City. Priority areas needing sidewalks include schools, parks, office and shopping areas, and streets and trails linking these important community facilities with residential neighborhoods.

Although none of these infrastructure improvements will directly impact operating costs in the short term, they will place stress on existing manpower and equipment. Street projects will increase future electricity costs as additional street lights are added on new street sections. New sidewalks and streets will require some maintenance as they age.

CITY OF BELTON
– 2015 Capital Improvement Plan Projects –
FY 2018

	2015 CO's		
	GO Purposes	Water/Sewer	Other Funding
Estimated Balance October 1, 2017	\$ -	\$ 2,149,189	\$ 1,333,057 (a)
<u>Commitments/Estimates:</u>			
South Belton Sewer design	\$ -	\$ 60,941	
TBWWTP Redevelopment Ph 1	\$ -	\$ 2,088,249	\$ 1,333,057
Totals	\$ -	\$ 2,149,189	\$ 1,333,057

Other Funding Sources:

(a) Water and Sewer Fund: \$1,222,241; 2007 Water and Sewer CO's: \$110,816.

Water and Sewer

South Belton Sewer Line Design:

This project is to design the future sewer lines and lift stations necessary to provide sewer service to South Belton. The design will extend service from existing lines at Loop 121 and Interstate 35 south to the Lampasas River and Interstate 35. Design is expected to be completed in early FY 2017, and sources of construction funding will be determined in FY 2017.

Temple Belton Wastewater Treatment Plant Redevelopment Phase I:

This project is to implement phase I of a proposed IV phase process to improve and expand the TBWWTP. The project costs will be split 25/75 with the City of Temple, and the approximately \$2.8 million budgeted for this project represents Belton's share of the estimated design and construction costs of phase I. Phase I will include the replacement of the plant's headworks and the addition of an aeration system to the existing treatment basin. Upon completion of all phases, the plant will be able to treat an estimated 14MGD of wastewater. Current capacity is 10 MGD. Phase I will begin in FY 2016, and is estimated to be completed in FY 2017.

CITY OF BELTON
- Fire Department Vehicle Replacement Fund -
FY 2018

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2017		\$ 86,493			
FY 2018 Transfer from General Fund		\$ 137,167			
Fire	Rescue Truck	\$ 206,000		✓	
Total General Capital Equipment		\$ 206,000			
To be utilized in future years		\$ 17,660			

The Fire Department Vehicle Replacement Fund is used to systematically replace and grow the FD fleet. Annual funding and expenditures are based on a twenty year plan.

CITY OF BELTON
- Police Department Vehicle Replacement Fund -
FY 2018

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2017		\$ 52,166			
FY 2017 Transfer from General Fund		\$ 177,935			
Patrol	Ford Interceptor	\$ 41,000	✓		Future R&M
Patrol	Ford Interceptor	\$ 41,000	✓		Future R&M
Patrol	Ford Interceptor	\$ 41,000		✓	
CID	Command Vehicle	\$ 110,000		✓	
Total General Capital Equipment		\$ 233,000			
To be utilized in future years		\$ (2,899)			

The Police Department Vehicle Replacement Fund is used to systematically replace and grow the PD fleet. Annual funding and expenditures are based on a ten year plan covering Patrol, CID, Animal Control and Code Enforcement.

CITY OF BELTON
- Public Works Capital Equipment Replacement Fund -
FY 2018

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2017		\$ 84,141			
FY 2018 Transfer from General Fund		\$ 240,394			
Streets	Ford F-150	\$ 25,750		✓	
Fleet	Ford F-250	\$ 32,960		✓	
Streets	Bucket Truck	\$ 113,300		✓	
Parks	Mower	\$ 10,300		✓	
Parks	Mower	\$ 9,785		✓	
Parks	Mower	\$ 10,300		✓	
Parks	Mower	\$ 10,300		✓	
Parks	Mower	\$ 3,090		✓	
Parks	Mower	\$ 13,390		✓	
Parks	Mower	\$ 3,605		✓	
Parks	Mower	\$ 10,300		✓	
Parks	Mower	\$ 6,180		✓	
Total General Capital Equipment		\$ 249,260			
To be utilized in future years		\$ 75,275			

The Public Works Capital Equipment Replacement Fund is used to systematically replace the fleet of vehicles and other capital equipment utilized by the Streets, Parks, Fleet Maintenance, and Building Maintenance departments. Annual funding and expenditures are based on a ten year plan for vehicles and twenty year plan for other capital equipment.

CITY OF BELTON
- Technology Equipment Replacement Fund -
FY 2018

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2018		\$ 41,828			
FY 2017 Transfer from General Fund		\$ 31,047			
Police Multiple	Mobile Data Terminals Computers	\$ 10,815 \$ 50,058		✓ ✓	
Total General Capital Equipment		\$ 60,873			
To be utilized in future years		\$ 12,002			

The Technology Replacement Fund is used to systematically replace the computers and mobile data terminals utilized by all general fund departments. Annual funding and expenditures are based on a five year plan.

**CITY OF BELTON
- HVAC Replacement Fund -
FY 2018**

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2017		\$ 42,860			
FY 2018 Transfer from General Fund		\$ 20,987			
Fleet Maintenance	HVAC	\$ 3,000		✓	
Library	HVAC	\$ 6,000		✓	
Harris Center	HVAC	\$ 18,360		✓	
Fire	HVAC	\$ 12,360		✓	
Total General Capital Equipment		\$ 39,720			
To be utilized in future years		\$ 24,127			

The HVAC Replacement Fund is used to systematically replace the heating and air conditioning units at all general fund maintained buildings. Annual funding and expenditures are based on a twelve year plan.

CITY OF BELTON
- Water and Sewer Capital Equipment Replacement Fund -
FY 2018

Department	Description	Amount	New	Replacement	Impact on Operating Budget
Estimated Balance 10/01/2017		\$ 47,871			
FY 2018 Transfer from Water and Sewer Fund		\$ 116,754			
Water	Ford F-150	\$ 25,750	✓		
Water	Ford F-150	\$ 25,750		✓	
Water	Ford F-250	\$ 32,960		✓	
Total General Capital Equipment		\$ 84,460			
To be utilized in future years		\$ 80,165			

The Water and Sewer Capital Equipment Replacement Fund is used to systematically replace the fleet of vehicles and other capital equipment utilized by the Utility Admin, Water and Sewer departments. Annual funding and expenditures are based on a ten year plan for vehicles and twenty year plan for other capital equipment.



ORDINANCE NO. 2017-24

AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018.

WHEREAS, the budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and containing expenditures as follows: General Fund - \$14,157,296 Water & Sewer Fund - \$8,025,986, Economic Development Fund - \$805,151, Drainage Fund \$616,478, Debt Service Fund - \$1,067,553, TIRZ Fund - \$1,422,144, and Hotel/Motel Fund - \$175,836 was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

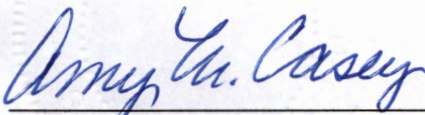
NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2017, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 19th day of September, 2017.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

TAX ORDINANCE NO. 2017-25

AN ORDINANCE LEVYING AD VALOREM TAX FOR PAYMENT OF OUTSTANDING DEBTS OF THE CITY OF BELTON FOR THE FISCAL YEAR 2018 (TAX YEAR 2017), TOGETHER WITH INTEREST THEREON, LEVYING TAXES FOR GENERAL FUND PURPOSES, AS PROVIDED BY THE STATUTES OF TEXAS; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING FOR A PENALTY AND INTEREST ON ALL DELINQUENT AD VALOREM TAXES; AND PROVIDING THAT IF ANY PART OF THIS ORDINANCE BE HELD INVALID BY COURT, SUCH FINDING SHALL NOT AFFECT ANY OTHER PART OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON:

SECTION ONE: That there shall be and is hereby levied a City Ad Valorem Tax for the fiscal year 2018 (tax year 2017), on all property, real and personal, with the exception of personal vehicles, within the Corporation Limits of the City of Belton, not exempt from taxation by the laws of the State of Texas, as follows, to wit:

1. For the purpose of paying the general current expenses of the City Government the sum of \$.5545 on the \$100.00 assessed valuation.
2. For the purpose of paying interest and creating a Sinking Fund to pay all outstanding indebtedness of the City of Belton, at maturity, as required by the Constitution and Statutes of the State of Texas, the sum of \$.1053 on the \$100.00 valuation of property assessed in the City of Belton.

SECTION TWO:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.96 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$40.90.

SECTION THREE: That all taxes levied herein shall be due and payable on the 1st day of October, 2017.

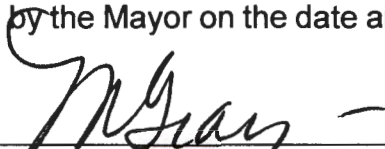
SECTION FOUR: That taxes permitted under this ordinance shall be due on October 1, 2017 and if not paid on or before January 31, 2018 shall immediately become delinquent, and there shall be and is hereby assessed against each such person and property, a penalty as provided by State statutes.

SECTION FIVE: All taxes shall become a lien upon the property against which assessed, and the City Assessor and Collector of the City of Belton is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Belton, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by State Statute.

SECTION SIX: All taxes herein levied are made payable in current monies of the United States of America.

SECTION SEVEN: IT IS FURTHER ORDERED AND PROVIDED that in case any section, phrase or sentence of this ordinance shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this ordinance.

PASSED AND APPROVED this the 19th day of September, 2017, at a special meeting of the City Council of the City of Belton, there being a quorum present, by the vote of 7 ayes and 0 nays, and approved by the Mayor on the date above set out.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

ORDINANCE NO. 2017-23

AN ORDINANCE ADOPTING THE STRATEGIC PLAN, FY2018-2022, FOR THE CITY OF BELTON, TEXAS.

WHEREAS, the City Council recognizes the need for a Strategic Plan to establish and promote a Community vision statement, a mission statement and goals for its success; and

WHEREAS, the City's objective is to perform a comprehensive Strategic Plan update every five years, with annual updates each year, as a component of the City's budget process, in order to maintain its vitality as a framework for decision-making; and

WHEREAS, this Strategic Plan Update was a comprehensive update that resulted in Goals arranged over a three-year action plan time horizon; and

WHEREAS, the Strategic Plan summarizes Six Goal Categories and Six Outcome Statements; and

WHEREAS, the Strategic Plan identifies twenty-four (24) Priority 1 Goals for FY2018 with achievable assignments and benchmarks including team leader, outcome description, performance indicator, challenges/barriers, partners, timelines for implementation, and anticipated cost and funding source; and

WHEREAS, Year 2 (FY2019) and Year 3 (FY2020) goals are also identified and are subject to refinement and update given community priorities in the future; and

WHEREAS, the City of Belton values the task of developing, updating, and promoting the Strategic Plan, and fully intends to use it as a guide for the Community's future, with flexibility for changing conditions; and

WHEREAS, the City Council, having taken into consideration the results of this update process and recommendations from the City Council, the City's management team, and the opportunity for comments from citizens, the Council has determined that the proposed Strategic Plan is reasonable.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

I.

That the FY2018-2022 Strategic Plan for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially adopted.

II.

The Strategic Plan shall serve as a reference guide for Belton's future and shall be updated annually, with a comprehensive update as needed.

III.

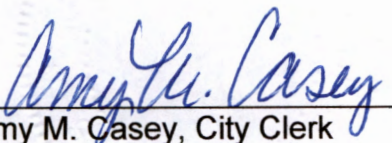
The Strategic Plan shall serve as the framework for decision-making, continuing numerous elements of Plan implementation, while maintaining the flexibility for adjustment as needed based upon changing conditions.

PRESENTED AND ADOPTED on this the 19th day of September, 2017, at a special meeting of the City Council of the City of Belton, Texas.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

ORDINANCE NO. 2017-22

AN ORDINANCE AMENDING THE FEE SCHEDULE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 20 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

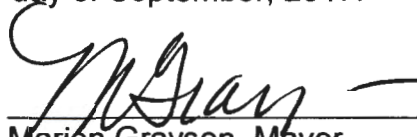
II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.

This Ordinance shall take effect and be in full force and effect on October 1, 2017.

PASSED AND APPROVED this the 12th day of September, 2017.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

CITY OF BELTON FEE & RATE SCHEDULE

(Effective October 1, 2017)

Sec. 2-29 **Lena Armstrong Public Library Fees** (Fee Ordinance #2016-34)

Book Sales	\$0.25-\$5.00 or donation; older books market value
Books:	
Late	\$0.10 per book per day, plus cost for mailing late notice (\$1.00)
Late Audio	\$0.50 per book per day, plus cost for mailing late notice (\$1.00)
Lost/damaged	
Adult Books	Replacement cost plus processing fee (\$1.00 for materials)
Children's Books	Replacement cost plus processing fee (\$1.00 for materials)
Temporarily Out of Circulation	\$5.00 per item
Copies/prints:	
Black & white	\$0.20 per page
Color	\$0.50 per page
Fax service	
Send a fax:	
Local	\$0.10 per page
Long distance, same area code	\$0.15 per page
Long distance, different area code	\$0.20 per page
Receive a fax	\$0.20 per page
Ear Buds	\$1.00 per item
Scanning:	
Print/e-mail	\$0.30 per page
Edit	\$2.00 per page
Interlibrary Loan	Postage cost
Library Card	First one is free, replacement cards \$3.00 each
Proctor Exams (print/fax)	\$5.00 each
Publication of Information	Library provided complimentary copy of publication
Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost, and personnel cost
DVDs:	
Late	\$0.50/day
Damaged	Replacement cost

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Sec. 3-29 **Limitation of Number of Animals** (Fee Ordinance #2007-26)

Permit fee for animals in excess of limitation shall be \$25.00 annual fee.

Sec. 4-33 **Building Permit Fees** (Fee Ordinance #2017-22)

New Residential Construction	\$.10 per sq. foot
New Commercial Construction	\$.15 per sq. foot
Certificate of Occupancy	\$50
GIS fee (inputting subdivision, utilities, infrastructure)	\$25.00
Multiple units (2 or more units)	\$10.00 per unit fee additional
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00
Technology Fee	\$10.00
<u>Residential/Commercial Remodel/Additions</u>	
0-1,000 sq. feet	\$85.00
Each additional 1,000 sq. feet	\$25.00 per additional 1,000 sq. foot or portion thereof
<u>Demolition by Owner</u> (Fee Ordinance #2014-39)	
Basic Permit	\$60.00 plus \$300.00 cash deposit or \$1,000.00 surety bond
<u>Demolition by City</u> (Fee Ordinance #2010-38)	
Equipment Cost	\$200.00/hour per piece of City equipment (includes operator) + 20% of disposal costs – 2 hour minimum
Additional Personnel Cost	\$50.00/hour per City employee
<u>Fence Permits</u> (Fee Ordinance #2014-39)	
Basic Permit	\$35.00
<u>Roof Permits</u> (Fee Ordinance #2015-44)	
Basic Permit	\$35.00

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

House Moving Permits (Fee Ordinance #2014-39)

Basic Permit \$110.00 plus \$300.00 cash deposit or \$1,000.00 surety bond

Moving In Permits (Mobile Home Installation)
(Fee Ordinance #2014-39)

\$110.00

Contractor Registration (Fee Ordinance #2017-22)
(excludes State Licensed Electrical Contractors and State Licensed Plumbing Contractors in accordance with State Law)

\$50.00 per calendar year

Sign Permits (Fee Ordinance #2017-22)

On premises \$60.00

Off premises \$1,010.00

Portable/temporary \$35.00

Sec. 4-144 **Building Permit Fees - Electrical** (Fee Ordinance #2017-22)

Basic Building Permit Fee – Electrical \$35.00 + fees below

Per 100 amps \$10.00

110 Circuits \$4.00

220 Circuits \$5.00

Equipment Motors (½ to 50 HP) \$12.00

Equipment Motors (Over 50 HP) \$25.00

Signs \$15.00

Temporary Pole \$20.00

Pool Bonding/Grounding \$10.00

Mobile Home \$20.00

Meter Loop/Service Charge \$20.00

Reinspection Fee \$35.00

Reschedule Inspection Fee \$35.00

Sec. 4-206 **Building Permit Fees - Plumbing** (Fee Ordinance #2014-39)

Basic Building Permit Fee - Plumbing \$35.00 + fees below

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Per Fixture	\$5.00
Backflow Prevention Assembly	\$10.00
Water Heater	\$5.00
Gas System (up to 5 outlets)	\$6.00
Per Added Outlet	\$1.00
Grease Recovery Device	\$15.00
Lawn Sprinkler System (per head)	\$1.00
Sewer/Water Yard Line	\$5.00
Gas Test	\$5.00
LPG Tank (propane) installation	\$25.00 per tank
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

Sec. 4-227 **Building Permit Fees - Swimming Pools** (Fee Ordinance #2014-39)

Above ground	\$35.00
In ground	\$85.00
Commercial/Institutional	\$110.00

Sec. 4-351 **Building Permit Fees - Mechanical** (Fee Ordinance #2017-22)

Basic Building Permit Fee - Mechanical	\$35.00 + fees below
Each heating unit	\$20.00
Each refrigeration unit	\$20.00
Replacement of heating or refrigeration unit	\$20.00
Modification of system, per air opening	\$1.00
Each commercial vent hood	\$15.00
Each commercial refrigeration system	\$7.00
Any commercial work requiring	\$15.00

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

inspection but not listed above	
Any residential work requiring inspection but not listed above	\$15.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

Sec. 5-3 **Hazardous Material & Major Incident Response Fees** (Fee Ordinance #2017-22)

Engine	\$160.00 per hour, 1 hour minimum
Command Vehicle	\$100.00 per hour, 1 hour minimum
Police Vehicle	\$100.00 per hour, 1 hour minimum
Other (public works, barricades, etc.)	\$100.00 per hour, 1 hour minimum
Additional personnel	\$50.00 per hour, 1 hour minimum
City supplied water (per 1,000 gallons as determined by calculation pumping time and rate)	\$5.50 per 1,000 gallons
Ambulance Standby	\$160.00 per hour
Bulldozer (includes operator)	\$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	\$100.00 per hour, 2 hour minimum
Dump truck (includes operator)	\$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	\$25.00, minimum 3 yards
Other approved absorbent as needed/required	Actual cost + 10%
Other items necessary to control/contain incident	Actual cost + 10%
Disposal of debris	Actual cost + 10%
Damaged Fire Hose	\$800.00 per 100' section plus S&H

Sec. 6-16 **Fire Inspection Fees** (Fee Ordinance #2017-22)

Blasting permit (per job/address)	
One-day permit	\$50.00
Each additional day	\$25.00
Bond/insurance requirement	\$1,000,000

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Fireworks	
Outdoor public display	\$75.00
Insurance requirement	\$300,000
Indoor public display (ground burst)	\$75.00
Insurance requirement	\$300,000
Fuel Tanks	
Installation	\$50.00 per tank
Removal	\$30.00 per tank
Tank test	\$20.00 per tank
Line Test	\$20.00 per tank
Hospital/Nursing Homes	\$150.00 annual fee
Day Care Centers	
Less than 50 children	\$70.00 annual fee
50 to 100 children	\$150.00 annual fee
Foster Home, Family Care, Boarding Home, Other, etc.	\$50.00
Pre-inspection Permits for Open Burning	\$25.00
Carnival/Circus Safety Inspection	\$250.00
Tent Inspections	\$25.00
Fire Alarm Certification	
12,000 sf and under	\$150.00
Over 12,001 sf	\$250.00
Fire Flow Certification	\$100.00
Sprinkler Certification	
12,000 sf and under	\$150.00
Over 12,001 sf	\$250.00
Commercial Vent Hood Inspection	\$50.00
Reinspection Fee	\$75.00
*Other permits	\$50.00
*Other inspections	\$50.00
Reinspection fee (separate)	\$50.00

*Other permits or inspections not listed above required by the 2015 International Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of \$25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Sec. 8-71 **Solid Waste Collection Rates - Residential** (Ordinance #2016-48)
(Effective January 1, 2017)

Curbside	\$15.49 per month
Curbside Additional Container	\$5.77 per month per additional container
Door-to-Truck Service	\$26.88 per month
Door-to-Truck Service Additional Container	\$10.50 per month per additional container
Residential Recycling Service Additional Container	\$5.25 per month additional container

The monthly charge for multiple residential units (apartments, duplexes, etc.), shall be the number of residential dwelling units multiplied by the rate for the type of service provided.

Replacement Recycling or Trash Container	\$70.00 per cart
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If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18-month period; the replacement charge will be applied for any additional replacement container within the 18-month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-72 **Solid Waste Collection Rates – Commercial Cart Collection** (Ordinance #2016-48)
(Effective January 1, 2017)

Once per week service	\$26.24 per cart per month
Commercial Cart Collection Additional Cart	\$15.75 per additional cart per month
Commercial Recycling Cart	\$8.40 per month
Institutional Recycling	\$8.40 per month
Replacement Recycling or Trash Container	\$70.00 per cart

If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18-month period; the replacement charge will be applied for any additional replacement container within the 18-month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-74 **Brush Collection** (Ordinance #2017-22)

Residential Garbage Customers	\$3.00 per month
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City will only pick up a maximum of 6 CY per week per residential address.

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Excess Brush Fee for residential garbage customers	\$50.00 per load up to 6 CY over the initial 6 CY
Non-Residential Customers within City Limits As-Called	\$50.00 per 6 CY load

Sec. 10-40 **Vehicle Towing, Impoundment, and Wrecker Rotation List** (Ordinance #2012-10)

Annual Tow Service Permit and Inspection	\$50.00
Each Additional Wrecker Permit	\$25.00/annually
Annual Storage Facility Permit and Inspection	\$50.00
<u>Maximum fees allowed to be charged by tow companies</u>	
Non-consent tow	\$130.00
Incident management tow	\$130.00
Winching/overturn fee	\$75.00
Dolly use fee	\$50.00
Deep-water recovery fee	\$200.00
Storage fee	\$20.00 per day
Cleanup fee for large debris	\$25.00 per hour
Waiting fee	\$65.00 per hour
Fuel surcharge	10% of total fees excluding storage and waiting fees
Driveshaft removal fee	\$50.00
Specialized equipment fees for towing and cleanup	Reasonable hourly rates per industry standard or actual rates paid by tow service to third party vendor plus 10%

Sec. 11-17 **Alcoholic Beverage Permits** (Ordinance #70687-1)

Fees equal to ½ of the State fee

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Sec. 11-60	<u>Massage Establishment (as authorized by a Specific Use Permit under Section 33.14 Item 19 of the Zoning Ordinance) License Fee</u> (Fee Ordinance #2002-41)	
	Annual fee for each establishment	\$1,000.00
Sec. 11-61	<u>Massagist Business (as authorized by a Specific Use Permit under Section 33.14 Item 19 of the Zoning Ordinance) Permit Fee</u> (Fee Ordinance #2002-41)	
	Annual fee	\$500.00
Sec. 11-108	<u>Peddlers, Solicitors, Itinerant Merchants Permit Fees</u> (Fee Ordinance #2016-34)	
	30-day license fee (not mobile food vendors) One or more agents - license fee above plus \$10.00 for each agent or employee so engaged.	\$100.00
	12-Month Mobile Food Vendor Permit	\$100.00
Sec. 11-117	<u>Garage Sale Permit Fee</u> (Ordinance #081391-1)	\$5.00 (Limited to three per year)
Sec. 11-143	<u>Boarding Home Permit Fee</u> (Ordinance #2016-10)	
	Permit to Operate a Boarding Home	\$1,000.00
Sec. 11-148	Renewal of Permit to Operate a Boarding Home	\$1,000.00 per year
Sec. 11-152	Reinspection Fee	\$50.00 per inspector, per hour for each reinspection after first inspection
Sec. 15-50	<u>Park Permit/Reservation Fees</u> (Fee Ordinance #2015-44)	
	Park Facilities (resident in city limits)	\$25.00 per day + clean-up deposit*
	Park Facilities (non-resident)	\$50.00 per day + clean-up deposit*
	Park Attendant Fee (park events with vendors)	\$25.00 per hour, per attendant
	<u>Available Facilities</u>	
	Yettie Polk Park Gazebo	
	Confederate Park Pavilion	
	Confederate Park Western Pavilion	
	Confederate Park Central Pavilion	
	Heritage Park Lions Pavilion	
	Heritage Park HEB Pavilion	
	Chisholm Trail Park Amphitheater	
	With electricity	\$10.00 additional (limited to two outlets)
	Each additional outlet	\$10.00 additional
	*Clean-up deposit (for each facility)	\$25.00 refundable deposit

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Park Event

Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park	
Commercial/ticketed events	\$250.00 per day + \$100.00 clean-up deposit
Non-ticketed events	\$100.00 per day + \$100.00 clean-up deposit
With electricity	\$10.00 additional (limited to two outlets)
Each additional outlet	\$10.00 additional (i.e. for vendors' use)

Playing Fields (day use only; no concessions)***

Resident in city limits	\$25.00 per field per day + clean-up deposit**
Non-resident	\$50.00 per field per day + clean-up deposit**

Available Facilities

Jaycee baseball field	
Heritage Park baseball fields	
Heritage Park soccer field (no lights)	
Chisholm Trail Park softball fields	
Chisholm Trail Park soccer fields (no lights)	
With electricity (lights/scoreboards)	\$25.00 additional per field

**Clean-up deposit (for each field) \$25.00 refundable deposit

***Fields available for reservation only during non-league play.

Practice Play

Heritage Park Baseball Complex	Not available
Heritage Park Soccer Complex	Not available
Chisholm Trail Park Softball Complex	Not available
Lions Park Softball Field	Not available
Jaycee Baseball Field	Not available
Chisholm Trail Park Soccer Fields	No fee, first come first served (Not available when utilized under separate agreement.)
Continental Baseball Field	No fee, first come first served
Griggs Baseball Field	No fee, first come first served
Heritage Park Practice Baseball Field	No fee, first come first served

Neighborhood Recreational or Scrimmage Play

Lions Park Softball Field	No fee, by reservation only (Limit 1 scrimmage per 7 days, 3-hour maximum)
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Youth League Play

The following facilities are available for league play for youth sports organizations through a separate agreement with the City:

Heritage Park Baseball Complex	Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex	Jaycee Baseball Field
\$500.00 clean-up deposit per organization	

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Kitchen	\$75 rental fee, no deposit required		
Starting rate is for 4 Hours - Minimum			
Room	Deposit	Minimum	Max rate charged - 8 hours
Entire Center (364)	\$ 500	\$ 650	\$150 each additional hour
\$100 Audio/Visual Equipment Deposit (Evans Only)			
Optional Discounts (Promo Codes):			
COB - 10% off Belton Business/Resident Discount (inside city limits)			
MT – 20% off Monday thru Thursday			
NP - 20% off Civic Club and/or Non-profits (proof may be required - only valid Monday thru Thursday)			

Off-duty officer(s) will be required at events with alcohol present. Rates will be based on current fee & rate schedule regarding off-duty police and reserve officers (page 20).

Recreational class fees 30% to City, 70% to Instructor (Fee Ordinance 2012-30)

Sec. 20-78 **Driveway Permit Fee** (Fee Ordinance #2014-39)

\$60.00 basic permit/inspection + \$25.00 per additional approach

\$60.00 Reinspection Fee

Sec. 22-132 **Special Events Fee** (Fee Ordinance #2014-39) \$50.00

Sec. 23-136 **Water Deposits** (Fee Ordinance #2014-39)

Single Family Residential and Commercial

3/4" & 5/8"	\$100.00
1"	\$100.00
1½"	\$100.00
2"	\$450.00
3"	\$550.00
4"	\$650.00
6"	\$850.00
8"	\$1200.00

Multifamily Residential \$40 per unit (\$6,000 maximum)

Outside City limits 1¼ times the in-City rate

Damaged Meter Repair Fee Actual cost +10%

Tampering with water meter \$500.00

Tampering with fire hydrant \$1,250.00

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Sec. 23-137 **Water Tapping Fees** (Fee Ordinance #2017-22)

Meters up to 1"

Meter only install	\$450.00
Tap with no street cut	\$1,000.00
Tap with street cut	\$1,400.00
Cut in tee on existing line for irrigation meter	\$750.00

Meters over 1"

Meter cost + 10% + equipment + labor
@ \$100.00/hour/piece of equipment + labor
@ \$25.00/employee/hour
Note: meters 1.5" and up will require strainers

Fire Line Tap Fees: \$250.00/diameter inch

Technology Fee (for both contractor and City installations) \$10.00

Sewer Tapping Fees (Fee Ordinance #2017-22)

Contractor installed \$300.00

City installed:

4" sewer tap - no street cut	\$800.00
4" sewer tap - street cut	\$1,200.00

Sewer taps larger than 4" Larger of \$800 or materials + 10%, equipment and labor (charged at \$100.00 per hour per piece of equipment and \$25.00 per employee per hour)

Technology Fee (for both contractor and City installations) \$10.00

Sec. 23-138 **Construction Water Meters**

Rental	\$100.00 per month
Water cost	\$3.70 per 1,000 gallons
Placement Fee	\$25.00
Meter Relocation Fee	\$25.00
Construction Meters	\$2,500.00 refundable deposit

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Sec. 23-139	<u>Utility Reconnect Fees</u> (Fee Ordinance #2014-39)	
	Normal hours	\$20.00
	After hours	\$40.00
	Irrigation meter reactivation/deactivation	\$20.00
Sec. 23-140	<u>Transfer of Utility Service Fee</u> (Ordinance #2008-32)	\$20.00
Sec. 23-141	<u>New Service Fee</u> (Fee Ordinance #2008-32)	\$20.00
Sec. 23-151	<u>Water Rates</u> (Fee Ordinance #2017-22)	
	0 - 2,000 gallons	\$16.50 minimum
	Over 2,000 gallons	\$3.70 per thousand gallons
Sec. 23-152	<u>Water and Sewer Rates Outside the City</u> (Ordinance #2004-25)	
	1¼ times the prevailing rate within the City	
Sec. 23-154	<u>Leak Rate</u> (Fee Ordinance #2012-30)	
	One-half the per 1,000 gallons rate in excess of the prior 12 months average consumption, or comparable historical use for a particular month(s).	
Sec. 23-171	<u>Sewer Rates</u> (Fee Ordinance #2017-22)	
	Class A	
	0 – 2,000 gallons	\$13.50 minimum
	2,001 – 15,000 gallons	\$5.00 per thousand gallons
	Classes B, C & D	
	0 – 2,000 gallons	\$13.50 minimum
	Over 2,000 gallons	\$5.00 per thousand gallons
Sec. 23-186	<u>Late Fee</u> (Fee Ordinance #2014-39)	\$10.00
Sec. 23-187	<u>Returned Check Fee</u> (Fee Ordinance #2004-40)	\$30.00
Sec. 23-308	<u>Drainage Fee</u> (Ordinance #2017-22 and #2016-32)	

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Residential Property

# of Units	Monthly Fee
1	\$4.00 per monthly billing cycle per single family dwelling unit
2	\$4.00 per unit, \$8.00 total per monthly billing cycle
3	\$4.00 per unit, \$12.00 total per monthly billing cycle
4	\$4.00 per unit, \$16.00 total per monthly billing cycle

Other Property

Sq. Ft. Range of Impervious Cover	Monthly Fee
250,000 sq. ft. and over	\$200.00
100,000 – 249,999 sq. ft.	\$100.00
50,000 – 99,999 sq. ft.	\$50.00
10,000 – 49,999 sq. ft.	\$20.00
0 – 9,999 sq. ft.	\$10.00

Sec. 23-337 **Irrigation System Permits** (Ordinance #2014-39)

Installation permit	\$40.00 + fees below
Per sprinkler head	\$1.00
Backflow prevention assembly	\$10.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

Sec. 24-22 **Taxicab Permit Fees** (Ordinance #51348)

Annual license fee	\$20.00 per vehicle per year
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Sec. 24-27 **Taxicab Fares and Charges** (Ordinance #21280-1)

Fares	\$.90 first 1/16 mile and portion thereof \$.10 per 1/16 mile and portion thereof additional
Airport Cab Service	Same basis except \$.25 each added passenger

Sec. 24-76 **Emergency Medical Services Rates** (Fee Ordinance #2017-22)

EMS Transports:

Service Level	City	Rural
Basic Life Support (BLS): emergency pre-hospital care that uses non-invasive medical acts.	\$600	\$800
Advanced Life Support (ALS1): emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG	\$700	\$800

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

monitoring.		
<u>Advanced Life Support (ALS2)</u> : emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring and drug therapy.	\$800	\$800

No Transport Calls: a call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.

Service Level	City	Rural
<u>Non Transport Level 1:</u> calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation. <i>*If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such services.</i>	\$200*	\$800
<u>Non Transport Level 2:</u> calls which result in BLS treatment and non-transportation.	\$600	\$800
<u>Non Transport Level 3:</u> calls which result in ALS1 or ALS2 treatment and non-transportation.	\$700	\$800

Mileage:

Loaded – per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery. \$10.00 per mile

Unloaded (Rural Only) – in addition to Loaded Miles, per mile beginning from where the unloaded EMS vehicle leaves the City of Belton and ending where the unloaded EMS vehicle re-enters the City of Belton. \$10.00 per mile
(\$90.00 maximum)

Zoning (Fee Ordinance #2017-22)

Rezoning	\$250.00
Specific use permit	\$250.00
Variance request	\$100.00
Future Land Use Map Amendment	\$100.00

Subdivisions and Developments (Fee Ordinance #2017-22)

General Development Plan review	\$200.00
Preliminary subdivision plat	\$250.00 + \$3.00 per lot + recording fees
Final subdivision plat	\$250.00 + \$3.00 per lot + recording fees
Preliminary 1-lot subdivision plat	\$250.00 + \$10.00 per acre + recording fees
Final 1-lot subdivision plat	\$250.00 + \$10.00 per acre+ recording fees

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Placing traffic control devices and street name signs	\$275.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign). Also applies to replacement signs due to accidents or vandalism.
Material Testing Fees	Actual Costs + 10%
Park Land Dedication (Ord. #2005-05)	\$200 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ordinance.
Tree Replacement Fee (Ord. #2016-25)	\$100 per diameter inch
Wireless Tower	
New Wireless Tower Construction	\$150
Wireless Tower Modification	\$60
<u>Floodplain Assessment Permit</u> (Fee Ord. #2016-34)	\$50.00

Miscellaneous Fees

Bound Publications (Fee Ordinance #2016-34)

Budget	\$20.00
CAFR	\$15.00
Charter	\$15.00
Comprehensive Plan	\$25.00
Design Manual	\$15.00
Parks Strategic Master Plan	\$15.00

Public Information Requests (Fee Ordinance #2016-34)

Accident Reports \$5.00 per report

Other requests (in accordance with current guidelines adopted by the Attorney General's Office)

<u>Standard copy</u> (up to 8½x14)	
Black & white copies	\$0.10 per page
Color copies	\$0.25 per page
(each side that has recorded information is considered a page)	

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Electronic Copies - No charge
Paper Copies - No charge if total amount is less than \$1.00

Nonstandard copy

Oversized paper (11x17, greenbar, bluebar)	\$0.50 per page
Color copies, oversized paper	\$0.75 per page
CD ROM	\$1.00 each
Magnetic tape	actual cost
Data cartridge	actual cost
Tape cartridge	actual cost
Digital video disc (DVD)	\$3.00 each
Specialty paper (mylar, blueprint, blue line, map, photographic)	actual cost
Other electronic media	actual cost
Microfiche/microfilm	
Paper copy	\$0.10 per page
Fiche or film copy	actual cost

Personnel charge

Programming personnel	\$28.50/hour
Other personnel (labor to locate, compile, and reproduce)	\$15.00/hour (see City Clerk)
Overhead charge	20% of personnel charge (see City Clerk)

Computer resource charge

Mainframe	\$10.00 per CPU minute
Midsized	\$1.50 per CPU minute
Client/server	\$2.20/hour
PC or LAN	\$1.00/hour

Miscellaneous supplies (labels, boxes, etc.)	actual cost
Remote document retrieval	actual cost
Postage/shipping (if applicable)	actual cost
Credit card transaction fee (if applicable)	actual cost

Fax

Local	\$0.10/page
Long distance, same area code	\$0.15/page
Long distance, different area code	\$0.20/page

Court fees (amounts retained by City) (Fee Ordinance #2010-38)

Teen court fee	\$50.00
Community service fee (adult/juvenile)	\$50.00

Nuisance Abatement (Fee Ordinance #2012-17)

By City:

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

Grass mowing/lot cleanup (includes personnel)	\$100.00/hour (2 hour minimum)
Debris removal/haul costs	\$100.00/hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost

Additional personnel	\$25.00/hour
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By Vendor:

Grass mowing, lot cleanup, and debris removal	Actual cost + 20%
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Credit Card Payments (Fee Ordinance #2004-40)

Credit Card Payments	4%
Internet Payments	4% + \$1.25 convenience fee
Refused Credit Card	\$30.00
Returned Check Fee	\$30.00

Other (Fee Ordinance #2016-34)

Historic Preservation Certificate of Appropriateness Application (non-administrative)	\$50.00
Right-of-Way Abandonment Application	\$100.00

Naming Policy: (Street Renaming and Facility Naming Policy Rev. June 11, 2013)

A. Street Renaming Policy Application	\$150.00
B. City Facility Naming Application	\$75.00
Fingerprinting	\$5.00 per card
Vehicle Title Inspections (68A)	\$40.00 per vehicle
Vehicle Impound Fee	\$10.00/day
*Off-Duty Police	\$30.00 per hour (two hour minimum) or actual overtime rate if contracted through City
*Off-Duty Fire Fighters	\$30.00 per hour (two hour minimum) or actual overtime rate if contracted through City
*Ambulance Standby	\$100.00/hour (in addition to off-

**City of Belton Fee & Rate Schedule
Effective 10/1/2017**

duty personnel cost)

*Patrol Unit Escorts:

Educational institutions domiciled in Belton
Other institutions and entities

Per mile at prevailing City mileage rate
\$25.00/hour + actual personnel costs

*Employment and use of all off-duty public safety employees and vehicles shall be pursuant to the "Special Public Safety Services Policy" approved by the City Council.



RESOLUTION NO. 2017-07-R

A RESOLUTION ATTESTING TO CITY COUNCIL REVIEW AND RE-ADOPTION OF THE DEBT POLICY OF THE CITY OF BELTON, TEXAS.

WHEREAS, the City of Belton Debt Policy, requires the governing body review its debt policy not less than annually; and


WHEREAS, the City's debt policy is established to improve the quality of decisions in relation to the City's financing activities, to provide a comprehensive view of the City's long-term debt picture, and to make it easier for decision makers to understand issues concerning debt issuance and management; and

WHEREAS, the policy has been presented to and reviewed by the Council of the City of Belton at its regular meeting held this date.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

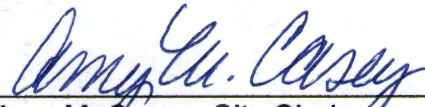
That the Debt Policy for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially reviewed and re-adopted.

PRESENTED AND ADOPTED on this the 24th day of January, 2017, by a vote of 6 ayes and 0 nays at a regular meeting of the City Council of the City of Belton, Texas.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

CITY OF BELTON, TEXAS

Debt Policy

The City of Belton establishes the following policy concerning the issue and management of debt. This debt policy, as approved by the City Council shall be reviewed and updated annually in conjunction with Council review and approval of the City's investment policy, and is established to improve the quality of decisions in relation to the City's financing activities, to provide a comprehensive view of the City's long-term debt picture, and to make it easier for decision makers to understand issues concerning debt issuance and management.

Conditions of Debt Issuance

- Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment, and for any purpose allowed under the City Charter and State law.
- All debt issuances shall be approved by the City Council.
- Long-term debt should only be issued to finance the acquisition and/or construction of capital improvements with an economic or useful life equal to or greater than the term of the debt.
- Long-term debt should not be used to finance current operations or normal maintenance.
- The debt financing structure which represents the most financially efficient source of funding should be utilized.
- Before any debt is issued, the City will conduct an analysis of the debt requirements to determine the impact on future budgets, the sufficiency of revenues to fund the debt service requirements, and additional operating costs of the capital asset acquired.
- Revenue sources used to pay the debt shall be conservatively projected to ensure sound-financing of the long-term debt.

Types of Debt

General Obligation Bonds (GO's): General Obligation bonds must be authorized by a vote of the citizens of Belton. GO's are used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. The full faith and credit of the City, as well as the City's ad valorem taxing authority, back GO bonds. The use of the proceeds from GO bonds is limited to the acquisition or improvement of real property and other uses allowed by State law, City Charter, and applicable bond ordinances. To the extent that property tax revenues are used to fund debt service, a separate property tax will be levied. Consideration for the issuance of GO debt include:

- When the proposed debt will have a significant impact on the tax rate;

- When the project may be controversial even though routine in nature; or
- When the project falls outside the typical range of projects the City has previously done in the past.

Revenue Bonds: Revenue Bonds are used to finance capital needs necessary for the continuation or expansion of a service which produces revenue, and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The Water/Sewer and Drainage utilities are examples of revenue producing enterprises within the City.

Certificates of Obligation (CO's): Certificates of Obligation may be used to fund any lawful purpose under State law and City Charter. Debt service for CO's may be funded either from general revenues (tax-supported), or from specific revenue streams, or a combination thereof. Consideration for the issuance of CO's include:

- When the proposed debt will have minimal impact on the tax rate;
- When projects lack significant controversy;
- When the project is within the typical range of the City's capital requirements, such as for roads, parks, utility and other infrastructure, and City facilities;
- When the average life of the obligation does not exceed the useful life of the projects and assets to be funded;
- When the project represents an emergency need for the community; or
- When a combination of debt repayment sources make a combined issue feasible and prudent, such as general revenues and TIRZ funds, or general revenues and utility revenues, or some other combination of City funds.

Refunding Obligations: Pursuant to State law, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. City staff and the City's financial advisors shall monitor the City's outstanding debt and the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. The City shall consider refunding debt when:

- An analysis indicates the potential for present value savings exceeds the costs of issuing the refunding debt;
- The bonds to be refunded have restrictive or outdated covenants; or
- Restructuring of debt service is desirable.

Tax Increment Financing Bonds: Proceeds from these bonds may be used to finance capital improvements within the Tax Increment Reinvestment Zone (TIRZ). Repayment is from property taxes generated within the zone, within the remaining life of the TIRZ.

Internal Borrowing between City Funds: The Council may authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan should be repaid within ten (10) years, and will be considered an investment of working capital reserves by the lending fund.

Leases: Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades, and large equipment purchases. The useful life of the asset should not exceed the term of the lease.

Other Obligations: There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to: tax anticipation notes, limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes, and judgment or settlement obligation bonds.

Debt Issuance Process

The City, with assistance from its financial advisors, shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

The City may utilize the services of independent financial advisors on debt financing when deemed prudent. Bond counsel will be used for each transaction. Professional services used in conjunction with a bond issuance may be obtained using a request for proposals (RFP). If an RFP is used, selection will be based on experience in the type of issuance and in municipal bond activities, the ability to perform needed services, proposed fees, and fee structure.

The City of Belton will strive to maintain an investment grade bond rating. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full and ongoing disclosure. When issuing debt in the public markets, the City will seek a rating from at least one rating agency, as recommended by the City’s financial advisor. The City may not need a rating for direct placement with a bank.

The City will comply with all Federal tax law provisions, including arbitrage requirements and reporting thereon.

Bond Reimbursement Resolutions

The City may utilize bond reimbursements as a tool to manage its debt issues, due to project timing, arbitrage requirements, or other factors. In so doing, the City uses its capital reserves to delay bond issues until such time when issuance

is favorable and beneficial to the City. The City Council may authorize a bond reimbursement resolution within legislative limits.

Permitted Investments

All investments of debt proceeds shall adhere to the City's investment policy. Accordingly, the investment of proceeds is limited to:

- Securities guaranteed for both principal and interest by the Federal government;
- Collateralized certificates of deposit from banks whose collateral consists of securities of the United States or secured by a letter of credit from the Federal Home Loan Bank Board that guarantee both principal and interest; and
- Local government investments pools.

A financial advisor may be used to assist in investing bond proceeds. However, the advisor must be independent of the underwriter or financial advisor involved with the sale of the bonds. Bond proceeds shall be accounted for separately from operating funds. To ensure adequate liquidity and safety of principal, investment maturities shall precede debt service requirements.

Initial Adoption Date: June 25, 2013

Review Date: January 24, 2017



RESOLUTION NO. 2017-06-R

A RESOLUTION ATTESTING TO CITY COUNCIL REVIEW OF THE INVESTMENT POLICY OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Public Funds Investment Act (PFIA), Chapter 2256 of the Texas Government Code, requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

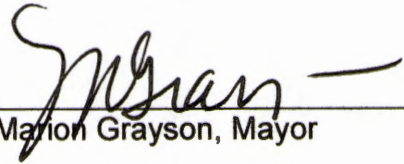
WHEREAS, the policy has been presented to and reviewed by the Council of the City of Belton at its regular meeting held this date; and

WHEREAS, the City's investment policy conforms to the provisions of the PFIA and investment officers for the City have obtained the necessary training required under the PFIA.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

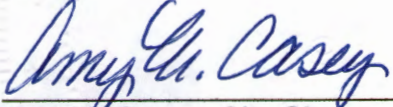
That the Investment Policy for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially reviewed and readopted.

PRESENTED AND ADOPTED on this the 24th day of January, 2017, by a vote of 6 ayes and 0 nays at a regular meeting of the City Council of the City of Belton, Texas.



Marion Grayson, Mayor

ATTEST:



Amy M. Casey, City Clerk

INVESTMENT POLICY

I. POLICY

It is the policy of the City of Belton, Texas, that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal;
- Maintenance of sufficient **liquidity** to meet operating needs; and
- Optimization of **interest earnings** on the portfolio.

II. PURPOSE

The purpose of this investment policy is to comply with the City Charter, bond covenants, and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund;
- Special Revenue Funds;
- Capital Projects Funds;
- Enterprise Funds;
- TIRZ Fund;
- Economic Development Fund;

- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately;
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately; and
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The City shall manage and invest its cash with three primary objectives, listed in order of priority: **safety, liquidity and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the safest types of investments;
 - Pre-qualifying the financial institutions and broker/dealers with which the City will do business; and
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

- Interest Rate Risk – the City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - Investing operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in local government investment pools that offer same-day liquidity.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with the City Charter and the Public Funds Investment Act, the Belton City Council designates the City Manager, the Finance Director, and the Assistant Finance Director as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of City funds except as provided under the terms of this Investment Policy as approved by the City Council. The investment authority granted to the investing officers is effective until rescinded by the City Council.

Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]

The City shall provide periodic training in investments for the designated investment officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [PFIA 2256.008]

In accordance with the City Charter and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years commencing September 1, 1997 and shall receive not less than 8 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education, or any other sponsor other than a business organization with whom the City may engage in an investment transaction.

Internal Controls [Best Practice]

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officers shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- Whether the investment decision was consistent with the written approved investment policy of the City.

Indemnification [Best Practice]

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(i)]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal; and/or
- Cash flow needs of the City require that the investment be liquidated.

Investments [PFIA 2256.005(b)(4)(A)]

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of City funds in any instrument or security not authorized for investment under the Act is prohibited. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.[PFIA 2256.017]

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities. *[PFIA 2256.009 (1)]*
2. Certificates of Deposit issued by a bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas, or by a savings and loan association or a savings bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas and that is guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law for deposits of the City. *[PFIA 2256.010]*
3. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the City Council. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value. *[PFIA 2256.016]*

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. *[PFIA 2256.021]*

II. Not Authorized [PFIA 2256.009(b)(1-4)]

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

VII. INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b)(4)(B)]

The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

Diversification [PFIA 2256.005(b)(3)]

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid overconcentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law);
- Limiting investment in investments that have higher credit risks (example: commercial paper);
- Investing in investments with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIP's) to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

VIII. SELECTION OF BANKS AND DEALERS

Depository [Section 8.13, City Charter]

A Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive proposal and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law;

- The ability to provide requested information or financial statements for the periods specified;
- The ability to meet all requirements in the banking RFP;
- Complete response to all required items on the bid form; and
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.

Authorized Brokers/Dealers [PFIA 2256.025]

The City shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation; and 2) a certification stating the firm has received, read, and understood the City's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy. [PFIA 2256.005(k-l)]

Competitive Pricing [Best Practice]

It is the policy of the City to require at least three competitive offers, if available, for all individual security purchases and sales except for: a) transactions with local government investment pools and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution. The Finance Director shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements [Best Practice]

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by the City.

Collateral Policy [PFCA 2257.023]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which the City has a current custodial agreement. The Finance Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least quarterly to assure that the market value of the pledged securities is adequate.

Collateral Defined [PFCA 2257.002 (4)(A-F) and PFCA 2257.002(5)(A-C)]

The City shall accept only eligible securities, under the PFCA 2257.002(4)(A-F) as collateral, defined as:

- A surety bond;
- An investment security, further defined as:
 - An obligation that in the opinion of the attorney general of the United States is a general obligation of the United States and backed by its full faith and credit;

- a general or special obligation issued by a public agency that is payable from taxes, revenues, or a combination of taxes and revenues; or
- a security in which a public entity may invest under Subchapter A, Chapter 2256.
- an ownership or beneficial interest in an investment security, other than an option contract to purchase or sell an investment security;
- a fixed-rate collateralized mortgage obligation that has an expected weighted average life of 10 years or less and does not constitute a high-risk mortgage security;
- a floating-rate collateralized mortgage obligation that does not constitute a high-risk mortgage security; or
- a letter of credit issued by a federal home loan bank.

While not mandated, the City prefers collateral to be kept in the form of:

- Direct obligations of the State of Texas or its agencies and instrumentalities;
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less;
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A; and
- A letter of credit issued to the City by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark [Best Practice]

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days.

XI. REPORTING [PFIA 2256.023]

Methods

The Investment Officer shall prepare an investment report on a quarterly basis that describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include, but is not limited to:

- A detailed description of the investment position for the City;
- A summary statement of each pooled investment fund group that states the beginning market value for the reporting period, additions and changes to the market value during the period, and the ending market value for the period;
- A statement of the book value and market value of each separately invested asset at the beginning and end of the reporting period by type of asset and fund type invested; and
- A statement of compliance with the investment policy.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [PFIA 2256.023(d)].

Monitoring Market Value [PFIA 2256.005(b)(4)(D)]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]

The City's investment policy shall be adopted annually by resolution of the City Council. It is the City's intent to comply with state laws and regulations. The City's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The City Council shall adopt a resolution stating that it has reviewed the policy and investment strategies annually, approving any changes or modifications.

City of Belton, Texas

Fund Balance Policy

A. PURPOSE:

The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

B. DEFINITIONS:

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are classified into five categories:

- 1) **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory and prepaid items.
- 2) **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include TIRZ, Debt Service, and bond funds.
- 3) **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. Examples include grant matches and special revenue funds not in the restricted category.
- 4) **Assigned fund balance** – comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include civil service sick pay and non-bond capital project funds.
- 5) **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

C. POLICY:

Committed Fund Balance

- The City Council is the City's highest level of decision-making authority. The formal action that is required to establish, modify, or rescind a fund balance commitment is an ordinance approved by the City Council, including budget ordinances. The action to constrain amounts in such a manner must occur prior to the last day of the fiscal year for which the commitment is made; however, the amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance

- The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Appropriate Size of Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in the General Fund, the Water & Sewer Fund, and the Drainage Fund equal to 25% of expenditures plus the annual debt service for any fund-supported borrowing from external creditors for the fiscal year. If unassigned fund balance falls below the goal or has a deficiency, the City will implement the following budget strategies until fund balance has been replenished to an acceptable level:

- Reduction of expenditures to minimum levels including, but not limited to:
 - Reduction in discretionary spending.
 - Implementation of a hiring freeze for non-essential positions.
- Increase revenues or pursue other funding sources.
- Or a combination of these two strategies.

Utilizing Unassigned Fund Balance

Unassigned fund balances may be used to meet capital needs, offset difficult economic times, stabilize fluctuations in cash flow requirements, and provide for emergency situations. Fund balance may be used for contingencies until the balance is nearing its minimum level. The City will adjust its expenditure level to incorporate any new economic reality that creates the need for use of fund balance as bridge financing. Authorization for utilizing fund balance is made by the City Council during the annual budget process or through amendment of the budget.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

Adoption Date: March 25, 2014

Affirmed: April 25, 2017

BUDGET GLOSSARY

Account Number: A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable: A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable: An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real, and certain personal property according to the property's assessed value and the tax rate. Also known as property taxes.

Appropriation: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Arbitrage: The reinvestment of the proceeds of tax-exempt securities in materially higher-yielding taxable securities.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Belton are assessed by the Bell County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountant, concluding in a written report called the Comprehensive Annual Financial Report (CAFR).

Available Cash: Unobligated cash and cash equivalents.

Balanced Budget: A balanced budget occurs when the total sources of revenues a government collects in a year is equal to the amount it spends on goods, services, and debt service. In Texas, municipalities are allowed to use available fund balance as sources.

Basis of Accounting: Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a

specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Capital Improvements: Expenditures for the construction, purchase or renovation of City facilities or property.

CIP: Capital Improvement Plan. A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash: Currency on hand and demand deposits with banks or other financial institutions.

Cash Basis: A basis of accounting in which transactions are recorded on when cash is received or disbursed.

Cash Equivalents: Short-term, highly liquid investments that are readily convertible to known amounts of cash.

Certificate of Obligation (C.O.): Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

Contingency: The appropriation of funds for future allocation in the event specified budget allocations are insufficient and additional funding is required.

Current Taxes: Taxes that are levied and due within the ensuing fiscal year.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program.

Depreciation: The proration of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A grouping of related activities within a particular department. For example, Animal Control is a division of the Police Department.

Effective Tax Rate: The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

Enterprise Fund: See Proprietary Fund.

Expenditure: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Equity: The difference between assets and liabilities of the fund.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Belton's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bond or tax-supported debt.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The difference between fund assets and fund liabilities of governmental & trust funds. Fund balance for general fund types using modified accrual accounting closely equates to available cash.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, streets, and parks and recreation.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the Debt Service Fund. They are backed by the full faith and credit of the City. Voter approved.

Goals: Department/division objectives intended to be accomplished or begun within the coming fiscal year.

Governmental Funds: Funds generally used to account for tax-supported activities. These include the General Fund, Debt Service Fund, and Capital Projects Funds.

Grant: Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Infrastructure: Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, and water and sewer systems.

Interest and Sinking Fund: See Debt Service Fund.

Interfund Transfers: Amount transferred from one fund to another.

Intergovernmental Revenue: Revenues received from another governmental entity, such as county, state or federal governments.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance; normal periodic repairs; part replacement and so forth needed to maintain the asset so that it continues to provide normal service.

Mission: The basic purpose of a department/division - the reason for its existence.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the Fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Paying Agent: An entity responsible for paying of bond principal and interest on behalf of the City.

Principal: The face value of a bond, payable on stated dates of maturity.

Property Taxes: See Ad Valorem Taxes.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earning of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxable Value: The assessed value of property less any exemptions available on that specific property. The tax rate is applied to the taxable value to arrive at a tax levy.

Tax Base: The total taxable value of all real and personal property in the City as of January 1st of each year, as certified by the Tax Appraisal District, less any exemptions.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: The amount of tax levied for each \$100 of taxable value.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

TML: The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

TMRS: The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Belton currently offers its employees a retirement plan with 2:1 matching, 5 year vesting and retirement eligibility at age 60 with 10 years of service and at any age with 20 years of service.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. water and sewer fees).

ACRONYMS:

AAG: Association of American Geographers
AASHTO: American Association of State Highway and Transportation
AED: Automated External Defibrillator
AICP: American Institute of Certified Planners
AMI: Advanced Metering Infrastructure
ANSI: American National Standards Institute
AP: Accounts Payable
APA: American Planning Association
APWA: American Public Works Association
AR: Accounts Receivable
AUSA: Association of the United States Army
AWWA: American Water Works Association
BCCC: Bell County Communication Center
BCWCID: Bell County Water Control and Improvement District
BEDC: Belton Economic Development Corporation
BISD: Belton Independent School District
BOAT: Building Official Association of Texas
BPAT: Backflow Prevention and Testing
BPD: Belton Police Department
BRA: Brazos River Authority
BYP: Belton Young Professionals
CAFR: Comprehensive Annual Financial Report (audit)
CAPS: Community Awareness Policing Services (grant)
CDL: Commercial Driver License
CERT: Community Emergency Response Team
CHIPS: Citizens Helping in Police Service
CID: Criminal Investigation Division
CIP: Capital improvements Projects
CIS: Customer Information System
CL: Cash Collections
CM: City Manager
CM 457(f): City Manager Supplemental Retirement Plan
CPA: Certified Public Accountant
CPRP: Certified Park and Recreation Professional
COBRA: Consolidated Omnibus Budget Reconciliation Act
COPS: Community Oriented Policing Services (grant)
COSCOM: Combat Sustainment Command
COTCT: Christmas on the Chisholm Trail
CSI: Customer Service Inspections
CSS: Community Service Specialist
CTCOG: Central Texas Council of Governments
CTHRMA: Central Texas Human Resource Management Association
CTWSC: Central Texas Water Supply Corporation
CY: Cubic yard
EMS: Emergency Medical Services
EVT: Emergency Vehicle Training
FA: Fixed Assets
FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
FWHRMA: Fort Worth Human Resource Management Association
FOG: Fats, Oils and Grease

FTA: Failure to Appear
FY: Fiscal Year
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GAAP: Generally Accepted Accounting Procedures
GASB: Governmental Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officers Association
GFOAT: Government Finance Officers Association of Texas
GIS: Geographic Information System
GL: General Ledger
HCFA: Health Care Financing Administration
HCL: Hydrochloric Acid
HIPAA: Health Insurance Portability and Accountability Act
HOT: Heart of Texas
HAS: Health Savings Account
HVAC: Heating, ventilation, and air conditioning
ICD: International Classification of Diseases
ICMA: International City/County Management Association
ICP: International Classification of Procedures
ICSC: International Council of Shopping Centers
IEDC: International Economic Development Council
IMC: Infrastructure Materials Contract
IPMA: International Public Management Association
ISO: International Organization for Standardization
KTMPO: Killen-Temple Metropolitan Planning Organization
LF: Linear foot
MDT: Mobile Data Terminal
M&O: Maintenance and Operation
NAIOP: National Association of Industrial & Office Properties
NENA: National Emergency Number Association
NFPA: National Fire Protection Association
NLC: National League of Cities
NTCAR: North Texas Commercial Association of Realtors
O&M: Operations and maintenance
OCOD: Office of Communication, Outreach, and Development
PHR: Professional in Human Resources
PFIA: Public Funds Investment Act
PO: Purchase Orders
PosPay: Positive Pay (system offered through local bank to deter check fraud)
PPFC: Public Property Finance Corporation
PRCA: Professional Rodeo Cowboys Association
PSO: Public Service Officer
PW: Public Works
P/Y: Payroll
P&Z: Planning and Zoning
R&M: Repair and maintenance
RCMA: Religious Conference Management Association
RMM: Remote Monitoring and Management
ROW: Right of way
SCBA: Self-Contained Breathing Apparatus
SCMA: South Central Motorcoach Association
SHRM: Society for Human Resource Management

SIDC: Southern Industrial Development Council
SO: Service Order
SS: Social Signature
TAA: Texas Apartment Association
TABAA: Temple Area Builders Association
TACVB: Texas Association of Convention & Visitors Bureau
TAGITM: Texas Association of Government IT Managers
TAMIO: Texas Association of Municipal Information Officers
TBWWTP: Temple-Belton Waste Water Treatment Plant
TBRSS: Temple-Belton Regional Sewerage System
TCEQ: Texas Commission on Environmental Quality
TCFP: Texas Commission on Fire Protection
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System
TCMA: Texas City Managers Association
TDA: Texas Downtown Association
TDFA: Texas Dormitory Finance Authority
TEDC: Texas Economic Development Council
TIDC: Texas Industrial Development Council
TIRZ: Tax Increment Reinvestment Zone
TMCA: Texas Municipal Clerks Association
TMCCP: Texas Municipal Clerks Certification Program
TMHRA: Texas Municipal Human Resource Association
TML: Texas Municipal Leagues
TMPA: Texas Municipal Personnel Association
TMRS: Texas Municipal Retirement System
TOP: Forms Overlay
TPCA: Texas Police Chiefs Association
TPWA: Texas Public Works Association
TSAE: Texas Society of Association Executives
TTIA: Texas Travel Industry Association
TWC: Time Warner Cable
TWUA: Texas Water Utilities Association
TxCDBG: Texas Community Development Block Grant
TxDOT: Texas Department of Transportation
UB: Utility Billing
UMHB: University of Mary Hardin Baylor
URISA: Urban and Regional Information Systems Association
USGIF: United States Geospatial Intelligence Foundation
WS: Water and Sewer
YAC: Youth Advisory Committee